

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING MINUTES OF COUNCIL
JANUARY 13, 2020 @ 2:00 P.M.
CLOSED SESSION @ 1:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH**

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake

Staff Present:

Director of Legislative Services/Clerk: Karren Wallace
Deputy Clerk: Catherine Conrad
Director of Finance: Adam McNabb
Director of Operations: Matthew Aston
Economic Development Officer: Dale Small
Human Resources Manager: Chanda Riggi
Fire Chief: David Guilbault
Development Clerk: Tammy Pringle
Senior Planner: Michelle Innocente

CALLING TO ORDER – Mayor Lennox

ADOPTION OF THE AGENDA

RESOLUTION: 2020-001

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Agenda for the January 13, 2020 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST – no pecuniary interest declared

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;

RESOLUTION: 2020-002

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 1:31 pm that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (b) *personal matters about an identifiable individual, including municipal or local board employees.*

1. **REPORTS**

- a. *OPS 2020-002 being a report on the organizational structure of the recreation services division within the operations department*

2. **REVIEW OF CLOSED SESSION MINUTES**

- *November 4, 2019*

3. *RISE AND REPORT FROM CLOSED MEETING SESSION*
CARRIED

RESOLUTION: 2020-003

Moved: Councillor Burke

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 1:37 p.m.

CARRIED

Mayor Lennox recessed the meeting until 2:00 p.m.

RESOLUTION: 2020-004

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report OPS 2020-02 being a report on the organization structure of the recreation services division within the operations department;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2020-005

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the November 4, 2019 Council meeting.

CARRIED

O ' CANADA

COUNTY COUNCIL UPDATE

Andy Lennox, Mayor

- Mayor Lennox arranged for a presentation regarding mental health as his update.

PRESENTATIONS

- a. Michelle Richardson, Assistant Director of HR, County of Wellington
Cecelia Marie Roberts, CMHA, Here4Hope

- County staff wellness initiative and the community based mental health initiative

Ms. Roberts provided statistics regarding suicide and attempted suicides. Ten Canadians a day are lost to suicide and for every person that dies by suicide there are twenty-five attempts. Seventy-five percent are men (ages 45-60) and twenty-five percent are women and are 2.5 times the rate of suicides in Ontario. Fifty percent of people that die by suicide do not have a history of depression, addiction or previous attempts.

Wellington-Dufferin-Guelph Public Health, the County of Wellington and the Canadian Mental Health Association have contributed to the development of the Here 4 Hope Suicide Awareness campaign. Components of the Wellington framework for promoting life and preventing suicide include awareness, education and training, media guideline, means restriction, collecting data/research, access to mental health/addiction services, crisis and risk management, intervention, postvention, oversight coordination, and holding space. Workplaces can develop a policy and

process that promotes mental health, reduces the stigma to increase help seeking and offer access to suicide awareness training.

Ms. Richardson explained that the County staff wellness initiative and the community based mental health initiative is a three-year project. Guarding minds at work includes 13 factors for a psychologically safe workplace. Staff wellness starts on the first day of employment with a mental health toolkit for all employees and resiliency training for all managers. The Be Well Steering Committee engages staff and management.

- b. Christine Veit, Program Co- Ordinator, Safe Communities Wellington North
Amy Estill, Public Health
Stephen Thomas, Wellington County OPP
Paul Richardson, Wellington County OPP

- Community Safety and Well-Being Planning – Update

Ms. Veit explained that the Province mandated every municipality to prepare and adopt a Community Safety and Well-Being Plan by January 1, 2021.

The Draft Community Safety and Well-Being Plan framework is already in place. Appendices for member municipalities will look at what does harm and injury reduction look like, the last three years, what have they done, the next three years, what will they do, and what will success look like.

The model will include:

- Social Development – promoting and maintaining community safety and well-being.
- Prevention – proactively reducing identified risks
- Risk Intervention – mitigating situations of elevated risk
- Incident Response - critical and non-critical incident response

Next steps include:

- Developing fulsome draft framework strategy to present to the Police Services Board (in progress)
- Consult with local Municipal Councils (in progress)
- Draft appendices – post consultation
- Present to Save Communities Wellington County Executive, Leadership table – consultation/input
- Update Police Services Board – draft document
- Partner with County Communications to develop final product
- Present final document to Police Services Board
- County Council approval by resolution – submit to Solicitor General

- c. Andrew Coburn, Coburn Insurance Brokers Ltd.
Gwen Tassone, SVP, Client Executive, Marsh & McLennan Companies
- Township of Wellington North Insurance Policies

Mr. Coburn and Ms. Tassone reviewed the insurance program for the Township of Wellington North, including the main municipal insurance package and the list of accident benefits policies. There is a premium increase of 8% from 2019 reflecting the addition of a cyber policy, 10% liability premium increase, 4% automobile premium increase and 4% property premium increase.

