

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MEETING MINTUES OF COUNCIL
APRIL 20, 2020 @ 7:00 P.M.
REGULAR MEETING OF COUNCIL
VIA VIDEO CONFERENCING Click here to view: <https://youtu.be/6o1i2Mqi4x4>

Members Present:

Mayor:	Andrew Lennox
Councillors:	Sherry Burke
	Lisa Hern
	Steve McCabe
	Dan Yake

Staff Present:

Chief Administrative Officer:	Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Director of Finance:	Adam McNabb
Economic Development Officer:	Dale Small
Chief Building Official:	Darren Jones
Director of Operations:	Matthew Aston
Community Recreation Coordinator:	Mandy Jones
Human Resources Manager:	Chanda Riggi
Fire Chief:	David Guilbault

CALLING TO ORDER – Mayor Lennox

Mayor Lennox called the meeting to order and requested that a moment of silence be held to honour the victims of the mass shooting in Nova Scotia on April 19, 2020.

ADOPTION OF THE AGENDA

RESOLUTION: 2020-117

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Agenda for the April 20, 2020 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No disclosure of pecuniary interest declared.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- Regular Meeting of Council, April 6, 2020

RESOLUTION: 2020-118

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the minutes of the Regular Meeting of Council held on April 6, 2020 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

No business arising from previous meetings of Council.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

3a, 4b, 4c, 5c, 6a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2020-119

Moved: Councillor Hern

Seconded: Councillor Yake

THAT all items listed under Items for Consideration on the April 20, 2020 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted.

THAT Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communique #76, February 2020.

THAT Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communique #76, March 2020.

THAT Council of the Township of Wellington North receive DC Report 2020-012 being a report on Consent Application (Severance) B29-20 known as Part Lot 13, Concession 14, in the former geographic Township of West Luther.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B29-20 as presented with the following conditions:

- *THAT Payment be made of the fee of \$130.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT a Parkland dedication fee be paid (\$1,000/lot or part lot created, in 2020);*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the owner enter into an agreement apportioning future maintenance costs on West Luther Drain 26, Branch "A";*
- *THAT the owner shall provide a \$500.00 deposit to cover the cost of the reapportionment of the above mentioned drain;*
- *THAT the retained lands be rezoned to restrict residential development to the satisfaction of the Township and the County of Wellington;*
- *THAT the two mobile homes on the property be removed to the satisfaction of the Township; and*
- *THAT zoning compliance is obtained for the accessory structure/livestock facility to the satisfaction of the Township.*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

THAT the Council of the Corporation of Township of Wellington North receive the Cheque Distribution Report dated April 14, 2020.

THAT the Council of the Corporation of the Township of Wellington North receive Report TR 2020-07 being a report on Revenue loss due to COVID-19 & relief from rental payments for Township tenants;

AND FURTHER THAT council authorize the Director of Finance to waive/refund tenant rental payments up to a maximum of \$500 per month for the duration of the COVID-19 pandemic closures which will be subject to review and administered on a case by case basis.

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-016 being a report on the award for 2020 pick-up trucks;
AND FURTHER THAT Council award the request for quotation to Leslie Motors Ltd. at a cost of \$82,544.50 plus applicable taxes.

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-017 being a report on the award of the water and sewer rate study;
AND FURTHER THAT Council award the request for proposal to DFA Infrastructure International Inc. at a cost of \$22,285 plus applicable taxes.

CARRIED

CONSIDERATION OF ITEMS IDENTIFIED FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2020-120

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT Council of the Corporation of the Township of Wellington North receive Report EDO 2020-007 being a report on the Grants & Donations Community Development Program;

AND FURTHER THAT the Council of the Township of Wellington North, in recognition of the important role that not-for-profit organizations and community groups play in our municipality approves the recommendations contained in this report.

SCHEDULE "A" GRANTS/DONATIONS	\$25,931.34
Arthur Agricultural Society	500.00
Arthur & District Horticultural Society	600.00
Arthur and Area Horticultural Youth Society	200.00
Arthur & District Chamber of Commerce – Guide and AGM	3,500.00
Arthur Optimist Club – Reopening Event	2,500.00
Arthur Opti-Mrs. Club	500.00
Big Brothers Big Sisters	1,000.00
Mentally Fit – Kendra Fisher	281.34
Mount Forest Agricultural Society	500.00
Mount Forest & District Arts Council	350.00
Mount Forest District Chamber of Commerce –Guide and AGM	3,500.00
Mount Forest District Chamber of Commerce – Reopening Event	2,500.00
Mount Forest Horticultural Society	600.00
Mount Forest Lions Club	500.00
Wellington County Farm and Home Safety	500.00
Wellington Heights Secondary School Scholarships	900.00
North Wellington Health Care Professional Recruitment	7,500.00
SCHEDULE "B" WAIVER OF FEES	\$4,758.85
Arthur Lions Club	1,050.00
Arthur SU Sportz Camp	800.00
Cancer Patients Services Corp. - walk	253.69
Little Black Dress Affair	735.91
Mentally Fit – Kendra Fisher	218.66
St. Andrews Presbyterian Church, Arthur – Womens Group	559.00
Warm Winter Wishes (subject to request)	728.86
Women of Grace Anglican Church	412.73

