

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MEETING AGENDA OF COUNCIL  
JULY 8, 2019 @ 2:00 P.M.  
CLOSED MEETING SESSION @ 1:30 P.M.  
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE  
NUMBER**

**CALLING TO ORDER** - Mayor Lennox

**ADOPTION OF THE AGENDA**

Recommendation:

*THAT the Agenda for the July 8, 2019 Regular Meeting of Council be accepted and passed.*

**DISCLOSURE OF PECUNIARY INTEREST**

**CLOSED MEETING SESSION**

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (d) labour relations or employee negotiations;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North go into a meeting at \_\_\_\_:\_\_\_\_ pm that is closed to the public under subsection 239 of the Municipal Act, 2001, specifically:*

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (d) labour relations or employee negotiations;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**1. REPORTS**

- a) Report HR 2019-002 Employee Remuneration
- b) Report CBO 019-2019 Follow up – [REDACTED] 9357 Highway 6
- c) OPS 2019-007 being a report on matters relating to an identifiable individual, including municipal or local board employees and labour relations or employee negotiations
- d) CAO Verbal update on [REDACTED]

**2. REVIEW OF CLOSED SESSION MINUTES**

- May 27, 2019 –Council meeting

**3. RISE AND REPORT FROM CLOSED MEETING SESSION**

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at \_\_\_\_:\_\_\_\_.pm.*

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Report HR 2019-002 being a report on Employee Remuneration;*

*AND FURTHER THAT Council approve the confidential recommendation the report.*

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 019-2019 Follow up – [REDACTED] 9357 and correspondence related to this matter;*

*AND FURTHER THAT Council approve the confidential direction to staff.*

Recommendation:

*THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2019-007 being a report on matters relating to an identifiable individual, including municipal or local board employees and labour relations or employee negotiations;*

*AND FURTHER THAT Council approve the confidential recommendation to staff.*

Recommendation:

*THAT the Council of the Corporation of Township of Wellington North approve the Closed Meeting Minutes of:*

- May 27, 2019 –Council meeting

**O ' CANADA**

**COUNTY COUNCIL UPDATE – Campbell Cork, Councillor, Wellington County Ward 3**

**ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

- Public Meeting, June 24, 2019 001
- Regular Meeting of Council, June 24, 2019 009

Recommendation:

*THAT the minutes of the Public Meeting and the Regular Meeting of Council held on June 24, 2019 be adopted as circulated.*

**BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

**DEPUTATIONS**

**COUNCIL OPEN FORUM**

- Volunteer Recognition

**ITEMS FOR CONSIDERATION**

**1. MINUTES**

- a. Amended Recreation & Culture Committee, May 28, 2019 022

Recommendation:

*THAT Council of the Corporation of the Township of Wellington North receive the amended minutes of the Recreation & Culture Committee meeting held on May 28, 2019.*

Recommendation:

*THAT Council of the Corporation of the Township of Wellington North approve the in-year capital addition for the proposed IT works recommended in Report TR2019-009 being a report on Pool Facility Communication Tool Requirement;*

*AND FURTHER THAT the Council of the Township of Wellington North direct staff to incorporate the proposed IT works into the previously approved 2019 IT initiatives capital program, and fund project via the Tax Rate Stabilization Reserve.*

- b. Grand River Conservation Authority, Summary of General Membership Meeting, June 28, 2019 027

Recommendation:

*THAT Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority, Summary of General Membership Meeting held on June 28, 2019.*

2. ECONOMIC DEVELOPMENT

- a. Report EDO 2019-015 Youth Partnership Programs 028

Recommendation:

*THAT Council of the Corporation of Township of Wellington North receive the Economic Development Officer report EDO 2019-015 dated July 8<sup>th</sup>, 2019 being a report on Youth Partnership Programs.*

- b. Report EDO 2019-017 Community Improvement Program 033

Recommendation:

*THAT Council of the Corporation of Township of Wellington North receive Report EDO 2019-017 being a report on the Community Improvement Program;*

*AND FURTHER THAT Council approve grants totaling:*

- totaling \$3,771 for the improvements made at 273 Main Street South in Mount Forest the new home of The Old Hound;*
- totally \$4,000 for the improvements made at 238 George Street South in Arthur, home to The Plumbers Wife;*
- \$360.00 for Blade Signage at 157 Main Street North in Mount Forest, home to Sherry's on Main;*
- totaling up to \$10,000 for the planned improvements to 170 Elgin Street North in Mount Forest, previous home to a Doctor's Office;*
- amount of \$896.00 for Signage at 480 Smith Street in Arthur, home to Coffey Plumbing*

3. FINANCE

- a. Cheque Distribution Report, July 2, 2019 051

Recommendation:

*THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated July 2, 2019.*

- b. TR2019-011 011 being a report on Electronic Funds Transfer (EFT) Capabilities for the Township 055

Recommendation:

*THAT the Council of the Corporation of Township of Wellington North receive Report TR2019-011 being a report on electronic funds transfer capabilities for the Township be received; AND FURTHER THAT the Council of the Township of Wellington North endorse the finance department proceeding with the implementation EFT, and fraud detection solutions for the Township of Wellington North.*

- c. TR2019-012 being a revisited report on debentures and debt servicing costs 057

Recommendation:

*THAT Report TR2019-012 being a revisited report on debentures and debt servicing costs be received by council; AND FURTHER THAT Council endorse staff recommendation to budget the 2020 debenture payment, and debt servicing costs as detailed herein.*

#### 4. COUNCIL

- a. Crime Stoppers Guelph Wellington, newsletter, The Informant, Summer 2019 – 2<sup>nd</sup> Quarter 060

Recommendation:

*THAT the Council of the Corporation of Township of Wellington North receive the Crime Stoppers Guelph Wellington, newsletter, The Informant, Summer 2019 – 2nd Quarter*

- b. Ministry of the Solicitor General, correspondence dated June 24, 2019, compliance with the Emergency Management and Civil Protection Act. 062

Recommendation:

*THAT the Council of the Corporation of Township of Wellington North receive the correspondence from the Ministry of the Solicitor General, dated June 24, 2019, compliance with the Emergency Management and Civil Protection Act.*

### IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

#### ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

*THAT all items listed under Items for Consideration on the July 8, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.*

### CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

#### NOTICE OF MOTION

#### COMMUNITY GROUP MEETING PROGRAM REPORT

#### BY-LAWS

- a. By-law Number 063-19 being a by-law to levy the cost of work undertaken on the Arthur Drain 6, in the Township of Wellington North 063
- b. By-law Number 064-19 being a by-law to levy the cost of work undertaken on the Hogg Drain Arthur, in the Township of Wellington North 065

Recommendation:

*THAT By-law Numbers 063-19 and 064-19 be read a First, Second and Third time and enacted.*

### CULTURAL MOMENT

- West Luther's Mountain 067

### CONFIRMING BY-LAW NUMBER 065-19

068

Recommendation:

*THAT By-law Number 065-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on July 8, 2019 be read a First, Second and Third time and enacted.*

### ADJOURNMENT

Recommendation:

*THAT the Regular Council meeting of July 8, 2019 be adjourned at \_\_:\_\_.pm.*

**MEETINGS, NOTICES, ANNOUNCEMENTS**

Recreation & Culture Committee	July 9, 2019	8:30 a.m.
Arthur Downtown Revitalization Advisory Committee	July 10, 2019	7:00 p.m. to 9:00 p.m.
Wellington North Cultural Roundtable	July 11, 2019	12:00 p.m.
Mount Forest Fireworks Festival	July 19 – 21, 2019	
Mount Forest Downtown Revitalization Advisory Committee	July 25, 2019	7:00 p.m. to 9:00 p.m.
Regular Council Meeting	July 22, 2019	7:00 p.m.

**The following accessibility services can be made available to residents upon request with two weeks' notice:**

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427**

**- Kitchener location – 1-855-656-3748**

**TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642**

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
PUBLIC MEETING MINUTES  
JUNE 24, 2019 @ 7:00 P.M.  
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**Members Present:**

**Mayor: Andrew Lennox  
Councillors: Lisa Hern  
Dan Yake**

**Members Absent:**

**Councillors: Sherry Burke  
Steve McCabe**

**Staff Present:**

**Chief Administrative Officer: Michael Givens  
Director of Legislative Services/Clerk: Karren Wallace  
Deputy Clerk: Catherine Conrad  
Chief Building Official: Darren Jones  
Director of Finance: Adam McNabb  
Economic Development Officer: Dale Small  
Fire Chief: David Guilbault  
Senior Planner: Michelle Innocente**

**CALLING TO ORDER**

Mayor Lennox called the meeting to order at 7:52 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

None

**OWNERS/APPLICANT**

940749 ONTARIO LIMITED

**LOCATION OF THE SUBJECT LAND**

The subject property is approximately 2.34 hectares in size and located within the Arthur Urban Centre and is legally described as Part of Park Lot 4, North of Domville Street Crown Survey, Formerly Village of Arthur, Township of Wellington North.

**PURPOSE AND EFFECT OF THE APPLICATION**

The application for a Draft Plan of Subdivision will result in the creation of 10 single detached lots, 4 semi-detached lots, 8 townhouses and a 24-unit residential building. The proposed Zoning By-law amendment is to rezone a portion of the lands from Residential (R1C) to Residential site specific to facilitate the proposed Draft Plan of Subdivision (23T-18007).

**NOTICE**

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and signage posted on the subject property on May 29th, 2019.

## PRESENTATIONS

Michelle Innocente, Senior Planner, County of Wellington, Township of Wellington North

- Planning Report dated June 18, 2019

The purpose of this report is to provide the Township with an overview of the above referenced proposed draft plan of subdivision and zoning by-law amendment applications and provide the comments received to date. A Statutory Public Meeting for both applications will be held on June 24, 2019. This meeting will provide an opportunity for the community and area residents to ask questions and seek more information from the proponent and their consultants regarding the applications. A meeting will be held at a future date for Council to consider both the draft plan of subdivision and proposed amendment to the zoning by-law.

### Location

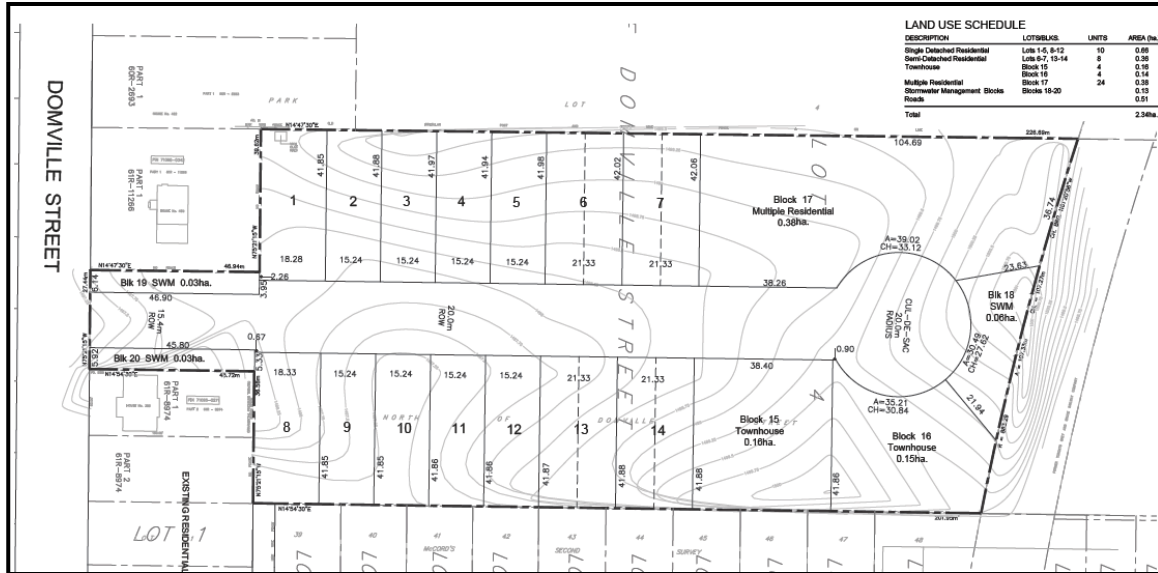
The land subject to the proposed draft plan of subdivision is situated in the Urban Centre of Arthur (Wellington North). The property is located on Domville Street. The size of the subject property is 2.34 hectares (5.78 acres).

### Proposal

The application for a Draft Plan of Subdivision will result in the creation of a mixed density residential development on lands that are currently vacant. Specifically, the overall proposal will create 10 single detached residential lots, 4 semi-detached residential lots (8 units), 10 street townhouse and a 24 unit apartment building. Also included in the proposal is 3 blocks of land totalling 0.12 hectare for storm water management. The proposed Zoning By-law amendment will rezone a portion of the lands from Residential (R1C) to Residential site specific to facilitate the proposed Draft Plan of Subdivision. The details of the proposed Draft Plan of Subdivision (23T-18007) are as follows:

**Table 1: Land Use Schedule**

Land Use	Lots/Blocks	Units	Area (Ha.)
Single Family Detached	<b>Lots</b> 1-5, 8-12	10	0.66
Semi-Detached Dwellings	<b>Lots</b> 6-7, 13-14	8	0.36
Townhouses	<b>Blocks</b> 15, 16	8	0.31
Apartment	<b>Block</b> 17	24	0.38
Storm Water Management	<b>Blocks</b> 18, 19, 20		0.12
Street			0.51
<b>TOTAL UNITS/AREA</b>		<b>50</b>	<b>2.34</b>



Subdivision Application 23T-18007 (Source: GSP Group)

**Provincial Policy Statement (PPS)**

The subject property is located within the settlement area of Arthur. Section 1.1.3.1 of the Provincial Policy Statement states that “settlement areas shall be the focus of growth and their vitality and regeneration shall be promoted.” Settlement areas are encouraged to include a mix of densities and land uses.

**A Place to Grow**

The Growth Plan for the Greater Golden Horseshoe, 2019, came into effect on May 16, 2019.

The Provincial Growth Plan directs the majority of growth to settlement areas as a better use of land and infrastructure while prioritizing intensification in strategic growth areas, including urban growth centres, major transit station areas, brownfield sites and greyfields.

Under section 2.2.7 of the Growth Plan, new development taking place in designated greenfield areas will be planned, designated, zoned and designed in a manner that supports the achievement of complete communities.

**Wellington County Official Plan Policy Framework**

The lands subject to the amendment are designated RESIDENTIAL in the Urban Centre of Arthur. The property is located outside of the defined “built boundary” and therefore is considered a Greenfield area.

**Intensification**

The policies of Section 3 of the Official Plan outline the general strategies for guiding growth within the County. Section 3.3 sets out objectives for growth and encourages growth in urban areas. It further seeks to encourage more efficient use of land through increased densities in designated Greenfield areas of urban centres.

Section 3.3.1 identifies targets and states “the designated greenfield area of the County will be planned to achieve an overall minimum density of not less than 40 residents and jobs per hectare”. This application is located within a greenfield area of Arthur and will contribute to and support this target.



Section 3.5 of the Plan allocates growth to the local municipalities. Wellington North is anticipated to grow from 12,490 persons in 2016 up to 17,085 persons in 2036. An additional 1695 households are predicted.

