

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MEETING AGENDA OF COUNCIL  
APRIL 8, 2019 @ 2:00 P.M.  
CLOSED MEETING SESSION @ 1:30 P.M.  
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE  
NUMBER**

**CALLING TO ORDER** - Mayor Lennox

**ADOPTION OF THE AGENDA**

Recommendation:

*THAT the Agenda for the April 8, 2019 Regular Meeting of Council be accepted and passed.*

**DISCLOSURE OF PECUNIARY INTEREST**

**CLOSED MEETING SESSION**

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically

- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North go into a meeting that is closed to the public under subsections 239 (2) of the Municipal Act, 2001, specifically:*

- (f) *advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*

1. Correspondence dated April 1, 2019 [REDACTED] 9357 Highway 6 re: MDS

2. REVIEW OF CLOSED SESSION MINUTES

- February 11, 2019 – Council Meeting
- April 1, 2019 –Special Council Meeting
- January 15, 2019 – Recreation & Culture Committee Meeting
- February 19, 2019 - Recreation & Culture Committee Meeting

3. RISE AND REPORT FROM CLOSED MEETING SESSION

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session.*

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Correspondence dated April 1, 2019 [REDACTED] 9357 Highway 6 re: MDS;  
AND FURTHER THAT Council approve the confidential direction to staff.*

Recommendation:

*THAT the Council of the Corporation of Township of Wellington North approve the Closed Meeting Minutes of:*

- *February 11, 2019 – Council Meeting*
- *April 1, 2019 –Special Council Meeting*
- *January 15, 2019 – Recreation & Culture Committee Meeting*
- *February 19, 2019 - Recreation & Culture Committee Meeting*

**O ' CANADA**

**COUNTY COUNCIL UPDATE**

1. Campbell Cork, Councillor, Wellington County Ward 3

## PRESENTATIONS

1. Shannon Wood, Saugeen Conservation

## RECESS TO MOVE INTO PUBLIC MEETING

### **Recommendation:**

*THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of April 8, 2019 for the purpose of holding a Committee of Adjustment Hearing under the Planning Act.*

- Committee of Adjustment – A02-19 Seawaves Homes Ltd.
- Committee of Adjustment – A03-19 Bowman, Murray and Miriam
- Committee of Adjustment – A04-19 Bennett, Ryan

## RESUME REGULAR MEETING OF COUNCIL

### Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North resume the April 8, 2019 Regular Meeting of Council.*

## ADOPTION OF MINUTES OF COUNCIL

- Regular Meeting of Council, March 25, 2019 001
- Special Meeting of Council, April 1, 2019 007

### Recommendation:

*THAT the minutes of the Regular Meeting of Council held on March 25, 2019 and the Special Meeting of Council held on April 1, 2019 be adopted as circulated.*

## BUSINESS ARISING

### DEPUTATIONS

1. Nathan Marshall, Blackburn Radio 009
  - #RunPhilRun

## COUNCIL OPEN FORUM

### HOUSING

- Should the Township be concerned about this issue?
- Should Wellington North residents be concerned about this issue?
- What role, if any, should Wellington North play in resolving this issue?
- What role should we ask other stakeholders to play?
- Who should be involved in looking for solutions?
- Do changes in community makeup affecting housing needs?

## ITEMS FOR CONSIDERATION

### 1. MINUTES

- a. Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee – Meeting #78, November 23, 2018 012

### Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Committee – Meeting #78, November 23, 2018.*

- b. Maitland Valley Conservation Authority
  - Maitland Source Protection Authority Meeting #3/18, November 28, 2108 016
  - General Membership Meeting #1/19, February 11, 2019 018
  - General Membership Meeting #2/19, February 20, 2019 024

Recommendation:

*THAT the Council of the of the Corporation of the Township of Wellington North receive the minutes of the:*

- *Maitland Source Protection Authority Meeting #3/18, November 28, 2108*
- *General Membership Meeting #1/19, February 11, 2019*
- *General Membership Meeting #2/19, February 20, 2019*

- c. Wellington North Cultural Roundtable Meeting Minutes - March 21, 2019 030

Recommendation:

*THAT the Council of the of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable Meeting - March 21, 2019.*

- d. Arthur Downtown Revitalization Advisory Committee Meeting Minutes, March 27, 2019 033

Recommendation:

*THAT the Council of the of the Corporation of the Township of Wellington North receive the minutes of the Arthur Downtown Revitalization Advisory Committee Meeting, March 27, 2019.*

- e. Mount Forest Downtown Revitalization Advisory Committee Meeting Minutes, March 28, 2019 036

Recommendation:

*THAT the Council of the of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Downtown Revitalization Advisory Committee Meeting, March 28, 2019.*

- f. Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting Minutes, April 2, 2019 037

Recommendation:

*THAT the Council of the of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting, April 2, 2019*

## 2. BUILDING

- a. Report CBO 2019-04 Building Permit Review Period Ending February 28, 2019 040

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2019-04 being the Building Permit Review for the period ending February 28, 2019.*

- b. Report CBO 2019-05 Maple Hill Estates Inc. – Development Agreement – Oxford Street/Ayrshire Street, Mount Forest 043

Recommendation:

*THAT Council of the Township of Wellington North receive Report CBO 2019-05 Maple Hill Estates Inc. - Development Agreement – Oxford Street/Ayrshire Street, Mount Forest;*

*AND FURTHER THAT Mayor and Clerk be authorized to sign a By-law to enter into a Development Agreement with Maple Hill Estates Inc. in the form of the draft agreement;*

*AND FURTHER THAT the Mayor and the CAO of the Corporation be authorized and directed to sign the agreement on behalf of the Corporation..*

- c. Report CBO 2019-06 Wellington North Health Care Corporation – Site Plan Agreement – 630 Dublin Street 045

Recommendation:

*THAT Council of the Township of Wellington North receive Report CBO 19-06 being a report on Wellington North Health Care Corp. Site Plan Agreement – 630 Dublin Street, Mount Forest;*

*AND FURTHER THAT the Mayor and Clerk be authorized to sign a By-law to enter into a Site Plan Agreement with Wellington North Health Care Corp. in the form of the draft Agreement;*

*AND FURTHER THAT the Mayor and the Clerk of the Corporation be authorized and directed to sign the Agreement on behalf of the Corporation.*

- d. Report CBO 2019-07 Building Permit Review Period Ending March 31, 2019 047

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2019-07 being the Building Permit Review for the period ending March 31, 2019.*

- e. Report CBO 2019-08 Arthur WWTP and Frederick Street SPS Expansion – Site Plan Approval 050

Recommendation:

*THAT Council of the Township of Wellington North receive Report CBO 19-08 being a report on Arthur WWTP and Frederick Street SPS Expansion - Site Plan Approval.*

3. ECONOMIC DEVELOPMENT

- a. Report EDO 2019-008 Arthur & Mount Forest Chamber of Commerce Memorandum of Understanding 052

Recommendation:

*That the Economic Development Officer report EDO-2019-008 dated April 8<sup>th</sup>, 2019 being a report on the Arthur and Mount Forest Chamber of Commerce Memorandum of Understanding be received for information;*

*AND FURTHER THAT the Mayor and Clerk be authorized to sign a By-law to enter into a Memorandum of Understanding;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North direct the Mayor and CAO to sign the MOU's on behalf of the Township of Wellington North.*

- b. Report EDO 2019-009 Grants and Donations Community Development Fund 054

Recommendation:

*THAT the Council of The Corporation of the Township of Wellington North receive Report EDO 2019-009 being a report on the Grants and Donations Community Development Fund;*

*AND FURTHER THAT the Council of the Township of Wellington North, in recognition of the important role that not-for-profit organizations and community groups play in our municipality approves, or where required provides direction, to staff on the recommendations contained in this report.*

SCCHEDULE "A"GRANTS/DONATIONS	
Arthur Agricultural Society	
Arthur & District Horticultural Society	
Arthur and Area Horticultural Youth Society	
Arthur & District Chamber of Commerce – WN Guide	
Arthur & District Chamber of Commerce – AGM	

<i>Arthur Optimist Club</i>	
<i>Arthur Opti-Mrs. Club</i>	
<i>#GetInTouchForHutch</i>	
<i>Mount Forest Agricultural Society</i>	
<i>Mount Forest &amp; District Arts Council</i>	
<i>Mount Forest District Chamber of Commerce – WN Guide</i>	
<i>Mount Forest District Fire Works Festival</i>	
<i>Mount Forest Horticultural Society</i>	
<i>Mount Forest Lions Club</i>	
<i>Mount Forest Optimist Club</i>	
<i>North Wellington Health Care Professional Recruitment</i>	
<i>The Raw Carrot</i>	
<i>Wellington Heights Secondary School Scholarships</i>	
<i>Wellington County Farm and Home Safety</i>	
<b>SCHEDULE “B” WAIVER OF FEES</b>	
<i>100 Women Who Care Rural Wellington</i>	
<i>Arthur Lions Club</i>	
<i>Arthur Lions Club and the Churches of Arthur</i>	
<i>Arthur SU Sportz Camp</i>	
<i>Little Black Dress Affair</i>	
<i>Mount Forest District Chamber of Commerce</i>	
<i>Mount Forest Lions Club</i>	
<i>Mount Forest Louise Marshall Hospital Foundation</i>	
<i>North For Youth</i>	
<i>St. Andrews Presbyterian Church, Arthur – Womens Group</i>	
<i>Warm Winter Wishes (subject to request)</i>	
<i>Women of Grace Anglican Church</i>	
<b>SCHEDULE “C”</b>	
<i>Arthur Minor Lacrosse Association</i>	
<i>Big Brothers Big Sisters of North Wellington</i>	
<i>Community Resource Centre of North and Centre Wellington</i>	
<i>Father’s Heart Healing Ministries</i>	
<i>Friends of Pickleball Mount Forest</i>	
<i>Highlands Youth for Christ – Arthur Door Youth Centre</i>	
<i>Mount Forest Minor Hockey Association</i>	
<i>Ontario Soil and Crop Improvement Association</i>	

4. FINANCE

- a. Cheque Distribution Report, April 2, 2019

086

Recommendation:

*THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated April 2, 2019.*

- b. Report TR2019-007 – Award of Contract 18196, William St. Reconstruction, Mount Forest

089

Recommendation:

*THAT Report TR2019-07 being a report on the reconstruction of William St. in Mount Forest, be received;*

*AND FURTHER THAT the Council of the Township of Wellington North award Contract 18196 for the reconstruction of William St. Mount Forest, to Moorefield Excavating Ltd., at a cost of \$1,727,706.71 plus applicable taxes.*

## 5. ADMINISTRATION

- a. Report CLK 2019-019 being report on the provision of services for licensing dogs 091

Recommendation:

*THAT Council of the Township of Wellington North receive for information Report CLK 2019-019 being a report on the provision of services for licensing dogs;*

*AND FURTHER THAT Council waive the provision in the purchasing and procurement policy to seek out Quotes on a competitive basis;*

*AND FURTHER THAT dog licensing services be single sourced to DocuPet Inc;*

*AND FURTHER THAT staff be directed to work with DocuPet Inc. to negotiate an agreement for the provision of services and report back to Council for authorization.*

- b. Report CLK 2019-020 being a report on Consent Application B14-19 (McAlister) 096

Recommendation:

*THAT Council of the Township of Wellington North receive CLK Report 2019-020 being a report on Consent Application B14-19 known as Part Lot 6, Concession 3 (formerly West Luther Twp) now the Township of Wellington North;*

*AND FURTHER THAT the Council of the Township of Wellington North supports consent application B14/19 as presented with the following conditions:*

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2019)*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;*
- *THAT the Owner enter into an agreement apportioning future maintenance costs on Drain 42;*
- *THAT the owner receive zoning approval for the oversized accessory structure to the satisfaction of the Township;*
- *THAT the owner receive zoning approval to restrict residential development.*

*AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.*

## 6. COUNCIL

- a. Victoria Cross Public School students correspondence requesting a plastic straw ban 101

Recommendation:

*THAT the Council of the Corporation of Township of Wellington North receive the Victoria Cross Public School students correspondence requesting a plastic straw ban.*

- b. Arthur & Area District Chamber of Commerce Certificate of Recognition 122

Recommendation:

*THAT the Council of the Corporation of Township of Wellington North receive the Arthur & Area District Chamber of Commerce Certificate of Recognition.*

- c. Minister of Infrastructure and Communities correspondence dated March 27, 2019 regarding additional \$2.2 billion to the Gas Tax Fund – one-time top-up 124

Recommendation:

*THAT the Council of the Corporation of Township of Wellington North receive the Minister of Infrastructure and Communities correspondence dated March 27, 2019 regarding additional \$2.2 billion to the Gas Tax Fund – one-time top-up.*

## **IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

### **ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

Recommendation:

*THAT all items listed under Items for Consideration on the April 8, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.*

## **CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION**

### **NOTICE OF MOTION**

### **COMMUNITY GROUP MEETING PROGRAM REPORT**

### **BY-LAWS**

- a. By-law Number 035-19 being a by-law to authorize the execution of a Development Agreement PT PKLT 1, 2 and 3 South of Clyde St Mount Forest PT 1 60R3402; Wellington North PIN: 71075-0074 (LT) 128
- b. By-law Number 036-19 being a by-law to authorize the execution of a Site Plan Agreement Part of Park Lot 5 South Side of Waterloo Street Plan Town of Mount Forest as in DN365, Part 2, 61R10674; Save & Except Part 1, 61R-7506; Subject to an easement in favour of Dublin Street Except Part 1, 61R10764 as in WC197676; Part of Dublin Street Plan Town of Mount Forest closed by By-law WC197561 designated as Part 1, 61R-10674; subject to an easement in favour of the remainder of Dublin Street as in WC197676; Township of Wellington North, in the County of Wellington, having Property Identifier Number 71057-0190 (LT) (630 Dublin Street) 154
- c. By-law Number 037-19 being a by-law to authorize the execution of a Memorandum of Understanding with the Mount Forest and District Chamber of Commerce 162
- d. By-law Number 038-19 being a by-law to authorize the execution of a Memorandum of Understanding with the Arthur and District Chamber of Commerce 166

Recommendation:

*THAT By-law Numbers 035-19, 036-19, 037-19, and 038-19 be read a First, Second and Third time and enacted.*

## **CULTURAL MOMENT**

- Celebrating 4-H Clubs 170

**CONFIRMING BY-LAW NUMBER 039-19**

Recommendation: 172  
*THAT By-law Number 039-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on April 8, 2019 be read a First, Second and Third time and enacted.*

**ADJOURNMENT**

Recommendation:  
*THAT the Regular Council meeting of April 8, 2019 be adjourned.*

<b>MEETINGS, NOTICES, ANNOUNCEMENTS</b>		
Recreation & Culture Committee	April 16, 2019	8:30 a.m.
Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee	April 16, 2019	
Arthur Downtown Revitalization Advisory Committee	April 17, 2019	7:00 p.m.
Cultural Roundtable Meeting	April 18, 2019	12:00 p.m.
Good Friday – office closed	April 19, 2019	
Easter Monday – office closed	April 22, 2019	
Regular Council Meeting	April 29, 2019	7:00 p.m.
Green Legacy Tree Day	May 11, 2019	9:00 a.m. to 11:00 p.m.
Regular Council Meeting	May 13, 2019	2:00 p.m.
Cultural Roundtable Meeting	May 16, 2019	12:00 p.m.
Victoria Day	Office Closed	
Regular Council Meeting	May 27, 2019	7:00 p.m.

**The following accessibility services can be made available to residents upon request with two weeks' notice:**

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427  
 - Kitchener location – 1-855-656-3748**

**TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642**



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF COUNCIL  
MARCH 25, 2019 @ 7:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

**Mayor: Andrew Lennox**  
**Councillors: Sherry Burke**  
**Lisa Hern**  
**Steve McCabe**  
**Dan Yake**

**Staff Present:**

**Chief Administrative Officer: Michael Givens**  
**Director of Legislative Services/Clerk: Karren Wallace**  
**Deputy Clerk: Catherine Conrad**  
**Director of Finance: Adam McNabb**  
**Economic Development Officer: Dale Small**

**CALLING TO ORDER**

Mayor Lennox called the meeting.

**ADOPTION OF THE AGENDA**

**Resolution 2019-071**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Agenda for the March 25, 2019 Regular Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

No pecuniary interest reported.

**O'CANADA**

**ADOPTION OF MINUTES OF COUNCIL**

**Resolution 2019-072**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the minutes of the Regular Meeting of Council held on March 11, 2019 be adopted as circulated.*

**CARRIED**

**BUSINESS ARISING FROM MINUTES OF COUNCIL**

No business arising from minutes of Council.

**IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

Items 2a, 2b, 3c, 4b, 5a, 5b, 5c

**ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

**Resolution 2019-073**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT all items listed under Items for Consideration on the March 25, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:*

1. *MINUTES*
  - a. *Mapleton, Minto, Wellington North Joint Economic Development meeting, March 6, 2019 be received*
2. *ECONOMIC DEVELOPMENT*
  - c. *Report EDO 2019-007 Mount Forest Industrial Park*

*THAT the Council of the Corporation of Township of Wellington North receive Report EDO 2019-007 being a report on the Township of Wellington North, Mount Forest Industrial Park;*

*AND FURTHER THAT The Council of the Corporation of the Township of Wellington North supports the installation of two signs to promote the Industrial Park at a cost of \$14,590 + HST;*

*AND FURTHER THAT The Council of the Corporation of the Township of Wellington North supports the EDO recommendation to utilize \$10,000 in funding from the BR+E Implementation fund with the remaining funding to come from the 2019 EDO operating budget.*
3. *FINANCE*
  - a. *Cheque Distribution Report, March 18, 2019 be received*
  - b. *Report TR2019-005 being a report on the 2019 Procurement of Plow Truck*

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report TR2019-005 being a report on the 2019 procurement of a plow truck;*

*AND FURTHER THAT the Township of Wellington North award the supply of the 2018 plow truck to Viking Cives Ltd at a net cost of \$263,517.70;*

*AND FURTHER THAT the Township of Wellington North fund the anticipated purchase deficit from reserve funds.*
4. *ADMINISTRATION*
  - a. *Report CLK 2019-017 report to consider a Petition for Municipal Drain (Murphy)*

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2019-017 being a report regarding a petition for drainage works to be assumed under the Drainage Act on Lot 1, Concession 12 (formerly Township of Arthur);*

*AND FURTHER THAT Council approves the request for a municipal drain;*

*AND FURTHER THAT Council appoints K. Smart & Associates Limited as the engineer and directs them to prepare report pursuant to the Drainage Act.*

**CARRIED**

### **CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION**

#### **Resolution 2019-074**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the of the Corporation of the Township of Wellington North receive Report EDO 2019-005 being a report on the Community Initiated Projects program;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approves one-time grants under the Community Initiated Projects Program as follows:*

- *In-partnership with the Royal Canadian Legion Arthur, 50% of the costs to install an electronic Sign at the Arthur Legion up to a maximum contribution of \$7,500;*
- *In-partnership with the Mount Forest Lions Club, 50% of the costs to install an electronic sign at highway 89 and Cork Street up to a maximum contribution of \$17,250.*

**CARRIED**

#### **Resolution 2019-075**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2019-006 with regards to the Community Improvement Program;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$2,500.00 and an interest free loan in the amount of \$2,500.00 to be repayable over five years to support the restoration work to take place on the exterior west facing side of the Lynes Blacksmith Shop.*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$2,500.00 under the Façade Improvement Grant Program and \$910.33 under the Application Fees & Development Charges Program for the restoration work and improvements made to 242 Main Street South in Mount Forest the new home of Domino's.*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$2,500.00 under the Façade Improvement Grant Program, \$1,500.00 under the Accessibility Grant Program and*

*\$1,668.00 under the Public Art Grant Program for improvements to be made to 7470 Second Line home of Arthur Greenhouses.*

**CARRIED**

**Resolution 2019-076**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report TR2019-006 being a report on the 2019 Ontario Municipal Partnership Fund (OMPF) Allocation.*

**CARRIED**

**Resolution 2019-077**

Moved: Councillor McCabe

Seconded: Councillor Burke

*THAT the Council of the of the Corporation of the Township of Wellington North receive for information Report CLK 2019-018 being a report on the refund of prepaid burial fees.*

**CARRIED**

**Resolution 2019-078**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North hereby appoint Councillor Lisa Hern as a second alternate to the Mayor for the Municipal Emergency Control Group as required by Sections 12(1) and (2) of Ontario Regulation 380/04 of the Emergency Management and Civil Protection Act.*

**CARRIED**

**Resolution 2019-079**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the of the Corporation of the Township of Wellington North receive Steve Clark, Minister of Municipal Affairs and Housing, correspondence dated March 20, 2019, regarding one-time payment in the 2018-19 fiscal year to support small and rural municipalities' efforts to become more efficient and reduce expenditure growth in the long term.*

**CARRIED**

**Resolution 2019-080**

Moved: Councillor Burke

Seconded: Councillor McCabe

*THAT the Council of the of the Corporation of the Township of Wellington North receive Parry Levine, Dirty Dawgs Super Series Slo-Pitch Team, correspondence*

*requesting that their May 11, 2019 3-Pitch Tournament be declared "Municipally Significant".*

**CARRIED**

### **NOTICE OF MOTION**

No Notice of Motion tabled

### **COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor Yake reminded everyone of the Hospital Gala on June 14. The Township has reserved a table. Those wishing to attend were asked to contact him for tickets.

Councillor McCabe informed Council that the Saugeen Valley Conservation Authority passed their budget at a Board of Directors meeting last week. A meeting for Source Water Protection evaluation was also held.

Councillor Hern announced the following:

- Devon Madden has been hired as the new Administrator for the Mount Forest & District Chamber of Commerce
- The Arthur & District Chamber of Commerce is organizing their 1<sup>st</sup> Annual Downtown Trick or Treat Event on October 26
- The Cultural Roundtable will incorporate Wellington North's 20<sup>th</sup> Anniversary of Amalgamation into Culture Days in September

Mayor Lennox commented that a group of volunteers in Mount Forest is working on a plan, similar to one in Arthur, to provide housing, warmth, etc. for people stranded in Mount Forest during storms.

### **BY-LAWS**

#### **Resolution 2019-081**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Numbers 029-19, 030-19, 031-19 and 032-19 be read a First, Second and Third time and enacted.*

**CARRIED**

**CONFIRMATORY BY-LAW**

**Resolution 2019-082**

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT By-law Number 033-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on March 25, 2019 be read a First, Second and Third time and enacted.*

**CARRIED**

**ADJOURNMENT**

**Resolution 2019-083**

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Regular Council meeting of March 25, 2019 be adjourned at 7:54 p.m.*

**CARRIED**

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**CLERK**

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**MAYOR**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MINUTES OF SPECIAL COUNCIL  
APRIL 1, 2019 @ 6:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

	<b>Mayor:</b>	<b>Andrew Lennox</b>
	<b>Councillors:</b>	<b>Sherry Burke</b>
		<b>Lisa Hern</b>
		<b>Steve McCabe</b>
		<b>Dan Yake</b>

<b><u>Staff Present:</u></b>	<b>CAO:</b>	<b>Michael Givens</b>
<b>Director of Legislative Services/Clerk:</b>		<b>Karren Wallace</b>
<b>Director of Finance and Treasury:</b>		<b>Adam McNabb</b>
<b>Economic Development Officer:</b>		<b>Dale Small</b>
	<b>Fire Chief:</b>	<b>David Guilbault</b>
	<b>Chief Building Official:</b>	<b>Darren Jones</b>
	<b>Human Resources Manager:</b>	<b>Chanda Riggi</b>
	<b>Manager Recreation Services:</b>	<b>Tom Bowden</b>
<b>Community Recreation Coordinator:</b>		<b>Mandy Jones</b>
	<b>Road Superintendent:</b>	<b>Dale Clark</b>
<b>Water &amp; Sewer Superintendent:</b>		<b>Barry Trood</b>

**CALLING TO ORDER**

Mayor Lennox called the meeting to order.

**ADOPTION OF THE AGENDA**

**Resolution 2019-084**

Moved: Councillor Hern

Seconded: Councillor McCabe

*THAT the Agenda for the April 1, 2019 Special Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

None

**CLOSED MEETING SESSION**

**Resolution 2019-085**

Moved: Councillor McCabe

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 6:10 p.m. that is closed to the public under subsections 239 of the Municipal Act, 2001, specifically:*

- 3.1) *A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:*
1. *The meeting is held for the purpose of educating or training the members.*
  2. *At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).*

*Strategic Planning.*

**CARRIED**

#### **Resolution 2019-086**

Moved: Councillor Hern

Seconded: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 8:38 p.m.*

**CARRIED**

#### **CONFIRMATORY BY-LAW**

#### **Resolution 2019-087**

Moved: Councillor McCabe

Seconded: Councillor Hern

*THAT By-law Number 034-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Special Meeting held on April 1, 2019 be read a First, Second and Third time and enacted.*

**CARRIED**

#### **ADJOURNMENT**

#### **Resolution 2019-088**

Moved: Councillor Hern

Seconded: Councillor McCabe

*THAT the Special Council meeting of April 1, 2019 be adjourned at 8:39 p.m.*

**CARRIED**

---

**CLERK**

---

**MAYOR**





# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

## Deputation Request Form

Name of Deputation(s) \_\_\_\_\_

*Nathan Mars La //*

Attending as an individual OR  Representing a group/organization/business

Name of Group/Organization/Business \_\_\_\_\_

*# Run Phil (RW)*

Contact Information

Mail: \_\_\_\_\_

*215 Carling Terrace, Wingham, ON, N0G 2W0*

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Type of Meeting

Council OR  Committee (includes ad hoc) \_\_\_\_\_

Date of Meeting \_\_\_\_\_

*April 8/19*

Subject Matter (submit your complete deputation submission with this form)

*Run from ~~Arthur~~ to Mount Forest to Arthur in support  
of mental health*

Recommendation/Request of Council (what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

*Looking for verbal support and  
awareness.*

Estimated Financial Impact to municipality:

Capital \_\_\_\_\_

*0*

Annual Operating \_\_\_\_\_

*0*

SIGNATURE: \_\_\_\_\_

*Nathan Mars La*

**Notice of Collection/Use/Disclosure:** All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

(REVISED March 2017)



[www.ClassicRock945.ca](http://www.ClassicRock945.ca)

### **For Immediate Release**

Contact: Phil Main  
Voice: 519.357.1310  
Email: [pmain@blackburnradio.com](mailto:pmain@blackburnradio.com)

### **Phil Main from Classic Rock 94.5 is going to run/walk/crawl 120 km over 5 days to raise awareness for Mental Health across Midwestern Ontario**

**Wingham, Ontario January 25th, 2019** - Phil Main from Classic Rock Mornings is pledging to run/walk/crawl 24 km per day during Mental Health Week, May 6 – 10, 2019 in communities across Midwestern Ontario. "The run is dedicated to some really great people we've lost and to those who continue to fight in silence" says Main.

Beginning May 6<sup>th</sup>, 2019, Phil will begin his 120 km journey working alongside the Tanner Steffler Foundation, Get in Touch for Hutch, WES for Youth Online, #Lextalkandlisten, and CHMA Grey Bruce. The goal is to raise awareness of the importance of good Mental Health. Each organization will host an awareness event in their local communities.

In Phil's personal journey, he's discovered that helping others has been good medicine. "Mental illness takes many forms, but I think I've dealt with it enough to be empathetic to the struggles of a lot of people who battle depression and anxiety. I believe we all have a duty to use whatever we've been given to help each other and I want to do that" says Main.

Phil has been the voice of morning radio in Midwestern Ontario for almost 30 years and is currently hosting Classic Rock Mornings on Classic Rock 94.5. He's also been known to pick up a guitar and sing a song or two. His greatest achievement: Three awesome children and two grandchildren who light up his world.

**For more information or to support this cause:**

**Website:** [www.classicrock945.ca/run-phil-run](http://www.classicrock945.ca/run-phil-run)

**Contact:** Kelly Thomson, Marketing Manager  
519-357-1310 x:3232

# #RunPhilRun



- Mon. May 6: Blyth to Wingham - Mental Health Matters, Strides for Mental Health, #LexTalkandListen
- Tues. May 7: Mount Forest to Arthur - Get in Touch for Hutch
- Wed. May 8: Walkerton - Wes for Youth Online
- Thurs. May 9: Goderich to Clinton - Tanner Steffler Foundation
- Fri. May 10: Kincardine



Phil Main from Classic Rock 94.5 is going to run/walk/crawl 24km/day ... 120 km over 5 days this May to raise awareness for Mental Health across Midwestern Ontario.



## SOURCE PROTECTION COMMITTEE

### MINUTES – MEETING #78

**MEETING:** SOURCE PROTECTION COMMITTEE

**DATE:** FRIDAY, NOVEMBER 23, 2018

**TIME:** 1:30 P.M.

**LOCATION:** GREY SAUBLE CONSERVATION AUTHORITY

#### CALL TO ORDER

Chair called the meeting to order at 1:30 p.m.

**In Attendance:** Chair, Bill Twaddle  
Bruce Davidson, Stan Eby, Robert Emerson, Angela Newman, Les Nichols, Tara Saab, Gord Timmerman, Mitch Twolan

**Others Present:** Angelune DesLauriers (by teleconference), Ex-officio, Ministry of the Environment, Conservation and Parks (MECP)  
Angela Newman, Ex-officio member, Grey-Bruce Health Unit  
Carl Seider, Project Manager, Drinking Water Source Protection (DWSP)  
Nancy Guest, Recording Secretary, DWSP

**Also in Attendance:** Karen Gillan, Program Supervisor & Communications Specialist, DWSP  
Justine Lunt, DWSP Resource Staff  
John Ritchie, MECP, Owen Sound Office  
Kyle Davis, Wellington County Risk Management Officer  
Peter Couture, Great Lakes Metis Council  
Jim Stranks, Great Lakes Metis Council

**Regrets:** Carolyn Day, Kathie Hughes, Brent Lanktree

**Proxy Appointed By:** Carolyn Day

#### **1. Adoption of Agenda**

**Motion No.**  
**SPC-18-285**

**Moved by Bruce Davidson**  
**Seconded by Robert Emerson**

**THAT the Agenda be adopted as distributed.**

**Carried**

## **2. Disclosure of Pecuniary or Conflict of Interest**

Source Protection Committee (SPC) members were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

## **3. Adoption of Minutes**

**Motion No.**  
**SPC-18-286**

**Moved by Les Nichols**  
**Seconded by Tara Saab**

**THAT the Minutes of the June 22, 2018 Source Protection Committee meeting be adopted as distributed.**

**Carried**

## **4. Matters Arising from the Minutes**

No matters arose from the previous minutes.

## **5. Correspondence**

Letter from Centre Wellington dated June 29, 2018 respecting water taking permits was **noted and filed**.

## **6. Reports**

### **Administration Report 6a**

The Project Manager reviewed Report 6a and advised that administrative assistant, Nancy Guest, officially retired effective October 26, 2018, but is working at DWSP one day a week to support the program. Justine Lunt has accepted a permanent position with the Planning Department at Grey Sauble Conservation; and Karen Gillan has returned to fill the position of Program Supervisor and also continue as Communications Specialist.

A group from Drinking Water Source Protection, Grey Sauble Conservation, Saugeen Valley Conservation and Conservation Ontario met with the MPP for Bruce-Grey-Owen Sound, Bill Walker, to discuss the role of conservation authorities and source water programs within the new government.

The Project Manager attended a seminar presented by the Simcoe County Realtors Association and spoke to attendees respecting the impact of source water policies on real estate properties. The information was well-received and feedback from attendees was informative.

The Ecotoxicological Study of Owen Sound Harbour was discussed including concerns related to the contamination of Owen Sound Bay that might be caused by dredging the harbour. The formation of a working group was discussed to look into any potential drinking water issues.

There has been positive feedback from municipalities respecting implementation of the Source Protection Plan policies. Staff has been meeting with municipalities to offer support respecting implementation.

The s. 34 amendment has been approved by the Deputy Minister and will be reviewed and hopefully approved by the Minister as soon as possible. There has been a government reorganization that affects the Source Water branch, which assigns the Source Protection Programs Branch to the Land and Water Division of the Ministry of the Environment, Conservation and Parks.

The Project Manager met with the Niagara Escarpment Commission (NEC) at its office in Georgetown ON along with Project Managers from other source water regions and gained new information respecting NEC approvals and the overlap with Source Water. Useful information was shared and NEC is aware that applications should be sent to source water risk management offices after being reviewed by the NEC.

#### Communications Report 6b

The Communications Specialist reviewed Report 6b and advised that there is a primer available which is a good orientation for new municipal council members and municipal planners. The Communications Specialist is preparing orientation packages respecting Source Water for new municipal councillors.

#### Annual Progress Report Update Report 6c

The Project Manager has been reviewing the ongoing development of the Annual Progress Report and advised that questions have been narrowed down to summarize information and a new template is being prepared. Information from risk management reports will be completed and submitted to the Source Protection Committee in March 2019.

### **7. New Business**

#### SPC Member Renewal Report 7a

The Project Manager reviewed Report 7a and advised correspondence was sent on October 30, 2018 to the Clerks of all the municipalities in the Region requesting candidates for municipal sector representation on the Source Protection Committee. Municipalities were asked to submit names to the DWSP office by January 31, 2019. The candidates will be submitted to the Management Committee which will make recommendations for appointment to the lead authority.

#### Section 36 Workplan Report 7b

The Project Manager reviewed Report 7b and advised that the Source Protection Committee will begin to develop amendments to the Source Protection Plan and, after receiving feedback from municipalities during preliminary consultations between May and September 2018, reviewed with the Committee the areas of focus for the workplan amendments, as set out in Report 7b. The SPC has a year to address these issues and are currently awaiting the Minister's Order to open the Plan for review under s. 36.

**Mitch Twolan excused himself from the meeting at 2:50 p.m. Quorum ends.**

## 8. Other Business

Bruce Davidson advised that Brockton and Hanover, together with Collaboration Plastics Associations and Bruce Power, will soon be ordering a Styrofoam densifier to convert Styrofoam products into saleable items and help with the recycling of Styrofoam products.


