

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING AGENDA OF COUNCIL
SEPTEMBER 9, 2019 @ 2:00 P.M.
CLOSED MEETING SESSION @ 1:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

**PAGE
NUMBER**

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the September 9, 2019 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (d) labour relations or employee negotiations;

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at ____:____ pm that is closed to the public under subsection 239 of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (d) labour relations or employee negotiations;

1. REPORTS

- a) Report OPS 2019-010 being a report on matters relating to an identifiable individual, including municipal or local board employees and labour relations or employee negotiations

2. REVIEW OF CLOSED SESSION MINUTES

- August 12, 2019 – Council meeting

3. RISE AND REPORT FROM CLOSED MEETING SESSION

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at ____:____.pm.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2019-010 being a report on matters relating to an identifiable individual, including municipal or local board employees and labour relations or employee negotiations;

AND FURTHER THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of Township of Wellington North approve the Closed Meeting Minutes of the August 12, 2019 –Council meeting

O ' CANADA

COUNTY COUNCIL UPDATE

Steve O'Neill, Councillor, Wellington County Ward 4

PRESENTATIONS

KPMG

- Introduction of project (scope, timeline, deliverables, etc.) regarding the Wellington County municipal service delivery review

RECESS TO MOVE INTO PUBLIC MEETING

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council meeting of September 9, 2019 for the purpose of holding a Public Meeting under the Planning Act:

- Trevor William McAlister, Zoning By-law Amendment

RESUME REGULAR MEETING OF COUNCIL

Recommendation:
THAT the Council of the Corporation of the Township of Wellington North resume the September 9, 2019 Regular Meeting of Council.

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETINGS

- | | |
|---|-----|
| 1. By-law Number 078-19 being a by-law to amend By-law 66-01 being a Zoning By-law for the Township of Wellington North (West Part Lot 6, Concession 3, 8236 Line 2, geographic Township of West Luther – Trevor William McAlister) | 001 |
|---|-----|

Recommendation:
THAT By-law Number 078-19 being a by-law to amend By-law 66-01 being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (West Part Lot 6, Concession 3, 8236 Line 2, geographic Township of West Luther – Trevor William McAlister)

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- | | |
|---|-----|
| • Public Meeting, August 26, 2019 | 005 |
| • Regular Meeting of Council, August 26, 2019 | 009 |

Recommendation:
THAT the minutes of the Regular Meeting of Council held on July 22, 2019 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

OPEN FORUM

- Rural Broadband: status update and next steps

ITEMS FOR CONSIDERATION

1. MINUTES

- | | |
|--|-----|
| a. Recreation and Culture Committee, September 3, 2019 | 014 |
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Recommendation:

THAT Council of the Corporation of Township of Wellington North receive the minutes of the Recreation and Culture Committee meeting held on September 3, 2019.

2. PLANNING

- a. Report DC2019-003 Consent Application B49-19 (Steve & Chad Dyce)

017

Recommendation:

THAT Council of the Corporation of Township of Wellington North receive Report DC2019-003 being a report on Consent Application B49-19 known as Part Lot 3, Concession 6, Township of Wellington North (West Luther);

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B49-19 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT a Parkland dedication fee be paid (\$1,000 in 2019);*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed parcel;*
- *THAT any concerns of the Conservation Authority can be adequately addressed;*
- *THAT servicing can be accommodated on the site to the satisfaction of the local municipality;*
- *THAT the Owner enter into an agreement apportioning future maintenance costs on West Luther Drain 36 and West Luther Drain 65;*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

3. FINANCE

- a. Cheque Distribution Report, September 3, 2019

021

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated September 3, 2019.

4. ECONOMIC DEVELOPMENT

- a. Report EDO 2019-023 Community Improvement Program

024

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive Report EDO 2019-023 being a report on the Community Improvement Program;

AND FURTHER THAT Council approve the following:

- *\$2,460 grant under the Façade Improvement Program for the signage improvements made at 799 Wellington Road 109 home to the Silver Fox Distillery;*
- *\$2,500 grant under the Façade Improvement Program for the exterior improvements being made at 237-241 Main Street N in Mount Forest home to Ideal Ladies wear;*

- \$2,500 grant and a \$2,500 Interest free loan for the exterior improvements being made to the Upper Façade at 222 George Street in Arthur;
- Grants totaling up to \$10,000 to support the planned revitalization and improvements to 164 George Street in Arthur the previous home of the Queens Hotel.

5. OPERATIONS

- a. Report OPS 2019-015 being a report on the award of the Township's 2019 asphalt program 040

Recommendation:

THAT Council of The Corporation of the Township of Wellington North receive Report OPS 2019-015 being a report on the award of the Township's 2019 asphalt program;

AND FURTHER THAT Council award the Township's 2019 asphalt tender program to The Murray Group Limited at a tender price of \$824,481.00 plus applicable taxes.

6. ADMINISTRATION

- a. Report CLK 2019-031 Cultural Roundtable Mount Forest Cemetery Research Project 042

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2019-031 being a report on Cultural Roundtable Mount Forest Cemetery research project.

- b. Report CLK 2019-032 Donation made by 3253 Production Services Inc. 044

Recommendation:

THAT Council of the Corporation of Wellington North receive Report CLK 2019-032 being a report on a donation made by 3253 Production Services Inc.;

AND FURTHER THAT Council authorize that the funds be directed to:

<i>Arthur BMX/Skateboard Park</i>	<i>\$2,000.00</i>
<i>Arthur Food Bank</i>	<i>\$ 500.00</i>
<i>Mount Forest Splash Pad</i>	<i>\$2,000.00</i>
<i>Mount Forest Community Food Pantry</i>	<i>\$ 500.00</i>

7. COUNCIL

- a. Poster regarding Safe Communities Wellington County – Kitchen Table Talk: Opioids 101 046

Recommendation:

THAT the Council of the Corporation of Township of Wellington North receive the poster regarding Safe Communities Wellington County – Kitchen Table Talk: Opioids 101.

- b. The Honourable Robert Black, correspondence dated August 28, 2019, congratulating the Township of Wellington North and Council on being named one of Canada's Best Communities in 2019 by Maclean's Magazine 047

Recommendation:

THAT the Council of the Corporation of Township of Wellington North correspondence dated August 28, 2019 from The Honourable Robert Black, congratulating the Township of Wellington North and Council on being named one of Canada's Best Communities in 2019 by Maclean's Magazine.

- c. Saugeen Conservation and Grey Sauble Conservation, Media Release, dated August 29, 2019, regarding resignation, retirement and concept of shared CAO/GM position 048

Recommendation:
THAT the Council of the Corporation of Township of Wellington North receive the Saugeen Conservation and Grey Sauble Conservation, Media Release, dated August 29, 2019, regarding resignation, retirement and concept of shared CAO/GM position.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:
THAT all items listed under Items for Consideration on the September 9, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

CULTURAL MOMENT

- Celebrating the Hamlet of Farewell 049

CONFIRMING BY-LAW NUMBER 079-19 050

Recommendation:
THAT By-law Number 079-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on September 9, 2019 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:
THAT the Regular Council meeting of September 9, 2019 be adjourned at __:__.pm.

MEETINGS, NOTICES, ANNOUNCEMENTS

Joint Economic Development Meeting, Moorefield Community Centre	September 18, 2019	5:00 p.m.
Wellington North Cultural Roundtable Meeting	September 19, 2019	12:00 p.m.
Regular Council Meeting	September 23, 2019	7:00 p.m.
Arthur Downtown Revitalization Advisory Committee Meeting	September 25, 2019	7:00 p.m. - 9:00 p.m.
Mount Forest Downtown Revitalization Advisory Committee Meeting	September 26, 2019	7:00 p.m. - 9:00 p.m.
Regular Council Meeting	October 7, 2019	2:00 p.m.
Thanksgiving Day – Office Closes	October 14, 2019	
Arthur & District Chamber of Commerce – Annual General Meeting	October 17, 2019	6:30 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427

- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms – CNIB – 1-800-563-2642

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 078-19

BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule 'A' Map 1 to By-law 66-01 is amended by changing the zoning on lands described as West Part Lot 6, Concession 3 (West Luther) with a civic address of 8236 Line 2, as shown on Schedule "A" attached to and forming part of this By-law from:

- **Agricultural (A) to Agricultural Exception (A-2)**
- **Agricultural (A) to Agricultural Exception (A-69)**

2. THAT Section 33, Exception Zone, is amended by the inclusion of the following new exceptions:

33-69 W Part of Lot 6, Con 3 8236 Line 2, West Luther (McAlister)	A-69	Notwithstanding Section 6.1.4 b) or any other section of this by-law, the accessory building on the day of the passing of this by-law may have a maximum floor area of 400 m ² (4305.5 ft ²). Subject to the following conditions: <ul style="list-style-type: none"> a) enlargement of this building is not permitted. b) additional accessory structures are not permitted including a hobby barn or building under the home industry provisions. c) removal of the existing building shall void this provision.
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3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.

4. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ A FIRST, SECOND THIRD TIME THIS 9TH DAY OF SEPTEMBER 2019.

