

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
MAY 27, 2019 @ 7:00 P.M.
CLOSED MEETING SESSION @ 6:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the May 27, 2019 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 of the Municipal Act, 2001, specifically

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at ____:____ pm that is closed to the public under subsection 239 of the Municipal Act, 2001, specifically:

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

1. REPORTS

- a) Report EDO 2019-013 being a report on Mayor's Roundtable and discussions on housing

2. REVIEW OF CLOSED SESSION MINUTES

- May 13, 2019 –Council meeting

3. RISE AND REPORT FROM CLOSED MEETING SESSION

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at ____:____.pm.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information Report EDO 2019-013 being a report on The Mayors Roundtable and discussions on Housing.

Recommendation:

THAT the Council of the Corporation of Township of Wellington North approve the Closed Meeting Minutes of:

- May 13, 2019 –Council meeting

O ' CANADA

RECESS TO MOVE INTO PUBLIC MEETING

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of May 27, 2019 for the purpose of holding a Public Meetings under the Planning Act.

- Public Meeting - 2514574 Ontario Inc. Draft Plan
- Public Meeting – Sharon Farms & Enterprises – Remove H

RESUME REGULAR MEETING OF COUNCIL

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North resume the May 27, 2019 Regular Meeting of Council.

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETINGS

1. By-law Number 054-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North , Plan of Survey of all of Park Lot 7 and Part of Park Lot 6, South of Princess Street, and is municipally known as 730 Princess Street, Mount Forest (Sharon Farm & Enterprises) 001

Recommendation:

THAT By-law Numbers 049-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North , Plan of Survey of all of Park Lot 7 and Part of Park Lot 6, South of Princess Street, and is municipally known as 730 Princess Street, Mount Forest (Sharon Farm & Enterprises) be read a First, Second and Third time and enacted.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Public Meeting, May 13, 2019 004
- Regular Meeting of Council, May 13, 2019 007

Recommendation:

THAT the minutes of the Public Meeting Minutes and the Regular Meeting of Council held on May 13, 2019 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

Approval that future requests from user groups for grants, donations, fee waiver, rate freezes will only be considered if accompanied by a current financial statement from the group making the request - passed at the April 29th meeting of Council by Resolution 2019-117 as recommended by the Recreation and Culture Committee at their April 16, 2019 meeting.

DEPUTATIONS

- Rien Dekker, 9356 Highway 6, Kenilworth 015
- Request to waive drain repair cost

COUNCIL OPEN FORUM

- Traffic & Pedestrian Safety

Conversation starters...

- How to balance the needs to maintain traffic flow and keep the communities walkable/bikeable?
- What criteria/traffic thresholds do we use to initiate change in a given roadway?
- Should we designate some streets where cars have priority and others where pedestrians or cyclists have priority?
- Do we need to alter our streetscape design to accommodate walkability/bikeability?

"4 ways to make a city more walkable | Jeff Speck" on YouTube

<https://youtu.be/6cL5Nud8d7w>

Cities Safer By Design

<https://publications.wri.org/citiessafer/>

The Eight Principles of the Sidewalk: Building More Active Cities

<https://www.smartcitiesdive.com/ex/sustainablecitiescollective/eight-principles-sidewalk-building-more-active-cities/1061606/>

ITEMS FOR CONSIDERATION

1. MINUTES

- a. Wellington North Cultural Roundtable, May 16, 2019 016

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable meeting held on May 16, 2019

- b. County of Wellington Accessibility Advisory Committee, May 2, 2019 018

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the County of Wellington Accessibility Advisory Committee meeting held on May 2, 2019.

- c. Maitland Valley Conservation Authority, Board of Directors Meeting #3-19, March 20, 2019 021

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority, Board of Directors Meeting #3-19, held on March 20, 2019.

2. PLANNING

- a. Planning Report, prepared by Michelle Innocente, regarding 2574574 Ontario Inc. c/o Brad Wilson, Part of Lot Park 4, S/S Durham Street & E/S Main Street, Plan of the Town of Mount Forest, being Part 1 & 2 on Plan 61R21433, Township of Wellington North (Mount Forest) – Part Lot Control Exemption Application 028

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the Planning Report, prepared by Michelle Innocente, regarding 2574574 Ontario Inc. c/o Brad Wilson, Part of Lot Park 4, S/S Durham Street & E/S Main Street, Plan of the Town of Mount Forest, being Part 1 & 2 on Plan 61R21433, Township of Wellington North (Mount Forest) – Part Lot Control Exemption Application

3. FIRE

- a. Wellington North Fire Service Communiqué #66, April 2019 030

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #66, April 2019.

- b. Report FIRE 2019-001 Wellington North Fire Service Annual Report 2018 035

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report FIRE 2019- 001 being a report Wellington North Fire Service Annual Report.

4. BUILDING

- a. Report CBO 2019-10 being a report on a by-law to regulate the maintenance of land in the Township of Wellington North 063

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive CBO 2019-10 being a report on a by-law to regulate the maintenance of land in the Township of Wellington North;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to regulate the maintenance of land in the Township of Wellington North as presented.

- b. Report CBO 2019-11 Building Permit Review – Period Ending April 30, 2019 065

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2019-11 being the Building Permit Review for the period ending April 30, 2019.

5. ECONOMIC DEVELOPMENT

- a. Report EDO 2019-012 Community Improvement Program 068

Recommendation:

That the Economic Development Officer report EDO 2019-012 dated May 27th, 2019 with regards to the Community Improvement Program be received;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$2,500 under the Façade Improvement Program and \$1,500 under the Accessibility Grant Program for the improvements being made to 114 Main Street South in Mount Forest the home of Coburn Insurance.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$360.00 under the Façade Improvement Program to support the installation of Blade Signage at 257 Main Street South in Mount Forest, new home of Moose Mountain.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$2,500 under the Façade Improvement Program to support improvements being made to 101 Smith Street in Arthur the home of Arthur Cash & Carry.

6. FINANCE

- a. Cheque Distribution Report, May 21, 2019 077

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated May 21, 2019.

7. OPERATIONS

- a. Report OPS 2019-003 being a report on the 2019 MTO Connecting Link Program Application 081

Recommendation:

THAT the Council of The Corporation of the Township of Wellington North receive Report OPS 2019-003 being a report on the 2019 MTO Connecting Link Program Application;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to submit application to the MTO's Connecting Link Program for the resurfacing of Highway 6 (George/Smith Street), from the Conestoga River Bridge to Conestoga Street in Arthur.

- b. Report OPS 2019-004 being a report on a procurement policy waiver for 2019 to 2021 annual sign inspection 083

Recommendation:

THAT the Council of The Corporation of the Township of Wellington North receive Report OPS 2019-004 being a report on a procurement policy waiver for 2019 to 2021 annual sign inspection;

AND FURTHER THAT the requirement for a competitive process detailed within the Purchasing and Procurement Policy (Policy # 003-18) for the annual sign inspection program for the years 2019, 2020 and 2021 be waived.

- c. Report OPS 2019-005 being a report on a procurement policy waiver for 2019 bridge capital program 085

Recommendation:

THAT the Council of The Corporation of the Township of Wellington North receive Report OPS 2019-005 being a report on a procurement policy waiver for 2019 bridge capital program;

AND FURTHER THAT the minimum forty day tendering period detailed within the Purchasing and Procurement Policy (Policy # 003-18) for the 2019 bridge rehabilitation program, specifically the rehabilitation of Structure 2030 and Structure 22 be waived.

8. ADMINISTRATION

- a. Report CLK 2019-021 being a report on the 2018 Municipal Election – Compliance Audit 087

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive for information Report CLK 2019-021 being a report on the 2018 Municipal Election-Compliance Audit.

- b. Report HR 2019-001 Maximizing Social Media: YouTube Channel Expansion 090

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive for information Report HR 2019-001 being a report on Maximizing Social Media: YouTube Channel Expansion

- c. Report CAO 2019-002 Arthur Wastewater Treatment Plant Upgrade-Construction Tender Award 095

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive Report CAO 2019-002 being a report on the Arthur Wastewater Treatment Plant Upgrade-Construction Tender Award;

AND FURTHER THAT the Council of the Township of Wellington North awards the contract for the Arthur Wastewater Treatment Plant Expansion Project WELNOP17005 to Wellington Construction Contractors Inc. at a tender price of \$6,510,000.00 plus applicable taxes.

- d. Report CAO 2019-003 Council Strategic Priorities: 2018-2022 102

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive Report CAO 2019-003 being a report on Council Strategic Priorities: 2018-2022 and recommended actions outlined in Schedule A be approved;

AND FURTHER THAT staff be directed to develop an implementation plan of Council's priorities.

9. COUNCIL

- a. Brett Parker, Mount Forest Lions Club, request to declare the outdoor beer garden, at the pavilion located at the Mount Forest & District Sports Complex, held in conjunction with the Mount Forest Fireworks Festival on Saturday, July 20, 2019 as municipally significant 115

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the correspondence from Brett Parker, Mount Forest Lions, and declare their outdoor beer garden, at the pavilion located at the Mount Forest & District Sports Complex, held in conjunction with the Mount Forest Fireworks Festival on Saturday, July 20, 2019 as "municipally significant".

- b. Pamela Fuselli, Interim CEO, Parachute Canada, correspondence dated May 15, 2019, request for proclamation recognizing Parachute Safe Kids Week June 3 to 9, 2019 116

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the correspondence from Pamela Fuselli, Interim CEO, Parachute Canada ad proclaim June 3 to 9, 2019 as Safe Kids Week.

- c. Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region Management Committee, correspondence dated May 14, 2019, regarding Bill 108 – An Act to amend various statutes with respect to housing, other development and various other matters (with specific implications for delivery of *Clean Water Act* requirements) 118

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region Management Committee, correspondence dated May 14, 2019, regarding Bill 108 – An Act to amend various statutes with respect to housing, other development and various other matters (with specific implications for delivery of Clean Water Act requirements).

- d. Steve Clark, Minister of Municipal Affairs and Housing, correspondence dated May 16, 2019, regarding A Place to Grow: Growth Plan for the Greater Golden Horseshoe 2019 120

Plan is available at the following link:

<https://www.ontario.ca/document/place-grow-growth-plan-greater-golden-horseshoe>

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the correspondence from Steve Clark, Minister of Municipal Affairs and Housing, regarding A Place to Grow: Growth Plan for the Greater Golden Horseshoe 2019.

- e. Wayne Brohman, General Manager/Secretary-Treasurer, Saugeen Conservation, correspondence dated May 8, 2019, regarding Provincial Client Service and Streamlining Initiative and Provincial Funding Cuts 122

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive correspondence dated May 8, 2019, from Wayne Brohman, General Manager/Secretary-Treasurer, Saugeen Conservation, regarding Provincial Client Service and Streamlining Initiative and Provincial Funding Cuts

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items for Consideration on the May 27, 2019 Council agenda,

with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

BY-LAWS

- | | |
|---|-----|
| a. By-law Number 051-19 being a by-law to amend By-law 076-16 being a by-law restricting the weight of vehicles passing over bridges (Concession 6 South, 0.5 KM South of Sideroad 9 West) | 126 |
| b. By-law Number 052-19 being a by-law to regulate the maintenance of land in the Township of Wellington North | 127 |
| c. By-law Number 053-19 being a by-law to set the rates for 2019 taxation and to provide for the collection thereof | 136 |
| d. By-law Number 055-19 being a by-law to exempt lands from Part Lot Control (Part Park Lot 4, South Side of Durham Street and East Side of Main Street, Plan of the Town of Mount Forest, as in DN422 save and except RO762177 now the Township of Wellington North PIN 71066-0017 – 2514574 Ontario Inc.) | 142 |

Recommendation:

THAT By-law Numbers 051-19, 052-19, 053-19 and 055-19 be read a First, Second and Third time and enacted.

CONFIRMING BY-LAW NUMBER 056-19

144

Recommendation:

THAT By-law Number 056-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on May 27, 2019 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of May 27, 2019 be adjourned at p.m.

MEETINGS, NOTICES, ANNOUNCEMENTS

Recreation & Culture Committee	May 28, 2019	8:30 a.m.
Wellington North Power Inc. – 2019 Annual Shareholder Meeting – Mount Forest & District Sports Complex – Plume Room	May 28, 2019	6:00 p.m.
Arthur Downtown Revitalization Advisory Committee - Your Town Rising Downtown Walkabout	May 29, 2019	3:00 p.m. to 5:00 p.m.
Arthur Downtown Revitalization Advisory Committee – Presentations & Meeting	May 29, 2019	5:00 p.m. to 9:00 p.m.
Mount Forest Downtown Revitalization Advisory Committee	May 30, 2019	7:00 p.m. to 9:00 p.m.
Wellington North Farmers Market – Opening Day	May 31, 2019	3:30 p.m. to 6:00 p.m.
Strathcona Long Term Care Home Mount Forest Grand Opening and Public Open House - Ribbon Cutting and Speeches at 2:30 pm	June 1, 2019	2:00 pm to 4:00 pm
Regular Council Meeting	June 3, 2019	2:00 p.m.
Wellington North Cultural Roundtable	June 20, 2019	12:00 p.m.
Regular Council Meeting	June 24, 2019	7:00 pm

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 054-19

BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH PLAN OF SURVEY OF ALL OF PARK LOT 7 AND PART OF PARK LOT 6, SOUTH OF PRINCESS STREET, AND IS MUNICIPALLY KNOWN AS 730 PRINCESS STREET, MOUNT FOREST (SHARON FARM & ENTERPRISES)

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. That By-law Number 66-01, is hereby amended by changing the zoning on the map forming Schedule 'A-3' – Mount Forest, as it applies to Park Lot 7 and Part of Park Lot 6, South of Princess Street, and is municipally known as 730 Princess Street, Mount Forest, as illustrated on Schedule 'A' attached to and forming part of this By-law, from **Institutional Exception (IN-37(H))** to **Institutional Exception (IN-37)**.
2. That except as amended by this By-law, the subject lands, as shown on Schedule 'A' to this By-law, shall be subject to all other applicable regulations of By-law Number 66-01, as amended.
3. This By-law shall come into effect on the final passing thereof by the Council of Corporation of the Township of Wellington North, subject to compliance with the provisions of the *Planning Act*, R.S.O. 1990, c. P.13, as amended.

READ A FIRST, SECOND THIRD TIME THIS 27TH DAY OF MAY 2019.

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 054-19

SCHEDULE "A"



Rezone from Institutional Exception Holding IN-37(H) to Institutional Exception IN-37

This is Schedule "A" to By-law 054-19

Passed this 27th day of May 2019

MAYOR

CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 054-19

LOCATION

The property subject to the proposed amendment **LAND** is legally described as Plan of survey of all of Park Lot 7 and Part of Park Lot 6, South of Princess Street, and is municipally known as 730 Princess Street, Mount Forest. The property is approximately 15.2 ha (37.56 acres) in size.

PURPOSE AND EFFECT

The purpose of the amendment is to remove the holding symbol from the subject lands to allow for development of townhouse blocks and a long term care facility. The Holding Symbol has been applied to the property in order to provide Council with an opportunity to ensure that sufficient municipal water and sewer capacity is available for the use, and a satisfactory stormwater management plan has been completed, in consultation with the Saugeen Valley Conservation Authority. Once the Holding symbol has been removed, the regulations of Exception Zone IN-37, and all other applicable regulations of the Township of Wellington North Zoning By-law 66-01, shall apply to the subject land.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
PUBLIC MEETING MINUTES
MAY 13, 2019 @ 2:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH

Members Present:

Mayor: Andrew Lennox
Councillors: Lisa Hern
Steve McCabe

Members Absent:

Councillors: Sherry Burke
Dan Yake

Staff Present:

Chief Administrative Officer:	Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Chief Building Official:	Darren Jones
Development Clerk:	Tammy Pringle
Recreation Services Manager:	Tom Bowden
Director of Finance:	Adam McNabb
Human Resources Manager:	Chanda Riggi
Economic Development Officer:	Dale Small
Director of Operations:	Matthew Aston
Fire Chief:	David Guilbault
Senior Planner:	Michelle Innocente

CALLING TO ORDER - Mayor Lennox - 2:12 p.m.

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest reported.

OWNERS/APPLICANT

Dirkje Glerum

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as Part Lot 3, Concession 13 and is Municipally known as 9512 Sideroad 3, Geographic Township of West Luther. The property is 19 ha (46.95 ac) in size.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to rezone the subject lands to prohibit future residential development on the retained agricultural portion of property. This rezoning is a condition of severance application B137/18, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever the 1.1 ha (2.71 ac) residential parcel from the retained rural parcel under the surplus farm dwelling policies.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on April 23rd, 2019.

PRESENTATIONS

Michelle Innocente, Senior Planner, County of Wellington, Township of Wellington North

- Planning Report dated May 7, 2019

Planning Opinion:

The purpose of this zoning amendment is to prohibit future residential development on the retained agricultural portion of the subject lands. This rezoning is a condition of severance application B137/18, that was granted provisional consent by the Wellington County Land Division Committee. The consent will sever a 1.1 ha (2.7 ac) parcel with an existing dwelling from the retained 19 ha (47 ac) vacant agricultural parcel.

We have no objections to the zoning amendment. Both the PPS and County Official Plan provide for surplus farm dwelling severances, provided the agricultural lands are rezoned to prohibit future development dwellings. This rezoning would satisfy a condition for consent application B137/18.

INTRODUCTION

The property subject to the proposed amendment is described as Part Lot 3, Concession 13, Geographic Township of West Luther, with a civic address of 9512 Sideroad 3. The proposal is a condition of a recent severance application on the property, B137/18. The proposed severed parcel is 1.1 ha (2.7 ac) and the retained parcel is 19 ha (47 ac) in size.

PROPOSAL

The purpose of the application is to rezone the subject lands to restrict future residential development on the retained agricultural lot. This rezoning is a condition of severance application B137/18, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever the existing dwelling from the vacant agricultural parcel under the surplus farm dwelling policies.

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is considered to be within a PRIME AGRICULTURAL area. Section 2.3.4.1(c) of the PPS provides consideration for the severance of a surplus residence, provided that new residential dwellings are prohibited on the remnant parcel of farmland.

WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated PRIME AGRICULTURE. This application is required as a result of a severance application B137/18. Section 10.3.4 of the Official Plan implements the PPS and requires that the remnant parcel be rezoned to prohibit dwellings. The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels where the impact on existing and future farm operations can be kept to a minimum.

WELLINGTON NORTH ZONING BY-LAW

The subject lands are zoned Agricultural (A) and Natural Environment (NE). There are no proposed buildings or structures to be built within the NE zone. Permitted uses in the Agricultural zone include agricultural uses, single detached dwellings and accessory uses, buildings and structures. This zoning amendment will apply the newly created standard A-2 exception, which restrict any future residential development on the retained vacant agricultural parcel.

Draft Zoning By-law Amendment

A draft zoning by-law amendment has been prepared and attached to this report for Council's consideration.

CORRESPONSE FOR COUNCIL'S REVIEW

Michael Oberle, Environmental Planning Technician, Saugeen Conservation

- Letter dated April 24, 2019 – proposed zoning by-law amendment is acceptable to SVCA staff

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

Chris Glerum, son of the applicant, was present to answer questions regarding the application. The retained portion will be merged with his property.

COMMENTS/QUESTIONS FROM COUNCIL

No comments/questions from Council.

ADJOURNMENT

RESOLUTION: 02-2019

Moved: Hern

Seconded: McCabe

THAT the Public Meeting of April 29, 2019 be adjourned.

CARRIED

CLERK

MAYOR

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
MAY 13, 2019 @ 2:00 P.M.
CLOSED MEETING SESSION @ 1:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

Members Present:

**Mayor: Andrew Lennox
Councillors: Lisa Hern
Steve McCabe**

Members Absent:

**Councillors: Sherry Burke
Dan Yake**

Staff Present:

**Chief Administrative Officer: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Chief Building Official: Darren Jones
Development Clerk: Tammy Pringle
Recreation Services Manager: Tom Bowden
Director of Finance: Adam McNabb
Human Resources Manager: Chanda Riggi
Economic Development Officer: Dale Small
Director of Operations: Matthew Aston
Fire Chief: David Guilbault
Senior Planner: Michelle Innocente**

CALLING TO ORDER - Mayor Lennox**ADOPTION OF THE AGENDA**

RESOLUTION: 2019-124

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Agenda for the May 13, 2019 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest reported.

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 of the Municipal Act, 2001, specifically

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. The meeting is held for the purpose of educating or training the members.
 2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.
- 2006, c. 32, Sched. A, s. 103 (1).

RESOLUTION: 2019-125

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 1:30 pm that is closed to the public under subsections 239 of the Municipal Act, 2001, specifically:

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

1. *The meeting is held for the purpose of educating or training the members.*
2. *At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).*

1. **REPORTS**

- a. *Report CLK 2019-023 being a presentation on Council Codes of Conduct, Roles of Integrity Commissioner, Municipal Conflict of Interest Act*

2. **REVIEW OF CLOSED SESSION MINUTES**

- *April 29, 2019 –Council meeting*
- *February 19, 2019 – Recreation & Culture Committee meeting*

3. **RISE AND REPORT FROM CLOSED MEETING SESSION**

CARRIED

RESOLUTION: 2019-126

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 1:58.pm.

CARRIED

RESOLUTION: 2019-127

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2019-023 being a presentation on Council Codes of Conduct, Roles of Integrity Commissioner, Municipal Conflict Interest Act.

CARRIED

RESOLUTION: 2019-128

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of Township of Wellington North approve the Closed Meeting Minutes of:

- *April 29, 2019 –Council meeting*
- *February 19, 2019 – Recreation & Culture Committee meeting*

CARRIED

O ' CANADA

COUNTY COUNCIL UPDATE

Steve O'Neill, Councillor, Wellington County Ward 4

Councillor O'Neill provided an update to Council regarding his involvement with the Wellington County Economic Development and Solid Waste Services committees.

Economic Development:

- Peter Weston, of Weston Consulting, led a housing strategy discussion with the Wellington County Economic Development Committee to work on county wide housing strategies with solutions that can be rolled out County wide. Housing issues are being taken seriously by both the Township and County.
- Taste Real Wellington is a county wide initiative of local farms and businesses partnering. Agri business is a large driver of economic development.
- Rideco rural ride sharing service plans to be running in October of this year. A secondary level on the app would arrange rides for participating employers and their employees. A number of local employers are interested in participating as transportation to get to work can be a

challenge for some employees.

- The County of Wellington and the City of Guelph have partnered on the Smart Cities Challenge with the proposed Circular Food Economy. There are two prizes of 10 million dollars to be awarded. Winners will be announced on May 14, 2019.

Solid Waste Services:

- Request for Proposals are going out shortly with the hopes of having a new contract in place for July 2020. There will be three separate pricing bids:
 - Status quo
 - Expand rural pickup to weekly to match urban residential service levels
 - Add organic pickup to the contract with matching service levels for urban and rural residents
- An Open House will be held at the Riverstown Landfill Site on Wednesday, May 22 from 10:00 am to 2:00 p.m. A BBQ lunch will be held from noon to 1:00 p.m.
- The County's new Drayton Works Garage Grand Opening will be held on Friday, May 24 from 11:00 a.m. to 12 noon.

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2019-129

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of May 13, 2019 for the purpose of holding a Public Meetings under the Planning Act.

CARRIED

- Public Meeting - Glerum, Dirkje

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2019-130

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North resume the May 13, 2019 Regular Meeting of Council.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETINGS

1. By-law Number 049-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part Lot 3, Concession 13 (West Luther) with a civic address of 9215 Sideroad 3 (Glerum))

RESOLUTION: 2019-131

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Numbers 049-19 be read a First, Second and Third time and enacted.

CARRIED

ADOPTION OF MINUTES OF COUNCIL

- Public Meeting, April 29, 2019
- Regular Meeting of Council, April 29, 2019

RESOLUTION: 2019-132

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the minutes of the Public Meeting Minutes and the Regular Meeting of Council held on April 29, 2019 be adopted as circulated.

CARRIED

DEPUTATIONS

Bill Nelson, Mount Forest Business Improvement Area

- Providing an update on the Mount Forest BIA

Mr. Nelson appeared before Council to provide an update on the Mount Forest Business Improvement Area (BIA). The BIA was originally started through legislation to bring core standards to the downtown. BIA levies are collected by the municipality. There is overlap with the Chamber of Commerce and the Downtown Revitalization Advisory Committee. The BIA's mandate is not to attract businesses but to maintain the façade. Some building owners have taken advantage of funding through the Community Improvement Program and the BIA. The BIA continues to work on streetscaping. The trees in the downtown core are not viable and are being replaced with planters; with thirteen planters now in place. More Christmas lights are planned for the south end of town through a new Christmas program. Mr. Nelson thanked Council for the support received from the Township.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

None

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1a, 3a, 4a, 5a

RESOLUTION: 2019-133

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North reconsider the recommendation to approve that future requests from user groups for grants, donations, fee waiver, rate freezes will only be considered if accompanied by a current financial statement from the group making the request that was included in the minutes of the Recreation and Culture Committee meeting held on April 17, 2019

CARRIED

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2019-134

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT all items listed under Items for Consideration on the May 13, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated May 6, 2019.

THAT the Council of The Corporation of the Township of Wellington North receive the Municipal Property Assessment Corporation - 2018 Annual Report.

THAT the Council of the Corporation of Township of Wellington North receive the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection – May 2019 Newsletter – Source Protection Committee Approves First Progress Report.

