

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 4, 2011**

**Following Public Meeting – 7:10 p.m.**

**Members Present:**

**Mayor: Ray Tout**  
**Councillors: Sherry Burke**  
**Mark Goetz**  
**Andy Lennox**  
**Dan Yake**

**Also Present:** Chief Administrative Officer/Clerk: Lorraine Heinbuch  
Executive Assistant: Cathy Conrad  
Treasurer: John Jeffery

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Burke

*THAT the Agenda for the April 4, 2011 Regular Meeting of Council be accepted and passed.*

**Resolution Number: 1**

**Carried**

D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None declared.

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**E. MINUTES**

1. Public Meeting, March 21, 2011
2. Bailey Drainage Works, F Drain, March 21, 2011
3. Regular Meeting of Council, March 21, 2011

**Moved by: Councillor Goetz**

**Seconded by: Councillor Burke**

*THAT the minutes of the Public Meeting, the Drainage Meeting and the Regular Meeting of Council held on March 21, 2011 be adopted as circulated.*

**Resolution Number: 2**

**Carried**

**F. DELEGATIONS, DEPUTATIONS, PETITIONS AND PRESENTATIONS**

1. Presentation of Consent Applications by Linda Redmond, Planner

Application B50/11 – Arlene Pronk

Council supported the application with the following conditions:

- That the owner satisfy the requirements of the local municipality in reference to parkland dedication
- That the owner must abide by the Township Entrance Policy

Application B51/11 – Paul, Judy & Trevor Culp

Council supported the application with the following conditions:

- That the owner satisfy the requirements of the local municipality in reference to parkland dedication
- That the owner must abide by the Township Entrance Policy

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**F. DELEGATIONS, DEPUTATIONS, PETITIONS AND PRESENTATIONS**

(continued)

1. Presentation of Consent Applications by Linda Redmond, Planner  
(continued)

Application B53/11 – Schill-Land Holdings Inc.

Council deferred their comments to the April 18, 2011 Regular Council meeting for further review. Council asked for further information regarding the creation of a residential area as there are other residential lots in close proximity; as well as information regarding an underground liquid manure storage on the property.

Application B56/11 – Estate of Vincent B. Murphy

Council deferred their comments to the April 18, 2011 Regular Council meeting for further review of a proposal showing how the lands will be developed.

2. Grand River Conservation Authority  
Pat Salter, Wellington North Representative  
Keith Murch, Secretary - Treasurer and Assistant CAO  
Michael Bradley, director of operations  
Re: 2011 Budget and Update on Programs

Mr. Bradley presented an overview of the programs and operations of the Grand River Conservation Authority. The GRCA is the largest watershed in Southern Ontario and was created in partnership with watershed municipalities in 1932 to address water quality and flooding. Environmental work includes the Rural Water Quality Program, Drinking Water Source Protection and the Luther Marsh Wildlife Management Area. The GRCA has partnered with the Wellington Green Legacy Programme and the Upper Grand School Board to increase use of the Community Environment Leadership Program (CELP) and create a demonstration nursery operated by the Green Legacy. The 1982 Water Management Plan is being updated and a final report will be available in 2013.

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**F. DELEGATIONS, DEPUTATIONS, PETITIONS AND PRESENTATIONS**

(continued)

2. Grand River Conservation Authority (continued)  
Pat Salter, Wellington North Representative  
Keith Murch, Secretary - Treasurer and Assistant CAO  
Michael Bradley, director of operations  
Re: 2011 Budget and Update on Programs

Mr. Murch reviewed the 2011 budget. He presented a detailed expenditure breakdown and a detailed revenue breakdown. Expenditures include base programs – operating, base programs – capital and special projects. Large water management capital programs include projects at the Conestogo Dam and the Drimmie Dam to increase safety and protect downstream communities, washroom projects at Guelph Lake and Elora Gorge and the restoration of mill ruins at the Rockwood Conservation Area.

3. Rita Cudney, Damascus Hall Board

Mrs. Cudney spoke on behalf of the Board members. The Damascus Hall community group hosts two fundraising dinners in the winter and a summer barbeque. With funds raised the Board has been able to complete capital projects such as renovations to the kitchen, soffit and fascia and the construction of a pavilion. The municipality has been responsible for water testing and major capital projects such as repointing of walls. The group requested that rental costs remain reasonable and within reach of those using the facility.

4. Gary Williamson, County of Wellington Ward 3 Councillor

Mr. Williamson provided an update of Wellington County Council. The County has included the development of a nursery for the Green Legacy Programme in its budget. This will give students in the northern part of Wellington County access to a nursery site. Road capital projects include Wellington roads 6 and 14. Approximately 1.3 million is to be spent in the Wellington North area. The Spring Road Tour will take place in late June. The Frederick Street project in Arthur is planned for 2014; however could be completed earlier if the Township is ready.

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**F. DELEGATIONS, DEPUTATIONS, PETITIONS AND PRESENTATIONS**

(continued)

4. Gary Williamson, County of Wellington Ward 3 Councillor (continued)

Mr. Williamson participated in a meeting with the Minister of Transportation, Kathleen Wynne, regarding accessible transportation, along with members of SMART. The Minister acknowledged that rural Ontario needs this type of transportation. Roger Cooke made a presentation to County Council that was well received. They cannot include all of Wellington County at once but feel it would be best to include the municipalities in the northern part of the County as those municipalities border on their existing service area. This service can provide patient transfer service as well which would free up ambulances. Mr. Williamson felt that the County would buy into the services over the next two or three years. Council needs to consider the benefits, not just the cost.

Council thanked Mr. Williamson for his presentation. Mayor Tout presented him with a certificate honouring his retirement after 30 years with the Township of Wellington North. Councillor Yake presented certificate from John, Wilkinson, MPP for Perth Wellington and Premier Dalton McGuinty. Barry Trood, Director of Public Works presented Mr. Williamson with a picture of the Works and Water/Sewer Staff.

**G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS**

1. Building/Property Committee  
- Minutes, March 25, 2011

**Moved by: Councillor Goetz**  
**Seconded by: Councillor Burke**

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Building/Property Committee meeting held on March 25, 2011.*

**Resolution Number: 3**

**Carried**

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

1. Building/Property Committee (continued)  
- Rogers Proposed Wireless Communications Site

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Burke

*THAT the Township of Wellington North concur that the proposal by Rogers Communication Inc. to erect a wireless communication installation on lands known as 9037 Highway 6, Kenilworth, Ontario and owned by Mark Doust circulated as Industry Canada's Radio Communications and Broadcasting Antenna Systems protocol CPC-2-0-03 has met the Township's requirements.*

**Resolution Number: 4**

**Carried**

2. Fire Committee  
- Minutes, March 15, 2011

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Fire Committee meeting held on March 15, 2011.*

**Resolution Number: 5**

**Carried**

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

3. Economic Development Committee  
- Minutes, March 16, 2011

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Economic Development Committee meeting held on March 16, 2011.*

**Resolution Number: 6**

**Carried**

4. Finance Committee  
- Resolutions with respect to Budget Process

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Yake

*WHEREAS the current operations of the Township of Wellington North are based on a specific “level of service” established over the years,*

*AND WHEREAS “level of service” is identified by past practice, available personnel, available infrastructure (buildings, vehicles, equipment, machinery), legislated practices and procedures.*

*And Whereas a specific level of service may or may not have an impact on the annual budget,*

*NOW THEREFORE BE IT HEREBY RESOLVED THAT the Council of the Township of Wellington North direct the Treasurer to prepare a policy for adoption by Township Council at the June 20<sup>th</sup>, 2011 Council meeting, whereby budgets will be prepared on the basis of maintaining the current level of service, and*

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

4. Finance Committee  
- Resolutions with respect to Budget Process (continued)

*THAT such policy specifically define the current level of service, and*

*THAT any changes (increase or decrease) to the current level service  
be specifically approved by Council.*

**Resolution Number: 7**

**Carried**

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Yake

*WHEREAS Council has resolved that operating and capital budgets  
should be based on the current level of service,*

*AND WHEREAS from time to time it becomes necessary or desirable  
to change the level of service for different reasons,*

*NOW THEREFORE BE IT HEREBY RESOLVED THAT the  
Council of the Township of Wellington North direct the Treasurer to  
prepare a policy for adoption by Township Council at the June 20<sup>th</sup>,  
2011 Council meeting, outlining how any proposed change in the  
level of service provided is introduced, described, assessed, and  
communicated, and*

*THAT any contemplated change in the level of service be presented  
for council's consideration with any budgetary impact provided in  
the form of a supplementary budget independent of the general  
operating budget. Budgetary information provided should include  
any capital costs and any anticipated capital oriented revenue  
covering a twenty year forecast period, and the associated operating  
revenue and expenditures over a 5 year forecast period.*

**Resolution Number: 8**

**Carried**



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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

4. Finance Committee  
- Resolutions with respect to Budget Process (continued)

**Moved by: Councillor Lennox**  
**Seconded by: Councillor Yake**

*WHEREAS the Finance Committee has suggested that annual budgets be prepared on a month to month basis,*

*AND WHEREAS different departmental budgets are prepared and managed by departmental staff and different committees of Council,*

*NOW THEREFORE BE IT HEREBY RESOLVED THAT the Council of the Township of Wellington North direct the Treasurer to prepare a policy for adoption by Township Council at the June 20<sup>th</sup>, 2011 Council meeting, instructing departments to develop budgets, beginning in 2012, on a monthly basis reflecting normal revenues and expenditures for each month, and*

*THAT Treasurer prepare and distribute to all respective staff copies of itemized financial reports of revenues and expenditures for the current (2011) and subsequent budget years, and*

*THAT the policy include direction with respect to departmental and committee review, correction, explanation and reporting.*

**Resolution Number: 9**

**Carried**

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H. **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION**

1. The Mount Forest District Chamber of Commerce  
Re: Request for Temporary Road Closure for Kin Club Classic Car and Motorcycle Show

**Moved by: Councillor Yake  
Seconded by: Councillor Lennox**

*THAT the Council of the Corporation of the Township of Wellington North grant the request of the Mount Forest District Chamber of Commerce for a temporary road closure on Main Street between Queen Street and Durham Street in the former Town of Mount Forest for the purpose of holding the Kin Club Classic Car and Motorcycle Show;*

*AND FURTHER THAT the CAO/Clerk be directed to prepare the necessary temporary road closure by-law for this event to be held on July 16, 2011.*

**Resolution Number: 10**

**Carried**

2. CAA South Central Ontario and Ontario Good Roads Association  
Re: CAA South Central Ontario and OGRA proposal to have H.S.T. gas tax revenue dedicated to transportation infrastructure and maintenance

**Moved by: Councillor Yake  
Seconded by: Councillor Lennox**

*WHEREAS the introduction of the Harmonized Sales Tax (H.S.T.) on July 1, 2010, and its application to gasoline and diesel sales will result in new revenue for the Government of Ontario; and*

*WHEREAS based on 2010 average price levels of gasoline and diesel, and 2009 average consumption levels in Ontario, the Government of Ontario's projected new revenue will be approximately \$1.53 billion annually; and*

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H. **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION** (continued)

1. CAA South Central Ontario and Ontario Good Roads Association  
Re: CAA South Central Ontario and OGRA proposal to have H.S.T. gas tax revenue dedicated to transportation infrastructure and maintenance (continued)

*WHEREAS the Provincial-Municipal Fiscal and Service Delivery Review identified a transportation infrastructure investment gap between the Government of Ontario and Ontario's municipalities of approximately \$3.8 billion; and*

*WHEREAS a lack of sufficient funding for essential transportation infrastructure construction, maintenance and rehabilitation has created a situation where many of Ontario's municipalities do not have the financial capacity to construct new transportation infrastructure and conduct the maintenance and rehabilitation needed to sustain existing transportation infrastructure; and*

*THEREFORE BE IT RESOLVED THAT the Council of the Township of Wellington North requests that the Government of Ontario consider directing a portion of the revenue derived from HST charged on gasoline and diesel sales to a new predictable funding mechanism that will allow Ontario's municipalities to make the critical investments needed to be effective stewards of transportation infrastructure; and*

*FURTHER THAT a copy of this resolution be forwarded to Premier Dalton McGuinty, Hon. Dwight Duncan, Minister of Finance, Hon. Kathleen Wynne, Minister of Transportation, Hon. Bob Chiarelli, Minister of Infrastructure, the Ontario Good Roads Association and to CAA South Central Ontario.*

**Resolution Number: 11**

**Carried**

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**I. BY-LAWS**

1. 21-11 Being a By-law to Appoint a Director of Public Works and a Road Superintendent for the Corporation of the Township of Wellington North

**Moved by: Councillor Yake**

**Seconded by: Councillor Lennox**

*THAT By-law Number 21-11 being a by-law to appoint a Director of Public Works and a Road Superintendent for the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed.*

**Resolution Number: 12**

**Carried**

2. 22-11 Being a By-law to Temporarily Close a portion of Francis Street East between George Street and Charles Street, in the former Village of Arthur for the purpose of holding a Rubber Duck Race

**Moved by: Councillor Lennox**

**Seconded by: Councillor Yake**

*THAT By-law Number 22-11 being a by-law to temporarily close a portion of Francis Street East between George Street and Charles Street, in the former Village of Arthur for the purpose of holding a rubber duck race be read a First, Second and Third time and finally passed.*

**Resolution Number: 13**

**Carried**

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I. **BY-LAWS** (continued)

3. 23-11 Being a By-law to Temporarily Close a portion of Frederick Street West between George Street and Edward Street, in the former Village of Arthur for the purpose of holding an Art In The Street Day.

**Moved by:** Councillor Yake

**Seconded by:** Councillor Lennox

*THAT By-law Number 23-11 being a by-law to temporarily close a portion of Frederick Street West between George Street and Edward Street, in the former Village of Arthur for the purpose of holding an Art In the Street Day be read a First, Second and Third time and finally passed.*

**Resolution Number: 14**

**Carried**

4. 24-11 Being a By-law to Amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Division 1-4 WOSR, Lot 33, 8586 Hwy 6 – S & B Schill)

**Moved by:** Councillor Lennox

**Seconded by:** Councillor Yake

*THAT By-law Number 24-11 being a by-law to amend Zoning By-law Number 66-01 being the zoning by-law for the Township of Wellington North be read a First, Second and Third time and finally passed (Division 1-4, WOSR, Lot 33, 8586 Hwy. 6, S. and B. Schill)*

**Resolution Number: 15**

**Carried**

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I. **BY-LAWS** (continued)

5. 25-11 Being a By-law to Permit Fundraising Activities by a Charitable Organization on a Roadway under the Safe Streets Act, S.O. 1999 in the Township of Wellington North (Mount Forest Kin Club Spring Road Toll – Main Street, Mount Forest)

**Moved by: Councillor Yake**

**Seconded by: Councillor Lennox**

*THAT By-law Number 25-11 being a by-law to permit fundraising activities by a charitable organization on a roadway under the Safe Streets Act, S.O. 1999, in the Township of Wellington North be read a First, Second and Third time and finally passed. (Mount Forest Kin Club Spring Road Toll – Main Street, Mount Forest)*

**Resolution Number: 16**

**Carried**

J. **ITEMS FOR COUNCIL'S INFORMATION**

Cheque Distribution Report - dated March 31, 2011

Guelph Wellington Crime Stoppers

- Newsletter, The Informant – Spring 2011

Ministry of Infrastructure

- Update on the Government of Ontario's 10-Year Infrastructure Plan

Maitland Valley Conservation Authority

- Minutes, Board of Directors Meeting #1/11
- Minutes, Annual Meeting, Board of Directors Meeting #2/11
- Financial Statements for the year ended December 31, 2010

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**K. ANNOUNCEMENTS**

Mayor Tout and Councillor Yake congratulated Barry Trood on his appointment as Director of Public Works and Dale Clark on his appointment as Road Superintendent.

**L. CULTURAL MOMENT**

Mayor Tout presented a painting by Richard Bondy of Mount Forest and presented the following information provided by Mr. Bondy:

*"When I read "Mount Forest The Way We Were" by William J. Edwards, I was instantly captivated by the humble beginnings of our town.*

*The immigrant settlers were very hard working and determined to make this village into a vibrant and successful community.*

*Most appropriately named "Mr. and Mrs. Centennial" were Luigi and Candida Bondi (not related to me). Their success as entrepreneurs and their long and faithful service to the community left a legacy that has won the hearts of many.*

*As I walk downtown, I see the century old buildings of yesteryear and can easily imagine how prosperous this town was, and I yearn for its return.*

*This is why I chose to create a painting that I believe captures this vitality. Not only does it portray a leading example of who we are as Canadians, it is a reflection of how our community came to be. I would like to see small businesses continue and prosper and I hope this painting is an inspiration.*

*Being in small business is very hard work and sacrifice, but most important is the will to believe.*

*My wife, Tamara, and I chose Mount Forest to reside in and to raise our two children, Alexander and Alannah. Mount Forest provides us with a strong and connected community and offers all the necessities young families desire. We are very fortunate to call Mount Forest our home."*

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**M. CLOSED MEETING SESSION**

1. “Property” Matter pertaining to a Proposed Acquisition of Real Property for Municipal Purposes
2. “Personnel” Matter pertaining to Labour Relations

**Moved by: Councillor Lennox**

**Seconded by: Councillor Yake**

*THAT Council go into a meeting at 8:45 p.m. that is closed to the public under subsections 239 (2) (c) (d) of the Municipal Act, 2001*

- to consider a matter pertaining to a proposed acquisition of real property for municipal purposes
- to consider a matter pertaining to labour relations

**Resolution Number: 17**

**Carried**

**Moved by: Councillor Burke**

**Seconded by: Councillor Goetz**

*THAT Council rise from a closed meeting session at 10:00 p.m.*

**Resolution Number: 18**

**Carried**

**N. CONFIRMING BY-LAW**

**Moved by: Councillor Burke**

**Seconded by: Councillor Goetz**

*THAT By-law Number 26-11 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on April 4, 2011 be read a First, Second and Third time and finally passed.*

**Resolution Number: 19**

**Carried**



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O. **ADJOURNMENT**

**Moved by: Councillor Burke**

**Seconded by: Councillor Goetz**

*THAT the Regular Council meeting of April 4, 2011 be adjourned at 10:03 p.m.*

**Resolution Number: 20**

**Carried**

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C.A.O./CLERK

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MAYOR