



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Regular Meeting of Council

Monday, December 12, 2011

Following Public Meeting

Municipal Office Council Chambers, Kenilworth

AGENDA

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<p>Lorraine Heinbuch, C.A.O./Clerk</p>	

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, December 5, 2011

7:00 p.m.

Members Present:

Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake

Also Present: Chief Administrative Officer/Clerk: Lorraine Heinbuch
Executive Assistant: Cathy Conrad
Treasurer: John Jeffery

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

Certificate for Keep it Simple Sentiments

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Agenda for the December 5, 2011 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, December 5, 2011

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**D. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

E. MINUTES

1. Public Meeting, November 21, 2011
2. Regular Meeting of Council, November 21, 2011

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on November 21, 2011 be adopted as circulated.

Resolution Number: 2

Carried

F. DELEGATIONS, DEPUTATIONS, PETITIONS

1. Al White, BDO Canada LLP
Re:- Presentation of 2009 Audited Financial Statements

Mr. White and Christina Brock of BDO Canada appeared before Council to review the 2009 Audited Financial Statements. This is the first time that Tangible Assets are included in the statements. Mr. White reviewed the municipality's Balance Sheet, Statement of Operations and Accumulated Surplus, Statement of Changes in Net Debt, Capital Expenditures, Statement of Cash Flows, Long Term Liabilities and Accounting Policies.

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of the Corporation of the Township of Wellington North receive the 2009 Audited Financial Statements as presented by Al White, BDO Canada LLP, Township Auditor.

Resolution Number: 3

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, December 5, 2011

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F. DELEGATIONS, DEPUTATIONS, PETITIONS (continued)

1. Al White, BDO Canada LLP (continued)
 - Letter Re Audit of Consolidated Financial Statements of the Township of Wellington North for the Year Ended December 31, 2010

Mr. White explained that the 2010 Audit has been started and he is hoping to present it to Council at the end of January. There have been significant developments in the area of financial reporting, corporate governance and auditing. In addition to there being more flexibility in giving opinions on different bases of accounting, there has been a change in the length and structure of the standard audit report. Mr White reviewed the responsibilities of the Auditor, the audit approach, management representations and communication of results.

- Letter Re Terms of Engagement

Mr. White reviewed the terms of engagement as auditors of the Township of Wellington North for the year ending December 31, 2010. He outlined the role of the auditors, conduct of the audit, role of management and Council, fraud and error, reporting, financial statement preparation services, additional services, tax services and standard terms and conditions.

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North authorize the Mayor and Clerk to sign the Terms of Engagement with the Township Auditors, BDO Canada LLP.

Resolution Number: 4

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, December 5, 2011

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F. DELEGATIONS, DEPUTATIONS, PETITIONS (continued)

Presentation of 2009 Tangible Capital Assets Report (John Jeffery, Treasurer) (to be distributed at meeting)

John Jeffery, Treasurer, reviewed the 2009 Tangible Capital Assets Report and the process involved to compile the report.

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the 2009 Tangible Capital Asset Report as presented by John Jeffery, Treasurer.

Resolution Number: 5

Carried

G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Works Committee
 - Minutes, November 22, 2011

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Works Committee meeting held on November 22, 2011.

Resolution Number: 6

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

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**G. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS (continued)**

1. Works Committee (continued)
- Report from Dale Clark, Road Superintendent
 - Sweeper Quote Recommendation

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North accept the quote for the purchase of a used sweeper from Joe Johnson Equipment at the quoted price of \$95,000.00 plus applicable taxes as recommended by the Works Committee.

Resolution Number: 7

Carried

2. Water/Sewer Committee
- Minutes, November 22, 2011

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Water/Sewer Committee meeting held on November 22, 2011.

Resolution Number: 8

Carried

- DWQMS – Management Review Meeting Minutes

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the DWQMS – Management Review meeting held on November 22, 2011.

Resolution Number: 9

Carried

**THE CORPORATION OF THE
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REGULAR MEETING OF COUNCIL

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G. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

3. Fire Committee
- Minutes, November 15, 2011

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Fire Committee meeting held on November 15, 2011.

Resolution Number: 10

Carried

4. Economic Development Committee
- Minutes, November 16, 2011

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Economic Development Committee meeting held on November 16, 2011.

Resolution Number: 11

Carried

**THE CORPORATION OF THE
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REGULAR MEETING OF COUNCIL

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**H. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND
DIRECTION**

1. Victoria Zeinstra, Manager of Hockey Buyout
Re: Request for Donation of Ice Time for Fundraising Event

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North donate the two hour rental fee for ice time, at the school rate of \$31.00 per hour plus HST, for a total of \$70.06 on December 13, 2011 for the "Hockey Buyout" event hosted by the Warm Winter Wishes program organized by the Business Leadership class at Wellington Heights Secondary School.

Resolution Number: 12

Carried

I. BY-LAWS

1. 101-08 Being a Provisional Drain Repair By-law Amended to an Actual Cost By-law as per Schedule A to Provide for the Repair of the Brandy Creek Drainage Works

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 101-08 being a Provisional Drain Repair By-law amended to an Actual Cost By-law as per Schedule A to provide for the repair of the Brandy Creek Drainage Works be read a Third time and finally passed.

Resolution Number: 13

Carried

**THE CORPORATION OF THE
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REGULAR MEETING OF COUNCIL

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I. BY-LAWS (continued)

2. 87-11 Being a By-law to Authorize the Execution of an Amending Agreement Between Her Majesty the Queen in Right of Ontario as Represented by the Minister of Public Works and Government Services Acting Through the Canadian General Standards Board and The Corporation of the Township of Wellington North (Agreement for the Accreditation of the Operating Authority of Municipal Drinking Water Systems)

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 87-11 being a By-law to Authorize the Execution of an Amending Agreement Between Her Majesty the Queen in Right of Ontario as Represented by the Minister of Public Works and Government Services acting through the Canadian General Standards Board and The Corporation of the Township of Wellington North be read a First, Second and Third time and Finally Passed. (Agreement for the Accreditation of the Operating Authority of Municipal Drinking Water Systems)

Resolution Number: 14

Carried

3. 88-11 Being a By-law to Authorize a Deferral Agreement Pursuant to Section 27 of the *Development Charges Act*. (Part of Park Lot 5, South of Clyde Street, Part 1 on Plan 16R11461 – Hummel)

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 88-11 being a by-law to Authorize a Deferral Agreement pursuant to Section 27 of the Development Charges Act be read a First, Second and Third time and finally passed. (Part of Park Lot 5, South of Clyde Street, Part 1 on Plan 16R11461 – Hummel)

Resolution Number: 15

Carried

**THE CORPORATION OF THE
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J. OTHER/NEW BUSINESS

1. Mark Van Patter, Senior Planner, County of Wellington
Re: Leverne Ferguson – Proposed Clare Creek Gravel Pit

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the County of Wellington Planning Opinion from Mark Van Patter regarding zoning of the lands for the proposed Clare Creek Gravel Pit in the North Part of Lot 15, Concession 5 and 6 (Geographic Arthur Township) Ministry of Natural Resources Class 3 Gravel Pit License;

AND FURTHER THAT a letter supporting the County response to the Notice of Application for a Category 3, Class A Extraction designation be forwarded to the Ministry of Natural Resources.

