

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
PUBLIC WORKS COMMITTEE MEETING MINUTES**

**Tuesday, September 27th, 2016 at 8:30 am**

**Members Present:**

Co-Chair Councillor Steve McCabe  
Councillor Sherry Burke  
Mayor Andy Lennox  
Mike Givens, CAO  
Matthew Aston, Director of Public Works  
Dale Clark, Road Superintendent  
Barry Trood, Water & Sewer Superintendent

**Also Present:**

Michelle Stone, Recording Secretary

**Absent**

Co-Chair Councillor Dan Yake

**CALLING THE MEETING TO ORDER**

Co-Chair Councillor McCabe called the meeting to order at 8:32 am.

**ACCEPTANCE OF AGENDA**

**RESOLUTION PW2016-058**

Moved by: Mayor Lennox

Seconded by: Councillor Burke

*THAT THE Agenda for the September 27th, 2016 Public Works Committee Meeting be accepted and passed.*

**CARRIED**

**DECLARATIONS OF PECUNIARY INTEREST:**

None declared.

**APPROVAL OF MINUTES**

**RESOLUTION PW2016-059**

Moved by: Councillor Burke

Seconded by: Mayor Lennox

*THAT THE Minutes from the August 9th, 2016 Public Works Committee Meeting be received as information.*

**CARRIED**

**DELEGATIONS**

None present

**BUSINESS ARISING FROM MINUTES**

**ROADS**

**RESOLUTION PW2016-060**

Moved by: Councillor Burke

Seconded by: Mayor Lennox

*THAT Report PW 2016-058 being a Report on the Township's Winter Maintenance Program be received;*

*AND FURTHER THAT Public Works Committee recommend the Council of the Township of Wellington North approve the draft Winter Road Maintenance Information dated October 3, 2016;*

*AND FURTHER THAT Public Works Committee recommend the Council of the Township of Wellington North direct staff to publish the updated Winter Road Maintenance Information document on the Township's website.*

**CARRIED**

**RESOLUTION PW2016-061**

Moved by: Mayor Lennox

Seconded by: Councillor Burke

***THAT** Report PW 2016-061 being a Report on an update to the Township's Bridge Weight Restriction By-law be received;*

***AND FURTHER THAT** Public Works Committee recommend the Council of the Township of Wellington North authorize the Mayor and Clerk to sign the By-law restricting the weight of vehicles passing over bridges in the Township of Wellington North.*

**CARRIED**

**RESOLUTION PW2016-062**

Moved by: Mayor Lennox

Seconded by: Councillor Burke

***THAT** Report PW 2016-062 being a Report on the Township's 2016 Public Works Capital Program be received for information.*

**CARRIED**

**RESOLUTION PW2016-063**

Moved by: Councillor Burke

Seconded by: Mayor Lennox

***THAT** Report PW 2016-065 being a Report on the Township's Municipal Standards be received;*

***AND FURTHER THAT** Public Works Committee direct staff to arrange an "Open House" Event in order to provide opportunity for public review and comment;*

**CARRIED**

**WATER AND SEWER**

**RESOLUTION PW2016-064**

Moved by: Mayor Lennox

Seconded by: Councillor Burke

***THAT** Report PW 2016-060 being a Report on the Township's 2016 Smoke Test be received for information.*

**CARRIED**

**RESOLUTION PW2016-065**

Moved by: Mayor Lennox

Seconded by: Councillor Burke

***THAT** Report PW 2016-059 being a Report on the Township's Wastewater Treatment Plant Flows year-to-date August 31, 2016 be received for information.*

**CARRIED**

**RESOLUTION PW2016-066**

Moved by: Councillor Burke

Seconded by: Mayor Lennox

***THAT** Report PW 2016-064 being a Report on the maintenance work required at the Spheriod Tower in Arthur be received;*

***AND FURTHER THAT** Public Works Committee recommend the Council of the Township of Wellington North waive the conditions within the "Request for Quotation Process (Written)" as stipulated in the Township's Purchasing and Procurement Policy recognizing that specialized work is required;*

***AND FURTHER THAT** Public Works Committee recommend the Council of the Township of Wellington North direct staff to procure water tower maintenance, repair and inspection services from Landmark Municipal Services.*

**CARRIED**

**RESOLUTION PW2016-067**

Moved by: Mayor Lennox

Seconded by: Councillor Burke

*THAT Report PW 2016-066 being a Report on the Township’s 2016-2017 Drinking Water System Inspection Report be received for information.*

*AND FURTHER THAT the Council of Wellington North direct staff to publish the media release as shown in Schedule C of Report PW 2016-066;*

*AND FURTHER THAT the Council of Wellington North direct staff to post the 2016-2017 Arthur and Mount Forest drinking water system inspection report on the Township’s website.*

**CARRIED**

Director of Public Works Matthew Aston extended congratulations to the Township’s Water Department for once again receiving recognition for the ninth consecutive year for achieving a 100% rating for both the Arthur and Mount Forest Drinking Water Systems.

**REPORT FROM CO-CHAIRS**

None tabled

**ROUNDTABLE / OTHER BUSINESS**

Eliza Street in Arthur has been completed except for sod.

Constable Rick Hopkins Bridge under bridge work nearing completion with an official opening planned for November.

The Waste Water Treatment Plant in Mount Forest participated in Doors Open on September 17<sup>th</sup> with a number of visitors enjoying a tour of the facility.

A new sign for Crime Stoppers has been placed at the north end of Arthur on Highway 6.

The last day to submit a comment on the Arthur Waste Water Treatment Plant Class Environmental Assessment was on September 23<sup>rd</sup>, 2016. With this completed, the township is able to move on and send “letters of interest” for the engineering work.

**ITEMS FOR COMMITTEE’S INFORMATION**

None tabled.

**NEXT MEETING DATE**

If required, the chair will call a meeting.

**ADJOURNMENT**

**RESOLUTION PW2016-068**

Moved by: Mayor Lennox

Seconded by: Councillor Burke

*THAT THE Public Works Committee Meeting of September 27th, 2016 be adjourned at 9:40a.m.*

**CARRIED**