

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING MINUTES OF COUNCIL
JUNE 24, 2019 @ 7:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

Members Present:

**Mayor: Andrew Lennox
Councillors: Lisa Hern
Dan Yake**

Members Absent:

**Councillors: Sherry Burke
Steve McCabe**

Staff Present:

**Chief Administrative Officer: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Chief Building Official: Darren Jones
Director of Finance: Adam McNabb
Director of Operations: Matthew Aston
Community Recreation Coordinator: Mandy Jones
Economic Development Officer: Dale Small
Senior Planner: Michelle Innocente**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

RESOLUTION: 2019-165

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Agenda for the June 24, 2019 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

Mayor Lennox declared a conflict of interest with Items for Council's Consideration - 2c. Report DC2019-002 Consent Application B25-19 (Haennel) as he is likely to be a share crop tenant on the farmland after severance.

Council appointed Councillor Hern as Acting Chair during discussion of this item.

O ' CANADA

COUNTY COUNCIL UPDATE – MAYOR ANDREW LENNOX

Councillor Hern assumed the chair during the County Council Update

Mayor Lennox provided an update from the County to Council.

- The County's first Strategic plan will be presented to County Council at the June 27 meeting.
- Concept drawings for the proposed development at 440 King St., Mount Forest were presented. The plans provides for 8 three-bedroom units available for lower income families. The project should proceed to tender later this year or early next year. No zoning amendments are required for this development.

- The Gordonville bridge is almost complete. County Road 14 from Tucker St, to Sideroad 9 East will be resurfaced. A culvert will be replaced at Line 2 and County Road 109.
- The Solid Waste Services Committee will make decisions later this week regarding services to be offered. There are proposals for county wide leaf pick up and standardized pick up of waste and recycling for rural and urban residents.
- The Economic Development department received funding to roll out a ride share program. Ride Well will operate as a transportation option throughout the County of Wellington. It will operate out of Waterloo as an app-based type of program. They are working with employers to provide transportation to and from work for employees.
- A partnership arrangement regarding mental health is proceeding with training for staff to assist with recognition of those with mental health issues at the local level.

PRESENTATIONS

1. Madalyn Ellis – Co-op Student

Madalyn gave a presentation to Council about her co-op experience at The Township of Wellington North. She has just completed grade 12 at Wellington Heights Secondary School and will be going to Brock University in the fall to study sociology and criminology. Her goal is to become a criminal lawyer. The co-op placement with the Township gave her a taste of municipal law.

2. Murray Short, RLB Chartered Professional Accountants

- 2018 Financial Overview
- Summary of Key Operating Measures

Mr. Short reviewed the Consolidated Financial Statements for the year ended December 31, 2018 for The Corporation of the Township of Wellington North and the Summary of Key Operating Measures

RESOLUTION: 2019-166

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North approve the Draft Consolidated Financial Statements and the Summary of Key Operating Measures for the Year Ended December 31, 2018 as prepared and presented by RLB LLP – Chartered Accountants.

CARRIED

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2019-167

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of June 24, 2019 at 7:52 p.m. for the purpose of holding a Public Meeting under the Planning Act.

- *Public Meeting – 940749 Ontario Limited (Coffey – Forest View Estates)*

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2019-168

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North resume the June 24, 2019 Regular Meeting of Council at 8:22 pm.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETINGS

1. By-law Number 044-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part Lots 2 to 4, W/S Arthur St., Plan Mount Forest with a civic address of 331 Arthur Street – (Circuit Holdings Inc.)

RESOLUTION: 2019-169

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 044-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part Lots 2 to 4, W/S Arthur St., Plan Mount Forest with a civic address of 331 Arthur Street – (Circuit Holdings Inc.) be read a First, Second and Third time and enacted.

CARRIED

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Public Meeting, May 27, 2019
- Regular Meeting of Council, May 27, 2019

RESOLUTION: 2019-170

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the minutes of the Public Meeting Minutes and the Regular Meeting of Council held on May 27, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

DEPUTATIONS

1. Peter Smit, 162 Melissa Crescent, Mount Forest
 - Drainage Issues regarding Strathcona Village Development

Mr. Smit was not present.

2. Jolanta Sokol, 435 John Street, Mount Forest
 - Drainage Issues regarding 435 John Street

Ms. Sokol appeared before Council to request that the Township fix drainage issues on her property that she believes comes from the property to the north of hers.

