

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, November 21, 2011**

**Following Public Meeting (7:50 p.m.)**

**Members Present:**

**Mayor: Raymond Tout  
Councillors: Sherry Burke  
Mark Goetz  
Andy Lennox**

**Absent:**

**Councillor: Dan Yake**

**Also Present: Chief Administrative Officer/Clerk: Lorraine Heinbuch  
Executive Assistant: Cathy Conrad  
Treasurer: John Jeffery**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

**Moved by: Councillor Lennox  
Seconded by: Councillor Goetz**

*THAT the Agenda for the November 21, 2011 Regular Meeting of Council be accepted and passed.*

**Resolution Number: 1**

**Carried**

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D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE  
THEREOF**

None declared.

E. **MINUTES**

1. Public Meeting, November 7, 2011
2. Regular Meeting of Council, November 7, 2011

**Moved by: Councillor Lennox**

**Seconded by: Councillor Goetz**

*THAT the minutes of the Public Meeting and the Regular Meeting of Council held on November 7, 2011 be adopted as circulated.*

**Resolution Number: 2**

**Carried**

F. **BUSINESS ARISING FROM MINUTES**

1. Resolution of Deferral  
Re: Report from Councillor Lennox, Report Regarding Arthur Waste Water Treatment Plant (AWWTP) Meeting with the Ministry of Environment Staff

**Moved by: Councillor Lennox**

**Seconded by: Councillor Goetz**

*THAT the Council of the Corporation of the Township of Wellington North instruct the Director of Public Works to engage a firm to prepare an RFP (Request for Proposal), in accordance with the recommendation contained in the Water/Sewer committee minutes dated September 27, 2011 in regard to the Arthur Waste Water Treatment Plant.*

**Resolution Number: 3**

**Carried**

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F. **BUSINESS ARISING FROM MINUTES** (continued)

2. Noah and Verna Martin  
Re: Request for Reconsideration of Zoning Amendment Application

**Moved by:** Councillor Lennox

**Seconded by:** Councillor Goetz

**THAT the Council of the Corporation of the Township of Wellington North refused the Zoning Amendment Application received from Noah and Verna Martin to rezone Part Lot 18, Concession 10, RP 61R9990, Part 1, 7044 Sideroad 7 West, to allow a combination accessory structure and hobby barn of 371.6 sq. m. (4,000 sq.ft.) for the following reasons: that the building size is too large in relation to the lot size and standard building size as set in the Zoning By-law.**

**Resolution Number: 4**

**Carried**

G. **DELEGATIONS, DEPUTATIONS, PETITIONS**

1. Linda Dickson, CEMC  
Re: Sandy Lake Evacuation Response – Debrief Report

Linda Dickson presented the Sandy Lake Evacuation Debrief Report. The report provided background information about the evacuation; the mission and objectives; information Emergency Operation Centre Meetings; the Debrief Meeting Report; recommendations; agreements; roles and responsibilities; communication; health care; knowledge of First Nation communities; logistics; on site security; recovery planning; shelter needs; staff utilization; training; volunteer agencies and volunteer coordination; lessons learned and what worked well.

**Moved by:** Councillor Goetz

**Seconded by:** Councillor Lennox

***THAT the Council of the Corporation of the Township of Wellington North accept the Sandy Lake Host Community Evacuation Debrief Report and agree with the Recommendations as stated in the report.***

**Resolution Number: 5**

**Carried**

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G. **DELEGATIONS, DEPUTATIONS, PETITIONS** (continued)

2. Gary Williamson, Wellington County Councillor, Ward 3  
Re: Update

Councillor Williamson appeared before Council to provide an update on business at the County level. The County has maintained a “AA” credit rating and is in good financial shape. County wide broadband is now in place with just a few areas without service. Customer information is available on the County website.

There has been an increase in the number of visitors and the number of events being held at the Museum and Archives. The County is preparing an Official Plan Amendment to make adjustments for an institutional campus to include the new Groves Memorial Hospital, greenlands, etc. to meet future needs with a flexible concept as we move forward.

Work is coming along on the Harriston Library and a grand opening is planned for May 2012. Construction is ongoing at Damascus for the Green Legacy Nursery with high school students working on the project. The nursery should be operational by spring and will benefit many students in the area. The Riverstown site is being used to grow larger trees for living snow fence. Design work has been completed for the Central Garage and the Construction will be awarded this fall. The new garage should be ready for the 2012 winter season.

