



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

## Regular Meeting of Council

Monday, February 9, 2015

7:00 P.M.

Municipal Office Council Chambers, Kenilworth

## A G E N D A

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<p><b><u>CALLING TO ORDER</u></b></p> <p>- Mayor Lennox</p> <p><b><u>SINGING OF O' CANADA</u></b></p> <p><b><u>PASSING AND ACCEPTANCE OF AGENDA</u></b></p> <p><b><u>DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF</u></b></p> <p><b><u>MINUTES OF PREVIOUS MEETING(S)</u></b></p> <p>Regular Meeting of Council, January 26, 2015</p> <p><b><u>DELEGATIONS</u></b></p> <p><b>Presentation of Congratulatory Certificates:</b></p> <p>Fall Fair Ambassadors</p> <ul style="list-style-type: none"><li>- Kaitlin Brown, Arthur Fall Fair Ambassador</li><li>- Ashley Ferraro, Mount Forest Fall Fair Ambassador</li><li>- Lisbet McLean, Mount Forest Princess of the Fair</li><li>- Mackenzie Murden-Atkins, Mount Forest Junior Ambassador</li><li>- Brennen Sikkema, Mount Forest Prince Charming</li><li>- Lexi Rice, Mount Forest Little Miss Sweetheart</li></ul> <p>Completion of Ontario Fire College Fire Prevention Diploma Program</p> <ul style="list-style-type: none"><li>- Jason Benn, Wellington North Fire Services, Fire Prevention Officer</li></ul>	01

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**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
JANUARY 26, 2015 at 7:30 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

**Mayor:** Andy Lennox  
**Councillors** Sherry Burke  
Mark Goetz  
Steve McCabe  
Dan Yake

**Staff Present:**

**CAO/Deputy Clerk:** Michael Givens  
**Clerk:** Karren Wallace  
**Treasurer:** Paul Dowber  
**Business/Economic Manager:** Dale Small  
**Tourism, Marketing & Promotion Manager:** April Marshall  
**Administrative Support:** Michelle Stone

**CALLING THE MEETING TO ORDER**

Mayor Lennox called the meeting to order.

**SINGING OF O' CANADA**

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION 2015-23**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Agenda for the January 26, 2015 Regular Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared.

**MINUTES OF PREVIOUS MEETING(S)**

**RESOLUTION 2015-24**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the minutes of the Regular Meeting of Council held on January 12, 2015 and the Public Meeting held on January 12, 2015 be adopted as circulated.*

**CARRIED**

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
JANUARY 26, 2015 at 7:30 P.M.

**DELEGATIONS**

**Mount Forest Louise Marshall Hospital Foundation – Capital Campaign**

Dr. Bob McFarlane & Bill Nelson came before Council representing the Mount Forest Louise Marshall Hospital Foundation respectfully requesting The Township's support towards the Foundation's five million dollar capital campaign to support the redevelopment of ambulatory care and the emergency department.

The Mayor thanked them for the information and recommended that Council defer making a decision until March 10<sup>th</sup>, 2015.

**North Wellington Coalition for Youth Resiliency**

Alison Vasey, Community Youth Resiliency Worker for the Coalition advised they are hosting a first all-community conversation regarding youth with one combined event for Minto, Mapleton and Wellington North. The goal is to get stakeholders and youth in one room discussing the issues with a view to identifying the current needs for youth and how the community can better engage and support them. Council was invited to attend the event, called "North for Youth", to be held at Kenilworth Public School on Saturday February 21, 2015 from 9:00 am to 3:00 p.m.

**Randy Pettapiece, MPP, Perth-Wellington Report**

Mr Pettapiece gave a brief overview advising he has been focusing on - Disaster Relief Assistance, hospital and healthcare expansion and joint and several liability. The Mayor thanked him for his update and support on behalf of Wellington North.

**STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS**

Wellington North Fire Service

- Communiqué, #014, January 19, 2014

**RESOLUTION 2015-25**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service - Communiqué, #014, January 19, 2014 for information.*

**CARRIED**

Report from Dale Small, Business Economic Manager

- EDO2015-01 Age Friendly Community Planning Funding Application

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**JANUARY 26, 2015 at 7:30 P.M.**

**RESOLUTION 2015-26**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the Economic Development Office Report EDO 2015-01, dated January 21, 2015, regarding Age Friendly Community Planning;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North recognize the importance of Age Friendly Community Planning and the need to develop a strategy to encourage participation and healthy active lifestyles for older adults and all citizens;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North supports the application for funding under the "Age Friendly Community Planning Grant" and is committed to work collaboratively with the partnering municipalities and community agencies to ensure that we identify and address both current and future needs of seniors in our community.*

**CARRIED**

Report from April Marshall, Tourism, Marketing, Promotion Manager

- EDO2015-02 the Butter Tart Trail – OCTA Product Development Program

**RESOLUTION 2015-27**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the Economic Development Office Report EDO 2015-02, dated January 21, 2015, regarding The Butter Tart Trail – OCTA Product Development Program;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North recognize the importance of growing our local tourism industry by educating and engaging business on The Butter Tart Trail about food tourism, its benefits and the expectations of the food tourist with recommendations that they can implement easily to give immediate results;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North supports the partnership with the RTO4 as part of the DMO Marketing Partnership Funding Program.*

**CARRIED**

Report from April Marshall, Tourism, Marketing, Promotion Manager

- EDO 2015-03 Wellington North Cultural Roundtable Committee of Council

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**JANUARY 26, 2015 at 7:30 P.M.**

**RESOLUTION 2015-28**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the Economic Development Office Report EDO 2015-03, dated January 21, 2015, regarding the Wellington North Cultural Roundtable Committee of Council;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North support Wellington North's Cultural Roundtable request to become a Committee of Council and further the vision to preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and prosperous economy.*

**CARRIED**

Report from Karren Wallace, Clerk

- CLK 2015- 005 Being a Report on Lottery Licensing in the Township of Wellington North

**RESOLUTION 2015-29**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the Clerk report CLK 2015-005 being a report on Lottery Licensing in the Township of Wellington North;*

*AND FURTHER THAT a by-law be passed to licence charitable or religious organizations to conduct and manage lottery schemes for charitable or religious purposes in the Township of Wellington North;*

*AND FURTHER THAT Karren Wallace, Cathy Conrad and Michelle Stone shall be designated as Lottery Licensing Officers for the purposes of issuing Lottery Licenses in the Township of Wellington North;*

*AND FURTHER THAT By-law Number 86-06 be repealed.*

**CARRIED**

Report from Karren Wallace, Clerk

- CLK 2015- 006 Being a Report on Accessibility Initiatives Undertaken for the 2014 Municipal Election in the Township of Wellington North

**RESOLUTION 2015-30**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the Clerk report CLK 2015-006 being a report on accessibility initiatives undertaken for the 2014 Municipal Election in the Township of Wellington North.*

**CARRIED**



THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
JANUARY 26, 2015 at 7:30 P.M.

