

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING MINUTES OF COUNCIL
OCTOBER 7, 2019 @ 2:00 P.M.
CLOSED MEETING SESSION @ 1:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

Members Present: Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Dan Yake

Members Absent: Councillor: Steve McCabe

Staff Present:
Chief Administrative Officer: Michael Givens
Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Director of Finance: Adam McNabb
Director of Operations: Matthew Aston
Economic Development Officer: Dale Small
Community Recreation Coordinator: Mandy Jones
Chief Building Official: Darren Jones
Human Resource Manager: Chanda Riggi
Road Superintendent: Dale Clark
Water & Wastewater Supervisor: Corey Schmidt
Fire Chief: David Guilbault
Planner: Jessica Rahim

CALLING TO ORDER - Mayor Lennox

ADOPTION OF THE AGENDA

RESOLUTION: 2019-282

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Agenda for the October 7, 2019 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

RESOLUTION: 2019-283

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 1:31 pm that is closed to the public under subsection 239 of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;*
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;*

CARRIED

1. REPORTS

- a) CBO verbal report on appointment of Property Standards Committee
- b) Report RAC 2019-017 Potential Sale of King St. property, Mount Forest

2. REVIEW OF CLOSED SESSION MINUTES

- September 23, 2019 – Council meeting

3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2019-284

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 2:22. pm.

CARRIED

RESOLUTION: 2019-285

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information CBO verbal report on appointment of Property Standards Committee.

CARRIED

RESOLUTION: 2019-286

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report RAC 2019-017 Potential Sale of King St. property, Mount Forest

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2019-287

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of Township of Wellington North approve the Closed Meeting Minutes of the September 23, 2019 –Council meeting

CARRIED

O ' CANADA

COUNTY COUNCIL UPDATE

Andrew Lennox, Mayor, Wellington North

Councillor Yake assumed the chair during the County Council Update

Mayor Lennox provided an update from the County to Council.

- The Wellington County Ride Well transit service was launched on October 1. This is a pilot project, funded by the Province of Ontario. There are five sedans available. Parents

can sign a waiver form to have youth ride independently. Rides can be arranged using an app, website or by phone. The Resource Centre will arrange accessible rides.

- Paving of Wellington County Road 14 has been deferred to next year.
- Wellington County is participating in developing a County wide housing strategy for various types of housing. Developers have indicated that they like to build single family detached housing. A survey of residents shows a need for different types of housing. Many recognize the need for housing but do not want to see development in their back yards. Homes that have been built are occupied, indicating there is a need for more housing.

PRESENTATIONS

1. Natalie Baker, Business Development Manager, Ontario Clean Water Agency
Don Irvine, Senior Operations Manager, Ontario Clean Water Agency
Karen Lorente, Regional Hub Manager, Ontario Clean Water Agency
 - Arthur Wastewater Treatment Plant Annual Report for the period: May 1, 2018 – April 30, 2019
 - Mount Forest Wastewater Treatment Plan Annual Performance Report for the period of January 1, 2018 to December 31, 2018

Ontario Clean Water Agency is the largest water and wastewater operator in Canada. Five emergency response teams respond to water emergencies across the province. OCWA manages more than \$20 Billion in municipal infrastructure. Their use of shared services provides a cost-effective delivery model. The operation and maintenance partnership efficiently uses all available resources and capacity to provide compliant and efficient operations and maintenance services. In 2018 OCWA managed \$257,157.50 in capital work on behalf of the Township including fire and equipment inspection, pump repair in Mount Forest, cleaning of septage receiving tank, providing Process Compliance support remotely and once a week onsite, aeration clean out, UV inspection for Mount Forest, traveling bridge repairs and a spare 5.5HP pump for transfer or RAS operation. There were 201 work orders with 153 focused on preventative, 32 call backs, 15 operational and 1 corrective. Promotion of the I Don't Flush public awareness campaign encourages residents to properly dispose of wipes, pharmaceuticals, fats, oils and grease.

