

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 11, 2012

7:00 p.m.

Members Present:

**Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake**

**Also Present: Chief Administrative Officer/Clerk: Lorraine Heinbuch
Executive Assistant: Cathy Conrad**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Agenda for the June 11, 2012 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

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E. DELEGATIONS, DEPUTATIONS, PETITIONS

1. Leila Brown, Assistant Community Emergency Management Coordinator (CEMC), County of Wellington
Re: Presentation of Championship Plaque to Mayor and Team Wellington North, Mayor Raymond Tout, Jason Benn, Fire Prevention Officer and Susan Gray OPP Staff Sergeant, as winners of the First Annual Emergency Preparedness Cook-Off.

Ms. Brown appeared before Council to present the First Annual Emergency Preparedness Cook-Off Championship Plaque to Team Wellington North. Mayor Raymond Tout, Jason Benn, Fire Prevention Officer and Susan Gray, OPP Staff Sergeant participated as Team Wellington North in the challenge as part of Emergency Preparedness Week with all Mayors of the County and their teams.

2. Linda Dickson, Community Emergency Management Coordinator, County of Wellington – Presentation of Report
Re: Amendments to the Emergency Response Plan for the County of Wellington and Member Municipalities

Ms Dickson appeared before Council to review amendments to the Emergency Response Plan for the County of Wellington and member municipalities. Under the Emergency Management and Civil Protection Act, R.S.O., 1990, every municipality is required to have an Emergency Response Plan outlining policies and procedures for responding to large scale emergencies/disasters in their municipality. In 2010, the County of Wellington and member municipalities adopted the same Emergency Response Plan. In 2011, the Plan was reviewed and tested during each municipal emergency management exercise. There were no changes to the Plan in 2011. However, as a result of our response experience with Sandy Lake, subsequent After Action Reports and changes to existing agreements with partner agencies, changes to the Plan were proposed.

The proposed changes have been circulated and reviewed with each municipality's Emergency Management Programme Committee, and the changes are being brought forward for consideration.

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E. DELEGATIONS, DEPUTATIONS, PETITIONS (continued)

2. Linda Dickson, Community Emergency Management Coordinator, County of Wellington – Presentation of Report
Re: Amendments to the Emergency Response Plan for the County of Wellington and Member Municipalities (continued)

Proposed Changes to the plan include:

- i) A description of the resources of the Emergency Medical Assistant Team from the Ministry of Health and Long Term Care.
- ii) Updated Roles and Responsibilities for the Social Services Administrator and Director of Human Resources.
- iii) Update the flood messaging terminology for the Conservation Authorities.
- iv) Update the Telecommunications Section to include requirements for Interoperability.
- v) Update the Volunteer Management policies to reflect lessons learned from the Sandy Lake evacuations.
- vi) Add policies to define Host Communities and the potential roles of a Host Community.
- vii) Add policies regarding the availability and use of 211 during the recovery phase of an emergency.
- viii) Update the policies for the provincial Ontario Disaster Assistance Relief Programme.
- ix) Include policies specific to accessibility for communications in emergency situations.

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F. MINUTES

1. Public Meeting Minutes, May 28, 2012
2. Regular Meeting of Council, May 28, 2012

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on May 28, 2012 be adopted as circulated.

Resolution Number: 2

Carried

G. BUSINESS ARISING FROM MINUTES

1. Building /Property Committee
Re: Building Department Policy BD-04 regarding New and Used Corrugated Steel Grain Bins.

Council deferred this item to the next Regular Meeting of Council.

2. Water/Sewer Committee and CBO Darren Jones recommendations
Re: Request for Sanitary Sewer Allotment, Eddie and Maggie Baratto, 178 Frederick Street, Arthur

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT 1 sewage capacity unit from Arthur's Uncommitted Reserve Capacity be allocated to the property described as 178 Frederick Street West, Arthur, Survey Crown, Part Park Lot 2, North Side Catherine Street, RP 60R2919, Parts 1 and 2, in the Township of Wellington North, in the County of Wellington for the proposed development by Edward and Margaret Baratto for a period of three (3) months, after which period of time the unit will be withdrawn unless the owner has obtained the necessary approvals to hold the sewer allotment for the new lot.

Resolution Number: 3

Carried

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H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Wellington North Fire Services
 - Arthur Fire Station
 - May 2012 Report
 - May 2012 Fire Prevention Officer's Report
 - Mount Forest Fire Station
 - May 2012 Report
 - May 2012 Fire Prevention Officer's Report

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Services May 2012 Reports and the May 2012 Fire Prevention Officer's Reports for the Arthur and Mount Forest Fire Stations.

Resolution Number:

Carried

2. Cemetery Committee
 - Minutes, June 1, 2012

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Cemetery Committee meeting held on June 1, 2012.

Resolution Number:

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

2. Cemetery Committee
- Minutes, June 1, 2012 (continued)

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of The Corporation of the Township of Wellington North approve the addition of Mount Forest Memorials to the preferred vendors list Section 5.2.1 of the Purchasing Policy for the following reasons: the quality of the Canadian granite is very durable and withstands our Canadian winters, the lettering is consistent and done in a timely manner. They are in very close proximity to the cemetery and are readily available for any service that may be required.

AND FURTHER THAT the Council of The Township of Wellington North authorize the purchase of a 48 niche columbarium at a cost of \$22,600.00, including HST, from Mount Forest Memorials identical to the two columbarium's previously installed in accordance with their quotation dated May 31, 2012, as recommended by the Cemetery Committee.

