

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
AGENDA OF REGULAR COUNCIL MEETING OCTOBER 13, 2020 – 7:00 P.M.
CLOSED SESSION TO FOLLOW OPEN SESSION
VIA WEB CONFERENCING**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/85006491391>

Or join by phone:

Canada: +1 855 703 8985 (Toll Free)

Webinar ID: 850 0649 1391

International numbers available: <https://us02web.zoom.us/j/kz2ExEbfQ>

**PAGE
NUMBER**

CALLING TO ORDER

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the October 13, 2020 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

COUNTY COUNCIL UPDATE

Andy Lennox, Mayor

RECESS TO MOVE INTO PUBLIC MEETING

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North recess the Regular Council Meeting of October 13, 2020 for the purpose of holding a Public Meeting under the Planning Act:

- 2738330 Ontario Inc., Minor Variance
- 2574574 Ontario Inc., Zoning By-law Amendment
- 2073022 Ontario Inc., Zoning By-law Amendment

RESUME REGULAR MEETING OF COUNCIL

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North resume the October 13, 2020 Regular Meeting of Council.

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 085-20 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Park Lot 3 S/S Birmingham St., Geographic Town of Mount Forest – 2574574 Ontario Inc.) 001

Recommendation:

THAT By-law Number 085-20 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time

and enacted. (Park Lot 3 S/S Birmingham St., Geographic Town of Mount Forest – 2574574 Ontario Inc.)

- b. By-law Number 086-20 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (West Luther Conc 1 Pt Lot 1, Chadwick and Anderson's; Survey Plan 120 Lots 118 to 121 Pt Lots 110 to 113 122, 169 170 Pt Lorne Ave, Geographic Town of Arthur) 004

Recommendation:

THAT By-law Number 086-20 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read a First, Second and Third time and enacted. (West Luther Conc 1 Pt Lot 1, Chadwick and Anderson's; Survey Plan 120 Lots 118 to 121 Pt Lots 110 to 113 122, 169 170 Pt Lorne Ave, Geographic Town of Arthur)

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, September 28, 2020 007

Recommendation:

THAT the minutes of the Regular Meeting of Council held on September 28, 2020 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

1. Resolution regarding support for fair and equitable assessment system for all aggregate resource properties

Recommendation:

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands; and

WHEREAS Council of the Corporation of the Township of Wellington North supports a fair and equitable assessment system for all aggregate resource properties; and

WHEREAS the Municipal Property Assessment Corporation (MPAC) determined, with the participation only of the Ontario Stone, Sand and Gravel Association, revised criteria for assessing aggregate resource properties; and

WHEREAS Council has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;

NOW THEREFORE BE IT RESOLVED:

THAT Council of the Corporation of the Township of Wellington North does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and

AND FURTHER THAT Council believes there is a need to review the current assessment scheme for aggregate resource properties to address the inequity of property values; and

AND FURTHER THAT Council hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

AND FURTHER THAT Council direct the Clerk to provide a copy of this motion to the Ministers of Finance; Municipal Affairs and Housing; and Natural Resources and Forestry; and to AMO, ROMA, and all Ontario municipalities and local MPP(s).

2. Notice of Motion – Councillor Yake

a. London Road Concerns

Recommendation:

THAT Council of the Corporation of the Township of Wellington North direct staff to prepare a report on London Road, including but not limited to pedestrians, speed, road condition, maintenance and future plans.

b. Wellington County Fall Leaf and Brush Pick Up Program

Recommendation:

THAT Council of the Corporation of the Township of Wellington North direct staff to prepare a report on the County waste management program regarding fall leaf and brush pick up in Arthur and Mount Forest, including the communications strategy and effectiveness of the program.

ITEMS FOR CONSIDERATION

1. MINUTES

- a. Maitland Valley Conservation Authority, General Membership Meeting #6-20, June 17, 2020 014

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Maitland Valley Conservation Authority General Membership Meeting #6-20 held on June 17, 2020.

- b. Saugeen Valley Conservation Authority, Authority Meeting, August 6, 2020 019

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Saugeen Valley Conservation Authority, Authority Meeting held on August 6, 2020.

- c. Grand River Conservation Authority Summary of the General Membership Meeting – September 25, 2020 024

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the Summary of the General Membership Meeting of the Grand River Conservation Authority held on September 25, 2020.

- d. Arthur Business Improvement Association Meeting, September 16, 2020 025

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Business Improvement Association Meeting held on September 16, 2020.

e. Recreation, Parks and Leisure Committee, October 6, 2020

028

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation, Parks and Leisure Committee meeting held on October 6, 2020.

Recommendation:

THAT Council of the Corporation of the Township of Wellington North approve the landscaping plan for the Mount Forest Splash Pad, as recommended by the Recreation, Parks and Leisure Committee.

Recommendation:

THAT Council of the Corporation of the Township of Wellington North approve the Facility Reopening Plans, as recommended by the Recreation, Parks and Leisure Committee.

AND FURTHER THAT Council of the Corporation of the Township of Wellington North authorize staff to amend the reopening plans from time to time based on guidance from the Province of Ontario and Public Health.

2. PLANNING

a. Report DC2020-028, Consent Applicant B63-20 1024049 Investments Limited

033

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report DC2020-028 being a report on Consent Application (Severance) B63-20 known as Pt of Division 1 of Lot 33, Pt of Division 3 of Lot 32, Concession 1, Sligo Rd E.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B63-20 as presented with the following conditions:

- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.*
- THAT the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) as provided for in the Planning Act, R.S.O. 1990. THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes; and*
- THAT servicing can be accommodated on the severed and retained lands to the satisfaction of the local municipality.*

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

3. ECONOMIC DEVELOPMENT

- a. Report EDO 2020-025 Community Improvement Program 037

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report EDO 2020-025 Community Improvement Program;

AND FURTHER THAT Council approve grants as follows:

- *\$1,112.00 Façade Improvement Grant for new signage at 274 Main Street South in Mount Forest, new home to Karolina of Canada.*
- *\$ 273.91 Façade Improvement Grant for new signage at 183 Main Street South in Mount Forest, new home to Hybrid Hair & Detox Spa.*
- *\$ 775.00 Façade Improvement Grant for new signage at 150 Georgina Street in Arthur, home of St. John the Evangelist Church.*

- b. Report EDO 2020-026 Wellington North Farmers Market 040

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive for information Report EDO 2020-026 Wellington North Farmers Market.

4. FINANCE

- a. Cheque Distribution Report, October 5, 2020 045

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated October 5, 2020.

- b. Report TR2020-15 Remote work resources for Members of Council 048

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report TR 2020-15 being a report on remote work resources for members of Council;

FURTHER THAT Council direct staff to establish an allocation of \$1,500 per member of Council from the Safe Restart Agreement funding to the 2020 operating budget for the purposes of offsetting costs associated with IT enhancements presented by working remotely during the COVID-19 global pandemic.

5. OPERATIONS

- a. Report OPS 2020-020 being a report to grant sewage allocations for 187 King Street East in Mount Forest 050

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report OPS 2020-025 being a report to grant sewage allocations for 187 King Street East in Mount Forest;

AND FURTHER THAT Council commit to allocating ten (10) sewage allocation units to King's Court Apartments Inc. at 187 King Street East in Mount Forest;

AND FURTHER THAT the sewer allocation units to King's Court Apartments Inc. for ten (10) units at 187 King Street East in Mount Forest have an expiry of thirty-six (36) months from the date of passage of this resolution, after which period the allocations;

AND FURTHER THAT the sewer allocation units be granted consistent with the provisions of Township policy #012-19 – Sewage Allocation Policy;

AND FURTHER THAT Council waive clause #5 of the Procedure of Township Policy #012-19.

- b. Report from CIMA+ regarding the Arthur Wastewater Treatment Plant Expansion Project: Contract 1, Quarterly Report Q3 2020 055

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the report from CIMA+ regarding the Arthur Wastewater Treatment Plant Expansion Project: Contract 1, Quarterly Report Q3 2020.

- c. Report OPS 2020-027 being a report on the Arthur Wastewater Treatment Plant Phase 1 upgrade financial update 100

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive Report OPS 2020-027 being a report on the Arthur Wastewater Treatment Plant Phase 1 upgrade financial update.

6. COUNCIL

- a. Correspondence from the Hon. Sylvia Jones, Solicitor General, Minister Responsible for Anti-Racism, dated October 2, 2020, regarding the Community Safety and Policing Act, 2019 102

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the correspondence from the Hon. Sylvia Jones, Solicitor General, Minister Responsible for Anti-Racism, dated October 2, 2020, regarding the Community Safety and Policing Act, 2019

- b. Canada Infrastructure Program (ICIP)
 - Correspondence, dated September 28, 2020 from Randy Pettapiece, MPP to Hon. Laurie Scott, MPP, Minister of Infrastructure 109
 - Correspondence, dated September 2, 2020, from Mayor Andrew Lennox to Randy Pettapiece, MPP 110

Recommendation:

THAT Council of the Corporation of the Township of Wellington North receive the correspondence, dated September 28, 2020 from Randy Pettapiece, MPP to Hon. Laurie Scott, MPP, Minister of Infrastructure and the correspondence, dated September 2, 2020, from Mayor Andrew Lennox to Randy Pettapiece, MPP regarding the Canada Infrastructure Program (ICIP).

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items For Consideration on the October 13, 2020 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Yake (Ward 1):

- North Wellington Health Care Corporation – Louise Marshall Hospital
- Lynes Blacksmith Shop Committee
- Wellington North Safe Communities Committee
- Upper Grand Trailway Wellington Sub Committee
- Wellington North Power
- Recreation, Parks and Leisure Committee
- Mount Forest Homecoming Committee (inactive)

Councillor Burke (Ward 2):

- Mount Forest Aquatic Ad Hoc Advisory Committee
- Wellington North Wellness & Team Building Committee
- Mount Forest Business Improvement Area

Councillor Hern (Ward 3):

- Wellington North Cultural Roundtable
- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur Business Improvement Area
- Arthur BMX/Skateboard Park Advisory Committee
- EarlyON Child and Family Services Committee

Councillor McCabe (Ward 4):

- Recreation, Parks and Leisure Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Upper Grand Trailway Wellington Sub Committee

Mayor Lennox:

- Wellington North Power
- Ex Officio on all committees

BY-LAWS

- a. By-law Number 087-20 being a by-law to authorize assumption of and declare lands as part of a public highway (being Part Lot 18, Concession 4 Formerly Arthur Township shown as Part 2 on 61R-8986) 111

Recommendation:

THAT By-law Number 087-20 be read a First, Second and Third time and enacted.

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at ____:____ p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board

1. REPORTS

- EDO 2020-024 Municipal Land Sale

2. REVIEW OF CLOSED SESSION MINUTES

- September 28, 2020

3. RISE AND REPORT FROM CLOSED MEETING SESSION

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at ____:____ p.m.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2020-024 being a report on land sale;

AND FURTHER THAT Council approve the confidential direction to staff.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the September 28, 2020 Council Meeting.

CONFIRMING BY-LAW

112

Recommendation:

THAT By-law Number 088-20 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on October 13, 2020 be read a First, Second and Third time and enacted.

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of October 13, 2020 be adjourned at ____:____ p.m.

MEETINGS, NOTICES, ANNOUNCEMENTS		
Arthur Chamber of Commerce Directors Meeting	Wednesday, October 14, 2020	5:30 p.m.
Mount Forest Chamber Directors Meeting	Wednesday, October 14, 2020	7:00 p.m.
Wellington North Cultural Roundtable	Thursday, October 22, 2020	12:00 p.m.
Arthur BIA Directors Meeting	Wednesday, October 21, 2020	7:30 p.m.
Live2Lead Virtual Event	Thursday, October 22, 2020	5:30 p.m.
Regular Council Meeting – via video conference	Monday, October 26, 2020	7:00 p.m.
Recreation, Parks & Leisure Committee	Tuesday, November 3, 2020	8:30 a.m.
Regular Council Meeting – via video conference	Monday, November 23, 2020	7:00 p.m.
Live2Lead Virtual Event	Friday, November 20, 2020	8:30 p.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Kitchener location – 1-855-656-3748

TTY: 1-877-843-0368 Documents in alternate forms CNIB – 1-800-563-2642

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 085-20

**BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING
BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

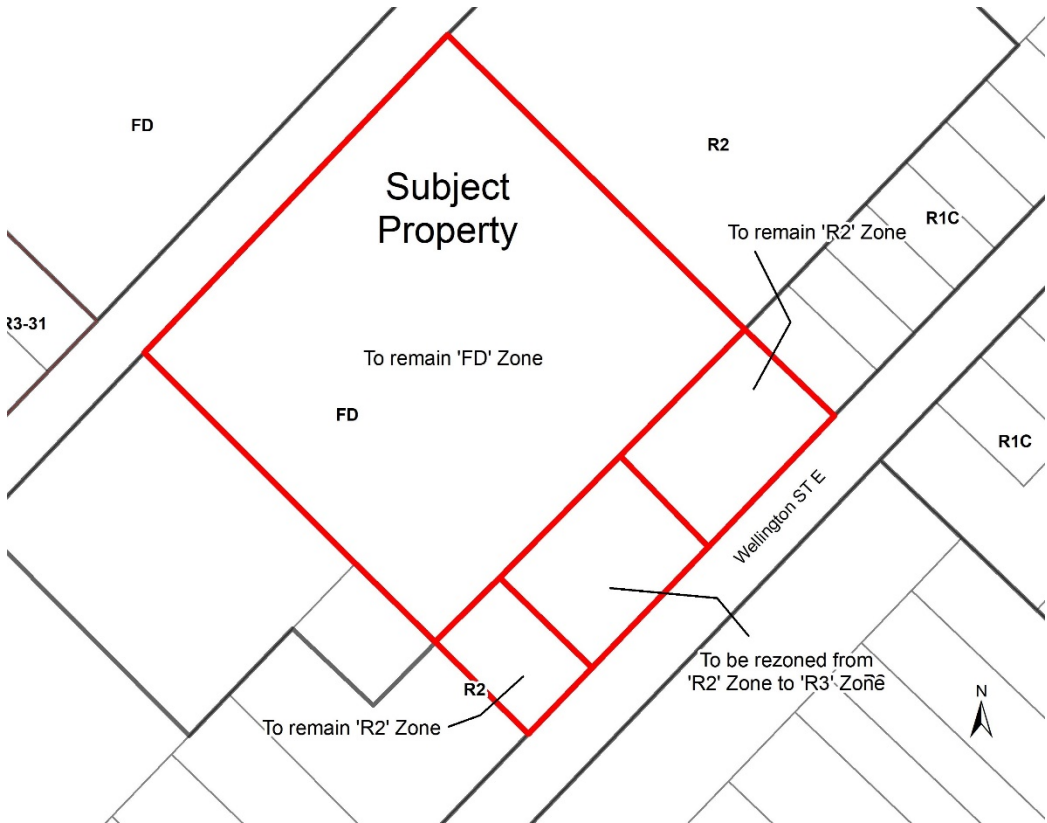
1. THAT Schedule 'A-3' of By-law 66-01 is amended by changing the zoning on lands described as Park Lot 3 S/S Birmingham St, Geographic Town of Mount Forest, as shown on Schedule "A" attached to and forming part of this By-law from Residential (R2) to Residential (R3);
2. THAT except as amended by this By-law, the land shall be subject to all applicable regulations of Zoning By-law 66-01, as amended; and,
3. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended

READ A FIRST, SECOND THIRD TIME THIS 13TH DAY OF OCTOBER 2020.

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH
BY-LAW NUMBER 085-20
SCHEDULE "A"



Schedule "A" to By-law 085-2020

Passed this 13th day of October, 2020

MAYOR

CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 085-20

THE LOCATION OF THE SUBJECT LANDS

The property subject to the proposed amendment is described as Park Lot 3 S/S Birmingham St, Geographic Town of Mount Forest. The property is approximately 2.32 ha (5.7 ac) in size and currently zoned Medium Density Residential (R2) and Future Development (FD).

THE PURPOSE AND EFFECT of the proposed amendment is to rezone the subject lands from Medium Density Residential (R2) to High Density Residential (R3) to permit the construction of a 6-unit street townhouse

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 086-20

**BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING
BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH**

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Section 34 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule 'A-2' of By-law 66-01 is amended by changing the zoning on lands described as West Luther Con 1 Pt Lot 1; Chadwick and Anderson's; Survey Plan 120 Lots 118 to; 121 Pt Lots 110 to 113 122; 169 170 Pt Lorne Ave, Geographic Town of Arthur, as shown on Schedule "A" attached to and forming part of this By-law from Holding Residential ((H)R2) to Residential (R2);
2. THAT except as amended by this By-law, the land shall be subject to all applicable regulations of Zoning By-law 66-01, as amended; and,
3. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended

READ A FIRST, SECOND THIRD TIME THIS 13TH DAY OF OCTOBER 2020.

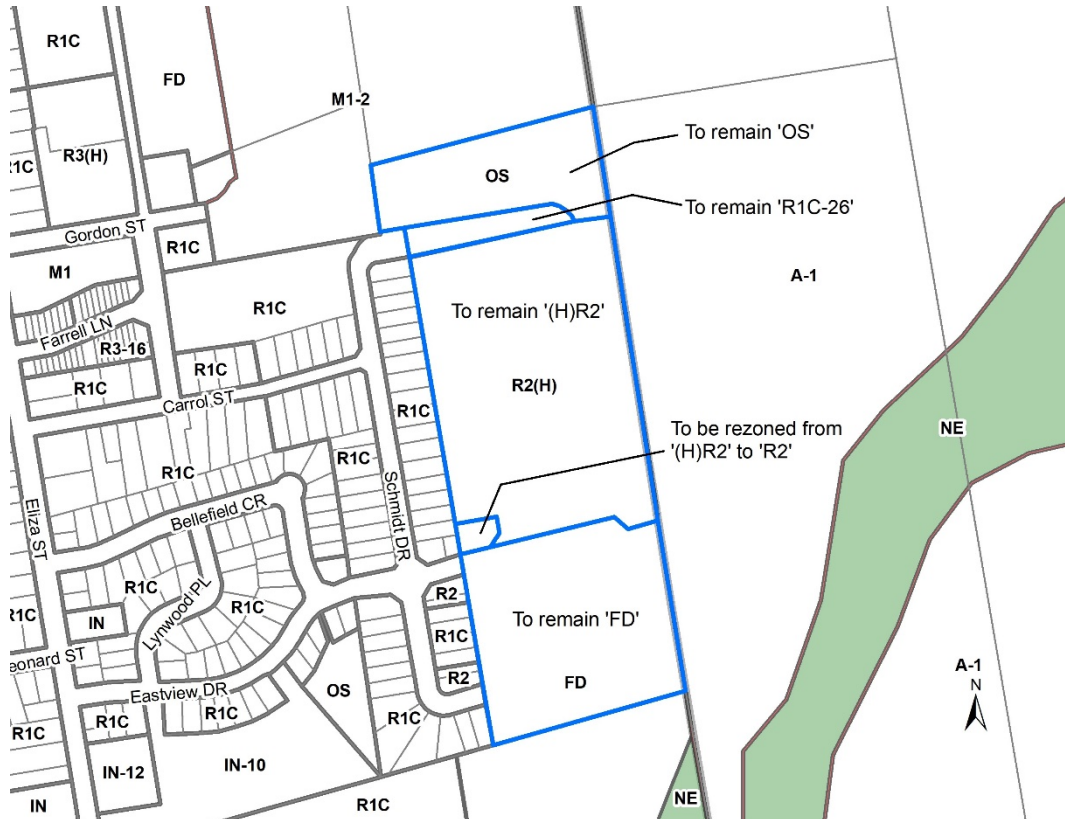
ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 086-20

SCHEDULE "A"



Schedule "A" to By-law 086-2020

Passed this 13th day of October, 2020

MAYOR

CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 086-20

THE LOCATION OF THE SUBJECT LANDS

The property subject to the proposed amendment is described as West Luther Con 1 Pt Lot 1; Chadwick and Anderson's; Survey Plan 120 Lots 118 to; 121 Pt Lots 110 to 113 122; 169 170 Pt Lorne Ave, Geographic Town of Arthur. The subject lands are vacant, approximately 9.95 ha (24.5 ac) in size and the lands subject of the amendment are approximately 960 m² (0.24 ac) and currently zoned Holding Medium Density Residential ((H)R2).