Reports for the Arthur and Mount Forest Wastewater Treatment Plants were reviewed. The Mount Forest plant discharges treated water year-round into the Saugeen River and has an efficiency removal rate of 98 and 98.7%. The Arthur plant uses storage lagoons that discharge into the Conestogo River when conditions permit and has an efficiency removal rate of 87 to 98%. In September 2018 there were operating issues with a broken valve and leaking seal. A Ministry of Environment, Conservation and Parks inspection in Arthur recognized the plant design, suggested the Township continue to work on inflow and infiltration, replace an operation manual and standardize submission of by-pass reports. Work in 2017 was not reflected in the inspection.

2. Rose Austin, General Manager, Saugeen Economic Development Corporation
Dale Small, Economic Development Officer, Wellington North
 - Saugeen Connects

The Saugeen Economic Development Corporation provides support to eleven municipalities over three counties. In March 2017 Wellington North, Minto, Hanover, Brockton and West Grey partnered to create the "Saugeen Connects" project. The project's mission was to collaborate and positively impact area economic growth, support

youth retention and development, support growth and retention of businesses, and to integrate efforts to leverage immigrant attraction to the area as residents, workers, entrepreneurs, business owners, operators and investors. Each partner provides \$5,000 per year and staff resources to support the projects. A Rural Economic Development Grant of \$34,000 was received in 2018 and 2019.

Saugeen Connects focuses on business, succession matching, immigration, youth and women. Successionmatching.com is an online community of business buyers, sellers, and succession planning professionals that provides resources and services to assist those looking to buy or sell a business. Saugeen Connects works to attract skilled and immigrant general workers to the catchment area as well as attracting immigrants that are qualified to start, invest in, buy or partner in area businesses. A Saugeen Student Start-Up was launched in the spring of 2019 for grades 6 – 12. 41 youth opened 34 businesses this summer. Four training sessions included financial, marketing, customer service and problem solving. Each business was awarded \$500 for completing all aspects of the program Saugeen Connects will provide support for women to advance economically by assisting them in their entrepreneurial goals. They provide loan like Advancing Women Economically and lending circle opportunities and additional support in the form of tools and resources, as well as networking opportunities. At the Community Futures Ontario Awards 2019 the Saugeen Connects program received the Award of Excellence for Community Economic Development.

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2019-288

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council meeting of October 7, 2019 for the purpose of holding a Public Meeting under the Planning Act:

- Musashi Auto Parts Canada Inc. – Minor Variance
- Deer Run Farms, Zoning By-law Amendment

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2019-289

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North resume the October 7, 2019 Regular Meeting of Council.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETINGS

1. By-law Number 091-19 being a by-law to amend By-law 66-01 being a Zoning By-law for the Township of Wellington North (Part Lot 4, Concession 9, with a civic address of 8158 – 8184 Line 8, geographic Township of West Luther – Deer Run Farms)

RESOLUTION: 2019-290

Moved: Councillor Yake

Seconded: Councillor Burke

THAT By-law Number 091-19 being a by-law to amend By-law 66-01 being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted.

(Part Lot 4, Concession 9, with a civic address of 8158 - 8148 Line 8, geographic Township of West Luther – Deer Run Farms)

CARRIED

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Regular Meeting of Council, September 23, 2019

RESOLUTION: 2019-291

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the minutes of the Regular Meeting of Council held on September 23, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL - None

OPEN FORUM

Consideration of Road Name Changes for Emergency Services Purposes and Implications:
Examples of roads in Wellington North:

- Hwy 6
- County Rd 6
- Concession 6 S
- Concession 6 N
- Sideroad 6
- Line 6
- 6th Line

The County of Wellington is considering adding road numbers/names to the green civic addressing signs and discussion ensued as to whether having similar road names would cause confusion. Wellington North Fire Service indicated they had over 2,000 calls in the past 5 years with only 3 of those calls having issues due to similar road names. Making changes could mean people will have to change their address, some of whom have had generations of people living at the same place. Navigation systems would need to update to reflect the new road names. There does not appear to be a huge issue of emergency responses being impacted with the current name and numbering. The issue of vacant properties without civic addressing could be a bigger issue for emergency services responding to calls. Some of these properties have been identified and received a number at the time of applying for a burn permit. There are farms with 2 homes that have requested A and B be added to their civic number signs and some that have requested a number for a second entrance.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