THAT the Council of the Corporation of Township of Wellington North receive the Grand River Conservation Authority reports:

- *Report GM-03-19-35 – Achieving Provincial Priorities for Reducing Regulatory Burden*

- *Report GM-04-19-39 – Proposed Amendment to Conservation Authorities Regulations for Development Permits (ERO Posting #013-4992)*
- *Report GM-04-19-41 Environmental Registry Posting 013-5018: Modernizing Conservation Authority Operations*

THAT the Council of the Corporation of Township of Wellington North receive the Maitland Conservation

- *Memo, dated April 18, 2019, regarding Proposed Amendments to the Conservation Authorities Act; Proposed Amendments to Development Regulations; Reduction in Provincial Natural Hazards Management Grant*
- *Conservation Ontario Media Release, dated April 12, 2019, regarding Provincial Transfer Payments to Conservation Authorities for Flood Management Reduced by Half*
- *Media Release, dated April 25, 2019, regarding Proposed Changes to Conservation Authorities Act and Funding Cuts Will Impact Maitland Conservation Services*

THAT the Council of the Corporation of Township of Wellington North receive Ontario Provincial Police, Municipal Policing Bureau, correspondence dated May 1, 2019, regarding communications –billing model webpage and implementation of ePost mailing system.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2019-135

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of Township of Wellington North receive the correspondence dated April 30, 2019 from Andrew Selluski, Program Manager, Industrial Health and Safety, Ministry of Labour – Waterloo, regarding appreciation for work done in response to an explosion and fire that occurred March 26, 2019

CARRIED

RESOLUTION: 2019-136

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of The Corporation of the Township of Wellington North receive Report RAC 2019-009 being a report on the 2019 procurement of a pickup truck for the Recreation Services be received;

AND FURTHER THAT the Council of the Township of Wellington North award the supply of the 2019 pickup truck to Leslie Motors at a net cost of \$32,078.00;

AND FURTHER THAT the \$2,078.00 difference between the net purchase price and the 2019 approved capital budget of \$30,000 be funded from the savings on the purchase of the departments front mount lawn mower.

CARRIED

RESOLUTION: 2019-137

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of Township of Wellington North receive for information Report CAO 2019-001 being a report on Provincial Modernization, Efficiency Grant;

AND FURTHER THAT following approval by all member municipal Councils, the County Chief Administrative Officer and member municipal Chief Administrative Officers engage a consultant for the preparation of a municipal services review as outlined in this Report;

AND FURTHER THAT the Chief Administrative Officers report to their respective Councils on the progress made;

AND FURTHER THAT two (2) joint meetings of the member Municipal Councils and the County of

Wellington Council be held in a central location at Centre Wellington's Fergus recreational facility; AND FURTHER THAT the County of Wellington act as Treasurer for the municipal services review project;

AND FURTHER THAT the Township transfer \$25,000 of the Provincial Modernization, Efficiency Grant funds to the County of Wellington for the municipal services review project;

AND FURTHER THAT the Township set aside the balance of the Provincial Modernization, Efficiency Grant funds in the Council Community and Contingency Discretionary Reserve for costs associated with the implementation of the approved municipal services review recommendations and other Wellington North initiatives identified by Township staff.

CARRIED

RESOLUTION: 2019-138

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of Township of Wellington North receive correspondence dated April 24, 2019 from Jim Klujber, CEO/President, Wellington North Power Inc.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North appoints the following persons representing the Township at the Wellington North Power Annual Shareholders meeting to be held May 28, 2019:

- 1. Councillor McCabe*
- 2. Councillor Hern*

CARRIED

NOTICE OF MOTION

Mayor Lennox introduced a Notice of Motion to discuss an item passed at the April 29th, 2019 meeting of Council.

RESOLUTION 2019-139

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT Section 5-25 of Procedure By-law No. 024-19 provides:

A matter may be considered outside of the meeting at which it was passed prior to the expiration of 12 months provided a majority vote of Council approves that a Notice of Motion as set out in this by-law be brought forward and the reconsideration appears on an agenda.

THAT Council wishes to discuss an item passed at the April 29th meeting of Council by Resolution 2019-117 as follows:

THAT the Council of the of the Corporation of the Township of Wellington North approve that future requests from user groups for grants, donations, fee waiver, rate freezes will only be considered if accompanied by a current financial statement from the group making the request.

THAT a majority of Council has approved opening this item for discussion at the May 27th, 2019 meeting of Council.

CARRIED

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor McCabe reported that he attended a Saugeen Valley Conservation Authority meeting on May 7. Funding cuts to conservation authorities were discussed.

Councillor Hern commented that she had checked out the proposed poppy art for downtown Arthur.

Mayor Lennox reported that he met with Steve Soloman, Mayor of Town of Grand Valley, to discuss efficiency funding and the possibility of working together on future projects.

BY-LAWS

- a. By-law Number 047-19 being a by-law to establish the fees and charges for recreation services provided by the municipality and to repeal By-law 021-18 and amending By-laws 100-18 and 021-19
- b. By-law Number 048-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part Lot 6 RP61R-11110, Part 2 Mount Forest with a civic address of 221 Birmingham Street West (1542444 Ontario Inc. – Aletha's Place)

RESOLUTION: 2019-140

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Numbers 047-19 and 048-19 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT**Wellington North Farmers Market**

Submitted by Wellington North Farmers Market Manager Harry Engel:

This is a true story about a dream that connected to a reality. The dream began the moment I stepped into the old Mount Forest Community Centre in Aug. of 2009. Victory Church had just occupied the building and I was standing there, alone on the arena floor, dreaming about what we could do with such an amazing place. My thoughts went to a time when I was a kid growing up in Woodstock and my parents would take me every Saturday morning to the local market. Maybe because I was young all the sights, sounds, and smells created a sort of excitement in the atmosphere, but my parents were also happy to be there. Every vendor seemed to be their friend as they would talk about local events and news and the latest political outrages I had no clue about. As I stood there in the arena I thought, we should start a farmer's market here. It was a great dream...

The thing I find about great dreams is convincing others they're great enough to bring to fulfillment. This is the "reality" part of this story. I had great childhood memories of going to the market, but no idea how to start one. This was probably my struggle in trying to convince others, I had no experience, it would cost money, and it would require a lot of work...volunteer work. In 2012 I contacted April Marshall, who had just been hired by the Township and she came to meet with me. April and I stood in the same place where I had the dream and she listened, I was excited, then she spoke those dreaded, politically correct words ... "Let me think about it". In 2013 I get a call from April "do you still want to start a farmers' market, I have a few vendors that are interested?" The dream came off the shelf that day and entered into reality. April helped begin this amazing relationship between The Township of Wellington North, Mount Forest Victory Church and the community.

Working together we have developed a growing market that is going into its sixth season. In the last five years I have witnessed our market become very much like the dream I had. It is a place for our predominantly agricultural area to shine by connecting with our community. A 2009 farmers' market survey showed "67 per cent of Ontario shoppers state that buying directly from a local farmer is extremely important." I know our market is providing this valuable service and so much more.

The Wellington North Farmers' Market is a testament to what can be accomplished by working together for a common purpose; to make our Township the very best it can be. We are thankful for the opportunity to be a part of this vision and we are committed to seeing this market continue well into the future.

Our sixth season begins on May 31st from 3:00pm - 6:30pm. and runs every Friday, rain or shine, until October 11th. (Thanksgiving weekend) Come check it out and experience all the wonderful products our market has to offer.

CONFIRMING BY-LAW NUMBER 050-19

RESOLUTION: 2019-141

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT By-law Number 050-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on May 13, 2019 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2019-142

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Regular Council meeting of May 13, 2019 be adjourned at 2:52 p.m.

CARRIED

CLERK

MAYOR



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Deputation Request Form

Name of Deputant(s) Rien Dekker

Attending as an individual OR Representing a group/organization/business

Name of Group/Organization/Business _____

Contact Information

Mail: 9356 Hwy 6 Kenilworth

Email: _____

Telephone: _____

Type of Meeting

Council OR Committee (includes ad hoc) _____

Date of Meeting May 27 @ 7pm

Subject Matter (submit your complete deputation submission with this form)


municipal drain

Recommendation/Request of Council (what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

That Council waive the drain repair cost.

Estimated Financial Impact to municipality:

Capital _____ Annual Operating 212.67

SIGNATURE: X 

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject o disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

(REVISED FEBRUARY 2017)



Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.

**TOWNSHIP OF WELLINGTON NORTH: CULTURAL ROUNDTABLE
COMMITTEE MEETING MINUTES, MAY 16th, 2019 12:00 pm**

Council Chambers, Kenilworth

Members Present:

Chair, Jim Taylor	Councillor Lisa Hern
Gail Donald	Linda Hruska
Robert Macdonald	Bonny McDougall
Penny Renken	Gary Pundsack

Staff Present

Dale Small, EDO
Michelle Stone, Recording Secretary

Prior to the start of the meeting the Cultural Roundtable held a light lunch to celebrate Michelle Stone for her many years of support to the Roundtable and wished her all the best in retirement.

CALLING THE MEETING TO ORDER

- Chair, Jim Taylor called the meeting to order at 12:10 p.m. and formally thanked Michelle for her support and acknowledged the fact that Michelle has supported this committee since its inception.

PASSING AND ACCEPTANCE OF AGENDA:

RESOLUTION WNCR 2019-002

Moved: Linda Hruska

Seconded: Gail Donald

THAT THE Agenda for the May 16th, 2019 Wellington North Cultural Roundtable Committee Meeting be accepted and passed. **CARRIED**

DECLARATION OF PECUNIARY INTEREST

- None declared

MINUTES OF PREVIOUS MEETING

RESOLUTION WNCR 2019-003

- The Minutes from the April 18th, 2019 meeting of the Cultural Roundtable Committee of the Township of Wellington North were received by Council at the April 29th, 2019 Council Meeting.

Moved: Gail Donald

Seconded: Bonny McDougall

THAT THE Cultural Roundtable Committee approve the minutes from April 18th, 2019. **CARRIED**

BUSINESS ARISING FROM MINUTES

- On April 29th Council approved the Roundtable motion to host a "20 Years Since Amalgamation" celebration during Culture Days. The Committee will now move forward with final plans and Gail Donald and Jim Taylor will lead the planning for the roundtable. Dale Small and Karren Wallace also discussed ideas which included planning for a staff and community celebration BBQ on Friday, September 27th to "kickoff" Culture Days at the Municipal Office.
- It was agreed the discussion on the Culture Days brochure would take place under New Business.

1. Historical Site Designation Project

Chair Jim Taylor

Jim is working on the next steps to this initiative. The Township received a request for information about an address in Arthur regarding "Historical Designation". Neither the Township nor the Cultural Roundtable has any properties in the Township of Wellington North that have any historical designations. Michelle Stone will send a reply with that information.

2. Find A Grave Project

Penny Renken & Bonny McDougall

As of now the weather has not been good enough to start. Once weather allows, Karren Wallace will have packages ready and the suggestion was made that an orientation for those working on Find A Grave would be very beneficial. It was agreed this orientation should take place at our June roundtable meeting.

3. Simply Explore Culture Website Project

Dale Small, EDO & Jim Taylor, Chair

Dale Small and Jim Taylor will meet to work on the updates to the Simply Explore website and the Simply Explore Cultural website also will need to be refreshed. Gary Pundsack asked about the Cultural Roundtable budget to date and the possibility of bringing in outside help to get done or OSIM for training. Dale Small will bring a budget update to the June meeting.

4. Wellington North Culture Days Project -

All Roundtable members

For the June meeting Dale will bring a final draft of the brochure for the Committee to finalize and firm up locations. They will also discuss the option of a "passport" program for Culture Days. Jim Taylor asked about other groups that would like to participate that could use this location also. Penny Renken thought groups like Quilters for example may do and would it be possible to use this as an opportunity for recruitment and showcase volunteer opportunities available in Wellington North. All committee members are to provide their input to Dale by the first week of June.

MOTIONS FOR COMMITTEE APPROVAL

N/A

MEMBERS PRIVILEGE / ROUNDTABLE

The Wellington North Farmer's Market was the Cultural Moment for May and was in the May 17th edition of the Wellington Advertiser. Opening date is Friday, May 31st and the market will run from 3:30pm – 6:00pm.

The Cultural Moment for June will be the Summer Day Camp program in Wellington North presented by Mandy Jones, Community Recreation Coordinator.

Gail Donald updated that the next Arthur Historical Society Meeting will be on Tuesday, May 28th, 2019 presenting the history of Musashi.

Dale Small reported that the five murals in Arthur will be cleaned and repointed by Cliff Smith in June. These murals have held the test of time very, very well and by doing this cleaning and maintenance we hope to preserve them for many more years. Dale will contact the building owners, Chamber etc. and Gail Donald will let the Historical Society know.

Bonny McDougall provided a new poster for Metz Pumpkifest and had pumpkin seeds with a challenge to the Committee to grow pumpkins. Councillor Hern will take seeds to Council at the next Council Meeting.

Gary Pundsack told the committee that the Friends of Luther Marsh are working on becoming more of a trail association.

NEXT COMMITTEE MEETING & ADJOURNMENT

Recommendation: *THAT the next Cultural Roundtable Committee meeting be scheduled for Thursday June 20th and that the committee meeting of May 16th, 2019 be adjourned at 1:12 pm.*



Corporation of the County of Wellington

Accessibility Advisory Committee

Minutes

May 2, 2019

Aboyne Library

Present: Councillor Mary Lloyd
Councillor Campbell Cork
Matthew Bulmer
Nancy Dietrich
Mark MacKenzie
Chris McGarvey
Nancy Oliver-Hawkrigg
Bethany Parkinson
Bob Pearson
Irene Van Eenoo
Walt Visser

Regrets: Warden Kelly Linton

Staff: Christine Carbone, HR Assistant
Michele Richardson, Assistant Director of HR

1. Call to Order

At 1:30 pm, the Chair called the meeting to order.

2. Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

3. **Review Multi-year Accessibility Plan Status Update**

There were no concerns.

Walt Visser moved to accept. Councillor Cork seconded the motion.

4. **Review Terms of Reference**

There was a discussion about the Terms of Reference and it was decided that there are a few changed that are required.

i. Suggested changes to Terms of Reference:

- **5.1 d)** Change to read 'This has been delegated to Kevin Mulholland, Construction Manager.' No longer a committee function.
- **5.1 e)** Best practice for where we place things during renovations. Christine to check the Facility Accessibility Design Manual (FADM) for items of placement from basic renovations. Examples, hand drier, toilet paper etc.
- **6.2 Membership Selection and Term;** Amend the Terms of Reference to reflect how members are appointed.
- **4.0 Reporting Structure;** Change standing committee to AF&HR.
- **8.0 Quorum;** At least one member of staff and one member of County Council should be present in order to proceed with the meeting instead of two members of County Council. Councillor Lloyd will speak to the Warden and the CAO regarding this item. Further discussion at next meeting.

ii. Christine is to run an ad for a public member to represent the vacancy for Mapleton Township on the Committee.

Not closing this point. Bring forward to next meeting.

5. **Audio Traffic Lights**

Nancy Dietrich brought this matter forward. The chirping signals were shut off on the Audio Traffic Signals in Mount Forest because they were too loud. This is a definite issue for the visually impaired as they use the sounds to determine whether it's safe to cross or not. The tactile also needs to be painted yellow.

Councillor Cork to follow up on this.

6 Step painting (Mount Forest)

Nancy Dietrich brought this matter forward. The facings on the steps in Mount Forest and Harriston downtown areas need to be repainted.

Councillor Cork to follow up on this.

7. County of Wellington Accessibility Fund Incentive Programme

- i. The decision was made a few meetings ago that this fund will be used for Municipal properties only. It would be too big for us to manage if we opened it up to the private sector. We will continue with this programme for as long as we can.
- ii. Councillor Lloyd is going to approach the Warden and the CAO to see if getting an increase in funding is feasible.
- iii. Committee requested Christine send a copy of the County of Wellington Accessibility Fund Incentive Programme to each member municipality through the working group every year as a reminder of the programme and to encourage the municipalities to take advantage of it.
- iv. Bob Pearson mentioned that there will be provincial funding available to be applied for in 2023.

8. Adjournment

At 3:00 pm, the Chair adjourned the meeting. Next meeting to held on June 6, 2019 or at the call of the Chair.

Councillor Mary Lloyd
Chair
Accessibility Advisory Committee

Board of Directors Meeting #3-19

March 20, 2019

Member's Present: Roger Watt, Mat Duncan, Deb Shewfelt, Ed McGugan, Zoey Onn, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson

Absent with regrets: David Turton, Alison Lobb

Staff Present : Phil Beard, General Manager-Secretary-Treasurer
Danielle Livingston, Admin-Financial Services Coordinator
Geoff King, Stewardship Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Steve Jackson, Flood-Erosion Safety Coordinator
Donna Clarkson, Co-Supervisor DWSP

Community Member's in Attendance: Marsha Paley, David Blaney, Paul Seebach,

1. Call to Order

Vice-Chair Watt welcomed everyone, called the meeting to order at 7:00 pm and outlined the objectives for the meeting.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time

3. Approval of the Minutes

Motion FA #21-19

Moved by: Deb Shewfelt

Seconded by: Cheryl Matheson

THAT the minutes from the Maitland Valley Conservation Authority (MVCA) General Membership meeting #1-19 of February 11, 2019 and the Annual Meeting #2-19 of February 20, 2019 be approved.

(carried)



4. **Delegations:**

022

- a) Marsha Paley, Harriston Flood Plain Mapping

Marsha Paley addressed the Members with a request for a third party review of the Harriston Flood Plain Mapping.

Vice-Chair Watt outlined the procedures that the Membership follows for reviewing requests from delegations and the following motion was made.

Motion FA #22-19

Moved by: Matt Duncan

Seconded by: Ed McGugan

THAT staff review Ms. Paley's request and prepare a report for the Members to review at the April 17, 2019 meeting.

(carried)

- b) Maitland Mills Group, Agreement to Lease Gorrie and Brussels Mill Buildings

David Blaney, President of the Maitland Mill Association Inc. (MMA) addressed the Member's proposing that MVCA would consider these requests;

1. To issue charitable receipts on behalf of the MMA for donations that they receive.
2. To enter into a lease agreement with the MMA that includes a selling first right of refusal clause.

Motion FA #23-19

Moved by: Cheryl Matheson

Seconded by: Zoey Onn

THAT staff review the requests from the Maitland Mills Association Inc. and prepare a report for the Members to review at the April 17, 2019 meeting.

(carried)

5. **Presentations: Paul Seebach, Seebach & Company, Chartered Professional Accountants: 2018 Draft Audit Report**

The 2018 draft financial statement was presented. The Members agreed with the report and made the following motion.

Motion FA #24-19

Moved by: Megan Gibson

Seconded by: Anita van Hittersum

THAT the auditor's report be accepted as presented.

(carried)

a) 2019 Work Plan and Budget: **Report #9A-19 and #9B-19**

Reports #9A-19 and #9B-19 were presented and the following motion was made.

Motion FA #25-19

Moved by: Ed McGugan

Seconded by: Matt Duncan

THAT the 2019 work plan be adopted as presented in Report #9A-19.

(carried)

Vice-Chair Watt called for the Member's to vote on the levy increase and apportionment for 2019.

Municipality	Director	Assessment Value (%)	In Favour	Not In Favour	No Comment	Absent
ACW	Roger Watt	12.38	√			
Central Huron	Alison Lobb	9.91				√
Goderich	Deb Shewfelt	11.53	√			
Howick	Megan Gibson	4.33	√			
Huron East	Zoey Onn	10.37	√			
Huron Kinloss	Ed McGugan	6.47	√			
Mapleton	Dave Turton	0.87				√
Minto	Dave Turton	6.85				√
Morris-Turnberry	Kevin Freiburger	5.01		√		
North Huron	Anita van Hittersum	5.97	√			
North Perth	Matt Duncan	21.25	√			
Perth East Cheryl	Cathy Matheson	1.78	√			
South Bruce	Ed McGugan	0.07			√	
Wellington North	Dave Turton	2.75				√
West Perth Cheryl	Cathy Matheson	.47	√			

The results of the recorded vote were 74.54% in favour, 5.01% not in favour, 20.45% were not present. The following motion was made.

Motion FA #26-19

Moved by: Deb Shewfelt

Seconded by: Matt Duncan

THAT the matching and non-matching levy be approved at \$1,474,049 for 2019; **AND THAT** the levy be apportioned to each municipality in accordance with the 2019 levy schedule.

(carried)

Motion FA #27-19

Moved by: Matt Duncan

Seconded by: Megan Gibson

THAT the 2019 budget outlined in Report #9B-19 be approved.

(carried)

Report #10-19 was presented and this motion followed.

Motion FA #28-19

Moved by: Megan Gibson

Seconded by: Ed McGugan

THAT the Members work plan for 2019 be adopted as outlined in Report #10-19.

(carried)

c) Draft Meeting Schedule for 2019: **Report #11-19**

Report #11-19 was presented and this motion followed.

Motion FA #29-19

Moved by: Matt Duncan

Seconded by: Cheryl Matheson

THAT the 2019 meeting schedule outlined in Report #11-19 be adopted; **AND THAT** staff conduct a poll of each members preference of the time to hold winter meetings and provide a summary report at the April 17, 2019 meeting.

(carried)

d) Appointment to Committees: **Report #12-19**

Report #12-19 was presented and these motions followed.

Motion FA #30-19

Moved by: Cheryl Matheson

Seconded by: Matt Duncan

THAT Dave Turton be appointed as the MVCA's delegate to Conservation Ontario; **AND THAT** Roger Watt and Matt Duncan be appointed as alternates; **AND FURTHER THAT** Zoey Onn be appointed to the Board of Directors of the Maitland Conservation Foundation for 2019; **AND FURTHER THAT** Alison Lobb be appointed to the John Hindmarsh Environmental Trust Fund Board for 2019; **AND FURTHER THAT** Cheryl Matheson be appointed to the Personnel Committee for 2019; **AND FURTHER THAT** Deb Shewfelt be appointed as the MVCA's representative to the Huron County Water Protection Steering Committee for 2019; **AND FURTHER THAT** Deb Shewfelt be appointed to the Carbon Footprint Initiative Leadership Team for 2019.

(carried)

e) Appointment of Solicitors/Bank/Auditor: **Report #13-19**

Report #13-19 was presented and these motions followed.

Motion FA #31-19

025

Moved by: Megan Gibson

Seconded by: Matt Duncan

THAT the authority`s banking transactions be handled by the Wingham and Goderich branches of the Canadian Imperial Bank of Commerce; **AND THAT** investments be made at the financial institutions offering the most favourable rate of interest to the maximum of the guaranteed limits set by the Canadian Depository Act.

(carried)

Motion FA #32-19

Moved by: Cheryl Matheson

Seconded by: Zoey Onn

THAT the Authority approve a bank borrowing by-law of \$200,000 for 2019 on revolving credit, at the Canadian Imperial Bank of Commerce, Wingham Branch.

(carried)

Motion FA #33-19

Moved by: Megan Gibson

Seconded by: Anita van Hittersum

THAT the following solicitors be appointed to handle legal matters of the Conservation Authority for 2019: Darrell N. Hawreliak Professional Corporation, Kitchener and Greg Stewart, Donnelly & Murphy, Goderich.

(carried)

Motion FA #34-19

Moved by: Deb Shewfelt

Seconded by: Ed McGugan

THAT the MVCA appoint the auditor`s annually at the March meeting; **AND THAT** the Administrative By-laws be updated to reflect this policy; **AND FURTHER THAT** Seebach & Company be appointed as auditor`s for the 2019 year; **AND FURTHER THAT** MVCA conduct a Request for Proposal for auditing services for the 2020-2022 period.

(carried)

f) Request from Bruce County: **Report #14-19**

Report #14-19 was presented and this motion followed.

Motion FA #35-19

Moved by: Deb Shewfelt

Seconded by: Megan Gibson

That MVCA notify the County of Bruce that MVCA doesn`t have the resources to provide natural heritage planning services; and present the options outlined in Report #14-19 for their information.

(carried)

Report #15-19 was presented and this motion followed.

Motion FA #36-19

Moved by: Matt Duncan

Seconded by: Cheryl Matheson

WHEREAS the Provincial Government intends to increase the supply of housing and streamline the land use planning and development approval process to achieve this goal; **AND WHEREAS** the Conservation Authorities play an important role in the planning and development review process with respect to watershed protection and hazard lands; **AND WHEREAS** Conservation Authorities support and can help deliver the Government's objective not to jeopardize public health and safety or the environment; **THEREFORE BE IT RESOLVED THAT** the Members endorse the three key solutions developed by the Conservation Ontario working group: to improve client service and accountability; increase speed of approvals; and, reduce "red tape" and regulatory burden; **AND THAT** staff be directed to work with Conservation Ontario and our clients to identify additional improvements; **AND FURTHER THAT** staff be directed to implement these solutions as soon as possible.

(carried)

7. Reports

a) Chair's Report

There were no reports.

b) Member's Report

Member McGugan indicated that there may be a program that rewards forestry initiatives with carbon offset credits that could benefit the MVCA.

Member Shewfelt notified the Members that he will not be able to attend the CFI meeting on April 25, 2019 at EFS Plastics in Listowel. Matt Duncan agreed to attend that meeting as MVCA's representative.

Member Gibson reported that the Township of Howick is requesting that MVCA staff Meet with Council to clarify what is meant by decommissioning with respect to the Gorrie Dam.

8. Consent Agenda

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report January/February **Report #16/19**
- b) Carbon Footprint Reduction/Sequestration **Report #17/19**
- c) Correspondence for Members Information

The following motion was made.

Motion FA #37/19**Moved by: Matt Duncan****Seconded by: Deb Shewfelt**

THAT report #16-19 through #17-19 along with the respective recommended motion and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)9. **Review of Meeting Objectives:**

Vice-Chair Watt reviewed the meeting objectives and announced that they have been met.

10. **Next Meeting Date:**

The next meeting of the membership will take place on Wednesday April 17, 2019 at 7:00 pm at the Wroxeter Administration Centre.

11. **Adjournment**

The meeting adjourned at 8:57pm with this motion.