Section 4.4.3 of the Official Plan encourages intensification in urban centres and further states in subsection a) that the plan supports increased densities in newly developing greenfield areas with a broad mix of housing types.

Section 4.4 of the Plan outlines Housing policies. The main applicable policy, Section 4.4.4, deals with Greenfield Housing, and requires a gross density of at least 16 residential units per gross hectare (6.5 units per gross acre). The development as proposed has 21 units per gross hectare (8.7 units per gross acre).

Section 4.4.5, Affordable Housing, requires a minimum of 25% of new housing units in the County to be affordable. This is to be accomplished mainly through accessory apartments, semi-detached, duplex, townhouse and apartment units. This proposal will exceed this target as 80% of the housing unit types fall into this category.

### **Residential Designation**

The policies of Section 8.3.2 of the Official Plan sets out a number of objectives for residential development including, b) “to provide a variety of dwelling types to satisfy a broad range of residential requirements, and e) to ensure that an adequate level of municipal services will be available to all residential areas”. Municipal services are not presently available within the urban centre of Arthur. Details regarding municipal services will be discussed later in this report.

The policies of Section 8.3.11 of the Official Plan encourage development of “vacant or under-utilized properties for residential uses which are compatible with surrounding uses in terms of dwelling type, building form, site coverage and setbacks”.

### **Wellington North Community Growth Plan**

The following relevant Growth Management Goals have been identified:

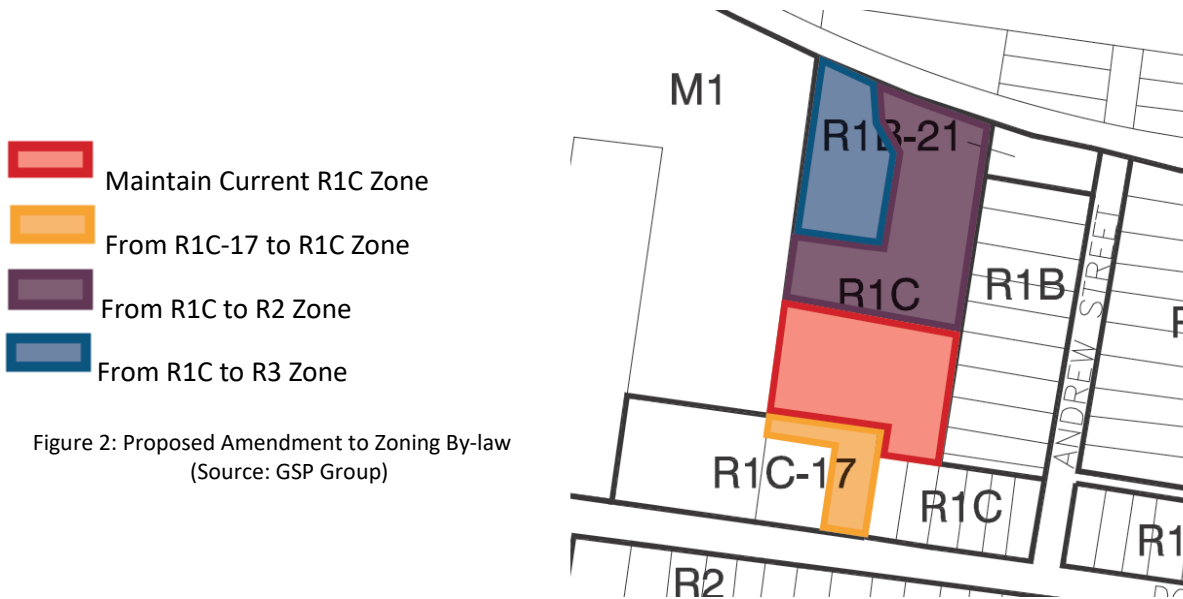
- To direct and focus development to the urban areas of Arthur and Mount Forest as the primary centres and complete communities with a mix of land uses, housing, jobs and services.
- To plan and promote orderly, compact development within the urban areas, based on phasing to align with planning for infrastructure, transportation, facilities and services.
- Intensification Goals – To encourage intensification generally to achieve the desired urban structure.

### **Wellington North Zoning By-law 66-01**

The subject lands are currently zoned Residential (R1C) and Residential (R1C-17). An application to amend the Zoning By-law to implement the proposed Draft Plan of Subdivision has been submitted to the Township. The amendment would permit the development of 10 single detached lots, 4 semi-detached lots (8 units), 8 street townhouses and a 24 unit apartment building. The proposed zoning is as follows:

<b>Lot/Block</b>	<b>Proposed Land Use</b>	<b>Proposed Zone</b>
Lots 1-5, 8-12, 19, 20	Single detached dwellings (including road and SWM)	R1C
Lots 6, 7, 13, 24	Semi detached dwellings	R2
Blocks 15, 16	Townhouses	R2
Block 17	Apartments	R3

A portion of the lands are proposed to remain Residential (R1C) zone. See Figure 2 below that illustrates the proposed amendment to the zoning by-law with information provided by the applicant.



**Technical Study Review**

The following technical reports have been prepared in support of the application: Functional Servicing Report and Stormwater Management Report (September 2018), S. Burnett & Associates Ltd., Geotechnical Report CMT Engineering, Planning Report (December 2018) GSP Group.

**Neighbour Concerns**

The following concerns have been raised by residents to date:

- Size and location of the apartment block
- Increased traffic
- Water and sewage demand
- Potential for increase in crime, home and auto break-ins

**Agency Review**

To date we have received the following comments from circulated agencies:

Agency	Position	Comments
Grand River Conservation Authority	<b>No objection</b>	Adequate erosion and sediment controls should be installed and maintained during all phases of construction to prevent sediment from entering the storm sewer.
Upper Grand District School Board (UGDSB)	<b>No objection Subject to Conditions</b>	In comments of April, 2019 the UGDSB indicated that development charges are applicable, and that adequate sidewalks, lighting and snow removal is provided.

Wellington North Power Inc.	<b>No objection Subject to Conditions</b>	All electrical distribution system plans must meet Wellington North Power standards for design and construction. All electrical plans must be reviewed and approved by Wellington North Power. The applicant is required to enter into a Construction Agreement with Wellington North Power.
Bell Canada	<b>No objection Subject to Conditions</b>	In comments of April 16, 2019, Bell Canada indicated that conditions of draft approval include that the owner grant any easements that may be required for communication/telecommunication infrastructure.
Hydro One	<b>No objection</b>	No comments or concerns at this time.
Wellington Source Water Projection	<b>No objection Screened out</b>	The property is located in a WHPA-5 and therefore the application can be screened out and no notice is required pursuant to the <i>Clean Water Act</i> .
Triton Engineering (Township Engineering Comments)		The Township Engineer issued a memo on May 8, 2019 that identified a number of comments to be addressed. Provided all of the comments are addressed as part of the detailed design submission and Draft Plan conditions are included to ensure this, The Township's engineer has no objection to the proposed plan of subdivision receiving draft approval. (See attached comments for details).

The Township's engineer will be involved in the drafting of the Subdivision agreement.

## Preliminary Planning Comments

### Density/Development Concept

The proposed residential development is anticipated and encouraged by Provincial and County planning policy. The subject property is located outside of the built boundary of Arthur and is considered a greenfield area. This large, vacant parcel of land abuts existing residential lands and is located within an established residential area. Section 4.4 of the Official Plan outlines housing policies. The main applicable policy, Section 4.4.4, deals with Greenfield Housing, and requires a gross density of 6.5 residential units per acre. The development as proposed exceeds this density requirement. The proposed semi-detached dwellings, townhouses and apartment units will also exceed the 25% affordable housing target.

### Parkland Dedication

A park is not being proposed as part of the residential development. Therefore the developer should be providing "cash-in-lieu" of to the Township.

### Storm Water Management

We have not been provided with comments from the Township Consulting Engineer on the Functional Servicing Report. We understand the plans are currently under review.

### Availability of Municipal Services

In terms of servicing, the proposed development is to be provided with municipal sewage and water supply services. However, sufficient capacity is not available at this time. Servicing will form a condition of draft approval and the timing of available servicing will be addressed through the rezoning application in which a holding provision will be applied until such time as the sewage treatment plant has capacity for the proposed development.

### **Wellington North Zoning By-law**

The subject land is currently zoned Residential (R1C) and Residential (R1C-17), as a result, the applicant has submitted an application to amend the zoning by-law to implement the proposed draft plan of subdivision.

### **Next Steps**

Following the Public Meeting held on June 24, 2019, staff will finalize the technical review of the draft plan of subdivision and application to amend the zoning by-law. Staff will then report back to Council for local consideration of the draft plan of subdivision (including draft conditions). Following draft approval of the subdivision by the County, an amending by-law will be forwarded to Township Council for consideration.

### **CORRESPONDENCE FOR COUNCIL'S REVIEW**

Karl Demmans

- Letter dated March 17, 2019 (request for notification of proposed draft plan of subdivision and location and size of 24 unit apartment)

Jennifer Pasy, Manager of Planning, Upper Grand District School Board

- Letter dated April 3, 2019 (No objections)

Meaghan Palynchuk, Manager Municipal Relations, Access Network Provisioning, Ontario

- Email dated April 16, 2019 (No objections)

Fred Natolochny, Supervisor of Resource Planning, Grand River Conservation Authority

- Letter & Map dated April 18, 2019 (No objection)

Ray Kirtz/Dustin Lyttle, Triton Engineering Services Limited

- Memorandum dated May 8, 2019 (No objection)

Jim Klujber, CEO/President, Wellington North Power

- Letter dated June 4, 2019 (No objection)

Iwona Lipowski, Real Estate Clerk, Hydro One Networks Inc

- Letter dated June 7, 2019 (No objection)

### **REQUEST FOR NOTICE OF DECISION**

The by-law will be considered at a future regular council meeting. Persons wishing notice of the passing of the by-law must submit a written request.

### **MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS**

Ron Lewis, 9 Andrew St. inquired why there are so many types of housing in the development. Michelle Innocente, Senior Planner, explained that there are minimum density requirements outlined in provincial policy. Developing with all single detached dwellings would not meet those requirements. Valerie Schmidt, applicant's consultant, explained that there is a need for diversity as people are trying to find an affordable type of housing. The development will be subject to site plan review.

Jennifer Green, 15 Andrew St:

- Number of storeys in the apartment building? The applicant responded that it will be two or three.
- The drainage issues at the back of the Andrew St. properties currently causes water to pool and inquired if the development will cause more water. The applicant's consultant explained that the development is subject to engineering, detailed review and draft plan.

With storm water management in place there shouldn't be any increase in flows to other properties.

- Will the oak trees at the rear of Andrew St. properties remain for privacy? The applicant confirmed that all existing trees will remain.
- Will sewage allocations be given prior to construction of the Arthur Waste Water Treatment Plant is completed? Mike Given, CAO, stated that there are no agreements with any developer. Allocations could potentially be given prior to the two year time frame for construction.
- Will there be fencing? The applicant commented that he assumed fencing would be required.
- Why is the apartment building at the rear of the development? The applicant's consultant provided that there is a treed buffer at the rear. The development will transition from single detached homes at the front to townhouses and then apartments.
- Will there be more meetings they can attend? The applicant's consultant stated that the point of this meeting is to received comments and is the only statutory meeting required. The Senior Planner explained that they will be working with the developer to provide response to concerns. Once the engineer is satisfied with drainage, etc. a report will come back to Council. It will be incumbent on the developer to meet conditions. Written submission may be viewed if desired. Mayor Lennox commented that there will still be opportunity for written comments.
- Concern about increase in crime and break ins.
- What is the time frame of development? The applicant explained that the market will dictate the time frame

Michelle Hodgson inquired about the type of fencing that will be installed. The applicant had not determined the type of fencing at this time.

Mayor Lennox addressed drainage matters. Any property owner has an obligation to address water flow. Council relies on engineer's report and does not account for changes made by property owners. Any water on the property will be dealt with on that property. The requirement for a Storm Water Management Plan ensures there is a design for drainage. The developer is required to not make drainage worse on neighbouring properties.

#### **COMMENTS/QUESTIONS FROM COUNCIL**

Councillor Hern commented that she is glad to see attainable housing in this development.

#### **ADJOURNMENT**

RESOLUTION: 004-2019

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Public Meeting of June 24, 2019 be adjourned at 8:21 p.m.

CARRIED

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**CLERK**

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**MAYOR**

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
MEETING MINUTES OF COUNCIL  
JUNE 24, 2019 @ 7:00 P.M.  
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**Members Present:**

**Mayor: Andrew Lennox  
Councillors: Lisa Hern  
Dan Yake**

**Members Absent:**

**Councillors: Sherry Burke  
Steve McCabe**

**Staff Present:**

**Chief Administrative Officer: Michael Givens  
Director of Legislative Services/Clerk: Karren Wallace  
Deputy Clerk: Catherine Conrad  
Chief Building Official: Darren Jones  
Director of Finance: Adam McNabb  
Director of Operations: Matthew Aston  
Community Recreation Coordinator: Mandy Jones  
Economic Development Officer: Dale Small  
Senior Planner: Michelle Innocente**

**CALLING TO ORDER - Mayor Lennox**

**ADOPTION OF THE AGENDA**

RESOLUTION: 2019-165

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Agenda for the June 24, 2019 Regular Meeting of Council be accepted and passed.*

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST**

Mayor Lennox declared a conflict of interest with Items for Council's Consideration - 2c. Report DC2019-002 Consent Application B25-19 (Haennel) as he is likely to be a share crop tenant on the farmland after severance.

Council appointed Councillor Hern as Acting Chair during discussion of this item.

**O ' CANADA****COUNTY COUNCIL UPDATE – MAYOR ANDREW LENNOX**

Councillor Hern assumed the chair during the County Council Update

Mayor Lennox provided an update from the County to Council.

- The County's first Strategic plan will be presented to County Council at the June 27 meeting.
- Concept drawings for the proposed development at 440 King St., Mount Forest were presented. The plans provides for 8 three-bedroom units available for lower income families. The project should proceed to tender later this year or early next year. No zoning amendments are required for this development.

- The Gordonville bridge is almost complete. County Road 14 from Tucker St, to Sideroad 9 East will be resurfaced. A culvert will be replaced at Line 2 and County Road 109.
- The Solid Waste Services Committee will make decisions later this week regarding services to be offered. There are proposals for county wide leaf pick up and standardized pick up of waste and recycling for rural and urban residents.
- The Economic Development department received funding to roll out a ride share program. Ride Well will operate as a transportation option throughout the County of Wellington. It will operate out of Waterloo as an app-based type of program. They are working with employers to provide transportation to and from work for employees.
- A partnership arrangement regarding mental health is proceeding with training for staff to assist with recognition of those with mental health issues at the local level.

## PRESENTATIONS

### 1. Madalyn Ellis – Co-op Student

Madalyn gave a presentation to Council about her co-op experience at The Township of Wellington North. She has just completed grade 12 at Wellington Heights Secondary School and will be going to Brock University in the fall to study sociology and criminology. Her goal is to become a criminal lawyer. The co-op placement with the Township gave her a taste of municipal law.