THE PURPOSE AND EFFECT of the proposed amendment is to rezone a portion of the subject lands from Holding Medium Density Residential ((H)R2) to Medium Density Residential (R2) to permit the construction of a model home.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF REGULAR COUNCIL MEETING – SEPTEMBER 28, 2020 AT 7:00 P.M.
CLOSED SESSION TO FOLLOW OPEN SESSION
VIA WEB CONFERENCING <https://www.youtube.com/watch?v=LehSXibpYHY>**

Members Present:

Mayor:	Andrew Lennox
Councillors:	Sherry Burke
	Lisa Hern
	Steve McCabe
	Dan Yake

Staff Present:

Chief Administrative Officer:	Michael Givens
Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Director of Finance:	Adam McNabb
Economic Development Officer:	Dale Small
Chief Building Official:	Darren Jones
Director of Operations:	Matthew Aston
Community Recreation Coordinator:	Mandy Jones
Human Resources Manager:	Chanda Riggi

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

RESOLUTION: 2020-279

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Agenda for the September 28, 2020 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

No pecuniary interest declared.

PRESENTATIONS

1. The People and Information Network (pin)
 - Volunteer Engagement

Mandy Jones, Community Recreation Coordinator, provided information regarding the process taken to give consideration of a volunteer recognition program, costing and ideas of how the Township could support a recruiting process. Council entered into an agreement with The People and Information Network of Guelph on November 4, 2019 for the purpose of completing a volunteer engagement project to provide a better understanding of the volunteer dynamic in our community, and determine the level of support our service clubs and organization required. The three main pillars of the project were volunteer engagement, recruitment and retention; volunteer management and succession planning initiatives; and a volunteer recognition program.

Emily Vincent, Program Coordinator, and Kim Cusimano, Interim Executive Director, presented the results of a survey regarding volunteering in Wellington North. 134 individuals confirmed they volunteered and/or worked in Wellington North with 86%

of respondents volunteering in the past 12 months. People volunteer with social service organizations, non-profit agencies or charities; sports or other community organizations; churches and service clubs. People find out about volunteering through word or mouth; community groups such as schools, library, or church; and the internet or online. People volunteer to contribute to their community, so they can use their skills and experience, and to network or meet people. The reasons people do not volunteer are they do not have enough time, don't know how to become involved, cannot make a long-term commitment, they give instead of volunteering, or because no one asked them. Barriers to volunteering include feeling unwelcome, not enough time, money, and not knowing how to become involved. Ways to facilitate volunteerism include hosting an annual event, annual awards program and training opportunities. Awareness or coordination of volunteer needs include a centralized repository listing organizations that work with volunteers, volunteer opportunities and training tools and resources for both volunteers and leaders. A more organized approach to recruitment would attract more people to volunteer representing a greater diversity of citizens. Offering volunteer support, networking and training would increase involvement of community members and result in stronger and more dedicated volunteers. Hosting events and offering awards help volunteers to feel appreciated and valued. Volunteers that support the growth and development of groups, organizations and projects benefit and add value to the community.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, September 14, 2020

RESOLUTION: 2020-280

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the minutes of the Regular Meeting of Council held on September 14, 2020 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

No business arising from previous meetings.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

4b, 5a

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2020-281

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT all items listed under Items for Consideration on the September 28, 2020 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Safe Communities Wellington County Leadership Table Meeting held on June 17, 2020.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Chamber of Commerce Directors Meeting held on September 9, 2020.

*THAT the Council of the Corporation of the Township of Wellington North receive Report DC 2020-027 being a report on Kings Court Apartments Inc., Draft Site Plan Agreement – 187 King Street East, Mount Forest;
AND FURTHER THAT Council authorizes the Mayor and Clerk to sign the By-law to enter into a Site Plan Agreement with Kings Court Apartments Inc.*

*THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2020-023 Community Improvement Program;
AND FURTHER THAT Council approve grants as follows:*

- \$2,500.00 Façade Improvement Grant to support improvements to the exterior façade at 222 George Street in Arthur.*
- Up to \$2,500.00 Façade Improvement Grant for new signage at 7999 Wellington Road 109, Unit 2 in Arthur, new home to Futuristic Fitness.*

THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated September 21, 2020.

THAT the Council of the Corporation of the Township of Wellington North receive the Press Release, dated September 21, 2020, The North Wellington partnership Township of Mapleton, Wellington North and the Minto Chamber of Commerce, receives \$26,695 Digital Main Street Grant to help main street businesses use digital tools more effectively.

THAT the Council of the Corporation of the Township of Wellington North receive the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region DWSP Newsletter, Issue #11 – September, 2020.

THAT the Council of the Corporation of the Township of Wellington North receive the Guelph Wellington Crime Stoppers Newsletter, The Informant, Fall 2020, 3rd Quarter.

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

RESOLUTION: 2020-282

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive the Administration, Finance and Human Resources Committee Report from Ken DeHart, County Treasurer, dated September 15, 2020, regarding Aggregate Resource Property Valuation and Advocacy Report.

CARRIED

Council directed staff to bring a resolution of support to the October 13, 2020 Regular Council Meeting regarding endorsement of the County of Wellington Aggregate Resource Property Valuation and Advocacy Report.

RESOLUTION: 2020-283

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report HR 2020-002 being a report on staff working from home;

AND FURTHER THAT Council endorse the Working from Home Policy.

CARRIED

NOTICE OF MOTION

Councillor Yake brought forward the following:

1. Request for staff to bring forward a financial report regarding phase one of the Arthur Waste Water Treatment Plant. Direction was given to staff to tie this information in with the Quarterly report from CIMA.
2. Request for a report outlining what will happen if residents are not buying into the communications for the County yard waste and leaf pickup program. Staff indicated that the intent is that we transition to the County program and to observe the effectiveness of the program. Township road staff will monitor catch basins to ensure that they are not blocked. The Township could allocate funds to coordinate communications with the County to educate residents about the new program.
3. Request a report related to issues, current and future, regarding dust suppression, speed of traffic passing people walking along the road and stones flying from passing traffic on the northern section of London Road.

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Hern (Ward 3):

- Arthur BIA met September 16. Letters were sent to the BIA members to inform them who the directors are. The large decorative snowflakes obtained through the RED grant arrived, noting storage will need to be determined and storage for benches and other items will also be considered. The next meeting will be held on October 7 and it is expected that the Connecting Link enhancements will be voted on. The Annual General Meeting is scheduled for November 21.
- Cultural roundtable was cancelled in September. The next meeting will be held on October 15th.
- The Metz Pumpkin Contest was held on Saturday, September 26. Centre Wellington Mayor Kelly Linton won first place, Michael Chong, MP for Wellington Halton Hills, won second place. Councillor Hern's pumpkin weighed 70 pounds and won the smallest pumpkin award. The Metz group thanked Wellington North for sponsoring the event.

Councillor McCabe (Ward 4):

- Trail subcommittee met in Arthur. Trail usage has increased the past few months. Through Councillor Hern's involvement with the Wellington Federation of Agriculture there will be information signs regarding points of interest such as crops that are being grown. Mount Forest trail group is looking for volunteers. Councillor McCabe thanked the volunteers that clean and maintain the trails.
- Recreation, Parks and Leisure meeting will be held on October 6 at 8:30 am
- Saugeen Valley Conservation Authority will hold a budget meeting this Thursday at 10 am.

- Councillor McCabe attended the virtual Physician Recruitment meeting this afternoon. The Rural Skills Day has been postponed until next year. Dr. Paul Jones has two doctors assisting him. He is hoping one of them will stay on.

BY-LAWS

- a. By-law Number 078-20 being a Provisional Drain By-law to provide for the repair of the Vos Drainage Works

RESOLUTION: 2020-284

Moved: Councillor Hern

Seconded: Councillor Yake

THAT By-law Number 078-20 being a Provisional Drain By-law to provide for the repair of the Vos Drainage Works be read a First, Second time and provisionally enacted.

CARRIED

- b. By-law Number 079-20 being a by-law to amend By-law Number 060-15, being a by-law to prescribe speed limits for various highways under the jurisdiction of The Corporation of the Township of Wellington North
- c. By-law Number 080-20 being a by-law to authorize a Site Plan Agreement with King's Court Apartments Inc.
- d. By-law Number 081-20 being a by-law to amend By-law 053-07 being a by-law to appoint a Livestock Valuator
- e. By-law Number 082-20 being a by-law to amend By-law 99-10 being a by-law to appoint Fence Viewers and fix their remuneration
- f. By-law Number 083-20 being a by-law to appoint a Poundkeeper for the Township of Wellington North and to establish the duties of the Poundkeeper and repeal By-law 068-16

RESOLUTION: 2020-285

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT By-law Number 079-20, 080-20, 081-20, 082-20 and 083-20 be read a First, Second and Third time and enacted.

CARRIED

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

- (b) personal matters about an identifiable individual, including municipal or local board employees

RESOLUTION: 2020-286

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 8:23 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

1. REPORTS

a. Report EDO 2020-022 Wellington North Industrial Land

b. Report CAO 2020-007 We the North Fire Service – Status Update 1

2. REVIEW OF CLOSED SESSION MINUTES

a. August 24, 2020

3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2020-287

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 9:16 p.m.

CARRIED

RESOLUTION: 2020-288

Moved: Councillor Hern

Seconded: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO 2020-022 Wellington North Industrial Land;

AND FURTHER THAT Council approve the confidential direction given in closed session.

CARRIED

RESOLUTION: 2020-289

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2020-007 We the North Fire Service – Status Update 1;

AND FURTHER THAT Council approve the confidential direction given in closed session.

CARRIED

RESOLUTION: 2020-290

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the August 24, 2020 Council Meeting.

CARRIED

CONFIRMING BY-LAW

RESOLUTION: 2020-291

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 084-20 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on September 28, 2020 be read a First, Second and Third time and enacted.

CARRIED

ADJOURNMENT

RESOLUTION: 2020-292

Moved: Councillor Yake

Seconded: Councillor Hern

THAT the Regular Council meeting of September 28, 2020 be adjourned at 9:18 p.m.

CARRIED

CLERK

MAYOR

General Membership Meeting #6-20

June 17, 2020

- Member's Present:** David Turton, Roger Watt, Alison Lobb, Ed McGugan, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan, Erinn Lawrie
- Absent:** Matt Duncan
- Staff Present:** Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator
Chris Van Esbroeck, Stewardship Services Coordinator
Donna Clarkson, DWSP (Drinking Water Source Protection) Co-Supervisor
- Community Attendees:** Doug Harding

1. Call to Order

Chair Dave Turton called the meeting to order at 7:00 pm and outlined the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.



a) Maitland Mills Association Revised Request: Report #29-2020

Report #29-2020 was presented and these motions followed.

Motion FA #57-20

Moved by: Roger Watt

Seconded by: Ed McGugan

That the MVCA proceed with the disposition of the Brussels Mill and inform the Municipality of Huron East of the Membership's decision; **And that** staff contact the Maitland Mills Association to determine if they have the funds to cover the expenses of the consent to sever.

(carried)

Motion FA #58-20

Moved by: Alison Lobb

Seconded by: Cheryl Matheson

That the MVCA proceed with the disposition and demolition of the Gorrie Mill and inform the Township of Howick of Membership's decision; And that staff discuss options for cost-sharing the legal expenses with the Maitland Mills Association.

(carried)

Motion FA #59-20

Moved by: Roger Watt

Seconded by: Ed McGugan

That the MVCA fund the expenses as needed for the disposition of the Brussels and Gorrie Mills from working capital accumulated surplus.

(carried)

4. Business Requiring Direction and Decision

- a) Draft Conceptual Plan for Decommissioning the Gorrie Dam and Restoration of the Gorrie Conservation Area: Report #30-2020

Report #30-2020 was presented and discussion took place that the conceptual plan for decommissioning was the first step of the process that MVCA must follow in order to comply with the Lakes and Rivers Improvement Act. The conceptual plan will be reviewed with the Ministry of Natural Resources and Forestry to determine if any hydrology and or hydraulic studies will be necessary.

Motion FA #60-20

Moved by: Alvin McLellan

Seconded by: Cheryl Matheson

That the conceptual plan for decommissioning the Gorrie dam be submitted to the MNRF (Ministry of Natural Resources and Forestry) for consideration in the LIRA (Lakes and Rivers Improvement Act) application process.

(carried)

b) Proposed Amendment to MVCA's Shoreline Policy: Report #31-2020

Report #31-2020 was presented and this motion followed.

Motion FA #61-20

Moved by: Ed McGugan

Seconded by: Kevin Freiburger

That the proposed policies be approved by the Members for inclusion in the MVCA's Shoreline Policies; **And that** the notice of the amended policies be posted on the MVCA's website within 10 days; **And further that** a non-registered mailing be sent to the current home address on file to shoreline property owners within 45 days to notify them of the amended policies.

(carried)

c) Possible Topics for Members Education Sessions: Report #32-2020

Report #32-2020 was presented and this motion followed.

Motion FA #62-20

Moved by: Alison Lobb

Seconded by: Roger Watt

That the Member's 2020 education training topics include Healthy Watersheds-Healthy People, Agriculture Best Management Practices & Water Quality and Flood Control; **And that** training sessions be scheduled into the October, November and December meetings.

(carried)

d) Government Relations Strategy for 2020: Report #33-2020

Report #33-2020 was presented and this motion followed.

Conservation Ontario has recommended that each conservation authority contact the Members of Parliament in their respective watersheds to encourage them to support economic stimulus funding being allocated to conservation authorities.

The additional matter relates to AMO's request for a meeting with the Minister of Environment, Conservation and Parks regarding the proposed changes to the Conservation Authorities Act and mandatory levy services.

Motion FA #63-20
Moved by: Alvin McLellan

017
Seconded by: Alison Lobb

That the MVCA discuss the government relations matters outlined in Report #33/20 with the MPs and MPPs for Perth Wellington and Huron Bruce.

(carried)

5. Presentation: 2020 Work Plan Update: Report #34-2020

Report #34-2020 was presented and these motions followed.

Motion FA #64-20
Moved by: Roger Watt

Seconded by: Cheryl Matheson

That the work plan update report be accepted as outlined in Report 34-2020; **And that** a development of an outreach strategy for member municipalities be revisited at the September 16th Membership meeting.

(carried)

6. Reports

a) Chairs Report

There were no reports from the Chair at this time.

b) Member's Reports

There were no reports from the Member's at this time.

7. Consent Agenda

- a) 2020 Budget Update: Report #35-2020
- b) Revenue – Expenditure Report for May: Report #36-2020
- c) Signed Agreements: Report #37-2020

The following items were circulated to the Member's for their information.

The following motion was made.

Motion FA #65-20
Moved by: Megan Gibson

Seconded by: Ed McGugan

That reports #35-20 through #37-20 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

At this time, the MVCA moved into a Maitland Source Protection Authority (MSPA) meeting without a motion. 018

The Member's resumed regular session.

8. Review of Meeting Objectives, Follow-up Actions, Next meeting:

Chair Turton reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on September 16, 2020 at 7:00pm.

9. Adjournment

The meeting ended at 8:43 pm without a motion to adjourn.



Dave Turton
Chair



Danielle Livingston
Administrative/Financial
Services Coordinator

SAUGEEN VALLEY CONSERVATION AUTHORITY

MINUTES

Conservation through Cooperation

MEETING: Authority Meeting
DATE: Thursday August 6, 2020
TIME: 1:00 p.m.
LOCATION: Electronic

CHAIR: Dan Gieruszak

MEMBERS PRESENT: Paul Allen, Maureen Couture, Barbara Dobreen, Cheryl Grace, Tom Hutchinson, Steve McCabe, Don Murray, Mike Myatt, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

ABSENT WITH REGRETS: Mark Davis, Mark Goetz

OTHERS PRESENT: Jennifer Stephens, General Manager/Secretary Treasurer
 Laura Molson, Manager, Accounting
 Erik Downing, Manager, Environmental Planning & Regulations
 Shannon Wood, Manager, Community Relations
 JoAnne Harbinson, Manager, Water Resources & Stewardship Services
 Donna Lacey, Manager, Forestry and Lands
 Shaun Anthony, Flood Warning/Water Quality Coordinator
 Janice Hagan, Administrative Assistant/Recording Secretary

Chair Dan Gieruszak, called the meeting to order at 1:00 p.m.

1. Adoption of Agenda

The members requested that the Closed Session be moved up in the agenda to follow Item 4, Matters Arising from the Business.

MOTION #G20-66

Moved by Bill Stewart

Seconded by Maureen Couture

THAT the agenda be adopted as amended.

CARRIED

2. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

Authority Meeting – August 6, 2020**3. Minutes of the Authority Meeting – June 4, 2020****MOTION #G20-67**

Moved by Bill Stewart

Seconded by Sue Paterson

THAT the minutes of the Authority meeting, held on June 4, 2020 be approved as circulated.

CARRIED

4. Matters Arising from the Minutes**a. Novel Coronavirus (COVID-19) Pandemic Response Update**

Jennifer Stephens, GM/S-T, reviewed the submitted report. She noted that the campgrounds are now fully operational including the playground structures, however the showers will remain closed for the 2020 season. She told the members the Administration office remains closed to the public and that staff are continuing to work from home. A rotational schedule for return to the office on September 8th will be proposed. There was no discussion.

MOTION #G20-68

Moved by Diana Rae

Seconded by Steve McCabe

THAT the Administration Office remain closed until September 8, 2020; and

THAT staff be directed to finalize an Infectious Disease Protocol prior to the Administration Office opening to the public; and further

THAT staff be directed to advise member municipalities of the current state of operations at SVCA properties and plans to re-open the Administration Office.

CARRIED

b. Section 28 Violations Report

Erik Downing reviewed the Section 28 Violations Report and presented a chart summarizing current violations. He clarified that the summary chart prioritizes the violations based on the severity of the works and expiration of statute of limitations. Staff will submit an updated Section 28 Violations Summary Report to the Authority on a regular basis. The members noted that the municipalities may be able to play a role in reducing violations through communication and education. It was emphasized that the Authority Board of Directors may be held legally responsible for not enforcing the Regulation should there be a loss of life or destruction of property. It was also pointed out that public perception should be that the Authority members are seen to support staff when dealing with violations. Staff are devising a plan of action that will ensure violations are addressed in an appropriate timeline.