RESOLUTION: 2019-171

Moved: Councillor Yake

Seconded: Councillor Hern

That staff be directed to meet with BM Ross and Associates Limited and Van Harten Surveying Inc. to further discuss the drainage on 435 John St, Mount Forest.

DEFEATED

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1f, 1g, 2c, 5a, 5b, 6b, 8a, 8c, 8d, 8e

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2019-172

Moved: Councillor Hern

Seconded: Councillor Yake

THAT all items listed under Items for Consideration on the June 24, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Source Protection Authority, Meeting #1-19 held on March 20, 2019

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority, General Membership Meeting #4-19, held on April 17, 2019.

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Source Protection Authority, Meeting #2-19 held on April 17, 2019.

THAT Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority, Summary of the General Membership Meeting - May 24, 2019.

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the County of Wellington Accessibility Advisory Committee meeting held on June 6, 2019.

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on May 28, 2019.

THAT Council of the Corporation of the Township of Wellington North receive the Planning Report, prepared by Linda Redmond, Manager of Planning & Environment, regarding Zoning By-law Amendment – Burny Development Inc., Kenilworth

THAT Council of the Corporation of the Township of Wellington North receive DC Report 2019-001 being a report on Consent Application B24-19 known as 760-762 Waterloo St., PT Park Lot 8, Plan Town of Mount Forest;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B24-19 as presented with the following conditions:

- THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- THAT a Parkland dedication fee be paid (\$1,000 in 2019);*
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #67, May 2019.

THAT Council of the Corporation of the Township of Wellington North receive Report FIRE 2019-002 being a report to enter into a Memorandum of Understanding (MOU) between the Wellington North Fire Service and Guelph Wellington Paramedic Service;

AND FURTHER THAT the Chief Administrative Officer and the Fire Chief be authorized to sign the Memorandum Of Understanding.

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2019-12 being the Building Permit Review for the period ending May 31, 2019

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated June 17, 2019.

That the Council of the Corporation of Township of Wellington North receive the Budget vs Year-to-Date Actual Ending May 31, 2019 report.

*THAT Council of the Corporation of the Township of Wellington North receive Report OPS 2019-006 being a report on the award of bridge 22 & 2030 replacement projects;
AND FURTHER THAT Council award the contract for Bridge 22 replacement project to Reeves Construction Limited, at a contract cost of \$283,517.39 plus applicable taxes;
AND FURTHER THAT Council award the contract for Bridge 2030 replacement project to Reeves Construction Limited, at a contract cost of \$228,323.40 plus applicable taxes;
AND FURTHER THAT Council authorize the Director of Operations to execute the contract with Reeves Construction Limited for Bridge 22 & 2030 replacement projects.*

*THAT Council of the Township of Wellington North receive Report RAC 2019-012 being a report on the Wellington North Summer Day Camp Policies and Procedures;
AND FURTHER THAT the Council of the Township of Wellington North approve the Wellington North Summer Day Camp Policies and Procedures.*

*THAT the Council of The Corporation of the Township of Wellington North receive Report CLK 2019-025 being a report on Council meeting schedule for 2020;
AND FURTHER THAT Council adopts the 2020 Meeting Schedule.*

THAT the Council of the Corporation of Township of Wellington North receive for information the Upper Grand District School Board and Wellington Catholic District School Board – Notice of the Passing of Education Development Charges By-laws.

THAT the Council of the Corporation of Township of Wellington North receive for information the correspondence from Josh Kestner, Operations Chair regarding the 19th Annual Mount Forest Fireworks Festival.

THAT the Council of the Corporation of Township of Wellington North receive correspondence from Roger Deming, Arthur Merchants Fast Ball Association, and declare Darcy's 23rd Annual 3-Pitch Tournament being held on July 26 & 27, 2019 as municipally significant.

THAT the Council of the Corporation of Township of Wellington North receive correspondence from Axy Leighl, The Friends of Bill Walker and declare the Git Yer HillBilly On Ribfest being held on July 18, 2019 as municipally significant.

THAT the Council of the Corporation of Township of Wellington North receive the Memorandum from Guy Giorno, Integrity Commissioner, dated June 13, 2019, regarding Special Report: Process for providing advice to Members;

THAT Council direct the Integrity Commissioner to include in the relevant statement of account the surname of the Member who made a request for advice under paragraph 4, 5 or 6 of subsection 223.3 (1) of the Municipal Act, provided that confidentiality is maintained and the Integrity Commissioner reveals no information about the nature of the request or the content of the advice.