### 2. Murray Short, RLB Chartered Professional Accountants

- 2018 Financial Overview
- Summary of Key Operating Measures

Mr. Short reviewed the Consolidated Financial Statements for the year ended December 31, 2018 for The Corporation of the Township of Wellington North and the Summary of Key Operating Measures

RESOLUTION: 2019-166

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North approve the Draft Consolidated Financial Statements and the Summary of Key Operating Measures for the Year Ended December 31, 2018 as prepared and presented by RLB LLP – Chartered Accountants.*

CARRIED

## RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2019-167

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of June 24, 2019 at 7:52 p.m. for the purpose of holding a Public Meeting under the Planning Act.*

- *Public Meeting – 940749 Ontario Limited (Coffey – Forest View Estates)*

CARRIED

## RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2019-168

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North resume the June 24, 2019 Regular Meeting of Council at 8:22 pm.*

CARRIED

### **PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETINGS**

1. By-law Number 044-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part Lots 2 to 4, W/S Arthur St., Plan Mount Forest with a civic address of 331 Arthur Street – (Circuit Holdings Inc.)

RESOLUTION: 2019-169

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 044-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part Lots 2 to 4, W/S Arthur St., Plan Mount Forest with a civic address of 331 Arthur Street – (Circuit Holdings Inc.) be read a First, Second and Third time and enacted.*

CARRIED

### **ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING**

- Public Meeting, May 27, 2019
- Regular Meeting of Council, May 27, 2019

RESOLUTION: 2019-170

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the minutes of the Public Meeting Minutes and the Regular Meeting of Council held on May 27, 2019 be adopted as circulated.*

CARRIED

### **BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL**

#### **DEPUTATIONS**

1. Peter Smit, 162 Melissa Crescent, Mount Forest
  - Drainage Issues regarding Strathcona Village Development
 Mr. Smit was not present.
2. Jolanta Sokol, 435 John Street, Mount Forest
  - Drainage Issues regarding 435 John Street
 Ms. Sokol appeared before Council to request that the Township fix drainage issues on her property that she believes comes from the property to the north of hers.

RESOLUTION: 2019-171

Moved: Councillor Yake

Seconded: Councillor Hern

That staff be directed to meet with BM Ross and Associates Limited and Van Harten Surveying Inc. to further discuss the drainage on 435 John St, Mount Forest.

DEFEATED

### **IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

1f, 1g, 2c, 5a, 5b, 6b, 8a, 8c, 8d, 8e



**ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION**

RESOLUTION: 2019-172

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT all items listed under Items for Consideration on the June 24, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.*

*THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Source Protection Authority, Meeting #1-19 held on March 20, 2019*

*THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority, General Membership Meeting #4-19, held on April 17, 2019.*

*THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Source Protection Authority, Meeting #2-19 held on April 17, 2019.*

*THAT Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority, Summary of the General Membership Meeting - May 24, 2019.*

*THAT Council of the Corporation of the Township of Wellington North receive the minutes of the County of Wellington Accessibility Advisory Committee meeting held on June 6, 2019.*

*THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on May 28, 2019.*

*THAT Council of the Corporation of the Township of Wellington North receive the Planning Report, prepared by Linda Redmond, Manager of Planning & Environment, regarding Zoning By-law Amendment – Burny Development Inc., Kenilworth*

*THAT Council of the Corporation of the Township of Wellington North receive DC Report 2019-001 being a report on Consent Application B24-19 known as 760-762 Waterloo St., PT Park Lot 8, Plan Town of Mount Forest;*

*AND FURTHER THAT the Council of the Township of Wellington North supports consent application B24-19 as presented with the following conditions:*

- THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- THAT a Parkland dedication fee be paid (\$1,000 in 2019);*
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

*AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.*

*THAT Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #67, May 2019.*

*THAT Council of the Corporation of the Township of Wellington North receive Report FIRE 2019-002 being a report to enter into a Memorandum of Understanding (MOU) between the Wellington North Fire Service and Guelph Wellington Paramedic Service;*

*AND FURTHER THAT the Chief Administrative Officer and the Fire Chief be authorized to sign the Memorandum Of Understanding.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2019-12 being the Building Permit Review for the period ending May 31, 2019*

*THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated June 17, 2019.*

*That the Council of the Corporation of Township of Wellington North receive the Budget vs Year-to-Date Actual Ending May 31, 2019 report.*

*THAT Council of the Corporation of the Township of Wellington North receive Report OPS 2019-006 being a report on the award of bridge 22 & 2030 replacement projects;  
AND FURTHER THAT Council award the contract for Bridge 22 replacement project to Reeves Construction Limited, at a contract cost of \$283,517.39 plus applicable taxes;  
AND FURTHER THAT Council award the contract for Bridge 2030 replacement project to Reeves Construction Limited, at a contract cost of \$228,323.40 plus applicable taxes;  
AND FURTHER THAT Council authorize the Director of Operations to execute the contract with Reeves Construction Limited for Bridge 22 & 2030 replacement projects.*

*THAT Council of the Township of Wellington North receive Report RAC 2019-012 being a report on the Wellington North Summer Day Camp Policies and Procedures;  
AND FURTHER THAT the Council of the Township of Wellington North approve the Wellington North Summer Day Camp Policies and Procedures.*

*THAT the Council of The Corporation of the Township of Wellington North receive Report CLK 2019-025 being a report on Council meeting schedule for 2020;  
AND FURTHER THAT Council adopts the 2020 Meeting Schedule.*

*THAT the Council of the Corporation of Township of Wellington North receive for information the Upper Grand District School Board and Wellington Catholic District School Board – Notice of the Passing of Education Development Charges By-laws.*

*THAT the Council of the Corporation of Township of Wellington North receive for information the correspondence from Josh Kestner, Operations Chair regarding the 19<sup>th</sup> Annual Mount Forest Fireworks Festival.*

*THAT the Council of the Corporation of Township of Wellington North receive correspondence from Roger Deming, Arthur Merchants Fast Ball Association, and declare Darcy's 23<sup>rd</sup> Annual 3-Pitch Tournament being held on July 26 & 27, 2019 as municipally significant.*

*THAT the Council of the Corporation of Township of Wellington North receive correspondence from Axy Leighl, The Friends of Bill Walker and declare the Git Yer HillBilly On Ribfest being held on July 18, 2019 as municipally significant.*

*THAT the Council of the Corporation of Township of Wellington North receive the Memorandum from Guy Giorno, Integrity Commissioner, dated June 13, 2019, regarding Special Report: Process for providing advice to Members;*

*THAT Council direct the Integrity Commissioner to include in the relevant statement of account the surname of the Member who made a request for advice under paragraph 4, 5 or 6 of subsection 223.3 (1) of the Municipal Act, provided that confidentiality is maintained and the Integrity Commissioner reveals no information about the nature of the request or the content of the advice.*

## **CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION**

RESOLUTION: 2019-173

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Downtown Revitalization Advisory Committee meeting held on May 29, 2019.*

CARRIED

RESOLUTION: 2019-174

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Downtown Revitalization Advisory Committee meeting held on May 30, 2019.*

CARRIED

Mayor Lennox left the Council Chambers for this portion of the Council meeting as he had previously declared pecuniary interest with item 2c. DC2019-002, Consent Application B25-19 (Haennel). Councillor Hern assumed the Chair.

RESOLUTION: 2019-175

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT Council of the Corporation of the Township of Wellington North receive DC Report 2019-002 being a report on Consent Application B25-19 known as 8352 Line 6, Conc 7 E PT LOT 8, Township of Wellington North;*

*AND FURTHER THAT the Council of the Township of Wellington North supports consent application B25-19 as presented with the following conditions:*

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2019);*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the Owner enter into an agreement apportioning future maintenance costs on Drain 36;*
- *THAT the retained lands be rezoned to restrict residential development to the satisfaction of the Local Municipality and the County of Wellington Planning and Development Department; and,*
- *THAT zoning compliance be achieved for the severed lands to recognize the side yard deficiencies for the hobby barn to the satisfaction of the Local Municipality and the County of Wellington Planning and Development department.*

*AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same*

CARRIED

Mayor Lennox returned to the Council Chambers and resumed the chair.

RESOLUTION: 2019-176

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive Economic Development Officer report EDO-2019-014 dated June 24th, 2019 being a report on the Main Street Revitalization Program and Funding;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approves the Mount Forest Downtown Revitalization Committee recommendations to utilize \$30,000 of the Main Street Revitalization Funding to support the following programs:*

- *\$15,000 Signage*
- *\$10,000 Streetscaping and Landscaping Improvements*
- *\$ 5,000 Marketing & Promotion*

CARRIED

RESOLUTION: 2019-177

Moved: Councillor Yake

Seconded: Councillor Hern

*That the Council of the Corporation of the Township of Wellington North receive Economic Development Officer report EDO-2019-016 being a report on the Community Initiated Projects Program;*

*AND FURTHER THAT Council approve one-time grants under the Community Initiated Projects Program as follows:*

- *\$7,500 or 50% of the costs to the Royal Canadian Legion Branch Mount Forest to support the installation of an electronic sign*
- *\$2,000 to install a culvert off of Preston Street in Arthur in support of the Community Gardens being built at Musashi Auto Parts Canada Inc.*

CARRIED

RESOLUTION: 2019-178

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North does not approve a grant in the amount of \$5,000 to support the Fathers Heart Healing Ministries application for funding to assist with the Beauty for Ashes Transformation House.*

CARRIED

RESOLUTION: 2019-179

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report TR2019-010 being a report on a Township Strategic Asset Management Policy;*

*AND FURTHER THAT the Council of the Township of Wellington North approve the Strategic Asset Management Policy attached as Appendix "A" to report TR2019-010;*

*AND FURTHER THAT the Director of Finance or delegate be authorized to make minor changes to the Strategic Asset Management Policy in order to remain compliant with other Township Policies and legislative requirements.*

CARRIED

RESOLUTION: 2019-180

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT Council of the Corporation of the Township of Wellington North receive Report CLK 2019-024 being a report on Amendments to the Business Licensing By-law;*

*AND FURTHER THAT the Mayor and Clerk be authorized to execute the by-law to amend By-law 058-16.*

CARRIED

RESOLUTION: 2019-181

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT Council of the Corporation of the Township of Wellington North receive Report CLK 2019-026 being a report on Proposed Amendments to the Consumer Protection Act: Direct Selling in Consumers Homes (Door to Door Sales);*

*AND FURTHER THAT the Clerk be directed to provide comments to the Ministry of Government Services on the proposed amendments to the Consumer Protection Act: Direct Selling in Consumers Homes.*

CARRIED

RESOLUTION: 2019-182

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT Council of the Corporation of the Township of Wellington North receive for information Report CLK 2019-027 being a report on AMCTO's Position Paper on Modernizing the Voters' List.*

CARRIED

*Council direct staff to send a copy of the report and resolution to MPAC.*

RESOLUTION: 2019-183

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT Council of the Township of Wellington North receive Report CAO 2019-004 being a report on Traffic Condition Analysis-Main Street & Mount Forest Drive;*

*AND FURTHER THAT Council waive the competitive bidding requirement and direct staff to negotiate the design and construction of a Dedicated Right-Turn Lane on Mount Forest Drive utilizing funds from the discretionary Council Community and Contingency Reserve.*

CARRIED

## **NOTICE OF MOTION – None**

## **COMMUNITY GROUP MEETING PROGRAM REPORT**

Councillor Hern announced the Mount Forest & District Chamber of Commerce will soon launch their new website. They are busy with the Fireworks Festival. An open house will be coordinated with Culture Days. The Arthur & District Chamber of Commerce welcomed Paula Coffey, Director and Tom Gorecki, Vice President to their Board.

Councillor Yake reported that work on the Blacksmith Shop continues on the exterior with repointing, doorway, new windows ordered and work on the fuel tank.

Mayor Lennox reminded everyone that the Fireworks Festival Committee is looking for volunteers.

## **BY-LAWS**

- a. By-law Number 057-19 being a by-law to provide for the repair of Drain No. 9, Main
- b. By-law Number 058-19 being a by-law to provide for the repair of Drain No. 9, Branch B
- c. By-law Number 059-19 being a by-law to amend By-law 053-19 being a by-law to set the rates for 2019 taxation and to provide for the collection thereof

- d. By-law Number 060-19 being a by-law to amend By-law Number 058-16 being a by-law to establish business licensing regulations related to business licensing in the Township of Wellington North
- e. By-law Number 061-19 being a by-law to amend by-law 66-01 being a Zoning By-law for the Township of Wellington North (Lot 20, WOSR Division 3 & 4, located in Kenilworth – 940749 Ontario Ltd.

RESOLUTION: 2019-184

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT By-law Numbers 057-19, 058-19, 059-19, 060-19 and 061-19 be read a First, Second and Third time and enacted.*

CARRIED

### CULTURAL MOMENT

- The Wellington North Day Camp Program

Submitted by Mandy Jones & Meghan Karrow (Day Camp Coordinator):

On July 2<sup>nd</sup>, 2019, the Township of Wellington North will relaunch its Summer Day Camp Program. The Program will run for a total of eight weeks and will be offered in both Arthur and Mount Forest for ages 5 to 11 years. Campers, volunteers and staff will look forward to activities and special guests that reflect the eight weekly themes:

- Week 1: School's Out for the Summer
- Week 2: The Amazing Race & Greatest Baker
- Week 3: Arts & Science
- Week 4: Make a Splash - Wet n' Wild
- Week 5: Music Makers
- Week 6: Emergency Services
- Week 7: Holiday Celebrations
- Week 8: The Best of the Best

With a focus on partnerships within our community, guest visitors will include the Wellington North Fire Department, Wellington County Libraries, University of Guelph Let's Talk Science, local musicians and agricultural societies. Daily activities will include plenty of outdoor fun, arts and crafts, sports, hiking, science experiments and baking.

The Counsellor to Camper ratio is 1:8, ensuring a safe and fun space for all. All staff are trained in Standard First Aid and CPR C, Anaphylaxis, Accessibility for Ontarians with Disabilities Act, as well as HIGH FIVE® Principles of Healthy Child Development - Canada's quality standard for children's programs.

As the Summer Day Camp aims to be an inclusive program, staff, volunteers and campers will be using Camps on TRACKS, which is a peer-mediated social skills program designed to increase social interactions and inclusion. It is implemented by teaching peers the skills they need to interact with campers, in order to make camp a fun and rewarding experience for all (Sperry et al., 2010). Camps on TRACKS is named for the skills that are taught to peers in a child-friendly acronym. These six components in the Camps on TRACKS program provide peers with strategies to interact with campers with social challenges.

1. Try Again (Persistence)
2. Right Thing (Correcting)
3. Assist (Prompting)

4. Congratulate (Reinforcement)
5. Keep Trying (Persistence)
6. Show (Modelling)

There are many benefits of camp, from providing a safe environment to learn, grow and develop, to fostering self confidence, independence, healthy living, and environmental awareness. The Township of Wellington North is looking forward to providing children in our community with this awesome summer experience!

