

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
JULY 22, 2019 @ 7:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the July 22, 2019 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

O ' CANADA

PRESENTATION

GHD Advisory

- Asset Management Roadmap

001

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Regular Meeting of Council, July 8, 2019

022

Recommendation:

THAT the minutes of the Regular Meeting of Council held on July 8, 2019 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

DEPUTATIONS

Residents of Frederick Street West, Francis Street, Edward Street, Arthur

- Concerns about the safety of residents of Frederick Street West, Francis Street, Edward Street in Arthur

029

ITEMS FOR CONSIDERATION

1. MINUTES

- a. Maitland Valley Conservation Authority, General Membership Meeting #5-19, May 15, 2019

032

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority, General Membership Meeting #5-19, May 15, 2019.

- b. Saugeen Valley Conservation Authority, Authority Meeting, May 7, 2019

038

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen Valley Conservation Authority, Authority Meeting, May 7, 2019.

- c. Recreation & Culture Committee, July 9, 2019

044

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on July 9, 2019.

Recommendation:

THAT the Council of The Corporation of the Township of Wellington North designate the Township owned lands to the south west of the Mount Forest & District Sports Complex for use by the Mount Forest Fireworks Festival for the 2020 midway.

- d. Arthur Downtown Revitalization Advisory Committee, July 10, 2019 047

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Downtown Revitalization Advisory Committee meeting held on July 10, 2019

- e. Wellington North Cultural Roundtable, July 11, 2019 049

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable meeting held on July 11, 2019.

2. PLANNING

- a. Planning Report prepared by Michelle Innocente, Senior Planner, dated July 16, 2019, regarding Recommendation Report, Draft Plan of Subdivision – 23T18004, London Road North, Mount Forest (Wilson Subdivision) Recommendation Report, Draft Plan of Subdivision – 23T18004, London Road North, Mount Forest (Wilson Subdivision) 051

Recommendation:

THAT Council of the Corporation of Township of Wellington receive the Planning Report prepared by Michelle Innocente, Senior Planner, dated July 16, 2019, regarding Recommendation Report, Draft Plan of Subdivision – 23T18004, London Road North, Mount Forest (Wilson Subdivision);

AND FURTHER THAT the Council of the Corporation of Township of Wellington support the revised draft plan of subdivision and related conditions of the draft plan approval for 23T-18004.

- b. Planning Report prepared by Michelle Innocente, Senior Planner, dated July 16, 2019, regarding Karl Aitken Carpentry & General Contracting Ltd., Part Lot 8, Ellis Survey, RP61R20624, 330 Cork Street, Township of Wellington North (Mount Forest) - Part Lot Control Exemption Application 061

Recommendation:

THAT Council of the Corporation of Township of Wellington North receive the Planning Report prepared by Michelle Innocente, Senior Planner, dated July 16, 2019, regarding Karl Aitken Carpentry & General Contracting Ltd., Part Lot 8, Ellis Survey, RP61R20624, 330 Cork Street, Township of Wellington North (Mount Forest) - Part Lot Control Exemption Application.

- c. Planning Report prepared by Michelle Innocente, Senior Planner, dated July 18, 2019, regarding London Road Subdivision, Mount Forest, Zoning By-law Amendment (Brad Wilson) 063

Recommendation:

THAT Council of the Corporation of Township of Wellington North receive the Planning Report prepared by Michelle Innocente, Senior Planner, dated July 16, 2019, regarding London Road Subdivision, Mount Forest, Zoning By-law Amendment (Brad Wilson)

3. FIRE

- a. Wellington North Fire Service, Communique #68, June 2019 064

Recommendation:

THAT Council of the Corporation of Township of Wellington North receive the Wellington North Fire Service, Communique #68, June 2019.

4. FINANCE

- a. Cheque Distribution Report, July 16, 2019 069

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated July 16, 2019.

- b. General Fund Financial Summary Report, Budget vs Year-to-Date Actual ending June 30, 2019 072

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the General Fund Financial Summary Report, Budget vs Year-to-Date Actual ending June 30, 2019.

5. OPERATIONS

- a. Report OPS 2019-009 being a report on the review of the draft traffic/pedestrian control measures policy 075

Recommendation:

THAT the Council of the Township of Wellington North receive Report OPS 2019-009 being a report on the review of the draft traffic/pedestrian control measures policy;

AND FURTHER THAT Council direct staff to bring an authorizing by-law for the traffic/pedestrian control measures policy to a future meeting of Council.

6. COUNCIL

- a. Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region 080
- DWSP Newsletter, Issue #10 – July, 2019

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Crime Stoppers Guelph Wellington, newsletter, The Informant, Summer 2019 – 2nd Quarter

- b. County of Wellington correspondence, dated June 16, 2019, regarding County of Wellington Accessibility Fund Incentive Programme Application 085

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive County of Wellington correspondence, dated June 16, 2019, regarding County of Wellington Accessibility Fund Incentive Programme Application.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items for Consideration on the July 22, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

BY-LAWS

- a. By-law Number 066-19 being a by-law to exempt lands from Part Lot Control. 086
- b. By-law Number 067-19 being a by-law to amend By-law 66-01 being a Zoning By-law for the Township of Wellington North (Part of Park Lot 4, South of Durham Street and East of Main Street Plan of Mount Forest, Formerly the Town of Mount Forest, Township of Wellington North – Brad Wilson) 088

Recommendation:
THAT By-law Number 066-19 and 067-19 be read a First, Second and Third time and enacted.

CONFIRMING BY-LAW NUMBER 068-19 092

Recommendation:
THAT By-law Number 068-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on July 22, 2019 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:
THAT the Regular Council meeting of July 22, 2019 be adjourned at __:__.pm.

MEETINGS, NOTICES, ANNOUNCEMENTS		
Mount Forest Downtown Revitalization Advisory Committee	July 25, 2019	7:00 p.m. to 9:00 p.m.
Civic Holiday – Office Closed	August 5, 2019	
Regular Council Meeting	August 12, 2019	2:00 p.m.
Wellington North Cultural Roundtable	August 15, 2019	12:00 p.m.
Regular Council Meeting	August 26, 2019	7:00 p.m.

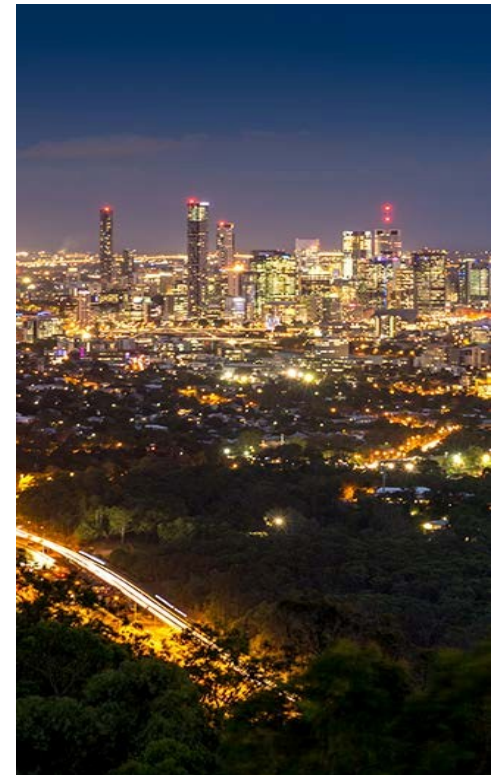
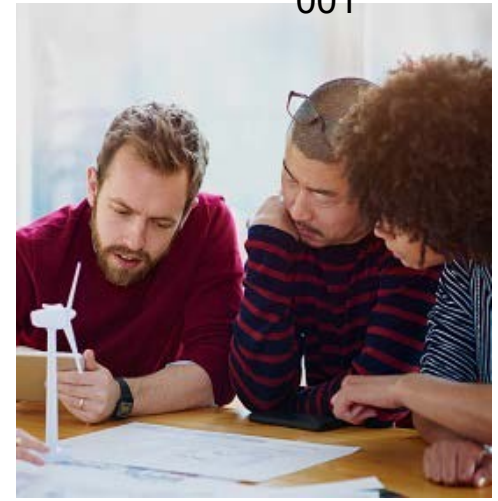
The following accessibility services can be made available to residents upon request with two weeks’ notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427
 - Kitchener location – 1-855-656-3748
TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

Integrated AM Roadmap Development

Council Presentation
July 22nd, 2019

Aman Singh | GHD
Thomas Uda | GHD



Agenda

1. AM Policy
2. Provide Maturity Assessment Results
3. AM Roadmap Summary and Initiatives

Integrated AM Roadmap AM Policy



O. Reg. 588/17: AM Planning for Municipal Infrastructure

Date	Ontario Regulation 588/17 Requirement
July 1, 2019	Every municipality shall prepare its first strategic asset management policy
July 1, 2021	Every municipality shall prepare an asset management plan for its core municipal infrastructure assets (current levels of service)
July 1, 2023	Every municipality shall prepare an asset management plan for all its other municipal infrastructure assets (current levels of service)
July 1, 2024	Every municipality shall develop its asset management plans with additional details (proposed levels of service)

AM Policy Development Approach

Meeting #1
March 27th, 2019

Kick-Off

Vision & Goals

Topic Leads review draft and
submit updated wording to GHD

Meeting #2
June 18th, 2019

Group Workshop

Strategic Alignment	Community Planning
Guiding Principles	Climate Change
Governance	Capital Thresholds
Stakeholder Engagement	Budgeting

GHD compile
overall Policy

Township Review of
Policy

Council Meeting
July 22nd, 2019

Final Submission

O. Reg. 588/17: AM Planning for Municipal Infrastructure

Eight Elements of an AM Policy (MFOA)

Statements

- Strategic alignment
- Guiding principles
- Capitalization threshold

Processes

- Governance and continuous improvement
- Budgeting
- Community planning

Commitments

- Climate change
- Stakeholder engagement

MFOA (Municipal Finance Officers' Association of Ontario)

AM Policy Elements: Vision & Goals/Objectives

The Township's asset management **vision** is to manage capital assets following sound asset management practices and principles while optimizing available resources and meeting appropriate levels of service.

The **objectives** of the asset management policy are to:

- Formalize the Township's functions and practices
- Communicate to stakeholders the asset management principles and approach
- Outline key responsibilities and review processes for asset management
- Commit the Township to support the implementation of asset management methods

AM Policy Elements: Statements

Statements

- Strategic alignment
- Guiding principles
- Capitalization threshold

- **Strategic alignment:** City will integrate asset management planning with other municipal processes and documents including the Strategic Plan, Financial Plans, Master Plans, the Community Growth Plan
- **Guiding principles:**
 - Service Focused: meet service levels established with residents and other stakeholders.
 - Value Based and Affordable: Identify the best combination of investments that reduce the lifecycle cost of asset ownership
 - Risk Based: Make informed and better asset management decisions to address existing or potential risks
- **Capitalization threshold:**

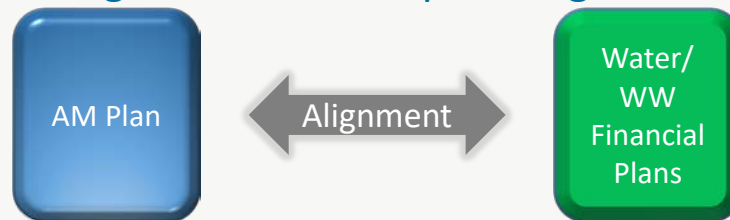


AM Policy Elements

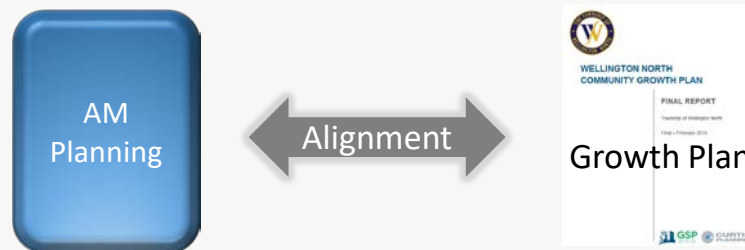
Processes

- **Budgeting**
- **Community planning**
- **Governance and continuous improvement**

- **Budgeting:** The Township will integrate findings from the asset management plans into its long-term financial planning and budgeting processes.



- **Community planning:** Development and redevelopment occur within the City's means through the understanding and consideration of current and future asset needs.



- **Governance & continuous improvement:** Update AM Policy and AM Plan at least every 5 years; annual review on progress; Responsibilities are outlined for:

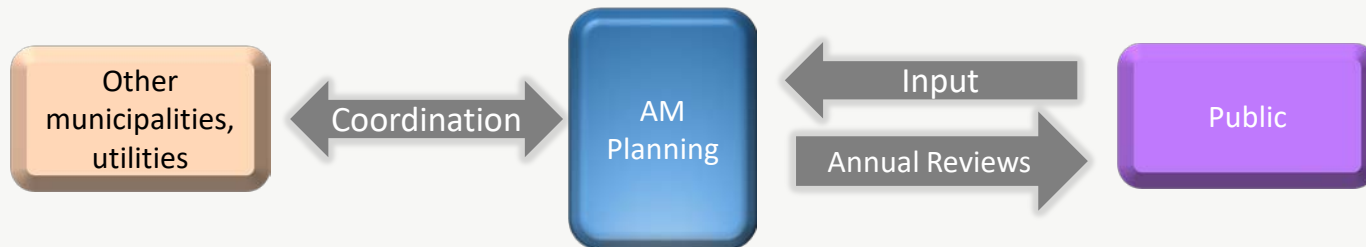
- Council, CAO and Senior Management Team, Finance Department, Department Leads

AM Policy Elements

Commitments

- Climate change
- Stakeholder engagement

- **Climate change:** Balance the potential cost of vulnerabilities to climate change impacts and other risks with the cost of reducing these vulnerabilities.
- **Stakeholder engagement:** Understand the needs of current stakeholders and consider the needs of future generations.