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2019-173

Moved: Councillor Hern

Seconded: Councillor Yake

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Downtown Revitalization Advisory Committee meeting held on May 29, 2019.

CARRIED

RESOLUTION: 2019-174

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Downtown Revitalization Advisory Committee meeting held on May 30, 2019.

CARRIED

Mayor Lennox left the Council Chambers for this portion of the Council meeting as he had previously declared pecuniary interest with item 2c. DC2019-002, Consent Application B25-19 (Haennel). Councillor Hern assumed the Chair.

RESOLUTION: 2019-175

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Council of the Corporation of the Township of Wellington North receive DC Report 2019-002 being a report on Consent Application B25-19 known as 8352 Line 6, Conc 7 E PT LOT 8, Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B25-19 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2019);*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the Owner enter into an agreement apportioning future maintenance costs on Drain 36;*
- *THAT the retained lands be rezoned to restrict residential development to the satisfaction of the Local Municipality and the County of Wellington Planning and Development Department; and,*
- *THAT zoning compliance be achieved for the severed lands to recognize the side yard deficiencies for the hobby barn to the satisfaction of the Local Municipality and the County of Wellington Planning and Development department.*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same

CARRIED

Mayor Lennox returned to the Council Chambers and resumed the chair.

RESOLUTION: 2019-176

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Economic Development Officer report EDO-2019-014 dated June 24th, 2019 being a report on the Main Street Revitalization Program and Funding;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approves the Mount Forest Downtown Revitalization Committee recommendations to utilize \$30,000 of the Main Street Revitalization Funding to support the following programs:

- *\$15,000 Signage*
- *\$10,000 Streetscaping and Landscaping Improvements*
- *\$ 5,000 Marketing & Promotion*

CARRIED

RESOLUTION: 2019-177

Moved: Councillor Yake

Seconded: Councillor Hern

That the Council of the Corporation of the Township of Wellington North receive Economic Development Officer report EDO-2019-016 being a report on the Community Initiated Projects Program;

AND FURTHER THAT Council approve one-time grants under the Community Initiated Projects Program as follows:

- *\$7,500 or 50% of the costs to the Royal Canadian Legion Branch Mount Forest to support the installation of an electronic sign*
- *\$2,000 to install a culvert off of Preston Street in Arthur in support of the Community Gardens being built at Musashi Auto Parts Canada Inc.*

CARRIED

RESOLUTION: 2019-178

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North does not approve a grant in the amount of \$5,000 to support the Fathers Heart Healing Ministries application for funding to assist with the Beauty for Ashes Transformation House.

CARRIED

RESOLUTION: 2019-179

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2019-010 being a report on a Township Strategic Asset Management Policy;

AND FURTHER THAT the Council of the Township of Wellington North approve the Strategic Asset Management Policy attached as Appendix "A" to report TR2019-010;

AND FURTHER THAT the Director of Finance or delegate be authorized to make minor changes to the Strategic Asset Management Policy in order to remain compliant with other Township Policies and legislative requirements.

CARRIED

RESOLUTION: 2019-180

Moved: Councillor Hern

Seconded: Councillor Yake

THAT Council of the Corporation of the Township of Wellington North receive Report CLK 2019-024 being a report on Amendments to the Business Licensing By-law;

AND FURTHER THAT the Mayor and Clerk be authorized to execute the by-law to amend By-law 058-16.

CARRIED

RESOLUTION: 2019-181

Moved: Councillor Hern

Seconded: Councillor Yake

THAT Council of the Corporation of the Township of Wellington North receive Report CLK 2019-026 being a report on Proposed Amendments to the Consumer Protection Act: Direct Selling in Consumers Homes (Door to Door Sales);

AND FURTHER THAT the Clerk be directed to provide comments to the Ministry of Government Services on the proposed amendments to the Consumer Protection Act: Direct Selling in Consumers Homes.

CARRIED

RESOLUTION: 2019-182

Moved: Councillor Hern

Seconded: Councillor Yake

THAT Council of the Corporation of the Township of Wellington North receive for information Report CLK 2019-027 being a report on AMCTO's Position Paper on Modernizing the Voters' List.

CARRIED

Council direct staff to send a copy of the report and resolution to MPAC.