Resolution Number: 6

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

3. Recreation Committee – Report from Barry Lavers, Director of Recreation, Park & Facilities
Re: Pavilion Construction King Street Park, Mount Forest

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of The Corporation of the Township of Wellington North accept the quotation from W. Schwindt & Sons in the amount of \$49,635.25 for the construction of a new picnic pavilion to be located at the corner of Wellington Street and Newfoundland Street, Mount Forest as recommended by the Recreation Committee.

Resolution Number: 7

Carried

4. Report from Dale Clark, Road Superintendent
Re: Top Coat Paving

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Council of The Corporation of the Township of Wellington North approve proceeding with top coats on the following urban streets: Cork Street, North Water Street, Arthur Street, Parkside Drive, Francis Street, and to Tender Line #2 including an extra block of top coat (3 blocks total). Total cost of work to be completed would be approximately \$558,000.00 (additional curb and catch basin resetting included) plus HST with the balance being funded from Sewer/Basin materials and supplies account, as recommended by the Works Committee.

Resolution Number: 8

Carried

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I. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION

1. Lorraine Renton, Post Time Pub & Grill
Re: Request for a Temporary License Extension

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the Council of the Corporation of the Township of Wellington North have no objection to Post Time Pub & Grill, 267 George St., Arthur, applying for permission for a temporary license extension to the Alcohol and Gaming Commission of Ontario on Saturday, August 25, 2012 for a period of approximately eight hours for an annual charity motorcycle run.

Resolution Number: 9

Carried

2. Town of Tillsonburg
Re: Request Support for Resolution Regarding MTO Connecting Link Funding.

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

THAT the Council of the Corporation of the Township of Wellington North support the resolution of the Town of Tillsonburg regarding MTO Connecting Link Funding.

Resolution Number: 10

Carried

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J. BY-LAWS

1. 38-12 Being a By-law to Regulate the Setting of Open Air Fires within the Township of Wellington North

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT By-law Number 38-12 being a by-law to regulate the setting of open air fires within the Township of Wellington North be read a First, Second and Third time and finally passed.

Resolution Number: 11

Carried

2. 39-12 Being a By-law to Amend By-law 37-10 being a By-law to Provide for the Approval of a Municipal Emergency Response Plan

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT By-law Number 39-12 being a by-law to amend By-law Number 37-10 being a by-law to provide for the approval of a Municipal Emergency Response Plan be read a First, Second and Third time and finally passed.

Resolution Number: 12

Carried

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J. **BY-LAWS** (continued)

3. 40-12 Being a By-law to Designate Certain Lands to be not Subject to Part Lot Control Pursuant to Section 50 (7) of the Planning Act, R.S.O., 1990, as Amended. (Lot 1 and Lot 6, RP 61M-168 - Coffey)

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT By-law Number 40-12 being a by-law to designate certain lands to be not subject to Part Lot Control pursuant to Section 50 (7) of the Planning Act, R.S.O., 1990, as amended be read a First, Second and Third time and finally passed. (Lot 1 and Lot 6, RP 61M-168 – Coffey).

Resolution Number: 13

Carried

K. **OTHER/NEW BUSINESS**

None.

L. **ITEMS FOR COUNCIL'S INFORMATION**

- Cheque Distribution Report dated June 7, 2012

M. **NOTICE OF MOTION**

None.

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N. **CULTURAL MOMENT**

AVALON MAGAZINE

A multi-media magazine, Avalon- available nationwide in both Canada and the US- is a lifestyle magazine that celebrates our global community by seeking to honor and empower, to inspire and learn. They explore the role of mentorship in the building of community. As well as their regular columnists, in every issue they feature gorgeous photo essays and compelling stories on world culture, the arts, travel, fashion, floral & home design, history, social commentary, fiction, and food & wine. They foster the ancient tradition of storytelling in sharing the pursuits, dreams, and efforts of people and organizations who inspire us and who are making positive changes in the world.

Co-published by Lorie Black, a Mount Forest resident, Avalon Magazine features local contributors and stories from Wellington North and Southern Ontario.

O. **ANNOUNCEMENTS**

Mayor Tout commented that he and Councillor Lennox had attended the Grand Reopening of the South Luther School on June 9.

P. **CLOSED MEETING SESSION**

1. “Legal / Security of Property and Personnel” matters

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT Council go into a meeting at 7:39 p.m. that is closed to the public under subsections 239 (2) (a) (f) and (d) of the Municipal Act, 2001

- to consider the security of the property of the municipality***
- to consider advice that is subject to solicitor-client privilege***
- to consider labour relations or employee negotiations***

Resolution Number: 14

Carried

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P. **CLOSED MEETING SESSION** (continued)

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT Council rise from a closed meeting session at 8:19 p.m.

Resolution Number: **Carried**

Q. **CONFIRMING BY-LAW**

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT By-law Number 41-12 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on June 11, 2012 be read a First, Second and Third time and finally passed.

Resolution Number: 16 **Carried**

R. **ADJOURNMENT**

Moved by: Councillor Lennox
Seconded by: Councillor Yake

THAT the Regular Council meeting of June 11, 2012 be adjourned at 8:20 p.m.

Resolution Number: **Carried**

C.A.O./CLERK

MAYOR