The insurance industry witnessed an abrupt reversal in declining insurance rates in 2019 due to the high frequency of claims, increasing costs of claims, limited investment income,

insurers seeking more premium to return profitability. Primary coverages impacted are property, general liability and automobile.

RESOLUTION: 2020-006

Moved: Councillor McCabe

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North accept the proposal from Marsh & McLennan Companies to provide insurance coverage for the Township of Wellington North for the year beginning January 1, 2020.

CARRIED

d. Adam McNabb, Director of Finance

- 2020 Budget Review

The 2020 Budget Review included:

- 2020 Proposed Tax Levy Increase (Operating Only)
- Operating Budget Summary Analysis by segment
- Reserve and Reserve Fund Impact on Operating Budget (Net transfers)
- 2020 Full Loaded Budget
- Distribution of Tax Dollars Collected by the Township (Estimated)
- Taxes on the Average Residential Single Family Dwelling (Estimated)
- 2020 Capital Program
- 2020 Capital Program Highlights
- 2020 Budget Overview – Revenues
- 2020 budget Overview – Expenses and Transfers

RECESS TO MOVE INTO PUBLIC MEETING

RESOLUTION: 2020-007

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of January 13, 2020 for the purpose of holding a Public Meeting under the Planning Act:

- Wayne and Doreen Gingrich – Minor Variance
- At 3:42

CARRIED

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2020-008

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North resume the January 13, 2020 Regular Meeting of Council.

CARRIED

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Regular Meeting of Council, December 16, 2019

RESOLUTION: 2020-009

Moved: Councillor Hern

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council held on December 16, 2019 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

3b, 4a, 5a, 5b

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2020-010

Moved: Councillor Yake

Seconded: Councillor Hern

THAT all items listed under Items for Consideration on the January 13, 2020 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

THAT Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communique #74, December 2019.

THAT the Council of the Corporation of Township of Wellington North receive Report DC2020-001, Domingos Meat Packers Ltd., Site Plan Agreement, 7396 third Line, Arthur.

THAT Council of the Township of Wellington North receive DC Report 2020-002 being a report on Consent Application B84-19 known as Part Lot 31, Concession 4, former Township of West Garafraxa.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B84-19 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the purchaser take title to the severed lands in the same manner as they hold their abutting land;*
- *THAT Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent;*
- *THAT the owner enter into an agreement apportioning future maintenance costs on the Caudle Drain Branch "L" watershed; and*
- *THAT the owner shall provide a \$500.00 deposit to cover the cost of the re-apportionment of the above mentioned drain.*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT Council of the Township of Wellington North receive DC Report 2020-003 being a report on Consent Application B90-19 known as Part Lot 14, Concessions 3 & 4, former Township of West Luther.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B90-19 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT a Parkland dedication fee be paid (\$1,000/lot or part lot created, in 2020);*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT servicing can be accommodated on the site to the satisfaction of the local municipality and;*
- *THAT safe driveway access can be provided to the severed lot to the satisfaction of the local municipality;*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated January 7, 2020.

THAT the Council of the Corporation of Township of Wellington North receive the correspondence dated December 10, 2019 from John Nater, MP Perth-Wellington to Hon. Catherine McKenna, Minister of Infrastructure and Communities regarding the bilateral agreement between the Government of Canada and Ontario.

THAT the Council of the Corporation of Township of Wellington North receive the Crime Stoppers Guelph Wellington, Newsletter, The Informant, Winter 2019/2020, 4th Quarter.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2020-011

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of Township of Wellington North receive for information Report TR2020-01 being a report on the Ministry of Municipal Affairs and Housing Financial Indicator Review.

