

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
ARTHUR BMX/SKATEBOARD PARK AD-HOC ADVISORY COMMITTEE  
MEETING AGENDA  
TUESDAY, AUGUST 14, 2018 @ 5:00 PM  
ARTHUR COMMUNITY CENTRE – LOWER HALL**

**MANDATE / TERMS OF REFERENCE**

The mandate of the Ad Hoc Advisory Committee ("the Committee"):

Develop a recommendation to Council of the Township of Wellington North related to the possible development of a BMX/Skateboard Park in Arthur.

The recommendation will involve the following aspects:

- Background and history
- Needs re-confirmation
- Community involvement and input
- Fundraising and grant opportunities
- Capital Costs
- Operating cost projections
- Replacement of facility cost projections
- Determine design/recommendations based on need and funding availability

To operate in accordance with the timeline in order to move forward with the mandate of the Committee as efficiently as possible.

**COMMITTEE COMPOSITION/STRUCTURE**

The Committee shall be comprised of the following:

Minimum of three (3) Council representatives

Maximum 4 (four) citizen members, representative of the community stakeholders including:

- 3 Lions members
- 1 youth member

Recreation or other Township staff may be asked to attend where required.

The Committee will appoint from its members a chair person to chair the meetings of the Committee and a secretary to record the actions of the Committee

Quorum for meetings is 50% of the membership plus one.

**AUTHORITY**

The Committee shall adhere to the communications plan developed by the municipality in order to involve and receive public input and to keep the public informed on the progress of the plan.

The Committee members shall only be appointed for the specific purposes of making a recommendation to the Council of the Township of Wellington North on options regarding the BMX/Skateboard Park.

**BUDGET**

The Committee is not authorized to expend or commit municipal funds to the recommendation.

All Committee members are volunteer and will receive no remuneration for their time, outside of municipal employees.

**REPORTING**

The Committee shall report directly to Council under the signature of the Chair or designate and reports and communications are directed to Council through the Chief Administrative Officer (CAO). The Committee may appear before Council as a delegation to present their final recommendation

**ARTHUR BMX/SKATEBOARD PARK AD-HOC ADVISORY COMMITTEE AGENDA**

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**CALLING TO ORDER**

**ADOPTION OF AGENDA**

**DISCLOSURE OF PECUNIARY INTEREST**

**PRESENTATIONS**

1. Graham Cooke, Operations Supervisor, Canadian Ramp Company
2. Jason Wagler, Grand River Conservation Authority

**MINUTES OF PREVIOUS MEETING**

- May 31, 2018 – received by Council June 25, 2018

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**ITEMS FOR CONSIDERATION**

1. Sign Board

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**OTHER BUSINESS**

**NEXT MEETING**

**SITE VISIT-Francis & Frederick**

**ADJOURNMENT**