After further discussion, the following motion was passed:

Authority Meeting – August 6, 2020**MOTION #G20-69**

Moved by Barbara Dobreen

Seconded by Cheryl Grace

THAT a report of outstanding violations be presented to the Authority regularly; and further
THAT staff prioritize the resolution of violations based on the severity of the works and where there is little time before the statute of limitations expires.

CARRIED

5. CLOSED SESSION**MOTION #G20-70**

Moved by Bill Stewart

Seconded by Cheryl Grace

THAT the Authority move to Closed Session, In Camera, to discuss personal matters about identifiable individuals; and further

THAT Jennifer Stephens, Laura Molson, Erik Downing, Donna Lacey, and Janice Hagan remain in the meeting.

CARRIED

MOTION #G20-74

Moved by Bill Stewart

Seconded by Cheryl Grace

THAT the Authority adjourn from Closed Session, In Camera, and rise and report.

CARRIED

The Authority members reported that direction was given to staff during the Closed Session.

The Chair called a recess at 2:35 p.m. and the meeting was reconvened at 2:45 p.m. Christine Robinson joined the meeting.

6. CONSENT AGENDA**MOTION #G20-75**

Moved by Steve McCabe

Seconded by Paul Allen

THAT the reports, Minutes, and information contained in the Consent Agenda, [items 5a-e], along with their respective recommended motions be accepted as presented.

CARRIED

7. NEW BUSINESS**a. Creation of SVCA Strategic Action Plan**

The GM/S-T discussed the timeline and procedures for the creation of the SVCA Strategic Action Plan which is to be combined with the Communications plan. Members requested an electronic copy of the old strategic plan.

Authority Meeting – August 6, 2020

After discussion, the following motion was passed:

MOTION #G20-76

Moved by Diana Rae

Seconded by Mike Myatt

THAT staff be directed to pursue the development of a new Strategic Action Plan for 2021-2025 in accordance with the proposed outreach schedule.

CARRIED

b. Environmental Planning & Regulations Department Status

Erik Downing provided an overview of the status of the Environmental Planning & Regulations (EPR) department. The focus for the remaining year is revision and updating of the EPR Policies Manual and the development of a Communications Plan including regular website and social media updates, and the use of print media and story maps. Staff are encouraged to reach out to the municipalities concurrent with the Strategic Action Plan process, to communicate the strategy to attain more public accessibility to SVCA applications. The members requested that staff provide links to sample story maps.

Maureen Couture left the meeting at 3:20 p.m.

After further discussion, the following motion was carried:

MOTION #G20-77

Moved by Christine Robinson

Seconded by Cheryl Grace

THAT staff be directed to implement the actions outlined in this report; and further

THAT a progress report be provided to the Authority at their November 2020 meeting.

CARRIED

Mike Myatt left the meeting at 3:30 p.m.

c. Administrative By-law Amendments

Janice Hagan presented a summary of the recommended amendments to the SVCA Administrative By-laws. The GM/S-T indicated that the Ministry of the Environment, Conservation and Parks (MECP) has confirmed that meetings are legally allowed to be conducted remotely in non-emergency situations. After discussion, the following motion was passed:

MOTION #G20-78

Moved by Christine Robinson

Seconded by Steve McCabe

THAT the recommended amendments to the SVCA Administrative By-laws be approved; and further

THAT staff continue to review the Administrative By-laws and present any further proposed amendments to the Authority at the next Annual meeting.

CARRIED

Authority Meeting – August 6, 2020**d. Nuclear Waste Management Organization (NWMO)**

The GM/S-T discussed the establishment of a Service Level Agreement with the NWMO to provide data collected by SVCA. The members requested that SVCA remain neutral regarding the site selection process and that a 30-day opt out clause be included in the agreement.

MOTION #G20-79

Moved by Steve McCabe

Seconded by Don Murray

THAT staff be directed to enter into a Service Level Agreement with the Nuclear Waste Management Organization.

CARRIED

e. Compensation for Seasonal Campers

Donna Lacey told the members that, due to the COVID-19 pandemic, some seasonal campers had requested compensation for the period of time where the parks were closed earlier in the season. Staff propose that the season be extended to October 30th and that SVCA purchase the end-of-year fireworks to show appreciation for the patience of the seasonal campers.

MOTION #G20-80

Moved by Cheryl Grace

Seconded by Bill Stewart

THAT staff be directed to extend the camping season to October 30, 2020; and

THAT staff arrange for the purchase of fireworks for the Labour Day weekend; and further

THAT staff advise seasonal campers accordingly.

CARRIED

There being no further business, the meeting adjourned at 4:11 p.m. on motion of Steve McCabe and Paul Allen.

Dan Gieruszak
Chair

Janice Hagan
Recording Secretary



Grand River Conservation Authority

Summary of the General Membership Meeting – September 25, 2020

This meeting was held virtually and streamed live for the public on

[GRCA's Board Webcast Page](#)

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-09-20-63 - Financial Summary
- GM-09-20-65 - Correspondence - Centre Wellington Tier 3 Water Budget Study

Information Items

The Board received the following reports as information:

- GM-09-20-60 - Budget 2021 (Draft #1)
- GM-09-20-59 - Budget 2021 (Draft #1) - Municipal Levy Apportionment
- GM-09-20-58 - Cash and Investment Status
- GM-09-20-62 - Request for Handling Remains (cremation or alkaline hydrolysis) on GRCA Property
- GM-09-20-64 - Brantford Ice Jam Mitigation Feasibility Study Consulting Contract
- GM-09-20-61 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Prakash Ventkataraman - Scattering of Ashes on GRCA Properties
- Hunter and Associates - Fergus/Elora Water Supply Master Plan and Tier 3
- Robert Nash - Critical Bank Swallow Habitat - LJM Development Property
- Jan Beveridge - Concerning Report GM-09-20-65 - Correspondence-Centre Wellington Tier 3 Water Budget Study

Delegations

The Board heard from the following delegations:

- Karen Buratynski (OFSC District 9), Paul Shaughnessy (OFSC), and Patrick Connor (Ontario Trails Council) – Snowmobiling on GRCA Trails
- Prakash Ventkataraman - Scattering of Ashes on GRCA Properties

For full information, please refer to the [September 25 Agenda and Addendum Packages](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on October 23, 2020.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

MINUTES
ARTHUR BUSINESS IMPROVEMENT ASSOCIATION MEETING
SEPTEMBER 16TH, 2020 @ 7:30 PM
VIA ZOOM VIDEO CONFERENCE

BOARD MEMBER ATTENDEES:

Gord Blyth,
Tom Gorecki,

Keith Harris, Chair
Paula Coffey,
Mitch Keirstead,

Angela Alaimo,
Jim Coffey,
Councilor Lisa Hern

BOARD MEMBERS ABSENT:

Sheila Faulkner

OTHER ATTENDEES:

Dale Small; Economic Development Officer

REVIEW AND ADOPTION OF THE AGENDA

Chair Keith called the meeting to order at 7:30PM, and the agenda was reviewed and approved.
 Moved by Angela Alaimo and seconded by Mitch Keirstead. **Carried**

APPROVAL OF MINUTES FROM PREVIOUS MEETING

The minutes from the July 15th Arthur Business Improvement Association meeting were reviewed and approved. Moved by Keith Harris, seconded by Paula Coffey **Carried**

UPDATE FROM THE CHAIR

The \$10,000 loan requested from the Township has been received and repayment will need to take place from future BIA Tax levy.

A letter was distributed to all BIA members informing them who the Board of Directors are, letting them know there would be no levy in 2020 and encouraging them to provide any comments or ideas to the Board and to attend the November AGM.

Sidewalk Saturdays on August 15th & 29th were very well done and Keith thanked everyone for their support and involvement. Definite agreement amongst the Board to try and make this an annual event and this will be subject to future discussions.

The BIA has a need to investigate and soon come up with some storage options. Moving forward the BIA will continue to acquire items like the Christmas Snowflake Decorations, benches, garbage cans, etc. so will need to have a storage location starting early 2021 when the Christmas decorations come down.

UPDATE FROM THE TREASURER

The BIA Bank Account has been opened with Manulife Financial. Waiting on cheques to arrive in order to issue payment to the Township for the BIA share of the Christmas Decorations

ITEMS FOR DISCUSSION

- 1) The BIA will take-over the Arthur Downtownrising logo and make it the new **Arthur BIA logo**. Gord will have Caroline to do some tweaking for approval at our next Directors Meeting and will be “unveiled” at the November AGM. Sample of the current logo follows:



- 2) Dale provided an Economic Development Report as part of the agenda. First item discussed was the **Rural Economic Development (RED) funding application**. \$18,442 will be allocated to purchase Christmas decorations. This cost will be covered as follows:
 - \$5,532.60 (30%) from the RED grant
 - \$5,532.60 (30%) from the BIA
 - \$7,376.80 (40%) from the Township of Wellington North Economic Development Office

Wellington North is currently storing the decorations at the Kenilworth works yard however the Arthur Chamber and BIA will need to contact Andy at the Arthur Public Works yard in order to get them picked up and assembled in time for installation prior to the Christmas parade.

Second item was the **Wellington North Shop Local Program** and specifically the Sidewalk Saturday celebrations. Dale echoed the Chairs comments and thanked everyone for their support. Lots was learned over the course of these four Saturdays that will help when we come to planning the dates in 2021.

Third item was a report on the **Connecting Link Project**. At the last BIA meeting the Directors approved a list of streetscaping enhancements that you wanted to be considered as part of the Connecting Link project. These streetscape enhancements have been reviewed and on August 24th the Township provided the BIA with an overview of the costs that are upwards to \$200,000. The costs per enhancements were discussed with the BIA and next steps agreed to:

- All Directors need to review and become comfortable with the enhancements
- At the October 21st BIA Board Meeting a vote will be taken on each enhancement to ensure the Board supports the enhancement and estimated cost
- At the November 18th AGM, the BIA workplan and funding strategy, including the BIA Tax levy for 2021 will be presented to the membership for final approval
- After the AGM, Dale will present a report to Wellington North council for final approval

An overview of the enhancement and estimated costs is as follows:

\$47,500	Pedestrian “Chocker”	Request for two locations is not feasible. Cost for one location has been provided, includes new sidewalks, drainage, etc.
\$40,000	Streetscape enhancements	Request to incorporate more seating, trash receptacles, bike racks and greenery. Estimate based on the purchase of ten items in each category as well as three Parking signs to better promote downtown parking locations.
\$37,500	Accessibility improvements	Request for texturing around walkways for the visually impaired. Estimate based on 15 intersection radii @ \$2,500 each.
\$30,000	Fire Hall Signage	Installation of an electronic sign at the Fire Hall as a partnership with WNFS.
\$28,000	Community Art Location	Request to Pave and close off alleyway between Sussman’s & Eclectica for a Community Art Project Location. Includes paving, Curbs, solar lights & Bollards
\$14,000	Decorative Lampposts	Consider four decorative solar lampposts to be installed around the Choker
\$ 9,000	Outdoor Gym	This cost represents the BIA and Township share if the triangle location at Charles, Isabella and Georgina is acceptable.
\$206,000	Total	

:

ROUND TABLE

Some discussion took place around the workplan and BIA tax levy. For clarification, the group was provided the following information:

- 55 properties are located within the Arthur Business Improvement Association
- The BIA Tax Levy must be approved by the BIA each year and provided to Wellington North along with a copy of the BIA’s annual financial statement
- Wellington North collect the BIA Tax Levy as part of the annual tax assessment and will issue a cheque each year to the Arthur BIA
- For information purposes a \$350.00 BIA tax levy/property would equate to \$19,250.

NEXT MEETING

It was agreed the next BIA Board meeting would be held on Wednesday October 21st @ 7:30pm via ZOOM.

ADJOURNMENT

Moved by Gord Blyth that the meeting be adjourned at 8:45PM

Carried

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING AGENDA
TUESDAY, OCTOBER 6, 2020 @ 8:30 A.M.
VIA WEB CONFERENCING**

Committee Members Present:

- Steve McCabe, Councillor, Chair
- Dan Yake, Councillor

Committee Members Absent:

- Brian Milne, Deputy Mayor, Township of Southgate

Staff Members Present:

- Mandy Jones, Community Recreation Coordinator
- Mike Givens, CAO
- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Tasha Grafos, Administrative Support

Calling to Order

Chair McCabe called meeting to order at 8:30 a.m.

Adoption of Agenda

RESOLUTION RPL 2020-038

Moved by Member Yake

Seconded by Chair McCabe

THAT the agenda for the October 6, 2020 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.

CARRIED

Disclosure of Pecuniary Interest

None

Minutes of Previous Meeting – September 1, 2020 (approved at Council on September 14, 2020)**Business Arising From Minutes**

1. ICIP Culture MOI

RESOLUTION 2020-039

Moved by Chair McCabe

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee of the Township of Wellington North receive for information correspondence from Mayor Lennox to MPP Pettapiece dated September 22, 2020 and September 28, 2020 from MPP Pettapiece to Minister Laura Scott, regarding the Investing in Canada Infrastructure Program;

CARRIED

2. ICIP Application Discussion

The Government of Canada has adapted the ICIP Program to respond to the impacts of COVID-19 with the maximum size of projects under set at \$10M total eligible costs. For projects under the COVID-19 Resilience stream, the maximum federal contribution from all sources will be 80% for provinces, municipalities, and not-for-profit organizations. The new stream will support the following types of projects:

- Retrofits, repairs and upgrades for municipal, territorial, provincial and Indigenous buildings, health infrastructure and schools;
- COVID-19 response infrastructure, including measures to support physical distancing;
- Active transportation infrastructure, including parks, trails, foot bridges, bike lanes and multi-use paths; and
- Disaster mitigation and adaptation projects, including natural infrastructure, flood and fire mitigation, and tree planting and related infrastructure.

The stream supports near-term, quick- start projects. Construction must start no later than September 30, 2021, and projects must be completed by the end of 2021.

The Committee discussed various types of projects that could be appropriate for the ICIP COVID Resilience Stream including: touchless entrance at the Arthur & Area Community Centre, outdoor shower facilities at the Arthur Pool, active transportation infrastructure such as trail expansion and development.

Staff will provide a report at a future Recreation, Parks and Leisure Committee meeting with a recommendation on a project or projects that would be appropriate to apply for under the ICIP COVID Resilience Stream.

3. Trails Update

Trail usage in the Township is up significantly with many residents enjoying the benefits of our well-maintained trail system. Through a partnership with the Wellington Federation of Agriculture, new Points of Interest signs will be placed on the trails this fall. The Township is increasing marketing of Geocaching opportunities on our trails through social media outlets. The pedestrian bridge in Mount Forest has received some maintenance upgrades with additional work being paused until the Township receives approval from the Saugeen Valley Conservation Authority. The River trail in Arthur has some drainage issues which will be corrected with the support of the Township's Roads Division this fall. The Mount Forest Trail group is seeking volunteers to help with the ongoing maintenance of the trails and would appreciate any support. Volunteer opportunities will be communicated through newspaper, radio, and social media. The Township would like to remind residents that dogs must always remain on a leash when enjoying the trail system.

Deputation

None

Ad Hoc Committee Updates

- Lynes Blacksmith Shop

Township staff introduced the new Lynes Blacksmith Shop website on behalf of Chair Kate Rowley, found at: <https://www.lynesblacksmithshop.org/> Member Yake expressed his thanks to Township staff for maintaining the grounds of the Lynes Blacksmith Shop. Chair McCabe also thanked Township staff for keeping the area well-manicured all summer.

- Mount Forest Aquatics Committee

RESOLUTION RPL 2020-040

Moved by Chair McCabe

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting held on September 8, 2020;

AND FURTHER THAT the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North approve the landscaping plan for the Mount Forest Splash Pad as shown in Schedule A as amended.

CARRIED

- Arthur BMX/Skateboard Park

The group is still actively fundraising and had a successful Chicken BBQ Drive-Thru dinner on September 24, 2020.

Reports

1. RPL 2020-018 Arthur OptiMRS Playground RFP

RESOLUTION RPL 2020-041

Moved by Member Yake

Seconded by Member McCabe

THAT the Recreation, Parks and Leisure Committee of the Township of Wellington North receive for information report RPL 2020-018 being a report on the Arthur OptiMrs Playground RFP.

CARRIED

Director of Operations clarified that the RFP for the Arthur OptiMrs Playground was an approved project for 2020 and that the Township is appreciative of the OptiMrs continued support of the project.

2. RPL 2020-020 FACILITY REOPENING

RESOLUTION RPL 2020-042

Moved by Member McCabe

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee of the Township of Wellington North receive for information Report RPL 2020-020 being a report on Facility Reopening Plan;

AND FURTHER THAT the Recreation Parks and Leisure Committee recommend to the Council of the Township of Wellington North that the Facility Reopening Plans be approved;

AND FURTHER THAT the Recreation Parks and Leisure Committee recommend to Council that staff be authorized to amend the reopening plans from time to time based on guidance from the Province of Ontario and Public Health.

CARRIED

Recreation Services Manager discussed the details of the Ice Scheduling Meeting. The Ontario Hockey Federation (OHF) directed the minor sports groups to meet with their municipalities to talk about what the municipal guidelines are. The groups were to submit a Return to Play plan to the OHF for approval. Mount Forest Minor Hockey Association's (MFMHA) plan has been approved. Arthur Minor Hockey Association's (AMHA) plan should be approved this week.

MFMHA has started their season and things are going well, they are following protocols. Gatekeepers must remain at the door for the duration of the ice rental to conduct screening and contact tracing.

There will be no hockey tournaments this season. Figure Skating groups have not banned carnivals, so those are still a possibility.

The Township of Wellington North's Return to Play plan is very similar to those of our neighbouring municipalities.

Minor Hockey will not be playing games outside their health unit boundary. The games will start off as 3 on 3, then evolve to 4 on 4 in the next phase of returning to games.

Both ice surfaces are blank this year, not painted with any logos. Teams did not want to invest in the \$500 to paint a logo with their shortened seasons, the possibility of further COVID-19 restrictions and perhaps having no spectators this season.

Recreation Services Manager explained that the township is not renting the facility to private rentals at this time, but hope to by November.

Recreation Services Manager explained that we cannot open the track during minor sports as this will affect the numbers permitted on the ice, following COVID-19 capacity regulations. At this time, Township is unsure when the track would open up for walkers during the day as the users of the track are mostly in a higher risk age category.

Member Yake and Chair McCabe asked that their appreciation to the arena staff be passed on. They are pleased with the level of care the staff has undertaken to ensure the cleanliness of the facilities.

Items for Consideration
New Business/Roundtable
Adjournment
RESOLUTION RPL 2020-043 Moved by Member McCabe Seconded by Member Yake <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of October 6, 2020 be adjourned at 9:09 a.m.</i> CARRIED Next meeting will be November 3 rd , 2020 at 8:30 a.m.



