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Building a Deck Information Guide and Process

When is a building permit required for a deck?

1. If the deck (new or replacement) is 24" high or greater above finished grade.
2. A permit is also required if structural renovations will be made to an existing deck.

Drawing requirements for a building permit application

1. A copy of the property survey or site plan of your lot.
 - a. Please draw on location of deck with dimensions to lot lines
2. Deck drawings (Building Centre drawings or hand drawn to scale and dimensioned).
 - a. Plan view showing posts, floor joists, beams, stairs, and landings.
 - b. Side view showing height of deck and guard.

Guards/Railings (for decks 24" or higher)

The Ontario Building Code permits the installation of wood guards/railings. Should you plan on installing anything other than a wood guard/railing, please submit a copy of the Pre-Engineered guard/railing details with your building permit application. Typically you can receive this package of details from the supplier. NOTE: Hollow plastic or vinyl guards/railing are not permitted

Approved Decking Materials (for decks 24" or higher)

- 5/4" Wood Decking
- CWS Composite Decking
- Duradek Boards
- Brite Composite Decking
- Nexwood Composite Decking
- Trex Wood-Polymer Composite Decking
- Eon Composite Decking System
- Baleboard Poly Decking

Where to apply for building permit

Bring all required drawings to The Township of Wellington North. The Municipal office is located at 7490 Sideroad 7 West.

Office Hours:

Monday to Friday
8:30 a.m. – 4:30 p.m.

Any Questions?

Phone: 519-848-3620

Web: www.wellington-north.com

Cost of building permit

The cost of the permit is \$127.00 plus \$0.19 per sq. ft. of building area, we accept cheque, cash or debit as methods of payment. This includes the review of drawings, the building permit and building inspections.

Processing Time Line

Once a **complete** permit application is received, the permit will be reviewed within a maximum of 10 business days.

Required Building Inspections

Building inspections are booked a minimum of 24 hours in advance, by calling (519) 848-3620. YOU MUST QUOTE YOUR PERMIT NUMBER TO BOOK THE INSPECTION. Required inspections include:

- Excavation/footing inspection – Once the holes have been dug, but prior to concrete being poured
- Structural Wood Frame inspection – Once the framing is complete (posts, beams, joists)
- Final Building inspection – When the deck and guard/railing are complete.