

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MEETING MINUTES  
TUESDAY, MAY 28, 2019 @ 8:30 A.M.  
MOUNT FOREST & DISTRICT SPORTS COMPLEX – MEETING ROOM**

**Committee Members Present:**

- **Steve McCabe, Councillor, Chair**
- **Sherry Burke, Councillor**
- **Lisa Hern, Councillor**
- **Brian Milne, Deputy Mayor, Township of Southgate**

**Absent:**

- **Andrew Lennox, Mayor**

**Staff Members Present:**

- **Michael Givens, Chief Administrative Office**
- **Catherine Conrad, Deputy Clerk**
- **Tom Bowden, Recreation Services Manager**
- **Mandy Jones, Community Recreation Coordinator**
- **Larissa Lamont, Aquatic Supervisor**
- **Tasha Grafos, Administrative Support**
- **Adam McNabb, Director of Finance**

**Calling to Order**

**Adoption of Agenda**

RESOLUTION REC 2019-024

Moved: Deputy Mayor Milne

Seconded: Councillor Hern

*THAT the agenda for the May 28, 2019 Township of Wellington North Recreation and Culture Committee meeting be accepted and passed.*

CARRIED

**Disclosure of Pecuniary Interest**

**Minutes of Previous Meeting – April 16, 2019 (approved by Council on April 29, 2019)**

**Business Arising From Minutes**

**1. Ice Allocation**

The Recreation Services Manager met with both Arthur and Mount Forest Minor Hockey. Arthur has their schedule set. Mount Forest is working to reduce their lost ice time. He plans to get all groups together and hopes they will use email to let other groups know if they have ice open.

**2. Dressing Room 7**

National coatings were in last week to repair a small leak under the drip flashing.

**Reports**

1. Facility Revenue Report

Hall rentals were up. Arthur ice use was down. Future reports will focus on different area to look for trending.

RESOLUTION REC 2019-025

Moved: Councillor Burke

Seconded: Councillor Hern

*THAT the Recreation and Culture Committee receive the Facility Revenue Report.*

CARRIED

2. Year-to-Date Financial Report

Utility costs in Mount Forest were down \$22,000 due to the installation of a more efficient compressor.

RESOLUTION REC 2019-026

Moved: Deputy Mayor Milne

Seconded: Councillor Burke

*THAT the Recreation and Culture Committee receive the Year-to-Date Recreation Financial Summary Report.*

CARRIED

3. RAC 2019-009 Wellington North Summer Day Camp Program Update

Mandy Jones, Community Recreation Coordinator, advised that Meghan Karrow, Day Camp Supervisor, started on May 15. Day Camp will launch on July 2 and run to August 23, operating from 7:30 am to 5:00 pm. The program has been promoted on 88.7 The River, in newspapers and on social media. Arthur has a daily average of 24 registrations. Mount Forest has a daily average of 13 registrations. Staff will receive training to help them with any special needs of the campers.

RESOLUTION REC 2019-027

Moved: Councillor Hern

Seconded: Councillor Burke

*THAT the Recreation and Culture Committee receive Report RAC 2019-009 Wellington North Summer Day Camp Program Update*

CARRIED

4. RAC 2019-010 Wellington North Aquatics Update

Larissa Lamont, Aquatic Supervisor, started at the end of April, to begin preparing the pools, paperwork and staff training. Weather has delayed concrete painting in Arthur. It is planned to have the pools filled and functional by June 10. She is confident that we will be able to host the Swim to Survive Program in the future.

RESOLUTION REC 2019-028

Moved: Deputy Mayor Milne

Seconded: Councillor Burke

*THAT the Recreation and Culture Committee receive Report RAC 2019-010 Wellington North Aquatics Update.*

CARRIED

5. TR2019-009 being a report on pool facility communication tool requirements

Adam McNabb, Director of Finance, reviewed the technology requirement for the pools and explained that landlines at the pools is a legislated requirement for emergency 911 purposes. With increased reliance on internet technologies for communication across the Township, there is a need to have information technology tools at both pool facilities.