1a, 1b, 1c, 1d, 2b, 2e, 2f, 5a, 6a, 6b

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2019-292

Moved: Councillor Burke

Seconded: Councillor Hern

THAT all items listed under Items for Consideration on the October 7, 2019 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

THAT Council of the Corporation of Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority, General Membership Meeting #7-19, held on September 5, 2019.

THAT Council of the Corporation of Township of Wellington North receive the minutes of the Joint Economic Development Meeting Mapleton, Minto, Wellington North Meeting held on September 18, 2019.

THAT Council of the Corporation of Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable Meeting held on September 19, 2019

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated September 30, 2019.

THAT the Council of the Corporation of the Township of Wellington North receive the Economic Development Officer report EDO 2019-027 being a report on the Community Improvement Program;

AND FURTHER THAT Council approve the following funding under the Façade Improvement Grant Program:

- *\$1,865 grant for the signage improvements to be made at 235 Main Street North in Mount Forest, home to Shoetopia;*
- *50% up to a maximum of \$2,500 grant for new signage at 695 Queen Street West in Mount Forest home to J.J. McLellan & Sons*
AND FURTHER THAT Council approve the following funding under the Downtown Revitalization Blade Signage Grant Program:
- *\$1,686 grant for Blade Signage to Shoetopia in Mount Forest.*
- *\$1,406 grant for Blade Signage to The Eco Den soon to be open at 149 Main Street North in Mount Forest*
- *\$ 420 grant for Blade Signage to Youngsters On Main in Mount Forest*

THAT the Council of the Township of Wellington North receive Report OPS 2019-020 being a report on a proposed betterment of a structure on Line 2;

AND FURTHER THAT Council direct staff to move \$50,000 from Federal Gas Tax to a capital project to fund the betterment of a structure on Line 2;

AND FURTHER THAT the requirement for a competitive process detailed within the Purchasing and Procurement Policy (Policy #003-18) for this rehabilitation work be waived.

THAT the Council of the Corporation of Township of Wellington North receive the Crime Stoppers Guelph Wellington Newsletter, The Informant, Fall 2019, 2nd Quarter.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2019-293

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Council of the Corporation of Township of Wellington North receive the County of Wellington, Committee Report, prepared by Sarah Wilhem, Manager of Policy Planning, dated September 12, 2019, regarding 2019 Provincial Policy Statement Review;

AND FURTHER THAT the report "2019 Provincial Policy Statement Review" be forwarded to the Ministry of Municipal Affairs and Housing and be circulated to member municipalities in Wellington County.

CARRIED

RESOLUTION: 2019-294

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Council of the Corporation of Township of Wellington North receive Report DC 2019-004 being a report on Mount Forest Developments Inc. Draft Subdivision Agreement – Part of Park Lot 1 South of Durham St and East of Main St, Mount Forest;

AND FURTHER THAT the Corporation enter into a Subdivision Agreement with Mount Forest Developments Inc. in the form, or substantially the same form, as the draft Agreement;

AND FURTHER THAT the Mayor and the Clerk of the Corporation be authorized and directed to sign a By-law to enter into the Agreement on behalf of the Corporation;

AND FURTHER THAT the Township portion of servicing costs be funded from the Capital Infrastructure Reinvestment Reserve Fund.

CARRIED

RESOLUTION: 2019-295

Moved: Councillor Yake

Seconded: Councillor Hern

THAT Council of the Corporation of Township of Wellington North receive Report DC 2019-006 being a report on 209 Mount Forest Inc., Draft Site Plan Agreement – 209 Main Street North, Mount Forest;

AND FURTHER THAT the Corporation enter into a Site Plan Agreement with 209 Mount Forest Inc. in the form, or substantially the same form as the draft Agreement;

AND FURTHER THAT the Mayor and the Clerk of the Corporation be authorized and directed to sign a By-law to enter into the Agreement on behalf of the Corporation.

