

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

**Mayor: Andy Lennox
Councillors Sherry Burke
Lisa Hern
Steve McCabe**

Absent:

Councillor: Dan Yake

Staff Present:

**CAO/Deputy Clerk: Michael Givens
Clerk: Karren Wallace
Executive Assistant: Cathy Conrad
Treasurer: Kimberly Henderson
Director of Public Works: Matt Aston
Chief Building Official: Darren Jones
Director of Recreation, Parks & Facilities: Barry Lavers
Senior Planner: Linda Redmond**

CALLING THE MEETING TO ORDER

Mayor Lennox called the meeting to order.

SINGING OF O' CANADA

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION 2016-500

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Agenda for the November 21, 2016 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

Mayor Lennox declared a conflict of interest with Standing Committee, Staff Reports, Minutes and Recommendations, Report CLK 2016-076 being a report to appoint members to the Court of Revision for the Drainage Works for Drain 65 (Lennox) and By-law Number 085-16 being a by-law of the Corporation of the Township of Wellington North to constitute and appoint members to Township of Wellington North Court of Revision for Drain 65, as his property is affected by this drainage works.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.**

MINUTES OF PREVIOUS MEETING(S)

RESOLUTION 2016-501

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the minutes of the Regular Meeting of Council held on November 7, 2016 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES

PRESENTATIONS

Wayne Brohman, General Manager/Secretary Treasurer
Saugeen Valley Conservation Authority
- Draft 2017 Budget

Mr. Brohman presented the 2017 Saugeen Valley Conservation Authority Draft Budget that was approved by the Board of Directors on November 2, 2016 and reviewed the 2017 Budget Notes. The Board will vote on the budget at the December 8, 2016 meeting.

The Conservation Authority has received 2 year funding of \$200,000 to fund a full time employee to work with farmers on issues related to the agricultural community. Saugeen Conservation is working on a policy manual and new file tracking system to reduce duplication. Horse camping was introduced at Saugeen Bluffs and a new trail system was created at Schmidt Lake. Two dams were removed in 2016. SVCA took part in the Conservation Authority Act review. Tree planting initiatives continue with the Ministry of Forestry.

Mr. Brohman explained the budget process. The general levy increase went up by 1.4% this year. The salary grid increase is 1.5%. Funding from the Ministry of Natural Resources remains the same as it has been for the past 15 years. Wellington North's levy will increase by 1.2%, just under \$700 for a total levy of \$58,566.

RESOLUTION 2016-502

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North supports the Saugeen Valley Conservation Authority 2017 Draft Budget as presented.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.**

DELEGATIONS

Helen Edwards and Gabriella Ieropoli
Seniors Centre for Excellence and North for Youth
- Leaf cleanup project

Ms. Edwards and Ms. Ieropoli appeared before Council to speak about the recent Leaf Cleanup Project that took place in Mount Forest. This was a collaborative effort between the North for Youth Community Group, Seniors' Centre for Excellence and Wellington Heights Secondary School to provide support to seniors and individuals with disabilities who may have difficulty with yard work prior to winter. It was a chance to bridge the age gap and provide an opportunity for people to connect on an individual level. Feedback from youth, teachers, seniors and staff suggest this was a valuable experience that should be replicated.

Jillian Desroches
- Expand walking trails and create an off-leash dog park

Ms. Desroches appeared before Council to request more walking trails and an off leash dog park. The only walking trail in Mount Forest is the Saugeen Trail. Many people use this trail and alternate options for walking, hiking, running, etc would be beneficial to the community in promoting fitness, health and mental well-being. Off leash dog parks are centres for people as much as for dogs. It's a place for dog-oriented people to meet and interact and for dogs to become socialized. Dog parks and dog activities are becoming very popular and are very important to the community.

STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

Linda Dickson, Emergency Manager - CEMC
- 2016 Annual Report to Council

RESOLUTION 2016-503

Moved by: Councillor Burke
Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North accept the Annual Emergency Management Report from Linda Dickson, Emergency Manager, CEMC;

AND FURTHER THAT this report serves as the annual review of the Municipality's Emergency Management Program for 2016.

CARRIED

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.

- 2016 Emergency Response Plan Amendment Number 3

RESOLUTION 2016-504

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the report from Linda Dickson, Emergency Manager, CEMC being the report to Council regarding Emergency Response Plan Amendment Number 3.

AND FURTHER THAT Council supports the adoption of the Amendment Number 3 to the Emergency Response Plan for the County of Wellington and the Member Municipalities;

AND FURTHER THAT Council authorizes the passing of a by-law adopting the amendment to the Emergency Response Plan.

CARRIED

- After Action Report 2016

RESOLUTION 2016-505

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the report from Linda Dickson, Emergency Manager, CEMC being the Emergency Management Exercise After Action Report 2016.

CARRIED

- 2016 Strategic Report to Council

RESOLUTION 2016-506

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the report from Linda Dickson, Emergency Manager, CEMC being a report on the Strategic Direction for Emergency Management Programs.

CARRIED

Wellington North Fire Service

- Communiqué #036 October, 2016

RESOLUTION 2016-507

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #036 dated October, 2016.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.**

The Mayor noted there had been a significant fire in Wellington North commenting the volunteer fire department spent 69 hours on scene. He thanked the fire service for their good service.

Cheque Distribution Report dated November 16, 2016

RESOLUTION 2016-508

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated November 16, 2016.

CARRIED

Report from Darren Jones, CBO

- Report CBO 2016-13 Building Permit Review for the period ending October 31, 2016

RESOLUTION 2016-509

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2016-13 being the Building Permit Review for the period ending October 31, 2016.

CARRIED

Report from Darren Jones, CBO

- Report CBO 2016-14 Ontario Building Officials Association Annual Meeting and Training Session

RESOLUTION 2016-510

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CBO 2016-14 being a report on the Ontario Building Officials Association Annual Meeting and Training Session.

CARRIED

Report from Darren Jones, CBO

- Report CBO 2016-15 being a report on a updated by-law to prescribe standards for the maintenance and occupancy of property

RESOLUTION 2016-511

Moved by: Councillor McCabe

Seconded by: Councillor Burke

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.**

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2016-15 being a report on an updated by-law to prescribe standards for the maintenance and occupancy of property;
AND FURTHER THAT Council of the Corporation of the Township of Wellington North adopt the by-law to Prescribe Standards for the Maintenance and Occupancy of Property as presented.*

CARRIED

Report from Barry Lavers, Director of Recreation

- Report RAC 2016-16 being a report on an amendment to Municipal Alcohol Policy Section 2.1

RESOLUTION 2016-512

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report RAC 2016-16 being a report on an amendment to the Municipal Alcohol Policy Section 2.1 for the purpose of the 2017 Mount Forest Homecoming Event;

AND FURTHER THAT the Council of the Township of Wellington North approve an amendment to the Municipal Alcohol Policy Section 2.1 for the purpose of a Special Occasion Permit (SOP) to include all areas within the Mount Forest Sports Complex for festival activities related to the Mount Forest Homecoming Events June 23, 24 and 25th, 2017.

CARRIED

Report from Matthew Aston, Director of Public Works

- Report PW 2016-071 being a report on the Township's safety clothing allowance for non-unionized staff

RESOLUTION 2016-513

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report PW 2016-071 being a report on the Township's safety clothing allowance for non-unionized staff;

AND FURTHER THAT the Council of the Township of Wellington North approve an annual safety clothing allowance increase to a maximum of \$275 per person, per year, for full time non-union staff that require safety clothing to satisfy the requirements of their position upon presentation of receipt(s) of proof of purchase;

AND FURTHER THAT the Council of the Township of Wellington North recommend the non-union safety clothing allowance for full time staff shall

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.**

remain consistent with the Township's collective agreement as revised from time to time.