Mr. Davidson also advised that their community garden is being made barrier-free with a product called eco-raster which enables easier accessibility. Also, work is underway to provide garbage recycling for fishermen along the Saugeen River.

There was no other business.

## 9. Confirmation of Next Meeting and Adjournment

The next Committee meeting will be held on **Friday, March 29, 2019** at the Grey Sauble Conservation Administration Office in Owen Sound, Ontario.

There being no further business, Gord Timmerman made a motion to adjourn at 3:10 p.m.



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Bill Twaddle  
Chair



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Nancy Guest  
Recording Secretary

November 28, 2018

**MAITLAND SOURCE PROTECTION AUTHORITY MEETING #3/18 MINUTES**

**MEMBER'S PRESENT:** Jim Campbell, David Turton Deb Shewfelt, Art Versteeg, Alison Lobb, Wilf Gamble, Paul Gowing, Bob Burtenshaw, David Blaney, Matt Duncan

**ABSENT WITH REGRET:** Roger Watt

**STAFF PRESENT:** Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Financial Services Coordinator  
Geoff King, Stewardship Services Coordinator  
Jayne Thompson, Communications Coordinator  
Steve Jackson, Flood/Erosion Safety Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Donna Clarkson, Co-Supervisor DWSP

The MSPA meeting was called to order by Chair Jim Campbell at 8:10pm.

Member David Blaney declared a pecuniary interest of voting at the Maitland Source Protection Authority Meeting due to being a member on the MSPA Committee.

**12. Maitland Source Protection Authority Meeting:**

a) Approval of the Minutes of April 18, 2018 MSPA Meeting

The draft minutes from the Maitland Source Protection Authority Meeting have been circulated to the Member's. This motion followed.

**Motion MSPA #10/18**

**Moved by: Deb Shewfelt**

**Seconded by: Alison Lobb**

THAT the minutes from the Maitland Source Protection Authority meeting held on April 18, 2018 be approved.

(carried)

b) Work Plan for Reviewing the Maitland Source Protection Plan: **Report #5/18**



Report #5/18 from Donna Clarkson and Mary Lynn MacDonald, Source Protection Program Co-Supervisors seeks support of the Source Protection Work Plan from the MSPA. Following review this motion was made.

**Motion MSPA #11/18**

**Moved by: Alison Lobb**

**Seconded by: Paul Gowing**

**THAT** the Maitland Valley Source Protection Authority endorses the Section 36 Source Protection Plan Review Work Plan for submission to the Minister of Environment, Conservation and Parks.

**(carried)**

c) Clean Water Act Amendments MSPA: Report: #6/18

This report outlines the amendments to the Clean Water Act, 2006 for the Member's information.

d) Adjournment

**Motion FA #??/18** to adjourn was made in MVCA regular session.

OR

**(carried)**

**Motion MSPA #12/18**

**Moved by: Paul Gowing**

**Seconded by: Wilf Gamble**

**THAT** the Maitland Source Protection Authority meeting be adjourned; **AND THAT** the Maitland Valley Conservation Authority Board's regular meeting reconvene.

**(carried)**

The meeting adjourned at 8:20pm



Jim Campbell  
Chair



Danielle Livingston  
Administrative/Financial Services Coordinator



## General Membership Meeting #1/19

February 11, 2019

**MEMBER'S PRESENT:** Jim Campbell, David Turton, Deb Shewfelt, Art Versteeg, Alison Lobb, Ed McGugan, Bob Burtenshaw

**ABSENT WITH REGRETS:** Roger Watt, Zoey Onn, Kevin Frieburger, Matt Duncan

**STAFF PRESENT:** Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Administrative/Financial Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stephen Jackson, Flood/Erosion Safety Coordinator

### 1. Call to Order

Chair Jim Campbell called the meeting to order at 7:03 pm and referred attendees to the agenda for the meeting objectives.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #10/18 held on December 19, 2018 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

#### Motion FA #1/19

Moved by: Art Versteeg

Seconded by: Deb Shewfelt

**THAT** the minutes from the General Membership meeting #10/18 held on December 19, 2018 be approved.

(carried)



4. **Delegation: Marsha Paley, Harriston Flood Plain Mapping**

019

Ms. Paley advised staff by email prior to the meeting that she was not able to attend. Ms. Paley would like to make her presentation to the Members at the March 20, 2019 Members meeting.

5. **Presentations: 2018 Work Plan Accomplishments**

For Member's review and comments

**Motion FA #2/19**

**Moved by: Alison Lobb**

**Seconded by: Art Versteeg**

**THAT** the presentation be accepted as presented and be delivered at the Annual General Meeting

(carried)

6. **Business Out of the Minutes**

a) 2019 Annual Meeting Final Agenda: **Report #1/19**

Report #1/19 was presented and this motion followed.

**Motion FA #3/19**

**Moved by: Dave Turton**

**Seconded by: Alison Lobb**

**THAT** the agenda for the annual meeting be approved as outlined in Report #1/19.

(carried)

7. **Business Requiring Direction/Decision**

a) Review 2018 Members Work Plan: **Report #2/19**

Report #2/19 was presented and this motion followed.

**Motion FA #4/19**

**Moved by: Dave Turton**

**Seconded by: Art Versteeg**

**THAT** the Board work plan review Report #2/19 be accepted as circulated.

(carried)

b) Year End Revenue/Expenditure Report: **Report #3/19**

Report #3/19 was presented and this motion followed.

**Moved by: Alison Lobb**

**Seconded by: Ed McGugan**

**THAT** all year end surpluses and deficits be directed to the appropriate accumulated surpluses **AND THAT** all deferred revenue be directed to the appropriate projects identified in the draft 2019 budget.

**(carried)**

c) Harriston Flood Plain Mapping Public Comments: **Report #4/19**

Following the presentation of Report #4/19, staff were directed to provide a follow-up report after the delegation from Marsha Paley has been heard at the March meeting. This motion followed.

**Motion FA #6/19**

**Moved by: Dave Turton**

**Seconded by: Bob Burtenshaw**

**THAT** in principle, the proposed Harriston flood plain mapping and floodway mapping be adopted for planning and regulations purposes to be effective on the date that the maps are sealed by a professional engineer as approved.

**(carried)**

d) Second Call: Declarations for Chair, Vice and 2<sup>nd</sup> Vice Chair: **Report #5/19**

After the review of Report #5/19, the following member's stated their interest in these positions.

Dave Turton declared his interest to run for Chair, Roger Watt notified the GM prior to the meeting that he is interested in the position of 1<sup>st</sup> Vice. No other declarations were made.

e) Appointment of An Integrity Commissioner: **Report #6/19**

Report #6/19 was presented and this motion followed.

**Motion FA #7/19**

**Moved by: Alison Lobb**

**Seconded by: Dave Turton**

**THAT** Greg Stewart be appointed as Integrity Commissioner for MVCA for 2019.

**(carried)**

## **8. Reports**

a) Chair's Report

Chair Campbell reported that he had the opportunity to meet students on exchange from Brazil while visiting the Wawanosh Nature Centre recently.

The Chair, Vice-Chair and Member Deb Shewfelt along with representatives from the ABCA, SVCA and GSCA were invited to meet with the Honourable Rod Phillips, Minister of the Environment, Conservation and Parks, Huron-Bruce MPP Lisa Thompson and Healthy Lake Huron to provide them with an overview of the challenges that rural conservation authorities are dealing with and the need for a Provincial Flood/Erosion Damage Reduction Program.

#### b) Member's Reports

Member, Deb Shewfelt attended the same meeting with Ministers and delivered a presentation on Healthy Lake Huron, he outlined the importance of maintaining this collaborative to continue to work with the shoreline and agricultural community to improve water quality and soil health.

Member Dave Turton added that he too had the opportunity to attend this meeting and was impressed with Minister Phillips' remarks after advocating the importance of the Province developing a flood/erosion damage reduction program that would provide financial assistance to the Town of Minto to implement a flood damage reduction project in Harriston.

The CFI Leaders organized a meeting with MPP's Lisa Thompson and Randy Pettapiece to outline the carbon footprint reduction work that they are doing and how the Province could help businesses and municipalities to reduce their carbon footprints. Deb Shewfelt reported there is a need for policy change and regulations around recycling plastic waste after learning from EFS Plastics in Listowel that it is less expensive to produce new plastic because of government subsidies than it is to recycle it.

#### 9. Consent Agenda

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report December **Report #7/19**
- b) Correspondence for Members Information

The following motion was made.

#### Motion FA #8/19

Moved by: Alison Lobb

Seconded by: Art Versteeg

**THAT** report #7/19 along with the respective recommended motion and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

#### 10. In-camera Session: (Legal Matter Update)

All attendees except the Members, the GM/ST, the Administrative/Financial Services Coordinator and the Flood and Erosion Safety Coordinator were excused from the meeting at this time.

#### Motion FA #9/19

Moved by: Deb Shewfelt

Seconded by: Art Versteeg

**THAT** the Member's move in camera to review a personnel matter.

(carried)

The following motion was made at the in camera session.

**Motion FA #10/19**

**Moved by: Deb Shewfelt**

**Seconded by: Alison Lobb**

**THAT** the Member's resume regular session.

(carried)

Attendees that were excused from the closed session were invited back to regular session.

11. **Review of Meeting Objectives:**

Chair Campbell reviewed the meeting objectives and announced that they have been met.

12. **Next Meeting Date: February 13, 2019 at 1:00pm, Wroxeter Hall**

The next meeting of the membership will take place on February 13, 2019 at 1:00pm at the Wroxeter Hall.

13. **Adjournment**

The meeting adjourned at 8:45pm with this motion.

**Motion FA #11/19**

**Moved by: Bob Burtenshaw**

**Seconded by: Art Versteeg**

**THAT** the general membership meeting be adjourned.

(carried)



Jim Campbell  
Chair



Danielle Livingston  
Administrative/Financial  
Services Coordinator



**General Membership Meeting #2/19  
Annual Meeting**

**Location: The Wroxeter Hall, Wroxeter, Ontario**

**February 20, 2019**

- Members Present:** David Turton, Roger Watt, Deb Shewfelt, Alison Lobb, Matt Duncan, Ed McGugan, Kevin Freiburger, Zoey Onn, Megan Gibson, Anita van Hittersum, Cheryl Matheson
- Retiring Members Present:** Jim Campbell, Art Versteeg, Paul Gowing, Wilf Gamble
- Retiring Members Absent:** Bob Burtenshaw, David Blaney
- Staff Present:** Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Admin/Financial Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Doug Hocking, Water Quality Specialist  
Mat Shetler, Watershed Information Technician  
Jason Moir, Park Superintendent  
Sarah Fleischhauer, Stewardship Project Lead  
Kendra Hopper, GIS Technician  
Dave Nuhn, Field Services Technician  
Donna Clarkson, Co-Supervisor Source Water Protection
- COMMUNITY MEMBERS,  
PRESENTORS, PRESS AND  
OTHERS IN ATTENDANCE:** Joe Vulders, Dianne Dosman, Shirley Moore, Paul Heffer  
John McPhee, Bill Strong, Jamie McCallum, Jim Nelemans,  
Nancy Michie, Wayne Brohman, Doug Harding, George Bridge,





Chair Campbell called the meeting to order at 1:05 pm. The Chair welcomed everyone and made some opening remarks.

**2. Introduction of MVCA Members and Dignataries**

Chair Campbell introduced dignitaries John McPhee, representing MPP Lisa Thompson, Bill Strong, representing MP Ben Lobb and Mayor George Bridge from the Town of Minto.

Bill Strong brought greetings from MP Ben Lobb and wished MVCA all the best in future years.

John McPhee brought greetings from MPP Lisa Thompson who sent regrets for not being able to attend.

George Bridge thanked MVCA for inviting him and looks forward to a positive continued relationship.

MPP John Nater sent greetings from Wellington-Perth.

**3. Presentation to Retiring Members**

Chair Campbell acknowledged the work and dedication throughout their years of service to the following retiring Members.

- David Blaney, 2 years representing the Municipality of Huron-East
- Bob Burtenshaw, 4 years representing the Township of Perth-East and the Municipality of West-Perth
- Paul Gowing, 4 years representing the Municipality of Morris-Turnberry
- Art Versteeg, 12 years representing the Township of Howick
- Wilf Gamble, 19 years representing the Township of Huron-Kinloss and the Municipality of South-Bruce

Chair Campbell was acknowledged by Vice Chair, Dave Turton for his service to MVCA. Jim Campbell served as a Director and Member for 17 years, representing the Township of North Huron and the former Township of East Wawanosh.

**4. Remarks by Retiring Members**

Art Versteeg, Paul Gowing, Wilf Gamble and Jim Campbell all gave remarks to those in attendance about their time as Directors and Members serving on the Conservation Authority's Board.

**5. Presentation of Staff Service Awards**

Jim Campbell and Dave Turton congratulated and thanked the following staff for their years of dedication and employment by presenting them with service awards and outlining their individual roles with the Maitland Valley Conservation Authority.

- Paul Kroll, Assistant Park Superintendent: 5 years
- Laurie Little, Conservation Education Assistant: 5 years
- Mat Shetler, Watershed Information Technician: 10 years
- Steve Jackson, Flood and Erosion Safety Coordinator 10 years
- Jason Moir, Park Superintendent: 15 years
- Erica Magee, Administrative Assistant: 20 years

**6. Break for New Members to take their place at the Members Table:**

026

Chair Campbell asked the new members to take their seats at the Member's table.

**7. Introduction of the 2019 Member's**

1<sup>st</sup> Vice-Chair, David Turton presided over the meeting and asked the new Members to introduce themselves.

**8. Election of Officers for 2019**

a) Appointment of Presiding Officer

Vice-Chair Turton called for an appointment of a Presiding Officer for the election of Chair for 2019.

**Motion FA #12/19**

**Moved by: Alison Lobb**

**Seconded by: Zoey Onn**

**THAT** George Bridge act as the Presiding Officer for the election of Chair for the Maitland Valley Conservation Authority and the Maitland Source Protection Authority for 2019.

**(carried)**

Vice Chair, Dave Turton vacated the Chair's seat to sit at the Members Table during the election for Chair.

b) Appointment of Scrutineers (appointed by Presiding Officer)

Presiding Officer Bridge declared all offices vacant and called for a motion to appoint two Scrutineers.

**Motion FA #13/19**

**Moved by: Roger Watt**

**Seconded by: Alison Lobb**

**THAT** Wayne Brohman and Nancy Michie be appointed as Scrutineers for the election of officers; **AND THAT** the Scrutineers be responsible for destroying ballots after the election if needed.

**(carried)**

c) Election of MVCA and MSPA Chair for 2019

Presiding Officer Bridge called for nominations for the position of Chair for the Maitland Valley Conservation Authority and the Maitland Source Protection Authority for 2019.

**Motion FA #14/19**

**Moved by: Deb Shewfelt**

**THAT** Dave Turton is nominated for Chair of the MVCA and the MSPA for 2019.

Presiding Officer Bridge called for nominations for the Chair position two more times. There were no further nominations and the Presiding Officer called for a motion to close nominations.

**Moved by: Alison Lobb**

**Seconded by: Zoey Onn**

**THAT** nominations for the position of Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2019 be closed.

**(carried)**

Dave Turton agreed to stand for the position of Chair in 2019.

Presiding Officer Bridge declared Dave Turton as the Chair of the MVCA and MSPA for 2019.

Chair Turton then presided over the election for the Vice and Second-Vice positions and the remainder of the meeting.

**d) Election of MVCA and MSPA Vice-Chair for 2019**

Chair Turton called for nominations for the position of Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2019.

**Motion FA #16/19**

**Moved by: Alison Lobb**

**THAT** Roger Watt is nominated for Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2019.

Chair Turton called for further nominations for Vice-Chair two more times and no others were made so then called for a motion to close nominations.

**Motion FA #17/19**

**Moved by: Deb Shewfelt**

**Seconded by: Anita van Hittersum**

**THAT** nominations for the position of Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2019 be closed.

**(carried)**

Roger Watt accepted the Vice-Chair position.

The Chair declared Roger Watt Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2019.

**e) Election of Maitland Valley Conservation Authority and Maitland Source Protection Authority Second Vice-Chair for 2019.**

Chair Turton called for nominations for the position of Second Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2019.

**Motion FA #18/19**

**Moved by: Deb Shewfelt**

**THAT Matt Duncan** is nominated for Second Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2019. 028

Chair Turton called twice for further nominations for Second Vice-Chair and no others were made so then called for a motion to close nominations.

**Motion FA #19/19**

**Moved by: Alison Lobb**

**Seconded by: Deb Shewfelt**

**THAT** nominations for the position of Second Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2019 be closed.

**(carried)**

Matt Duncan accepted the Second Vice-Chair position.

Chair Turton declared Matt Duncan as Second Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2019.

f) Destruction of Ballots

There were no ballots to be destroyed.

**9. 2018 Progress Report: Presentation by Jayne Thompson, Communications/IT/GIS Coordinator**

Jayne Thompson provided an overview of MVCA's activities over the past year.

**10. Closing Remarks from the 2019 MVCA/MSPA Chair**

In closing, Chair Turton thanked everyone who attended the Annual General Meeting and for supporting the work of the Maitland Valley Conservation Authority and then invited those in attendance to stay for a social time after the meeting.

**11. Next Meeting to be held on Wednesday, March 20, 2019 at the Administrative Centre in Wroxeter at 7:00pm.**

**12. Adjournment**

**Motion FA #20/19**

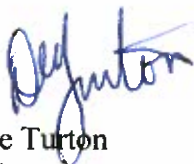
**Moved by: Zoey Onn**

**Seconded by: Anita van Hittersum**

**THAT** the meeting be adjourned.

**(carried)**

The meeting adjourned at 2:15pm.



Dave Turton  
Chair



Danielle Livingston  
Admin/Financial Services Coordinator





*Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.*

## TOWNSHIP OF WELLINGTON NORTH: CULTURAL ROUNDTABLE

March 21, 2019 12:00 pm

Council Chambers, Kenilworth

### COMMITTEE MEETING MINUTES

Members Present:

Chair, Jim Taylor	Councillor Lisa Hern
Gail Donald	Linda Hruska
Robert Macdonald	Bonny McDougall
Penny Renken	Trish Wake

Staff Present

Dale Small, EDO  
 Karren Wallace, Director of Legislative Services/Clerk  
 Michelle Stone, Recording Secretary

Absent: Gary Pundsack

#### CALLING THE MEETING TO ORDER

- Chair, Jim Taylor called the meeting to order at 12:00 p.m.

#### DECLARATION OF PECUNIARY INTEREST

- None declared

#### MINUTES OF PREVIOUS MEETING

- The Minutes from the December 6th, 2018 meeting of the Cultural Roundtable Committee of the Township of Wellington North were received by Council at the December 17<sup>th</sup>, 2018 Council Meeting.

#### RESOLUTION WNCR 2019-001

Moved: Robert Macdonald

Seconded: Bonny McDougall

***THAT THE Cultural Roundtable Committee approve the minutes from December 6<sup>th</sup>, 2018. CARRIED***

#### GUESTS

- Discussion/Update on Cemetery Project Karren Wallace, Director of Legislative Services/Clerk

Karren came to the Cultural Roundtable Committee to see if this was a project that this Committee would have an interest in taking on. She demonstrated the 'Find a Grave' [www.findagrave.com](http://www.findagrave.com) program and showed how User Friendly it was and how this project could be supported through the Cultural Roundtable.

#### RESOLUTION WNCR 2019-002

Moved: Penny Renken

Seconded: Gail Donald

***THAT THE Cultural Roundtable Committee support the Mount Forest Cemetery project. CARRIED***

- Discussion on 20 Years of Amalgamation Karren Wallace, Director of Legislative Services/Clerk

The roundtable discussed the 20<sup>th</sup> anniversary of amalgamation and the question of having a celebration to mark this milestone. EDO Dale and Clerk Karren asked if this committee would be interested in looking

at doing something? The committee agreed this would be a good activity and the plan is to do an "Open House" in conjunction with Culture Days in September at the Municipal Office in Kenilworth. At the next Roundtable Meeting the Committee will designate a lead and take a resolution to Council.

#### PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION WNCR 2019-003

Moved: Penny Renken

Seconded: Gail Donald

*THAT THE Agenda for the March 21st, 2019 Wellington North Cultural Roundtable Committee Meeting be accepted and passed.*

**CARRIED**

#### BUSINESS ARISING FROM MINUTES

- Conclude next steps & Team Lead for updating Simply Explore Culture  
Chair Jim Taylor and Dale Small, EDO will review and report back to Committee.
- Conclude next steps on "Walk of Fame" discussion/Volunteer Recognition Policy  
Committee had a brief discussion with a few ideas that will be followed up with at a later meeting.

#### NEW BUSINESS

- Chairs Report Jim Taylor, Chair  
Jim Taylor; attended a meeting with Kate Rowley about the Blacksmith Shop and available grants under Community Improvement Program. Application for approval is going to Council March 25, 2019.
- Review of 2019 Plans
  - Update on historical site designation project Jim Taylor, Chair  
This is a work in progress with a report coming to committee at a later meeting.
  - Wellington North Farmers Market (May 31<sup>st</sup> – Oct 11<sup>th</sup>) Dale Small, EDO  
Met with Market Manager Harry Engel last week and the market is going into the 6<sup>th</sup> season with a lot of repeat vendors. This year Harry plans to do more "measuring" both from a revenue as well as an attendance perspective.
  - Wellington North Culture Days (Sept 27/28/29) Dale Small, EDO  
Metz & Blacksmith Shop, libraries, township and historical societies have all committed to participate. The committee will re-visit and focus on for the next meeting.
  - Cultural Moment Book/Promotion  
The Wellington Advertiser has been picking up and reporting on the cultural moments. Economic Development and the Cultural Roundtable have been putting together "Cultural Moments" since 2011. There was discussion as to where we look at going with them moving forward.

#### MOTIONS FOR COMMITTEE APPROVAL

- Arthur Fall Fair Variety Show funding application All

RESOLUTION WNCR 2019-003

Moved: Penny Renken

Seconded: Gail Donald

THAT THE Cultural Roundtable approve funding in the amount of \$500.00

**CARRIED**

#### CULTURAL MOMENTS

- March 20 Years of Amalgamation Dale Small
- April 4H Clubs Jim Taylor (due by April 1st for April 8<sup>th</sup>)
- May WN Farmers Market Harry Engel (due by May 6<sup>th</sup> for May 13<sup>th</sup>)

MEMBERS PRIVILEGE

Dale Small had a few brief updates advising that Gabby Ieropoli the Youth Resiliency Worker, resigned in December. Youth Action Council is ongoing with Trish Wake as adult ally and 13 + regular participants. They are planning to have the Colour Run and Haunted Trail again in 2019. Also looking at implementing a Student StartUp program this spring to encourage Youth Entrepreneurs. More details to come

Chair Jim Taylor asked the Committee for any contacts he could reach out to for history on the 4H Clubs in Wellington North. Committee members suggested June Switzer, Jack Benham, the 4H Club Office in Rockwood and Councillor Hern mentioned Barclay Nap, who is doing a history on Junior Farmers Clubs and there may be information through him.

Penny Renken advised that the Mount Forest Archives will be submitting a Grant Application.

Robert Macdonald indicated that the next meeting for the Arthur Historical Society will be on Tuesday, March 26<sup>th</sup>, 2019 and the speaker is Wayne Horton about the Bell Tootle Factory History.

Dale Small also reminded the Committee about Showcase next week and that the next Downtown Revitalization Committee meetings were next week in Arthur on March 27<sup>th</sup> and in Mount Forest on March 28<sup>th</sup>. The Roger Brooks video will be shown to both Committees and Dale Small will bring to the next Cultural Roundtable meeting.

Bonny McDougall – Metz will again participate in Culture Days in 2019 and advised it was time to “start your pumpkins” and a pumpkin growing challenge will be again issued to Council.

NEXT COMMITTEE MEETING & ADJOURNMENT

The next committee meeting will be held on Thursday, April 18th, 2019

ADJOURNMENT

RESOLUTION WNCR 2019-

Moved: Linda Hruska

*THAT THE Cultural Roundtable Committee meeting be adjourned at 1:35 pm*      **CARRIED**



033

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
ARTHUR DOWNTOWN REVITALIZATION ADVISORY COMMITTEE MINUTES  
MARCH 27, 2019 AT 7:00 PM**

The meeting was held in the Lower Hall at the Arthur Community Centre.

Committee Members Present:

Lisa Hern, Councillor, Chair  
Andrew Lennox, Mayor  
Steve McCabe, Councillor  
Tish Green, President, Arthur Chamber  
Caroline Paquet  
Paula Coffey  
Jaime McKinnon  
James Coffey  
James Craig  
Jacklyn Winter

Committee Members Absent:

Corey Bilton  
John Schmidt  
Fran Turnbull  
Joe Walsh  
Steve Kozinets

Staff Present:

Michael Givens, CAO  
Dale Small, Economic Development Officer  
Cathy Conrad, Deputy Clerk

Staff Absent:

Mandy Jones, Community Recreation Coordinator

**CALLING THE MEETING TO ORDER**

The Chair called the meeting to order at 7:00 p.m.

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION ADR 2019-005**

Moved by: Jim Coffey

Seconded by: Paula Coffey

*THAT the agenda for the March 27, 2019 Arthur Downtown Revitalization Advisory Committee meeting be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared.

**MINUTES OF PREVIOUS MEETING**

The minutes of the January 23, 2019 Arthur Downtown Revitalization Committee meeting were received by Council on February 4, 2019.

After the minutes were received the committee watched the second part of the Roger Brooks video on The 20 Ingredients of an Outstanding Downtown. This video addressed Ingredients 9 – 14.

## **ITEMS FOR DISCUSSION AND ACTION – Top 5 priorities for our Downtowns**

### 1. What is our focus/unique selling proposition/brand/theme

The Committee agreed that the focus/unique selling proposition/brand/theme should be beautification of “Canada’s Most Patriotic Village”. Poppies and maple leaves should be prominent themes. Permission from the Royal Canadian Legion may be needed to use the poppy theme.

### 2. Consistent Hours

The Committee concurred that working with businesses to establish consistent hours would be better left to the Chamber of Commerce.

### 3. Blade Signage

Signage could be part of beautification. Dale Small advised that 50% of the cost could be covered under the Community Improvement Program and 25% under revitalization. Business owners would be responsible for 25% of the cost. The funding opportunities can be promoted to business owners. Consideration was given to setting sizing and bracket conformity for those business owners looking to install new signage.

### 4. Curb Appeal/Beautification Matters

The Committee agreed that this would be their primary area of focus in 2019. The possibility of creating a park space on a portion of the vacant lot downtown, creating a gateway by adding red colouring using poppies and maple leaves to the pavement, painting a ribbon with maple leaves on the roadway downtown, and adding banners to lamp posts.

The opportunity to do something different on our Main Street should the repaving project go ahead was also discussed. Ideas include roadside patios in a parking spot built to our specification would be helpful attracting this type of business and imprints in the pavement to mark a gateway could also be considered.

### 5. Constant Activity

The Committee felt that beautification would draw more people to the downtown and if we could work towards creating a common gathering area would also draw more people downtown for extended periods of time and may encourage business owners to extend their hours.

## **NEXT STEPS**

- Work Assignments
  - Paula Coffey - price poppies and banners
  - Jim Coffey - approach the property owner of the vacant lot
  - Dale Small – blade signage and speech bubbles
  - Caroline Paquet – Design of a common gathering space
  - Tish & Jacklyn – Chamber focus on extended hours
  - Everyone - Explore possibilities as a result of possible main street redevelopment project/paving.

## **OTHER BUSINESS**

- Round table/Member privilege
  - Some discussion took place regarding the next meeting date and James Craig suggested, and the committee agreed, that they would like to meet one month earlier than the next scheduled meeting date which was the end of May. This way the committee can bring to the table and approve the recommendations to go to council for the utilization of the Main Street funding in Arthur.

## **NEXT MEETING**

Wednesday, April 17, 2019 at 7:00 pm in the Lower Hall, Arthur Community Centre

## **ADJOURNMENT**

### **RESOLUTION ADR 2019-006**

Moved by: Jim Coffey

Seconded by: Paula Coffey

*THAT the March 27, 2019 Arthur Downtown Revitalization Advisory Committee meeting be adjourned at 9:03 p.m.*

**CARRIED**

036

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST DOWNTOWN REVITALIZATION ADVISORY COMMITTEE  
MINUTES  
MARCH 28, 2019 AT 7:00 PM**

The meeting was held in the Community Hall at the Mount Forest & District Sports Complex.

Committee Members Present:

Sherry Burke, Councillor, Chair  
Andy Lennox, Mayor  
Shawn McLeod, President, Mount Forest Chamber  
Crystal Seifried  
Callee Rice  
Pam Carson

Staff Present:

Michael Givens, CAO  
Dale Small, Economic Development Officer  
Michelle Stone, Administrative Support

Guests:

Krista Blenkhorn (Vintex)

Absent:

Dan Yake, Councillor  
Peter Mohr  
Jeanean Mousseau  
Dan McCallum  
Bill Nelson  
Murray Townsend  
Sharon Wenger  
Brian Plume  
Karen Rave

**CALLING THE MEETING TO ORDER**

Chair Sherry Burke declared at 7:15 pm that Quorum was not met and the meeting was adjourned.

After the meeting was adjourned those in attendance watched the second part of the Roger Brooks video on The 20 Ingredients of an Outstanding Downtown. This video addressed Ingredients 9 – 15.

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 2, 2019 AT 7:00 PM

037

The meeting was held in the Plume Room at the Mount Forest & District Sports Complex, 850 Princess Street, Mount Forest

Committee Members Present:

Sherry Burke, Councillor, Chairperson  
Marty Young, Lions Member  
Jim Andress, Lions Member  
Jayme Hewson, Public Member  
Laurie Doney, Public Member  
Mayor Lennox  
Dan Yake, Councillor

Staff Present:

Michael Givens, CAO  
Tom Bowden, Recreation Services Manager  
Mandy Jones, Community Recreation Coordinator  
Karren Wallace, Director of Legislative Services/Clerk

Other:

Steve McCabe, Councillor  
Janet Elliott, Openspace Solutions

Absent:

Raymond Tout, Lions Member

CALLING THE MEETING TO ORDER

Chair Burke called the meeting to order at 7:00 pm.

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION MFA 2019-006

Moved by: Jayme Hewson

Seconded by: Jim Andress

THAT the agenda for the April 2, 2019 Mount Forest Aquatic Ad-Hoc Advisory Committee meeting be accepted and passed.

Carried

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No declarations of pecuniary interest were declared.

MINUTES OF PREVIOUS MEETING

The minutes from the March 5, 2019 meeting of the Mount Forest Aquatic Ad-Hoc Advisory Committee of the Township of Wellington North were received by Council at the March 11, 2019 Council Meeting.

## ITEMS FOR CONSIDERATION

### 1. Mount Forest Lions Splash Pad

#### a) Marketing & Promotion

Janet Elliot of Openspace Solutions Inc. circulated the promotional brochure. She noted a March 4, 2019 article in the Southwestern Ontario news has generated some good feedback.

For fundraising purposes the campaign has been named "Let's Build It!" and some donations have been received. She advised she needs direction from the committee as to the sponsorship categories and tiers of recognition.

She advised of a meeting held at the site with a contractor who feels the servicing should be easy. The contractor has agreed to do the work in-kind. An electrician is required to do the conduit work and it is hoped the work will be provided in-kind as well. It was determined that as the ground is so wet, a 12 inch granular base with an o tile around the perimeter will be required rather than the standard 6 inch base.

The features for the pad will take 6-8 weeks for delivery, so for a June 24, 2019 opening a financial commitment to the project must be made no later than April 30, 2019.

#### b) Fundraising Discussion

The Committee received consensus on separating the pool and splash pad fundraising initiatives. The marketing material as presented was approved.

The Committee will make a request to the Lions Club to attend their April 18, 2019 meeting to present the design proposal and cost estimate on the splash pad and formally request a financial contribution to the project.

A commitment was made that the Fundraising Committee, consisting of members of the Mount Forest Aquatic Ad Hoc Committee, will meet within two weeks to discuss:

- Sponsorship categories and tiers of recognition
- Special events
- Go Fund Me
- Other initiatives/ideas

### 2. Mount Forest Pool

a) The CAO advised the YMCA is not interested in a partnership as they don't fund capital projects and would only be interested if there was a fitness centre included.

#### b) Enhancements and additional features

It was reiterated that the township is responsible for replacement of the pool and enhancements would need to be paid through fundraising initiatives. The estimated cost of replacement is \$2 - \$2.56 million.

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 2, 2019 AT 7:00 PM

039

Some of the enhancements available are:

- Deck shaded area
- Lazy River
- Beach Entry
- Separate therapeutic pool
- Whale Tale
- Bucket Dumps/Spray heads
- In Pool Sitting area
- Water Slide
- External Seating/Viewing Area

It is anticipated the demolition costs of the existing pool would be approximately \$40 to \$50 k and would be covered with the sale of the property.

c) Naming Rights

The Mount Forest Lions Club would have the naming right to the splash pad. No though has been given yet to the pool naming rights. The CAO advised a naming rights policy has been considered by the Recreation and Culture Committee as a source of revenue, but no direction has been provided on that yet.

**BUSINESS ARISING FROM MINUTES** - None

**CORRESPONDENCE** - None

**REPORTS** – None

**ROUNDTABLE / COMMENTS**

Marty Young advised there are still some Tribute Band tickets left for the April 6, 2019 event.

**NEXT MEETING**

To be determined.

**ADJOURNMENT**

RESOLUTION MFA 2019-007

Moved by: Jayme Hewson

Seconded by: Jim Andress

THAT the Mount Forest Aquatic Ad-Hoc Advisory Committee meeting of April 2, 2019 be adjourned at 8:26 pm.

Carried



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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF APRIL 8, 2019**

**FROM: DARREN JONES  
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2019-04 BUILDING PERMIT REVIEW  
PERIOD ENDING FEBRUARY 28, 2019**

### RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2019-04 being the Building Permit Review for the period ending February 28, 2019.

### PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. CBO 2019-02 Building Permit Review Period Ending January 31, 2018

### BACKGROUND

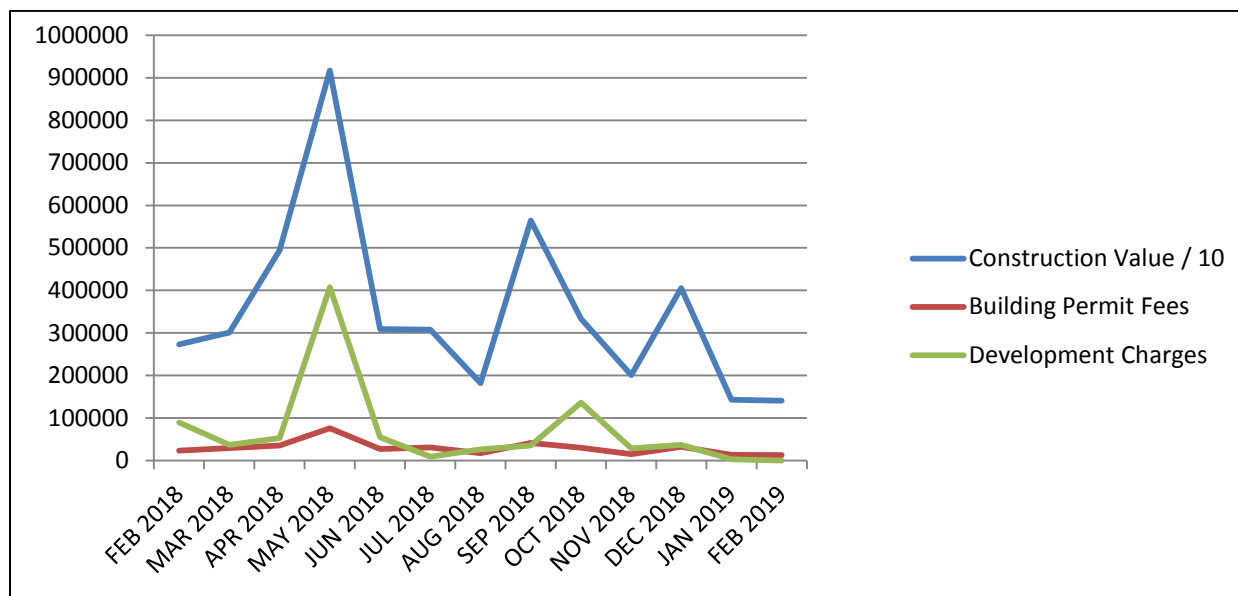
PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	0	0.00	0.00	0.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	3	370,000.00	3,456.33	0.00
Garages / Sheds	1	7,000.00	190.80	0.00
Pool Enclosures / Decks	1	40,000.00	401.03	0.00
Commercial	2	16,500.00	734.50	0.00
Assembly	0	0.00	0.00	0.00
Industrial	0	0.00	0.00	0.00



Institutional	0	0.00	0.00	0.00
Agricultural	2	950,000.00	7,795.37	0.00
Sewage System	1	18,000.00	520.00	0.00
Demolition	0	0.00	0.00	0.00

Total February 2019	10	1,401,500.00	13,098.03	0.00
Total Year to Date	15	2,833,500.00	26,917.44	2,954.00

12 Month Average	20	3,583,362.50	30,206.75	68,943.74
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10 Year Monthly Average	9	1,063,948.00	10,686.59	14,836.21
10 Year, Year to Date Average	15	1,778,579.30	17,788.70	24,633.23

**FINANCIAL CONSIDERATIONS**

None.

**STRATEGIC PLAN**

This report does not directly relate to the implementation of the Township of Wellington North Strategic Plan.

Do the report's recommendations advance the Strategy's implementation?

- Yes
  No
  N/A

Which pillars does this report support?

- |   |  |
|---|--|
| <input type="checkbox"/> Community Growth Plan  | <input type="checkbox"/> Community Service Review          |
| <input type="checkbox"/> Human Resource Plan    | <input type="checkbox"/> Corporate Communication Plan      |
| <input type="checkbox"/> Brand and Identity     | <input type="checkbox"/> Positive Healthy Work Environment |
| <input type="checkbox"/> Strategic Partnerships | <input checked="" type="checkbox"/> None                   |

**PREPARED BY:**

**RECOMMENDED BY:**



*Mike Givens*

**DARREN JONES**  
**CHIEF BUILDING OFFICIAL**

**MICHAEL GIVENS**  
**CHIEF ADMINISTRATIVE OFFICER**



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0

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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF APRIL 8, 2019**

**FROM: DARREN JONES  
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2019-05 MAPLE HILL ESTATES INC.  
DEVELOPMENT AGREEMENT  
OXFORD STREET/AYRSHIRE STREET, MOUNT FOREST**

**RECOMMENDATION**

**THAT** Council of the Township of Wellington North receive Report CBO 2019-05 Maple Hill Estates Inc. - Development Agreement – Oxford Street/Ayrshire Street, Mount Forest;

**AND FURTHER THAT** the Corporation enter into a Development Agreement with Maple Hill Estates Inc. in the form of the draft agreement;

**AND FURTHER THAT** the Mayor and the CAO of the Corporation be authorized and directed to sign the agreement on behalf of the Corporation;

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

None.

**BACKGROUND**

Maple Hill Estates Inc. is the owner of the land located on Oxford Street and Ayrshire Street in Mount Forest, described as Pt Pk Lt 1 S of Clyde St PI Mount Forest Mount Forest; Pt Pk Lt 2 S of Clyde St PI Mount Forest Mount Forest; Pt Pk Lt 3 S of Clyde St PI Mount Forest Mount Forest Pt 1 60R3402; Wellington North. The Owners have been granted conditional consent to sever three lots fronting on Oxford Street and two lots on Ayrshire Street to facilitate the construction of single detached

dwellings. As a condition of the approval the owners have applied for a Development Agreement that deals with the street upgrades and lot grading.

The applicant has satisfied staff that this proposed development will be constructed in a manner that is consistent with municipal standards and best practices.

A copy of the proposed agreement is attached to the By-law in this agenda package.

<b>FINANCIAL CONSIDERATIONS</b>
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The Developer will be contributing \$68,400 for future upgrades to Oxford Street and Ayrshire Street.

<b>STRATEGIC PLAN</b>
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This report relates directly to the implementation of the Township of Wellington North Strategic Plan, in particular this is expanding to better serve the needs of the community.

Do the report's recommendations advance the Strategy's implementation?

Yes                       No                       N/A

Which pillars does this report support?

Community Growth Plan               Community Service Review  
 Human Resource Plan               Corporate Communication Plan  
 Brand and Identity               Positive Healthy Work Environment  
 Strategic Partnerships

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
	
<b>DARREN JONES</b> CHIEF BUILDING OFFICIAL	<b>MICHAEL GIVENS</b> CHIEF ADMINISTRATIVE OFFICER



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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF APRIL 8, 2019**

**FROM: DARREN JONES  
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 19-06 - WELLINGTON NORTH HEALTH CARE CORP.  
SITE PLAN AGREEMENT – 630 DUBLIN STREET**

**RECOMMENDATION**

**THAT** Council of the Township of Wellington North receive Report CBO 19-06 being a report on Wellington North Health Care Corp. Site Plan Agreement – 630 Dublin Street, Mount Forest;

**AND FURTHER THAT** the Corporation enter into a Site Plan Agreement with Wellington North Health Care Corp. in the form of the draft Agreement;

**AND FURTHER THAT** the Mayor and the Clerk of the Corporation be authorized and directed to sign the Agreement on behalf of the Corporation.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

None.

**BACKGROUND**

Wellington North Health Care Corp. is the owner of the land located at 630 Dublin Street in Mount Forest. The Owner has applied for Site Plan Approval from the Township for the Louise Marshall Hospital ER and Ambulatory Care Project and Related Work. This project will include some building demolition, two additions, a major renovation of a large portion of the existing hospital and major site and servicing work.

The applicant has satisfied staff that this proposed development will be constructed in a manner that is consistent with municipal standards and best practices.

A copy of the proposed agreement is attached to the By-law in this agenda package.

<b>FINANCIAL CONSIDERATIONS</b>
---------------------------------

None.

<b>STRATEGIC PLAN</b>
-----------------------

This report relates directly to the implementation of the Township of Wellington North Strategic Plan, in particular this is expanding to better serve the needs of the community.

Do the report's recommendations advance the Strategy's implementation?

Yes                       No                       N/A

Which pillars does this report support?

Community Growth Plan               Community Service Review  
 Human Resource Plan               Corporate Communication Plan  
 Brand and Identity               Positive Healthy Work Environment  
 Strategic Partnerships

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
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<b>DARREN JONES CHIEF BUILDING OFFICIAL</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF APRIL 8, 2019**

**FROM: DARREN JONES  
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2019-07 BUILDING PERMIT REVIEW  
PERIOD ENDING MARCH 31, 2019**

**RECOMMENDATION**

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2019-07 being the Building Permit Review for the period ending March 31, 2019.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

1. CBO 2019-04 Building Permit Review Period Ending February 28, 2018

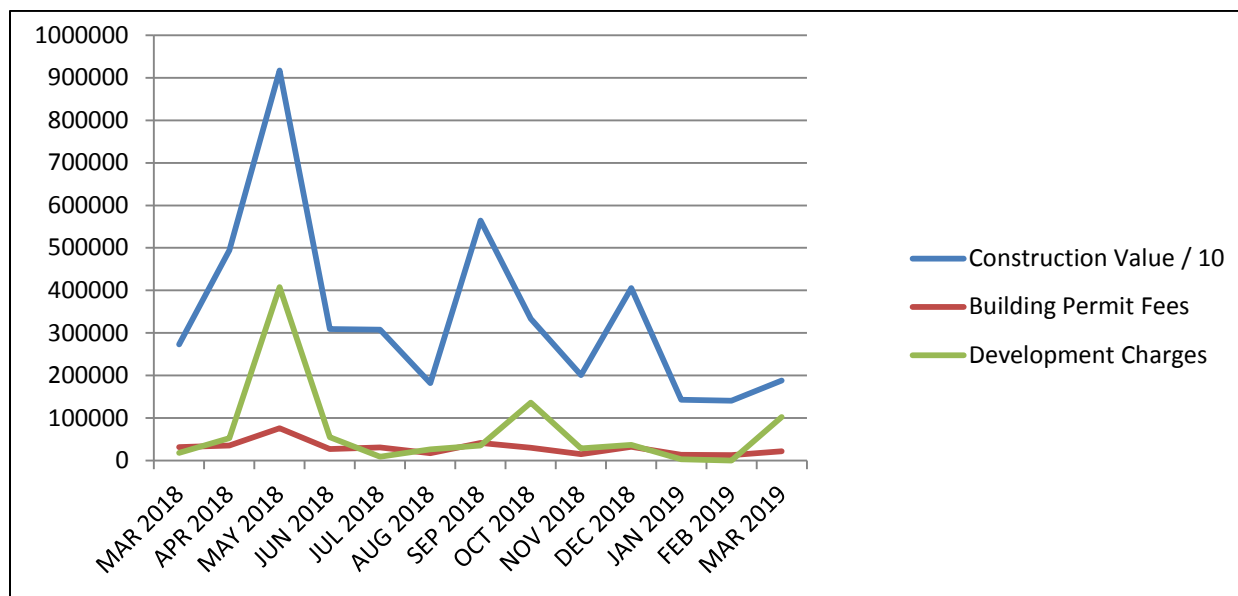
**BACKGROUND**

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	0	0.00	0.00	0.00
Multi Family Dwelling	2	1,500,000.00	15,400.00	102,710.00
Additions / Renovations	1	100,000.00	1,025.97	0.00
Garages / Sheds	1	15,000.00	429.52	0.00
Pool Enclosures / Decks	0	0.00	0.00	0.00
Commercial	3	170,750.00	1,608.10	0.00
Assembly	0	0.00	0.00	0.00
Industrial	2	50,000.00	2,443.09	0.00

Institutional	1	10,000.00	186.43	0.00
Agricultural	1	28,000.00	432.75	0.00
Sewage System	0	0.00	0.00	0.00
Demolition	2	8,000.00	260.00	0.00

Total March 2019	13	1,881,750.00	21,785.86	102,710.00
Total Year to Date	28	4,715,250.00	48,703.30	105,664.00

12 Month Average	19	3,489,091.67	29,570.86	74,402.08
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10 Year Monthly Average	16	1,857,123.60	19,862.43	41,838.89
10 Year, Year to Date Average	31	3,648,459.90	37,435.13	68,725.13

**FINANCIAL CONSIDERATIONS**

None.

**STRATEGIC PLAN**

This report does not directly relate to the implementation of the Township of Wellington North Strategic Plan.

Do the report's recommendations advance the Strategy's implementation?

- Yes
  No
  N/A



Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment
- None

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
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*Mike Givens*

<b>DARREN JONES</b> <b>CHIEF BUILDING OFFICIAL</b>	<b>MICHAEL GIVENS</b> <b>CHIEF ADMINISTRATIVE OFFICER</b>
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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF APRIL 8, 2019**

**FROM: DARREN JONES  
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 19-08 – ARTHUR WWTP AND FREDERICK STREET  
SPS EXPANSION - SITE PLAN APPROVAL**

#### **RECOMMENDATION**

**THAT** Council of the Township of Wellington North receive Report CBO 19-08 being a report on Arthur WWTP and Frederick Street SPS Expansion - Site Plan Approval.

#### **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

None.

#### **BACKGROUND**

The Corporation of the Township of Wellington North is the owner of the lands located at 160 Preston Street South and 176 Frederick Street West in Arthur. CIMA Canada Inc. has been retained by the Township to design and tender the project on behalf of the Township, as part of this contract they have applied for Site Plan Approval from the Township. This project will include some site removals and demolition, construction of interior access driveways, lot grading, an equalization tank, a sanitary sewage pumping station and a great deal of mechanical upgrades.

The project engineer, CIMA Canada Inc., has satisfied staff that this proposed development will be constructed in a manner that is consistent with municipal standards and best practices. A draft Site Plan Agreement has not been prepared for this application, Staff are satisfied that the existing contract between CIMA Canada Inc. and the Township is sufficient.

#### **FINANCIAL CONSIDERATIONS**

None.

<b>STRATEGIC PLAN</b>
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This report relates directly to the implementation of the Township of Wellington North Strategic Plan, in particular this is expanding to better serve the needs of the community.

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

Strategic Partnerships

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
	<i>Mike Givens</i>
<b>DARREN JONES</b> <b>CHIEF BUILDING OFFICIAL</b>	<b>MICHAEL GIVENS</b> <b>CHIEF ADMINISTRATIVE OFFICER</b>



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**TO: MAYOR AND MEMBERS OF COUNCIL,  
Meeting of April 8<sup>th</sup>, 2019**

**FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER**

**SUBJECT: REPORT EDO 2019-008 ARTHUR & MOUNT FOREST  
CHAMBER OF COMMERCE MEMORANDUM OF UNDERSTANDING**

### **RECOMMENDATION**

**That** the Economic Development Officer report EDO-2019-008 dated April 8<sup>th</sup>, 2019 being a report on the Arthur and Mount Forest Chamber of Commerce Memorandum of Understanding be received for information;

**And Further That** the Council of the Corporation of the Township of Wellington North direct the Mayor and CAO to sign the MOU's on behalf of the Township of Wellington North.

### **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

EDO 2018-16 Mount Forest Chamber of Commerce Memorandum of Understanding

### **BACKGROUND**

In 2018 we worked with the Mount Forest Chamber of Commerce to create a Memorandum of Understanding (MOU) between the Chamber and the Township of Wellington North. Both parties shared the view that this best practice would be a positive step forward in the spirit of continuous improvement and would further strengthen the relationship and partnership.

The MOU developed last year was subject to an annual review process and through the Economic Development Office, and in partnership with Councilor Hern, our designated council representative to the Chamber, a new MOU was created earlier this year. In 2019 we also wanted to include the Arthur Chamber in this process and over the past few months we have had discussions with both Chambers and we are pleased to say that the proposed Memorandum of Understanding has now been signed by both Chambers of Commerce.

The MOU's are structured as follows and copies are contained in the by-laws section of this council agenda:

- Overview of the agreement and Section One covers the **Intent** of the MOU
- Section Two talks to the **Governance** requirements between the two parties
- Section Three addresses **Finance/Resources** and the allocation of funds to the Chamber
- Section Four speaks to **Partnership and Advocacy** and the value of collaboration
- Section Five details the **Relationship Management** and reporting aspects of the partnership.

With the exception of Section three both MOU's are very similar and this time around we have made the term of the MOU to be for two years. Should revisions be required prior to the end of the two years changes can be made if agreeable to both parties.

### FINANCIAL CONSIDERATIONS/CONCLUSION

On an annual basis the Township of Wellington North provide significant financial resources to both Chambers of Commerce and these MOU's reflect this contribution.

The MOU also includes the financial contributions being made to both Chambers through the 2019 Grants & Donations process.

### STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

**Yes**                       No                               N/A

Which pillars does this report support?

<input checked="" type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input checked="" type="checkbox"/> Brand and Identity <input checked="" type="checkbox"/> Strategic Partnerships	<input checked="" type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment
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**PREPARED BY:**

**RECOMMENDED BY:**

*Dale Small*

*Mike Givens*

**DALE SMALL  
ECONOMIC DEVELOPMENT OFFICER**

**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**



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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF APRIL 8<sup>th</sup>, 2019**

**FROM: CATHY CONRAD, DEPUTY CLERK &  
DALE SMALL, ECONOMIC DEVELOPMENT OFFICER**

**SUBJECT: REPORT EDO 2019-009 BEING A REPORT ON THE GRANTS AND  
DONATIONS COMMUNITY DEVELOPMENT FUND**

### **RECOMMENDATION**

**THAT** report EDO 2019-009 being a report on the Grants and Donations Community Development Fund is received;

**AND FURTHER THAT** the Council of the Township of Wellington North, in recognition of the important role that not-for-profit organizations and community groups play in our municipality approves, or where required provides direction, to staff on the recommendations contained in this report.

### **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

EDO 2016-029 dated Nov. 16<sup>th</sup>, 2016  
EDO 2018-014 dated April 23<sup>rd</sup>, 2018

EDO 2017-012 dated April 24<sup>th</sup>, 2017

### **BACKGROUND**

The Township of Wellington North values the important role that not-for-profit community organizations and community groups play in delivering events and projects that support our community and in December 2016 approved the following funding streams to support these organizations and Community Groups.

- 1) The **Grants & Donations Community Development Fund** is project and event based, for not-for-profit organizations and community groups, and encourages a high level of collaboration. For these requests, which include rental fee waivers and other donation requests, the Township of Wellington North accepts applications in one uptake, with a due date of March 31<sup>st</sup> of each year. Funding levels are approved each year as part of the annual budget process and in 2019 council have allocated \$40,000 to this fund. In 2018 the same level of funding was approved by council and at year end \$34,744 in funding had been distributed to various groups and organizations.

- 2) The **Community Initiated Project Fund** encourages the establishment of new services or the enhancement to existing facilities and services, from not-for-profit organizations and the public /commercial sector. For these requests the Township of Wellington North accepts applications at any time during the year and applications are reviewed by staff prior to a recommendation being made for council decision. Funding levels are approved each year as part of the annual budget process and in 2019 council have allocated \$50,000 to this fund. Based on the funding guidelines for this fund the maximum Municipal contribution for any project can be no more than 50%.
- 3) The **Cultural Roundtable Program Fund** provides sponsorship to the promotion or inclusion of the local arts and other cultural promotional elements to existing events or programs. Applications must be submitted to the Cultural Roundtable for approval and for 2019 the Cultural Roundtable has allocated \$2,000 to this fund.

This year under the Grants and Donations Community Development Fund 42 applications have been received with a total request for funding in the amount of \$70,257.43. (This compares to 2018 when 36 applications totalling \$46,586.01 in requests were received.) All applications have been reviewed as per the fund guidelines and for 34 of these applications staff has made specific recommendations to council. With the 8 remaining applications we believe council needs to have a more detailed discussion prior to a decision being made.

Schedule A and B attached contains an overview of each of the 34 applications where a recommendation is being made and should any member of council wish to receive a copy of an actual application(s) prior to the council meeting we would be pleased to send them to you.

Schedule C contains an overview of the eight applications where further discussion needs to take place and copies of the eight applications are included as attachments to this report. These ones will be discussed by staff in more detail at the council meeting. A brief overview follows:

<u>Number of Applications</u>	<u>Amount Requested</u>	<u>Amount Recommended</u>
Schedule A "Grants & Donations" (19 applications)	\$ 31,542.14	\$ 26,142.14
Schedule B "Waiver of Fees" (15 applications)	\$ 11,916.93	\$ 9,981.69
<b>Sub-Total</b>	<b>\$43,459.07</b>	<b>\$36,123.83</b>
8 requests for council review and discussion <ul style="list-style-type: none"> <li>• \$5,000 Arthur Minor Lacrosse</li> <li>• \$2,000 Big Brothers Big Sisters</li> <li>• \$1,500 Community Resource Centre</li> <li>• \$5,000 Father's Heart Healing Ministries</li> <li>• \$3,798 Friends of Pickleball</li> <li>• \$5,000 Highlands Youth for Christ - Arthur Door</li> <li>• \$2,500 Mount Forest Minor Hockey Association</li> <li>• \$2,000 Ontario Soil &amp; Crop Association</li> </ul>	\$26,798.36	Nil \$1,000 Nil Nil Nil Nil Nil \$2,000
<b>Total</b>	<b>\$70,257.43</b>	<b>\$39,123.83</b>

- 1) **Arthur Minor Lacrosse Association:** First time donation request to assist in running three, June 2, 8 & 16, tournaments in Arthur. Request would cover 100% of the tournament costs. While this is a

great event to have in our community staff is hesitant to recommend that Council start waiving fees or providing grants to sports related events and organizations.

- 2) **Big Brothers Big Sisters of North Wellington:** First time donation request to assist with providing the mentoring one to one program and to support the recruitment, screening, training and monitoring of volunteers and matches to ensure children and mentors experience safe and healthy relationships. Staff suggest that Council might want to consider a donation of \$1,000.
- 3) **Community Resource Centre of North & Centre Wellington:** First time donation request to cover 100% of the costs to provide swim passes, to low income families in Wellington North. Similar funds are being requested from the Rotary Club to provide swim passes to Centre Wellington, Mapleton and Minto families. Staff is unclear why Wellington North is the only municipality being asked to contribute to the program. Suggest council ask the CRC to seek out service group funding like their practice in Minto, Mapleton and Centre Wellington.
- 4) **Father's Heart Healing Ministries:** First time donation request to support the Beauty for Ashes Transformation House (BATH), a residence for girls and women exiting human trafficking and the sex trade. This grant would provide support for activities at BATH including inner healing prayer ministry, Bible Study focusing on self-esteem, healthy living and identity, physical recreation, job skills training, etc. In the past grant donations to Faith based organizations have tended to be in the form of fee waivers to support a fundraising dinner or event. Staff suggest that if council would like to consider supporting this initiative that it be considered under the Community Initiated Project Fund.
- 5) **Friends of Pickleball Mount Forest:** Second time request. In 2018 council approved \$2,000 under the Community Initiated Project Fund to support this start-up organization. This request is for a fee waiver to use the Arena Floor (May 1st to July 31st) at the Mount Forest Sports Complex. Like the Arthur Minor Lacrosse Association application staff is hesitant to recommend that council start waiving fees for sports related events and organizations.
- 6) **Highlands Youth for Christ – Arthur Door Youth Centre:** In 2018 council provided \$1,500 in funding to support a weekly homework/after school club for youth aged 13-18. This 2019 request is to support The Arthur Door "Speaker Series" and would cover 50% of the costs. Along with this application The Arthur Door also submitted a Community Initiated Project application requesting \$6,000.00 to support their Parents & Tots program. Both applications were received at the March 29<sup>th</sup> deadline and staff have not had a chance to complete any research or to get an update on the use of the 2018 funding. It is recommended that council defer this request and instruct staff to consider both applications under the Community Initiated Project fund.
- 7) **Mount Forest Minor Hockey Association:** First time donation request to be used for the purchase of Wellington North team jersey and sponsorship for one Mount Forest Minor Hockey team. Staff recommend that council do not support this application.
- 8) **Ontario Soil and Crop Improvement Association:** First time donation request from OSCIA who are committed to sustainable farming practices. This donation will assist with hosting the summer meeting in Wellington North and includes tours and meetings for leaders from all parts of Ontario. This is an opportunity to Showcase the Township to agricultural leaders. With a \$2,000 donation Wellington North would be recognized as a Gold Sponsor and the donation would be made in a combination of fee waivers for the Arthur Community Centre and a grant. Staff recommend that council support this application



<b>FINANCIAL CONSIDERATIONS</b>
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Funding for the Grants & Donations Community Development Fund in the amount of \$40,000 has been included in the 2019 Economic Development Office budget.

Once council approval is received a notification letter along with the approved funds will be distributed to each organization. The exception is to those groups receiving a fee waiver. In these cases, at time of billing an accounting entry will be made to cover the fee out of the Grants & Donations Community Development fund. Organizations not receiving funding will also receive a notification letter.

<b>STRATEGIC PLAN</b>
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Do the report's recommendations advance the Strategy's implementation?

- Yes
                         
  No
                         
  N/A

Which pillars does this report support?

- |  |  |
|--|--|
| <input type="checkbox"/> Community Growth Plan             | <input checked="" type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan               | <input type="checkbox"/> Corporate Communication Plan        |
| <input checked="" type="checkbox"/> Brand and Identity     | <input type="checkbox"/> Positive Healthy Work Environment   |
| <input checked="" type="checkbox"/> Strategic Partnerships |  |

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
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*Cathy Conrad & Dale Small*

*Michael Givens,*

<b>CATHY CONRAD; DEPUTY CLERK DALE SMALL; EDO</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
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## SCHEDULE: "A"

## GRANTS &amp; DONATIONS REQUESTS 2019

GROUP/PURPOSE	FUNDS RECEIVED 2018	FUNDS REQUESTED 2019	FUNDS RECOMMENDED 2019	PURPOSE/NOTES
Arthur Agricultural Society	500.00	500.00	500.00	Annual contribution to Fall Fair. 2019 marks the 163 <sup>rd</sup> anniversary of the fair.
Arthur & District Horticultural Society	600.00	1,000.00	600.00	Annual contribution to assist with planting and maintaining gardens.
Arthur and Area Horticultural Youth Society	200.00	200.00	200.00	Annual contribution for supplies for gardening projects and seeds
Arthur & District Chamber of Commerce	2,500.00	2,500.00	2,500.00	Annual support to Wellington North Guide included in Chamber MOU.
Arthur & District Chamber of Commerce	-	1,000.00	1,000.00	Support for AGM included in Chamber MOU. In 2018 was a fee waiver for Darryl Sittler event.
Arthur Optimist Club	-	5,000.00	2,500.00	Annual Canada Day Weekend event (June 28 – 30). Funds requested to help grow the event.
Arthur Opti-Mrs. Club	500.00	500.00	500.00	Annual contribution in support of the Christmas Parade
#GetInTouchForHutch	1,250.00	1,592.14	1,592.14	To support arena boards, community events, grief event – Mourning Has Broken, Maintenance of Buddy Bench/garden
Mount Forest Agricultural Society	500.00	500.00	500.00	Annual contribution to Fall Fair. 2019 marks the 160 <sup>th</sup> anniversary of the fair.
Mount Forest & District Arts Council	250.00	350.00	350.00	Support to annual music festival by providing scholarships to music students
Mount Forest District Chamber of Commerce	2,500.00	2,500.00	2,500.00	Annual support to Wellington North Guide included in Chamber MOU.
Mount Forest Fire Works Festival	2,500.00	2,500.00	2,500.00	Annual contribution included in Chamber MOU to support the Fireworks Festival.
Mount Forest Horticultural Society	600.00	600.00	600.00	Annual contribution to assist with planting and maintaining gardens.
Mount Forest Lions Club	500.00	500.00	500.00	Annual contribution in support of the Christmas Parade

GROUP/PURPOSE	FUNDS RECEIVED 2018	FUNDS REQUESTED 2019	FUNDS RECOMMENDED 2019	PURPOSE/NOTES
Mount Forest Optimist Club	400.00	400.00	400.00	Donation to assist with community events, Easter Egg Hunt, Christmas hamper fund, etc.
The Raw Carrot Gourmet Soup Enterprise	500.00	500.00	500.00	Donation to assist with the purchase of equipment to allow for increasing work force.
Wellington County Farm and Home Safety	500.00	500.00	500.00	Annual contribution to promote farm and home safety in Wellington County.
Wellington Heights Secondary School Scholarships	900.00	900.00	900.00	Annual contribution for Scholarships for three graduating Wellington Heights Secondary School students at \$300.00 each
Wellington North Health Professional Recruitment Committee	10,000.00	10,000.00	7,500.00	Annual contribution in support of Health Care Recruitment activities.
<b>TOTAL GRANTS</b>	<b>\$24,700.00</b>	<b>31,542.14</b>	<b>26,142.14</b>	

**SCHEDULE: "B"****WAIVER OF FEES REQUESTS 2019**

GROUP/PURPOSE	FUNDS RECEIVED 2018	FUNDS REQUESTED 2019	FUNDS RECOMMENDED 2019	PURPOSE/NOTES
100 Women Who Care Rural Wellington	0.00	280.24	280.24	First time request - Fee waiver for Sept. event at Arthur & Area Community Centre
Arthur & District Chamber of Commerce	707.38	0.00	0.00	Included under Grants request in 2019
Arthur Lions Club	1,028.00	1,048.93	1,048.93	Fee waiver for the Nov 24 <sup>th</sup> annual Christmas Craft Sale at Arthur & Area Community Centre.
Arthur Lions Club and The Churches of Arthur	707.38	721.51	721.51	Fee waiver for annual community chicken BBQ as part of Canada Day Celebration
Arthur SU Sportz Camp	683.65	737.91	737.91	Fee waiver for the July 1 <sup>st</sup> – 5 <sup>th</sup> week-long sports camp for children 6 to 14 years.
Cancer Patients Services Corp. – walk	248.60	0.00	0.00	Next walk will be held in 2020. The event will be held every other year.

<b>Little Black Dress Affair</b>	<b>707.38</b>	<b>2,750.00</b>	<b>721.51</b>	Request to support Sept 21st event in support of LMH Foundation and Cancer Patient Services. Recommend fee waiver of \$721.51.
<b>Mount Forest Chamber of Commerce</b>	<b>707.38</b>	<b>721.51</b>	<b>721.51</b>	Fee waiver for Sunday May 5 <sup>th</sup> , Spring excellence awards.
<b>Mount Forest Lions Club</b>	<b>707.38</b>	<b>700.00</b>	<b>793.25</b>	Fee waiver for April 6 <sup>th</sup> event to raise funds for hospital equipment.
<b>Mount Forest Louise Marshall Hospital Foundation</b>	<b>0.00</b>	<b>2,136.27</b>	<b>2,136.27</b>	Fee waiver for June 14 <sup>th</sup> gala dinner. All profits going to Hospital Foundation.
<b>North for Youth</b>	<b>1,490.47</b>	<b>920.25</b>	<b>920.25</b>	Fee waiver for April 30 <sup>th</sup> Northern Wellington Youth Connections event in Mount Forest
<b>St. Andrews Presbyterian Church, Arthur – Womens Group</b>	<b>0.00</b>	<b>547.00</b>	<b>547.00</b>	Fee waiver for Oct 9 <sup>th</sup> annual turkey supper at the Arthur & Area Community Centre.
<b>Warm Winter Wishes (subject to request)</b>	<b>960.50</b>	<b>948.77</b>	<b>948.77</b>	Upon request – new committee formed in September through WHSS
<b>Wes for Youth/Get In Touch For Hutch (subject to request)</b>	<b>288.15</b>	<b>0.00</b>	<b>0.00</b>	Event was not held in 2018. If booked for 2019 the local adult rate would apply. Cost would be \$293.80
<b>Women of Grace Anglican Church</b>	<b>396.63</b>	<b>404.54</b>	<b>404.54</b>	Fee waiver for Annual Event which was held March 19, 2019
<b>TOTAL GRANTS</b>	<b>\$8,632.90</b>	<b>11,916.93</b>	<b>9,981.69</b>	

**SCHEDULE: “C”****REQUESTS REQUIRING COUNCIL DISCUSSION & DECISION**

	<b>Group/Purpose</b>	<b>Funding Requested</b>	<b>Staff Comments</b>
<b>1</b>	<b>Arthur Minor Lacrosse Association</b> C/O Lynn Brandwood; Tournament Convenor	<b>5,000.00</b>	First time donation request to assist in running three, June 2, 8 & 16, tournaments in Arthur. Request would cover 100% of the tournament costs. Staff suggest that Council might want to consider a donation in the range of \$500.00 or to waive the rental fees of the Arthur & Area Community Centre for the three days \$2,330.64.
<b>2</b>	<b>Big Brothers Big Sisters of North Wellington</b> C/O Marianne Christie; Executive Director	<b>2,000.00</b>	First time donation request to assist with providing the highest quality mentoring one to one program and to support the recruitment, screening, training and monitoring of volunteers and matches to ensure children and mentors experience safe and healthy relationships. Staff suggest that Council might want to consider a donation in the range of \$500.00.

