

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
MARCH 25, 2019 @ 7:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

DISCLOSURE OF PECUNIARY INTEREST

O ' CANADA

ADOPTION OF MINUTES OF COUNCIL

- Regular Meeting of Council, March 11, 2019 001

BUSINESS ARISING

ITEMS FOR CONSIDERATION

1. MINUTES

- a. Mapleton, Minto, Wellington North Joint Economic Development meeting, March 6, 2019 010

2. ECONOMIC DEVELOPMENT

- a. Report EDO 2019-005 Community Initiated Project Program 040
- b. Report EDO 2019-006 Community Improvement Project Program 051
- c. Report EDO 2019-007 Mount Forest Industrial Park 068

3. FINANCE

- a. Cheque Distribution Report, March 18, 2019 072
- b. Report TR2019-005 being a report on the 2019 Procurement of Plow Truck 075
- c. Report TR2019-006 being a report on 2019 Ontario Municipal Partnership Fund (OMPF) Allocation 078

4. ADMINISTRATION

- a. Report CLK 2019-017 report to consider a Petition for Municipal Drain (Murphy) 089
- b. Report CLK 2019-018 refund of prepaid burial fees 093

5. COUNCIL

- a. Resolution to appoint a second alternate to Mayor for the Municipal Emergency Control Group 096
- b. Steve Clark, Minister of Municipal Affairs and Housing, correspondence dated March 20, 2019, regarding one-time payment in the 2018-19 fiscal year to support small and rural municipalities' efforts to become more efficient and reduce expenditure growth in the long term 097
- c. Parry Levine, Dirty Dawgs Super Series Slo-Pitch Team, correspondence requesting that their May 11, 2019 3-Pitch Tournament be declared "Municipally Significant" 099

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

BY-LAWS

- a. By-law Number 029 being a by-law to authorize the execution of a License Agreement for the provision of Ambulance Services between The Corporation of the City of Guelph and The Corporation of the Township of Wellington North (Arthur Fire Hall) 100
- b. By-law Number 030 being a by-law to provide for actual cost to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as the Rhame Drain 106
- c. By-law Number 031-19 being a by-law to provide for actual cost to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as the Eden Culp Drain 108
- d. By-law Number 032-19 being a by-law to provide for the repair of the Arthur Drain No. 2, Branch J 110

CONFIRMING BY-LAW NUMBER 033-19 112

ADJOURNMENT

| M E E T I N G S , N O T I C E S , A N N O U N C E M E N T S | | |
|---|----------------|-------------------------|
| Wellington North Showcase "Open to the Public" - Mount Forest & District Sports Complex | March 26, 2019 | 1:30 p.m. to 7:00 p.m. |
| Arthur Downtown Revitalization Committee | March 27, 2019 | 7:00 p.m. to 9:00 p.m. |
| Mount Forest Downtown Revitalization Committee | March 28, 2019 | 7:00 p.m. to 9:00 p.m. |
| Regular Council Meeting | April 8, 2019 | 2:00 p.m. |
| Cultural Roundtable Meeting | April 18, 2019 | 12:00 p.m. |
| Good Friday – office closed | April 19, 2019 | |
| Easter Monday – office closed | April 22, 2019 | |
| Regular Council Meeting | April 29, 2019 | 7:00 p.m. |
| Green Legacy Tree Day | May 11, 2019 | 9:00 a.m. to 11:00 p.m. |

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
MARCH 11, 2019 @ 2:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake

Staff Present:

Chief Administrative Officer: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Director of Finance: Adam McNabb
Chief Building Official: Darren Jones
Community Recreation Coordinator: Mandy Jones
Economic Development Officer: Dale Small
Human Resources Manager: Chanda Riggi
Jessica Rahim: Junior Planner
**Wellington Source Water Protection
Risk Management Official: Kyle Davis**

CALLING TO ORDER

Mayor Lennox called the meeting.

ADOPTION OF THE AGENDA**Resolution 2019-055**

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Agenda for the March 11, 2019 Regular Meeting of Council and Supplementary Agenda be accepted and passed with the following amendment:

BUSINESS ARISING

- *Appointment of Wayne Horton to BMX/Skateboard Park Ad-Hoc Advisory Committee*

And the addition of:

DEPUTATION

Joyce Huber

- *Refund Prepaid Burial Fees and interest thereon*

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest reported.

O'CANADA

DEPUTATION

Joyce Huber

- Refund of Prepaid Burial Fees and interest thereon complaint
- Road Safety Concern

Mrs. Huber appeared before Council to express her concern regarding the following:

- She did not want a refund of her prepaid burial fees and requested that her prepaid burial fees remain with the Township.
- Requested signage be placed alerting drivers of the dangers of three driveways at the bottom of a hill on Concession 2.

Mayor Lennox stated that as no prior notice was given of Mrs. Huber's deputation Council was not in a position to make a decision. Direction was given to staff to bring a report to a future Council meeting regarding the prepaid burial fees. Staff will give consideration to the traffic concerns.

RECESS TO MOVE INTO PUBLIC MEETING

Resolution 2019-056

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of March 11, 2019 at 2:14 p.m. for the purpose of holding a Committee of Adjustment Hearing under the Planning Act.

CARRIED

RESUME REGULAR MEETING OF COUNCIL

Resolution 2019-057

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North resume the March 11, 2019 Regular Meeting of Council at 2:21 p.m.

CARRIED

ADOPTION OF MINUTES OF COUNCIL

Resolution 2019-058

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the minutes of the Regular Meeting of Council held on February 27, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES OF COUNCIL**Resolution 2019-059**

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the of the Corporation of the Township of Wellington North approve the appointment of Lion Wayne Horton to the Arthur Skateboard/BMX Park Advisory Committee, replacing Lion Brent Barnes.

CARRIED

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 1a, 3a, 4b, 6c and 7a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**Resolution 2019-060**

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT all items listed under Items for Consideration on the March 11, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

2. FIRE

a. Communiqué #64, February 2019 be received

4. FINANCE

a. Cheque Distribution Report, March 4, 2019 be received

5. ADMINISTRATION

a. Report CLK 2019-016 being a report on Taxi Cab Licensing Reciprocal Agreement By-law

THAT the Council of the of the Corporation of the Township of Wellington North receive Report CLK 2019-016 being a report on a Taxi Cab Licensing Reciprocal Agreement By-law;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the Taxi Cab Licensing Reciprocal Agreement By-law.

6. COUNCIL

a. Wellington Dufferin Guelph Public Health correspondence, dated February 27, 2019, regarding Approval and Assistance with Public Health's West Nile Virus Larvicide Program

THAT the Council of the of the Corporation of the Township of Wellington North receive for information Wellington Dufferin Guelph Public Health correspondence, dated February 27, 2019, regarding Approval and Assistance with Public Health's West Nile Virus Larvicide Program.

b. County of Wellington correspondence, dated March 1, 2019, regarding termination of the Green Legacy Committee

THAT the Council of the of the Corporation of the Township of Wellington North receive County of Wellington correspondence, dated March 1, 2019, regarding termination of the Green Legacy Committee.

- d. *The Royal Canadian Legion, Branch #134, Mount Forest correspondence, dated February 11, 2019, requesting approval for placing a tent in their parking lot to host a licensed music/beer tent in conjunction with the Mount Forest Fireworks Festival*

THAT the Council of the of the Corporation of the Township of Wellington North receive The Royal Canadian Legion, Branch #134, Mount Forest correspondence, dated February 11, 2019, requesting approval for placing a tent in their parking lot to host a licensed music/beer tent in conjunction with the Mount Forest Fireworks Festival;

AND FURTHER THAT the Council of the of the Corporation of the Township of Wellington North has no objection to The Royal Canadian Legion, Branch #134, Mount Forest application to the AGCO for a temporary extension to their current liquor license for the purpose of their participation in the Mount Forest Fireworks Festival community event on Friday, July 19, 2019 from 3:00 p.m. to 1:00 a.m.; Saturday, July 20, 2019 from 11:00 a.m. to 1:00 a.m.; and Sunday, July 21, 2019 from 12:00 p.m. to 12:00 a.m.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Resolution 2019-061

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information the Staff Report regarding 2018 Source Protection Annual Reports, as required under the Clean Water Act.

CARRIED

Resolution 2019-062

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of Township of Wellington North receive Report CBO 2019-03 Reeves, Peter and Mary - Development Agreement - Wellington Street East, Mount Forest;

AND FURTHER THAT the Corporation enter into a Development Agreement with Peter and Mary Reeves in the form of the draft agreement;

AND FURTHER THAT the Mayor and the CAO of the Corporation be authorized and directed to sign the agreement on behalf of the Corporation;

AND FURTHER THAT the Clerk be directed to cause notice of the said agreement to be registered on the title to the lands.

CARRIED

Resolution 2019-063

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receives for information Report TR2019-004 being a report on tendering periods for the 2019 full reconstruction projects;

AND FURTHER THAT the Council of the Township of Wellington North waive by resolution the minimum 40 day tendering period detailed in the Township Purchasing and Procurement Policy in favour of the schedules detailed in Report TR2019-004 for full construction projects on William Street and Isabella Street.

CARRIED

Resolution 2019-064

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the of the Corporation of the Township of Wellington North receive #GetInTouchForHutch correspondence regarding Request for Approval for the 2019: 1 & 5 Kilometer Run in memory of Steven Hutchison;

AND FURTHER THAT the Council of the of the Corporation of the Township of Wellington North grant permission to the #GetInTouchForHutch Committee to conduct a 1 and 5 kilometre run in memory of Steven Hutchison on Saturday, June 29, 2019, from 9:30am to 11:30am in Arthur, in conjunction with the Optimists Canada Day celebrations.

CARRIED

Resolution 2019-065

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatic Ad-Hoc Advisory Committee meeting held on March 5, 2019.

CARRIED

Councillor Burke will contact the Mount Forest Lions Club to determine if they should meet with the executive or attend a general meeting to discuss fundraising options.

Resolution 2019-066

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the of the Corporation of the Township of Wellington North approve the location for the new Mount Forest Pool as east of the Mount Forest and District Sports Complex, off Princess Street, as outlined on the attached aerial image.

CARRIED

NOTICE OF MOTION

No Notice of Motion tabled

COMMUNITY GROUP MEETING PROGRAM REPORT

Council Hern advised Council of an upcoming tour through the Wellington County Rural Water Quality Programme. The bus tour will take place on June 26 and will visit farms in the Township of Mapleton.

Councillor McCabe announced that he attended an Arthur Minor Hockey meeting regarding the future of the association.

BY-LAWS

Resolution 2019-067

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 024-19 being a Procedure By-law for governing the calling, place and proceedings of meeting of Council and its committees and to repeal By-law 093-17 be read a First, Second and Third time and enacted.

CARRIED

Resolution 2019-068

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Numbers 023-19, 025-19, 26-19 and 027-19 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

Our Cultural Moment this month celebrates The Township of Wellington North

The Corporation of the Township of Wellington North was formed by the amalgamation of the Township of Arthur, Village of Arthur, the Town of Mount Forest and the Township of West Luther, effective January 1st, 1999. The Incorporated Municipality was named the Township of Wellington North in April 1999.

The former **Township of Arthur** and former **Village of Arthur** was named after Arthur Wellesley, the Duke of Wellington, the English general who was responsible for the fall of Napoleon. Provincial Land Surveyor John McDonald surveyed it in 1841-42. The Government laid out the Owen Sound Road (O.S.R.) from the Township of Nichol to Owen Sound. The land along the O.S.R. was surveyed into 50-acre lots.

Once the land was surveyed, development was fast. Settlers came from Ireland mostly, but also from Scotland and England and the establishment of saw and gristmills sparked growth in the community. The first post office was established in Kenilworth in 1848 and later that year one was opened in Arthur. Schools were first established in 1849 and in 1851, a post office was opened. The first Catholic Church was a log building built in 1852 near Kenilworth. Hotels were needed for the traveling public providing food, rest and entertainment. By 1871, there were 15 hotels between the Village of Arthur and Mount Forest. The first record of the township is in the minutes of a council meeting held in the courtroom of Arthur on January 21, 1850.

The former **Town of Mount Forest** was originally known as Maitland Hills because it was believed that the Saugeen River was the Maitland River. The name was later changed to Mount Forest in 1853. Francis Kerr surveyed the Village into village lots in 1853. The first public school was built in 1856 and by 1864, the population of Mount Forest had reached 1185 and qualified as a Village. By 1879 Mount Forest had reached Town status. The first issue of the Mount Forest Confederate was printed in 1867 and for the first year, the newspaper was sent to village residents free of charge. The 1871 directory stated that Mount Forest had 10 hotels, 8 churches and 18 stores and later that year, the first train entered Mount Forest, drawn by a wood-burning engine.

The former **Township of West Luther** was originally in the possession of the Mississauga Indians but became part of a tract of land signed over by them to the government in 1818. In 1854, George McPhillips surveyed the land and at the same time he was surveying Melancthon Township. Progress in the Township was very slow as the land was almost completely covered with timber and swamps. In the early 1870s, during a dry summer, fires broke out which burnt off the muck and leveled most of the timber, which improved development. The township developed rapidly once the Toronto; Grey & Bruce Railway was built in 1871. As the Grand River runs through the whole length of East Luther they needed many bridges, unlike West Luther who needed roads badly. For a long time, the people of East Luther were able to elect a majority in Council and money was spent on building bridges that caused problems that eventually led to the separation of the township. In 1879, the West elected a majority and quickly prepared a bill to separate the township. In 1881, the Ontario Legislature passed a bill dividing Luther Township into separate townships, West and East Luther.

CONFIRMATORY BY-LAW

Resolution 2019-069

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 028-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on March 11, 2019 be read a First, Second and Third time and enacted.

CARRIED
ADJOURNMENT

Resolution 2019-070

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Regular Council meeting of March 11, 2019 be adjourned at 3:36 p.m.

CARRIED

CLERK

MAYOR

To Well North Council

March 009/2019

Address Council 14 yrs ago? We bought our cemetery plot with a ^{pre-paid} ^{May 2 1605} interment total \$500. When my husband passed away May 7 2009 all the interment was carried out no problem.

Now the Soc. ordered a return of 250 for my interment. An error of Council at the time because it was not in a trust, but in Council's general revenue.

I contacted my Bank manager as to the value of \$250. for 14 yrs to be worth \$640. which is the rule of 72.

I also contacted the arm of Ont Government who ordered this return \$250. She would not be happy with this deal either.

This makes ^{error} Council a ^{made} 2 time winner in then not paying for my interment and with my \$250 to use for 14 yrs.

I know the present Council was not responsible for this error. When you take over the business you also take over the problems.

I hope you consider this problem and do what's the fair.

Everyone I talked to agreed it was not fair

2. dangeses 3 driveway enter at the bottom of a hill on Cor 2.

Joyce Huber
Mar 11/19



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

www.wellington-north.com

519.848.3620

1.866.848.3620 FAX 519.848.3228

010

Plan to
Simply Explore.
www.simplyexplore.ca

JOINT ECONOMIC DEVELOPMENT MEETING MAPLETON, MINTO, WELLINGTON NORTH

“Let’s Talk Attainable Housing”

Wednesday, March 6th : Harriston - Minto Community Centre

WELLINGTON NORTH ATTENDEES/GUESTS

| | | |
|--------------------------------|------------------------|---------------------------------|
| Mayor Andy Lennox | Councillor Lisa Hern | Councillor Sherry Burke |
| Councillor Steve McCabe | Councillor Dan Yake | County Councillor Steve O’Neill |
| CAO Mike Givens | EDO Dale Small | Dir. of Finance Adam McNabb |
| CBO Darren Jones | Jim Taylor | OMAFRA Gerry Horst |
| SEDC Rose Austin | Bruce CFDC Barb Fisher | Metroland Media Colin Burrows |
| County Planner Curtis Marshall | MFFHT Elsa Mann | |

OTHER GUESTS/ATTENDEES

| | |
|---------------------------------------|----------------------------------|
| Town of Minto Attendees/Guests | 20+ |
| Township of Mapleton Attendees/Guests | 8+ |
| County of Wellington Mark Poste | Housing Programme Manager |
| CMHC Arlen Etchen | CMHC Knowledge Transfer |
| Indwell Graham Cubitt | Direct, Projects and Development |

5:30 – 6:15 LIGHT DINNER AND NETWORKING

6:15PM WELCOME AND OPENING REMARKS:

Belinda Wick-Graham provided opening remarks and then called upon Minto Deputy Mayor Dave Turton who welcomed all attendees to the 14th joint Economic Development Meeting with the Township of Mapleton, Minto and Wellington North.

6:20PM SETTING THE STAGE HOUSING CHALLENGES IN WELLINGTON COUNTY:

Mark Poste, Housing Programme Manager County of Wellington provided an overview of the Housing Needs and Demands in the County as well as some programs the County is working on to help address the shortage. Their analysis has indicated that households with incomes under \$28,800 have virtually no affordable market options in Guelph-Wellington. Mark talked about the County Of Wellington “A Place to Call Home” 10-year Housing and Homelessness Plan for Guelph-Wellington along with the goals and major stakeholders of the plan.

Mark also provided a brief update on behalf of Jana Burns Director of Economic Development at the County titled “An Economic Development Perspective on the Housing Challenge in Wellington County. A copy of these presentations are attached to the minutes.

6:45PM HOUSING MODELS TO GROW COMMUNITIES:

011

Arlene Etchen from the Central Mortgage & Housing Corporation provided an overview of some of the programs and funding opportunities that CMHC has to support Housing. Some of examples of Building Conversions and other projects that received SEED Funding were also discussed as well as some innovative ways they have seen put in place to help address the housing challenge.

7:15PM AFFORDABLE & ENERGY-EFFICIENT RENTAL HOUSING:

Graham Cubitt from Indwell provided a number of practical solutions to meeting community housing and affordable housing needs. Indwell is a Christian charity that creates affordable housing communities and at the same time ensure the communities they are creating are energy-efficient and sustainable. A number of success stories, primarily in the Hamilton and Oxford County communities were presented

7:50PM COMMENTS FROM MAYORS

Mayor Greg Davidson, Mapleton: Mayor Davidson provided some brief comments on behalf of the Township of Mapleton.

Mayor Andy Lennox, Wellington North: Mayor Lennox provided some brief comments on behalf of the Township of Wellington.

Deputy Mayor Dave Turton, Town of Minto: Deputy Mayor Turton provided some brief comments on behalf of the Town of Minto.

8:00PM CLOSING

Belinda Wick-Graham, Economic Development Manager for the Town of Minto thanked everyone for their presentations and the information they shared. It was also mentioned that all presentations would be provided to Dale Small and Trish Wake who would share them with their representatives.

Belinda also thanked everyone for attending and mentioned that the Township of Mapleton would be the hosts for the next joint meeting sometime later on in 2019.



Affordable Housing in Wellington County

Minto, Mapleton, Wellington North Joint
Economic Development Meeting

County of Wellington

013



County of Wellington Housing Need and Demand

Total Households

85,280



Structural Type



63%

Single Detached



30%

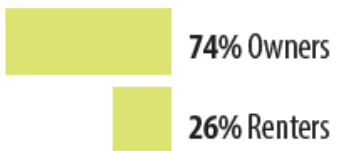
Other Attached
(row, duplex, apartment with less than 5 storeys, etc.)



