

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
ARTHUR BMX/SKATEBOARD PARK AD-HOC ADVISORY COMMITTEE MINUTES  
APRIL 16, 2019 AT 7:00 PM**

The meeting was held in the Upper Hall at the Arthur Community Centre.

Committee Members Present:

- Lisa Hern, Councillor, Chair
- Andrew Lennox, Mayor
- Steve McCabe, Councillor
- Al Rawlins, Lions Member
- Wayne Horton, Lions Member
- Glen Cheyne, Lions Member (7:30 pm)

Staff Present:

- Michael Givens, CAO
- Mandy Jones, Community Recreation Coordinator
- Catherine Conrad, Deputy Clerk

**CALLING TO ORDER**

**ADOPTION OF AGENDA**

RESOLUTION ABSP 2019-05

Moved: Al Rawlins

Seconded: Wayne Horton

*THAT the agenda for the April 16, 2019 Township of Wellington North Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee be accepted and passed.*

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST**

**MINUTES OF PREVIOUS MEETING**

- February 19, 2019 – received by Council February 27, 2019

**ITEMS FOR CONSIDERATION**

1. Fundraising

a. Responsibilities

It was agreed that the Arthur Lions Club will be responsible for fundraising. A commitment or funds on hand will be required to proceed.

b. Goals

The Lions Club members will discuss a goal at the Directors Meeting to be held April 17, 2019. \$60,000 was suggested as an attainable goal. The park could be built in phases that coincide with fundraising achievements.

c. Charitable Donation Receipt Policy

It was clarified that the Township of Wellington North can issue receipts for charitable donations received for the project; however, the project must proceed.

2. Process to secure a provider

The Township has a procurement policy that, dependent on the value of the project, would be formal or informal. A procurement process is the most transparent. Council could waive the procurement process where it is determined that there is only one supplier.

The Lions Club members indicated that they would prefer their Club overseeing procurement. They will

obtain information and then present it to the Committee. It was suggested that the Grade 6 Arthur Public School children be involved in the process to determine what they would like to see incorporated into a design; then approach suppliers to come up with concepts. The next school visit is scheduled for April 29 and then again in June. Visits will then resume in the fall.

3. Signage update

The sign is ready to be installed as soon as the ground is dry enough to dig the holes for the posts. The coroplast sign will be secured to plywood and then mounted to the posts to provide durability. The Lions Club will have banners made to use at events for promotion. The banners will use the same terminology as the signs. To increase visibility the sign will be placed on an angle at the start of the tree line, facing the intersection of Domville and Tucker Streets.

4. Name discussion

The Lions Club would like to name the park in honour of the late Brent Barnes and will discuss with his widow, Joyce Barnes.

**OTHER BUSINESS**

**NEXT MEETING – to be determined**

**ADJOURNMENT**

RESOLUTION ABSP 2019-06

Moved: Al Rawlins

Seconded: Councillor McCabe

*THAT the Township of Wellington North Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting of April 16, 2019 be adjourned at 7:58 pm.*

CARRIED