

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES
SEPTEMBER 19, 2018 AT 6:45 PM**

The meeting was held in the Plume Room at the Mount Forest & District Sports Complex.

Committee Members Present:

Sherry Burke, Councillor, Chairperson
Andy Lennox, Mayor
Marty Young, Lions Member
Raymond Tout, Lions Member
Jim Andress, Lions member
Jayme Hewson, Public Member
Laurie Doney, Public Member

Staff Present:

Mike Givens, CAO
Brent Lauber, Director of Operations
Tom Bowden, Interim Manager, Recreation Services

Absent:

Dan Yake, Councillor

CALLING THE MEETING TO ORDER

Chair Burke called the meeting to order at 6:45 pm.

**PASSING AND ACCEPTANCE OF AGENDA
RESOLUTION**

Moved by: Jayme Hewson

Seconded by: Andy Lennox

THAT the agenda for the September 19th, 2018 Mount Forest Aquatic Ad-Hoc Advisory Committee meeting be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No declarations of pecuniary interest were declared.

BRENT LAUBER, DIRECTOR OF OPERATIONS

Request for Proposal RFP 2018-016 - Introduction and Scoring Criteria Summary

PRESENTATIONS

- ABC - Presenter: Mike Kitchen, Regional Representative

Mike Kitchen reviewed ABC's Proposal and then took questions from the Committee.

Brent Lauber, Director of Operations: Does the scope enhanced underground storage tank have a submersible pump or irrigation component to it's' design?

This would be for storage only, and equipped with an overflow. The collected water could be used by pumper trucks.

Jim Andress, Lions Club Member: What is the cost of additional features that you mentioned can be added at a later time. The cost for the additional features mentioned would be approximately \$7300.00.

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Ray Tout, Lions Club Member: In terms of site location, why did you select your location? Comments on parking, site servicing, visibility, local existing features including proximity to horse paddock and fencing adjacent to Newfoundland

This site was selected based on a number of considerations as presented, however we are flexible in using either location

Brent Lauber, Director of Operations: What exactly does the \$25,000 allocation in your presentation for Consulting Engineering and Contractor work include?

Our base price would be credited by this amount as we estimate Township costs would be in this neighbourhood.

Water conservation was a theme expressed in the RFP. Is your controller programmable, or does it energize by feature or cycle?

Pressing the activator will energize the entire pad for a 4 minute cycle. However, water demand is ramped up, with estimated minimums at 70 gpm. and maximum at 100 gpm.

The question time concluded this presentation and the Committee had a roundtable discussion.

- Openspace - Presenter: Janet Elliot, President

Janet Elliot reviewed Openspace's Proposal and then took questions from the Committee.

Councillor Burke, Chair: Can you comment on Service and Warranty?

Warranty is two years for controller and if placed in the building this would add additional safeguard. Generally \$400.00 per annum is good for annual maintenance budgeting purposes. To date, there has been only one warranty claim received for a paint issue.

Marty Young, Lion's Club Member: What is the difference in Concept 1 vs Concept 2 in terms of number of features?

They are the same at 18 valves.

Can you comment on pad sizing in terms of Concept 1 vs. Concept 2?

Grasslands uses less water and that affects the sizing recommended between concepts

Mayor Andy Lennox: Why is there a pricing difference between the two concepts?

There is more "clustering" in Concept 1 whereas Concept 2 has more zones and minimal feature duplication.

For the misting features, are there any clogging issues?

Generally no, it is prone to happen at start-up. Nozzles are easily cleaned with an item like a paper clip.

The question time concluded this presentation and the Committee had a roundtable discussion.

The Committee did reviewed the requirements of the RFP and general discussions on how the Committee will review and time period was established with a deadline of Tuesday, September 25th, 2018 at 7pm.

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RESOLUTION

Moved by: Ray Tout

Seconded by: Jim Andress

THAT the Mount Forest Aquatic Ad-Hoc Advisory Committee recommend to Council of the Township of Wellington North that installation of a future Mount Forest Splashpad is ideally situated at the South Side of the pavilion located at the Bill Moody Park, fronting onto Newfoundland Street.

CARRIED

DEPUTATIONS

None

BUSINESS ARISING FROM MNUTES

ITEMS FOR CONSIDERATION - NONE

CORRESPONDENCE - None

REPORTS – None

NEXT MEETING

Next meeting TBD

ADJOURNMENT

RESOLUTION

Moved by: Jayme Hewson

Seconded by: Ray Tout

THAT the Mount Forest Aquatic Ad-Hoc Advisory Committee meeting of September 19th, 2018 be adjourned at 9:30 pm.

CARRIED