#### **CONFIRMING BY-LAW NUMBER 062-19**

RESOLUTION: 2019-185

Moved: Councillor Yake

Seconded: Councillor Hern

*THAT By-law Number 062-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on June 24, 2019 be read a First, Second and Third time and enacted.*

CARRIED

#### **ADJOURNMENT**

RESOLUTION: 2019-186

Moved: Councillor Hern

Seconded: Councillor Yake

*THAT the Regular Council meeting of June 24, 2019 be adjourned at 9:33 p.m.*

CARRIED

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CLERK

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MAYOR













THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MEETING MINUTES  
TUESDAY, MAY 28, 2019 @ 8:30 A.M.  
MOUNT FOREST & DISTRICT SPORTS COMPLEX – MEETING ROOM

**Committee Members Present:**

- Steve McCabe, Councillor, Chair
- Sherry Burke, Councillor
- Lisa Hern, Councillor
- Brian Milne, Deputy Mayor, Township of Southgate

**Absent:**

- Andrew Lennox, Mayor

**Staff Members Present:**

- Michael Givens, Chief Administrative Office
- Catherine Conrad, Deputy Clerk
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Larissa Lamont, Aquatic Supervisor
- Tasha Grafos, Administrative Support
- Adam McNabb, Director of Finance

**Calling to Order**

**Adoption of Agenda**

RESOLUTION REC 2019-024

Moved: Deputy Mayor Milne

Seconded: Councillor Hern

*THAT the agenda for the May 28, 2019 Township of Wellington North Recreation and Culture Committee meeting be accepted and passed.*

CARRIED

**Disclosure of Pecuniary Interest**

**Minutes of Previous Meeting – April 16, 2019 (approved by Council on April 29, 2019)**

**Business Arising From Minutes**

1. Ice Allocation

The Recreation Services Manager met with both Arthur and Mount Forest Minor Hockey. Arthur has their schedule set. Mount Forest is working to reduce their lost ice time. He plans to get all groups together and hopes they will use email to let other groups know if they have ice open.

2. Dressing Room 7

National coatings were in last week to repair a small leak under the drip flashing.

**Reports**

### 1. Facility Revenue Report

Hall rentals were up. Arthur ice use was down. Future reports will focus on different area to look for trending.

#### RESOLUTION REC 2019-025

Moved: Councillor Burke

Seconded: Councillor Hern

*THAT the Recreation and Culture Committee receive the Facility Revenue Report.*

CARRIED

### 2. Year-to-Date Financial Report

Utility costs in Mount Forest were down \$22,000 due to the installation of a more efficient compressor.

#### RESOLUTION REC 2019-026

Moved: Deputy Mayor Milne

Seconded: Councillor Burke

*THAT the Recreation and Culture Committee receive the Year-to-Date Recreation Financial Summary Report.*

CARRIED

### 3. RAC 2019-009 Wellington North Summer Day Camp Program Update

Mandy Jones, Community Recreation Coordinator, advised that Meghan Karrow, Day Camp Supervisor, started on May 15. Day Camp will launch on July 2 and run to August 23, operating from 7:30 am to 5:00 pm. The program has been promoted on 88.7 The River, in newspapers and on social media. Arthur has a daily average of 24 registrations. Mount Forest has a daily average of 13 registrations. Staff will receive training to help them with any special needs of the campers.

#### RESOLUTION REC 2019-027

Moved: Councillor Hern

Seconded: Councillor Burke

*THAT the Recreation and Culture Committee receive Report RAC 2019-009 Wellington North Summer Day Camp Program Update*

CARRIED

### 4. RAC 2019-010 Wellington North Aquatics Update

Larissa Lamont, Aquatic Supervisor, started at the end of April, to begin preparing the pools, paperwork and staff training. Weather has delayed concrete painting in Arthur. It is planned to have the pools filled and functional by June 10. She is confident that we will be able to host the Swim to Survive Program in the future.

#### RESOLUTION REC 2019-028

Moved: Deputy Mayor Milne

Seconded: Councillor Burke

*THAT the Recreation and Culture Committee receive Report RAC 2019-010 Wellington North Aquatics Update.*

CARRIED

### 5. TR2019-009 being a report on pool facility communication tool requirements

Adam McNabb, Director of Finance, reviewed the technology requirement for the pools and explained that landlines at the pools is a legislated requirement for emergency 911 purposes. With increased reliance on internet technologies for communication across the Township, there is a need to have information technology tools at both pool facilities.

RESOLUTION REC 2019-029

Moved: Councillor Hern

Seconded: Councillor Burke

*THAT the Recreation and Culture Committee receive Report TR2019-009 being a report on pool facility communication tool requirements;*

*AND FURTHER THAT the Council of the Township of Wellington North approve the in-year capital addition for the proposed IT works;*

*AND FURTHER THAT the Council of the Township of Wellington North direct staff to incorporate the proposed IT works into the previously approved 2019 IT initiatives capital program, and fund project via the Tax Rate Stabilization Reserve.*

CARRIED

6. RAC 2019-011 Trail Committee Update

The Mount Forest Trail Committee met on May 1 to discuss moving forward with focusing on signage and better mapping this year. The Arthur Trail Committee requested that garbage be removed from an area that has been used for dumping and “No Dumping” signs be installed. Gravel will be added to the trail. A Molok waste container has been installed in Arthur and the rest will be installed shortly.

RESOLUTION REC 2019-030

Moved: Deputy Mayor Milne

Seconded: Councillor Burke

*THAT the Recreation and Culture Committee receive Report RAC 2019-011 Trail Committee Update*

CARRIED

**Other Business (verbal)**

- Mount Forest Aquatic Fundraising Group
  - Clarification regarding in-kind donations and resolution
  - Establishing priorities

The Committee discussed questions from the fundraising group regarding in-kind work for items outlined in Council resolution 2018-401 from November 19, 2018 and multiyear pledges.

A local construction company has volunteered to provide some of the services that the Township included in the 2019 Capital budget through the resolution of Council. Could there be a tradeoff to offset other costs associated with the project?

It was explained that the funds included in the Capital Budget are for services that need to be properly designed, set to municipal standards and have proper records of how it's serviced. Meshing of services with in-kind work gets complicated and increases risk factors if something happens.

At least one local business is interested in doing substantial multiyear pledges to the splash pad. The Lions Club has also pledged a large sum of money over several years. Could the project proceed with this commitment? The splash pad is being built to accommodate three future water features.

Direction from Council is that projects do not proceed with building until all funds are raised. The Township made an exception for the Lions Club and became the bank for these funds. Once a project is completed fundraising must stop. Canada Revenue Agency rules do not allow the issuing of charitable donation receipts of future pledges. Charitable donation receipts could be issued for the fundraising for future features. The committee supported accepting pledges with an understanding of rules regarding charitable donation receipts.

- Arthur Baseball Diamond A Safety Netting

The Arthur Optimist Club expressed concern for patrons in the pavilion behind Diamond A. Netting has been purchased and staff will install when weather permits.

- Arthur Optimist Pavilion

Staff attended a meeting with Arthur Optimist Club members on site. The interlocking stone on the north side and one-third of the east side is being removed and stone dust will be installed.

#### Ad Hoc Committee Updates

- Mount Forest Aquatics

Nothing further.

- Arthur Village Skateboard/BMX

The sign has been installed. The Arthur Lions are busy with fundraising projects.

- Lynes Blacksmith Shop

Ownership change has taken place and financial activities will flow through the Township. Work has started on the outside of the structure. Township staff are now responsible for cutting the grass. The Committee is still very active and committed. Someone has offered to pay for and remove the Manitoba maples located in front of the house. The gas tank located in front of the Blacksmith Shop will be filled by certified people. The Committee is working to create a register of items in the shop. Volunteers are welcome to come out and help with projects on Thursdays from 10 am to 12 pm as weather permits. A timeline for events has not been set at this point. The intent is to hold events, demonstrations and school trips. The house will be used for meetings. Use of the facility will be seasonal.

#### **New Business**

Tasha Grafos was introduced as part of the Recreation Team.

#### **Roundtable**

The next meeting will be held on Tuesday, July 16, 2019 at 8:30 am in the meeting room at the Mount Forest & District Sports Complex.

**Adjournment**

RESOLUTION REC 2019-031

Moved: Deputy Mayor Milne

Seconded: Councillor Burke

*THAT the Township of Wellington North Recreation and Culture Committee meeting of May 28, 2019 be adjourned at 9:40 a.m.*

CARRIED



## Grand River Conservation Authority

Summary of the General Membership Meeting – June 28, 2019

*The General Membership meeting scheduled for July has been cancelled and the next meeting is tentatively scheduled for August 23, 2019.*

*To GRCA/GRCF Board and Grand River watershed municipalities - Please share as appropriate.*

### Action Items

*The Board approved the resolutions as presented in the agenda:*

- Grand River Conservation Foundation Member Appointments
- Proposed Joint GRCA-GRCF Donor Naming Opportunities
- Financial Summary
- Brant Rural Water Quality Program Delivery Agreement Renewal
- Hunting Program Review - Vance Tract
- Reassignment of GDS LiDAR Contract to a New Vendor
- Brantford Floodwall Rehabilitation Ballantyne Drive Tender Award
- Brantford Dike Slab Repair Budget Update & Contract Extension
- Grant of Easement - Centre Wellington (closed meeting agenda)
- Land Disposition - Guelph-Eramosa Township (closed meeting agenda)
- Declaration of Surplus Lands - City of Guelph (closed meeting agenda)

### Information Items

*The Board received the following reports as information:*

- Cash and Investment Status
- Environmental Assessments
- Wellesley Pond Update
- Amendment to Restricted Areas & Hunting Areas at Luther Marsh Wildlife Management Area
- Brant Park Fuel Spill Remediation
- Water Management Plan Implementation Summary
- Current Watershed Conditions

### Delegations

*The Board heard from the following delegations:*

- David Pady regarding hunting at the Vance Tract

### Correspondence

*The Board received the following correspondence:*

- Township of Amaranth - Conservation Authority Levies
- Irene LaPointe , Fred Brunmeier, Bev Bezplay, Laura Murr, Kathy White, Judi Morris, and Virginia Buchanan-Smith - Hunting at Vance Tract
- Ministry of Natural Resources & Forestry - WECl 2019-2020

*For full information, please refer to the [June 28 Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership.*

*You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.*





## Staff Report

**To:** Mayor and Members of Council Meeting of July 8<sup>th</sup>, 2019

**From:** Dale Small  
Economic Development Officer

**Subject:** EDO 2019-015 Youth Partnership Programs

### RECOMMENDATION

THAT Council of the Corporation of Township of Wellington North receive for information the Economic Development Officer report EDO 2019-015 dated July 8<sup>th</sup>, 2019 being a report on Youth Partnership Programs.

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

EDO-2019-003 dated February 4<sup>th</sup>, 2019 Community Youth Resiliency Worker

### BACKGROUND

This report will provide council with an update on some of the Youth Partnership Programs, being supported by the Wellington North Economic Development Office, since the last update shared in February.

**3<sup>rd</sup> annual Northern Wellington Youth Connections Event:** For the third year in a row this very successful event was held at the Mount Forest & District Sports Complex on April 30<sup>th</sup> during Youth week. Over 150 grade nine students from Norwell and Wellington Heights Secondary Schools attended the event to learn more about local opportunities, resources and programs we are working on to further support and engage our Youth.

The key-note speaker was Anthony Mclean who is a Youth motivational speaker and a Mental Health and diversity expert. The day also included an update on the Saugeen Student Start Up Program and workshops focused on entrepreneurial-ship, skilled trades, resume writing, Mental Wellness and local job opportunities.

A post-mortem was completed with both schools after the event and similar to previous years it has been considered a success so will continue next year. Plans are currently underway for the 4<sup>th</sup> annual event which will be hosted in Palmerston in 2020.

**Municipal Internship Program:** Wellington North was the lead applicant for this partnership initiative with Minto & Mapleton. Earlier this year our application was approved, and a grant was received, from the Rural Ontario Institute. The primary focus of this initiative is underrepresented Youth and in May, Erin Raftis, was hired as our Municipal Intern. For the past two months Erin has been out in our communities engaging with Youth.

This Program ends in September and our plans are to provide all municipalities with a report during our next joint Economic Development Committee meeting this fall. The final report is due to the ROI by year-end. To provide council more of a first-hand report, Erin recently provided the partnership with a “two-month update”, and a copy of her update is attached to this report for council’s information.

**Student Start Up Program (SSUP):** Thanks to our Saugeen Connects economic development partnership that includes Brockton, Hanover, Minto, Wellington North, West Grey and the Saugeen Economic Development Corporation (SEDC) 41 new start-up businesses will be supported this year.

SSUP is a funding program aimed at school-aged youth in the Saugeen Connects catchment area. Originally launched in Norfolk County in 2016, the Saugeen SSUP includes \$200 start-up funding and an opportunity to earn up to an additional \$300 in bonus cash, through active participation in SSUP initiatives. These initiatives include workshop training, a meet-and-greet with sponsors as well as the completion of a final report come the end of August.

In addition to a grant from the Rural Economic Development (RED) fund, all members of the partnership acquired additional sponsors, to contribute to the funding for SSUP. In Wellington North we were pleased to obtain \$3,600 in sponsorship support and to approve seven applications which came from elementary school age students in Wellington North.

Some of the innovative business ideas submitted by these local entrepreneurs included:

- A lawn care & car wash service offering gardening, lawn cutting, weed eating, trimming as well as exterior cash washing services
- A group of 4 grade six girls have partnered together to launch Cookie Ingredients in a Jar. These innovative entrepreneurs have already started to market and sell their products and you can check them out on Instagram @Recipe\_Jars for details.
- Jacobs Wooden Ladder offers custom built wooden planters, bus shelters, bird shelters and other custom-built wood products.
- Barn Board Décor & More offers a variety of custom-built products that will be made from re-cycled barn board

The training sessions are being held during July and August and while they are highly recommended to the students, they are not a mandatory part of the SSUP Program. Topics include Customer Service, Financial Literacy, Problem Solving & Communication and Media & Marketing. Attendance to the training sessions will increase chances of becoming a successful entrepreneur and a **\$50 bonus** will be rewarded for each successfully completed training session. This bonus will be awarded after the submission of the final report and in the case of a partnership each student in attendance will receive the \$50 bonus. A celebration BBQ for the entrepreneurs and a thank you BBQ to the sponsors will also take place in August.

The goal of the Student Start Up Program is to ignite the spirit of entrepreneurship in our local youth. By the third year of operations in Norfolk County over 200 students had participated in the Program, and we have no doubt that in future years our Saugeen Connects partnership, will support a similar number of young entrepreneurs!!

**Youth Friendly Community Recognition Program:** A Youth Friendly Community is one that actively supports and provides opportunities for the growth and development of youth. Play Works, founder of the Youth Friendly Community Recognition Program, seek out Ontario communities that are pro-actively and intentionally trying to meet the needs of youth. Applications for recognition are accepted annually and the next deadline is January 2020.

There are many benefits to receiving this recognition. Not only does it mean that the community cares and works hard to engage youth, but Youth Friendly Communities also receive special recognition from the Ontario government at provincial events and have access to Play Works Youth Friendly resources.

In order to qualify for recognition communities must meet at least seven of ten criteria. Each criteria links to at least one of the themes and outcomes of *Stepping Up*, the Ontario governments strategic framework to help Ontario's youth succeed. A community meets these criteria through services, programs and support provided by local government, health, police services, education, clubs, youth agencies, non-profit and charitable organizations, service clubs, local businesses, the faith community, and any other groups operating in support of youth.