Resolution Number: 16

Carried

2. Wellington County Planning and Land Division Committee
Re: Comments for Consent Application B145/11

The County of Wellington Planning and Land Development Department recommended deferral of this application with respect to the configuration of the lot and concerns regarding the location of the entrance.

Council concurred with the County of Wellington Planning and Land Development Department deferral provided that the application comes back to Council for their comments prior to consideration by the Land Division Committee.

K. ITEMS FOR COUNCIL'S INFORMATION

County of Wellington

- Notice of Adoption, Official Plan Amendment
Township of Centre Wellington

**THE CORPORATION OF THE
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L. CULTURAL MOMENT

Mayor Tout presented a book and collage by Marcel Labelle of Arthur and presented the following bio provided by Mr. Labelle:

Marcel was born and raised in Mattawa, Ontario, where he spent his childhood learning how to survive and feed his family in the ways of his ancestors. His teachers were his Algonquin grandmothers and Metis father and mother. When Marcel could no longer provide for his family by trapping he received a gift which led to his creating beautiful birch bark canoes from materials harvested in his back yard (his childhood forest).

Today Marcel is sharing what his Elders and Teachers shared with him and does this in part by presenting at schools and Aboriginal festivals. He has been at the Smithsonian Institute of the American Indian in New York as well as the keynote speaker at many Aboriginal symposiums and forums. Marcel has been featured at the Canadian Aboriginal Festival, Planet IndigenUs at Harbourfront in Toronto and the Universities of Toronto and Guelph. As time permits Marcel teaches "Living on the Land" at Trent University.

He is recognized by his people as a knowledge keeper and by the Ontario Arts Council as a craftsman. He is also supported by The Department of Canadian Heritage in his efforts to share his knowledge with Aboriginal youth and mainstream society.

His greatest achievement is sharing his life with his lovely wife Joanne who together have a daughter, Janique, and son Marc and four grandchildren.

M. ANNOUNCEMENTS

Councillor Lennox, as a follow up to his announcement regarding a notice of motion, requested that Council allow a resolution regarding performance appraisals be added to the agenda.

Moved by: Councillor Lennox

Seconded by: Councillor Burke

That Section 31 – Motions of Procedure By-law 1-99 be waived.

Resolution Number: 17

Carried

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**THE CORPORATION OF THE
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M. **ANNOUNCEMENTS** (continued)

Moved by: Councillor Lennox

Seconded by: Councillor Burke

That the Council of the Township of Wellington North adopt a policy whereby, Council will conduct performance appraisals of the incumbent holding the position of Chief Administrative Officer (CAO) and that the CAO shall conduct performance appraisals of all department heads in consultation with council.

And Further that these performance appraisals be conducted once annually and more frequently as required.

Resolution Number: 18

Carried

Council were advised that this policy is already in place for the CAO conducting department heads performance.

N. **CLOSED MEETING SESSION**

1. "Legal, Personnel, Property" matters

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT Council go into a meeting at 8:27 p.m. that is closed to the public under subsections 239 (2) (f) (d) (c) of the Municipal Act, 2001

- to receive advice that is subject to solicitor-client privilege***
- to consider labour relations or employee negotiations***
- to consider a proposed or pending disposition of land by the municipality***

Resolution Number: 19

Carried

**THE CORPORATION OF THE
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N. CLOSED MEETING SESSION (continued)

1. "Legal, Personnel, Property" matters (continued)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT Council rise from a closed meeting session at 9:58 p.m.

Resolution Number: 20

Carried

O. CONFIRMING BY-LAW

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 89-11 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on December 5, 2011 be read a First, Second and Third time and finally passed.

Resolution Number: 21

Carried

P. ADJOURNMENT

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Regular Council meeting of December 5, 2011 be adjourned at 10:00 p.m.

Resolution Number: 22

Carried



Township of Wellington North

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CAO/CLERK'S REPORT

TO: Mayor and Members of Council

FROM: Lori Heinbuch, CAO/Clerk

DATE: December 9, 2011

RE: Performance Review by Council – Chief Administrative Officer
- Services of Municipal Human Resources Consultant

Background

On Monday, December 5th, 2011 Council passed the following resolution:

“That the Council of the Township of Wellington North adopt a policy whereby, Council will conduct performance appraisals of the incumbent holding the position of Chief Administrative Officer (CAO) and that the CAO shall conduct performance appraisals of all department heads in consultation with council.

And Further that these performance appraisals be conducted once annually and more frequently as required.”

Review

As 4 of the 5 members of Council are completely new to municipal governance and Council; training should be provided for members of Council in respect to the reason for and how to conduct performance reviews.

The Township presently has a Human Resources Consultant under contract for the Pay Equity and Internal Equity plans and maintenance of these for both Union and Non-Union Employees; therefore it would be prudent to have our consultant advise Council and provide training with respect conducting performance reviews.

Recommendation:

THAT Council engage the services of the Township's contracted Human Resources Consultant Connie Van Andel, Barcon Consulting for the purposes of providing information and training on conducting performance reviews, and any further assistance to Council required to conduct reviews.

Respectfully submitted,

Lorraine Heinbuch,
A.M.C.T., C.M.C., C.E.M.C.,
Chief Administrative Officer/Clerk

Township of Wellington North

Finance Committee

November 28, 2011

7:00 PM

Minutes

Attendance: Andy Lennox, Chairman
Ray Tout, Mayor
Mark Goetz, Councillor
Sherry Burke, Councillor
John W Jeffery, Treasurer
Lori Heinbuch, CAO

Absent: Dan Yake, Councillor

1. Declaration of pecuniary interest

None

2. John reported on the submissions received from local insurance brokers with respect to the 2012 insurance program. John was asked to prepare a side by side comparison of the proposals received from the Frank Cowan Company and Jardine Lloyd Thompson Canada Inc. and prepare a report for the December 12, 2011 Council meeting.

3. Long term debt

Following up from the last Finance Committee meeting, the committee discussed further whether to borrow the needed financing from the Township reserve funds or to issue a conventional debenture. Current long term debt interest rates were presented by John ranging from 1.97% for a 5 year debenture to 3.88% for a 30 year debenture.