RESOLUTION: 2019-183

Moved: Councillor Hern

Seconded: Councillor Yake

THAT Council of the Township of Wellington North receive Report CAO 2019-004 being a report on Traffic Condition Analysis-Main Street & Mount Forest Drive;

AND FURTHER THAT Council waive the competitive bidding requirement and direct staff to negotiate the design and construction of a Dedicated Right-Turn Lane on Mount Forest Drive utilizing funds from the discretionary Council Community and Contingency Reserve.

CARRIED

NOTICE OF MOTION – None

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Hern announced the Mount Forest & District Chamber of Commerce will soon launch their new website. They are busy with the Fireworks Festival. An open house will be coordinated with Culture Days. The Arthur & District Chamber of Commerce welcomed Paula Coffey, Director and Tom Gorecki, Vice President to their Board.

Councillor Yake reported that work on the Blacksmith Shop continues on the exterior with repointing, doorway, new windows ordered and work on the fuel tank.

Mayor Lennox reminded everyone that the Fireworks Festival Committee is looking for volunteers.

BY-LAWS

- a. By-law Number 057-19 being a by-law to provide for the repair of Drain No. 9, Main
- b. By-law Number 058-19 being a by-law to provide for the repair of Drain No. 9, Branch B
- c. By-law Number 059-19 being a by-law to amend By-law 053-19 being a by-law to set the rates for 2019 taxation and to provide for the collection thereof

- d. By-law Number 060-19 being a by-law to amend By-law Number 058-16 being a by-law to establish business licensing regulations related to business licensing in the Township of Wellington North
- e. By-law Number 061-19 being a by-law to amend by-law 66-01 being a Zoning By-law for the Township of Wellington North (Lot 20, WOSR Division 3 & 4, located in Kenilworth – 940749 Ontario Ltd.

RESOLUTION: 2019-184

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Numbers 057-19, 058-19, 059-19, 060-19 and 061-19 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

- The Wellington North Day Camp Program

Submitted by Mandy Jones & Meghan Karrow (Day Camp Coordinator):

On July 2nd, 2019, the Township of Wellington North will relaunch its Summer Day Camp Program. The Program will run for a total of eight weeks and will be offered in both Arthur and Mount Forest for ages 5 to 11 years. Campers, volunteers and staff will look forward to activities and special guests that reflect the eight weekly themes:

- Week 1: School's Out for the Summer
- Week 2: The Amazing Race & Greatest Baker
- Week 3: Arts & Science
- Week 4: Make a Splash - Wet n' Wild
- Week 5: Music Makers
- Week 6: Emergency Services
- Week 7: Holiday Celebrations
- Week 8: The Best of the Best

With a focus on partnerships within our community, guest visitors will include the Wellington North Fire Department, Wellington County Libraries, University of Guelph Let's Talk Science, local musicians and agricultural societies. Daily activities will include plenty of outdoor fun, arts and crafts, sports, hiking, science experiments and baking.

The Counsellor to Camper ratio is 1:8, ensuring a safe and fun space for all. All staff are trained in Standard First Aid and CPR C, Anaphylaxis, Accessibility for Ontarians with Disabilities Act, as well as HIGH FIVE® Principles of Healthy Child Development - Canada's quality standard for children's programs.

As the Summer Day Camp aims to be an inclusive program, staff, volunteers and campers will be using Camps on TRACKS, which is a peer-mediated social skills program designed to increase social interactions and inclusion. It is implemented by teaching peers the skills they need to interact with campers, in order to make camp a fun and rewarding experience for all (Sperry et al., 2010). Camps on TRACKS is named for the skills that are taught to peers in a child-friendly acronym. These six components in the Camps on TRACKS program provide peers with strategies to interact with campers with social challenges.

1. Try Again (Persistence)
2. Right Thing (Correcting)
3. Assist (Prompting)

4. Congratulate (Reinforcement)
5. Keep Trying (Persistence)
6. Show (Modelling)

There are many benefits of camp, from providing a safe environment to learn, grow and develop, to fostering self confidence, independence, healthy living, and environmental awareness. The Township of Wellington North is looking forward to providing children in our community with this awesome summer experience!

CONFIRMING BY-LAW NUMBER 062-19

RESOLUTION: 2019-185

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 062-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on June 24, 2019 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2019-186

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Regular Council meeting of June 24, 2019 be adjourned at 9:33 p.m.

CARRIED

CLERK

MAYOR





