



# WELLINGTON NORTH

SEMPER PORRO

## **DEPUTATING TO COUNCIL/COMMITTEE OF WELLINGTON NORTH**

*Anyone wishing make a deputation to Council must submit their request on the form below together with their deputation submission.*

*The deputation form and submissions must:*

- *not contain obscene or improper language*
- *be signed by at least one person*
- *be filed with the Clerk no later than 12:00 noon. on the Tuesday preceding the 2:00 p.m. Council meeting 12:00 noon on the Wednesday preceding the 7:00 p.m. Council meeting or five business days in advance of a Committee meeting.*

*All deputation form requests and submissions and information therein will be circulated publicly on the Council or Committee Agenda. Electronic presentations not circulated via email in advance of the meeting are not permitted to use Wellington North electronic equipment via USB keys.*

*A deputation is limited to a maximum of ten (10) minutes unless an extension of no more than a further five (5) minutes is approved by resolution of Council.*

*The number of deputations will be limited to three (3) at any meeting of Council.*

*No person shall make detrimental comments, or speak ill of, or malign the integrity of staff, the public or Council and Committee.*

***Council or Committee, may in their discretion, refuse to hear any deputation.***

*Deputations shall not be permitted to address Council or its Committees on the following matters:*

- *Labour relations or employee negotiations*
- *Litigation that is either expected to proceed, that is currently proceeding, or that has already been decided by a trier of fact*
- *Tenders, RFPs or other procurement matters*
- *Any other matter that is the subject of closed meeting provisions in the Municipal Act, 2001*

*Please submit your deputation request form and submission to:*

**Karren Wallace, Clerk**  
**Township of Wellington North**  
**7490 Sideroad 7 W, P.O. Box 125**  
**Kenilworth, ON N0G 2E0**  
**Phone: 519-848-3620 ext 4227**  
**Fax: 519-848-3228**  
[kwallace@wellington-north.com](mailto:kwallace@wellington-north.com)