Administration & Finance Committee

- Minutes, January 19, 2015

**RESOLUTION 2015-31**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*That the Council of the Corporation of the Township of Wellington North receive the minutes of the Administration and Finance Committee meeting held January 19, 2015 for information.*

**CARRIED**

**RESOLUTION 2015-32**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North approve and adopt the Closed Meeting Investigation and Reporting Policy as recommended by the Administration & Finance Committee.*

**CARRIED**

**RESOLUTION 2015-33**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North direct staff to further investigate the Township of Wellington North ward boundaries and the process required to make changes to the existing ward boundaries in advance of the next Municipal Election as recommended by the Administration & Finance Committee*

**CARRIED**

**RESOLUTION 2015-34**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North approve the Grants/Donations/Waiver of Fees as per the attached schedule, as recommended by the Administration & Finance Committee.*

Arthur Agricultural Society	500
Arthur Horticultural Society Flower Beds	600
Arthur Horticultural Youth Society	200
Mount Forest Agricultural Society	500
Mount Forest Horticultural Society	600
Arthur Chamber of Commerce Art in the Street	500
Arthur Opti-Mrs. Santa Claus Parade	300
Mount Forest Lions - Santa Claus Parade	300
Mount Forest & District Arts Council	250

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**JANUARY 26, 2015 at 7:30 P.M.**

Mount Forest Chamber of Commerce Fireworks	2500
Mount Forest Community Pantry	500
Wellington Heights Secondary School Scholarships	900
Wellington County Farm and Home Safety	250
Wellington Heights Secondary School Warm Winter Wishes	100
Crime Stoppers Guelph Wellington	<u>500</u>
Total	8500
<b>Waive Fees and Charges:</b>	
Little Black Dress Affair	500
Arthur Terry Fox Run	101.70

**RESOLUTION 2015-35**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North approve the confidential direction provided to the Fire Chief in a closed session of the Administration & Finance Committee on January 19, 2015 related to personal matters about an identifiable individual, including municipal or local board employees.*

**CARRIED**

Report from Michael Givens, Chief Administrative Officer

- CAO 2015-04 Louise Marshall Hospital Capital Contribution

**RESOLUTION 2015-36**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO-04 regarding Louise Marshall Hospital Capital Contribution;*

*AND FURTHER THAT the Council of the Township of Wellington North commit to providing a response to the Louise Marshall Hospital Capital Campaign Committee regarding the Township's contribution by March 10th, 2015.*

**CARRIED**

Cheque Distribution Report dated January 21, 2015

**RESOLUTION 2015-37**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated January 21, 2015 for information purposes.*

**CARRIED**

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
JANUARY 26, 2015 at 7:30 P.M.

CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION

None circulated.

BY-LAWS

**RESOLUTION 2015-38**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT By-law Number 008-15 being a by-law to repeal By-law 44-11 being a by-law to amend By-law No. 52-08, as amended, respecting development charges be read a First, Second and Third time and finally passed.*

**CARRIED**

**RESOLUTION 2015-39**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT By-law Number 009-15 being a by-law to appoint a Director of Public Works for the Corporation of the Township of Wellington North and to repeal By-law 66-13 be read a First, Second and Third time and finally passed.*

**CARRIED**

**RESOLUTION 2015-40**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT By-law Number 010-15 being a by-law to licence charitable or religious organizations to conduct and manage lottery schemes for charitable or religious purposes and to repeal By-law 86-06 be read a First, Second and Third time and finally passed.*

**CARRIED**

ITEMS FOR COUNCIL'S INFORMATION

AMO Watchfile

- January 8, 2015
- January 15, 2015

Randy Pettapiece, MPP, Perth-Wellington

- Two pieces of correspondence related to MPP Pettapiece's delegation were circulated tonight being correspondence from MPP Pettapiece to the Minister of Economic Development, Employment and Infrastructure regarding the Township's application for funding and the cancellation of the connecting link funding.
- Coffee Hour, Thursday, January 29<sup>th</sup>, 2015 at Coffee Culture, Mount Forest

City of Pembroke

- OPP Billing Model

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
JANUARY 26, 2015 at 7:30 P.M.**

**RESOLUTION 2015-41**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the January 12, 2015 Regular Council Meeting Agenda for information.*

**CARRIED**

**NOTICE OF MOTION**

None.

**ANNOUNCEMENTS**

Mayor Lennox: The next County Council Meeting will be Thursday, January 29<sup>th</sup>, 2015 and the passing of the County Budget is on the Agenda.

Big Brothers Big Sisters "Bowl for Kids Sake" are having their annual kick-off Sunday, February 8<sup>th</sup>, 2015 at the Mount Forest Bowling Centre with two bowling events scheduled for Sunday, February 22 and Sunday, March 1. All Council and staff are encouraged to participate.

**CONFIRMING BY-LAW**

**RESOLUTION 2015-42**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT By-law Number 011-15 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on January 26, 2015 be read a First, Second and Third time and finally passed.*

**CARRIED**

**ADJOURNMENT**

**RESOLUTION 2015-43**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT the Regular Council meeting of January 26, 2015 be adjourned at 8:45 p.m.*

**CARRIED**

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MAYOR

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CLERK



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF FEBRUARY 9, 2015**

**FROM: DARREN JONES  
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2015-03 BUILDING PERMIT MONTHLY REVIEW  
PERIOD ENDING JANUARY 31, 2015**

## RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Monthly Review for the period ending January 31, 2015.

## PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. Building Permit Monthly Review for the period ending January 31, 2014
2. Building Permit Monthly Review for the period ending January 31, 2013

## BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	0	0.00	0.00	0.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	0	0.00	0.00	0.00
Garages / Sheds	0	0.00	0.00	0.00
Pool Enclosures / Decks	0	0.00	0.00	0.00

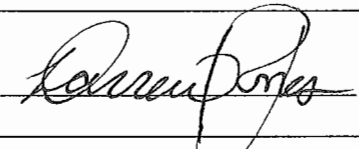
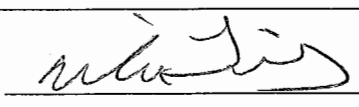
Commercial	2	63,000.00	252.00	0.00
Assembly	0	0.00	0.00	0.00
Industrial	0	0.00	0.00	0.00
Institutional	3	515,000.00	1,356.00	0.00
Agricultural	0	0.00	0.00	0.00
Sewage System	0	0.00	0.00	0.00
Demolition	2	10,600.00	252.00	0.00

Total January 2015	7	588,600.00	1,860.00	0.00
Total Year to Date 2015	7	588,600.00	1,860.00	0.00

Total January 2014	2	393,580.00	6,115.54	0.00
Total Year to Date 2014	2	393,580.00	6,115.54	0.00

Total January 2013	5	422,500.00	4,210.84	0.00
Total Year to Date 2013	5	422,500.00	4,210.84	0.00

*\*\*values may change as permits are revoked or modified*

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
	
<b>DARREN JONES</b> CHIEF BUILDING OFFICIAL	<b>MICHAEL GIVENS</b> CHIEF ADMINISTRATIVE OFFICER



# Township of Wellington North

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**TO: MAYOR AND MEMBERS OF COUNCIL  
WELLINGTON NORTH COUNCIL MEETING FEBRUARY 9<sup>TH</sup>, 2015**

**FROM: Dale Small Economic Development Officer (EDO 2015-04)**

**SUBJECT: Community Improvement Program**

## RECOMMENDATION

That the Economic Development Officer report dated February 9<sup>th</sup>, 2015 with regards to the Community Improvement Program is received;

**AND FURTHER THAT** the Council of the Corporation of the Township of Wellington North approve:

- a one-time grant of \$2,500 under the Facade Improvement Grant Program
- an interest free loan of \$2,500 under the Facade Improvement Loan Program
- a one-time grant of \$654.96 under the Application Fees & Development Charges Program

to be paid upon completion of the improvements to the Shoetopia building at 235 Main Street South, in Mount Forest.