Moved – Ray Tout

Second – Lori Heinbuch

That the Committee recommend to Council to issue a new conventional debenture for \$3,000,000, and

That the term of the debenture be 10 years for \$1,500,000 and 30 years for \$1,500,000.

Carried

4. Tangible Capital Assets

John discussed with the Committee the nature of the Tangible Capital Assets being introduced with the 2009 financial statements, how the historical cost of the individual assets was established, the amortization rates used for each asset, and what the difference between the total historical cost of all the assets and the net book value of those same assets at December 31 2009 means.

5. The Arthur and Mount Forest fundraising committees

Letters had been sent to the co-chairpersons of the Arthur Pool Fundraising Committee and the Mount Forest & District Sports Complex Fundraising Committee asking for an update on what their plans were for their fundraising mandates. Only one response was received indicating that he had resigned from the committee some time ago. No other responses were received either written or orally.

Moved – Ray Tout

Second - Sherry Burke

That the Finance Committee recommend to Council that the Arthur Pool Fundraising Committee and the Mount Forest & District Sports Complex Fundraising Committee be dissolved.

Carried

6. Southgate Recreation and Fire Agreement update

Lori announced that she was trying to arrange a follow-up meeting with Southgate Councillors and staff and that it should be done before December 15 prior to their final Council meeting of 2011. It was concluded that the evening of December 14 should be suggested to Southgate.

7. 2012 Budget

Andy suggested that Council meet to discuss and try to establish some parameters with respect to the budget that would be given to staff. Accordingly, the department heads would review all the budgets independent of Council with these parameters in mind in an effort to adjust the budgets to fit the parameters before discussion with Council.

It was suggested that the proposed meeting be held after the Southgate proposed meeting for December 14.

8. Adjournment

Motion – Lori Heinbuch

Second – Ray Tout

The meeting is adjourned.

Carried



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 West • Kenilworth • Ontario • N0G 2E0

REPORT

TO: Council

FROM: John W. Jeffery, Treasurer

DATE: December 12, 2011

RE: Insurance renewal - 2012

Letters were forwarded to all insurance brokers with offices in Wellington North asking that they make recommendations with respect to our insurance coverage, how we might facilitate that coverage, and how they, as our agent, could assist the Township with the ongoing administration of the insurance program. The following brokers were sent letters. Included with these letters was a description of our current (2011) insurance program.

Padfield-Nelson Insurance Brokers Limited, Mount Forest
Coburn Insurance Brokers Ltd., Mount Forest
Mount Forest Insurance Brokers Limited, Mount Forest
Secure Insurance Solutions Group Inc., Arthur
John F Smith Insurance Brokers, Arthur

In addition, inquiries were made of State Farm Insurance, Mount Forest and Co-Operators Insurance Company, Mount Forest with the same request.

The deadline for these submissions was November 21, 2011.

Submissions were received from Secure Insurance Solutions Group Inc., Coburn Insurance Brokers Ltd., and Padfield-Nelson Insurance Brokers Limited.

The Township's current insurance program is with the Frank Cowan Company (Cowan) represented locally by Bill Nelson of Padfield-Nelson Insurance Brokers Limited.

Gary Hawkins of Secure Insurance Solutions Group Inc. indicated that they currently represent Frank Cowan Company with another municipality and would do so, as well, with Wellington North. In addition, they would be our contact with respect to claims, coverage, premiums, etc. Mr Hawkins has indicated that Secure would reduce the commission they earn from the standard rate of 10% to 5%.

Jeff Coburn of Coburn Insurance Brokers Ltd. provided a full proposal from Jardine Lloyd Thompson Canada Inc. (Jardine) which is a competitor of Frank Cowan Company in the municipal insurance field. The proposal provides a complete summary of the different aspects of the coverage. This proposal and premium is subject to adjustment as a result of a more extensive assessment of the Township assets. The company was not provided with enough time to do this assessment to the degree that they would have preferred.

Bill Nelson of Padfield-Nelson Insurance Brokers Limited (our current broker) provided the 2012 renewal from Frank Cowan Company. This is the presentation that he would have provided at this time of year, as he did last year, whether this request of the local brokers had been made or not. The renewal premium is 2.8% higher than the 2011 renewal premium.

As with any attempt to compare insurance proposals on a line-by-line basis, it is very difficult to do so due to different language/jargon, coverage structure, overall presentation format, etc. However, I have attached an attempt at doing so with the coverages and premiums for the Cowan renewal and the Jardine proposal noted.

According to the attached, Councillors will note that the proposed premium from Jardine is significantly lower than the Cowan premium. As noted above, Jardine's premium is subject to some adjustment as a result of a more thorough assessment of Wellington North's assets, liability exposure, claims history, etc. It is not felt that this review will have a significant impact on the quoted premium.

The Finance Committee reviewed and discussed this information, in general, at the Finance Committee meeting on November 28, 2011 and asked that this comparison be prepared for further discussion with Council.

Recommendation:

That Council accept the proposal from Jardine Lloyd Thompson Canada Inc. to provide insurance coverage for the Township of Wellington North for the year beginning January 1, 2012.

		Cowan premium 2011 per 2011 renewal 129,224		Cowan premium 2012 per 2012 submission 129,224		Jardine premium 2012 per 2012 submission 69,619
Municipal liability						
Limit protection per occurrence	25,000,000		25,000,000		Public Entity Gen Liability	5,000,000
no annual aggregate limit						umbrella
3rd Prty claims deductible including expenses	25,000		25,000			
Sewer backup deductible per claimant	25,000		25,000			
Wrongful dismissal	250,000		250,000			250,000
Annual aggregate limit	250,000		250,000			250,000
Deductible	5,000		5,000			25,000
					Umbrella liability	20,000,000
						6,281
Errors and omissions		8,064		8,064		
Limit protection per claim	25,000,000		25,000,000		Public Entity Gen Liability	5,000,000
no annual aggregate limit						umbrella
Deductible including expenses	10,000		10,000			10,000
Non-owned automobile		288		288		
Limit protection per occurrence	25,000,000		25,000,000		Public Entity Gen Liability	5,000,000
no annual aggregate limit						umbrella
Legal liability for non-owned (SEF # 94)						
All perils physical damage limit	250,000		250,000			250,000
deductible	500		500			nil
Follow form excess liability		8,714		8,714		
Environmental liability		6,938		6,938		
Limit protection per claim	2,000,000		2,000,000			2,500,000
Annual aggregate limit	4,000,000		4,000,000			5,000,000
Self insured retention	10,000		10,000			10,000
Comprehensive crime		1,000		1,000		750
Commercial blanket bond	1,000,000		1,000,000			
Money orders and counterfeit paper	included		included			200,000
Depositors' forgery	included		included			1,000,000
Audit expense	100,000		100,000			200,000
Money and securities - blanket any location	100,000		100,000			200,000
Computer fraud or funds transfer fraud	200,000		200,000			200,000
						1,000,000
Councillors' accident - Mayor and 4 councillors		240		240		985
Accidental death and dismemberment	200,000		200,000			200,000
no annual aggregate limit						
Weekly income - total disability	300		300			
Weekly income - partial disability	150		150			
					Aggregate limit of indemnity per accident	2,500,000
Firefighters accident - forty-five volunteer firefighters		2,250		2,250		VFHIS
Accidental injury, death, and dismemberment	100,000		100,000			
no annual aggregate limit and no deductible						
Includes comprehensive benefits package	refer to policy		refer to policy			

