



# NEW KENNEL LICENSE PROCESS

**SUBMIT TO CLERK**  
Application for license with documentation and fee \*\$500.00  
\*Clerk will consult with Animal Control Officer

**SUBMIT TO DEVELOPMENT CLERK**  
Application for rezoning, documentation and fee \*\$2,000.00

**ZONING APPROVAL**

**SUBMIT TO BUILDING DEPARTMENT**  
Application for building permit, documentation and fees\*  
\* NEW BUILD: \$260.00 plus .91/c sq ft & D.C. \$2.27 sq ft  
RENOVATION: \$130.00 plus .39/c sq ft & D.C. \$2.27 sq ft  
NOTE: Kennels are a commercial use and must be designed by a Professional designer / Architect / Engineer at the expense of the applicant

**OCCUPANCY PERMIT GRANTED**

**KENNEL LICENSE ISSUED**