CARRIED

RESOLUTION: 2020-012

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-001 being a report on a technical update to the Township's drinking water and sanitary servicing plans for Arthur and Mount Forest;

AND FURTHER THAT Council award the contract for technical update to Arthur's drinking water and sanitary servicing plan to Triton Engineering Services Limited with an upset limit of \$28,000 plus applicable taxes, waiving the requirement for a competitive process;

AND FURTHER THAT Council award the contract for the technical update to Mount Forest's drinking water and sanitary servicing plan to BM Ross and Associates for an upset limit of \$28,000 plus applicable taxes, waiving the requirement for a competitive process.

CARRIED

RESOLUTION: 2020-013

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2020-001 being a report on Clerk's Department 2019 year end review.

CARRIED

RESOLUTION: 2020-014

Moved: Councillor Burke

Seconded: Councillor Yake

THAT Council of the Corporation of the Township of Wellington North receive for information Report CLK 2020-002 being a report on an update to the application and licensing retail cannabis.

CARRIED

NOTICE OF MOTION – no notice of motion tabled

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Hern (Ward 3):

- Arthur & District Chamber of Commerce and Mount Forest & District Chamber of Commerce meeting will be held on January 14
- Cultural Roundtable Meeting will be held on January 16

Councillor McCabe (Ward 4):

- Doctor Recruitment Skill Day will be held on January 18

Mayor Lennox

- A form Mount Forest BIA Director has offered to talk to people in Arthur to discuss the benefits of having a BIA
- A shared garage facility in Arthur will be discussed at the County Roads Committee meeting on January 14.

BY-LAWS

- a. By-law Number 001-20 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2020
- b. By-law Number 002-20 being a by-law to provide for an interim tax levy on all assessment within specific tax classes and to provide a penalty and interest rate for current taxes in default and tax arrears
- c. By-law Number 003-20 being a by-law to adopt a budget including estimates of all sums required during 2020 for operating and capital for purposes of the municipality
- d. By-law Number 004-20 being a by-law to authorize a Boundary Road Agreement between The Corporation of the Township of Wellington North and the Township of Centre Wellington
- e. By-law Number 005-20 being a by-law to appoint a Designated Sewer Officer for The Corporation of the Township of Wellington North

RESOLUTION: 2020-015

Moved: Councillor Yake

Seconded: Councillor Hern

THAT By-law Number 001-20, 002-20, 003-20, 004-20 and 005-20 be read a First, Second and Third time and enacted.

CARRIED

CULTURAL MOMENT

- Recognizing the Hotels along the Owen Sound Road

Let's take a look back at our beginnings of the Owen Sound Road as it meanders through Arthur Township on its way north from Arthur to Mount Forest. The year is 1861 and the road is finally passable. As we leave Arthur, we get to Petherton where the 1st of 6 hotels are conveniently located at the side of the road. One was run by a William Ludlow and another, just south of Kenilworth was run by John Bradley, a farmer and hotel keeper.

Kenilworth is the next stop with an establishment run by Ab O'Neill. It was just north of the Lynes Blacksmith Shop if horses needed tending. John Tracey was a tavern keeper at Riverstown and three miles south of Mount Forest was the Nightingale Inn. Two hotels were opposite each other on the Maitland Hill just south of Mount Forest. The Blue Bonnet Tavern was run by Mrs. Horsburgher on the west side and on the east side was another hotel run by a man named Bridgeport.

Taverns and inns played an important part in the early development of our communities. These innkeepers were very popular, not only with travelers but with the local people for food, rest and entertainment. They also were used as community gathering places to hold elections, political meetings, social gatherings and dances. By 1871, with the increase in traffic and settlers to the area, the number of hotels and taverns had increased to 15.

The Nightingale Inn was a 2-storey red brick structure with 6 bedrooms, a parlour, a dining-room, a bar room, a kitchen and a woodshed. The front of the building had a row of hitching posts and a frame barn behind the hotel served as a stable for the horses of travelers who needed overnight accommodation. This was the closest hotel to the tollgate set up to pay for the upkeep of the newly graveled Owen Sound Road.

Submitted by Bonny McDougall Wellington North Cultural Roundtable

CONFIRMING BY-LAW NUMBER 006-20

RESOLUTION: 2020-016

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 006-20 being a By-law to Confirm the Proceedings of the Council of The Corporation of the Township of Wellington North at its Regular Meeting held on January 13, 2020 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2020-017

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the Regular Council meeting of January 13, 2020 be adjourned at 4:10 pm.

CARRIED

CLERK

MAYOR