SCHEDULE "C"	\$4,000.00
Arthur Lions Club	1,000.00
#GetInTouchForHutch	2,000.00
New Growth Family Centre Inc.	1,000.00

CARRIED

RESOLUTION: 2020-121

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of Township of Wellington North receive Report TR 2020-05 being a report on Relief from Penalties and Interest on Property Taxes;

AND FURTHER THAT Interim Tax Levy By-law 002-20 be amended such that penalties and interest on unpaid taxes are not imposed on May 1, 2020 and June 1, 2020 as could otherwise be applied on any property owner by default on payment of the scheduled April 24th installment;

AND FURTHER THAT council provide authorization to the Director of Finance to waive service fees up to \$50 on a case by case basis.

CARRIED

RESOLUTION: 2020-122

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report TR 2020-06 being a report on Relief from Penalties and Interest on Water and Sewer Billings;

AND FURTHER THAT council direct staff to engage Wellington North Power to ensure new water and sewer billings post April 15th that would otherwise be in arrears and subject to penalty and/or interest, be exempt from penalties and interest for the May and June 2020 billing cycles (relating to April & May water/sewer usage) to provide relief, and opportunity for deferral to support the residents of the Township of Wellington North during the COVID-19 pandemic.

CARRIED

RESOLUTION: 2020-123

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report OPS 2020-018 being a report on the Township's 2020 wastewater reserve capacity;

AND FURTHER THAT the Council of the Township of Wellington North review and adopt the 2020 Reserve Capacity Calculations for Arthur and Mount Forest as prepared by Triton Engineering Services Limited dated February 13, 2020 and February 4, 2020, respectively;

AND FURTHER THAT Council direct staff to submit copies of the reports prepared by Triton Engineering Services Limited to the Ministry of the Environment, Conservation & Parks;

AND FURTHER THAT Council commit to allocating ten (10) sewage allocation units to infill lots in Arthur; and

AND FURTHER THAT Council commit to allocating twenty (20) sewage allocation units to infill lots in Mount Forest.

CARRIED

RESOLUTION: 2020-124

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2020-009 being a report on a New Horizons Grant-Seniors Helping Seniors through Technological Change and Modernization;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the by-law to enter into the articles of agreement with Minister of Employment and Social Development.

CARRIED

NOTICE OF MOTION

No notice of motion tabled.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- The blue ribbons displayed on a portion Main Street, Mount Forest are a nice touch to show concern

Councillor Burke (Ward 2):

- Wellington North Fire Service and EMS paraded through town on Saturday to recognize essential workers.

Councillor Hern (Ward 3): (reported on meetings held via video conference meeting)

- Mount Forest District Chamber of Commerce announced that there will not be a gala or fireworks festival this year. An administrator has not been hired. The Wellington North Guide is progressing well. Callee Rice, MARCC Apparel, is creating a Shop Wellington North online site for members to sell products and gift cards. The site will launch in the next couple weeks.
- Arthur & District Chamber of Commerce is working on redesigning their logo and website. The Downtown Easter Egg Hunt was cancelled. Flower baskets have been ordered. They are considering organizing a block party as an end to COVID-19.
- Arthur BIA appointed Keith Harris as Chair. Project ideas presented included downtown WIFI, outdoor gym, BIA website and a Paint the Town Rainbow project. The next meeting will be May 20, 2020.
- BMX/Skateboard Park – an FCC grant was applied for at the end of March.

Mayor Lennox

- Volunteer Appreciation Week: Recognizing the contributions made without compensation b volunteers in our community

BY-LAWS

RESOLUTION: 2020-125

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 037-20 being a by-law to amend By-law 002-20 being a by-law to provide for an Interim Tax Levy on all assessment within specific tax classes and to provide a penalty and interest rate for current taxes in default and tax arrears be read a First, Second and Third time and enacted.

CARRIED

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees;

RESOLUTION: 2020-126

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 7:45 pm that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

- (b) *personal matters about an identifiable individual, including municipal or local board employees;*

1. *Report CAO 2020-002 COVID-19*
2. *Review of Closed Session Minutes, March 9, 2020*
3. *Rise and Report from Closed Meeting Session*

CARRIED

RESOLUTION: 2020-127

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North recess the April 20, 2020 Regular Council Meeting at 7:45 p.m. to reconvene at 7:55 p.m. via conference call.

CARRIED

RESOLUTION: 2020-128

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 8.40 pm.

CARRIED

RESOLUTION: 2020-129

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2020-002 COVID-19;

AND FURTHER THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2020-130

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the March 9, 2020 Council Meeting.

CARRIED

CONFIRMING BY-LAW NUMBER 038-20

RESOLUTION: 2020-131

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 038-20 being a By-law to Confirm the Proceedings of the Council of The Corporation of the Township of Wellington North at its Regular Meeting held on April 20, 2020 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2020-132

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Regular Council meeting of April 20, 2020 be adjourned at 8:43 p.m.

CARRIED

CLERK

MAYOR