		Cowan premium 2011 per 2011 renewal		Cowan premium 2012 per 2012 submission		Jardine premium 2012 per 2012 submission
Municipal conflict of interest		300		300		
Percentage of legal fees and expenses	100%		100%			
Maximum limit of reimbursement per claim no annual aggregate limit	100,000		100,000		annual aggregate limit	100,000 500,000
Legal expense		1,650		1,650		
Percentage of legal fees and expenses	100%		100%			
Maximum limit of reimbursement per claim	100,000		100,000			
Annual aggregate limit	250,000		250,000			
Lessees/renters		3,150		3,150		
Each occurrence limit	1,000,000		2,000,000			
Products - completed operation hazard aggregate limit	1,000,000		2,000,000			
Personal injury limit	1,000,000		2,000,000			
Tenants' legal liability limit	1,000,000		2,000,000			
Deductible	1,000		1,000			
Property		47,830		51,360		78,175
Total sum insured	64,507,200		67,558,500			67,157,200
Valuable papers	500,000		500,000			500,000
Accounts receivable	500,000		500,000			500,000
Extra expense	500,000		500,000			500,000
Media	500,000		500,000			500,000
Business interruption						100,000
Rent or rental value form	500,000		500,000			500,000
Deductible	25,000		25,000			25,000
Equipment		5,078		5,292		included with property
Limit per accident	50,000,000		50,000,000			
Loss of arena revenues					Newly acquired property	1,000,000
Daily indemnity	1,000		1,000		Bldgs under const	1,000,000
Total limit of loss	90,000		90,000		Property in transit	500,000
Extra expense	500,000		500,000		Unnamed location	1,000,000
Spoilage - goods under refrigeration	50,000		50,000		Expediting expense	500,000
Expediting expenses					Contingent bus. interruption	1,000,000
By-law cover					Fire ext. materials and fire fighting expense	100,000
Error and omissions	100,000		100,000		Prof fees	500,000
Hazardous substance (including PCB contamination)	500,000		500,000		Computer hacking event or virus attack - total loss	100,000
Ammonia contamination	500,000		500,000			
Water damage	500,000		500,000			
Professional fees	500,000		500,000			
Data restoration	25,000		25,000			
Denial of access	2 weeks		2 weeks			
Deductible	10,000		10,000			
Owned automobile		29,334		32,393		26,494
Automobile fleet					Public Entity Gen Liability	5,000,000 umbrella
Liability limit	25,000,000		25,000,000			
Deductibles						
All perils	5,000		5,000			5,000
Excess automobile		615		630		
		<u>244,675</u>		<u>251,493</u>		<u>182,304</u>



Arthur Area Fire Department

103 Smith Street, P.O. Box 99, Arthur, Ontario N0G 1A0
Ph: 519-848-3500 • Fax: 519-848-6656

WELLINGTON NORTH FIRE SERVICES

ARTHUR FIRE STATION REPORT FOR NOVEMBER 2011

The Arthur Fire Department responded to four calls for assistance during the month of November, 2011.

3 in Arthur Village	- 1 Alarm Activation
	- 1 Human Perceived Emergency (smell of gasoline)
	- 1 Ambulance Assist
1 in Peel Township	- 1 MVC

There were five practices in November. On November 2nd, eight Firefighters attended; on November 9th, twelve firefighters attended including the Fire Chief, on November 16th, eleven firefighters including the Fire Chief attended; November 23rd, fifteen firefighters including the Fire Chief attended and on November 30th, fourteen Fire fighters including the Fire Chief attended.

On November 5th and 6th, two Firefighters attended the Company Officer 401 course held in Fergus; on November 5th, 6th, 11th and 12th the Fire Chief and a Firefighter attended the Incident Management System course held in Palmerston. On November 19th and 20th the Deputy Chief completed the Company Officer 401 course held in Palmerston and on November 24th and 25th, the Deputy Chief completed the Basic Emergency Management course held in Rockwood.

The Fire Chief and one firefighter attended the Wellington Dufferin County Mutual Aid Association meeting held in Harriston on November 1st. The topic of the evening was the presented by AFG Flame Guard Ltd. Their presentation explained all the procedures connected to the use of (Dry Sprinkler Powder Aerosol) DSPA units.

On Friday, November 11th, the Fire Chief and four firefighters marched in the Remembrance Day Parade. Fire Chief Jim Morrison laid a wreath in remembrance of all the veterans on behalf of the Arthur Fire Department.

On November 15th Fire Chief Jim Morrison attended the Fire Committee Meeting in Kenilworth.

Fire Chief Jim Morrison attended the Full Time Fire Chief Justification meeting held in Kenilworth on November 22nd. The OFM Fire Advisor, Thom Evered, Fire Chief John Black from North Huron, Mayor Ray Tout, and Councillor Mark Goetz and Councillor Andy Lennox and Fire Chief Ron McEachern were in attendance.

On November 26th the Arthur Fire Department took part in the Santa Claus Parade held in Arthur. Five fire trucks took part in the parade. Santa received many children at the Fire Station where hot chocolate, Timbits and two hundred and eighty-eight hotdogs were served to the many excited people in attendance.

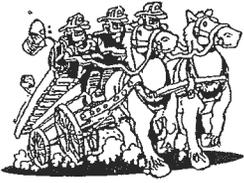
On November 28th, the Fire Chief and five Firefighters attended the Fire Department Monthly Meeting held at the Arthur Fire Station.