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of October 13, 2020

From: Tammy Pringle, Development Clerk

Subject: DC2020-028, Consent Application B63-20 1024049 Investments Limited

RECOMMENDATION

THAT Council of the Township of Wellington North receive DC Report 2020-028 being a report on Consent Application (Severance) B63-20 known as Pt of Division 1 of Lot 33, Pt of Division 3 of Lot 32, Concession 1, Sligo Rd E.

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B63-20 as presented with the following conditions:

- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise (included but not limited to Taxes paid in Full; a Fee of \$130.00 for Township Clearance Letter of conditions — or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) which the Township of Wellington North may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- **THAT** the Owner satisfy the requirements of the Township of Wellington North in reference to parkland dedication of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges by-law) as provided for in the Planning Act, R.S.O. 1990. **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes; and
- **THAT** servicing can be accommodated on the severed and retained lands to the satisfaction of the local municipality.

AND FURTHER THAT Council authorizes the Development Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The subject property is located in the North East quadrant of the Town of Mount Forest and is geographically known as Sligo Road East, Town of Mount Forest.

Proposed severance is 18.3m x 36.6m = 0.1 hectares, existing agricultural use for proposed residential use and a duplex building.

Retained parcel is 20 hectares with 100.5m frontage, existing and proposed agricultural use.

FINANCIAL CONSIDERATIONS

The municipality will realize \$1,130.00 in clearance fees and parkland dedication fees.

ATTACHMENTS

- APPENDIX A:
 - Sketch for Severance Application No. 20-9268 HAPFIELD prepared by Greg Ford at Wilson – Ford Surveying & Engineering, dated August 17, 2020.
- APPENDIX B:
 - Matthieu Daoust, Planner
Planning and Development Department, County of Wellington: Report

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☐ Yes

☐ No

☒ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Partnerships

☐ Municipal Infrastructure

☐ Alignment and Integration

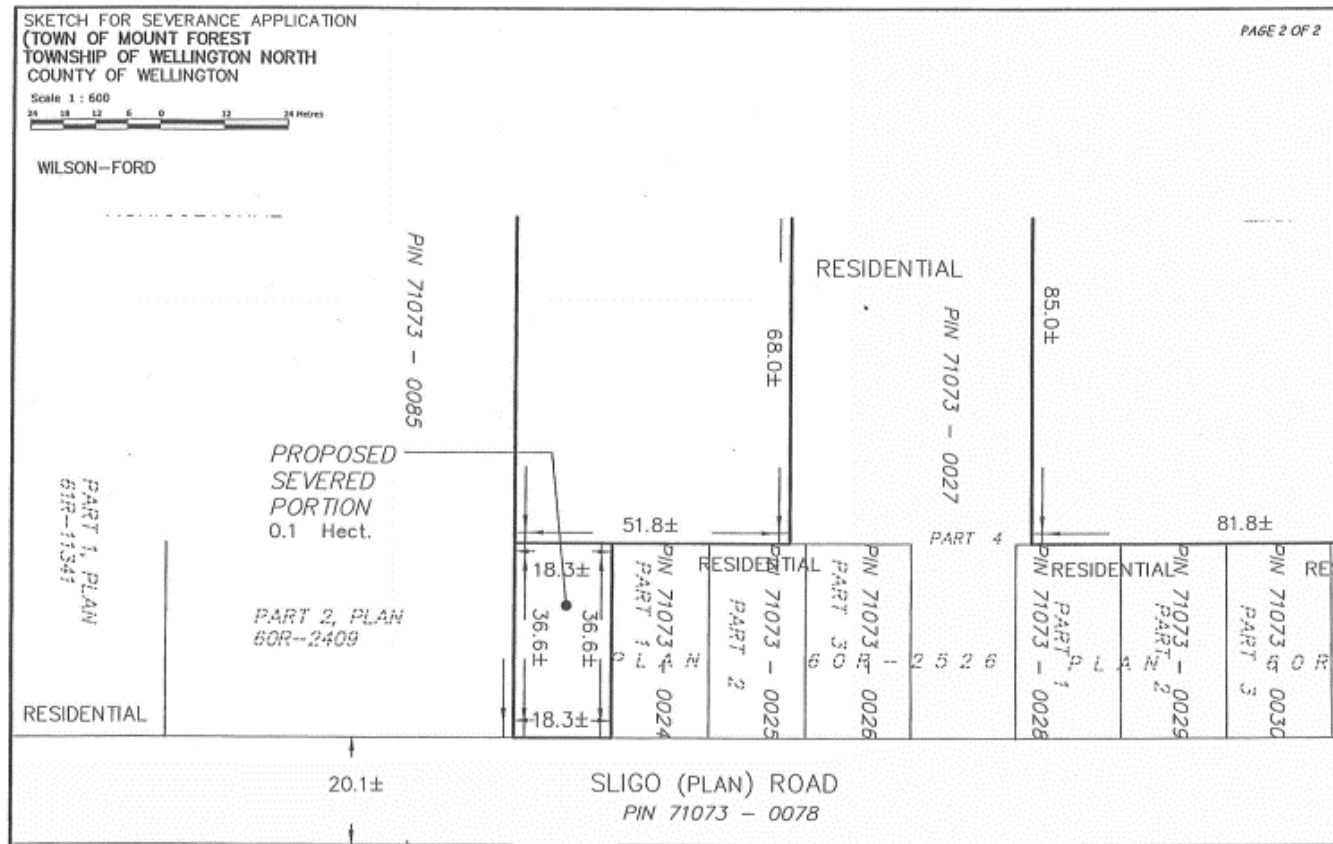
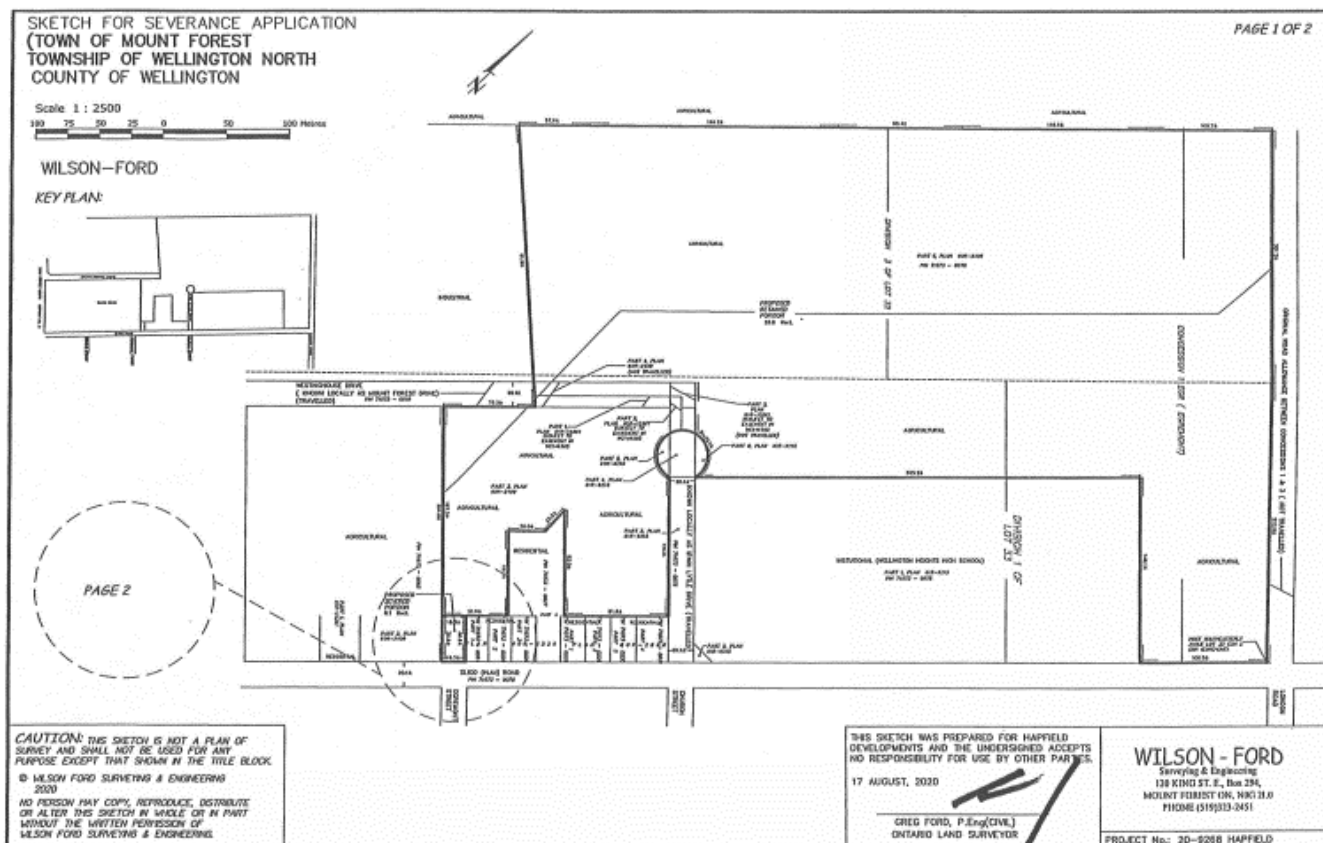
Prepared By: Tammy Pringle, Development Clerk

Tammy Pringle

Recommended By: Michael Givens, Chief Administrative Officer

Michael Givens

APPENDIX A



APPENDIX B



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application Location	B63/20 Part of Div 1 of Lot 33, Part of Div 3 of Lot 32, Concession 1, TOWNSHIP OF WELLINGTON NORTH (Mount Forest)
Applicant/Owner	1024049 Investments Limited

PLANNING OPINION: This application would sever a 0.1 ha (0.25 ac) residential lot within the urban area of Mount Forest with the intent to build a semi-detached on the subject lands. The retained lands (20 ha (49.4 ac)) are vacant and currently under cultivation.

This application is consistent with Provincial Policy and would generally conform to the Official Plan. We have no concerns provided the following matters are addressed as conditions of approval:

- a) That driveway access can be provided to the severed lands to the satisfaction of the appropriate road authority;
- b) That servicing can be accommodated on the severed and retained lands to the satisfaction of the local municipality;

A PLACE TO GROW: No issues.

PROVINCIAL POLICY STATEMENT (PPS): No issues.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated RESIDENTIAL in the Urban Center of Mount Forest. Section 10.6.2, states that new lots may be created in Urban Centres provided that the lands are appropriately zoned. Lots may be created for a variety of community uses subject to the policies of this plan. Lot creation will normally proceed by plan of subdivision and will be based on the provision of full urban services, wherever such services are available. We are satisfied that a plan of subdivision is not necessary for the creation of the proposed lots.

The matters under Section 10.1.3 were also considered, including “a) that any new lots will be consistent with official plan policies and zoning regulations.” and p) “that provincial legislation and policies are met...”. The proposed new lots are already zoned and consistent with Provincial Policy.

WELL HEAD PROTECTION AREA: The subject property is located within Well Head Protection Area B with a Vulnerability Score of 6.

LOCAL ZONING BY-LAW: The proposed severed lands are zoned MEDIUM DENSITY RESIDENTIAL (R2), which permits a semi-detached.

SITE VISIT INFORMATION: The subject property was visited and photographed on September 18, 2020. Notice Cards were posted, and the survey sketch appears to meet the application requirements.

Matthieu Daoust, Planner
 September 23, 2020



Staff Report

To: Mayor and Members of Council Meeting of October 13th, 2020

From: Dale Small,
Economic Development Officer

Subject: EDO 2020-025 Community Improvement Program

RECOMMENDATION

THAT Council of the Corporation of the Township of Wellington North receive the Economic Development Officer Community Improvement Program report EDO 2020-025

AND FURTHER THAT Council approve grants as follows:

- \$1,112.00 Façade Improvement Grant for new signage at 274 Main Street South in Mount Forest, new home to Karolina of Canada.
- \$ 273.91 Façade Improvement Grant for new signage at 183 Main Street South in Mount Forest, new home to Hybrid Hair & Detox Spa
- \$ 775.00 Façade Improvement Grant for new signage at 150 Georgina Street in Arthur, home of St. John the Evangelist Church

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The Wellington North Community Improvement Plan (CIP) enables the Municipality to provide grants to individuals, businesses and organizations who are making improvements to their buildings all in an effort to support revitalization and redevelopment activities in our community.

Since 2012, 119 applications have been received for funding with half of these applications coming over the last two years. The total dollar value of improvements made in our Community is conservatively estimated at \$2.1 million and of this amount 83% has been covered by the applicants with the remaining 17% covered by grants or loans under the Community Improvement or Downtown Revitalization Programs.

This report contains three new applications for approval. All applicants are eligible as per our Community Improvement Guidelines and all have been reviewed and are recommended for approval. Grant funding only gets advanced to the applicant once the proposed improvements are completed and a copy of the final invoice provided to the EDO.

A brief overview of the three applications follow:

1. An application was received from Karolina Fleck owner of **Karolina of Canada** a new business opening at 274 Main Street South in Mount Forest. The application is to assist with funding for a new sign for the side of the building as well as lettering for the front windows. Pictures follow:



Total cost for the new sign plus the window lettering is upwards to \$2,224.00 and is eligible for 50% funding under our Façade Improvement Grant.

2. An application was received from Erin Kiers owner of **Hybrid Hair & Detox Spa** a new business that just recently opened at 183 Main Street south in Mount Forest. The application is to assist with funding of a sign for the front of the building as well as lettering for the front windows. Total cost is upwards to \$548.00 and is eligible for 50% funding under our Façade Improvement Grant. Picture follows:



3. An application was received from Jim Coffey on behalf of **St John The Evangelist Church** which is located at 150 Georgina Street in Arthur. The application is to assist with funding of a new sign for the front of the church. Total cost is estimated at \$1,550.00 and is eligible for 50% funding under our Façade Improvement Grant. Picture follows:



FINANCIAL CONSIDERATIONS

In 2020 **\$75,000** in funding has been allocated to the Community Improvement Program. To date **76,107** in funding has been approved however of this amount:

- \$ 5,000 will be advanced as loans under the Community Improvement Program
- \$10,000 will most likely not be advanced until project completion in 2021
- \$61,107 will be advanced in 2020 leaving just under \$14,000 in available funds this year

ATTACHMENTS

None

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☒ Partnerships

☐ Municipal Infrastructure

☒ Alignment and Integration

Prepared By: Dale Small, Economic Development Officer *Dale Small*

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of October 13th, 2020

From: Dale Small,
Economic Development Officer

Subject: EDO 2020-026 Wellington North Farmers Market

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive for information the Economic Development Officer Wellington North Farmers Market report EDO 2020-026.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

EDO 2016-007 dated February 17th, 2016
EDO 2018-019 dated May 7th, 2018

EDO 2017-011 dated March 27th, 2017
EDO 2020-003 dated Feb. 24th, 2020

BACKGROUND

Since 2014 the Wellington North Farmers' Market has proven to be a very popular attraction and has grown to become one of the best Farmers Markets in the area. We know this because many of our vendors, who participate at other markets across Ontario, tell us how well the market is run and how much they enjoy being part of it. The Market has also become a common weekly meeting spot for many of our residents and its success in a large part is due to the contribution of our Market Manager, Harry Engel.



Up until this year the market was held on Friday afternoons and we would have upwards to nine vendors and 200 visitors each week. This year, with the support of Market Manager Harry and our vendors we moved the day of the market to Saturday mornings. The location of the market also slightly changed from the corner of King and Egremont to the parking lot at the Victory Community Centre.

Without a doubt the move to Saturday's proved to be very popular and without question this was our most successful year ever. The number of full-time vendors increased from seven to thirteen and the number of daily visitors almost doubled. A Farmers Market is only as successful as our vendors and we have amazing vendors that came every Saturday with tremendous produce and products. Additionally, in order to support our Sidewalk Saturday celebrations, the Farmers Market moved to Main Street for those two Saturdays which proved to be a hit with both our customers and vendors.

We are also fortunate that Market Manager Harry opens up the Community Centre during inclement weather in order to keep our vendors and customers warm and dry. Fortunately, in 2020 we had great weather and there were only two Saturdays where we moved indoors however the fact that we have this luxury is another reason why our market is so unique.

The Wellington Dufferin Guelph Public Health unit also visited and inspected our Market on Saturday August 22nd. Prior to opening in June, we had provided Public Health with a list of our vendors as well as our COVID operating procedures. We had also purchased Hand Sanitizer for each vendor and a Hand Sanitizer Station for the entrance and encouraged mask wearing. A directional system for our customers to follow had also been implemented and I am pleased to say that the inspection concluded that the Wellington North Farmers Market followed all Public Health regulations and received a clean report.

We look forward to 2021. At this time all of our vendors have indicated that they intend to come back which ensures we will have another successful year.

For council's information I would like to showcase and recognize the thirteen (mostly full time) vendors who made up our 2020 Wellington North Farmers Market:

Big John's Country Market (Kenilworth)

Facebook @bigjohnscountrymarket



Birdsong Echo Produce (A & D Martin)

7514 Sideroad 3 East, Mount Forest



Chicken-Thicka Farm (Kenilworth)

Facebook @chickenthickafarm

**Cugien Natural Dog Treats (Mount Forest)**www.cugeiniw.com**Full Circle Farms (E Martin)**6383 10th Line, Harriston.**Funky Ferments (Holstein)**

Facebook @eatfunky

**Hidden Acre Farms (N Brubacher)**

5685 Highway 9, Harriston

**Kiki Maple Sweet Water (Arthur)**

Facebook @kikimaplewater



Northside Gardens (A Brubacher)
9191 Concession 11, Mount Forest



Pillitteri Estates Winery (Niagara-on-the-lake)
Facebook @Pillitteriwines



Re-Root Organic (Harriston)
Facebook @rerootfarm



The Raw Carrot Soup Enterprise
Mount Forest United Church



Woodland Springs Women's Institute



88.7 The River



In addition to our full-time vendors we also had some occasional vendors who tried out the Market at some point in time during the year. We hope to welcome them, along with others, back in 2021:

- | | |
|---|--------------------------------|
| • Magpie Bakery; Mount Forest: | Facebook @magpies.doughnuts |
| • Lots of Dots; Mount Forest: | Helen Craigie |
| • Gibson's Garden Accents: Mount Forest | Facebook @gibsonsgardenaccents |
| • Yeovile Gardens; Holstein | Stephen Bowman |

FINANCIAL CONSIDERATIONS

The Market Manager is a volunteer position, and the Township owns the Parking Lot where the Market is held so there is no rental fee associated with location. In 2020 the vendor fees offset the insurance, advertising and other costs related to the Farmers Market and ended in a break-even position which is our goal each year. If any additional funding is required, it comes out of the EDO operating budget.

Additionally, in 2020, Taste Real - Wellington County also provided all Farmers Markets in the County with \$500 to help offset COVID 19 related expenses such as Hand Sanitizer, signage, etc.

