

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MINUTES OF COUNCIL
FEBRUARY 12, 2018 @ 2:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

**Mayor: Andrew Lennox
Councillors: Lisa Hern
Steve McCabe
Dan Yake**

Absent:

Councillor: Sherry Burke

Staff Present:

Director of Legislative Services/Clerk:	CAO: Michael Givens
Deputy Clerk:	Karren Wallace
Chief Building Official:	Catherine Conrad
Director of Finance and Treasury:	Darren Jones
Human Resources Manager:	Adam McNabb
Water & Sewer Superintendent:	Chanda Riggi
Compliance Analyst:	Barry Trood
Manager of Planning & Environment:	Sara McDougall
Junior Planner:	Linda Redmond
	Jessica Wilton

CALLING TO ORDER

Mayor Lennox called the meeting to order.

Prior to the meeting Mayor Lennox spoke about staff member Paula Epoch and what a tremendous loss Wellington North has experienced with her passing. He invited others to share their memories of Paula.

ADOPTION OF THE AGENDA

Resolution 2018-039

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Agenda and the Supplementary Agenda for the February 12, 2018 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

Mayor Lennox declared a conflict of interest with By-law 015-18 being a by-law to provide for actual cost to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as Drain 65 (Lennox) Drain and to repeal By-law Number 011-18, as his property is affected by this drainage works.

O' CANADA

PRESENTATION

Joe Farwell, CAO; Lisa Stocco, Manager of Communications; and Pat Salter, Wellington North Representative

- Grand River Conservation Authority, 2017 Draft Budget

Mr. Farwell, Ms. Stocco and Mrs. Salter presented the 2018 draft budget and information including the Grand River Watershed statistics, critical issues, GRCA Strategic Plan objectives, protection of life, minimizing property damage, improving watershed health, and connecting people with the environment. Bill 139, the Building Better Communities and Conserving Watersheds Act, 2017 has passed.

RECESS TO MOVE INTO PUBLIC MEETING

Resolution 2018-040

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of February 12, 2018 at 2:29 p.m. for the purpose of holding a Public Meeting and a Committee of Adjustment Hearing under the Planning Act.

CARRIED

RESUME REGULAR MEETING OF COUNCIL

Resolution 2018-041

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North resume the February 12, 2018 Regular Meeting of Council at 3:28 p.m.

CARRIED

PASSAGE OF BY-LAW ARISING FROM PUBLIC MEETING

Resolution 2018-042

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT By-law Number 019-18 being a by-law to amend Zoning By-law Number 066-01 being the zoning by-law for the Township of Wellington North be read a First, Second and Third time and enacted. (Lot 36, Concession 1, Geographic West Garafraxa Township, 7619 Jones Baseline – James Cox and Trudy Matusinec)

CARRIED

ADOPTION OF MINUTES OF COUNCIL / PUBLIC MEETING(S)

Resolution 2018-043

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council held on January 22, 2018 be adopted as circulated.

CARRIED

BUSINESS ARISING

None.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 2c, 4b, 5a, 6a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Resolution 2018-044

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT all items listed under Items for Consideration on the February 12, 2018 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

1. ADMINISTRATION

- a. *Report CLK 2018-008 being a report on Clerk's Department Year End Review
THAT Council of the Corporation of the Township of Wellington North receive Report CLK 2018-008 being a report on Clerk's Department 2017 year end review.*
- b. *Report CLK 2018-006 being a report on Consent Application B183-17 (Hunt) known as Part Lot 2, S/S/ Miller Street Town of Mount Forest, now the Township of Wellington North*

*THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2018-006 being a report on Consent Application B183-17 as Part Lot 2, S/S Miller Street, Town of Mount Forest, now the Township of Wellington North;
AND FURTHER THAT the Council of the Township of Wellington North supports consent application B183/17 as presented with the following conditions:*

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

- c. *Report CLK 2018-007 being a report on Consent Application B184-17 (Hunt) known as Part Lot 2, S/S/ Miller Street Town of Mount Forest, now the Township of Wellington North*

THAT Council of the of the Corporation of the Township of Wellington North receive CLK Report 2018-007 being a report on Consent Application B184-17 as Part Lot 2, S/S Miller Street, Town of Mount Forest, now the Township of Wellington North; AND FURTHER THAT the Council of the Township of Wellington North supports consent application B184/17 as presented with the following conditions:

- THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

2. *MINUTES*

- a. *Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region*

- Source Protection Committee Minutes – Meeting #74, June 23, 2017*
 - Source Protection Committee Minutes – Meeting #75, September 22, 2017*
- be received*

- b. *Saugeen Valley Conservation Authority*

- Authority Meeting Minutes – December 19, 2017 be received*

3. *BUILDING*

- a. *Report CBO 2018-01 Building Permit Review Period Ending December 31, 2017 be received*

- b. *Report CBO 2018-02 Kenilworth Administration Office Renovation*

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2018-02 being a report on the Kenilworth Administration Office renovations;

AND FURTHER THAT the Council of the Township of Wellington North acknowledge that the approved budget for this project was \$220,000.00 however due to project expansion and unforeseen circumstances the total project cost is \$284,838.89;

AND FURTHER THAT the Council of the Township of Wellington North direct the Treasurer to fund the additional project cost of \$64,838.89 and the cost of temporarily relocating the municipal office to the Mount Forest Sports Complex of \$24,816.71 from the Administration Facility Reserve Fund

- c. *Report CBO 2018-03 Emergency Purchase of Boiler for 102 Main Street South*

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2018-03 being a report on the emergency purchase of a boiler for 102 Main Street South be received;

AND FURTHER THAT the Council of the Township of Wellington North approve the purchase of the replacement boiler for 102 Main Street South at a cost of \$7,450.00 plus applicable taxes.