## PREVIOUS REPORTS PERTINENT TO THIS MATTER

Council:	2012: May 7 <sup>th</sup>	Council approval of Community Improvement Program				
	2012: Aug.8 <sup>th</sup> ,	Dec. 13 <sup>th</sup>				
	2013: April 22 <sup>nd</sup> ,	Aug 12 <sup>th</sup> ,	Dec.16 <sup>th</sup>			
	2014: April. 7 <sup>th</sup> ,	June 9 <sup>th</sup> ,	June 23 <sup>rd</sup> ,	Aug 11 <sup>th</sup> ,	Sept 8 <sup>th</sup> ,	Sept 29 <sup>th</sup>

## BACKGROUND

The Wellington North Community Improvement Program (CIP) was approved in 2012 and has established a framework for the Township support and implementation of programs to encourage the maintenance and rehabilitation of commercial buildings, their facades as well as associated signage and green spaces. Through this framework the Municipality is able to provide incentives for individuals, businesses, Community Groups, etc. to enhance their building presentation to the public and/or to support Public Art, in an effort to help stimulate pride in our downtowns.

To show Wellington North's long term commitment to the program the CIP was approved as a ten year program. Each year council are asked to approve funding as part of the annual budget process. In 2015, similar to previous years, council is being asked to provide \$10,000 in grant funding and \$7,500 in loan funding. At the same time staff continually look for other sources of funding; county, provincial and federal, to help support Community Improvement Program activities.



# Township of Wellington North

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Since 2012, including this report, twenty applicants have submitted requests for funding. Of these requests eighteen have been recommended by the Community Improvement Program Review Panel for funding. Dollar value of the overall improvements from these applications totals \$181,950 and of this amount:

- \$39,180 (22%) has been provided in grants from the Community Improvement Program
- \$10,000 ( 5%) has been advanced in interest free loans repayable over 5 years
- \$132,770 (73%) has been provided by the applicants.

## OVERVIEW

On January 22<sup>nd</sup> an application was received from the business owner of Shoetopia which is opening soon at 235 Main Street South in Mount Forest. The applicant is requesting \$2,500 in funding from the Facade Improvement Grant Program, \$2,500 in funding from the Facade Improvement Loan Program and \$654.96 in funding from the Application Fees and Development Charges Program.

The overall cost of the facade improvement included in this application is \$17,040 and includes a new backlight sign as well as a digital sign. Additional renovations are also being completed to the building to make the front entrance more accessible and new drywall, flooring, lighting and Millwork enhancements are also taking place. This new business is a welcome addition to our community and the renovations will have a noticeable positive impact on our Main Street.

## CONCLUSION

On January 27<sup>th</sup>, 2015 the Community Improvement Plan Review Panel, (April Marshall, Darren Jones & Dale Small) met to review the applications and to complete the Decision Matrix for each application. The applications have been found to be eligible under the program and based on the analysis of the Review Panel are being recommended for approval.

A copy of the applications along with the Decision Matrix is attached to this report. The Community Improvement Plan Review Panel supports the applications and as the next Economic Development Committee meeting is not scheduled until February 18<sup>th</sup> has directed the Economic Development Officer to prepare this report and recommend council approve funding.

**PREPARED BY:**

**RECOMMENDED BY:**

**DALE SMALL  
ECONOMIC DEVELOPMENT OFFICER**

**MIKE GIVENS  
CHIEF ADMINISTRATIVE OFFICER**

Tel 519-848-3620

Toll Free 1-866-848-3620

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[www.wellington-north.com](http://www.wellington-north.com)

[township@wellington-north.com](mailto:township@wellington-north.com)



## COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX

Applicant: Shoetopia

Date Received: January 22<sup>nd</sup>, 2015

Application #: F.I.L. & G. # 15

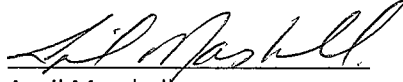
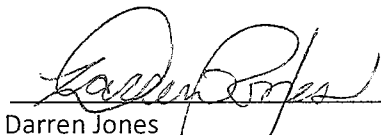
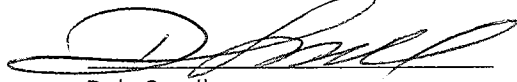
Amount: \$2,500 Grant & \$2,500 Loan

Date of Community Improvement Plan Review Panel Meeting:

January 27<sup>th</sup>, 2015

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		Applicant is the business owner & President of Shoetopia
2	Is the applicant applying for: a) Facade Improvement Grant b) Facade Improvement Interest Free Loan c) Both	X		Application is for: \$2,500 Facade Improvement Grant \$2,500 Facade Improvement Interest free Loan
3	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		The building is located at 235 Main Street South, Mount Forest which is within the CIPA boundary.
4	Has the application been properly completed including: • Detailed description of improvements • Facade Improvement Checklist • Detailed sketch of the proposed change • Minimum of two quotes obtained	X X X	X	The applicant has only received one quote which is from a local supplier located in Mount Forest. In order to receive maximum funding under the Community Improvement Program total costs must exceed \$7,500. As total costs are much greater than this we have waived the two estimate requirement.
5	Are property taxes and any other Municipal Accounts receivable up to date	X		Verified and all up to date as at January 26 <sup>th</sup> , 2015  Roll # 005-09900
6	Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included:  • Repainting or cleaning of the facade • Restoration of facade masonry, brickwork, etc. • Replacement or Repair of cornices, eaves, parapets, etc • Replacement or Repair of Windows • Entrance-way modifications • Redesign of the store front • Removal of signage and installation of new signage	X		While this application is only for facade and signage improvements significant construction renovation and Millwork is being completed on this building prior to the opening of Shoetopia.  New signage includes a backlit Facia Sign as well as a new digital sign.

**COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX**

	<ul style="list-style-type: none"> <li>• Restoration of original facade appearance</li> <li>• Replacement or Repair of canopies and awnings</li> <li>• Installation or repair of exterior lighting</li> <li>• Other similar improvements approved by CIPRP</li> </ul>	X X		
7	Facade Improvement Grant amount available is 50% of eligible costs up to a maximum of \$2,500. What amount is being requested and what is the percentage of the overall.	X		Overall Cost of improvements:     \$17,040.00  Grant Amount being requested:     \$2,500.00  Percentage of overall Costs:     15%
8	Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period?	X		Loan Amount being requested: \$2,500.00  Amortization Period: 5 years
9	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		The estimate that was provided along with the application is from a local suppliers
10	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		Target completion date is March 2015.
11	Other comments from the Review Panel			As the next Economic Development Committee meeting is not until February 18th the Community Improvement Program Review Panel recommends that the Economic Development Officer prepare a report for council approval. This report will be presented at the February 9 <sup>th</sup> Wellington North council meeting.
<b>Recommendation</b>	That the Economic Development Officer support this application and make a motion for council approval:			
	 April Marshall	 Darren Jones	 Dale Small	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> January 27 <sup>th</sup> , 2015



Township of Wellington North  
 7490 Sideroad 7 West,  
 Kenilworth, ON N0G 2E0  
 Phone: 519-848-3620  
 www.wellington-north.com

## Facade Improvement Loan and Grant Program Application Form

The purpose of this program is to encourage facade improvements for privately owned commercial buildings in the Community Improvement Areas within Arthur and Mount Forest. Grant assistance is provided in the form of a 50/50 matching interest free loan, which is paid upon completion of the previously approved work(s). This program offers a loan for eligible work to a maximum limit of \$\_\_\_\_\_ per property. Please review the specific grant program terms and conditions found in the Community Improvement Plan and contact the Business Economic Manager for current limits.