CARRIED

Report from Matthew Aston, Director of Public Works

- Report PW 2016-073 being a report on the 2016 Partners in Prevention Conference

RESOLUTION 2016-514

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report PW 2016-073 being a report on the 2016 "Partners in Prevention" Conference;

AND FURTHER THAT the Council of the Township of Wellington North commend the Township's Joint Health and Safety Team on their participation in the corporation's health and safety program.

CARRIED

Report from Matthew Aston, Director of Public Works and Barry Trood, Water and Sewer Superintendent

- Report PW 2016-074 being a report on the Township's Wastewater Treatment Plant Flows Year-To-Date September 30, 2016

RESOLUTION 2016-515

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report PW 2016-074 being a report on the Township's wastewater treatment plant flows year-to-date September 30, 2016.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-074 being a report on Ontario Wildlife Damage Compensation (Murray)

RESOLUTION 2016-516

Moved by: Councillor Hern

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2016-074 being a report on Ontario Wildlife Damage Compensation (Murray);

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North authorize payment of \$135.00 to Peter Murray for Ontario

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.**

Wildlife Damage Compensation livestock claims with a kill date of August 30, 2016;

AND FURTHER THAT the Livestock Valuator be paid \$75.00 for Livestock Valuer fees and \$17.00 for mileage;

AND FURTHER THAT the Clerk be directed to submit an application to the Ontario Ministry of Agriculture Food and Rural Affairs (OMAFRA) to compensate the municipality in the amount of \$165.00.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-075 being a report on Municipal Election Act Amendments

RESOLUTION 2016-517

Moved by: Councillor McCabe

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2016-075 being a report on Municipal Election Act amendments.

CARRIED

Mayor Lennox left the Council Chambers for this portion of the Council meeting as he had previously declared pecuniary interest as it relates to property owned by him. Councillor McCabe assumed the Chair.

Report from Karren Wallace, Clerk

- Report CLK 2016-076 being a report to appoint members to the Court of Revision for the Drainage Works for Drain 65 (Lennox)

RESOLUTION 2016-518

Moved by: Councillor Hern

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2015-076 being a report to appoint members to the Court of Revision for Drain 65;

AND FURTHER THAT Council of the Township of Wellington North hereby appoint the following individuals to sit on the Court of Revision for Drain 65 (Lennox)

CHAIR, Councillor Steve McCabe

Councillor Lisa Hern and

Councillor Sherry Burke

AND FURTHER THAT the Acting Mayor and Clerk be authorized to sign the by-law to appoint those members to the Court of revision.

CARRIED

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.

Mayor Lennox resumed the Chair following the passing of the resolution.

Report from Karren Wallace, Clerk

- Report CLK 2016-077 being a report on Wellington North Procedure By-law

RESOLUTION 2016-519

Moved by: Councillor McCabe

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2016-077 being a report on the Procedure By-law;

AND FURTHER THAT Council give first and second reading to By-law 080-16 being the Procedure by-law;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law after first and second reading;

AND FURTHER THAT the Clerk be directed to bring the by-law to the next regular meeting of Council for third and final reading.

AND FURTHER THAT Council approve the 2017 Council Meeting Schedule.

CARRIED

Report from Michael Givens, CAO

- Report CAO 2016-025 Ontario's Changing Workplaces Review

RESOLUTION 2016-520

Moved by: Councillor Hern

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CAO 2016-025 being a report on Ontario's Changing Workplaces.

CARRIED

Report from Michael Givens, CAO

- Report CAO 2016-026 Ghent Pit Application-Aggregate Haul Route Agreement

RESOLUTION 2016-521

Moved by: Councillor McCabe

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CAO 2016-026 being a report on the Ghent Pit Application-Aggregate Haul Route Agreement;

AND FURTHER THAT the Council of the Township of Wellington North authorize the Mayor and CAO to enter into the Aggregate Haul Route Agreement as presented for the Ghent Pit.