CARRIED

RESOLUTION: 2019-296

Moved: Councillor Burke

Seconded: Councillor Hern

THAT Council of the Township of Wellington North receive Report DC 2019-007 being a report on Maple Ridge Estates Draft Plan of Subdivision Agreement – Sideroad 7 West, Kenilworth (Part Lot 20, Division 3 & 4 WOSR, Geographic Township of Arthur).

AND FURTHER THAT the Corporation enter into a Subdivision Agreement with Maple Ridge Estates Inc., in the form, or substantially the same form as the draft Agreement;

AND FURTHER THAT the Mayor and the Clerk of the Corporation be authorized and directed to sign the Agreement on behalf of the Corporation.

CARRIED

RESOLUTION: 2019-297

Moved: Councillor Burke

Seconded: Councillor Yake

THAT Council of the Corporation of Township of Wellington North receive the minutes of the County of Wellington Accessibility Advisory Committee Meeting held on September 5, 2019.

CARRIED

RESOLUTION: 2019-298

Moved: Councillor Hern

Seconded: Councillor Burke

THAT Council of the Corporation of Township of Wellington North receive the minutes of the Arthur Downtown Revitalization Advisory Committee Meeting held on September 24, 2019 (Note: Quorum not achieved);

AND WHEREAS initially 25 Grey Cobra Head light fixtures were purchased at a cost of \$6,871.25, to be installed in downtown Arthur;

AND WHEREAS the Arthur Downtown Revitalization Committee wishes to install 25 Black Cobra Head light fixtures at a cost of \$8,831.00;

AND FURTHER THAT funding for these Black Cobra Head light fixtures will come from the Downtown Revitalization Fund (\$1,949.75) and from the Street Light Reserve Fund (\$6,871.25);

AND FURTHER THAT the original 25 Grey Cobra Head light fixtures will be kept as surplus to be installed elsewhere.

CARRIED

RESOLUTION: 2019-299

Moved: Councillor Burke

Seconded: Councillor Yake

THAT Council of the Corporation of Township of Wellington North receive the minutes of the Mount Forest Downtown Revitalization Advisory Committee Meeting held on September 26, 2019.

CARRIED

RESOLUTION: 2019-300

Moved: Councillor Yake

Seconded: Councillor Burke

THAT the Council of the Township of Wellington North receive Report OPS 2019-019 being a report on the Highway 6 & Highway 89 traffic signal controller replacement;

AND FURTHER THAT Council direct staff to move \$75,000 from the Capital Infrastructure Reinvestment Reserve Fund to a capital project to fund the replacement of the traffic signal controller at Highway 6 & Highway 89;

AND FURTHER THAT the requirement for a competitive process detailed within the Purchasing and Procurement Policy (Policy #003-18) for the direct purchase of Econolite Canada Equipment for this instance, and in the future, be waived, in order to standardize the Township's traffic controller signal assets;

AND FURTHER THAT the requirement for a competitive process detailed within the Purchasing and Procurement Policy (Policy #033-18) for the installation work and additional equipment associated with the traffic signal controller project at Highway 6 & Highway 89 be waived.

CARRIED

RESOLUTION: 2019-301

Moved: Councillor Hern

Seconded: Councillor Burke

THAT Council of the Township of Wellington North receive Report CAO 2019-006 being an update report on the Aggregate Resources Act-Proposed Changes;

AND FURTHER THAT Council directs the CAO to submit feedback to the Ministry consistent with the information provided in this report.

CARRIED

RESOLUTION: 2019-302

Moved: Councillor Hern

Seconded: Councillor Burke

THAT Council of the Corporation of the Township of Wellington North receive for information HR 2019-004 being a report on Digital Signatures;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the By-law to enter into a three-year contract with DocuSign;

AND FURTHER THAT costs associated with the initial three-year term with DocuSign be funded from the Provincial Modernization, Efficiency Grant.