Application Number (assigned by staff):	F. I. L. & G. #15
Date Application Received:	JANUARY 22ND, 2015

PROPERTY INFORMATION			
Municipal Address	Street Num: 235	Street Name: MAIN ST S	Unit Num:
Commercial Name (if applicable)	SHOETOPIA		
Registered Plan Number: 005-09900	Registered Plan	Lot/Block No.	PT LOT 21 T/THR WITH + 506 TO R/W RP 61R8025 PART 3 & 4

OWNER and APPLICANT INFORMATION			
Property Owner Information (check one)		Person(s)	Company
Registered Land Owner:	Surname:	First name:	
Name:	(if Company) HAPFIELD DEVELOPMENTS	Company Officer	DATTI JO McLELLAN SHAW
Address:	Street No. 695	Street Name: QUEEN ST W	Unit Num: PO BOX 358
Municipality: MOUNT FOREST	Province: ON	Postal Code:	N0G 2L0
Telephone:	No. (519) 323-3997	Fax: ( )	Email: djmsck@hapfield.ca
Applicant Information (if different than Owner):			
Application Contact:	Surname: MOHR	First name: PETER	
Name:	(if Company) SHOETOPIA	Company Officer	PETER MOHR
Address:	Street No. 860	Street Name: QUEEN ST S	Unit Num:
Municipality: FERGUS	Province: ON	Postal Code:	N1M 3N7
Telephone:	No. (519) 787-1834	Fax: ( )	Email: peter@shoetopia.ca

I hereby make the above application for a <b>Facade Improvement Loan and Grant</b> , declaring all the information contained herein is true and correct, and acknowledging the township of Wellington North process the application based on the information provided.	
Signature:	Title: <b>PRESIDENT</b>
Printed Name of Signatory: <b>PETER MOHR</b>	Date: <b>JAN 22, 2015</b>

The personal information on this form is collected under the legal authority of the Planning Act, Section 2. The personal information will be used for determining your eligibility for a grant/loan. If you have any questions about the collection, please contact the Clerk-Administrator at 519-848-3620 ext. 32.

### DESCRIPTION OF IMPROVEMENTS

- Please provide a detailed, written description of the proposed improvements. Attach one (1) copy of a prepared sketch showing the proposed improvements.

1. WE HAVE MADE THE FRONT ENTRANCE MORE ACCESSIBLE BY REMOVING THE INTERIOR SECONDARY ENTRANCE.
2. NEW BACKLIT FACIA SIGN (SEE ATTACHED) \$ 2995+195
3. NEW DIGITAL SIGN (SEE ATTACHED) \$ 11,990 -
4. NEW WINDOW DISPLAY STEEL VINY UNIT. # 2000 -  
(I DON'T HAVE DRAWINGS FOR THE WINDOW DISPLAY UNIT).

### PHOTOGRAPHS

- Please attach a photograph of the existing façade/signage.

SEE ATTACHMENTS.

Façade projects within the Township of Wellington North's CIPA's should respond to the following 'best practices' to help with its efforts to create a relevant and quality improvement for both the building and the street. Please complete the following checklist to determine the degree in meeting 'best practices' for the proposed facade improvements.

Façade Project Design Checklist				
Criteria/Description	Yes	No	N/A	Comments
<b>1. Responding to Core Context</b>				
i) Does the façade design enhance its context and adjacent buildings?	✓			LETS PEOPLE KNOW THERE'S A SHOE STORE IN TOWN.
<b>2. Building Envelopes in the CIPA</b>				
i) Does the façade work/align with existing facades and reinforce the clarity of the public network and the cohesion of building groups?	✓			ENHANCES PASSERS TO STOP NOT ONLY FOR STORES, BUT OTHER SHOPPING
<b>3. Beneficial Building / Street Relationships</b>				
i) Does the building façade and street establish a supportive relationship, in which indoor and outdoor spaces animate and are connected to each other?	✓			
ii) Does the façade define the building as a distinct space with a strong sense of identity and place?	✓			OUR TA NAME SAYS WHAT WE ARE "SHOETOPIA"
<b>4. Response to Climate</b>				
i) Does the façade design respond to the climate of area, taking into account all seasons?	✓			WE HAVE DEMOLISHED THE OLD ENTRANCE FOR EASE OF ACCESS.
<b>5. Identifiable Building Entrances</b>				
i) Does the façade project help to make the buildings entrance more identifiable?	✓			
<b>6. Long Life / Loose Fit</b>				
i) Is the façade treatment capable of being adapted to new / future building uses?	✓			NEW BACKLIGHT SIGN & DIGITAL SIGN WILL BE GOOD FOR 20 YEARS.
<b>7. Safety Within CIPA</b>				
i) Does the façade design provide personal safety and impart a sense of comfort to all users?	✓			DEMO OF OLD ENTRANCE.
<b>8. Community Expression</b>				
i) Does the façade design express a sense of permanence and durability?	✓			HIGH END SIGNAGE, NOT PLYWOOD.
ii) Does the façade promote traditional roots and express historical continuity?			✓	
<b>9. Appropriate Scale</b>				
i) Does the scale of the proposed façade relate to the scale and size of the building as well as the human body, making space comfortable for users?	✓			
<b>10. Exterior Materials for Facades</b>				
i) Does the proposed façade materials reinforce the cohesion of related groups of buildings?	✓			
ii) Are proposed exterior building materials durable and of high aesthetic quality?	✓			
<b>11. Technical Performance</b>				
i) Does the proposed façade determine a balance capital costs, operating costs and maintenance costs?	✓			USING LED, NOT FLUORESCENT.
<b>12. Accessibility</b>				
i) Does the façade design provide equal means of access to all users regardless of ability?	✓			DEMO OF OLD ENTRANCE.





**COMMUNITY IMPROVEMENT PLAN : APPLICATION FEES & DEVELOPMENT CHARGES DECISION MATRIX**


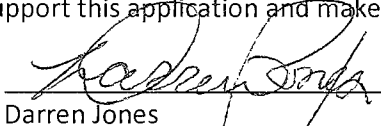

Applicant: Shoetopia

Date Received: January 22<sup>nd</sup>, 2015

Application #: A.F. & D.C. # 4

Amount: 654.96

Date of Community Improvement Plan Review Panel Meeting: Jan 27<sup>th</sup>, 2015

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.3.2 of the Community Improvement Plan	X		Applicant is the business owner & President of Shoetopia
2	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		The building is located at 235 Main Street South, Mount Forest which is within the CIPA boundary.
3	Has the application been properly completed including: <ul style="list-style-type: none"> <li>• Detailed description of proposal</li> <li>• Detailed sketch of the proposed change</li> <li>• Minimum of two quotes obtained</li> </ul>	X X	X	Significant construction renovation, (>100.0M) and Millwork is being completed on this building prior to the opening of Shoetopia.
4	Are property taxes and any other Municipal Accounts receivable up to date	X		Verified and all up to date as at January 26 <sup>th</sup> , 2015 Roll # 005-09900
5	Eligible costs associated with the Application Fees & Development Charges Grant Program are as follows. Indicate which ones are included: <ul style="list-style-type: none"> <li>• Application fees</li> <li>• Building permit fees</li> <li>• Planning fees (minor variance)</li> <li>• Development Charges</li> </ul>	X X		
6	Is the grant amount being requested within eligible amounts	X		100% relief up to a maximum of \$1,500 can be requested. Application request is in the amount \$654.96
7	Is the applicant aware that they must first cover the fees then submit a request for payment upon project completion	X		
8	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Target completion date is March 2015.
9	Other comments from the Review Panel			
<b>Recommendation</b>	That the Economic Development Officer support this application and make a motion for council approval: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
	 April Marshall	 Darren Jones	 Dale Small	January 27 <sup>th</sup> , 2015





Township of Wellington North  
 7490 Sideroad 7 West,  
 Kenilworth, ON N0G 2E0  
 Phone: 519-848-3620  
 www.wellington-north.com

## Application Fees and Development Charges Grant Application Form

The purpose of this program is to reduce the cost of improvements by offering a grant for any required planning application fees, building permit fees or development charges for privately owned commercial properties in the community improvement areas of Arthur and Mount Forest. Grant assistance will provide successful applicants a grant equivalent to the amount incurred fees or charges. This program offers a maximum relief of \$1,500.00 with the Township paying up to 100% of eligible costs. Please review the specific grant program term and conditions found in the Community Improvement Plan and contact the Business Economic Manager for current limits.