Jim Morrison
Fire Chief CMM II

Fire Prevention Report
Wellington North Fire Services
Arthur Station
FPO Jason Benn

November 2011 Monthly Report

Evac. Procedures	1
Telephone Calls	32
Business/Personal Service	15
Residential	3
Assembly Occ.	2
Misc.	10
Industrial	1
Meetings	4
Complaints	0
Mercantile	2
Letter/Reports	13
Institutional	2
Burn Permit	0
New Construction/Plan Review	0
Occupancy Permits	0
Ext. Trainings/talks	0
Emerg. Plan ning	2
Inspection Follow up	4
Pub. Ed. Lectures/tours	1
Pre Incident Plan	2
Fire Safety Plan Review	5
Admin.	16
Court/documents/serving	3



MOUNT FOREST FIRE DEPARTMENT

Township of Wellington North

WELLINGTON NORTH FIRE SERVICES

MOUNT FOREST FIRE STATION REPORT NOVEMBER 2011

The Mount Forest Fire Station responded to twelve calls for assistance during the month of November 2011.

- | | |
|----------------------|---|
| 9 in Mount Forest | - 1 CO Alarm |
| | - 2 MVC (1 at Queen and Main and 1 on Sligo Road) |
| | - 3 Ambulance Assists (1 Lift Assist and 2 Ambulance delayed) |
| | - 1 False Alarm |
| | - 1 Overheated Sump Pump |
| | - 1 Burning Smell (unable to locate) |
| 1 in Minto | - 1 MVC (Car and deer) Highway 89 West |
| 1 in West Luther | - 1 Assist O.P.P. and Ambulance (Missing Person) |
| 1 in Arthur Township | - 1 Illegal Burn |

There were two meeting/practice session held during the month of November. On November 7th, 2011 sixteen members were present and on November 21st, 2011 nineteen members were present.

Four members attended the Wellington County Mutual Aid Meeting in Harriston on November 1st, 2011.

On October 29th and 30th and on November 5th and 6th, 2011 two members attended the 401 Company Officer Training Course in Fergus.

Four Firefighters took part in the Mount Forest Remembrance Day Parade and placed a wreath during the Ceremonies on November 11th, 2011.

The Chief and Deputy Chief attended the Fire Committee Meeting in Kenilworth on November 15th, 2011

Fire Chief Ron McEachern attended the Full Time Fire Chief Justification meeting held in Kenilworth on November 22nd. The OFM Fire Advisor, Thom Evered, Fire Chief John Black from North Huron, Mayor Ray Tout, and Councillor Mark Goetz and Councillor Andy Lennox and Fire Chief Jim Morrison were in attendance.

On November 26th, the Mount Forest Fire Department supplied a fire truck to Mount Forest Foodland for the “Stuff A Fire Truck” with donations going to the Mount Forest Christmas Bureau. This was a great success with more than 150 donations, more than the truck could hold.

Respectfully Submitted,
Ron MacEachern
Mount Forest Fire Chief

Fire Prevention Report
Wellington North Fire Services
Mount Forest Station
FPO Jason Benn

November 2011 Monthly Report

Evac. Procedures	2
Telephone Calls	39
Business/Personal Service	14
Residential	2
Assembly Occ.	3
Misc.	13
Industrial	1
Meetings	3
Complaints	0
Mercantile	3
Letter/Reports	14
Institutional	1
Burn Permit	0
New Construction/Plan Review	3
Occupancy Permits	0
Ext. Trainings/talks	2
Emerg. Planning	0
Inspection Follow up	6
Pub. Ed. Lectures/tours	1
Pre Incident Plan	0
Fire Safety Plan Review	4
Admin.	17
Court/documents/serving	0

*

RECREATION & CULTURE COMMITTEE MEETING
TUESDAY, DECEMBER 6, 2011, 8:30 A.M.
MOUNT FOREST & DISTRICT SPORTS COMPLEX

Present were Chairperson Councillor Sherry Burke, Southgate Councillor Pat Franks, Councillor Dan Yake, Mayor Ray Tout, Mark MacKenzie, Mount Forest Facilities Manager, Tom Bowden, Arthur Facilities Manager and Linda Spahr, Recreation Co-Ordinator.

MINUTES:

Tom asked if a word from the November 8, 2011 meeting be changed to read "they had a compressor motor replaced with a used motor in Arthur" instead of "motor repaired in Arthur".

Moved by Councillor Franks

Seconded by Mayor Tout

"THAT the minutes of the November 8, 2011 meeting be approved with the word repaired in place of replaced." Carried

Generator - Sherry gave her follow up with Lori from the November 8th meeting regarding a JEPP grant for our facilities. Sherry reported that the Arthur Fire Department received a grant for a generator. Lori told her it could be possible to apply for a grant for 2012 and 2013 for \$10,000 for a generator but a generator would cost \$50,000. Sherry is going to talk to Linda Dickson and Mark is to obtain information for the committee.

Rates & Fees - To be discussed at our next meeting.

DELEGATIONS:

Minor Hockey - Jay Lewis, President of Mount Forest Minor Hockey Association and Jim Elliott, Vice President presented the Recreation Committee with a proposal for usage of the second floor Leisure Hall at the Mount Forest & District Sports Complex. They would like this to be a community project. Minor Hockey would like the construction of the upper hall completed by April when the Minor Hockey Banquet is held. Councillor Yake suggested we have two committee members sit on the Minor Hockey

committee. Councillor Burke will speak to Darren Jones, our Chief Building Official regarding what all is needed and get back to Jay or Jim.

Custom Blended Treatment - Peter Gray from Custom Blended Treatment in Fergus spoke to the committee regarding chemicals to help keep our condenser and heat exchanger clean. He also stressed the importance to feed and bleed the lines using a sensor. To maintain a correct level we should install a controller to put in the chemicals on an as needed basis. He also suggested we install water meters. Mr. Gray stressed the importance of a preventative maintenance plan being put in place as well as the use of a Log Book for water treatment.

Cimcoe - Russ Bradley, Service Manager and Greg MacRae, Account Manager from Cimcoe were present to discuss shutdowns of the eco chill refrigeration system. There have been a lot of mechanical problems and the committee wanted answers. Russ Bradley stated that Cimcoe had recommended the township use a water treatment plan right from Day 1. He added that information was written in their manual. Cimcoe offered a Preventative Maintenance Customer Service Agreement at an annual cost of \$14,810.00 with applicable taxes extra. Mayor Tout asked Cimcoe to look up their accounts with the Township so they would know all the work they have done. Cimcoe said they would give us the names of water treatment businesses.

Councillor Yake and Mayor Tout left the meeting at 11:00 a.m.

NEW BUSINESS:

Picture Days - Mark reported that every year user groups asks for free rental time to take their group pictures. The Committee suggested the various groups use their own ice time to take the pictures.

Summer Ice - Linda reported that Andy Coburn would check with others about running the hockey school later in August. Councillor Burke reminded us there needs to be promotion done for summer ice.