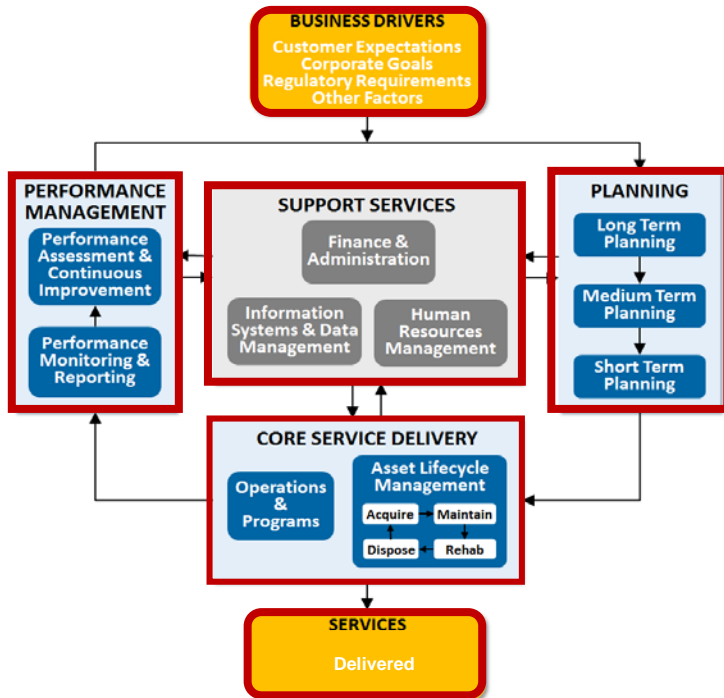
Integrated AM Roadmap

Maturity Assessment Results

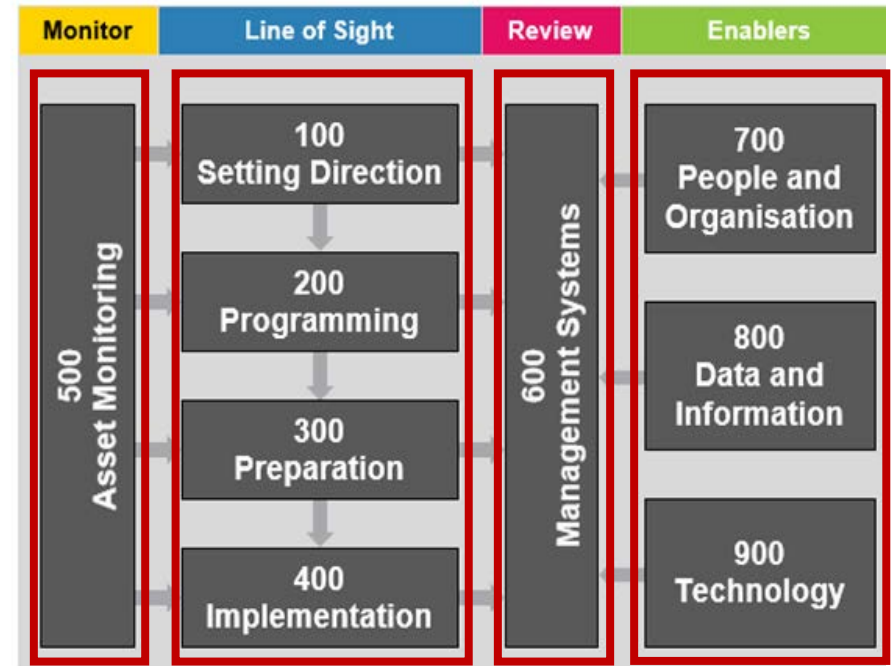


AM Gap Analysis

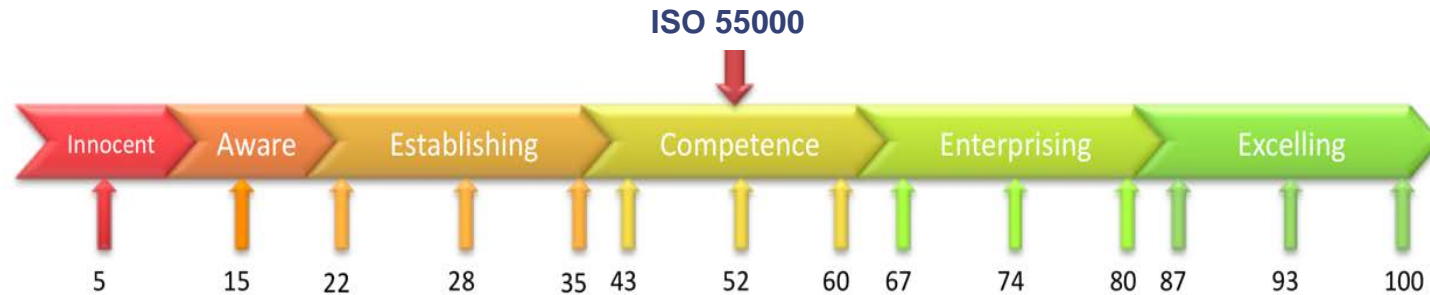
AM Framework



Components of Gap Analysis

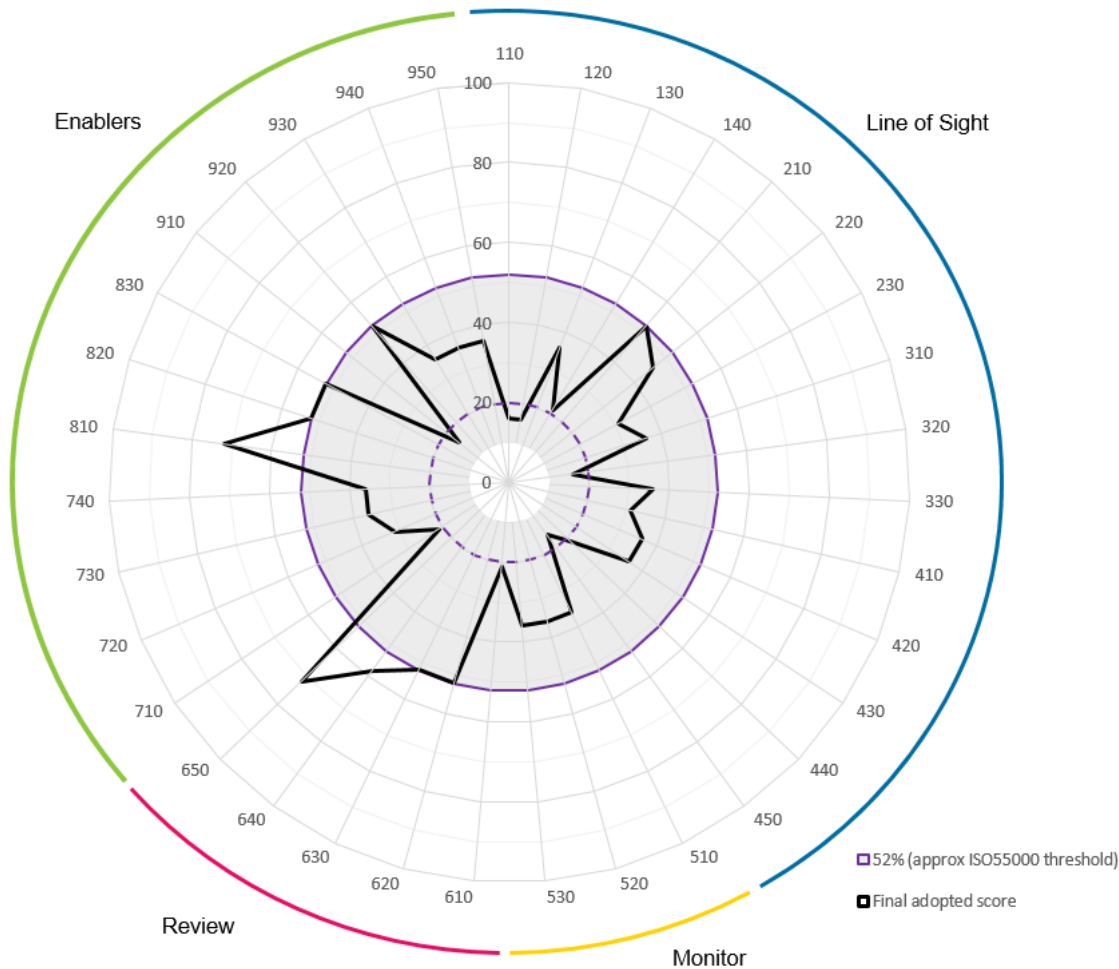


Asset Management Maturity



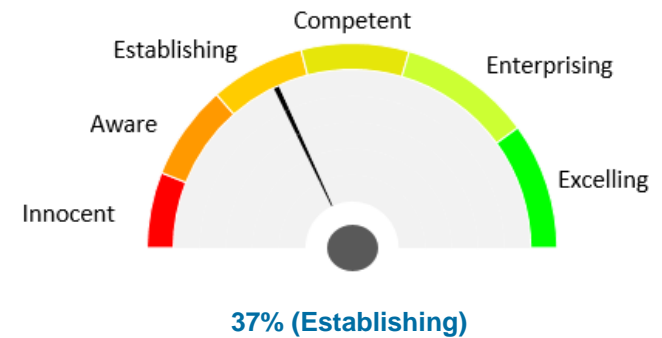
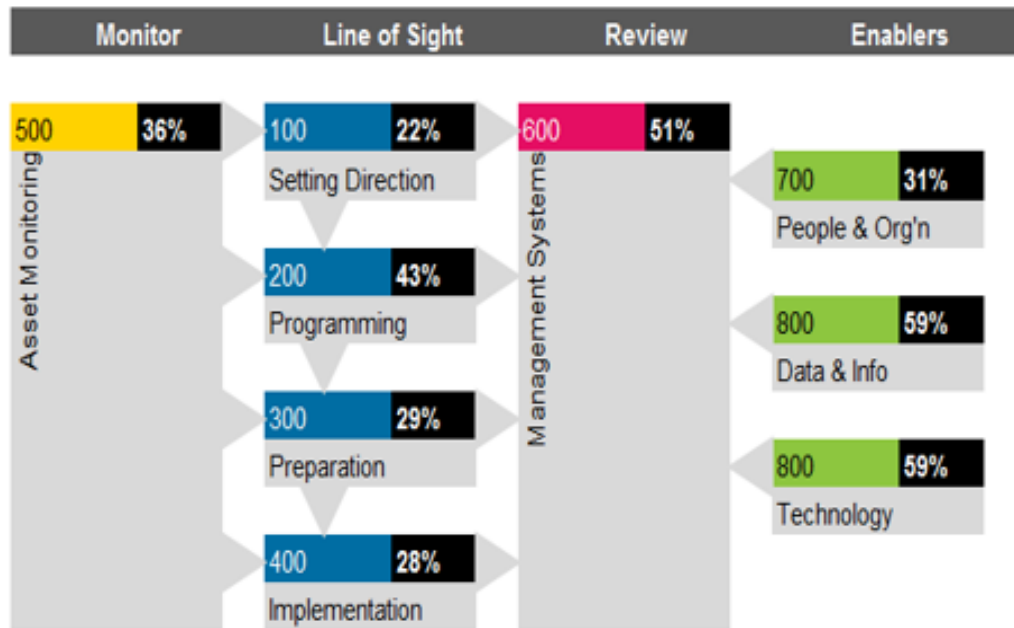
D	Innocent	The organization is starting to learn about the importance of Asset Management	Limited AM Capability, no concepts rolled out
C	Aware	The organization is aware of the importance of Asset Management and is starting to apply this knowledge	Some AM Capability identified, some concepts rolled out, results not tracked
B	Establishing	The organization is developing its Asset Management activities and establishing them as Business as Usual	AM Gap Analysis, AM Capability identified, AM Roadmap developed, some initiatives rolled out, some results are being tracked
A	Competent	The organizations Asset Management activities are developed, embedded and are becoming effective	Initial AM Roadmap implementation completed, AM Capability established, concepts rolled out and being practiced by most staff
AA	Enterprising	The organization's Asset Management activities are fully effective and are being integrated throughout the business	AM Capability established, fully rolled out, being practiced by all staff. Results seen/tracked performance against other municipalities established through external benchmarking
AAA	Excelling	The organization's Asset Management activities are fully integrated and are being continuously improved to deliver optimal whole life value	AM Initiatives from external benchmarking defined and is being implemented to set the stage for continuous improvement. Data drives business intelligence, continuous improvement and innovation

Asset Management Maturity

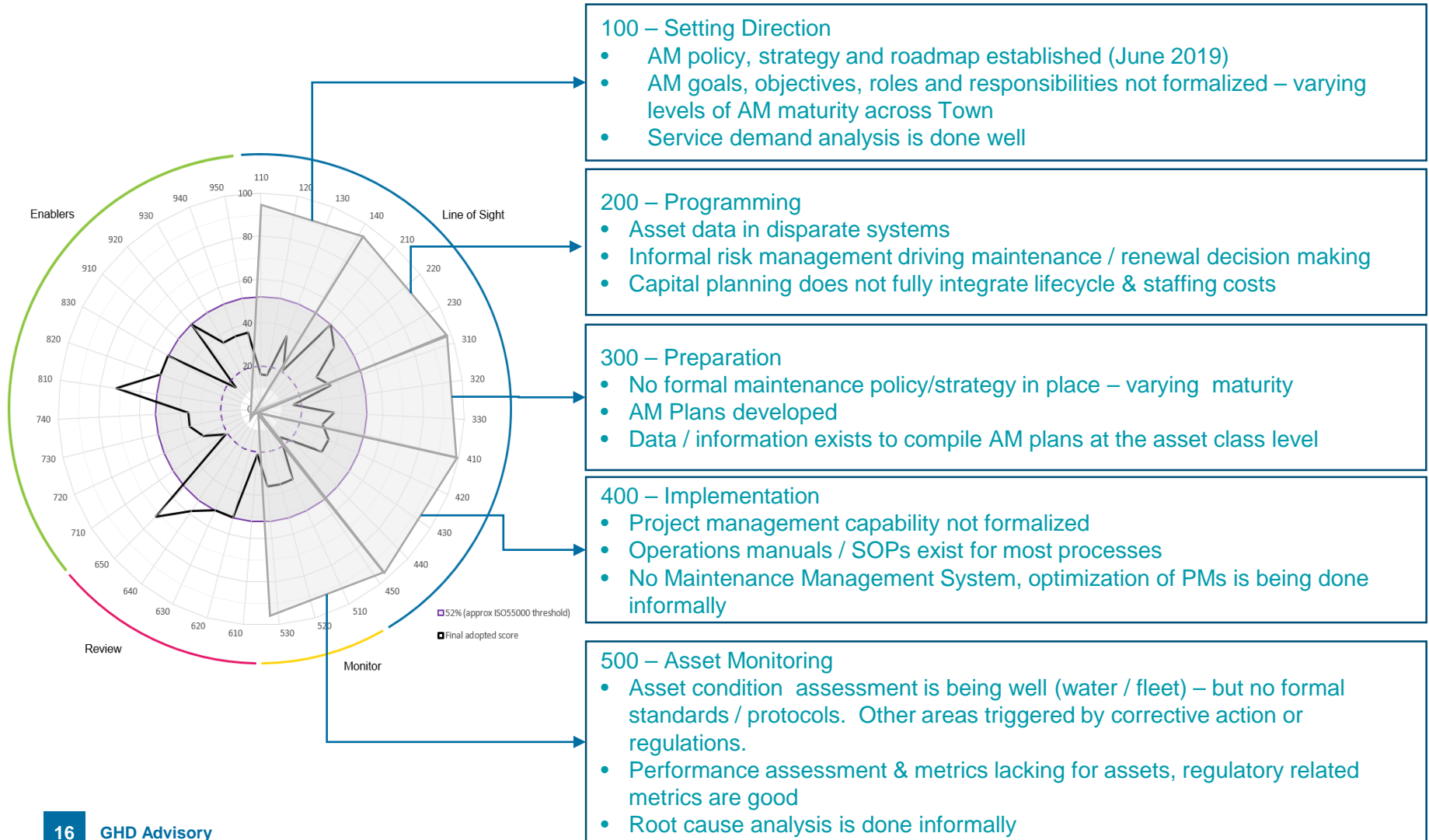


Element
110 Asset Management Policy
120 Asset Management Strategy
130 Demand Analysis
140 Setting Asset Management Objectives
210 Accounting and Costing
220 Strategic Planning
230 Capital Expenditure Evaluation
310 Maintenance Decision Making
320 Asset Management Plans
330 Implementation of Asset Management Plans
410 Operations
420 Creation and Acquisition
430 Maintenance
440 Work and Resource Management
450 Rationalisation and Disposal
510 Asset Condition Monitoring
520 Asset Performance Monitoring
530 Incident Investigation
610 Management System
620 Business Risk Management
630 Asset Risk Management
640 Continuous Improvement
650 Legal, Regulatory and Other Requirements
710 Organisational Issues
720 People Issues
730 Commercial
740 Communication
810 Processes for Managing Asset Knowledge
820 Asset Data and Knowledge
830 Activity Data and Knowledge
910 Information System Issues
920 Financial and HR Information Systems
930 Asset and Work Management Information Systems
940 Supply and Logistic Management Information Systems
950 Advanced Information Systems

Asset Management Maturity



Key Findings



Key Findings

900 – Technology Systems

- No maintenance management system to support work management processes
- Simple decision support system developed by PSD
- No mobility technology enablers

800 – Data and Information

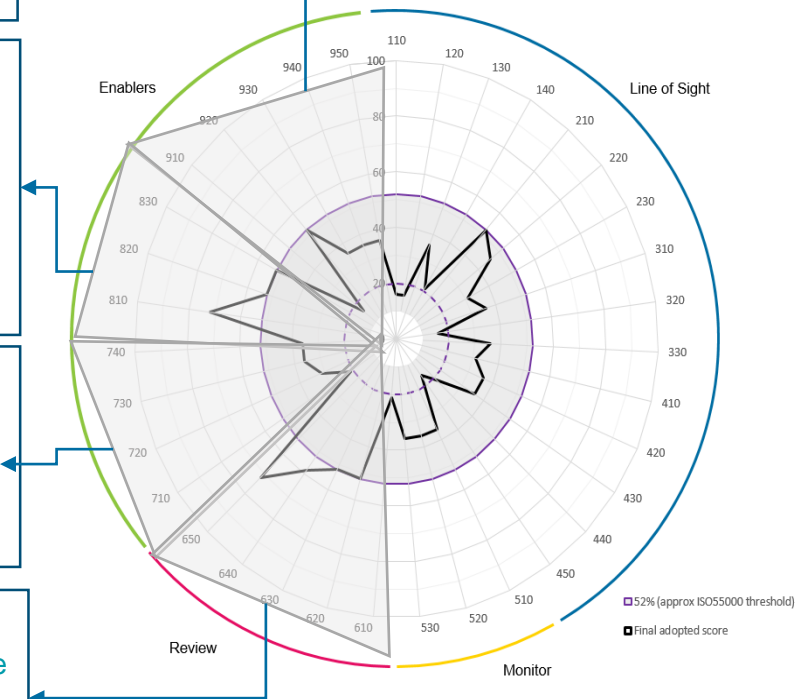
- Asset data is typically collected at the appropriate asset level; however, data is generally documented on paper
- Optimization of maintenance and renewal interventions remains a challenge as asset valuations, life cycle costs and cost data for construction, renewal and maintenance interventions have been developed or consistently tracked (heavy reliance on institutional knowledge / experience)

700 – People and Organisation

- AM governance is not adequate to drive AM implementation & sustenance
- Many AM tasks are side of desk tasks
- Tacit knowledge not continually being codified / configured within tools (tools needed)

600 – Management System

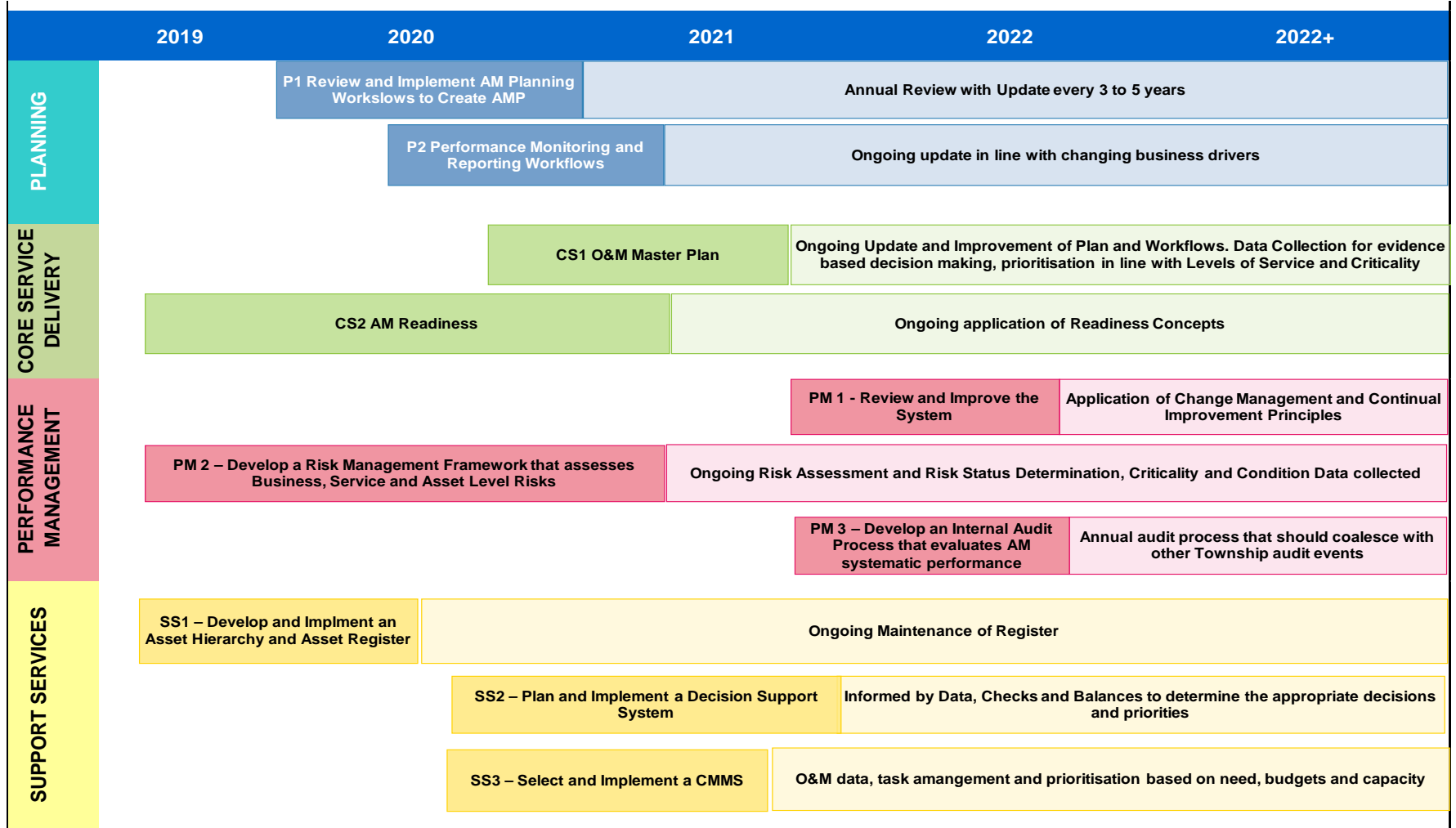
- AM process flow diagrams / work flows or assurance processes not in place
- There is no enterprise risk management program / framework
- DWQMS well established and drives regulatory compliance
- Physical risk management not in place for any asset classes



Integrated AM Roadmap AM Roadmap & Initiatives



AM Roadmap & Initiatives (Township Wide)



AM Roadmap & Initiatives (Township Wide)

AM Framework Component	ID	Improvement Initiative	External Costs
Planning	P1	P1: Review & Implement AM Planning Workflows to create Asset Class Asset Management Plans	\$200,000 - \$300,000
	P2	P2: Performance Monitoring & Reporting Workflows	\$100,000
Core Service Delivery	CS1	CS1 O&M Master Plan.	\$75,000 - \$150,000
	CS2	CS2 AM Readiness	\$75,000 - \$125,000
Performance Management	PM1	PM1 Review and Improve the System	\$85,000
	PM2	PM2 Develop a Risk Management Framework that assesses Business, Service and Asset Level Risks	\$95,000
	PM3	PM3 Develop and internal audit process that evaluate AM systematic performance	\$45,000
Support Services	SS1	Develop and Implement an Asset Hierarchy and Asset register	\$55,000 - \$75,000
	SS2	Plan and Implement Decision Support Systems + \$15K/yr.	\$50,000
	SS3	Select and Implement a CMMS \$60k for implementation + annual 20% maintenance fees	\$60,000
Total			\$840,000 - \$1,210,000

Questions?