AND FURTHER THAT the Council of the Township of Wellington North direct the Treasurer to fund the purchase cost of \$7,450.00 plus applicable taxes as follows:

- \$6,150.00 surplus from the 2017 Mount Forest Archives Roof Painting Project
 - Remainder from the Property/Equipment Maintenance Reserve.
 - d. Report CBO2018-04 Building Permit Review Period Ending January 31, 2018 be received
 - 4. FINANCE
 - a. Cheque Distribution Report, February 5, 2018 be received
 - c. Report TR2018-003 being a report on RLB LLP 2017 Audit Plan
THAT the Council of the Corporation of the Township of Wellington North receive for information Report TR2018-003 being a report on RLB LLP 2017 audit Plan
 - 5. COUNCIL
 - b. Wellington North Power Inc. – Quarterly Update
 - Quarter 4: Period ending December 31st 2017 be received
- CARRIED**

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION

Resolution 2018-045

Moved: Councillor Yake

Seconded: Councillor McCabe

THAT the Council of The Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on February 6, 2018.

CARRIED

Resolution 2018-046

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of The Corporation of the Township of Wellington North approve an amendment to the Municipal Alcohol Policy Section 2.1 for approval of a Special Occasion Permit (SOP) to include the Track South End of the Mount Forest & District Sports Complex as a secondary bar area for the purpose of extending the bar area to include game viewing, during their 2018 playoffs only with the below stipulations:

- *Egress issues must be addressed to the satisfaction of the Township Fire Chief;*
- *All requirements of the AGCO are the responsibility of the Patriots;*
- *Materials required to separate the secondary permit location and meet the requirements of the AGCO Special Occasion Permit will be the responsibility of the Patriots, including set up, removal, maintenance and storage;*
- *Barricades required must clearly define the secondary bar area to the satisfaction of Township Recreation staff and ensure no passage of alcohol outside of the area is possible;*
- *Only cans will be sold at the secondary bar area;*
- *All bar sales at the secondary bar area are to begin no sooner than thirty minutes prior to game start and cease at the beginning of the third period;*
- *The SOP will end as of midnight on all game nights;*
- *This is a zero tolerance trial.*
- *An emergency procedure and site plan must be prepared by the club and approved by the Fire Chief.*

CARRIED

Resolution 2018-047

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North approve the following appointments to the Mount Forest Pool Ad-Hoc Committee:

1 Municipal Staff member: Mike Givens

1 Lion member: Marty Young

1 Lion member: Ray Tout

1 Lion member: Jim Andress

1 Public member: Jayme Hewson

1 Public member: Laurie Doney

1 Council rep: Sherry Burke, (as Chair) appointed

1 Council rep: Dan Yake

CARRIED

Council appointed Councillor Sherry Burke and Economic Development Officer to the Fireworks Committee as Township representatives.

Resolution 2018-048

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2018-002 being a report on debentures and debt servicing costs;

AND FURTHER THAT the Council of the Township of Wellington North direct staff to exercise the refundable portion of the 2018 bullet payment of \$808,000 (amortized over the next 5 years);

AND FURTHER THAT Council direct staff to revisit debt servicing costs later in 2018 for the 2019 and 2020 bullet payment strategies allowing for Council direction on the debt servicing requirements for the 2019 - 2020 time period to enable future budget preparation initiatives.

DEFERRED

Council directed that a follow up report be brought back to future Council meeting to review options.

Resolution 2018-049

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive correspondence from Cimco Refrigeration, dated January 18, 2018, regarding refrigeration issues at the Mount Forest Arena;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve the proposed plan outlined as:

- 1. Disassembling the glycol/water heat exchanger, cleaned and re-gasketed, at the expense of the municipality estimated to be \$25,000.00 plus HST.*
- 2. The installation of 2 X 75HP compressor motors along with the required starters, wiring, overloads, etc. at the expense of Cimco Refrigeration estimated to be \$35,000.00 plus HST.*

3. *Cimco Refrigeration will provide a service mechanic who will work with Township staff on start up for the upcoming 2018/2019 season at the expense of Cimco Refrigeration.*

CARRIED

Resolution 2018-050

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive, accept and approve Report PW 2018-005 being a consolidated report on the Township's 2017 drinking water annual and summary report;

AND FURTHER THAT the Council directs staff to submit the approved report to the applicable agencies and make the report available to the public.