Preliminary design - There must be an architect design according to the building official for approval for preliminary design for the unfinished

upstairs room. Sherry is to set up a meeting with Darren Jones, Chief Building Official and Lori Heinbuch, Chief Administrative Officer.

Arthur's Olympia - Tom gave a report on the problems they have been having with the 20-year old Olympia in Arthur. The board brush has been replaced, the radiator, flushed, propane leak repaired, hydraulic issue with the dump box and problems starting the Olympia. Linda is to check out the money in reserves for the Olympia.

REPORTS:

The Facility Managers and Recreation Co-Ordinator's reports were available for members. Tom reported on the excellent hockey tournament held in Arthur for the Wellington North Challenge. He added that the Arthur staff donated trophies for the tournament.

Mark reported on problems with a D.J. and asked if he could be banned from playing at our facility. Sherry will follow up with Lori about what can be done.

ADJOURN:

The meeting adjourned 12:00 noon.

NEXT MEETING:

The next meeting will be held Tuesday, January 10, 2012 in the meeting room of the Mount Forest & District Sports Complex at 8:30 a.m.

From: Rea, Katy
Sent: Monday, December 05, 2011 1:11 PM
To: Rea, Katy
Subject: Letter of No Objection request

Good afternoon,

RBC Royal Bank is once again sponsoring a raffle for United Way of Greater Toronto. A lottery license has been obtained and approval granted to United Way of Greater Toronto for ticket sales in the City of Toronto. A copy of the license is included.

As was done in 2010, we are seeking approval to extend ticket sales to your municipality and respectfully request a Letter of No Objection be granted. There are 15,000 tickets and they will be available at a rate of \$10 per ticket. Closing date for ticket sales is January 12, 2012. The draw will take place January 18, 2012.

Many thanks for your assistance with this process.

Yours sincerely,

Katy Rea
Manager, Resource Development
krea@uwgt.org

United Way Toronto

26 Wellington St E 2nd Fl; Toronto, ON M5E 1W9
Tel 416-777-1444 EXT 376 | Fax 416-777-0962
unitedwaytoronto.com

Give. Volunteer. Act.



Alcohol and
Gaming Commission
of Ontario

Commission des
alcools et des jeux
de l'Ontario

Lottery Licence Licence de loterie

M 683635

**Licensee (Full name and address including Postal Code)
Titulaire de licence (Nom et adresse complète y compris le code postal)**

United Way Of Greater Toronto
26 Wellington Street East
Toronto ON M5E 1W9

Type of Lottery Scheme
Genre de loterie

Raffle

Location/Lieu

RBC Plaza South, 200 Bay Street

Municipality/Municipalité

Toronto

Specific date(s) of the lottery event(s)
Date(s) spécifique(s) de la loterie

Specific time(s) of the lottery event(s)
Heure(s) spécifique(s) de la loterie

18-Jan-2012

From/de

To/à

DRAW AT
APPROX.
9:00 AM

Total value of all prizes in any lottery conducted under this licence not to exceed \$ 33,700.00 in cash, or merchandise or articles at equivalent market value.

La valeur totale des prix d'une loterie organisée en vertu de la présente licence ne doit pas excéder \$ en espèces ou une valeur équivalente en nature.

The licensee must observe all terms and conditions of this licence as agreed to in its application.

L'organisme autorisé doit se conformer à toutes les modalités dont il a convenu dans la demande de licence.

The conduct of this lottery scheme is restricted to the dates, hours and limits specified on this licence.

On doit conduire la loterie selon les dates, heures et limites qui y sont indiquées.

Special Terms and Conditions/Modalités spéciales

LICENSEE MUST ADHERE TO ALL TERMS AND CONDITIONS AND TO THE ATTACHED ADDENDUM(S) TO THIS LICENCE.

Date of Issue/Date de délivrance de la licence

18 November 2011

Licence Fees/Droits - licence

\$ 1,011.00

\$

Registrar of Alcohol and Gaming
Registraire des alcools et des jeux

Licensing Officer/Agent de délivrance des licences

Mary Neacy

**ADDENDUM to and part of Raffle Lottery License M683635
dated November 21st, 2011**

In addition to the *Raffle Licence Terms and Conditions 6004A-B (06/05)*, the following **Additional Terms and Conditions** apply to the above noted license issued to the **United Way of Greater Toronto**.

1. A financial report with respect to the said raffle lottery license #**M683635** must be filed with the City of Toronto within thirty (30) days of the last draw. The report should be submitted on the prescribed form [*Lottery Report 06347(99/07)*] with additional attachments as necessary, including all appropriate invoices, receipts, deposit slips and list of prize winners. The report shall also include all payments made to Gaming Service Supplier/s, if any. Please note that proceeds from this lottery cannot be utilized for purposes other than as approved on the application.
2. The draw must be held on the date(s) specified on the licence and as below, regardless of the outcome of the raffle ticket selling campaign. Failure to hold a draw as specified is a breach of the terms and conditions of this license. Amendments require fifteen (15) days written notice and may only be made if ticket sales have not begun.

Draw Date	: January 18, 2012
Number of draws	: One (1) draw
Time of draws	: 9:00 am
Type of draw	: Stub Draw
Venue of draw	: Royal Bank Plaza, 200 Bay St., Toronto, ON
Sequence of draw	: Lowest to Highest Value, winning ticket will not be placed back in the drum for further chances of winning.

3. As per your application, the proposed uses of proceeds have been approved.
4. The only authorized ticket numbers for raffle license #**M683635** are: 001 to 15,000 (inclusive). Price per ticket CAN \$10.00. **A total of 15,000 tickets are authorized on this lottery license #M683635.**
5. Only tickets that have been paid for and/or have been verified as paid for are eligible to be entered for the respective draw/s. The licensee is to ensure that this requirement is strictly adhered to.
6. Any changes in the ticket number will require the written approval of the City of Toronto.
7. The licensee cannot utilize the services of an individual or a company to provide gaming services to a lottery unless the individual or company has a valid and current registration with the Alcohol and Gaming Commission of Ontario to provide such services. The licensee is

municipalities in the Province of Ontario only.

15. In accordance with Section 5.3 of Raffle Licence Terms & Conditions the licensee shall ensure that:
- a. Raffle ticket orders are not solicited or accepted from persons located outside of Ontario;
 - b. The vendor and purchaser of raffle tickets must be both physically present in Ontario at the time the sale takes place;
 - c. The raffle lottery scheme is not advertised, promoted or otherwise marketed to persons located outside of Ontario.
16. The use of *Internet/Website* for acceptance of ticket orders is not permitted in respect of the lottery license #M683635. Publishing of names of winners are permitted on *Internet/Website*, provided these names are also published at the same time in the newspaper/s; and the City of Toronto is informed.
17. The licensee is to ensure that the toll free telephone/facsimile facilities in respect of this raffle lottery is confined to the Province of Ontario only.
18. Prizes offered must be without any encumbrances to the winners.
19. Liquor may be awarded as prize for a raffle lottery provided that the organization conducting the raffle lottery assumes the responsibility for ensuring that:
- any such prize is awarded only to those persons **19 years of age or over**; and
 - this condition is disclosed to all ticket purchasers.
20. This addendum forms part of your lottery license # M683635 and should be attached to the said license.



