

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES  
TUESDAY, DECEMBER 8, 2020 @ 8:30 A.M.  
VIA WEB CONFERENCING**

**Committee Members Present:**

- Steve McCabe, Councillor, Chair
- Dan Yake, Councillor
- Brian Milne, Deputy Mayor, Township of Southgate

**Staff Members Present:**

- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Tasha Grafos, Administrative Support
- Karren Wallace, Director of Legislative Services/Clerk
- Adam McNabb, Director of Finance

<b>Calling to Order</b>
Chair McCabe called meeting to order at 8:30 a.m.
<b>Adoption of Agenda</b>
RESOLUTION RPL 2020-048 Moved by Member Yake Seconded by Chair McCabe <i>THAT the agenda for the December 8, 2020 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i> <i>CARRIED</i>
<b>Disclosure of Pecuniary Interest</b>
None
<b>Minutes of Previous Meeting – November 3, 2020 (approved by Council on November 9, 2020)</b>
Received.
<b>Business Arising From Minutes</b>
RESOLUTION RPL 2020-049 Moved by Member Yake Seconded by Member Milne <i>THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2020-023 being a report on the ICIP COVID-19 Resiliency Infrastructure Stream Update;</i>

*AND FURTHER THAT the Recreation, Parks and Leisure Committee recommend the Council of Wellington North direct staff to prepare a grant application within the funding envelope guidelines for the following:*

- 1. A generator for the Mount Forest & District Sports Complex.*
- 2. Sidewalk upgrades for Eastview Drive and for Choker Lane and sidewalk upgrades in downtown Arthur as per the Connecting Link project.*

**CARRIED**

The grant application projects were discussed and a unanimous decision was made by Committee Members that a generator for use in the Mount Forest & District Sports Complex was a priority.

**2. COVID-19 Response Framework – The Five Levels of Public Health Measures**

The Director of Operations shared that the safety of staff and community is the priority, along with limiting the risk of transmission of illness. As such, the Recreation division is restricting rentals to those that live in the Wellington-Dufferin-Guelph Public Health area, and the Township of Southgate. In addition, interested parties must also be previous renters in order to secure a booking. The following message is being communicated to ice rental inquiries:

*Unfortunately, at this time, while we remain in the Orange Zone at risk of moving to Red, we are only renting to those who live within our region AND have regular previous rentals of ice with the Township of Wellington North.*

*Once we are back to Yellow/Green Zone, we will open to more rental types. However, we will continue to follow provincial guidelines of avoiding travel between higher zones into lower, for example Orange to Yellow.*

<https://www.ontario.ca/page/covid-19-response-framework-keeping-ontario-safe-and-open>

*Thank you and please feel free to reach out once we are all back to the Yellow Zone.*

**Deputation**

None

**Ad Hoc Committee Updates**

## Reports

### 1. RESOLUTION RPL 2020-050

Moved by Member Yake

Seconded by Member Milne

*THAT Recreation, Parks and Leisure Committee receive Report OPS 2020-037 being a report on the Township's agreement with the Mount Forest Agricultural Society;*

*AND FURTHER THAT Recreation, Parks and Leisure Committee recommend the Council of Wellington North direct staff to prepare a draft agreement consistent with this report and the conversation at Committee.*

*CARRIED*

The Township of Wellington North Agreement with the Mount Forest Agricultural Society ends in April 2021.

Staff was directed to work with the Agricultural Society to try to mirror the end date of the contract between the Agricultural Society with the Victory Church contract.

Staff was directed to discuss challenges related to parking at events with the Agricultural Society and request a proposed solution.

### 2. Ontario Trillium Foundation Application

The Community Recreation Coordinator provided Committee with an update on the OTF Resilient Communities Fund. The deadline for application submission is Wednesday December 8, 2020 at 5:00pm. The Township of Wellington North is submitting an application for approximately \$19,000 in renovations to the Arthur Aquatic Centre. These renovations will support the Township in meeting the health and safety needs of staff, volunteers, and patrons, while also ensuring that programs and services are delivered by having the appropriate infrastructure in place.

The renovations include improvements to the lobby and reception area through the installation of a wraparound desk and sneeze guard; two outdoor showers and an additional emergency exit on the deck to support physical distancing measures.

### 3. PerfectMind Recreation Software Update

PerfectMind is a recreation software that will offer online booking and registration options beginning in the spring of 2021. This software will replace the Township's existing software, CLASS. During the implementation process, staff determined that the Township does not have access to the appropriate GIS software required to apply non-resident fees in PerfectMind, specific to swimming lessons. As a result, the non-resident fee of \$18.00 for swimming lessons, will need to be removed from the 2021 Fee Schedule.

4. RESOLUTION RPL 2020-051

Moved by Member Milne

Seconded by Member Yake

*THAT Recreation, Parks and Leisure Committee receive Report OPS 2020-036 being a report on the proposed 2021 recreation capital budget for information.*

**CARRIED**

The Director of Operations expressed gratitude to Council for their support in seeing upgrades to the Arthur Arena floor. It was expressed that the completion of work, needs to be in alignment with existing community groups, to minimize potential impact. A public meeting for the budget is scheduled on December 14, 2020.

5. Continued Facility Closures

The Director of Operations explained to Committee that staff are continuing to work with the Damascus Hall and the Arthur Senior's Centre on navigating the COVID-19 global pandemic. At this time, a recommendation has been made that both groups cancel all events and programming until the end of February 2021, at the earliest. The Damascus Hall and Arthur Senior's Group have both been proactive in their approach and agreed with this recommendation.

**Items for Consideration**

**New Business/Roundtable**

**Adjournment**

RESOLUTION RPL 2020-052

Moved by Member Milne

Seconded Member Yake

*THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of December 8, 2020 be adjourned at 9:42 a.m.*

**CARRIED**

Next meeting will be February 2nd, 2021 at 8:30am