Application Number (assigned by staff):	A.F.Y.O.C.G. #4
Date Application Received:	JANUARY 22ND, 2015

PROPERTY INFORMATION			
Municipal Address	Street Num: 235	Street Name: MAIN ST S	Unit Num:
Commercial Name (if applicable)	SHOETOPIA PT LOT 21 T6THR WITH 5085		
Registered Plan Number: 005-09900	Registered Plan Lot/Block No. 70 A/W RP61R8025 PART 3 & 4		
OWNER and APPLICANT INFORMATION			
Property Owner Information (check one)		Person(s)	Company
Registered Land Owner:	Surname:	First name:	
Name:	(if Company) HAPFIELD DEVELOPMENTS	Company Officer TATI JO McLELLAN STAW.	
Address:	Street No. 695	Street Name: QUEEN ST W	Unit Num: PO BOX 358
Municipality: MOUNT FOREST	Province: ON		Postal Code: N0G 2L0
Telephone: No: (519) 3233997	Fax: ( )	Email: pjms@hapfield.ca	
Applicant Information (if different than Owner):			
Application Contact:	Surname: MOHR	First name: PETER	
Name:	(if Company) SHOETOPIA	Company Officer PETER MOHR	
Address:	Street No. 860	Street Name: TOWER ST S	Unit Num:
Municipality: FERGUS	Province: ON		Postal Code: N1M 3N7
Telephone: No: (519) 7871834	Fax: ( )	Email: peter@shoetopia.ca	
I hereby make the above application for a Application fees and Development Charges Grant , declaring all the information contained herein is true and correct, and acknowledging the Township of Wellington North process the application based on the information provided.			
Signature:		Title: PRESIDENT	
Printed Name of Signatory: PETER MOHR		Date: JAN 22, 2015.	

The personal information on this form is collected under the legal authority of the Planning Act, Section 2. The personal information will be used for determining your eligibility for a grant/loan. If you have any questions about the collection, please contact the Clerk-Administrator at 519-848-3620 ext. 32.

### DESCRIPTION OF IMPROVEMENTS

- Please provide a detailed, written description of the proposed improvements. Attach one (1) copy of a prepared sketch showing the proposed improvements.

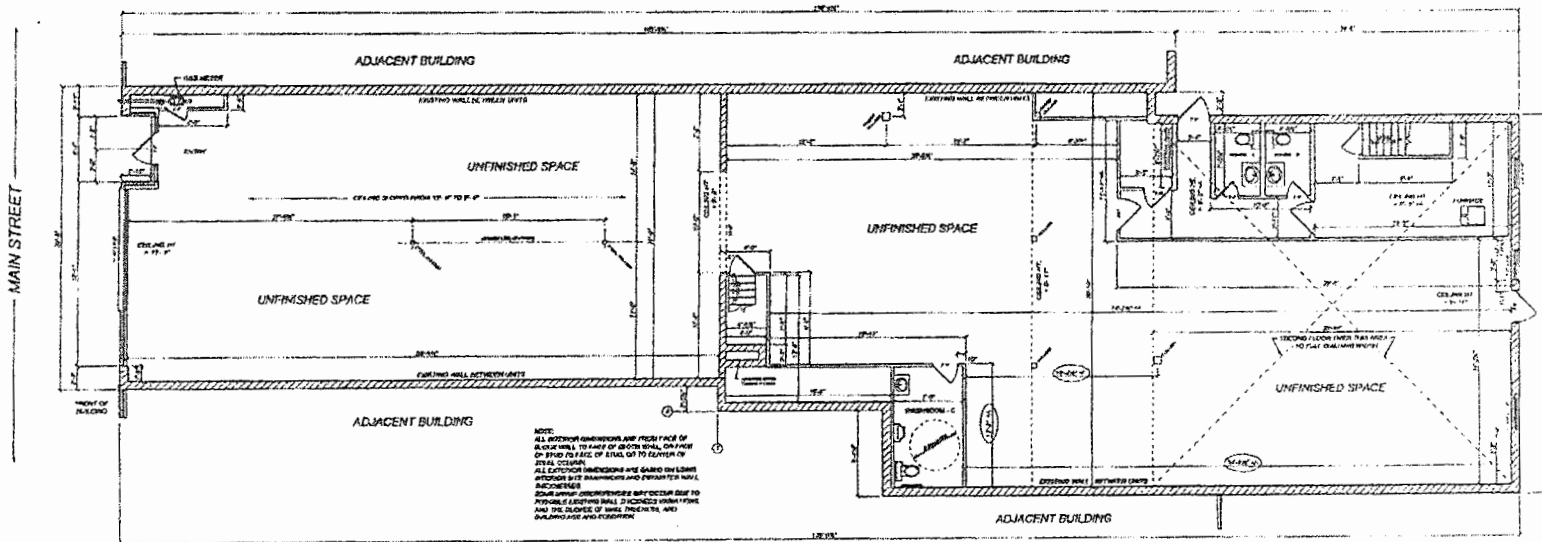
WE WILL BE CHANGING THE ESTABLISHMENT FROM A RESTAURANT TO A RETAIL FOOTWEAR STORE. THE OWNERS COMPLETED THE DEMOLITION OF THE RESTAURANT WE WILL BE INSTALLING ABOUT \$150,000 DOLLARS WORTH OF DRYWALL, LIGHTING, FLOORING AND MILLWORK TO FIT UP THE STORE. WE WILL ALSO BE INSTALLING NEW SIGNAGE AND MAKING THE BUILDING ENTRANCE MORE ACCESSIBLE FOR HANDICAPPED PEOPLE BY REMAINING THE VESTIBULE ENTRANCE.

### PHOTOGRAPHS

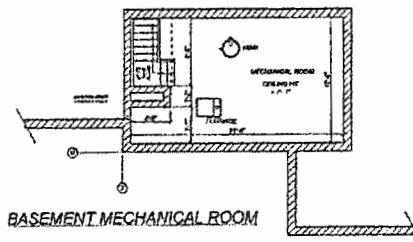
- Please attach a photograph of the project site.

SEE ATTACHED  
BUILDING PERMIT  
DRAWINGS  
//

ALL ELECTRICAL WORK SHALL BE DONE BY A LICENSED ELECTRICIAN. THE ELECTRICAL WORK SHALL BE SUBJECT TO THE INSPECTION AND PERMITS OF THE ELECTRICAL INSPECTOR. FOR MORE INFORMATION PLEASE CALL: THE ELECTRICAL INSPECTOR'S OFFICE, 1000 SHEPPARD AVENUE EAST, TORONTO, ONTARIO. PHONE: (416) 392-3939 FAX: (416) 392-3938



MAIN FLOOR PLAN (SHOWING EXISTING BUILDING LAYOUT)



JT  
 JT  
 2015-0001  
 Jan 19/15

Site Copy:   
 [Signature]

Authorization of the Chief Building Official

I, Gerald Moore (BCIN 19949), of HSM Building Consultants (BCIN 38195) have reviewed and take design responsibility for the design activities noted on these drawings.  
 [Signature] January 10/15