ATTACHMENTS

None

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus

XX Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

XX Partnerships

☐ Municipal Infrastructure

XX Alignment and Integration

Prepared By: Dale Small, Economic Development Officer *Dale Small*

Recommended By: Michael Givens, Chief Administrative Officer *Michael Givens*

10/05/20

Township of Wellington North
VENDOR CHEQUE REGISTER REPORT
Payables Management

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
76319	Adantage Data Collection	9/23/20	\$8,247.59
76320	Bluewater Fire & Security	9/23/20	\$176.00
76321	Broadline Equipment Rental Ltd	9/23/20	\$654.79
76322	Chalmers Fuels Inc	9/23/20	\$795.66
76323	Compass Minerals Canada	9/23/20	\$38,354.59
76324	Corporate Express Canada Inc.	9/23/20	\$1,000.35
76325	Kraemer LLP	9/23/20	\$1,152.60
76326		9/23/20	\$45.00
76327		9/23/20	\$205.00
76328		9/23/20	\$2,634.93
76329	Premier Equipment Ltd.	9/23/20	\$298.62
76330		9/23/20	\$4,300.00
76331	Suncor Energy Inc.	9/23/20	\$3,238.54
76332	Turris Sites Development Corp.	9/23/20	\$198.27
76333	Enbridge Gas Inc.	9/23/20	\$58.19
76334	Waste Management	9/23/20	\$1,010.22
76335	Water Concepts	9/23/20	\$104.53
76336	Wellington Catholic Dist Sch B	9/23/20	\$147,821.75
76337		9/23/20	\$15.00
76338	Young's Home Hardware Bldg Cen	9/23/20	\$97.13
EFT0001025	ACE, Accent Electronic Control	9/23/20	\$1,130.00
EFT0001026	ALS Canada Ltd.	9/23/20	\$180.80
EFT0001027	Arthur Home Hardware Building	9/23/20	\$43.22
EFT0001028	B. Richardson Transport Ltd.	9/23/20	\$5,741.72
EFT0001029	B M Ross and Associates	9/23/20	\$10,037.14
EFT0001030	CARQUEST Arthur Inc.	9/23/20	\$16.88
EFT0001031	Carson Supply	9/23/20	\$220.28
EFT0001032	Conseil scolaire catholique Mo	9/23/20	\$3,875.75
EFT0001033	County of Wellington	9/23/20	\$2,596,295.69
EFT0001034	Frey Communications	9/23/20	\$96.04
EFT0001035	Grand River Conservation Auth	9/23/20	\$17,147.34
EFT0001036	Ideal Supply Inc.	9/23/20	\$1,473.52
EFT0001037	International Trade Specialist	9/23/20	\$289.88
EFT0001038	Conseil Scolaire Viamonde	9/23/20	\$4,101.50
EFT0001039	Maple Lane Farm Service Inc.	9/23/20	\$174.59
EFT0001040	Mississauga Bus Coach & Truck R	9/23/20	\$1,742.26
EFT0001041	Moorefield Excavating Limited	9/23/20	\$905.60
EFT0001042	North Wellington Co-op Service	9/23/20	\$38.65
EFT0001043	Pine Corner Tree Farm	9/23/20	\$671.22
EFT0001044	Pryde Truck Service Ltd.	9/23/20	\$4,985.97
EFT0001045	Purolator Inc.	9/23/20	\$7.56

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0001046	Upper Grand Dist School Board	9/23/20	\$789,756.00
EFT0001047	Wellington North Power	9/23/20	\$56,755.09
76339		10/02/20	\$35.00
76340	Bell Canada - Public Access	10/02/20	\$709.70
76341	Bluewater Fire & Security	10/02/20	\$221.48
76342	Broadline Equipment Rental Ltd	10/02/20	\$3,976.80
76343		10/02/20	\$205.00
76344		10/02/20	\$10.00
76345		10/02/20	\$79.30
76346	Duncan, Linton LLP, Lawyers	10/02/20	\$5,658.70
76347	Futuristic Fitness	10/02/20	\$489.00
76348	Hydro One Networks Inc.	10/02/20	\$2,468.04
76349		10/02/20	\$305.10
76350	Luco Holdings	10/02/20	\$2,500.00
76351	Manulife Financial	10/02/20	\$29,252.47
76352		10/02/20	\$90.00
76353		10/02/20	\$20.00
76354		10/02/20	\$305.10
76355	McLeod's Painting & Decorating	10/02/20	\$4,520.00
76356		10/02/20	\$44.00
76357	Minister of Finance	10/02/20	\$195.00
76358	MOLOK NORTH AMERICA LTD	10/02/20	\$372.93
76359	The Murray Group Limited	10/02/20	\$2,211.83
76360		10/02/20	\$4,000.00
76361	Ont Mun Employee Retirement	10/02/20	\$41,536.50
76362	OnePromo.ca	10/02/20	\$578.56
76363	Orkin Canada Corporation	10/02/20	\$50.85
76364	PepsiCo Beverages Canada	10/02/20	\$243.01
76365	QMI-SAI Canada Limited	10/02/20	\$3,107.50
76366		10/02/20	\$136.19
76367	Royal Bank Visa	10/02/20	\$349.87
76368	Suncor Energy Inc.	10/02/20	\$4,970.32
76369	TD Wealth	10/02/20	\$797.44
76370	Enbridge Gas Inc.	10/02/20	\$2,368.53
76371		10/02/20	\$510.20
76372	Wightman Telecom Ltd.	10/02/20	\$135.29
76373		10/02/20	\$1,085.00
76374	Workplace Safety & Ins Board	10/02/20	\$7,152.25
76375	Young's Home Hardware Bldg Cen	10/02/20	\$83.32
EFT0001048	Agrisan SC Pharma	10/02/20	\$4,473.21
EFT0001049	Arthur Chrysler Dodge Jeep Lim	10/02/20	\$789.42
EFT0001050	Arthur Home Hardware Building	10/02/20	\$139.71
EFT0001051	B & B Custom Crushing	10/02/20	\$54,240.00
EFT0001052	Barclay Wholesale	10/02/20	\$133.34
EFT0001053	B M Ross and Associates	10/02/20	\$12,296.33
EFT0001054	CARQUEST Arthur Inc.	10/02/20	\$173.04

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0001055	Carson Supply	10/02/20	\$61.71
EFT0001056	Clark Bros Contracting	10/02/20	\$2,169.60
EFT0001057	County of Wellington	10/02/20	\$19,740.00
EFT0001058	Canadian Union of Public Emplo	10/02/20	\$1,704.36
EFT0001059	Da-Lee Dust Control	10/02/20	\$14,611.04
EFT0001060	Darch Fire	10/02/20	\$55.55
EFT0001061	Decker's Tire Service	10/02/20	\$293.80
EFT0001062	Fire Marshal's Public Fire Saf	10/02/20	\$767.84
EFT0001063	Frey Communications	10/02/20	\$711.87
EFT0001064	Ideal Supply Inc.	10/02/20	\$57.74
EFT0001065	Innovative	10/02/20	\$1,189.89
EFT0001066	KORE Mechanical Inc.	10/02/20	\$7,979.08
EFT0001067	Maple Lane Farm Service Inc.	10/02/20	\$11.24
EFT0001068	Marcc Apparel Company	10/02/20	\$1,338.72
EFT0001069	Mt Forest Business Improvement	10/02/20	\$22,500.00
EFT0001070		10/02/20	\$237.30
EFT0001071	Mississauga Bus Coach & Truck R	10/02/20	\$991.58
EFT0001072	Officer's Auto Care Inc.	10/02/20	\$182.13
EFT0001073	R&R Pet Paradise	10/02/20	\$4,527.44
EFT0001074	Rural Routes Pest Control Inc.	10/02/20	\$84.75
EFT0001075	Sanigear	10/02/20	\$988.81
EFT0001076	Saugeen Community Radio Inc.	10/02/20	\$809.08
EFT0001077	T&T Power Group	10/02/20	\$1,932.04
EFT0001078	Teviotdale Truck Service & Rep	10/02/20	\$2,208.21
EFT0001079	Triton Engineering Services	10/02/20	\$55,347.54
EFT0001080	Yake Electric Ltd	10/02/20	\$917.28
Total Amount of Cheques:			\$4,040,533.39



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council
Meeting of October 13, 2020

From: Adam McNabb, Director of Finance

Subject: Report TR2020-15 Remote work resources for Members of Council

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive Report TR 2020-15 being a report on remote work resources for members of Council;

FURTHER THAT council direct staff to establish an allocation of \$1,500 per member of council from the Safe Restart Agreement funding to the 2020 operating budget for the purposes of offsetting costs associated with IT enhancements presented by working remotely during the COVID-19 global pandemic.

PREVIOUS PERTINENT REPORTS / BY-LAWS / RESOLUTIONS

TR2020-014 – Federal / Provincial Safe Restart Agreement

BACKGROUND

On August 12, 2020, the Township had obtained details of the Federal / Provincial Safe Restart Agreement inclusive of the per household allocation that the Township of Wellington North is eligible to receive in the fall of 2020.

COVID-19 has introduced several challenges with remote council engagement in a rural environment.

With recent increases in case numbers, it is unlikely that in-person council sessions are likely to transpire in the short term. It is therefore recommended that an allocation from SRF funds be made available to members of council to enhance existing technologies to enable better, more stable communication lines, and offset otherwise burdensome costs associated with rural / remote bandwidth access.

FINANCIAL CONSIDERATIONS

Phase I allocation from the SRF funds for the Township of Wellington North amounted to \$311,000 and was predicated on per household allocation.

It is recommended that a \$1,500 per member of council allocation from the SRF be established for the purposes of enhancing existing technologies to enable better, more stable communication lines, and offset otherwise burdensome costs associated with rural / remote bandwidth access.

Maximum allocation = 5 members of Council x \$1500

Maximum allocation = \$7,500

ATTACHMENTS

N/A

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☒ Modernization and Efficiency

☐ Partnerships

☐ Municipal Infrastructure

☐ Alignment and Integration

Prepared By: Adam McNabb, Director of Finance

Adam McNabb

Recommended By: Michael Givens, Chief Administrative Officer

Michael Givens



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of October 13, 2020

From: Matthew Aston, Director of Operations

Subject: **REPORT OPS 2020-020 BEING A REPORT TO GRANT SEWAGE ALLOCATIONS FOR 187 KING STREET EAST IN MOUNT FOREST**

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report OPS 2020-025 being a report to grant sewage allocations for 187 King Street East in Mount Forest;

AND FURTHER THAT Council commit to allocating ten (10) sewage allocation units to King's Court Apartments Inc. at 187 King Street East in Mount Forest;

AND FURTHER THAT the sewer allocation units to King's Court Apartments Inc. for ten (10) units at 187 King Street East in Mount Forest have an expiry of thirty-six (36) months from the date of passage of this resolution, after which period the allocations;

AND FURTHER THAT the sewer allocation units be granted consistent with the provisions of Township policy #012-19 – Sewage Allocation Policy;

AND FURTHER THAT Council waive clause #5 of the Procedure of Township Policy #012-19.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Report OPS 2020-018 being a report on the Township's 2020 wastewater reserve capacity

BACKGROUND

The owner of 187 King Street East is seeking sewage allocation units in order to support his development moving forward in late 2020 or 2021. Towards that end, the owner has submitted an application for these units.

As Council may recall, Township recently implemented a new sewage allocation policy which established a process and set restrictions on how sewage units would be allocated. In order to deal with this request, at this time, Council will have to waive a portion of the policy that establishes that sewage allocations should only be made in April, following the Township receiving it's annual reserve capacity calculations for wastewater treatment.

Given that Mount Forest has healthy sanitary reserve capacities, Township staff are comfortable recommending this allocation, however, it will require Council to waive a portion of the policy.

FINANCIAL CONSIDERATIONS

NA

ATTACHMENTS

Schedule A – Application for Sewage Allocations and Staff Assessment

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Partnerships

☒ Municipal Infrastructure

☐ Alignment and Integration

Sewage allocations are an important component of the development process as they ensure wastewater produced by new development can be handled in a responsible and sustainable manner by the Township's sewage treatment plants.

Prepared By:	Matthew Aston, Director of Operations
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Recommended By:	Michael Givens, Chief Administrative Officer <i>Michael Givens</i>
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SCHEDULE A

APPLICATION FOR SEWAGE ALLOCATION

DATE	JULY 24 TH , 2020		
APPLICANT	ILIA ROUTKEVITCH		
ADDRESS			
PHONE		EMAIL ADDRESS	

DEVELOPER	KING'S COURT APARTMENTS INC.		
ADDRESS			
HOME PHONE		EMAIL ADDRESS	

PROJECT NAME	KING'S COURT APARTMENTS
ROLL #	23-49-00-002-10750-0000
STREET	187 KING STREET E, MOUNT FOREST, ONTARIO
LEGAL DESCRIPTION	PLEASE SEE BELOW.
# OF ALLOCATIONS	10 UNITS
PROJECT DESCRIPTION	(2) 5-UNIT APARTMENTS

I / we wish Township Council to consider the following when evaluating this application:

- ☐ Project is located within the built boundary of Arthur or Mount Forest as described within the Township's Development Charges By-Law.
- ☒ Project is located within the central intensification corridor of Arthur or Mount Forest as described within the Township's Development Charges By-Law.
- ☐ Project has a draft plan of subdivision.
- ☐ Project will see a capital contribution for Municipal Infrastructure (roads, water, storm or sanitary).
- ☐ Project has entered into a site plan agreement with the Township.
- ☒ Project will utilize existing sanitary infrastructure.

LEGAL DESCRIPTION

PT LT16 W/S FERGUS ST PL TOWN OF MOUNT FOREST, PTS 1, 3 & 4, 61R20426
 PT LT17 W/S FERGUS ST PL TOWN OF MOUNT FOREST, PTS 6 & 8, 61R20426 & PT
 LT 18 W/S FERGUS ST PL TOWN OF MOUNT FOREST, PT 1, 61R11262; SUBJECT TO
 AN EASEMENT AS IN R0801447; SUBJECT TO AN EASEMENT AS IN QN47384;
 TOWNSHIP OF WELLINGTON NORTH.

- ☒ Project meets the unit density required by current planning policy.
- ☒ Project includes the building of purpose built rental.
- ☒ Project includes provisions that are consistent with the Township's Community Growth Plan:
- ☒ Project design will be consistent with the Township's Municipal Servicing Standards and Servicing Master Plan(s).
- ☒ Project will see construction commence within the next calendar year.

Proponent agrees that sewage allocations will be issued by Township Council, at their sole discretion, consistent with the process established by Policy 012-19. Furthermore, Township of Wellington North acknowledges that no policy can be completely exhaustive in dealing with all the factors regarding the servicing of any particular lot. In the event that there are factors that are not allowed for in this policy, as enunciated, application may be made to Council for consideration.

Personal information collected by the Township of Wellington North under the authority of the Municipal Act is for the purpose of administrating the Township's sewage allocation distribution. Any questions can be directed to the Director of Legislative Services/Clerk at 519-848-3620 ext. 4227

SIGNATURE:

DATED: JULY 24TH, 2020

PRINT NAME:

ILIA ROUTKEVITCH

187 King St E.

PRIORITY CONSIDERATIONS

Staff will use the following to evaluate each application towards providing a score for Council's consideration. That said, final allocation remains at Township Council's sole discretion.

Consideration	Available Points
Built Boundary (Arthur or Mount Forest)	
No	0
Yes	2
Central Intensification Corridor	
No	0
Yes	2
Ministry of Environmental Approvals (Environmental Compliance Approval)	
No	0
Yes	5
Capital Contribution by Developer	
No	0
Yes	5
Existing Sanitary Infrastructure	
Connects to Existing Sanitary Main	10
Minor Extension (<25m) to Existing Sanitary Main	5
Major Extension (>25m) to Existing Sanitary Main	3
Purpose Built Rental Housing	
No	0
Yes	5
Community Growth Plan (CGP)	
Non-Consistent	0
Consistent with Some of CGP	3
Consistent with Multiple Aspects of CGP	5
Unit Density - Project Meets Official Plan Density Targets	
No	0
Yes	3
Consistent with Municipal Servicing Standards and Servicing Master Plan	
No	0
Yes	2
Construction Starts in Next 18-Months	
Unlikely	0
Somewhat Likely	5
Very Likely	10

= 39

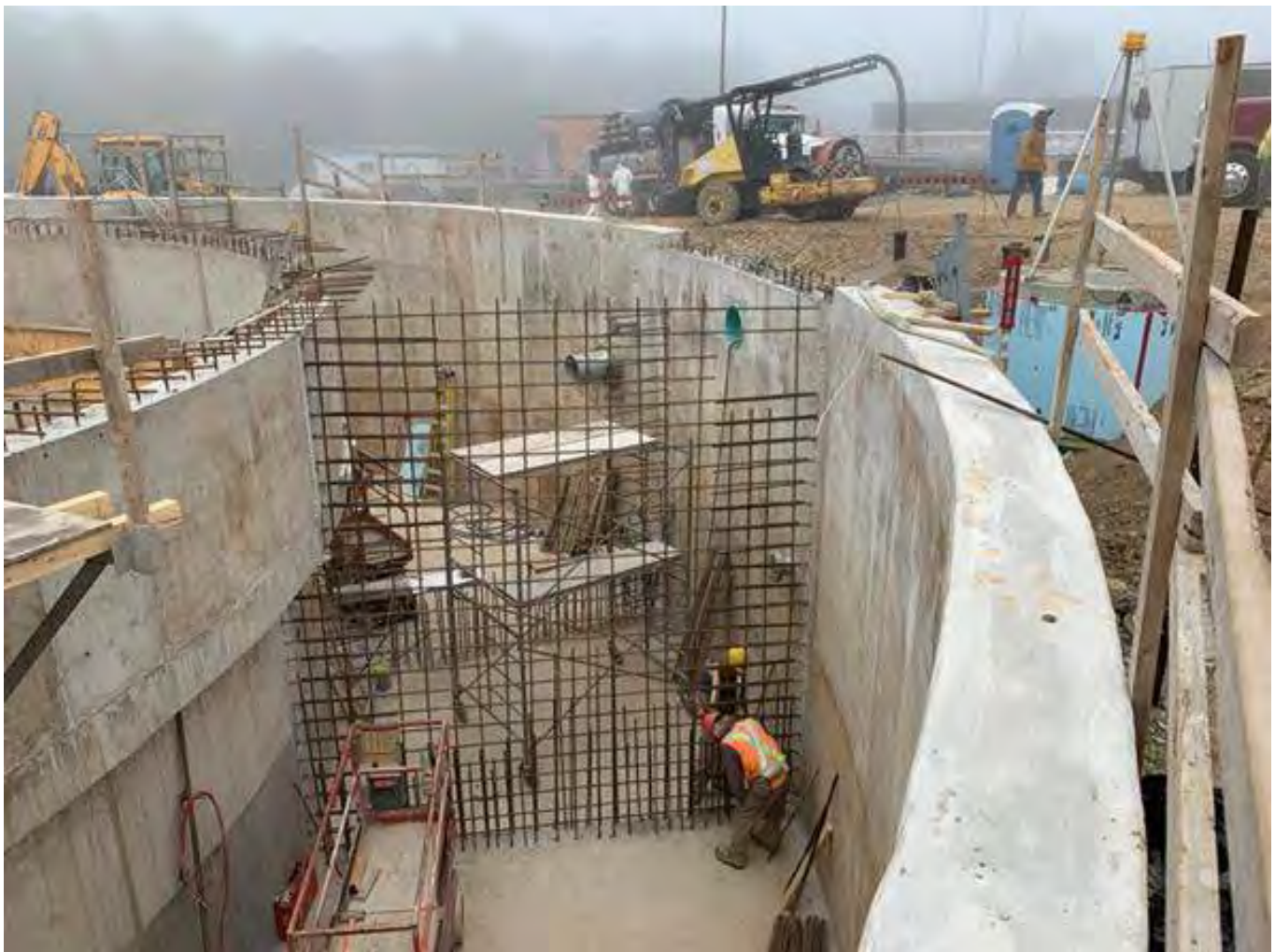
Arthur Wastewater Treatment Plant Expansion Project: Contract 1

Quarterly Report
Q3 2020

September 28, 2020



Client:	Township of Wellington North	Period Covered:	Q3 2020	Report No.	4
Contract Title:	Arthur WWTP Expansion Project, Contract 1	CIMA+ Project #:	T000851B		
Contractor:	Wellington Construction Contractors Inc. (WCCI)	Notice to Commencement Date:	May 29, 2019		
Contract No.	WELNOP17005	† Substantial Completion Date:	November 25, 2019		
		Prepared by:	Jaime Boutilier, P. Eng., PMP		



Summary of Work

Wastewater Treatment Plant Preston Street Site

Work Performed

1. The interior walls and baffles for the Equalization Tank are almost completed and the second and final leak test will be scheduled soon.
2. Process piping and electrical work is ongoing in the Sludge Hopper.
3. The antenna was erected.
4. The new generator was installed and the Contractor has commenced initial testing.
5. Electrical installation of the MCC, the Instrumentation Control Panel and the Communication Control Panel is ongoing.
6. Electrical ductbanks were completed.
7. Installation of underground services continued, including yard piping, catchbasins and sanitary manholes.
8. Main power connection to the existing outdoor transformer was completed by Wellington North Power.
9. Excavation for the Lagoon antenna base commenced and is ready for the foundation.