3	<b>Community Resource Centre of North and Centre Wellington</b> C/O Ron MacKinnon; Executive Director	<b>1,500.00</b>	First time donation request to cover 100% of the costs to provide swim passes, to Wellington North pools, for low income families in Wellington North. Similar funds being requested from the Rotary Club to provide swim passes to Centre Wellington, Mapleton and Minto families. Staff is unclear why Wellington North is the only municipality being asked to contribute to the program and suggest that the CRC be asked to seek out service group funding similar to their practice in Minto, Mapleton and Centre Wellington.
4	<b>Father's Heart Healing Ministries</b> C/O Maggie Baratto; Founder & Administrator	<b>5,000.00</b>	First time donation request to support the Beauty for Ashes Transformation House (BATH), a residence for girls and women exiting human trafficking and the sex trade. This grant would provide support for activities at BATH including inner healing prayer ministry, Bible Study focusing on self-esteem, healthy living and identity, physical recreation, job skills training, etc.
5	<b>Friends of Pickleball Mount Forest</b> C/O Mary Reeves; Contact	<b>3,798.36</b>	Second time request. In 2018 council approved \$2,000 under the Community Initiated Project fund to support the start-up of this organization. This 2019 funding is for a fee waiver to use the Arena Floor at the Mount Forest Sports Complex for a total of 54 - 80 hours from May 1 <sup>st</sup> to July 31 <sup>st</sup> , 2019. (\$70.34/hour)
6	<b>Highlands Youth for Christ – Arthur Door Youth Centre</b> C/O Wayne Baker; Operations Volunteer	<b>5,000.00</b>	<p>In 2018 council provided \$1,500 in funding to support a weekly homework/after school club for youth aged 13-18. This 2019 request is to support The Arthur Door "Speaker Series" and would cover 50% of the costs for speaker fees, including administrative costs, travel claims, accommodations, etc for future speakers.</p> <p>Along with this application The Arthur Door also submitted a Community Initiated Project application requesting \$6,000.00 to support their Parents &amp; Tots program. This new program would provide resources, support, training and social opportunities for parents to engage with one another and for their young children to interact as well.</p> <p>Both these applications were received at the March 29<sup>th</sup> deadline and staff have not had a chance to complete any research or to get an update on the use of the 2018 funding. It is recommended that council defer any grants &amp; donations funding and instruct staff to consider this request under the Community Initiated Project process.</p>
7	<b>Mount Forest Minor Hockey Association</b> C/O Len Rice; Fundraising	<b>2,500.00</b>	First time donation request to be used for the purchase of Wellington North team jersey and sponsorship for one Mount Forest Minor Hockey team. Staff recommend that council do not support this application.
8	<b>Ontario Soil and Crop Improvement Association</b> C/O Stuart Wright; 2 <sup>nd</sup> Vice President OSCIA	<b>2,000.00</b>	First time donation request from OSCIA who are committed to sustainable farming practices. This donation will assist with hosting the summer meeting that includes tours and meetings for leaders from all parts of Ontario. This is an opportunity to Showcase the Township to agricultural leaders. With a \$2,000 donation Wellington North would be recognized as a Gold Sponsor and the donation would be a combination of fee waivers for the Arthur Community Centre and a grant. Staff recommend that council support this application
	<b>TOTAL REQUESTED</b>	<b>26,798.36</b>	

**SUMMARY**

	<b>FUNDING REQUESTED</b>	<b>RECOMMENDED FUNDING</b>
<b>Grants and Donations Requests (Schedule A)</b>	<b>31,542.14</b>	<b>26,142.14</b>
<b>Waiver of Fees Requests (Schedule B)</b>	<b>11,916.93</b>	<b>9,981.69</b>
<b>Schedule A and B Sub-total</b>	<b>\$43,459.07</b>	<b>\$36,123.83</b>
<b>Other Requests requiring council Decision (Schedule C)</b>		
1) Arthur Minor Lacrosse Association	5,000.00	TBD/NIL
2) Big Brothers Big Sisters of North Wellington	2,000.00	TBD/\$1,000
3) Community Resource Centre of North and Centre Wellington	1,500.00	TBD/Nil
4) Father's Heart Healing Ministries	5,000.00	TBD/Nil/Community Initiated Project
5) Friends of Pickleball Mount Forest	3,798.36	TBD/Nil
6) Highlands Youth for Christ – Arthur Door Youth Centre	5,000.00	TBD/NIL/Community Initiated Project
7) Mount Forest Minor Hockey Association	2,500.00	TBD/Nil
8) Ontario Soil and Crop Improvement Association	2,000.00	TBD/\$2,000
<b>Schedule C Sub-total</b>	<b>\$26,798.36</b>	
<b>TOTAL</b>	<b>\$70,257.43</b>	<b>\$39,123.83</b>



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FEB 8 2019

TWP. OF WELLINGTON NORTH

519.848.3620

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## 2017 – 2018 GRANTS AND DONATIONS COMMUNITY DEVELOPMENT FUND APPLICATION FORM

The Community Development Fund provides funding aimed at enabling local community groups and organizations to plan, develop and implement community development based projects and events. The project should meet local needs, involve and empower local people and have an aim of sustainability.

Applications can be submitted anytime after April 1<sup>st</sup>, 2017 however all applications must be submitted by March 30<sup>th</sup>, 2018. Staff will review the applications and prepare a report for council approval and all applicants will be notified of the decision by the end of April 2018.

*To be completed by Applicant:*

<b>Organization Name: Arthur Minor Lacrosse Association</b>		
<b>Contact Name: Lynn Brandwood</b>		
<b>Address: 8942 Sideroad 3, RR 4 Kenilworth, Ontario N0G 2E0</b>		
<b>Telephone: 519-313-0448</b>	<b>Fax:</b>	<b>Email: volunteerlax@gmail.com</b>
<b>Amount Requested:</b>	<b>\$_5000.00_</b>	<b>Dates Funds Required; June 2, 8 &amp; 16</b>
<b>Percentage of Overall Project Cost:</b>	<b>_____ %</b>	
<b>Organization Mandate: Minor Youth Non Profit Association</b>		

**1. Please provide a brief description of how you intend to use the donation/grant. (i.e. activities to take place, when and where the project will take place etc.)**

These 3 annual tournaments are held in honour of Canada's National Summer Sport in memory of 2 major influences within the community of lacrosse. The tournaments are held at the Arthur arena, we have chose to keep costs very low to ensure anyone wishing to participate will have an opportunity. We are requesting a grant or donation to assist in the overhead of the tournaments and benefitting the toursim within Arthur during these weekends.



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**2. Is this the first year for this event/project? If not how many years have you been running this event/project? What benefits will the project bring to the Wellington North community?**

First time event/project: \_\_\_\_\_ or number of years for this event/project \_\_20 +\_\_

The community has had the opportunity to showcase everything it has to offer in its rural setting for all the participants from across Ontario. We are hoping with this funding it will assist in the permitting these events to continue and hopefully grow

**3. Please list the main objectives that your project aims to achieve (max 3)**

Teaching the youth about our National Summer Sport

Building friendships across Ontario

Show case everything our beautiful rural area has to offer with the parks, gorge, and local retail businesses

**4. How have community members been involved in the planning and development stages of this project or event and how will you promote this event or project if funding is approved?**

Arthur minor lacrosse has several volunteers on the executive holding various positions with all the main objective is to teach the youth about the sport, have fun and learn team building qualities.

This year a program book is being handed out to all participants with advertisement from various local businesses and each game we are hoping to name a player of the game if I can get enough sponsorships.





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**5. What partnerships and/or funding have you developed or received from other community groups to plan and/or implement your event or project? Have you received or will you be applying for funding from other Government sources?**

We are reaching out to various local businesses for sponsorship / donations. Lacrosse Hall of Fame, which have agreed to attend to assist in the education of this sport

**6. Other information that you would like to provide. (Continue on the back if necessary)**

We believe it's important for the youth today to learn about Canada's National Summer Sport enjoying everything it has to offer.

**I hereby make the above application to the Grants and Donations Community Development Fund declaring all the information contained herein is true and correct, and acknowledging that the Township of Wellington North will process the application based on the information provided.**

**Signature:**

**Title: Tournament Convenor**

**Printed Name of Signatory:**

**Lynn Brandwood**

**Date: February 7, 2019**

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*The Township of Wellington North may promote the program and reserves the right to use approved and funded projects as examples in promotional programming. The Township may promote an approved project by using photographs and descriptions of the project in promotional materials.*

*All applications should be submitted to the Township of Wellington North Attention Clerk's Department.*



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## **2018 – 2019 GRANTS AND DONATIONS APPLICATION FORM**

The purpose of this program is to support local community groups and organizations in obtaining donations, waiver of rental fees, etc. in support of local events and fundraisers. The project should meet local needs, involve and empower people and have an aim of sustainability.

Applications can be submitted at anytime however all applications must be received by March 29<sup>th</sup>, 2019. Staff will review the applications and prepare a report for council approval and all applicants will be notified of the decision by the end of April 2019. Applications received after March 29<sup>th</sup> will be reviewed in April 2020.

<b>Organization Name &amp; Address:</b> Big Brothers Big Sisters of North Wellington		
<b>Contact Name &amp; Address:</b> Marianne Christie, Executive Director		
<b>Contact Telephone:</b> 519-323-4273	<b>Contact email:</b> marianne.christie@bigbrothersbigsisters.ca	<b>Organization web-site:</b> <a href="https://northwellington.bigbrothersbigsisters.ca/">https://northwellington.bigbrothersbigsisters.ca/</a>
<b>Amount Requested:</b>	\$2000.00	<b>Dates Funds Required;</b> Immediately or as soon as possible
<b>Percentage of Overall Project Cost:</b>	5 %	
<b>Organization Mandate:</b> The purpose of Big Brothers Big Sisters of North Wellington is to provide the children and youth of our community with the highest quality volunteer-based mentoring and group programming.		

### **1. Please provide a brief description of what the donation/grant is for and what you intend to do with it. (i.e. activities to take place, when and where the project will take place etc.)**

Big Brothers Big Sisters of North Wellington have been making a significant difference in the lives of at-risk boys and girls between the ages of 6 and 18 who reside in the Township of Wellington North through our organization's well known and highly respected one to one community based mentoring program. The mentoring experience can become life changing built on friendship, trust and empowerment.

Funds would be used to provide the highest quality mentoring one to one program and support the recruitment, screening, training, the monitoring of volunteers and matches to ensure children and mentors experience safe and healthy relationships.

Big Brothers Big Sisters also offers a variety of opportunities for the children and youth in the one to one mentoring program including monthly group activities and summer camp experience.

The one to one mentoring program has been operating in the north part of Wellington County for over 40 years and will continue to be an ongoing program in the community.



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**2. Is this the first year for this event/project? If not how many years have you been running this event/project? What benefits will the project bring to the Wellington North community?**

First time event/project: \_\_\_\_\_ or number of years for this event/project +40 years

Our agency pairs children and youth with screened and trained adults of the same gender for a safe mentoring friendship. Once matched, they get together regularly and develop a trusting relationship. The two of them enjoy fun activities doing things that friends do together while learning new social and life skills. The agency supports and monitors the matches on an ongoing basis. These children develop a higher self-esteem which contribute to the development of responsibility and productive citizens of Wellington North.

**3. Please list the main objectives that your project aims to achieve (max 3)**

Children and youth who live with vulnerabilities such as living in poverty, family violence, mental health challenges and identity issues, do not have the opportunity to live to their potential. We can agree that all children deserve a safe passage through childhood, completing school, finding employment and becoming a contributing member of the community. It should be the norm. Should these children experience a life of vulnerabilities, the cost to society is significant in terms of both the financial support they will require, ie. incarceration, welfare, drug treatment programs, loss of tax income, treating mental health issues and their ability to be fully contributing members of society.

Big Brothers Big Sisters of North Wellington believes that a positive adult role model is an invaluable tool for intervention and prevention which positively impacts the path of a child's life. Through membership, we begin intentional relationships that provide guidance, new experiences and intergenerational wisdom that are essential for positive development.



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**4. How have community members been involved in the planning and development stages of this project or event and how will you promote and recognize the funding that you have received from the Township of Wellington North?**

Currently, Big Brothers Big Sisters of North Wellington has close to 60 volunteers including 34 volunteer mentors (Big Brothers, Big Sisters, In-School mentors), 8 board members and 16 committee members.

Our website "<https://northwellington.bigbrothersbigsisters.ca/>" has a section for our Supportive Partners and we would include The Township of Wellington North's logo to recognize the funding that we receive.

**5. What partnerships and/or funding have you developed or received from other community groups to plan and/or implement your event or project? Have you received or will you be applying for funding from other Government sources?**

Big Brothers Big Sisters of North Wellington is a non-profit charity organization and depends largely on donations from the community. We hold several fundraising events including Bowl for Kids Sake; Just for Women, Just for Fun; West Jet Raffle; and Golf for Kids Sake which all contribute to a fun and active community.

Big Brothers Big Sisters of North Wellington receives funding for our mentoring programs from United Way Guelph Wellington Dufferin as well as the County of Wellington.

**6. Other information that you would like to provide. (Continue on the back if necessary)**

Big Brothers Big Sisters of North Wellington commits to the diversity of each other and the communities we serve. We strive to reach out to and welcome every child, every mentor, and every volunteer, so we may support, strengthen, benefit from and contribute to the richness and complexity of the area we serve. Our commitment demonstrates richness in the lives of those we are dedicated to serving.



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Abuse prevention is an important part of Big Brothers Big Sisters of North Wellington's work with children. We place a strong emphasis on child safety and are committed in terms of helping children make smart decisions about their day to day activities while role modeling and reinforcing safety messages. We help our Little Brothers and Little Sisters assess dangers and risks associated with all of their everyday life situations.

I hereby make the above application to the Grants and Donations Program declaring all the information contained herein is true and correct, and acknowledging that the Township of Wellington North will process the application based on the information provided.

**Signature:**

*Marianne Christie*

**Title:** Executive Director

**Printed Name of Signatory:** Marianne Christie

**Date:** March 7, 2019

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*All applications should be submitted to the Township of Wellington North Attention Clerk's Department.*

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## 2018 – 2019 GRANTS AND DONATIONS APPLICATION FORM

The purpose of this program is to support local community groups and organizations in obtaining donations, waiver of rental fees, etc. in support of local events and fundraisers. The project should meet local needs, involve and empower people and have an aim of sustainability.

Applications can be submitted at anytime however all applications must be received by March 29<sup>th</sup>, 2019. Staff will review the applications and prepare a report for council approval and all applicants will be notified of the decision by the end of April 2019. Applications received after March 29<sup>th</sup> will be reviewed in April 2020.

<b>Organization Name &amp; Address:</b> Community Resource Centre of North and Centre Wellington		
<b>Contact Name &amp; Address:</b> Ron MacKinnon P.O. Box 442, Fergus, ON N1M 3E2		
<b>Contact Telephone:</b> 519-843-7000	<b>Contact email:</b> rmackinnon@communityresourcecentre.org	<b>Organization web-site</b> www.communityresourcecentre.org
<b>Amount Requested:</b> \$ 1500 Or \$1,500 in Township of WN Swimming Facility Fees Waived		<b>Dates Funds Required;</b> June/July 2019
<b>Percentage of Overall Project Cost:</b> 50 %		
<b>Organization Mandate:</b> Our Vision: Our vision is a community where every member has the opportunity to succeed. Our Mission: To bring that vision into reality, we provide resources and support for community members of North and Centre Wellington in a way that fosters self-sufficiency. Our Values: Respect for others, Integrity and Cooperation.		

### 1. Please provide a brief description of what the donation/grant is for and what you intend to do with it. (i.e. activities to take place, when and where the project will take place etc.)

The grant requested is for Community Resource Centre's 2019 Swim Pass Program. This program provides individual/family summer swim passes to local pools for low income families so they can access summer recreation opportunities all summer long in their own communities. This grant would be used for eligible residents of Wellington North specifically.

### 2. Is this the first year for this event/project? If not how many years have you been running this event/project? What benefits will the project bring to the Wellington North community?

First time event/project: \_\_\_\_\_ or number of years for this event/project 8  
For low income families living in small rural communities, swimming at the local pool is one of the few activities available for summer recreation. With transportation being a barrier for most of our families, a swim pass is a great option because the town pools are within walking distance. We also purchase family passes which allow parents to take part in the activity with their children.

### 3. Please list the main objectives that your project aims to achieve (max 3)

1. For children and youth of low income households to have access to local pools for the entire summer swimming season.
2. Enabling youth to remain physically active over the summer while they are out of school.
3. To participate in this activity with their family and friends, allowing them to maintain important social connections throughout the summer.



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#### 4. How have community members been involved in the planning and development stages of this project or event and how will you promote and recognize the funding that you have received from the Township of Wellington North?

We have worked closely with families over the years to come up with a method of providing low income families with a way to engage in activities when vacations are out of reach for them. All children who participate are from low-income families who currently work with our Outreach and Support Program staff. Outreach Workers notify parents of the summer swim pass opportunity, and parents then put in a request to staff. Passes are distributed to families in the townships of Centre Wellington, Mapleton, Minto, and Wellington North on a first-come, first-served basis. Your passes would be provided to Wellington North families only. After completion of the 2019 program, we will provide an evaluation report to the Township of Wellington North outlining details such as how many households received support, a financial statement specifying how the funds were dispersed, as well as personal testimonials from participants.

#### 5. What partnerships and/or funding have you developed or received from other community groups to plan and/or implement your event or project? Have you received or will you be applying for funding from other Government sources?

The Rotary Club of Fergus-Elora has also supported this program in the past in the amount of \$1,500. Last year we purchased \$1,114.00 in swim passes for households in Wellington North alone. Therefore, this year we are requesting \$1,500 from the Township of Wellington North to be used specifically for Wellington North swim passes and \$1,500 from Rotary for Centre Wellington, Mapleton and Minto swim passes. The Township of Wellington North is the only Government source we are applying to for this project.

#### 6. Other information that you would like to provide. (Continue on the back if necessary)

Please find attached our Swim Pass Program Budget for 2019. The entire grant received would go toward the cost of swim passes only.

I hereby make the above application to the Grants and Donations Program declaring all the information contained herein is true and correct, and acknowledging that the Township of Wellington North will process the application based on the information provided.

Signature:  Title:  
Executive Director

Printed Name of Signatory: Ron MacKinnon Date:  
March 26, 2019

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*The Township of Wellington North may promote the program and reserves the right to use approved and funded projects as examples in promotional programming. The Township may promote an approved project by using photographs and descriptions of the project in promotional materials.*

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## **2018 – 2019 GRANTS AND DONATIONS APPLICATION FORM**

The purpose of this program is to support local community groups and organizations in obtaining donations, waiver of rental fees, etc. in support of local events and fundraisers. The project should meet local needs, involve and empower people and have an aim of sustainability.

Applications can be submitted at anytime however all applications must be received by March 29<sup>th</sup>, 2019. Staff will review the applications and prepare a report for council approval and all applicants will be notified of the decision by the end of April 2019. Applications received after March 29<sup>th</sup> will be reviewed in April 2020.

<b>Organization Name &amp; Address:</b> Father's Heart Healing Ministries, P.O. Box 912, Arthur, ON, N0G 1A0		
<b>Contact Name &amp; Address:</b> Maggie Baratto, Founder and Administrator, 183 George Street, Arthur, ON, N0G 1A0		
<b>Contact Telephone:</b> 519-848-3223	<b>Contact email:</b> admin@fhhm.org	<b>Organization web-site</b> www.fhhm.org
<b>Amount Requested:</b> \$ 5000 .00	<b>Percentage of Overall Project Cost:</b> 6.4 %	<b>Dates Funds Required;</b> May 2019
<b>Organization Mandate:</b> To provide a sanctuary, a safe space for women voluntarily transitioning out of human trafficking, the sex trade and addiction into a stable lifestyle, working alongside already existing long-term community programs.		

### **1. Please provide a brief description of what the donation/grant is for and what you intend to do with it. (i.e. activities to take place, when and where the project will take place etc.)**

Father's Heart Healing Ministries runs the Beauty for Ashes Transformation House (BATH), a residence for girls and women exiting human trafficking and the sex trade. This grant would provide support for activities at BATH, including: inner healing prayer ministry, Bible Study focusing on self-esteem, healthy living and identity, physical recreation, job skills training (Learning Centre), reintegration into community via socializing with our volunteers and local church groups and participation in ministry programs such as Celebrate Recovery.

### **2. Is this the first year for this event/project? If not how many years have you been running this event/project? What benefits will the project bring to the Wellington North community?**

First time event/project: \_\_\_\_\_ or number of years for this event/project \_\_\_\_\_

BATH provides a space for healing and rehabilitation of girls and women who have exited sex trafficking and the sex trade and who want to transition into society. The project was first launched in 2014.

### **3. Please list the main objectives that your project aims to achieve (max 3)**

Objectives of BATH are:

1. Protection from manipulation, force, and abuse of power designed to lure and exploit women into the sex trade;
2. Provide security, shelter, food, clothing, support and rehabilitation to the female victims of human trafficking;
3. Enable women to learn life skills, gain education, and obtain employment as they re-enter society.





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**4. How have community members been involved in the planning and development stages of this project or event and how will you promote and recognize the funding that you have received from the Township of Wellington North?**

Partners providing support for our projects include: Elora Aphotecary, Pharmasave, Wellington County Learning Centre, SIM Canada (Scarborough), White Rose Ministries (Toronto), ARK Street Mission (London), and various professionals including nurses, pastors, marriage and family therapists, substance abuse (drug and alcohol) counsellor, house cleaners, house maintenance, and business owners. These organizations and individuals provide services throughout the day, but do not provide shelter that would allow a woman to fully exit the sex trade and human trafficking. We promote and recognize funders at our ministry events on our Facebook account with over 1,000 followers.

**5. What partnerships and/or funding have you developed or received from other community groups to plan and/or implement your event or project? Have you received or will you be applying for funding from other Government sources?**

We have received funding from 100 Huntley Street, as well as donations and in-kind contributions from community members. We will also seek other sources of funding, including Government funding, this year.

**6. Other information that you would like to provide. (Continue on the back if necessary)**

The programs at BATH encourage positive self-esteem, self-value and practical educational and career skills. The women are also educated on how to identify and keep themselves safe from manipulation, force, and abuse of power that is designed to exploit and lure them into the sex trade. Anticipated results of BATH programming include: sleeping well at night; eating a healthy diet; self-reported reduction in stress and trauma; self-reported increase in positive self-esteem and a general feeling of safety; reintegration into family and community; employed in healthy income generating activities; and overall improvement in the women's quality of life.

**I hereby make the above application to the Grants and Donations Program declaring all the information contained herein is true and correct, and acknowledging that the Township of Wellington North will process the application based on the information provided.**

**Signature:**

**Title:** Consultant

**Printed Name of Signatory:**  
Dr. Simone Holligan

**Date:**  
March 29th, 2019

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## 2018 – 2019 GRANTS AND DONATIONS APPLICATION FORM

The purpose of this program is to support local community groups and organizations in obtaining donations, waiver of rental fees, etc. in support of local events and fundraisers. The project should meet local needs, involve and empower people and have an aim of sustainability.

Applications can be submitted at anytime however all applications must be received by March 29<sup>th</sup>, 2019. Staff will review the applications and prepare a report for council approval and all applicants will be notified of the decision by the end of April 2019. Applications received after March 29<sup>th</sup> will be reviewed in April 2020.

Organization Name & Address: FRIENDS OF PICKLEBALL MOUNT FOREST		
Contact Name & Address: MARY REEVES 102 LONDON RD. MOUNT FOREST ON N0G2L2		
Contact Telephone: 519-323-4214	Contact email: pmreeves@eastlink.ca	Organization web-site: /
Amount Requested: 54 hrs - up to \$80 hrs if possible at waived fees for Arena Floor Rental at Mount Forest + District Sports Complex		Dates Funds Required: MAY 1 <sup>ST</sup> 2019 to JULY 31 <sup>ST</sup> 2019
Percentage of Overall Project Cost: 20 %		
Organization Mandate: PROVIDE RECREATIONAL PICKLEBALL IN A VENUE LARGE ENOUGH TO ACCOMODATE OUR COMMUNITY		

1. Please provide a brief description of what the donation/grant is for and what you intend to do with it. (i.e. activities to take place, when and where the project will take place etc.)

WAIVED FEES WILL ALLOW US TO HAVE SUFFICIENT REVENUE TO MEET COSTS FOR REMAINDER OF YEAR. THIS INCLUDES RENT AT VICTORY COMMUNITY CENTRE AND ANY SUPPLIES OR EQUIPMENT NEEDED. PICKLEBALL IS PLAYED YEAR ROUND.

2. Is this the first year for this event/project? If not how many years have you been running this event/project? What benefits will the project bring to the Wellington North community?

First time event/project: \_\_\_\_\_ or number of years for this event/project 1 year  
Provides a physical and social activity that is fun.

3. Please list the main objectives that your project aims to achieve (max 3)

1. PROMOTE PHYSICAL ACTIVITY FOR ALL AGES
2. PROVIDE A SOURCE OF SOCIAL INVOLVEMENT
3. OFFER AN AFFORDABLE PROJECT



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4. How have community members been involved in the planning and development stages of this project or event and how will you promote and recognize the funding that you have received from the Township of Wellington North?

WE HAVE A CORE GROUP OF 6 PEOPLE THAT TAKE RESPONSIBILITY FOR OVERSEEING THIS PROJECT. PLAYERS/MEMBERS HELP WITH SET UP AND CLEAN UP. WITH THE EXPOSURE AT THE SPORTS COMPLEX WE HOPE TO BE MORE VISIBLE AND INCREASE OUR MEMBERSHIP, WHILE OFFERING THIS ACTIVITY IN AFFILIATION WITH THE TOWNSHIP.

5. What partnerships and/or funding have you developed or received from other community groups to plan and/or implement your event or project? Have you received or will you be applying for funding from other Government sources?

WE HAVE NOT RECEIVED ANY PARTNERSHIP OFFERS OR FUNDING. WE HAVE REACHED OUT TO LOCAL SERVICE CLUBS BUT WERE NOT SUCCESSFUL. WE HAVE BEEN WILLING TO WORK WITH THE VICTORY COMMUNITY CENTRE TO REDUCE HYDRO COSTS ASSOCIATED WITH THE LIGHTING. WE ARE NOT A REGISTERED CHARITABLE ORGANIZATION WHICH IS LIMITING FUNDING FROM OTHER SOURCES. WITH YOUR 2018 DONATION WE HAVE A BANK ACCOUNT IN THE BLACK AS OF JAN 2019 WE DOUBLED PLAYING + REGISTRATION FEES.

6. Other information that you would like to provide. (Continue on the back if necessary)

LACK OF FINANCIAL ASSISTANCE FROM THE TOWNSHIP WILL RESULT IN AN END TO OUR PROJECT IF FUNDS RUN OUT AND WE ARE UNABLE TO PAY OUR RENT AT THE VICTORY COMMUNITY CENTRE FOR THE REMAINDER OF 2019-2020. WE ARE HOPING THIS PROJECT WILL GROW IN THE FUTURE. MEMBERS ARE LOOKING FORWARD → see over

I hereby make the above application to the Grants and Donations Program declaring all the information contained herein is true and correct, and acknowledging that the Township of Wellington North will process the application based on the information provided.

Signature: *Mary Reeves*

Title: CONTACT

Printed Name of Signatory: MARY REEVES

Date: MAR. 18/19

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TO PLAYING IN A CONTROLLED CLIMATE FOR 3 MONTHS. THE SPORTS COMPLEX IS NEWER AND BRIGHTER. WE HAVE ENDURED VERY HOT AND VERY COLD CONDITIONS AT THE CURRENT VENUE.

- THE 13 EXTRA DAYS REQUESTED (OR 26 HRS) WOULD BE TO ACCOMMODATE MEMBERS WHO HAVE EXPRESSED ADDITIONAL AND MORE FLEXIBLE PLAYING TIME WHICH THE VIKTORY COMMUNITY CENTRE IS UNABLE TO OFFER
- THE COMPLEX IS LARGE ENOUGH FOR US TO ADD AN ADDITIONAL COURT FROM OUR PRESENT 5 TO 6.
- WE DO SET UP AND TAKE DOWN OF NETS WE WILL HAVE TO DISCUSS WITH TOM BOWDEN IF ANYTHING ELSE IS EXPECTED OF OUR GROUP. WE NEED TO SET UP A DATE FOR TAPING OF LINES. STORAGE OF OUR EQUIPMENT IS TO BE PROVIDED.
- WE ARE DEDICATED ADVOCATES FOR THIS POPULAR SPORT, AND THE OPPORTUNITY TO GIVE BACK TO OUR COMMUNITY





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**4. How have community members been involved in the planning and development stages of this project or event and how will you promote and recognize the funding that you have received from the Township of Wellington North?**

**5. What partnerships and/or funding have you developed or received from other community groups to plan and/or implement your event or project? Have you received or will you be applying for funding from other Government sources?**

**6. Other information that you would like to provide. (Continue on the back if necessary)**

I hereby make the above application to the Grants and Donations Program declaring all the information contained herein is true and correct, and acknowledging that the Township of Wellington North will process the application based on the information provided.

<b>Signature:</b> 	<b>Title:</b> Operations (Volunteer)
<b>Printed Name of Signatory:</b> Wayne Baker	<b>Date:</b> March 29, 2019

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The Township of Wellington North may promote the program and reserves the right to use approved and funded projects as examples in promotional programming. The Township may promote an approved project by using photographs and descriptions of the project in promotional materials.

All applications should be submitted to the Township of Wellington North Attention Clerk's Department.

**Question 1. Please provide a brief description of what the donation/grant is for and what you intend to do with it?**

In February of this year, the Arthur Door established a monthly "Speaker Series" wherein experts and professionals could present on important topics of interest within the Arthur and surrounding community.

As background, the first speaker Mark Stromenberg from Guelph provided training on mental health and well being, as this topic pertains to youth. The training was 3 hours in length, and every participant received a certificate of accomplishment. A hot buffet lunch was served so that those in attendance had a further opportunity to converse with one another about what they learned, and how each had the ability to become world changers within the community.

The second speaker, L. Keith Taylor from Newmarket focused on death and bereavement as it relates specifically to suicide. There were opportunities to ask questions, and gain knowledge around the critical importance of coming alongside families when death occurs. Further, his practical and academic knowledge, in addition to his profession as a bereavement counsellor, a church minister who deals with death on an ongoing basis, and as an author led to numerous insights and opportunities that are often missed, when we are confronted with death by suicide. The presentation was scheduled for a Saturday afternoon. Refreshments were served.

The Arthur Door has now scheduled a third speaker for April — an academic and researcher, who is presenting on the need for intergenerational connections with young people, and specifically the need for grandparent roles as a means for preventing mental health issues. In these presentations, the response from the community has been extremely positive. Moving forward, the Arthur Door would like to continue delivering this much-needed speaker series on a monthly basis.

Thus, the Arthur Door is looking for supporting funds of \$5,000. from Wellington North — which comprises approximately 50% of our costs for speaker fees, administrative and building costs, allowable travel (mileage) claims, accommodations, advertising, and catering expenses.

**Question 2. Is this the first year for this event/project? If not, how many years have you been running this event/project? What benefits will the project bring to the Wellington North community?**

First time event/project: 2019

This is the first year for the speaker series. There are numerous benefits but the most critical is the ability to bring the community together in one accord on issues of interest (and concern) and as a consequence, to become wholly informed by professional experts and practitioners.

**Question 3, Please list the main objectives that your project aims to achieve.**

The primary objective is to bring the community together in an inclusive manner, engage in discussions about emerging topics of interest (issues, community concerns) with the aid and expertise of professionals and speakers knowledgeable in related subjects, with the long-term intent of further enhancing the social fabric. The long-term plan is to engage the local

community, while informing and educating families about topics of interest. The response to the first two speaker sessions was very positive, and is indicative of the need for this type of resource within the Wellington-North community. The benefit to the community is that people of all ages and walks of life, and families can learn and become educated on a variety of topics. The building is accessible, which makes these events available to those with mobility issues.

**Question 4. How have community members been involved in the planning and development stages of this project or event and how will you promote and recognize the funding that you have received from the Township of Wellington North?**

The Arthur Door Steering Committee is comprised of seven individuals from the Arthur and area community. We have been diligent in planning, developing and fundraising to cover the costs of this project from its early stages to this moment in time when the idea of hosting a Speaker Series event has come to fruition.

For the first two community events, we relied heavily on social media and church announcements to spread the word. Of course, these forms of communication would continue but the plan would be to become more intentional, advertising and promoting through other forms of media.

If we receive grant funding, the Arthur Door would include this information in all advertising we use to promote the event. We would also ensure Wellington-North received formal recognition for sponsoring these events, thanking the Township for financially supporting this initiative in literature and handouts as well.

**Question 5. What partnerships and/or funding have you developed from other community groups to plan and/or implement your event or project. Have you received or will you be applying for funding from other Government sources?**

The Arthur Door has fully financed the first two sessions (\$750. and \$500. respectively) for their insightful contributions. We partnered with the catering company, Absolute Catering for the lunch and refreshments. We used our location at 100 Frederick Street West in Arthur to hold the event, which is fully accessible. We absorbed the related administrative and building costs for these events, to determine whether there was interest. For both sessions, we had more than 30 people attend. We believe by expanding our promotional efforts, we can increase the number of attendees, further serving the community with good research and information on timely topics.

We believe this is a monthly event that is local and community in nature. At this time, the Arthur Door does not plan to pursue funding from other Government sources. However, as the Speaker Series grows, we are considering approaching post-secondary institutions, business/ corporate sector and other agencies with similar, like-minded mandates to help with resources and in-kind supports.

**Question 6. Other information that you would like to provide.**

The Arthur Door continues to expand its offerings to youth within the community — which now includes cooking classes, weekly parent and tot sessions, learning opportunities, and youth drop-in both Friday and Saturday evenings. Our long-term plan is to transform the Arthur Door



into a valuable and much-needed hub for all age groups, within the community wherein we can all learn, participate, support, engage and advocate for one another's health and well-being.

Historically, the Arthur Door has been a safe place for youth in Arthur to attend for almost 15 years. During that time, we have watched teens transition to adulthood, and helped in decision-making, offering relevant job-skills training, writing resumes, serving as references, and offering guidance and direction where needed. We are wholly inclusive, ensuring that youth that may be at risk are able to communicate with responsible, police-checked volunteers, and/or directed to professional resources if/when necessary.

Traditionally, the Arthur Door has relied on church and community donations to support the programs offered, and to engage volunteers. Up until now, we have contacted specific community minded sponsors to help with the building, administrative and speaker fees associated with the implementation of this program. We have proven that this is a successful endeavour and are requesting the Township of Wellington-North to partner with us — as we move this valuable community minded program forward.