**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING MINUTES OF COUNCIL
JULY 8, 2019 @ 2:00 P.M.
CLOSED MEETING SESSION @ 1:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

Members Present:

**Mayor: Andrew Lennox
Councillors: Lisa Hern
Steve McCabe
Dan Yake**

Members Absent:

Councillors: Sherry Burke

Staff Present:

**Chief Administrative Officer: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Director of Finance: Adam McNabb
Director of Operations: Matthew Aston
Human Resources Manager: Chanda Riggi
Community Recreation Coordinator: Mandy Jones
Economic Development Officer: Dale Small**

CALLING TO ORDER - Mayor Lennox**ADOPTION OF THE AGENDA**

RESOLUTION: 2019-187

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Agenda for the July 8, 2019 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

Councillor Hern declared a pecuniary interest with closed item Report CBO 019-2019 follow up - [REDACTED] 9357 Highway 6 as she is a member of the Normal Farming Practices Appeal Tribunal.

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (d) labour relations or employee negotiations;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

RESOLUTION: 2019-188

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 1:31 pm that is closed to the public under subsection 239 of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;
(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

1. REPORTS

- a) Report HR 2019-002 Employee Remuneration
- b) Report CBO 019-2019 Follow up – [REDACTED] 9357 Highway 6
- c) OPS 2019-007 being a report on matters relating to an identifiable individual, including municipal or local board employees and labour relations or employee negotiations
- d) CAO verbal update on [REDACTED]

2. REVIEW OF CLOSED SESSION MINUTES

– May 27, 2019 –Council meeting

3. RISE AND REPORT FROM CLOSED MEETING SESSION
CARRIED

RESOLUTION: 2019-189

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 1:58 pm.

CARRIED

RESOLUTION: 2019-190

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report HR 2019-002 being a report on Employee Remuneration;

AND FURTHER THAT Council approve the confidential recommendation the report.

CARRIED

Councillor Lisa Hern left the meeting as she had declared a pecuniary interest with closed item Report CBO 019-2019 Follow up - [REDACTED] 9357 Highway 6 re: MDS as she is a member of the Normal Farm Practices Appeal Tribunal.

RESOLUTION: 2019-191

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 019-2019 Follow up – [REDACTED] 9357 Highway 6 and correspondence related to this matter;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

Councillor Hern returned to the Council meeting.

RESOLUTION: 2019-192

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2019-007 being a report on matters relating to an identifiable individual, including municipal or local board employees and labour relations or employee negotiations;

AND FURTHER THAT Council approve the confidential recommendation to staff.

CARRIED

RESOLUTION: 2019-193

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of Township of Wellington North approve the Closed Meeting Minutes of May 27, 2019 – Council meeting

CARRIED

O ' CANADA

COUNTY COUNCIL UPDATE – Campbell Cork, Councillor, Wellington County Ward 3

Councillor Cork provided updates on transportation, communications and environment.

The County of Wellington is launching its ride sharing program in October. Ride Well is a county wide, demand based, public transit service that will be available to all residents and will accommodate disabilities and handicaps. A parallel system will include employers subsidizing arrangements to get employees without transportation to work.

Wellington County was chosen as a pilot for the SWIFT internet initiative to offer rural high-speed internet. They are working to get providers on board with looking after sections of the County, or alternatively a group of neighbours could act as the provider.

Recycling and garbage pick up will continue to be done by Waste Management. Green bins for kitchen waste and organics will be added in July of 2020. Recycling boxes and organics bins will be picked up weekly. Garbage will be picked up bi-weekly with pick up changing to both sides of the road in rural areas. The County believes the additional cost of the program will be a worthy expenditure.

There has not been a lot of uptake on home composting by residents. It is hoped that by providing weekly pick up of recycling and green bins and reducing garbage pick up to bi-weekly residents will be encouraged to divert more waste from the landfill. Currently the Riverstown Landfill site is estimated to have 25 years left. Riverstown is the only landfill in Wellington County. It is critical to support the diversion of organics from the landfill to prevent leachate from travelling off the site and protect the ground and water.

Recycling is paid for by the County. The Province is moving to a system where producers will pay for the disposal. Tires are already covered by producers. This could save the County \$1 million a year. When producers become responsible for disposal they will take over the system we have in place and will keep the weekly pick up.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Public Meeting, June 24, 2019
- Regular Meeting of Council, June 24, 2019

RESOLUTION: 2019-194

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on June 24, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

None

COUNCIL OPEN FORUM

- Volunteer Recognition

Council discussed what their role in volunteer recognition should be and agreed that volunteers are integral to the municipality's success and as such the Township needs to have a role in promoting their importance.

Discussion included: generational diversity, demographic changes, method of recruitment, project recognition versus individual recognition.

Council directed staff to give consideration to a volunteer recognition program and report to council with costing and ideas regarding how we can support a recruiting process.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1a, 2a, 2b, 3c

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2019-195

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT all items listed under Items for Consideration on the July 8, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

THAT Council of the Corporation of the Township of Wellington North receive the Grand River Conservation Authority, Summary of General Membership Meeting held on June 28, 2019.

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated July 2, 2019.

THAT the Council of the Corporation of Township of Wellington North receive Report TR2019-011 being a report on electronic funds transfer capabilities for the Township be received; AND FURTHER THAT the Council of the Township of Wellington North endorse the finance department proceeding with the implementation EFT, and fraud detection solutions for the Township of Wellington North.

THAT the Council of the Corporation of Township of Wellington North receive the Crime Stoppers Guelph Wellington, newsletter, The Informant, Summer 2019 – 2nd Quarter.

THAT the Council of the Corporation of Township of Wellington North receive the correspondence from the Ministry of the Solicitor General, dated June 24, 2019, compliance with the Emergency Management and Civil Protection Act.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2019-196

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT Council of the Corporation of the Township of Wellington North receive the amended minutes of the Recreation & Culture Committee meeting held on May 28, 2019.

CARRIED

RESOLUTION: 2019-197

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT Council of the Corporation of the Township of Wellington North approve the in-year capital addition for the proposed IT works recommended in Report TR2019-009 being a report on Pool Facility Communication Tool Requirement;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to incorporate the proposed IT works into the previously approved 2019 IT initiatives capital program, and fund project via the Tax Rate Stabilization Reserve.

CARRIED

RESOLUTION: 2019-198

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT Council of the Corporation of Township of Wellington North receive the Economic Development Officer report EDO 2019-015 dated July 8th, 2019 being a report on Youth Partnership Programs.

CARRIED

RESOLUTION: 2019-199

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT Council of the Corporation of Township of Wellington North receive Report EDO 2019-017 being a report on the Community Improvement Program;

AND FURTHER THAT Council approve grants totaling:

- *totaling \$3,771 for the improvements made at 273 Main Street South in Mount Forest the new home of The Old Hound;*
- *totally \$4,000 for the improvements made at 238 George Street South in Arthur, home to The Plumbers Wife;*
- *\$360.00 for Blade Signage at 157 Main Street North in Mount Forest, home to Sherry's on Main;*
- *totaling up to \$10,000 for the planned improvements to 170 Elgin Street North in Mount Forest, previous home to a Doctor's Office;*
- *amount of \$896.00 for Signage at 480 Smith Street in Arthur, home to Coffey Plumbing*

CARRIED

RESOLUTION: 2019-200

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Report TR2019-012 being a revisited report on debentures and debt servicing costs be received by council;

AND FURTHER THAT Council endorse staff recommendation to budget the 2020 debenture payment, and debt servicing costs as detailed herein.

CARRIED

NOTICE OF MOTION - none

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor McCabe reminded everyone of the Recreation & Culture Committee meeting being held on July 9, 2019

Mayor Lennox informed everyone that the Arthur Horticultural Society had concerns with the legalistic wording of the proposed Memorandum of Understanding and is proposing alternate working. It is anticipated to be received by the next meeting of Council.

BY-LAWS

- a. By-law Number 063-19 being a by-law to levy the cost of work undertaken on the Arthur Drain 6, in the Township of Wellington North
- b. By-law Number 064-19 being a by-law to levy the cost of work undertaken on the Hogg Drain Arthur, in the Township of Wellington North

RESOLUTION: 2019-201

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT By-law Numbers 063-19 and 064-19 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

- West Luther's Mountain

Submitted by Wellington North Cultural Roundtable Member Bonny McDougall:

Over 100 years ago the Luther established hamlet of Mount View boasted a sawmill, a store and a Methodist Church. The location of Mount View is Concession 4 and Sideroad 13 where the only surviving evidence is the one room school converted to a residence. It was built in 1882 by trustees, John Shaw, John McGivney and Charles Gilder.

The community of Mount View received its name because of a small mountain of a natural gravel deposit. In later years it was used to supply gravel to most of the rural roads in the area. As a result, the "mountain" has almost disappeared. The Jones Mill was built about 1873 on the north side of Concession 4 and supplied the lumber for most of the local houses and barns powered by steam boilers supplied by the water from 4 Mile Creek. In 1906 The Hollis Mill was built on the site of the Jones Mill. This new mill not only sawed lumber but also made shingles and chopped and rolled grain which was revolutionary to the local farmers who previously had to take their oats and wheat to Fergus to process it. Next to the mill was the general store which also served as the post office.

One of the most significant landmarks at Mount View was the wooden tower that was built on the highest spot on the mountain on the farm of J.H. White. It is believed to have been built around 1880 as a survey tower. The view from the top platform of the tower was really something. Arthur Village could be plainly viewed through a telescope which was mounted on the platform as well as Grand Valley, Fergus and Dundalk. The rickety wooden structure succumbed to too many windstorms and finally met its match in the 1940's.

Over time the Mount View community gave way to boundaries, the Luther Marsh and the Damascus Lake as well as the motor car which contributed to the demise of many of the old hamlets of the early 1900's.

CONFIRMING BY-LAW NUMBER 065-19

RESOLUTION: 2019-202

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT By-law Number 065-19 being a By-law to Confirm the Proceedings of the Council Corporation of the Township of Wellington North at its Regular Meeting held on July 8, 2019 be First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2019-203

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Regular Council meeting of July 8, 2019 be adjourned at 3:10 pm.

CARRIED

DEPUTY CLERK

MAYOR



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Deputation Request Form

Name of Deputation(s):

Attending as an individual OR Representing a group/organization/business

Name of Group/Organization/Business - Residents of Frederick Street West, Francis Street, Edward Street , Arthur

Contact Information

Mail: Jan Kaikkonen / Cliff Heffernan / Melissa Kooiman / Janine Merkus

Email: [REDACTED]

Telephone: [REDACTED]

Type of Meeting

Council OR Committee (includes ad hoc)

Date of Meeting July 22nd, 2019

Subject Matter (submit your complete deputation submission with this form)

Concerns about the safety of residents on Frederick Street West, Francis Street, Edward Street in Arthur.

Recommendation/Request of Council (what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

Address safety concerns

Estimated Financial Impact to municipality:

Capital Annual Operating

SIGNATURE: _____ J. Kaikkonen _____

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

From: [Melissa Kooiman](#)
To: [Cathy Conrad](#)
Subject: From Concerned Arthur Residents
Date: June 28, 2019 3:00:52 PM

Dear Ms. Conrad,

On June 19th, fifteen residents of Frederick St. W., Edward and Francis Streets in Arthur came together to discuss the increasing road and street safety issues within these residential areas. The discussion included concerns about increased traffic (including commercial vehicles and farm vehicles), the lack of pedestrian friendly walkways, the increasing number of speeding vehicles and the emerging thoroughfare mentality of many of these drivers along with the lack of signage alerting drivers to the presence of children, dog-walkers, the elderly and adults experiencing mobility issues.

Recently, several potentially serious events forced this topic to be prioritized — a serious car accident where the vehicle needed to be written off, a downed Eastlink overhead wire, and a dog being fatally struck. Please note that these concerns are not in isolation of other complaints (including youth skateboarding down the Frederick Street West dip in the road where speeding drivers would not have time to stop) but rather that these particular three incidents happened within such a short time frame, that the subject of street safety could no longer be ignored.

During the discussion, it was mentioned that posted speed limits around Arthur are 50 km/hour, and in school zones even lower speed limits at 30 km. But on Frederick Street West - a street formerly designated as commercial-residential - there are no signs indicating that drivers are moving from the commercial area of Arthur into a residential neighbourhood. Additionally, it is important to note that Frederick Street West and Francis Street should not be used as shortcuts to the beer store or highway 109, particularly if it endangers young children living in the area.

This group brainstormed a number of suggestions to address this matter. These include: installing a 3-way stop sign at the corner of Frederick St. West and Edward; reducing the posted speed limit when drivers enter into the residential section of Frederick Street West; installing speed bumps and grating the pavement, and posting a school bus ahead sign at the crest of the hill.

Other suggestions include painting crosswalks and STOP in large letters at the

corners of Edward and Francis Streets. The ideal would be to continue the sidewalks down Frederick Street West around the corner and along Francis. Sidewalks would limit the ability of large commercial trucks and farming vehicles to navigate the bend, leading these drivers to use main street to access the highway.

At minimum we hope that a speed study can be conducted so that this issue can thoughtfully and accurately be monitored.

We also kindly request an increase in OPP presence to work in partnership with us to ensure that these streets are safe for everyone!

With population growth and more young families moving to Arthur, it is essential that these safety concerns be addressed so that it remains an attractive and safe place for current and future residents.

Thank you for taking the time to read and consider our concerns. We plan to have our voices heard at a future council meeting.

We hope that some of your time and attention can be directed to this matter.

Thank you,

*Please note the words and ideas expressed in this letter are the combined effort of a number of neighbourhood stakeholders who were present at the meeting.

General Membership Meeting #5-19

May 15, 2019

- Member's Present:** Roger Watt, Deb Shewfelt, Alison Lobb, Ed McGugan, Zoey Onn, Kevin Freiburger, Anita van Hittersum, Cheryl Matheson,
- Absent With Regrets:** Dave Turton, Megan Gibson
- Absent:** Matt Duncan
- Staff Present:** Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Stewart Lockie, Conservation Areas Coordinator
- Community Member's Present:** Doug Hargrave, Dennis Dosman, Don Watson, Lorne & Rita Mann, Gord & Joyce Mann, Bill Illman

There were two other community member's that were in attendance that did not sign in.

1. Call to Order

Vice-Chair Roger Watt called the meeting to order at 8:02 pm and announced the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.



The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #4-19 held on April 17, 2019 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

Motion FA #52-19

Moved by: Alison Lobb

Seconded by: Zoey Onn

That the minutes from the General Membership meeting #4-19 of April 17, 2019 be approved.

(carried)

4. Business Out of the Minutes

a) Education Schedule for Members: **Report #28-19**

Report #28-19 was presented. The Members set Thursday, August 22nd at 7pm to hold a tour of some of MVCA's infrastructure. The following motion was made.

Motion FA #53-19

Moved by: Deb Shewfelt

Seconded by: Alison Lobb

That the proposed education schedule for 2019 be accepted as presented.

(carried)

b) Healthy Lake Huron: **Report #29-19**

Report #29-19 was presented and this motion followed.

Motion FA #54-19

Moved by: Zoey Onn

Seconded by: Anita van Hittersum

That the Healthy Lake Huron funding be included as one of the topics to be discussed with MPP, Lisa Thompson in 2019.

(carried)

5. Business Requiring Direction and Decision

a) Gorrie Conservation Area Maintenance-Picnic Shelter and Public Consultation Gorrie Dam Future Studies Report: **Report #30A&B-19**

Report #30A-19 was presented and extensive discussion took place amongst the members with feedback from the community and council members who were in attendance. Discussion focussed on maintenance work that was feasible to undertake that would improve the appearance of the south side of the park downstream of the breach. Staff are proposing to remove the dead trees in the conservation area in the near future. Discussion was held on the feasibility of grading the stones that have accumulated in the conservation area downstream of the breach. The following motion was made:

Motion FA #55-19**Moved by: Alison Lobb****Seconded by: Deb Shewfelt**

That staff obtain estimates for the cost of grading the area downstream of the breach; **And That** staff move the picnic tables to the north side of the conservation area; **And Further That** the dead trees be removed.

(carried)

Discussion continued about the picnic shelter at the Gorrie Conservation Area. The structure is currently sound and if further damage occurs, the member's will revisit this topic then or when further direction has been provided on the future of the Gorrie Dam. The following motion was made:

Motion FA #56-19**Moved by: Zoey Onn****Seconded by: Ed McGugan**

That the picnic shelter be left as is at this time.

(carried)

Further discussion continued about maintaining the grounds at the Gorrie Conservation Area. There is a verbal agreement between MVCA and the Township of Howick for grass cutting and staff advised the members that some adjacent landowners are also undertaking some grass cutting upstream of the dam on authority lands. With the concern of this being a liability issue, this motion followed.

Motion FA #57-19**Moved by: Zoey Onn****Seconded by: Cheryl Matheson**

That staff develop an agreement with the Township of Howick to formalize the existing verbal agreement to cut the grass at the Gorrie Conservation Area; **And That** staff research terms for the purpose of an agreement that would allow landowners to cut the grass while excluding MVCA from liability for the members to review.

(carried)

Report #30B-19 was presented and this motion followed.

Motion FA #58-19**Moved by: Deb Shewfelt****Seconded by: Anita van Hittersum**

That the MVCA table further discussion about public consultation regarding the Gorrie Dam Future Plans Study until the June 19th Members meeting.

(carried)

Report #30B-19 was presented and the following motion was made:

Motion FA #57-19

Moved by: Alison Lobb

Seconded by: Anita van Hittersum

THAT the government relations strategy for Maitland Conservation be developed as outlined in Report #31-19.

(carried)

c) Keeping Plastics in the Circular Economy: **Report #32-19**

A number of plastic and municipal recycling companies are recommending that provincial and federal government mandate that plastic garbage bags and shopping bags have a certain percentage of recycled plastic content and that government procurement policies require a certain percentage of recycled plastic content in order to increase the market demand for recycled plastic materials and to keep plastic bags from being sent to landfill sites. The Members supported the group's recommendation and the following motion was made:

Motion FA #58-19

Moved by: Deb Shewfelt

Seconded by: Ed McGugan

That MVCA supports the recommendation listed in the report entitled: "Keeping plastics in the circular economy: Recommendation for Recycled Content Mandate for Plastic Bags".

(carried)

6. Reports

a) Chair's Report

Roger Watt MVCA Vice-Chair and a member of the Ashfield Colborne Wawanosh Lakefront Association reported that he attended the ACLA meeting on May 11th. MVCA staff also attended and presented information on the status of Healthy Lake Huron; Garvey Glen Priority Watershed Project; High Lake Levels and the proposed changes to the Conservation Authorities Act.

