



*Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.*

**TOWNSHIP OF WELLINGTON NORTH: CULTURAL ROUNDTABLE**  
**Thursday, December 7th, 2017 - 1:00 pm**  
**Council Chambers, Kenilworth**

**COMMITTEE MEETING MINUTES**

**Members Present:** Chair Jim Taylor Gail Donald  
Harry Engel Linda Hruska  
Robert Macdonald Bonnie McDougall  
Gary Pundsack Penny Renken  
Councillor Dan Yake

**Staff Present:** Dale Small, Economic Development Officer

**Absent:** Karen Armstrong Trish Wake

**CALLING THE MEETING TO ORDER**

After a light lunch Chair Jim Taylor called the meeting to order at 1:00 p.m.

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION WNCR 2017-019**

Moved: Robert Macdonald

Seconded: Gail Donald

***THAT THE*** Agenda for the December 7<sup>th</sup>, 2017 Wellington North Cultural Roundtable Committee Meeting be accepted and passed.

**CARRIED**

**DECLARATION OF PECUNIARY INTEREST**

None declared.

**MINUTES OF PREVIOUS MEETING**

**RESOLUTION WNCR 2017-020**

Moved: Robert Macdonald

Seconded: Gail Donald

***THAT THE*** Cultural Roundtable Committee receive the minutes of the September 21st, 2017 Cultural Roundtable meeting.

**CARRIED**

**BUSINESS ARISING FROM MINUTES**

N/A

## NEW BUSINESS

### 1. Report from the Economic Development Officer

Dale Small

- Review of 2017 expenses versus budget: Dale provided an overview of the 2017 expenses versus revenue. Actual expense for all categories was \$12,322 with revenue of \$1,800 for net expense of \$10,522
- Doors Open Wellington North: Survey results, from Doors Open Wellington North, were shared with the roundtable. Seven of eight locations rated the event good or better. Five of eight locations would participate again and attendance varied widely from a low of 5 to a high of 340.
- Community Growth Plan: 2041 Vision for Growth as well as the Growth Management Goals were shared with the roundtable. Chair Jim has been representing the roundtable on the Steering Committee. The next meeting is Dec.13<sup>th</sup> and it is expected the Vision and Goals will be approved by the committee and recommended be adopted by Wellington North council.
- Terms of Reference for the Roundtable Table: The committee reviewed the current Terms of Reference including the mandate. It was agreed no changes were required at this time.

### 2. Report from the Chair

Jim Taylor

- Vision, Mandate, Guiding Principles, Goals & Actions: Jim kicked off the Planning Session with a review of the Vision that has been established. "Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy". The Mandate and Guiding Principles, as established and approved by council in November 2013 were also discussed and deemed to continue to be applicable today.
- 30 Recommended Actions: Included in the Municipal Cultural Plan were 30 recommended actions that the committee were asked to review prior to the meeting and come prepared to discuss each recommendation and to review progress, etc.
- Brainstorm, discussion and prioritization of 2018 - 2019 programs: After reviewing the 30 recommended actions the committee provided an update on existing programs and initiatives and brainstormed potential new programs for 2018 and 2019. Each committee member was then given five votes to identify which programs/priorities they felt were the most important. This list including, votes, is as follows:
  - Youth Action Council (Deemed to be mandatory moving forward)
  - Farmers Market ( " " " " " )
  - Cultural Moment ( " " " " " )
  - Historical Places & Building Lists Program 7 votes
  - Cultural Events sponsorship and promotion 7
  - Cultural Days 6
  - Engage Creative Community 6
  - Oral History/Storytelling Project 3
  - Wellington North Doors Open 3
  - Wellington North Daytrip Map 3
  - Expanding Cultural Places 2
  - Cemetery Project 2
  - Update W.N. Simply Explore Culture website 1
  - Identify Specific Cultural Street Names 1
  - Cultural Design Guidelines 0

- After the prioritization discussion it was agreed that our focus would be on those items that received 6 or more votes. A motion was also made by Gary Pundsack and seconded by Robert MacDonald that in place of Doors Open in 2018 that our focus should be placed on a Culture Days Event. Motioned carried.

### **MEMBERS PRIVILEGE**

Chair Jim felt there should be a report prepared to go to Council to update them on the Committee's activities and it was agreed that this should take place early in the New Year.

Jim also asked each committee member to consider the new list of programs and priorities and at our first meeting in the New Year we would self identify for those ones we wanted to work on.

It was also agreed that if anyone had a passion for any initiative that did not make the priority list that they would be supported if they wanted to move forward with something.

### **NEXT COMMITTEE MEETING**

It was agreed that meeting the third Thursday of every month as per the Terms of Reference was a good plan and therefore the next meeting will be on January 18<sup>th</sup>, 2018 at 12:00pm in the Council Chambers in Kenilworth.

### **ADJOURNMENT**

Moved: Gary Pundsack

***THAT THE*** Cultural Roundtable Committee meeting be adjourned at 3:42 pm.

**RESOLUTION WNCR 2017-021**

**CARRIED**