



7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0
www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.3228

Plan to
Simply Explore.
www.simplyexplore.ca

TEMPORARY TENT

Requirements for Building Permit Application

A building permit is required for a tent or group of tents that is more than 60 m² (645 sq. ft.) in aggregate ground area.

The supporting framing structure and anchorage system for a tent occupying an area greater than 225 m² (2421.88 sq. ft.) shall be designed and reviewed by a **professional engineer**.

The following information is required in order to make an application for a building permit.

Building Permit Application

1. Completed building permit application "Permit to Construct or Demolish". The "description of work" line must include the dimensions on the tent, the words "temporary tent" and the duration of time for which the tent is to remain on site. (i.e. 40 foot x 40 foot Temporary Tent, August 6 to 12)
2. Schedule 1: Designer Information

Site Plan Requirements

1. Copy of property survey or site plan showing:
 - a. The location of all existing buildings on the property
 - b. The location and dimensions of the tent
 - c. The setbacks (distance) from property lines and existing buildings
 - d. The location of any 'designated' fire routes on the property

Building Requirements

1. Two (2) copies of plans and specifications which proved the following information:
 - a. Manufacturer's specifications providing verification that the tent conforms to CAN/ULC S-109M "Standard for Flame Tests of Flame Resistant Fabrics and Films" or NFPA 701 "Standard Method of Fire Tests for Flame-Resistant Textiles and Films".
 - b. Specifications stamped by a professional engineer shall be provided for the supporting framing structure and anchorage system for all tents.
 - c. Occupant load – The maximum number of people permitted to occupy the tent.
 - d. Seating – If seating is provided show the number and arrangement of seats.
 - e. Exits – Indicate the number of sides of the tent to be left open. If all sides are closed show the location and width of exits.

Note: For large tents, additional information concerning fire alarm systems, construction of bleachers, means of egress and sanitary facilities may be required for compliance with the Ontario Building Code.