The Youth Friendly Community Criteria are as follows:

- Youth have options for play
- Youth are formally connected community-wide
- It is easy for Youth to find information about play activities in the community
- The community recognizes and celebrates Youth
- The community formally commits funding for youth play
- The community supports Positive Youth development
- Youth feel valued by their community
- Schools and school boards support the Youth Friendly approach
- Play is accessible to youth
- Play is socially inclusive

Through the Economic Development Office, we have already had discussions with Play Works and have completed an orientation webinar. Both these activities were mandatory requirements in order to be able to register Wellington North for consideration as a Youth Friendly Community.

A significant amount of work is now required to complete and submit, an application. To assist in this, we have contracted Gabby Ieropoli our past Community Youth Resiliency Worker. Gabby has tremendous knowledge of our community and has also participated in the completion of these applications for other communities. This work will also be supported by our Municipal Youth Intern and our goal is to have the application completed this fall.

<b>FINANCIAL CONSIDERATIONS</b>
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Costs associated with our Youth programs were approved in the 2019 Economic Development Office Youth budget.

Grant Funding, (\$8,000) was also received from the Rural Ontario Institute to support the recruitment of our Municipal Youth Intern and an additional \$2,000 each was provided by Minto and Mapleton.

Sponsorship funding in the amount of \$3,600 was raised to support Wellington North entrepreneurs in the Saugeen Student Start-up Program. Additional funding is also coming from the Saugeen Connects partnership.

<b>ATTACHMENTS</b>
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Municipal Youth Intern Report

<b>STRATEGIC PLAN 2019 – 2022</b>
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Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

<b>Prepared By:</b>	Dale Small, Economic Development Officer	<i>Dale Small</i>
<b>Recommended By:</b>	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>



Hi everyone! Here is a bit of a 2-month update, as well as my upcoming plans so far.

I began the internship with the Orientation in Orillia where I was able to learn about the 10 other municipalities with the grant, and their plans, which has connected me with a great group of supportive people who I have been able to share my ideas/plans/struggles with throughout the past months.

I have revamped the North4Youth social media, and it has been steadily growing in engagement over the two months so far! I have used the “polls/questions” feature on the stories to get a bit more data and input from youth, because I really wanted youth to interact with youth whenever I can get the chance. I plan to create a youth resource list that I will put on the social media, making it a “hub” for youth to find out about things in the community.

I got the ball rolling for our municipalities by researching, and implementing, the best ways to engage and gather information from youth. So far I have been keeping things fairly informal, asking simple questions, or gathering small bits of information I hear from youth in my travels. I have also taken some more formal approaches, for example I placed a “token survey” in the office at WHSS for 3 weeks, and students used beads in jars to leave their opinions on the subject. This was fairly successful as I heard from around 30 students this way! I have also just released a formal survey, distributed online, through the libraries, and also the food banks, in hopes to reach the more underrepresented population.

The last project I released, which is still ongoing, is the chalkboards. We put them out in each town and left them there blank for the first week, just to allow youth to notice and start expressing themselves how they choose. Yesterday, I wrote a question on all them: “What do you like about living in your community”, and I’m hoping to get some responses! I plan to keep switching up the questions weekly. To raise awareness, I plan to hold a contest in which people will put their answers on the board & take a picture and put it on instagram. Hopefully that way I’ll get some solid results too! For now, there is a board outside of Matteo’s Pizza in Mount Forest, the Iscream Cone Company in Arthur, the Drayton Youth Centre, Moorefield Diner, Gramma Jo’s in Clifford, the Norgan in Palmerston, and the Harriston one was sadly stolen, but I plan to replace it and leave it in a more public area (as opposed to Tannery Park, where I think it got stolen because it was more out of the public eye).

Other than that, as I mentioned before, I have met with lots of service providers who are connected to youth, to hear their perspectives on youth needs and make connections on how we can help each other help youth. Some of the people I met with include WHSS staff, the Equity and Inclusion Lead of UGDSB, representatives from the Mount Forest Family Health Team, leaders of the Youth Centres in each area, employment agencies, such as Agilec and 2nd Chance, and many more. Their insights have definitely been helpful, both for my research, but also just how to currently engage with youth and get answers! I have connected with many youth, in the ways mentioned above, but also by meeting in person. I have spoken with many students in class and at lunchtime at WHSS, the CELP class, the Alt Ed program, and some Norwell students too. I am hoping to connect with more youth at different events throughout the summer.

This about sums up everything that has happened so far. My next project will be the Youth Spotlights, which will be highlighting youth who are doing great things for the community, through sharing their stories on our social media, and also in the local newspapers. I need to get nominations for these (and plan to post on social media) so if anyone has recommendations of youth to spotlight that would be great!

Erin Raftis  
Municipal Youth Intern



## Staff Report

**To:** Mayor and Members of Council Meeting of July 8<sup>th</sup>, 2019

**From:** Dale Small,  
Economic Development Officer

**Subject:** EDO 2019-017 Community Improvement Program

### RECOMMENDATION

That Council of the Corporation of the Township of Wellington North receive the Economic Development Officer report EDO 2019-017 dated July 8<sup>th</sup>, 2019 being a report on the Community Improvement Program;

AND FURTHER THAT Council approve grants totaling:

- totaling \$3,771 for the improvements made at 273 Main Street South in Mount Forest the new home of The Old Hound;
- totally \$4,000 for the improvements made at 238 George Street South in Arthur, home to The Plumbers Wife;
- \$360.00 for Blade Signage at 157 Main Street North in Mount Forest, home to Sherry's on Main;
- totaling up to \$10,000 for the planned improvements to 170 Elgin Street North in Mount Forest, previous home to a Doctor's Office;
- amount of \$896.00 for Signage at 480 Smith Street in Arthur, home to Coffey Plumbing

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

### BACKGROUND

Since 2012 our Community Improvement Plan (CIP) has enabled the Municipality to provide grants to individuals, businesses, etc. who are making improvements to their buildings all in an effort to support revitalization and redevelopment activities in our community. The program has proven quite popular, and including these five requests, seventy applicants have submitted applications for funding under the Community Improvement Program.

The total dollar value of the overall improvements made in our Community as a result of these applications is conservatively estimated at \$1.2 million and of this amount 80% has been covered by the applicants with the remaining 20% covered by grants/loans under the CIP.

Over the past few weeks five applications for funding have been received bringing the YTD total to twelve. All applications are eligible as per our Community Improvement Guidelines and as required under our program all applications are reviewed by our Community Improvement Program Review Panel (CIPRP). A brief overview follows:

- Application from Don Flemington, co-owner of The Old Hound, was received on June 5th. Significant upgrades have been made to the inside of the building at 273 Main Street South in Mount Forest in addition to the facade and signage improvements to the outside of the building. In support of recommendations from the Downtown Revitalization Committees Blade Signage has also been installed at this location which opened on June 25<sup>th</sup>, 2019.
- Application from Paula Coffey, owner of The Plumbers Wife in Arthur was received on June 12<sup>th</sup>. This application supports both our Community Improvement Program and Downtown Revitalization Committee's focus to further beautify our downtowns. Eligible improvements include exterior painting, windows, doors, planters and benches as well as a wall mural which will create a fun, Instagram worthy, photo space.
- An application from Sherry Campbell, owner of Sherry's-On-Main at 157 Main Street North in Mount Forest, was also received. This application is to assist with the installation of Blade Signage. As council is aware for businesses willing to install Blade Signage; 50% of the funding is eligible under our CIP, 25% from our Downtown Revitalization funding with the remaining 25% coming from the business owner.
- An application was received on June 19<sup>th</sup> from Jason Oakes the owner of the property at 170 Elgin Street North in Mount Forest. As this property, previously used as a Doctor's Office, is located in a MU1 Mixed Use Zone it is eligible for CIP funding. The applicant's intent is to take the existing commercial building and convert it to three rental apartments. This building conversion is a perfect fit with our Community Growth Plan, Development Charges and Downtown Revitalization focus to promote more downtown living options. Staff also believe that the applicant might be eligible for CIP Invest Well funding from The County and an application will be submitted to the County once WN council approve this request.
- The final application was received June 27<sup>th</sup> from Coffey Plumbing located at 480 Smith Street in Arthur. This application is to assist with the installation of new signage. The current signage at the corner of the plaza currently contains the name of the previous tenant of their unit and this change will better advertise their presence in the plaza.

A copy of the decision matrix, along with pictures of some of the signage improvements, is attached to this report. The decision matrix also provides additional information regarding the proposed improvements.

The review panel recommends that council approve all five applications as presented.

<b>FINANCIAL CONSIDERATIONS</b>
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In 2019 **\$25,000** in Community Improvement Program funding has been approved in the Economic Development Operating budget. Additional funding, to support Blade Signage, has also been approved within our Main Street Revitalization Program.

The twelve applications processed YTD, total **\$40,954** in approved funding. Of this amount:

- \$10,000 is not expected to be advanced in 2019 and will be included in future years funding
- \$ 2,980 is for Blade Signage & funding will come from the Main Street Revitalization Program
- \$27,974 is for CIP funding and the shortfall, (\$2,974) can be covered from within the existing EDO budget.

<b>ATTACHMENTS</b>
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Community Improvement Program: Grant Application Decision Matrix

- The Old Hound                      Pages 1 - 3
- The Plumbers Wife                Pages 4 - 7
- Sherry's On Main                 Pages 8 - 10
- Jason Oakes                        Pages 11 – 12
- Coffey Plumbing                  Pages 13 – 15

<b>STRATEGIC PLAN 2019 – 2022</b>
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Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Municipal Infrastructure

Partnerships

Alignment and Integration

<b>Prepared By:</b>	Dale Small, Economic Development Officer	<i>Dale Small</i>
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<b>Recommended By:</b>	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>
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**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

Applicant: The Old Hound

Date Received: June 5<sup>th</sup>, 2019

Application #: F.I.L.&amp;G. # 52

Amount Requested: \$2,500 Grant &amp; \$1,271 for Blade Sign

Date of Community Improvement Plan Review Panel Meeting: July 3rd, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, Don Flemington, is the owner of the business The Old Hound.
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		The Old Hound is located at 273 Main Street South in Mount Forest which is within the CIPA boundary.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> <li>• Accessibility Grant</li> <li>• Application Fees &amp; Development Charges Grant</li> <li>• Building Conversion/Expansion Grant</li> <li>• Building Improvement Grant</li> <li>• Façade Improvement Loan &amp; Grant Program</li> <li>• Public Art Grant</li> <li>• TIERR Redevelopment Grant Program</li> </ul>	X		Total funding, in the amount of \$3,771 is being requested under the Community Improvement Program and the Downtown Revitalization Committee Blade Signage program  \$ 2,500.00 & \$1,271 (75%) of the Blade Signage costs
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			<b>TOTAL AMOUNT OF FUNDING REQUESTED    \$3,771.00</b>  <b>TOTAL AMOUNT OF FUNDING ELIGIBLE        \$3,771.00</b>  <b>TOTAL COST OF OVERALL IMPROVEMENTS    \$38,232.00</b>
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Improvements to the building have already been completed and the business opened on June 25 <sup>th</sup> .
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		Building Permit had been issued and has been paid.

**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

<b>7</b>	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		All work was completed by a local contractor (Timberwolf) and the signage, including Blade signage was provided by Westmount Signs Waterloo.
<b>8</b>	Has the application been properly completed including: <ul style="list-style-type: none"> <li>• Detailed description of improvements</li> <li>• Estimates and quotes provided</li> <li>• Facade Improvement Checklist</li> <li>• Detailed sketch provided of the proposed change, signage, Public Art or other improvements</li> </ul>	X X X X		Application was properly completed.  Picture of the signage, including the Blade Sign, is attached to this matrix.
<b>9</b>	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan  Provide a description on which eligible expenses are being included.	X  X		Eligible expenses relate to the costs of new signage and blade signage.
<b>10</b>	Other comments from the Review Panel	X		This application supports the type of improvements that we like to see on our Main Street and includes a significant investment by the business owner. This building has been vacant for approximately one year.
<b>Recommendation</b>	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$ 4,000.00			
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small	July 3 <sup>rd</sup> , 2019 Date	

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX



**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

Applicant: The Plumbers Wife

Date Received: June 12th, 2019

Application #: F.I.L.&amp;G. # 53 &amp; P.A.G. # 15

Amount Requested: \$ \$2,500 &amp; \$1,500

Date of Community Improvement Plan Review Panel Meeting: July 3rd, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, Paula Coffey is the owner of The Plumbers Wife in Arthur.
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		The Plumbers Wife is located at 238 George Street in Arthur which is within the CIPA boundary.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> <li>• Accessibility Grant</li> <li>• Application Fees &amp; Development Charges Grant</li> <li>• Building Conversion/Expansion Grant</li> <li>• Building Improvement Grant</li> <li>• Façade Improvement Loan &amp; Grant Program</li> <li>• Public Art Grant</li> <li>• TIERR Redevelopment Grant Program</li> </ul>	X X		Funding is being requested from two of the seven financial incentive programs.  \$2,500.00 from the Façade Improvement Program \$1,500.00 from the Public Art Grant Program
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			<b>TOTAL AMOUNT OF FUNDING REQUESTED    \$4,000.00</b>  <b>TOTAL AMOUNT OF FUNDING ELIGIBLE        \$4,000.00</b>  <b>TOTAL COST OF OVERALL IMPROVEMENTS    \$9,700.00</b>
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Most improvements have already been completed. The Wall Mural will be completed in July 2019.
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		All municipal accounts are up to date.