DEFERRED

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.**

Report from Michael Givens, CAO

- Report CAO 2016-027 Energy Conservation and Demand Management Plan Update

RESOLUTION 2016-522

Moved by: Councillor Hern

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CAO 2016-027 being an update on the Township's Energy Conservation and Demand Management Plan.

CARRIED

CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION

No correspondence received.

BY-LAWS

RESOLUTION 2016-523

Moved by: Councillor Hern

Seconded by: Councillor Burke

THAT By-law Number 080-16 being a by-law for governing the calling, place and proceedings of meetings of Council and its Committees be read a First and Second time.

CARRIED

Mayor Lennox left the Council Chambers for this portion of the Council meeting as he had previously declared pecuniary interest as it relates to property owned by him. Councillor McCabe assumed the Chair.

RESOLUTION 2016-524

Moved by: Councillor Burke

Seconded by: Councillor Hern

THAT By-law Number 085-16 being a by-law of the Corporation of the Township of Wellington North to constitute and appoint members to the Township of Wellington North Court of Revision for Drain 65 be read a First, Second and Third time and finally passed. (Lennox)

CARRIED

Mayor Lennox resumed the Chair following the passing of the by-law.

RESOLUTION 2016-525

Moved by: Councillor Burke

Seconded by: Councillor Hern

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.**

THAT By-law Number 086-16 being a by-law to prescribe standards for the maintenance and occupancy of property be read a First, Second and Third time and finally passed.

CARRIED

RESOLUTION 2016-526

Moved by: Councillor Hern

Seconded by: Councillor Burke

THAT By-law Number 087-16 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Part Lot 1, Concession 7, geographic Township of West Luther, 8949 Wellington Road 14 – Christopher and Dana Samuel)

CARRIED

RESOLUTION 2016-527

Moved by: Councillor Burke

Seconded by: Councillor Hern

THAT By-law Number 088-16 being a by-law to amend By-law 37-10 being a by-law to provide for the approval of a Municipal Emergency Response Plan be read a First, Second and Third time and finally passed.

CARRIED

ITEMS FOR COUNCIL'S INFORMATION

AMO Watchfile

- November 3, 2016
- November 10, 2016

Wellington North Power Inc.

- Quarterly Update (Quarter 3: Period ending September 30th, 2016)

RESOLUTION 2016-528

Moved by: Councillor Burke

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the November 21, 2016 Regular Council Meeting Agenda.

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 21, 2016
FOLLOWING PUBLIC MEETING– 7:05 P.M.**

ANNOUNCEMENTS

Mayor Lennox reminded everyone of the following:

- Arthur Santa Claus Parade, November 26, 2016 at 7:00 p.m.
- Special Council Meeting, November 28, 2016 at 4:30 p.m.
- Town Hall Meeting, November 30, 2016 at 7:00 p.m.
- Mount Forest Christmas Parade, December 2, 2016 at 7:00 p.m.
- Regular Council Meeting, December 5, 2016 at 7:00 p.m.
- Recreation & Culture Committee Meeting, December 6, 2016 at 8:30 a.m.
- Cultural Roundtable Meeting, December 15, 2016 at 12:00 p.m.

Karren Wallace, Clerk, advised the dog tag amnesty is being well received and thanked Cathy Conrad, Executive Assistant to the CAO, for the idea and initiative.

CONFIRMING BY-LAW

RESOLUTION 2016-529

Moved by: Councillor Hern

Seconded by: Councillor Burke

THAT By-law Number 089-16 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on November 21, 2016 be read a First, Second and Third time and finally passed.

CARRIED

ADJOURNMENT

RESOLUTION 2016-530

Moved by: Councillor Burke

Seconded by: Councillor Hern

THAT the Regular Council meeting of November 21, 2016 be adjourned at 8:40 p.m.

CARRIED

MAYOR

CLERK