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Hern provided the following updates:

- Mount Forest & District Chambers of Commerce will meet February 13 to work on a Memorandum of Understanding; which will come to Council to be finalized.
- The Arthur & District Chamber of Commerce has hired Jill Burke as their new administrator.
- She recently attended an open house regarding Green Belt Expansion
- The Upper Grand District School Board is preparing a Long Term Accommodation Plan. Public Engagement Workshops will be held in Palmerston on February 20 and Fergus on February 21.

Mayor Lennox informed Council:

- He recently met with the Arthur Lions Club in January to discuss the proposed BMX park. Another meeting will be scheduled to discuss who does what and location.
- Will be approaching the Arthur Optimist Club to meet to review the Splash Pad Project.
- Bowl For Kids Sake opened February 11. The Council team will participate on March 4 from 12:00 p.m. – 1:00 p.m. at the Mount Forest Bowling Alley

Michael Givens, CAO, provided the following updates:

- Lyons Blacksmith Shop. A draft agreement to purchase has been sent to the solicitor for Krysia Lynes. The committee will need to address the shared well and the removal of an underground fuel tank. Mayor Lennox stated that the Committee is pursuing as a non-profit group for surveying purposes.
- Arthur Waste Water Treatment Plant. A meeting was held on February 7, 2018 with representatives from the GRCA, Ministry of Environment and Climate Change (MOECC) and OCWA present. The design is 50% complete. Estimates are \$7.8 million for phase 1 and \$8.7 million for phase 2. A pre-consultation meeting with

MOECC regarding approvals is set for March 27. The Federation of Canadian Municipalities has been contacted regarding Green Municipal Funds. Mayor Lennox commented that the MOECC has changed service standards for environmental compliance approvals to a one year time line.

BY-LAWS

Resolution 2018-051

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 010-18 being a provisional drain repair by-law to provide for the repair of the Wayne Cole Drainage Works be read a Third time and enacted.

CARRIED

Mayor Lennox left the Council Chambers for this portion of the Council meeting as he had previously declared pecuniary interest as it relates property owned by him. Councillor Yake assumed the Chair.

Resolution 2018-052

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT By-law Number 015-18 being a by-law to provide for actual cost to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as Drain 65 (Lennox) Drain and to repeal By-law Number 011-18 be read a First, Second and Third time and enacted.

CARRIED

Mayor Lennox resumed the Chair following the passing of the resolution.

Resolution 2018-053

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 016-18 being a by-law to amend By-law 053-07 being a by-law to appoint a livestock valuator be read a First, Second and Third time and enacted.

CARRIED

Resolution 2018-054

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 017-18 being a by-law to repeal By-law 017-02 being a by-law to appoint Jo-Alan Animal Care Services as Dog Control Officer be read a First, Second and Third time and enacted.

CARRIED

Resolution 2018-055

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 018-18 being a by-law to authorize a Deferral Agreement pursuant to Section 27 of the Development Charges Act. – known as 205 Murphy Street, Mount Forest, ON be read a First, Second and Third time and enacted. (David Clutton and Sharon Clutton)

CARRIED

CULTURAL MOMENT

Celebrating the Community of Metz

Some may think the community of Metz is small, lost in time and archaic - it is anything but!!!! Many activities and events are based at St. Paul's United Church which is 1 of 5 buildings located at the corner of the 3rd Line and Sideroad 25 on the south side of the Township. The community was settled in 1864 and the name Metz was chosen by the government in 1919 when the Post Office was opened. This name was referenced to a battle in World War 1 being fought at the City of Metz in France. Along with a General Store and Post Office, there was a School, Church, Blacksmith Shop, Sawmill and an Orange Lodge. The Church, the same as it stands today was built in 1906 at a cost of \$2,600.00 with the land donated by Peter and Sarah McDougall.

Today there are many events hosted at the church with an invitation to anyone who wishes to make the trip out to the country. The most significant cultural event occurs on the last Saturday of most months (summer off and December) when there is a music night called Coffee House. A house band, called Down Home, gets together to share music and laughs. Recently the band hosted a tribute on Remembrance Day of war songs and stories which included the new Veteran's Book released on that day. In April, there is a church supper when the band again entertains people waiting to go to the basement to eat. They are sometimes reluctant to leave the music but the homemade biscuits and pies will eventually draw them to the food.

One of the most loved events is the last Saturday of September when we gather up our pumpkins, zucchini and squash, take them to Metz for our version of "Pumpkinfest". It is a great day for the family and more information will be available on this event later in the year as we work with the Cultural Roundtable and participate in Wellington North Culture Days from Sept 28th – 30th. So to the Councillors and community goes the challenge to get your pumpkin plants started indoors in the next couple of months, nurture them and bring the result for the weigh in (tractor and loader is provided) and even if you are not successful, we can give you a pumpkin to test out our catapult when we good heartedly render attack on Centre Wellington! Check out St. Paul's United Church, Metz on facebook to keep informed.

CONFIRMATORY BY-LAW

Resolution 2018-056

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 020-18 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on February 12, 2018 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

Resolution 2018-057

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Regular Council meeting of February 12, 2018 be adjourned at 4:10 p.m.

CARRIED

CLERK

MAYOR