**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

<b>7</b>	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		Work is being completed by local suppliers.
<b>8</b>	Has the application been properly completed including: <ul style="list-style-type: none"> <li>• Detailed description of improvements</li> <li>• Estimates and quotes provided</li> <li>• Facade Improvement Checklist</li> <li>• Detailed sketch provided of the proposed change, signage, Public Art or other improvements</li> </ul>	X X X X		Application was properly completed and includes a detailed description and photo's.
<b>9</b>	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan  Provide a description on which eligible expenses are being included.	X  X		Eligible costs relate to the exterior painting, windows, doors, planters and benches as well as the Wall Mural.
<b>10</b>	Other comments from the Review Panel	X		This application supports both our Community Improvement & Downtown Revitalization Committee's focus to further beautify or downtowns.
<b>Recommendation</b>	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$4,000.00			
	<i>Darren Jones</i> Darren Jones		<i>Dale Small</i> Dale Small	July 3 <sup>rd</sup> , 2019 Date

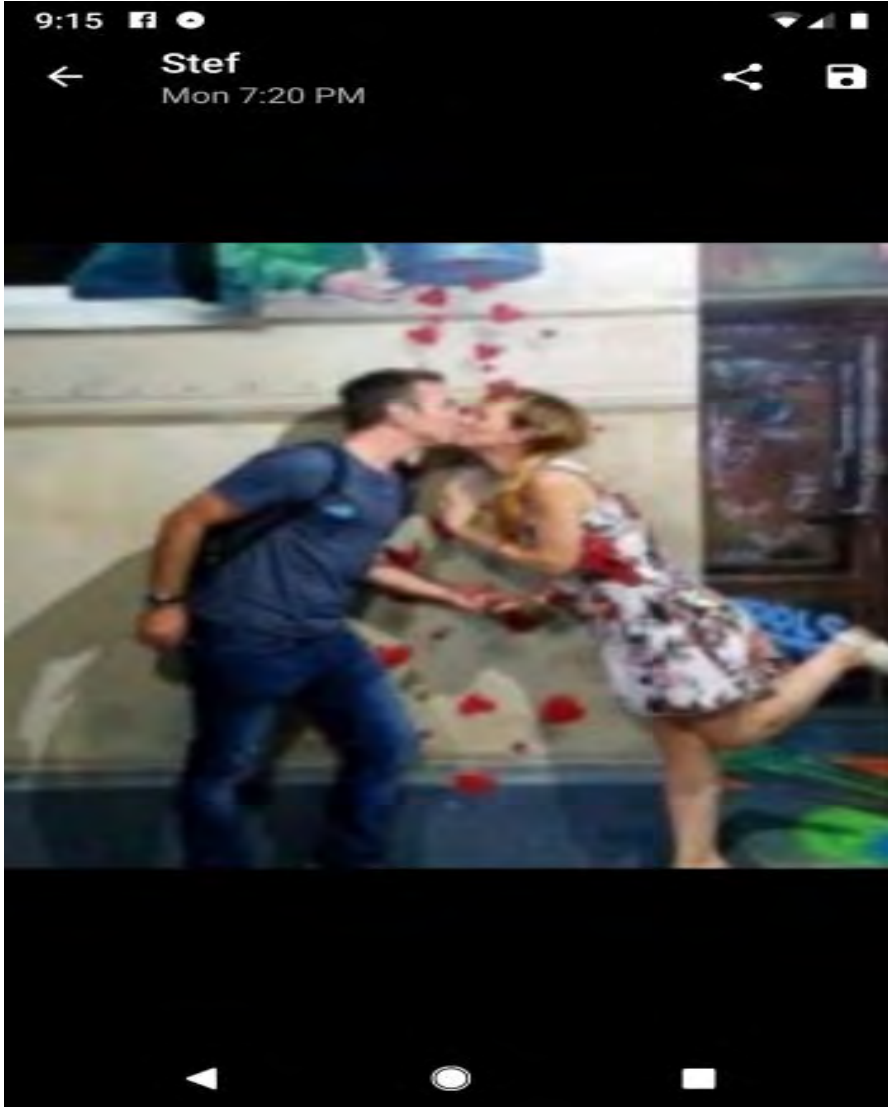


**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

**PHOTO OF FRONT OF STORE WITH NEW BENCHES, PLANTERS, DOOR, WINDOWS & PAINTING**



**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**  
**SAMPLE PHOTO OF WALL MURAL WHICH WILL CREATE A FUN INSTAGRAM WORTHY SPACE**



**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

Applicant: Sherry's On Main

Date Received: Feb 22<sup>nd</sup>, 2019

Application #: F.I.L.&amp;G. # 54

Amount Requested: \$360.00

Date of Community Improvement Plan Review Panel Meeting: July 3<sup>rd</sup>, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, Sherry Campbell, is the owner of Sherry's On Main.
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		Sherry's On Main is located at 157 Main Street N. in Mount Forest which is within the CIPA boundary.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> <li>• Accessibility Grant</li> <li>• Application Fees &amp; Development Charges Grant</li> <li>• Building Conversion/Expansion Grant</li> <li>• Building Improvement Grant</li> <li>• Façade Improvement Loan &amp; Grant Program</li> <li>• Public Art Grant</li> <li>• TIERR Redevelopment Grant Program</li> </ul>		X	50% funding is eligible from the façade Improvement program and as the application is for blade signage the applicant is also eligible for an additional 25% in funding from the Downtown Revitalization program:  \$ 240.00 from the Community Improvement Program \$ 120.00 from Downtown Revitalization Funding
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			<b>TOTAL AMOUNT OF FUNDING REQUESTED \$ 360.00</b>  <b>TOTAL AMOUNT OF FUNDING ELIGIBLE \$ 360.00</b>  <b>TOTAL COST OF OVERALL IMPROVEMENTS \$ 480.00</b>
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Blade signage has being designed and installed by MARCC signs as per the approved Downtown Revitalization Guidelines.
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		All municipal accounts are up to date.



**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

<b>7</b>	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		Installation took place on June 24 <sup>th</sup> , 2019.
<b>8</b>	Has the application been properly completed including: <ul style="list-style-type: none"> <li>• Detailed description of improvements</li> <li>• Estimates and quotes provided</li> <li>• Facade Improvement Checklist</li> <li>• Detailed sketch provided of the proposed change, signage, Public Art or other improvements</li> </ul>	X X X		Application was properly completed and includes a detailed description/photo of the blade signage.
<b>9</b>	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan  Provide a description on which eligible expenses are being included.	X  X		Eligible costs relate to the new signage.
<b>10</b>	Other comments from the Review Panel	X		This application supports our Downtown Revitalization Committee's focus to promote and encourage the installation of Blade Signage.
<b>Recommendation</b>	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$ 360.00			
	<i>Darren Jones</i> Darren Jones		<i>Dale Small</i> Dale Small	July 3 <sup>rd</sup> , 2019 Date

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX



**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

Applicant: Jason Oakes

Date Received: June 19<sup>th</sup>, 2019

Application #: B.I.G. #3, &amp; B.C.G. #1

Amount Requested: \$10,000.00

Date of Community Improvement Plan Review Panel Meeting: July 3<sup>rd</sup>, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, Jason Oakes, is the owner of 170 Elgin Street in Mount Forest and is eligible to apply for funding.
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		170 Elgin Street North in Mount Forest is located in a MU1 Mixed Use Zone and is eligible for funding. The building, currently vacant, was previously used as a Doctor's Office.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> <li>• Accessibility Grant</li> <li>• Application Fees &amp; Development Charges Grant</li> <li>• Building Conversion/Expansion Grant</li> <li>• Building Improvement Grant</li> <li>• Façade Improvement Loan &amp; Grant Program</li> <li>• Public Art Grant</li> <li>• TIERR Redevelopment Grant Program</li> </ul>	X X X X X		<p>The applicant intends to take an existing commercial building and convert it into three rental apartments. (1 Bachelor, 1 @ 1 Bedroom and 1 @ 4 Bedroom units)</p> <p>As the building is currently located in the Downtown Intensification Corridor this conversion fits nicely into our Growth Plan strategies and Development Charges incentives.</p> <p>Due to the MU1 zoning and past use as a commercial unit, Doctors Office), the location is also eligible for CIP funding and "ticks" the boxes for five of the seven programs</p>
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			<p>TOTAL AMOUNT OF GRANT FUNDING REQUESTED     \$10,000.00</p> <p>TOTAL AMOUNT OF GRANT FUNDING ELIGIBLE     \$10,000.00</p> <p>TOTAL COST OF OVERALL IMPROVEMENTS (approx.) \$ 150,000.00</p>
5	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		Completion date is yet to be determined and the owner has initiated discussions with the Building Department. An extension may be required.
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		All municipal accounts are up to date on this property.

**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

<b>7</b>	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		The intent is to use local contractors as much as possible.
<b>8</b>	<p>Has the application been properly completed including:</p> <ul style="list-style-type: none"> <li>• Detailed description of improvements</li> <li>• Estimates and quotes provided</li> <li>• Facade Improvement Checklist</li> <li>• Detailed sketch provided of the proposed change, signage, Public Art or other improvements</li> </ul>	X N/R	X	Application was properly completed and includes an explanation of the proposed changes. Building permits will be required and will drive the improvement process. Detailed quotes have not been provided however the grant funding represents less than 7% of the costs so are not required at this stage.
<b>9</b>	<p>Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan</p> <p>Provide a description on which eligible expenses are being included.</p>	X X		<p>Eligible costs relate to building permit and development charges fees, accessibility improvements and the conversion of existing underutilized space to better use.</p> <p>Staff also believe that this application has potential to obtain upwards to an additional \$10,000 in grant funding from the Wellington County InvestWell program and this will be pursued on behalf of the Owner once WN council approve this application.</p>
<b>10</b>	Other comments from the Review Panel	X		This building conversion is a great fit with our Community Growth Plan strategies, Development Charges incentives and Downtown Revitalization Committee focus to promote more “downtown” living options.
<b>Recommendation</b>	<p>The Community Improvement Review Panel support this application and recommends council approve grant funding up to a maximum of \$10,000.00. With the exception of refunding the initial Application/Building Permit Fees the remaining grant funding will not be paid until the project is completed.</p>			
	<p><i>Darren Jones</i> Darren Jones</p>	<p><i>Dale Small</i> Dale Small</p>	<p>July 3<sup>rd</sup>, 2019 Date</p>	

**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

Applicant: Coffey Plumbing &amp; Heating

Date Received: June 27<sup>th</sup>, 2019

Application #: F.I.L.&amp;G. # 55

Amount Requested: \$896.00

Date of Community Improvement Plan Review Panel Meeting: July 3<sup>rd</sup>, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, is the owner of Coffey Plumbing and is eligible to apply for funding.
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		480 Smith Street in Arthur is eligible for funding.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> <li>• Accessibility Grant</li> <li>• Application Fees &amp; Development Charges Grant</li> <li>• Building Conversion/Expansion Grant</li> <li>• Building Improvement Grant</li> <li>• Façade Improvement Loan &amp; Grant Program</li> <li>• Public Art Grant</li> <li>• TIERR Redevelopment Grant Program</li> </ul>	X		The applicant is applying for funding to install new signage in the plaza where the business is located.
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			TOTAL AMOUNT OF GRANT FUNDING REQUESTED     \$ 896.00 TOTAL AMOUNT OF GRANT FUNDING ELIGIBLE     \$ 896.00 TOTAL COST OF OVERALL IMPROVEMENTS     \$ 1,792.00
5	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		Completion date is sometime this summer.
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		All municipal accounts are up to date on this property.





**COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX**

**This is what is currently in place.**



**Proposal of new pylon signage**



7/02/19

Township of Wellington North  
 CHEQUE DISTRIBUTION REPORT  
 Payables Management

Cheque Number		73617 to 73781	
Cheque Number	Cheque Date	Vendor Name	Cheque Amount
73617	6/19/19	Arthur Chrysler Dodge Jeep Lim	\$85.88
73618	6/19/19	Arthur Home Hardware Building	\$400.72
73619	6/19/19	Artic Clear 1993 Inc.	\$60.80
73620	6/19/19	Bell Canada3	\$817.26
73621	6/19/19	Bell Canada Box 1550	\$19.06
73622	6/19/19	Bell Mobility	\$1,598.11
73623	6/19/19	B M Ross and Associates	\$18,731.22
73624	6/19/19	Broadline Equipment Rental Ltd	\$646.47
73625	6/19/19	Cambridge Canvas Centre Ltd	\$1,258.74
73626	6/19/19	CARQUEST Arthur Inc.	\$391.55
73627	6/19/19	Chalmers Fuels Inc	\$726.97
73628	6/19/19	Clark Bros Contracting	\$13,052.63
73629	6/19/19	County of Wellington Social Se	\$200.00
73630	6/19/19	County of Wellington	\$141.00
73631	6/19/19	Da-Lee Dust Control	\$57,957.62
73632	6/19/19	Darroch Plumbing Ltd.	\$180.80
73633	6/19/19	DeBoer's Equipment	\$5,632.15
73634	6/19/19	Fire Marshal's Public Fire Saf	\$110.25
73635	6/19/19	Frey Communications	\$317.50
73636	6/19/19	Grand River Conservation Auth	\$410.00
73637	6/19/19	Hanover Chrysler	\$271.14
73638	6/19/19	Harold Jones Enterprises	\$33.34
73639	6/19/19		\$89.46
73640	6/19/19	HOLLEN CONTROLS LIMITED	\$536.75
73641	6/19/19	Hort Manufacturing (1986) Ltd.	\$223.24
73642	6/19/19	Ideal Supply Inc.	\$25.98
73643	6/19/19	Jim's Auto Service	\$253.22
73644	6/19/19	Lange Bros.(Tavistock) Ltd	\$3,390.00
73645	6/19/19	M & L Supply	\$745.80
73646	6/19/19	Marcc Apparel Company	\$2,140.47
73647	6/19/19	Moorefield Excavating Limited	\$37,333.05
73648	6/19/19	NORTRAX (previously ONTRAC	\$1,872.46
73649	6/19/19	North Wellington Co-op Service	\$413.25
73650	6/19/19	Ontario One Call	\$125.32
73651	6/19/19	Petty Cash (General)	\$100.00
73652	6/19/19	Pollard Distribution Inc.	\$23,078.17
73653	6/19/19	Pryde Truck Service Ltd.	\$3,200.99
73654	6/19/19	Public Sector Digest Inc.	\$446.35
73655	6/19/19	REALTAX Inc.	\$5,819.50
73656	6/19/19	Rural Rescue First Aid Trainin	\$138.72



Cheque Number	Cheque Date	Vendor Name	Cheque Amount
73657	6/19/19	Saugeen Community Radio Inc.	\$120.00
73658	6/19/19	Splashables Inc.	\$881.34
73659	6/19/19	STRONGCO LIMITED PARTNERSHIP	\$4,604.20
73660	6/19/19	Suncor Energy Inc.	\$19,305.10
73661	6/19/19	Telizon Inc.	\$1,107.93
73662	6/19/19	Teviotdale Truck Service & Rep	\$899.25
73663	6/19/19	Toromont Industries Ltd.	\$22,701.71
73664	6/19/19	Trevor Roberts Auto Repair	\$2,171.40
73665	6/19/19	TSC Stores	\$209.41
73666	6/19/19	Wellington Comfort Systems Ltd	\$563.71
73667	6/19/19	Wellington North Power	\$1,893.69
73668	6/19/19	Wellington North Machine	\$304.76
73669	6/19/19	Wightman Telecom Ltd.	\$266.79
73670	6/19/19		\$316.32
73671	6/19/19	Young's Home Hardware Bldg Cen	\$342.63
73672	6/25/19	A-1 Steam Cleaning Service	\$791.00
73673	6/25/19	Acapulco Pools Limited	\$2,305.58
73674	6/25/19	Arthur Chrysler Dodge Jeep Lim	\$773.99
73675	6/25/19	Arthur Home Hardware Building	\$71.65
73676	6/25/19	B & I Complete Truck Centre	\$1,183.52
73677	6/25/19	Barclay Wholesale	\$672.01
73678	6/25/19	Bluewater Fire & Security	\$635.17
73679	6/25/19	B M Ross and Associates	\$1,563.24
73680	6/25/19	Brandt Security	\$56.50
73681	6/25/19		\$1,900.00
73682	6/25/19	Canada's Finest Coffee	\$70.00
73683	6/25/19	Coffey Plumbing, Div. of KTS P	\$236.17
73684	6/25/19	Cordes Enterprise	\$2,715.55
73685	6/25/19	Corporate Express	\$239.56
73686	6/25/19	Da-Lee Dust Control	\$7,244.20
73687	6/25/19	Delta Elevator Co. Ltd.	\$868.23
73688	6/25/19	Dependable Emergency Vehicles	\$2,188.64
73689	6/25/19	E Cox Sanitation	\$144.58
73690	6/25/19	Hydro One Networks Inc.	\$1,086.85
73691	6/25/19	Innovative Access Technologies	\$703.43
73692	6/25/19	International Trade Specialist	\$224.71
73693	6/25/19	Joe Johnson Equipment Inc.	\$1,603.64
73694	6/25/19	KORE Mechanical Inc.	\$585.83
73695	6/25/19	Kronos Canadian Systems Inc.	\$10,401.09
73696	6/25/19	M & L Supply	\$104.47
73697	6/25/19		\$40.00
73698	6/25/19	Marcc Apparel Company	\$457.65
73699	6/25/19		\$779.37
73700	6/25/19	Martins TLC	\$5,030.76
73701	6/25/19		\$519.13
73702	6/25/19	Mount Forest Foodland	\$115.96

