

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MEETING AGENDA
WEDNESDAY, SEPTEMBER 19, 2018 @ 6:45 PM
MOUNT FOREST & DISTRICT SPORTS COMPLEX – PLUME ROOM**

MANDATE / TERMS OF REFERENCE

The mandate of the Ad Hoc Advisory Committee (“the Committee”):

Develop a recommendation to Council of the Township of Wellington North related to the possible development/redevelopment of a pool/splash pad in Mount Forest.

The recommendation will involve the following aspects:

- Background and history
- Needs re-confirmation
- Community involvement and input
- Fundraising and grant opportunities
- Capital Costs
- Operating cost projections
- Replacement of facility cost projections
- Determine design/recommendations based on need and funding availability

To operate in accordance with the timeline in order to move forward with the mandate of the Committee as efficiently as possible.

COMMITTEE COMPOSITION/STRUCTURE

The Committee shall be comprised of the following:

- Minimum of two (2) Council representatives
- One (1) Municipal Staff representative
- Maximum 5 (five) citizen members, representative of the community stakeholders including
- 3 Lions members
- 2 Public members
- Recreation or other Township staff may be asked to attend where required.

The Committee will appoint from its members a chair person to chair the meetings of the Committee and a secretary to record the actions of the Committee

Quorum for meetings is 50% of the membership plus one.

AUTHORITY

The Committee shall adhere to the communications plan developed by the municipality in order to involve and receive public input and to keep the public informed on the progress of the plan.

The Committee members shall only be appointed for the specific purposes of making a recommendation to the Council of the Township of Wellington North on options regarding the Mount Forest pool/splash pad.

BUDGET

The Committee is not authorized to expend or commit municipal funds to the recommendation.

All Committee members are volunteer and will receive no remuneration for their time, outside of municipal employees.

REPORTING

The Committee shall report directly to Council under the signature of the Chair or designate and reports and communications are directed to Council through the Chief Administrative Officer (CAO). The Committee may appear before Council as a delegation to present their final recommendation.

MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MEETING AGENDA

CALL TO ORDER – Councillor Sherry Burke, Chair

ADOPTION OF AGENDA

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

- Minutes June 6, 2018

DEPUTATION(S)

None

6:45 – 6:55 RFP Background

Brent Lauber, Director of Operations

PRESENTATIONS:

- 7:00 to 7:30 ABC - 25 minute presentation followed by 5 minute Q & A. Presenter: Mike Kitchen, Regional Representative
7:30 to 7:40: Open Forum roundtable
- 7:45 to 8:15 Openspace - 25 minute followed by 5 minute Q & A. Presenter: Janet Elliot, President
8:15 to 8:25 Open Forum roundtable

ITEMS FOR CONSIDERATION

RFP Evaluations: Five evaluations – 3 staff (Mike Givens, CAO; Brent Lauber, Director of Operations; Tom Bowden, Interim Facility Manager) and Two Committee (TBD).)Staff will have scored prior to presentations.

***Note: RFP hardcopies and evaluation forms will be handed out to Committee representation.*

Electronic RFP attached. *Deadline for Two Committee submissions to be determined.*

OPEN FORUM/ ROUNDTABLE

NEXT MEETING

ADJOURNMENT

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
MOUNT FOREST AQUATIC AD-HOC ADVISORY COMMITTEE MINUTES
JUNE 20, 2018 AT 7:00 PM**

The meeting was held in the Plume Room at the Mount Forest & District Sports Complex.

Committee Members Present:

Sherry Burke, Councillor, Chairperson
Michael Givens, CAO
Marty Young, Lions Member
Raymond Tout, Lions Member
Jim Andress, Lions member
Jayme Hewson, Public Member

Also Present: Jamie Lopes, Aquatic Design & Engineering

Staff Present: Michelle Stone, Administrative Support

Absent: Mayor Lennox
Dan Yake, Councillor
Laurie Doney, Public Member

CALLING THE MEETING TO ORDER

Chair Burke called the meeting to order at 7:05 pm.

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION MFA 2018-015

Moved by: Jim Andress

Seconded by: Marty Young

THAT the agenda for the June 20th, 2018 Mount Forest Aquatic Ad-Hoc Advisory Committee meeting be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No declarations of pecuniary interest were declared.

PRESENTATIONS

- Pool Features and Costing
Jamie Lopes, Senior Project Manager
Recreation Division – Aquatic Design & Engineering

Jamie Lopes, Aquatic Design & Engineering presented different scenarios available for construction of a new pool in Mount Forest. Considerations included budget, pool features, needs, wants and wishes. When designing the facility future needs and the ability to add features at a later date need to be considered.

Effective July 1, 2018 new health code standards that address higher accessibility standard for pools, playgrounds and splashpads.

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Further information on materials available and the difference in maintenance and life expectancy was presented with questions from the Committee. All new systems are now required to have UV systems.

“In kind” can also be factored in when designing and costing and possible grants becoming available through RINC and ODOA (Accessibility for Ontarians with Disabilities Act).

The Committee requested costing for a basic pool with separate “line pricing” for additional features that can be added at construction and in future.

DEPUTATIONS

None

MINUTES OF PREVIOUS MEETING

RESOLUTION MFA 2018-016

Moved by: Ray Tout

Seconded by: Jayme Hewson

THAT the minutes from the May 8th, 2018 meeting of the Mount Forest Aquatic Ad-Hoc Advisory Committee of the Township of Wellington North be received.

CARRIED

BUSINESS ARISING FROM MNUTES

1. CAO Report 2018-008RFP MF Splashpad

RESOLUTION MFA 2018-017

Moved by: Marty Young

Seconded by: Jim Andress

THAT THE *Mount Forest Aquatic Ad-Hoc Advisory Committee recommend to Council that the Township of Wellington North proceed with the development and issuance of a Request for proposal (RFP) for the Mount Forest Splashpad as per Report CAO 2018-008.*

CARRIED

2. Report on Strathroy Pool Visit Chair Burke

On Tuesday June 12, 2018, Committee Chair Burke, Public Members Laurie Doney and Jayme Hewson toured the Strathroy-Cardoc Aquatic Facility with Rob Lilbourne, Community Service Manager. The first impression is WOW.

The Aquatic Park facility was completed in 2014, as part of a \$2.9 million dollar contract with Acapulco pools. The project included the design and construction of an outdoor aquatic facility with a multi-purpose building with change rooms. The park was built as a destination and acts as a neighborhood hub within the community of Strathroy.

Features include:

- Heated pool
- 3/4 of a million litres of water to fill the pool

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- approximately 2 kms of piping under the pool deck for water supply and filtration
- maximum bather load of the facility is 339 people for all areas
- six-lane, 25-meter competition pool (lap area)
- shaded spectator area which can accommodate up to 100 spectators
- leisure pool with beach-style entry that starts at zero depth to allow gradual entry and supports wheelchair access
- heated conversation pool with hydrotherapy jets
- tot pool
- lazy river
- water slide with a 170-foot-long run
- bathhouse that includes the registration office, lifeguard lounge with a large window affording lifeguards with a full view of pool.
- Outdoor showers encourage patrons to shower before and after swimming which helps to maintain cleanliness of water
- Fountain in middle
- stereo system which heightens the entertainment value of the facilityThe facility was built with energy efficiency and low maintenance as a priority.

The Community Service Manage shared a few insights from their experience. They would not put a fountain in again, it didn't seem to add anything; they have added lighting to add to time of use into evening for evening programs; chose materials with longevity and virtually all pool area can be cleaned with a pressure washer; using wrist-band access has allowed for different time of use for residents (one color for come & go day pass, one for family pass, etc).

ITEMS FOR CONSIDERATION - NONE

CORRESPONDENCE - None

REPORTS – None

ROUNDTABLE / COMMENTS

Lions Member Marty Young reminded committee members that tickets were still available for the Lions fundraising event on June 30th.

Lions Member Ray Tout thanked the Committee members for going on the fact finding trip to Strathroy and the information they brought back.

The CAO said the press has requested information on the Aquatic projects and he will respond.

The CAO informed the Committee he has been in discussion with the President of the YMCA and there may be a chance for a partnership with the YMCA for funding for the project.

Chair Burke requested the Committee members think about a theme for the Splashpad and email their ideas to the CAO, herself or Michelle Stone at the Township.

NEXT MEETING

Next meeting TBD

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ADJOURNMENT

RESOLUTION MFA 2018-018

Moved by: Jayme Hewson

Seconded by: Ray Tout

THAT the Mount Forest Aquatic Ad-Hoc Advisory Committee meeting of June 20th, 2018 be adjourned at 8:46 pm.

CARRIED