Immediately Upcoming Work

1. The interior walls and baffles in the Equalization Tank will be completed and the final leak test will commence.
2. The Equalization Tank will be backfilled and interconnecting underground piping will be installed.
3. Main power shutdown will occur to tie the new MCC into the existing MCC.
4. The chemical pumping system will be installed in the Administration Building basement.
5. Process installations in the sludge hopper will be completed.
6. Aeration and digester blower installation will be completed with final commissioning upon connection to the new MCC.
7. The Software/SCADA Factory Acceptance Testing will be completed.

Sanitary Pumping Station Frederick Street Site

Work Performed

1. Process piping and yard piping was completed.
2. HVAC removals were completed.
3. New MCC and Instrumentation Control Panel were installed and commissioned.
4. The new generator was commissioned.
5. The Software/SCADA Factory Acceptance Testing and Site Acceptance Testing was completed.
6. Antenna was erected.
7. The tie-in of the new station was completed.
8. A new water service was installed.

Immediately Upcoming Work

1. HVAC installations will be completed.
2. Architectural installations will be completed.
3. Grading and site works will be completed.

Notes/Remarks:**COVID-19**

The Contractor remains vigilant about Health & Safety on the project and no positive cases of COVID-19 have been identified.

Schedule

WCCI has submitted a schedule update that shows Substantial Performance is scheduled for November 25, 2020. Work onsite is progressing rapidly with many activities running simultaneously. Despite that, there are concerns that a lot of work is not as far along as it should be. CIMA+ has performed an analysis of percent complete as it relates to each task in WCCI's schedule and it indicates the project is only approximately 75% complete; WCCI should be closer to 85% complete in order to reach Substantial Performance by November 25, 2020.

TABLE A Document Tally up to September 25, 2020

	Document Description		Reviewed/Issued by CIMA**
1.	Shop Drawings (SD)		197
2.	Request For Information (RFI)		31
3.	Contemplated Change Notice (CCN)		23
4.	Site Instruction (SI)		29
5.	Request For Shutdown (RFS)		2
6.	Change Order (CO)		38
7.	Site Progress Meetings Completed		17

****Does not include reviews currently in progress**

Appendix A – Site Photos

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 38 - Photo 1.



WWTP Work Site: Week 38- Photo 2.



WWTP Work Site: Week 38- Photo 3.



WWTP Work Site: Week 38- Photo 4.



WWTP Work Site: Week 38- Photo 5.



WWTP Work Site: Week 38- Photo 6.

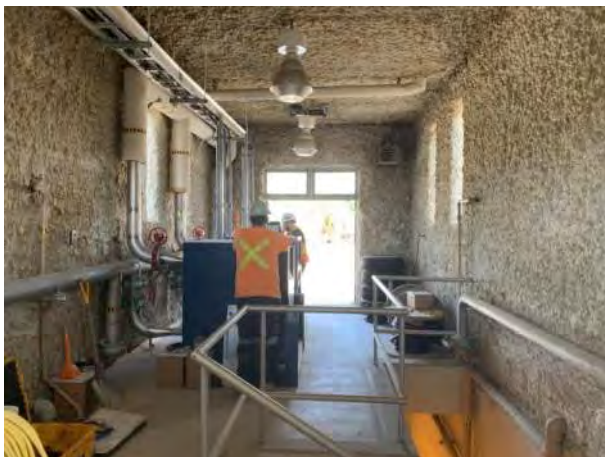
Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 38 - Photo 7.



WWTP Work Site: Week 38– Photo 8.



WWTP Work Site: Week 38– Photo 9.



WWTP Work Site: Week 38– Photo 10.

Site Progress: Photo Description Table ^(A)

	Treatment Plant Site
Photo 1 & 2.	Shows: Equalization Tank filled with effluent water for the Leak Testing.
Photo 3.	Shows: Aerzen Blowers start up completed for Blower BL202; Air compressor transported and placed on the equipment pad.
Photo 4 & 5.	Shows: Electrical tray cable and conduit install in the Filter Room & Workshop.
Photo 6.	Shows: Wiring for CP1; preliminary I/O checks.
Photo 7 & 8.	Shows: Pulling of cables from junction box to MCC
Photo 9.	Shows: Digester Blower start up in progress. Aerzen rep. on site.
Photo 10.	Shows: Temporary connection for the new 200 Airline to the existing treatment tank

Pumping Station- Frederick Street



PS Work Site: Week 38– Photo 11.



PS Work Site: Week 38– Photo 12.



PS Work Site: Week 38– Photo 13.

Frederick Street Site: Pumping Station	
Photo 11 & 12.	Shows: Removal of the existing generator components & exhaust is in progress.
Photo 13.	Shows: Concrete pour in progress for the Communication Antenna.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 39 - Photo 1.



WWTP Work Site: Week 39- Photo 2.



WWTP Work Site: Week 39- Photo 3.



WWTP Work Site: Week 39- Photo 4.



WWTP Work Site: Week 39- Photo 5.



WWTP Work Site: Week 39- Photo 6.

Sanitary Pumping Station- Frederick Street



SAN PS Work Site: Week 39 - Photo 7.



SAN PS Work Site: Week 39– Photo 8.



SAN PS Work Site: Week 39– Photo 9.



SAN PS Work Site: Week 39– Photo 10.



SAN PS Work Site: Week 39– Photo 11.



SAN PS Work Site: Week 39– Photo 12.

Site Progress: Photo Description Table (A)

	Treatment Plant Site
Photo 1.	Shows: 150mm weeping tile with geotextile filter wrap installed at the base of wall. 19mm clear stone placed.
Photo 2.	Shows: Backfill and compaction in progress at the southern area of the Equalization Tank.
Photo 3.	Shows: Compaction testing is in progress by CMT.
Photo 4.	Shows: Backfill and compaction in progress
Photo 5.	Shows: Damp proofing and insulation in progress along the perimeter of the EQ Tank.
Photo 6.	Shows: 75mm SCH 40 CPVC installed.

Frederick Street Site: Pumpin

Table (B)

	Frederick Street Site: Pumpin
Photo 7 & 8.	Shows: Work is progress for the exterior wall at the Control Building.
Photo 9 & 10.	Shows: Work in progress for the new MCC & ICP-03.
Photo 11.	Shows: Endress & Hauser Prosonic S FMU90 Wet Well Level Indicator FSP00-LI02 & FSP00LI01
Photo 12.	Shows: Backfill completed around the Communication Antenna foundation.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 40 - Photo 1.



WWTP Work Site: Week 40- Photo 2.



WWTP Work Site: Week 40- Photo 3.



WWTP Work Site: Week 40- Photo 4.



WWTP Work Site: Week 40- Photo 5.



WWTP Work Site: Week 40- Photo 6.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 40 - Photo 7.



WWTP Work Site: Week 40– Photo 8.



WWTP Work Site: Week 40– Photo 9.



WWTP Work Site: Week 40– Photo 10.

Site Progress: Photo Description Table ^(A)

	TREATMENT PLANT SITE
Photo 1 & 2.	Shows: Backfill and compaction in progress at the northern area of the Equalization Tank.
Photo 3.	Shows: Native soil material transported to the from the northern stockpile to the Equalization Tank using one of two Triaxle Trucks
Photo 4.	Shows: Alumna formwork installation completed for wall pour No.5. (Inner circular wall).
Photo 5.	Shows: Concrete pour in progress for the inner circular wall (1 of 3 pours).
Photo 6.	Shows: Seamless Epoxy coating in progress for the Alum Structure; walls & floor.
Photo 7 & 8.	Shows: Electrical conduit installed for the duct bank (C4); with concrete encasement.
Photo 9.	Shows: Electrical Manhole MH-2 installation is in progress close to the ex. Sludge Tank.
Photo 10.	Shows: Auto dialer installed close to the Instrument Control Panel in the Workshop.

Sanitary Pumping Station – Frederick Street



SAN PS Work Site: Week 40– Photo 11.



SAN PS Work Site: Week 40– Photo 12.



SAN PS Work Site: Week 40– Photo 13.



SAN PS Work Site: Week 40– Photo 14.

	SANITARY PUMPIMNG STATION: Frederick Street	Table ®
Photo 11.	Shows: 250mm SS Discharge piping installed in the existing wet well.	
Photo 12.	Shows: Work in progress for the new MCC & ICP-03.	
Photo 13.	Shows: Electrical “Hydro” service connection is in progress.	
Photo 14.	Shows: Sac rub exposed concrete surface along the base of the Communication Antenna.	

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 41 - Photo 1.



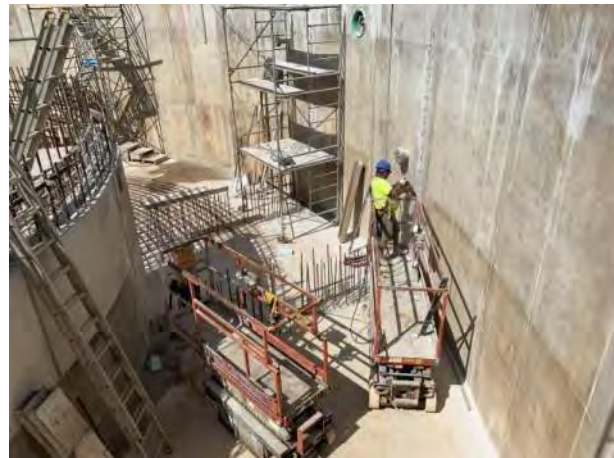
WWTP Work Site: Week 41- Photo 2.



WWTP Work Site: Week 41- Photo 3.



WWTP Work Site: Week 41- Photo 4.



WWTP Work Site: Week 41- Photo 5.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 41 - Photo 6.



WWTP Work Site: Week 41- Photo 7.



WWTP Work Site: Week 41- Photo 8.



WWTP Work Site: Week 41- Photo 9.

Site Progress: Photo Description Table [Ⓐ]

	TREATMENT PLANT SITE
Photo 1 & 2.	Shows: Stripping formwork from the inner walls of the Equalization Tank.
Photo 3.	Shows: Alumna formwork installation completed for wall pour No.6. (Inner circular wall).
Photo 4.	Shows: Concrete pour in progress for the inner circular wall (2 of 3 pours).
Photo 5.	Shows: Drill and create key wall inner walls perpendicular to the circular walls.
Photo 6.	Shows: Overflow pipe installation at the Alum Storage Tank.
Photo 7.	Shows: Communication Antenna installation in progress.
Photo 8.	Shows: 400mm Effluent PVC pipping installed from the Effluent Through.
Photo 9.	Shows: Electrical conduit & junction box installation in progress.

Sanitary Pumping Station – Frederick Street



SAN PS Work Site: Week 41– Photo 10.



SAN PS Work Site: Week 41– Photo 11.



SAN PS Work Site: Week 41– Photo 12.



SAN PS Work Site: Week 41– Photo 13.

	SANITARY PUMPIMNG STATION: Frederick Street	Table ®
Photo 10.	Shows: Wiring to MCC continues	
Photo 11.	Shows: Communication Antenna installation completed.	
Photo 12.	Shows: Excavation started for the 250 Discharge pipping east of the ex. Wet well	
Photo 13.	Shows: Hydrostatic testing in progress for the 250mm Discharge pipping	

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 42 - Photo 1.



WWTP Work Site: Week 42- Photo 2.



WWTP Work Site: Week 42- Photo 3.



WWTP Work Site: Week 42- Photo 4.



WWTP Work Site: Week 42- Photo 5.



WWTP Work Site: Week 42- Photo 6.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 42 - Photo 7.



WWTP Work Site: Week 42- Photo 8.



WWTP Work Site: Week 42- Photo 9.



WWTP Work Site: Week 42- Photo 10.

Site Progress: Photo Description Table [Ⓐ]

	TREATMENT PLANT SITE
Photo 1.	Shows: Stripping formwork from the inner walls of the Equalization Tank.
Photo 2.	Shows: Alumna formwork installation completed for wall pour No.7. (Inner circular wall).
Photo 3.	Shows: Concrete pour in progress for the inner circular wall (3 of 3 pours).
Photo 4&5.	Shows: Existing valve removal and new knife gate valve install is in process.
Photo 6.	Shows: 400mm Effluent PVC pipping installation is in progress.
Photo 7.	Shows: Electrical conduit installed for duct bank C5.
Photo 8.	Shows: 400mm Effluent PVC pipping installation continues.
Photo 9.	Shows: Electrical conduit & junction box installation in progress.
Photo 10.	Shows: Demolition in progress for the generator equipment pad after generator removal.

Sanitary Pumping Station – Frederick Street



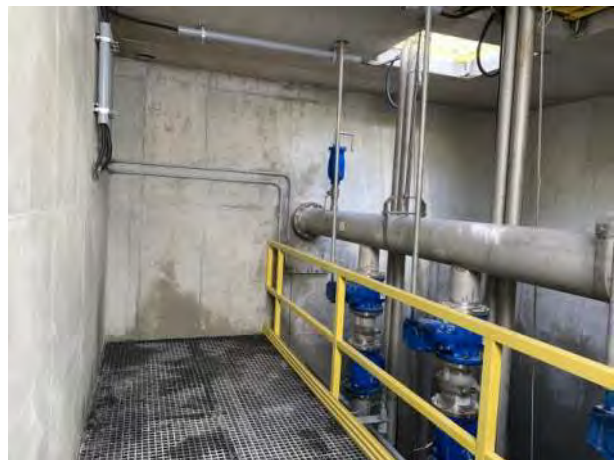
SAN PS Work Site: Week 42– Photo 11.



SAN PS Work Site: Week 42– Photo 12.



SAN PS Work Site: Week 42– Photo 13.



SAN PS Work Site: Week 42– Photo 14.



SAN PS Work Site: Week 42– Photo 15.



SAN PS Work Site: Week 42– Photo 16.

	SANITARY PUMPIMNG STATION: Frederick Street	Table ⑧
Photo 11.	Shows: Wiring to ICP panel continues in the Control Building.	
Photo 12.	Shows: Wiring completed for the Instrument Control Panel, Lighting Panel, Auto Dialer and Endress & Hauser Prosonic S level indicator.	
Photo 13.	Shows: Electrical wiring completed at junction box for pumps and level sensor from the new wet.	
Photo 14.	Shows: Sac rub application to the interior of the new wet well.	
Photo 15.	Shows: 250 SS Discharge pipping connected to the wall spool at the existing wet well.	
Photo 16.	Shows: 250 SS wall spool with leak seal; existing wet well.	



Photo 17: Frederick Street PS

Photo 17: Exploration/location of the existing 25mm water service line curb stop completed as per Site Instruction No.18

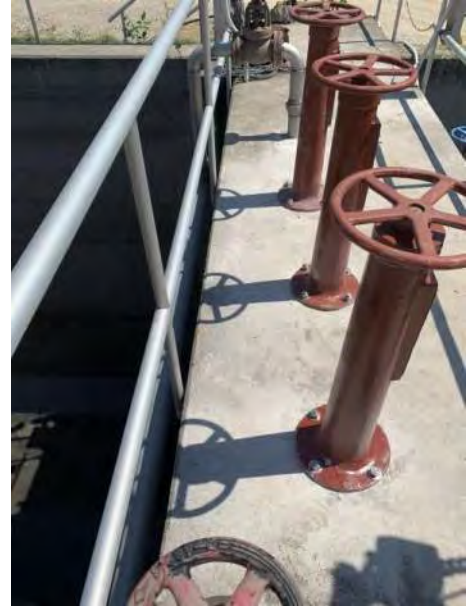
Wastewater Treatment Plant - Preston Street



Week 43 - Photo 1.



Week 43- Photo 2.



Week 43- Photo 3.



Week 43- Photo 4.



Week 43- Photo 5.



Week 43- Photo 6.



WWTP Work Site: Week 43– Photo 7.



WWTP Work Site: Week 43– Photo 8.

Site Progress: Photo Description Table ^(A)

	TREATMENT PLANT SITE
Photo 1&2.	Shows: Concrete pour in progress for the launder trough along Equalization Tank inner walls
Photo 3.	Shows: Troy floor stand with operating wheel installed for the 200mm knife gate vales below.
Photo 4.	Shows: Vulcan Hoist (3/4 T) and Winch installed with new Decant Pump Flygt DX 3069
Photo 5.	Shows: 100mm Trueline KGV installed in the Primary Digester
Photo 6.	Shows: Concrete repairs is in progress for defective area as per original scope.
Photo 7&8.	Shows: Installation of 400mm Effluent PVC pipping, 200mm SS Airline & 75mm CPVC pipe

Frederick Street Sanitary Pumping Station



SAN PS Work Site: Week 43 - Photo 9.



SAN PS Work Site: Week 43– Photo 10.



SAN PS Work Site: Week 43- Photo 11.



SAB PS Work Site: Week 43- Photo 12.



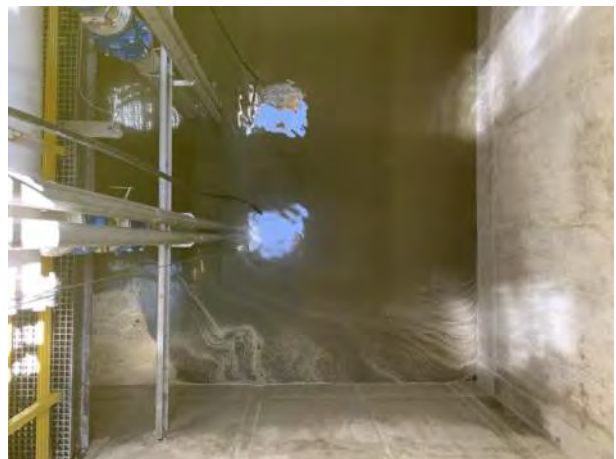
SAN PS Work Site: Week 43- Photo 13.