Roger also advised the Members that the County of Huron is in the process of developing a new strategic plan. One of the County's possible strategic priorities is making the County more growth-friendly!

b) Member's Reports

Member Zoey Onn reported that she has received quotes and support from other services clubs to replace the playground equipment at the Brussels Conservation Area. Zoey will consult with Stewart Lockie, Conservation Areas Coordinator for next steps in replacing the existing equipment.

7. Consent Agenda

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report for April: **Report #33-19**
- b) Carbon Footprint Initiative Leaders Meeting: **Report #34-19**
- c) Correspondence: Climate Change Forum: May 31st

The following motion was made.

Motion FA #59-19

Moved by: Deb Shewfelt

Seconded by: Cheryl Matheson

THAT reports #33-19 through #34-19 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

8. Review of Meeting Objectives, Follow-up Actions, Next meeting:

Vice-Chair Watt reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on June 19, 2019 at 7:00pm at the Administration Centre in Wroxeter.

9. Adjournment

The meeting adjourned at 9:35pm with this motion.

Motion FA #60-19

Moved by: Anita van Hittersum

Seconded by: Cheryl Matheson

THAT the general membership meeting be adjourned.

carried)



Roger Watt
Vice-Chair



Danielle Livingston
Administrative/Financial
Services Coordinator

SAUGEEN VALLEY CONSERVATION AUTHORITY

MINUTES

Conservation through Cooperation

MEETING: Authority Meeting
DATE: Tuesday, May 7, 2019
TIME: 7:00 p.m.
LOCATION: Administration Office, Formosa

CHAIR: Dan Gieruszak

MEMBERS PRESENT: Paul Allen, Mark Davis, Barbara Dobreen, Mark Goetz, Cheryl Grace, Tom Hutchinson, Steve McCabe, Mike Myatt, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

ABSENT WITH REGRET: Maureen Couture, Don Murray

OTHERS PRESENT: David Dansereau, Delegate
Wayne Brohman, General Manager/Secretary-Treasurer
Erik Downing, Manager, Environmental Planning & Regulations
Matt Armstrong, Regulations Officer
Shaun Anthony, Flood Warning/Water Quality Coordinator
Janice Hagan, Administrative Assistant

Chair Dan Gieruszak, called the meeting to order at 7:00 p.m.

1. Adoption of Agenda

MOTION #G19-41

Moved by Cheryl Grace

Seconded by Tom Hutchinson

THAT the agenda be adopted as amended.

CARRIED

2. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

3. Minutes of the Authority Meeting – March 19, 2019

MOTION #G19-42

Moved by Steve McCabe

Seconded by Barbara Dobreen

THAT the Minutes of the Authority meeting, held on March 19, 2019 be approved as circulated.

CARRIED

4. Presentation

a. Administrative Review of Completeness of Permit Application

The GM/S-T introduced David Dansereau, delegate, and explained that the purpose of the presentation is only to determine if the submitted permit application is complete. He reminded the Members that the technicalities of the application were not to be discussed.

Mark Goetz arrived at the meeting at 7:05 p.m. Matt Armstrong summarized the submitted report and explained that Mr. Dansereau is currently in violation of Regulation 169/06 due to two shipping containers and a wood framed construction located in a flood plain. Staff had informed Mr. Dansereau that the application submitted after the fact was incomplete and required a floodplain analysis to determine floodplain depths and velocities. Both Mr. Dansereau and the Members were given an opportunity to ask Matt questions.

At 7:21 p.m. Mr. Dansereau presented his report to the Members. He explained the historical significance of the Scone Mill and described the devastation caused by the flooding of the North Saugeen in August 2010. He told the Members that his residence, bicycle shop and art gallery were all destroyed by the flood. He described actions taken and associated costs for rebuilding a house, including requirements by SVCA for an elevated driveway which would provide safe access. Mr. Dansereau discussed the permit application requirements and noted that he had not been required to submit a floodplain analysis for previous permits on the property. He told the Members that he had subdivided his property in 2013 and sold the portion containing the mill building. At 7:48 p.m. the Members were given an opportunity to ask Mr. Dansereau for further explanations.

After further discussion the following motion was defeated:

MOTION #G19-43

Moved by Diana Rae

Seconded by Bill Stewart

THAT the Authority considers the permit application by David Dansereau with respect to Storage Containers and Facade 1658 Bruce Road 10 Pt Lot 35, Con 3 Geographic Township of Elderslie Municipality of Arran-Elderslie, to be complete.

DEFEATED

Following a show of hands vote, Diana Rae requested a recorded vote for the following motion:

MOTION #G19-44

Moved by Mark Davis

Seconded by Cheryl Grace

THAT the Authority considers the permit application by David Dansereau with respect to Storage Containers and Facade 1658 Bruce Road 10 Pt Lot 35, Con 3 Geographic Township of Elderslie Municipality of Arran-Elderslie, to be incomplete and requires submission of a floodplain analysis acceptable to SVCA staff.

Paul Allen	Yea
Mark Davis	Yea
Barbara Dobreen	Nay
Mark Goetz	Nay
Cheryl Grace	Yea
Tom Hutchinson	Nay
Steve McCabe	Nay
Mike Myatt	Yea
Sue Paterson	Yea
Diana Rae	Nay
Christine Robinson	Yea
Bill Stewart	Nay
Dan Gieruszak	Yea

CARRIED

David Dansereau left the meeting at 8:10 p.m.

b. **Flood Warning Orientation**

Shaun Anthony gave an overview of the functions of the Flood Warning program. He told the Members that he is in the process of upgrading Flood Warning systems to create a more efficient data collection procedure. He explained the process of the WISKI software which is hosted by Upper Thames CA. He described the various public statements used for high water events. Moving forward Shaun is researching the effectiveness of remote cameras. The Members thanked him for his presentation.

Shaun left the meeting at 8:40 p.m.

5. Matters Arising from the Minutes

a. **Durham Middle Dam**

Wayne noted the response from Brent Stewart, Project Manager, Infrastructure Ontario regarding SVCA's motion, March 19, 2019 indicating non-interest in acquiring the Durham Middle Dam. There was no discussion.

b. **Customer Service Survey**

The GM/S-T presented alternative wording to the appeal process question on the SVCA customer service wording:

“If conditions of approval were assigned to your proposal from SVCA, or if approval was not given from SVCA staff, were you informed of the hearing and/or appeal process?”

The Members agreed that proposed wording is appropriate.

A coffee break was called at 8:42 p.m. and the meeting was reconvened at 8:51 p.m.

6. Consent Agenda

MOTION #G19-45

Moved by Christine Robinson

Seconded by Sue Paterson

THAT the reports, Minutes, and information contained in the Consent Agenda, [items 6a-g], along with their respective recommended motions be accepted as presented.

CARRIED

- a. Program Report
- b. Accounts Payable Report THAT the Accounts Payable, totaling \$407,632.41 be approved as distributed. *THAT the Accounts Payable, totaling \$407,632.41 be approved as distributed.*
- c. Finance Report
- d. Proposed Changes to Conservation Authority Operations
- e. Section 28 Hearing draft minutes for Klages – February 22, 2019
- f. Correspondence for Members’ information
- g. News Articles for Members’ information

7. New Business

a. Provincial Conservation Authority Client Service and Streamlining Initiative

The GM/S-T told the Members that Conservation Ontario [CO] is asking CA’s to review client services in three areas as listed in the report. The following motion was proposed by CO and passed by the Members:

MOTION #G19-46

Moved by Mark Davis

Seconded by Diana Rae

WHEREAS the provincial government intends to increase the supply of housing and streamline the land use planning and development approval process to achieve this goal; and

WHEREAS the Conservation Authorities play an important role in the planning and development review process with respect to watershed protection and hazard lands; and

WHEREAS Conservation Authorities support and can help deliver the Government’s objective not to jeopardize public health and safety or the environment;

THEREFORE, BE IT RESOLVED THAT the Authority endorse the three key solutions developed by the Conservation Ontario working group: to improve client service and accountability; increase speed of approvals; and, reduce “red tape” and regulatory burden; and further

THAT staff be directed to work with Conservation Ontario and our clients to identify additional improvements.

CARRIED

b. MNRF Grant Reduction

The GM/S-T advised the Members that the Provincial government has reduced grant funding for all Ontario Conservation Authorities and that SVCA will receive \$76,273 less than previously budgeted. This is despite the lobbying for increased funding and the meeting with Minister Rod Phillips and Lisa Thompson, February 7, 2019. The GM/S-T told the Members that options for dealing with the reduction could include an increase of the special levy, using funds from the working capital reserve, or could be allocated from other reserves. The Members agreed that no budget changes are necessary for 2019 but that the GM/S-T is to provide options for the 2020 budget that reflect the grant reduction. The GM/S-T presented a motion that GSCA had proposed to Bruce County:

“WHEREAS the Ontario Government’s Proposal on the Environmental Registry of Ontario 013-5018 on Modernizing Conservation Authority (CA) Operations proposes to define a limited list of the core mandatory programs and services for CAs,
 THAT Bruce County recognizes the value provided by the work of the Cas supports the current multi-municipality governance model for the selection of programs, and the current municipal levying approach that includes annual input from Local Municipal Councils, and
 THAT Bruce County recommends that the province acknowledge their strong and positive provincial role in flood risk reduction programs and reinstate funding to Cas, and
 THAT Municipal Staff be directed to provide a copy of their resolution the Environmental Registry of Ontario (<https://ero.ontario.ca/notice/013-5018>) prior to the May 20th deadline, to AMO, and to Ministers Bill Walker and Lisa Thompson.”

After discussion the following motion was passed:

MOTION #G19-47

Moved by Barbara Dobreen

Seconded by Steve McCabe

THAT the SVCA endorse the motion proposed by Grey Sauble CA so that it may be presented to Grey & Bruce Counties.

CARRIED

8. Other Business

a. Bruce County Memorandum of Understanding for Planning Services update

The GM/S-T reported that staff from SVCA, MVCA and GSCA met with Bruce County staff on April 8 to discuss an updated Memorandum of Agreement which is to include the continuing provision of Natural Heritage planning services by the CAs. A draft Bruce County MOA will be presented to the Authority for approval after which an updated MOA will be presented to other watershed municipalities.

c. **Selection of orientation presentation for July meeting**

The Members requested that staff prepare a presentation on the SVCA campgrounds, Horse-camping, and non-revenue parks for the next scheduled Authority meeting [July 16, 2019].

There being no further business, the meeting adjourned at 9:47 p.m. on motion of Christine Robinson.

Dan Gieruszak
Chair

Janice Hagan
Recording Secretary

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MEETING MINUTES
TUESDAY, JULY 9, 2019 @ 8:30 A.M.
MOUNT FOREST & DISTRICT SPORTS COMPLEX – PLUME ROOM**

Committee Members Present:

- Steve McCabe, Councillor, Chair
- Andrew Lennox, Mayor
- Lisa Hern, Councillor

Absent:

- Sherry Burke, Councillor
- Brian Milne, Deputy Mayor, Township of Southgate

Staff Members Present:

- Michael Givens, Chief Administrative Office
- Catherine Conrad, Deputy Clerk
- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Tasha Grafos, Administrative Support

Calling to Order
Adoption of Agenda
<p>RESOLUTION REC 2019-032 Moved: Mayor Lennox Seconded: Councillor Hern <i>THAT the agenda for the July 9, 2019 Township of Wellington North Recreation and Culture Committee meeting be accepted and passed.</i> CARRIED</p>
Disclosure of Pecuniary Interest - None
Minutes of Previous Meeting – May 28, 2019 (approved by Council on July 8, 2019)
Business Arising From Minutes - none
Presentation
<p>David Sharpe, Mount Forest Fireworks Festival committee, provided an update on preparations for the festival.</p> <ul style="list-style-type: none"> • Concrete pad for burnout competition has been installed and final grading will be completed. • Events include a monster bingo, ribfest, burn out competition, roller skating, car show, demolition derby MEGA Truck tug-o-war, axe throwing, kids zone, Touch a Truck, soap box derby. • Delivery and setting up of fencing, picnic tables, bleachers, cement blocks has been arranged. • Jeremy's Crescent residents concerns have been addressed. • Volunteers are still needed to cover 70 shifts.

The festival committee is losing their storage facility at the former Rona shed and requested Township approval to locate a garage/shed on the arena site. A cement pad would be poured to set the garage/shed on. The Committee informed Mr. Sharpe that they would have to meet all requirements, obtain necessary permits and cover all costs.

Mr. Sharpe informed the Committee that the midway site will not be available in 2020 and requested permission to use the property behind the arena that is now owned by the Township.

RESOLUTION REC 2019-033

Moved: Mayor Lennox

Seconded: Councillor Hern

THAT the Recreation and Culture Committee recommend to Council that the Township owned lands to the south west of the Mount Forest Sports Complex be designated for use by the Mount Forest Fireworks Festival for the 2020 midway.

CARRIED

Reports

1. Facility Revenue Report

RESOLUTION REC 2019-034

Moved: Mayor Lennox

Seconded: Councillor Hern

THAT the Recreation and Culture Committee receive the Facility Revenue Report.

CARRIED

2. Year-to-Date Financial Report ending June 30, 2019

RESOLUTION REC 2019-035

Moved: Mayor Lennox

Seconded: Councillor Hern

THAT the Recreation and Culture Committee receive the Year-to-Date Recreation Financial Summary Report ending June 30, 2019.

CARRIED

3. Wellington North Summer Day Camp Program Update (verbal)

The Township applied to the County of Wellington to enter into a Fee Subsidy Agreement, which would offer financial support for children that otherwise couldn't attend. Required inspections are being conducted this week. Several weeks are already at capacity. The camps are running well. Arthur Foodland is providing snacks and there have been other donations. The majority of children are 5 to 7 years old.

4. Wellington North Aquatics Update (verbal)

The pools are up and running. There have been a few challenges with a leak at the Mount Forest pool. Registration is going well, and staff is promoting passes.

5. Capital Project Update (verbal)

Compressor 1 is in. Lawn tractor is done. Tractor in Mount Forest is done. The pickup truck has been ordered from Leslie Motors in Harriston. The ice edger will be delivered this month. Foundation for the storage building in Arthur has been dug and will be

backfilled this week with complete of the building at the end of July. Mulch is being removed from the Mount Forest walking trail and stone dust will be put down. Ten loads of gravel have been ordered for the Arthur/West Luther trail. The surface at the Arthur pavilion has been leveled and the baseball netting has been well received.

Other Business (verbal)

Ad Hoc Committee Updates

- Mount Forest Aquatics

A site meeting was held last week for the Mount Forest Splash Pad. A meeting was held with the Agricultural Society to address their concerns with the proximity to the western horse show ring. Two trees will have to come down. New trees will be planted as part of the landscaping. A site meeting with the Chair of the aquatic Committee, staff and Janet from Openspace Solutions will take place next week. Construction is set to begin on July 15.

- Arthur Village Skateboard/BMX

The Arthur Lions Club is having a thermometer printed to show funding progress. It will be displayed in a store window downtown and at events they take part in. The Club has contacted Canadian Ramp Company and looked at the park in Drayton. Fundraising is going well with \$20,000 being raised so far.

- Lynes Blacksmith Shop

Renovations to windows and front doors are underway.

New Business/Roundtable

Tom Bowden, Recreation Services Manager, provided the following updates:

- Diamond C in Arthur is now being used.
- The Mount Forest Patriots are doing renovations to their room.
- The Molok containers are in the ground and the first pickup was last week. The only one that was full was at the Arthur park after the Canada Day celebrations.
- The Wellington North Ice Allocation meeting was held on July 3. Mount Forest ice will be in for August 26.

Mandy Jones, Community Recreation Coordinator, is working with a group in Arthur that would like to have a ladies ball league next year.

Next Meeting – September 3, 2019

Adjournment

RESOLUTION REC 2019-032

Moved: Councillor Hern

Seconded: Mayor Lennox

THAT the Township of Wellington North Recreation and Culture Committee meeting of July 10, 2019 be adjourned at 9:38 a.m.

CARRIED

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
ARTHUR DOWNTOWN REVITALIZATION ADVISORY COMMITTEE MEETING MINUTES
WEDNESDAY, JULY 10, 2019 @ 7:00 PM
ARTHUR COMMUNITY CENTRE – LOWER HALL**

Committee Members Present:

Lisa Hern, Councillor, Chair
Andrew Lennox, Mayor
Steve McCabe, Councillor
Paula Coffey
James Coffey
Fran Turnbull

Committee Members Absent:

James Craig
Corey Bilton
Tish Green, President, Arthur Chamber
Steve Kozinets
Caroline Paquet
Jaime McKinnon
John Schmidt
Joe Walsh
Jacklyn Winter

Staff Present: Dale Small, Economic Development Officer
Cathy Conrad, Deputy Clerk

Staff Absent: Michael Givens, CAO
Mandy Jones, Community Recreation Coordinator

CALLING TO ORDER

Councillor Hern declared at 7:15 pm that quorum was not met, and the meeting was adjourned.

Those in attendance discussed with Jim Klujber, Wellington North Power Inc., the conversion of streetlights to LED's; which will cost less to operate and will provide a whiter light. The proposed cobra head fixtures are only available in gray and the poles in the downtown are black. Decorative fixtures don't fit on the poles we currently have. The poles are meant for this type of bracket and fixture. The rest of Arthur has aluminum posts and brackets so the gray fixtures will look okay. He didn't suggest painting the fixtures as they are powder coated and the paint would probably peel. Jim presented the following options:

- Do nothing – leave the downtown fixtures as is
- Use the gray fixtures on the black poles
- Replace the brackets with aluminum brackets
- Leave the downtown as a separate project in the future

Mr. Klujber will put a couple fixtures up in the downtown area for people to check out; consult with the manufacturer about painting the fixtures; and continue to look for a more decorative fixture for a future project.

Those in attendance shared the following:

- Poppy art will be installed by the end of the week.
- The red picnic tables are ready. One will be placed at the south end gateway where the poppy art is and another at the cenotaph. Dale and Fran will work on having them moved. Once location of the table is determined a cement base will be installed.
- There was a request for garbage cans for the parkette at the south end gateway.
- They would like to place the next round of poppy art in front of the Legion and add some greenery. Need to determine who is responsible for that area – the Township or Legion.
- Speech bubbles will be placed in the window of the store front beside the convenience store. Hopefully this will build momentum and owners of other vacant buildings will ask to have speech bubbles in their windows.
- Bonnie McIntosh has agreed to an “Arthur What’s Happening” window in her store front. This may be eligible for funding under the Community Improvement Program.
- Mockups of the downtown banners were viewed. Banners will be ordered for the downtown and in front of the arena.
- Mayor Lennox displayed pictures from a recent visit to Creemore and told the group about a downtown café that offers folding chairs for people to sit outside. During his visit he noticed several things that had been discussed during the Your Town Rising presentation, including planters, parkette with a fountain, benches and access to public washrooms.
- Fran Turnbull would like to have a farmer’s market on September 21 with more food vendors, pumpkins, bales, etc. This event would be lower key than The Hand Made Market. Dale Small offered to assist with the temporary road closure application.
- Dale Small informed the group about a proposal for a Wellington North BIA. Establishing a BIA would provide funding for continued downtown revitalization which would benefit downtown property owners.