7%

Apartment
with 5 or more storeys

Tenure

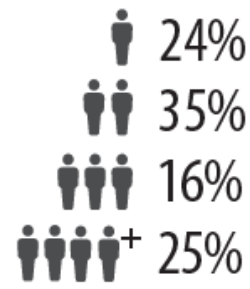


Average Household Size



NOTE: Data may not add up to 100% due to rounding

Household Composition



Age of Primary Household Maintainer



- 3% Youth and Young Adults (15-24 years)
- 72% Working Age Adults (25-64 years)
- 24% Older Adults (65+ years)



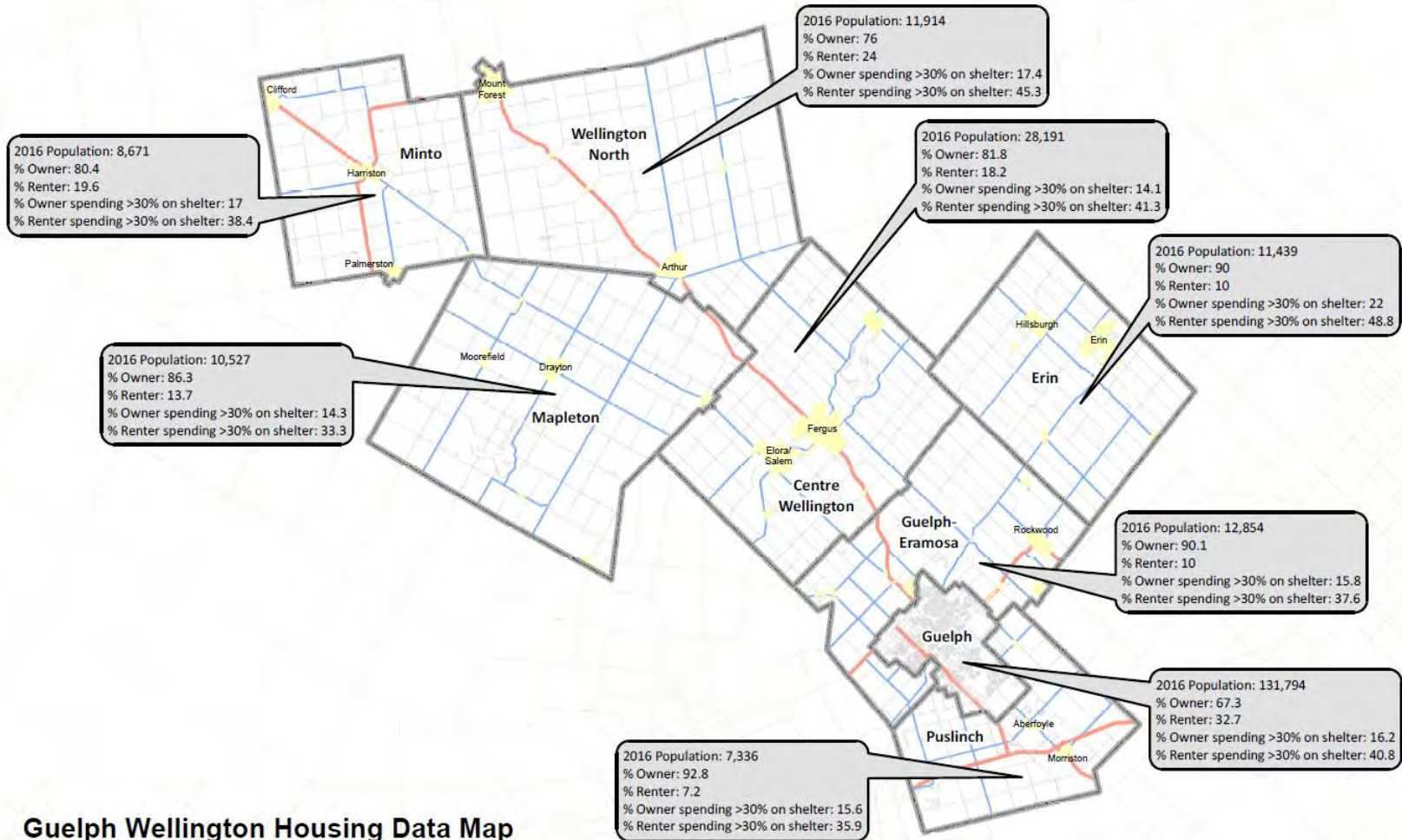
County of Wellington Housing Need and Demand

FIGURE 2: Historical and Projected Population Growth in Guelph-Wellington, 2006-2041

Sources: Statistics Canada estimates, 2006-2016, and Ontario Ministry of Finance projections, 2017-2041



County of Wellington Housing Need and Demand

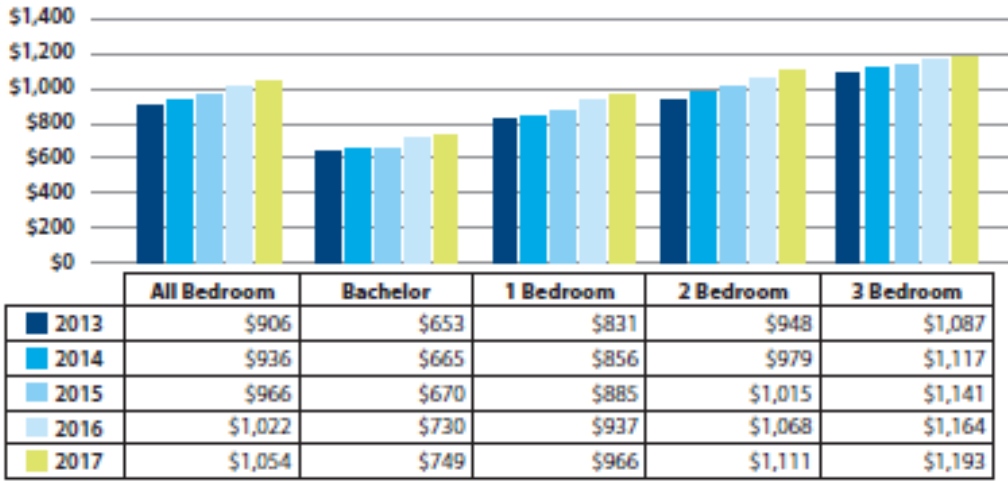


Guelph Wellington Housing Data Map

Source: Statistics Canada, 2016 Census of Population



County of Wellington Housing Need and Demand

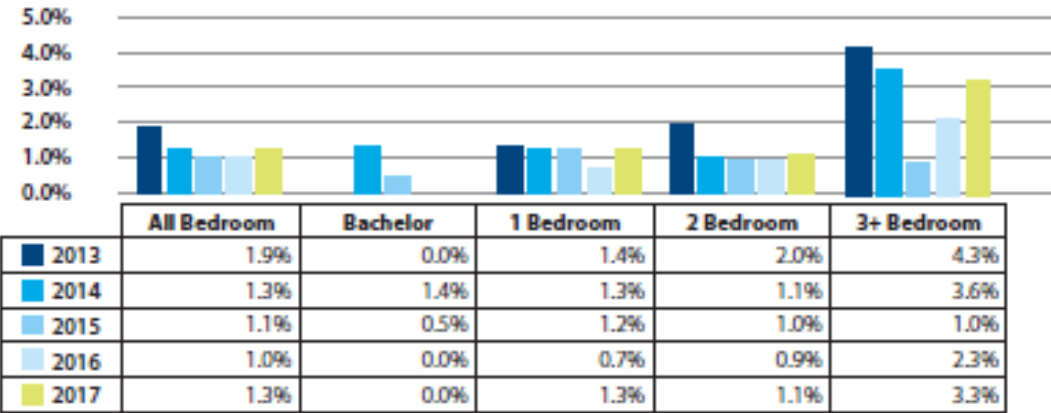


Source: Ministry of Municipal Affairs and Housing, 2018 Housing Data for Service Managers, based on Canada Mortgage and Housing Corporation Rental Market Survey, 2013-2017

45%
of renter households can't afford the average market rent (AMR) in Guelph-Wellington.¹¹



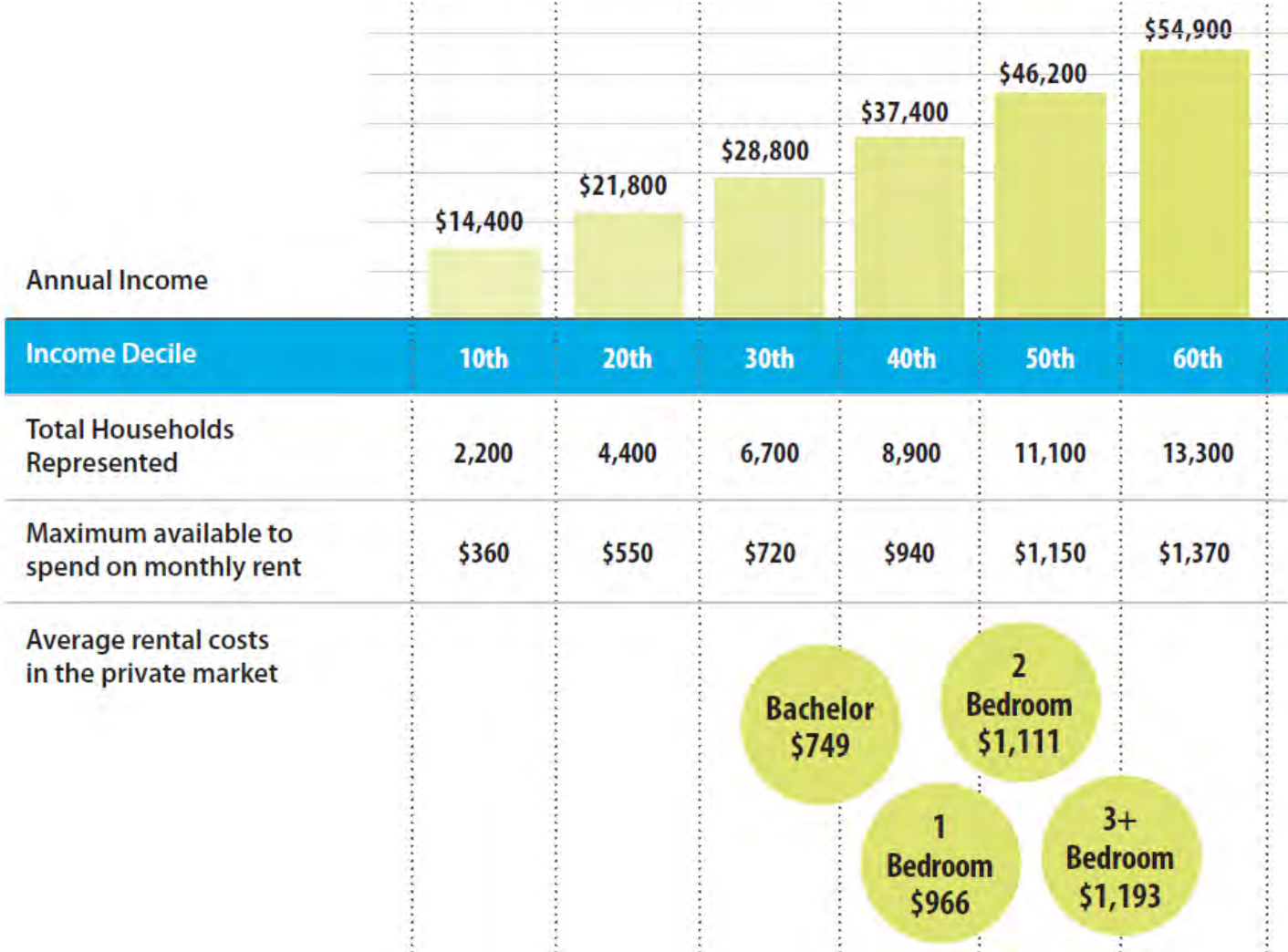
County of Wellington Housing Need and Demand



Source: Ministry of Municipal Affairs and Housing, 2018 Housing Data for Service Managers, based on Canada Mortgage and Housing Corporation Rental Market Survey, 2013-2017



County of Wellington Housing Need and Demand - Rental



County of Wellington

Housing Need and Demand -Rental



Households with incomes under **\$28,800** have virtually no affordable market options in Guelph-Wellington.

County of Wellington Housing Need and Demand - Homeownership



County of Wellington

Housing Need and Demand - Homeownership



\$432,176

Median resale price of a home
in Guelph-Wellington in 2017.

County of Wellington Housing Need and Demand

Total Households Assisted in 2017 (by housing type)



2493

RGI

Rent is calculated at a percent of the household's income, usually 30% of monthly income.



303

AFFORDABLE

Rent is set at an affordable level, usually 80% average market rent.



161

RENT SUPPORT

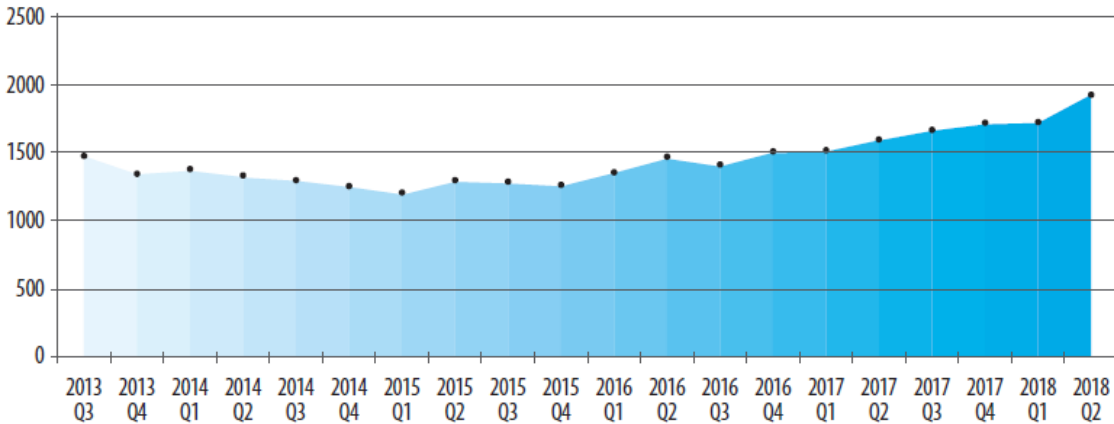
Rent subsidies applied in the private market that improve affordability for low income households.



12

SDV-PHB

Portable housing benefit applied in the private market to assist survivors of domestic violence access housing.



EVERYONE COUNTS:

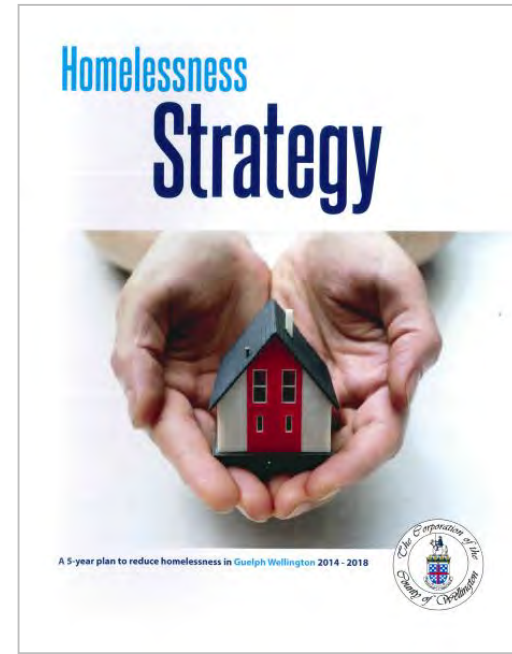
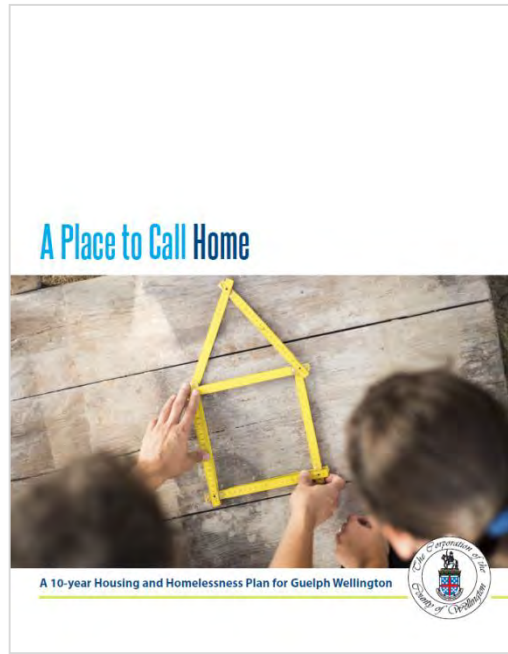
2018 GUELPH-WELLINGTON POINT-IN-TIME COUNT

FIGURE 2. NUMBER OF PERSONS EXPERIENCING HOMELESSNESS, BY AREA AND SHELTER STATUS

| | GUELPH | WELLINGTON |
|-----------------------|--------|------------|
| TEMPORARILY SHELTERED | 136 | 41 |
| EMERGENCY SHELTERED | 71 | 2 |
| UNSHELTERED | 39 | 5 |
| OTHER | 15 | 13 |
| TOTAL | 261 | 61 |
| PERCENT | 81% | 19% |

n=322.

County of Wellington Our Plan



County of Wellington

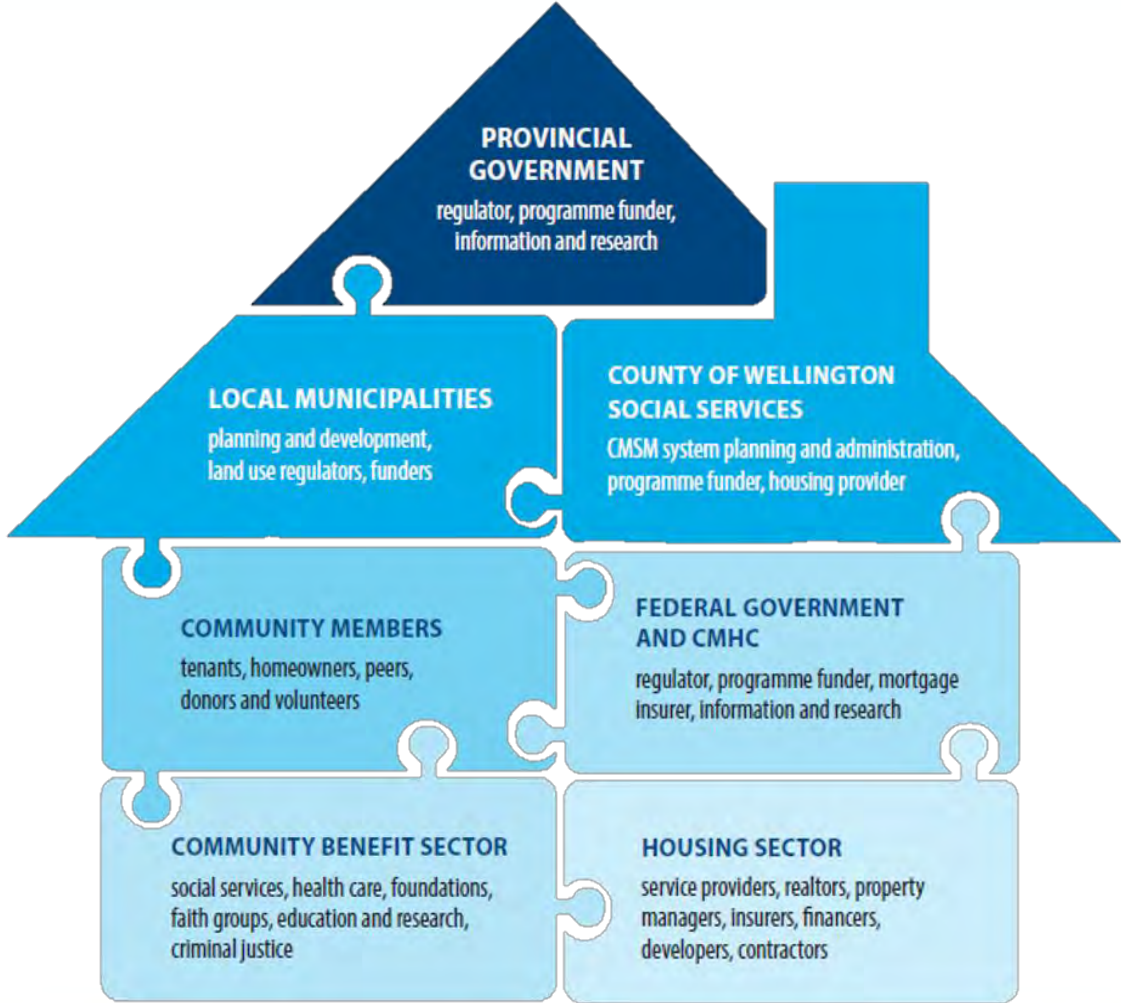
Our Goals

027

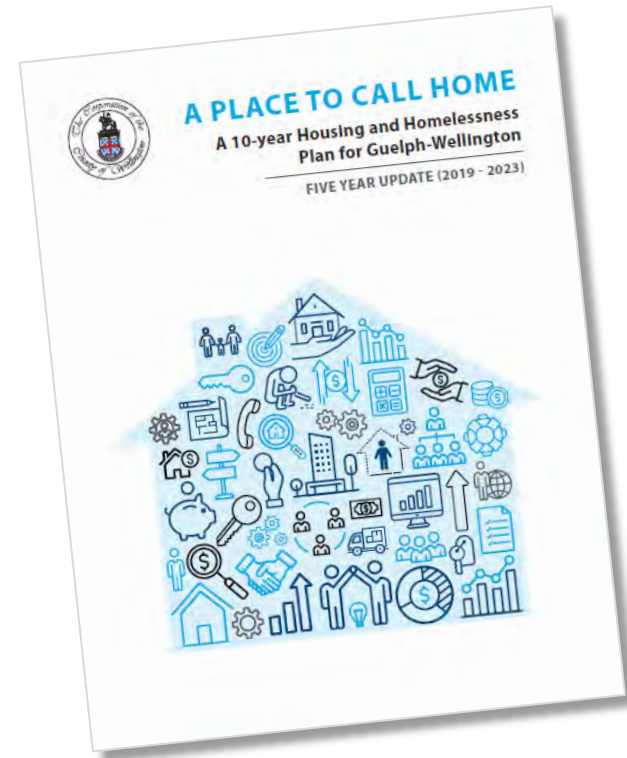
| The updated strategic objectives for 2019-2023 are as follows: | |
|---|--|
| 1 | To help low-income households close the gap between their incomes and housing expenses. |
| 2 | To provide a range of housing stability supports to assist with housing retention and homelessness prevention. |
| 3 | To offer a comprehensive range of supportive housing options for residents with complex needs due to aging, disabilities, mental health issues and addictions. |
| 4 | To increase the supply and mix of affordable housing options for low- to moderate-income households. |
| 5 | To end chronic homelessness. |
| 6 | To promote client-centred, coordinated access to the housing and homelessness system. |
| 7 | To support the sustainability of the existing social and affordable housing stock. |
| 8 | To foster access to culturally appropriate housing and homelessness services for Indigenous peoples. |