Motion FA #38/19**Moved by: Deb Shewfelt****Seconded by: Anita van Hittersum**

THAT the Maitland Valley Conservation Authority Member's move into a Maitland Source Protection Authority meeting; **AND THAT** the MVCA meeting be adjourned.

(carried)


Roger Watt
Vice Chair



Danielle Livingston
Administrative/Financial
Services Coordinator



PLANNING REPORT for the TOWNSHIP OF WELLINGTON NORTH

Prepared by the County of Wellington Planning and Development Department

DATE: May 21, 2019
TO: Mayor and Council
 Township of Wellington North
FROM: Michelle Innocente, Senior Planner
 County of Wellington
SUBJECT: **Owner2574574 Ontario Inc. c/o Brad Wilson**
Property: Part of Lot Park 4, S/S Durham Street & E/S Main Street, Plan of the Town of Mount Forest, being Part 1 & 2 on Plan 61R-21433, Township of Wellington North (Mount Forest)
Part Lot Control Exemption Application

The purpose of this proposed part lot control exemption is to allow for the division and conveyance of 10 townhouse units on separate lots. Easements will also be created to provide access from Durham Street East to the rear yards of the units, and for servicing easements for the rear yards. The townhouses are not yet under construction.

A draft reference plan (attached as Schedule 1 to this report) has been submitted showing the divided townhouse units (Parts 1, 3, 5, 8, 11, 14, 17, 20, 23, 25) with 3.0 m (9.8 ft) wide rear yard servicing easements (Parts 2, 4, 7, 10, 13, 16, 19, 22, 24, 26) and with 1.0 m (3.3ft) wide access easements (Parts 6, 9, 12, 15, 18, 21). The applicant will need to finalize and deposit the reference plan prior to final approval being granted by the County.

The subject land is designated Residential in the Official Plan and is zoned High Density Residential (R3). The division of land is consistent with Provincial Policy and would conform to the applicable policies of the County Official Plan.

The lot areas and lot frontages for the 10 divided townhouse units appear to comply with the zoning by-law requirements for street townhouses. Rear yard access is provided through the side yards for the two end units and access to the internal units is provided via the easements listed above. Access to the rear yard is also provide through the back patio door of each unit.

The corresponding by-law with a full legal description of the parcel is listed on the agenda for Council's consideration. Once the By-law is approved by Council it will be forwarded to the County for registration.

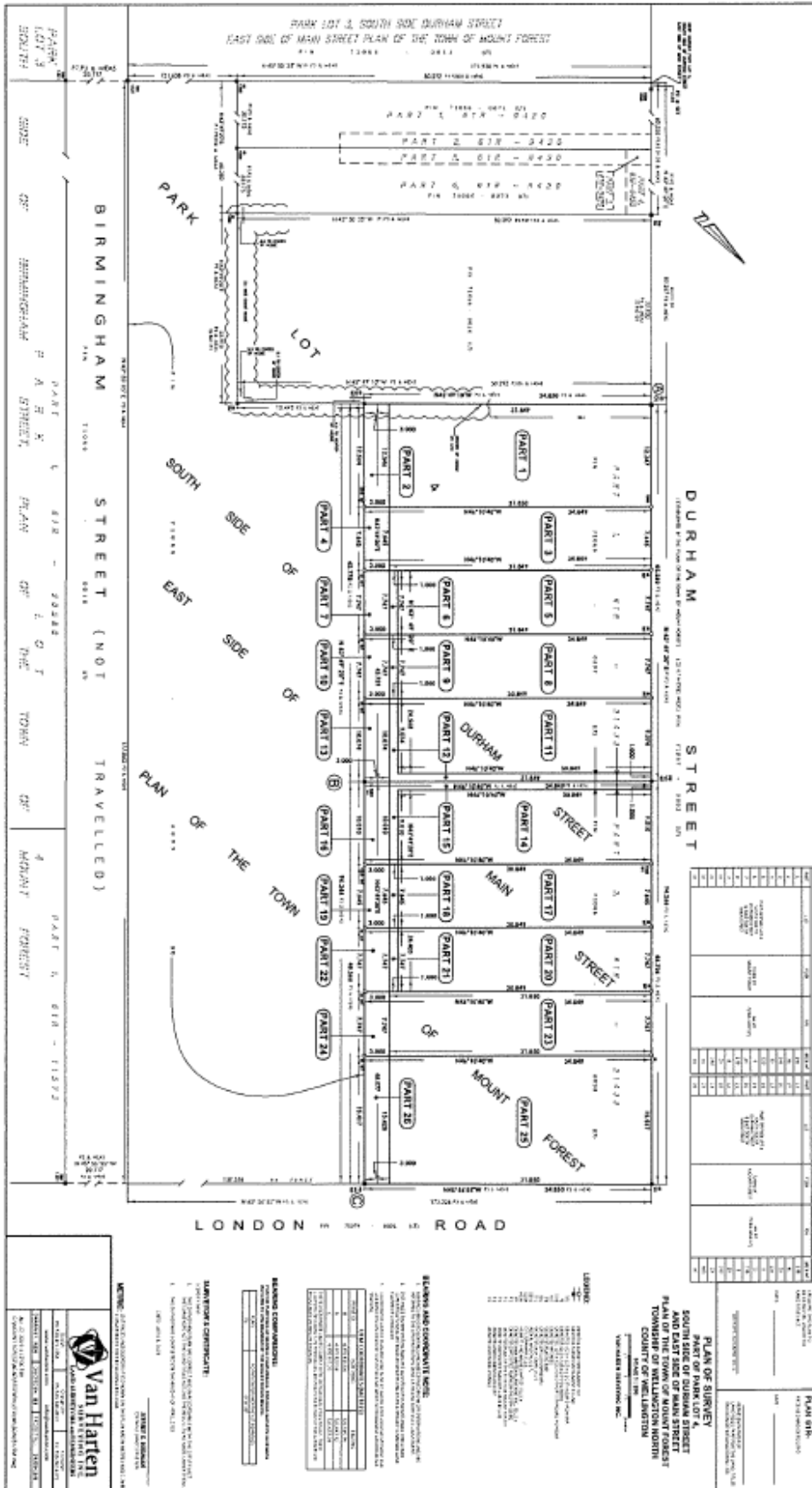
Respectfully submitted
 County of Wellington Planning and Development Department

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michelle Innocente'.

Michelle Innocente, RPP

Senior Planner
 Schedule 1: Draft Reference Plan





Communiqué



From the desk of:

April, 2019 # 066

Fire Chief.

1. **CONCRATULATIONS** to Greg Mason and Steve Gilck, Mount Forest station for being promoted to the rank of **CAPTAIN**. They will be an integral part of our management team. Welcome aboard!!

2. **NEW MEMBERS.** Please welcome Alex Hynes and Cole Lamont to the Mount Forest station. Cole is receiving his training and certification through the Wellington County Training Association. Alex is an experienced firefighter and brings a wealth of knowledge to WNFS. He was trained and certified at Mississippi State Fire Academy. Firefighter Level I and II. He is also IFSAC and Pro Board Certified. His credentials are lengthy and impressive. Both firefighters will certainly enhance our great service.

2. **Dash Cams** have now been installed in the Pumpers, Car 1 and Car 2. The test period is now over. Each camera has a 64 GB card and is good for just over 700 minutes of recording time. After that, it resets and copies over the previously recorded images. The Fire Chief and or Deputy Chief will be responsible for reformatting the cards.

4. As you are aware we have made the switch to **Who's Responding**. Pumper 121 and Pumper 91 should have the Tough Book screen open and unlocked ready to go. The info will be there before you arrive at the station. The screen will show mapping, hydrant locations, property images, personnel responding, detailed call info, etc. They will continue to up-date and enhance the APP.

5. **CISM.** Your **PEER SUPPORT TEAM** presented our CISM program to Council on April 29th. There has been lots of positive feedback by members of council, the public as well as members of our fire service. I really appreciate the fact we had so many firefighters attend to show support. Well done!

FIRE DEATHS IN ONTARIO

Total fatal fires for the period from January 1 to May 1 for the years 2018 and 2019				
	<i>2018</i>		<i>2019</i>	
	<i>Fatal fires</i>	<i>Fatalities</i>	<i>Fatal fires</i>	<i>Fatalities</i>
Ontario fatal fires (except Federal and First Nations properties) from January 1 to May 1.	-	-	-	-
Fatal fires on Federal or First Nations properties from January 1 to May 1.	-	-	-	-
Total	-	-	-	-

NO INFO AVAIABLE FROM OFM



Communiqué



April Fire Report 2019

ARTHUR STATION:

The Arthur Station responded to 13 calls for assistance during the month.

Practice/ Meetings:

April 2, 2019 (18) members were present

April 9, 2019 (19) members were present

April 23, 2019 (14) members were present

MOUNT FOREST STATION:

The Mount Forest Station responded to 22 calls for assistance during the month.

Practice/ Meetings:

April 9, 2019 (13) members were present

April 22, 2019 (22) members were present

April 30, 2019 (13) members were present

Respectfully submitted page 2 and 3

Bill Hieber



Communiqué



CALL TYPE	ARTHUR STATION	AREA	MOUNT FOREST STATION	AREA
Medical	8	Town (8)	7	Town (4)
				Southgate (2)
				Township (1)
Chimney Fire	1	Mapleton (1)	1	Mapleton (1)
Mutual Aid			1	West Grey (1)
Stove Fire	1	Town (1)	1	Town (1)
Motor Vehicle Collision	1	Town (1)	3	Town (2)
				Township (1)
Fire Alarm			5	Town (5)
C/O Smoke			1	Town (1)
Structure Fire	1	Town(1)	1	Town (1)
Assist O.P.P			1	Town (1)
Vehicle Fire			1	Southgate (1)
Investigation	1	Township (1)		



Communiqué



Fire Prevention/Public Education

FIRE SAFETY PRESENTATIONS

FIRE SAFETY INSPECTIONS

119 Wellington Street West M.F.
121 Wellington Street West M.F.
083876 Southgate Road 08
412056 Southgate Road 41
273 Main Street South M.F.
150 Edward Street A.V.
497 Smith Street A.V.
118 Preston Street A.V.

FIRE INVESTIGATIONS

FIRE SAFETY COMPLAINT INSPECTIONS

FIRE SAFETY PLAN REVIEWS

8008 Wellington County Road 109 A.V.

VULNERABLE OCCUPANCY FIRE DRILLS

BURN PERMIT SITE INSPECTIONS

7591 Sideroad 8
8773 Concession 7 South

BURN COMPLAINTS



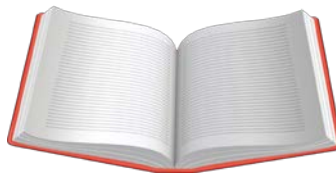
“TEST YOURS *TODAY*”



Communiqué



“SAVING LIVES THROUGH EDUCATION”



Please have all monthly reports submitted by the 5th of each month to:

Next Communiqué will be May, 2019



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.3228

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF May 27, 2019**

FROM: DAVID GUILBAULT, FIRE CHIEF

**SUBJECT: REPORT FIRE 2019- 001 WELLINGTON NORTH FIRE SERVICE
ANNUAL REPORT 2018**

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report FIRE 2019- 001 being a report Wellington North Fire Service Annual Report.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

FIRE 2017-004. Wellington North Fire Service Annual Report 2016
FIRE 2018-003. Wellington North Fire Service Annual Report 2017

BACKGROUND

In May of 2017 the WNFS presented its first annual report. We continue to grow as a strong cohesive team and are meeting or exceeding the many challenges and legislative changes to the fire service.

The third annual report is a compilation of information including statistics that details the combined efforts of all our dedicated firefighters.

The WNFS Annual Report provides information on Fire Prevention and Public Education initiatives, Training, and Community Involvement. As well, Emergency response statistics are provided in both graph and chart form.

Please find attached the Wellington North Fire Service 2018 Annual Report. I hope you find our third annual report interesting and informative.

FINANCIAL CONSIDERATIONS

There are no costs associated with this report.

STRATEGIC PLAN

Does the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

PREPARED BY:	RECOMMENDED BY:
<i>David F. Guilbault, Fire Chief</i>	<i>Michael Givens, CAO</i>
DAVID E. GUILBAULT FIRE CHIEF	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

SCHEDULE A



2018

Annual Report

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Office of the Fire Chief

Mayor Andy Lennox, Members of Town Council & Residents of the Township of Wellington North.



I am pleased to present the third Wellington North Fire Service Annual Report.

I am very proud of the work all our firefighters do on a daily basis in all areas of service; Suppression & Emergency Response, Communications, Training, Fire Prevention & Public Education and their community involvement. Each of these areas is further outlined in this report, with an overview of the role and responsibilities, initiatives and successes of the Wellington North Fire Service. The goal of the Wellington North Fire Service is to reduce the loss of life and property, and the protection of our environment. This is achieved through public fire and life safety education to the children and citizens who live, work, play or visit our great community.

In 2018, the WNFS developed a Critical Incident Stress Management (CISM) and a Peer Support Team. This program is all about our firefighters who attend sometimes tragic and horrific events. This program is detailed later.

Our small fire service is one of the leaders in this province and we should be very proud of our commitment and dedication to public service. True professionals.

The following is a synopsis of the Wellington North Fire Service in 2018. We look forward to continuous improvement and dedicated service to our community. Excellence vs perfection.

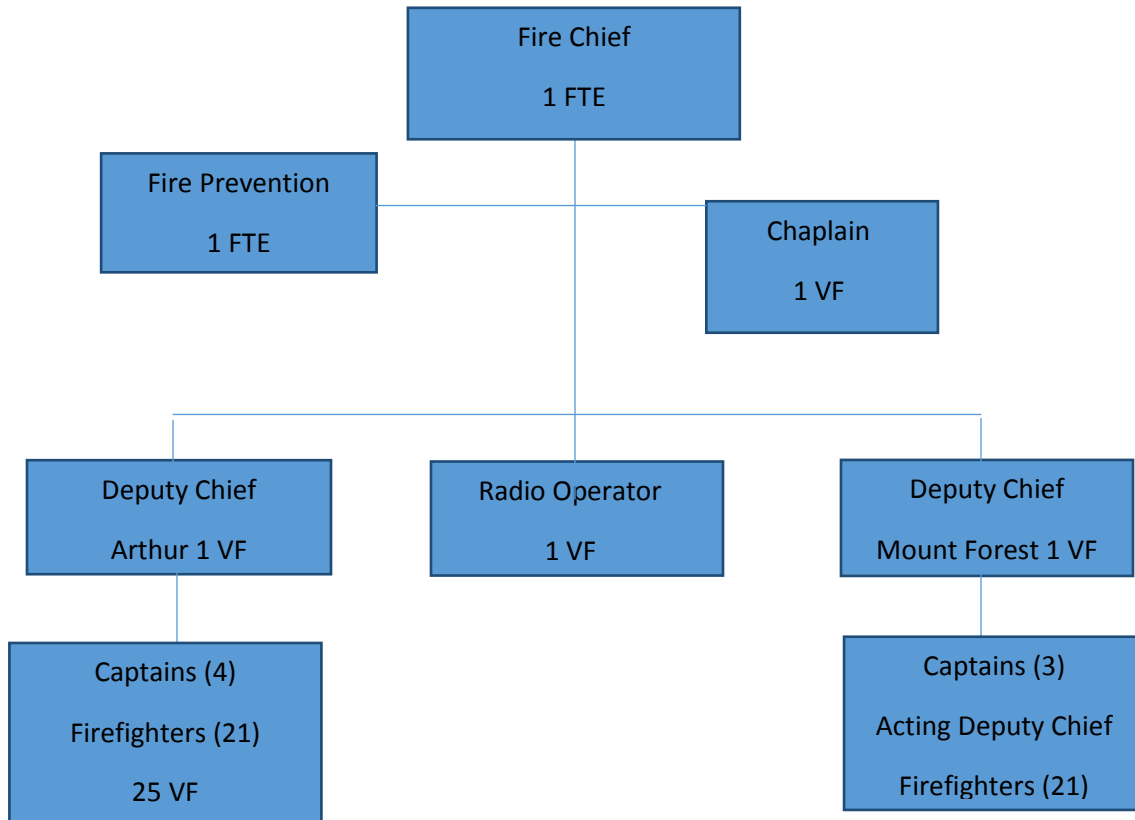
Respectfully,

Fire Chief

David E. Guilbault

Organizational Structure

Wellington North Fire Service Organization Chart



*Office of the Deputy Chief
Mount Forest Station*

I have been a Volunteer Firefighter for over 28 years. I was the former Deputy Chief of Mount Forest and most recently appointed Deputy Chief for the Wellington North Fire Service, Mount Forest Station 120.

The main role of Deputy Chief is to provide Administration Support to the Fire Chief and represent him in his absence. In my Portfolio are the jobs of taking care of all reports to the Fire Marshal's office, keeping track of point tallies, and doing pay role twice a year for both Arthur and Mount Forest stations. New in my job description is being on the Wellington North Fire Service Peer Support Team. This is a very important aspect of the Fire Service both for support of mental health well for both members and their families. I assist with training and attend emergency scenes. This new role is both challenging and rewarding and I see this as a wonderful opportunity to help move the Wellington North Fire Service forward.

I wish to thank everyone for their continued support for me and the WNFS.

Bill Hieber

Deputy Chief, Mount Forest Station 120

*Office of the Deputy Chief
Arthur Station*

I am honoured to be the Deputy Chief for the Arthur station. The Arthur team is a group of amazing individuals. We are family. We are there for each other and certainly support and care for each other. Whether at an emergency incident, preparing for firefighter testing, competing at fire fit events, fund raising, or community events, we are there for our community. We succeed as a team.

With the help of community partners such as Musashi Corporation and Copernicus we are able to adequately staff our trucks for day time response. It was not that long ago that many believed the Arthur firefighters were unable to protect the community. Firefighters were leaving and there weren't enough firefighters around. Not so. Today we have twenty three hard working dedicated men and women protecting Arthur and surrounding area. The motivation and willingness to learn and ask questions from these great individuals is something that reinforces my faith in our future as a Fire Service.

Marco Guidotti

Deputy Chief, Arthur Station 90

Office of the Chaplain

First off I want to commend all the firefighters for all their hard work on serving our township. I find that each person serves with professionalism and a desire to help others. Over this past year I have continued to try and get to know the people of the Fire Service from the ground up. Part of this is done through attending the training nights and learning along with and from many of the firefighters. I continue to grow in my appreciation of how much work it takes to learn and to serve our communities.

To continue to grow not only in my knowledge of the Fire Service, I am also trying to grow in my role as chaplain and now Chair of the Peer Support Team, I have been researching and reading through a number of books to help me understand and serve the people and the organization. My reading list from the past year is as follows for my role of Chaplain:

Deppa, Karen F. , Saltzberg, Judith. “Resilience Training for Firefighters: An Approach to Prevent Behavioural Health Problems.”

Graval, Sylvio A. “How to Survive PTSD and Build a Peer Support.”

Kennerley, Helen, Kirk, Joan and David Westbrook. “An Introduction to Cognitive Behaviour Therapy.”

Willis, Dan. “Bulletproof Spirit: The First Responder’s Essential Resource for Protecting and Healing Mind and Heart.”

I along with Deputy Chief Bill Hieber, and Radio Operator Ray Tout attended a 5 day training course up in Owen Sound for Peer Support and Critical Incident Stress Management (CISM). From this course, we received certification in Peer Support Training in Early Psychological Intervention, Assisting Individuals in Crisis, and Group Crisis Intervention. These courses are part of a larger body of work from the International Critical Incident Stress Foundation (ICISF). On top of this I also attended a course on Applied Suicide Intervention Skills Training (ASIST). Following the ASIST course Firefighter Stacy Muir and I attended the Invisible Wounds Conference in Walkerton, Ontario. From this Conference we have used resources and continued to build connections and partnerships to benefit and use for the Wellington North Fire Service Peer Support and CISM Team. Deputy Chief Bill Hieber, Fire Fighter Stacy Muir and myself also attended a presentation put on by the OPP called “Here 4 Hope Day”. The speakers were Michael Landsberg and Jennifer Hedger.

Our team currently consists of Deputy Chief Bill Hieber, firefighter Stacy Muir, Radio Operator Ray Tout, and myself Chaplain Ed Charlton and Chair. During 2018 firefighter Kevin Bender stepped down as a firefighter and part of the Peer Support Team. Our current team has a mixture of experiences and expertise that cover a number of different areas of life from the Fire Service, family, work, and financial. We have a great team put together to serve our firefighters, their families, and all of our communities. We have working relationships with in Wellington County but also with the Grey County Fire Service Peer Support and CISM Teams. We have attended a family presentation night for the Ayton Peer Support Team and we have attended meetings for their Peer Support and CISM Teams.

Over the year our team has been supporting our members with a number of firefighters coming up and talking with us, officers calling us up and asking us to offer support, and our team checking in on firefighters if we see something out of the ordinary. This may consist of meeting with them one

on one, talking with them over the phone, checking in with them when we see them at the Fire Stations or outside. Part of my role as Chaplain has also lead to me reaching out to people who have been affected by fire, suicides, and death. From these times I have either gone to the scenes to be with people, or talking with them after the incidents. This has been received well by the people and in some cases I have continued to help them as a pastor in the community. While we are trained and to support the Fire Service, we are able and willing to help the wider community. When we are working together our communities are strengthen and enlivened with hope.

Edward Charlton

Chaplain





Office of the Fire Prevention Officer

Fire Prevention and Public Education

Fire Prevention initiatives are carried out year-round in order to ensure various structures are safe for the public, including assembly, institutional, residential, business/office, retail and industrial occupancies. Even though we conduct fire safety inspection on a request and complaint basis, we also try to complete spot inspections as well. In order to be pro-active we try to conduct fire inspections of different occupancy types in order to ensure compliance with the Ontario Regulation 213/07, Ontario Fire Code. Fire prevention initiatives also include public education programs and fire investigations.

Public education brings life-saving messages to the community through many public fire safety education programs and activities.

One way The Wellington North Fire Service provides the public with fire safety education is by conducting fire station tours to school children, families and a few diverse community groups, providing the fire department with an invaluable opportunity to educate the citizens of Wellington North. During these tours, individuals are taught what a smoke alarm sounds like, what to do if they hear a smoke alarm, and how to use a fire extinguisher. The importance of a meeting place and never go back into a burning building. During all station tours, participants are taught important fire safety information and they get a closer look at the fire trucks, the equipment and how they are used.

One of the high lights of the year was receiving our fire extinguisher prop that was donated to the WNFS by the Mount Forest Lions Club. It is a great educational tool that can be used by everyone. Kindergarten children to seniors, and apartment tenants to industrial facilities. It didn't take long for the word to get out because we have done more fire extinguisher training in 6 months then we have since I first started 2 ½ years ago. This training prop has also been able to support our neighboring communities such as Southgate and Minto with public education and fire extinguisher training.

2018-year review:

22 Fire safety presentations were conducted. This would include, Fire hall tours, going to schools, visiting senior complexes, and public social events like fall fairs and open houses.

116 Fire safety inspections. These include routine as well as requested.

17 Fire investigations. During these investigations we determine an origin and cause. Some fires are arson, electrical (could be wiring or faulty unit) and negligence. Knowing a cause will help the fire service better educate the community.

22 Fire safety complaint inspections. These are usually related to non-working smoke or CO alarms, hoarding situations, and fire separation issues.

66 Fire safety Plans. These are required in buildings such as schools, vulnerable occupancies, and industrial buildings. Fire Safety Plans are emergency procedures that need to be followed in case of a fire.

5 vulnerable occupancy fire drills. These are mandated within the Fire Code to be done annually.

21 pre-burn inspections. These inspections are on piles that are larger than what is approved within the burn by-law. We make sure it is safe to burn and make recommendations when we believe there are risks with the burn.

7 burn complaints. These are usually due to nuisance concerns, burn ban, and not conforming to the burn by-law.

Marco Guidotti

Fire Prevention Officer



“WHO LET THE DOGS OUT?”

***Mount Forest
Team out during the Fire Works Festival***

Emergency Response

The Office of the Ontario Fire Marshal requires all Fire Services in Ontario submit Standard Incident Reports (SIR).

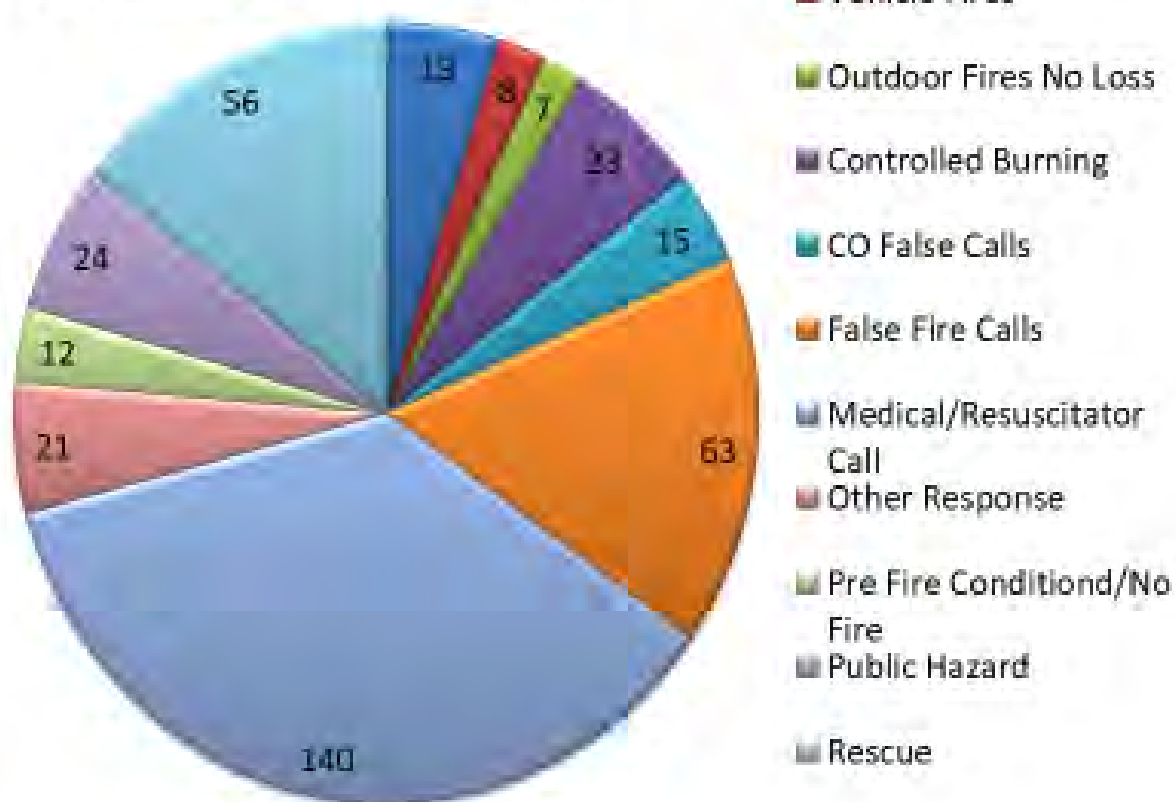
The following pages indicate the type and number of incidents the WNFS responded to in 2018 and that were reported to the OFM. We recently received SIR verification from the OFM and our statistics are accurate and complete.