<b>PROJECT:</b> PROPOSED INTERIOR RENOVATION TO COMMERCIAL BUILDING SPACE SHOETOPIA FOOTWEAR 235 MAIN ST. N., MOUNT FOREST, ONTARIO	<b>NOTES:</b> 1. REFER TO ALL DRAWINGS FOR ALL INFORMATION. 2. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL BUILDING CODE OF CANADA. 3. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE OF CANADA. 4. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL MECHANICAL CODE OF CANADA. 5. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL PLUMBING AND HEATING CODE OF CANADA. 6. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL FIRE ALARMS AND SIGNALING CODE OF CANADA. 7. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL SAFETY CODE OF CANADA. 8. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ACCESSIBILITY ACT. 9. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL ENVIRONMENTAL ACT. 10. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE NATIONAL OCCUPATIONAL SAFETY AND HEALTH ACT.	<b>TITLE:</b> MAIN FLOOR PLAN (SHOWING EXISTING LAYOUT)

20  
 20



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF FEBRUARY 9, 2015**

**FROM: Karren Wallace, Clerk**

**SUBJECT: REPORT CLK 2015-007 BEING A REPORT ON WARD  
BOUNDARIES AND THE PROCESS FOR REDIVIDING  
THE BOUNDARIES IN THE TOWNSHIP OF WELLINGTON  
NORTH**

## **RECOMMENDATION**

**THAT** CLK Report 2015-008 being a report on Ward Boundaries and the process for Redividing the Boundaries in the Township of Wellington North be received for information.

## **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

CAO 2015-02 Report, Township Ward Boundaries

## **BACKGROUND**

The Corporation of the Township of Wellington North was formed by the amalgamation of the Township of Arthur, Village of Arthur, the Township of West Luther and the Town of Mount Forest, effective January 1, 1999.

The current 5 member Council system and Wards 1, 2, 3 and 4 were established at the time of amalgamation and have not changed since then. The Mayor is elected at large and four Councillors are elected through a ward system. A map of the current Ward boundaries is attached to this report as Schedule "A".

The County of Wellington has a ward system, however their ward do not align with the Township of Wellington North's ward boundaries. A map of the County ward boundaries is attached to this report as Schedule "B".

In 1999 when the system was adopted it appeared there was a good level of political representation based on existing population and geographic area. In addition, the system met all the existing ward boundary criteria in effect at that time. The multi-ward system is designed to improve representation of communities of interests and holds elected officials accountable to the communities they represent.

The Municipal Property Assessment Corporations (MPAC) calculates eligible electors for each of the existing wards as shown on the chart below as of 2014:

WARD	ELIGIBLE ELECTORS (based on preliminary list of electors)
1	2284
2	2818
3	1352
4	3263

Council now has the desire to review the current Ward system in an attempt to move to a more equitable distribution of electors in each Ward and has directed staff to inform them of the process for review.

<b>PROCESS</b>
----------------

The Supreme Court of Canada (Provincial Electoral Boundaries (Sask.), the Carter Case) established that the goal of 'effective representation' should be the primary focus of a ward boundary review. Effective representation means that each citizen should have a voice in government and the ability to bring their concerns to a representative who understands their interests.

Following numerous hearings and appeals, the Ontario Municipal Board (OMB) has established guiding principles for ward boundary reviews as follows:

- 1) *Representation by Population or Equality of Representation:*
- 2) *Communities or Communities of Interest within a Ward:*
- 3) *Physical Features as Natural Boundaries (e.g. watercourses, railways, highways, arterial roads):*
- 4) *Population Trends and Estimated Growth Projections*

The *Municipal Act, 2001* (the Act) sets out the framework for undertaking a ward review. Section 222 of the Act authorizes a municipality to divide or re-divide the municipality into wards or to dissolve the existing wards by municipal by-law. After passing the by-law the municipality must give Notice within the legislated time frame and the by-law is subject to appeal to the Ontario Municipal Board (OMB) by the Minister or any other person.

There is no legislative requirement for a public meeting to be held prior to the passage of a by-law under Section 222 of the Act, however it would be staff's recommendation that this step be taken in the interests of transparency.

Section 223 of the Act provides that electors in a municipality may present a petition to the council asking the council to pass a by-law dividing or re-dividing the municipality into wards or dissolving the existing wards. The petition would require the signatures of 1 per cent of the electors in the municipality or 500 of the electors in the municipality, whichever is less, but, in any event, a minimum of 50 signatures of the electors in the municipality is required.

Provided a ward boundary by-law is passed before January 1, 2018 the by-law would be in effect for the term of Council following the October 2018 municipal election.

**FINANCIAL IMPACT:**

There is no financial impact associated with this report.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
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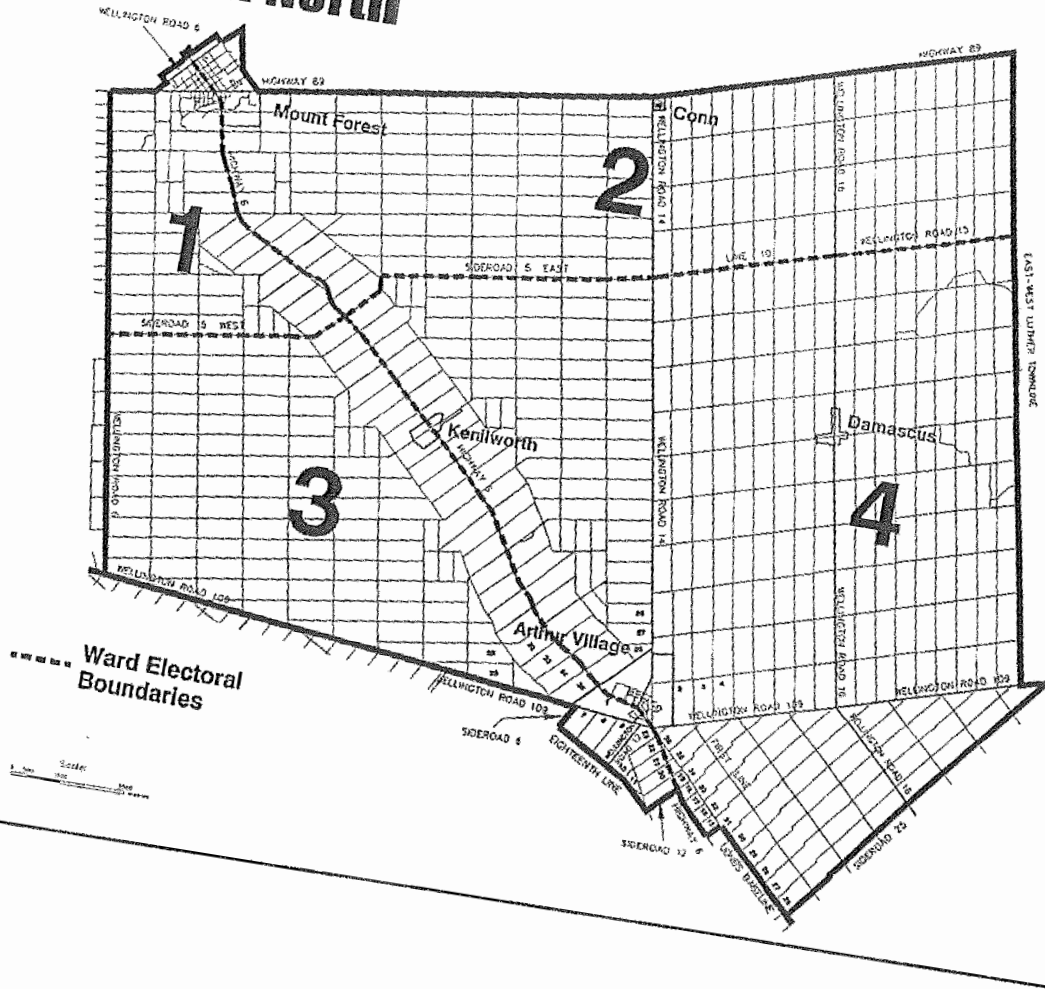
*Karren Wallace*

*Michael Givens*

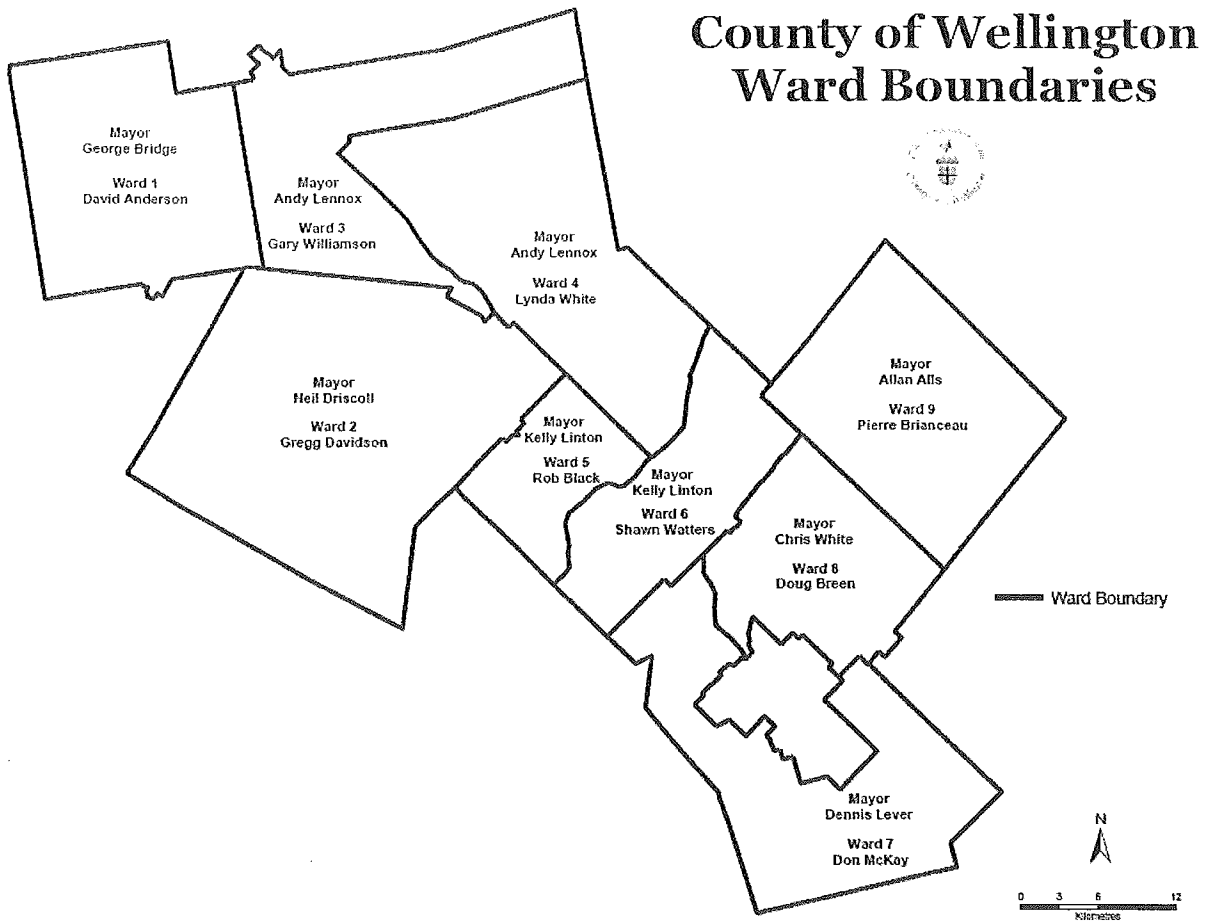
<b>KARREN WALLACE CLERK</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
---------------------------------	--

SCHEDULE "A"

# Township of Wellington North



# SCHEDULE "B"







# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF FEBRUARY 9, 2015**

**FROM: Karren Wallace, Clerk**

**SUBJECT: REPORT CLK 2015-008 BEING A REPORT ON CONSENT  
APPLICATION B10/15 (BENDER) KNOWN AS PART LOT 10,  
CONCESSION 6, FORMERLY WEST LUTHER, NOW THE  
TOWNSHIP OF WELLINGTON NORTH**

## RECOMMENDATION

**THAT** CLK Report 2015-008 being a report on Consent Application B10/15 (Bender) known as Part Lot 10, Concession 6, Formerly West Luther, now the Township of Wellington North be received;

**AND FURTHER THAT** the Council of the Township of Wellington North supports consent application B10/15 as presented with the following conditions:

- THAT the retained receive zoning compliance for minimum lot area;
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- THAT the Owner receives approval from the applicable road authority;
- THAT the Owner satisfy the requirements of the local Municipality in reference to parkland dedication.

## PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

## BACKGROUND

The subject property is located in the Damascus Hamlet and is known as Part Lot 10, Concession 6, Township of Wellington North. The property assessment roll number is 23-49-000-015-05750-000.

The subject parcels are shown below:



The proposed lot line adjustment would sever a vacant 317 m<sup>2</sup> (3, 412 ft<sup>2</sup>) parcel and merge it with an abutting residential lot with an existing dwelling. The resulting/retained lot would be a 1,822 m<sup>2</sup> (19, 611ft<sup>2</sup>). A 1,390 m<sup>2</sup> (14, 961 ft<sup>2</sup>) residential parcel with an existing dwelling.

This application is a resubmission for a lot line adjustment that was previously approved but lapsed because the associated conditions were not completed in time. The proposal which has been presented is identical to the previous submission.

Municipal comments were received from the Chief Building Official and the Roads Superintendent, both of whom had no concerns with the proposal.

Attached please find:

- Wellington County Junior Planner comments, January 29, 2015 (Schedule "A")
- Application B10/15 (Schedule "B")

**FINANCIAL IMPACT:**

No financial impact.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*Karren Wallace*

*Michael Givens*

<b>KARREN WALLACE CLERK</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
---------------------------------	--

## SCHEDULE "A"



**Planning and Development Department, County of Wellington**  
County Administration Centre, 74 Woolwich Street, Guelph, ON N1H 3T9  
T 519.837.2600 F 519.823.1694

<b>Application</b>	B10/15
<b>Location</b>	Part Lot 10, Concession 6 TOWNSHIP OF WELLINGTON NORTH
<b>Applicant/Owner</b>	Donald Bender

**PLANNING OPINION:** Located in the Damascus Hamlet, the proposed lot line adjustment would sever a vacant 317 m<sup>2</sup> (3, 412 ft<sup>2</sup>) parcel and merge it with an abutting residential lot with an existing dwelling. The resulting lot would be 1,822 m<sup>2</sup> (19, 611ft<sup>2</sup>). A 1,390 m<sup>2</sup> (14, 961 ft<sup>2</sup>) residential parcel would be retained with an existing dwelling.

This application is a resubmission for a lot line adjustment that was previously approved but lapsed because the associated conditions were not completed in time. The proposal which has been presented is identical to the previous submission.

This application is consistent with Provincial Policy and would generally conform to the Official Plan. We would have no concerns, provided that the following matters are addressed as conditions of approval:

- a) That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and,
- b) That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

**PLACES TO GROW:** No issue.

**PROVINCIAL POLICY STATEMENT (PPS):** No issue

**WELLINGTON COUNTY OFFICIAL PLAN:** The subject property is designated HAMLET (Damascus). Section 10.6.3 states, "lot line adjustments may be permitted where there are no adverse effects provided that the basic lot patterns in the area are not unreasonably altered.

