

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
ARTHUR BMX/SKATEBOARD PARK AD-HOC ADVISORY COMMITTEE MINUTES
MAY 31, 2018 AT 6:00 PM**

The meeting was held in the Lower Hall at the Arthur Community Centre.

Committee Members Present:

Andrew Lennox, Mayor
Lisa Hern, Councillor
Steve McCabe, Councillor
Brent Barnes, Lions Member
Glen Cheyne, Lions Member
Al Rawlins, Lions Member

Staff Present:

Michael Givens, CAO
Catherine Conrad, Deputy Clerk
Brent Lauber, Director of Operations
Dale Small, Economic Development Officer

CALLING THE MEETING TO ORDER

The meeting was called the meeting to order at 6:00 pm.

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION ABSP 2018-001

Moved by: Hern

Seconded by: McCabe

THAT the agenda for the May 31, 2018 Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee of the Township of Wellington North meeting be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No declarations of pecuniary interest were declared.

ITEMS FOR CONSIDERATION

1. Review of CAO Report 2018-003 and resulting resolution

- Report received for information

2. Review and confirm Terms of Reference – Committee Mandate

The Committee questioned the necessity of having two public members on the Committee as the Lions Club members are also residents of Arthur. Dale Small asked if there was interest in youth representation. The Mount Forest Lions engaged a teacher that was involved with youth to help design the Mount Forest Skateboard Park. The Committee agreed that there was merit in having youth involved.

The Committee directed Councillor Steve McCabe to contact a Grade Eight teacher at Arthur Public School regarding a youth representative.

RESOLUTION ABSP 2018-002

Moved by: McCabe

Seconded by: Hern

THAT the Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee of the Township of Wellington North adopt the Draft Terms of Reference – Committee Mandate with the following amendments:

- *remove 2 public members at this time*
- *add a youth representative*

CARRIED

3. Appointment of Committee Chair

RESOLUTION ABSP 2018-003

Moved by: Hern

Seconded by: McCabe

THAT the Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee of the Township of Wellington North appoint Lisa Hern as Chair of the Committee.

CARRIED

4. Review Signage Options - EDO

The Committee reviewed signage options provided by Marcc Apparel and possible wording to be used. A future add on could be a thermometer in the shape of a skateboard. Signage regarding an open house to gain public input was suggested. The Lions Club would like to see signage up as soon as possible to encourage public engagement and get the fundraising going.

Dale Small and Brent Barnes will meet with the Marcc Apparel representative to determine the location of the sign.

RESOLUTION ABSP 2018-004

Moved by: Hern

Seconded by: McCabe

THAT the Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee approve the placement of a sign at the proposed location to advertise the “Future home of the proposed Arthur Lions Skateboard/BMX Park”.

AND FURTHER THAT signage be placed below for a public open house.

CARRIED

The Committee directed staff to confirm availability of the Arthur Community Centre Lower Hall on August 14 at 7:30 p.m. for the public open house.

5. Discussion of any further notification, information provision requirements - Committee

The Arthur Lions would like to ensure that the neighbours receive an invitation to the open house. They will provide their letterhead to allow for a joint Lions/Township invitation.

The Committee discussed having companies present options for design of the park at the next meeting. Al Rawlins will provide contact information for Canadian Ramp Company. Glen Gheyne will ask other Lions Clubs for suggested vendors. Councillor McCabe will try to find out who built the park in Guelph. A suggestion was made to look at other parks as well. The Committee will ask for ideas to minimize sound from the park.

OTHER BUSINESS

Mike Givens, CAO, asked the members what would be the best way to share information, agendas and minutes with the Committee. It was agreed that email would be used.

NEXT MEETING

Tuesday, July 10, at 5:00 pm at the Arthur Community Centre, Upper Hall.

ADJOURNMENT

RESOLUTION ABSP 2018-005

Moved by: Lennox

Seconded by: McCabe

THAT the Arthur BMX/Skateboard Park Ad-Hoc Advisory Committee meeting of May 31st, 2018 be adjourned at 7:04 pm.

CARRIED