NEXT MEETING

- Sept 25th, 2019



*Preserving, promoting and developing
Wellington North's unique cultural
resources to build a vibrant community
and a prosperous economy.*

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
WELLINGTON NORTH CULTURAL ROUNDTABLE COMMITTEE MINUTES
THURSDAY, JULY 11TH, 2019 @ 12:00 PM; COUNCIL CHAMBERS, KENILWORTH**

Committee Members Present:

Jim Taylor, Chair
Gail Donald
Robert Macdonald
Penny Rankin

Lisa Hern, Councillor,
Linda Hruska
Bonny McDougall

Committee Members Absent:

Gary Pundsack

Staff Present:

Dale Small, Economic Development Officer
Leah Shantz, Summer Student

CALLING TO ORDER

Chair Jim Taylor called the meeting to order at 11:55am

ADOPTION OF AGENDA

RESOLUTION WNCR 2019-008

Moved by: Bonny McDougall

Seconded by: Penny Rankin

*THAT the Agenda for the July 11th, 2019 Wellington North Cultural Roundtable
Committee be accepted and passed.*

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No Disclosure of Pecuniary Interest.

MINUTES OF PREVIOUS MEETING

- May 16TH, 2019 – received by Council May 27th, 2019

BUSINESS ARISING FROM MINUTES

Dale walked the committee through the Light Post Banners proposal that had been presented to the Arthur Downtown Revitalization Committee on July 10th.

Bonny provided the committee with an update on the Find A Grave project and demonstrated how simple it was to load the pictures and use the system. Leah had additional packages for any committee member interested and they were distributed to Bonny, Linda and Penny.

ITEMS FOR DISCUSSION AND ACTION

1. Jim provided an update on the **Historical Site** project and the partnership that has been established with the Mount Forest Museum & Archives. Next year we will look at establishing the same in Arthur.
2. **Cultural Events Funding & Sponsorship** applications were received from the Mount Forest Fireworks Festival and the Mount Forest Museum & Archives. Penny Rankin declared a conflict of interest with the Mount Forest Museum & Archives application. After discussion the following motions were made and approved.

RESOLUTION WNCR 2019-009

Moved by: Linda Hruska

Seconded by: Gail Donald

THAT the Cultural Roundtable Committee approve the Mount Forest Fireworks Festival request for \$750 in funding from the Cultural Events Funding program to support local musicians to play at the 2019 Fireworks Festival. CARRIED

RESOLUTION WNCR 2019-010

Moved by: Gail Donald

Seconded by: Bonny McDougall

THAT the Cultural Roundtable Committee approve the Mount Forest Museum & Archives request for \$200 in funding from the Cultural Events Funding program to purchase a slide scanner. CARRIED

3. **Cultural Moment** discussion and agreement on the following schedule:
 - August (Robert) J.J. Morrison due to Dale by August 5th
 - Sept (Penny) Hamlet of Farewell due to Dale by Aug 30th
 - Oct (Linda) The Howitzer due to Dale by Sept 30th
4. Remainder of the meeting was on **Wellington North Culture Days**. Jim and Gail updated on the planning of the 20 Years of Amalgamation celebration. The promotional rack card was also given to all members who will distribute to the participants and other locations. Contact Dale for additional copies.

OTHER BUSINESS

Penny inquired into advertising in the Curious Tourist and mentioned that the Museum & Archives in Mount Forest would be having a book sale during the Fireworks Festival.

Robert mentioned the upcoming Fall fairs and the Arthur Historical Society Bus Trip the first Saturday in October to Floradale.

Dale provided a handout and update on the RideWell program.

NEXT MEETING

- Sept 19th, 2019

ADJOURNMENT

Recommendation: That the meeting be adjourned at 1:25pm.



**PLANNING REPORT
for the TOWNSHIP OF WELLINGTON NORTH**

Prepared by the County of Wellington Planning and Development
Department

DATE: July 16, 2019
TO: Mike Givens, C.A.O.
 Township of Wellington North
FROM: Michelle Innocente, Senior Planner
 County of Wellington
SUBJECT: **RECOMMENDATION REPORT**
Draft Plan of Subdivision - 23T-18004
London Road North, Mount Forest

RECOMMENDATIONS

1. That Council support the revised draft plan of subdivision and related conditions of draft plan approval for 23T-18004.
2. That staff prepare a subdivision agreement between the municipality and the Owners of the proposed subdivision for Council's consideration; and
3. That staff advise the County's Director of Planning and Development of the Townships decision.

SUMMARY

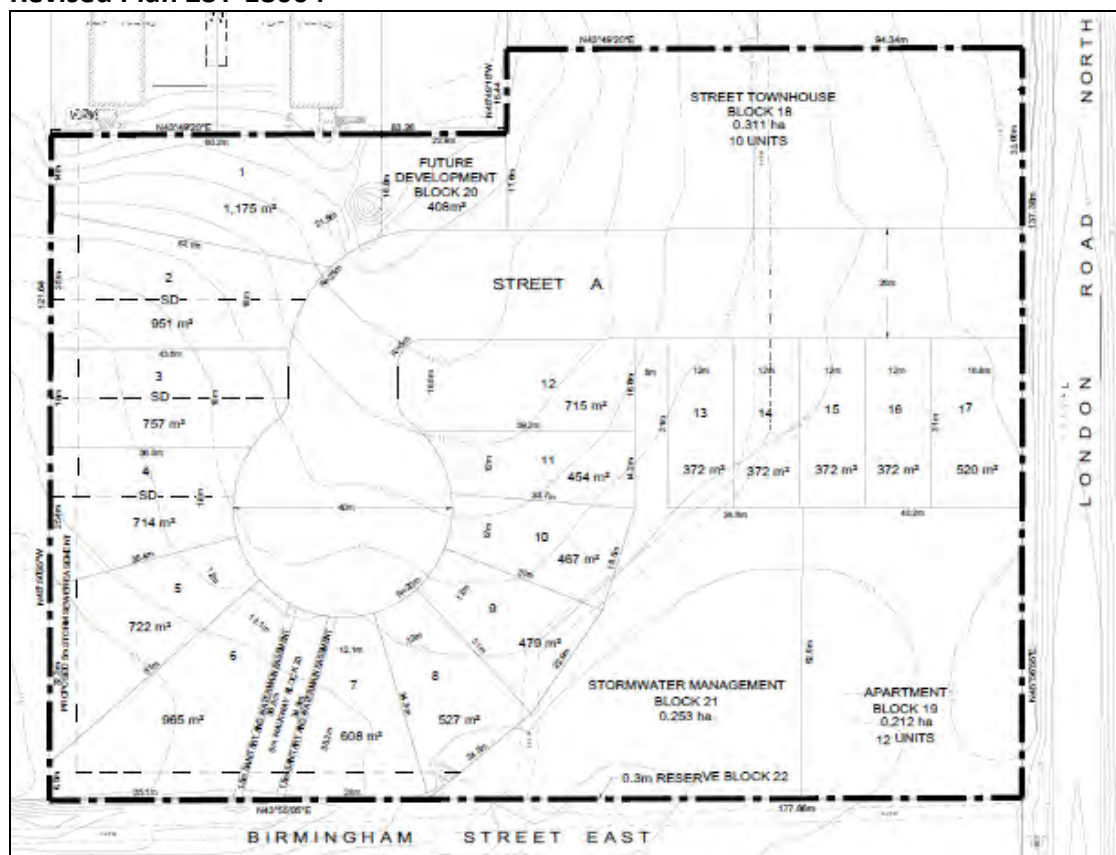
The purpose of this report is to provide the Township with recommendations regarding the above-noted application for a mixed density residential plan of subdivision that will create 14 single detached lots, 3 semi-detached lots, 10 street townhouses, and a three storey (12 unit) apartment building. The County Official Plan recognizes the subject lands as a location for residential development. The comments raised by the review agencies, and Township staff and consultants, have been resolved or will be addressed through conditions of draft plan approval (attached) and the implementation of the subdivision agreement. No comments were received from the public in regards to the application. In our opinion, the proposed draft plan of subdivision is appropriate and in the public interest.

DRAFT PLAN OF SUBDIVISION 23T-18004

The following changes have been made to the proposed draft plan:

- The 0.115 ha Park Block has been removed (at Township staff's request).
- An additional single detached lot has been added to the plan (replacing a portion of the Park Block that was removed).
- A Future Development Block (408m²) has been added to the plan (replacing the balance of the Park Block that was removed).
- A 6 metre wide Walkway Block was added to the plan (replacing the easements that were previously proposed).

Revised Plan 23T-18004



Revised Draft Plan of Subdivision dated June 20, 2019 (Source: Astrid J. Clos Planning Consultants)

AGENCY REVIEW AND PUBLIC INPUT

The minor modifications to the draft plan of subdivision resulted from the technical review of the plan. There are no outstanding objections or concerns regarding the subdivision application subject to the inclusion of various conditions of approval to be addressed by the developer.

Functional Servicing and Stormwater Management

The Township's consulting engineer provided correspondence on June 10, 2019 indicating that the storm water management block is of adequate size and that from a municipal servicing perspective they are in support of the proposed draft plan of subdivision.

SUGGESTED CONDITIONS OF DRAFT PLAN APPROVAL

Based on the comments from public agencies, utilities and service providers, Township staff and the Township consultants, this office has compiled 28 proposed conditions of draft plan approval. The conditions have been circulated for review. A full list of proposed conditions is attached to this report.

I trust that the above comments will assist Council in this matter.

Sincerely,

Michelle Innocente, RPP
Senior Planner

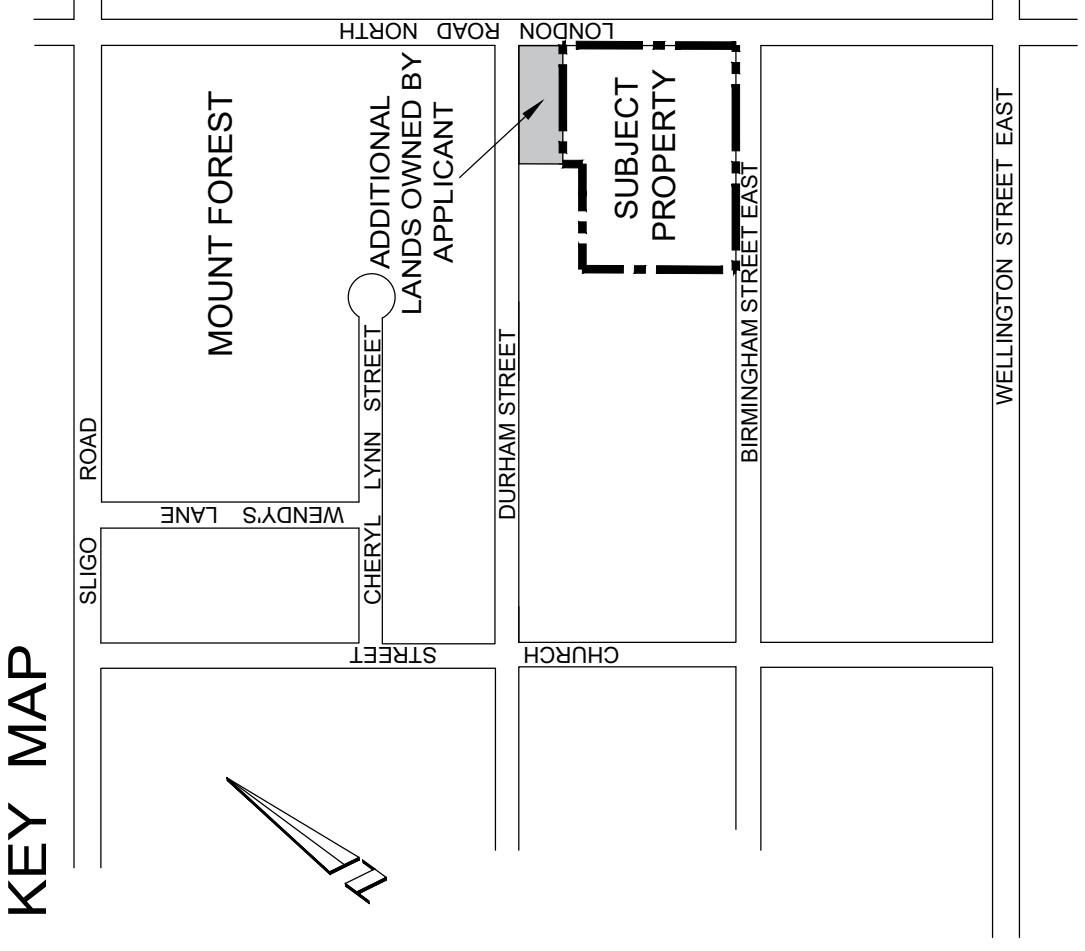
ASTRID J. CLOS
 PLANNING CONSULTANTS

423 WOOLWICH STREET, SUITE 201
 GUELPH - ONTARIO
 Phone: (519) 836-7526 (836-PLAN)
 Fax: (519) 836-9868
 Cell: (519) 710-7526 (710-PLAN)
 Email: astrid.j.clos@ajcplanning.ca
 Web: www.ajcplanning.ca

**LONDON ROAD NORTH, MOUNT FOREST
 DRAFT PLAN OF SUBDIVISION**

DATE: JUNE 20, 2019
 PROJECT No. 1729
 DRAWN BY: G.K.S.
 SCALE: 1:500

KEY MAP



LEGAL DESCRIPTION

PART OF PARK LOT 4,
 SOUTH OF DURHAM STREET
 AND EAST OF MAIN STREET
 PLAN OF THE TOWN OF MOUNT FOREST
 FORMERLY TOWN OF MOUNT FOREST
 TOWNSHIP OF WELLINGTON NORTH
 COUNTY OF WELLINGTON

LAND USE SCHEDULE

DESCRIPTION	LOTS/BLOCKS	UNITS	AREA (hectares)
SEMI-DETACHED	2-4	6	0.242
SINGLE DETACHED	1, 5-17	14	0.817
STREET TOWNHOUSES	18	10	0.311
APARTMENT	19	12	0.212
FUTURE DEVELOPMENT	20	-	0.040
STORMWATER MANAGEMENT	21	-	0.253
WATERWAY	22	-	0.005
RESERVE	23	-	0.001
ROAD	-	-	0.469
TOTAL		42	2.310

ADDITIONAL INFORMATION

(UNDER SECTION 51(17) OF THE PLANNING ACT)
 INFORMATION REQUIRED BY CLAUSES a, b, c, d, e, f, g, and i ARE AS SHOWN ON DRAFT PLAN.
 h) municipal water supply
 i) sand and gravel
 k) municipal sanitary and storm sewers

OWNER'S CERTIFICATE

I AUTHORIZE ASTRID J. CLOS PLANNING CONSULTANTS LIMITED TO PREPARE AND SUBMIT THIS DRAFT PLAN OF SUBDIVISION.

Brad Wilson
 BRAD WILSON
 2574574 ONTARIO INC.

SEPTEMBER 18, 2018
 DATE

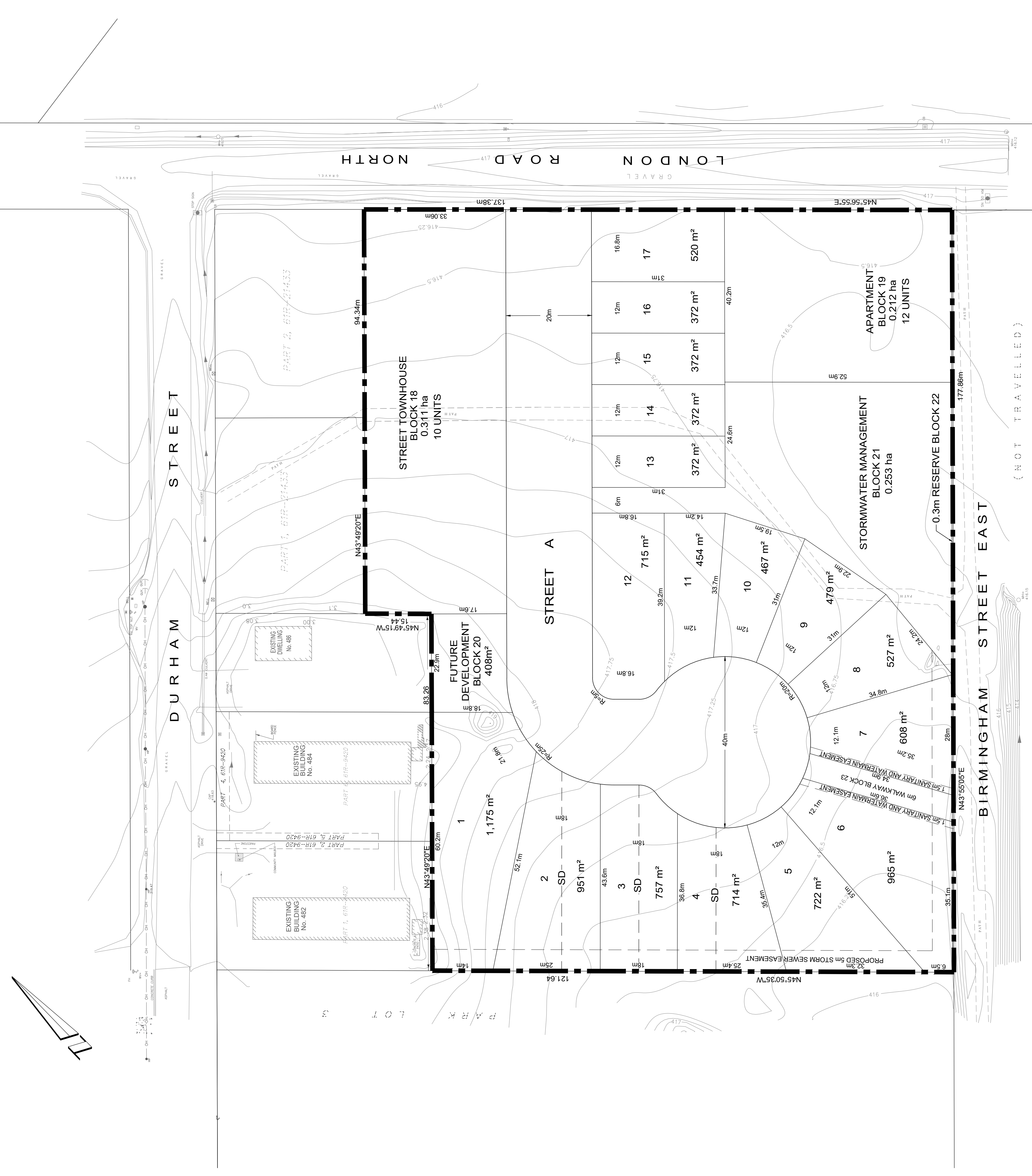
SURVEYOR'S CERTIFICATE

I CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED AND THEIR RELATIONSHIP TO THE ADJACENT LANDS ARE CORRECTLY SHOWN.

Jeff Busman
 JEFF BUSMAN, O.L.S.
 VAN HARTEN SURVEYING INC.

SEPTEMBER 18, 2018
 DATE

JUN 20, 2019 2:53:28 PM (25459-17)
 G:\MOUNT FOREST\Astria\plan\London Road North Draft Plan (6).dwg



PART 1, 61R-11573
 20580
 PLAN OF MOUNT FOREST

PARK LOT 3,
 PLAN OF
 THE TOWN
 OF MOUNT
 FOREST

PART 1, 61R-11573
 PLAN OF MOUNT FOREST

(NOT TRAVELLED)

**B. M. ROSS AND ASSOCIATES LIMITED****Engineers and Planners**

Box 1179, 206 Industrial Drive
 Mount Forest, ON, Canada N0G 2L0
 p. (519) 323-2945 • f. (519) 323-3551
www.bmross.net

File No. 18285

June 10, 2019

BY EMAIL ONLY**Darren Jones, CBO**

Township of Wellington North
 7490 Sideroad 7 West
 PO Box 125, Kenilworth, ON
 N0G 2E0

**RE: Wilson Subdivision, Draft Plan 23T-18004
 (London Road, Mount Forest)
 Review of Functional Servicing Report and
 Preliminary Stormwater Management Report**

Our previous May 22, 2019, correspondence recommended the Township defer support for this Draft Plan until the SWM Block sizing could be confirmed. Subsequently, Cobide Engineering Inc. completed supplemental SWM calculations, as summarized in their May 30, 2019, email. Those calculations were based on required changes to their conceptual method for managing storm water runoff along the westerly and northerly perimeters of the subdivision, and required changes to their conceptual SWM pond design (i.e. to provide a minimum 1.5m perimeter buffer). It is our opinion the revised SWM concept will meet the Township's expectation for management of stormwater runoff from this particular subdivision, and that the SWM Block size is adequate. Therefore, it is our opinion, from a municipal servicing perspective, that the Township could give its support for this Draft Plan application.


It is our understanding a suitable condition of Draft Plan approval will be the requirement for a future detailed engineering submission, for Township review and approval prior to the Township entering into a Subdivision Agreement with the Developer.

If you have any questions, please contact us.

Yours very truly

B. M. ROSS AND ASSOCIATES LIMITED

Per



 Frank Vanderloo, P. Eng.

FCV:fcv

THE CORPORATION OF THE COUNTY OF WELLINGTON

DECISION OF THE CORPORATION OF THE COUNTY OF WELLINGTON

With respect to an application by 2574574 Ontario Inc. – Brad Wilson pursuant to the provisions of Section 51 of the Planning Act, R.S.O. 1990, as amended, for approval of a residential plan of subdivision, being Part of Park Lot 4, South of Durham Street and East of Main Street Town of Mount Forest, now Township of Wellington North in the County of Wellington.

Draft Approval has been granted on DATE 2019 subject to the following conditions:

CONDITIONS OF APPROVAL FOR DRAFT PLAN OF SUBDIVISION 23T-18004

No.	Condition
-----	-----------

1. THAT this draft approval applies to the draft plan, County of Wellington File No. 23T-18004, as **dated June 20, 2019**), prepared by Astrid J. Clos Planning Consultants, and the boundary certified by Jeff Buisman, Van Harten Surveying, (Project No. 25459-17) showing Semi-Detached Residential Lots 2 – 4, (6 units); Single Detached Lots 1, 5 – 17 (14 units); Street Townhouses Block 18 (10 units); Apartment Block 19 (12 units); Future Development Block 20; Stormwater Management Block 21; Reserve Block 22; Walkway Block 23 and Road (0.461 ha) on a total of 2.310 hectares of land.
2. THAT the plan proposed for registration for any phase within the subdivision shall be reviewed and accepted by the Township of Wellington North prior to the County of Wellington's granting final approval of such plan or phases.
3. THAT the street(s) shown in this draft plan shall be dedicated to the Township of Wellington North. They shall be named to the satisfaction of the Township of Wellington and where those streets are not extensions of existing streets that such new street names shall not be duplicates in spelling or phonetic sounding of street names elsewhere in the County of Wellington.
4. THAT the Owner conveys up to 5% of the land included in the plan to the municipality for park purposes under section 51.1(1) of the Planning Act. Alternatively, the municipality may accept cash in lieu of all or a portion of the conveyance and, under section 51.1(3) of the Planning Act, the municipality is authorized to do so.
5. THAT such easements and/or agreements as may be required for servicing, access, utility or drainage purposes shall be granted to the appropriate authority.
6. THAT prior to final approval by the County of Wellington, the County of Wellington is to be advised by the Township of Wellington North that appropriate zoning is in effect for this proposed subdivision.
7. THAT the Owner enter into a subdivision agreement with the Township of Wellington North for the purposes of satisfying all the requirements of the Township, financial and otherwise including but not limited to the provision of roads, signage and the installation of municipal services, and stormwater management and drainage. Without limiting the generality of the foregoing, the

agreement shall contain wording to the satisfaction of the Township that addresses the following matters which shall be included within the declaration and all Purchase and Sale Agreements related to this plan of subdivision to:

- a) Contain phasing arrangements acceptable to the Township of Wellington North.
 - b) Contain provisions whereby the Owner shall prepare and implement a construction traffic access and control plan for all phases of servicing and building construction to the satisfaction of the Township and include provisions that all damage or maintenance required to surrounding streets as a result of such traffic shall be at the Owner's cost.
 - c) Provide for the installation of a piped water supply system and a piped waste water collection system, subject to the approval of the Ministry of the Environment, Conservation and Parks, and furthermore, shall provide for the Township of Wellington North to assume ownership and operation of the system.
 - d) Contain wording to the effect that all agreements of purchase and sale shall ensure that all persons who make first purchases of land within the plan of subdivision after final approval of the subdivision plan, are informed when land is transferred, of all the development charges related to this development.
 - e) Be registered against the lands to which it applies; and that a copy of the subdivision agreement as registered be filed with the County.
 - f) Contain provisions for the completion and maintenance of the works in accordance with the approved plans and reports noted in Condition 10 (SVCA).
 - g) Contain provisions to address the provision of adequate sidewalks, lighting and snow removal and which are satisfactory to the Upper Grand District School Board and to the Township of Wellington North in respect of the means whereby the children can walk safely to school or to school bus "student collection areas".
8. THAT prior to final approval and registration of any phase of the plan, the Township of Wellington North shall confirm to the satisfaction of the County of Wellington that an adequate water supply is available and has been allocated for the applicable plan or phase or that satisfactory arrangements have been made to ensure that an adequate water supply will be provided when required.
9. THAT prior to final approval and registration of any phase of the plan, the Township of Wellington North shall confirm to the satisfaction of the County of Wellington either that adequate sewage capacity is available and has been allocated in the sewage collection system for the subject plan or phase, or that satisfactory arrangements have been made to ensure that adequate capacity will be provided when required.
10. THAT prior to any grading or construction on the site and prior to the final approval of the subdivision by the County, the Owner shall submit for approval of the Saugeen Valley Conservation Authority a stormwater management report and detailed lot grading plan prepared by a technically qualified consultant. The report shall detail the methods that will be used to control stormwater and erosion and sedimentation within the draft plan of subdivision lands and abutting properties during and following construction. The report shall also detail the methods that will reduce any negative impacts to water quality.
11. THAT the Subdivision Agreement between the owner and the Township of Wellington North contain provisions with wording acceptable to the Saugeen Valley Conservation Authority that the Owner agrees to carry out or cause to be carried out the works recommended in the stormwater management report and lot grading plan.

12. THAT prior to final approval by the County of Wellington, the County of Wellington is to be advised in writing by the Upper Grand District School Board that the Subdivision Agreement includes provisions to the Board's satisfaction that adequate sidewalks, lighting and snow removal (on sidewalks and walkways) will be provided to allow children to walk safely to school or to a designated bus pickup point.
13. THAT the developer and the Upper Grand District School Board reach an agreement regarding the supply and erection of a sign (at the developer's expense and according to the Board's specifications) affixed to the permanent development sign advising prospective residents about schools in the area.
14. THAT prior to final approval by the County of Wellington, the Owner agrees in writing satisfactory to the Upper Grand District School Board to provide the Board with a digital file of the plan of subdivision in either ARC/INFO export or DXF format containing the following information: parcel fabric and street network.
15. THAT Education Development Charges shall be collected prior to the issuance of a building permit(s).
16. THAT the Owner shall agree in the Subdivision Agreement, in words satisfactory to the Bell Canada, to grant them any easements that may be required for telecommunication services. Easements may be required subject to final servicing decisions. In the event of any conflict with existing telecommunication facilities or easements, the owner/developer shall be responsible for the relocation of such facilities or easements.
17. THAT the Applicant enter into a Construction Agreement with the Wellington North Power Inc.
18. THAT all electrical distribution system plans must meet Wellington North Power standards for design and construction; and all electrical plans must be reviewed and approved to the satisfaction of Wellington North Power Inc.
19. THAT the Owner provide, to the satisfaction of the County of Wellington Planning Department, a copy of the final plan of subdivision created in Autocad (.dwg) format and submitted on CD (compact disc) media or by email.
20. THAT the Owner's surveyor provides to the County of Wellington a copy of the deposited Reference Plan submitted to the Land Registry/Titles Office for Wellington (No. 61) for "First Registration Under the Land Titles Act, R.S.O. 1990, c.L.5".
21. THAT the Owner have prepared by an Ontario Land Surveyor a final plan in accordance with the Surveys Act, and with the Registry Act or the Land Titles Act, as the case may be and have provided that plan (**being 2 mylars and 4 white prints – one white print with Ontario Surveyors Association sticker attached**) to the County of Wellington prior to the lapsing date.
22. THAT, if final approval is not given to this draft plan No. 23T-18004 within five (5) years of the day of draft approval and if no extensions have been granted pursuant to subsection 51(33) of the Planning Act, draft approval shall lapse under subsection 51(32) of the Planning Act, R.S.O. 1990. If the Owner wishes to request an extension to draft approval, a written explanation, together with a resolution from the Township of Wellington North must be received by the

Director of Planning for the County of Wellington **prior to the lapsing date of DATE, 2024.** Please note that an updated review of the plan and revisions to the conditions of approval may be necessary if an extension is to be granted.

23. THAT the County of Wellington be advised in writing by the **Township of Wellington North** that conditions **1 through 9** have been satisfied.
24. THAT the County of Wellington be advised in writing by the **Saugeen Valley Conservation Authority** that conditions **10 and 11** have been satisfied.
25. THAT the County of Wellington be advised in writing by the **Upper Grand District School Board** that conditions **12 through 15** have been satisfied.
26. THAT the County of Wellington be advised in writing by **Bell Canada** that condition **16** has been satisfied.
27. THAT the County of Wellington be advised in writing by **Wellington North Power Inc.** that conditions **17 and 18** have been satisfied.
28. THAT the Owner remit to the County of Wellington the applicable final approval fee when the final plan is being presented to the County of Wellington for the County's consideration for final plan approval.

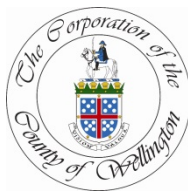
NOTES to DRAFT PLAN APPROVAL

1. It is the Applicant's responsibility to fulfill the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Wellington, quoting the County of Wellington's draft plan file number **23T-18004**.
2. We suggest that you make yourself aware of the following subsections of the Land Titles Act:
 - i) subsection 143(1) requires that all new plans be registered in a Land Titles system if the land is situated in a land titles division; and
 - ii) subsection 143(2) allows certain exceptions.
3. If the agency condition concerns (a) condition(s) in the subdivision agreement, a copy of the agreement should be sent to them. This will expedite clearance of the final plan.
4. Payment of clearance letter fees may be required from the clearing agencies before the clearance letter is issued: please contact the appropriate agency for information in this matter.
5. An electrical distribution line operating at below 50,000 volts might be located within the area affected by this development or abutting this development. Section 186 - Proximity - of the Regulations for Construction Projects in the *Occupational Health and Safety Act*, requires that no object be brought closer than 3 metres (10 feet) to the energized conductor. It is the proponent's responsibility to be aware, and to make all personnel on site aware, that all equipment and personnel must come no closer than the distance specified in the Act. They should also be aware that the electrical conductors can raise and lower without warning, depending on the electrical demand placed on the line. Warning signs should be posted on the wood poles supporting the conductors stating "**DANGER - Overhead Electrical Wires**" in all locations where personnel and construction vehicles might come in close proximity to the conductors.
6. The Developer is hereby advised that prior to commencing any work within the Plan, the Developer must confirm that sufficient wire-line communication/telecommunication infrastructure is currently available within the proposed development to provide communication/ telecommunication in service to the proposed development. In the event that such infrastructure is not available, the Developer is hereby advised that the Developer may be required to pay for the connection to and/or extension of the existing communication/telecommunication infrastructure. If the Developer elects not to pay for such connection to and/or extension of the existing communication/telecommunication infrastructure, the alternative communication/ telecommunication facilities are available within the proposed development to enable, at a minimum, the effective delivery of communication./telecommunication services for emergency management services (i.e.911 Emergency Services).
7. Clearances are required from the following agencies:

**Township of Wellington North
Saugeen Valley Conservation Authority
Upper Grand District School Board
Bell Canada**

8. All measurements in the subdivision final plan must be presented in metric units.
9. It is the Owner's responsibility to fulfill the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Wellington, 74 Woolwich Street, Guelph, ON N1H 3T9.
10. The final plan approved by the County of Wellington must be registered within 30 days of final approval, otherwise the County of Wellington may withdraw its approval under subsection 51(59) of the Planning Act, R.S.O. 1990, as amended.

DRAFT



PLANNING REPORT for the TOWNSHIP OF WELLINGTON NORTH

Prepared by the County of Wellington Planning and Development Department

DATE: July 16, 2019
TO: Mayor and Council
 Township of Wellington North
FROM: Michelle Innocente, Senior Planner
 County of Wellington
SUBJECT: **Owner: Karl Aitken Carpentry & General Contracting Ltd.**
Property: Part Lot 8, Ellis Survey, RP61R20624, 330 Cork Street,
Township of Wellington North (Mount Forest)
Part Lot Control Exemption Application

The purpose of this proposed part lot control exemption is to allow for the division and conveyance of 2 semi-detached units on separate lots. The semi-detached dwelling is under construction.

A draft reference plan (attached as Schedule 1 to this report) has been submitted showing the divided semi-detached units. The applicant will need to finalize and deposit the reference plan prior to final approval being granted by the County.

The subject land is designated Residential in the Official Plan and is zoned Medium Density Residential (R2). A minor variance (application A13/18) was granted by the Township to provide relief from the minimum setback requirements to the top of bank of a watercourse that is not situated within the Natural Environment Zone. Specifically, the minor variance allows the semi-detached dwellings to be constructed with a reduced setback of 10.4 m (34.1 ft) to the top of bank, where the required setback is 15 m (49.2 ft).

The proposed lot configuration will maintain the potential opportunity for future lot consolidation and development with the abutting Queen Street property at the rear of the subject lands (see Schedule 1 attached).

The division of land is consistent with Provincial Policy and conforms to the applicable policies of the County Official Plan.

The lot areas and lot frontages for the 2 semi-detached units appear to comply with the zoning by-law requirements for semi-detached dwellings.

The corresponding by-law with a full legal description of the parcel is listed on the agenda for Council's consideration. Once the By-law is approved by Council it will be forwarded to the County for registration.

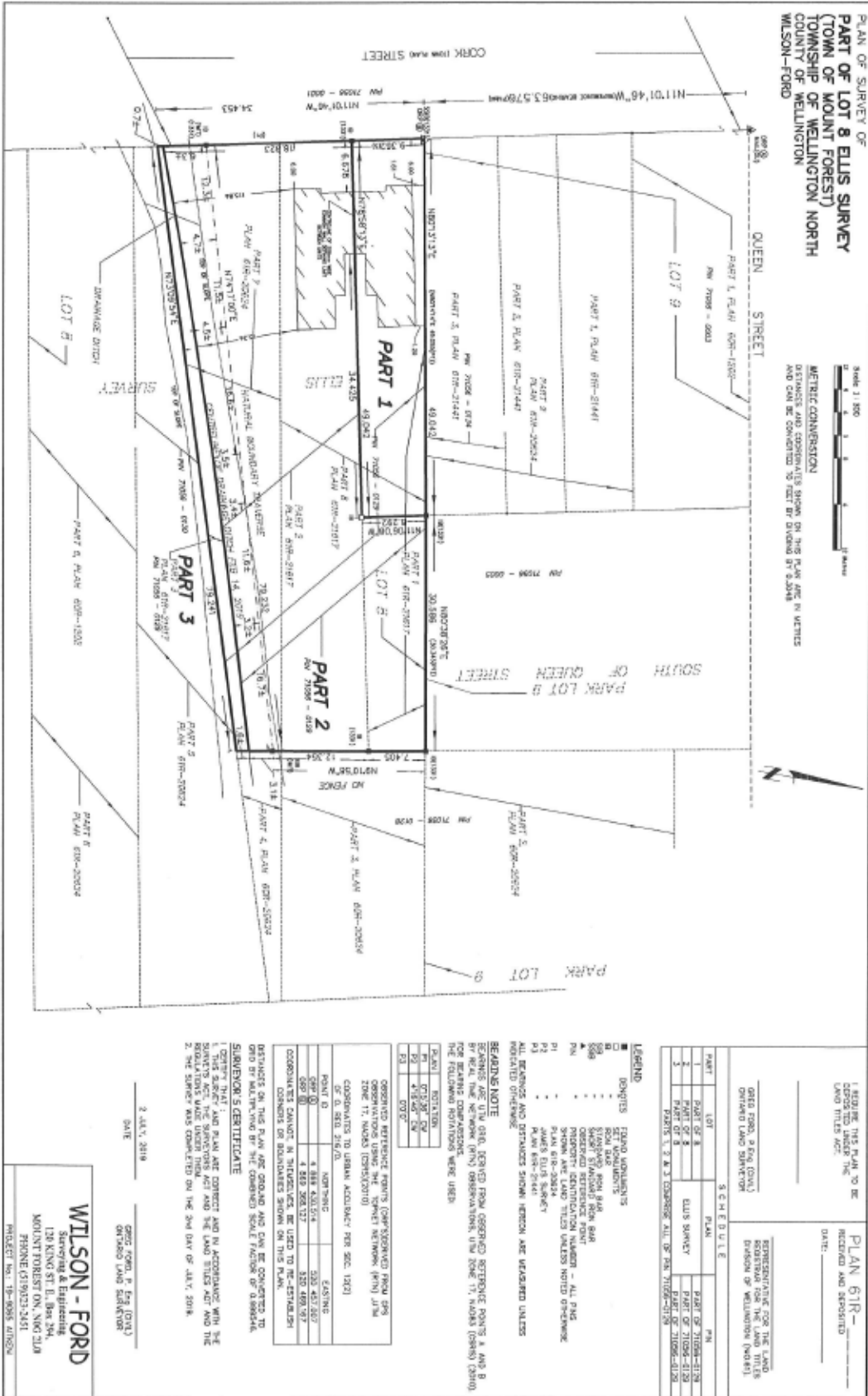
Respectfully submitted
 County of Wellington Planning and Development Department

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michelle Innocente'.

Michelle Innocente, RPP
 Senior Planner

Schedule 1: Draft Reference Plan





PLANNING REPORT
for the TOWNSHIP OF WELLINGTON NORTH

Prepared by the County of Wellington Planning and Development Department

DATE: July 18, 2019
TO: Mike Givens, C.A.O.
Township of Wellington North
FROM: Michelle Innocente, Senior Planner
County of Wellington
SUBJECT: **London Road Subdivision**
Mount Forest
Zoning By-law Amendment

Please find attached an amending by-law for the above development. The by-law will amend the existing Future Development zone on the subject lands to permit a residential plan of subdivision that will create 14 single detached lots, 3 semi-detached lots, 10 street townhouses, and a three storey (12 unit) apartment building. The amendment also addresses the lands within the proposed draft plan of subdivision that are to be used for SWM facilities and a walkway. This zone amendment is required as a condition of draft plan approval.

Respectfully submitted
County of Wellington Planning and Development Department

A handwritten signature in blue ink, appearing to read "Michelle Innocente".

Michelle Innocente
Senior Planner



Communiqué



From the desk of:

June 2019 # 068

Fire Chief.

1. **CONCRATULATIONS** to a new member of the WNFS, Arthur Station, Josh Sterk. Josh comes to us as a certified firefighter. He also has his DZ completed. Welcome aboard!!

2. **Fire Chief on vacation.**

FIRE DEATHS IN ONTARIO

Total fatal fires for the period from January 1 to June 21 for the years 2018 and 2019				
	2018		2019	
	<i>Fatal fires</i>	<i>Fatalities</i>	<i>Fatal fires</i>	<i>Fatalities</i>
Ontario fatal fires (except Federal and First Nations properties) from January 1 to May 1.	47	55	33	34
Fatal fires on Federal or First Nations properties from January 1 to May 1.	0	0	1	5
Total	47	55	34	39

NO INFO AVAIABLE FROM OFM



Communiqué



June Fire Report 2019

ARTHUR STATION:

The Arthur Station responded to 13 calls for assistance during the month.

Practice/ Meetings:

June 4, 2019 (18) members were present

June 17, 2019 (17) members were present

June 25, 2019 (20) members were present

MOUNT FOREST STATION:

The Mount Forest Station responded to 26 calls for assistance during the month.

Practice/ Meetings:

June 11, 2019 (16) members were present

June 18, 2019 (15) members were present

Respectfully submitted page 2 and 3
Bill Hieber



Communiqué



CALL TYPE	ARTHUR STATION	AREA	MOUNT FOREST STATION	AREA
Medical	4	Town (3)	7	Town (5)
		Township (1)		
				Township (2)
Structure Fire	1	Town (1)	1	Town (1)
Mutual Aid			1	Southgate (1)
Stage At Kenilworth			1	
Motor Vehicle Collision	5	Township (5)	9	Town (4)
				Township (3)
				Southgate (2)
Fire Alarm	2	Town(2)	5	Town (5)
C/O Smoke			1	Southgate (1)
Propane Leak			1	Town (1)
Public Assist	1	Town (1)		



Communiqué



Fire Prevention/Public Education

FIRE SAFETY PRESENTATIONS

Mount Forest Beer Store
Arthur LCBO

FIRE SAFETY INSPECTIONS

Arthur Lions Mobile Trailer follow up
351 Sligo Road M.F. follow up
150 Elgin Street North M.F. follow up
392 Main St. N. M.F.
405 Sligo Road E. M.F.
340 Waterloo St. M.F.
143 George ST. A.V.
243 George St. A.V.

FIRE INVESTIGATIONS

249 Main St. N. M.F.

FIRE SAFETY COMPLAINT INSPECTIONS

187 Main St S. M.F.

FIRE SAFETY PLAN REVIEWS

277-289 Main St. S. M.F.
205 Industrial Drive M.F.
333 Domville St. A.V.
500 Domville St. A.V.
356 Birmingham St. E.

VULNERABLE OCCUPANCY FIRE DRILLS

BURN PERMIT SITE INSPECTIONS

8691 HWY 6
8768 HWY 6
8664 Con. 6 South

BURN COMPLAINTS

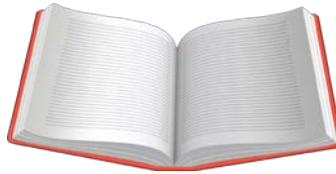


Communiqué



“TEST YOURS *TODAY*”

“*SAVING LIVES THROUGH EDUCATION*”



Please have all monthly reports submitted by the 5th of each month to:

Next Communiqué will be August, 2019

7/16/19

Township of Wellington North
CHEQUE DISTRIBUTION REPORT
Payables Management

Cheque Number	73782	to	73869	
Cheque Number	Cheque Date	Vendor Name		Cheque Amount
73782	7/10/19	Acapulco Pools Limited		\$1,233.17
73783	7/10/19	Agrisan SC Pharma		\$4,305.31
73784	7/10/19	ALS Canada Ltd.		\$836.20
73785	7/10/19	Andy's Mobile Lock Service Inc		\$196.17
73786	7/10/19	Arthur Chrysler Dodge Jeep Lim		\$63.39
73787	7/10/19	Arthur Foodland		\$64.41
73788	7/10/19	Arthur Cash & Carry		\$2,712.00
73789	7/10/19	Arthur Home Hardware Building		\$123.03
73790	7/10/19	Artic Clear 1993 Inc.		\$103.60
73791	7/10/19	Blackburn Radio Inc.		\$2,542.50
73792	7/10/19	Broadline Equipment Rental Ltd		\$669.62
73793	7/10/19			\$130.00
73794	7/10/19	Canada's Finest Coffee		\$142.65
73795	7/10/19	Chalmers Fuels Inc		\$378.33
73796	7/10/19			\$20.00
73797	7/10/19	Cimco Refrigeration		\$30,391.35
73798	7/10/19	ClearTech Industries Inc.		\$259.15
73799	7/10/19			\$55.00
73800	7/10/19			\$30.00
73801	7/10/19			\$157.25
73802	7/10/19			\$40.00
73803	7/10/19	Corporate Express		\$317.99
73804	7/10/19	County of Wellington		\$33,448.00
73805	7/10/19	Cudney Steve		\$150.00
73806	7/10/19	E Cox Sanitation		\$189.73
73807	7/10/19	Excel Business Systems		\$1,041.12
73808	7/10/19	Firefighters Assoc of Ontario		\$2,350.00
73809	7/10/19	FOSTER SERVICES/822498 ONT INC		\$17,588.46
73810	7/10/19	Frey Communications		\$62,437.36
73811	7/10/19	Grey County Fire Chiefs		\$200.00
73812	7/10/19	Hanover Parks & Recreation		\$70.00
73813	7/10/19	HETEK Solutions Inc.		\$531.10
73814	7/10/19	Hydro One Networks Inc.		\$899.89
73815	7/10/19	Ideal Supply Inc.		\$138.21
73816	7/10/19	International Trade Specialist		\$171.06
73817	7/10/19	JAMES, MATT		\$810.00
73818	7/10/19	J J McLellan & Son		\$58.24
73819	7/10/19			\$196.50
73820	7/10/19			\$585.51

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
73821	7/10/19		\$306.30
73822	7/10/19	Lifesaving Society	\$201.50
73823	7/10/19	Maple Lane Farm Service Inc.	\$560.04
73824	7/10/19	Marcc Apparel Company	\$1,016.94
73825	7/10/19	Marquardt Farm Drainage Ltd	\$1,340.34
73826	7/10/19	Martins TLC	\$271.20
73827	7/10/19		\$249.12
73828	7/10/19	McGill Plumbing, Heating & Air	\$4,113.20
73829	7/10/19	Mount Forest Foodland	\$35.76
73830	7/10/19	Mt Forest Memorials	\$25,142.50
73831	7/10/19		\$30.00
73832	7/10/19	Minister of Finance Tile Drain	\$6,793.40
73833	7/10/19	Moorefield Excavating Limited	\$23,532.26
73834	7/10/19		\$55.00
73835	7/10/19	Northern Ice	\$144.00
73836	7/10/19	North Wellington Co-op Service	\$227.81
73837	7/10/19	Ont Clean Water Agency	\$35,880.27
73838	7/10/19	OSIM INC	\$39.55
73839	7/10/19	R. J. Burnside & Assoc. Ltd.	\$8,321.57
73840	7/10/19		\$30.00
73841	7/10/19		\$30.00
73842	7/10/19	Royal Bank Visa	\$2,417.76
73843	7/10/19	Royal Canadian Legion	\$8,262.00
73844	7/10/19	Rural Routes Pest Control Inc.	\$79.10
73845	7/10/19	Rural Rescue First Aid Trainin	\$226.00
73846	7/10/19	SAAM CUSTOM MACHINE	\$35.03
73847	7/10/19	Saugeen Community Radio Inc.	\$809.08
73848	7/10/19	SGS Canada Inc.	\$1,350.35
73849	7/10/19	Sherry's on Main	\$360.00
73850	7/10/19		\$466.32
73851	7/10/19	Society of Composers, Authors	\$789.19
73852	7/10/19	Stephen Hale	\$1,299.50
73853	7/10/19	Sterling Talent Solutions Cana	\$52.26
73854	7/10/19	Teviotdale Truck Service & Rep	\$1,684.39
73855	7/10/19	The Plumber's Wife	\$4,000.00
73856	7/10/19	Timberwolf Associates Inc	\$3,771.00
73857	7/10/19		\$46.78
73858	7/10/19	Trevor Roberts Auto Repair	\$1,155.12
73859	7/10/19	Triton Engineering Services	\$4,504.96
73860	7/10/19	Turris Sites Development Corp.	\$63.55
73861	7/10/19	Twp of Wellington North	\$3,826.91
73862	7/10/19	Union Gas	\$1,038.96
73863	7/10/19	Upper Grand Dist School Board	\$3,734.00
73864	7/10/19	Weber's Farm Supply	\$274.00
73865	7/10/19	Webwood Windows & Doors	\$1,566.18
73866	7/10/19	Wellington Advertiser	\$248.60

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
73867	7/10/19	Wellington Catholic Dist Sch B	\$1,234.00
73868	7/10/19	Wightman Telecom Ltd.	\$203.53
73869	7/10/19	Young's Home Hardware Bldg Cen	\$389.85
		TOTAL:	\$317,845.48

Township of Wellington North
General Fund Financial Summary Report
Budget vs Year-to-Date Actual Ending June 30, 2019

	2019 Actuals YTD	2019 Budget June 30	Actual vs Budget YTD (over)/under	Variance %	2018 Actuals YTD	2019 vs 2018 YTD Variance
REVENUE						
Net Taxation (50%)	(3,674,866)	(3,910,605)	235,739	-6.0%	(3,607,033)	(67,833) [2]
Fees and Service Charges	(2,646,816)	(2,703,565)	56,750	-2.1%	(2,809,747)	162,932 [3]
Grants and Subsidies	(752,533)	(715,875)	(36,658)	5.1%	(759,014)	6,481
Trsf from Reserves & Res Funds	(538,014)	(550,288)	12,274	-2.2%	(648,975)	110,961
Other Income						
Penalties and Interest on Taxation	(76,178)	(87,500)	11,322	-12.9%	(85,195)	9,017 [4]
Miscellaneous	(86,846)	(65,965)	(20,881)	31.7%	(37,269)	(49,577) [5]
Investment Income	(168,464)	(134,500)	(33,964)	25.3%	(162,051)	(6,413) [6]
Rents, Concessions and Franchises	(339,225)	(369,545)	30,320	-8.2%	(344,290)	5,065
Donations	(2,605)	(2,800)	195	-7.0%	(11,658)	9,053
	<u>(8,285,547)</u>	<u>(8,540,643)</u>	<u>255,097</u>	<u>-3.0%</u>	<u>(8,465,232)</u>	<u>179,686</u>
EXPENSES						
Council	56,981	67,160	10,179	15.2%	58,678	1,697
Administration	596,421	645,976	49,555	7.7%	562,549	(33,872) [7]
Property	61,844	74,912	13,068	17.4%	59,167	(2,677)
Fire Services	416,575	416,924	349	0.1%	354,691	(61,884) [8]
Policing & Crossing Guard Services	25,512	24,913	(600)	-2.4%	26,836	1,324
Conservation Authority	77,011	77,011	-	0.0%	75,286	(1,725) [9]
Protective Inspections & Control	157,840	148,080	(9,760)	-6.6%	139,894	(17,946) [10]
Animal Control	11,576	15,677	4,101	26.2%	11,332	(244)
Property Standards	6,954	18,187	11,233	61.8%	4,024	(2,930)
Roadways	1,384,954	1,483,842	98,888	6.7%	1,182,291	(202,663) [11]
Street Lighting	79,781	88,510	8,729	9.9%	80,979	1,198
Rural Water	2,916	3,697	781	21.1%	3,145	229
Cemetery	14,234	28,790	14,556	50.6%	15,313	1,079 [12]
Recreation	1,673,026	1,332,519	(340,508)	-25.6%	1,739,366	66,340 [13]
Planning	22,489	35,605	13,116	36.8%	14,713	(7,776) [14]
Economic Development	122,509	113,425	(9,084)	-8.0%	119,452	(3,057)
WNP Holding	-	26,550	26,550		-	-
Municipal Drains	69,956	55,505	(14,452)	-26.0%	46,837	(23,119) [15]
Sanitary Sewers	711,822	866,408	154,586	17.8%	705,910	(5,912) [16]
Water Works	436,383	608,631	172,248	28.3%	434,314	(2,069) [17]
Transfers to Reserves/Res Funds (50%)	583,247	583,247	-	0.0%	418,838	(164,409)
Transfers to capital fund (50%)	1,825,080	1,825,079	(2)	0.0%	1,954,627	129,547
	<u>8,337,111</u>	<u>8,540,643</u>	<u>203,532</u>	<u>2.4%</u>	<u>8,008,242</u>	<u>(328,869)</u>
(SURPLUS)/DEFICIT	<u>51,565</u>	<u>(0)</u>				

Township of Wellington North

General Fund Financial Summary

Budget vs Year to Date – Ending June 30, 2019

1. The financial statement for the Township of Wellington North's operating activities were prepared on a cash basis. The only significant adjustments made to financial summary were to accrue revenue for water and sewer user fees to correspond with expenses incurred. Additionally, audit fees, conservation authority levies, and municipal charges for fire services are reported on an accrual basis.

REVENUES

2. Net Taxation: Stated YTD Actuals include half of interim tax billing; however, PIL and supplemental billings have not yet been completed.
3. Fees and Service Charges: User fees and service charges include manual accrual adjustment for Sewer and Water revenue in both 2018 and 2019, due to significance of amount. To date, building permits are trailing budget by \$67K and dog licences are over budget amounts by ~\$8K.
4. Penalties and Interest on Taxation: Revenue on past due accounts are down in 2019 (and trailing budget) due to reduction in outstanding receivables.
5. Miscellaneous: revenues are currently exceeding budget and are up year over year – it is anticipated these will become more in-line with budget expectations as the year progresses.
6. Investment Income: Steady increases in interest rates, and higher than anticipated balances are driving favourable variance here.

EXPENSES

No manual accrual adjustments were made for operating expenses incurred to June 30th. Insurance premiums are recorded at 100% of annual costs (\$189K - Pretax) and were not adjusted for prepayment.

7. Administration: Actuals are currently under budget; however, expectation is that they will fall in line as year progresses.
8. Fire Services: Mount Forest and Arthur fire halls are operating in line with YTD targets; however, up year over year due to increased spend in minor equipment, equipment maintenance, uniforms, and wages.
9. Conservation Authority: as mentioned in 1 above.
10. Protective Inspections & Control: Current, and Year over Year Variances driven by Salary & benefit premium costs.
11. Roads: Most year over year variance due to staffing costs associated with seasonal fluctuations, and fleet maintenance expenses; currently under budget and above prior year during same period.
12. Cemetery: Maintenance activity during 2019 consistent with 2018 over similar timeframe, and trailing budget due to seasonality of budgeted activities.

13. Recreation: Variance largely driven by timing of in-year debenture bullet payment – it is anticipated that actual will come in line with budget as year progresses.
14. Planning: Actuals trailing budget but up year-over-year – largely driven by in year consulting volumes
15. Municipal Drains: Variance largely driven by in-year activities to bring aged drain accounts current – realization of Township expense(s) associated with aging drain maintenance efforts.
16. Sanitary Sewers: Utilities and Maintenance currently trailing budgeted amounts, and debt servicing costs up year over year (timing)
17. Water Works: Overall, expenditures are up slightly year-over-year and trailing in-year budget. Year-over-year variance is predominately driven by materials, supplies and testing; whereas, in-year budget to actual variance is driven by salaries in benefits, source water protection, and maintenance and materials and supplies trailing budget due to seasonal constraints.



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of July 22, 2019

From: Matthew Aston, Director of Operations

Subject: OPS 2019-009 being a report on the review of the draft traffic/pedestrian control measures policy

RECOMMENDATION

THAT the Council of the Township of Wellington North receive Report OPS 2019-009 being a report on the review of the draft traffic/pedestrian control measures policy;

AND FURTHER THAT Council direct staff to bring an authorizing by-law for the traffic/pedestrian control measures policy to a future meeting of Council.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

NA

BACKGROUND

At recent meetings of Council traffic and pedestrian concerns have been brought forward for discussion from members of the public. In order to provide a transparent, fair and consistent process Township staff have developed a policy regarding the handling of certain types of traffic/pedestrian concerns.

Attached as Schedule A is the first draft of the proposed Traffic Concern Policy for the Township for Council's review and critique. Township staff have consulted with the OPP while drafting this policy.

Council can feel free to provide feedback and proposed changes to the draft policy to the Director of Operations prior to August 9, 2019, after which time staff will finalize the policy and prepare an authorizing bylaw.

The draft as attached was developed by staff after reviewing similar policies in force in neighbouring municipalities as well as giving due consideration to our own unique circumstance in Wellington North.

The intent of this report is to ensure policy is consistent with Council's vision as well as to make public the Township's proposed traffic concern policy.

FINANCIAL CONSIDERATIONS

NA

ATTACHMENTS

Schedule A – Traffic Concern Policy

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

 Yes No N/A

Which priority does this report support?

 Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration**Prepared By:** Matthew Aston, Director of Operations**Recommended By:** Michael Givens, Chief Administrative Officer *Michael Givens*



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Kenilworth, ON N0G 2E0
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077

Plan to
Simply Explore.

www.simplyexplore.ca

REQUEST FOR TRAFFIC / PEDESTRIAN CONTROL MEASURES POLICY

DEPARTMENT	Operations	POLICY NUMBER	
EFFECTIVE DATE		LEGISLATIVE AUTHORITY	
APPROVED BY:	BY-LAW OR RESOLUTION OR DEPARTMENT HEAD		

PURPOSE

Township of Wellington North receives regular complaints / queries from residents that concern pedestrian and traffic safety. There is a need for these requests to be handled in a consistent and transparent manner, ensuring adequate budget is available for a proper analysis for Council's consideration. Proper analysis will include how the requested control measure(s) will impact the overall transportation network.

SCOPE

The scope of this policy is to set out general guidelines for processing requests for additional traffic or pedestrian control measures within the Township's transportation network.

Scope of Requests

1. Request for Speed Limit Reduction / Increase
2. Request for Addition / Removal of Stop Signs
3. Request for Addition / Removal of Traffic Signals
4. Request for Addition / Removal of Sidewalk
5. Request for Addition / Removal of Community Safety Zone
6. Request for Addition / Removal of Traffic Calming Measure
7. Request for Addition / Removal of Pedestrian Crossing

GUIDELINE

The following process will be followed when a formal request is made by a Township resident or business owner for additional traffic or pedestrian control measures within the Township's transportation network.

All requests shall be submitted using a completed form attached as Schedule A and shall be referred to the Director of Operations (“Director”) or their designate to be evaluated.

If reasonable traffic count information is not available, the Director may authorize a traffic count at the location to determine the traffic volumes and patterns in the area.

The Director shall determine if the intersection warrants additional traffic and pedestrian measures based on the warrants/justifications outlined within the Ontario Traffic Manuals (OTM) and consultation with other community stakeholders including but not limited to Emergency Services and OPP.

If the warrants recommended in the OTM are met at the location, the Director shall prepare a report for Council recommending that an appropriate action is taken to implement the change. These recommendations could include a revision to the Township’s existing by-laws, request for budget for works or similar.

If the warrants recommended in the OTM are not met, the Director shall provide a written response to the individual(s) who requested the additional control measures explaining this policy and applicable OTM warrants, as well as outlining why the requested measures will not be recommended to Council. A copy of that response shall be circulated to Council as an information item.

If the individual(s) who requested the control measure is not satisfied with the staff assessment, at that time, that individual(s) may as to appear before Council as a delegation to discuss the issue further. Refer to Township website for process to request a deputation.

Deputations to Council for pedestrian or traffic concerns will not be encouraged/allowed until they have followed the process outlined within this policy. This will ensure that at the deputation, Council has full information available for them to make an informed decision.

Although it is recognized that a timeframe guideline may not always be feasible, the aim is for staff to report back to Council and the requester within four months. This amount of time may be required in order for staff to engage consultant assistance with the evaluation.

Township Council will provide adequate operating budget to allow for four control measure assessments by request, per this policy, per year. If additional requests are submitted, a report will need to go to Township Council in order to provide additional budget to handle these requests.

SCHEDULE A

REQUEST FOR TRAFFIC / PEDESTRIAN CONTROL MEASURES

DATE			
APPLICANT			
ADDRESS			
PHONE		EMAIL ADDRESS	

LOCATION OR STREET NAME	
ISSUE / CONCERN	
PROPOSED SOLUTION	
JUSTIFICATION FOR REQUEST	
DIAGRAM OF LOCATION	

I / we wish Township staff to consider the following when evaluating this application:

- We have obtained a petition from local residents in support of this application - attached.
- We have considered other alternative solutions for the issue identified within this application.
- We / local residents have funding available to help finance the implementation of this control measure.
- Identified issue / concern is not a problem of enforcement.
- Identified location of issue has seen a change in traffic / pedestrian patterns during the past five years.
Please explain:
- We have traffic count, speed data or pictures / videos in support of your application (included).

Personal information collected by the Township of Wellington North under the authority of the Municipal Act is for the purpose of administrating the Township's sewage allocation distribution. Any questions can be directed to the Director of Legislative Services/Clerk at 519-848-3620 ext. 4227

SIGNATURE:

DATED:

PRINT NAME:



DWSP Newsletter

Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region Source Protection Committee Approves First Progress Report

On March 29, 2019, the Source Protection Committee (SPC) approved the source protection region's first annual progress report, which was submitted to the Province of Ontario on May 1st, 2019. This progress report documents the achievements we have made together to implement source protection plan policies that add protection to local municipal drinking water sources. You may download this report at home.waterprotection.ca

Preparations Underway for Section 36 Amendments

Section 36 of the *Clean Water Act, 2006* sets out the process to develop a workplan for Source Protection Plan amendments. Consultations started with municipalities between May and September 2018 and has continued into May and June 2019 to seek input on Source Protection Plan policy implementation. Feedback from municipalities on how implementation of the Source Protection Plan policies has progressed well so far and suggested improvements to make policies more effective for protection of the Region's drinking water sources are being compiled. Changes to technical rules and implications for policies to address threats is being reviewed with municipalities for their input. A Section 36 Workplan will be prepared, consulted upon and submitted to MECP by November 30, 2019 identifying future changes for Minister review and approval.

Drinking Water Source Protection Committee New Members

The SPC oversees the planning process to establish programs and policies to protect municipal drinking water sources in this region, as called for under the *Clean Water Act, 2006*, and its regulations. Profiles for all sector representatives can be found at <http://home.waterprotection.ca/source-protection-committee/source-protection-committee-members/>

New and renewed Source Protection Committee Members in 2019 include Dennis Kefalas, Mitch Twolan, John Fruin, Jim Uram, Les Nichols and Dick Hibma. Photos below are of new members.



Photos of new members: Jim Uram, Dennis Kefalas, John Fruin, Dick Hibma

2019 Grey Bruce Children's Water Festival

Approximately 1500 Grades 4 and 5 students from across Grey and Bruce Counties attended the fabulous 19th Annual Grey Bruce Children's Water Festival in Chesley from May 14th – May 16th, 2019. Grey Sauble and Saugeen Conservation Authority staff organized and provided volunteer support for activities.

Photo: Students learning how the Augmented Reality Sandbox works at the Feel the Flow activity built by Grey Sauble Conservation Authority



Conservation Ontario - Guidance for Implementation of Regulatory Changes to the Safe Drinking Water Act, 2002 and Clean Water Act, 2006: July 4, 2018

The *Safe Drinking Water Act, 2002*, and the *Clean Water Act, 2006* were amended to incorporate source protection planning early in the municipal residential drinking water supply process.



Effective **July 1, 2018**, a system owner cannot: (a) apply for a drinking water works permit or license without a Notice from a SPA under subsection 48(1.1) of O.Reg. 287/07, and (b) supply treated water to the public until the updated source protection plan (SPP) is approved by the Ministry of the Environment, Conservation and Parks (MECP).

The overall goal of the regulatory changes is to ensure that municipal residential drinking water systems are protected before water is provided to the public.

Official Plan Updates and By-laws and Annual Reporting by Municipalities

In the Source Protection Plan, there are policies that apply to municipalities that relate to Official Plan Updates and Zoning By-laws. When working on Municipal Official Plan updates it is important to keep in mind municipal requirements as they apply to this program. Sample wording for official plan updates are available from this office, please speak with Carl Seider. In Bruce County, the Planning Department is currently working with a few municipalities to complete this task and ensure that source protection requirements are addressed.

The applicable policies from the Source Protection Plan fall under G-04:

G-04 Amend Official Plan and Zoning By-law

The municipality shall amend its official plan and zoning by-law to include:

1. mapping that identifies vulnerable areas where activities would be significant threats (future activities); and
2. text that identifies that policies within the Source Protection Plan may apply to activities in these mapped areas.

This policy applies to all land use designations and zones described in the municipality's official plan and zoning by-law, as amended from time to time.

The Municipality shall:

- A. Adopt the official plan, or official plan amendment as the case may be, and:

- i. submit the plan to the appropriate approval authority; or
 - ii. give a notice of adoption; and
- B. Adopt the zoning by-law, or zoning by-law amendment as the case may be, and give a notice of adoption.

For Section 40(2) of the *Clean Water Act*, the official plan and zoning by-law must be amended within five years of the effective date of the Source Protection Plan or at the time of the next official plan and zoning by-law conformity exercise as per Section 26 of the *Planning Act*.

Drinking Water Source Protection Website

New link added to the website at <http://home.waterprotection.ca/about-our-region/links/>

The following is an excerpt from this website, that might help clarify guidelines and rules to follow for Private Fuel Outlets (PFO). A PFO refers to any premise where gasoline or an associated product is put into the fuel tanks of motor vehicles or into portable containers. This definition excludes retail outlets, marinas, and bulk plants.

Examples of PFOs:

- Municipalities that fill their own fire trucks
- Farms and other agricultural operations that have fueling facilities
- Courier companies that fuel their own fleet of delivery vehicles
- Car rental agencies with fueling facilities
- Any other company with fueling facilities for its fleet vehicles
- Campgrounds, rental cottages or fishing camps where fuel is provided as part of the rental agreement for boats (via portable containers), ATV's or snowmobiles. (Note: if the fuel is being dispensed directly into the fuel tank of a boat, this is a marina, not a PFO, and requires an annual license.)



Not a PFO:

- A logging or mining company that provides fuel to private contractors and then deducts the cost of fuel from the contractors would require a license for selling fuel

The link can also be accessed directly at this address: <https://www.tssa.org/en/fuels/private-fuel-outlets.aspx>

News from Ministry of the Environment, Conservation and Parks

Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils

A guide for municipal councillors to help them understand their responsibilities under the Safe Drinking Water Act, 2002 and provide them with information on how Ontario's drinking water is safeguarded has recently be updated. Three things to remember as a municipal Councillor:

One: It's Your Duty. The Safe Drinking Water Act, 2002 includes a statutory standard of care for individuals who have decision-making authority over municipal drinking water systems or who oversee the operating authority of the system. There are legal consequences for not acting as required by the standard of care, including possible fines or imprisonment.

Two: Be Informed. Ask questions and get answers. You don't have to be an expert in drinking water operations, but you do need to be informed about them. Your decisions can have an impact on public health. Seek advice from those with expertise and act prudently on that advice.

Three: Be Vigilant. Complacency can pose one of the greatest risks to drinking water systems. It is critical you never take drinking water safety for granted or assume all is well with drinking water systems under your care and direction. The health of your community depends on your diligent and prudent oversight of its drinking water.

The link to the website to review this document is <https://www.ontario.ca/page/taking-care-your-drinking-water-guide-members-municipal-councils>

Infographics

Infographics similar to this one can be used in tax statements, mailings and on municipal social media and websites. Contact Karen Gillan if you would like this graphic. Others will be featured in future newsletters and on the Drinking Water Source Protection website, Facebook and Twitter feeds.

Protecting Drinking Water Sources
[ontario.ca/page/source-protection](https://www.ontario.ca/page/source-protection)

We all rely on safe, sustainable drinking water. If your business is located in a drinking water vulnerable area – near a municipal well or surface water intake – then you may be required to take extra steps to protect drinking water sources under the Clean Water Act. A risk management plan may be needed. If so, existing best practices to prevent and mitigate spills of hazardous chemicals could provide a solid foundation for this plan.

To find out whether policies apply, search the **Source Protection Information Atlas** at [ontario.ca/page/source-protection](https://www.ontario.ca/page/source-protection).

With support provided by

Conservation ONTARIO
 DRINKING WATER SOURCE PROTECTION
 Our Actions Matter
 Ontario

Next Source Protection Committee Meeting

July 26, 2019 – Source Protection Committee Meeting
 1:00PM Saugeen Valley Conservation office in Formosa

DWSP Newsletter

Drinking Water Source Protection

237897 Inglis Falls Road

Owen Sound, ON N4K 5N6

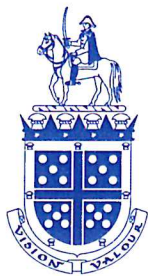
Phone: 519-470-3000 Toll free: 877-470-3001 Fax: 519-470-3005

Editor: k.gillan@waterprotection.ca

home.waterprotection.ca

<https://www.facebook.com/pages/Drinking-Water-Source-Protection>

https://twitter.com/SV_GS_NBP



COUNTY OF WELLINGTON

HUMAN RESOURCES
MICHELE RICHARDSON
ASSISTANT DIRECTOR
T 519.837.2600 x 2660
F 519.837.8882
E micheler@wellington.ca

ADMINISTRATION CENTRE
74 WOOLWICH STREET
GUELPH ON N1H 3T9

June 16, 2019

Mandy Jones
Community Recreation Coordinator
Township of Wellington North
7490 Sideroad 7 W.
PO Box 125
Kenilworth ON N0G 2E0

Dear Mandy,

Re: County of Wellington Accessibility Fund Incentive Programme Application

The funds requested for the purchase and installation of a portable chair lift for accessible access to the Mount Forest Lion Roy Grant Pool and for the resurfacing of the entrance to the pool; in accordance with the Facility Accessibility Design Manual has been approved. The Township of Wellington North will be issued \$10,000.00 for the proposed project.

You must submit a project summary report to the Accessibility Advisory Committee within two months of project completion stating overall success and including a financial statement. New applications will not be processed until this summary is received.

Sincerely,

Christine Carbone
HR Assistant
P 519.837.2600 x 2650
E christinec@wellington.ca

cc: Ken DeHart, County Treasurer

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 066-19

BEING A BY-LAW TO EXEMPT LANDS FROM PART LOT CONTROL.

WHEREAS:

- A. Subsection 50(7) of the Planning Act, R.S.O. 1990, c.P.13 (the Act) provides that council may by by-law provide that Subsection (5) does not apply to such land within a registered plan of subdivision as designated by the by-law.
- B. Subsection (7.1) provides that a by-law passed under Subsection (7) does not take effect until it has been approved by the approval authority for purposes of Sections 51 and 51.1 of the Act.
- C. The County of Wellington is the approval authority for the purposes of such sections.
- D. A by-law passed under Subsection (7) may provide that the by-law expires at the expiration of the time period specified in the by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:

- 1. Subsection 50(5) of the Planning Act shall not apply to the following lands during the time that this by-law is in effect:

**Part of Lot 8 James Ellis Survey, Parts 1, 2 and 3 of Plan 61R-21621,
geographical Town of Mount Forest, Township of Wellington North,
County of Wellington**
- 2. This by-law shall become effective upon the endorsement by The Corporation of the County of Wellington of its said approval of the by-law.

3. This by-law shall expire upon the expiration of three years following the date of its passage by council.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 22ND DAY OF 2019**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 067-19

BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT THAT Schedule 'A' Map 3 to By-law 66-01 is amended by changing the zoning on lands described as Part of Park Lot 4, South of Durham Street and East of Main Street, Plan of the Town of Mount Forest, as shown on Schedule "A" attached to and forming part of this By-law from **Future Development (FD)** to:
 - **Medium Density Residential (R2)**
 - **High Density Residential (R3)**
 - **Open Space (OS)**
 - **Medium Density Residential Holding ((H)R2)**
2. THAT Section 32 Exception Zone 2 – Mount Forest, is amended by the inclusion of the following new exception:

32. 8 Part of Park Lot 4, South of Durham Street and East of Main Street, Plan of the Town of Mount Forest	(H)R2-8	Notwithstanding any other section of the by-law to the contrary, the lands zoned R2-8(H) shall be subject to the following regulations: <ul style="list-style-type: none"> - Council may pass a by-law removing the holding symbol from the lot once it is satisfied that the lands have been consolidated with abutting lands to achieve an area that is appropriate for development within the R2 zone.
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3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.

4. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ A FIRST, SECOND THIRD TIME THIS 22ND DAY OF JULY 2019.

ANDREW LENNOX, MAYOR

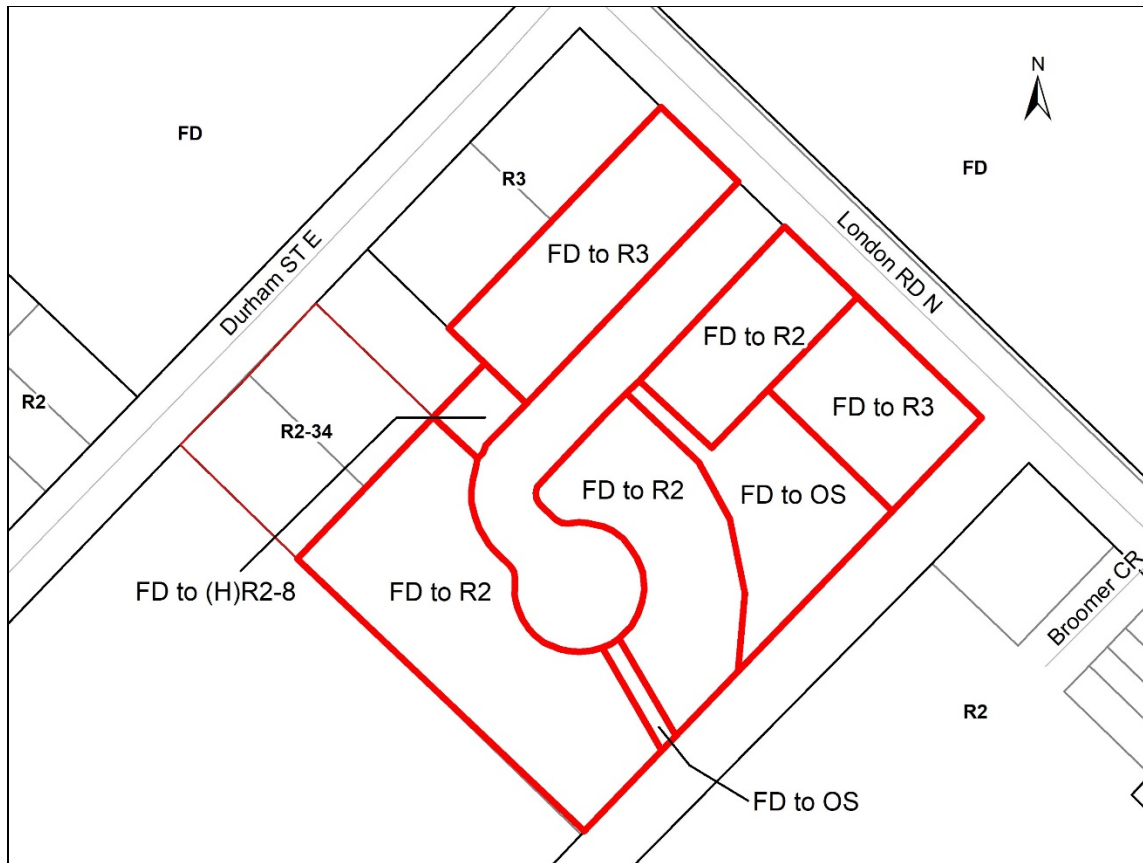
KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 067-19

SCHEDULE "A"

Future Development (FD) to Medium Density Residential (R2), High Density Residential (R3), Open Space (OS), and Medium Density Residential Holding ((H)R2-8)



This is Schedule "A" to By-law 067-19

Passed this 22nd day of July 2019

MAYOR

CLERK

EXPLANATORY NOTE**BY-LAW NUMBER 067-19****THE LOCATION OF THE SUBJECT LANDS**

The land subject to the proposed amendment is described Part of Park Lot 4, South of Durham Street and East of Main Street, Plan of the Town of Mount Forest. The property is approximately 2.31 hectares (5.7 acres).

THE PURPOSE AND EFFECT of the proposed amendment is to rezone the subject lands to permit a residential plan of subdivision that will create 14 single detached lots, 3 semi-detached lots, 10 street townhouses, and a three storey (12 unit) apartment building.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 068-19

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON JULY
22, 2019**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on July 22, 2019 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 22ND DAY OF JULY, 2019.**

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE,
CLERK**