Sandy LeBlanc
Acting Manager of Gaming Services
Elections and Registry Services

Lottery Report Requirements

Please ensure that the attached report is completed as follows:

1. Organization information which includes lottery licence number, lottery type and lottery date.
2. Total number of tickets printed, sold tickets, unsold tickets, price per ticket and winners' names, addresses and phone numbers.
3. Total Gross Receipts (**total amount collected from raffle**).
 - (a) Total value of prizes awarded (**donated prizes to be indicated in brackets**).
 - (b) Total administration costs (**all expenses incurred as a result of the raffle**).

Net Proceeds is equal to the **gross receipts minus total amount of prizes purchased and administration costs**.

4. Details of Donations (**list of lottery funds disbursed**).
5. Chartered Bank, Loan or Trust Company in which the Lottery Trust Account is kept (**all information on the lottery trust account including account balance**).

The following documents must be submitted with the report:

- Cancelled cheques
- Bank statements
- Invoices and/or receipts
- Deposit slips

ALL REPORTS MUST BE RETURNED 30 DAYS AFTER THE EVENT. FAILURE TO DO SO MAY RESULT IN THE CANCELLATION OF YOUR LOTTERY LICENSING PRIVILEGES

From: Wellington Construction [<mailto:wellington@wellingtonconstruction.on.ca>]
Sent: Friday, December 09, 2011 1:24 PM
To: Lori Heinbuch
Cc: cfurlong@tritoneng.on.ca; garyw@wellington.ca; lyndaw@wellington.ca
Subject: Wellington North Township

Hi Lori

Could this be placed on next township council agenda and distributed to each of the township councillors.

Thnx

jmhle

wellington construction

519 343 2456 x21

Dear Wellington North Council

Wellington Construction (WC) is a contractor who has worked in the municipal construction sector for close to 30 years.

As a contractor WC recently completed the waste water treatment plant project for Wellington North Township in Mount Forest. Triton Engineering Services Limited (TESL) was the consulting engineering for that project. WC has worked with many engineering firms over the years. As a contractor WC would emphatically state that the TESL staff we have worked with are easily in the top 10 % in terms of performance relative to other engineering firms we have experience working with.

The knowledge of the TESL staff we have worked with in regards to the facilities they design, the quality of their drawings/specifications, project management skills and final project costs compared to similar facilities all show, in our experience, a top ranking organization.

Some local newspaper articles have noted concerns being raised regarding the work of TESL for the municipality you represent. In our experience as a contractor TESL staff have been diligent in working out their responsibilities and have done so with integrity.

Please consider this information when enacting your responsibilities.

We would be glad to provide WC completed project list for your reference.

John Mohle C.E.T.

Wellington Construction

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 90-11
RATING BY-LAW**

**BEING A BY-LAW IMPOSING SPECIAL ANNUAL DRAINAGE RATES
UPON LAND IN RESPECT OF WHICH MONEY IS BORROWED UNDER
THE *TILE DRAINAGE ACT*.**

AUTHORITY: *Tile Drainage Act*, R.S.O. 1990, Chapter T.8, Section 8

WHEREAS owners of land in the municipality have applied to the Council under the *Tile Drainage Act* for loans for the purpose of constructing subsurface drainage works on such land;

AND WHEREAS the Council has, upon their application, lent the owners the total sum of \$42,900.00 to be repaid with interest by means of rates hereinafter imposed;

BE IT THEREFORE ENACTED by the Council:

1. That annual rates as set out in the Schedule 'A' attached hereby imposed upon such land as described for a period of ten years, such rates to be levied and collected in the same manner as taxes.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 12TH
DAY OF DECEMBER, 2011.**

**RAYMOND TOUT,
MAYOR**

**LORRAINE HEINBUCH,
CHIEF ADMINISTRATIVE OFFICER/CLERK**

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 91-11

**BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01
BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF
WELLINGTON NORTH (Ellen Daniels Survey, Lot 6 and 7, 7634
Hwy 6, former Village of Arthur – Roberts)**

WHEREAS the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01;

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule "A" Map 2- Arthur to By-law 66-01 is amended by changing the zoning on lands described as Ellen Daniels SVY Lot 6, Lot 7, as shown on Schedule "A" attached to and forming part of this By-law from Industrial Exception (M1-22) to Commercial Exception (C2-30).
2. THAT Section 31, Exception Zone 3 – Arthur Village is amended by the inclusion of the following new exception:

"31.30	C2-30	In addition to the permitted uses of Section 17.1, the existing dwelling on the property may be used for a single detached residential dwelling. Residential use of the building and any future alterations or additions shall comply with all requirements of the Residential (R1A) Zone."
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3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
4. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34(30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12TH DAY OF DECEMBER, 2011.

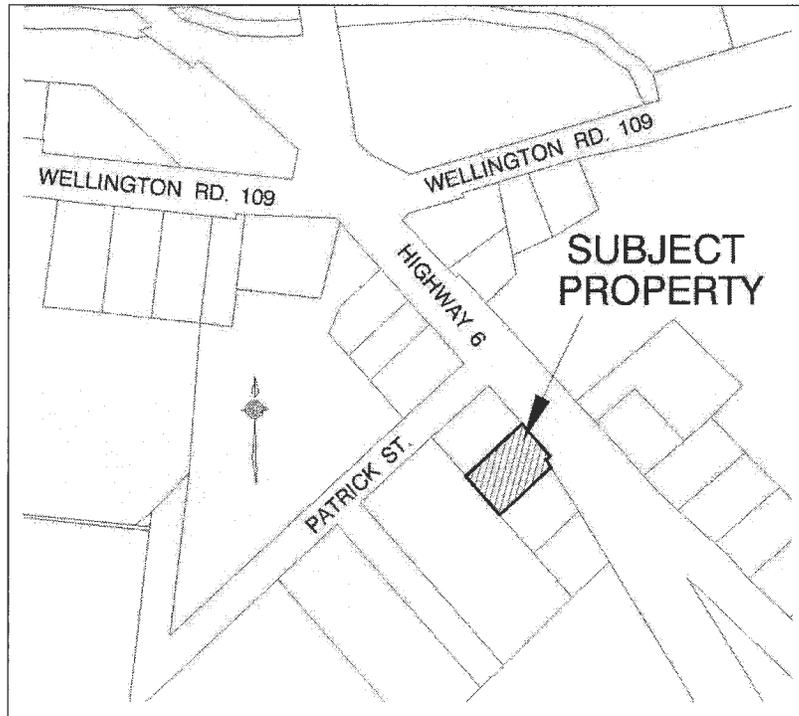
RAYMOND TOUT,
MAYOR

LORRAINE HEINBUCH,
CHIEF ADMINISTRATIVE OFFICER/CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 91-11

Schedule "A"