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## 2018 – 2019 GRANTS AND DONATIONS APPLICATION FORM

The purpose of this program is to support local community groups and organizations in obtaining donations, waiver of rental fees, etc. in support of local events and fundraisers. The project should meet local needs, involve and empower people and have an aim of sustainability.

Applications can be submitted at anytime however all applications must be received by March 29<sup>th</sup>, 2019. Staff will review the applications and prepare a report for council approval and all applicants will be notified of the decision by the end of April 2019. Applications received after March 29<sup>th</sup> will be reviewed in April 2020.

Organization Name & Address: <i>Mount Forest Minor Hockey Association</i>		
Contact Name & Address: <i>Len Rice RR#2 Conn Ont</i>		
Contact Telephone: <i>519 379 2900</i>	Contact email: <i>len@trilliumford.com</i>	Organization web-site: <i>mtforestminorchockey.ca</i>
Amount Requested: <i>\$ 2500.00</i>	Dates Funds Required: <i>Oct 30 2018</i>	
Percentage of Overall Project Cost: <i>25 %</i>	Organization Mandate: <i>To Offer + Promote Healthy Activity at a reasonable cost to all local children through sport.</i>	

1. Please provide a brief description of what the donation/grant is for and what you intend to do with it. (i.e. activities to take place, when and where the project will take place etc.)

*Team Sersey Sponsorship, to reduce the cost required by families, and the Association.*

2. Is this the first year for this event/project? If not how many years have you been running this event/project? What benefits will the project bring to the Wellington North community?

First time event/project: *No* or number of years for this event/project *Many 50+*  
*Wellington North will be recognized as a sponsor in promoting Active + Healthy lifestyles in the Community.*

3. Please list the main objectives that your project aims to achieve (max 3)

- Active, Healthy lifestyles drive through local Sport.*
- Offer young people the chance to "be involved" locally in Team Sports.*
- Builds Character, teamwork, + Responsibility in our young generation locally.*



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4. How have community members been involved in the planning and development stages of this project or event and how will you promote and recognize the funding that you have received from the Township of Wellington North?

- 1) This Association is 100% volunteer driven, coaches, managers, Executive etc.
- 2) Full recognition, through Print, Media, Banners, Jersey etc.

5. What partnerships and/or funding have you developed or received from other community groups to plan and/or implement your event or project? Have you received or will you be applying for funding from other Government sources?

Mostly, through private Fundraising with individuals + local Companies. No other funding from any Government sources

6. Other information that you would like to provide. (Continue on the back if necessary)

On behalf of all the local Families, + their children we would be grateful for a donation, and partnership. for this at this level.

I hereby make the above application to the Grants and Donations Program declaring all the information contained herein is true and correct, and acknowledging that the Township of Wellington North will process the application based on the information provided.

Signature:

*John*

Title:

*Fundraising*

Printed Name of Signatory:

*Len Rice*

Date:

*July 26/18*

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**2018 – 2019 GRANTS AND DONATIONS APPLICATION FORM**

The purpose of this program is to support local community groups and organizations in obtaining donations, waiver of rental fees, etc. in support of local events and fundraisers. The project should meet local needs, involve and empower people and have an aim of sustainability.

Applications can be submitted at anytime however all applications must be received by March 29<sup>th</sup>, 2019. Staff will review the applications and prepare a report for council approval and all applicants will be notified of the decision by the end of April 2019. Applications received after March 29<sup>th</sup> will be reviewed in April 2020.

Organization Name & Address: Ontario Soil and Crop Improvement Association		
Contact Name & Address: Stuart Wright 7549 Sideroad 8W RR#2 Kenilworth		
Contact Telephone: 519-994-0136	Contact email: CSwright2003@yahoo.ca	Organization web-site: www.ontariosoilcrop.org
Amount Requested: See accompanying email	\$2,000.00	Dates Funds Required: July 2019 or before
Percentage of Overall Project Cost: _____ %		

Organization Mandate:  
Facilitate responsible economic management of soil, water, air and crops through development and communication of innovative farming practices.

1. Please provide a brief description of what the donation/grant is for and what you intend to do with it. (i.e. activities to take place, when and where the project will take place etc.)

I will be hosting the Summer Meeting that includes tours and meetings for leaders from all parts of Ontario and hope to show our municipality and County in ~~the~~ best light to my Soil and Crop colleagues. AUG 18-20

2. Is this the first year for this event/project? If not how many years have you been running this event/project? What benefits will the project bring to the Wellington North community?

First time event/project:  or number of years for this event/project \_\_\_\_\_  
It is an opportunity to showcase the Township to ~~wide~~ agricultural leaders

3. Please list the main objectives that your project aims to achieve (max 3)

The Summer Meeting is an opportunity to have all the provincial directors meet face to face to do the business of Association, get a feel for a region of the province they might not be familiar with and develop leadership skills which are so important in the ag community.



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**4. How have community members been involved in the planning and development stages of this project or event and how will you promote and recognize the funding that you have received from the Township of Wellington North?**

My region, Heartland, which takes in Wellington, Waterloo, Huron and Perth have given great support in the planning of this event. The Township will receive the recognition indicated in the various funding levels.

**5. What partnerships and/or funding have you developed or received from other community groups to plan and/or implement your event or project? Have you received or will you be applying for funding from other Government sources?**

Various community groups will be asked to ~~supply~~ cater meals. Every Agriculture related business will be given an opportunity to support the event. I will be contacting the County for support as well.

**6. Other information that you would like to provide. (Continue on the back if necessary)**

OSCIA is committed to sustainable farming practices and its leadership has been involved in the planning process for a hoped sustainable farm plan program similar to the well known E.F.P.

I hereby make the above application to the Grants and Donations Program declaring all the information contained herein is true and correct, and acknowledging that the Township of Wellington North will process the application based on the information provided.

Signature: *Stuart Wright*

Title: 2nd V.P. of OSCIA

Printed Name of Signatory: STUART WRIGHT

Date: Nov. 5/18

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4/02/19

Township of Wellington North  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
72801	3/31/19	Conseil scolaire catholique Mo	\$2,866.96
72802	3/31/19	County of Wellington	\$2,289,563.55
72803	3/31/19	Conseil scolaire Viamonde	\$3,535.51
72804	3/31/19	Upper Grand Dist School Board	\$742,265.50
72805	3/31/19	Wellington Catholic Dist Sch B	\$146,231.25
72806	3/21/19	ADS Fire Service Pro Inc.	\$8,719.08
72807	3/21/19		\$5.50
72808	3/21/19	AMCTO Zone 2	\$300.00
72809	3/21/19	Arthur Chrysler Dodge Jeep Lim	\$64.69
72810	3/21/19	Arthur Foodland	\$17.94
72811	3/21/19	Arthur Chrysler Sales & Leasin	\$94.92
72812	3/21/19	Arthur Home Hardware Building	\$244.81
72813	3/21/19	CARQUEST Arthur Inc.	\$174.58
72814	3/21/19	Chalmers Fuels Inc	\$854.70
72815	3/21/19	CIMA Canada Inc.	\$13,003.48
72816	3/21/19	CMHA Waterloo Wellington	\$2,874.22
72817	3/21/19	Coffey Plumbing, Div. of KTS P	\$4,595.74
72818	3/21/19	Durham Region Fire Prevention	\$425.00
72819	3/21/19	Duncan, Linton LLP, Lawyers	\$994.06
72820	3/21/19	FOSTER SERVICES/822498 ONT INC	\$2,350.40
72821	3/21/19	Frey Communications	\$327.69
72822	3/21/19	Grand River Conservation Auth	\$16,717.00
72823	3/21/19	Habitat for Humanity Wellingto	\$1,648.84
72824	3/21/19	H Bye Construction Limited	\$2,330.63
72825	3/21/19	Huronina Welding	\$232.99
72826	3/21/19	Ideal Supply Inc.	\$1,564.45
72827	3/21/19	International Trade Specialist	\$705.76
72828	3/21/19	Kwik Snaks Ltd	\$418.09
72829	3/21/19	Letco Limited	\$1,073.59
72830	3/21/19	M & L Supply	\$278.01
72831	3/21/19	Maple Lane Farm Service Inc.	\$336.97
72832	3/21/19	Martin, Jim	\$200.00
72833	3/21/19	McGill Plumbing, Heating & Air	\$4,237.50
72834	3/21/19	MOUNT FOREST UNITED CHURCH	\$180.00
72835	3/21/19	Mike's Custom Weld & Fab.	\$463.30
72836	3/21/19	MRC Systems Inc	\$856.25
72837	3/21/19	Municipality of North Perth	\$28.25
72838	3/21/19	New Growth Family Centre Inc.	\$2,919.26
72839	3/21/19	North Wellington Co-op Service	\$1,385.89
72840	3/21/19	Ontario Building Official Asso	\$1,000.00

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
72841	3/21/19	PACKET WORKS	\$113.00
72842	3/21/19	PepsiCo Beverages Canada	\$607.93
72843	3/21/19	Pryde Truck Service Ltd.	\$1,373.06
72844	3/21/19	Purolator Inc.	\$4.53
72845	3/21/19	Reeves Construction Ltd	\$8,059.76
72846	3/21/19	Reliance Home Comfort	\$77.55
72847	3/21/19	ROBERTS FARM EQUIPMENT	\$165.68
72848	3/21/19	Sanigear	\$1,615.00
72849	3/21/19	SOCHON HOLDINGS INC.	\$3,926.52
72850	3/21/19	Suncor Energy Inc.	\$17,434.52
72851	3/21/19	Saugeen Valley Conservation	\$31,446.50
72852	3/21/19	Telizon Inc.	\$742.09
72853	3/21/19	Triton Engineering Services	\$3,607.02
72854	3/21/19	TSC Stores	\$464.41
72855	3/21/19	Township of Centre Wellington	\$1,159.27
72856	3/21/19	Union Gas	\$389.39
72857	3/21/19		\$260.00
72858	3/21/19	Viking Cives Ltd	\$584.03
72859	3/21/19	Wachs Canada Ltd.	\$489.63
72860	3/21/19		\$28.25
72861	3/21/19	Waste Management	\$1,023.78
72862	3/21/19	Wellington Advertiser	\$1,809.13
72863	3/21/19	Wellington Comfort Systems Ltd	\$2,850.09
72864	3/21/19	Wellington North Power	\$67,470.89
72865	3/21/19	Wightman Telecom Ltd.	\$719.41
72866	3/21/19	Wilson Plumbing Service Inc.	\$1,536.96
72867	3/21/19	Young's Home Hardware Bldg Cen	\$15.80
72868	3/28/19	Abell Pest Control Inc	\$64.04
72869	3/28/19	Arthur Home Hardware Building	\$158.08
72870	3/28/19	ARTHURS FUEL	\$755.60
72871	3/28/19	Bell Canada3	\$721.61
72872	3/28/19	Bell Mobility	\$1,279.29
72873	3/28/19		\$42.00
72874	3/28/19	B M Ross and Associates	\$23,579.49
72875	3/28/19	Canada's Finest Coffee	\$30.90
72876	3/28/19	Canadian Safety Equipment	\$637.89
72877	3/28/19	CARQUEST Arthur Inc.	\$314.43
72878	3/28/19	Chalmers Fuels Inc	\$1,355.00
72879	3/28/19		\$100.00
72880	3/28/19	C-Max Fire Solutions	\$56.50
72881	3/28/19	Coburn Insurance Brokers Ltd.	\$202,287.80
72882	3/28/19	Cordes Enterprise	\$1,190.34
72883	3/28/19	Corporate Express	\$58.28
72884	3/28/19	County of Wellington	\$725.00
72885	3/28/19	Cudney Steve	\$150.00
72886	3/28/19	Decker's Tire Service	\$141.25

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
72887	3/28/19	Dependable Emergency Vehicles	\$685.12
72888	3/28/19	Duncan, Linton LLP, Lawyers	\$1,292.75
72889	3/28/19	Dynamic Online Marketing Corp.	\$1,039.60
72890	3/28/19	E Cox Sanitation	\$277.87
72891	3/28/19	Farmers' Markets Ontario	\$197.75
72892	3/28/19	Farmers Plus Arthur	\$115.23
72893	3/28/19	Frey Communications	\$6,132.21
72894	3/28/19	GHD Limited	\$2,982.09
72895	3/28/19	Hahn Rentals	\$2,197.01
72896	3/28/19	Huronia Welding	\$90.00
72897	3/28/19	Hydro One Networks Inc.	\$3,320.61
72898	3/28/19	Ideal Supply Inc.	\$444.38
72899	3/28/19	International Trade Specialist	\$167.15
72900	3/28/19	Kerr's Country Diner	\$101.70
72901	3/28/19		\$54.00
72902	3/28/19	K Smart Associates Limited	\$7,152.35
72903	3/28/19	Kwik Snaks Ltd	\$510.05
72904	3/28/19	Lea Consulting Ltd	\$7,398.37
72905	3/28/19	M & L Supply	\$1,586.07
72906	3/28/19		\$814.80
72907	3/28/19	Manulife Financial	\$26,767.98
72908	3/28/19	Maple Lane Farm Service Inc.	\$557.82
72909	3/28/19	Marcc Apparel Company	\$2,094.74
72910	3/28/19	Marquardt Farm Drainage Ltd	\$81,798.79
72911	3/28/19		\$106.96
72912	3/28/19	Mount Forest Foodland	\$415.46
72913	3/28/19	Mike's Custom Weld & Fab.	\$455.39
72914	3/28/19	New Orleans Pizza	\$226.00
72915	3/28/19	NORTRAX (previously ONTRAC	\$8,770.58
72916	3/28/19	Premier Equipment Ltd.	\$20.60
72917	3/28/19	Print One	\$2,975.29
72918	3/28/19		\$45.00
72919	3/28/19	R. J. Burnside & Assoc. Ltd.	\$2,263.03
72920	3/28/19		\$3,410.33
72921	3/28/19	Suncor Energy Inc.	\$855.72
72922	3/28/19	Toromont Industries Ltd.	\$2,257.28
72923	3/28/19	Troll Bridge Creek Inc.	\$72.00
72924	3/28/19	TSC Stores	\$146.89
72925	3/28/19	Union Gas	\$2,100.49
72926	3/28/19	Wellington North Machine	\$404.17
72927	3/28/19	W. Schwindt & Sons Bldg Const.	\$84.75
72928	3/28/19	Young's Home Hardware Bldg Cen	\$127.06
		TOTAL:	\$3,810,223.50





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**TO: MAYOR AND MEMBERS OF COUNCIL**  
Meeting of April 8, 2019

**FROM: Adam McNabb – Director of Finance**

**SUBJECT: REPORT TR2019-007 – Award of Contract 18196, William St.  
Reconstruction, Mount Forest**

#### **RECOMMENDATION**

**THAT** Report TR2019-07 being a report on the reconstruction of William St. in Mount Forest, be received;

**FURTHER THAT** the Council of the Township of Wellington North award Contract 18196 for the reconstruction of William St. Mount Forest, to Moorefield Excavating Ltd., at a cost of \$1,727,706.71 plus applicable taxes;

#### **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

NA

#### **BACKGROUND**

Detailed design work for the reconstruction of the William St. project in Mount Forest was completed by B.M. Ross and Associates Limited (BM Ross) in 2019. The request for tender was advertised in the Wellington Advertiser on March 7th, 2019 and the Township website. The tender closed March 29th, 2019.

The Township received two submissions prior to tender close. BM Ross provided the letter attached as Schedule A in support of awarding this project to Moorefield Excavating Ltd.

This project will see the reconstruction of William St. within Mount Forest to provide upgraded sidewalk, curb and gutter, roadway, sanitary, water and stormwater services.

An open house meeting to discuss the implications for residents while construction occurs will be held following Council's award of this contract.

### FINANCIAL CONSIDERATIONS

Two Bids were received for Contract 18196.

Contractor	Bid Amount (includes HST)
Moorefield Excavating Ltd.	\$1,712,551.39
Lavis Contracting Co. Limited, Clinton	\$1,783,552.56

The Council approved 2019 Capital Budget amount of \$ 1,976,925 for the William St. project.

Total project costs (inclusive of engineering and net HST) are estimated to be in the vicinity of \$1,759,000, which is below budget by ~\$217,925.

It should be noted that the low bid price includes a tender contingency allowance of \$50,000.

### STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes                       No                       N/A

Which pillars does this report support?

X Community Growth Plan                       Community Service Review  
 Human Resource Plan                       Corporate Communication Plan  
 Brand and Identity                       Positive Healthy Work Environment  
 Strategic Partnerships

Infrastructure rehabilitation is an important component to community growth.

**PREPARED BY:**

**RECOMMENDED BY:**

**Adam McNabb**  
**Director of Finance**

**MICHAEL GIVENS**  
**CHIEF ADMINISTRATIVE OFFICER**



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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF APRIL 8, 2019**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE  
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2019-019 BEING A REPORT ON THE  
PROVISION OF SERVICES FOR LICENSING DOGS**

**RECOMMENDATION**

**THAT** Council of the Township of Wellington North receive for information Report CLK 2019-019 being a report on the provision of services for licensing dogs;

**AND FURTHER THAT** Council waive the provision in the purchasing and procurement policy to seek out Quotes on a competitive basis;

**AND FURTHER THAT** dog licensing services be single sourced to DocuPet Inc;

**AND FURTHER THAT** staff be directed to work with DocuPet Inc. to negotiate an agreement for the provision of services and report back to Council for authorization.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

CLK 2018-023 being a report on canine licensing

CLK 2017-034 being a report on canine licensing;

CLK 2016-082 being a report on provision of enumerator services for licensing canines;

CLK 2016-065 being a report on canine licensing amnesty

<b>BACKGROUND</b>
-------------------

The number of dog licenses sold in Wellington North fluctuates depending on whether an enumeration is conducted. Pet licensing compliance is traditionally low in all municipalities due to lack of awareness, lack of convenience, lack of incentive etc.

This chart shows the fluctuation in sales from 2011 to 2018.

<b>YEAR</b>	<b>TAGS SOLD</b>	<b>DETAILS</b>
2011	1800	Enumeration
2012	517	Voluntary
2013	791	Voluntary
2014	790	Voluntary
2015	522	Voluntary
2016	762	Voluntary
2017	2188	Enumeration
2018	1846	Voluntary
2019 to date	1,159	Voluntary-due Jan 15/19

In 2017 we reduced the cost of licensing from \$25.00 per dog to \$15.00 and conducted an enumeration increasing the number of licenses by 180%. Enumeration however is costly and time consuming.

We currently do not offer on-line payment and people must attend at the Kenilworth office to purchase their dog license and pick up the tag, which is inconvenient. The process we use in house is time consuming as the system for recording the tags and sales are excel and paper based.

A stable predictable revenue base from the licensing of dogs is important as those fees pay for canine control. When licensing revenue falls, the onus is then on all the taxpayers as opposed to dog owners to pay for enforcement.

DocuPet Inc. is really the only Canadian based provider of pet licensing. St. Catharines, Niagara Falls, Pelham, Welland, Lincoln, West Lincoln, Port Colborne, Guelph, Kingston, Clarington, Ajax, Aurora and Newmarket all contract with DocuPet Inc. for licensing.

On March 5, 2019, staff had an on-line live demonstration by DocuPet to explore what could be achieved through a contract with them. The highlights of their program are:

- dog licensing can be fully outsourced while increasing the ease of use and convenience for pet owners as they will be able to purchase their pet license on-line - outsourcing will also free up staff time to enable them to work on other department associated tasks
- The tags are mailed from DocuPet to the license holder
- licenses can still be obtained at the Kenilworth office with administrative staff completing the on-line registration for the individual with the tag being mailed by DocuPet
- the on-line and off-line pet licensing process can be streamlined to improve efficiencies since accurate and up to date information would be available
- the administrative, financial and logistical burden of staff can be reduced by DocuPet providing the pet licensing service
- enforcement capabilities and awareness can be improved
- licenses can be purchased at any time of the year and remain in effect for a full year as opposed to our calendar year system in effect now.

DocuPet includes the following components:

- a municipally branded website
- tags embedded with the municipal logo
- a Lost Pet Alert System, Pet 911 System and a Rewards Program
- administrative and enforcement tools and features allowing for the dog licensing program to be monitored and tracked
- a community representative awareness and education program as DocuPet will hire and train community representatives to go door-to-door in residential neighbourhoods to increase awareness, assist with the sale of pet licenses, identify dangerous dogs etc

The following benefits would be provided to pet owners:

- on-line licensing with automatic renewals (DocuPet anticipates 60% on-line user rate in the first year)
- on-line owner and pet profile that is privacy controlled by the owner
- Rewards Program that covers the cost of the licensing
- Lost Pet Alert System
- monthly e-mails from DocuPet Inc. consisting of interesting/educational material

References for DocuPet Inc. have reported good customer satisfaction, reductions in staff time previously committed to delivering the dog licensing service and an increase in license sales.

For example, in 2015, Guelph received \$90,000.00 in dog licensing revenue by conducting dog licensing in-house and utilizing staff time. In 2016, they expect to receive \$152,000.00 in dog licensing revenue by working with DocuPet. Guelph's compliance rate has increased approximately thirty percent (30%) and they estimate that they have saved about seven (7) weeks of administrative time in which staff now have devoted to other municipal projects.

The program could be implemented within 8 to 16 weeks.

### **FINANCIAL CONSIDERATIONS**

Wellington North currently charges \$15.00 for a renewal of a license, \$25.00 for a new license and a \$10.00 replacement fee for a lost tag. Staff are not recommending an increase in the fees at this time.

DocuPet is motivated to increase the current number of licenses sold as they are paid a performance fee of fifty percent (50%) of any additional revenue generated.

For example, if a benchmark of 2188 dog licenses is established, once the 2189<sup>th</sup> license is sold DocuPet receives 50% of that dog license revenue.

The cost to the Town for DocuPet Inc. to mail out the pet owner's licence, rewards card and information package is between \$3.41 (for a renewal license) and \$3.91 (for a new license).

Based on 2188 licenses being sold, there would be a cost to the municipality of approximately \$8,555.08 (2188 licenses x \$3.91). Revenue realized by the municipality would be \$24,264.92 (2188 licenses x \$15.00 - \$3.91).

There is a mandatory \$2,000.00 marketing budget fee, only due in the first year of the contract.

The municipalities cost would be paid to DocuPet through a deduction of revenue to the municipality on a monthly basis by DocuPet rather than the municipality paying the cost upfront.

Based on a five percent (5%) increase in the number of dog licenses sold as forecasted by DocuPet, it is estimated that the number of licenses sold would increase to 2297 and net revenues generated by the second year would be as follows:

**STRATEGIC PLAN**

Do the report's recommendations advance the Strategy's implementation?

Yes                       No                       N/A

- |  |  |
|--|--|
| <input type="checkbox"/> Community Growth Plan             | <input checked="" type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan               | <input type="checkbox"/> Corporate Communication Plan        |
| <input type="checkbox"/> Brand and Identity                | <input type="checkbox"/> Positive Healthy Work Environment   |
| <input checked="" type="checkbox"/> Strategic Partnerships |  |

By utilizing DocuPet customer service would be enhanced with on-line registration and payment options.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
<i>Karren Wallace</i>	<i>Michael Givens</i>
<b>KARREN WALLACE DIRECTOR OF LEGISLATIVE SERVICES/CLERK</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0

[www.wellington-north.com](http://www.wellington-north.com)

519.848.3620

1.866.848.3620 FAX 519.848.3228

096

Plan to  
Simply Explore.  
[www.simplyexplore.ca](http://www.simplyexplore.ca)

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF APRIL 8, 2019**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE  
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2019-020 BEING A REPORT ON CONSENT  
APPLICATION B14-19 (MCALISTER)**

**RECOMMENDATION**

**THAT** Council of the Township of Wellington North receive CLK Report 2019-020 being a report on Consent Application B14-19 known as Part Lot 6, Concession 3 (formerly West Luther Twp) now the Township of Wellington North;

**AND FURTHER THAT** the Council of the Township of Wellington North supports consent application B14/19 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2019)
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;
- **THAT** the Owner enter into an agreement apportioning future maintenance costs on Drain 42;
- **THAT** the owner receive zoning approval for the oversized accessory structure to the satisfaction of the Township;
- **THAT** the owner receive zoning approval to restrict residential development.



**AND FURTHER THAT** Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

N/A

**BACKGROUND**

The subject property is known as Part Lot 12, Concession 6 (formerly West Luther Twp) now the Township of Wellington North.

Proposed severance is 0.47 hectares with 20 metre frontage, existing and proposed residential use with existing dwelling and drive shed.

Retained parcel is 20.3 hectares with 291 metre frontage, existing and proposed agricultural use.

Municipal comments were requested from the Chief Building Official, Roads Superintendent, Water and Sewer Superintendent, Drainage Superintendent and the County of Wellington Planner.

Wellington County planning comments are attached hereto as Schedule "B" and are generally supportive.

**FINANCIAL CONSIDERATIONS**

The municipality will realize \$1,130.00 in parkland dedication fees and clearance fees.

**STRATEGIC PLAN**

Do the report's recommendations advance the Strategy's implementation?

- Yes
- No
- N/A

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*Karren Wallace, Clerk*

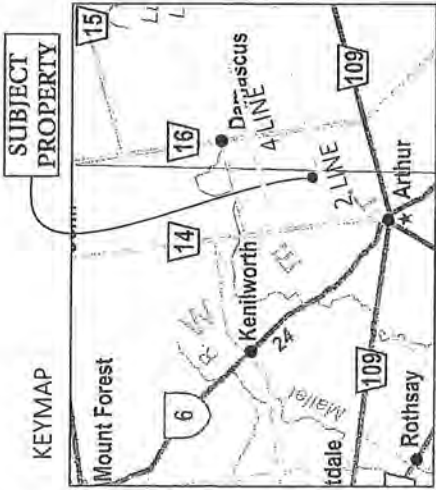
*Michael Givens, CAO*

<b>KARREN WALLACE DIRECTOR LEGISLATIVE SERVICES/CLERK</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
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DIT 17

# SCHEDULE A

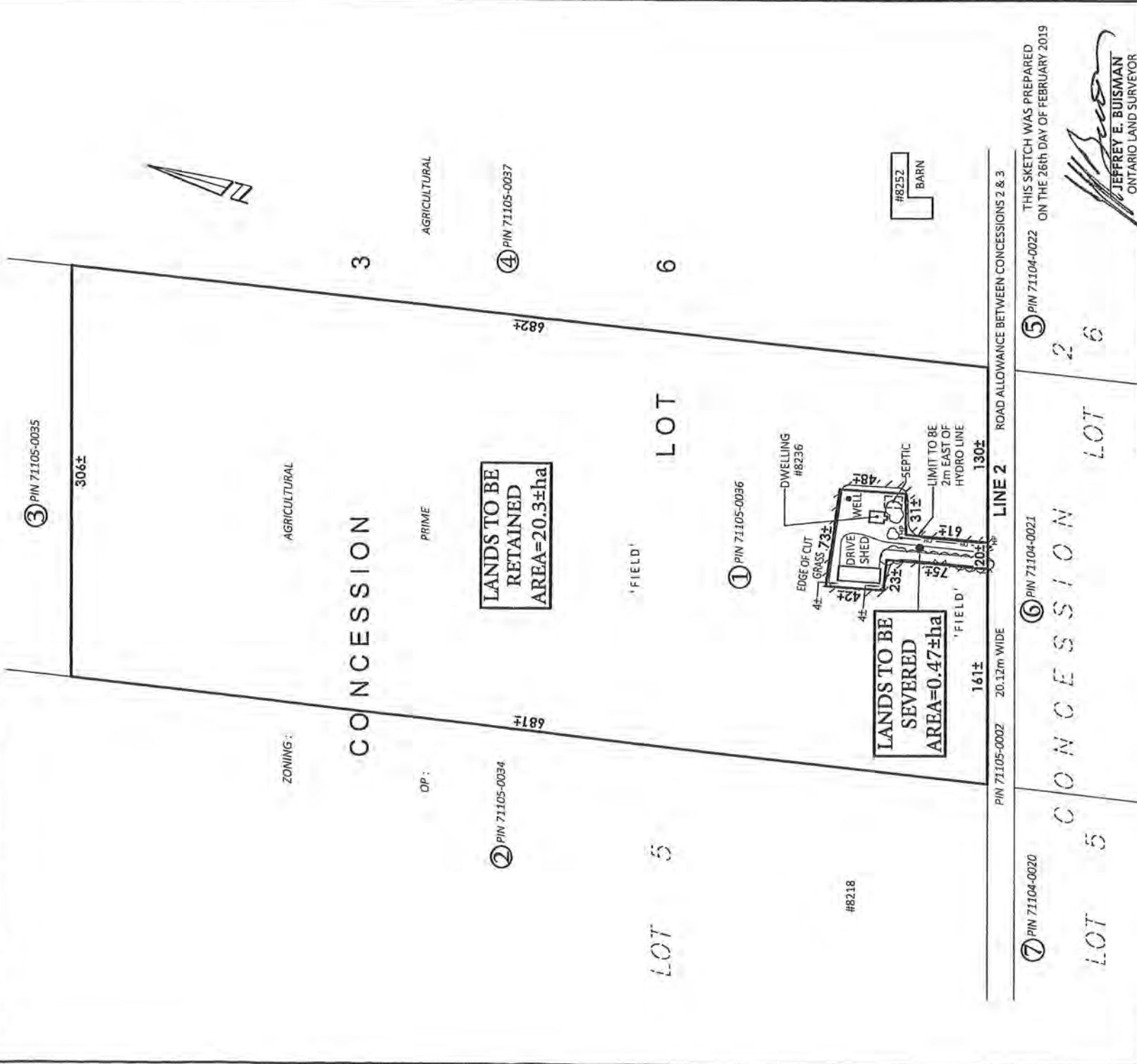
098



**SEVERANCE SKETCH**  
 PART OF LOT 6, CONCESSION 3  
 GEOGRAPHIC TOWNSHIP OF WEST LUTHER  
 TOWNSHIP OF WELLINGTON NORTH  
 COUNTY OF WELLINGTON



VAN HARTEN SURVEYING INC.



### NOTES:

1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
2. SUBJECT LANDS ARE ZONED AGRICULTURAL.
3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF PRIME AGRICULTURAL.
4. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
5. SEE ATTACHED LIST OF NAMES AND ADDRESSES OF OWNERS.
6. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.



**Van Harten**  
 SURVEYING INC.  
 LAND SURVEYORS and ENGINEERS

Elmira Guelph Orangeville  
 Ph: 519-669-5070 Ph: 519-821-2763 Ph: 519-940-4110  
 www.vanharten.com info@vanharten.com

DRAWN BY: ARN CHECKED BY: JEB PROJECT No. 26671-19  
 Feb 26, 2019-4:05pm  
 G:\WEST LUTHER\CON 3\ACAD\SEV PT.LT 6 (MCAUSTER) UTM.dwg

*Jeffrey E. Buisman*  
 JEFFREY E. BUISMAN  
 ONTARIO LAND SURVEYOR

THIS SKETCH WAS PREPARED ON THE 26th DAY OF FEBRUARY 2019



SCHEDULE B

<b>Application</b>	B14/19
<b>Location</b>	Part Lot 6, Concession 3 TOWNSHIP OF WELLINGTON NORTH
<b>Applicant/Owner</b>	David & Margaret McAlister

**PLANNING OPINION:** This application would sever a 0.47 ha (1.16 ac) parcel with an existing dwelling and driveshed. A 20.3 ha (50.16 ac) agricultural parcel would be retained. This application is being submitted under the surplus farm dwelling policies.

This application is consistent with Provincial Policy and generally conforms to the Official Plan; we would have no concerns provided that following can be addressed as a condition of approval:

- a) That driveway access can be provided to the retained lands to the satisfaction of the Local Municipality;
- b) That the retained lands be rezoned to restrict the residential development to the satisfaction of the Local Municipality and the County of Wellington Planning and Development Department; and
- c) That zoning compliance is achieved for the driveshed on the severed parcel to the satisfaction of the local municipality.

**PLACES TO GROW:** The Growth Plan for the Greater Golden Horseshoe, 2017 was prepared and approved under the Places to Grow Act, 2005 and came into effect on July 1, 2017. The Natural Heritage System mapping and Agricultural Land Base mapping prepared under the Growth Plan for the Greater Golden Horseshoe was issued on February 9, 2018 and is now in effect. All planning decisions are required to conform within the 2017 Growth Plan.

**PROVINCIAL POLICY STATEMENT (PPS):** Section 2.3.4.1 states “Lot creation in prime agricultural areas is discouraged and may only be permitted for:

- a) Agricultural uses, provided lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations;
- b) Agricultural-related uses, provided that any new lots will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services;
- c) a residence surplus to a farming operation...; and
- d) Infrastructure, where the facility or corridor cannot be accommodated through the use of easements or right-of-ways.”

**WELLINGTON COUNTY OFFICIAL PLAN:** The subject property is designated PRIME AGRICULTURAL. According to section 10.3.4, a severance may be considered for an existing residence that is surplus to a farming operation as a result of farm consolidation, provided that:

- “a) the remaining vacant farmland is large enough to function as a significant part of the overall farm unit; and
- b) the result of removing the surplus dwelling from the farm does not render the remaining farmlands difficult or inefficient to farm; and
- c) the amount of good farmland retained with the surplus house is kept to a minimum size needed for residential purposes, taking into consideration environmental and topographic features; and

- d) the surplus residence is habitable and is not expected to be demolished by a future owner; and
- e) the Minimum Distance Separation formula will be met; and
- f) the vacant parcel of farmland is rezoned to prohibit a residential use.

The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels, where the impact on existing and future farm operations can be kept to a minimum.”

With respect to the above criteria, we are satisfied that this application conforms to criteria a), b), c), d) and e). Item f) can be addressed as a condition of approval.

In terms of the overall farm operation, we have been provided with a farm information form including a list of other farm holdings owned by the applicants, which demonstrates that this application would constitute a farm consolidation.

**WELL HEAD PROTECTION AREA:** The subject property is not located within a Wellhead protection area.

**LOCAL ZONING BY-LAW:** The subject property is currently zoned Agricultural (A). The driveway on the severed lands has a floor area of 381 m<sup>2</sup> (4,694 ft<sup>2</sup>), where as a maximum of 185.5 m<sup>2</sup> (2,000 ft<sup>2</sup>) is permitted on a lot of this size. Zoning compliance will be required to permit the oversized accessory building.

A condition to rezone the retained lands will be required to ensure that no residence will be constructed on it.

**SITE VISIT INFORMATION:** The subject property has not yet been visited.



---

Jameson Pickard, B.URPL  
Senior Policy Planner  
April 2, 2019

Victoria Cross Public School  
355 Durham St W  
Mount Forest, ON  
N0G 2L2

02/08/19

Mayor Lennox  
7490 Sideroad 7 W  
P.O.Box 125  
Kenilworth, Ontario  
N0G 2E0

RECEIVED  
MAR 12 2019  
TWP. OF WELLINGTON NORTH

Dear Mayor Lennox;

I write to you to ask you to please ask our local businesses to stop using plastic straws. Straws are very harmful to the innocent seabirds and marine animals, because animals don't know what's good and what's not food so they will just eat whatever they think is food so they die because the plastic inside cuts or blocks there gullet.

According to [Delish.com](http://Delish.com) Americans go through 500 million straws a day, and think about how many straws we use a day as Canadians, that is enough straws to circle the earth 2.5 times and remember that's daily.

Also straws are the 11th most found ocean trash, and it takes up to 200 years to decompose. Do you like animals? Every year 1 million seabirds and 100,000 marine animals die.

Please try to stop using straws because if we keep using straws in ten years most of the marine animals will be dead and we will slowly die.

If you can please stop the straws or we will suffer the consequences of what we have brought upon ourselves.

In conclusion, which one do you prefer businesses getting more money or a healthier longer lasting life and world for our next generation.

Thank you for reading my letter I hope you stop plastic straws.

Sincerely,

Gavin  
Gavin

Victoria Cross Public School  
355 Durham St W  
Mount Forest  
N0G 2L2

02/08/19

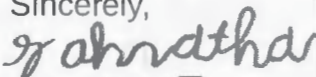

7490 Sideroad 7 W  
P.O Box 125  
Kenilworth, Ontario  
N0G2E0

Dear Mayor Lennox;

I am writing to you today to inform you that VCPS would like to challenge local businesses to stop using plastic straws. Plastic straws don't disintegrate overnight. Here's a fact right from Alan's Factory Outlet: "Plastic straws stay around from 100 - 500 years." So that is 100 years at least, per straw. Did you know according to Cbc.ca: "Canadians throw out about 57 million straws every day"? 57 million is not a small number and Mount Forest is not helping. So if you take 57 million and add 100 years on for each straw, you get a huge number. For my final fact, and probably the most shocking one is from National Geographic: " First invented in 1870 an American called John Westley Hyatt made the first plastic products". Why does this matter? Well, imagine going to the dump and finding one of the first plastic straws. The first straws were 149 years ago, so there is a possibility you could find one! If Canada has a 150th celebration, why not have one for straws? "Straws: 150th Anniversary." Killing earth by the millions.

Thank you for your attention in this matter. Please help VCPS make an effort to fix this problem.

Sincerely,

  
Johnathan. 



355 Durham St W  
Mount Forest, Ontario  
N0G 2L3

January 15th, 2019

7490 Sideroad 7 W  
PO Box 125  
Kenilworth, Ontario  
N0G 2E0

To Whom it May Concern;

I am writing to you today on behalf of Victoria Cross Public School. We would like to challenge you to say no to plastic, disposable straws. There are many reasons this will be beneficial not only to our community, but the Earth itself. The first reason is that plastic is not biodegradable. Plastic can remain in the environment for over 2000 years, and even then it is not truly gone. It will eventually break down into tiny micro pieces, causing it to be consumed by animals. That brings me to my second point. Plastic pieces in the ocean are killing our wildlife. It is consumed by small and large animals alike. Even if they don't die directly from the plastic in their bodies, we eventually will be eating the fish with the plastic inside. My next point is that one use plastic is wasteful. If you use a reusable metal straw, you're not only helping the environment but saving money on the plastic straws being mass produced. The average person will use up to 38,000 straws in 60 years, meaning five hundred million straws are being used in one day in the U.S.A. alone.

The source I used to find these facts is

[www.goodhousekeeping.co.za/5-reasons-you-should-stop-using-plastic-straws/](http://www.goodhousekeeping.co.za/5-reasons-you-should-stop-using-plastic-straws/)

I hope this convinced you to encourage others as well as yourself to stop using one use plastic.

Sincerely,

*Phonix*

Phoenix

335 Durham St W  
Mount Forest, Ontario  
N0G2L2

February 14th, 2019

7490 Sideroad 7 w  
PO Box 125  
Kenilworth, Ontario  
N0G2E0

Dear Mayor Lennox;

I am writing to you today to speak on a concerning topic that is continuing to grow worse and worse as time goes on; the use of plastic, more specifically plastic straws.

Now, I know what you might be thinking, 'why is this bunch of middle schoolers sending a letter regarding plastic?' To that I say, as the new generation we're worried about the future of our planet and we want to start making a change. As global warming keeps getting worse and plastic resides in our oceans we're practically just sitting back to watch our world slowly decay. If we want to make a change we have to start now, this is why our school, VCPS, is contacting you. We believe if we start in our small township we can continue to branch off from there and keep on improving our planet.

For starters; we as a school are challenging our local businesses to stop using plastic straws. We want them to find eco friendly alternatives.

A few examples of those are; paper straws, bamboo straws, metal straws, or no straws at all. Now that that's out of the way i want to cover some reasons why our school is taking action.

The plastic in our oceans is a huge threat to our lovely sea creatures. I'm sure you've seen the video of the turtle with the straw suck in its nose. It is unfair that their habitat is in danger due to our litter and careless attitudes. We will not stand to see our aquatic animals suffer any longer.

Straws are extraordinarily wasteful!

Did you know that the average person will throw away 38,000 straws in sixty years? If you do the math that means five hundred million straws are being used daily.

Some materials can still be toxic.

Most plastic straws are still being made with materials that are potentially toxic or carcinogenic. Although they are almost always labelled as BPA free they most likely still contain the chemical.

We hope you'll take our request into consideration. It'll help us take a small step into saving our environment.

Best Regards,

Hailey [REDACTED]  
Hailey [REDACTED]



355 Durham Street West  
Mount Forest Ontario  
NOG 2L2

Tuesday February 6th 2019

7490 Sideroad 7 W  
P.O. Box 125  
Kenilworth, Ontario  
NOG 2E0

To Whom it May Concern,

I am writing this letter to you because I have a message that must be shared. As you know, plastic is destroying our planet. And it is happening fast, the students at Victoria Cross Public School want to change that outcome by attempting to decrease the amount of straws used and disposed of in Mount Forest .

Many of the restaurants in our town use straws and not all of them will be open to the alternatives we have to offer. When asked what to do without straws I laugh and say nothing. Straws are not at all necessary in our everyday life. Thousands of people could just drink straight out of their glass and save that straw from being thrown in our waters.

Another alternative would be to invest in paper straws. They do not last forever so I suggest not leaving it in your drink for hours on end. If even one business in our community used paper straws or none at all, they would save hundreds of pounds of plastic. We can try to make a difference.

Almost half of the plastic (40%) is made for packaging that is used once and then thrown away. Although we are focusing on straws, I wanted to include that fact so you would get the idea about how much plastic is on our Earth. How many straws do you think are used everyday on average in Canada? It is 2.7 million straws per day. That needs to change. Not only are we using plastic that we don't even need, but we are also polluting our water with it. There are 7.5 million plastic straws along Canada's coastlines. Again, we are encouraging local businesses to resort to paper straws or none at all. Please hear us when we say that we can make a difference.

Thank you for your time.

Sincerely,

Raelyn [REDACTED]

355 Durham st w  
Mount Forest,ontario  
N0G 2L2

03/04/19

7490 slideroad 7w.  
P.o. box 125  
Kenilworth,ontario  
N0G 230

Dear Mayor Lennox

Hello. My name is Matthew. I go to V.C.P.S. and I want to talk to you about plastic straws and why they should be banned. Here's a reason why: Global News says, "...nearly nine million tonnes of plastic bottles, packaging and other waste go into the ocean every year killing marine life and entering the human food chain." Straws add up to about 2,000 tonnes of that waste. Now thats alot but its going to keep on growing unless we do something about it because if we don't 100000s of animals will suffer and die.

Think about almost half the world eats different types of meat and plastic Straws are killing them and we are slowly killing ourselves, say if your in the wild and you get a fish and it ate plastic you can't eat it and if you do you could choke and die or the plastic could cut the inside of you if you still don't think straws should be banned here's another reason why: According to Lessplastic, using a plastic straw is not the healthiest way to sip your drink. A recent study has revealed most commercially available plastics leached synthetic estrogens, and some BPA-free products actually released estrogenic chemicals that were more potent than BPA straws are very dangerous.

Please join us V.C.P.S. on doing the plastic straw challenge

Sincerely Matthew

355 Durham Street W  
Mount Forest, ON  
N0G 2L1

03/04/19

7490 Sideroad 7 W  
PO Box 125  
Kenilworth, Ontario  
N0G 2E0

Dear Mayor Lennox;

I am writing to you on behalf of Victoria Cross P.S. and would like to talk about something very important. I would like to ask you to try and inform people of the amount of plastic that is being used. Did you know that straws are the 11th most found trash in the ocean(2017)? Or that each year, 1 million seabirds and 100,000 marine animals die from ingesting plastic? We really want to decrease this number, and just having our town do it would be a small but good step towards a bigger goal of no plastic around the globe. We as a school would really appreciate anything you could do to get the message of no plastic use out there. I hope to see your response soon.

Sincerely,

Austin

355 Durham St W  
Mount Forest, Ontario  
N0G2L2

02/07/19

Mayor Andy Lennox  
7490 Sideroad 7 W,  
P.O.Box 125  
Kenilworth, Ontario  
N0G 2E0

Dear Mr. Mayor;

I am writing to you today because of the ongoing issue of plastic straws that are killing the planet. One of the issues that plastic straws cause is death of Seabirds and Ocean animals. Did you know that 57 million straws are used in one day in Canada? Once it's used it goes in the dump then the Ocean. After the Ocean it ends up in innocent stomachs and other places of the body of Turtles, Sea creatures and many more. Straws make about 4 percent of the plastic trash by piece. Also over 1 million Seagulls die each year from ingesting plastic. Just remember, every straw counts.

Thank you for your attention.

Sincerely Yours,

*Yathursan.*

Yathursan ■

355 Durham St West  
Mount Forest, Ontario  
NOG2L2

7490 Sideroad 7 W  
P.O Box 125  
Kenilworth, Ontario  
NOG2E0

Dear Mayor Lennox;

I am writing you today to address the world wide concern of plastic waste mass, particularly; straws. I have recently obtained information that I would very much like to share with you, that being that 7.5% of the oceans plastic mass is straws. Although that is not all, scientists estimate that by the year 2050 the world's plastic mass will outweigh the fish.

This has become a global environmental problem but what most don't realize is that straws also affect your health. Straws can cause gas and bloating (uncomfortable digestive systems), cavities and even wrinkles.

Straws also increase your sugar intake whether it be by sitting in your drink or drinking out of it. I would hope that with this information I have offered, you have been persuaded to take action on the problem.

My class/school has been extremely devoted to ending the extensive use of plastic straws. We are encouraging the local communities to participate in the monumental 'Straw Challenge'. VCPS as a whole has now challenged you to enforce the 'Straw Challenge' to you, your colleagues and the community.

I hope you are able to understand the severity of the problem at hand and hope I have placed, the very least a minute sliver of light in your mind,

Kind



Avery

355 Durham St. W  
Mount Forest, Ontario  
NOG 2L2

February 5, 2019


7490 Sideroad 7 W  
P.O.Box 125  
Kenilworth, Ontario  
NOG 2E0

Dear Mr. Lennox;

I am writing to you to ask if you could start to not use plastic straws. Did you know that Canada uses 57 million plastic straws per day. Also that 1 million sea animals are killed each year from consuming plastic. I advise you to not use straws. If you have to use straws please use paper or stainless steel straws. Remember plastic is non-biodegradable, so it is eternal. Consider the following.

Don't use plastic straws.

Sincerely Yours,

Patrick 

355 Durham St. W  
Mount Forest, Ontario  
N0G 2J2

February, 5 2019

7490 Sideroad 7W,  
P.O. Box 125  
Kenilworth, Ontario  
N0G 2E0

Dear:

Mr. Lennox;

*I am writing to you today to ask you to try and cut back on using plastic straws because Canadians alone put 57 million straws in the ocean daily! If we don't cut back on using plastic straws by the year 2050 there will be more straws in the ocean than fish and there's A LOT of fish in the ocean. The straws will outweigh the entire population of fish. Even when we recycle the straws they sometimes they are too light weight to go through the sorter so they still go into the ocean. Our school is adopting the no plastic straw challenge and we are asking you to do the same.*

*Please take this into account so we can fix the plastic ocean.*

Sincerely,

Owen

Owen

Victoria Cross Public School  
335 DurhamSt. W  
Mount Forest, Ontario  
NOG 2L2

7490 Sideroad 7 W  
P.O Box 125  
Kenilworth ,Ontario  
NOG2EO

Dear Mr Lennox;

I am writing to you to discuss a huge situation about the use of plastic. There have been multiple documentaries and videos, as well as posts on social media about the plastic, and how it is affecting our environment in a terrible way. My suggestion is to challenge local families and community businesses to reduce the use or disable the use of plastic and replace plastic straws, with paper straws. It would help stop this phenomenon of trillions of plastic items entering the ocean, and polluting our earth and hurting and killing our fish and sea animals.

During my time of research I found out about an island called Henderson Island. According to NationalGeographic.com Henderson Island has mass amounts of plastic there and worse is that people inhabit the island, shocking isn't it. Also on the island a staggering amount of 38 million pieces of plastic rubbish that can be found there. Survival is hard and it's all because of plastic. But it doesn't have to be that way, we can make a change to that. Help make a change in the reduction of plastic with V.C.P.S. to stop or reduce plastic use, We need to end this chaos. I hope you think about this tragedy that is happening and we hope you can help support us.

Sincerely,

Michael [REDACTED]



355 Durham St. West  
Mount Forest Ontario  
N0G 2L2

Friday February 8th 2019

Mayor Andy Lennox  
7490 sideroad 7W  
P.O Box 125  
Kenilworth Ontario  
N0G 2E0

Dear Mayor:

Did you know that plastic is killing the planet? One of the plastics items that are killing the planet are plastic straws and to get people to use less plastic straws V.C.P.S would like to challenge local businesses to use less if not no plastic straws. Why you ask because plastic straws do not biodegrade, and they can cause cavities. Studies have shown that plastic straws cause wrinkles and extra gas in your stomach.

Thanks for reading my letter and I hope you take this into account.

Sincerely,  
Christopher  
Christopher

■■■■■■■■■■

■■

335 Durham St W  
Mount Forest,Ontario  
NOG 2L2

02/04/19

Mayor Andy Lennox  
7490 Sideroad 7 W  
P.O.Box 125  
Kenilworth,Ontario  
NOG 2EO

Dear Mr. Mayor;

I am writing this letter to you today to inform you that we have been using to much straws that are killing wildlife.One issue is that all the straws we use end up in the ocean and they are killing animals in the ocean.another issue is that canadian are using **7 millon** straws a day that is 5110000000 a year.I really hope you take this to heart and put a ban to plastic straws

Sincerely yours

Nick

335 Durham St.W  
Mount Forest,Ontario  
NOG 2L2

February 8th, 2019

7490 Sideroad 7 W,  
P.O Box 125  
Kenilworth,Ontario  
NOG 2EO

Dear Mayor Lennox;

I'm talking to you today about V.C.P.S wanting to challenge you and the local businesses to stop selling plastic straws. We don't want any more sea animals getting killed from plastics, here are 3 reasons why plastic is bad for our landfills.

- 1 million animals including mammals, fish, sharks, turtles, and birds are killed each year due to plastic in the ocean.
- Like many other animals, sea turtles mistake plastic waste for a food source, sometimes causing blockages in their digestive system.
- Americans use 500 million straws every day. To understand just how many straws 500 million really is, this would fill over 125 school buses with straws every day. That's 46,400 school buses every year! Americans use these disposable utensils at an average rate of 1.6 straws per person per day.

Thanks for listening and I can't wait for your response.

Sincerely,

Kaylean [REDACTED]  
Kaylean [REDACTED]

355 Durham St. W  
Mount Forest, Ontario  
N0G 2L2

February 8, 2019

Mayor Andy Lennox  
7490 sideroad 7 W  
P.O. box 125  
Kenilworth, Ontario  
N0G 2E0

Dear Mayor Lennox;

I'm writing you this letter to talk about the issue at hand, plastic. 79 percent of plastic ends up in the oceans or landfills, another 12 percent gets burned up in incinerators sending plastic particles in the air. The last 9 percent of plastic actually gets recycled properly.

Plastic is a big problem that won't go away just like that. Well, if we can't get rid of it that fast we could try to get rid of something small like plastic straws. Plastic straws are something that we don't really need, so what if the restaurants in town used something other than plastic straws? For example maybe paper ones? We could see if it helps our plastic problem. Since 79 percent of plastic ends up in the oceans or landfills a lot of animals are eating and choking on plastic, if we could do one small thing it could end up stopping that from happening. We at Victoria Cross are doing the straw challenge and it would be great if you could try it or encourage people you work with to try it too. I look forward to hearing your response.

Sincerely,

Kali [REDACTED]

Kali [REDACTED]

Victoria Cross Public School  
355 Durham St., W.,  
Mount Forest, Ontario  
N0G 2L1

March 4, 2019

Mayor Andy Lennox  
7490 Sideroad 7., W.,  
P.O. Box 125  
Kenilworth, Ontario  
N0G 2E0

Dear Mr. Lennox;

This letter is to ask you to please pass a resolution to ban the use of plastic straws in Wellington county, and beyond. Plastic straws are not recycled very often because of their size and they are also not biodegradable, And plastic straws are estimated to take up to 200 years to decompose. It's also estimated that %90 of plastic straws end up in the oceans and cause harm to marine life then end up washing up on shore lines around the world where they will stay for generations to come due to the fact that it takes so long for them to decompose. We need to get to work at cleaning up some of the messes we have caused on the earth to preserve it for future generations.

Thank you,

*Heavyn* [REDACTED]  
Heavyn [REDACTED]

355 Durham Street West  
Mount Forest Ontario  
NOG 2L2

Tuesday February 6th 2019

7490 Sideroad 7 W  
P.O. Box 125  
Kenilworth, Ontario  
N0G 2E0

To Whom it May Concern,

I am writing this letter to you because I have a message that must be shared. As you know, plastic is destroying our planet. And it is happening fast, the students at Victoria Cross Public School want to change that outcome by attempting to decrease the amount of straws used and disposed of in Mount Forest .

Many of the restaurants in our town use straws and not all of them will be open to the alternatives we have to offer. When asked what to do without straws I laugh and say nothing. Straws are not at all necessary in our everyday life. Thousands of people could just drink straight out of their glass and save that straw from being thrown in our waters.

Another alternative would be to invest in paper straws. They do not last forever so I suggest not leaving it in your drink for hours on end. If even one business in our community used paper straws or none at all, they would save hundreds of pounds of plastic. We can try to make a difference.

Almost half of the plastic (40%) is made for packaging that is used once and then thrown away. Although we are focusing on straws, I wanted to include that fact so you would get the idea about how much plastic is on our Earth. How many straws do you think are used everyday on average in Canada? It is 2.7 million straws per day. That needs to change. Not only are we using plastic that we don't even need, but we are also polluting our water with it. There are 7.5 million plastic straws along Canada's coastlines. Again, we are encouraging local businesses to resort to paper straws or none at all. Please hear us when we say that we can make a difference.

Thank you for your time.

Sincerely,

  
Raelyn 

From 355 Durham St W  
Mount Forest Ontario  
NOG 2L2

To: 7490 side road 7 W  
P.O box 125  
Kenilworth, ontario  
NOG 2E0

02/05/19.

Dear Mayor Lennox:

I am writing to tell you that V.C.P.S. students are trying to do the straw challenge. The straw challenge means that you try not to use straws for drinking. Would you consider asking businesses in the community to join the straw challenge?

If we do this challenge more we reduce the amount of garbage that goes to the dump. If we can reduce plastic garbage, then we reduce the plastics in the ocean. If Mount Forest and Wellington North can help us to do this challenge, together, like a big team, we can help our planet and save the ocean animals.

One more thing if we can do this challenge we can have more fish to eat and to give to our dogs so they can survive in the winter time up north of here, and a lot of birds are dying because of the garbage in the water. So if we can do this challenge we can make a lot more people around the world do it to.

Sincerely,  
Jacob [REDACTED]

P.S. Join us V.C.P.S. in this NO STRAW CHALLENGE.

Mayor Lennox  
7490 Sideroad 7 W  
PO Box 125  
Kenilworth, ON.  
NOG 2E0

335 Durham st. West NOG 2L2  
Mount Forest ON.

February, 5, 2019

Dear Sir,

I am writing to you today to inform you about the plastic and straws. Ongoing use of plastics is killing the planet! Victoria Cross Public School would love to challenge local businesses to stop using plastic straws. Why you may ask well here are three reasons. Most plastic straws are too light weight to make it through the mechanical recycling sorter. No global usage figures exist, but Americans alone use 500 million straws and plastics daily according to the National park service, although this may be Americans it is our planet. A recent report by the World Economic Forum projects that by the year 2050, plastics in our oceans will outweigh the whole fish population! So if we don't start taking action our world may look like this



perfect to disaster.

I hope my message triggers you to take action.

Your friend,

Zoe





335 Durham St W  
Mount Forest ON.  
NOG2L2

February 8th 2019

Mayor Andy Lennox  
7490 Sideroad 7 W  
P.O Box 125  
Kenilworth, Ontario  
NOG 2EO

Dear Mayor;

Hello, my name is Yuvika I go to Victoria Cross Public School and I am writing to you today to address a problem we are having within our community. Our town needs to limit our usage of plastic straws and other plastic products. Outgoing use of plastic straws is killing our environment. Buisnessinsider.com says, that plastic straws will never actually fully be recycled and that plastic can be left for thousands of years without decomposing. As well as, the materials that plastic straws are made out of might be recycled but usually aren't. Finally some straws end up drifting off into the sea becoming one of the 79 THOUSAND ton colossal floating iceberg called the "Great Pacific Garbage Patch". Our community needs to resolve this issue immediately by banning or at least limiting the use of plastic straws in Mount Forest and find a more healthy and environmentally friendly alternative. For our future as well as our animals and ESPECIALLY our ocean life. Please join us in our plastic straw challenge. I know that we as a community can do our best to resolve this issue and bit by bit we can fully ban the use of plastic straws.

I look forward to your response and solution to this issue,

Sincerely Yours

*yuvika*

Yuvika



RECEIVED

MAR 25 2019

TWP. OF WELLINGTON NORTH

Dear Valued Chamber Member,

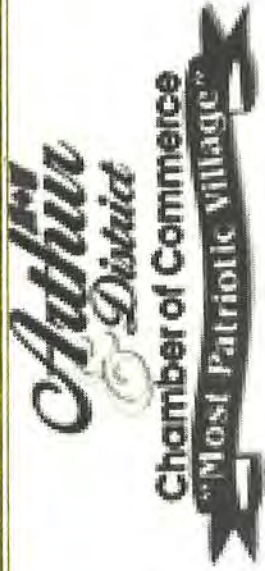
I'm delighted to tell you that our 2018/2019 active membership totals fifty-one this year! What is more exciting is that three of these memberships are new! Arthur is growing and changing and we love welcoming new businesses to our wonderful town.

We would like to take a moment and say thank you for being a part of our Chamber family! We are very grateful for your continued support, because we wouldn't be here without loyal members like you. In saying that, thank you for trusting us with helping promote and service your businesses, and would like to present you with a personalized member certificate.

We invite you to hang this certificate in your front window or somewhere where our community members can see it. Being part of the Arthur & District Chamber of Commerce is something to be shared and celebrated.

Thank you, again, and have a great day!

Sincerely,  
Your friends at The Arthur & District Chamber of Commerce



# *Certificate of Recognition*

The Township of Wellington North

Is a valued member of Arthur & Area District Chamber of Commerce

2018/2019

Tish Green:  President

Corey Bilton:  Past President

Minister of Infrastructure  
and Communities



Ministre de l'Infrastructure  
et des Collectivités

Ottawa, Canada K1P 0B6

March 27, 2019

His Worship Andy Lennox  
Mayor  
Township of Wellington North  
PO Box 125, 7490 Sideroad 7 W.  
Kenilworth, Ontario N0G 2E0

RECEIVED

APR 3 2019

TWP. OF WELLINGTON NORTH

Dear Mr. Mayor:

I am pleased to inform you that, in accordance with the commitment in Budget 2019, the Government of Canada will provide an additional \$2.2 billion to the Gas Tax Fund. This one-time top-up will provide additional support to municipalities that face infrastructure deficits to support improved productivity, economic growth, a clean environment, and help to build strong cities and communities.

This special funding will be provided to Ontario recipients under the Canada–Ontario–Association of Municipalities of Ontario–Toronto Gas Tax Fund Administrative Agreement. An amount of \$819,443,895 will be provided to Ontario as well as individual signatories, and will then be distributed to ultimate recipients in accordance with the allocation formula used for gas tax payments made in 2018, as follows:

- |   |               |
|---|---------------|
| • Ontario:                              | \$819,443,895 |
| ○ Association Municipalities of Ontario | \$649,940,923 |
| ○ City of Toronto                       | \$167,421,424 |
| ○ Province of Ontario                   | \$2,081,548   |

Funds must be used in accordance with all the terms of the current Gas Tax Fund Administrative Agreement. Information on Ontario's federal Gas Tax Fund allocations per community prior to Budget 2019 can be found on Infrastructure Canada's website<sup>1</sup>.

The gas tax top-up funding is expected to be transferred following royal assent of Budget 2019.

March 14, 2019 marked one year since the Canada–Ontario Integrated Bilateral Agreement was signed.

<sup>1</sup> <https://www.canada.ca/en/office-infrastructure/news/2018/background-ontarios-2018-19-federal-gas-tax-fund-allocations.html>

As I know you appreciate, under the Investing in Canada Infrastructure Program, proposed projects must first be prioritized by the province before they are submitted to Infrastructure Canada for consideration.

As a reminder, through the Integrated Bilateral Agreement with Ontario, \$11.9 billion is available to the province and is broken down as follows:

- \$8.3 billion for public transit;
- \$2.8 billion for green infrastructure;
- \$407 million for community, culture, and recreation infrastructure; and
- \$250 million for infrastructure in rural and northern communities.

The one-time top-up to the Gas Tax Fund adds substantial dollars to this Agreement. More importantly, those dollars flow to you.

We believe this is an important step to take to ensure your local priorities have the resources needed so projects can get moving and, crucially, the summer construction season is not missed. We all know how important that season is to make real progress on projects, not to mention job creation locally.

In the meantime, we continue to press the Ontario government to open intakes for all four streams so as to maximize the number of projects we can build together for Ontarians in 2019 and the years ahead.

We know you have proposals ready, and last week's announcement in Budget 2019 is a clear signal that we are there to support you.

Spring is already (at last) in the air. It is time to get projects moving so we do not lose a historic opportunity to build our communities and create good-paying jobs now.

I look forward to continuing to work with you on our shared infrastructure interests.

Yours sincerely,



The Honourable François-Philippe Champagne, P.C., M.P.  
Minister of Infrastructure and Communities

c.c. City Clerk and Council

Enclosure – Gas Tax Fund fact sheet

## THE FEDERAL GAS TAX FUND IN ONTARIO

The federal Gas Tax Fund delivers over \$2 billion every year to over 3600 communities across the country. For the 2018-19 fiscal year, this represents an investment of more than \$819 million from the Government of Canada to Ontario municipalities.

The **federal Gas Tax Fund (GTF) is a permanent source of annual funding to provinces and territories**, who in turn flow this funding to their municipalities to support local infrastructure priorities.

**Every year, municipalities benefit** from the support and flexibility of the federal Gas Tax Fund. They can pool, bank, and borrow against this funding — providing significant financial flexibility to plan infrastructure projects over the long term. Projects are chosen locally and prioritized according to the infrastructure needs of each community.

Communities select how best to direct the funds and have the flexibility to make strategic investments across 18 different project categories.

Because many municipalities across Canada continue to face serious infrastructure deficits, **Budget 2019** proposes a **one-time transfer of \$2.2 billion** through the federal Gas Tax Fund to address short-term priorities in municipalities and First Nations communities. This will double the Government of Canada's commitment to municipalities in 2018-19, with **Ontario municipalities of all sizes sharing an additional federal investment in local infrastructure of over \$819 million, for a total of approximately \$1.64 billion.**

### QUICK FACTS:

- The federal Gas Tax Fund is allocated on a per capita basis for provinces, and provides a base funding amount of 0.75 percent of total annual funding for Prince Edward Island and each territory.
- On-reserve First Nations communities in provinces also receive an allocation on a per capita basis.
- The federal Gas Tax Fund has been indexed at two percent per year, meaning that it will continue to grow to provide additional support to municipalities.
- To date, more than \$23 billion has been invested in municipalities through the federal Gas Tax Fund.

# THE FEDERAL GAS TAX FUND

Eligible projects include investments in infrastructure for construction, renewal or material enhancement in each of the following categories:



1. **Local roads and bridges** – roads, bridges and active transportation infrastructure (active transportation refers to investments that support active methods of travel. This can include: cycling lanes and paths, sidewalks, hiking and walking trails).
2. **Highways** – highway infrastructure.
3. **Short-sea shipping** – infrastructure related to the movement of cargo and passengers around the coast and on inland waterways.
4. **Short-line rail** – railway-related infrastructure for carriage of passengers or freight.
5. **Regional and local airports** – airport-related infrastructure (excludes the National Airport System).
6. **Broadband connectivity** – infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
7. **Public transit** – infrastructure that supports a shared passenger transport system which is available for public use.
8. **Drinking water** – infrastructure that supports drinking water conservation, collection, treatment and distribution systems.
9. **Wastewater** – infrastructure that supports wastewater and storm water collection, treatment and management systems.
10. **Solid waste** – infrastructure that supports solid waste management systems including the collection, diversion and disposal of recyclables, compostable materials and garbage.
11. **Community energy systems** – infrastructure that generates or increases the efficient usage of energy, including energy retrofits of municipal buildings.
12. **Brownfield redevelopment** – remediation or decontamination and redevelopment of a brownfield site.
13. **Sport infrastructure** – amateur sport infrastructure (excludes facilities, including arenas, which would be used as the home of professional sports teams or major junior hockey teams, e.g. Junior A).
14. **Recreational infrastructure** – recreational facilities or networks.
15. **Cultural infrastructure** – infrastructure that supports arts, humanities, and heritage.
16. **Tourism infrastructure** – infrastructure that attracts travelers for recreation, leisure, business or other purposes.
17. **Disaster mitigation** – infrastructure that reduces or eliminates the long-term impacts and risks associated with natural disasters.
18. **Capacity building** – investments related to strengthening the ability of municipalities to develop long-term planning practices (e.g., including local asset management planning, public transit network planning, etc.)

Note: Investments in health infrastructure (hospitals, convalescent and senior centres) are not eligible.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 035-19**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A  
DEVELOPMENT AGREEMENT PT PKLT 1, 2 and 3 SOUTH OF  
CLYDE ST MOUNT FOREST PT 1 60R3402; WELLINGTON NORTH  
PIN: 71075-0074 (LT)**

**WHEREAS** MAPLE HILL ESTATES INC. are the owners of the subject lands.

AND WHEREAS the Owners have applied to the County of Wellington Planning and Land Division Committee (herein called the Committee) for consents to sever lands pursuant to Section 53 of the Planning Act into ten residential lots for immediate development (herein called the Development Lands) pursuant to Consent Applications B94-13, B95-13, B96-13, B97-13 and B98-13.

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The Mayor and the Chief Administrative Official are authorized and directed to execute a Development Agreement with the Owners in the form, or substantially the same form as advised by the municipal solicitor attached as Schedule A.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 8TH DAY OF APRIL, 2019.**

---

**ANDREW LENNOX, MAYOR**

---

**KARREN WALLACE, CLERK**



## SCHEDULE A

**DEVELOPMENT AGREEMENT**

**THIS AGREEMENT made this 8th day of April, 2019.**

**B E T W E E N:**

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**

**(the “Township”)**

**- and -**

**MAPLE HILL ESTATES INC.**

**(the “Owners”)**

**WHEREAS:**

- A. Maple Hill Estates Inc. are the registered owners (hereinafter the “Owner”) of the lands described in Schedule “A” (the “lands”);
- B. The Township is the owner of the street(s) upon which the lands front described in Schedule “B” (“Ayrshire Street and Oxford Street”);
- C. The County of Wellington Planning and Land Division Committee has approved the severance of the lands into five (5) residential lots (the “Development Lands”) subject to the conditions of approval as attached as Schedule “C” (the “Consent Approval”);
- D. The Consent Approval requires the Owner to enter into an agreement with the Township for the provision of municipal services and the development of the Development Lands (this “Agreement”)

NOW THEREFORE in consideration of the premises and terms contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Building Permits.** The Owners covenant and agree not to apply for building permits for the Development Lands until all of the requirements under paragraphs 2, 3, 4, 5, and 8 of this Agreement have been carried out to the satisfaction of the Township.
2. **Construction of the Works.** The Owner covenants and agrees to construct, in their entirety, the swales between Lot 1 & Lot 2, between Lot 2 and Lots 3-5, between Lot 3 & Lot 4, and between Lot 4 & Lot 5, as well as any associated pre-grading work as needed to construct these swales and as needed to provide positive drainage of the affected lots, pursuant to the plans described in Schedule “D” (the “Works”), in accordance with the engineer’s drawings and to the standard and satisfaction of the Township.
3. **Prepayment for Future Street Upgrades.** Upon signing of this Agreement, the Owner agrees to pay the sum of \$68,400 to the Township by bank draft or certified cheque as a prepayment of the Owner’s share of the cost for widening and paving Ayrshire Street and Oxford Street to Wellington North Municipal Servicing Standards for a rural section, as detailed in Schedule “F”. The timing of the said Works is uncertain and will be completed after the commencement of the Owner’s development and at a future time solely at the Township’s discretion.
4. **Deeding of Land.** The Owner covenants and agrees to transfer and deed free and clear of any and all encumbrances for nominal consideration to the Township a 15.0m radius daylighting block having an area of approximately 48.3 m<sup>2</sup> and being Part 7 on the Draft Reference Plan prepared by Greg Ford P. Eng, OLS, such transfer shall be to the satisfaction of the Township solicitor and shall be completed fifteen days from the date of this agreement or such other date as the parties may agree.
5. **Obligation to Grade and Maintain Grading on the Development Lands.** The Owner shall submit an engineer’s design for the grading of the Development Lands and the perimeter of the severances on the retained lands to the satisfaction of and for the approval by the Township (the “Approved Grading Plans”).
6. The Owner shall construct the development and grade the Development Lands pursuant to the Approved Grading Plans. The Owner and each subsequent owner shall not block, impede, obstruct, or prevent the flow of surface water as provided for in the Approved Grading Plans by the construction, erection or placement thereon of any damming device, building, structure or other means. The Owner and all subsequent owners of the lands shall maintain the grading of each lot of the Development Lands in accordance with the Approved Grading Plans. The Township may direct the Owner or subsequent owner to remedy any default in compliance with this paragraph failing which the Township may remedy such default at the Owner or subsequent owner’s expense, the cost of which may be added to the tax roll and collected in the same manner as taxes.
7. **Engineering Inspection.** During construction and installation of the Works, the Owner shall have on-site engineering inspection in place to the satisfaction of the Township to ensure compliance with the required and approved engineer’s plans.
8. **Security.** Prior to the commencement of construction of the Works and obligations required under this Agreement, the Owner shall file with and deliver to the Township either a banker’s draft made payable to the Township or an irrevocable Letter of Credit

from a Canadian chartered satisfactory to the Township, to guarantee all the provisions of this Agreement pertaining to the Works (the "Security Deposit"). The Security Deposit shall be equivalent to 50% of the Owner's engineer's estimate of the costs of the on-site work and 100% of the Owner's engineer's estimate of the costs of the off-site work. The Owner's engineer's estimate of the works is attached as Schedule E.

9. The Security Deposit shall be kept in full force and effect until such time as the Owner's engineer confirms and the Township accepts that:
  - (i) the Owner has constructed the Works, the maintenance period has expired and all remedial work and deficiencies have been corrected as described in paragraph 11 below;
  - (ii) the Owner has completed the grading as described in paragraph 6 above; and
  - (iii) the Owner has performed all of its obligations under this Agreement.
10. **Maintenance Period.** Subject to paragraph 11 below, the Owner guarantees the performance of the Works for a period of two (2) years after the completion of the Works (the "maintenance period").
11. Upon expiry of the maintenance period, the Owner's engineer shall provide a letter to the Township confirming all of the deficiencies have been corrected. Such letter will act as notice for a request to the Township Engineer to conduct a maintenance clearance inspection, such inspection shall be conducted within twenty (20) days after receipt of the notice.
12. **As-Constructed Drawings.** Within six (6) months from the completion of the Works and the Approved Grading Plans, in order to maintain all records of construction and to advise the Township Engineer of all construction changes and to provide final "as constructed" drawings, electronic (AutoCAD Release 2014 or later and Adobe Acrobat pdf) and hard copies of the "as constructed" drawings shall be submitted to the Township prior to the issuance of the Certificate of Final Acceptance (refer to current Township Municipal Servicing Standards for current drawing submission requirements).
13. **The Township's Professional Fees and Disbursements.** The Owner shall reimburse the Township for all of its engineering and legal expenses including professional fees and disbursements in connection with the development and implementation of this Agreement and further the Owner shall pay the sum of FIVE THOUSAND DOLLARS (\$5,000.00) to the Township on or before the signing of this Agreement as a deposit toward such professional fees and disbursements. At the time that the deposit has been depleted below the sum of FIVE HUNDRED DOLLARS (\$500.00) the Owner shall pay another deposit in the same or lesser amount as determined by the Township, and if necessary thereafter such further deposits shall be made until the depletion of the amount of any deposit on hand below the sum of \$500.00 until the requirements under paragraphs 2, 3, 4, 5, 6, 7, 9, 11 and 10 have been completed. Without limiting the foregoing, the Owner shall reimburse the Township for all of the Township's own engineering costs relating to approvals required from the Township under this Agreement.

14. **Local Services.** The Owner acknowledges and agrees that the requirement to construct the services and facilities under this Agreement is pursuant to the Condition of Approval under Section 53 of the Planning Act and these are local services pursuant to subsection 59 (2) of the Development Charges Act, 1997 installed by or paid for by the Owner.
15. **Development Charges Credits.** The Owner hereby releases and forever discharges the Township from any and all claims relating to payments under this Agreement, for credits against Development Charges payable under any by-law of the Township passed under the Development Charges Act, 1997 with respect to the development of the Development Lands.
16. **MECP Approvals.** The Owner shall ensure that all necessary permits or certificates from the Ministry of the Environment, Conservation and Parks have been obtained at its sole cost with respect to the Works and obligations required under this Agreement prior to the commencement of any of the Works and obligations requiring such permit or certificate.
17. **Insurance.** The Owner shall obtain and maintain in full force and effect a policy of comprehensive general liability insurance, providing coverage for a limit of not less than \$5,000,000.00 for each occurrence of a claim of bodily injury (including personal injury), death or property damage, including loss of use thereof, that may arise directly or indirectly out of the acts or omissions of the Owner. Such policy or policies shall be issued in the joint names of the Owner, the Township and the Township's consulting engineer and the form and content shall be subject to the approval of the Township. The policy shall be in effect for the period of this agreement. The issuance of such policy or policies of insurance shall not be construed as relieving the Owner from responsibility for other or larger claims, if any, for which it may be held responsible. Proof of insurance shall be provided on an annual basis. The policy shall specify that it cannot be altered, cancelled or allowed to lapse unless prior notice by registered mail has been received thirty (30) days in advance by the Township.
18. **Registration of Agreement.** This Agreement shall be registered against the lands by the Owner prior to the issuance by the Township of a clearance letter to the Wellington County Land Division Committee of the severance conditions for the Consent Approval.
19. **Construction Act.** The Owner covenants and agrees that it will hold back in its payments to any contractor or supplier to the Works, such amounts as may be required under the provisions of the *Construction Act*. The Owner agrees to indemnify and save harmless the Township from and against all claims, demands, actions, causes of action and costs resulting from any construction being performed by the Owner, its agents and assigns pursuant to the requirements of this Agreement. On demand by the Township, the Owner will take such steps as may be necessary to immediately discharge all liens registered upon Wellington Street East or any Township lands failing which the Township may take any steps necessary to discharge same and the Owner shall be liable for all costs on a full indemnity basis.
20. **Waiver.** The failure of the Township at any time to require performance by the Owner of any obligation under this Agreement shall in no way affect its right thereafter to

enforce such obligation, nor shall the waiver by the Township of the performance of any obligation be taken or be held to be a waiver of the performance of the same or any other obligation at any later time. The Township shall specifically retain its rights at law to enforce this Agreement.

- 21. **No Challenge to Agreement.** The parties covenant and agree with each other not to call into question or challenge, directly or indirectly, in any proceeding or action in court, or before any administrative tribunal, the party’s right to enter into and enforce this Agreement. The law of contract applies to the Agreement and the parties are entitled to all remedies arising from it.
- 22. **Enforcement.** The Owner acknowledges that the Township, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with Section 446 of the *Municipal Act, 2001* as amended.
- 23. **Development Lands.** It is agreed and understood that the Owner intends to develop the Development Lands such development will be facilitated by the construction of the Works. Prior to such development, the Owner may be required to enter into other agreements with the Township in accordance with its normal policies and applicable laws for land development.
- 24. **Enurement Clause.** The covenants, agreements, stipulations, declarations and provisions contained herein shall run with the lands and shall be binding upon the Owners and their heirs, administrators, successors and assigns and the benefit thereof shall enure to the Township and its successors and assigns.

IN WITNESS WHEREOF this Agreement has been signed by the parties on the date first mentioned above.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**

\_\_\_\_\_  
ANDY LENNOX - Mayor

\_\_\_\_\_  
MICHAEL GIVENS, CAO

We have authority to bind the corporation.

**MAPLE HILL ESTATES INC.**

\_\_\_\_\_  
BRIAN PADFIELD - President

I have authority to bind the corporation.

**Schedule "A"**  
**DESCRIPTION OF THE LANDS**

PT PKLT 1 S OF CLYDE ST PL MOUNT FOREST MOUNT FOREST; PT PKLT 2 S OF CLYDE ST PL MOUNT FOREST MOUNT FOREST; PT PKLT 3 S OF CLYDE ST PL MOUNT FOREST MOUNT FOREST PT 1 60R3402; WELLINGTON NORTH

PIN: 71075-0074 (LT)

**Schedule "B"**  
**DESCRIPTION OF STREET**

ALL AND SINGULAR those certain parcel or tracts of land and premises situated, lying and being in the Township of Wellington North in the County of Wellington, being comprised of:

**1. Ayrshire Street, Mount Forest**

PL MOUNT FOREST MOUNT FOREST BTN CLYDE ST & OXFORD ST;  
WELLINGTON NORTH

PIN: 71075-0017 (LT)

**2. Oxford Street, Mount Forest**

PL MOUNT FOREST MOUNT FOREST; PL GLASGOW ST PL MOUNT  
FOREST MOUNT FOREST PT 2, 60R1932; WELLINGTON NORTH

PIN: 71075-0015 (LT)

**COPY OF THE CONSENT APPROVAL(S)  
B94/13, B95/13, B96/13, B97/13, B98/13**

County of Wellington Planning & Land Division Committee  
Deborah Turchet, Secretary-Treasurer  
Wellington County Administration Centre  
74 Woolwich Street Guelph, Ontario N1H 3T9

April 18, 2018

RECEIVED

APR 24 2018

TWP. OF WELLINGTON NORTH

EXPLANATION OF APPEAL PROCEDURES

DEAR SIR or MADAM:

Attached is a **Notice of Initial Decision on Application for Consent B94/13** pursuant to the provisions of the Ontario Planning Act.

The Decision of the County of Wellington Planning and Land Division Committee, and/or the Conditions of Approval for the provisional consent **may be appealed to the Local Planning Appeal Tribunal (LAPT) not later than 20 days after the giving of Notice of Decision is completed**, by filing with the Secretary-treasurer of the County of Wellington Planning and Land Division Committee at the above address a **written notice** of your desire to appeal the Decision and/or **a written notice** of your desire to appeal a Condition(s) of Approval imposed in the Decision. **Such notice will require reasons to be set out in writing of your appeal, and must be accompanied with a fee of \$300.00, as prescribed by the Local Planning Appeal Tribunal.** Certified Cheque, or money orders should be made payable to the **Minister of Finance of Ontario.**

If a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made a written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent then the Local Planning Appeal Tribunal may dismiss the appeal.

Also, the **Local Planning Appeal Tribunal** may, where it is of the opinion that the reasons in support of an appeal are insufficient, dismiss the appeal without a full hearing; but, before so dismissing an appeal, shall notify the appelland and afford him or her an opportunity to make representation as to the merits of the appeal.

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If the Decision of the County of Wellington Planning and Land Division Committee is to give provisional consent on the above-numbered application, and no appeals are filed within the time period allowed, the Consent shall be given, **except that where conditions of approval have been imposed, the Consent shall not be given until** the conditions of approval have been fulfilled to the satisfaction of the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee.

Subject to any action taken under Subsection 53(23), the Applicant(s) has a **period of ONE YEAR FROM the GIVING of NOTICE of DECISION to fulfill all the Conditions of Approval in respect of the consent.** **If the Applicant(s) has not fulfilled all the conditions, the Consent on the application shall thereupon be Deemed to be Refused, pursuant to Subsection 53(41) of the Ontario Planning Act.**

**ADDITIONAL INFORMATION** regarding this application for consent and this decision of the County of Wellington Planning and Land Division Committee is available for inspection at the County of Wellington Planning and Land Division office at 74 Woolwich Street, Guelph, Ontario, during regular business hours, Monday through Friday. Phone – 519 837 2600 x2160 or x2170; Fax – 519 837 3875

**MAILED TO:**

APPLICANT – Maple Hill Estates Inc.                      MUNICIPALITY – Wellington North  
COUNTY PLANNING DEPARTMENT                      COUNTY PROPERTY TAX ANALYST                      BELL CANADA  
SAUGEEEN VALLEY CONSERVATION AUTHORITY                      REGIONAL ASSESSMENT OFFICE



**COUNTY of WELLINGTON PLANNING & LAND DIVISION COMMITTEE**  
**Wellington County Administration Centre**  
**74 Woolwich Street Guelph, Ontario N1H 3T9**

**ONTARIO PLANNING ACT, Section 53(14)**

**NOTICE of DECISION**

On Application B94/13

**APPLICANT:**

Maple Hill Estates Inc.  
 PO Box 790  
 149 Main St. S  
 Mount Forest ON N0G 2L0

**LOCATION of SUBJECT LANDS:**

WELLINGTON NORTH (Mount Forest)  
 Park Lots 1, 2 & 3  
 South of Clyde Street

**The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:**

In the matter of an application by Maple Hill Estates Inc. pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land for a urban residential lot, being Part of Park Lots 1,2 & 3, South of Clyde Street, Town of Mount Forest, now Township of Wellington North, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILMENT OF SEVEN CONDITIONS OF APPROVAL.** The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan.

**PUBLIC INPUT:** Notice of Application was circulated as required under The Planning Act, Section 53(4). There were no submissions made to the Planning and Land Division Committee or oral submissions made at the Public Meeting in support or opposition to the proposed consent.

**FINAL CONSENT IS DEEMED TO BE GIVEN** when the Secretary-Treasurer of the Planning and Land Division Committee has received written proof that all of the conditions of approval have been fulfilled within the prescribed period of time.

**THE PLANNING AND LAND DIVISION COMMITTEE ADVISES THE APPLICANT** that all of the conditions of approval for this provisional consent must be fulfilled within a period of one year after written notice of this decision was given or consent shall be deemed to be refused. In the event of an appeal to the Local Planning Appeal Tribunal, the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of one year from the date of the order or date of the notice of the Local Planning Appeal Tribunal issued in respect of the appeal.

**CONDITIONS OF APPROVAL TO BE FULFILLED NO LATER THAN 4:30 p.m. APRIL 19, 2019:**

- 1) **THAT** the Owner's solicitor, in preparation for the issuance of the Certificate of Consent, provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee a printed copy of the "completed electronic transfer document in preparation".
- 2) **THAT** the Solicitor for the Owner give an undertaking in writing to provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee within 30 days of the date of registration in the Land Registry/Land Titles Office for Wellington (No. 61) a copy of the receipted and registered electronic transfer document for Consent B94/13.
- 3) **THAT** the Owner, as provided for under Section 69 of the Planning Act, R.S.O. 1990, shall pay to the Treasurer of the County of Wellington the administrative fee which is in effect at the time of the payment of the fee for the review for and issuance of the Certificate of Consent.
- 4) **THAT** the transfer for registration with respect to description complies with Ontario Regulation 43-96; and if that description contains a reference to a Reference Plan(s), the Owner's solicitor **shall provide a full print of that deposited reference plan(s)** to the secretary-treasurer of the Planning and Land Division Committee.
- 5) **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions – or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 6) **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) as provided for in the Planning Act, R.S.O. 1990; and that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 7) **THAT** the Owner received approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel; and that the Township of Wellington North file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

..... **End of Conditions of Approval; see next page for signatures, dates and other information** .....

NOTICE OF DECISION ON APPLICATION B 94/13, continued:

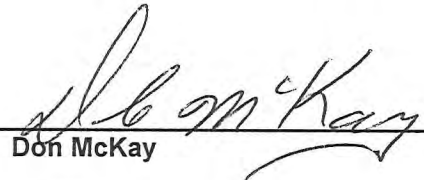
## PLEASE BE ADVISED:

1. Additional information regarding this application for consent is available to the public for inspection at the County of Wellington Planning and Land Division Office, 74 Woolwich Street, Guelph ON N1H 3T9 during regular business hours, Monday through Friday, holidays excepted.
2. You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or made a written request to be notified of changes to the conditions of the provisional consent.
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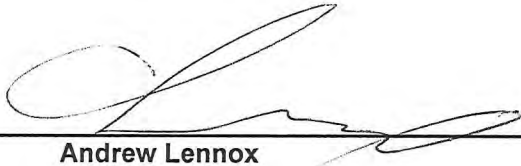
## WE, the undersigned



Shawn Watters



Don McKay



Andrew Lennox



Allan Ails



Dennis Lever

CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON APRIL 12, 2018

AN APPEAL TO THE ONTARIO MUNICIPAL BOARD IN RESPECT OF THIS DECISION OR CONDITION(S) OF APPROVAL MUST BE FILED WITH THE SECRETARY-TREASURER OF THE PLANNING & LAND DIVISION COMMITTEE NO LATER THAN 4:30 p.m. ON MAY 8, 2018

I certify that these two pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: APRIL 19, 2018

SIGNED: Deborah Turbett

RECEIVED

APR 24 2018

County of Wellington Planning & Land Division Committee  
 Deborah Turchet, Secretary-Treasurer  
 Wellington County Administration Centre  
 74 Woolwich Street Guelph, Ontario N1H 3T9

TWP. OF WELLINGTON NORTH

April 18, 2018

**EXPLANATION OF APPEAL PROCEDURES**

**DEAR SIR or MADAM:**

Attached is a **Notice of Initial Decision on Application for Consent B95/13** pursuant to the provisions of the Ontario Planning Act.

The Decision of the County of Wellington Planning and Land Division Committee, and/or the Conditions of Approval for the provisional consent **may be appealed to the Local Planning Appeal Tribunal (LAPT) not later than 20 days after the giving of Notice of Decision is completed**, by filing with the Secretary-treasurer of the County of Wellington Planning and Land Division Committee at the above address a **written notice** of your desire to appeal the Decision and/or a **written notice** of your desire to appeal a Condition(s) of Approval imposed in the Decision. **Such notice will require reasons to be set out in writing of your appeal, and must be accompanied with a fee of \$300.00, as prescribed by the Local Planning Appeal Tribunal.** Certified Cheque, or money orders should be made payable to the **Minister of Finance of Ontario**.

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Also, the **Local Planning Appeal Tribunal** may, where it is of the opinion that the reasons in support of an appeal are insufficient, dismiss the appeal without a full hearing; but, before so dismissing an appeal, shall notify the appellant and afford him or her an opportunity to make representation as to the merits of the appeal.

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**MAILED TO:**

APPLICANT – Maple Hill Estates Inc.                      MUNICIPALITY – Wellington North  
 COUNTY PLANNING DEPARTMENT                      COUNTY PROPERTY TAX ANALYST                      BELL CANADA  
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**ONTARIO PLANNING ACT, Section 53(14)**

**NOTICE of DECISION**

On Application B95/13

**APPLICANT:**

Maple Hill Estates Inc.  
 PO Box 790  
 149 Main St. S  
 Mount Forest ON N0G 2L0

**LOCATION of SUBJECT LANDS:**

WELLINGTON NORTH (Mount Forest)  
 Park Lots 1, 2 & 3  
 South of Clyde Street

**The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:**

In the matter of an application by Maple Hill Estates Inc. pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land for a urban residential lot, being Part of Park Lots 2 & 3 , South of Clyde Street, Town of Mount Forest, now Township of Wellington North, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILMENT OF SEVEN CONDITIONS OF APPROVAL.** The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan.

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..... **End of Conditions of Approval; see next page for signatures, dates and other information** .....

NOTICE OF DECISION ON APPLICATION B 95/13, continued:

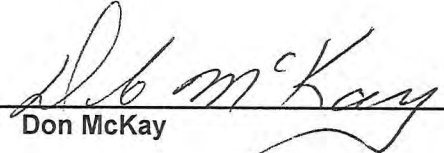
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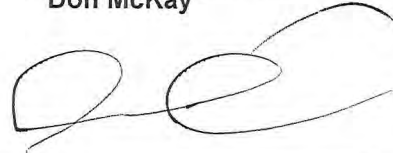
Shawn Watters



Don McKay



Andrew Lennox



Allan Ails



Dennis Lever

CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON APRIL 12, 2018

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I certify that these two pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: APRIL 18, 2018

SIGNED: Deborah Turkel

RECEIVED

APR 24 2018

TWP. OF WELLINGTON NORTH

County of Wellington Planning & Land Division Committee  
 Deborah Turchet, Secretary-Treasurer  
 Wellington County Administration Centre  
 74 Woolwich Street Guelph, Ontario N1H 3T9

April 18, 2018

**EXPLANATION OF APPEAL PROCEDURES**

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**NOTICE of DECISION**

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..... End of Conditions of Approval; see next page for signatures, dates and other information .....

NOTICE OF DECISION ON APPLICATION B 96/13, continued:

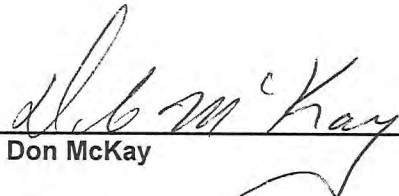
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WE, the undersigned



Shawn Watters



Don McKay



Andrew Lennox



Allan Ails



Dennis Lever

CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON APRIL 12, 2018

AN APPEAL TO THE ONTARIO MUNICIPAL BOARD IN RESPECT OF THIS DECISION OR CONDITION(S) OF APPROVAL MUST BE FILED WITH THE SECRETARY-TREASURER OF THE PLANNING & LAND DIVISION COMMITTEE NO LATER THAN 4:30 p.m. ON MAY 8, 2018

I certify that these two pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: APRIL 18, 2018

SIGNED: Deborah Turcotte



RECEIVED

APR 24 2018

TWP. OF WELLINGTON NORTH

County of Wellington Planning & Land Division Committee  
 Deborah Turchet, Secretary-Treasurer  
 Wellington County Administration Centre  
 74 Woolwich Street Guelph, Ontario N1H 3T9

April 18, 2018

**EXPLANATION OF APPEAL PROCEDURES**

**DEAR SIR or MADAM:**

Attached is a **Notice of Initial Decision on Application for Consent B97/13** pursuant to the provisions of the Ontario Planning Act.

The Decision of the County of Wellington Planning and Land Division Committee, and/or the Conditions of Approval for the provisional consent **may be appealed to the Local Planning Appeal Tribunal (LAPT) not later than 20 days after the giving of Notice of Decision is completed**, by filing with the Secretary-treasurer of the County of Wellington Planning and Land Division Committee at the above address a **written notice** of your desire to appeal the Decision and/or a **written notice** of your desire to appeal a Condition(s) of Approval imposed in the Decision. **Such notice will require reasons to be set out in writing of your appeal, and must be accompanied with a fee of \$300.00, as prescribed by the Local Planning Appeal Tribunal.** Certified Cheque, or money orders should be made payable to the **Minister of Finance of Ontario.**

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Also, the **Local Planning Appeal Tribunal** may, where it is of the opinion that the reasons in support of an appeal are insufficient, dismiss the appeal without a full hearing; but, before so dismissing an appeal, shall notify the appellant and afford him or her an opportunity to make representation as to the merits of the appeal.

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Subject to any action taken under Subsection 53(23), the Applicant(s) has a **period of ONE YEAR FROM the GIVING of NOTICE of DECISION to fulfill all the Conditions of Approval in respect of the consent. If the Applicant(s) has not fulfilled all the conditions, the Consent on the application shall thereupon be Deemed to be Refused, pursuant to Subsection 53(41) of the Ontario Planning Act.**

**ADDITIONAL INFORMATION** regarding this application for consent and this decision of the County of Wellington Planning and Land Division Committee is available for inspection at the County of Wellington Planning and Land Division office at 74 Woolwich Street, Guelph, Ontario, during regular business hours, Monday through Friday. Phone – 519 837 2600 x2160 or x2170; Fax – 519 837 3875

**MAILED TO:**

APPLICANT – Maple Hill Estates Inc.                      MUNICIPALITY – Wellington North  
 COUNTY PLANNING DEPARTMENT                      COUNTY PROPERTY TAX ANALYST                      BELL CANADA  
 SAUGEEN VALLEY CONSERVATION AUTHORITY                      REGIONAL ASSESSMENT OFFICE

AGE 1 of 2

**COUNTY of WELLINGTON PLANNING & LAND DIVISION COMMITTEE**  
 Wellington County Administration Centre  
 74 Woolwich Street Guelph, Ontario N1H 3T9

**ONTARIO PLANNING ACT, Section 53(14)**

**NOTICE of DECISION**

On Application B97/13

**APPLICANT:**

Maple Hill Estates Inc.  
 PO Box 790  
 149 Main St. S  
 Mount Forest ON N0G 2L0

**LOCATION of SUBJECT LANDS:**

WELLINGTON NORTH (Mount Forest)  
 Park Lots 1, 2 & 3  
 South of Clyde Street

**The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:**

In the matter of an application by Maple Hill Estates Inc. pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land for a urban residential lot, being Part of Park Lot 3, South of Clyde Street, Town of Mount Forest, now Township of Wellington North, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILMENT OF SEVEN CONDITIONS OF APPROVAL.** The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan.

**PUBLIC INPUT:** Notice of Application was circulated as required under The Planning Act, Section 53(4). There were no submissions made to the Planning and Land Division Committee or oral submissions made at the Public Meeting in support or opposition to the proposed consent.

**FINAL CONSENT IS DEEMED TO BE GIVEN** when the Secretary-Treasurer of the Planning and Land Division Committee has received written proof that all of the conditions of approval have been fulfilled within the prescribed period of time.

**THE PLANNING AND LAND DIVISION COMMITTEE ADVISES THE APPLICANT** that all of the conditions of approval for this provisional consent must be fulfilled within a period of one year after written notice of this decision was given or consent shall be deemed to be refused. In the event of an appeal to the Local Planning Appeal Tribunal, the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of one year from the date of the order or date of the notice of the Local Planning Appeal Tribunal issued in respect of the appeal.

**CONDITIONS OF APPROVAL TO BE FULFILLED NO LATER THAN 4:30 p.m. APRIL 19, 2019:**

- 1) **THAT** the Owner's solicitor, in preparation for the issuance of the Certificate of Consent, provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee a printed copy of the "completed electronic transfer document in preparation".
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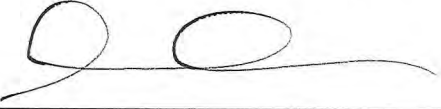

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NOTICE OF DECISION ON APPLICATION B 97/13, continued:

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WE, the undersigned

 _____ Shawn Watters	 _____ Don McKay
 _____ Andrew Lennox	 _____ Allan Ails
 _____ Dennis Lever	

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DATED: APRIL 18, 2018

SIGNED: Deborah Turbett

APR 24 2018

TWP. OF WELLINGTON NORTH

County of Wellington Planning & Land Division Committee  
 Deborah Turchet, Secretary-Treasurer  
 Wellington County Administration Centre  
 74 Woolwich Street Guelph, Ontario N1H 3T9

April 18, 2018

**EXPLANATION OF APPEAL PROCEDURES**

**DEAR SIR or MADAM:**

Attached is a **Notice of Initial Decision on Application for Consent B98/13** pursuant to the provisions of the Ontario Planning Act.

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AGE 1 of 2

**COUNTY of WELLINGTON PLANNING & LAND DIVISION COMMITTEE**  
**Wellington County Administration Centre**  
**74 Woolwich Street Guelph, Ontario N1H 3T9**

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**NOTICE of DECISION**

On Application B98/13

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Maple Hill Estates Inc.  
 PO Box 790  
 149 Main St. S  
 Mount Forest ON N0G 2L0

**LOCATION of SUBJECT LANDS:**

WELLINGTON NORTH (Mount Forest)  
 Park Lots 1, 2 & 3  
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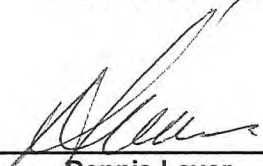
WE, the undersigned

  
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 \_\_\_\_\_  
 Don McKay

  
 \_\_\_\_\_  
 Andrew Lennox

  
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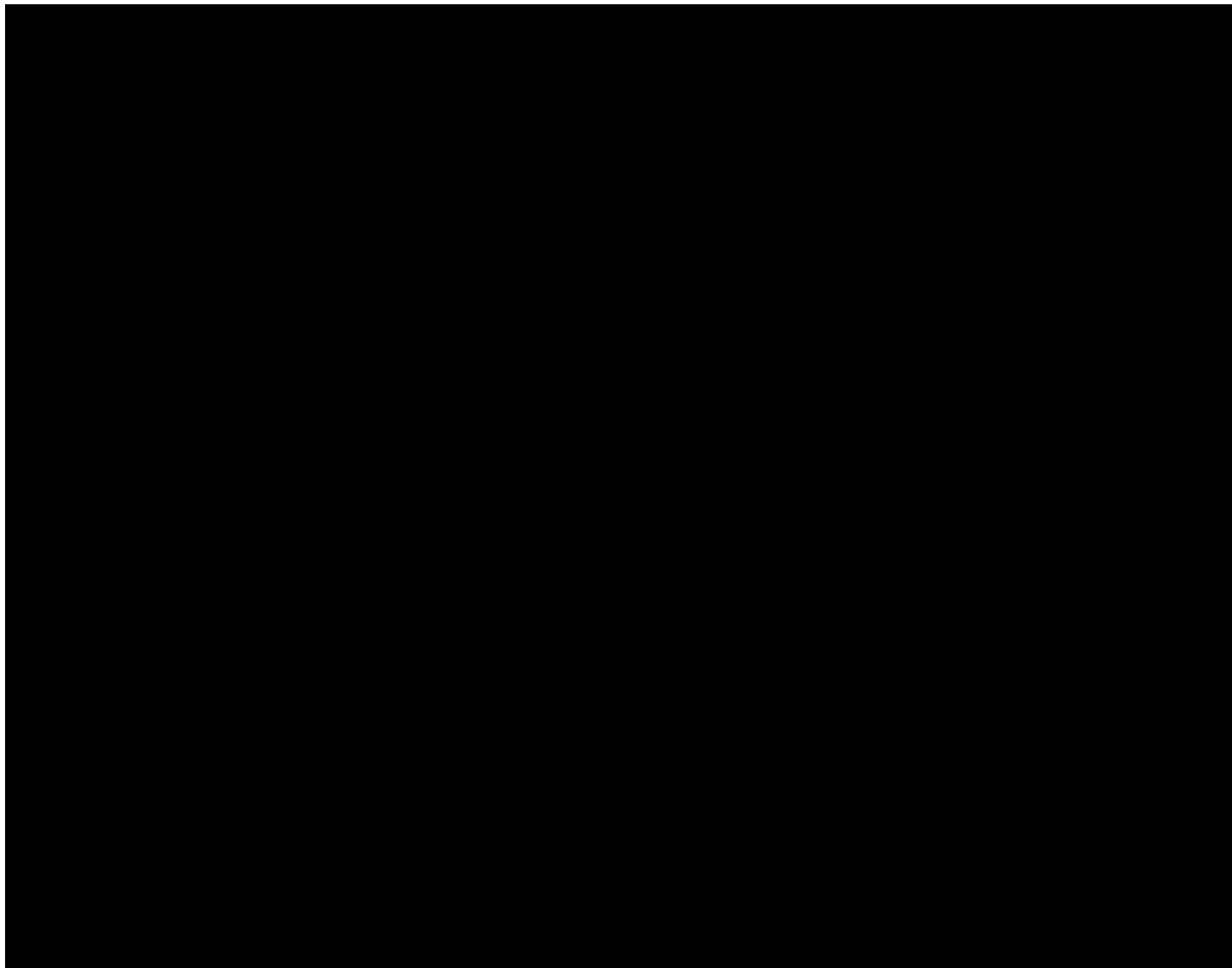
DATED: APRIL 18, 2018

SIGNED: 

**Schedule “D”**  
**DESCRIPTION OF THE WORKS TO BE CONSTRUCTED**

The Works shall be constructed in accordance with the following drawings issued by Triton Engineering Services Limited and approved by the Township Engineer, and any such other plans submitted and approved by the Township Engineer.

Drawing No. 01, “Maple Hill Estates Inc., Mount Forest, Ontario, Township of Wellington North, Overall Site Grading Plan,” Project No. A6851A, Rev. 3, dated 2019/02/28.





**Schedule "E"  
PROBABLE COST OF THE WORKS**

*Maple Hills Estates*

**Construction Cost Estimate - Engineers Estimate**

Date: 4/3/2019



SCHEDULE OF UNIT PRICES  
CONTRACT NO. A6851-19

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
<b>EARTHWORKS &amp; STORM DRAINAGE</b>					
1.01	Supply and Install Silt Fence	310	m	\$ 13.50	\$ 4,185.00
1.02	Earth Excavation (Grading)	430	m <sup>3</sup>	\$ 12.00	\$ 5,160.00
1.03	Hand Paced Rip-Rap Including Geotextile	16	m <sup>2</sup>	\$ 125.00	\$ 2,000.00
1.04	Strawbale Check-Dams	12	Each	\$ 350.00	\$ 4,200.00
1.05	Topsoil (Imported)	1710	m <sup>2</sup>	\$ 15.00	\$ 25,650.00
1.06	Sod	1710	m <sup>2</sup>	\$ 8.50	\$ 14,535.00
					\$ 55,730.00
<b>CONTINGENCY ALLOWANCE (10%)</b>					\$ 5,573.00
<b>ENGINEERING ALLOWANCE (5%)</b>					\$ 2,786.50
<b>SUB-TOTAL (including allowances)</b>					\$ 64,089.50
<b>PLUS 13% H.S.T. (of above Sub-Total)</b>					\$ 8,331.64
<b>SUB-TOTAL (including allowances and HST)</b>					\$ 72,421.14
<b>LESS REBATABLE HST of 11.24% (if a municipal project) (on Subtotal including allowances)</b>					\$ 7,203.66
<b>TOTAL (with net HST)</b>					\$ 65,217.48
					<b>ROUNDED TO : \$ 65,200.00</b>

**Schedule "F"**  
**DEVELOPER CONTRIBUTION**

**18048 - Padfield**

Date: January 23, 2019

**Maple Hill Estates (Mount Forest, Township of Wellington North)**

**5 Severances**

**Developer Contribution For Future Ayrshire Street and Oxford Street Upgrades**

**Opinion of Probable Cost**

Road Work

Item	Quantity	Unit	Unit Price	Amount
Earth excavation - ditch	1115	cu.m.	\$17.00	\$18,955.00
Water	13.5	cu.m.	\$10.00	\$135.00
Calcium Chloride	0.09	t	\$1,100.00	\$99.00
Granular 'A' (150mm) - Shoulder	480	t	\$17.00	\$8,160.00
Granular 'B' (FILL) - Shoulder	1610	t	\$11.00	\$17,710.00
Hot Mix HL-4 (50mm)	285	t	\$85.00	\$24,225.00
Topsoil	3540	sq.m.	\$7.00	\$24,780.00
Seed and Mulch	3540	sq.m.	\$2.00	\$7,080.00
<b>Subtotal</b>				<b>\$101,144.00</b>

Summary

Item	Amount
Road Work	\$101,144.00
Lump Sum to cover all other requirements (2.0%)	\$2,022.88
<b>Subtotal</b>	<b>\$103,166.88</b>
Bonding and Insurance (3%)	\$3,095.01
<b>Subtotal</b>	<b>\$106,261.89</b>
Contingency (10%)	\$10,626.19
<b>Total Construction</b>	<b>\$116,888.08</b>

Engineering

Design, tendering, construction review and contract administration (15%)	\$17,533.21
--	-------------

Total Construction and Engineering

Total	\$134,421.29
H.S.T. (13%)	\$17,474.77
<b>Total</b>	<b>\$151,896.06</b>
Less rebatable HST	\$15,108.95
<b>Total (with 1.76% HST)</b>	<b>\$136,787.11</b>

Rounded: \$136,800

Development

	<u>Frontage (m)</u>	<u>Side Yard (m)</u>
Lot 1	30.48	
Lot 2	30.48	
Lot 3	40.23	100.66
Lot 4	40.23	
Lot 5	<u>53.64</u>	
<b>Total</b>	<b>195.06</b>	<b>100.66</b>

**Developer's share of the cost (50%)**

See Note 5 **\$68,400**

Total **\$68,400**

Notes:

- 1 Assuming future typical section as per Township's Municipal Servicing Standard Drawing R4.
- 2 Costs shown are for the five severances only and do not include any part of the retained lands.
- 3 No future sidewalk anticipated for this rural area.
- 4 Entrance permits, culverts and driveways for the 5 lots are not included in the above probable costs.
- 5 Developer's share is 50% of the cost of asphalt, shouldering and ditching to bring Ayrshire Street and Oxford Street up to a rural section (i.e. for the severance "side" of the street).
- 6 Unit prices are based on tender prices for a larger road reconstruction project (i.e. full block).
- 7 Prices assume no utility or other conflicts.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 036-19**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A SITE PLAN AGREEMENT PART OF PARK LOT 5 SOUTH SIDE OF WATERLOO STREET PLAN TOWN OF MOUNT FOREST AS IN DN365, PART 2, 61R-10674; SAVE & EXCEPT PART 1, 61R-7506; SUBJECT TO AN EASEMENT IN FAVOUR OF DUBLIN STREET EXCEPT PART 1, 61R-10764 AS IN WC197676; PART OF DUBLIN STREET PLAN TOWN OF MOUNT FOREST CLOSED BY BY-LAW WC197561 DESIGNATED AS PART 1, 61R-10674; SUBJECT TO AN EASEMENT IN FAVOUR OF THE REMAINDER OF DUBLIN STREET AS IN WC197676; TOWNSHIP OF WELLINGTON NORTH, IN THE COUNTY OF WELLINGTON, HAVING PROPERTY IDENTIFIER NUMBER 71057-0190 (LT) (630 Dublin Street)**

**WHEREAS WELLINGTON NORTH HEALTH CARE CORPORATION is the Owner**

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The Mayor and the Chief Administrative Official are authorized and directed to execute a Site Plan Agreement with the Owners in the form, or substantially the same form as advised by the municipal solicitor attached as Schedule 1.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 8TH DAY OF APRIL 2019.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**

**SITE PLAN CONTROL AGREEMENT**

THIS AGREEMENT made this 8th day of April, 2019.

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**

(the "Township")  
OF THE FIRST PART

-and-

**WELLINGTON NORTH HEALTH CARE CORPORATION**

(the "Owner")  
OF THE SECOND PART

WHEREAS THE OWNER IS THE REGISTERED OWNER OF THE LANDS DESCRIBED AS: PART OF PARK LOT 5 SOUTH SIDE OF WATERLOO STREET PLAN TOWN OF MOUNT FOREST AS IN DN365, PART 2, 61R-10674; SAVE & EXCEPT PART 1, 61R-7506; SUBJECT TO AN EASEMENT IN FAVOUR OF DUBLIN STREET EXCEPT PART 1, 61R-10764 AS IN WC197676; PART OF DUBLIN STREET PLAN TOWN OF MOUNT FOREST CLOSED BY BY-LAW WC197561 DESIGNATED AS PART 1, 61R-10674; SUBJECT TO AN EASEMENT IN FAVOUR OF THE REMAINDER OF DUBLIN STREET AS IN WC197676; TOWNSHIP OF WELLINGTON NORTH, IN THE COUNTY OF WELLINGTON, HAVING PROPERTY IDENTIFIER NUMBER 71057-0190 (LT) (630 Dublin Street)

AND WHEREAS the Township has enacted a Site Plan Control Area By-law pursuant to the provisions of Section 41 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, which said By-law affects the Lands;

AND WHEREAS this Agreement is being entered into by the parties hereto as a condition to the approval of the plans and drawings submitted by the Owner pursuant to Section 41 of the *Planning Act*.

AND WHEREAS the Owner has submitted to the Township, plans and drawings of a proposed development on the lands described in Schedule "A" attached hereto;

AND WHEREAS these plans can be viewed at the Offices of The Corporation of the Township of Wellington North, 7490 Sideroad 7 West, Kenilworth, Ontario.

NOW THEREFORE in consideration of the premises and other good and valuable consideration, the receipt and sufficiency whereof the parties irrevocably acknowledge, the parties agree as follows that in consideration of the Township approving the plans and drawings for the development of the Lands, the Owner covenants and agrees with the Township to provide, to the satisfaction of and at no expense to the Township, the following:

1. Plans showing the location of all buildings and structures to be erected on the Lands and showing the location of all facilities and works to be provided in conjunction therewith including, without limitation, all facilities and works required under Section 3 below (the "Plans").
2. Construct all buildings, structures, facilities and works in accordance with the Plans.
3. The Owner agrees that the building or buildings shall be erected and the project shall be completed in accordance with the Plans and all applicable laws, including without limitation, the exterior building design, site, elevation, landscape-buffering and layout plans as approved by the Township, subject only to such changes as are approved, in writing, by the Township. The Township reserves the right to waive or rescind any term or condition contained in this

- Agreement provided that such condition is waived or rescinded by Resolution of Council.
4. The Owner agrees that there shall be no outside storage on the Lands other than as provided in Paragraph 3 of this Agreement.
  5. The Owner agrees that all surface and roof drainage will be controlled on the Lands and taken to an outlet with catchbasins, where necessary, in a manner approved by the Township and/or the County of Wellington.
  6. The Owner agrees that snow shall be removed from the parking lot area for the Lands.
  7. The provisions set out in Schedule "B" to this Agreement are site specific requirements that relate to the Lands and, to the extent that there is any inconsistency or conflict between the two sets of provisions, the terms of Schedule "B" shall prevail.
  8. The Owner agrees to dedicate to the Township, free and clear of all encumbrances, all easements and lands required by the Township for the construction, maintenance and improvement of any existing or newly required watercourses, ditches, land drainage works and sanitary sewage facilities on the Lands and, on request by the Township, to deliver the properly executed documents in registrable form to the Township in order to complete the dedication to the Township and to pay all costs incurred by the Township in respect to the aforementioned dedications.
  9. The Owner shall, where required by Township and/or County of Wellington resolution, dedicate to the Township and/or to the County widening of highways that abut on the Lands at no cost to the Township and/or County, free and clear of all encumbrances.
  10. The Owner hereby releases and indemnifies the Township, and, where applicable, the County of Wellington, its servants, agents and contractors from any and all liability and associated costs, claims or demands in respect of the proper maintenance and operation of the matters and facilities required by virtue of this Agreement.
  11. In the event works are to be performed by the Owner, its servants or its agents on lands owned by or to be conveyed to the Township,
    - (a) The Owner shall supply the Township with a comprehensive liability insurance policy in form satisfactory to the Township, holding the Township harmless for claims for damages, injury or otherwise in connection with the work done by the Owner, its servants or agents in or adjacent to the lands to be developed under this Agreement in the amount of Two Million (\$2,000,000.00) Dollars inclusive. The Township is to be named as an insured in the said policy.
    - (b) The Owner shall, upon the earlier of (a) commencing any works on the Lands, or (b) applying for a building permit, supply the Township with cash or a Letter of Credit (the "security") in a form satisfactory to the Chief Administrative Officer (CAO) and in the amount of \$44,000, sufficiently guaranteeing the satisfactory completion of the site works on Township property described in or contemplated by this Agreement and further guaranteeing the workmanship and materials and the repair of all damage to works or facilities required by this Agreement for a period of one (1) year from the date that such works are constructed receive written approval from the Township Engineer. The security must further guarantee payment to the Township of all inspection or other costs that the Township may incur as a result of this Agreement. When the work is completed to the satisfaction of the Township Engineer, the Letter of Credit may be reduced to an amount equal to Ten (10%) per cent of the original amount determined by the Township Engineer for each phase and

shall not be further reduced until the Township Engineer has approved the works at the end of the said one (1) year period.

12. In the event works are to be performed by the Owner, its servants or its agents on lands other than lands owned by the Township, the Owner shall:
  - a) provide the Township with, prior to the execution of this Agreement by the Township, a letter of credit or other satisfactory security in an amount equal to 50% to a maximum of \$50,000 of the cost of works and facilities relating to storm drainage, surface treatment of parking areas, landscaping, buffer strips, fencing, grading, curbing and similar physical improvement works.
  - b) complete the said works and facilities within a period of one (1) year from the date of issuance of a building permit, or within one (1) year of the execution of this agreement by the Township if no building permit is required by the development provided for herein, and provide satisfactory proof of completion of the said works including survey, engineering, architectural (including landscape architect where required), or another professional certification, at the owner's sole expense.
  - c) Upon failure of the owner to complete the said works and facilities within the said one year period, the Township may draw on the said letter of credit or other satisfactory security, such amount or amounts as may be required to pay for the work done or to be done pursuant to the provisions of this section and the Township and/or its authorized agents are hereby authorized to enter upon the lands to perform the said works and facilities.

Section 427 of the Municipal Act, S.O. 2001, c. 25, as amended, applies to this Agreement and in the event the Owner fails to perform the works and facilities required to be done herein, such works and facilities may be done by the Township at the Owner's expense and the Township may recover the expense in doing so by action or the same may be recovered in like manner as municipal taxes

13. The Owner shall grade the lands and maintain the grading elevations in order to provide for surface drainage which shall be as provided for in the Site Plan. The Owner shall not use or cause or permit to be used any new construction on the lands until after a professional engineer or architect has given Wellington North, at the Owner's expense, a letter of compliance for grading and drainage and Storm Water Management and signed by the engineer or architect certifying that all services, structures, works and facilities on or in the said lands which fall within the provisions of Section 41 of the Act and are required for this development by the Site Plan and this Agreement and not contained within a building, have been installed and completed in a manner satisfactory to the engineer or architect
14. The Owner is responsible for dust control of all dust resulting from the development, whenever necessary. To eliminate dust, the owner may be required to apply dust suppressants, covering stock piles of top soil with tarps or applying ground cover to the areas that have been stripped and left undeveloped at the direction of the Township.
15. The Township and Owner agree that the Owner may choose to develop the lands in phases and in accordance with the approved phasing plan, as shown on the approved Site Plans. In such case, the Owner agrees as follows:
  - (a) that the Owner will not apply for nor will the Township be obligated to issue a building permit for such phase(s) until the provisions of this section have been complied with and the Owner has provided evidence that servicing capacity is available to accommodate the particular development phase, to the satisfaction of the Township;
  - (b) that the Owner shall submit to the Township for review and approval

proper plans and specifications showing the works and facilities required for site plan approval of each phase;

- (c) that the Owner shall provide to the Township a letter of credit or other satisfactory security in an amount to be determined by the CAO or CBO, and the provisions of this Agreement shall apply to such security with respect to such phase(s);
  - (d) that the provisions of this Agreement shall apply to all such phases.
16. This Agreement shall be registered against title to the Lands at the Owner's expense. It is understood and agreed that, after this Agreement has been registered against title, it shall not be released by the Township. After all terms and conditions of this Agreement have been complied with to the satisfaction of the Township, the Township, upon request and at the Owner's expense, shall issue a Certificate of Compliance certifying compliance with this Agreement to the date of the Certificate.
17. The Owner hereby grants to the Township, its servants, agents and contractors a license to enter onto the Lands and into structures for the purpose of inspecting the works and the Lands or for any other purpose pursuant to the rights of the Township under this Agreement.
18. The Owner shall obtain from all mortgagees, charges and other persons having an interest in the Lands a postponement of their respective interests to this Agreement in a form satisfactory to the Township and said postponement(s) shall be registered against title to the Lands at the expense of the Owner so that this Agreement shall have priority over all other interests registered against the Lands. The Owner acknowledges and agrees that the site plan approval in respect of the Lands shall be conditional upon obtaining the above postponement documents and registering them against title to the Lands.
19. The covenants, agreements, conditions and understandings set out herein and in Schedules "B" hereto, which form part of this Agreement, shall run with the Lands and shall enure to the benefit of and be binding upon the parties hereto and their heirs, executors, administrators, successors and assigns, as the case may be.
20. Nothing in this Agreement constitutes a waiver of the Owner's duty to comply with any By-law of the Township or any other law.

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THIS AGREEMENT is executed by the Township this 8th day of April, 2019.

**THE CORPORATION OF  
THE TOWNSHIP OF WELLINGTON NORTH**  
Per:

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Andrew Lennox – Mayor

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Karren Wallace – Clerk  
We have authority to bind the corporation.

THIS AGREEMENT is executed by the owner this            day of            , 2019.

**WELLINGTON NORTH HEALTH CARE  
CORPORATION**  
Per:

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Stephen Street – President and CEO  
I have authority to bind the corporation.



**SCHEDULE "A"****Approved Plans and Drawings**

<b>Dwg No.</b>	<b>Description</b>	<b>Author</b>	<b>Rev.</b>	<b>Revision Date</b>
0506-8L-A010	Demolition Site Plan	Parkin Architects Ltd.	9	Feb. 28, 2019
0506-8L-A011	Site Plan	Parkin Architects Ltd.	9	Feb. 28, 2019
0506-8L-A012a	Site Plan Phasing Plans	Parkin Architects Ltd.	9	Feb. 28, 2019
0506-8L-A012b	Site Plan Phasing Plans	Parkin Architects Ltd.	9	Feb. 28, 2019
0506-8L-A012c	Site Plan Phasing Plans	Parkin Architects Ltd.	9	Feb. 28, 2019
0506-8L-A013	Site Plan Details	Parkin Architects Ltd.	9	Feb. 28, 2019
L100	Overall Landscape & Key Plans	Vertechs Design Landscape Architects	10	Feb. 28, 2019
L100A	Landscape Utility Plan	Vertechs Design Landscape Architects	10	Feb. 28, 2019
L101	Main Entrance Layout, Landscape Utility & Planting Plans, Details	Vertechs Design Landscape Architects	10	Feb. 28, 2019
L102	North Entrance Layouts, Landscape Utility & Planting Plans, Details	Vertechs Design Landscape Architects	10	Feb. 28, 2019
C1-1	Existing Conditions & Removals Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C2-0A	Phase 0A Grading Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C2-0B	Phase 0B Grading Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C2-0C	Phase 0C Grading Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C2-1A	Phase 1A Grading Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C2-1B	Phase 1B Grading Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C2-1C	Phase 1C Grading Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C2-2A	Phase 2A Grading Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C2-2B	Phase 2B Grading Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C2-2C	Phase 2C Grading Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C3-0B	Phase 0B Servicing Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C3-1A	Phase 1A Servicing Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C3-1B	Phase 1B Servicing Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
C4-1	Details and Notes	WalterFedy Civil Engineers	2	Feb. 1, 2019
C5-1	Erosion and Sediment Control Plan	WalterFedy Civil Engineers	2	Feb. 1, 2019
N/A	Functional Servicing Study and Stormwater Management Report	WalterFedy Civil Engineers	N/A	Sep. 21, 2018
E101	Electrical Legend, Schedules and Drawing List	Chorley + Bisset Consulting Engineers	6	Feb. 28, 2019
E102	Electrical Site Plan	Chorley + Bisset Consulting Engineers	6	Feb. 28, 2019
E103	Electrical Site Plan Details	Chorley + Bisset Consulting Engineers	6	Feb. 28, 2019

## **SCHEDULE "B"**

### **Site Specific Requirements**

The provisions set out in this Schedule are site specific requirements that relate to the Lands. This Schedule shall be read in conjunction with the provisions of the main body of this Agreement, but to the extent that there is any inconsistency or conflict between the two sets of provisions, the following terms of this Schedule shall prevail.

- The Owner agrees that all of the services, works, facilities and matters required under this Agreement located on the lands shall be maintained for the life of the proposed development covered by the Site Plan at the Owner's cost and expense and the Owner shall give the Township and its agents reasonable access on reasonable notice to the lands for the purpose of verification of compliance with the terms of this Agreement.
- The Owner shall cause the fire hydrants provided for in the Site Plan to be inspected and maintained annually by a person duly licensed to perform that function, and shall (i) give the Township as least two (2) business days notice of the inspection/maintenance date or dates each year, and (ii) provide confirmation each year from such licensed person that the annual fire hydrant inspection and maintenance work has been duly preformed and completed.
- The Township authorizes an encroachment on an easement on Parts 1 and 2 of Reference Plan 61R-10647 reserved in favour of the Township as in instrument WC197676 to permit the Owner to construct a one story addition that will encroach up to 3 feet x 11 feet, more or less, into the subject easement, as shown on the Plans.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 037-19**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A  
MEMORANDUM OF UNDERSTANDING WITH THE MOUNT FOREST  
AND DISTRICT CHAMBER OF COMMERCE**

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The Mayor and the Chief Administrative Official are authorized and directed to execute a Memorandum of Understanding with the Mount Forest and District Chamber of Commerce in the form, or substantially the same form as attached as Schedule A.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 8TH DAY OF APRIL, 2019.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**



## SCHEDULE A



## MEMORANDUM OF UNDERSTANDING BETWEEN

### Mount Forest and District Chamber of Commerce and the Township of Wellington North

**THIS AGREEMENT**, made and entered into this 25<sup>th</sup> day of February 2019 by and between the **Township of Wellington North** (hereinafter referred to as WN), party of the first part and **Mount Forest and District Chamber of Commerce**, (hereinafter referred to as the "MFCC") party of the second part shall be for a period of two years,

**WHEREAS**, Wellington North is a contributor to MFCC; and

**WHEREAS**, WN has a fiduciary responsibility to its citizens to ensure prudent expenditure of funds; and

**WHEREAS**, WN desires to enter into a M.O.U. with MFCC to assist in business assistance and to support the MFCC in delivering on Priority # 2 of their Strategic Plan *"To be the model of good governance ensuring a sustainable & relevant organization that delivers excellent value for its members"*; and

**WHEREAS**, the MFCC and WN have agreed to form a partnership for the purposes of promoting business interests for the Northern Wellington community; and

**WHEREAS**, the parties hereto are committed to a strong and viable economic development program;

**NOW THEREFORE**, for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed as follows:

### Section One. Intent

1.1 The Township of Wellington North and Mount Forest Chamber of Commerce recognize the strength and successes of collaboration and cooperation and are partners, along with the Arthur & District Chamber of Commerce, in the process of shaping Wellington North's economic development and business environment and ultimately, its quality of life.

1.2 It is the intent of this document to reflect a formalized cooperative agreement between the two parties and further the business climate in Wellington North in an efficient and effective manner.

1.3 This memorandum identifies the scope of the partnership between WN and MFCC. This document is not intended to be all-inclusive but rather a document establishing guidelines for the process of developing and sustaining mutually understood roles and responsibilities regarding economic and business development activities in WN.

## Section Two. Governance

- 2.1 The Council of the Township of Wellington North will appoint one council member to be a non-voting member of the MFCC Board of Directors. The MFCC will ensure a full copy of the MFCC Board of Directors agenda package is provided to the council representative prior to all MFCC Director Meetings.
- 2.2 Verbal reports and a general update on Municipal and Council activities will be provided by the council representative at MFCC Director Meetings.
- 2.3 The Economic Development Officer will attend all MFCC Director Meetings, in a non-voting capacity, and will provide written EDO reports, one week prior to the Directors meeting, to be distributed to all Directors as part of the agenda package.
- 2.4 The council representative will provide the Deputy Clerk of the Township with copies of MFCC Director Meeting minutes to be inserted into a council agenda package and shared with all council members.
- 2.5 Additional ad hoc and standing Joint Taskforces and committees may be created between the Township of Wellington North and MFCC by mutual agreement of the parties. One example of this would be the Mount Forest Downtown Revitalization Committee where it is expected that three members of the Board of Directors, including the President, will sit on this committee and provide leadership support to the cross functional team.
- 2.6 WN recognizes and supports the MFCC 2016 – 2020 Strategic Plan and supports its Mission Statement *“To serve as the Voice of Business & community groups committed to the enhancement of economic prosperity and quality of life in Mount Forest and surrounding area.”*
- 2.7 MFCC recognizes and supports the Township of Wellington North strategic plan and vision statement of *“The Township of Wellington North will continually strive to provide the best service(s) possible, within the available resource base, with a focus on proactively identifying and meeting key community needs, investing in our team, and communicating broadly with ratepayers, residents and visitors”*

## Section Three. Finance/Resources

- 3.1 In 2019 WN will allocate an investment of \$14,000.00 to MFCC and in 2020 an investment of \$9,000.00. (CIP funding in 2019 only) This investment is notionally allocated to cover the following:
- \$2,500 representing 5 color pages in the Wellington North Business, Community and Visitor Guide
  - \$2,500 in support of the Mount Forest Fireworks Festival
  - \$ 500 for the Corporate Citizen of the Year award sponsorship of the MFCC Excellence Awards
  - \$ 500 for the Young Citizen of the Year award sponsorship of the MFCC Excellence awards
  - **\$6,000** sub total
  - \$2,000 representing a 40% rebate on property tax bill
  - \$ 750 fee waiver for the MFCC Excellence Awards
  - \$ 250 fee waiver representing 50% of the WN fee for the Northern Wellington Young Professionals Network
  - \$5,000 for Downtown Revitalization initiatives. (Funding approved in 2017 from the CIP)
- 3.2 WN shall allocate \$6,000 to MFCC before May 1<sup>st</sup>, 2019 and May 1<sup>st</sup>, 2020, to correspond to Fiscal Year 2019 & 2020. The 40% or approximate \$2,000 property tax rebate must be applied for each year as per current requirements. The fee waivers will be granted at time of booking and the CIP funding will be provided upon the receipt of any necessary paperwork.

3.3 WN may allocate additional funds towards specified programs offered by the MFCC and these requests should be directed to either the council representative or the Economic Development Officer. In this regard Main Street Revitalization Funding will be provided to the Mount Forest Downtown Revitalization Committee to support new programs and initiatives sponsored by this committee.

### Section Four. Partnership and Advocacy

4.1 Recognizing the value in unified messaging, WN and MFCC will work collaboratively to share the vision and goals of the Township consistent with the Municipal Strategic Plan and MFCC Strategic Plan.

4.2 MFCC, the Township of Wellington North along with the Arthur Chamber of Commerce shall collectively be responsible for marketing and branding Wellington North as a pro-business destination, including defining its economic vision and image, ensuring that the messaging reflects the established marketing/branding strategy.

4.3 MFCC and WN agree to work collaboratively in implementing the Township of Wellington North Community Growth plan as adopted by the Township of Wellington North on February 26<sup>th</sup>, 2018.

4.4 MFCC and WN agree to work collaboratively in implementing the recommendations from the Mount Forest Downtown Revitalization Committee.

### Section Five. Relationship Management

5.1 In order to maintain an open and beneficial working relationship, MFCC and the Township of Wellington North will engage in regular meetings and updates on progress. It is also acknowledged that at least one joint meeting a year should take place with the Directors of both Chambers and elected officials and staff of WN.

5.2 MFCC shall provide an annual financial report to the Township’s assigned council representative.

5.3 WN through the EDO and assigned board member will provide monthly updates to MFCC including any municipal led initiatives affecting business and economic development.

Both parties agree to meet annually to review the partnership and report as appropriate to the Township of Wellington North and the Mount Forest Chamber of Commerce. A new Memorandum of Understanding will be completed in February 2021.

  
Secretary

Sharon Wenger  
Name

March 19/19  
Date

  
President  
Mount Forest Chamber of Commerce

Shawn McLeod  
Name

March 19/19  
Date

\_\_\_\_\_  
CAO

Mike Givens  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor  
Township of Wellington North

Andy Lennox  
Name

\_\_\_\_\_  
Date

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 038-19**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A  
MEMORANDUM OF UNDERSTANDING WITH THE ARTHUR AND  
DISTRICT CHAMBER OF COMMERCE**

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The Mayor and the Chief Administrative Official are authorized and directed to execute a Memorandum of Understanding with the Arthur and District Chamber of Commerce in the form, or substantially the same form as attached as Schedule A.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 8TH DAY OF APRIL, 2019.**

---

**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE, CLERK**



## SCHEDULE A



**MEMORANDUM OF UNDERSTANDING BETWEEN  
Arthur and District Chamber of Commerce and the Township of Wellington North**

**THIS AGREEMENT**, made and entered into this 25<sup>th</sup> day of February 2019 by and between the **Township of Wellington North** (hereinafter referred to as WN), party of the first part and the **Arthur and District Chamber of Commerce**, (hereinafter referred to as the "Arthur CoC") party of the second part shall be for a period of two years,

**WHEREAS**, Wellington North is a contributor to Arthur CoC; and

**WHEREAS**, WN has a fiduciary responsibility to its citizens to ensure prudent expenditure of funds; and

**WHEREAS**, WN desires to enter into a M.O.U. with Arthur CoC to assist in business assistance and to support the Arthur CoC in delivering on their goal to be a sustainable & relevant organization that delivers excellent value for its members"; and

**WHEREAS**, the Arthur CoC and WN have agreed to form a partnership for the purposes of promoting business interests for the Northern Wellington community; and

**WHEREAS**, the parties hereto are committed to a strong and viable economic development program;

**NOW THEREFORE**, for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed as follows:

## **Section One. Intent**

1.1 The Township of Wellington North and Arthur Chamber of Commerce recognize the strength and successes of collaboration and cooperation and are partners, along with the Mount Forest & District Chamber of Commerce, in the process of shaping Wellington North's economic development and business environment and ultimately, its quality of life.

1.2 It is the intent of this document to reflect a formalized cooperative agreement between the two parties and further the business climate in Wellington North in an efficient and effective manner.

1.3 This memorandum identifies the scope of the partnership between WN and the Arthur CoC. This document is not intended to be all-inclusive but rather a document establishing guidelines for the process of developing and sustaining mutually understood roles and responsibilities regarding economic and business development activities in WN.

(Second version January 28th, 2019)



## Section Two. Governance

- 2.1 The Council of the Township of Wellington North will appoint one council member to be a non-voting member of the Arthur CoC Board of Directors. The Arthur CoC will ensure a full copy of the Board of Directors agenda package is provided to the council representative prior to all Arthur CoC Director Meetings.
- 2.2 Verbal reports and a general update on Municipal and Council activities will be provided by the council representative at Arthur CoC Director Meetings.
- 2.3 The Economic Development Officer will attend all Arthur CoC Director Meetings, in a non-voting capacity, and will provide written EDO reports, one week prior to the Directors meeting, to be distributed to all Directors as part of the agenda package.
- 2.4 The council representative will provide the Deputy Clerk of the Township with copies of Arthur CoC Director Meeting minutes to be inserted into a council agenda package and shared with all council members.
- 2.5 Additional ad hoc and standing Joint Taskforces and committees may be created between the Township of Wellington North and Arthur CoC by mutual agreement of the parties. One example of this would be the Arthur Downtown Revitalization Committee where it is expected that three members of the Board of Directors, including the President, will sit on this committee and provide leadership support to the cross functional team.
- 2.6 WN recognizes and supports the Arthur CoC mission to serve as the Voice of Business committed to the enhancement of economic prosperity and quality of life in Arthur and surrounding area."
- 2.7 Arthur CoC recognizes and supports the Township of Wellington North strategic plan and vision statement of *"The Township of Wellington North will continually strive to provide the best service(s) possible, within the available resource base, with a focus on proactively identifying and meeting key community needs, investing in our team, and communicating broadly with ratepayers, residents and visitors"*

## Section Three. Finance/Resources

- 3.1 In 2019 and 2020 The Township of Wellington North will allocate an investment of \$11,000.00 to the Arthur CoC. This investment is in recognition of the following:
- \$2,500 representing five color pages in the Wellington North Business, Community and Visitor Guide
  - \$1,000 in support of the Arthur Chamber Annual General Meeting
  - \$ 250 fee waiver representing 50% of the WN fee for the Northern Wellington Young Professionals Network
  - \$7,250 (estimate of \$600/month) for the rent-free & utility-free use of the building at 146 George Street in Arthur
- 3.2 The Township of Wellington North will allocate \$2,500 to Arthur CoC before May 1<sup>st</sup>, 2019 and May 1<sup>st</sup>, 2020, to correspond to Fiscal Year 2019 & 2020. The fee waivers and AGM support will be granted at time of booking and the rent free and utility free arrangement will continue for the next two years.
- 3.3 WN may allocate additional funds towards specified programs offered by the Arthur CoC and these requests should be directed to either the council representative or the Economic Development Officer. In this regard Main Street Revitalization Funding will be provided to the Arthur Downtown Revitalization Committee to support new programs and initiatives sponsored by this committee.


## Section Four. Partnership and Advocacy

- 4.1 Recognizing the value in unified messaging, WN and Arthur CoC will work collaboratively to share the vision and goals of the Township consistent with the Municipal Strategic Plan and Arthur CoC Strategic Plan.
- 4.2 Arthur CoC, the Township of Wellington North along with the Mount Forest Chamber of Commerce shall collectively be responsible for marketing and branding Wellington North as a pro-business destination, including defining its economic vision and image, ensuring that the messaging reflects the established marketing/branding strategy.
- 4.3 Arthur CoC and WN agree to work collaboratively in implementing the Township of Wellington North Community Growth Plan as adopted by the Township of Wellington North on February 26<sup>th</sup>, 2018.
- 4.4 Arthur CoC and WN agree to work collaboratively in implementing the recommendations from the Arthur Downtown Revitalization Committee.

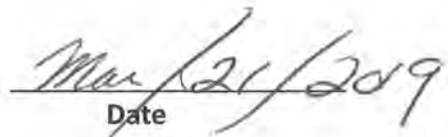
## Section Five. Relationship Management

- 5.1 To maintain an open and beneficial working relationship, Arthur CoC and the Township of Wellington North will engage in regular meetings and updates on progress. It is also acknowledged that at least one joint meeting a year should take place with the Directors of both Chambers and elected officials and staff of WN.
- 5.2 Arthur CoC shall provide an annual financial report to the Township's assigned council representative.
- 5.3 WN through the EDO and assigned board member will provide monthly updates to Arthur CoC including any municipal led initiatives affecting business and economic development.

Both parties agree to meet annually to review the partnership and report as appropriate to the Township of Wellington North and the Arthur Chamber of Commerce. A new Memorandum of Understanding will be completed in February 2021.

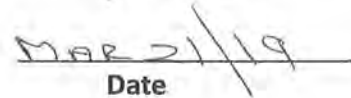
  
 \_\_\_\_\_  
 Past President

Corey Bilton  
 Name

  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 President  
 Arthur Chamber of Commerce

Tish Green  
 Name

  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 CAO

Mike Givens  
 Name

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Mayor  
 Township of Wellington North

Andy Lennox  
 Name

\_\_\_\_\_  
 Date



### Our cultural moment this month celebrates 4-H Clubs

4-H is a non-profit positive youth development organization that spans the world and 10 provinces across our country. 4-H was established in Canada in 1913 and the first club in Ontario was formed in Waterloo County in 1915. The movement grew rapidly to 2369 members and 127 clubs in Ontario by 1923. Today, there are over 6,000 members in the province.



Photo: 4-H Ontario

The four H's represent organization's core values: Head (managing, thinking), Heart (relating, caring), Hands (giving, working) and Health (being, living). The 4-H motto is: "Learn To Do By Doing" and is demonstrated through their hands-on projects. In 1935, the first homemaking club was introduced and 1,000 girls completed the "simple cotton dress" project. The 4-H club movement has been extremely active in the Wellington North area since that 1915 founding. Below we see both boys and girls from the Arthur and West Luther clubs with the fruits of their efforts.



4-H GRAND CHAMPION - West Luther Calf Club member Don Smith and Smitty together captured the 4-H grand champion beef showmanship award.

# Photos from the Arthur Archives

1946 and a very early North Wellington club



Submitted by Jim Taylor, Wellington North Cultural Roundtable

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 039-19**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON  
APRIL 8, 2019**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on April 8, 2019 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 8TH DAY OF APRIL, 2019.**

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**ANDREW LENNOX,  
MAYOR**

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**KARREN WALLACE,  
CLERK**