County of Wellington Major Stakeholders



County of Wellington Our Role



County of Wellington

Our Role

Possible Data Source:

Ontario Affordable Housing Calculator: <https://www.evergreen.ca/tools-publications/ontario-affordable-housing-calculator/>

Canadian Rental Housing Index: <http://www.rentalhousingindex.ca/en/#intro>

Public Health Data Portal - WDG Public Health's Interactive

Reports: <https://bi.wdgpUBLICHEALTH.ca/>

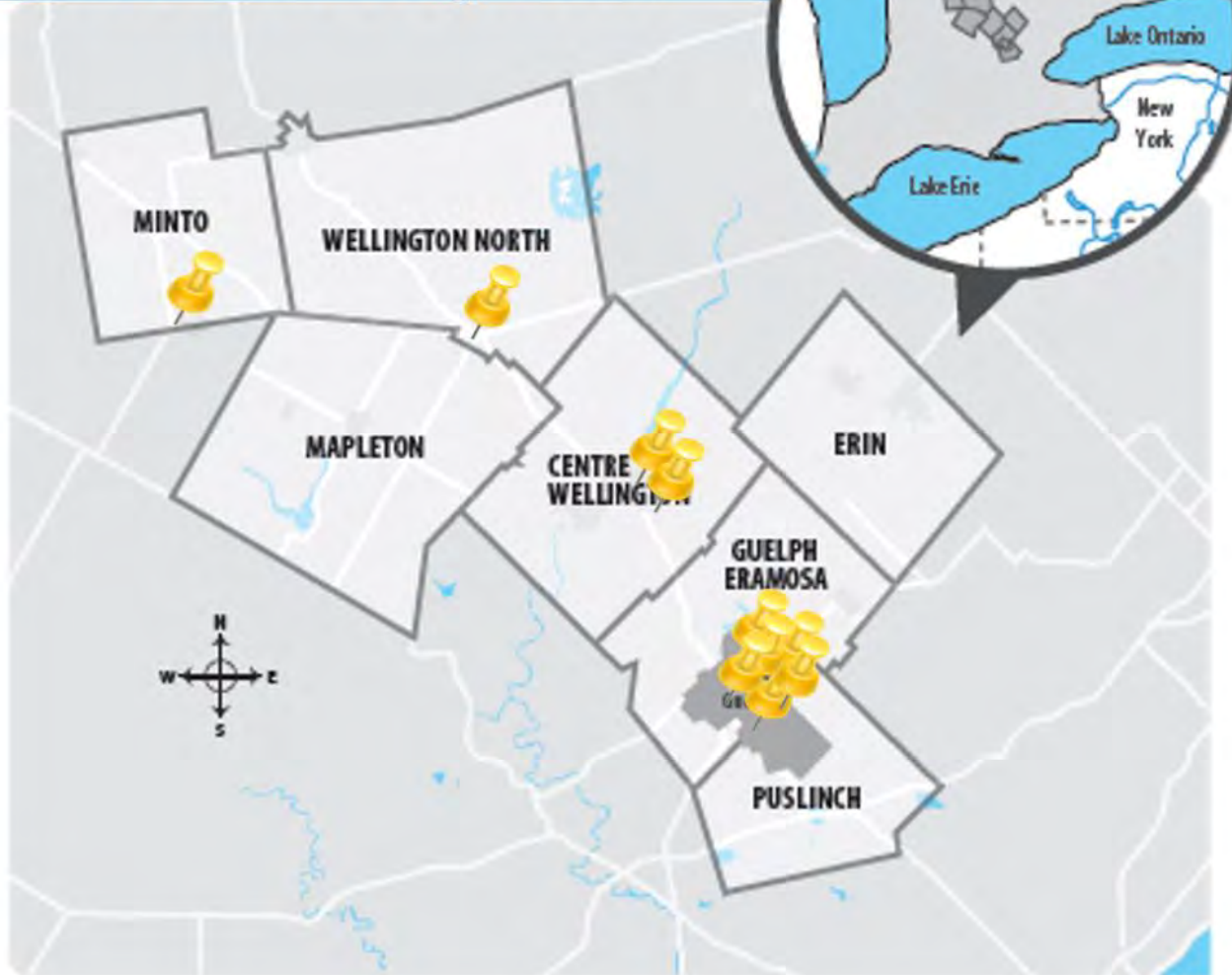
Census: <https://www12.statcan.gc.ca/census-recensement/index-eng.cfm>

20K Homes: <http://www.20khomes.ca/>

LHIN: http://www.waterloowellingtonlhinc.on.ca/goalsandachievements/2018-19_strategicpriorities.aspx



Our Experience New Rental Development



250 Daly Street

Palmerston Ontario - 11 UNITS

COUNTY OF WELLINGTON HOUSING SERVICES

250 Daly Street

Palmerston Ontario - 11 UNITS

Webster Place

169 GORDON STREET, FERGUS - 55 UNITS

Our Experience

New Rental Development

032

250 Daly Street, Palmerston

- 11 unit family building
 - 6 three bedroom units
 - 5 two bedroom units
 - 1 unit is barrier free
- Affordable rents include all utilities
- Elevator
- Air conditioning
- Laundry room facilities

169 Gordon Street, Fergus

- 55 unit seniors building
 - 45 one bedroom units
 - 6 units are barrier free
 - 10 two bedroom units
 - 2 units are barrier free
- Affordable rents include all utilities
- Elevator
- Air conditioning
- Laundry room facilities
- Personal and scooter storage

County of Wellington Our Experience - Homeownership





An Economic Development Perspective on the Housing Challenge in Wellington County

Minto, Mapleton, Wellington North Joint
Economic Development Meeting

Lack of affordable homes and available rentals makes us economically vulnerable



1. Right now, a large portion of Wellington County employers cannot find workers.
2. We do not have enough labour supply locally.
3. But a lack of housing and rental stock threatens economic growth when workers cannot find a place to live.

The average cost of housing in Wellington County is **\$453,244**. This means a household needs to earn at least **\$110,855** to purchase a home.

The average after tax household income in Wellington County is **\$118,474**.

With high housing prices in the GTA and KW, builders have little incentive to build homes valued less than **\$400,000**.

This issue is compounded by a shortage in the local rental market. The current vacancy rate in Wellington County is **1%**. A healthy rental market has a **3%** vacancy rate.

Phase 1: A Request for Proposals (RFP) to develop a Housing Strategy



An RFP was circulated in February 2019 to develop a housing strategy to determine what the County of Wellington can do to:

- Encourage the development of homes priced at less than \$400,000.
- Increase the rental stock in the county.
- Identify short-term/immediate solution for employers who need to house workers.
- Identify possible reductions in municipal administrative costs associated to housing to encourage building accessible housing.
- Gather data to build the case for available housing, highlighting how it connects to the broader economic health of the region.
- Develop strategies/recommendations for working with builders, developers, municipalities, Community Futures, Credit Unions in the area of accessible housing.
- Ground any recommendations in data/information to quantify how the selected case study compares to the Wellington County context.

Phase 2: Strategic Recommendations and Next Steps



The strategy will be completed by fall 2019 and will include:

- Review of best practices for the development of accessible and rental housing in rural communities from other jurisdictions and literature.
- Findings on existing strengths, challenges, and gaps in the approach for providing accessible and rental housing in Wellington.
- Collection/identification of key data that can be used to build an economic development case for available housing.
- Recommendations for short and long term actions by County Economic Development and key stakeholders.

County Economic Development will review the report findings to identify promising strategies.

Consultations will be held with stakeholders to confirm the most actionable/realistic recommendations and to plan the next steps.

Jana Burns
Director of Economic Development
County of Wellington
janab@wellington.ca
519.830.9969



Mark Poste

Housing Programme Manager
Housing Services Division
Social Services Department
County of Wellington

Contact Info:

519.824.7822 ext. 4690
markpo@wellington.ca

www.wellington.ca   [@wellingtncounty](https://twitter.com/wellingtncounty)



Alternate formats available upon request



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF March 25th, 2019**

FROM: DALE SMALL, Economic Development Officer

SUBJECT: REPORT EDO 2019-005 Community Initiated Project Program

RECOMMENDATION

That the Economic Development Officer report EDO 2019-005 dated March 25th, 2019 being a report on the Community Initiated Projects program be received;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approves one-time grants under the Community Initiated Projects Program as follows:

- In-partnership with the Royal Canadian Legion Arthur, 50% of the costs to install an electronic Sign at the Arthur Legion up to a maximum contribution of \$7,500
- In-partnership with the Mount Forest Lions Club, 50% of the costs to install an electronic sign at highway 89 and Cork Street up to a maximum contribution of \$17,250

PREVIOUS REPORTS PERTINENT TO THIS MATTER

None

BACKGROUND

Established in 2016 the purpose of the Community Initiated Projects program is to enable the municipality to partner and provide funding to Organizations and Groups pursuing the delivery of new or additional services and/or programs in Wellington North. This program supports the Township of Wellington North's Strategic Priorities where we identified the need "To explore new strategic partnerships where additional resources can be accessed in order to meet the service needs of our community".

In order to be eligible for funding the applicant must meet a clearly defined criteria and the programs or services being considered must serve clearly identified community needs not already adequately addressed by another organization, be it government or corporate. All applications are reviewed by the Senior Management Team using a decision matrix that has been established in order to assist in the decision-making process.

OVERVIEW

1. On Feb 8th an application was received from the Royal Canadian Legion, Arthur Branch, to assist with the purchase of an electronic sign. The request is for \$7,500 representing 50% of the overall projected costs. A copy of the application, including the decision matrix which was reviewed by the Senior Management team on March 13th is attached, and our recommendation is to support this project with a 50% donation up to a maximum expenditure of \$7,500.
2. On Feb. 25th an application was received from the **Mount Forest Lions Club** to assist with the purchase of an electronic sign to be placed close to the intersection of Highway 89 and Cork Street. A copy of the application, including the decision matrix which was reviewed by the Senior Management team on March 13th is attached, and our recommendation is to support this project with a 50% donation up to a maximum expenditure of \$17,250.

FINANCIAL CONSIDERATIONS

In 2019, \$50,000 has been allocated towards Community Initiated Projects in the Capital budget and to date these are the first two applications received.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

Community Growth Plan Community Service Review
 Human Resource Plan Corporate Communication Plan
 Brand and Identity Positive Healthy Work Environment
 Strategic Partnerships

PREPARED BY:

RECOMMENDED BY:

Dale Small

Michael Givens

**DALE SMALL
ECONOMIC DEVELOPMENT OFFICER**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

COMMUNITY INITIATED PROJECT: DECISION MATRIXApplicant/Organization Name: Royal Canadian Legion Arthur BranchDate Application Received: February 18th, 2019Name of Project: Outdoor Electronic SignAmount of Funding Requested: 50%/\$7,500 (estimate)Date of Senior Management Team Review: March 13th, 2019

| Criteria Number | Criteria | Yes | No | Comments/Additional Explanation |
|-----------------|---|-----|----|--|
| 1 | Is the applicant eligible as per the definition outlined in the Community Initiated Project Guidelines and how many years has the organization been in existence in our community? | X | | The Royal Canadian Legion Arthur Branch was established in Arthur in 1955 and currently has upwards to 125 members. |
| 2 | Does the proposal serve a clearly identified community need that is not currently adequately addressed? | X | | The Arthur Legion would like to replace their existing sign with a digital electronic sign. |
| 3 | Will the program or service being recommended be accessible to all residents? | X | | Yes, the sign will first be used to promote Legion events however can also be used by others to promote other events/activities taking place in the community. |
| 4 | Recognizing the above identify which group or groups will benefit most from this project. (Young families, Youth, Seniors, disabled, general population, etc.) | X | | Arthur Legion as well as the General Population. |
| 5 | Community Initiated Project Grant funding is available to cover up to 50% of eligible costs. What amount is being requested and what is the percentage of the overall cost? | | | Overall Cost of Project: <u>\$15,000 exc. HST</u> Grant Amount requested: <u>\$7,500</u> Percentage of overall Costs: <u>50%</u> |
| 6 | Has the application been properly completed including: <ul style="list-style-type: none"> Detailed description/explanation of Project Has the applicant clearly explained their qualifications Has the need, intent and use of funding been clearly defined Demonstrated Financial Support, including financial statements & proposed budget provided Detailed sketch of the proposed change if applicable Quotes/estimates provided to support project funding | X | | Application has been properly completed and some discussions have already taken place with Municipal staff. Intent is to replace the existing sign with a digital electronic sign. Exact location for the sign will be determined with staff should council approve the project. |
| 7 | Will the goods and services to complete the required work be performed by the applicant/local businesses/suppliers? | X | | Work will be completed under the supervision of the Arthur Legion. Designs and cost estimates have been received from Cox Digital LED Sign systems out of Waterloo. |

COMMUNITY INITIATED PROJECT: DECISION MATRIX

| | | | |
|------------------------------|---|--|---|
| 8 | <p>Based on the completeness of the application and the applicant qualifications, combined with Vision of our Desired Future, rate the request based on the following measurers.</p> <p>a) Professional Standards</p> <p>b) Fiscal and overall accountability: (Minimum 50% of Project Funding is required from the applicant)</p> <ul style="list-style-type: none"> ○ 50% - 59% score 1 ○ 60% - 69% score 2 ○ 70% - 79% score 3 ○ 80% - 89% score 4 ○ 90% - 100% score 5 <p>c) Administrative accountability</p> <p>d) Economic Impact</p> <p>e) Community Service and participation</p> <p>f) Responsiveness to existing community need</p> <p>g) Degree of accessibility</p> <p>h) Level of Risk to the Township-financial and otherwise</p> | <p>5 1</p> | <p>(All eight areas must receive a score and a minimum of 24 points must be achieved for the application to be forwarded to council for consideration)</p> <p>The grading scale for items 8 a) – g) is one to five with one being low and five being high.</p> <p>The grading scale for item 8 h) is reversed with a score of one for high and five low.</p> <p>Total Score: 29</p> |
| 9 | <p>Is the targeted completion date within 8 months from date of approval or is an extension required?</p> | <p>Yes No</p> | <p>The Arthur Legion would like to see the sign installed by April/May 2019</p> |
| 10 | <p>Has the applicant agreed to provide a written statement on the use of funds within two months of the completion of the event/program/service</p> | <p>Yes No</p> | <p>The Arthur Legion has indicated that they intend to go ahead with the project however funding from the Municipality would enable them to not substantially drain operating funds.</p> |
| 11 | <p>Other comments from the Senior Management Team</p> | <p>Once the project is implemented and the sign has been installed the responsibility for the ongoing updating and maintenance of the sign will rest with Arthur Legion.</p> | |
| <p>Recommendation</p> | <p>That the Senior Management Team of the Township of Wellington North supports this application up to a maximum contribution of 50% or \$7,500 and directs the Economic Development Officer to complete a report to go to council for approval. Should council approve the application Project Management responsibilities for working with the Arthur Legion, will be handled by the Chief Building Official.</p> <p>Mike Givens</p> | | <p>The Arthur Legion will provide a maximum contribution of 50% or \$7,500. The Senior Management Team of the Township of Wellington North supports this application up to a maximum contribution of 50% or \$7,500 and directs the Economic Development Officer to complete a report to go to council for approval. Should council approve the application Project Management responsibilities for working with the Arthur Legion, will be handled by the Chief Building Official.</p> <p>Dale Small</p> |
| <p>CAO Signature _____</p> | | <p>Senior Team Member Signature _____</p> | <p>Date _____</p> |

March 13th, 2019



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COMMUNITY INITIATED PROJECT: APPLICATION FORM

The purpose of this program is to assist Community Organizations/Service Clubs/Individuals in obtaining funding as well as the support of the council of the Township of Wellington North when pursuing the delivery of new or additional services and/or programs in Wellington North. This program supports the Township of Wellington North's Strategic Priorities where we identified the need "To explore new strategic partnerships where additional resources can be accessed in order to meet the service needs of our community".

The purpose of this application form is to provide clarity on the information required from the Community Organization/Service Club/Individuals who are pursuing financial assistance for the delivery of new services or an expansion of existing services in Wellington North. This application form is to be completed & signed by the most senior official in the Organization making the request and should be sent to Mike Givens, Chief Administrative Officer at the above address or by email at mgivens@wellington-north.com.

Section A – Organization Information

| | | |
|---|--|-------------|
| Organization Name: Royal Canadian Legion | Year Organization established in W.N.: | 1955 |
| Mailing Address: 281 George St. Arthur Ont. N0G 1A0 | # of Current and Active Club Members: | 125 |
| Signing Official Name: Ken Engleby | Annual Organization/Club Revenues: | 100K |
| Position in Organization: President | Can you provide Financial Statements if asked? | YES |
| email address: | Name of Organizations Treasurer: | NAXKY CROFT |
| Phone Number: [REDACTED] | Web-site address: | No |
| | Facebook Page: | No |

Section B – Organization Mission & Mandate (In 150 words or less describe your Organization's main focus as well as some of your typical activities, as well as existing services and/or programs)

We support the following - Minor Sports (all)
Veterans (poppy) Cenotaph, Hall for Weddings,
Funerals + Luncheons.

(continue on additional page if required)

Section C – Name of Your Project (10 words or less) Outdoor electronic sign.

Section D – Project Costs: Overall Cost of Your Project: \$ 15,000.00 + (COMPUTER & ELECTRICAL ^(1,000.00))

Amount of funding requested from Township of Wellington North: \$ 50% (must not exceed 50% of overall cost)

Section E – Project Description (In 250 words or less describe your Project, explain the rationale for your Project as well as the community need you are addressing)

Replace existing sign with digital electronic sign. Can be used to advertise for different events in Arthur and also other organizations, use.

(continue on additional page if required)

Section F – Other Project Details (Provide as much detail as possible and use additional page if required)

- 1) **Who will benefit most from your project?** Circle no more than two. (Youth, Young Families, Seniors, New Residents, Business Community, General Population, Other) If other explain.
Everyone who reads sign
- 2) **Has your organization the funding in place to cover your portion of the project costs?** Yes No (If no explain)
- 3) **What will the funding from the Township of Wellington North be used for?**
To purchase of sign & computer + partial installation (PERMIT COST Balance of install by volunteers)
- 4) **Are there other organizations/individuals assisting you in the Project? If yes indicate who all is involved.**
Not to our knowledge
- 5) **When would you like to see the project started and completed?**
April / May 2019
- 6) **What else would you like to tell us about your Project that would help us in approving your application?**
Same as section E.