Rezone from Industrial Exception (M1-22) to Commercial Exception (C2-30)

**This is Schedule "A" to By-law No. 91-11
Passed this 12th day of December, 2011**

RAYMOND TOUT, MAYOR

LORRAINE HEINBUCH, C.A.O./CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 91-11

THE LOCATION being rezoned is legally described as Ellen Daniels Svy Lot 6, Lot 7 and has a civic address of 7634 Hwy 6. The land is approximately 0.16 ha (0.4 ac) in size.

THE PURPOSE AND EFFECT of the amendment is to rezone the property from Industrial Exception (M1-22) to Commercial Exception (C2-30) zone to permit a piano rebuilding workshop to be established on the property and to allow for a residential use in the existing residential dwelling. The property is currently designated Highway Commercial in the Official Plan. The property is occupied by a 2,000 ft² accessory structure and a single residential dwelling.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 92-11

**BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01
BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF
WELLINGTON NORTH (Part of Lot 4, Concession 7, 8170 Line 6,
former Township of West Luther – Culp)**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01;

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule "A" Map 1 to By-law 66-01 is amended by changing the zoning on lands described as Part Lot 4, Concession 7, as shown on Schedule "A" attached to and forming part of this By-law from:
 - **Agricultural (A) to "Agricultural Exception (A-111)**
 - **Agricultural (A) to "Agricultural Exception (A-112)**

2. THAT Section 33, Exception Zone 3 – Rural Areas, is amended by the inclusion of the following new exception:

33.111	A-111	Notwithstanding any other section of this by-law to the contrary, a residential dwelling shall be prohibited in this zone. Other agricultural uses, that are not accessory to a dwelling, are permitted."
Part Lot 4, Concession 7		

3. THAT Section 33, Exception Zone 3 – Rural Areas, is amended by the inclusion of the following new exception:

<p>33.112 Part Lot 4, Concess ion 7</p>	<p>A-112</p>	<p>a) Notwithstanding Sections 6.1.4ii, or any other section of this by-law to the contrary, the existing detached garage (accessory building) may have a floor area of 148.64 sq.m. (1600 sq.ft.)” Maximum lot coverage of 10% must be considered for any new buildings.”</p> <p>b) Notwithstanding Sections 8.3.1 or any other section of this by-law to the contrary, the existing barn may have a floor area of 306.57 sq.m (3300 sq.ft.). Limited livestock shall be permitted within the barn, provided the Minimum Distance Separation (2) distance to the neighbouring residential uses is maintained. The required separation distance shall be measured to the residential lot’s property line, rather than to the dwelling itself.</p>
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4. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
5. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 12TH DAY OF DECEMBER, 2011.

**RAYMOND TOUT,
MAYOR**

**LORRAINE HEINBUCH,
CHIEF ADMINISTRATIVE OFFICER/CLERK**

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 92-11

Schedule "A"



Rezone from Agricultural (A) to Agricultural Exceptions (A-111 and A-112)

**This is Schedule "A" to By-law No. 92-11
Passed this 12th day of December, 2011**

RAYMOND TOUT, MAYOR

LORRAINE HEINBUCH, C.A.O./CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 92-11

THE LOCATION being rezoned is in Part of Lot 4, Concession 7, with a civic address of 8170 Line 6. The land is approximately 104.5 acres in size.

THE PURPOSE AND EFFECT of the amendment is to rezone the subject lands to restrict any future residential development on the agricultural land (A-111) and to address the oversized garage and barn portion of the lands (A-112). This rezoning is a condition of severance application B51/11, that was granted provisional approval by the Wellington County Land Division Committee in May 2011. The consent will sever the existing farm dwelling, barn and detached garage (5.2 ha (12.8 acres) from the remainder of the agricultural parcel (37.1 ha (91.72 acres). The property is currently zoned Agricultural.

2012 COUNCIL MEETING SCHEDULE

(subject to change – check current agenda information for specific meeting)

MEETING	DATE	COMMENCING
Council	January 9	7:00 p.m.
Council	January 23	7:00 p.m.
Council	February 6	7:00 p.m.
Council	February 13	7:00 p.m.
Council	March 5	7:00 p.m.
Council	March 19	7:00 p.m.
Council	April 2	7:00 p.m.
Council	April 16	7:00 p.m.
Council	May 7	7:00 p.m.
Council	May 28	7:00 p.m.
Council	June 11	7:00 p.m.
Council	June 25	7:00 p.m.
Council	July 9	7:00 p.m.
Council	July 23	7:00 p.m.
Council	August 13	7:00 p.m.
Council	August 27	7:00 p.m.
Council	September 10	7:00 p.m.
Council	September 24	7:00 p.m.
Council	October 15	7:00 p.m.
Council	October 29	7:00 p.m.
Council	November 5	7:00 p.m.
Council	November 19	7:00 p.m.
Council	December 3	7:00 p.m.
Council	December 17	7:00 p.m.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 93-11

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
DECEMBER 12, 2011.**

AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5(3) and 130.

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law.

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. That the action of the Council at its Regular Meeting held on December 12, 2011 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Ontario Municipal Board Act, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 12TH DAY OF DECEMBER, 2011.**

**RAYMOND TOUT
MAYOR**

**LORRAINE HEINBUCH
CHIEF ADMINISTRATIVE OFFICER/CLERK**

MEETINGS, NOTICES, ANNOUNCEMENTS

Tuesday, December 20, 2011	Fire Committee	7:00 p.m.
Wednesday, December 21, 2011	Economic Development Committee	4:30 p.m.
Monday, January 9, 2012	Regular Council	7:00 p.m.
Tuesday, January 17, 2012	Fire Committee	7:00 p.m.
Wednesday, January 18, 2012	Economic Development Committee	4:30 p.m.
Monday, January 23, 2012	Regular Council	7:00 p.m.
Monday, January 30, 2012	Finance Committee	7:00 p.m.

The following accessibility services can be made available to residents upon request with two weeks notice:

Sign Language Services – Canadian Hearing Society – 1-800-668-5815

Documents in alternate forms – CNIB – 1-866-797-1312