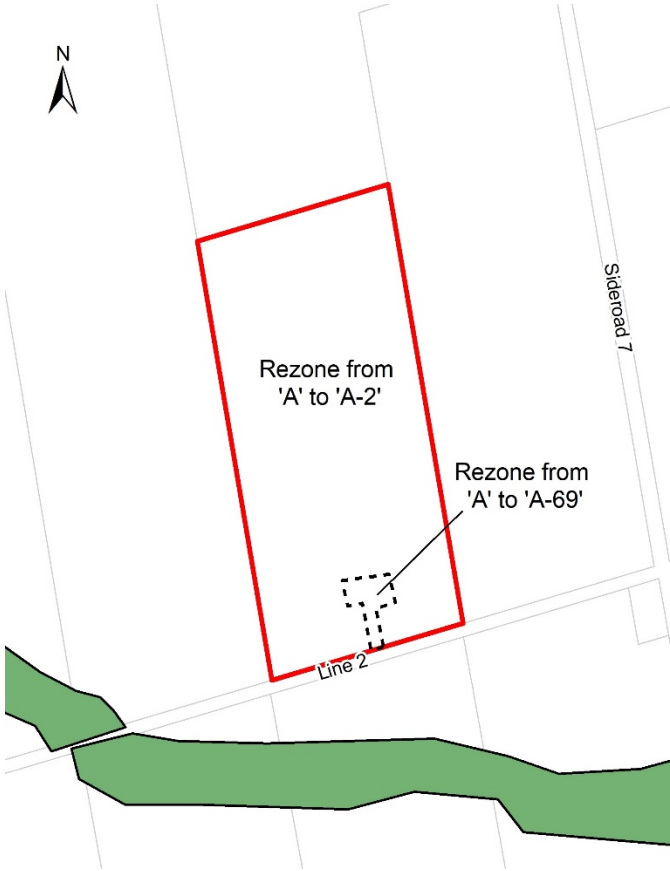
ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 078-19

SCHEDULE "A"



This is Schedule A to By-law 078-19
Passed this 9th day of September 2019

MAYOR

CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 078-19

THE LOCATION OF THE SUBJECT LANDS

The subject property is legally described as West Part Lot 6, Concession 3 (West Luther) with a civic address of 8236 Line 2. The lands subject to the amendment is 20.85 ha (51.52 ac) in size and are currently zoned Agriculture (A).

THE PURPOSE AND EFFECT of the amendment is to rezone the subject lands to prohibit a residential dwelling on the retained agricultural portion of property and permit an increased ground floor area for an existing accessory structure on the severed lands. This rezoning is a condition of severance application B14/19, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever an approximate 0.45 ha (1.11 ac) rural residential parcel from the retained 20.4 ha (50.4 ac) vacant agricultural parcel.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
PUBLIC MEETING MINUTES
AUGUST 26, 2019 @ 7:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

Members Present:

Acting Mayor: Lisa Hern
Councillors: Sherry Burke
Steve McCabe

Members Absent:

Mayor: Andrew Lennox
Councillor: Dan Yake

Staff Present:

Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Director of Finance: Adam McNabb
Director of Operations: Matthew Aston
Chief Building Official: Darren Jones
Economic Development Officer: Dale Small
Human Resources Manager: Chanda Riggi
Human Resources Assistant: Chevonne Wright
Senior Planner: Michelle Innocente

CALLING TO ORDER

- Acting Mayor Hern

DISCLOSURE OF PECUNIARY INTEREST

- None declared

OWNERS/APPLICANT

Clarence & Verna Martin

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as PT Lot 19, Concession 6, and is Municipally known as 7409 Sideroad 7 W, Geographic Township of Arthur. The property is approximately 22.25 ha (55 ac) in size.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to rezone the subject lands to permit a dog kennel. The lands are currently zoned Agricultural (A) and are occupied by a single dwelling and sheds. The applicants are proposing to use the existing 1536 ft² shed for the dog kennel. Additional relief may be considered at this meeting.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on July 29th, 2019.

PRESENTATIONS

Michelle Innocente, Senior Planner, County of Wellington, Township of Wellington North

- Planning Report dated August 21, 2019

Planning Opinion: This zone amendment will rezone the property to permit a dog kennel to operate on a site specific basis on the subject lands. . This amendment is required as the current by-law restricts the use in all zones unless specifically permitted by an amendment. The amendment is also required to comply with the Kennel Licencing process outlined in the Township's Kennel License By-law.

Planning Staff generally have no concerns with the rezoning application to permit a kennel on the property. Under the Township Kennel Licensing By-law, the applicant will have to submit a detailed site plan showing how outdoor access will be provided to the dogs to the satisfaction of the Township.

INTRODUCTION

The property subject to the proposed amendment is described as Part Lot 19, Concession 6, Geographic Township of Arthur, with a civic address of 7409 Sideroad 7 W and is approximately 22 ha (54.4 ac).

PROPOSAL

The purpose of the application is to rezone the subject lands to permit the operation of a dog kennel within the existing 32 ft by 48 ft accessory building. The property is currently occupied by a dwelling, garage, accessory building (proposed kennel) and implement shed.

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is located within a PRIME AGRICULTURAL area. Section 2.3.3.1 of the PPS states "In prime agricultural areas, permitted uses and activities are: agricultural uses, agriculture-related uses and on-farm diversified uses".

"Proposed agriculture-related and on-farm diversified uses shall be compatible with, and shall not hinder surrounding agricultural operations. Criteria for these uses may be based on guidelines developed by the Province or municipal approaches, as set out in municipal planning documents, which achieve the same objective."

GROWTH PLAN

The Growth Plan for the Greater Golden Horseshoe (GGH) provides growth management policy direction for the GGH, which includes Wellington County. All planning decisions are required to conform to the applicable policies and provisions of the Growth Plan. We are satisfied that the policies in the Growth Plan have been met and the proposed development generally conforms to the Growth Plan.

WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated PRIME AGRICULTURAL and GREENLANDS within the County Official Plan. Identified features include a significant wooded area. Kennels are considered a permitted use within the Prime Agricultural area under Section 6.4.3 of the Plan. The location of the proposed kennel is well removed from the significant wooded area on the property.

ZONING BY-LAW

The subject lands are zoned Agricultural (A). Section 6.5 of the by-law states:

"...a kennel is a restricted use in all zones within the Township of Wellington North. Kennels are prohibited uses unless specifically permitted by an amendment to this By-law. Where specifically permitted by an amendment to this By-law, no land, building or structure shall be used for a kennel, unless the land, building and structure is in compliance with the approved By-Law to regulate and provide for the keeping, control and licensing of dogs within the Township of Wellington North."

An amendment to the zoning by-law is required to permit a kennel on the subject property.

KENNEL LICENSING

The Township has recently updated the Kennel Licensing By-law (046-17), being a By-law to regulate and provide for the keeping, control and licensing of dogs within the Township of Wellington North. This by-law sets out a number of requirements and standards for kennel

operations. Operators must apply for and obtain a license from the Township.

Under the Kennel Licensing By-law, a kennel may only be permitted on a property that is within an Agricultural zone and has a minimum lot area of 25 acres. The proposed kennel appears to meet the minimum eligibility requirements set out in the kennel by-law as the applicant's property is located within the agricultural area (zoned Agricultural (A)) and the property is 54.4 acres in size.

The applicants have indicated that the kennel will be located within the existing 32 ft by 48 ft accessory building. Section 2.9.7 of the Kennel Licensing By-law requires that "*access to a fenced area to the outside that permits the animals to access the outside area and return to the inside area on its own accord*" be provided. The applicant has not indicated where outdoor access will be provided on site.

Finally, Section 2.19 of the Kennel Licensing By-law outlines that a kennel shall not be located less than 150 m (492 ft) of any adjacent house or livestock barn. The proposed kennel is to be located approximately 181 m (594 ft) from the closest neighbours dwelling and 200 m (656 ft) from the closest barn housing livestock and 190 m (623 ft) from the closest vacant lot.

PLANNING CONSIDERATIONS

Compatibility

The subject property is located on a farm and is surrounded by agricultural uses. The farm parcel adjacent to the subject lands contains a dwelling that is approximately 181 metres from the proposed kennel and a barn that is approximately 200 metres from the proposed kennel. The vacant parcel opposite the subject property is greater than 200 metres from the proposed kennel. Section 2.26 of By-law 046-17 (Township Operation and Licensing of Kennel By-law) states the following with respect to setbacks:

No person shall own or operate a kennel or facility or structure used in connection with the kennel and established before the passage of this bylaw, located less than 150 metres (492 feet) of any adjacent property owners habitable building or buildings for the keeping of livestock. The setbacks exceed the minimum 150 metres required by By-law 046-17.

The applicant is proposing that the kennel house a maximum of 10 dogs. The applicant will be required to provide a detailed site plan as part of the kennel license application. This site plan will need to include an outdoor fenced area for the animals to access on their own accord.

Draft Zoning By-law

A draft zoning by-law amendment has been attached to this report for public review and Council's consideration which introduces a site specific exception permitting a kennel on the subject lands.

CORRESPONDENCE FOR COUNCIL'S REVIEW

- Grand River Conservation Authority, Email dated July 31, 2019 (No Objections)

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

ACTING MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

Applicants were present to answer questions pertaining to the application.

COMMENTS/QUESTIONS FROM COUNCIL

Councillor McCabe inquired if there was any objection from neighbours. Michelle Innocente, Senior Planner, stated that no objections were received and noted that the proposal meets setbacks and there are trees along the fence line that provide buffering.

Councillor Burke asked if the site plan would be part of the licencing process. Karren Wallace, Clerk, commented that the criteria is outlined in the licence process.

ADJOURNMENT

RESOLUTION: 005-2019

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Public Meeting of August 26, 2019 be adjourned at 7:21 p.m.

CARRIED

CLERK

ACTING MAYOR

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING MINUTES OF COUNCIL
AUGUST 26, 2019 @ 7:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

Members Present: **Acting Mayor:** **Lisa Hern**
 Councillors: **Sherry Burke**
 Steve McCabe

Members Absent: **Mayor:** **Andrew Lennox**
 Councillor: **Dan Yake**

Staff Present:

Director of Legislative Services/Clerk: **Karren Wallace**
 Deputy Clerk: **Catherine Conrad**
 Director of Finance: **Adam McNabb**
 Director of Operations: **Matthew Aston**
 Chief Building Official: **Darren Jones**
 Economic Development Officer: **Dale Small**
 Human Resources Manager: **Chanda Riggi**
 Human Resources Assistant: **Chevonne Wright**
 Senior Planner: **Michelle Innocente**

CALLING TO ORDER – Councillor Hern

ADOPTION OF THE AGENDA

RESOLUTION: 2019-234

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Agenda for the August 26, 2019 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST – None declared

O ' CANADA

PRESENTATION

- **Chevonne Wright: Cultivating the Next Generation**

Chevonne Wright, Human Resources Assistant, presented information on Cultivating the Next Generation. 50% of municipal sector employees are eligible to retire within the next five to ten years, with most holding executive level positions. People from her generation think working for a municipality is traditional, boring and that only positions where you sit at a desk are offered; however, there are so many more positions available in the municipal sector. Her generation are looking for positions that offer constant feedback, growth opportunities and challenging work. She and Chanda Riggi, Human Resources Manager, have developed a program called Team Member to Team Leader to equip the next generation with knowledge and skills to be the next generation of leaders.