Section D – Acknowledgements & Signatures

- ✓ I am the most senior official with designated signing authority/decision making authority in our organization
- ✓ I acknowledge the information in this application is true, accurate and complete to the best of my ability
- ✓ I have reviewed the application with the Director of Recreation, Parks and Facilities or the Economic Development Officer
- ✓ Should the application be approved I will provide a written statement of use of funds within two months of the completion of the event/service/program

Ken Engleby
Signature

Ken Engleby
Name

Feb 8/19
Date

HANIK PIEROWSKI

COMMUNITY INITIATED PROJECT: DECISION MATRIX

Applicant/Organization Name: Mount Forest Lions Club

Date Application Received: February 25th, 2019

Name of Project: Community Electronic/Digital Highway Information Sign

Amount of Funding Requested: 50%/ \$17,250 (estimate)

Date of Senior Management Team Review: March 13th, 2019

| Criteria Number | Criteria | Yes | No | Comments/Additional Explanation |
|-----------------|---|-----|----|---|
| 1 | Is the applicant eligible as per the definition outlined in the Community Initiated Project Guidelines and how many years has the organization been in existence in our community? | X | | The Mount Forest Lions Club is one of the longest serving groups in our community and was established in Mount Forest in 1938. |
| 2 | Does the proposal serve a clearly identified community need that is not currently adequately addressed? | X | | Currently there is no signage at or near the corner of Queen Street and Cork Street to advertise and promote events taking place at the Sports Complex. |
| 3 | Will the program or service being recommended be accessible to all residents? | X | | Yes, the sign will first be used to promote events at the Sports Complex and can also be used to promote other activities taking place in the community. |
| 4 | Recognizing the above identify which group or groups will benefit most from this project. (Young families, Youth, Seniors, disabled, general population, etc.) | X | | General Population as well as those groups who rent/use the Mount Forest Sports Complex |
| 5 | Community Initiated Project Grant funding is available to cover up to 50% of eligible costs. What amount is being requested and what is the percentage of the overall cost? | | | Overall Cost of Project: <u>\$34,500 exc. HST</u> Grant Amount requested: <u>\$17,250</u> Percentage of overall Costs: <u>50%</u> |
| 6 | Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description/explanation of Project • Has the applicant clearly explained their qualifications • Has the need, intent and use of funding been clearly defined • Demonstrated Financial Support, including financial statements & proposed budget provided • Detailed sketch of the proposed change if applicable • Quotes/estimates provided to support project funding | X | | Application has been properly completed and some discussions have already taken place with Municipal staff. Intent is to install an electronic sign similar to the one currently in place at the Mount Forest Fire Hall. Exact location for the sign at Queen Street & Cork will be determined with staff should council approve the project. |
| 7 | Will the goods and services to complete the required work be performed by the applicant/local businesses/suppliers? | X | | Work will be completed under the supervision of Municipal staff. Designs and cost estimates have been received from Raynbow Signs and MARCC Signs and one of these suppliers will most likely be selected |

COMMUNITY INITIATED PROJECT: DECISION MATRIX

| | | | |
|---------------------------------|---|-------------------------------|---|
| <p align="center">8</p> | <p>Based on the completeness of the application and the applicant qualifications, combined with Vision of our Desired Future, rate the request based on the following measurers.</p> <p>a) Professional Standards</p> <p>b) Fiscal and overall accountability: (Minimum 50% of Project Funding is required from the applicant) _____</p> <ul style="list-style-type: none"> o 50% - 59% score 1 o 60% - 69% score 2 o 70% - 79% score 3 o 80% - 89% score 4 o 90% - 100% score 5 o <p>c) Administrative accountability</p> <p>d) Economic Impact</p> <p>e) Community Service and participation</p> <p>f) Responsiveness to existing community need</p> <p>g) Degree of accessibility</p> <p>h) Level of Risk to the Township-financial and otherwise</p> | <p align="center">5 1</p> | <p>(All eight areas must receive a score and a minimum of 24 points must be achieved for the application to be forwarded to council for consideration)</p> <p>The grading scale for items a) – g) is one to five with one being low and five being high.</p> <p>The grading scale for item h) is reversed with a score of one for high and five low.</p> <p>Total Score: 29</p> |
| <p align="center">9</p> | <p>Is the targeted completion date within 8 months from date of approval or is an extension required?</p> | <p align="center">Yes</p> | <p>The MF Lions would like to see the sign installed by the Fall of 2019</p> |
| <p align="center">10</p> | <p>Has the applicant agreed to provide a written statement on the use of funds within two months of the completion of the event/program/service</p> | <p align="center">Yes</p> | <p>Normally with a project like this the Township would manage the process, obtain the permits, complete the installation and pay the contractor. The Lions Club would then be billed for 50% of the overall costs.</p> |
| <p align="center">11</p> | <p>Other comments from the Senior Management Team</p> | <p align="center">No</p> | <p>Once the project is implemented and the sign has been installed the responsibility for the ongoing updating and maintenance of the sign will rest with Municipal staff.</p> |
| <p>Recommendation</p> | <p>The Senior Management Team of the Township of Wellington North supports this application, up to a maximum of \$17,500 or 50%, and directs the EDO to complete a report to go to council for approval. Should council approve the application Project Management responsibilities for working with the M.F. Lions, Municipal Staff, contractors, etc. will be handled by the Manager of Recreation Services.</p> <p><i>Mike Givens</i></p> <p>Senior Team Member Signature</p> | <p align="center">No</p> | <p>The MF Lions would like to see the sign installed by the Fall of 2019</p> <p>Normally with a project like this the Township would manage the process, obtain the permits, complete the installation and pay the contractor. The Lions Club would then be billed for 50% of the overall costs.</p> <p>Once the project is implemented and the sign has been installed the responsibility for the ongoing updating and maintenance of the sign will rest with Municipal staff.</p> <p>The Senior Management Team of the Township of Wellington North supports this application, up to a maximum of \$17,500 or 50%, and directs the EDO to complete a report to go to council for approval. Should council approve the application Project Management responsibilities for working with the M.F. Lions, Municipal Staff, contractors, etc. will be handled by the Manager of Recreation Services.</p> <p><i>Dale Small</i></p> <p>Senior Team Member Signature</p> |

Date _____
 March 13th, 2019

CAO Signature _____
Mike Givens



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COMMUNITY INITIATED PROJECT: APPLICATION FORM

The purpose of this program is to assist Community Organizations/Service Clubs/Individuals in obtaining funding as well as the support of the council of the Township of Wellington North when pursuing the delivery of new or additional services and/or programs in Wellington North. This program supports the Township of Wellington North's Strategic Priorities where we identified the need "To explore new strategic partnerships where additional resources can be accessed in order to meet the service needs of our community".

The purpose of this application form is to provide clarity on the information required from the Community Organization/Service Club/Individuals who are pursuing financial assistance for the delivery of new services or an expansion of existing services in Wellington North. This application form is to be completed & signed by the most senior official in the Organization making the request and should be sent to Mike Givens, Chief Administrative Officer at the above address or by email at mgivens@wellington-north.com.

Section A – Organization Information

| | |
|---------------------------------------|---|
| Organization Name: MOUNT FOREST LIONS | Year Organization established in W.N.: 1938 |
| Mailing Address: P.O. Box 1054 | # of Current and Active Club Members: 50 |
| MOUNT FOREST, ON N0G 2L0 | Annual Organization/Club Revenues: \$100,000+ |
| Signing Official Name: AL LEACH | Can you provide Financial Statements if asked? Yes |
| Position in Organization: SECRETARY | Name of Organizations Treasurer: Christine Pfeiffer |
| email address: [REDACTED] | Web-site address: [REDACTED] |
| Phone Number: [REDACTED] | Facebook Page: [REDACTED] |

Section B – Organization Mission & Mandate (In 150 words or less describe your Organization's main focus as well as some of your typical activities, as well as existing services and/or programs)

Mission: To empower volunteers to serve their community, meet humanitarian needs, encourage peace and promote international understanding.

The club organizations & operates a number of fundraising events & activities to raise funds to support other local charities community projects, such as playgrounds, SPORTSPLEX, hospital and local school students. We sponsor the Blood Donor Clinic and AIR CADET SQUADRON

(continue on additional page if required)

Section C – Name of Your Project (10 words or less)

COMMUNITY ELECTRONIC / DIGITAL HIGHWAY INFORMATION SIGN

Section D – Project Costs: Overall Cost of Your Project: \$ 34,500⁰⁰ (estimated)

Amount of funding requested from Township of Wellington North: \$ 17,250⁰⁰ (must not exceed 50% of overall cost)

Section E – Project Description (In 250 words or less describe your Project, explain the rationale for your Project as well as the community need you are addressing)

The Mount Forest Sports Complex & Community Centre hosts numerous activities, events, fundraising & senior citizen programs as well as regular & special sport events. The Mount Forest Lions Club is proposing that a community digital sign be erected at or near the corner of Queen St. W & Cook Streets to be used to inform the community & visitors to the many events/activities scheduled at the Sports Complex. This would be similar to signage currently at the Mount Forest Fire Hall. A sign ~~at~~ serving the Sports Complex would support & notify the community of activities. (continue on additional page if required)

Section F – Other Project Details (Provide as much detail as possible and use additional page if required)

| | |
|----|--|
| 1) | Who will benefit most from your project? Circle no more than two. (Youth, Young Families, Seniors, New Residents, Business Community, <u>General Population</u> , <u>Other</u>) If other explain. <u>ALL OF THE ABOVE WOULD BENEFIT.</u> |
| 2) | Has your organization the funding in place to cover your portion of the project costs? <u>Yes</u> No (If no explain) |
| 3) | What will the funding from the Township of Wellington North be used for? <u>As the project is projected as supporting the community, funding would support 50% of projected cost.</u> |
| 4) | Are there other organizations/individuals assisting you in the Project? If yes indicate who all is involved. <u>NO</u> |
| 5) | When would you like to see the project started and completed? <u>FALL OF 2019</u> |
| 6) | What else would you like to tell us about your Project that would help us in approving your application? |

Section D – Acknowledgements & Signatures

- ✓ I am the most senior official with designated signing authority/decision making authority in our organization
- ✓ I acknowledge the information in this application is true, accurate and complete to the best of my ability
- ✓ I have reviewed the application with the Director of Recreation, Parks and Facilities or the Economic Development Officer
- ✓ Should the application be approved I will provide a written statement of use of funds within two months of the completion of the event/service/program

Steph Moorey Signature KAYE MOOREY Name 25 Feb 2019 Date

SECTION E. Project Description (cont'd.)

050

programs and events in a positive manner with a modern image.

A revenue generating opportunity would/could be used by the Township through fees for advertising of events by the various groups, organizations scheduling programs/activities at the Sports Complex a Cork St. park facilities

The Lions club has obtained quotations from local companies and contractors to support the projected cost of the project.



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF March 25th, 2019**

FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER

SUBJECT: REPORT EDO 2019-006 COMMUNITY IMPROVEMENT PROGRAM

RECOMMENDATION

That the Economic Development Officer report EDO 2019-006 dated March 25th, 2019 with regards to the Community Improvement Program be received;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$2,500.00 and an interest free loan in the amount of \$2,500.00 to be repayable over five years to support the restoration work to take place on the exterior west facing side of the **Lynes Blacksmith Shop**.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$2,500.00 under the Façade Improvement Grant Program and \$910.33 under the Application Fees & Development Charges Program for the restoration work and improvements made to 242 Main Street South in Mount Forest the new home of **Domino's**.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$2,500.00 under the Façade Improvement Grant Program, \$1,500.00 under the Accessibility Grant Program and \$1,668.00 under the Public Art Grant Program for improvements to be made to 7470 Second Line home of **Arthur Greenhouses**.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

There have been numerous reports on the Community Improvement Program since the program was approved by Wellington North council in May 2012.

BACKGROUND

Since 2012 our Community Improvement Plan (CIP) has enabled the Municipality to provide incentives for individuals, businesses, organizations, etc. to make improvements to their buildings, promote Public

Art, support accessibility enhancements and to enhance their building presentation to the public all in an effort to support revitalization and redevelopment activities in our community.

The program has proven quite popular, and including these three requests, sixty-two applicants have submitted applications for funding under the Community Improvement Program. The total dollar value of the overall improvements made in our Community is conservatively estimated at \$921,083.

Of this amount:

- \$174,990 (19%) has been covered by grants under the Community Improvement Program
- \$ 30,000 (3%) has been advanced in interest free loans repayable over 5 years
- \$716,093 (78%) has been covered by the applicants

OVERVIEW

On March 4th an application was received from Kate Rowley the Chair of the Lynes Blacksmith Committee. The application, under the Façade Improvement Grant & Loan Program, is to support the restoration of the front of the Blacksmith Shop facing highway 6. This represents a highly visible and public stage of the restoration and will be of significant community interest.

On January 25th an application was received from Mohsin Sam the new owner of 242 Main Street South in Mount Forest. The application for funding from the Façade Improvement Program, Application Fees and Development Charges program as well as the TIERR Program was to support the significant renovations being made to open a Domino's at this location.

On March 15th an application was received from Patrick Van Den Ejnden and Joanna Baars co-owners of the Arthur Greenhouses. The application for funding is to support façade and accessibility improvements at their location and to also install some Public Art in the form of a "Barn Quilt" to the side of their building.

As required under our program all applications are reviewed by our Community Improvement Program Review Panel (CIPRP) utilizing our Community Improvement Program Decision Matrix and a copy of the decision matrix for all three applicants is attached to this report. The Decision Matrix also provides additional information regarding the proposed improvements along with a variety of pictures to support the application. The CIPRP recommends that council approve all three applications as presented.

FINANCIAL CONSIDERATIONS

In 2019 \$25,000 in Community Improvement Program funding has been approved in the Economic Development Operating budget to support applications under the Community Improvement Program.

The four applications processed to date in 2019 total \$12,195 in approved funding.

Funding provided under the Façade Improvement Loan Program is not included in the \$25,000 annual budget as funds advanced under the Loan program are paid back to the Township, interest free, over a five-year period.

| |
|-----------------------|
| STRATEGIC PLAN |
|-----------------------|

Do the report's recommendations advance the Strategy's implementation?

X Yes No N/A

Which pillars does this report support?

| | |
|--|--|
| X Community Growth Plan | <input type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input type="checkbox"/> Corporate Communication Plan |
| X Brand and Identity | <input type="checkbox"/> Positive Healthy Work Environment |
| X Strategic Partnerships | |

| | |
|---------------------|------------------------|
| PREPARED BY: | RECOMMENDED BY: |
|---------------------|------------------------|

Dale Small

Michael Givens

| | |
|--|--|
| DALE SMALL ECONOMIC DEVELOPMENT OFFICER | MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER |
|--|--|

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

Applicant: **Lynes Blacksmith Shop**Date Received: **March 4th, 2019**Application #: **F.I.L. & G. # 45**Amount: **\$2,500.00 Grant & \$2,500 Loan**Date of Community Improvement Plan Review Panel Meeting: **March 12th, 2019**

| Criteria Number | Criteria | Yes | No | Comments |
|-----------------|---|-----------------------|----|---|
| 1 | Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan | X | | The applicant is Kate Rowley who is the Chair of the Lynes Blacksmith Committee and she is eligible to apply. |
| 2 | Is the applicant applying for: a) Facade Improvement Grant b) Facade Improvement Interest Free Loan | X X | | The applicant is applying for a \$2,500 grant from the Facade Improvement Grant Program and a \$2,500 Loan from the Façade Improvement Loan program. |
| 3 | Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding. | X | | The property is located in Kenilworth and this community has been included in our CIP boundary since 2014 |
| 4 | Has the application been properly completed including: • Detailed description of improvements • Facade Improvement Checklist • Detailed sketch of the proposed change • Minimum of two quotes obtained | X X X | X | A detailed description has been provided by the applicant for the restoration work to be completed to the exterior west facing side of the blacksmith shop. The requirement for two quotes has been waived as there are very few local stone masons qualified to do this work and the ones selected have been involved in this project since the beginning. |
| 5 | Are property taxes and any other Municipal Accounts receivable up to date. | X | | All property taxes were verified as up to date. |
| 6 | Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included: • Repainting or cleaning of the facade • Restoration of facade masonry, brickwork, etc. • Replacement or Repair of cornices, eaves, parapets, etc • Replacement or Repair of Windows • Entrance-way modifications • Redesign of the store front • Removal of signage and installation of new signage • Restoration of original facade appearance • Replacement or Repair of canopies and awnings • Installation or repair of exterior lighting • Other similar improvements approved by CIPRP | X X X X X | | All old mortar will be replaced. All façade windows will be reinforced, and all sills replaced Both arched doorways will be rebuilt with fabricated iron and both entries made more easily accessible and safer. All foundation stones will be re-laid beside doorways where necessary. |

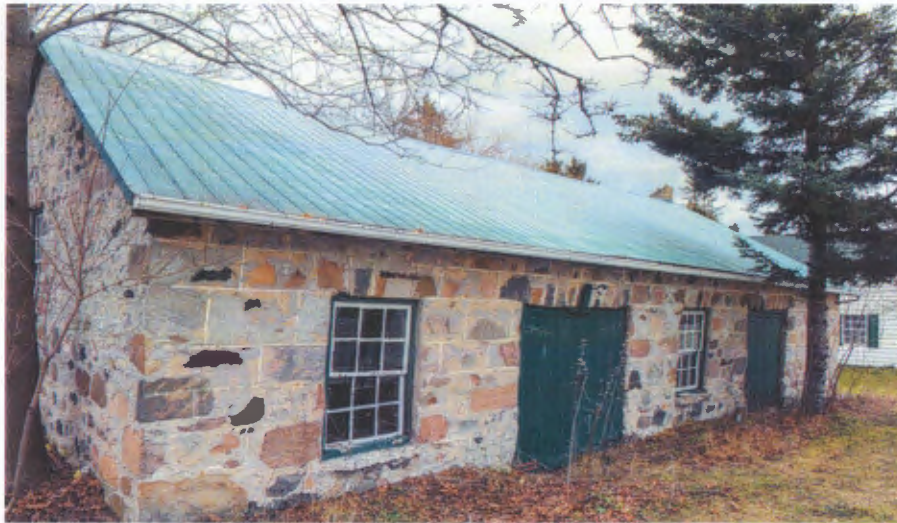
COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

| | | | |
|-----------------------|--|--|--|
| 7 | Facade Improvement Grant amount available is 50% of eligible costs up to a maximum of \$2,500. What amount is being requested and what is the percentage of the overall. | X X X | Overall Cost of improvements: \$12,900.00 Grant Amount being requested: \$2,500.00 Percentage of overall Costs CIP Grant will fund: 19% |
| 8 | Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period? | X | As the overall cost of the improvement is \$12,900 the applicant is eligible for an interest free loan in the amount of \$2,500 which they have also applied for |
| 9 | Will the goods and services to complete the required work be performed by local businesses/suppliers. | X | there are very few local stone masons qualified to do this work however Steve Walker and Steve Hodges have been involved in this project since the beginning and will complete the work. |
| 10 | Is the targeted completion date within 8 months from date of approval or is an extension required? | X | The committee intend to commence fundraising immediately and the plan is to have this work completed in 2019, hopefully in time for WN Culture Days in late September. |
| 11 | Other comments from the Review Panel | This will be the first major restoration of the exterior of the Blacksmith Shop and this restoration will have a major impact on the public face of this building and will have significant community interest. The review panel supports this application which is consistent with the goals and objectives of the Community Improvement Program. | |
| Recommendation | That the Community Improvement Review Panel support this application and makes a motion for council approval. Yes XXX No | | |
| | <i>Darren Jones</i> Darren Jones | <i>Dale Small</i> Dale Small | |

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX



COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX



COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

Applicant: **Mohsin Sam (Domino's)**Date Received: **January 20th, 2019**Application #: **F.I.L. & G. # 46**Amount: **\$3,410.33 Grant**Date of Community Improvement Plan Review Panel Meeting: **January 25th, 2019**

| Criteria Number | Criteria | Yes | No | Comments |
|-----------------|---|--------------------------------|----|--|
| 1 | Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan | X | | The applicant, Mohsin Sam, is the owner of the Domino's Pizza location in Mount Forest |
| 2 | Is the applicant applying for: a) Facade Improvement Grant b) Application Fees & Development Charges Grant | X | X | The applicant is applying for a \$2,500 grant from the Facade Improvement Grant Program and a \$910.33 grant from the Application Fees and Development Charges grant program. |
| 3 | Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding | X | | Domino's is located at 242 Main Street South in Mount Forest which is within the CIPA boundary. |
| 4 | Has the application been properly completed including: • Detailed description of improvements • Facade Improvement Checklist • Detailed sketch of the proposed change • Minimum of two quotes obtained | X X X | X | A detailed description has been provided by the applicant and the work consists of major renovations to the interior of the building as well as the installation of new signage. |
| 5 | Are property taxes and any other Municipal Accounts receivable up to date | X | | All property taxes were verified as up to date. |
| 6 | Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included: • Repainting or cleaning of the facade • Restoration of facade masonry, brickwork, etc. • Replacement or Repair of cornices, eaves, parapets, etc • Replacement or Repair of Windows • Entrance-way modifications • Redesign of the store front • Removal of signage and installation of new signage • Restoration of original facade appearance | X X X X X X | | This building was the previous home to a convenience store and required major renovations to turn it into a Domino's Pizza. All required building permits have been completed and inspections made by the Building Department and Fire Department. |