The Wellington County Plowmen’s Association held a successful plowing match with 38 participants. The committee is applying for the 2016 International Plowing Match. There are two sites being looked at between Harriston and Teviotdale.

The County held a Strategic Plan meeting in September to look at future needs; such as transportation, municipalities, etc. Another meeting will place in 2012 to set long term goals. Budget discussions are happening at the committee level and budget presentation by staff to Council will take place in January.

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS**

1. Recreation & Culture Committee  
- Minutes, November 8, 2011

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Lennox

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on November 8, 2011.*

**Resolution Number: 6** **Carried**

- Memo from Linda Spahr, Recreation Co-Ordinator  
- Recommendations for Council Approval

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Lennox

*THAT the Council of the Corporation of the Township of Wellington North accept the continuation of the Turf Maintenance Contracts with Martin's TLC and JJ Lawn Care for the year 2012 at a 0% increase; and that a Request For Proposal be required for the Turf Maintenance Contracts for the year 2013 as recommended by the Recreation & Culture Committee.*

**Resolution Number: 7** **Carried**

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Lennox

*THAT the Council of the Corporation of the Township of Wellington North agree to raise the rates for Stag & Does to \$735.00 and events held on statutory holidays be raised by 20%, effective January 1, 2013, as recommended by the Recreation & Culture Committee.*

**Resolution Number: 8** **Carried**

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

1. Recreation & Culture Committee
  - Memo from Linda Spahr, Recreation Co-Ordinator
  - Recommendations for Council Approval (continued)

**Moved by: Councillor Goetz**  
**Seconded by: Councillor Lennox**

*THAT the Council of the Corporation of the Township of Wellington North accept the quote from H. Bye Construction for the 2011-2012 winter season snow removal at the Mount Forest & District Sports Complex as recommended by the Recreation & Culture Committee.*

**Resolution Number: 9**

**Carried**

2. Arthur Area Fire Department
  - October 2011 Report
  - October 2011 Fire Prevention Officer Report
3. Mount Forest Fire Department
  - October 2011 Report
  - October 2011 Fire Prevention Officer Report

**Moved by: Councillor Lennox**  
**Seconded by: Councillor Burke**

*THAT the Council of the Corporation of the Township of Wellington North receive the October 2011 Reports and Fire Prevention Reports from the Arthur Area Fire Department and the Mount Forest Fire Department.*

**Resolution Number: 10**

**Carried**

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

4. Economic Development Committee
- Recommendation for Council Approval of Amendment Agreement with Ontario Ministry of Agriculture, Food and Rural Affairs

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North approve the Amendment Agreement with the Ontario Ministry of Agriculture, Food and Rural Affairs to extend the completion date of RED Funding from October 31, 2011 to January 31, 2012 as recommended by the Economic Development Committee.*

**Resolution Number: 11**

**Carried**

5. Building/Property Committee
- Minutes, November 18, 2011

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Building/Property Committee meeting held on November 18, 2011.*

**Resolution Number: 12**

**Carried**

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

5. Building/Property Committee
- Minutes, November 18, 2011
  - Memorandum, CBO Darren Jones, Re: Building Department Policies

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North adopt the following policies, as recommended by the Building/Property Committee:*

- *Policy Number BD-01 - Conditional Permit Policy*
- *Policy Number BD-02 – Surface Drainage Policy*
- *Policy Number BD-03 – Engineered On-Site Sewage System Policy*

**Resolution Number: 13**

**Carried**

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North authorize the drafting of a deferral agreement in accordance with Section 3.5 By-law No. 47-05 (Development Charges); to be entered into for the property located at Part Park Lot 5 South of Clyde Street, Plan of Mount Forest, Part 1 on Plan 61R11461, owned by Stephen Hummel, in respect to that part of the development charge to be payable at the time this service is available.*

**Resolution Number: 14**

**Carried**



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**I. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION**

1. Mount Forest Pentecostal Church  
Re: Request for Permission to Serve Hot Chocolate at Mount Forest Santa Claus Parade

**Moved by: Councillor Burke**

**Seconded by: Councillor Lennox**

*THAT the Council of the Corporation of the Township of Wellington North approve the request from the Mount Forest Pentecostal Church to serve free hot chocolate in front of the former Mount Forest Town Hall during the 2011 Santa Claus Parade.*

