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REQUEST FOR A MAILING CIRCULATION

Please note we require a minimum of 48 hours written notice for completion of mail lists.

Applicant / Agent: _____

Contact Information: _____

Phone: _____

Email: _____

Name of Subject Property Owner: _____

Property Address: _____

Property Roll Number: _____

Type of Application:

- | | | |
|--|---|---|
| <input type="checkbox"/> Consent for Severance | <input type="checkbox"/> Lot Line Adjustment | <input type="checkbox"/> Minor Variance |
| <input type="checkbox"/> Official Plan Amendment | <input type="checkbox"/> Zoning Bylaw Amendment | <input type="checkbox"/> Other |

Distance Requested: _____ Meters or _____ Feet

Sketch Included: Yes No

Signature of Requester: _____

Date Received by Municipality: _____

Date Issued: _____

The accuracy of this circulation list is only valid for 30 business days from date of issue.

Fee: \$50.00 per hour (includes HST) – 1 hour minimum
(January 2018)