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

| | | | | |
|-----------------------|--|---|---|---|
| | <ul style="list-style-type: none"> • Replacement or Repair of canopies and awnings • Installation or repair of exterior lighting • Other similar improvements approved by CIPRP | X X | | |
| 7 | Facade Improvement Grant amount available is 50% of eligible costs up to a maximum of \$2,500. What amount is being requested and what is the percentage of the overall. | X X X | | Overall Cost of improvements: \$ 150,000 F.I.L.& G. Grant Amount being requested: \$2,500.00 Application Fees Grant Amount being requested: \$ 910.13 |
| 8 | Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period? | | X | The applicant has not applied for a loan under the Façade Improvement Loan Program. |
| 9 | Will the goods and services to complete the required work be performed by local businesses/suppliers. | X | | Due to the size of the project work was completed by a variety of different contractors both local and non-local. |
| 10 | Is the targeted completion date within 8 months from date of approval or is an extension required? | X | | The work has already been completed and the new restaurant recently opened. |
| 11 | Other comments from the Review Panel | This building has been almost entirely renovated in order to become a Domino's Pizza location and we are fortunate to have the Domino's, as well as Mohsin, in our community. | | |
| Recommendation | That the Community Improvement Review Panel support this application and makes a motion for council approval. | | | Yes XXX No |
| | <i>Darren Jones</i> Darren Jones | <i>Dale Small</i> Dale Small | | |

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX



- ② - 1/2" Etched White aluminum letter cut require
 - 3/16" White 7328 acrylic faces with Rad 3M 3537-33 and
 - Shw 2M 2637-27 translucent vinyl applied to 1st surface
 - 1" White trim cap
 - White LED illumination
- ① - 1/2" Finished Black aluminum letter cut require
 - 3/16" White 7328 acrylic faces
 - 1" Black trim cap
 - White LED illumination
- ③ - Black aluminum



R.S. Graphics Inc.
 O/A **Signs & Printing**
 Tel: 905-461-9602 • Cell: 416-520-0607
 Fax: 905-461-8428 • Email: rsgraphics@gmail.com
 2688 Drew Rd., Unit 12, Mississauga ON L4T 1Y1

CUSTOMER NAME: Mr. Rishi Kakkar
 BUSINESS NAME: Domino's (Store #10546)
 ADDRESS: 242 Main St S,
 Mt Forest, ON
 LOCATION:

DATE: Jan 25, 2019
 Cell:
 Tel: rishi@hiresource.ca
 Email:
 Web: www.

File Name:
 Note: Color output may not be exact when viewing or printing this drawing. All colors used are PMS or the closest CMYK equivalent. If these colors are inaccurate, please provide the correct PMS match and a reference to CMYK printing will be made.
 DRAWN BY: DANNY

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

Applicant: Arthur Greenhouses

Date Received: March 15th, 2019

Application #: F.I.L. & G. # 47

Amount: \$5,668.00 Grant

Date of Community Improvement Plan Review Panel Meeting: March 15th, 2019

| Criteria Number | Criteria | Yes | No | Comments |
|-----------------|--|--------------------------|----|---|
| 1 | Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan | X | | The applicants, Patrick van den EJnden and Joanna Baars, are the co-owners of Arthur Greenhouses. |
| 2 | What Is the applicant applying for: a) Facade Improvement Grant b) Accessibility Grant Program c) Public Art Grant Program | X X X | | |
| 3 | Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding | X | | Arthur Greenhouses is located at 7470 Second Line, Arthur which is within the CIPA boundary. |
| 4 | Has the application been properly completed including: • Detailed description of improvements • Facade Improvement Checklist • Detailed sketch of the proposed change • Minimum of two quotes obtained | X X X | X | A detailed description has been provided by the applicant and the EDO met on-site with the applicants on March 8 th to discuss. The work consists of improvements to the exterior of the building, accessibility enhancements as well as the installation of Public Art. |
| 5 | Are property taxes and any other Municipal Accounts receivable up to date | X | | All property taxes were verified as up to date. |
| 6 | Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included: • Repainting or cleaning of the facade • Restoration of facade masonry, brickwork, etc. • Replacement or Repair of cornices, eaves, parapets, etc • Replacement or Repair of Windows • Entrance-way modifications • Redesign of the store front • Removal of signage and installation of new signage | X x x X | | All costs outlined in the attachments are eligible for funding under the Community Improvement Program. Once Wellington North council approve funding the EDO will recommend to the applicants that an application be prepared for funding from the Wellington County Invest Well Programme. |

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

| | | | | |
|-----------------------|---|---|---|--|
| | <ul style="list-style-type: none"> • Restoration of original facade appearance • Replacement or Repair of canopies and awnings • Installation or repair of exterior lighting • Other similar improvements approved by CIPRP | x x X | | |
| 7 | <p>Maximum funding available is as follows:</p> <p>Facade expenses = \$5,136.50 (Maximum allowed is \$2,500) Accessibility expenses = \$5,672 (Maximum allowed is \$1,500) Public Art expenses = \$1,668 (Entire cost, \$1,668.00 is allowed)</p> | X | | <p>Overall Cost of improvements: \$ 12,476</p> <p>F.I.L.& G. Grant Amount = \$2,500.00 Accessibility Grant amount = \$1,500.0 Public Art Grant amount = \$1,668.00</p> |
| 8 | <p>Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period?</p> | | X | <p>The applicant has not applied for a loan under the Façade Improvement Loan Program.</p> |
| 9 | <p>Will the goods and services to complete the required work be performed by local businesses/suppliers.</p> | X | | <p>Most of the work is planned to be done locally.</p> |
| 10 | <p>Is the targeted completion date within 8 months from date of approval or is an extension required?</p> | X | | <p>Completion date is 2019.</p> |
| 11 | <p>Other comments from the Review Panel</p> | | | |
| Recommendation | <p>That the Community Improvement Review Panel support this application and makes a motion for council approval.</p> | | | <p>Yes XXX No</p> |
| | <p><i>Darren Jones</i> Darren Jones</p> | <p><i>Dale Small</i> Dale Small</p> | | |

COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

OUTSIDE PICTURE OF ARTHUR GREENHOUSES RETAIL STOREFRONT



COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

SAMPLE PICTURE OF BARN QUILT (PUBLIC ART) TO BE INSTALLED ON SIDE OF BUILDING





Township of Wellington North
7490 Sideroad 7 West,
Kenilworth, ON N0G 2E0
Phone: 519-848-3620
www.wellington-north.com

Financial Incentive Programs Application Form

The following seven incentive programs have been approved by council to encourage investment into privately owned lands and buildings. They are focused towards the key priorities as identified in our Strategic Plan and supported through our Community Growth Plan and Community Improvement Plan.

For specific terms and conditions and to determine eligibility requirements please review the incentive programs terms and conditions found in the Community Improvement Plan located on the Township of Wellington North web-site. For current limits and to obtain any clarification please contact Dale Small Economic Development Officer at dsmall@wellington-north.com.

| FINANCIAL INCENTIVE PROGRAM | | | |
|--|---------------------|---|----------------------------------|
| PROGRAM INFORMATION (check one. If applying for more than one incentive program please complete an application for each program) | | <input checked="" type="checkbox"/> Accessibility Grant | A-6.#8 |
| | | <input type="checkbox"/> Application Fees & Development Charges Grant | |
| | | <input type="checkbox"/> Building Conversion/Expansion Grant | |
| | | <input type="checkbox"/> Building Improvement Grant | |
| AMOUNT OF FUNDING REQUESTED \$ 5668 | | <input checked="" type="checkbox"/> Façade Improvement Loan & Grant Program | F-I-L +6 #47 |
| | | <input checked="" type="checkbox"/> Public Art Grant | P.A.G.#13 |
| TOTAL COST OF IMPROVEMENTS \$12476 | | <input checked="" type="checkbox"/> TIERR Redevelopment Grant Program | |
| PROPERTY INFORMATION | | | |
| Municipal Address | Street No. | Unit No. | |
| Tax Roll Number: | Street Name: | | |
| 2349-000-018-04750 | Second Line | | |
| | Town & Postal Code: | Arthur N0G 1A0 | |
| OWNER AND APPLICANT INFORMATION | | | |
| Property Owner Information (check one) | | <input checked="" type="checkbox"/> Person(s) | <input type="checkbox"/> Company |
| Registered Land Owner | Surname: | First name: | |
| Name | (if Company) | Company Officer | |
| Address | Street No. | Street Name: | Unit No. |
| Municipality: Wellington North | Province: ON | Postal Code: N0G 1A0 | |
| Telephone No. [REDACTED] | Fax: [REDACTED] | Email: [REDACTED] | |
| Applicant Information (if different than Owner): | | | |
| Application Contact | Surname: | First name: | |
| Name | (if Company) | Company Officer | |
| Address | Street No. | Street Name | Unit No. |
| Municipality: | Province: | Postal Code: | |
| Telephone No. () | Fax () | Email: | |

| | |
|--|----------------------|
| I hereby make this Incentive Program application declaring all the information contained is true and correct, and acknowledge the Township of Wellington North will process the application based on the information provided. | |
| Signature: | Title: CO-owner |
| Printed Name of Signatory: P.A.R.M. van den Eynden | Date: March 15, 2019 |

The personal information on this form is collected under the legal authority of the Planning Act, Section 2. The personal information will be used for determining your eligibility for a grant/loan. If you have any questions about the collection, please contact the Clerk-Administrator at 519-848-3620 ext. 32.

J.P. Baars

CO-owner

March, 15, 2019

THIS SECTION WILL BE COMPLETED BY MUNICIPAL STAFF

| | |
|----------------------------------|--|
| Application Number | |
| Date Application Received | |
| Date of CIP Review Panel Meeting | |
| Date of Council Meeting | |
| Approved/Declined/Amount | |

DESCRIPTION OF IMPROVEMENTS

Please provide a detailed, written description of the proposed improvements. Attach one (1) copy of a prepared sketch showing the proposed improvements and where possible provide a photograph of the before and after.

see pictures

Our workshop looks very industrial.
Our idea is to give it the same look as
our garden shop; an old fashion barn look
with board and batten and with a pent.

At the top a barn quilt

The pond/water reservoir is not accessible
for customers to sit, relax, take pictures.
A decent walkway, some improvements
around it and the access from the
parking lot is needed to make it
more accessible.

ESTIMATES AND QUOTES

Please provide an explanation of the expenses and where possible two quotes/estimates are required.

Supplementary Form (For Façade Improvement Grant & Loan Program Only)

| FAÇADE PROJECT DESIGN CHECKLIST (IF APPLICABLE) | | | | |
|--|-----|----|-----|----------|
| Façade projects should respond to the following 'best practices' to help with its efforts to create a relevant and quality improvement for both the building and the street. Please complete the following checklist to determine the degree in meeting 'best practices' for the proposed façade improvements. | | | | |
| Criteria / Description | Yes | No | N/A | Comments |
| 1. Responding to Core Context | | | | |
| Does the façade design enhance its surrounding and adjacent buildings? | X | | | |
| 2. Building Envelopes in the CIPA | | | | |
| Does the façade work/align with existing façades and reinforce the clarity of the public network and the cohesion of building groups? | X | | | |
| 3. Beneficial Building / Street Relationships | | | | |
| Does the building façade and street establish a supportive relationship, in which indoor and outdoor spaces animate and are connected to each other? | X | | | |
| Does the façade define the building as a distinct space with a strong sense of identity and place? | X | | | |
| 4. Response to Climate | | | | |
| Does the façade design respond to the climate of area, considering all seasons? | X | | | |
| 5. Identifiable Building Entrances | | | | |
| Does the façade project help to make the buildings entrance more identifiable? | X | | | |
| 6. Long Life / Loose Fit | | | | |
| Is the façade treatment capable of being adapted to new/future building uses? | | | X | |
| 7. Safety Within CIPA | | | | |
| Does the façade design provide personal safety and impart a sense of comfort to all users? | | | X | |
| 8. Community Expression | | | | |
| Does the façade design express a sense of permanence and durability? | X | | | |
| Does the façade promote traditional roots and express historical continuity? | X | | | |
| 9. Appropriate Scale | | | | |
| Does the scale of the proposed façade relate to the scale and size of the building? | X | | | |
| 10. Exterior Materials for Façades | | | | |
| Does the proposed façade materials reinforce the cohesion of related groups of buildings? | X | | | |
| Are proposed exterior building materials durable and of high aesthetic quality? | X | | | |
| 11. Technical Performance | | | | |
| Does the proposed façade determine a balance capital cost, operating costs and maintenance costs? | X | | | |
| 12. Accessibility | | | | |
| Does the façade design provide equal means of access to all users regardless of ability? | X | | | |



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0
www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.3228

**TO: MAYOR AND MEMBERS OF COUNCIL,
Meeting of March 25th, 2019**

FROM: DALE SMALL, Economic Development Officer

SUBJECT: REPORT EDO 2019-007 Mount Forest Industrial Park

RECOMMENDATION

THAT Report EDO 2019-007 being a report on the Township of Wellington North, Mount Forest Industrial Park be received;

AND FURTHER THAT The Council of the Corporation of the Township of Wellington North supports the installation of two signs to promote the Industrial Park at a cost of \$14,590 + HST

AND FURTHER THAT The Council of the Corporation of the Township of Wellington North supports the EDO recommendation to utilize \$10,000 in funding from the BR+E Implementation fund with the remaining funding to come from the 2019 EDO operating budget.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

EDO 2018 – 003 dated January 8th, 2018 Industrial Land Sale

EDO 2018 – 018 dated May 7th 2018, Township of Wellington North Industrial Land

BACKGROUND

At the May 7th, 2018 council meeting staff received approval to increase the sale price of municipally owned industrial land to \$25,000 per acre. At the same time approval was also given to the proposed redesign of the Industrial Park which will result in an additional seven parcels, ranging in size from .68 acres to 1.0 acre, being available for sale to accommodate future growth.

Additionally during the 2019 budget process council also approved funding to service the Industrial Park. At the present time four of the lots have services to the lot line and during 2019 servicing will be extended to cover all seven lots.

In order to draw attention to the Industrial Park and to help promote that lots are available we recommend having MARCC Apparel & Signs install two signs:

- One will be located close to the corner of Industrial Drive and Highway 6 and will contain a listing of businesses in the Industrial Park. It will be constructed with a cement base, fabricated steel posts and will be a double sided sign with composite aluminum panels that can be changeable as lots sell and new businesses open. Cost for this 16ft. x 10 ft. sign is \$12,995 plus HST. (Sample of the proposed sign is attached to this report)
- The second one is a property layout sign and will contain a listing of lots for sale as well as contact information. It will be single sided and installed with two wooden posts. As lots sell decals will be placed on the sign to show which locations are still available. Cost for this 72" x 96" sign is \$1,595 plus HST. (Sample of the proposed sign is attached)

CONCLUSION/FINANCIAL CONSIDERATIONS

In 2014 Wellington County established the BR+E Implementation Fund. Recognizing that the communities in the seven municipalities are distinct in economic assets and markets, the Fund provides flexibility with projects ensuring that overall, the project is in concert with developing a competitive economy.

In past years Wellington North has leveraged this funding to support many Economic Development Programs including our CIP, Renew Northern Wellington, Wellington North Showcase, Simply Explore Jobs and Housing, Saugeen Connects, Youth Programming & others.

Since 2014 the County has made \$25,000 available to every municipality and this funding is continuing into 2019. It is our intent to use \$10,000 of this funding to support the Industrial Park with the remaining funding targeted for Housing, Transportation, Talent Attraction and/or Downtown Revitalization programs.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

| | |
|--|---|
| <input checked="" type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input type="checkbox"/> Brand and Identity <input checked="" type="checkbox"/> Strategic Partnerships | <input checked="" type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment |
|--|---|

PREPARED BY:

Dale Small

RECOMMENDED BY:

Mike Givens

**DALE SMALL
ECONOMIC DEVELOPMENT OFFICER**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

8.

Mount Forest INDUSTRIAL PARK

| | |
|--|----------------------------|
| 205 DANA INCORPORATED | 226 WASTE MANAGEMENT |
| 206 BM ROSS | 227 2 TECH AUTOMOTIVE |
| 208 GUELPH WELLINGTON PARAMEDIC SERVICES | 231 BENDER CONSTRUCTION |
| 210 OFFICERS AUTO CARE | 235 AVAILABLE LOT |
| 215 AVAILABLE | 239 AVAILABLE LOT |
| 218 WELLINGTON NORTH MACHINE | 243 AVAILABLE LOT |
| 219 AVAILABLE LOT | 247 AVAILABLE LOT |
| 223 BENDER CONSTRUCTION | 251 AVAILABLE LOT |

14



18/03/2019

Township of Wellington North
CHEQUE DISTRIBUTION REPORT
Payables Management

| Cheque Number | | 72694 to 72800 | |
|---------------|-------------|--------------------------------|---------------|
| Cheque Number | Cheque Date | Vendor Name | Cheque Amount |
| 72694 | 07/03/2019 | Andy's Mobile Lock Service Inc | \$498.16 |
| 72695 | 07/03/2019 | Arthur Home Hardware Building | \$80.34 |
| 72696 | 07/03/2019 | Barclay Wholesale | \$734.39 |
| 72697 | 07/03/2019 | B M Ross and Associates | \$19,699.90 |
| 72698 | 07/03/2019 | Canada's Finest Coffee | \$387.00 |
| 72699 | 07/03/2019 | CARQUEST Arthur Inc. | \$707.75 |
| 72700 | 07/03/2019 | Canadian Port & Heavy Equipmen | \$3,073.18 |
| 72701 | 07/03/2019 | Chalmers Fuels Inc | \$860.33 |
| 72702 | 07/03/2019 | Corporate Express | \$94.19 |
| 72703 | 07/03/2019 | County of Wellington | \$580.00 |
| 72704 | 07/03/2019 | DeBoer's Equipment | \$261.32 |
| 72705 | 07/03/2019 | Duncan, Linton LLP, Lawyers | \$2,542.38 |
| 72706 | 07/03/2019 | | \$532.14 |
| 72707 | 07/03/2019 | Fire Marshal's Public Fire Saf | \$261.01 |
| 72708 | 07/03/2019 | FOSTER SERVICES/822498 ONT INC | \$5,085.00 |
| 72709 | 07/03/2019 | Frey Communications | \$405.65 |
| 72710 | 07/03/2019 | Germania Mutual Insurance | \$4,172.50 |
| 72711 | 07/03/2019 | Go Glass & Accessories | \$898.35 |
| 72712 | 07/03/2019 | Grey-Bruce Electric | \$290.84 |
| 72713 | 07/03/2019 | | \$95.65 |
| 72714 | 07/03/2019 | Ideal Supply Inc. | \$985.34 |
| 72715 | 07/03/2019 | J's Tree Service | \$2,260.00 |
| 72716 | 07/03/2019 | Lavis Contracting Co. Ltd. | \$140,297.50 |
| 72717 | 07/03/2019 | M & L Supply | \$2,304.58 |
| 72718 | 07/03/2019 | MacDonald's Home Appliances | \$337.87 |
| 72719 | 07/03/2019 | Maple Lane Farm Service Inc. | \$500.41 |
| 72720 | 07/03/2019 | | \$331.32 |
| 72721 | 07/03/2019 | Metercor Inc. | \$3,273.05 |
| 72722 | 07/03/2019 | Mike's Custom Weld & Fab. | \$1,810.26 |
| 72723 | 07/03/2019 | Minto Truck Centre (Formerly B | \$202.82 |
| 72724 | 07/03/2019 | Municipal Partnership Group In | \$3,578.71 |
| 72725 | 07/03/2019 | Murray Group Limited | \$11,443.15 |
| 72726 | 07/03/2019 | North Wellington Co-op Service | \$651.72 |
| 72727 | 07/03/2019 | OSIM INC | \$310.75 |
| 72728 | 07/03/2019 | PepsiCo Beverages Canada | \$494.60 |
| 72729 | 07/03/2019 | PETRO-CANADA | \$3,060.81 |
| 72730 | 07/03/2019 | Public Sector Digest Inc. | \$503.41 |
| 72731 | 07/03/2019 | | \$28.25 |
| 72732 | 07/03/2019 | Royal Bank Visa | \$3,962.25 |
| 72733 | 07/03/2019 | Saugeen Community Radio Inc. | \$180.80 |