**Resolution Number: 15**

**Carried**

**J. BY-LAWS**

1. 84-11 Being a By-law to Authorize the Execution of a Site Plan Agreement (Part Lot 7, Concession 5, former Township of Arthur – Old Order Mennonite Conference)

**Moved by: Councillor Lennox**

**Seconded by: Councillor Burke**

*THAT By-law Number 84-11 being a by-law to authorize the execution of a Site Plan Agreement be read a First, Second and Third time and finally passed. (Part Lot 7, Concession 5, Former Township of Arthur – Old Order Mennonite Conference)*

**Resolution Number: 16**

**Carried**

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J. **BY-LAWS** (continued)

2. 85-11 Being a By-law to Authorize the Execution of an Amending Agreement Between Her Majesty the Queen in Right of Ontario as Represented by the Minister of Agriculture, Food and Rural Affairs and The Corporation of the Township of Wellington North and the Mount Forest & District Chamber of Commerce and the Arthur & District Chamber of Commerce (Rural Economic Development Program – Wellington North Community Improvement Plan)

**Moved by: Councillor Lennox**

**Seconded by: Councillor Burke**

*THAT By-law Number 85-11 being a by-law to authorize the execution of an Amending Agreement between Her Majesty the Queen in Right of Ontario as Represented by the Minister of Agriculture, Food and Rural Affairs and The Corporation of the Township of Wellington North and the Mount Forest & District Chamber of Commerce and the Arthur & District Chamber of Commerce be read a First, Second and Third time and finally passed. (Rural Economic Development Program – Wellington North Community Improvement Plan)*

**Resolution Number: 17**

**Carried**

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**K. OTHER/NEW BUSINESS**

1. Report of Livestock Valuer  
Re: Livestock Claim  
- Peter Murray

**Moved by: Councillor Lennox**

**Seconded by: Councillor Burke**

*THAT the Council of the Corporation of the Township of Wellington North authorize payment of \$510.00 to Peter Murray for a livestock claim dated October 29, 2011.*

*AND FURTHER THAT Gord Flewwelling be paid \$75.00 for Livestock Valuer fees and \$18.00 for mileage.*

**Resolution Number: 18**

**Carried**

- Lorraine Radstake

**Moved by: Councillor Lennox**

**Seconded by: Councillor Burke**

*THAT the Council of the Corporation of the Township of Wellington North authorize payment of \$180.00 to Lorraine Radstake for a livestock claim dated November 4, 2011.*

*AND FURTHER THAT Gord Flewwelling be paid \$75.00 for Livestock Valuer fees and \$26.00 for mileage.*

**Resolution Number: 19**

**Carried**

**L. ITEMS FOR COUNCIL'S INFORMATION**

Cheque Distribution Report – Dated November 17, 2011

Cara Smith

- Thank You for Scholarship

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**M. ANNOUNCEMENTS**

Councillor Lennox indicated that, as Council has completed one year, it is time for an annual review to be completed and he will put forth a Notice of Motion regarding formal performance appraisals for senior staff as part of a normal employee feedback program and to set the tone for the entire organization at the next Council meeting.

**N. CLOSED MEETING SESSION**

1. "Personnel" matters
2. "Legal" matters

**Moved by: Councillor Burke**  
**Seconded by: Councillor Lennox**

*THAT Council go into a meeting at 8:47 p.m. that is closed to the public under subsections 239 (2) (d) (e) of the Municipal Act, 2001*

- *to consider labour relations or employee negotiations*
- *to consider litigation or potential litigation, including matters before administrative tribunals, affecting the municipality.*

**Resolution Number: 20**

**Carried**

**Moved by: Councillor Lennox**  
**Seconded by: Councillor Goetz**

*THAT Council rise from a closed meeting session at 10:23 p.m.*

**Resolution Number: 21**

**Carried**

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O. **CONFIRMING BY-LAW**

**Moved by:** Councillor Lennox

**Seconded by:** Councillor Goetz

*THAT By-law Number 86-11 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on November 21, 2011 be read a First, Second and Third time and finally passed.*

**Resolution Number: 22**

**Carried**

P. **ADJOURNMENT**

**Moved by:** Councillor Goetz

**Seconded by:** Councillor Lennox

*THAT the Regular Council meeting of November 21, 2011 be adjourned at 10:24 p.m.*

**Resolution Number: 23**

**Carried**

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C.A.O./CLERK

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MAYOR