

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
ARTHUR BMX/SKATEBOARD PARK AD-HOC ADVISORY COMMITTEE  
MEETING AGENDA  
TUESDAY, FEBRUARY 19, 2019 @ 7:30 PM  
ARTHUR COMMUNITY CENTRE – UPPER HALL**

**MANDATE / TERMS OF REFERENCE**

The mandate of the Ad Hoc Advisory Committee (“the Committee”):

Develop a recommendation to Council of the Township of Wellington North related to the possible development of a BMX/Skateboard Park in Arthur.

The recommendation will involve the following aspects:

- Background and history
- Needs re-confirmation
- Community involvement and input
- Fundraising and grant opportunities
- Capital Costs
- Operating cost projections
- Replacement of facility cost projections
- Determine design/recommendations based on need and funding availability

To operate in accordance with the timeline in order to move forward with the mandate of the Committee as efficiently as possible.

**COMMITTEE COMPOSITION/STRUCTURE**

The Committee shall be comprised of the following:

Minimum of three (3) Council representatives

Maximum 4 (four) citizen members, representative of the community stakeholders including:

- 3 Lions members
- 1 youth member

Recreation or other Township staff may be asked to attend where required.

The Committee will appoint from its members a chair person to chair the meetings of the Committee and a secretary to record the actions of the Committee

Quorum for meetings is 50% of the membership plus one.

**AUTHORITY**

The Committee shall adhere to the communications plan developed by the municipality in order to involve and receive public input and to keep the public informed on the progress of the plan.

The Committee members shall only be appointed for the specific purposes of making a recommendation to the Council of the Township of Wellington North on options regarding the BMX/Skateboard Park.

**BUDGET**

The Committee is not authorized to expend or commit municipal funds to the recommendation.

All Committee members are volunteer and will receive no remuneration for their time, outside of municipal employees.

**REPORTING**

The Committee shall report directly to Council under the signature of the Chair or designate and reports and communications are directed to Council through the Chief Administrative Officer (CAO). The Committee may appear before Council as a delegation to present their final recommendation

**ARTHUR BMX/SKATEBOARD PARK AD-HOC ADVISORY COMMITTEE AGENDA**

**PAGE  
NUMBER**

**CALLING TO ORDER**

**ADOPTION OF AGENDA**

**INTRODUCTION OF NEW MEMBER – Wayne Horton**

**DISCLOSURE OF PECUNIARY INTEREST**

**MINUTES OF PREVIOUS MEETING**

- January 7, 2019 – received by Council January 14, 2019

001

**ITEMS FOR CONSIDERATION**

1. Project Discussion: Scale, Scope and Overview
2. Location Discussion

**OTHER BUSINESS**

**NEXT MEETING**

**ADJOURNMENT**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
ARTHUR BMX/SKATEBOARD PARK AD-HOC ADVISORY COMMITTEE MINUTES  
JANUARY 7, 2019 AT 9:00 AM**

The meeting was held in the Upper Hall at the Arthur Community Centre.

Committee Members Present:

Lisa Hern, Councillor, Chair  
Steve McCabe, Councillor  
Al Rawlins, Lions Member

Committee Member Absent:

Andrew Lennox, Mayor  
Glen Cheyne, Lions Member

Staff Present:

Michael Givens, CAO  
Mandy Jones, Community Recreation Coordinator  
Tom Bowden, Manager of Recreation Services  
Catherine Conrad, Deputy Clerk

Arthur Agricultural Society Members Present:

Lianne Kaminski, President  
Jenny Bodz, Co-Secretary

**CALLING THE MEETING TO ORDER**

The Chair called the meeting to order at 9:00 am.

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION ABSP 2019-01**

Moved by: Al Rawlins

Seconded by: Steve McCabe

*THAT the agenda for the January 7, 2019 Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee of the Township of Wellington North meeting be accepted and passed.*

**CARRIED**

**MOMENT OF SILENCE – remembering our friend, Lion Brent Barnes**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared.

**MINUTES OF PREVIOUS MEETING**

The minutes of the August 14, 2018 Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting were received by Council on August 27, 2018.

## **ITEMS FOR CONSIDERATION**

### 1. School Visit Program – Arthur Public School, Grade 6 Comments

Councillor Lisa Hern and Mandy Jones, Community Recreation Coordinator, reviewed their report regarding their visit to Arthur Public School to discuss recreation and the community with the Grade 6 class. The students were aware of barriers and challenges of each proposed site and provided suggestions for the type of park to be considered.

### 2. Arial Image Review

Arthur Agricultural Society members Lianne Kaminski and Jenny Bodz reviewed an arial image and outlined areas used for the Arthur Fall Fair. It was suggested that the area where the volleyball court is no longer used and could be utilized.

The Committee preferred the area near the pavilion. The safety concerns with the proximity to the ball diamonds were recognized. Netting has been purchased for the left field of Ball Diamond A to protect spectators using the pavilion and will be installed in the spring. Additional netting could be used to provide protection for the BMX/Skateboard Park in the centre field of Ball Diamond A and along the first base line on Ball Diamond B.

### 3. Site Assessment

The Committee walked the area near the pavilion to assess the location and discuss options.

### 4. Next Steps

The Community Recreation Coordinator will reach out to the Optimist Club and the person that digs the horseshoe pits every year to discuss the proposed site.

It was suggested that Committee members attend a Lions Club meeting to discuss options for location and design concepts, fundraising, timelines and the Township's procurement policy.

## **NEXT MEETING**

To be determined.

## **ADJOURNMENT**

### **RESOLUTION ABSP 2019-02**

Moved by: Steve McCabe

Seconded by: Al Rawlins

*THAT the Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting of January 7, 2019 be adjourned at 10:06 am.*

**CARRIED**