| | | | |
|-------|------------|--------------------------------|--------------|
| 72734 | 07/03/2019 | SGS Canada Inc. | \$1,412.50 |
| 72735 | 07/03/2019 | Shred All Ltd. | \$123.17 |
| 72736 | 07/03/2019 | Stephen Hale | \$1,113.05 |
| 72737 | 07/03/2019 | | \$403.71 |
| 72738 | 07/03/2019 | | \$403.71 |
| 72739 | 07/03/2019 | Superior Propane | \$488.68 |
| 72740 | 07/03/2019 | T&T Power Group | \$1,154.97 |
| 72741 | 07/03/2019 | Trevor Roberts Auto Repair | \$1,600.48 |
| 72742 | 07/03/2019 | Union Gas | \$8,059.34 |
| 72743 | 07/03/2019 | Viking Cives Ltd | \$148,683.18 |
| 72744 | 07/03/2019 | | \$1,900.00 |
| 72745 | 07/03/2019 | Wightman Telecom Ltd. | \$204.10 |
| 72746 | 07/03/2019 | | \$221.60 |
| 72747 | 07/03/2019 | Young's Home Hardware Bldg Cen | \$158.59 |
| 72748 | 14/03/2019 | ALS Laboratory Group | \$2,556.78 |
| 72749 | 14/03/2019 | Arthur Foodland | \$45.30 |
| 72750 | 14/03/2019 | Arthur Home Hardware Building | \$24.80 |
| 72751 | 14/03/2019 | ARTHURS FUEL | \$1,518.91 |
| 72752 | 14/03/2019 | Barclay Wholesale | \$748.27 |
| 72753 | 14/03/2019 | Bell Canada - Public Access | \$37.26 |
| 72754 | 14/03/2019 | B M Ross and Associates | \$5,197.77 |
| 72755 | 14/03/2019 | | \$2,096.15 |
| 72756 | 14/03/2019 | Canada's Finest Coffee | \$90.40 |
| 72757 | 14/03/2019 | CARQUEST Arthur Inc. | \$161.03 |
| 72758 | 14/03/2019 | Carson Supply | \$184.18 |
| 72759 | 14/03/2019 | Chalmers Fuels Inc | \$503.52 |
| 72760 | 14/03/2019 | Coffey Plumbing, Div. of KTS P | \$280.24 |
| 72761 | 14/03/2019 | Corporate Express | \$81.80 |
| 72762 | 14/03/2019 | Darroch Plumbing Ltd. | \$2,350.40 |
| 72763 | 14/03/2019 | Delta Elevator Co. Ltd. | \$868.23 |
| 72764 | 14/03/2019 | Duncan, Linton LLP, Lawyers | \$3,013.00 |
| 72765 | 14/03/2019 | E Cox Sanitation | \$322.95 |
| 72766 | 14/03/2019 | Fergus Starter & Alternator | \$598.90 |
| 72767 | 14/03/2019 | FOXTON FUELS LIMITED | \$887.83 |
| 72768 | 14/03/2019 | Horrigan Overhead Doors 2019 | \$282.50 |
| 72769 | 14/03/2019 | Hydro One Networks Inc. | \$764.04 |
| 72770 | 14/03/2019 | Ideal Supply Inc. | \$295.61 |
| 72771 | 14/03/2019 | Innovative Access Technologies | \$584.70 |
| 72772 | 14/03/2019 | International Trade Specialist | \$997.66 |
| 72773 | 14/03/2019 | J J McLellan & Son | \$334.76 |
| 72774 | 14/03/2019 | Kwik Snaks Ltd | \$1,155.55 |
| 72775 | 14/03/2019 | Louise Marshall Hospital Found | \$1,000.00 |
| 72776 | 14/03/2019 | | \$180.00 |
| 72777 | 14/03/2019 | | \$161.74 |
| 72778 | 14/03/2019 | Mount Forest Foodland | \$86.42 |
| 72779 | 14/03/2019 | MRC Systems Inc | \$2,264.52 |
| 72780 | 14/03/2019 | New Growth Family Centre Inc. | \$100.00 |

| | | | |
|-------|------------|---------------------------------|--------------|
| 72781 | 14/03/2019 | NORTH SHORE DISTRIBUTING | \$197.97 |
| 72782 | 14/03/2019 | North Wellington Co-op Service | \$822.24 |
| 72783 | 14/03/2019 | PACKET WORKS | \$169.50 |
| 72784 | 14/03/2019 | Plume'sMainStreetInteriors | \$395.50 |
| 72785 | 14/03/2019 | | \$26.00 |
| 72786 | 14/03/2019 | Print One | \$2,509.73 |
| 72787 | 14/03/2019 | Purolator Inc. | \$32.43 |
| 72788 | 14/03/2019 | Royal Bank Visa | \$2,061.61 |
| 72789 | 14/03/2019 | Rural Routes Pest Control Inc. | \$79.10 |
| 72790 | 14/03/2019 | Saugeen Community Radio Inc. | \$809.08 |
| 72791 | 14/03/2019 | Superior Tire Sales & Service | \$1,581.77 |
| 72792 | 14/03/2019 | Swan Dust Control | \$145.28 |
| 72793 | 14/03/2019 | Teviotdale Truck Service & Rep | \$846.42 |
| 72794 | 14/03/2019 | Town of Minto | \$1,835.39 |
| 72795 | 14/03/2019 | Turriss Sites Development Corp. | \$58.76 |
| 72796 | 14/03/2019 | Twp of Wellington North | \$274.59 |
| 72797 | 14/03/2019 | Waste Management | \$10.17 |
| 72798 | 14/03/2019 | Wellington North Power | \$10,403.50 |
| 72799 | 14/03/2019 | Wightman Telecom Ltd. | \$412.05 |
| 72800 | 14/03/2019 | Young's Home Hardware Bldg Cen | \$624.99 |
| | | TOTAL: | \$436,776.06 |



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 25, 2019**

FROM: ADAM MCNABB, DIRECTOR OF FINANCE & TREASURY

**SUBJECT: REPORT TR2019-005 BEING A REPORT ON THE 2019
PROCUREMENT OF A PLOW TRUCK**

THAT Report TR2019-005 being a report on the 2019 procurement of a plow truck be received for information;

AND FURTHER THAT the Township of Wellington North award the supply of the 2018 plow truck to Viking Cives Ltd at a net cost of \$263,517.70;

AND FURTHER THAT the Township of Wellington North fund the anticipated purchase deficit from reserve funds.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

2019 Capital Budget

BACKGROUND

Plow truck purchase is needed to replace an aged truck within the fleet. A plow truck is used in the summer month as dump truck for hauling and in the winter as a snow plow. The new plow truck will ensure road operations service-level is maintained while reducing the annual operating costs associated with aged equipment.

The existing Roads Truck #42 is a 2005 International dump truck with 130,200 km and approximately 8,600 hours of operation on it as of March 12th 2019.

Township staff have worked with Viking Cives Ltd. to evaluate three chassis alternatives where each chassis is to include the same set-up of Viking Cives Ltd. snow removal equipment.

The following truck chassis were evaluated and quoted (inclusive of snow removal equipment):

| Manufacturer | Total Cost (plus tax) |
|--------------------|-----------------------|
| 2020 Western Star | \$258,960.00 |
| 2020 International | \$259,694.00 |
| 2020 Freightliner | \$261,990.00 |

As all three chassis meet the specifications as set out by the Roads Department and have similar warranties, staff would like to proceed with 2020 Western Star option as the most economical option for the municipality. The Township has several Western Star units currently in service, and the addition of an additional unit will afford the Township opportunity of interchangeability of routine maintenance parts, and potential economies of scale for servicing needs.

FINANCIAL CONSIDERATIONS

Plow Truck was allocated at \$260,000 within the approved 2019 capital budget – inclusive of disposition proceeds of \$12,000 for unit #42.

Township of Wellington North 2019 Plow Truck March 2019

| | |
|----------------------|-------------------|
| 2020 Western Star | 258,960.00 |
| Net HST | 33,664.80 |
| <hr/> | |
| Total Purchase Price | 292,624.80 |
| Rebatable HST | 29,107.10 |
| <hr/> | |
| Net Cost | 263,517.70 |

As mentioned above, Township expects to generate \$12,000 when selling the existing plow (#42 – 2005 International), on delivery of new plow truck, which will leave an anticipated purchase deficit of \$3,517.70; however, it is noted that the chassis acquisition as quoted is subject to foreign exchange fluctuation, and could impact the net cost, and anticipated deficit quoted above.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

X Community Service Review

Human Resource Plan

Corporate Communication Plan

X Brand and Identity

Positive Healthy Work Environment

X Strategic Partnerships

PREPARED BY:

RECOMMENDED BY:

Adam McNabb

Michael Givens, CFA

**ADAM MCNABB
DIRECTOR OF FINANCE & TREASURY**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

www.wellington-north.com 1.866.848.3620 FAX 519.848.3228

519.848.3620

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 25, 2019**

FROM: ADAM MCNABB – DIRECTOR OF FINANCE & TREASURY

**SUBJECT: REPORT TR2019-006 BEING A REPORT ON THE 2019 ONTARIO
MUNICIPAL PARTNERSHIP FUND (OMPF) ALLOCATION**

THAT Report TR2019-006 being a report on the 2019 Ontario Municipal Partnership Fund (OMPF) Allocation be received for information;

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

The OMPF is the Province's main transfer to municipalities. In 2019, the Province has reduced the OMPF funding by five (5) million with total allocation now equaling \$505 million, which will provide unconditional support to 389 municipalities across the province. The Province will continue to provide unconditional funding for the 2019 calendar year, continues the review of this funding vehicle, and is committed to announcing 2020 allocations well in advance of the 2020 municipal budget year.

OMPF Review and Redesign

The OMPF was redesigned in 2014 following consultations with municipalities from across the province. A key component of the redesigned OMPF is that it better targets funding to northern and rural municipalities with challenging fiscal circumstances. Consultations with municipalities and the Association of Municipalities of Ontario (AMO) have continued over the past year and have focused on refining the program to ensure it meets the long-term priorities of municipalities.

The program is comprised of four core grant components as well as Transitional Assistance that reflect the following objectives:

- Support areas with limited property assessment;
- Recognize the challenges of northern and rural municipalities, while targeting funding to those with more challenging fiscal circumstances; and
- Assist municipalities as they transition to the redesigned program

2019 OMPF

Salient points of the 2019 program are as follows:

- Support municipalities with more challenging fiscal circumstances by maintaining the Northern and Rural Fiscal Circumstances Grant at \$89 million.
- Maintain the Northern Communities Grant component of the OMPF program at \$89M in 2019 recognizing the challenges of northern municipalities (the Township of Wellington North is not a recipient of this funding component).
- Maintain the Rural Communities Grant at \$150 million.
- The Assessment Equalization Grant component is providing \$149 million to support municipalities with limited property assessment (the Township of Wellington North is no longer a recipient of this funding component)
- Consistent with prior years, the Transitional Assistance component of the OMPF will ensure that the 2019 funding guarantee for municipalities in southern Ontario will be at least 85 per cent of their 2018 OMPF allocation.

| |
|---------------------------------|
| FINANCIAL CONSIDERATIONS |
|---------------------------------|

The Township has been subject to a funding decrease of \$20,200 (1.53%) in OMPF funding over 2018. This decrease is less than anticipated in the completion of the 2019 operating budget, which assumed a 5% year over year decrease (or \$1,251,150 in OMPF funding).

The following chart provides the year-over-year change in each of the core grant components and Transitional Assistance:

| | <u>2019</u> | <u>2018</u> | <u>Change (\$)</u> | <u>Change (%)</u> |
|---|------------------|------------------|--------------------|-------------------|
| Assessment Equalization Grant | - | - | - | |
| Northern Communities Grant | - | - | - | |
| Rural Communities Grant | 961,300 | 955,900 | 5,400 | 0.56% |
| Northern and Rural Fiscal Circumstances Grant | 335,500 | 361,100 | (25,600) | -7.09% |
| Transitional Assistance | - | - | - | - |
| Total OMPF | 1,296,800 | 1,317,000 | (20,200) | 0 |

Additional details specific to the Township's 2019 allocation are outlined in the 2019 OMPF Allocation Notice from the Province (following this report).

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No X N/A

Which pillars does this report support?

- | | |
|--|--|
| <input type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input type="checkbox"/> Brand and Identity <input type="checkbox"/> Strategic Partnerships | <input type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment |
|--|--|

PREPARED BY:

RECOMMENDED BY:

Adam McNabb

Michael Givens, CAO

**ADAM MCNABB
DIRECTOR OF FINANCE & TREASURY**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**



**Ontario Municipal Partnership Fund (OMPF)
2019 Allocation Notice**

**Township of Wellington North
County of Wellington**

2349

In 2019, the Province is providing the Township of Wellington North with \$1,296,800 in funding through the OMPF, which is the equivalent of \$255 per household.

| | | |
|----------|------------------------|--------------------|
| A | Total 2019 OMPF | \$1,296,800 |
|----------|------------------------|--------------------|

| | |
|--|-----------|
| 1. Assessment Equalization Grant | - |
| 2. Northern Communities Grant | - |
| 3. Rural Communities Grant | \$961,300 |
| 4. Northern and Rural Fiscal Circumstances Grant | \$335,500 |
| 5. Transitional Assistance | - |

B Key OMPF Data Inputs

| | |
|--|-------------|
| 1. Households | 5,082 |
| 2. Total Weighted Assessment per Household | \$302,039 |
| 3. Rural and Small Community Measure | 100.0% |
| 4. Farm Area Measure | 82.7% |
| 5. Northern and Rural Municipal Fiscal Circumstances Index | 5.2 |
| 6. 2019 Guaranteed Level of Support | 90.5% |
| 7. 2018 OMPF (Line A from 2018 Allocation Notice) | \$1,317,000 |

Note: See line item descriptions on the following page.

Ontario Municipal Partnership Fund (OMPF) 2019 Allocation Notice

Township of Wellington North
County of Wellington

2349

2019 OMPF Allocation Notice - Line Item Descriptions

- A** The OMPF grants are described in detail in the 2019 OMPF Technical Guide - this document can be found on the Ministry of Finance's website at: <http://www.fin.gov.on.ca/en/budget/ompf/2019>
-
- A5** If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding shifts. See the enclosed Transitional Assistance Calculation Insert for further details.
-
- B1** Measure of households based on the 2018 returned roll from the Municipal Property Assessment Corporation (MPAC).
-
- B2** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
-
- B3** Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2019 OMPF Technical Guide.
-
- B4** Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the enclosed Farm Area Measure Insert, and the 2019 OMPF Technical Guide.
-
- B5** Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2019 OMPF Technical Guide.
-
- B6** Represents the guaranteed level of support the municipality will receive from the Province through the 2019 OMPF. For additional information, see the 2019 OMPF Technical Guide.
-
- B7** 2018 OMPF allocation

Note: Grant components are rounded up to multiples of \$100.



**Ontario Municipal Partnership Fund (OMPF)
2019 Transitional Assistance Calculation Insert**

**Township of Wellington North
County of Wellington**

2349

| | |
|---|------------|
| A 2019 OMPF Transitional Assistance (Line B2 - Line B1, if positive) | n/a |
|---|------------|

As the municipality's 2019 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.

B Supporting Details

| | |
|--|--------------------|
| 1. Sum of 2019 OMPF Grants, excluding Transitional Assistance | \$1,296,800 |
| 2. 2019 Guaranteed Support (Line B2a x Line B2b) | \$1,191,900 |
| a. 2018 OMPF (Line A from 2018 Allocation Notice) | \$1,317,000 |
| b. 2019 Guaranteed Level of Support (Line C) | 90.5% |

| | |
|---|--------------|
| C 2019 Guaranteed Level of Support (Line C1 + Line C2) | 90.5% |
|---|--------------|

| | |
|---|-------|
| 1. 2019 OMPF Minimum Guarantee | 85.0% |
| 2. Enhancement Based on Northern and Rural Municipal Fiscal Circumstances Index | 5.5% |

Note: See line item descriptions on the following page.

Ontario Municipal Partnership Fund (OMPF) 2019 Transitional Assistance Calculation Insert

Township of Wellington North
County of Wellington

2349

2019 Transitional Assistance Calculation Insert - Line Item Descriptions

A Transitional Assistance ensures that in 2019, southern municipalities will receive a minimum of 85 per cent of the support they received through the OMPF in 2018. The Township of Wellington North's 2019 OMPF exceeds this level. As a result, Transitional Assistance is not required.

B1 Sum of 2019 Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grants.

B2 Guaranteed amount of funding through the 2019 OMPF

B2a 2018 OMPF allocation

B2b Represents the guaranteed level of support the municipality will receive from the Province through the 2019 OMPF. For additional information, see the 2019 OMPF Technical Guide.

C1 Reflects the minimum level of support for southern municipalities.

C2 Reflects the enhancement to the minimum level of support based on the municipality's Northern and Rural MFCI.

Note: Grant components are rounded up to multiples of \$100.

Ontario Municipal Partnership Fund (OMPF)
2019 Northern and Rural Municipal Fiscal Circumstances Index



Township of Wellington North
County of Wellington

2349

A Northern and Rural Municipal Fiscal Circumstances Index

5.2

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Township to the median for northern and rural municipalities.

B Northern and Rural MFCI - Indicators

| | Wellington North Tp | <i>Median</i> |
|---|---------------------|---------------|
| Primary Indicators | | |
| 1. Weighted Assessment per Household | \$302,039 | \$273,000 |
| 2. Median Household Income | \$63,712 | \$69,000 |
| Secondary Indicators | | |
| 3. Average Annual Change in Assessment (New Construction) | 1.1% | 1.0% |
| 4. Employment Rate | 62.9% | 56.0% |
| 5. Ratio of Working Age to Dependent Population | 154.3% | 170.0% |
| 6. Per cent of Population Above Low-Income Threshold | 84.5% | 86.0% |

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2019 OMPF Technical Guide, as well as in the customized 2019 Northern and Rural MFCI Workbook.

Ontario Municipal Partnership Fund (OMPF) 2019 Northern and Rural Municipal Fiscal Circumstances Index

Township of Wellington North
County of Wellington

2349

2019 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions

- A** The municipality's 2019 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2019 Northern and Rural MFCI Workbook.
-
- B1** Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
-
- B2** Statistics Canada's measure of median income for all private households in 2015.
-
- B3** Measures the five-year (2013 - 2018) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
-
- B4** Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
-
- B5** Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
-
- B6** Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.

**Ontario Municipal Partnership Fund (OMPF)
2019 Farm Area Measure Insert**



**Township of Wellington North
County of Wellington**

2349

A Farm Area Measure (Line B1 / Line B2)

82.7%

The Farm Area Measure (FAM) represents the percentage of a municipality's land area comprised of farm land.

$$\frac{\text{Farm Land Area}}{\text{Municipal Land Area}} = \text{Farm Area Measure}$$

B Supporting Details

| | |
|------------------------|---------------|
| 1. Farm Land Area | 107,516 acres |
| 2. Municipal Land Area | 130,029 acres |

The Rural Communities Grant includes a funding enhancement for municipalities with a Farm Area Measure of more than 70 per cent, based on a sliding scale. Eligible municipalities receive this funding as part of their Rural Communities Grant allocation. Additional details regarding the calculation of the Farm Area Measure are provided in the 2019 OMPF Technical Guide, as well as in the municipality's customized 2019 OMPF Workbook.

Note: See line item descriptions on the following page.