SAN PS Work Site: Week 43- Photo 14.



SAN PS Work Site: Week 43- Photo 15.



SAN PS Work Site: Week 43- Photo 16.



SAN PS Work Site: Week 43– Photo 17.



SAN PS Work Site: Week 43– Photo 18.

	SANITARY PUMPIMNG STATION: Frederick Street	Table ®
Photo 9.	Shows: Pump removal operation by Xylem (rotation checked).	
Photo 10.	Shows: Wiring control for the Submersible Pumps during the rotation/removal process.	
Photo 11 to 13.	Shows: Installation in progress for the connection to the new 250 PVC force main.	
Photo 14&15.	Shows: Tie in operation and sewage transfer in progress.	
Photo 16.	Shows: Operation levels in the new wet well.	
Photo 17.	Shows: Extraction is in progress for the existing wet well.	
Photo 18.	Shows: Site grading is in progress.	

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 44 - Photo 1.



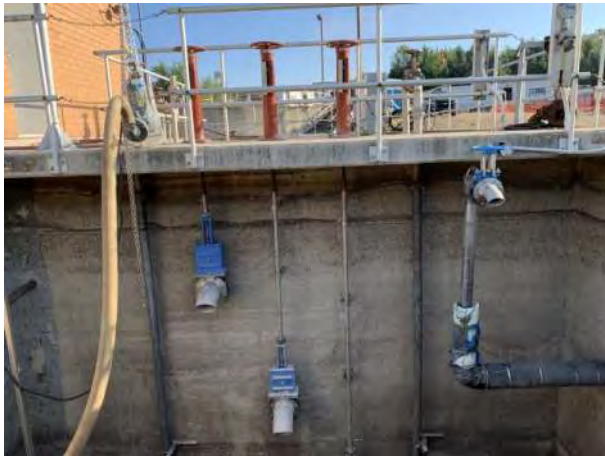
WWTP Work Site: Week 44- Photo 2.



WWTP Work Site: Week 44- Photo 3.



WWTP Work Site: Week 44- Photo 4.



WWTP Work Site: Week 44- Photo 5.



WWTP Work Site: Week 44- Photo 6.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 44 - Photo 7.



WWTP Work Site: Week 44- Photo 8.



WWTP Work Site: Week 44- Photo 9.



WWTP Work Site: Week 44- Photo 10.

Site Progress: Photo Description Table [Ⓐ]

	TREATMENT PLANT SITE
Photo 1.	Shows: Reinforcement completed for the Equalization Tank launder trough.
Photo 2.	Shows: Alumna formwork installation completed outside face of wall for the launder Trough.
Photo 3.	Shows: Concrete pour in progress for the launder trough.
Photo 4.	Shows: 100mm PVC SDR 26 piping installed on the WAS line.
Photo 5.	Shows: Floor stand with operation wheel installation completed for 3 True Line KGV
Photo 6.	Shows: Concrete repair in progress at the Primary Digester Tank.
Photo 7 to 9.	Shows: Concrete encasement for electrical duct bank C3 & C5.
Photo 10.	Shows: Field welding in progress for the 20mm SS Airline.

Sanitary Pumping Station – Frederick Street



SAN PS Work Site: Week 44– Photo 11.



SAN PS Work Site: Week 44– Photo 12.



SAN PS Work Site: Week 44– Photo 13.



SAN PS Work Site: Week 44– Photo 14.



SAN PS Work Site: Week 44– Photo 15.



SAN PS Work Site: Week 44– Photo 16.

	SANITARY PUMPIMNG STATION: Frederick Street	Table ⑧
Photo 11&12.	Shows: Removal of ex. Pump and pipping is in progress for the existing wet well.	
Photo 13.	Shows: Installation of the 250mm SS Discharge Pipping and 100mm SS Sump Pump Discharge.	
Photo 14.	Shows: 350mm SS Effluent Sewer Pipe installation with overflow tee.	
Photo 15.	Shows: Auto Dialer and Endress & Hauser Prosonic S level indicator in operation.	
Photo 16.	Shows: Hydro Vac excavation is in progress in order to remove existing utility pole	

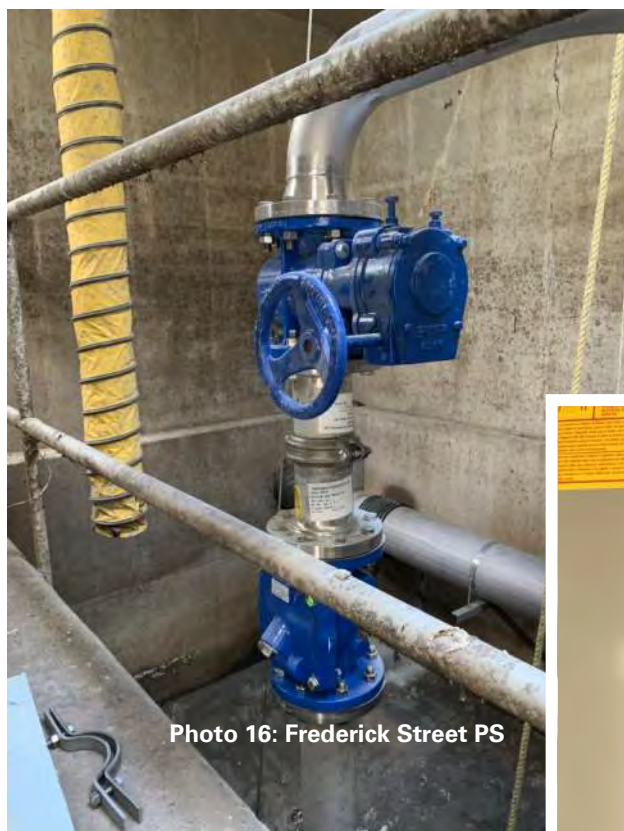


Photo 16: Frederick Street PS

Photo 16: On the 100mm line installation of the Val Matic Plug Valve (Isolation) and Val Matic Swing Check Valve with spool connection using Victaulic 489 Style SS Coupling.

Photo 17: ICP interface displayed/in operation at the Control Building.

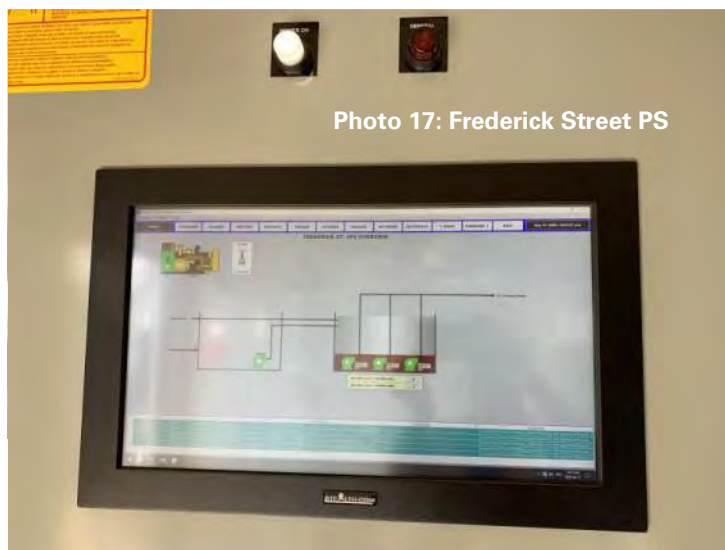


Photo 17: Frederick Street PS

Wastewater Treatment Plant - Preston Street



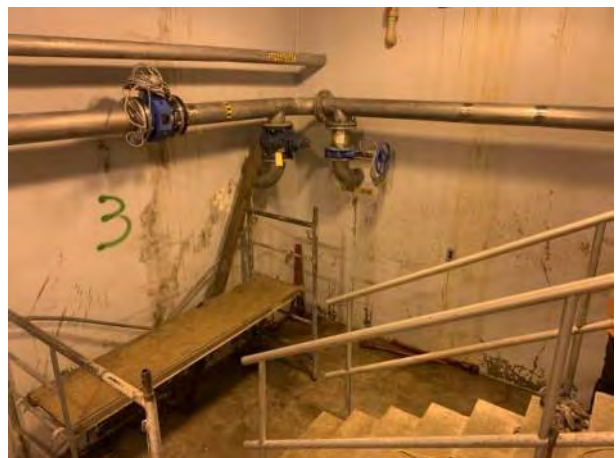
WWTP Work Site: Week 45 - Photo 1.



WWTP Work Site: Week 45- Photo 2.



WWTP Work Site: Week 45- Photo 3.



WWTP Work Site: Week 45- Photo 4.



WWTP Work Site: Week 45- Photo 5.



WWTP Work Site: Week 45- Photo 6.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 45 - Photo 7.



WWTP Work Site: Week 45- Photo 8.



WWTP Work Site: Week 45- Photo 9.



WWTP Work Site: Week 45- Photo 10.



WWTP Work Site: Week 45- Photo 11.



WWTP Work Site: Week 45- Photo 12.



WWTP Work Site: Week 45– Photo 13.



WWTP Work Site: Week 45– Photo 14.

Site Progress: Photo Description Table [Ⓐ]

	TREATMENT PLANT SITE
Photo 1.	Shows: Reinforcement completed for the Equalization Tank launder trough.
Photo 2.	Shows: Concrete pour in progress for the launder trough.
Photo 3.	Shows: Formwork installation completed outside face of wall for the launder Trough.
Photo 4.	Shows: Installation completed for the flow meter in the Sludge Treatment Building (Tag: Tag SSTP0-FI01).
Photo 5&6.	Shows: 50mm HDPE Effluent Water line installation in progress.
Photo 7.	Shows: 100mm WAS SDR 35 piping installation in progress; pipe insulated as required.
Photo 8&9.	Shows: Field welding in progress for the 20mm SS Airline; installation continues with the 75mm CPVC Alum line.
Photo 10.	Shows: 400mm Effluent PVC line connected to the Equalization Tank; in progress
Photo 11.	Shows: Decant Pump disconnect installed.
Photo 12.	Shows: Electrical MH-3 installed; backfilled & compacted after.
Photo 13.	Show: Demolition & removal completed for the containment wall and diesel tank(removed) in the Mechanical Room (basement – Admin Building).
Photo 14.	Show: Connection to Aeration Blower BL201 completed.

Sanitary Pumping Station – Frederick Street



SAN PS Work Site: Week 45– Photo 15.



SAN PS Work Site: Week 45– Photo 16.

Sanitary Pumping Station – Frederick Street



SAN PS Work Site: Week 45– Photo 17.



SAN PS Work Site: Week 45– Photo 18.

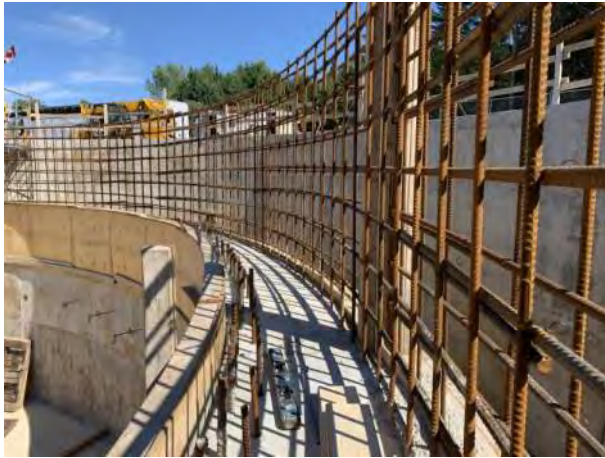


SAN PS Work Site: Week 45– Photo 19.

	SANITARY PUMPIMNG STATION: Frederick Street	Table ⑧
Photo 15.	Shows:	Installation of the low & high floats in the ex. Wet well.
Photo 16 & 17.	Shows:	Removal of the ex. MCC unit completed.
Photo 18.	Shows:	Generator start-up in progress by CF Industrial.
Photo 19.	Shows:	Ex. Wet well pump start-up in progress by Xylem.

Abbreviation: ex. - existing

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 46 - Photo 1.



WWTP Work Site: Week 46- Photo 2.



WWTP Work Site: Week 46- Photo 3.



WWTP Work Site: Week 46- Photo 4.



WWTP Work Site: Week 46- Photo 5.



WWTP Work Site: Week 46- Photo 6.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 46 - Photo 7.



WWTP Work Site: Week 46- Photo 8.



WWTP Work Site: Week 46- Photo 9.



WWTP Work Site: Week 46- Photo 10.



WWTP Work Site: Week 46- Photo 11.



WWTP Work Site: Week 46- Photo 12.

Site Progress: Photo Description Table ⁰⁰⁰ Ⓐ

	TREATMENT PLANT SITE
Photo 1.	Shows: Reinforcement completed for the Equalization Tank circular 300mm walls above the launder trough.
Photo 2.	Shows: Formwork installation completed outside face of wall for the launder Trough.
Photo 3.	Shows: Concrete pour in progress for the launder trough.
Photo 4.	Shows: 400mm Effluent PVC line installation in progress across the driveway; pipe insulated as required.
Photo 5.	Shows: 100mm WAS SDR 35 piping installation in progress; Gate vane installed.
Photo 6.	Shows: Three (3) filtered silencer installed on the 200mm Air Intake line.
Photo 7.	Shows: Yard Hydrant installed at the south-west corner of the Filter Building.
Photo 8&9.	Shows: Electrical conduit installed for duct bank C5 to Electrical Manhole EMH-3 (close to the Equalization Tank). Concrete encasement completes at the driveway.
Photo 10.	Shows: 2-50mm Electrical conduit installed for the heat tracing of the Alum line at the Equalization Tank.
Photo 11.	Shows: Site grading in progress.
Photo 12.	Shows: Pulling of teck cable continues in the Workshop to new Entrance MCC

Sanitary Pumping Station – Frederick Street



SAN PS Work Site: Week 46– Photo 13.



SAN PS Work Site: Week 46– Photo 14.



SAN PS Work Site: Week 46– Photo 15.



	SANITARY PUMPIMNG STATION: Frederick Street	Table ⑧
Photo 13.	Shows: Installation of bollards is in progress; concrete poured.	
Photo 14 & 15.	Shows: Louvre installation completed	

Abbreviation: ex. – existing

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 47 - Photo 1.



WWTP Work Site: Week 47- Photo 2.



WWTP Work Site: Week 47- Photo 3.



WWTP Work Site: Week 47- Photo 4.



WWTP Work Site: Week 47- Photo 5.



WWTP Work Site: Week 47- Photo 6.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 47 - Photo 7.



WWTP Work Site: Week 47- Photo 8.



WWTP Work Site: Week 47- Photo 9.



WWTP Work Site: Week 47- Photo 10.



WWTP Work Site: Week 47- Photo 11.

Site Progress: Photo Description Table [Ⓐ]

	TREATMENT PLANT SITE
Photo 1.	Shows: Reinforcement completed for the Equalization Tank circular 300mm walls above the launder trough.
Photo 2.	Shows: Stripping formwork from the previously poured walls.
Photo 3.	Shows: Formwork and reinforcement in progress for the 350mm partition wall.
Photo 4.	Shows: Concrete pour in progress for the 300mm circular wall above the launder trough.
Photo 5.	Shows: Yard Hydrant installed at the southern area of the Equalization Tank.
Photo 6&7.	Shows: Concrete poured for the sidewalks to the generator & Alum Tank respectively.
Photo 8&9.	Shows: Pulling of teck cable from the Workshop to the Ex. MCC.
Photo 10.	Shows: Pulling of the teck cable for Duct Bank C1 for the Entrance MCC.
Photo 11.	Shows: Assembly for utility meter carried out by Wellington-North Power.

Sanitary Pumping Station – Frederick Street



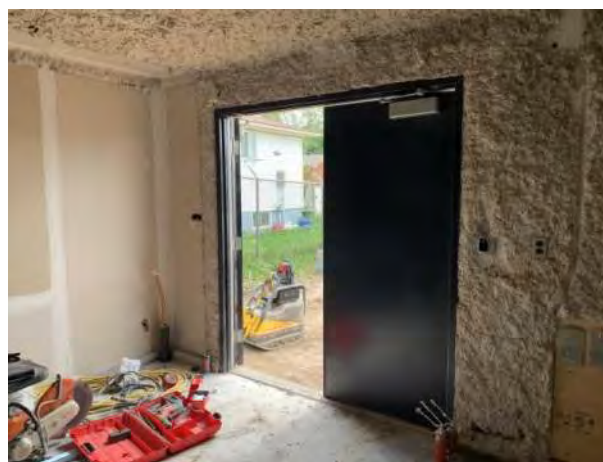
SAN PS Work Site: Week 47– Photo 12.



SAN PS Work Site: Week 47– Photo 13.



SAN PS Work Site: Week 47– Photo 14.



SAN PS Work Site: Week 47– Photo 15.



SAN PS Work Site: Week 47– Photo 16.

	SANITARY PUMPIMNG STATION: Frederick Street	Table ⑧
Photo 12.	Shows: Hydro-vac excavation carried out to locate the existing 25mm Water Service Line.	
Photo 13.	Shows: Curb stop installed close to the ex. Valve.	
Photo 14.	Shows: Excavation continues for the water service line to the Control Building	
Photo 15.	Shows: 25mm Copper water service line stub out at the north east corner.	
Photo 16.	Shows: Grading along the east side of the Control Building & Wet Well	

Abbreviation: ex. – existing

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 48 - Photo 1.



WWTP Work Site: Week 48- Photo 2.



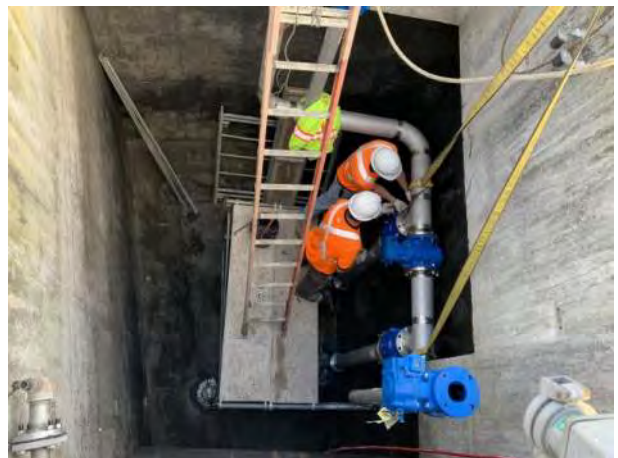
WWTP Work Site: Week 48- Photo 3.



WWTP Work Site: Week 48- Photo 4.



WWTP Work Site: Week 48- Photo 5.



WWTP Work Site: Week 48- Photo 6.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 48 - Photo 7.



WWTP Work Site: Week 48- Photo 8.



SAN PS Work Site: Week 48- Photo 12.



WWTP Work Site: Week 48- Photo 10.



WWTP Work Site: Week 48- Photo 11.



WWTP Work Site: Week 48- Photo 12.

Wastewater Treatment Plant - Preston Street



WWTP Work Site: Week 48- Photo 13.



WWTP Work Site: Week 48- Photo 14.



WWTP Work Site: Week 48- Photo 15.



WWTP Work Site: Week 48- Photo 16.