CARRIED

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake announced that the Lynes Blacksmith Shop Committee was awarded the A.K. Sculthorpe Award for Advocacy at the Architectural Conservancy Ontario (ACO) annual heritage awards ceremony on October 3, 2019 in Toronto. He and Kate Rowley, Chair, accepted the award on behalf of the Committee.

Mayor Lennox commented that he has been asked many questions from the public regarding the proposal for the redevelopment of the Queen's Tavern property in Arthur, into apartment units.

BY-LAWS

- a. By-law Number 081-19 being a by-law to amend By-law 082-18 being a by-law to appoint members to the Property Standards Committee for the Township of Wellington North
- b. By-law Number 085-19 being a by-law to authorize a Subdivision Agreement (Mount Forest Developments Inc.)
- c. By-law Number 086-19 being a by-law to authorize a Site Plan Agreement Part Lot 5 W/S Main St. PI Town Mount Forest; Part Lot 6 W/S Main St. PI Town Mount Forest as in RON97023 Wellington North
- d. By-law Number 087-19 being a by-law to authorize a Development Agreement (Maple Ridge Estates – Coffey)
- e. By-law Number 088-19 being a by-law to authorize the execution of a Development Agreement being Pt Lot 32, Concession 1, Division 3 Normanby shown as Part 1 on 61R-10178 and Part 1 on 61R10813, Wellington North (Hartshorn)
- f. By-law Number 090-19 being a by-law to authorize the execution of a Master Services Agreement between DocuSign and The Corporation of the Township of Wellington North

RESOLUTION: 2019-303

Moved: Councillor Burke

Seconded: Councillor Yake

THAT By-law Number 081-19 be read a First, Second and Third time and enacted.

CARRIED

RESOLUTION: 2019-304

Moved: Councillor Hern

Seconded: Councillor Burke

THAT By-law Numbers 085-19, 086-19, 087-19, 088-19, 089-19 and 090-19 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

Recognizing “The Howitzer”

In the late morning shadows of mature oak and maple trees, in front of the cenotaph in Mount Forest’s Veterans’ Memorial Park, sits the turret of an M109 Medium Self-Propelled 155 mm Howitzer. It’s aimed at the sky to the south and provides an unusual greeting for visitors travelling north into town.

On the attached plaque we learn that this impressive piece of military equipment was manufactured in 1968 by Bowen McLaughlin-York in the United States. The armament is a 155 mm Howitzer and 50 calibre machine-gun. In its day, fully loaded for combat, it would have weighed 25 tonnes and held a crew of seven personnel. In terms of operations, it could travel up to 220 km on roads at a maximum speed of 53 kilometres per hour. The weapon could have fired a projectile weighing 44 kg onto a target 18,000 metres (18 km) away.

Presented to Mount Forest’s Royal Canadian Legion Branch 134 from the soldiers and technicians of base maintenance of Canadian Forces Base Borden in 2008, this historical display has been identified as part of the Military Ground Equipment Displays on Wayward.com geocaching and has attracted several visitors to date. In 2013, the Township of Wellington North completed a Municipal Cultural Plan. One of the guiding assumptions of the process was the belief that our history and culture are sources of identity for individual communities and the Township of Wellington North as a whole.

At the time, the installation of this Howitzer at the town’s entrance sparked conversation and controversy. Both menacing and magnificent, it has been a part of our cultural identity for over a decade and is only one of several impressive symbols of the proud military history worthy of exploration throughout the township.

Submitted By Linda Hruska Wellington North Cultural Roundtable

CONFIRMING BY-LAW NUMBER 092-19

RESOLUTION: 2019-305

Moved: Councillor Burke

Seconded: Councillor Hern

THAT By-law Number 092-19 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on October 7, 2019 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2019-306

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Regular Council meeting of October 7, 2019 be adjourned at 4 :20 pm.

CARRIED

CLERK

MAYOR