Ontario Municipal Partnership Fund (OMPF)
2019 Farm Area Measure Insert

Township of Wellington North
County of Wellington

2349

2019 Farm Area Measure Insert - Line Item Descriptions

- A** Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2019 OMPF Technical Guide.
-
- B1** The number of acres of land for properties in the farm property tax class.
-
- B2** The total number of acres of land in the municipality.
-



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 25, 2019**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2019-017 REPORT TO CONSIDER A PETITION FOR
MUNICIPAL DRAIN (MURPHY)**

RECOMMENDATION

THAT Council of the Township of Wellington North receive for information Report CLK 2019-017 being a report regarding a petition for drainage works to be assumed under the Drainage Act on Lot 1, Concession 12 (formerly Township of Arthur);

AND FURTHER THAT Council approves the request for a municipal drain;

AND FURTHER THAT Council appoints K. Smart & Associates Limited as the engineer and directs them to prepare report pursuant to the *Drainage Act*.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

On March 8, 2019 a Petition for Drainage Works by Owners under the *Drainage Act* (the Act) was filed with the Clerk of the Township of Wellington North for drainage works to be assumed on Lot 1, Concession 12, attached as Schedule "A".

The work required is to assume existing tile drainage of approximately 450 metres of tile. The soils in the area are described as clay.

Under the Act, where a petition has been filed, the council shall consider the petition and shall, within thirty days after the filing of the petition, notify the petitioners as follows:

- if Council decides not to proceed with the drainage works, send notice of its decision to each petitioner; or
- if Council does decide to proceed with the drainage works, send notice of the petition and of its decision to each petitioner, the clerk of each local municipality that may be affected, and the conservation authority that has jurisdiction over any lands in the area or, if no such conservation authority exists, the Minister of Natural Resources.

If Council chooses not to proceed with the petition, they do not have to provide a reason but the petitioner has a right of appeal to the Tribunal. .

The Township Drainage Superintendent believes the petition is satisfactory; however that determination is a duty of the Engineer/Surveyor appointed by the municipality.

The Drainage Superintendent recommends that Council appoint an Engineer further to Section 4 of the Drainage Act, after which the Engineer will then convene a site meeting as part of their duties under Section 9 of the Act to determine petition validity, nature and extent of work requested, drain name or number etc.

FINANCIAL CONSIDERATIONS

There are no financial implications as a result of this report. The cost of the engineer's report will be borne by the petitioners. Should the engineer's report indicate an apportionment to the municipality, there would be a cost to the municipality.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

PREPARED BY:

RECOMMENDED BY:

Karren Wallace, Clerk

Michael Givens, CAO

**KARREN WALLACE
DIRECTOR LEGISLATIVE
SERVICES/CLERK**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**



Ministry of Agriculture,
Food and Rural Affairs

**Petition for Drainage Works by Owners
Form 1**

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

To: The Council of the Corporation of the County _____ of Wellington North _____

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

West part Lot 1, Concession 12, Arthur Twp, Wellington North

In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

| | | |
|--------------------------------------|-----------------------------------|---------------------------------------|
| Contact Person (Last Name) MURPHY | (First Name) Betty <i>John</i> | Telephone Number 519 323-4680 ext. |
|--------------------------------------|-----------------------------------|---------------------------------------|

| | |
|----------------------------|--------------------------------|
| Address | |
| Road/Street Number 6863 | Road/Street Name Highway 89 |

| | | | |
|---------------------|--------------------|----------------------------------|---|
| Location of Project | | | |
| Lot 1 | Concession 12 W | Municipality Wellington North | Former Municipality (if applicable) Arthur Twp |

What work do you require? (Check all appropriate boxes)

- Construction of new open channel
- Construction of new tile drain
- Deepening or widening of existing watercourse (not currently a municipal drain)
- Enclosure of existing watercourse (not currently a municipal drain)
- Other (provide description ▼)
Assume existing tile.

Name of watercourse (if known)
no name- field, no water course

Estimated length of project
+ - 450 meters

General description of soils in the area
clay loam

What is the purpose of the proposed work? (Check appropriate box)

- Tile drainage only
- Surface water drainage only
- Both

Petition filed this 8 day of March, 2019

| | |
|--|-----------------------------------|
| Name of Clerk (Last, first name) <u>WALLACE Karen</u> | Signature <u>Karen Wallace</u> |
|--|-----------------------------------|

Property Owners Signing The Petition Page of

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

| | |
|--------|--|
| Number | Property Description |
| | Lot 1, Concession 12 W formerly Arthur Township now Wellington North |

| | |
|-----------------------------|--------------------------|
| Ward or Geographic Township | Parcel Roll Number |
| Wellington North | 23 49 000 009 09900 0000 |

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership

| | | |
|--|---------------------|-------------------|
| Owner Name (Last, First Name) (Type/Print) | Signature | Date (yyyy/mm/dd) |
| MURPHY, Betty and John | <i>Betty Murphy</i> | |

Partnership (Each partner in the ownership of the property must sign the petition form)

| | | |
|--|-----------|-------------------|
| Owner Name (Last, First Name) (Type/Print) | Signature | Date (yyyy/mm/dd) |
| | | |

Corporation (The individual with authority to bind the corporation must sign the petition)

| | |
|---|---|
| Name of Signing Officer (Last, First Name) (Type/Print) | Signature |
| | |
| Name of Corporation | I have the authority to bind the Corporation. |
| Position Title | |
| | Date (yyyy/mm/dd) |

| | |
|--------|----------------------|
| Number | Property Description |
| | |

| | |
|-----------------------------|--------------------|
| Ward or Geographic Township | Parcel Roll Number |
| | |

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership

| | | |
|--|-----------|-------------------|
| Owner Name (Last, First Name) (Type/Print) | Signature | Date (yyyy/mm/dd) |
| | | |

Partnership (Each partner in the ownership of the property must sign the petition form)

| | | |
|--|-----------|-------------------|
| Owner Name (Last, First Name) (Type/Print) | Signature | Date (yyyy/mm/dd) |
| | | |

Corporation (The individual with authority to bind the corporation must sign the petition)

| | |
|---|---|
| Name of Signing Officer (Last, First Name) (Type/Print) | Signature |
| | |
| Name of Corporation | I have the authority to bind the Corporation. |
| Position Title | |
| | Date (yyyy/mm/dd) |

Check here if additional sheets are attached Clerk initial *KW*

Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D.17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.1119

093

Plan to
Simply Explore.
www.simplyexplore.ca

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MARCH 25, 2019**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2019-018 REFUND OF PREPAID BURIAL
FEES**

RECOMMENDATION

THAT Council of the Township of Wellington North receive for information Report CLK 2019-018 being a report on the refund of prepaid burial fees.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

For many years, dating back to 1993, the township collected fees for pre-payment of burial fees ("pre-pays") at the time a plot was purchased. This practice was stopped effective September 20, 2011 and burial fees are now paid "at need".

The pre-paid revenue was deposited in the general revenue fund as the fees were for a service to be provided by the municipality and not subject to trust provisions under the Funeral, Burial and Cremation Services Act.

When plots are purchased, 60% of the purchase price goes to the cemetery account and 40% of the purchase price is put into a care and maintenance trust fund for ongoing cemetery maintenance and upkeep. The only money from this fund that can be used is interest earned, the capital may not be used.

As of December 31, 2018 there were 37 pre-pays, totalling \$10,350.00.

In 2018 the Bereavement Authority of Ontario (BAO) who has jurisdiction over these matters, advised the pre-paid revenue had to be returned.

In January 2019, letters went out to the individuals with pre-pays advising them of the situation and the money would be returned to them and in February the money was returned with interest. The interest was determined through historical data as established by the Bank of Canada.

Attached as Schedule A is a chart showing original purchase price, date, interest calculated and total amount paid.

There are three individuals whom we have not been able to locate as yet and we are waiting on direction from the BAO as to how to proceed.

One individual has expressed concern with the amount of interest being paid feeling the interest should be much higher.

FINANCIAL CONSIDERATIONS

The amount of pre-paid money returned was \$10,350.00 plus interest of \$452.85 for a total of \$10,806.60 for a net cost to the municipality of \$452.85.

When at need is required, the burial fee will be the rate shown in the fees and charges by-law.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

| | |
|--|--|
| PREPARED BY: | RECOMMENDED BY: |
| <i>Karren Wallace</i> | <i>Michael Givens</i> |
| KARREN WALLACE DIRECTOR OF LEGISLATIVE SERVICES/CLERK | MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER |

SCHEDULE A

| PURCHASED | AMOUNT | INTEREST | Total |
|------------------|---------------|-----------------|--------------|
| 2011 | \$150.00 | \$1.39 | \$151.39 |
| 2011 | \$150.00 | \$1.39 | \$151.39 |
| 2011 | \$150.00 | \$1.39 | \$151.39 |
| 2011 | \$400.00 | \$3.71 | \$407.43 |
| 2011 | \$400.00 | \$3.71 | \$403.71 |
| 2011 | \$400.00 | \$3.71 | \$403.71 |
| 2010 | \$800.00 | \$9.21 | \$809.21 |
| 2010 | \$800.00 | \$9.21 | \$809.21 |
| 2010 | \$200.00 | \$2.30 | \$202.30 |
| 2009 | \$150.00 | \$2.08 | \$152.08 |
| 2009 | \$300.00 | \$4.15 | \$304.15 |
| 2009 | \$200.00 | \$2.77 | \$202.77 |
| 2008 | \$400.00 | \$6.97 | \$406.97 |
| 2008 | \$400.00 | \$6.97 | \$406.97 |
| 2008 | \$150.00 | \$2.61 | \$152.61 |
| 2008 | \$150.00 | \$2.61 | \$152.61 |
| 2008 | \$300.00 | \$5.23 | \$305.23 |
| 2009 | \$150.00 | \$2.08 | \$152.08 |
| 2007 | \$400.00 | \$9.00 | \$409.00 |
| 2007 | \$150.00 | \$3.38 | \$153.38 |
| 2007 | \$150.00 | \$3.38 | \$153.38 |
| 2006 | \$400.00 | \$11.56 | \$411.56 |
| 2006 | \$200.00 | \$5.78 | \$205.78 |
| 2006 | \$150.00 | \$4.34 | \$154.34 |
| 2006 | \$300.00 | \$8.67 | \$308.67 |
| 2005 | \$250.00 | \$9.15 | \$259.15 |
| 2005 | \$250.00 | \$9.15 | \$259.15 |
| 2005 | \$250.00 | \$9.15 | \$259.15 |
| 2005 | \$250.00 | \$9.15 | \$259.15 |
| 2002 | \$500.00 | \$32.14 | \$532.14 |
| 2001 | \$500.00 | \$46.16 | \$546.16 |
| 2000 | \$250.00 | \$34.99 | \$284.99 |
| 2000 | \$150.00 | \$21.00 | \$171.00 |
| 2000 | \$150.00 | \$21.00 | \$171.00 |
| 1998 | \$200.00 | \$45.21 | \$245.21 |
| 1993 | \$200.00 | \$98.15 | \$298.15 |
| | \$10,350.00 | \$452.85 | \$10,806.60 |

TOWNSHIP OF WELLINGTON NORTH
Regular Meeting of Council

MOVED BY: _____ DATE: March 25, 2019

SECONDED BY: _____ RES. NO.: 2019-

THAT the Council of the Corporation of the Township of Wellington North hereby appoint Councillor Lisa Hern as a second alternate to the Mayor for the Municipal Emergency Control Group as required by Sections 12(1) and (2) of Ontario Regulation 380/04 of the Emergency Management and Civil Protection Act.

MAYOR _____

CARRIED

DEFEATED

DEFERRED

| Recorded vote requested by: | | |
|------------------------------------|------------|------------|
| Member of Council | Yea | Nay |
| Mayor Andrew Lennox | | |
| Councillor Sherry Burke | | |
| Councillor Lisa Hern | | |
| Councillor Steve McCabe | | |
| Councillor Dan Yake | | |
| Totals | | |

DECLARATION OF INTEREST

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470

March 20, 2019

Your Worship

Mayor Andy Lennox
Township of Wellington North
alennox@wellington-north.ca

Dear Mayor Lennox:

Our government for the people was elected to restore trust, transparency and accountability in Ontario's finances. As you know, the province has undertaken a line-by-line review of our own expenditures, and we have been clear that we expect our partners, including municipalities, to take steps to become more efficient as well.

Municipalities play a key role in delivering many provincial services that people across Ontario rely on. Taxpayers deserve modern, efficient service delivery that puts people at the centre and respects hard-earned dollars.

Transforming service delivery and identifying more modern, efficient ways of operating is critical and complex work. As Minister of Municipal Affairs and Housing, I recognize that many of Ontario's small and rural municipalities may have limited capacity to plan and manage transformation, depending on the resources they have available and how far they have moved on their own modernization agendas.

That is why we are providing a one-time payment in the 2018-19 fiscal year to support small and rural municipalities' efforts to become more efficient and reduce expenditure growth in the longer term.

To ensure that this investment is targeted to where it is needed most, municipal allocations are based on a formula, which takes into consideration the number of households in a municipality and whether it is urban or rural.

While this investment is unconditional, it is intended to help modernize service delivery and reduce future costs through investments in projects such as: service delivery reviews, development of shared services agreements, and capital investments. Our government believes that municipalities are best positioned to understand the unique circumstances and determine where and how this money is best spent.

I am pleased to share that Township of Wellington North receive a one-time payment of \$618,175 which will flow in this fiscal year.

Staff from our regional Municipal Services Offices will be in touch in the coming days for your acknowledgement of this letter and to discuss any questions that you might have. I encourage you to work with ministry staff as you begin to think about the best way to proceed for your community. The Municipal Services Offices can offer advice and point to examples that may be helpful as you contemplate local solutions. In the future, we would be interested to hear about your modernization success stories.

Thank you once again for your commitment to demonstrating value for money. I look forward to continuing to work together to help the people and businesses in communities across our province thrive.

Sincerely,

Steve Clark

Minister of Municipal Affairs and Housing

To: Township of Wellington North

Attn: Karren Wallace

Clerk's Department

May 11th 3-Pitch Tournament at Arthur Community Center Ball Diamond

I am writing on behalf of our Super Series Slo-Pitch team that plays out of Dorchester, Ontario. This tournament circuit consists of 8 weekend events including a Provincial Tournament. The costs are very high with registration fees, uniforms, hotels and equipment.

Our team, Dirty Dawgs, plays in the B division and comprises of many local players from the area including Arthur, Orangeville, Shelburne, Kitchener-Waterloo and even as far as Ottawa. Our intent for this May 11th tournament was to run a fun, social event were local teams can get out for a day, play some baseball and enjoy the day. The tournament would be 8-10 teams running from approx.. 9am until 7pm. Our players will be volunteering to umpire, bartend, BBQ and supervise the event. Running the bar out of the pavilion will allow all participants to be spectators throughout the day while supporting our team. While we want it to be fun and everyone be responsible, it is still considered a fundraiser and would like it to be profitable.

For this reason, I am asking that our outdoor event be declared of "Municipal Significance" so that we can utilize the ball diamond and pavilion facilities to their fullest potential. I have participated in the July long weekend and Darcy's tournament in Arthur for 20yrs now and am very knowledgeable of how to run a fun and safe tournament. This may even turn into an annual event!

Thank you for your consideration and I look forward to your response!

Sincerely,

Parry Levine

[REDACTED]

[REDACTED]

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 029-19

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A
LICENSE AGREEMENT FOR THE PROVISION OF AMBULANCE
SERVICES BETWEEN THE CORPORATION OF THE CITY OF
GUELPH AND THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH (Arthur Fire Hall)**

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The Mayor and the Chief Administrative Officer are authorized and directed to execute a License Agreement for the Provision of Ambulance Services in the form, or substantially the same form, as attached in Schedule 1.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25TH DAY OF MARCH, 2019.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

BY-LAW NUMBER 029-19
SCHEDULE 1

101

LICENSE AGREEMENT

This License Agreement made this 31st day of December, 2018.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
(hereinafter referred to as "Wellington North")

of the FIRST PART

AND

THE CORPORATION OF THE CITY OF GUELPH
(hereinafter referred to as "Guelph")

of the SECOND PART

WHEREAS:

1. Wellington North is the owner of the lands and building located at 103 Smith Street, Arthur, Ontario and legally described as Part Lot 2, Survey Carroll's Arthur Village; Part Lot 3, Survey Carroll's Arthur Village; Part Lot J, Survey Hollinger's Arthur Village; Parts 2, 4, 5 & 6, Reference Plan 60R-2026; Wellington North and identified as PIN 71094-0125 ("Wellington North Lands"); and
2. Wellington North entered into a License Agreement with Guelph for the use of the Wellington North Lands for the provision of ambulance services commencing on the 1st day of January, 2009 for a term of ten (10) years, expiring on the 31st day of December, 2018 (the "Original License").
3. Wellington North is agreeable in granting to Guelph a license to continue to use portions of the Wellington North Lands for a further term of five (5) years on the terms and conditions contained herein (the "Agreement").

NOW THEREFORE in consideration of the following terms, Wellington North agrees to allow Guelph to use a portion of the Wellington North Lands and the parties covenant and agree as follows:

License

1. Wellington North hereby grants to Guelph an exclusive license to occupy those parts of the Wellington North Lands as shown highlighted on **Schedule "A"** (the "Licensed Space") which will include exclusive use of two (2) outdoor parking spaces and an office along with the non-exclusive use of two (2) bays, washrooms, kitchen, and common areas located within the fire station solely for the purpose of operating ambulance services and ancillary office uses for a term of five (5) years commencing on the 1st day of January, 2019 and ending on the 31st day December, 2023 (the "Term").

License Fee

2. Guelph shall on or before the first day of each month, pay to Wellington North a monthly license fee in the amount of **One Thousand Eight Hundred Canadian Dollars (\$1,800.00) plus H.S.T.** (the "License Fee") for the duration of the Term.
3. It is intended that this Agreement is a "gross" license to Guelph and that, other than the License Fee, there shall be no other fees, rent or operating costs payable by Guelph and that Wellington North is responsible, at its sole cost and expense, for all realty taxes, operating costs, utility costs and costs of heating, ventilation and air conditioning, and all other costs related to the Licensed Lands and fire station, unless expressly identified as being for Guelph in this Agreement.

4. Guelph shall have the option exercisable on no less than three (3) months written notice to Wellington North prior to the expiry of the Term to extend the Agreement for one (1) additional and separate term of five (5) years (the "Extension") on terms and conditions agreed to by both Wellington North and Guelph, thirty (30) days prior to the expiry of the Term.

Guelph's Covenants

5. Guelph covenants and agrees with Wellington North as follows:
- (a) not to use the Licensed Space for any purpose except as set out above and any ancillary use;
 - (b) to be solely responsible and answerable in damages for all acts or omissions due to or caused by Guelph or its employees, volunteers, customers, guests, invitees and others for whom it is in law responsible at any time while Guelph is in occupation of the Licensed Space, and to indemnify Wellington North, its employees, agents and anyone for whom Wellington North is at law responsible, from any claims and losses arising from or in connection with such acts or omissions and to indemnify Wellington North from all claims, costs and liabilities arising from the granting of the license herein. Notwithstanding the foregoing, Guelph shall not be responsible for any damages, claims, or losses arising from the negligence or misconduct of Wellington North or anyone for whom Wellington North is in law responsible;
 - (c) to maintain, during the entire Term, comprehensive public liability and property damage insurance for an amount not less than **Five Million Dollars (\$5,000,000) per occurrence**. All such policies shall name Wellington North as an additional insured and shall contain a provision requiring that at least thirty (30) days written notice be given to Wellington North prior to cancellation or expiry. Guelph shall provide Wellington North, on demand, with proof of such insurance;
 - (d) not to assign or transfer this Agreement or in any way part with or share possession of the Licensed Space;
 - (e) to keep the Licensed Space clean, including cleaning of the floor drain in the ambulance bays area and all maintenance and repairs to bay doors 7 and 8;
 - (f) use in compliance with Smoke-Free Ontario Act;
 - (g) no storage or maintenance of personal vehicles;
 - (h) not to undertake any work or make alterations of any nature to the Licensed Space without the prior written approval of Wellington North. It is understood and agreed that the cost of any such work or alterations shall be the responsibility of Guelph unless Wellington North agrees otherwise; and
 - (i) upon the expiry or earlier termination of this Agreement, Guelph shall deliver to Wellington North vacant possession of the Licensed Space in the condition in which Guelph is required to repair, maintain and keep the Licensed Space and, in any event, in the same or better condition than it was in at the beginning of the Term, subject only to reasonable wear and tear.

Wellington North's Covenants

6. Wellington North agrees that it shall:
- (a) provide quiet enjoyment of the Licensed Space; and

- (b) provide sufficient keys or access codes to allow Guelph access to the Licensed Space on a 24 hours a day, seven days a week, 365 days a year basis.