NOTE: There are 59 calls NOT shown in the SIR as they were stand-by coverage in Kenilworth by either Arthur or Mount Forest. The total call-outs were 447.

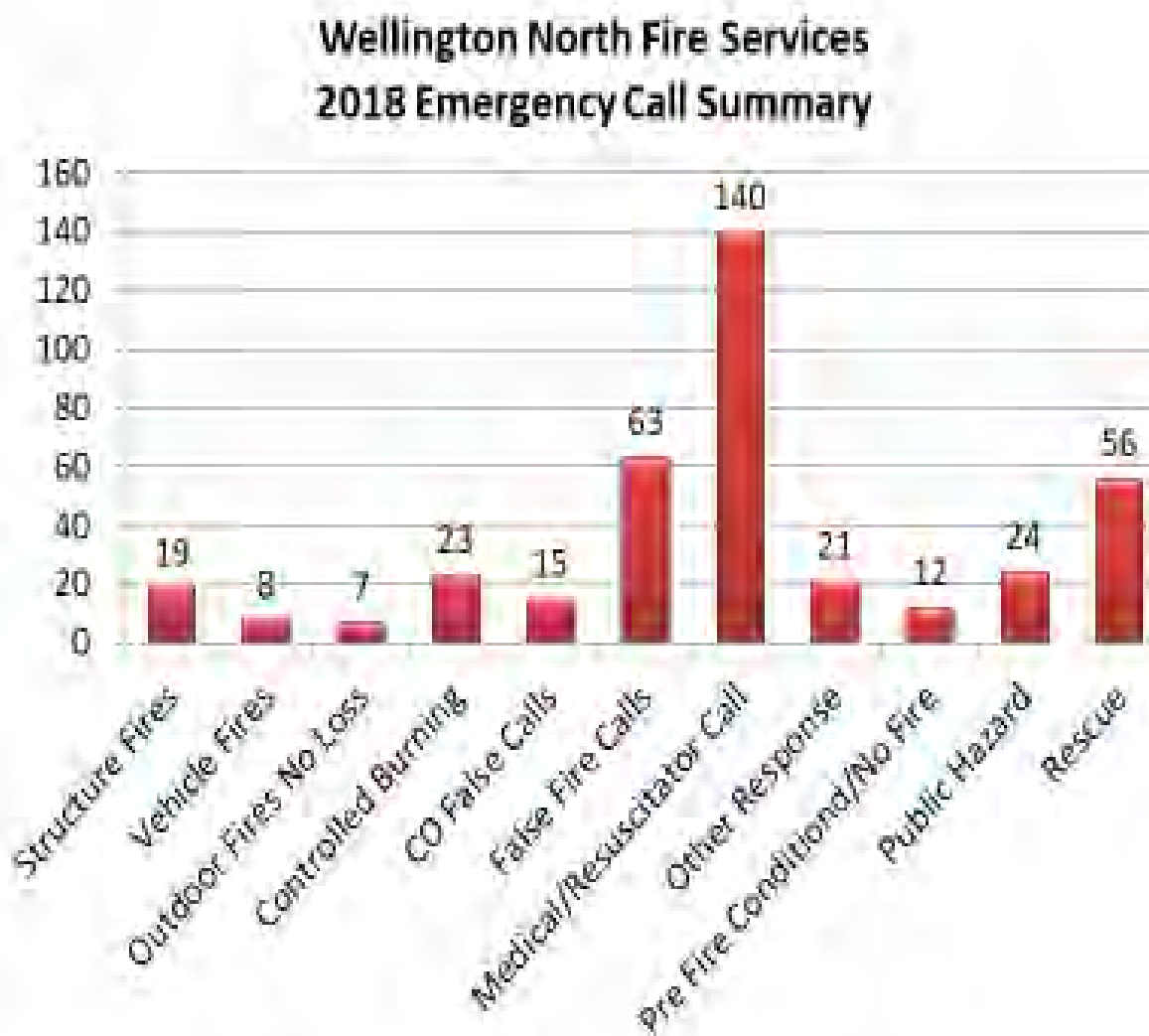


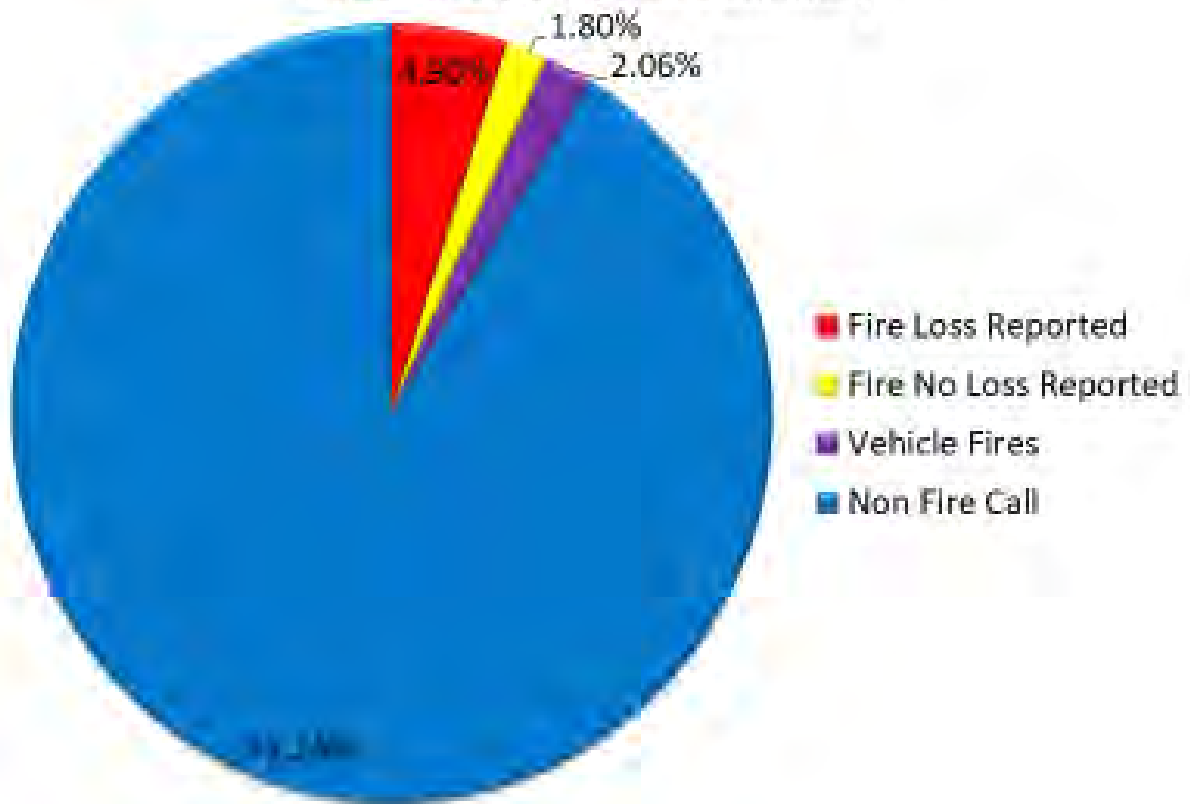
Emergency Call Summary Graph

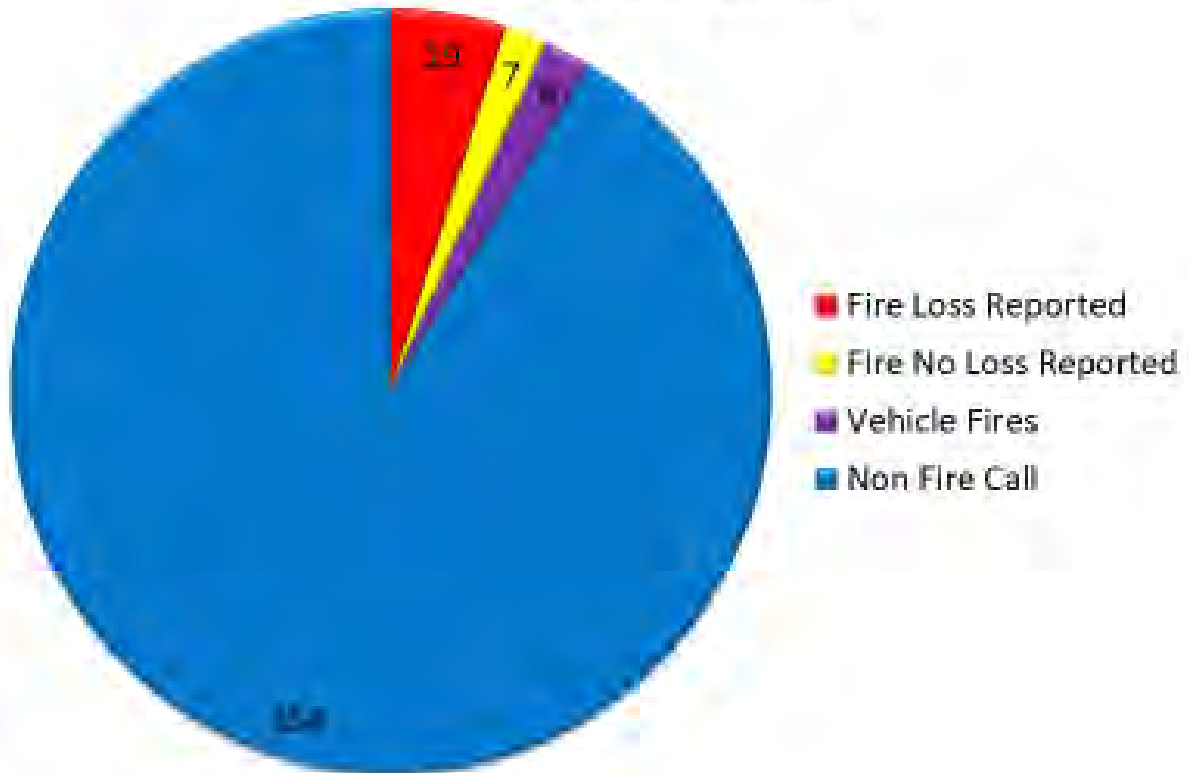
**Wellington North Fire Services
2018 Emergency Call Summary**

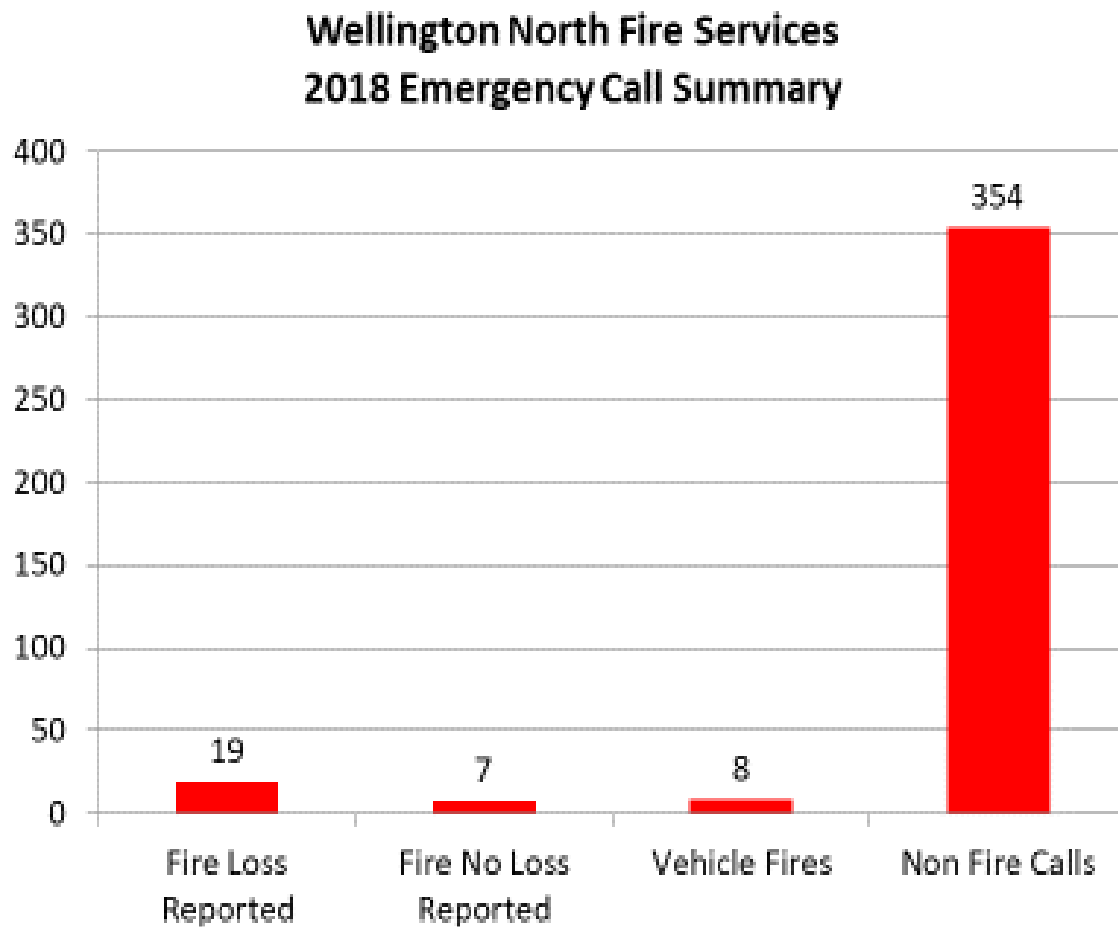


Emergency Call Summary Graph

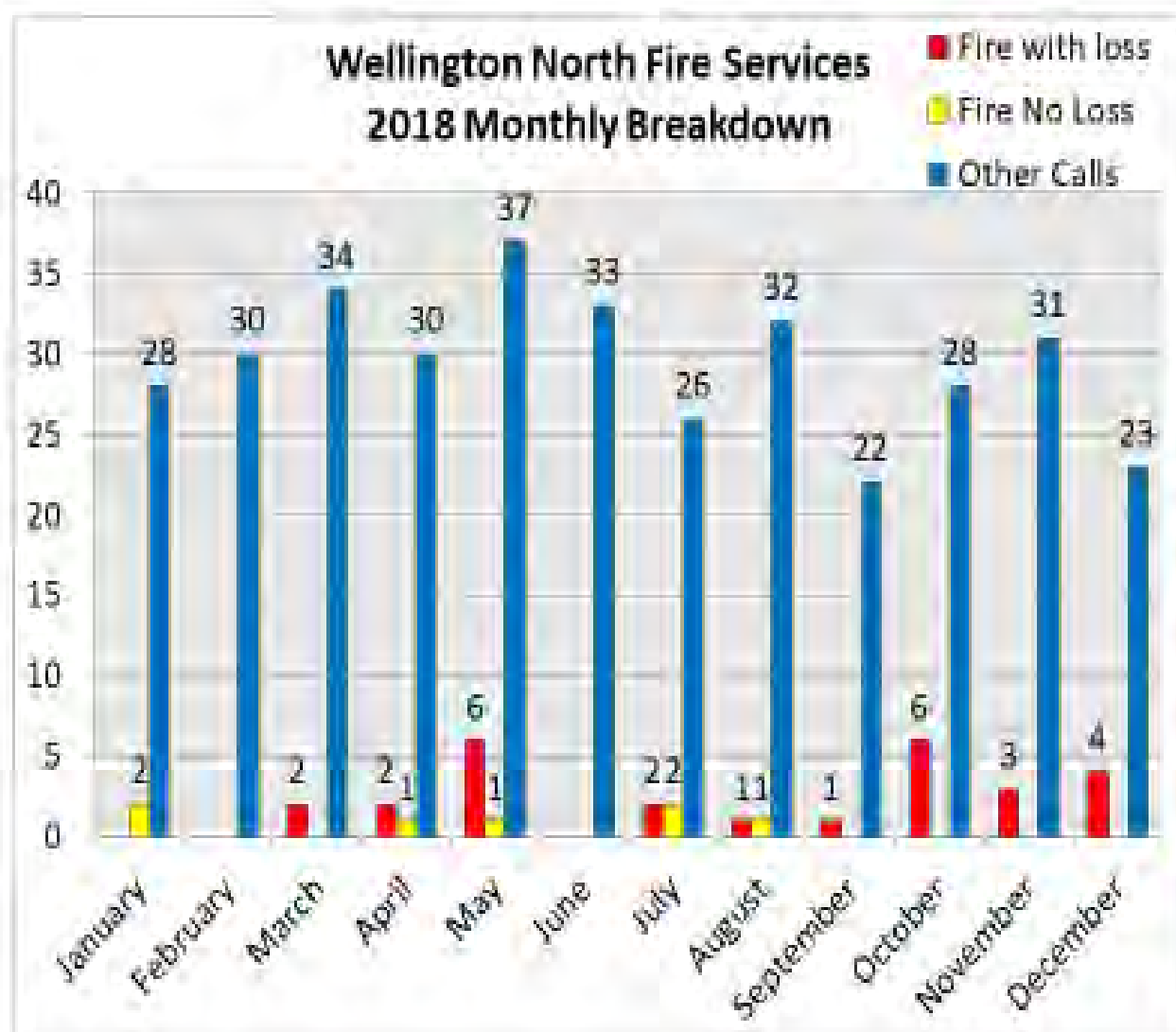


*Emergency Call Summary Graph***Wellington North Fire Services
2018 Emergency Call Summary**

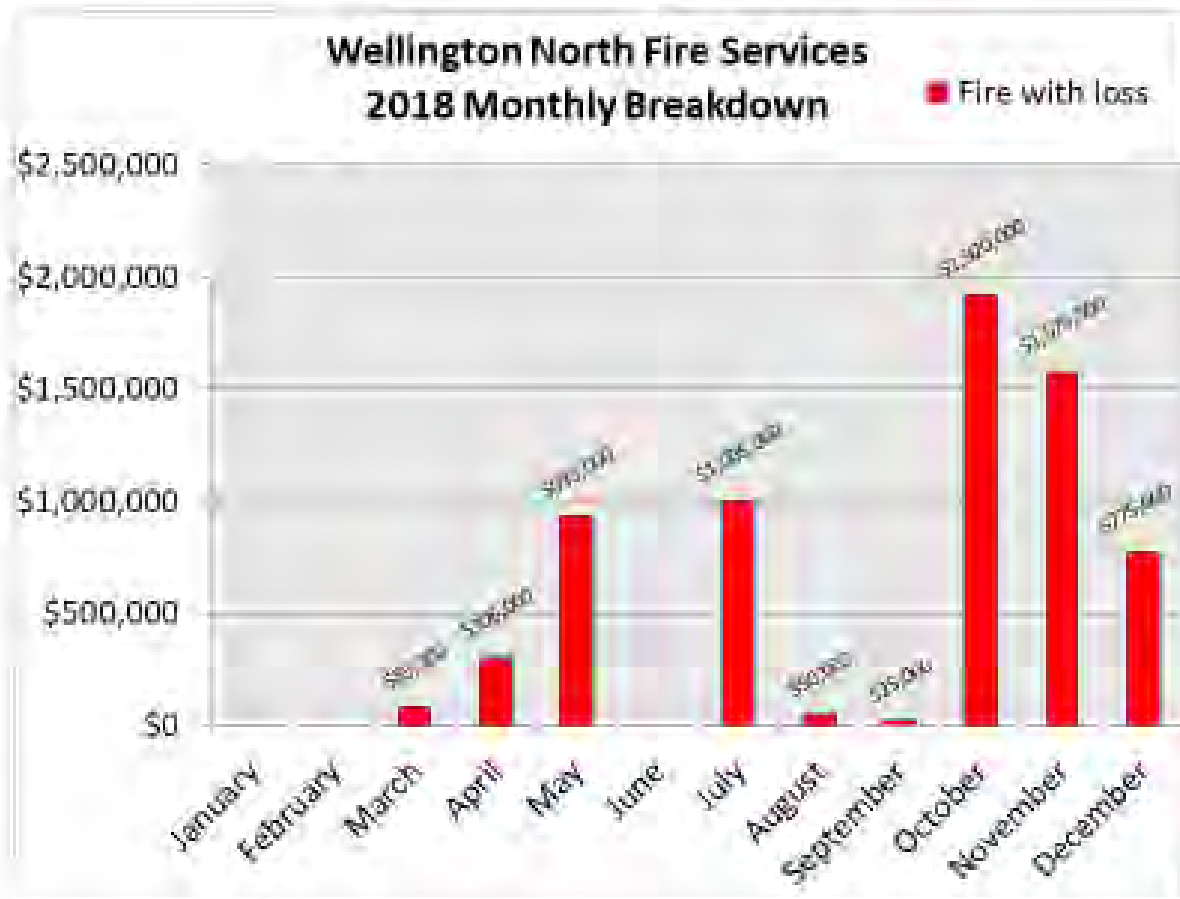
*Call Type Summary Graph***Wellington North Fire Services
2018 Emergency Call Summary**

Emergency Call Summary Chart (fire loss, non-fire loss, vehicles, non-fire calls)

Emergency Call Summary Monthly Chart



Monthly Fire Loss in Dollars Chart



Training

WNFS has 34 training sessions a year meeting on Tuesday evenings for a minimum of 2 hours. This is when our IN-HOUSE training is delivered. 34 nights at 2 hours equals 64 hours of training a year to cover the vast skills we require to complete our duties when called upon.

Some of these training topics consist of pump operations, relay pumping, auto extrication, ladders, ventilation with the Wellington County owned roof prop., drafting from static water sources, hydrants, forcible entry with the Wellington County owned forcible entry prop., firefighter survival, air management, SCBA, and PPE.

To help make this possible and consistent between the 2 stations, we have set up a file on the town server that can be accessed by both stations. Within this file there are numerous power points, videos, skill sheets, lesson plans, quizzes, tests on the various skills and knowledge we need to do our jobs. Both stations are now able to find and retrieve information in a timely manner. Allowing more time to be spent on delivery of the material.

There are times when training needs to be outside of our Tuesday night training.

There is also training that needs certification that cannot be done within our service, so we out-source the instruction and training. Firefighters receive certificates upon completion of the training. This satisfies the Office of the Fire Marshal.

The following is a list of courses, and testing that was completed outside of the WNFS in 2018.

NFPA 1002 Apparatus equipped with a fire pump (Chapter5)	1 FF
New hires completed the Wellington County Recruitment Training	8 FFs
NFPA 1001 FF 1 Exam, Skills, and Hazmat Awareness, Exam	8 FFs
NFPA 1001 FF 2 Exam, Skills, and Hazmat Operations, Exam and Skills	14FFs
NFPA 1021 Company Fire Officer 1	4 FFs
NFPA 1041 Fire Service Instructor 1	1 FF
NFPA 1035 Fire & Life Safety Educator 1	2 FFs
NFPA 1035 Fire & Life Safety Educator 1	1 FF
Flashover Training	4 FFs
DZ testing and Licensing	12 FFs
Annual First Aid Certification	45 FFs
Wellington County Mutual Aid Training (2 events)	24 FFs

There is a lot of time and commitment that is involved in providing training as well as a lot of time and commitment required by our firefighters to take training above the regular Tuesday night training. They give up weekends, family activities, and social events and take vacation time to fulfill their commitment to the WNFS.

We would not be where we are today without the dedication and commitment of the trainers and firefighters doing their part to better serve our community. Our team strives for excellence.



Marco Guidotti
Deputy Chief, Training

Communications

The Communications room for both WNFS stations has played an important role in the past three years. When the WNFS receives a page-out from the Guelph Fire Communications Centre, the WNFS Radio Operator responds to the Mount Forest station and assumes the duties and responsibilities of radio/phone communications. The Radio Operator is responsible for logging any and all radio and phone communications. The WNFS has direct contact with Orangeville and Owen Sound dispatch centres as well as the OPP. We have emergency contacts for other allied agencies including the Wellington North water department, Hydro One, Wellington North Power, municipal/county roads, mental health, victim services, and Ontario Fire Marshal's Office, etc.

In 2018, WNFS began implementing radio exercises into their training sessions. The inclusion of these exercises highlights the importance of proper radio communications. Firefighters participated in numerous radio communication scenarios which included structure fires, motor vehicle collisions, etc. Firefighters engaged in role playing whereby they assumed different job functions including radio operator, pump operator, sector officer and incident commander.

In 2019, the Radio Operator will be arranging an on-site visit with Guelph Fire Communications Centre. The purpose is to have a better understanding of how they receive 911 calls, page, and how our systems are integrated.

There are no plans to enter into a full dispatch service agreement in 2019.

The Radio Operator is an integral part of the safety and success of every emergency call.

Ray Tout

Radio Operator



Emergency Management

The County of Wellington provides a Community Emergency Planning Co-Ordinator (CEMC), whose role amongst other things, is to review annually the Emergency Plan and conduct an Annual Exercise. The First Alternate CEMC is the CAO for the Township of Wellington North. The Second Alternate is the Fire Chief.

In August, a Live Exercise “*Operation Greenfield*” was conducted at Greenfield Global Energy located on the border of Wellington North and West Grey. Wellington North Fire, West Grey Fire, Minto Fire, OPP, West Grey police and Guelph Wellington EMS along with Greenfield Global Energy participated in the event.

The goals and objectives of the exercise were as follows.

“Operation Greenfield”

1. Practice application of the Incident Command System.

Demonstrate proficiency utilizing processes & terminology of the ICS to respond to scenario.

2. Demonstrate a functional understanding of the Emergency response agencies; Fire, Police and EMS.

Each agency should have a clear understanding of their specific roles and responsibilities.

3. Demonstrate the ability to document & communicate actions, management decisions and track resources using the WNFS Incident Management System and appropriate forms.

4. Demonstrate the proficiency in Greenfield Global Energy emergency alerting system.

Alarm notification to Alarm Monitoring Company. Alarm to 911, to Guelph to WNFS.

5. Demonstrate the proficiency in the Township of Wellington North notification procedures (call notification to SMT/EOCG) as well as procedures per Emergency Plan.

Summary:

A post incident analysis was conducted immediately after the exercise and there was valuable input from participants. The majority really liked the fact that this was a live exercise and found it much more beneficial than just a tabletop exercise. There were some fire service challenges as many firefighters are new and have not experienced an event of this magnitude.

Important recommendations were taken from the exercise and we will work on ways to improve our performance. We obviously want to achieve excellence and perform to the best of our abilities as emergency responders.

The five objectives were met and all agencies worked in conjunction with each other. No issues or concerns.

We have now garnered an excellent partnership between Greenfield Global Energy and the Wellington North Fire Service. The entire community will benefit from this partnership. Another exercise is being planned for 2019. The WNFS is the only fire service in Wellington County conducting *live* community emergency exercises.



Greefield Global Energy Plant

Fire Service Team

Administration:

Fire Chief: David Guilbault
Deputy Chief: Bill Hieber
Deputy Chief: Marco Guidotti
Fire Prevention: Marco Guidotti
Chaplain: Ed Charlton

Arthur Station:

Deputy Chief: Marco Guidotti
Captain: Brad Bodz
Captain: Greg Brunkard
Captain: Stacy Mazerolle
Captain: I/C Training, Eric Green

Firefighters:

Brenan Gorecki	Stacy Muir
Brendan Carroll	Tyler Wright
Brad Stark	Matt Hartman
Chandler Cutting	Sarah Cashmore
Devon Greenwood	Thomas Holjevac
Dustin Piccinetti	Josh Heiliger
Ken Smith	Kyle Brunkard
Maynard Weber	Mitch Chouinard

Mount Forest Station:

Deputy Chief: Bill Hieber
Acting Deputy Chief: Wayne Robinson
Captain: Jim MacEachern
Captain: Curtis Murphy
Captain: I/C Training, Steve Tosh

Firefighters:

Andy Kelly	Seal Riehl
Brad Cormack	Steve Giilck
Brody Young	Thomas Jamieson
Greg Mason	Tyler Wright
Jeremy Benn	Ray Tout
Kyle Woods	Matt Hewson
Mike Cooper	Devon Bollinger
Mike Lucas	Peter Hachey
Mike Schwindt	Mike Metzge

WNFS Fire Stations

Station 90 Arthur



Apparatus at the Arthur Station include a Pumper, Squad (Rescue), Tanker, and Fire Prevention Vehicle.

Station 120 Mount Forest



Apparatus at the Mount forest Station include a Pumper, Squad (Rescue), Tanker, Support Unit, UTV and Trailer, Chief Vehicle. The Pumper Truck on the left is the “NEW” 2018 Spartan

Community Involvement

We partner with local businesses who help us deliver Fire Prevention and Public Safety education to our residents. Home Hardware Mount Forest and the Mount Forest Lions Club are valuable partners and contribute so much to our community.

The WNFS continues to partner with several organizations in Wellington County. Partners include; Mount Forest Family Health Team, Wellington Guelph Hoarding Response Team. We interact with these groups on a regular basis. For example, if the WNFS had a Hoarding situation, we would connect with several disciplines. The Hoarding Response Coordinator, Mount Forest Family Health Team, (who would assist with mental health issues). The O.P.P are a key community partner and we certainly appreciate the team work and commitment to public safety.

Our fire service continues to fund raise and assist local charities.

The Arthur station hosts Muscular Dystrophy Boot Drives, pancake breakfasts, lunch with Santa and “Earth Day” clean up in Arthur (photo below). They always support the Lions Duck Race which is well received in Arthur. As well, the Arthur firefighters will continue with the Winter Coat drive and open houses.

The Mount Forest station hosts a Yuk Yuk fun night, pancake breakfasts and is very much involved with the Fire Works Festival. Our team is very giving of their time and really enjoy participating in community events. Countless hours of firefighter volunteer time is given back to our community.



Arthur firefighters participating “*Earth Day*” clean-up

THANK YOU





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063

Plan to
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 27, 2019**

**FROM: SHAWN KITTO, SR. BY-LAW ENFORCEMENT OFFICER
DARREN JONES, CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2019-10 BEING A REPORT ON A BY-LAW TO
REGULATE THE MAINTENANCE OF LAND IN THE
TOWNSHIP OF WELLINGTON NORTH**

RECOMMENDATION

THAT Council of the Township of Wellington North receive CBO 2019-10 being a report on a by-law to regulate the maintenance of land in the Township of Wellington North;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to regulate the maintenance of land in the Township of Wellington North as presented.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

CBO 2018-10 being a report on a by-law prescribing standards for the maintenance and occupancy of property.

BACKGROUND

The purpose of introducing a clean yard by-law is to assist the Township with ensuring timely, effective, and efficient enforcement of by-law concerns that could be addressed quickly, and that do not require the timelines or extensive orders such as those used for Property Standards enforcement which require that a minimum 21 day order be issued to allow for compliance. This causes continuity and re-inspection problems with the fast growth of grass and accumulation of debris or refuse.

The by-law will outline better guidelines and clarification for property owners for the required maintenance of exterior yard areas on a property. The by-law will primarily serve to assist with ensuring the timely removal of items of waste, refuse, debris and long grass and weeds on identified contravening properties.

The by-law will allow for less time to be granted for the removal of items or things that may constitute a health or safety hazard such as Stagnant Water which poses the risk of West Nile Virus and will give an officer the ability to issue an Order to Comply directly on site at the property as soon as a violation is observed. Instead of 21 days elapsing for compliance period, the order may require immediate 24 hour removal for items identified as a health and safety risk or a standard 5 days for basic items of refuse, waste, debris and or the cutting of grass and weeds (extensions may be granted only as deemed by an officer).

The Clean and Clear Yard by-law will ultimately ensure faster and more efficient clean up of properties throughout the Township of Wellington North.

The draft by-law to regulate the maintenance of land in the Township of Wellington North can be found under the By-laws section of this agenda.

FINANCIAL CONSIDERATIONS

None.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

Which pillars does this report support?

<input checked="" type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input type="checkbox"/> Brand and Identity <input type="checkbox"/> Strategic Partnerships	<input checked="" type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment <input type="checkbox"/> None
---	--

PREPARED BY:	RECOMMENDED BY:
<i>Shawn Kitto</i>	<i>Mike Givens</i>
<i>Darren Jones</i>	
SHAWN KITTO	MICHAEL GIVENS
SR. BY-LAW ENFORCEMENT OFFICER	CHIEF ADMINISTRATIVE OFFICER
DARREN JONES	
CHIEF BUILDING OFFICIAL	



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 27, 2019**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2019-11 BUILDING PERMIT REVIEW
PERIOD ENDING APRIL 30, 2019**

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2019-11 being the Building Permit Review for the period ending April 30, 2019.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. CBO 2019-07 Building Permit Review Period Ending March 31, 2018

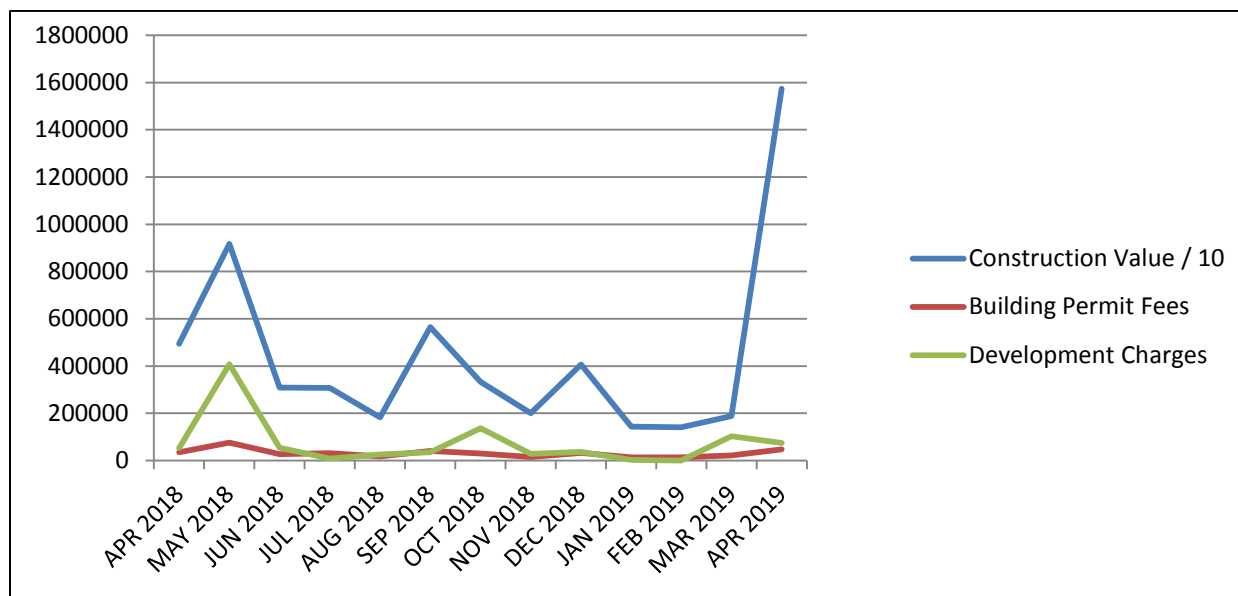
BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	0	0.00	0.00	0.00
Multi Family Dwelling	2	1,126,000.00	11,000.00	74,253.40
Additions / Renovations	2	580,000.00	4,019.61	0.00
Garages / Sheds	3	110,000.00	1,757.55	0.00
Pool Enclosures / Decks	3	18,500.00	501.34	0.00
Commercial	0	0.00	0.00	0.00
Assembly	0	0.00	0.00	0.00
Industrial	0	0.00	0.00	0.00

Institutional	1	13,000,000.00	23,279.45	0.00
Agricultural	9	879,000.00	7,250.42	0.00
Sewage System	1	5,000.00	130.00	0.00
Demolition	1	20,000.00	130.00	0.00

Total April 2019	22	15,738,500.00	48,068.37	74,253.40
Total Year to Date	50	20,453,750.00	96,771.67	179,917.40

12 Month Average	20	4,388,841.67	30,638.62	76,227.75
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10 Year Monthly Average	21	3,944,329.00	27,812.92	43,751.67
10 Year, Year to Date Average	53	7,592,788.90	66,123.51	107,185.39

FINANCIAL CONSIDERATIONS

None.

STRATEGIC PLAN

This report does not directly relate to the implementation of the Township of Wellington North Strategic Plan.

Do the report's recommendations advance the Strategy's implementation?

- Yes
 No
 N/A

Which pillars does this report support?

- | | |
|---|--|
| <input type="checkbox"/> Community Growth Plan | <input type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input type="checkbox"/> Corporate Communication Plan |
| <input type="checkbox"/> Brand and Identity | <input type="checkbox"/> Positive Healthy Work Environment |
| <input type="checkbox"/> Strategic Partnerships | <input checked="" type="checkbox"/> None |

PREPARED BY:

RECOMMENDED BY:



Mike Givens

DARREN JONES
CHIEF BUILDING OFFICIAL

MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER



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068

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 27TH, 2019**

FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER

**SUBJECT: REPORT EDO 2019-012 COMMUNITY IMPROVEMENT
PROGRAM**

RECOMMENDATION

That the Economic Development Officer report EDO 2019-012 dated May 27th, 2019 with regards to the Community Improvement Program be received;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$2,500 under the Façade Improvement Program and \$1,500 under the Accessibility Grant Program for the improvements being made to 114 Main Street South in Mount Forest the home of Coburn Insurance.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$360.00 under the Façade Improvement Program to support the installation of Blade Signage at 257 Main Street South in Mount Forest, new home of Moose Mountain.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant in the amount of \$2,500 under the Façade Improvement Program to support improvements being made to 101 Smith Street in Arthur the home of Arthur Cash & Carry.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

There have been many reports to council on the Community Improvement Program however none that are pertinent to this report.

BACKGROUND

Since 2012 our Community Improvement Plan (CIP) has enabled the Municipality to provide incentives for individuals, businesses, organizations, etc. to make improvements to their buildings, promote Public Art, support accessibility enhancements and to enhance their building presentation to the public all in an effort to support revitalization and redevelopment activities in our community.

The program has proven quite popular, and including these three requests, sixty-five applicants have submitted applications for funding under the Community Improvement Program. The total dollar value of the overall improvements made in our Community as a result of these applications is conservatively estimated at \$945,890

Of this amount:

- \$181,850 (20%) has been covered by grants under the CIP
- \$ 30,000 (3%) has been advanced in interest free loans repayable over 5 years
- \$734,040 (77%) has been covered by the applicants

During May three applications for funding have been received from local businesses and all applications are eligible as per our Community Improvement Guidelines. A brief overview follows:

- Application from Andrew Coburn, owner of Coburn Insurance, was received on May 3rd to assist with Façade & Accessibility improvements being made to 114 Main Str. in Mount Forest.
- Application from Jeanean Mousseau, owner of Moose Mountain, was received on May 8th to assist with the installation of Blade Signage for her new business opening May 25th, 2019.
- Application from Fran Turnbull, owner of Arthur Cash & Carry, was received on May 17th to assist with Façade Improvements being made to 101 Smith Street in Arthur.

As required under our program all applications are reviewed by our Community Improvement Program Review Panel (CIPRP) utilizing our Community Improvement Program Decision Matrix and a copy of the decision matrix for all three applicants is attached to this report.

The Decision Matrix also provides additional information regarding the proposed improvements and the review panel recommends that council approve all three applications as presented.

FINANCIAL CONSIDERATIONS

In 2019 \$25,000 in Community Improvement Program funding has been approved in the Economic Development Operating budget to support applications under the Community Improvement Program.

The seven applications processed to date in 2019, including these three, total \$19,055 in approved funding. Of this amount, \$6,527 has currently been advanced.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

XX Yes

No

N/A

XX Community Growth Plan

Human Resource Plan

XX Brand and Identity

XX Strategic Partnerships

Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

PREPARED BY:	RECOMMENDED BY:
<i>Dale Small</i>	<i>Michael Givens</i>
DALE SMALL ECONOMIC DEVELOPMENT OFFICER	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

Applicant: Coburn Insurance

Date Received: May 3rd, 2019 Application #: F.I.L.&G. # 48 & A.G. #5

Amount Requested: \$4,000

Date of Community Improvement Plan Review Panel Meeting: May 21st, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, Andrew Coburn, is the owner/operator of the business Coburn Insurance.
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		Coburn Insurance is located at 114 Main Street in Mount Forest which is within the CIPA boundary.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> • Accessibility Grant • Application Fees & Development Charges Grant • Building Conversion/Expansion Grant • Building Improvement Grant • Façade Improvement Loan & Grant Program • Public Art Grant • TIERR Redevelopment Grant Program 	X		Total funding, in the amount of \$4,000, is being requested from two of the seven financial incentive programs as follows: \$ 1,500.00 \$ 2,500.00
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			TOTAL AMOUNT OF FUNDING REQUESTED \$4,000.00 TOTAL AMOUNT OF FUNDING ELIGIBLE \$4,000.00 TOTAL COST OF OVERALL IMPROVEMENTS \$16,000.00
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Improvements to the building have already commenced and completion is expected by end of June
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		All municipal accounts are up to date.

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

7	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		All work was completed by a local contractor and MARCC signs are installing the signage. Blade signage has also been recommended and is under consideration.
8	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Estimates and quotes provided • Facade Improvement Checklist • Detailed sketch provided of the proposed change, signage, Public Art or other improvements 	X X X X		Application was properly completed, including the façade improvement checklist and includes a detailed description of improvements.
9	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan Provide a description on which eligible expenses are being included.	X X		Eligible expenses relate to the costs of new signage, new awning, sandblasting and sealing of brick work, and accessible improvements made so to the front entrance. The applicant was also eligible to apply for funding from the Facade Improvement Loan program however decided not too.
10	Other comments from the Review Panel	X		This application supports the type of improvements that we like to see on our Main Street and includes a significant investment by the business owner.
Recommendation	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$ 4,000.00			
	<i>Darren Jones</i> Darren Jones		<i>Dale Small</i> Dale Small	May 21 st , 2019 Date

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

Applicant: Moose Mountain

Date Received: May 8th, 2019

Application #: F.I.L.&G. # 49

Amount Requested: \$ 360.00

Date of Community Improvement Plan Review Panel Meeting: May 21st, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, Jeanean Mousseau, is the owner of Moose Mountain a new business to our Main Street opening on May 25 th .
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		Moose Mountain is located at 257 Main Street in Mount Forest which is within the CIPA boundary.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> • Accessibility Grant • Application Fees & Development Charges Grant • Building Conversion/Expansion Grant • Building Improvement Grant • Façade Improvement Loan & Grant Program • Public Art Grant • TIERR Redevelopment Grant Program 	X		Funding is being requested from one of the seven financial incentive programs. Additionally, as the applicant is applying for blade signage an additional 25% in funding will come from the Downtown Revitalization program: \$ 240.00 from the Community Improvement Program \$ 120.00 from Downtown Revitalization Funding
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			TOTAL AMOUNT OF FUNDING REQUESTED \$ 360.00 TOTAL AMOUNT OF FUNDING ELIGIBLE \$ 360.00 TOTAL COST OF OVERALL IMPROVEMENTS \$ 480.00
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Blade signage is being designed and installed by MARCC signs as per the approved Downtown Revitalization Guidelines.
	Are all property taxes and any other Municipal Accounts,			

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

6	Building Permit fees, etc. up to date	X		All municipal accounts are up to date.
7	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		All work is being completed by a local supplier.
8	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Estimates and quotes provided • Facade Improvement Checklist • Detailed sketch provided of the proposed change, signage, Public Art or other improvements 	X X X X		Application was properly completed and includes a detailed description/photo of the blade signage.
9	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan Provide a description on which eligible expenses are being included.	X X		Eligible costs relate to the new signage.
10	Other comments from the Review Panel	X		This application supports our Downtown Revitalization Committee's focus to promote and encourage the installation of Blade Signage.
Recommendation	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$ 360.00.			
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small	May 21 st , 2019 Date	

Applicant: Arthur Cash & Carry

Date Received: May 17th, 2019

Application #: F.I.L.&G. # 50

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

Amount Requested: \$2,500.00

Date of Community Improvement Plan Review Panel Meeting: May 21st, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, Fran Turnbull, is the owner of Arthur Cash & Carry.
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		Arthur Cash & Carry is located at 101 Smith Street in Arthur which is within the CIPA boundary.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> • Accessibility Grant • Application Fees & Development Charges Grant • Building Conversion/Expansion Grant • Building Improvement Grant • Façade Improvement Loan & Grant Program • Public Art Grant • TIERR Redevelopment Grant Program 	X		Funding is being requested from one of the seven financial incentive programs as follows: \$ 2,500.00
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			TOTAL AMOUNT OF FUNDING REQUESTED \$ 2,500.00 TOTAL AMOUNT OF FUNDING ELIGIBLE \$ 2,500.00 TOTAL COST OF OVERALL IMPROVEMENTS \$ 5,026.50
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Yes, will be completed this spring/summer.
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		All municipal accounts are up to date.
	Will the goods and services to complete the required work be	X		All work will be completed by Alpha Graphics out of Fergus.

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

7	performed by local businesses/suppliers.			
8	<p>Has the application been properly completed including:</p> <ul style="list-style-type: none"> • Detailed description of improvements • Estimates and quotes provided • Facade Improvement Checklist • Detailed sketch provided of the proposed change, signage, Public Art or other improvements 	X X X X		Application was properly completed and includes a detailed description of improvements and as well as before and after photo's. Improvements are part of an overall rebranding process.
9	<p>Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan</p> <p>Provide a description on which eligible expenses are being included.</p>	X X		Eligible costs relate to the new signage. The owner is also considering the installation of Blade Signage in the future as well.
10	Other comments from the Review Panel	X		This application supports a significant improvement that will be made to the front of this building.
Recommendation	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$ 2,500.00			
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small	May 21 st , 2019	Date

5/21/19

Township of Wellington North
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Cheque Number 73242 to 73375

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
73242	5/02/19	Young's Home Hardware Bldg Cen	\$49.70
73244	5/10/19	Agrisan SC Pharma	\$3,553.15
73245	5/10/19	Arthur Foodland	\$23.71
73246	5/10/19	Arthur Home Hardware Building	\$265.81
73247	5/10/19	Bluewater Fire & Security	\$1,077.13
73248	5/10/19	B M Ross and Associates	\$40,013.32
73249	5/10/19	Broadline Equipment Rental Ltd	\$503.89
73250	5/10/19		\$203.94
73251	5/10/19		\$230.00
73252	5/10/19	Cdn Assoc of Fire Chiefs	\$316.40
73253	5/10/19	Canada's Finest Coffee	\$102.90
73254	5/10/19	Canadian Safety Equipment	\$56.73
73255	5/10/19	CARQUEST Arthur Inc.	\$66.21
73256	5/10/19	Chalmers Fuels Inc	\$1,266.91
73257	5/10/19	Coffey Plumbing, Div. of KTS P	\$5,414.41
73258	5/10/19	Corporate Express	\$207.65
73259	5/10/19	County of Grey	\$79.41
73260	5/10/19	County of Wellington	\$2,000.00
73261	5/10/19	Dependable Emergency Vehicles	\$1,352.04
73262	5/10/19	Deverell & Lemaich LLP	\$50.00
73263	5/10/19	Dewar Services	\$1,053.16
73264	5/10/19	Digital Postage On Call	\$5,650.00
73265	5/10/19	Eastern Overhead Doors	\$234.48
73266	5/10/19	FOXTON FUELS LIMITED	\$1,024.09
73267	5/10/19	Frey Communications	\$506.20
73268	5/10/19	Greg Pfaff Services	\$6,469.25
73269	5/10/19	Hort Manufacturing (1986) Ltd.	\$4.26
73270	5/10/19	Human Response Monitoring Cent	\$949.20
73271	5/10/19	Hydro One Networks Inc.	\$764.04
73272	5/10/19	ID Doors and More	\$367.25
73273	5/10/19	Ideal Supply Inc.	\$16.31
73274	5/10/19	Innovative Print	\$1,638.50
73275	5/10/19	International Trade Specialist	\$127.31
73276	5/10/19	JAMES, MATT	\$450.00
73277	5/10/19	J J McLellan & Son	\$5,876.00
73278	5/10/19	Joe Johnson Equipment Inc.	\$3,600.23
73279	5/10/19		\$30.00
73280	5/10/19	Landmark Municipal Services UL	\$4,746.00
73281	5/10/19	Larry Hudson Chevrolet Buick G	\$79.04

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
73282	5/10/19	Maple Lane Farm Service Inc.	\$182,150.57
73283	5/10/19	Marcc Apparel Company	\$1,766.19
73284	5/10/19	Mount Forest Foodland	\$307.47
73285	5/10/19	Minister of Finance Tile Drain	\$4,157.56
73286	5/10/19	Municipal Partnership Group In	\$3,578.71
73287	5/10/19	Northern Ice	\$96.00
73288	5/10/19	NORTRAX (previously ONTRAC	\$12,884.96
73289	5/10/19	North Wellington Co-op Service	\$1,076.64
73290	5/10/19	North Wellington Health Care	\$1,900.00
73291	5/10/19	Officer's Auto Care Inc.	\$203.40
73292	5/10/19	Ont Municipal Administrators A	\$440.70
73293	5/10/19	Ont Clean Water Agency	\$2,092.20
73294	5/10/19	OSIM INC	\$440.70
73295	5/10/19	Paul Dray Legal Services	\$452.00
73296	5/10/19	PepsiCo Beverages Canada	\$277.17
73297	5/10/19	PETRO-CANADA	\$3,512.66
73298	5/10/19	Premier Equipment Ltd.	\$1,837.99
73299	5/10/19	Print One	\$570.65
73300	5/10/19	Purolator Inc.	\$47.71
73301	5/10/19	Receiver General for Canada	\$1,578.00
73302	5/10/19	RESQTECH Systems Inc	\$1,256.56
73303	5/10/19	ROBERTS FARM EQUIPMENT	\$628.12
73304	5/10/19		\$808.17
73305	5/10/19	Royal Bank Visa	\$3,655.22
73306	5/10/19	Rural Routes Pest Control Inc.	\$79.10
73307	5/10/19	Saugeen Community Radio Inc.	\$989.88
73308	5/10/19	SGS Canada Inc.	\$1,823.82
73309	5/10/19	Smart Workplace	\$337.87
73310	5/10/19	Sterling Talent Solutions Cana	\$244.65
73311	5/10/19	Suncor Energy Inc.	\$2,549.72
73312	5/10/19	Superior Tire Sales & Service	\$94.92
73313	5/10/19	Teviotdale Truck Service & Rep	\$352.56
73314	5/10/19	Trevor Roberts Auto Repair	\$770.84
73315	5/10/19	Triton Engineering Services	\$73,588.42
73316	5/10/19	Township of Centre Wellington	\$2,815.88
73317	5/10/19	Twp of Wellington North	\$1,973.70
73318	5/10/19	Wachs Canada Ltd.	\$585.36
73319	5/10/19	Wellington Advertiser	\$388.72
73320	5/10/19	W. Schwindt & Sons Bldg Const.	\$1,900.00
73321	5/10/19	Young's Home Hardware Bldg Cen	\$335.56
73322	5/15/19	Advanced Drainage Systems	\$20,980.03
73323	5/15/19	Assoc of Mun of Ont	\$621.50
73324	5/15/19	Aon Reed Stenhouse Inc.	\$10,577.52
73325	5/15/19	Arthur Home Hardware Building	\$50.80
73326	5/15/19	Artic Clear 1993 Inc.	\$45.60
73327	5/15/19	B & L Farm Service Ltd.	\$8,106.62

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
73328	5/15/19	Bell Canada Box 1550	\$18.45
73329	5/15/19	Bell Mobility	\$1,328.66
73330	5/15/19	Bluewater Fire & Security	\$143.79
73331	5/15/19	CARQUEST Arthur Inc.	\$973.16
73332	5/15/19	Coffey Plumbing, Div. of KTS P	\$240.69
73333	5/15/19	County of Wellington	\$204,970.60
73334	5/15/19	Darch Fire	\$621.95
73335	5/15/19	Darroch Plumbing Ltd.	\$3,448.39
73336	5/15/19	Delta Elevator Co. Ltd.	\$868.23
73337	5/15/19	E Cox Sanitation	\$386.35
73338	5/15/19	Excel Business Systems	\$572.74
73339	5/15/19		\$150.00
73340	5/15/19	Fire Marshal's Public Fire Saf	\$908.89
73341	5/15/19		\$1,900.00
73342	5/15/19	Frey Communications	\$385.61
73343	5/15/19		\$190.00
73344	5/15/19	Human Response Monitoring Cent	\$949.20
73345	5/15/19	JOB-INC Electric	\$5,417.22
73346	5/15/19	Joe Johnson Equipment Inc.	\$3,585.97
73347	5/15/19	Lange Bros.(Tavistock) Ltd	\$14,068.50
73348	5/15/19	Lystek International Inc.	\$1,410.59
73349	5/15/19	M & L Supply	\$673.91
73350	5/15/19		\$22.00
73351	5/15/19	MRC Systems Inc	\$684.40
73352	5/15/19	Maitland Valley Conservation	\$40,566.00
73353	5/15/19	North Wellington Co-op Service	\$672.80
73354	5/15/19	PACKET WORKS	\$169.50
73355	5/15/19	Plume'sMainStreetInteriors	\$90.72
73356	5/15/19	Premier Equipment Ltd.	\$62.44
73357	5/15/19	Pryde Truck Service Ltd.	\$2,083.86
73358	5/15/19	Purolator Inc.	\$4.53
73359	5/15/19		\$30.00
73360	5/15/19		\$118.31
73361	5/15/19	ROBERTS FARM EQUIPMENT	\$91.23
73362	5/15/19	Rural Ont Municipal Associatio	\$621.50
73363	5/15/19	Royal Bank Visa	\$2,025.85
73364	5/15/19		\$86.45
73365	5/15/19	Trevor Roberts Auto Repair	\$156.31
73366	5/15/19	Tri-Mech Inc.	\$179.39
73367	5/15/19	Viking Cives Ltd	\$156.73
73368	5/15/19	Wellington North Power	\$11,364.79
73369	5/15/19	Wightman Telecom Ltd.	\$25.68
73370	5/15/19	Yake Electric Ltd	\$11,954.19
73371	5/15/19	Young's Home Hardware Bldg Cen	\$349.13
73372	5/16/19	Wellington North Power	\$17,523.50
73373	5/21/19	ADS Fire Service Pro Inc.	\$8,719.08

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
73374	5/21/19	County of Wellington	\$33.90
		TOTAL:	\$786,356.24



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 27, 2019**

FROM: MATTHEW ASTON, DIRECTOR OF OPERATIONS

**SUBJECT: REPORT OPS 2019-003 BEING A REPORT ON THE 2019 MTO
CONNECTING LINK PROGRAM APPLICATION**

RECOMMENDATION

THAT Report OPS 2019-003 being a report on the 2019 MTO Connecting Link Program Application be received;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to submit application to the MTO's Connecting Link Program for the resurfacing of Highway 6 (George/Smith Street), from the Conestoga River Bridge to Conestoga Street in Arthur.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Report PW 2017-026

BACKGROUND

B.M. Ross and Associates is now completing the application form and supporting documentation for submission as per the Ministry's guidelines. A resolution of Council explicitly authorizing their submission is a requirement of the ministry guidelines. Applications are due by no later than May 31, 2019. If successful, eligible roads related project costs (roads, curb and storm sewer) would be funded up to 90% by the province.

The scope of the project is as follows:

- Full depth and full width removal and replacement of the asphalt pavement (140mm depth; width ranges from 10.0m to 13.5m)
- Gravel road base surface restoration prior to paving
- Line painting
- Some manhole and catchbasin repairs/adjustments
- Some curb repairs (and adjacent sidewalk panel replacements when needed to complete curb repairs)
- Miscellaneous asphalt removal and replacement (driveway entrances; paved boulevard areas between the curb and sidewalk, including installing assessable ramps)
- Improvements will also be made to the two sets of Town-owned traffic signals

If the Township's connecting link application is approved, the intent is this project would be completed in 2019.

FINANCIAL CONSIDERATIONS

Township's estimated portion of this project (\$147,00) was approved as part of the 2019 capital budget.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes No N/A

Which pillars does this report support?

X Community Growth Plan Community Service Review
 Human Resource Plan Corporate Communication Plan
 Brand and Identity Positive Healthy Work Environment
 Strategic Partnerships

The Township's connecting link assets are an important part of the local transportation infrastructure in both Arthur and Mount Forest. The local provincial highways, and subsequent connecting links, provide valuable transportation corridors for commerce.

PREPARED BY:	RECOMMENDED BY:
<i>Matthew Aston</i>	<i>Michael Givens, C.A.B.</i>
MATTHEW ASTON DIRECTOR OF OPERATIONS	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 27, 2019**

FROM: MATTHEW ASTON, DIRECTOR OF OPERATIONS

**SUBJECT: REPORT OPS 2019-004 BEING A REPORT ON A PROCUREMENT
POLICY WAIVER FOR 2019-2021 ANNUAL SIGN INSPECTION**

RECOMMENDATION

THAT the Council of Wellington North receive Report OPS 2019-004 being a report on a procurement policy waiver for 2019 to 2021 annual sign inspection;

AND FURTHER THAT the requirement for a competitive process detailed within the Purchasing and Procurement Policy (Policy # 003-18) for the annual sign inspection program for the years 2019, 2020 and 2021 be waived.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

Ontario's Minimum Maintenance Standard for Municipal Highways (O. Reg 239/02) establishes the frequency of sign inspection required for Township signs. A sign inspected for retro-reflectivity at least every sixteen months is deemed to be in a state of repair by regulation. This would be important if the Township had to defend itself against a claim where the the sign was a contributing factor in a loss.

In recent years the Township has used Advantage Data Collection (ADC) to perform its annual retro-reflectivity sign inspection. During this time, ADC has performed well and introduced the Township to a GIS application called MESH. The MESH application has allowed Township staff to access the inspection information remotely on mobile tablets, reducing the need for paper and making the field work more efficient. As a result, Township staff are requesting that Council give consideration to waiving the Purchasing

and Procurement Policy's requirement for a competitive process for the purchase of a three year term agreement with ADC.

FINANCIAL CONSIDERATIONS

2019 operating budget carries an allowance of \$39,000 for materials and supplies related to signage and guardrails. The estimated annual cost of purchasing this sign inspection service from ADC is \$11,196.25 plus applicable taxes.

Please note passing of this resolution has operating budget impacts in 2020 and 2021.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

X Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

X Strategic Partnerships

The annual sign retro-reflectivity inspection ensure Township signs are in a good state of repair and helps the roads team establish a sign replacement plan to ensure a high level of service for Township road users.

PREPARED BY:	RECOMMENDED BY:
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Matthew Aston

Michael Givens, CAO

MATTHEW ASTON DIRECTOR OF OPERATIONS	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 27, 2019**

FROM: MATTHEW ASTON, DIRECTOR OF OPERATIONS

**SUBJECT: REPORT OPS 2019-005 BEING A REPORT ON A PROCUREMENT
POLICY WAIVER FOR 2019 BRIDGE CAPITAL PROGRAM**

RECOMMENDATION

THAT the Council of Wellington North receive Report OPS 2019-005 being a report on a procurement policy waiver for 2019 bridge capital program;

AND FURTHER THAT the minimum forty day tendering period detailed within the Purchasing and Procurement Policy (Policy # 003-18) for the 2019 bridge rehabilitation program, specifically the rehabilitation of Structure 2030 and Structure 22 be waived.
rehabilitation

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Report TR2019-004 being a report on tendering periods for the 2019 full reconstruction projects.

BACKGROUND

Township has an aggressive 2019 capital program which includes the replacement of Structure 2030 in Line 12 and Structure 22 on Concession 2.

Township Engineer, with an aim to keep these projects on schedule, has requested that the minimum forty day posting period cited within the Township's Purchasing and Procurement Policy be reduced. In discussions with the Township Engineer, staff feel a tendering posting of approximately fifteen days will allow contractors enough time to accurately bid this work while also providing the opportunity to keep these projects on schedule.

FINANCIAL CONSIDERATIONS

NA

STRATEGIC PLAN

Do the report’s recommendations advance the Strategy’s implementation?

X Yes No N/A

Which pillars does this report support?

- X Community Growth Plan Community Service Review
- Human Resource Plan Corporate Communication Plan
- Brand and Identity Positive Healthy Work Environment
- Strategic Partnerships

PREPARED BY:	RECOMMENDED BY:
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Matthew Aston

Michael Givens, CAO

MATTHEW ASTON DIRECTOR OF OPERATIONS	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
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519.848.3620
1.866.848.3620 FAX 519.848.1119

087

Plan to
Simply Explore.
www.simplyexplore.ca

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 29, 2019**

**FROM: KARREN WALLACE, DIRECTOR OF LEGISLATIVE
SERVICES/CLERK**

**SUBJECT: REPORT CLK 2019-021 BEING A REPORT ON THE 2018
MUNICIPAL ELECTION – COMPLIANCE AUDIT**

RECOMMENDATION

THAT Council of the Township of Wellington North receive for information Report CLK 2019-021 being a report on the 2018 Municipal Election-Compliance Audit.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

CLK 2016-075 being a report on Municipal Election Act amendments
CLK 2017-008 being a report on the use of alternate voting methods
CLK 2017-046 being a report on the use of corporate resources during a municipal election campaign period
CLK 2017-047 being a report on an automatic election recount policy
CLK 2017-048 being a report on Dominion Voting Systems
CLK 2018-034 being a report on a Joint Compliance Audit Committee
CLK 2018-058 being a report regarding the October 22, 2018 municipal election
CLK 2019-006 being a report on 2018 Municipal Election Accessibility report

BACKGROUND

The *Municipal Elections Act, 1996, S.O. 1996, c. 32, as amended* requires the Clerk to:

- Review the contributions reported on the financial statements submitted by a candidate under section 88.25 to determine whether any contributor appears to have exceeded any of the contribution limits under section 88.9

The purpose of this report is to advise that the Clerk has completed a review of Financial Statement – Auditor’s Report Candidate – Form 4 for all candidates in the 2018 Township of Wellington North municipal election, school board election and County Ward 4 and 5 election in accordance with section 88.9 to determine:

- Whether a contributor has made a contribution exceeding a total of \$1200.00 to any one candidate
- Whether a contributor has made contributions exceeding a total of \$5000.00 to two or more candidates
- Whether a candidate or his/her spouse made contributions to the candidate’s own election campaign that exceeded the prescribed amount

Upon review of the Financial Statement – Auditor’s Report Candidate – Form 4 there does not appear to be any contributor that has exceeded any of the contribution limits to any one candidate, or to two or more candidates in accordance with section 88.9 of the *Municipal Elections Act*. There also does not appear that any candidate for office or his or her spouse exceeded the maximum contribution limit to his/her election campaign.

For a listing of candidates and contributions see Schedule “A”.

FINANCIAL CONSIDERATIONS

There are no financial implications in receiving this report.

STRATEGIC PLAN

Do the report’s recommendations advance the Strategy’s implementation?

Yes

No

N/A

PREPARED BY:	RECOMMENDED BY:
<i>Karren Wallace</i>	<i>Michael Givens</i>
KARREN WALLACE DIRECTOR OF LEGISLATIVE SERVICES/CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

SCHEDULE A

TOWNSHIP OF WELLINGTON NORTH- MAYOR	CONTRIBUTIONS
LENNOX, Andrew	\$7,016.15
TOUT, Raymond	\$3,149.00
TOWNSHIP OF WELLINGTON NORTH- WARD	CONTRIBUTIONS
YAKE, Dan WARD 1	NIL
BURKE, Sherry WARD 2	NIL
HERN, Lisa WARD 3	NIL
MCCABE, Steven Terrance WARD 4	NIL
COUNTY WARD 3	CONTRIBUTIONS
WILLIAMSON, Gary	\$2,348.00
CORK, Campbell	\$2,110.06
COUNTY WARD 4	CONTRIBUTIONS
CHAULK, Ross	\$1,869.23
BOUWMAN, Jake	\$1,792.66
RENKEN, Penny	\$4,100.00
BAKER, Wayne	\$620.03
GREEN, Vinnie	NIL
O'NEILL, Stephen	\$1,878.36
HONS, Allan	\$1,748.12
UPPER GRAND DISTRICT SCHOOL BOARD	CONTRIBUTIONS
MCLEOD, Shawn	\$300.00
ROSS, Robin S.	\$1,393.99
UNSWORTH, Rob	NIL



**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 27, 2019**

**FROM: CHEVONNE WRIGHT, HUMAN RESOURCES ASSISTANT
CHANDA RIGGI, HUMAN RESOURCES MANAGER**

**SUBJECT: REPORT HR 2019-001 MAXIMIZING SOCIAL MEDIA: YOUTUBE
CHANNEL EXPANSION**

RECOMMENDATION

THAT Council of the Township of Wellington North receive for information Report HR 2019-001 being a report on Maximizing Social Media: YouTube Channel Expansion.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Township of Wellington North Strategic Plan
EDO 2015-40
Communications Plan - 2015

BACKGROUND

A key priority identified in the 2015-2018 Strategic Plan was the development of a Corporate Communication Strategy, which included the use of social media platforms to leverage real-time two-way communication and increase transparency and accessibility.

The Communications Plan highlights the power of social media in an organizations communication strategy, recognizing that it is a cost-effective method for organizations to build brand awareness and association. Social media “has fundamentally changed the way our citizens discover, consume and share information and it has enabled millions of people and organizations worldwide to connect and communicate in new and innovative ways. We are in the age of social media and it is dramatically altering the way we

communicate. It has created a new world in which government must learn to participate in a conversation with its audiences who demand transparency and immediate responses” (Communications Policy, 2015, 3).

The 2015 Corporate Communication Plan addresses various mediums of communication that will continue to inform different demographics, which includes social media and the continuation of print mail-outs etc.. That said, it’s vital that the Township continue to evolve and expand our mutli-generational approach. The use of online resources and social media, for example, are the principal ways that current and next generation citizens utilize to converse and consume information. It is critical the Township incorporate systems and resources that our residents and the wider population are utilizing as a means to engage conversation with our target audiences.

To date, the Township utilizes three (3) main social media platforms, which are:

- **Facebook:** the world’s largest social networking website and our first social media platform utilized. It is still one of our main platforms to share updates, important information and interactive content such as videos, links and visual material such as pictures. Followers on our page ask questions and respond to content almost daily, making Facebook one of our top social media websites.
- **Twitter:** another exceptional social networking platform for us. Our page has been used in a similar fashion as Facebook. Our updates contain links that funnel our followers to external websites so more information can be readily accessible to them.
- **LinkedIn:** a social networking website designed specifically for the business community. We are able to connect with business professionals, organizations, and raise our profile as an Employer of Choice. We have showcased strategic partnership success stories and have expanded our talent pool for job opportunities with the Township.

YOUTUBE OVERVIEW

YouTube is a video sharing website where registered users can upload and share information through two main streams: 1) publicly with open access and 2) privately to invited users. Users can customize their profile, which is also known as a channel and has been widely used and accepted in the business community. Business accounts (created for free) can have multiple “managers” or “administrators to assist with managing the channel; the administrator and manger access is turned “on” and “off” by the channel owner.

With over one billion people visiting YouTube each month, we can assume that our target audience is already active on the site. YouTube presents a number of opportunities for the Township, such as:

- the ability to utilize both public and private access;
- no time caps on the length of a video we are posting;
- transcends physical location and time by offering twenty-four hour access to information, Township activities and increases the opportunity for the public to be informed and involved in decision-making through the perusal of information at a convenient time and location for individuals;
- supports a multi-generational communication approach by offering:
 - a) the ability to create described video for the visually impaired and direct users who may be hearing impaired to transcripts and print materials
 - b) greater accessibility and engagement to populations that:
 - have mobility issues and difficulty attending in-person Council Meetings and events
 - have other commitments that hinder in-person participation in Council Meeting and events
- a larger audience to drive educational and promotional opportunities for the Township;
- a dedicated channel that will create a “database” or online resource of all video “records” housed in a central location; and
- a platform that is owned by a major search engine (Google) and therefore, gives priority in search results.

TOWNSHIP YOUTUBE CHANNEL

The YouTube channel name we’re currently considering is: twpwellingtonnorth and is open for discussion.

The creation of a dedicated YouTube channel will be essential to the organizations growth and development. We intend to leverage the channel to create and share educational and promotional videos both externally and internally through the use of public and private access.

Public access: any individual with an internet connection can view and interact with the content posted on our YouTube channel. Our vision is to lay the groundwork to eventually create and post public content such as:

- Council Meetings
- progress reports for ongoing initiatives, projects and Committees of Council

- profile departments, roles, employment opportunities (e.g. the role of Council, the role of CAO, profile the contributions of our dedicated volunteer firefighters etc)
- community speaking engagements
- promote facilities, programs, trails and tourism
- promote the quality of life, attract new residents and businesses
- educational campaigns: pedestrian safety (using crosswalks etc), brush pick-up, “too flush or not too flush” etc.
- and more!

Private access: any individual who receives access or an “invite” can view and interact with the content posted on our YouTube channel. Our vision is to lay the groundwork to eventually create and post private content for internal staff to increase learning and development opportunities from any work location in the Township. Learning and development opportunities include: when a building permit is required, water conservation, training (health & safety, department specific etc) and more!

An online platform, such as our YouTube Channel will integrate with our HRIS system and streamline the on-boarding and training process by automatically directing employees to the required training on our private channel. A project that we are currently working on for the private channel is the modernization of our WHMIS training through the creation of an interactive WHMIS presentation and test with audio and visual capabilities. This action reduces our carbon footprint and connects distributed worksites which saves time, drives higher learning retention using a blended approach and streamlines processes and workflows.

FINANCIAL CONSIDERATIONS

As we develop our YouTube project and maximize our online presence and other social media platforms, there will be an eventual need to make further financial investments, which may include: applicable software and tools to create, edit and manage social media along with audio-visual equipment.

STRATEGIC PLAN

Do the report’s recommendations advance the Strategy’s implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Human Resource Plan

Community Service Review

Corporate Communication Plan

Brand and Identity
 Strategic Partnerships

Positive Healthy Work Environment

PREPARED BY: **RECOMMENDED BY:**

Chevonne Wright
Chanda Riggi

Michael Givens

<p>Chevonne Wright Human Resources Assistant</p> <p>Chanda Riggi Human Resources Manager</p>	<p>Michael Givens Chief Administrative Officer</p>
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TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 27, 2019

FROM: MICHAEL GIVENS, CAO

**SUBJECT: REPORT CAO 2019-002 - ARTHUR WASTEWATER TREATMENT
PLANT UPGRADE- CONSTRUCTION TENDER
AWARD**

RECOMMENDATION

THAT Report CAO 2019-002 being a report on the Arthur Wastewater Treatment Plant Upgrade-Construction Tender Award be received;

AND FURTHER THAT the Council of the Township of Wellington North awards the contract for the Arthur Wastewater Treatment Plant Expansion Project WELNOP17005 to Wellington Construction Contractors Inc. at a tender price of \$6,510,000.00 plus applicable taxes.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

PW 2016-015 Update on the AV WWTP Class EA-Feb.9, 2016

PW 2016-044 Update on the AV WWTP Class EA-June 21, 2016

PW 2016-075 Status Update AV WWTP Class EA-Nov. 30, 2016

PW 2016-082 Status Update AV WWTP, RFP Issuance-Dec.19, 2016

CAO 2017-008 Report to Council-OCWA Project Management Proposal –
March 13, 2017

CAO 2017-016 Report to Council-Engineer Consultant Design Proposal Review

TR2018-017 Report to Council-Consulting Engineer Services for Phase 1 Construction
AV WWTP

BACKGROUND

The Ontario Clean Water Agency (OCWA) in their role as Project Manager facilitated the tender process. Tenders were received and a public opening occurred at the OCWA offices On May 3, 2019.

Both of OCWA in their role and CIMA+ as the design engineer have recommended awarding the tender contract to Wellington Construction Contractors Inc. (WCCI). WCCI was the low bidder and has a proven track record with similar projects.

Attached for Councils review are OCWA's Recommendation on Award of Construction Contract (Attachment A) and CIMA+ Tender Analysis (Attachment B).

FINANCIAL CONSIDERATIONS

The 2019 Budget reflects \$8,530,000 for the Arthur Wastewater Treatment Plant Upgrades Phase 1.

The WCCI submission falls within the budget target and the construction estimated established by CIMA+.

Township has secured from the Federation of Canadian Municipalities (FCM) Green Municipal Fund a loan of \$5,000,000 in conjunction with a \$750,000 grant to support construction costs. The balance of costs will be funded from existing Reserves and Reserve Funds associated with Wastewater.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Human Resource Plan

Brand and Identity

Strategic Partnerships

Community Service Review

Corporate Communication Plan

Positive Healthy Work Environment

Township council has identified creating capacity at the Arthur Wastewater Treatment Plant as a significant priority. Capacity in Arthur is the primary hurdle to growth in that community. Awarding the construction contract continues moving this project forward.

PREPARED BY:	RECOMMENDED BY:
<i>Michael Givens</i>	<i>Michael Givens, CAO</i>
MICHAEL GIVENS CAO	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

May 13, 2019

Mike Givens

CAO of the Township of Wellington North

The Township of Wellington North

7490 Sideroad 7 W, PO Box 125

Kenilworth, ON N0G 2E0

Dear Mr. Givens,

Re: Arthur Wastewater Treatment Plant (WWTP) Expansion
Project No. WELNOP17005
Recommendation on Award of Construction Contract

We are writing to provide you and the members of Council with the results of the opening of tenders on May 3, 2019 for the above noted project. Four (4) tenderers submitted their tenders prior to tender closing. All four tenderers attended the mandatory site meeting.

In the public Tender Opening Meeting held at OCWA Office, tenders were reviewed for completeness and correctness. Each tender included a properly signed and sealed form of tender, tender deposit, Agreement to Bond, Tax Compliance declaration, and acknowledged receipt of the eight (8) addenda issued during the tendering period.

The Consulting Engineer, CIMA Canada Inc. (CIMA) reviewed and analyzed two tenders with the lowest bid price and provided tender analysis result and recommendation (Please see enclosed Tender Analysis Details and Recommendation Letter).

Wellington Construction Contractors Inc. (WCCI) submitted the lowest bid, in the amount of \$6,510,000.00 (excluding HST), which is \$1,456,006.97 lower than the second low bid submitted by Kingdom Construction Ltd. WCCI is a qualified and respected local contractor with significant experience in construction of similar wastewater treatment facilities.

Upon completion of the above tender analysis, CIMA found WCCI's tender is acceptable and therefore has recommended that the construction contract for Arthur WWTP Expansion be awarded to WCCI.

We are in concurrence with CIMA's recommendation to award the construction contract to WCCI **before July 2, 2019**. Otherwise, a \$10,000.00 will be added to the total cost for extension of tender validity.

Recommendation

In summary, OCWA recommends that the construction contract for Arthur Wastewater Treatment Plant Expansion be awarded to Wellington Construction Contractors Inc. in the amount of \$6,510,000.00 plus HST.

Once the Council approves the contract award, please forward us a copy of the by-law; we will then provide an award letter to WCCI on the Township's behalf.

Should you have any questions, please do not hesitate to contact the undersigned.

Yours truly,

Ontario Clean Water Agency



Jack Li, P.Eng.
Project Manager

Encl.

cc: Troy Briggs, CIMA Canada Inc.
Rick Albert, OCWA; Karen Lorente, OCWA; Scott Craggs, OCWA



May 10, 2019

The Township of Wellington North
7490 Sideroad 7 W, PO Box 125
Kenilworth, ON N0G 2E0

Attention: Mr. Michael Givens, Chief Administrative Officer

Dear Mr. Givens,

**RE: ARTHUR WASTEWATER TREATMENT PLANT EXPANSION,
TOWN OF WELLINGTON-NORTH, PROJECT. WELNOP17005,
Tender Analysis**

On Friday, May 03, 2019 tenders were received at the Ontario Clean Water Agency Office, Mississauga for the Arthur Wastewater Treatment Plant Expansion (Project No. WELNOP17005). A total of four (4) tender packages were received prior to tender closing as follows:

- Wellington Construction Contractors Inc.
- Kingdom Construction Ltd.
- H.I.R.A Ltd.
- Baseline Constructors Inc.

There were a total of eight (8) addenda issued during the tender period.

In the public Tender Opening Meeting held at OCWA Office, Tenders were reviewed for completeness and correctness. Each tender included a properly signed and sealed form of tender, tender deposit, Agreement to Bond, and acknowledged receipt of the eight (8) addenda issued during the tendering period.

All four vendors attended the mandatory site meeting. CIMA reviewed and analyzed two tenders with the lowest bid price. One of the analyzed tenders (Kingdom Construction Ltd.) contained arithmetic errors, resulting in adjustments to the total lump sum prices.

A summary of the tender results is shown in Table 1 below. A detailed breakdown and comparison of analyzed tenders is provided in the spreadsheet attached.

The average submitted tender price was \$7,707,783 which is very close to CIMA's pre-tender cost estimate of \$7,810,000.

Table 1 presents the summary of the four (4) tenders and corrected tender price for the analyzed ones.

Table 1 Summary of Tenders

Contractor	Tender Price (Excl. HST)
Wellington Construction Contractors Inc.	\$6,510,000.00
Kingdom Construction Ltd.	\$7,966,006.97*
Baseline Constructors Inc.	\$8,130,500.00
H.I.R.A Ltd	\$8,224,625.00
*Corrected for arithmetic errors	

The total tender price for the low bidder, Wellington Construction Contractors, is \$6,510,100. This corresponds to approximately 86% of the average submitted tender price. The lower cost was distributed across several divisions when compared to our pre-tender cost estimate and the breakdown from the second bidder.

Wellington Construction Contractors Inc. is a qualified and respected local contractor with significant experience in construction of similar wastewater treatment facilities. CIMA Canada Inc. has worked with Wellington Construction on previous projects and found them to be professional, fair and responsive through all aspects of a project life-cycle.

Recommendation for General Contractor

Based upon the tender analysis and submitted documentation, CIMA Canada Inc. Recommends awarding the contract for the Arthur Wastewater Treatment Plant Expansion, Project WELNOP17005 to the low cost bidder, Wellington Construction Contractors Inc., in the amount of \$6,510,000.00 excluding HST.

Should you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

CIMA Canada Inc.



Troy Briggs, M.Eng., P.Eng.
Project Manager
troy.briggs@cima.ca



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

www.wellington-north.com 1.866.848.3620 FAX 519.848.3228

519.848.3620

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF MAY 27, 2019**

**FROM: MIKE GIVENS, CHIEF ADMINISTRATIVE OFFICER
CHANDA RIGGI, HUMAN RESOURCES MANAGER**

**SUBJECT: REPORT CAO 2019-003 COUNCIL STRATEGIC PRIORITIES: 2018-
2022**

RECOMMENDATION

THAT report CAO 2019-003 being a report on Council Strategic Priorities: 2018-2022 and recommended actions outlined in Schedule A be approved;

AND FURTHER THAT staff be directed to develop an implementation plan of Council's priorities.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

BACKGROUND

A Council directed strategic plan is an essential tool that establishes direction and priorities, aligns organizational efforts and supports future decision-making as activities and township focus have already been prioritized.

The previous term of Council was guided by the 2015 – 2018 Strategic Plan and made significant progress on the identified strategic priorities: Community Growth Plan, Human Resource plan, Community Service Review, Corporate Communication Plan, Brand and Identity, Positive Healthy Work Environment and Strategic Partnerships.

COUNCIL STRATEGIC PLAN PROCESS

The development of the 2018 – 2022 Council Strategic Priorities included extensive preparation, engagement and outreach. The Township retained a facilitator who led the consultation and development process to identify the key strategic priorities between December 2018 – April 2019. The process was designed on the premise of inclusion and therefore took a multimodal approach. The multimodal approach included in-person sessions and online survey to gather feedback from a wide range of residents, businesses, organizations and employees. To further inform the process, an environmental scan was conducted in order to situate the Township in its current state, including organizational structure, budget, achievements and challenges.

A deeper look at the multimodal consultation process reveals numerous in-person feedback sessions with the intent to obtain feedback with respect to community needs and understand emerging community priorities. Further information was collected through an online survey conducted between March 14 – 26, 2019 in attempt to capture opinions and feedback from a macro perspective. Of 389 survey participants, 45.36% of respondents rated the quality of life in Wellington North as “Above Average” and “Excellent”, with 47.94% of survey respondents indicating it was “Average”. Furthermore, when provided a list of potential priorities, survey respondents identified the five (5) top as follows: 1) Growth and Development (28.83%), 2) Local Economy (23.65%), 3) Balancing Rural/Urban Needs (12.87%), 4) Service Delivery (11.29%) and 5) Government and Accountability (9.23%).

A brief synopsis of the Timeline is listed below and included in the attached 2018 – 2022 Proposed Council Strategic Priorities Plan in Schedule A.

Consultation Timeline:

Briefing, Design and Preparation	December 2018
Senior Management Session	December 12, 2018
Front Line Employee Staff Sessions	January 30, 2019
Community Input: Business Input Session	January 30, 2019
Community Input: Community Survey	March 2019
Council/ Senior Management Session	April 1, 2019

PROPOSED PRIORITIES

The top four (4) priorities identified throughout the consultation process noted above have been identified as follows: 1) Modernization and Efficiency, 2) Partnerships, 3) Municipal Infrastructure and 4) Alignment and Integration. Each priority area listed is

broken down into recommended actions based on the cumulative feedback from all engaged parties during the consultation process.

NEXT STEPS

Following Council approval of the attached Strategic Priorities Plan, staff will develop an implementation plan to effectively manage priority areas and inform future budgets. In addition, staff will provide annual updates to communicate progress.

FINANCIAL CONSIDERATIONS

Staff will identify financial impacts associated with the recommended actions, some of which have already been included in the 2019 budget. Remaining work plan actions will be incorporated into future budgets for Council's consideration.

ATTACHMENTS

Schedule A: 2018 – 2022 Proposed Council Strategic Priorities

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Michael Givens

Chanda Riggi

Michael Givens

<p>Michael Givens Chief Administrative Officer</p> <p>Chanda Riggi Human Resources Manager</p>	<p>Michael Givens Chief Administrative Officer</p>
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WELLINGTON NORTH
SEMPER PORRO

2018 - 2022

Proposed Council Strategic Priorities

VISION

The Township of Wellington North will continually strive to provide the best service(s) possible, within the available resource base, with a focus on proactively identifying and meeting key community needs, investing in our team, and communicating broadly with property owners, residents, employees and visitors.

MISSION

The Township of Wellington North is a team of dedicated volunteers, elected officials and professional staff who are committed to providing high quality service(s) and information to property owners, residents and visitors in order to generate high levels of community pride and happiness.

MOTTO

“Semper Porro”
Forever Forward

Consultation Timeline



Strategic Areas of Focus

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

Modernization and Efficiency

1) Modernize Municipal infrastructure through:

- the development of a Community Energy Plan that delivers a roadmap to leverage opportunities to conserve energy, reduce carbon footprint and direct our community to a sustainable supply of energy
- to champion the expansion of affordable high-speed broadband to rural and remote areas for residents to effectively experience various economic, educational and social advantages

2) Review and implement evolving technological architecture, systems and tools to modernize the delivery of services and create internal efficiencies

- **Internal:** enhanced IT infrastructure, digital record keeping, password management, team collaborative tools for staff to work and communicate from anywhere eg. cloud based technology, sharepoint, onedrive, internal conferencing/communication technology
- **External:** streamline customer payment/booking processes e.g. online payment system, online booking (rec)

3) Ensure technological systems and tools are frequently reviewed to keep pace with community needs.

4) Refresh external communication strategies that seeks a more effective way to a) connect the public and businesses with relevant resources, and b) for the public to receive information, updates, policies etc in a timely manner by:

- enhancing and strengthening online presence through the continued use and expansion of various platforms
- leveraging technology to increase transparency, accessibility and resident access and participation
- the creation of a user-friendly, interactive website
- centralizing online information, online resources and websites to streamline user experience and enable efficient access to materials
- developing an online repository to direct and support new comer residents

5) Cultivate staff development and training that will:

- build an agile organization capable of rapidly responding to evolving landscape, multidirectional communication and complex collaboration with residents, partners, colleagues and stakeholders
- increase the capacity of staff to contend with accelerating digitization, increased volume of work and fast changing priorities
- increase efficiencies in processes and the capacity to adopt new technologies and methods
- encourage the redeployment of existing staff resources to support areas of growth wherever possible
- capture an accurate picture of unnecessary duplication and outdated processes, practises and misdirected efforts. Develop and implement action plans to redirect and streamline practices

1) Be an advocate for residents on the following topics:

- diversity in housing options, which includes partnerships for attainable housing/transitional housing
- continued recruitment of qualified Health Care professionals
- County-wide transportation system

2) Increased collaboration and partnerships with other organizations and municipalities to share resources, cost sharing and potential cost recovery fees wherever possible.

3) Coordinate and champion a central volunteer centre and increase the promotion of the Arts, Culture and Heritage within the community.

Municipal Infrastructure

- 1) **Ensure the maintenance, refurbishment and new construction of municipal infrastructure, including:**
 - continued focus on the delivery of the Arthur Waste Water Plant expansion
 - roads, bridges, sanitary, water, stormwater management with consideration of new water storage and treatment to ensure safe drinking water and adequate flow
 - the extension of streets to address traffic congestion and safety (e.g. Industrial Drive, Mount Forest Drive and Wells Street)
 - recreation facilities upgrades and refurbishment of parks, trails and mapping, bike paths, signage and naming rights
 - continued progress with ad-hoc Committees of Council related to Mount Forest aquatics and Arthur BMX/skateboard parks

- 2) **Develop a sewage allocation policy to provide direction and guidance for the Township's allocation of wastewater services that will steer forecasted growth and best meet the needs of the Township.**

Alignment and Integration

Align and comprehensively integrate multiple documents, master plans and reviews for operational consideration. More specifically, work plans will be created in relation to the following targets:

Community Growth Plan

- 1) Downtown Revitalization: incentives for new businesses, new resident and workforce attraction, reduce the number of vacant commercial buildings, review related policies to align with enhanced business development objectives
- 2) Growth: decision making based on premise of “orderly, appropriate and compact development” with consideration for:
 - the alignment of related infrastructure plans (eg. zoning by-laws, Arthur and Mount Forest Servicing plans) to work in concert with Township direction and growth needs (housing types, business attraction etc.)
 - emphasis on planning social, cultural and economic growth
 - review traffic flow and pedestrian safety as part of new development applications

Recreation Master Plan

- 3) Continue to work with the official Recreation Master Plan, with a focus on:
 - increased programming at existing facilities
 - expansion of programming for youth and seniors where appropriate

- the development, where possible, of an interconnected trail system

Asset Management Plan

- 4) Manage risk and maximize benefits through the refresh of an asset management plan
- 5) Develop a comprehensive plan to scale organization with growth (office space, resources, tools, additional staffing etc.)

Organizational “Infrastructure”

- 6) Develop and integrate a change management plan to manage the people side of change in order to achieve required business outcomes
- 7) Review, align and integrate organizational behaviours, systems and practices to ensure consistent messages and desired destination (e.g. compensation, culture, employee development system, policies, conduct, collaboration etc.)
- 8) Cultivate current and future leaders

Attention; Wellington North Council

The Mount Forest Lions Club will once again be operating an outdoor beer garden at the Pavilion located at the Mount Forest Sports Complex. The beer garden will be held in conjunction with the Mount Forest Fireworks Festival on Saturday July 20, 2019.

As a requirement on the Liquor licence, the Lions club is requesting that council please declare this event as Municipally Significant.

The Mount Forest Lions Club enjoys working with Council and all members of our wonderful community, and we would like to thank you in advance for your consideration.

Kindest Regards,

Brett Parker, Mount Forest Lions Club

A handwritten signature in black ink, appearing to read 'Brett Parker', with a long horizontal flourish extending to the right.

brett-parker@coldwellbanker.ca

519-323-7885



May 15, 2019

Dear Mayor Andy Lennox,

On behalf of Parachute, Canada's national charity dedicated to injury prevention, I am writing to you today regarding an official public proclamation recognizing Parachute Safe Kids Week June 3 to 9, 2019.

In Safe Kids Week's 23rd year, we will focus on the topic of preventing harm from children's falls in the home and at play. The week will draw attention to predictable and preventable fall-related injuries in children, and the need to address key hazards for children that cause serious injuries from falls.

Falls are the leading cause of injury to Canadian children. Falling is a normal part of children's development, as they walk, climb, run, jump, play and explore their environment. While most falls do not result in serious injury, each year more than 140,000 children are seen in emergency departments for fall-related injuries. Most of these injuries to children under 5 occur in the home. This week will highlight the evidence-based solutions and injury prevention strategies.

I am requesting that Parachute's Safe Kids Week 2019 be publicly proclaimed in your jurisdiction in order to bring attention and awareness about preventing harmful child falls in the home and at play in your community.

I have enclosed a sample proclamation with suggested text for Parachute Safe Kids Week 2019. I look forward to following up with your office shortly.

Thank you in advance for your consideration and support of child and youth safety.

Sincerely,

Pamela Fuselli
Interim CEO

WHEREAS Parachute Canada's theme for Safe Kids Week 2019 is preventing harm from children's falls in the home and at play, and

WHEREAS preventable injuries are the number one killer of Canadians aged 1 to 44. Preventable injuries are costing the Canadian economy tens of billions of dollars, and

WHEREAS preventing harmful child falls in the home and at play is important. Falls are the leading cause of injury to Canadian children. While most child falls do not result in death, each year more than 140,000 children are seen in emergency departments for fall-related injuries. Most of these injuries to children under 5 occur in the home.

WHEREAS everyone can follow simple fall prevention tips to our children safe in the home and at play, and

WHEREAS Safe Kids Week is a week dedicated to raising awareness and seeking solutions to preventable child fatalities and serious injuries across Canada. Everyone has a role to play in creating change among their peers, in classrooms and in their communities;

THEREFORE, I/We, _____, do hereby proclaim June 3 to June 9, 2019 as **Parachute Safe Kids Week** in _____.

(Signature)

(Title)

May 14, 2019

Municipal Clerks & Councils

RE: Bill 108 – An Act to amend various statutes with respect to housing, other development and various other matters (with specific implications for delivery of *Clean Water Act* requirements)

The Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region Management Committee (the “Management Committee”) held a meeting on May 8, 2019 to review and discuss the proposed changes identified in Bill 108.

Omnibus Bill 108 entitled the “More Homes, More Choice Act, 2019” was tabled for First Reading on May 2, 2019 by the Minister of Municipal Affairs and Housing. Under Schedule 2, there are proposed changes to the *Conservation Authorities Act*, which would have direct implications for the ongoing delivery of the source protection program. A summary of the proposed changes is as follows:

- Programs and services related to the authority’s duties, functions and responsibilities as a source protection authority under the *Clean Water Act, 2006* (“CWA”), was listed as one of the mandatory programs and services.
- An authority is authorized to determine the amounts owed by specified municipalities in connection with the programs and services the authority provides in respect of the CWA.
- Authorities continue to be authorized to provide other programs and services, including programs and services that it determines to be advisable to further its objects. If financing by a participating municipality is necessary in order for the authority to provide such programs and services, the authority and the participating municipality must enter into an agreement in order for the authority to provide the program or service.

While the Management Committee was supportive of including source protection authority responsibilities as one of the mandatory programs and services under the proposed changes to the *Conservation Authorities Act*, the Committee expressed significant concerns with the reference to an authority being authorized to determine the amounts owed by specified municipalities in the delivery of the program requirements. To date, the drinking water source protection program has been funded 100% through provincial transfer payments. Provincial funding agreements are viewed as critical to support the ongoing maintenance of the local Source Protection Committee, Source Protection Plan amendments, municipal implementation, and annual reporting requirements for the Source Protection Region as a whole.

If Bill 108 is passed, it could result in significant financial increases to municipal levies to deliver CWA requirements. For example, current provincial source protection program funding for the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection



Region is approximately \$210,000 per year and has remained the same over the past couple of years. If these program costs were to be paid by municipalities, this could result in an estimated 7% increase in municipal levies.

Municipalities also currently deliver Part IV powers under CWA related to Risk Management Office responsibilities. For example, Grey Sauble Conservation staff have been delegated Part IV powers on behalf of 13 municipalities for an approximate cost of \$100,000 per year. As there are a total of 21 municipalities across the Source Protection Region, these additional costs to implement the source protection program should be taken into consideration as the province reviews future delivery options for the program.

It is important to note that the majority of the municipalities across our Region are smaller, rural municipalities with limited budgets. The Management Committee further expressed concerns that the downloading of source protection program costs directly to municipal budgets could result in significant tax increases for residents, or possibly cuts to key programs that support the delivery of the source protection programs (e.g. water quality monitoring programs, stewardship programs, and education and outreach programs).

Another potential issue that was identified would be the difficulty in addressing municipal costs and apportionment of these costs given the fact that source protection areas cross municipal and even watershed boundaries. The current provincial program oversight and funding model ensures consistent delivery of source protection program requirements and protection of municipal drinking water sources.

Source Protection Authorities were originally created under the CWA to ensure an efficient and effective way to deliver source protection programs that cross municipal boundaries, as recommended by Justice Dennis R. O'Connor following the Walkerton Inquiry. The Management Committee feels strongly that ultimate accountability should rest with the Province and that Source Protection Authorities should not take on additional liability or accountability in its administration of the program. Furthermore, municipalities should not have to incur additional costs in the delivery of this program within limited municipal budgets.

For more information related to the proposed Bill 108, see Schedule 2 under the attached link: <https://www.ola.org/en/legislative-business/bills/parliament-42/session-1/bill-108>

If your municipality has concerns with these proposed changes, comments can be made on the Environmental Registry of Ontario posting (ERO #013-5018) "Modernizing the Conservation Authorities Act" prior to May 21st, 2019 <https://ero.ontario.ca/>

Thank you for your consideration on this matter.

Respectfully submitted,



Carl Seider, Project Manager
Drinking Water Source Protection

Sincerely,



Cathy Little, Chair
Grey Sauble Conservation Authority

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000



19-3056

RECEIVED

MAY 21 2019

TWP. OF WELLINGTON NORTH

May 16, 2019

Clerk
Karren Wallace
7490 Sideroad 7 West
PO Box 125
Kenilworth ON N0G 2E0

Dear Karren Wallace,

I am pleased to provide you with A Place to Grow: Growth Plan for the Greater Golden Horseshoe 2019. This Plan is an important part of our government's Housing Supply Action Plan that addresses the needs of the region's growing population, its diversity, its people and its local priorities. A Place to Grow is the result of our recent consultation on policy changes to make it faster and easier for municipalities in the region to plan for growth, increase housing supply, attract investment, and create and protect jobs.

As you know, the Greater Golden Horseshoe region is essential to not only a thriving Ontario economy but also to Canada's wealth and prosperity. As such, it is essential to manage growth in ways that put Ontarians first as we balance the need for more housing and greater stable and reliable employment, while maintaining protections for our environment and our vibrant agricultural sector.

A Place to Grow will do this by:

- Providing more flexibility for municipalities to respond to local needs;
- Increasing housing supply at a faster rate;
- Attracting new investments and jobs;
- Making the most of transit investments; and
- Protecting important environmental and agricultural assets.

A Place to Grow reflects our trust in the ability of local governments to make decisions about how their communities grow, while the province maintains protections for the Greenbelt, agriculture, and natural heritage systems. One size doesn't fit all. We are supporting municipalities so they can respond to local needs and regional priorities.

-2-

The new Plan will come into effect on May 16, 2019. The *Places to Grow Act, 2005* provides that official plans must be amended to conform with a growth plan within three years of the effective date. The Act also provides that the Minister of Municipal Affairs and Housing can establish an alternative timeframe for conformity.

To provide continuity in implementation, I am directing July 1, 2022 as the date for upper and single-tier official plans to be brought into conformity with this Plan.

For lower-tier municipalities, I am directing that conformity with this Plan and the applicable upper-tier official plan will be within one year of the latter taking effect.

We look forward to continuing to work together to implement A Place to Grow. If you have any questions, feel free to contact Cordelia Clarke Julien, Assistant Deputy Minister, Ontario Growth Secretariat, Ministry of Municipal Affairs and Housing at Cordelia.ClarkeJulien@ontario.ca.

Sincerely,



Steve Clark
Minister

Enclosure: A Place to Grow: Growth Plan for the Greater Golden Horseshoe 2019

c: Mayor Andy Lennox ✓
Senior Planner ~~Curtis Marshall~~ L. Redmond
Chief Administrative Officer Michael Givens ✓



1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

Municipal CAOs and Clerks

May 8, 2019

Re: Provincial Client Service and Streamlining Initiative and Provincial Funding Cuts

At yesterday's Saugeen Conservation Authority meeting two reports with respect to Provincial undertakings were discussed by the Authority Members. The Province has very recently announced several actions that will affect Conservation Authorities throughout Ontario with more changes likely to come. The Authority asked me to share the two attached reports with our watershed partner municipalities to keep them informed of these changes. We will endeavor to keep you informed of future proposed changes.

Authority members endorsed the three goals indicated in the Provincial Client Service and Streamlining Initiative.

Watershed municipalities should be aware that the provincial downloading may lead to 2020 budget implications for watershed municipalities.

If you have any questions or concerns, please don't hesitate to contact me or your Authority representative.

Regards,

Wayne Brohman
General Manager/Secretary-Treasurer
Saugeen Conservation



Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

Report to: Authority Members, Saugeen Valley Conservation Authority

From: Wayne Brohman, General Manager/Secretary-Treasurer

Date: May 7, 2019

Subject: Provincial Client Service and Streamlining Initiative

Background: The Province has indicated a priority to increase the housing supply, particularly in current and proposed high growth areas. A review is underway involving Conservation Authorities with CAs being asked to look at a client service and streamlining initiative. Three specific solutions for review are:

1. Improve service and accountability
2. Increase speed of approvals
3. Reduce red tape

These three solutions are to be considered in the context of supporting the provincial government's objective not to jeopardize public health and safety or the environment.

Conservation Ontario (CO): At the April 1, 2019 CO council meeting the council passed a resolution in support of the above noted three solutions. In addition, a Client Service and Streamlining Initiative Steering Committee was formed. The resolution also requested that all CA Boards endorse a commitment to pursue streamlining and client service measures in order to contribute to achieving the provincial priorities.

Motion: CO provided the following suggested wording for the Authority motion:

WHEREAS the provincial government intends to increase the supply of housing and streamline the land use planning and development approval process to achieve this goal; and

WHEREAS the Conservation Authorities play an important role in the planning and development review process with respect to watershed protection and hazard lands; and

WHEREAS Conservation Authorities support and can help deliver the Government's objective not to jeopardize public health and safety or the environment;

THEREFORE, BE IT RESOLVED THAT the Authority endorse the three key solutions developed by the Conservation Ontario working group: to improve client service and accountability; increase speed of approvals; and, reduce "red tape" and regulatory burden; and further

THAT staff be directed to work with Conservation Ontario and our clients to identify additional improvements.



1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

Report to: Authority Members, Saugeen Valley Conservation Authority

From: Wayne Brohman, General Manager/Secretary-Treasurer

Date: May 7, 2019

Subject: Provincial Grant Reduction

Background: For the past 22 years SVCA has received an annual grant from MNRF in the amount of \$157,669. The purpose of the grant funds is to cover maintenance costs for flood and erosion control structures and to cover costs for flood forecasting and warning. The other Conservation Authorities get similar grants in varying amounts for the same purposes.

For SVCA the maintenance costs for flood and erosion control structures relate to the dykes in Walkerton and Paisley, the dams in Durham and smaller control structures in Neustadt, Kincardine, Mount Forest, Southampton, Pinkerton and Inverhuron. The types of maintenance include:

- Grass cutting on the dykes
- Inspections of the structures
- Cleaning out the outflow channels, stormwater outlet pipes and culverts
- Tree removal
- Taking boards and stop logs in and out of the dams
- Repairing erosion control works

Flood monitoring and flood warning requires the operation and maintenance of numerous river flow and weather gauges throughout the watershed as well as a flood forecasting system software.

In 2018 the \$157,000 (rounded) was allocated as follows:

Flood Warning	\$107,000
Flood & Erosion Control Structures	\$ 50,000

On April 12th SVCA received notification from MNRF that the annual grant would be reduced to \$81,396 which represents a reduction of \$76,273.



Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

Special Levy: For many years, until 2012, the municipalities that directly benefited from the flood and erosion control structures were invoiced for 50% of the annual maintenance costs for the structures in their municipality. The Ontario grant covered the other 50%. In 2012 that ratio was changed to 60/40. For instance, the Municipality of Arran Elderslie is invoiced annually for 60% of the costs to maintain the Paisley dykes which are located in Arran Elderslie. Similarly, the Municipality of Brockton is invoiced for 60% of the costs to maintain the Walkerton dyke. The change was made because the amount of the unchanged Ontario grant no longer covered half the costs. So, in 2018, the \$50,000 grant funding noted above was shared amongst the various benefitting municipalities to partially offset the total costs of maintaining the various structures in their municipalities.

2019 Budget Effect: As was indicated in note #4 on page one of the 2019 Budget Notes, the 2019 budget assumed that SVCA would receive the same \$157,669 MNRF grant that had been received in prior years. At the time of the budget and until SVCA was notified of the grant reduction, there had been no indication that the annual grant would be reduced. A grant increase wasn't expected but nor was a significant reduction at the time the budget was prepared.

The \$76,000 funding shortfall needs to come from somewhere in 2019. Here are some possibilities:

1. Increase the special levy to 80/20 to recover the \$25,000 grant reduction for the flood/erosion structure maintenance costs. This could be a consideration for 2020 but I don't recommend it for 2019. The affected municipalities will have already set their budgets for this year, so it seems unfair to impose this late change on them now.
2. It is possible that there will be a modest surplus in the general levy programs that would be enough to cover at least a portion of the \$76,000.
3. Funds could be allocated from the working capital reserve which has a balance of \$1.4 million. This would be a dangerous path to follow for future years, but I suggest it would be tolerable for one year.
4. Funds could be allocated from other reserves such as Property Acquisition (\$156k), Land Management (\$79k), Wetland Acquisition (\$54k). This would not be a suggested solution to be repeated in subsequent years.

My recommendation is to look at options 2 through 4, or a combination of those, at the end of the year to offset the \$76,000 grant shortfall. Additional options will be up for consideration for the 2020 budget.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 051-19

**BEING A BY-LAW TO AMEND BY-LAW 076-16 BEING A BY-LAW
RESTRICTING THE WEIGHT OF VEHICLES PASSING OVER
BRIDGES**

WHEREAS it is deemed necessary to amend Schedule A of By-law 076-16;

NOW THEREFORE the Council of the Township of Wellington North enacts as follows:

1. THAT Schedule A of By-law 076-16 be amended by removing the following from the Schedule

2025		Concession 6 South 0.5 KM South of Sideroad 9 West	12
-------------	--	---	-----------

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27th DAY OF MAY, 2019**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 052-19

BEING A BYLAW TO REGULATE THE MAINTENANCE OF LAND IN THE TOWNSHIP OF WELLINGTON NORTH

WHEREAS Section 11(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws respecting the health, safety and well-being of persons;

AND WHEREAS Section 127 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality may require the owner or occupant to clean and clear the property, not including buildings, or to clear refuse or debris from the property, not including buildings;

AND WHEREAS Section 131 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a local municipality may prohibit and regulate the use of any property for the storage of used motor vehicles for the purpose of wrecking or dismantling them or salvaging parts from them for sale or other disposition.

NOW THEREFORE BE IT ENACTED as a By-law of the Township of Wellington North as follows:

1. SHORT TITLE

1.1 This By-law shall be known as the "Clean and Clear Yard By-law".

2. DEFINITIONS

2.1 For the purpose of this By-law, the following terms shall have the meanings indicated:

Chief Building Official – Means the Chief Building Official (CBO), of the Building Department, or his or her designate;

Compost - Means the natural decomposition, in a composter, heap or digester, of organic material to produce humus, and is comprised of the following materials only; leaves, grass, shrub and hedge clippings, house and garden plants, branches, all fruits and vegetable matter, coffee grounds and filters, tea bags, egg shells, pasta and bread;

Debris - Means any material or item(s) other than recyclable materials, organic materials, and prohibited waste, and includes but is not limited to:

a) Cigarette butts, cigar tips, e-cigarettes and their components and chewing gum;

- b) Standing or stagnant water, which may include a container or any holding device(s) where the water has collected;
- c) Any identified item or unusable collection of materials determined to be of no value, including but not limited to: refuse, garbage, junk, or waste, including items of wood, metal, tires, containers of any kind and yard fixtures.

Derelict Motor Vehicle - Means any scrap or inoperative motor vehicle having missing, damaged, or deteriorated parts or any condition that may prevent its intended mechanical function. This shall include but is not limited to any car, motorcycle, truck, sport utility vehicle (SUV), boat, sea-doo, snow machine, lawn tractor, all terrain vehicle (ATV), recreational vehicle (RV) and or camper trailer with damaged or missing bodywork components or any parts, including mechanical components, tires, bodywork, glass, or other defective part(s), and any/all deteriorated or removed adjuncts which prevent intended operative function;

Excessive Growth - Means any grass or weed exceeding the maximum permitted height on any property or land;

Good Repair - Means maintained and capable of normal and intended operation, not unsightly by reason of deterioration, neglect, damage or defacement and is free from any defect which may cause accidental hazard or health issue;

Ground Cover - Means a material capable of directing or absorbing the natural flow or drainage of water, while preventing soil erosion, such as sod (grass), wood chips, loose stone or gravel, or any approved landscaping material;

Industrial Waste - Means any debris, refuse, sewage, effluent, discard or garbage of a type arising from industrial waste or commercial operation, or belonging to or associated with industry or commerce or industrial or commercial property including, but not limited to, garbage, discarded material or things, broken or dismantled things, materials or things exposed to the elements, and deteriorating or decaying on a property due to exposure to the weather;

Inoperative Motor Vehicle – Means a motor vehicle having missing, damaged, or deteriorated parts or any condition that prevents its intended mechanical function and includes any motor vehicle that is required to be registered or licensed for the current year with an identifiable license plate displayed as required by the *Highway Traffic Act R.S.O. 1990*, or any other legislation and or by a Provincial or National Government;

Land - Means any part of a yard or lot within the Township of Wellington North;

Maximum Height - Means the maximum permitted height 20cm (8 inches) of grass and weeds;

Motor Vehicle - Means an automobile, motorcycle, and any other vehicle propelled or driven otherwise than by muscular power, but does not include the cars of electric steam railways, or other motor vehicles running only upon rails, or a traction engine, farm tractor, self propelled implement of husbandry or road building machine within the meaning of the *Highway Traffic Act R.S.O. 1990*;

Occupant – Means any person or occupant over the age of eighteen (18) years, occupying or overseeing the care of the Land/Lot;

Officer – Means the Chief Building Official or his or her designate, Municipal Law Enforcement or By-Law Officer (MLEO), Police Officer, Inspector, or any other person appointed or empowered by the Township of Wellington North to enforce its by-laws, statues and/or regulations;

Owner includes:

- a) The registered land owner of the lot;
- b) The person, for the time being, managing or receiving the rent from a building on the lot, whether on the person's own account or as agent or trustee of any other person, or who would receive the rent if the building on the lot were let; and
- c) A lessee or occupant of a building on the lot who, under the terms of a lease, is required to repair and maintain the lot in accordance with the standards set out in the by-law.

Person – Means any individual, corporation and the heirs, executors, administrators or other legal representatives of a person to whom the context can apply according to the law;

Refuse – Means any article or thing that:

- a) Has been cast aside, discarded or abandoned, whether of any value or not;
- b) Has been used up, in whole or in part, whether of any value or not; or
- c) Has been expended or worn out, in whole or in part, whether of any value or not.

Standing or Stagnant Water – Includes but is not limited to a collection of water that is void of movement by either natural or artificial mean and includes moisture or water that may cause or contribute to health hazards such as West Nile Virus or other ailment;

Township –Means the Township of Wellington North;

Waste – Means household or general garbage, special collection materials, recyclable materials, organic materials, and yard waste;

Weeds – Means all noxious weeds designated as such under the *Weed Control Act* R.S.O. 1990, C.W.5;

Yard – Means a space appurtenant/adjacent to a building, structure or excavation, located on the same lot as the building, structure or excavation, and which space is open, uncovered and unoccupied from the ground to the sky and includes vacant land.

3. CLEAN AND CLEAR YARDS

3.1 Every owner, lessee, or occupant shall keep their ground, yard or vacant land free from holes or excavations, adequately drained, graded, clean, clear and free from conditions that may be considered a health hazard, or a nuisance by the surrounding lands and neighborhood.

3.2 For the purpose of 3.1, “keeping clear” includes:

- a) The removal of dead, decayed or damaged trees or other natural growth and the branches or limbs thereof which create an unsafe condition in relation to their environment;
- b) The removal, trimming, or cutting of excessive weeds or grass exceeding 20cm (8 inches) in height;
- c) The removal of standing and stagnant water;
- d) The removal of objects or any conditions that create or may constitute a health or safety hazard;
- e) The removal of all garbage, refuse, debris and domestic waste of any kind.

3.3 Every owner, lessee or occupant shall ensure that his or her land is free and clear of any insect and or rodent infestation.

4. UNSAFE OR HAZARDOUS CONDITIONS

4.1 No owner shall cause or permit an unfenced pit, excavation or other downward slope which causes a safety hazard on their property.

4.2 No owner shall permit any well which is unprotected or which the presence of which creates a risk, accident or injury.

4.3 No owner shall fail to comply with an order issued by the Officer to take remedial act and carry out remedial work to remove any standing or stagnant water. Not limiting the foregoing, such order may include a direction to fill or drain off the water or the treatment of the same with larvicide.

- 4.4 No owner shall keep a swimming pool, hot tub, wading pool or artificial pond unless it is maintained in good repair, free of stagnant water and in good working condition.

5. OUTSIDE STORAGE OF REFUSE, COMPOST OR RECYCLABLE MATERIAL

- 5.1 Where refuse, compost or recyclable material is stored outside of the enclosed walls of a building, the refuse, compost or recyclable material shall be stored only in a side or rear yard, by an owner or occupant, in a container suitable for such as purpose and in a manner that does not attract pests or create a health or safety hazard due to the nature of the storage or through deterioration or misuse of the storage facility.
- 5.2 Every owner or occupant shall carry out all composting in accordance with the following requirements:
- a) Only in the rear yard of a dwelling unit;
 - b) Kept in a container that is clean and sanitary to prevent odours or attracting pests;
 - c) No feces shall be placed in a compost container or digester used for composting;
 - d) Compost shall be set back at least 0.6 metres (2 feet) from any lot line;
 - e) No bones, meat, dairy or other fat products are permitted to be composted.

6. VEHICLES AND MACHINERY

- 6.1 Except as provided in the Township of Wellington North Zoning By-law and amendments thereto, no person shall use any land in the Township of Wellington North for storing inoperative motor vehicles or used motor vehicles for the purpose of wrecking or dismantling them or salvaging parts thereof for sale or other disposal.
- 6.2 No machinery, vehicle, boat, trailer or part thereof which is in an unusable, wrecked, discarded, dismantled, partially dismantled or abandoned condition, shall not be stored or allowed to remain on any land by an owner or occupant unless otherwise permitted by the Township of Wellington North Zoning By-law and amendments thereto.

7. EXCEPTIONS

- 7.1 Nothing in this by-law applies to prevent:

A lawfully licensed premises operating within the scope of a license that specifically permits that which is prohibited by this by-law;

- a) Construction or works proceeding under a valid building permit;
- b) The lawful outside storage of materials or things if this use is permitted under and in compliance with, the Township of Wellington North Zoning By-law 66-01.

8. INSPECTIONS AND AUTHORITY

8.1 The Township may enter upon land at any reasonable time for the purpose of carrying out an inspection to determine whether or not the following are being complied with:

- a) This by-law; or
- b) An order made under s. 431 of the *Municipal Act*, 2001.

8.2 For the purpose of conducting an inspection pursuant to s. 8 (a) of this by-law, the Township may, in accordance with the provisions of s. 436 of the *Municipal Act*, 2001:

- a) Require the production for inspection of documents or things relevant to the inspection;
- b) Inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
- c) Require information from any person concerning a matter related to the inspection;
- d) Alone or in conjunction with a person possessing special or expert knowledge, make examination or take tests, samples, or photographs necessary for the purpose of the inspection; and
- e) No person shall hinder or obstruct, or attempt to hinder or obstruct, any person who is exercising a power or performing a duty under this by-law.

9. ORDER TO COMPLY

9.1 An Officer may, by personal service or by notice sent by registered mail to the owner of the land or structure, require the Owner within the time specified in the notice:

- a) To clean, clear or remove from the land or structure: garbage, refuse or domestic waste of any kind;
- b) To cease using the land or structure for the dumping or disposing of garbage, refuse, or domestic waste of any kind;

- c) To temporarily cover over, screen, shield or enclose the garbage, refuse of the domestic waste until such time as the garbage is removed in the manner prescribed by the Officer;
- d) To pull down, repair or renew any structure (including but not limited to fences and retaining walls) (not including buildings) that by reason of its ruinous or dilapidated state is an unsafe condition;
- e) To remove the inoperative motor vehicle(s);
- f) To eliminate or remove any object or conditions that creates or might create a health, fire or accident hazard;
- g) To eliminate or remove the excrement of any domestic animal.

10. RIGHT OF ENTRY

- 10.1 The Township, for the purpose of inspection and/or remedial action, may enter upon the land and into structures other than a place actually used as a residential dwelling unit, at any reasonable time, without warrant or notice.
- 10.2 A Person exercising a power of entry on behalf of the Township of Wellington North under this By-law must, on request display or produce proper identification.

11. REMEDIATION; REMOVAL BY TOWNSHIP

- 11.1 Where the owner is in default of doing any matter or thing directed or required to be done under this by-law, an Officer may direct the completion and enforcement of such at the owner's expense.
- 11.2 Where any matters or things are removed in accordance with subsection 11.1, such matters or things may be immediately disposed of by the Officer.
- 11.3 The Township may recover the remedial action and enforcement costs incurred under subsection 10.1 by action, or by adding them on the tax roll and collecting them in the same manner as taxes in accordance with Section 446 of the Municipal Act.
- 11.4 The Township may, prior to recovering costs incurred in subsection 11.1 pursuant to Section 446 of the Municipal Act by adding costs to the Municipal Taxes, invoice owners requesting voluntary payment of said remedial action costs.
- 11.5 The Township may place a lien on the property as per Section 446 of the Municipal Act on any remedial action.

12. OFFENCES

- 12.1 Every person convicted of a breach of the provisions of this by-law shall be guilty of an offence.
- 12.2 Every person who is convicted of an offence under this by-law shall be subject to a fine not to exceed one thousand dollars (\$1000.00) for each offence. Such fines shall be recoverable under the Provincial Offences Act, R.S.O. 1990, Chapter P. 22, as amended.

13. PENALTIES

- 13.1 The provisions of this by-law may be enforced pursuant to the provisions of the Provincial Offences Act, R.S.O. 1990 c.P 33 as amended, and where any provision of this by-law is contravened and a conviction entered, in addition to any other remedy and to any other penalty, a person so convicted may also be prohibited from continuing or repeating the offence in accordance with the provisions of s. 444 of the Municipal Act, S.O. 2001, as amended.

14. OBSTRUCTION

- 14.1 In accordance with the provisions of the Municipal Act, S.O. 2001, c. 25, as amended, Section 426 (1), no person shall hinder, interfere with or otherwise obstruct, either directly or indirectly, an Officer, employee of the Township of Wellington North and/or agent in the lawful exercise or power or duty under this by-law.

15. LIABILITY

- 15.1 The Township assumes no liability for property damage or personal injury resulting from remedial action, remedial work and enforcement undertaken with respect to any person or property that is subject of this by-law.

16. VALIDITY AND SEVERABILITY

- 16.1 Should any section, subsection, clause, paragraph or provision of this by-law be declared by a Court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity of the enforceability of any other provision of this by-law, or of the by-law as a whole.

17. SEPARATE OFFENCE

- 17.1 For the purpose of this by-law, each day of a continued offence may be deemed to be a separate offence.

18. ENACTMENT

- 18.1 This by-law shall come into force and take effect immediately upon the final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27th DAY OF MAY, 2019.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 053-19

**A BY-LAW TO SET THE RATES FOR 2019 TAXATION AND TO
PROVIDE FOR THE COLLECTION THEREOF.**

AUTHORITY: Municipal Act, 2001, S.O. 2001, Chapter 25, as amended,
Sections 307, 308 and 312.

WHEREAS pursuant to Section 312 of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the Council of a local municipality shall, each year, pass a by-law levying a separate tax rate as specified in the by-law, on the assessment in each property class;

AND WHEREAS the Council of the Corporation of the Township of Wellington North has passed By-law Number 019-19 to adopt the estimates of all sums required during 2019 for the purposes of the municipality;

AND WHEREAS Sections 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios;

AND WHEREAS the Council of the County of Wellington has passed By-law No. 5614-19 being a by-law to set tax ratios for the County of Wellington and for all local municipalities within the boundaries of the County for the year 2019 as follows:

Residential/Farm	1.000000
Multi Residential	1.900000
New Multi Residential	1.100000
Commercial	1.491000
Industrial	2.400000
Landfill	1.486000
Pipeline	2.250000
Farmlands	0.250000
Managed Forests	0.250000

AND WHEREAS the tax rates for education purposes have been prescribed by the Province of Ontario in O. Regulation 400/98, amended by O. Regulation 64/19.

AND WHEREAS the Council of the County of Wellington has passed By-law Number 5601-19 being a by-law to adopt the estimates for the sums required during the year 2019 for general purposes for the County and By-law Number 5615-19 to establish tax rates for the same against the local municipalities;

AND WHEREAS the Council of the County of Wellington, in said By-law Number 5614-19 established tax rate reductions as follows

1. the vacant land and excess land subclasses in the commercial property class is 0%
2. the vacant land and excess land subclasses in the industrial property class is 0%
3. the first class of farmland awaiting development in the residential, multi-residential, commercial or industrial property classes is 25%
4. the second class of farmland awaiting development in the residential, multi-residential, commercial or industrial property classes is 0%

AND WHEREAS the Assessment Roll compiled in 2018 and upon which taxes for 2019 are to be levied, was received from the Municipal Property Assessment Corporation in December, 2018, the whole of the assessment for real property, according to the said last assessment roll, is as follows:

Residential/farm property class	1,029,519,021
Residential – Shared as PIL	104,500
Multi-residential property class	21,280,517
Commercial property class – full	80,523,888
Commercial property class – excess land	2,626,478
Commercial property class – vacant land	1,994,334
Industrial property class – full	26,052,752
Industrial property class – excess land	299,903
Industrial property class – vacant land	372,847
Large Industrial property class – full	14,697,940
Industrial Hydro property class	89,725
Pipeline property class	4,358,285
Farmlands property class	802,783,845
Managed Forest property class	3,362,954
New Construction Commercial – full	20,265,236
New Construction Commercial-Excess Land	68,341
New Construction Industrial – full	1,271,325

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

1. In this by-law; "Property Classes" are as prescribed under the Assessment Act, and include the residential/farm property class, the multi-residential property class, the commercial property class and appropriate sub-classes, the industrial property class and appropriate sub-classes, the pipeline class, the farmlands property class, and the managed forests property class.

"Township" means the Corporation of the Township of Wellington North.

2. That the sums to be raised by means of taxation for the year 2019 be as follows:
- a) for general municipal purposes a sum of \$7,425,439.
 - b) for County purposes a sum of \$9,517,929.
 - c) for education purposes a sum of \$3,626,493.
3. That there shall be levied and collected upon the whole assessment for real property, according to the last certified assessment roll, the rates of taxation for the year 2019 as set out below;

Property Class	Own Purpose	County	Education	Total
Res/Farm	.00481749	.00617506	.00161000	.01260255
Res – Shared	.00481749	.00617506	.00161000	.01260255
Multi-Res	.00915323	.01173261	.00161000	.02249584
New Multi Res	.00529924	.00679257	.00161000	.01370181
Commercial - full	.00718288	.00920701	.00962131	.02601120
Commercial - excess	.00718288	.00920701	.00817811	.02456800
Commercial - vacant	.00718288	.00920701	.00817811	.02456800
Commercial – Small Farm Business	.00718288	.00920701	.00257500	.01896489
Industrial - full	.01156198	.01482014	.01290000	.03928212
Industrial - excess	.01156198	.01482014	.01064250	.03702462
Industrial - vacant	.01156198	.01482014	.01064250	.03702462
Industrial Hydro	.01156198	.01482014	.01290000	.03928212
Industrial-Small Farm Business	.01156198	.01482014	.00257500	.02895712
Landfill – PIL	.00715879	.00917614	.00859622	.02493115
Large Industrial	.01156198	.01482014	.01290000	.03928212

Large Indust Excess	.01156198	.01482014	.01064250	.03702462
Pipeline	.01083935	.01389388	.01290000	.03763323
Farmlands	.00120437	.00154376	.00040250	.00315063
Managed Forests	.00120437	.00154376	.00040250	.00315063
New Const Industrial	.01156198	.01482014	.01030000	.03668212
New Const Industrial Excess	.01156198	.01482014	.00849750	.03487962
New Const Industrial Small Farm Business	.01156198	.01482014	.00257500	.02895712
New Const Comm	.00718288	.00920701	.00962131	.02601120
New Const Comm Excess	.00718288	.00920701	.00817811	.02456800
New Const Comm Small Farm Business	.00718288	.00920701	.00257500	.01896489

4. For the Year 2019 the Township shall levy upon the assessment of the Property Classes of property owners in the former Town of Mount Forest and the former Village of Arthur, the following tax rates for Street Lighting (Municipal Levy) ;

<u>Property Class</u>	<u>Street Lighting</u>
Res/Farm	.00020091
Res – Shared	.00020091
Multi-Res	.00038173
New Multi-Res	.00022100
Commercial-full	.00029956
Commercial-excess	.00029956
Commercial-vacant	.00029956
Commercial Small Farm Business	.00029956
Industrial-full	.00048219
Industrial- excess	.00048219
Industrial-vacant	.00048219
Industrial Shared	.00048219
Industrial Small Farm Business	.00048219
Landfill	.00029855
Large Industrial	.00048219
Large Industrial- Excess	.00048219
Pipeline	.00045205
Farmlands	.00005023
Managed Forests	.00005023
New Construction Industrial	.00048219
New Construction Industrial Excess	.00048219
New Construction Industrial Small Farm Business	.00048219

New Construction Commercial	.00029956
New Construction Commercial Excess	.00029956
New Construction Commercial Small Farm Business	.00029956

5. Other local improvement and special charges including business improvement area, tile drainage loans, sewer rates, rural street lighting charges, plus any other eligible/applicable charges shall be added to the tax roll and collected in the same manner as taxation.
6. That save and except that portions of taxes and other special rates levied by the Interim Levy under Section 317 of the Municipal Act, 2001 the taxes levied on the Residential, Farmland, Managed Forest, Pipeline, Commercial, Industrial and Multi-Residential classes, including all other rates, to be raised in 2019 shall become due and payable on the date of passing of this By-law, but may be paid in two installments as follows:

Due date of 1 st installment	August 23, 2019
Due date of 2 nd installment	October 25, 2019
7. Taxes shall be payable by cash, cheque or debit at the Corporation of the Township of Wellington North Municipal Office, or by mail to the Municipal mailing address. Taxes are also payable at most chartered banks and financial institutions, through the Internet, by telephone banking and pre-authorized payment plan.
8. Notwithstanding the provisions of the by-law, any additional taxes payable as a result of additions to the roll pursuant to the Assessment Act, R.S.O. 1990, Chapter A.31 shall be that portion of the amount of taxes which would have been levied for the current year if the assessment had been made in the usual way, and that portion shall be in ratio that the number of days remaining the current year bears to the number 365 and shall be entered in the Collector's Roll and collected in the same manner as if the assessment had been made in the usual way.
9. That the Collector is hereby authorized to mail, deliver or cause to be mailed or delivered, the notice of taxes due to the address of the residence or place of business of the person to whom such notice is required to be given indicated on the last revised Assessment Roll.

10. That failure to receive the aforesaid notice in advance of the date for payment of any instalment does not affect the timing of default or the date from which penalty shall be imposed.
11. A penalty of one and one quarter percent (1¼%) will be imposed for non payment of taxes on the first day of each calendar month thereafter the installment due dates in which default continues until December 31, 2019.
12. On all taxes in default on January 1, 2020, interest shall be added at the rate of one and one quarter percent (1¼%) per month for each month or fraction thereof in which default continues.
13. Penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
14. That in accordance with Section 347(1) of the Municipal Act, S.O. 2001, c. 25, as amended, the Collector be required to apply all payments received to the outstanding penalty and/or interest first and then to that part of the taxes that has been in arrears for the greatest period of time.
15. In the event that any provision or section of this by-law is found by a court of competent jurisdiction to be ultra vires the powers of the Council of the Corporation, only such provision or section, as the case may be shall be inoperative and all other provisions and sections of this by-law shall remain in full force and effect.
16. This by-law shall come into force on and take effect upon its final passing.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27nd DAY OF MAY,2019 .***

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 055-19

BEING A BY-LAW TO EXEMPT LANDS FROM PART LOT CONTROL.

WHEREAS:

- A. Subsection 50(7) of the Planning Act, R.S.O. 1990, c.P.13 (the Act) provides that council may by by-law provide that Subsection (5) does not apply to such land within a registered plan of subdivision as designated by the by-law.
- B. Subsection (7.1) provides that a by-law passed under Subsection (7) does not take effect until it has been approved by the approval authority for purposes of Sections 51 and 51.1 of the Act.
- C. The County of Wellington is the approval authority for the purposes of such sections.
- D. A by-law passed under Subsection (7) may provide that the by-law expires at the expiration of the time period specified in the by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:

- 1. Subsection 50(5) of the Planning Act shall not apply to the following lands during the time that this by-law is in effect:

PART PARK LOT 4, SOUTH SIDE OF DURHAM STREET AND EAST SIDE OF MAIN STREET, PLAN OF THE TOWN OF MOUNT FOREST, AS IN DN422 SAVE AND EXCEPT R0762177 NOW THE TOWNSHIP OF WELLINGTON NORTH PIN 71066-0017

- 2. This by-law shall become effective upon the endorsement by The Corporation of the County of Wellington of its said approval of the by-law.

3. This by-law shall expire upon the expiration of three years following the date of its passage by council.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 27 TH DAY OF MAY 2019**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 056-19

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON MAY
27, 2019**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on May 27, 2019 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS TH DAY OF MAY, 2019.**

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE,
CLERK**