RESOLUTION REC 2019-029

Moved: Councillor Hern

Seconded: Councillor Burke

*THAT the Recreation and Culture Committee receive Report TR2019-009 being a report on pool facility communication tool requirements;*

*AND FURTHER THAT the Council of the Township of Wellington North approve the in-year capital addition for the proposed IT works;*

*AND FURTHER THAT the Council of the Township of Wellington North direct staff to incorporate the proposed IT works into the previously approved 2019 IT initiatives capital program, and fund project via the Tax Rate Stabilization Reserve.*

CARRIED

6. RAC 2019-011 Trail Committee Update

The Mount Forest Trail Committee met on May 1 to discuss moving forward with focusing on signage and better mapping this year. The Arthur Trail Committee requested that garbage be removed from an area that has been used for dumping and “No Dumping” signs be installed. Gravel will be added to the trail. A Molok waste container has been installed in Arthur and the rest will be installed shortly.

RESOLUTION REC 2019-030

Moved: Deputy Mayor Milne

Seconded: Councillor Burke

*THAT the Recreation and Culture Committee receive Report RAC 2019-011 Trail Committee Update*

CARRIED

**Other Business (verbal)**

- Mount Forest Aquatic Fundraising Group
  - Clarification regarding in-kind donations and resolution
  - Establishing priorities

The Committee discussed questions from the fundraising group regarding in-kind work for items outlined in Council resolution 2018-401 from November 19, 2018 and multiyear pledges.

A local construction company has volunteered to provide some of the services that the Township included in the 2019 Capital budget through the resolution of Council. Could there be a tradeoff to offset other costs associated with the project?

It was explained that the funds included in the Capital Budget are for services that need to be properly designed, set to municipal standards and have proper records of how it's serviced. Meshing of services with in-kind work gets complicated and increases risk factors if something happens.

At least one local business is interested in doing substantial multiyear pledges to the splash pad. The Lions Club has also pledged a large sum of money over several years. Could the project proceed with this commitment? The splash pad is being built to accommodate three future water features.

Direction from Council is that projects do not proceed with building until all funds are raised. The Township made an exception for the Lions Club and became the bank for these funds. Once a project is completed fundraising must stop. Canada Revenue Agency rules do not allow the issuing of charitable donation receipts of future pledges. Charitable donation receipts could be issued for the fundraising for future features. The committee supported accepting pledges with an understanding of rules regarding charitable donation receipts.

- Arthur Baseball Diamond A Safety Netting

The Arthur Optimist Club expressed concern for patrons in the pavilion behind Diamond A. Netting has been purchased and staff will install when weather permits.

- Arthur Optimist Pavilion

Staff attended a meeting with Arthur Optimist Club members on site. The interlocking stone on the north side and one-third of the east side is being removed and stone dust will be installed.

Ad Hoc Committee Updates

- Mount Forest Aquatics

Nothing further.

- Arthur Village Skateboard/BMX

The sign has been installed. The Arthur Lions are busy with fundraising projects.

- Lynes Blacksmith Shop

Ownership change has taken place and financial activities will flow through the Township. Work has started on the outside of the structure. Township staff are now responsible for cutting the grass. The Committee is still very active and committed. Someone has offered to pay for and remove the Manitoba maples located in front of the house. The gas tank located in front of the Blacksmith Shop will be filled by certified people. The Committee is working to create a register of items in the shop. Volunteers are welcome to come out and help with projects on Thursdays from 10 am to 12 pm as weather permits. A timeline for events has not been set at this point. The intent is to hold events, demonstrations and school trips. The house will be used for meetings. Use of the facility will be seasonal.

### **New Business**

Tasha Grafos was introduced as part of the Recreation Team.

### **Roundtable**

The next meeting will be held on Tuesday, July 16, 2019 at 8:30 am in the meeting room at the Mount Forest & District Sports Complex.

**Adjournment**

RESOLUTION REC 2019-031

Moved: Deputy Mayor Milne

Seconded: Councillor Burke

*THAT the Township of Wellington North Recreation and Culture Committee meeting of May 28, 2019 be adjourned at 9:40 a.m.*

CARRIED