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
73703	6/25/19		\$30.00
73704	6/25/19	Northern Ice	\$76.80
73705	6/25/19	North Wellington Co-op Service	\$2,572.42
73706	6/25/19	PACKET WORKS	\$282.50
73707	6/25/19		\$242.68
73708	6/25/19	Pollard Distribution Inc.	\$11,297.56
73709	6/25/19	R&R Pet Paradise	\$2,505.80
73710	6/25/19	Reeves Construction Ltd	\$1,900.00
73711	6/25/19	Reliance Home Comfort	\$77.55
73712	6/25/19	ROBERTS FARM EQUIPMENT	\$74.29
73713	6/25/19		\$467.44
73714	6/25/19	Suncor Energy Inc.	\$2,355.77
73715	6/25/19	Town of Minto	\$121.30
73716	6/25/19	Twp of Wellington North	\$29.24
73717	6/25/19	Union Gas	\$78.05
73718	6/25/19		\$204.00
73719	6/25/19	Waste Management	\$10.17
73720	6/25/19	Wellington Dufferin Fire Preve	\$150.00
73721	6/25/19	Well Dufferin Mutual Aid Fire	\$1,000.00
73722	6/25/19	Wellington North Power	\$62,373.11
73723	6/28/19	A-1 Steam Cleaning Service	\$791.00
73724	6/28/19	Abell Pest Control Inc	\$133.84
73725	6/28/19	Arbro Landscaping Supply	\$107.35
73726	6/28/19	Arthur Foodland	\$78.88
73727	6/28/19	Arthur Home Hardware Building	\$672.27
73728	6/28/19	Artic Clear 1993 Inc.	\$136.00
73729	6/28/19	Canada's Finest Coffee	\$54.00
73730	6/28/19	CARQUEST Arthur Inc.	\$70.81
73731	6/28/19	CIMA Canada Inc.	\$13,026.53
73732	6/28/19	Coffey Plumbing, Div. of KTS P	\$622.63
73733	6/28/19	Corporate Express	\$400.29
73734	6/28/19	County of Wellington	\$45.20
73735	6/28/19	Canadian Union of Public Emplo	\$1,374.87
73736	6/28/19	Da-Lee Dust Control	\$7,241.55
73737	6/28/19		\$475.00
73738	6/28/19	Decker's Tire Service	\$237.30
73739	6/28/19		\$164.50
73740	6/28/19		\$102.00
73741	6/28/19	Dependable Emergency Vehicles	\$5,876.00
73742	6/28/19	Digital Postage On Call	\$5,650.00
73743	6/28/19	Duncan, Linton LLP, Lawyers	\$1,315.54
73744	6/28/19	E Cox Sanitation	\$1,457.59
73745	6/28/19	FOSTER SERVICES/822498 ONT INC	\$9,319.68
73746	6/28/19	Frey Communications	\$8,447.19
73747	6/28/19	Fundex Investments Inc. In Tru	\$736.20
73748	6/28/19	GHD Limited	\$7,562.98

<b>Cheque Number</b>	<b>Cheque Date</b>	<b>Vendor Name</b>	<b>Cheque Amount</b>
73749	6/28/19		\$475.00
73750	6/28/19		\$30.00
73751	6/28/19	Hydro One Networks Inc.	\$1,702.82
73752	6/28/19		\$249.57
73753	6/28/19	Kwik Snaks Ltd	\$668.98
73754	6/28/19	Lange Bros.(Tavistock) Ltd	\$4,830.75
73755	6/28/19	Manulife Financial	\$25,617.51
73756	6/28/19	Maple Lane Farm Service Inc.	\$127.25
73757	6/28/19	Marcc Apparel Company	\$3,444.70
73758	6/28/19		\$30.00
73759	6/28/19		\$310.75
73760	6/28/19	NORTRAX (previously ONTRAC	\$1,718.76
73761	6/28/19	North Wellington Co-op Service	\$8.73
73762	6/28/19	Ont Mun Employee Retirement	\$37,657.62
73763	6/28/19	Openspace Solutions Inc.	\$53,045.38
73764	6/28/19	Petty Cash (General)	\$100.00
73765	6/28/19	Purolator Inc.	\$20.98
73766	6/28/19		\$378.07
73767	6/28/19	Rural Rescue First Aid Trainin	\$351.97
73768	6/28/19	Sanigear	\$731.56
73769	6/28/19	Saugeen Economic Development C	\$2,700.00
73770	6/28/19		\$118.00
73771	6/28/19	Shred All Ltd.	\$67.80
73772	6/28/19	Spacesaver Solutions Inc.	\$111.15
73773	6/28/19	TD Wealth	\$736.20
73774	6/28/19	Triton Engineering Services	\$12,656.41
73775	6/28/19		\$423.10
73776	6/28/19	Union Gas	\$1,020.59
73777	6/28/19	Waste Management	\$1,415.33
73778	6/28/19	Wightman Telecom Ltd.	\$409.78
73779	6/28/19	Wright, Steve and Sarah	\$34.80
73780	6/28/19	Workplace Safety & Ins Board	\$8,272.15
73781	6/28/19	Young's Home Hardware Bldg Cen	\$445.81
		TOTAL:	\$595,836.06



## WELLINGTON NORTH

SEMPER PORRO

# Staff Report

**To:** Mayor and Members of Council  
Meeting of July 8, 2019

**From:** Adam McNabb, Director of Finance

**Subject:** Report TR2019-011 Being a report on Electronic Funds Transfer (EFT) Capabilities for the Township

### RECOMMENDATION

**THAT** Report TR2019-011 being a report on electronic funds transfer capabilities for the Township be received for information;

**AND FURTHER THAT** the Council of the Township of Wellington North endorse the finance department proceeding with the implementation EFT, and fraud detection solutions for the Township of Wellington North;

### PREVIOUS PERTINENT REPORTS / BY-LAWS / RESOLUTIONS

N/A

### BACKGROUND

The Township of Wellington North currently relies heavily on the issuance of cheques to satisfy vendor payments - issuing approximately 3,600 cheques annually. This reliance on paper cheque issuance is costly, time consuming, and susceptible to fraud – both counterfeit, and forgery via interception and modification.

The introduction of an electronic funds transfer system would introduce several benefits including, but not limited to:

- Save time and improve productivity with an easy to use system.
- Simplify the accounts payable process by sending payment electronically saving time and hard costs associated with postage and cheque stock.
- Reduce inquiries directed to the accounts payable team – vendors receive payment and supporting remittance information at the same time.
- Reduce the chance of fraud by decreasing or eliminating the use of cheques.
- Enhance trading partner relationships by offering innovative solutions and timely invoice payments.

Complimentary to the EFT system, would be the implementation of a cheque verification process facilitated by our existing financial institution. This process would

involve the submission of an electronic file to our financial institution detailing the payment specifics, which would be cross referenced at time of cheque negotiation – any disparity between the file submitted, and the cheque presented would be flagged for confirmation / instruction prior to negotiation.

Implementation of these two systems would significantly improve the current A/P process while simultaneously reducing the risk of the Township being defrauded.

### FINANCIAL CONSIDERATIONS

The exact cost of the implementation of the systems detailed above are not expected to be significant. We are currently in discussion with our current accounting software provider, and financial institutions regarding implementation strategies; however, we are hopeful that the electronic payment submission application would be an enhancement to existing services, and the fraud detection appliance would carry with it a one-time set-up fee (~\$500), and ~\$100/month service costs.

It is currently envisaged, that any costs associated with these initiatives would be offset by hard cost reductions, enhanced efficiency within the finance department, vendor satisfaction, and peace of mind in mitigated fraud risk.

### ATTACHMENTS

### STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes                       No                       N/A

Which priority does this report support?

Modernization and Efficiency                       Partnerships  
 Municipal Infrastructure                       Alignment and Integration

**Prepared By:** Adam McNabb, Director of Finance *Adam McNabb*

**Recommended By:** Michael Givens, Chief Administrative Officer *Michael Givens*



## Staff Report

**To:** Mayor and Members of Council  
Meeting of July 8, 2019

**From:** Adam McNabb, Director of Finance

**Subject:** Report TR2019-012 Being a report on the 2020 Debenture payment and debt servicing costs

### RECOMMENDATION

**THAT** Report TR2019-012 being a revisited report on debentures and debt servicing costs be received by council;

**AND FURTHER THAT** Council endorse staff recommendation to budget the 2020 debenture payment, and debt servicing costs as detailed herein.

### PREVIOUS PERTINENT REPORTS / BY-LAWS / RESOLUTIONS

TR2018-002 – Debentures and debt servicing costs

TR2018-006 – Debentures revisited

### BACKGROUND

The Township of Wellington North is currently poised to close out 2019 with a debt burden of approximately \$2.3 Million dollars, and has a hybrid debenture vehicle maturing in 2020 which represents the last of 3 consecutive years with debentures bullet payments required to satisfy debentures entered into to facilitate historic, large capital projects (MF and AV Arenas, Pumping Stations, and road reconstruction). To this point, it has been the direction of Council to pay the bullet payments as they come due, and not exercise the refundable options of the debentures.

### FINANCIAL CONSIDERATIONS

The last of 3 consecutive large bullet payment years is currently scheduled for 2020 with principle payments totaling \$1,192,000 required to satisfy the hybrid debenture; however, Township of Wellington North has the opportunity to exercise a refundable option whereby a portion of the remaining bullet(s) can be refinanced for a further 5 years. Discussion with the County has revealed that there are no contracted rates associated with the refundable portion of the impending bullet payments, and any refundable options exercised (via the County) would be done at the prevailing market rate at time of refund – current rates (\$10M serial, 10 year) are outlined below for informational purposes only.

Wellington County - Indicative Serial Pricing												
Trade Date	24-Jun-19											
Settlement Date (T+10)	8-Jul-19											
Amount	10,000,000											
Rating	AA+ / -- / --											
1-10 year Rate	2.289%											
Serial Terms												
Term	Maturity	Principal	Reference Benchmark Bonds			Offering Terms						
			Coupon	Maturity	Yield	Spread	Yield	Coupon	Price	Fees	All-in Price	All-in Yield
1	8-Jul-2020	904,000	T-Bill	T-Bill	1.660%	29.5	1.955%	1.950%	99.995	0.25	99.745	2.209%
2	8-Jul-2021	927,000	3.250%	1-Jun-21	1.400%	38.0	1.780%	1.750%	99.941	0.25	99.691	1.908%
3	8-Jul-2022	947,000	2.750%	1-Jun-22	1.370%	47.0	1.840%	1.800%	99.884	0.35	99.534	1.961%
4	8-Jul-2023	967,000	1.500%	1-Jun-23	1.340%	57.5	1.915%	1.900%	99.943	0.45	99.493	2.033%
5	8-Jul-2024	987,000	2.500%	1-Jun-24	1.330%	67.0	2.000%	2.000%	100.000	0.50	99.500	2.106%
6	8-Jul-2025	1,009,000	2.250%	1-Jun-25	1.360%	74.5	2.105%	2.100%	99.972	0.60	99.372	2.212%
7	8-Jul-2026	1,031,000	1.500%	1-Jun-26	1.390%	80.5	2.195%	2.150%	99.709	0.70	99.009	2.304%
8	8-Jul-2027	1,053,000	1.000%	1-Jun-27	1.410%	87.0	2.280%	2.250%	99.782	0.75	99.032	2.384%
9	8-Jul-2028	1,076,000	2.000%	1-Jun-28	1.430%	91.5	2.345%	2.300%	99.637	0.75	98.887	2.438%
10	8-Jul-2029	1,099,000	2.250%	1-Jun-29	1.440%	94.5	2.385%	2.350%	99.690	0.75	98.940	2.470%
Total		10,000,000					2.184%					2.289%

### Refinancing Pros:

- Reduced in-year debt servicing costs (bullet repayment offset by new borrowing)
- Less stress on potential budget levy increase(s) or reserve depletion
- Lending rates are still favourable

### Refinancing Cons:

- Prolonged debt servicing costs
- Less opportunity for future borrowing (FCM – GMF \$5M loan associated with the AV WWTP currently on the horizon)
- Extended utilization of levy dollars for debt servicing vs. community growth initiatives

The decision(s) made relative to this topic will have a significant impact on current and future debt servicing costs (which are, in large part, levy driven), thus it is imperative that the decision(s) made surrounding this topic coincide with the strategic plan for the Township.

Weighing the cash and reserve position of the Township, and future debt obligations relative to the AVWWTP, it is the recommendation of the Treasurer to pay the debenture bullet payment in full during the 2020 calendar year utilizing a combination of development charges (DC) identified in the 2018 DC background study, and subsequently collected (\$383,944), SS reserve funds (\$331,256), Capital Infrastructure reserve funds (\$429,120), and the Tax Rate Stabilization reserve (\$47,680). This will, in effect, reduce future debt servicing costs to better position the Township to facilitate debt costs associated with the FCM GMF loan without unduly burdening ratepayers.

## ATTACHMENTS

## STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes                       No                       N/A

Which priority does this report support?

- Modernization and Efficiency                       Partnerships
- Municipal Infrastructure                                       Alignment and Integration

<b>Prepared By:</b>	Adam McNabb, Director of Finance	<i>Adam McNabb</i>
<b>Recommended By:</b>	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>





Summer 2019  
2nd Quarter

**CRIME**   
**STOPPERS**  
GUELPH WELLINGTON  
1-800-222-TIPS (8477)

# The INFORMANT

## CSGW 2018 AWARD WINNER

We did it again! CSGW was presented with six provincial awards at the 2019 Ontario Association of Crime Stoppers conference.



| Above: Coordinator Leesa Keleher, Board Director Marlene Coughlin, and Program Coordinator Sarah Bowers-Peter |

1. **Marla Moon Memorial Award of Excellence** (100,001 - 299,999 population category) 4th year in a row!
2. **Coordinator's Award** (open category)  
Recipient was our very own Program Coordinator - Sarah Bowers-Peter, who contributed to much of our success!
3. **Best Special Project** (100,001 - 299,999 population category) Received for CSGW 30th Anniversary Celebrations
4. **Outstanding Fundraising Event** (100,001 - 299,999 population category) Awarded for Bucket Sale in cooperation with Youngs Home Hardware
5. **Community Service Trophy** (open category)  
Recipient was Marty Young and Youngs Home Hardware for outstanding support of CSGW
6. **Online Excellence** (open category) 3rd consecutive year!