Miscellaneous

7. This Agreement may be terminated at any time by either party upon six (6) months written notice of termination to the other party. Guelph shall restore the Licensed Lands to their original condition immediately preceding the use of the Licensed Lands within thirty (30) days of such termination, save and except reasonable wear and tear in the normal operation of an ambulance station facility. Either party shall not make any claims or demands for any costs or damages as a result of such termination.
8. Any notice under this Agreement is sufficiently given if delivered personally or if sent by ordinary prepaid mail, prepaid courier, by facsimile or by email as follows:

To Wellington North:

Township of Wellington North
7490 Sideroad 7 W, P.O. Box 125
Kenilworth, ON N0G 2E0
Attention: Township Clerk
Telephone: (519) 848-3620
Facsimile: (519) 848-3228

To Guelph:

City of Guelph
1 Carden Street
Guelph, ON N1H 3A1
Attention: Realty Solicitor
Telephone: (519) 822-1260 Ext. 2751
Facsimile: (519) 822-0705

Or at such other address or addresses as Wellington North and Guelph may designate from time to time. Any such notice shall be conclusively deemed to have been given and received upon the same day if personally delivered, sent by facsimile or, sent by email, provided an acknowledgement of receipt of the email is received by the sender. If mailed, such notice shall be conclusively deemed to have been given and received three (3) business days after the same is mailed. Any party may, at any time by notice given in writing to the other party, change the address for service as provided for above.

9. No waiver by any party of any breach by any other party of any of its covenants, agreements or obligations in this Agreement shall be or be deemed to be a waiver of any subsequent breach thereof or the breach of any other covenants, agreements or obligations, nor shall any forbearance by any party to seek a remedy for any breach by any other party be a waiver by the party so forbearing of its rights and remedies with respect to such breach or any subsequent breach.
10. In addition to those provisions which are expressly stated to survive the termination or expiration of this Agreement, the provisions of this Agreement that are by their nature intended to survive termination or expiration of this Agreement shall continue in full force and effect subsequent to and notwithstanding termination or expiration until or unless they are satisfied.
11. This Agreement and any Schedules hereto contain the entire understanding between the parties relating to the subject matter hereof. No amendment to this Agreement shall be valid unless in writing and signed by each of the parties hereto or by their respective authorized designates.

- 12. Every provision of this Agreement is intended to be severable. If all or any part of any term or provision hereof is illegal, invalid or unenforceable for any reason, such illegality, invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement.
- 13. This Agreement shall be governed by and construed in accordance with the law of the Province of Ontario

IN WITNESS WHEREOF the parties herein have hereunto executed this Agreement.

THE CORPORATION OF THE CITY GUELPH

PER: _____
Name: Katherine Hughes
Title: Associate Solicitor
Legal, Realty and Risk Services

I have authority to bind the Corporation.

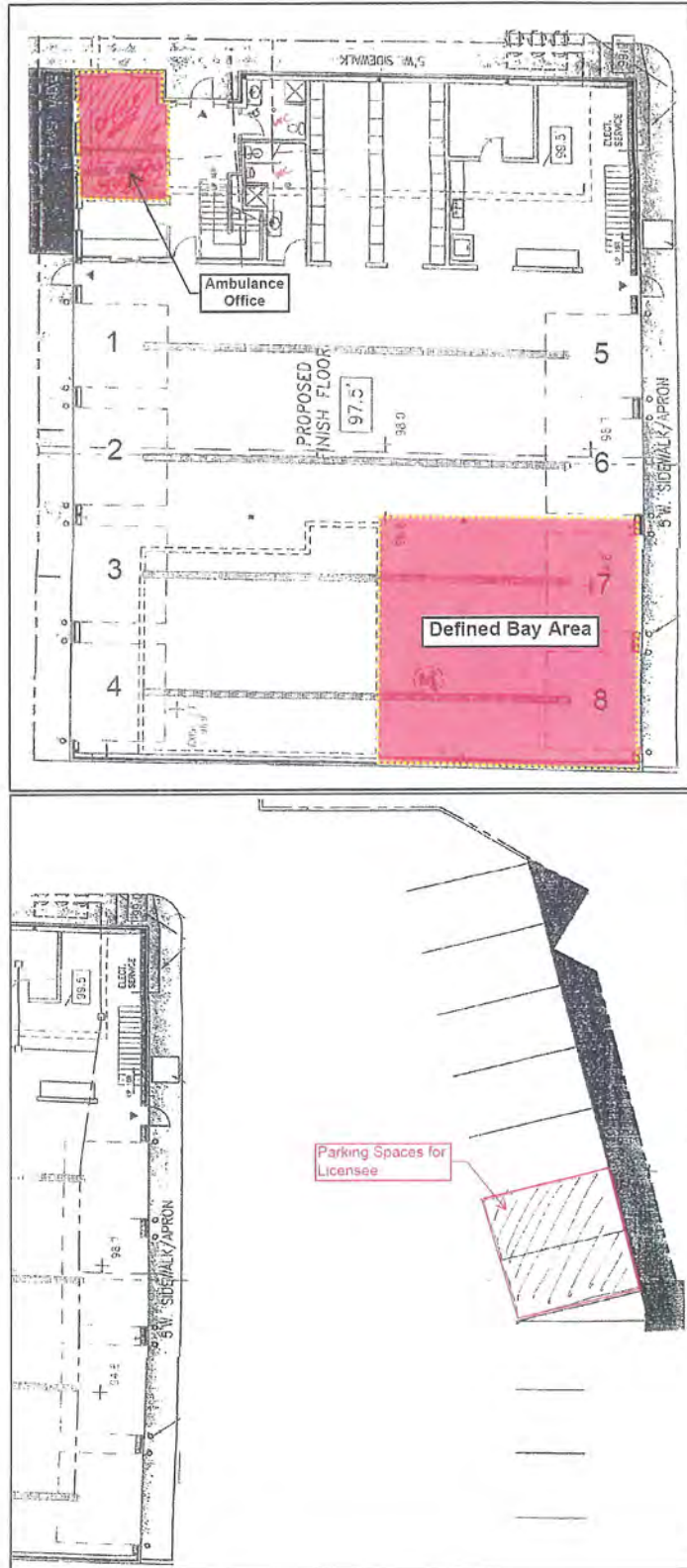
THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

Per: _____
Name:
Title:

Per: _____
Name:
Title:

I/We have authority to bind the Corporation.

Schedule "A"
Licensed Space
(Exclusive Use – Office and Two Parking Spaces)
(Non-Exclusive Use – Common Areas, Kitchen, Ambulance Bay, Washrooms)



**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 030-19

**BEING A BY-LAW TO PROVIDE FOR ACTUAL COST TO PROVIDE
FOR A DRAINAGE WORKS IN THE TOWNSHIP OF WELLINGTON
NORTH IN THE COUNTY OF WELLINGTON, KNOWN AS THE
RHAME DRAIN**

WHEREAS, Township of Wellington North approved the engineer's report dated prepared by K. Smart Associates Limited dated June 23, 2017;

AND WHEREAS the estimated gross cost in the report of executing and completing the said drainage works was \$59,095.00.

AND WHEREAS, the actual cost of the drainage works is \$87,657.40

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. **THAT** the an actual cost of the drainage works is \$87,657.40 which is prorated as outlined in Appendix "A" attached hereto and forming part of this By-law.
2. **THAT** this By-law shall come into force and take effect upon the final passage hereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25th DAY OF MARCH, 2019.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE A

| RHAME DRAIN IMPROVEMENT | | | 23-Jun-17 Report Date | |
|---------------------------|------------------|------------------|-----------------------|--|
| Final Cost Summary | | | 15-314 Project Number | |
| | <u>Estimate</u> | <u>Actual</u> | | |
| Allowances | 1,600 | 1,600.00 | | |
| Construction | | | 47,441.74 | |
| Bridge & Culvert | | | 0.00 | |
| Sub Total | 22,200 | 47,441.74 | | |
| Engineering | 31,000 | 38,140.62 | | |
| Section 73 | | | | |
| Other Costs | 2,600 | 475.04 | | |
| Interest | 700 | 0.00 | | |
| Net HST | 995 | 0.00 | | |
| TOTAL COST | 59,095 | 87,657.40 | | |
| minus special assessments | 18,420 | 26,458.62 | | |
| minus special benefits | 0 | 10,786.76 | | |
| Prorating Cost | 40,675 | 50,412.02 | | |
| Actual Cost Factor | 1.2393859 | | | |

| Calculation of Special Assessments (Sec. 26) | Con Rd 7 (Sta. 0+728 to 0+748) | | Con Rd 7 (Sta. 1+014) | | TOTAL | |
|---|--------------------------------|-----------|-----------------------|----------|-----------|-----------|
| | Estimated | Actual | Estimated | Actual | Estimated | Actual |
| Special Assessment to Twp | | | | | | |
| Construction Cost | 9,000 | 13,839.00 | 4,300 | 7,362.00 | 13,300 | 21,201.00 |
| Engineering & Section 73 Costs | 3,000 | 3,000.00 | 2,000 | 2,000.00 | 5,000 | 5,000.00 |
| Equivalent Drain Cost | -100 | -100.00 | -100 | -100.00 | -200 | -200.00 |
| Net HST | 210 | 294.61 | 110 | 163.01 | 320 | 457.62 |
| Total | 12,110 | 17,033.61 | 6,310 | 9,425.01 | 18,420 | 26,458.62 |
| Notes: | Items 3, 7, 8, 14 and 16 | | Item 6 | | | |

| Calculation of Special Benefits (Sec 24) (Non-Grantable) | Special Benefit to 010-00500 | | Special Benefit to 007-18000 | | Special Benefit to 007-17900 | |
|---|--|----------|---------------------------------|--------|--------------------------------------|----------|
| | Estimated | Actual | Estimated | Actual | Estimated | Actual |
| Construction Cost | 0 | 7,504.20 | 0 | 461.00 | 0 | 2,635.00 |
| Engineering & Section 73 Costs | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Equivalent Drain Cost | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Net HST | 0 | 132.07 | 0 | 8.11 | 0 | 46.38 |
| Total | 0 | 7,636.27 | 0 | 469.11 | 0 | 2,681.38 |
| Notes: | Items 9, 10, 15, 19, 20, 23, 24, 25 and 26 | | Items 27, 28, 29, 30, 31 and 32 | | Items 21, 22 and 20% of Invoice 2697 | |

| ACCOUNT SUMMARY | | | | | |
|---|----------------------|--------------------|-----------------------|----------------|------------------------|
| | | | Engineering With HST | | |
| | | | Construction With HST | | |
| | <u>Ledger Ref. #</u> | <u>Ledger Date</u> | <u>Ledger Total</u> | <u>Net HST</u> | <u>Invoiced Amount</u> |
| Engineering | | | | | |
| K. Smart Associates Report | 378,429 | June 27, 2017 | 22,997.76 | 397.76 | 22,600.00 |
| Consideration, Court of Revision and Tender Final paperwork | 391,901 | March 23, 2018 | 4,037.32 | 69.82 | 3,967.50 |
| | | | 11,105.54 | 192.08 | 10,913.46 |
| Subtotal | | | 38,140.62 | | |
| Construction | | | | | |
| Marquardt Farm Drainage | PPC 1 | | 42,168.90 | 729.34 | 41,439.56 |
| Marquardt Farm Drainage | PPC 2 | | 1,304.20 | 22.56 | 1,281.64 |
| Marquardt Farm Drainage | Inv. 2697 | | 3,968.64 | 68.64 | 3,900.00 |
| Subtotal | | | 47,441.74 | | |
| Section 73 Costs & Construction Phase | | | | | |
| Print Report | 378,429 | June 27, 2017 | 305.28 | 5.28 | 300.00 |
| Printing of tender docs incl. courier | 391,901 | March 13, 2018 | 169.76 | 2.94 | 166.82 |
| Subtotal | | | 475.04 | | |
| Interest | | | 0.00 | 0.00 | 0.00 |
| Allowances | | | 1,600.00 | 0.00 | 1,600.00 |
| TOTALS: | | | 87,657.40 | | |

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 031-19

BEING A BY-LAW TO PROVIDE FOR ACTUAL COST TO PROVIDE FOR A DRAINAGE WORKS IN THE TOWNSHIP OF WELLINGTON NORTH IN THE COUNTY OF WELLINGTON, KNOWN AS THE EDEN CULP DRAIN

WHEREAS, Township of Wellington North approved the engineer's report dated prepared by K. Smart Associates Limited dated June 23, 2017;

AND WHEREAS the estimated gross cost in the report of executing and completing the said drainage works was \$176,960.00.

AND WHEREAS, the actual cost of the drainage works is \$189,947.14

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. **THAT** the an actual cost of the drainage works is \$189,947.14 which is prorated as outlined in Appendix "A" attached hereto and forming part of this By-law.
2. **THAT** this By-law shall come into force and take effect upon the final passage hereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25th DAY OF MARCH, 2019.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

| EDEN CULP DRAIN | | 23-Jun-17 Report Date | |
|-------------------------------------|-----------------|-----------------------|-----------|
| Final Cost Summary | | 15-283 Project Number | |
| | <u>Estimate</u> | <u>Actual</u> | |
| Allowances | 83,500 | 83,500.00 | |
| Construction | | | 67,030.90 |
| Bridge & Culvert | | | 0.00 |
| Sub Total | 42,400 | 67,030.90 | |
| Engineering | 44,000 | 38,958.32 | |
| Section 73 Costs | | | |
| Other Costs | 3,100 | 457.92 | |
| Interest | 2,350 | 0.00 | |
| Net HST | 1,610 | 0.00 | |
| Total Cost | 176,960 | 189,947.14 | |
| minus special assessments | 800 | 17,250.26 | |
| Prorating Cost | 176,160 | 172,696.88 | |
| Actual Cost Factor 0.9803411 | | | |

| Calculation of Special Assessments (Section 24) | Mapleton Park (Roll No. 007-05400) | | M. Schill (Roll No. 007-04900) | | TOTAL | |
|--|---|------------------|--|-----------------|--------------|------------------|
| | Estimated | Actual | Estimated | Actual | Estimated | Actual |
| Construction Cost | 800 | 15,712.10 | 0 | 1,239.81 | 800 | 16,951.91 |
| Engineering & Section 73 Costs | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Equivalent Drain Cost | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| Net HST | 0 | 276.53 | 0 | 21.82 | 0 | 298.35 |
| Total | 800 | 15,988.63 | 0 | 1,261.63 | 800 | 17,250.26 |
| | <i>Items 12, 15, 16, 17 and Locates</i> | | <i>69% of 6m of Item 6 and Item 22</i> | | | |

ACCOUNT SUMMARY

| | <u>Ledger</u> | | | <u>Net HST</u> | <u>Invoiced</u> |
|--|---------------|--------------------|---------------------|----------------|-----------------|
| | <u>Ref. #</u> | <u>Ledger Date</u> | <u>Ledger Total</u> | | <u>Amount</u> |
| Engineering | | | | | |
| K. Smart Associates | | | | | |
| Report | 378427 | 13-Jul-17 | 28,823.52 | 498.52 | 29,322.04 |
| Consideration and Court of Revision | 391902 | 23-Mar-18 | 2,442.24 | 42.24 | 2,484.48 |
| Tender documents | 400772 | 06-Sep-18 | 1,251.65 | 21.65 | 1,273.30 |
| Final paperwork | | | 6,440.91 | 111.40 | 6,329.51 |
| Subtotal | | | 38,958.32 | | |
| Construction | | | | | |
| Locates | 378427 | 13-Jul-17 | 279.84 | 4.84 | 275.00 |
| Marquardt Farm Drainage | PPC 1 | 31-Dec-18 | 33,255.07 | 575.10 | 33,830.17 |
| Marquardt Farm Drainage | PPC 2 | | 31,493.45 | 544.70 | 30,948.75 |
| Marquardt Farm Drainage | PPC 3 | | 2,002.54 | 34.64 | 1,967.90 |
| Subtotal | | | 67,030.90 | | |
| Section 73 Costs & Construction Phase | | | | | |
| Print Report | 378427 | 13-Jul-17 | 305.28 | 5.28 | 300.00 |
| Printing of tender docs | 391902 | 06-Sep-18 | 152.64 | 2.64 | 150.00 |
| Subtotal | | | 457.92 | | |
| Interest | | | 0.00 | 0.00 | 0.00 |
| Allowances | | | 83,500.00 | 0.00 | 83,500.00 |
| TOTALS: | | | 189,947.14 | | |

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 032-19

**BEING A BY-LAW TO PROVIDE FOR THE REPAIR OF THE
ARTHUR DRAIN NO. 2, BRANCH J**

WHEREAS, the Township of Wellington North is required to undertake such repairs in accordance with Section 74 and Section 75 of the Drainage Act, RSO 1990;

AND WHEREAS the work done is:

Clean ditch on Lot 1, Concession 2, former Township of Arthur, to accommodate upstream tile drainage in Southgate Township

AND WHEREAS, the actual cost of the drainage work is \$859.87;

AND WHEREAS the costs of the repairs shall be assessed against all lands and roads in the watershed upstream of the point of commencement of the repair work being done, prorate with the last revised schedule of assessment for the respective drain;

AND WHEREAS the last revised schedule of assessments to be used for maintenance of the various drains is contained in a report by E.W. Shifflet, P. Eng. adopted by By-law 1208

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. **THAT** the an actual costs of repair shall be prorated as outlined in Appendix "A" attached hereto and forming part of this By-law.
2. **THAT** this By-law shall come into force and take effect upon the final passage hereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
25th DAY OF MARCH, 2019.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE A

File No. 19-026, 18-131

SCHEDULE OF ASSESSMENT - SCHEDULE A
 ARTHUR DRAIN NO. 2, BRANCH 'J' REPAIR 2018
 Township of Wellington North

| Con | Lot | 1974 Owner | 1974 Owner | Current Owner | Original Assess. | 2018 Assess. | 1/3 Grant | Net Assessment 2018/Repair | |
|---|-----|---------------|---------------|------------------|--------------------------------------|-----------------|--------------|----------------------------------|--------|
| Township of Wellington North | | | | | | | | | |
| F | 1 | W½ 1 | 8033 | J. Carlin | A. Coluccki, I. De Cosmo, R. Cerrone | 713.00 | 62.81 | 20.94 | 41.87 |
| | 1 | Pt W½ N½ 2 | 803350 | | | 100.00 | 8.81 | 0.00 | 8.81 |
| F | 1 | E½ N½ 2 | 8036 | F. Huber | R. & J. Huber | 1,004.00 | 88.44 | 29.48 | 58.96 |
| Total Assessments on Lands: | | | | | | | | | |
| | | Highway 89 | | M.T.C. | M.T.O. | 1,817.00 | 160.06 | 50.42 | 109.64 |
| | | | | | | 3,070.00 | 270.44 | 0.00 | 270.44 |
| TOTAL TWP OF WELLINGTON NORTH: | | | | | | | | | |
| | | | | | | 4,887.00 | 430.50 | 50.42 | 380.08 |
| Township of Southgate | | | | | | | | | |
| F | 4 | W½ 26 | 60180 | D. & F. Keith | | 38.00 | 3.35 | 1.12 | 2.23 |
| F | 4 | E½ 26 | 60181 | D. & F. Keith | | 444.00 | 39.11 | 13.04 | 26.07 |
| F | 4 | W½ 27 | 60190 | P. Vorkapic | | 1,644.00 | 144.83 | 48.27 | 96.56 |
| | 4 | E½ 27 | 6019010 | | | 1,644.00 | 144.83 | 0.00 | 144.83 |
| F | 4 | W½ 28 | 60200 | E. L. Peterson | | 964.00 | 84.92 | 28.30 | 56.62 |
| | 4 | E½ 28 | 6020010 | | | 140.00 | 12.33 | 0.00 | 12.33 |
| TOTAL TOWNSHIP OF SOUTHGATE: | | | | | | | | | |
| | | | | | | 4,874.00 | 429.37 | 90.73 | 338.64 |
| TOTAL ON ARTHUR DRAIN 2, BRANCH J REPAIR: | | | | | | | | | |
| | | | | | | 9,761.00 | 859.87 | 141.15 | 718.72 |

F - Denotes Farm Tax Rate and therefore eligible for provincial grant.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 033-19

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
MARCH 25, 2019**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on March 25, 2019 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25TH DAY OF MARCH, 2019.**

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE,
CLERK**