WWTP Work Site: Week 48- Photo 17.

Site Progress: Photo Description Table ^(A)

	TREATMENT PLANT SITE
Photo 1 & 2.	Shows: Reinforcement completed for the Equalization Tank circular 300mm walls above the launder trough and trough above east partition 350mm wall.
Photo 3.	Shows: Formwork and reinforcement in progress for the circular 300mm walls.
Photo 4.	Shows: Concrete pour in progress for the 300mm circular wall above the launder trough.
Photo 5.	Shows: Hydro-vac extraction removal of the sludge from the Sludge Hopper.
Photo 6 to 8.	Shows: Installation of new piping, valves and pump installation in in progress at the Sludge Hopper.
Photo 9.	Shows: Installation of the 400mm Effluent piping to the Equalization Tank.
Photo 10.	Shows: Electrical duct bank conduit installation is in progress to the Equalization Tank.
Photo 11 & 12.	Shows: Electrical shut down and connection to existing Transformer.
Photo 13 & 14.	Shows: Pulling of teck cable continues from the Workshop ICP to the MCC unit.
Photo 15 & 16.	Shows: Installation of power cables for the air compressor and ceiling routing to new MCC.
Photo 17.	Shows: Grading around generator.

Abbreviation: ex. – existing



WELLINGTON NORTH

SEMPER PORRO

Staff Report

To: Mayor and Members of Council Meeting of October 13, 2020

From: Matthew Aston, Director of Operations
Adam McNabb, Director of Finance / Treasurer

Subject: OPS 2020-027 being a report on the Arthur Wastewater Treatment Plant Phase 1 upgrade financial update

RECOMMENDATION

THAT Council of the Township of Wellington North receive Report OPS 2020-027 being a report on the Arthur Wastewater Treatment Plant Phase 1 upgrade financial update be received.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Report CAO 2019-002 being a report on the Arthur Wastewater Treatment Plant Upgrade-Construction Tender Award

BACKGROUND

A request from council was made at the September 26th meeting of Council to bring a report detailing the financial status of the Arthur Wastewater Treatment Plant Phase 1 upgrade project.

FINANCIAL CONSIDERATIONS

Approved Budget	\$8,530,000*
Approved Construction Tender Price	\$6,510,000**
Spend-to-Date	\$4,245,010***

*- Budget was approved as part of the 2019 budget process.

** - Tender is for Wellington Construction Contractors (WCCI) only and excludes taxes.

***- Spend-to-date - September 30, 2020, and includes WCCI, engineering fees, and other associated expenditures.

ATTACHMENTS

NA

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Partnerships

☒ Municipal Infrastructure

☐ Alignment and Integration

Prepared By:

Matthew Aston, Director of Operations

Adam McNabb, Director Finance / Treasurer

Recommended By:

Michael Givens, Chief Administrative Officer

Michael Givens

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
 Toronto ON M7A 1Y6
 Tel: 416 325-0408
 MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau de la sollicitrice générale

25, rue Grosvenor, 18^e étage
 Toronto ON M7A 1Y6
 Tél.: 416 325-0408
 MCSCS.Feedback@Ontario.ca



132-2020-3484

By email

October 2, 2020

Dear Head of Council:

The Ministry of the Solicitor General is committed to keeping communities across Ontario safe, supported and protected. I would like to take this opportunity to share some information with your municipality regarding the anti-racism initiatives of my ministry and the Anti-Racism Directorate (ARD), the regulatory work being done to bring the *Community Safety and Policing Act, 2019*, into force, new police oversight measures, police training as it relates to de-escalation, mental health and diverse communities, mental health and addictions initiatives and investments, Community Safety and Well-Being (CSWB) Planning and police-hospital transition protocol.

Anti-Racism

Our government has zero tolerance for hate, racism or discrimination in all its forms. We share a responsibility to speak out and act against racism and hate and build a stronger society. Our government is committed to addressing racism and building a stronger, more inclusive province for us all.

I am proud to be the minister responsible for Ontario's Anti-Racism Directorate (ARD), which leads strategic initiatives to advance anti-racism work across government with a plan that is grounded in evidence and research. Through the ARD, the government continues to invest in community-led research, public education and awareness initiatives. This includes investments to the Canadian Mental Health Association (CMHA) Ontario to undertake research that seeks to identify key mental health issues impacting survivors of victims of homicide violence in Ontario.

Community Safety and Policing Act, 2019

Our government is also committed to addressing racism at a systemic level through the regulatory framework under the *Anti-Racism Act, 2017*, and through the work we are doing to bring the *Community Safety and Policing Act, 2019*, into force. As we work to develop regulations under the *Community Safety and Policing Act, 2019*, we will continue to engage racialized groups, including Black, South Asian, First Nation, Inuit and Métis organizations. We are committed to ensuring that Ontario's communities are well supported and protected by law enforcement and that all interactions between members of the public and police personnel are conducted without bias or discrimination, and in a manner that promotes public confidence and keeps our communities safe.

The *Community Safety and Policing Act, 2019*, which is part of the *Comprehensive Ontario Police Services Act, 2019*, provides policing and police oversight legislation. Once in force, the *Community Safety and Policing Act, 2019*, will address a number of recommendations made by Justice Michael H. Tulloch, including:

- Mandatory training for all police service board members, the Inspector General, inspectors, police officers and special constables on human rights, systemic racism as well as training that promotes the diverse, multiracial and multicultural character of Ontario society and the rights and cultures of First Nation, Inuit and Métis Peoples;
- The requirement for each municipality that maintains a municipal board to prepare and publish a diversity plan to ensure members of the board are representative of the diversity of the population of the municipality;
- Not releasing the names of officials and witnesses in SIU investigations;
- Ensuring information made available to the public about an SIU investigation helps them understand the decision made by the SIU director; and
- Ensuring the SIU continues to publish investigative reports on its website.

New Measures for Police Oversight

Inspector General of Policing

The *Community Safety and Policing Act, 2019*, will establish an Inspector General (IG) of Policing who will be required to monitor and conduct inspections related to compliance with the Act and regulations. The IG will work with policing entities to ensure consistent application of policing across the province by measuring compliance with prescribed standards.

Key functions of the IG include:

- Consulting with, advising, monitoring and conducting inspections of police service boards, Ontario Provincial Police (OPP) detachment boards, First Nation OPP boards, OPP Advisory Council, chiefs of police, special constable employers, police services and other policing providers regarding compliance with the Act and regulations.
- Receiving and investigating, if warranted, public complaints about members of police service boards, OPP detachment boards, First Nation OPP boards and the OPP Advisory Council regarding misconduct and policing complaints regarding the provision of adequate and effective policing, failure to comply with the Act and regulations, and policies and procedures.
- Reporting inspection findings, issuing directions to remedy or prevent non-compliance with the Act and imposing measures if the direction is not complied with, or, reprimanding, suspending or removing a board member if board member misconduct is identified.
- Conducting analysis regarding compliance with the Act and regulations.
- Reporting on the activities of the IG annually, including inspections conducted, complaints dealt with, directions issued and measures imposed; and compliance with the Act and regulations.

The Act also gives the IG and its inspectors the right to access closed police service board meetings.

Law Enforcement Complaints Agency

The *Community Safety and Policing Act, 2019* will continue the office of the Independent Police Review Director as the Law Enforcement Complaints Agency (LECA), headed by the Complaints Director.

The LECA will receive and screen complaints from the public about the conduct of police officers. In addition, the LECA will have the authority to initiate an investigation in the absence of a public complaint if, in the Complaints Director's opinion, it is in the public interest to do so.

The Complaints Director may also undertake reviews of issues of a systemic nature that have been the subject of public complaints or investigations, or that may contribute or otherwise be related to misconduct.

The Special Investigations Unit

The *Special Investigations Unit Act, 2019*, (SIU Act), once in force, will set out a new legal framework for the SIU. The SIU Act will focus and clarify the mandate of the SIU to better ensure more timely, efficient, reasonable and transparent investigations. Key changes contained in the Act will focus the SIU's investigative resources where they are needed most – on criminal activity.

The Ministry of the Attorney General will continue to consult with law enforcement, community organizations and advocates to ensure their input is incorporated into the development of regulations under the SIU Act.

Police Training

Training is developed and delivered in a manner that reinforces principles of fairness, equity and compliance with the Ontario *Human Rights Code* and *Canadian Charter of Rights and Freedoms*.

All Basic Constable Training (BCT) recruits undergo diversity-focused training designed to improve their ability to engage with the public and respond to victims of crime. This training focuses on improving recruits' understanding of the experiences of, and systemic barriers faced by, diverse communities, including racialized, Indigenous, First Nations and Metis, and Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning and Two-Spirited (LGBTQ2S) people.

Diversity and anti-racism training includes:

- Human rights framework for policing;
- Equity and inclusion;
- Harassment and discrimination;

- Defining police professional;
- Collection of Identifying Information in Certain Circumstances regulation;
- History of profiling in policing and the impact of racial profiling on the community;
- Profiling practices and the mindset behind it;
- Stereotyping;
- Bias free policing – racial profiling vs. criminal profiling;
- Hate crimes and bias incidents of a non-criminal nature; and
- Practical skills scenario that reinforces academic learning on hate crimes.

Training on Indigenous issues includes:

- Indigenous culture;
- Residential schools;
- Land claims and treaties;
- First Nations Policing;
- Cultural appropriation;
- Cultural practices; and
- Practical skills scenario that reinforces academic learning on Indigenous issues.

The Serving with Pride organization attends each intake to deliver a presentation to all recruits entitled “LGBTQ2S 101” which covers a number of issues related to the LGBTQ2S communities including historical events, current and appropriate terminology, gender expression, gender identity and other topics.

In addition to the standalone sessions, the above noted issues are interwoven and reinforced throughout the BCT program. For example, recruits are taught to respond to victims in a trauma-informed manner for all victims of crime acknowledging potentially vulnerable groups.

De-escalation and Mental Health Crisis Response Training

The Ontario Police College’s current de-escalation training emphasizes communication techniques such as establishing rapport, threat management and conflict resolution and mediation.

The training specifically addresses scenarios in which police interact with people in crisis with a goal of resolving conflicts in a manner that protects the safety of the public, the person in crisis and police officers. Officers must also undertake follow-up training every 12 months. Police services are also encouraged to have policies and procedures in place as set out in the “Use of Force” Guideline. This includes procedures for impact weapons, aerosol weapons, conducted energy weapons, firearms and use of force reporting.

Training on the BCT program is reviewed and updated to reflect the most current information after every BCT intake.

Once in force, the *Community Safety and Policing Act, 2019*, will require all police officers, special constables and board members to successfully complete training related to human rights, systemic racism and the rights and cultures of Indigenous Peoples. This training will also be required for the new Inspector General of Policing, its inspectors, the Complaints Director at LECA and LECA investigators. This is part of the government's commitment to ensure that all interactions are conducted without bias or discrimination, and in a manner that promotes public confidence and keeps communities safe.

Mental Health and Addictions Initiatives and Investments

Dedicated Funding for Mental Health and Addictions Programs

Ontario's community mental health services include:

- assertive community treatment teams, case management, crisis intervention, early psychosis intervention, eating disorders programs, vocational programs, supportive housing and consumer/survivor initiatives, peer supports and other programs; and
- initiatives to keep people with serious mental health issues out of the criminal justice system which include, but are not limited to, court support and diversion, crisis intervention and safe beds.

In July 2018, Ontario announced its commitment to invest \$3.8 billion over 10 years, with the support of the Government of Canada, to develop and implement a comprehensive and connected mental health and addictions strategy. This includes \$174 million for mental health and addictions programs in 2019-20. As part of the \$174 million commitment of funds to support mental health and addictions in 2019-20, my ministry partnered with the Ministry of Health to announce \$18.3 million in new funding to support those affected by mental health and addictions challenges in the justice sector.

Specifically, in 2019-20, the Ministry of Health provided funding for an integrated set of mobile crisis services that assist in the de-escalation and stabilization of persons in crisis and their connection to community programming and supports to address their physical and mental well-being over the longer term, in order to prevent further crises. Five teams were implemented in 2019-20 with \$6.95 million of the \$174 million in new, annualized funding to develop and enhance mobile crisis services. Mobile crisis services partner police with community mental health organizations to respond to persons in mental health and addictions (MHA) crises and determine if the crisis:

- can be de-escalated and resolved at the scene;
- warrants further psychiatric attention at hospital emergency rooms; or
- requires short-term community stabilization and reintegration.

Part of the \$18.3 million in new funding also includes \$2.5 million for various programs run by the ministry, one of which includes de-escalation training.

Ministry of the Solicitor General Grant Programs

Apart from the dedicated funding for mental health and addictions programs highlighted above, the ministry also offers a number of grant programs that are primarily available to police services, working in collaboration with municipal and community partners, to support local Community Safety and Well-Being (CSWB) initiatives, including mental health-related programs. For example, under the 2019-20 to 2021-22 Community Safety and Policing Grant local and provincial priorities funding streams, the ministry is providing funding to 27 police services/boards for projects involving an integrated response between police and a mental health worker to respond to situations of crisis (e.g., Mobile Crisis Response Teams).

Community Safety and Well-Being Planning

The ministry developed the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet, which includes the CSWB Planning Framework and a toolkit of practical guidance documents to assist municipalities, First Nations and their community partners as they engage in the CSWB planning process. The Framework encourages communities to work with various partners across sectors to proactively identify and address local priority risks in the community before they escalate and result in situations of crisis (e.g., crime, victimization or suicide). This involves reducing the number of incidents that require enforcement by shifting to more proactive, preventative programs and strategies that improve the social determinants of health (e.g., education, housing, mental health).

In support of this work, effective January 1, 2019, the government mandated municipalities lead the development of CSWB plans which identify and address local priority risks to safety and well-being, working in partnership with police services/boards and various other sectors, including health/mental health, education, community/social services and children/youth services.

Complementary to the Framework, a Situation Table is one type of multi-sectoral risk intervention model that is being implemented across our province.

The ministry also offers the Risk-driven Tracking Database (RTD), which allows for the collection of risk-based data and helps to inform the CSWB planning process, free of charge to communities across Ontario that are engaged in multi-sectoral risk intervention models, such as Situation Tables. As of June 2020, 60 sites have been on-boarded to the RTD and any communities who are interested in being on-boarded to the RTD is encouraged to contact the ministry.

Head of Council
Page 7

Police-Hospital Transition Protocol

Additionally, to improve front-line response to persons experiencing a mental health or addictions-related crisis, my ministry partnered with the Ministry of Health to support the Provincial Human Services and Justice Coordinating Committee and CMHA of Ontario to develop a framework for local police emergency room transition protocols for persons apprehended under the *Mental Health Act*.

On June 3, 2019, the Ministry of the Solicitor General and the Ministry of Health jointly endorsed the release of [Improving Police-Hospital Transitions: A Framework for Ontario](#), as well as the supporting toolkit, *Tools for Developing Police-Hospital Transition Protocols in Ontario*. The purpose of the framework and toolkit is to assist police services and hospitals with developing joint emergency department transition protocols, which are responsive to unique local needs, in order to ensure the seamless transfer of care for persons in a mental health or addictions crisis brought to a hospital by police officers.

I hope you find this information useful and I appreciate your municipality's support during this time of uncertainty.

Sincerely,



Sylvia Jones
Solicitor General
Minister Responsible for Anti-Racism

c: Chief Administrative Officers

Municipal Clerks



Randy Pettapiece, MPP
Perth-Wellington

Queen's Park
Toronto, Ontario

September 28, 2020

Hon. Laurie Scott, MPP
Minister of Infrastructure
College Park, 5th Floor, Room 5E200
777 Bay St
Toronto ON M7A 2J3

Dear Minister:

Enclosed you will find a copy of a letter I received from Andy Lennox, Mayor of the Township of Wellington North. The mayor's letter concerns the township's unsuccessful application to the Investing in Canada Infrastructure Program (ICIP).

I share the mayor's disappointment that the township's application was unsuccessful. As you know, I advocated for all applications from the municipalities that I am privileged to represent.

To better meet the needs of municipalities, the mayor is calling for formula-based funding. He identifies several advantages as compared to the current system:

Formula based funding allows each municipality to establish their own unique priorities and eliminates the "winners" and "losers" that application based funding perpetuates. Additionally, it also reduces engineering/consulting costs that smaller municipalities incur when completing seemingly endless applications.

I wanted to bring the mayor's comments directly to your attention. I ask that you continue to look for ways to streamline the application process, while pushing the federal government to ensure fairness meet the needs of small municipalities. I would appreciate if you would respond directly to Mayor Lennox and issue a copy of your response to my Queen's Park office.

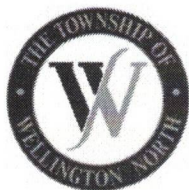
Thank you for your attention to this important matter.

Sincerely,

Randy Pettapiece, MPP
Perth-Wellington

Enclosure

c: John Nater, MP, Perth-Wellington
Andy Lennox, Mayor, Township of Wellington North
Karren Wallace, Director of Legislative Services/Clerk, Township of Wellington North



WELLINGTON NORTH
SEMPER PORRO

September 2, 2020

Randy Pettapiece, MPP
55 Lorne Avenue East, Unit 2
Stratford, ON N5A 6S4

Dear MPP Pettapiece

We are disappointed to share the news about our unsuccessful application to the Investing in Canada Infrastructure Program (ICIP) see page 2.

This was not the news Wellington North was hoping for. We feel the project was well suited for the program. The Arthur & Area Community Centre has long served as a hub in the community and without capital investment its lifespan comes into question.

We would like to take this opportunity to continue to advocate for formula based funding. Something is better than nothing and better reflects a true trusting relationship between the Federal and Provincial governments and municipalities. Formula based funding allows each municipality to establish their own unique priorities and eliminates the "winners" and "losers" that application based funding perpetuates. Additionally, it also reduces engineering/consulting costs that smaller municipalities incur when completing seemingly endless applications. We know your government supports reduction of red tape.

We thank you for continuing to champion for Wellington North and all the municipalities in your riding and are hopeful that you will champion the concept of increased formula based funding. The recent announcement about the Investing in COVID-19 Community Resilience fund is welcome news from the Government of Canada but again appears to be geared towards applications.

We recognize the Federal Government is spearheading the program but we are hoping that the Province will advocate as parties to the bilateral agreements for formula based funding that will benefit all municipalities who are making best efforts to move forward from the impacts of COVID-19.

Sincerely

DocuSigned by:

80AF05F09D284A3...

Andrew Lennox, Mayor

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 087-20

**BEING A BY-LAW TO AUTHORIZE ASSUMPTION OF AND
DECLARE LANDS AS PART OF A PUBLIC HIGHWAY (BEING
PART LOT 18, CONCESSION 4 FORMERLY ARTHUR TOWNSHIP
SHOWN AS PART 2 ON 61R-8986)**

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH enacts as follows:**

1. The following lands be assumed and hereby established as a highway
Part of Lot 18, Concession 3 (formerly Arthur Township), Township of
Wellington North, County of Wellington being Part 2 on Plan 61R-8986.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 13TH DAY OF OCTOBER, 2020.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 088-20

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
OCTOBER 13, 2020**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on October 13, 2020 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 13TH DAY OF OCTOBER, 2020.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK