

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, November 7, 2011

Following Public Meeting (7:45 p.m.)

Members Present:

**Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake**

**Also Present: Chief Administrative Officer/Clerk: Lorraine Heinbuch
Executive Assistant: Cathy Conrad
Treasurer: John Jeffery**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the Agenda for the November 7, 2011 Regular Meeting of Council be accepted and passed with the following addition:

STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

Water & Sewer Committee Special Meeting held Wednesday Nov. 2, 2011 regarding Arthur Waste Water Treatment Plant and Ministry of Environment. Further information provided by Christine Furlong, Triton Engineering.

Resolution Number: 1

Carried

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D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

E. **MINUTES**

1. Public Meeting, October 17, 2011
2. Regular Meeting of Council, October 17, 2011

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on October 17, 2011 be adopted as circulated.

Resolution Number: 2

Carried

F. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS**

1. Building/Property Committee
- Minutes, October 12, 2011

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Building/Property Committee meeting held on October 12, 2011.

Resolution Number: 3

Carried

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F. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

2. Water/Sewer Committee
- Minutes, October 25, 2011

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Water/Sewer Committee meeting held on October 25, 2011.

Resolution Number: 4

Carried

- Water & Sewer Committee Special Meeting held Wednesday Nov. 2, 2011 regarding Arthur Waste Water Treatment Plant and Ministry of Environment. Further information provided by Christine Furlong, Triton Engineering.

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT Council of the Township of Wellington North direct Barry Trood, Director of Public Works to set up a meeting with the Ministry of Environment, Triton Engineering, Grand River Conservation Authority, Water/Sewer Foreman and Director of Public Works regarding the "Conestoga River Assimilation Capacity Study for the Arthur Waste Water Treatment Plant Discharge" prepared by Triton Engineering.

Resolution Number: 5

Carried

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F. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

3. Works Committee
- Minutes, October 25, 2011

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Works Committee meeting held on October 25, 2011.

Resolution Number: 6

Carried

4. Economic Development Committee
- Minutes, October 9, 2011

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Economic Development Committee meeting held on October 19, 2011.

Resolution Number: 7

Carried

5. Fire Committee
- Minutes, October 18, 2011

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Fire Committee meeting held on October 18, 2011.

Resolution Number: 8

Carried

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F. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

6. Finance Committee
- Minutes, October 24, 2011

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Finance Committee meeting held on October 24, 2011.

Resolution Number: 9

Carried

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North direct Wellington North Power to respond to repairs as follows:

- *1 streetlight – next working day;*
- *2 or more streetlights which result in a safety consideration, as soon as reasonably possible;*
- *Signal lights as soon as reasonably possible*

Resolution Number: 10

Carried

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F. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

6. Finance Committee
- Resolution Regarding Banking

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North resolve:

- 1) *THAT the Royal Bank of Canada is appointed as banker for the Township of Wellington North;*
- 2) *THAT any two of the Treasurer, Deputy Treasurer, Chief Administrative Officer/Clerk, Deputy Clerk are authorized on behalf of the Township from time to time:*
 - a) *To withdraw or order transfers of funds from the Township's accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;*
 - b) *To sign any agreements or other documents or instruments with or in favour of the Bank, including the Bank's general financial services agreement and contracts relating to products or services provided by the Bank to the Township; and*
 - c) *To do, or to authorize any person or persons to do, any one or more of the following:*
 - (i) *To receive from the Bank any cash or any securities, instruments or other property of the Township held by the Bank, whether for safekeeping or a security, or to give instructions to the Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;*

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F. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

6. Finance Committee

- Resolution Regarding Banking (continued)

(ii) To deposit with or negotiate or transfer to the Bank, for the credit of the Township, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Township, or any other name under which the Township carries on business, on any security or instrument;

(iii) To instruct the Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Township;

(iv) To receive statements, instruments and other items (including paid cheques) and documents relating to the Township's accounts with or any service of the Bank (including any revisions to the Bank's rules and manuals of operation), and to settle and certify the Township's accounts with the Bank, and

(v) To receive from the Bank any software and any security devices, including security cards, codes, and passwords, relating to electronic banking services or electronic communications between the Township and the Bank, and to determine and set the levels and limits of authority to individual security devices.

3) *THAT the provisions contained in the Bank's general financial services agreement including, without limitation, the provisions concerning the binding effect of electronic communications received by the Bank from or in the name of the Township, are expressly approved.*

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F. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

6. Finance Committee
- Resolution Regarding Banking (continued)
 - 4) *THAT all instruments, instructions, agreements and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in the Resolution and delivered to the Bank by any person, shall be valid and binding on the Township, and the Bank is hereby authorized to act on them and give effect to them.*
 - 5) *THAT the Bank be furnished with:*
 - a) *A copy of the Resolution; and*
 - b) *A list of the names of the persons authorized by this Resolution to act on behalf of the Township, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons;*

each certified by the Chief Administrative Officer/Clerk and Treasurer of the Township; and
 - c) *In writing, any authorization made under paragraph 2(c) of this Resolution.*
 - 6) *THAT any document furnished to the Bank as provided for in paragraph 5 of this Resolution shall be binding upon the Customer until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of the Bank where the Township has its account.*

Resolution Number: 11

Carried

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G. BY-LAWS

1. 81-11 Being a By-law to Amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (East Part of Lot 15, Concession 4, former Township of West Luther – Clark)

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 81-11 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (East Part of Lot 15, Concession 4, former Township of West Luther – Clark)

Resolution Number: 12

Carried

2. 82-11 Being a By-law to Amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Part Lot 18, Concession 10, 7044 Sideroad 7 West Noah and Verna Martin)

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 82-11 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Part Lot 18, Concession 10, 7044 Sideroad 7 West – Noah and Verna Martin)

Resolution Number: 13

Defeated

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H. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report – Dated November 3, 2011

Town of Pelham

- 2011 Municipal Insurance Survey Results

Maitland Valley Conservation Authority

- Source Protection Meeting #3/11, May 18, 2011
- Board of Directors Meeting #7/11, September 21, 2011

Township of Southgate Committee of Adjustment

Notice of Application for Consent and Public Hearing

I. ANNOUNCEMENTS

Councillor Lennox inquired if the Township has received a formal invitation to the Arthur Agricultural Society dinner on November 19. A member of the Society contacted him to let him know that the Society will be discussing a proposal for a walk in cooler for the Community Hall.

J. CLOSED MEETING SESSION

1. “Personnel” matter
2. “Legal” matter

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT Council go into a meeting at 8:21 p.m. that is closed to the public under subsections 239 (2) (d) (e) of the Municipal Act, 2001

- *to consider labour relations or employee negotiations*
- *to consider litigation or potential litigation, including matters before administrative tribunals, affecting the municipality.*

Resolution Number: 14

Carried

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J. **CLOSED MEETING SESSION** (continued)

1. "Personnel" matter
2. "Legal" matter

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT Council rise from a closed meeting session at 10:55 p.m.

Resolution Number: 15

Carried

K. **CONFIRMING BY-LAW**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 83-11 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on November 7, 2011 be read a First, Second and Third time and finally passed.

Resolution Number: 16

Carried

L. **ADJOURNMENT**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Regular Council meeting of November 7, 2011 be adjourned at 10:56 p.m.

Resolution Number: 17

Carried

C.A.O./CLERK

MAYOR