## Congratulations!



| Above: Canadian Crime Stoppers Association President Dave Forster and Program Coordinator Sarah Bowers-Peter |

## PROGRAM STATISTICS

*Since inception from 1988 through  
May 2019*

Total # of Tips.....	20,752
Arrests .....	1,550
Charges Laid .....	4,308
Narcotics Seized.....	\$27,313,037
Property Recovered .....	\$10,191,246
Authorized Rewards .....	\$169,185

## PAST EVENTS

### MULCH SALES



**THANK YOU TO OUR COMMUNITY!!!** Our success is because of you. We raised a total of \$4,734.79!

CSGW relies on the **MEDIA** to assist with promotion of our events and we wish to acknowledge their support.

Support also comes from **COMMUNITY BUSINESSES and ORGANIZATIONS** by way of promotion on their road signs, shared on social media, and word of mouth.

This year CSGW was able to offer **3** consecutive events - starting in Guelph, partnering for the first time with **JL's Home Hardware**, followed by Fergus with the support of **Alltreat Farms**, and ending in Mount Forest in partnership with **Youngs Home Hardware**.

Thank you to our **VOLUNTEERS** and **CUSTOMERS!**

### GUELPH POLICE WEEK

CSGW would like to thank the community members who came out to the annual Guelph Police Open House on May 11th.

### BELWOOD COTTAGERS ASSOCIATION

On June 1st CSGW representatives gave a talk about our program and the boat/motor program. Cottage cards were handed out to assist police in the event that property is stolen from a vacation property. Owners are invited to use the card to record the hull number and motor serial number as well as any other property of value that may be stolen. Having this information allows the Investigator to return property to the rightful owner in the event that it is recovered.

### PRESENTATIONS

**EPACT** (Educate Parents and Children Together) presentations will once again be offered in September. Adults and youths can learn about online threats, human trafficking and how CSGW can put an end to these crimes, with your help. Book your fall presentation at [info@csqw.tips](mailto:info@csqw.tips).

## UPCOMING EVENTS

### WELLINGTON COUNTY/OPP PROPERTY AUCTION

The date is set for next week! **Thursday June 27th**. It will be held at the same location of Parr Auctions, 6866 Hwy 6 (6km north of Fergus). Viewing starts at 4pm. Auction starts at 5pm.

For a full list of items visit [www.parrauctions.ca](http://www.parrauctions.ca)

**Stop by the CSGW/Pillers Fine Foods BBQ.**

**All donations will be gratefully accepted.**

**Proceeds from the BBQ and from the Auction will benefit CSGW.**



CSGW t-shirts will also be available - \$20 ea.

### SHREDDING EVENT

**GUELPH - Saturday September 14th  
9am - 1:00pm**

Our event is proudly supported by **SKYACK Inc.**, and will be held at a **NEW LOCATION** in their parking lot at **201 Woodlawn Road W.**

Community members are encouraged to bring their personal paper documents to be shredded by **Wasteco** secure shredding services. Help protect yourself against identity theft.

Check our website [www.csgw.tips](http://www.csgw.tips) for further details closer to the date.

### GOLF TOURNAMENT

For the first time, CSGW will be taking part in a golf tournament fundraiser at Pike Lake, shared with three other non-profits: **88.7 The River; Big Brother/Big Sisters of North Wellington and Get in Touch For Hutch.**



Mark the date of **Wednesday September 25th** held at **Pike Lake Golf Course**, 7km west of Mount Forest.

Check back to our website for more information on how you can get involved.



**Ministry of the Solicitor General**

Office of the Fire Marshal and  
Emergency Management

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tel: 647-329-1100  
Fax: 647-329-1143

**Ministère du Solliciteur général**

Bureau du commissaire des incendies  
et de la gestion des situations  
d'urgence

25 Morton Shulman Avenue  
Toronto ON M3M 0B1  
Tél. : 647-329-1100  
Télééc. : 647-329-1143



June 24, 2019

Your Worship Andy Lennox  
Township of Wellington North  
P.O. Box 125, 7490 Sideroad 7 W.  
Kenilworth, ON N0G2E0

Dear Mayor:

It is the responsibility of municipalities to ensure they are in compliance with the Emergency Management and Civil Protection Act (EMCPA).

The Office of the Fire Marshal and Emergency Management (OFMEM) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and has determined that your municipality was compliant with the EMCPA in 2018.

The safety of your citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. You are to be congratulated on your municipality's efforts in achieving compliance in 2018.

I look forward to continuing to work with you to ensure your continued compliance in 2019.

If you have any questions or concerns about the compliance monitoring process, please contact your Emergency Management Field Officer.

Sincerely,

A handwritten signature in black ink, appearing to read "Jon Pegg", written over a light grey circular stamp.

Jon Pegg  
Chief of Emergency Management

cc: Linda Dickson - CEMC  
Drew Maddison - Field Officer - Bruce Sector

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH****BY-LAW NUMBER 063-19****BEING A BY-LAW TO LEVY THE COST OF WORK UNDERTAKEN ON THE ARTHUR DRAIN 6, IN THE TOWNSHIP OF WELLINGTON NORTH.**

**WHEREAS** Section 74 of the *Drainage Act*, R.S.O. 1990, and By-Law Number MD-6 of the former Township of Township of Arthur indicate that the Township of Wellington North is responsible for maintenance and repair of Arthur Drain 6 at the expense of all upstream lands and roads;

**AND WHEREAS** the Drainage Superintendent authorized maintenance and repair works which shall be assessed against all upstream lands and roads in the watershed of the said Drain, prorated with the last revised schedule of assessment for said drain;

**NOW THEREFORE** the Municipal Council of the Township of Wellington Nort enacts as follows:

1. The amount of \$2,279.08 shall be prorated as outlined in Schedule "A" attached to this bylaw.
2. The amount owing shall be a cash assessment to the Township of Wellington North, and shall be due 30 days after invoice issuance, after which time the amount due will be added to the 2019 tax roll together with interest at 1.25% per month.
3. Net assessments are subject to a minimum charge of \$10.00.
4. This By-law shall come into force and effect on the date of its final passing.

**READ** a first, second and third time this 8<sup>th</sup> day of July, 2019.

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**ANDREW LENNOX, MAYOR**

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**CATHERINE CONRAD, DEPUTY CLERK**

Schedule of Assessment  
ARTHUR DRAIN 6 REPAIR  
Twp of Wellington North

File No. 91017, 19-026

# SCHEDULE A

Con	Lot	Roll No.	Owner	Current Owner	Original Assess.	2018 Repair Assess	1/3 Grant	Total After Grant
F	11 S½ 19	10-154	I. & M. Bauman		30.71	70.24	23.41	46.83
F	11 N½ 19	10-155	P. & H. Bilek		60.85	139.18	46.39	92.79
	11 Pt N½ 19	10-155-50			5.18	11.85	0.00	11.85
	11 Pt S½ 18	10-155-10	B. Sharman		8.47	19.37	0.00	19.37
	11 Pt S½ 18	10-156			10.68	24.43	0.00	24.43
F	11 Pt 18	10-157			55.69	127.38	42.46	84.92
F	12 Pt N½ 19	10-179	N. & G. South		22.33	51.08	17.03	34.05
	12 Pt N½ 19	10-178-70			0.68	1.56	0.00	1.56
	12 Pt N½ 20	10-178-75			0.68	1.56	0.00	1.56
	12 Pt N½ 21	10-178-80			0.62	1.42	0.00	1.42
F	12 Pt S½ 18	10-177-04	D. & G. Ross		173.26	396.30	132.10	264.20
	12 Pt S½ 18	10-178-10			10.89	24.91	0.00	24.91
	12 Pt S½ 18	10-178-40			10.71	24.50	0.00	24.50
	12 Pt S½ 18	10-178-50			10.89	24.91	0.00	24.91
F	12 N½ 18	10-177-02	D. & G. Ross		267.37	611.54	203.85	407.69
F	12 S½ S½ 17	10-177-02	D. & G. Ross		118.90	271.96	90.65	181.31
F	12 N½ S½ 17	10-175	E. Weber		111.88	255.90	85.30	170.60
F	12 S½ N½ 17	10-175	E. Weber		121.34	277.54	92.51	185.03
F	12 N½ N½ 17	10-174	W. & J. Ross		107.23	245.27	81.76	163.51
F	12 S½ 16	10-174	W. & J. Ross		212.19	485.34	161.78	323.56
<b>Total on Lands:</b>					<b>1,340.55</b>	<b>3,066.24</b>	<b>977.24</b>	<b>2,089.00</b>
Roads					83.11	190.08	0.00	190.08
<b>TOTAL ON ARTHUR DRAIN 6 REPAIR:</b>					<b>1,423.66</b>	<b>3,256.32</b>	<b>977.24</b>	<b>2,279.08</b>

F - Denotes Farm Tax Rated property, and therefore eligible for 1/3 provincial grant.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH****BY-LAW NUMBER 064-19****BEING A BY-LAW TO LEVY THE COST OF WORK UNDERTAKEN ON THE HOGG DRAIN ARTHUR, IN THE TOWNSHIP OF WELLINGTON NORTH.**

**WHEREAS** Section 74 of the *Drainage Act*, R.S.O. 1990, and By-Law Number 11-82 of the former Township of Township of Arthur indicate that the Township of Wellington North is responsible for maintenance and repair of Hogg Drain Arthur at the expense of all upstream lands and roads;

**AND WHEREAS** the Drainage Superintendent authorized maintenance and repair works which shall be assessed against all upstream lands and roads in the watershed of the said Drain, prorated with the last revised schedule of assessment for said drain;

**NOW THEREFORE** the Municipal Council of the Township of Wellington North enacts as follows:

1. The amount of \$2,240.13 shall be prorated as outlined in Schedule "A" attached to this bylaw.
2. The amount owing shall be a cash assessment to the Township of Wellington North, and shall be due 30 days after invoice issuance, after which time the amount due will be added to the 2019 tax roll together with interest at 1.25% per month.
3. Net assessments are subject to a minimum charge of \$10.00.
4. This By-law shall come into force and effect on the date of its final passing.

**READ** a first, second and third time this 8<sup>th</sup> day of July, 2019.

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**ANDREW LENNOX, MAYOR**

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**CATHERINE CONRAD, DEPUTY CLERK**

# SCHEDULE A

File No. 19-026, 85060

## SCHEDULE A HOGG DRAIN REPAIRS Township of Wellington North

Con	Lot	1981 Roll No.	Present Roll No.	1981 Owner	Present Owner	Adjusted Total	2012 Repair Nets	2018 Repair	1/3 Grant	2018 NET REPAIR	TOTAL NETS
F	WOSR NPI 29	1-109	07-109	A. Mitchell		70.00	9.60	3.84	1.28	2.56	12.16
F	WOSR CPI 29	1-108	07-109	A. Mitchell		534.00	78.99	29.26	9.75	19.51	98.50
F	WOSR Pts 29&30	1-107	07-107	A. Moebs		619.00	89.93	33.92	11.31	22.61	112.54
F	4 25 & 26	1-155	07-109-04	J. Hogg		2,392.00	300.81	131.08	43.69	87.39	388.20
F	4 27	1-163	07-163	H. VanHout		4,404.00	43.39	241.33	80.45	160.88	204.27
F	4 NPT 28	1-164	07-164	K. Dick		636.40	6.39	34.87	11.62	23.25	29.64
4	PI NPT 28		07-164-50			11.60	0.00	0.64	0.00	0.64	0.64
F	5 23	1-153	07-153	A. Gubert		2,902.00	28.59	159.03	53.01	106.02	134.61
F	5 24	1-154	07-154	B. Wright		2,446.00	24.10	134.04	44.68	89.36	113.46
F	5 N½ 25	1-156	07-156	P. Darolfi		3,148.00	38.15	172.51	57.50	115.01	153.16
F	5 S½ 25	1-157	07-157	J. Foster & G. Weaver		3,835.00	53.05	210.15	70.05	140.10	193.15
F	5 N½ 26	1-159-10	07-159-10	A.R.D.A.		1,257.50	16.47	68.91	22.97	45.94	62.41
F	5 N½ 26	1-159-20	07-159-20	A.R.D.A.		1,257.50	16.47	68.91	22.97	45.94	62.41
F	5 S½ 26	1-160	07-160	A.R.D.A.		1,274.00	101.38	69.81	23.27	46.54	147.92
F	5 N½ 27	1-161	07-161-50	G. Malfatti		5,033.00	49.59	275.80	91.94	183.86	233.45
Total on Lands:						29,820.00	856.91	1,634.10	544.49	1,089.61	1,946.52
Road Cons 4-5						1,465.00	54.70	80.28	0.00	80.28	134.98
Road Lots 24-25						2,280.00	33.70	124.93	0.00	124.93	158.63
Road Lots 27-28							0.00	0.00	0.00	0.00	0.00
Total on Roads:						3,745.00	88.40	205.21	0.00	205.21	293.61
<b>TOTAL ON HOGG DRAIN REPAIRS 2012:</b>						<b>33,565.00</b>	<b>945.31</b>	<b>1,839.31</b>	<b>544.49</b>	<b>1,294.82</b>	<b>2,240.13</b>

F - Denotes Farm Tax Rated and therefore eligible for 1/3 provincial grant.





*Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.*

### **Our Cultural Moment this month celebrates West Luther's Mountain**

Submitted by Wellington North Cultural Roundtable Member Bonny McDougall:

Over 100 years ago the Luther established hamlet of Mount View boasted a sawmill, a store and a Methodist Church. The location of Mount View is Concession 4 and Sideroad 13 where the only surviving evidence is the one room school converted to a residence. It was built in 1882 by trustees, John Shaw, John McGivney and Charles Gilder.

The community of Mount View received its name because of a small mountain of a natural gravel deposit. In later years it was used to supply gravel to most of the rural roads in the area. As a result, the "mountain" has almost disappeared. The Jones Mill was built about 1873 on the north side of Concession 4 and supplied the lumber for most of the local houses and barns powered by steam boilers supplied by the water from 4 Mile Creek. In 1906 The Hollis Mill was built on the site of the Jones Mill. This new mill not only sawed lumber but also made shingles and chopped and rolled grain which was revolutionary to the local farmers who previously had to take their oats and wheat to Fergus to process it. Next to the mill was the general store which also served as the post office.

One of the most significant landmarks at Mount View was the wooden tower that was built on the highest spot on the mountain on the farm of J.H. White. It is believed to have been built around 1880 as a survey tower. The view from the top platform of the tower was really something. Arthur Village could be plainly viewed through a telescope which was mounted on the platform as well as Grand Valley, Fergus and Dundalk. The rickety wooden structure succumbed to too many windstorms and finally met its match in the 1940's.

Over time the Mount View community gave way to boundaries, the Luther Marsh and the Damascus Lake as well as the motor car which contributed to the demise of many of the old hamlets of the early 1900's.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 065-19**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF  
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON JULY  
8, 2019**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on July 8, 2019 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 8TH DAY OF JULY, 2019.**

\_\_\_\_\_  
**ANDREW LENNOX, MAYOR**

\_\_\_\_\_  
**CATHERINE CONRAD, DEPUTY CLERK**