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2019-235

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of August 26, 2019 for the purpose of holding a Public Meeting under the Planning Act:

- Clarence and Verna Martin, Zoning By-law Amendment

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2019-236

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North resume the August 26, 2019 Regular Meeting of Council.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETINGS

1. By-law Number 076-19 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Part Lot 19, Concession 6, geographic Township of Arthur, civic address of 7409 Sideroad 7 West – Clarence and Verna Martin)

RESOLUTION: 2019-237

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 076 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Part Lot 19, Concession 6, geographic Township of Arthur, civic address of 7409 Sideroad 7 West – Clarence and Verna Martin)

CARRIED

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Regular Meeting of Council, August 12, 2019

RESOLUTION: 2019-238

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council held on August, 12, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

DEPUTATIONS

Andy Tarc

- Request for exemption of \$2,000.00 road deposit for damages fee

Mr. Tarc appeared before Council to request an exemption from the road deposit for a proposed farm shed with small square footage.

Christina Cook

- Request for Council to take steps to enhance or pass a new by-law prohibiting light intrusion

Ms. Cook appeared before Council to provide information regarding an issue of light nuisance/intrusion from a residential property onto her property that has been ongoing for over a year. The police and By-law Officer have attended to calls several times; but, the

issue remains unresolved. Ms. Cook requested that Council enhance or pass a new by-law prohibiting light intrusion.

Council directed staff to provide a report on this matter at a future Council meeting.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

4a, 5a, 6a, 6b

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2019-239

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT all items listed under Items for Consideration on the August 26, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

THAT the Council of the Corporation of Township of Wellington North receive the Planning Report prepared by Michelle Innocente, Senior Planner, dated August 21, 2019, regarding Proposed Draft Plan of Subdivision – 23T-18007, Domville Street, Arthur, Preliminary Planning Comments (Forest View Estates - Coffey)

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North support the proposed plan of subdivision and related conditions of draft plan approval for 23T-18007, Domville Street, Arthur, (Forest View Estates - Coffey).

THAT Council of the Corporation of Township of Wellington North receive Report CBO 2019-14 being the Building Permit Review for the period ending July 31st, 2019.

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated August 21, 2019.

THAT the Council of the Township of Wellington North receive for information Report OPS 2019-014 being a report on the South Water Street Sanitary Pumping Station Design; AND FURTHER THAT Council direct staff to move \$80,000 from Development Charges to a capital project to fund the design of the South Water Sanitary Pumping Station.

*THAT the Council of the Corporation of Township of Wellington North receive correspondence dated August 21, 2019 from Susan O'Neill, #GetInTouchForHutch Committee, requesting approval for a proposed "Get In Touch For Hutch – Front Porch Festival"; AND FURTHER THAT Council support the proposed "Get In Touch For Hutch – Front Porch Festival" to be held **on** Saturday, June 20, 2020.*

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2019-240

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of Township of Wellington North receive for information Report EDO 2019-022 dated August 26th, 2019 being a report on Wellington North Business Improvement Areas (BIA).

CARRIED

RESOLUTION: 2019-241

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report OPS 2019-013 being a report about traffic safety along Frederick St W, Francis St and Edward St.

CARRIED

RESOLUTION: 2019-242

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT Council of the Corporation of the Township of Wellington North receive Report CLK 2019-030 being a report on Silver Fox Distillery Manufacturer's "By the Glass" liquor license application;

AND FURTHER THAT Council supports the application of Silver Fox Distillery for a Manufacturer's "By the Glass" Limited Liquor Sales Licence to be located at 7999 Wellington County Rd 109, Arthur, ON N0G 1A0.

CARRIED

RESOLUTION: 2019-243

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT Council of the Corporation of the Township of Wellington North receive for information HR 2019-003 being a report on Employee Service Awards and Retirement Recognition Program;

AND FURTHER THAT Council adopt the Employee Service Awards and Retirement Recognition Program and associated policy.

CARRIED

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Burke announced that the Mount Forest Splash Pad passed public health inspection and will open to the public on Tuesday, August 27 at 10:00 am.

Acting Mayor Hern stated that the Mount Forest & District Chamber of Commerce did not have an August meeting. Acting Mayor Hern commented on the Cultural Roundtable Find a Grave project and requested a status report for a future Council meeting.

BY-LAWS

- a. By-law Number 075-19 being a by-law to repeal By-law 110-18 being a by-law to authorize tax exemption for the properties of the Royal Canadian Legion Branch 226 in Arthur and Branch 134 in Mount Forest

RESOLUTION: 2019-244

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 075-19 be read a First, Second and Third time and enacted.

CARRIED

CONFIRMING BY-LAW NUMBER 077-19

RESOLUTION: 2019-245

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 077-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on August 26, 2019 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2019-246

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Regular Council meeting of August 26, 2019 be adjourned at 8:02 p.m.

CARRIED

CLERK

ACTING MAYOR

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MEETING MINUTES
TUESDAY, SEPTEMBER 3, 2019 @ 8:30 A.M.
MOUNT FOREST & DISTRICT SPORTS COMPLEX – MEETING ROOM**

Committee Members Present:

- Andrew Lennox, Mayor, Acting Chair
- Lisa Hern, Councillor
- Brian Milne, Deputy Mayor, Township of Southgate

Absent:

- Steve McCabe, Councillor
- Sherry Burke, Councillor

Staff Members Present:

- Michael Givens, Chief Administrative Office
- Catherine Conrad, Deputy Clerk
- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Tasha Grafos, Administrative Support

Calling to Order
Adoption of Agenda
<p>RESOLUTION REC 2019-033 Moved: Hern Seconded: Milne <i>THAT the agenda for the September 3, 2019 Township of Wellington North Recreation and Culture Committee meeting be accepted and passed.</i> CARRIED</p>
Disclosure of Pecuniary Interest - none
Minutes of Previous Meeting – July 9, 2019 (approved by Council on July 22, 2019)
Business Arising From Minutes Darren has provided information to the Mount Forest Fireworks Festival regarding the garage, indicating a number of items that need to be completed prior to the building moving to the Mount Forest and District Sports Complex property.
Reports
<p>1. Facility Revenue Report RESOLUTION REC 2019-034 Moved: Milne Seconded: Hern <i>THAT the Recreation and Culture Committee receive the Facility Revenue Report.</i></p>

<p>CARRIED</p>
<p>2. Report RAC 2019-014 Wellington North Summer Day Camp End of Year Summary RESOLUTION REC 2019-035 Moved: Hern Seconded: Milne <i>THAT the Recreation and Culture Committee receive Report RAC 2019-014 Wellington North Summer Day Camp End of Year Summary.</i> CARRIED</p>
<p>3. Report RAC 2019-015 Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream RESOLUTION REC 2019-036 Moved: Milne Seconded: Hern <i>THAT the Recreation and Culture Committee receive Report RAC 2019-015 being a report on the Investing in Canada Infrastructure Program: Community, Culture and Recreation Stream.</i> CARRIED</p> <p>The Committee directed staff to prepare a report for a future Recreation & Culture Committee meeting regarding suggested upgrades at the Arthur and Area Community Centre.</p>
<p>4. Biba Playground Brochure and July 2019 Report RESOLUTION REC 2019-037 Moved: Hern Seconded: Milne <i>THAT the Recreation and Culture Committee receive the Biba Playground Brochure and July 2019 Report.</i> CARRIED</p>
<p>Other Business</p>
<p>Ad Hoc Committee Updates</p> <ul style="list-style-type: none">• Mount Forest Aquatics The Splash Pad in Arthur will close September 15. As the Splash Pad in Mount Forest just opened, it will be left open until closer to October for this year. <p>RESOLUTION REC 2019-038 Moved: Milne Seconded: Hern <i>THAT the Recreation and Culture Committee receive for information Report TR2019-013 being an update on the Mount Forest Splashpad initiative.</i> CARRIED</p>

- Arthur Village Skateboard/BMX

A Committee meeting will be arranged to discuss the project moving forward; responsibility for community engagement, final design, budget, maintenance, etc.

- Lynes Blacksmith Shop

The new windows have been installed, a lot of masonry work has been completed, the backyard has been cleaned up and the fence has been built.

New Business/Roundtable

Brian Milne, Southgate Deputy Mayor, inquired about minor hockey registration. Mount Forest had a full registration. Arthur folded the Bantam level.

Tom Bowden, Recreation Services Manager, noted that hockey is starting, ball is winding down and soccer is finished. The Lions sign at the corner of Cork St. and Queen St. W. was installed and is running. Tasha and Mandy are programming the sign.

Matthew Aston, Director of Operations, commented that the fencing still needs to be installed along Newfoundland St., the batting cage will be moved, a mobile lift will be available for use at the Mount Forest pool next year, the shed behind the Arthur & Area Community Centre is almost complete and recreation software options that give users the ability to book online are being explored.

Mandy Jones, Community Recreation Coordinator, stated that the Arthur OptiMrs have inquired about next steps for their proposed off leash dog park. The Committee reviewed current projects and the capacity to take on another project. The Committee agreed that the Township is not in a position to proceed with the proposed off leash dog park at this time.

Michael Givens, CAO, remarked that the Arthur Optimist Club have expectations regarding significant work around the pavilion and suggested meeting with them in the fall.

Adjournment

RESOLUTION REC 2019-039

Moved: Hern

Seconded: Milne

THAT the Township of Wellington North Recreation and Culture Committee meeting of September 3, 2019 be adjourned at 9:18 a.m.

CARRIED



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of September 9, 2019
From: Tammy Pringle, Development Clerk
Subject: DC2019-003, Consent Application B49-19 (Steve & Chad Dyce)

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2019-003 being a report on Consent Application B49-19 known as Part Lot 3, Concession 6, Township of Wellington North (West Luther);

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B49-19 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** a Parkland dedication fee be paid (\$1,000 in 2019);
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed parcel;
- **THAT** any concerns of the Conservation Authority can be adequately addressed;
- **THAT** servicing can be accommodated on the site to the satisfaction of the local municipality;
- **THAT** the Owner enter into an agreement apportioning future maintenance costs on West Luther Drain 36 and West Luther Drain 65;

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is known as Part Lot 3, Concession 6, Township of Wellington North (West Luther);

Proposed severance is 40.6 hectares with 678m frontage, existing and proposed agricultural and woodlot.

Retained parcel is 40.6 hectares with 527m frontage on Line 6 and 632m frontage on Sideroad 3, existing and proposed agricultural and residential use with existing dwelling, barn & sheds.

FINANCIAL CONSIDERATIONS

The municipality will realize \$1,130.00 in parkland dedication fees and clearance fees.

ATTACHMENTS

- APPENDIX A:
 - Severance Sketch, Part of Lot 3, Concession 6 (West Luther)
- APPENDIX B:
 - Michelle Innocente, Senior Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

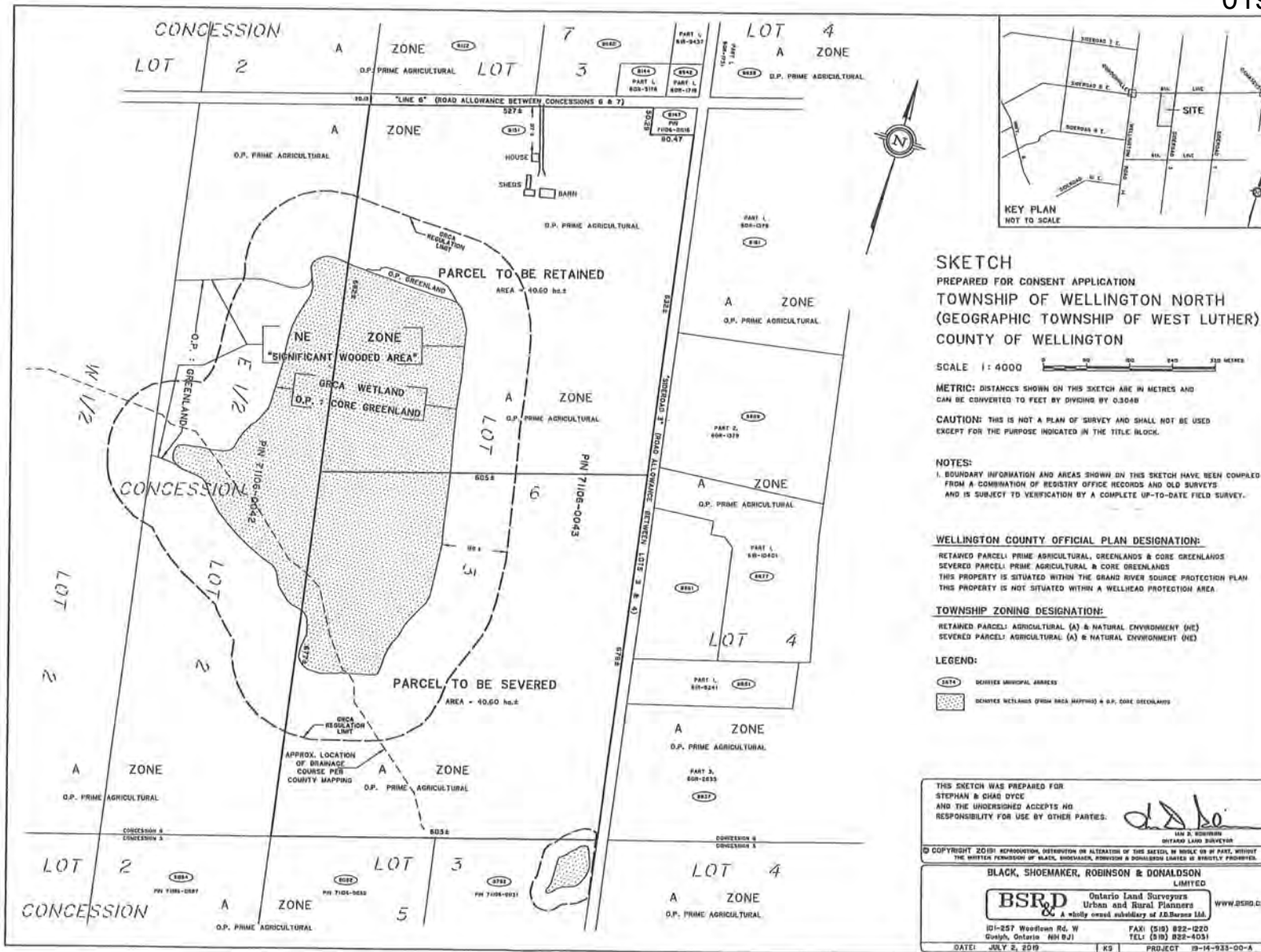
Alignment and Integration

Prepared By: Tammy Pringle, Development Clerk

Tammy Pringle

Recommended By: Michael Givens, Chief Administrative Officer

Michael Givens



SKETCH
 PREPARED FOR CONSENT APPLICATION
 TOWNSHIP OF WELLINGTON NORTH
 (GEOGRAPHIC TOWNSHIP OF WEST LUTHER)
 COUNTY OF WELLINGTON

SCALE 1:4000

METRIC: DISTANCES SHOWN ON THIS SKETCH ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

CAUTION: THIS IS NOT A PLAN OF SURVEY AND SHALL NOT BE USED EXCEPT FOR THE PURPOSE INDICATED IN THE TITLE BLOCK.

NOTES:
 1. BOUNDARY INFORMATION AND AREAS SHOWN ON THIS SKETCH HAVE BEEN COMPILED FROM A COMBINATION OF REGISTRY OFFICE RECORDS AND OLD SURVEYS AND IS SUBJECT TO VERIFICATION BY A COMPLETE UP-TO-DATE FIELD SURVEY.

WELLINGTON COUNTY OFFICIAL PLAN DESIGNATION:
 RETAINED PARCEL: PRIME AGRICULTURAL, GREENLANDS & CORE GREENLANDS
 SEVERED PARCEL: PRIME AGRICULTURAL & CORE GREENLANDS
 THIS PROPERTY IS SITUATED WITHIN THE GRAND RIVER SOURCE PROTECTION PLAN
 THIS PROPERTY IS NOT SITUATED WITHIN A WELLHEAD PROTECTION AREA

TOWNSHIP ZONING DESIGNATION:
 RETAINED PARCEL: AGRICULTURAL (A) & NATURAL ENVIRONMENT (NE)
 SEVERED PARCEL: AGRICULTURAL (A) & NATURAL ENVIRONMENT (NE)

LEGEND:
 [Symbol] DENOTES MUNICIPAL ANNEXES
 [Symbol] DENOTES WETLANDS (FROM AREA MAPS) & D.P. CORE GREENLANDS

THIS SKETCH WAS PREPARED FOR STEPHAN & SHAR DYCE AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY FOR USE BY OTHER PARTIES.

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BLACK, SHOEMAKER, ROBINSON & DONALDSON LIMITED
BSRD Ontario Land Surveyors Urban and Rural Planners
 A wholly owned subsidiary of J.E. Burns Ltd. WWW.BSRD.COM
 10-257 Woodbush Rd. W. Guelph, Ontario N1H 9J1 FAX: (519) 822-1220 TEL: (519) 822-4031
 DATE: JULY 2, 2019 PROJECT 18-14-933-00-A



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application	B49/19
Location	Part Lot 3, Concession 6 TOWNSHIP OF WELLINGTON NORTH (West Luther)
Applicant/Owner	Steve & Chad Dyce

PRELIMINARY PLANNING OPINION: This application would sever a vacant 40.6 ha (100 ac) agricultural parcel in the Prime Agricultural Area. A 40.6 ha (100 ac) parcel would be retained with an existing dwelling, barn and sheds.

This application proposes to create two equally sized farms in Prime Agricultural Area. The property contains a large wetland that is centrally located. As a result, each proposed 40.6 ha (100 ac) farm parcel would contain a portion of the wetland.

The Growth Plan however does not permit development, including lot creation, within wetlands. Therefore, the proposed farm-split is not consistent with Provincial Policy and the County Plan.

If this application is approved, we would request that the following be made conditions of approval:

- a) That any concerns of the Conservation Authority can be adequately addressed;
- b) That servicing can be accommodated on the site to the satisfaction of the local municipality; and
- c) That safe driveway access can be provided to the severed lot to the satisfaction of the local municipality.

A PLACE TO GROW:

The Growth Plan for the Greater Golden Horseshoe, 2019, came into effect on May 16, 2019. Based on the survey sketch submitted, the proposed new farm parcel will result in a portion of the existing wetland (Key Hydrological Feature) being on the severed parcel. The policies of the Growth Plan do not support the fragmentation of such features and requires that a minimum 30 metre setback from these features be maintained to any new development.

PROVINCIAL POLICY STATEMENT (PPS): New lots in the Prime Agricultural areas are discouraged and may only be permitted for agricultural uses, provided that the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations (Section 2.3.4.1.a).

Regarding Minimum Distance Separation, the MDS Guidelines recognize that where a larger lot is created, a suitable location must be identified for a 1 hectare building envelope outside of the MDS 1 setback. Given the size of the severed parcel, we are satisfied that there is sufficient space to site a 1 hectare building envelope or larger in compliance with MDS 1.

WELLINGTON COUNTY OFFICIAL PLAN The subject property is designated PRIME AGRICULTURAL, CORE GREENLANDS and GREENLANDS. The Core Greenlands designation protects a wetland and the Greenlands designation protects the significant wooded area. Section 10.3.2 of the Official Plan provides policy direction for agricultural lot creation in Prime Agricultural areas. New Lots for agricultural operation will normally be a minimum of 35 hectares in size. Both the severed and retained lots meet the minimum size.

The matters under Section 10.1.3 were also considered. As noted above, the subject application is not consistent with provincial policy, specifically the Growth Plan, as the proposed farm-split would fragment a wetland and therefore the proposal is not consistent with Section 10.1.3(p) of the Official Plan which requires that provincial legislation and policies be met.

WELL HEAD PROTECTION AREA: The subject property is not located within a WHPA.

LOCAL ZONING BY-LAW: The subject property is currently zoned Agricultural (A) and Environmental Protection (EP) zone. The severed and retained lands comply with the minimum lot area and frontage requirements of the zoning by-law.

SITE VISIT INFORMATION: The subject property has not yet been visited.



 Michelle Innocente, Senior Planner
 August 28, 2019

9/03/19

Township of Wellington North
CHEQUE DISTRIBUTION REPORT
Payables Management

74187 to 74297			
Cheque Number	Cheque Date	Vendor Name	Cheque Amount
74187	8/26/19	ADS Fire Service Pro Inc.	\$8,719.08
74188	8/26/19	ALS Laboratory Group	\$6,973.24
74189	8/26/19	Arthur Chrysler Dodge Jeep Lim	\$89,433.08
74190	8/26/19	Arthur Foodland	\$47.32
74191	8/26/19	Arthur Home Hardware Building	\$359.06
74192	8/26/19	Barclay Wholesale	\$192.10
74193	8/26/19	Bell Canada3	\$1,580.27
74194	8/26/19	Bell Canada Box 1550	\$19.13
74195	8/26/19		\$1,756.40
74196	8/26/19	Bluewater Fire & Security	\$635.17
74197	8/26/19	B M Ross and Associates	\$54,011.12
74198	8/26/19	Broadline Equipment Rental Ltd	\$300.53
74199	8/26/19	CARQUEST Arthur Inc.	\$10.64
74200	8/26/19	Carson Supply	\$31.64
74201	8/26/19	Cedar Signs	\$8,069.33
74202	8/26/19	Chalmers Fuels Inc	\$122.04
74203	8/26/19		\$125.00
74204	8/26/19	CIMA Canada Inc.	\$11,279.33
74205	8/26/19		\$22.00
74206	8/26/19	Corporate Express	\$353.59
74207	8/26/19	Decker's Tire Service	\$7,955.58
74208	8/26/19	D.T. Contracting	\$1,017.00
74209	8/26/19	E.C. King Contracting	\$565.58
74210	8/26/19		\$43.18
74211	8/26/19	Fathers Heart Healing Ministri	\$1,000.00
74212	8/26/19	FERGUSON, LEVERNE	\$42,807.43
74213	8/26/19		\$93.00
74214	8/26/19	Frey Communications	\$766.11
74215	8/26/19	Hartman Electronics & Comm	\$323.18
74216	8/26/19		\$26.87
74217	8/26/19		\$166.34
74218	8/26/19	Hornblower Horizontal Earthbor	\$14,577.00
74219	8/26/19	Hydro One Networks Inc.	\$2,983.82
74220	8/26/19	Ideal Supply Inc.	\$764.79
74221	8/26/19		\$750.00
74222	8/26/19	J.T. Excavating Ltd.	\$8,475.00
74223	8/26/19	J J McLellan & Son	\$107.35
74224	8/26/19	KORE Mechanical Inc.	\$1,989.62
74225	8/26/19	M & L Supply	\$635.42
74226	8/26/19	Martins TLC	\$5,407.05

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
74227	8/26/19	Mt Forest Chamber of Commerce	\$200.00
74228	8/26/19	Mt Forest Memorials	\$8,588.00
74229	8/26/19	North Wellington Co-op Service	\$909.24
74230	8/26/19	Officer's Auto Care Inc.	\$101.70
74231	8/26/19	PACKET WORKS	\$282.50
74232	8/26/19		\$163.21
74233	8/26/19	PepsiCo Beverages Canada	\$376.54
74234	8/26/19	Reliance Home Comfort	\$77.55
74235	8/26/19	Shred All Ltd.	\$67.80
74236	8/26/19	Suncor Energy Inc.	\$3,197.17
74237	8/26/19	Teviotdale Truck Service & Rep	\$361.60
74238	8/26/19	The Information Professionals	\$339.00
74239	8/26/19	Turriss Sites Development Corp.	\$63.55
74240	8/26/19	Twp of Wellington North	\$176.75
74241	8/26/19	Waste Management	\$10.17
74242	8/26/19	Wellington Advertiser	\$194.36
74243	8/26/19	Wellington North Power	\$75,036.33
74244	8/26/19	Wightman Telecom Ltd.	\$585.50
74245	8/26/19	Young's Home Hardware Bldg Cen	\$136.83
74246	8/29/19	2574574 Ontario Inc	\$96,335.29
74247	8/29/19	Advanced Drainage Systems	\$8,292.63
74248	8/29/19	Arthur Foodland	\$43.02
74249	8/29/19	Arthur Home Hardware Building	\$56.68
74250	8/29/19	B. Richardson Transport Ltd.	\$1,039.22
74251	8/29/19	Broadline Equipment Rental Ltd	\$4,602.04
74252	8/29/19	Cedar Signs	\$54.13
74253	8/29/19	Compass Minerals Canada	\$6,772.94
74254	8/29/19	CW AND COMPANY	\$271.17
74255	8/29/19	Darch Fire	\$505.11
74256	8/29/19	Decker's Tire Service	\$124.30
74257	8/29/19	E.C. King Contracting	\$2,019.89
74258	8/29/19	Fire Marshal's Public Fire Saf	\$276.83
74259	8/29/19	FOSTER SERVICES/822498 ONT INC	\$7,435.40
74260	8/29/19	Frey Communications	\$16,559.44
74261	8/29/19	G & H Small Engines	\$92.66
74262	8/29/19	HOLLEN CONTROLS LIMITED	\$2,938.00
74263	8/29/19	Ideal Supply Inc.	\$724.36
74264	8/29/19	International Trade Specialist	\$138.18
74265	8/29/19		\$370.49
74266	8/29/19		\$1,235.25
74267	8/29/19	Manulife Financial	\$27,914.23
74268	8/29/19	Maple Lane Farm Service Inc.	\$29.20
74269	8/29/19	Marcc Apparel Company	\$1,531.09
74270	8/29/19		\$160.00
74271	8/29/19	Mount Forest Foodland	\$32.90
74272	8/29/19	Mike's Custom Weld & Fab.	\$901.91

Cheque Number	Cheque Date	Vendor Name	Cheque Amount
74273	8/29/19	Minister of Finance - Misc	\$210.00
74274	8/29/19		\$191.04
74275	8/29/19	Murray Group Limited	\$94,373.30
74276	8/29/19	Norcat	\$995.30
74277	8/29/19	Officer's Auto Care Inc.	\$3,600.12
74278	8/29/19	Purolator Inc.	\$19.80
74279	8/29/19		\$28.25
74280	8/29/19		\$475.80
74281	8/29/19	Raynbow Signs	\$19,888.02
74282	8/29/19	RESQTECH Systems Inc	\$1,005.70
74283	8/29/19		\$135.70
74284	8/29/19	Rintoul's Pools & Spas Ltd.	\$427.14
74285	8/29/19	ROBERTS FARM EQUIPMENT	\$238.74
74286	8/29/19	Scotiabank	\$2,101.66
74287	8/29/19		\$119.50
74288	8/29/19	Suncor Energy Inc.	\$2,081.35
74289	8/29/19	T&T Power Group	\$7,415.89
74290	8/29/19	Union Gas	\$1,181.69
74291	8/29/19	Veolia Water Technologies Cana	\$5,686.87
74292	8/29/19		\$61.21
74293	8/29/19	Waste Management	\$1,544.15
74294	8/29/19	Wellington Comfort Systems Ltd	\$563.73
74295	8/29/19	Wellington North Power	\$9,697.28
74296	8/29/19		\$92.00
74297	8/29/19	Young's Home Hardware Bldg Cen	\$268.45
		TOTAL:	\$698,221.24



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of September 9th, 2019
From: Dale Small,
Economic Development Officer
Subject: EDO 2019-023 Community Improvement Program

RECOMMENDATION

THAT Council of the Corporation of the Township of Wellington North receive the Economic Development Officer report EDO 2019-023 being a report on the Community Improvement Program;

AND FURTHER THAT Council approve the following:

- \$2,460 grant under the Façade Improvement Program for the signage improvements made at 799 Wellington Road 109 home to the Silver Fox Distillery;
- \$2,500 grant under the Façade Improvement Program for the exterior improvements being made at 237-241 Main Street N in Mount Forest home to Ideal Ladies wear;
- \$2,500 grant and a \$2,500 Interest free loan for the exterior improvements being made to the Upper Façade at 222 George Street in Arthur;
- Grants totaling up to \$10,000 to support the planned revitalization and improvements to 164 George Street in Arthur the previous home of the Queens Hotel.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

Since 2012 our Community Improvement Plan (CIP) has enabled the Municipality to provide grants to individuals, businesses, organizations, etc. who are making improvements to their buildings all in an effort to support revitalization and redevelopment activities in our community. The program has proven quite popular, and including these four requests, seventy-eight applicants have submitted applications for funding under the Community Improvement Program.

The total dollar value of the overall improvements made in our Community as a result of these applications is conservatively estimated at \$1.4 million and of this amount 81% has been covered by the applicants with the remaining 19% covered by grants/loans under the CIP.

Over the past few weeks four applications for funding have been received bringing the YTD total to twenty. All applications are eligible as per our Community Improvement Guidelines and as

required under our program all applications are reviewed by our Community Improvement Program Review Panel (CIPRP). A brief overview of the applications follow:

- Application from Silver Fox Distillery in Arthur to support signage and other façade improvements being made to their business at 799 Wellington Road 109 in Arthur. The local community is excited about this new business that is coming to the Town of Arthur and council recently approved a “By the Glass” Limited Liquor Sales Licence for the Silver Fox Distillery at the August 26th meeting of council.
- Application from Hapfield Developments in Mount Forest to support the exterior improvements being made to their building at 237-241 Main Street North. The entire exterior façade is being restored, brickwork is being repointed and/or replaced, signage and awning is being removed along with a number of other enhancements. The improvements have been designed in-partnership with the business owner to improve the appearance of the exterior to match the business atmosphere of the interior. New signage and lighting improvements are also being made by the Business Owner and will be subject to a future application.
- Application from the owners of 222 George Street in Arthur to support the restoration work being completed to the upper façade of the building. This includes new windows, sills and brickwork. Improvements are also being made to the inside upper floor of the building and once these improvements are completed the applicant intends to start renovations to the lower levels.
- Application from Arthur Green Developments Inc., owner of the Queen’s Hotel property at 164 George Street in Arthur. The applicant’s intent is to take the existing commercial building and convert it into a commercial retail, and mixed-use building with a large community area. Also, by developing some of the underutilized/vacant land behind the building upwards to 70 rental housing units and a large green space will also be provided. This proposal fits perfectly with our Community Growth Plan, Development Charges and Downtown Revitalization focus to encourage rental housing developments and more downtown living options. Staff also believe the applicant is eligible for up to \$20,000 in CIP Invest Well funding from Wellington County and an application will be submitted once WN council approve this request.

A copy of the decision matrix, which provides additional information on the proposed improvements as well as related pictures is attached to this report.

The Community Improvement Program review panel recommends council approve all the applications as presented.

FINANCIAL CONSIDERATIONS

In 2019 **\$25,000** in Community Improvement Program funding has been approved in the Economic Development Operating budget and an additional **\$15,000** has been approved from the Wellington County BR+E Implementation Fund.

Additional funding up to \$10,000, to support Blade Signage, has also been approved within our Main Street Revitalization Program.

Including these applications, YTD, council have approved **\$72,746** in funding. Of this amount:

- \$23,168 is not expected to be advanced in 2019 and will be included in future years funding
- \$ 4,980 is for Blade Signage & funding will come from the Main Street Revitalization Program
- \$39,598 in grants will be covered from the EDO budget and BR+E Implementation funding
- \$ 5,000 advanced in loans will be repaid over the next five years

ATTACHMENTS

Community Improvement Program: Grant Application Decision Matrix

- | | |
|--|---------------|
| • Silver Fox Distillery | Pages 1 – 3 |
| • Hapfield Developments | Pages 4 – 6 |
| • 222 George Street, Arthur | Pages 7 – 9 |
| • Arthur Green Developments | Pages 10 – 11 |
| • Arthur Green Developments Draft Concept Design | Page 12 |

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Partnerships

Municipal Infrastructure

Alignment and Integration

Prepared By:	Dale Small, Economic Development Officer	<i>Dale Small</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

Applicant: Silver Fox Distillery

Date Received: August 26th, 2019

Application #: F.I.L.&G. # 58

Amount Requested: \$2,460 Grant

Date of Community Improvement Plan Review Panel Meeting: Sept 3rd, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant is Mary-Ellen McAlonen who is the Treasurer of Silver Fox Distillery in Arthur
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		The Silver Fox Distillery is located at 799 Wellington Road 109 in Arthur which is within the CIPA boundary.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> • Accessibility Grant • Application Fees & Development Charges Grant • Building Conversion/Expansion Grant • Building Improvement Grant • Façade Improvement Loan & Grant Program • Public Art Grant • TIERR Redevelopment Grant Program 	X		Total funding, in the amount of \$2,460.00 is being requested under the Community Improvement Program
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			TOTAL AMOUNT OF FUNDING REQUESTED \$ 2,460.00 TOTAL AMOUNT OF FUNDING ELIGIBLE \$ 2,460.00 TOTAL COST OF OVERALL IMPROVEMENTS \$4,920.00
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Signage Improvements to the building have already been completed and the business plans to open later this year
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		Yes

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

7	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		Summit Laser and Manufacturing in Elora produced and delivered the signage
8	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Estimates and quotes provided • Facade Improvement Checklist • Detailed sketch provided of the proposed change, signage, Public Art or other improvements 	X X X X		Application was properly completed. Picture of the signage, including the Sign, along with the painted trim and banners is attached.
9	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan Provide a description on which eligible expenses are being included.	X X		Eligible expenses relate to the costs for new signage and paint as well as external lighting and pole banners.
10	Other comments from the Review Panel	X		We are excited that this new business has chosen Arthur and we look forward to the opening.
Recommendation	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$ 823.00			
	<i>Darren Jones</i> Darren Jones		<i>Dale Small</i> Dale Small	Sept 3 rd , 2019 Date

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX



COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

Applicant: Hapfield Developments

Date Received: August 29th, 2019

Application #: F.I.L.&G. # 60

Amount Requested: \$2,500.00

Date of Community Improvement Plan Review Panel Meeting: Sept 3rd, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, Hapfield Developments, is the owner of the building at 237-241 Main Street South in Mount Forest
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		Ideal Ladies Wear is located at 237-241 Main Street N. in Mount Forest which is within the CIPA boundary.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> • Accessibility Grant • Application Fees & Development Charges Grant • Building Conversion/Expansion Grant • Building Improvement Grant • Façade Improvement Loan & Grant Program • Public Art Grant • TIERR Redevelopment Grant Program 		X	The applicant is eligible for \$2,500 in funding from the façade Improvement program. \$ 2,500.00 from the Community Improvement Program
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			TOTAL AMOUNT OF FUNDING REQUESTED \$ 2,500.00 TOTAL AMOUNT OF FUNDING ELIGIBLE \$ 2,500.00 TOTAL COST OF OVERALL IMPROVEMENTS \$ 13,930.00
5	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Work is currently underway and will be completed this month.
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		All municipal accounts are up to date.

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

7	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		Local business and suppliers provided the majority of the services
8	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Estimates and quotes provided • Facade Improvement Checklist • Detailed sketch provided of the proposed change, signage, Public Art or other improvements 	X X X		Application was extremely well completed and includes cost estimates and invoices where able along with a detailed description and photo's of the improvements being made to the exterior front of the building.
9	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan Provide a description on which eligible expenses are being included.	X X		Costs included in the application are eligible for funding. Photo's contained on the following page show a progress of the façade improvements currently underway.
10	Other comments from the Review Panel	X		Once these improvements are complete the business owner will be applying for funding to help support signage and lighting enhancements.
Recommendation	The Community Improvement Review Panel support this application and recommends council approval in the amount of \$ 2,500.00			
	<i>Darren Jones</i> Darren Jones		<i>Dale Small</i> Dale Small	Sept 3rd, 2019 Date

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX



COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

Applicant: Corina Sipkes

Date Received: August 29th, 2019

Application #: F.I.L.&G. # 61

Amount Requested: \$2,500 Grant & \$2,500 Loan

Date of Community Improvement Plan Review Panel Meeting: Sept 3rd, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, is the owner of the vacant building at 222 George Street in Arthur
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		222 George Street in Arthur is eligible for funding.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> • Accessibility Grant • Application Fees & Development Charges Grant • Building Conversion/Expansion Grant • Building Improvement Grant • Façade Improvement Loan & Grant Program • Public Art Grant • TIERR Redevelopment Grant Program 		X	The applicant is applying for funding to support the improvements being made to the Upper Façade of the building. Improvements include removal and replacement of windows and window sills, removal of old mortar and repointing At the same time work is also taking place on the inside upper floor to renovate the current apartment.
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			TOTAL AMOUNT OF GRANT FUNDING REQUESTED \$2,500 Grant \$2,500 Loan TOTAL AMOUNT OF GRANT FUNDING ELIGIBLE \$ as above TOTAL COST OF OVERALL IMPROVEMENTS \$11,223.18
5	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		Planned completion date is before year-end.
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		All municipal accounts are up to date on this property.

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

7	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		The intent is to use local contractors as much as possible.
8	Has the application been properly completed including: <ul style="list-style-type: none"> Detailed description of improvements Estimates and quotes provided Facade Improvement Checklist Detailed sketch provided of the proposed change, signage, Public Art or other improvements 	X X X		Application was properly completed and includes an explanation of the proposed changes including before pictures. Estimates were provided from The Artistic Stone Co., and Tru View Window and Doors.
9	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan Provide a description on which eligible expenses are being included.	X X		Eligible costs relate to the brickwork, new windows and sills and the restoration of the upper façade.
10	Other comments from the Review Panel	X		The commercial unit at 222 George Street is currently vacant and once the upper façade is restored the applicant intends to move their focus to the lower level.
Recommendation	<p>The Community Improvement Review Panel support this application and recommends council approve grant funding in the amount of \$2,500 and loan funding in the amount of \$2,500.</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p><i>Darren Jones</i> Darren Jones</p> </div> <div style="width: 30%;"> <p><i>Dale Small</i> Dale Small</p> </div> <div style="width: 30%; text-align: right;"> <p>Sept 3rd, 2019 Date</p> </div> </div>			

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX



COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

Applicant: Arthur Green Developments Inc.

Date Received: August 6th, 2019

Application #: FILG # 59, B.I.G. #3, & B.C.G. #1

Amount Requested: \$10,000.00

Date of Community Improvement Plan Review Panel Meeting: July 3rd, 2019

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in Section 4 of the Community Improvement Plan	X		The applicant, Paolo Pambianchi, is the Property Manager for Arthur Green Developments Inc who own the old Queens Hotel location at 164 George Street in Arthur
2	Is the building or location eligible for funding as per the definition outlined in Section 4 of the Community Improvement Plan	X		164 George Street is eligible for funding. The building, currently vacant, was previously the Queen's Hotel. The Project will also include underutilized vacant land adjacent to the Municipal parking Lot.
3	Of the seven Financial Incentive Program(s) available which ones are the applicant applying for funding assistance from: <ul style="list-style-type: none"> • Accessibility Grant • Application Fees & Development Charges Grant • Building Conversion/Expansion Grant • Building Improvement Grant • Façade Improvement Loan & Grant Program • Public Art Grant • TIERR Redevelopment Grant Program 	X X X X X		The project will include a mixture of commercial, community space and residential housing. It will include Commercial retail, Mixed use building and upper floor rental housing units above the commercial buildings in the downtown. Additional Green Spaces and community areas will also be included. The residential housing will consist of upwards to 70 rental housing units. Some of these units may be built within the existing building while the majority of them will be new building units. A draft concept design is enclosed.
4	Is the grant, and where appropriate loan, amount being requested within the eligible amounts as defined in Section 4 of the Community Improvement Plan.			TOTAL AMOUNT OF GRANT FUNDING REQUESTED \$10,000.00 TOTAL AMOUNT OF GRANT FUNDING ELIGIBLE \$10,000.00 TOTAL COST OF OVERALL IMPROVEMENTS (10pprox..) \$ >\$200,000
5	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		Completion date is yet to be determined and the owner has initiated discussions with Wellington County in order to determine what grant funding is available from the County
6	Are all property taxes and any other Municipal Accounts, Building Permit fees, etc. up to date	X		All municipal accounts are up to date on this property.

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

7	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		The intent is to use local contractors as much as possible.
8	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of improvements • Estimates and quotes provided • Façade Improvement Checklist • Detailed sketch provided of the proposed change, signage, Public Art or other improvements 	X N/R	X	Application was properly completed and includes an explanation of the proposed changes. Building permits will be required and will drive the improvement process. Detailed quotes have not been provided however the grant funding represents less than 5% of the costs so are not required at this stage.
9	Are the costs included in the application considered to be eligible costs as outlined in Section 4 of the Community Improvement Plan Provide a description on which eligible expenses are being included.	X X		Eligible costs relate to Façade Improvements, building permit and development charges fees, accessibility improvements and the conversion of existing underutilized space to better use. Staff also believe that this application has potential to obtain upwards to an additional \$20,000 in grant funding from the Wellington County InvestWell program and this will be pursued on behalf of the Owner once Wellington North council approve this application.
10	Other comments from the Review Panel	X		This building conversion is a great fit with our Community Growth Plan strategies, Development Charges incentives and Downtown Revitalization Committee focus to promote more “downtown” living options including rental housing units.
Recommendation	The Community Improvement Review Panel support this application and recommends council approve grant funding up to a maximum of \$10,000.00. With the exception of refunding the initial Application/Building Permit Fees the remaining grant funding will not be paid until the project is completed.			
	<i>Darren Jones</i> Darren Jones	<i>Dale Small</i> Dale Small	Sept 3 rd 2019 Date	

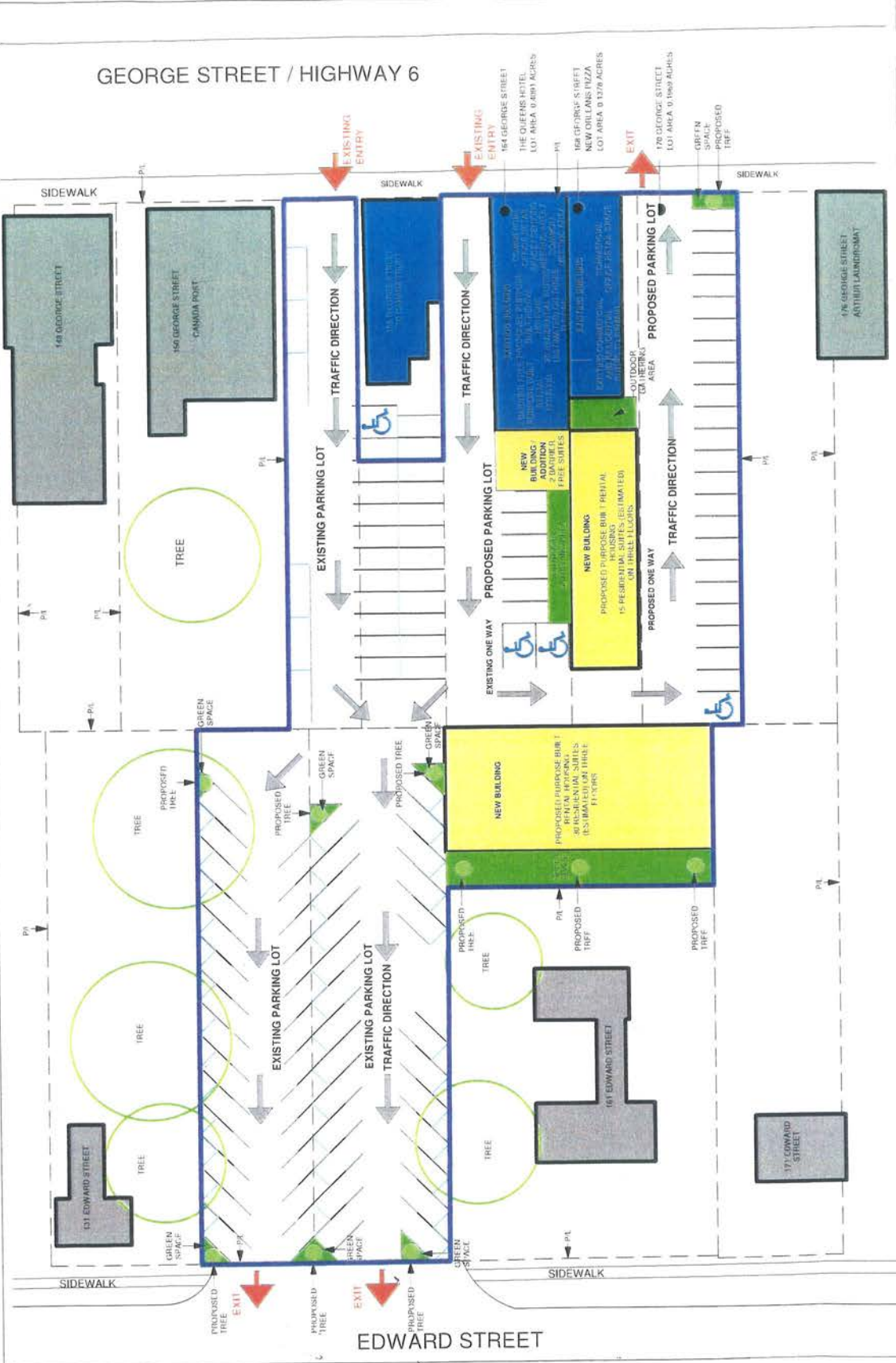
COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

DRAFT CONCEPT DESIGN : ARTHUR GREEN DEVELOPMENTS INC.

(See Attachment)

COMMUNITY IMPROVEMENT PLAN : GRANT APPLICATION DECISION MATRIX

DRAFT CONCEPT DESIGN : ARTHUR GREEN DEVELOPMENTS INC.



LEGEND	
	GREEN SPACE / OUTDOOR GATHERING AREA
	EXISTING BUILDING
	PROPOSED BUILDING DESIGN AREA
	PROPERTY LINE
	BARRIER FREE PARKING
	TREE

PROJECT STATISTICS	
Site Area (hectares) (Approximately)	0.59 HA
Estimated total number of affordable housing units	70
Estimated total number of area barrier free parking spots	4
Estimated total number of area parking spots	108

NOTE:
 ALL MEASUREMENTS ARE APPROXIMATE.
 THIS DRAWING IS A PRELIMINARY CONCEPT DESIGN.
 DRAWING NO. V

Sheet : **039**
A-1

NO. Description Date
 01 DRAFT CONCEPT DESIGN 2021-04-05

WELLINGTON COUNTY COMMUNITY IMPROVEMENT PROGRAMME
 DRAFT CONCEPT DESIGN

GEORGE STREET AND EDWARD STREET PROPERTY GROUPING WITHIN PROPOSED CONCEPT DESIGN AREA

ARTHUR GREEN DEVELOPMENTS INC.
 104 GEORGE STREET, ARTHUR, ON N0R 1A0
 TOWNSHIP OF WELLINGTON NORTH



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of September 9, 2019

From: Matthew Aston, Director of Operations

Subject: OPS 2019-015 being a report on the award of the Township's 2019 asphalt tender program

RECOMMENDATION

THAT the Council of the Township of Wellington North receive Report OPS 2019-015 being a report on the award of the Township's 2019 asphalt program;

AND FURTHER THAT Council award the Township's 2019 asphalt tender program to The Murray Group Limited at a tender price of \$824,481.00 plus applicable taxes.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Report OPS 2018-018

BACKGROUND

In order to maintain the Township's roadway network, annually, Council funds an asphalt paving program. Funding provided is directed to the paving of various roadways throughout the Township in need of repair. The roadways are generally selected based upon their condition assessment identified within the Township's 2013 Roads Management Study. Tender RFT 2019-014 was issued for the resurfacing of the following roads:

- Line 2 from County Rd 16 to East/West Luther Townline
- Sideroad 7E from County Rd 14 to Concession 2
- Domville Street from Clarke to Conestoga Street*
- Tucker Street from Adelaide Street to Eliza Street (County Rd 14)
- Wellington Street East from Fergus Street to Egremont Street
- Fergus Street North from Durham Street East to Sligo Road East

*- Domville Street was budgeted to be repaved from Tucker Street to Conestoga Street, however, RFT was released only for the repaving of Domville Street between Clarke Street and Conestoga Street as underground water infrastructure needs to be replaced between Tucker Street and Clarke Street. This will be a 2020 budget request.

The tender closed August 27, 2019. The Township received only one bid as summarized below excluding HST:

The Murray Group – Moorefield, ON	\$824,481.00 plus applicable taxes
-----------------------------------	------------------------------------

The bids were opened by in a public forum by the Director of Finance, Director of Operations and Roads Superintendent. All submissions were checked for arithmetic accuracy and consistency with the tender document requirements. Based upon the bid results, it is recommended that RFT 2019-014 be awarded to The Murray Group Limited in the amount of \$824,481.00 plus applicable taxes.

FINANCIAL CONSIDERATIONS

Project	Budget	Tender Price (excluding tax)
Line 2	\$440,000	\$407,400
Sideroad 7E	\$225,000	\$198,450
Domville St	\$90,000	\$35,360
Tucker St	\$140,000	\$86,464
Wellington St E	\$30,000	\$34,347
Fergus St N	\$60,000	\$62,460
	\$985,000	\$824,481

ATTACHMENTS

None

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By: Matthew Aston, Director of Operations

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of September 9, 2019

From: Karren Wallace,
Director of Legislative Services/Clerk

Subject: CLK 2019-031 Cultural Roundtable Mount Forest Cemetery Research Project

RECOMMENDATION

THAT Council of the Corporation of Wellington North receive for information Report CLK 2019-031 being a report on Cultural Roundtable Mount Forest Cemetery research project.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

None

BACKGROUND

In 2017 Wellington North began a process of recording all cemetery data from the Mount Forest Cemetery into a central repository for the municipality which contains more than 7,500 names. This information can be found on our website at this link: <https://wellington-north.com/government/departments/cao-clerk/cemeteries>. Having this listing on our website assists individuals in genealogy research. Prior to the listing on the website, staff would spend considerable time assisting with this research and searching for information.

In 2018 our Co-op student and summer student respectively, began inputting the data into a website called Find A Grave <https://www.findagrave.com/>. Based on our research with over 495,029 cemeteries in 242 different countries, Find A Grave is one of the best places on the internet to look for burial and other final disposition information. The site provides tools that let people from all over the world work together, share information and build an online, virtual cemetery experience. At Find A Grave you'll find details about cemeteries and individual memorials for many people buried in those cemeteries. Memorials generally include birth, death and burial information and may include pictures, biographies, family information and more.

In 2019 the Wellington North Cultural Roundtable was presented with the research activity and asked to participate in photographing all the headstones and markers to add to the Find A Grave website. To date, more than 900 graves have been photographed and entered into Find a Grave, with 75% of them being completed by Bonnie McDougall, member of the Cultural Roundtable.

The project will continue until all the headstones have been photographed and entered in the Find a Grave website. Any individual wishing to volunteer to assist with this project is encouraged to contact the Clerk at the Township of Wellington North and in 2020 we hope to be able to hire a Summer Student to see this project through to completion.

FINANCIAL CONSIDERATIONS

There are no financial implications in receiving this report or passing a resolution.

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes
 No
 N/A

Which priority does this report support?

Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By:	Karren Wallace, Director of Legislative Services/Clerk	<i>Karren Wallace</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>



WELLINGTON NORTH
SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of September 9, 2019

From: Karren Wallace, Director of Legislative Services/Clerk
Adam McNabb, Director of Finance

Subject: CLK 2019-032 Donation made by 3253 Production Services Inc.

RECOMMENDATION

THAT Council of the Corporation of Wellington North receive Report CLK 2019-032 being a report on a donation made by 3253 Production Services Inc.;

AND FURTHER THAT Council authorize that the funds be directed to:

Arthur BMX/Skateboard Park	\$2,000.00
Arthur Food Bank	\$ 500.00
Mount Forest Splash Pad	\$2,000.00
Mount Forest Community Food Pantry	\$ 500.00

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

None

BACKGROUND

In mid August a production company approached the municipality seeking assistance in shooting an episode of Titans in and near Arthur.

Titans is an American web television series created by Akiva Goldsman, Geoff Johns, and Greg Berlanti for DC Universe. Based on the DC Comics team Teen Titans, the series depicts a group of young heroes who join forces in their fight against evil.

The shoot occurred on August 28th, 2019 on a private property in Arthur, using wind turbines in the distance as a backdrop. Restoration/clean up occurred on Aug. 29th and 30th, 2019.

After filming was complete, the company, "3253 Production Services Inc." presented a \$5,000.00 cheque to the municipality. They requested that a donation be made on their behalf to local community groups/organizations or projects.



From a facebook posting

FINANCIAL CONSIDERATIONS

In addition to the revenue from rentals of facilities, the municipality was gifted with a \$5,000.00 donation and was requested to donate it to the community.

Staff have identified two ongoing projects as well as two volunteer organizations to be the recipients of the following:

Arthur BMX/Skateboard park	\$2,000.00
Mount Forest splash pad	\$2,000.00
Arthur Food Bank	\$ 500.00
Mount Forest Community Food Pantry	\$ 500.00

ATTACHMENTS

None.

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

 No

 N/A

Which priority does this report support?

Modernization and Efficiency

 Partnerships
 Municipal Infrastructure

 Alignment and Integration

Prepared By:	Karren Wallace, Director of Legislative Services/Clerk	<i>Karren Wallace</i>
	Adam McNabb, Director of Finance	<i>Adam McNabb</i>
Recommended By:	Michael Givens, Chief Administrative Officer	<i>Michael Givens</i>

KITCHEN TABLE TALK: OPIOIDS 101

OCT 2nd
7-9pm

Arthur Arena
158 Domville St,
Arthur

Opioid & naloxone truths from
frontline workers & people with
lived experience.

Learn about:

- *safe use of opioids
- *overdose
- *role of naloxone
- *opioid addiction

*Free
*Refreshments
*Naloxone
training- kits
provided

THE HONOURABLE ROBERT BLACK
SENATOR – ONTARIO



L'HONORABLE ROBERT BLACK
SÉNATEUR – ONTARIO

SENATE | SÉNAT
CANADA

August 28, 2019

Mayor Andy Lennox
Township of Wellington North
7490 Sideroad 7 West
Kenilworth, Ontario NOG 2E0

Andy
Dear Mayor ~~Lennox~~,

Congratulations to the Township of Wellington North and your entire Council on being named one of Canada's Best Communities in 2019 by Maclean's Magazine.

Coming in 151st out of 415 Canadian municipalities is no small feat. It is due in no small part to the hard work of your entire team of Councilors and staff, that helped to put your Township on this map! With a 5% unemployment rate and low annual property tax bills, the residents of Wellington North are indeed living in one of the best places in Canada.

Once again, congratulations on this well-deserved honour, Andy!

Sincerely,

The Honourable Robert Black
Senator (Ontario)

*Good to see you
in Ottawa!*
R

RECEIVED

AUG 30 2019

TWP. OF WELLINGTON NORTH



1078 Bruce Rd. 12, P.O. Box 150,
Formosa ON Canada N0G 1W0
Tel 519-367-3040 Fax 519-367-3041
publicinfo@svca.on.ca
www.svca.on.ca



237897 Inglis Falls Rd.,
Owen Sound ON Canada N4K 5N6
Tel 519-376-3076 Fax 519-371-0437
explore@greysauble.on.ca
www.greysauble.on.ca

Media Release

For Release: Immediately

Date: Aug. 29, 2019

After the recent resignation of the Grey Sauble Conservation (GSCA) Chief Administrative Officer and the impending retirement of the Saugeen Valley Conservation (SVCA) General Manager, the respective Conservation Authority (CA) boards, exercising due diligence, gave direction to their executive committees to examine the concept of a shared CAO/GM position.

The committees met to explore the potential of having the right individual fill this position to provide leadership in aligning SVCA and GSCA operations more closely. Anticipated benefits could be improved service levels, shared best practices, maintenance and improvement of relationships with our watershed municipal partners, and potential creation of more career opportunities for staff.

The next step, subject to the approval of both boards, is a meeting with CA directors and staff, both County CAOs and Director of Human Resources for a more fulsome discussion of the feasibility of a shared CAO/GM and operations alignment.

-30-

For more information, please contact:

Cathy Little, Chair
Grey Sauble Conservation Authority
councillorlittle@grehighlands.ca>
226-668-6160

Dan Gieruszak, Chair
Saugeen Valley Conservation Authority
dgieruszak@brockton.ca
226-668-9182

Our Cultural Moment for September celebrates Farewell

Farewell is a small hamlet southwest of Mount Forest which could be overlooked when driving through. It's hard to imagine that it was vibrant at one time, and that the demographics have drastically changed. It was a farming community as of 1867 with a store (front room of a house) as its centre. When family members moved to other locations, there were so many farewells to friends, that Farewell became its official name. It was connected to other areas as the supplies and mail came into Kenilworth by train and then were taken to the Farewell store by horseback, horse and cart, or cutter.

There were 20 years when Farewell did not have a store until 1939 when a house, 2 lots, and a barn were bought for a grand sum of \$70.00. A store, including a post office, was added to the house. This store closed in 1983. A grist mill was made from the barn and is still standing, though in poor condition. Through the years, Farewell could also boast of a sawmill and planeing mill, a blacksmith shop, a wagon maker, a shoemaker, 2 churches, a school, and an Orange Hall.



Farewell Mill - 1958



The remains of the Mill - 2019



Siding of the Mill

The Allen's and Morrisons were 2 prominent and pioneer families in the community. Population started to wane from 105 residents in 1872 to 85 residents in 1877. The Anglican Church had been situated on the east side of Concession 11, several lots south of Concession 5. It was demolished shortly after closing in 1973 and in 1974, the first parochial school in Mount Forest area was built on this site. In 1979, the present Farewell Church was erected. The demographic change began in 1964 when Old Order Mennonites from Waterloo County purchased farms and began settling in 1967. They moved to this locale as a result of urban expansion of Waterloo County into their Old Order community and the rising cost of land there. In 1978 the church purchased a parcel of land and the Farewell meetinghouse was erected in 1979

In 2004, the number of Mennonite families in the Farewell district was just over 40. There is a shoe/repair store just north of the 5th Concession, and Shady Lawn, a dry good store, approximately 2 km south of the 5th Concession on the east side, and a bike store on the west side of Concession 11. The community is still definitely rural with the majority of the community being Mennonites.



Present Farewell School

Pioneer School
SS. No. 7. 1899
Now a private
residence



**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 079-19

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
SEPTEMBER 9, 2019**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on September 9, 2019 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9TH DAY OF SEPTEMBER, 2019.**

**ANDREW LENNOX,
MAYOR**

**KARREN WALLACE,
CLERK**