**LOCAL ZONING BY-LAW:** The subject property is currently zoned Unserviced Residential (R1A). As a pre-existing condition both the severed and retained lots are undersized and do not meet the minimum 1 ac lot area requirements. The lot frontage requirements appear to be met for both the severed and retained properties.

**SITE VISIT INFORMATION:** The subject property has not yet been visited.

Jameson Pickard, Junior Planner  
January 29<sup>th</sup>, 2015

# Schedule "B"

County of Wellington Planning and Land Division Committee  
Deborah Turchet, Secretary-Treasurer  
Wellington County Administration Centre  
74 Woolwich Street, Guelph ON N1H 3T9

January 16, 2015

## NOTICE OF AN APPLICATION FOR CONSENT

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: January 12, 2015

FILE NO. B10/15

### APPLICANT

Donald Bender  
8417 Line 6  
Damascus  
RR#4  
Kenilworth ON N0G 2E0

### LOCATION OF SUBJECT LANDS:

WELLINGTON NORTH (West Luther)  
Part Lot 10  
Concession 6

Proposed lot line adjustment is 317 square metres with no frontage, vacant land to be added to abutting rural residential lot – Richard Gorrie & Wendy Agnew. Resubmission of lapsed application B121/13.

Retained parcel is 1390.8 square metres with 30.5m frontage, existing and proposed rural residential use with existing dwelling.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,  
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

**February 18, 2015**

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - please make your request in writing to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph ON N1H 3T9. Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

### MAILED TO:

Local Municipality – Wellington North    County Planning    County Treasury Department

Conservation Authority - GRCA

Bell Canada    County Clerk    Roads

Neighbour - as per list verified by local municipality and filed by applicant with this application

**APPLICATION FOR CONSENT**

Ontario Planning Act

**1. Approval Authority:**

County of Wellington Planning and Land Division Committee  
County of Wellington Administration Centre  
74 Woolwich Street, GUELPH, Ontario N1H 3T9

Phone: 519-837-2600, Ext. 2160 or 2170 Fax: 519-837-3875

**SECTION B**

Required Fee: \$ 975  
Fee Received: Jan 12/15

SECTION B File No. B10/15

Accepted as Complete on: Jan 12/15

**\*\*\* A COPY OF YOUR CURRENT DEED MUST BE SUBMITTED WITH THIS APPLICATION \*\*\***

**SECTION B: Parcel from which land is being transferred**

**2. Name of Registered Owner(s)** Donald Bender

**Address** 8417 Line 6, Damascus, Ontario  
RR4 Kenilworth, NOG 2E0

**Phone No.** Home: 519-848-3684 Business: \_\_\_\_\_

**Name and Address of Applicant (as authorized by Owner)** Richard Gorrie  
8421 Line 6, Damascus, Ontario

RR4 Kenilworth, NOG 2E0 519-848-5039  
Phone No. \_\_\_\_\_

**Name and Address of Owner's Authorized Agent (or authorized solicitor):**

Phone No. \_\_\_\_\_

Please specify the person who is to be contacted if more information is needed and who is responsible for posting the "Notice Cards"

REGISTERED OWNER [ ]      APPLICANT [x]      AGENT [ ]

**3. (a) Type and Purpose of Proposed Transaction:** (Check off appropriate box & provide short explanation)

- Conveyance to effect an addition to a lot
- Other (Specify – e.g. mortgage, lease, easement, Right-of-way, correction of title):

**(b) Name of person(s) (purchaser, lessee, mortgagee, etc.) to whom land or interest in land is intended to be conveyed, leased or mortgaged:** Richard Gorrie and Wendy Agnew

**(c) Provide legal description of the lands to which the parcel will be added:**  
8421 Line 6, Damascus, Ontario

**4. (a) Location of Land in the County of Wellington:**

Local Municipality: North Wellington  
Concession 6 Lot No. 10  
Registered Plan No. \_\_\_\_\_ Lot No. \_\_\_\_\_  
Reference Plan No. \_\_\_\_\_ Part No. \_\_\_\_\_  
Civic Address 8417 Line 6, Damascus, Ontario

**(b) When was property acquired:** June 26, 1987 **Registered Instrument No.** 83171

5. Description of Land intended to be **SEVERED**: Metric [X] Imperial [ ]

Frontage/Width 20.2 m AREA 317 sqm

Depth 16.4 m Existing Use(s) residential

Existing Buildings or structures: \_\_\_\_\_

Proposed Uses (s): residential (garden)

**Type of access** (Check appropriate space) Existing? [X] Proposed? [ ]

- Provincial Highway
- County Road
- Municipal road, maintained year round
- Municipal road, seasonally maintained
- Easement
- Right-of-way
- Private road
- Crown access road
- Water access (specify what boat docking and parking facilities are available on the mainland):  
for current property

**Type of water supply** - Existing [X] Proposed [ ] (check appropriate space & specify where indicated):

- Municipally owned and operated piped water system
- Well (specify whether individual or communal): for current property (not on land intended to be severed)
- Lake
- Other (Specify): \_\_\_\_\_

**Type of sewage disposal** - Existing [X] Proposed [ ] (check appropriate space & specify where indicated):

- Municipally owned and operated sanitary sewers
- Septic Tank (specify whether individual or communal): for current property (not on land intended to be severed)
- Pit Privy
- Other (Specify): \_\_\_\_\_

6. Description of Land intended to be **RETAINED**: Metric [X] Imperial [ ]

Frontage/Width 30.5 m AREA 1390.8 sqm

Depth 45.6 Existing Use(s) residential

Existing Buildings or structures: frame dwelling

Proposed Uses (s): residential

**Type of access** (Check appropriate space) Existing? [X] Proposed? [ ]

- Provincial Highway
- County Road
- Municipal road, maintained year round
- Municipal road, seasonally maintained
- Easement
- Right-of-way
- Private road
- Crown access road
- Water access (specify what boat docking and parking facilities are available on the mainland):  
\_\_\_\_\_

**Type of water supply** - Existing [X] Proposed [ ] (check appropriate space & specify where indicated):

- Municipally owned and operated piped water system
- Well (specify whether individual or communal): individual
- Lake
- Other (Specify): \_\_\_\_\_

**Type of sewage disposal** - Existing [X] Proposed [ ] (check appropriate space & specify where indicated):

- Municipally owned and operated sanitary sewers
- Septic Tank (specify whether individual or communal): individual
- Pit Privy
- Other (Specify): \_\_\_\_\_

7. Is there an agricultural operation, (either a barn, manure storage, abattoir, livestock area or stockyard) within 500 metres of the Subject lands (severed and retained parcels)? YES [ ] NO [X]
8. Is there a landfill within 500 metres [1640 feet]? YES [ ] NO [X]
9. a) Is there a sewage treatment plant or waste stabilization plant within 500 metres [1640']? YES [ ] NO [X]
- b) Is there an individual well or septic system within 45.7 metres [150 feet] of the boundaries of the proposed severed parcel?

YES [X] NO [ ] If answer to 9 b) is YES, these must be shown on the severance sketch

10. Is there a Provincially Significant Wetland (e.g. swamp, bog) located on the lands to be retained or to be severed or within 120 metres [394 feet]? YES [ ] NO [X]
11. Is there any portion of the land to be severed or to be retained, located within a floodplain? YES [ ] NO [X]
12. Is there a provincial park or are there Crown Lands within 500 metres [1640']? YES [ ] NO [X]
13. Is any portion of the land to be severed or retained within a rehabilitated mine/pit site? YES [ ] NO [X]
14. Is there an active or abandoned mine, quarry or gravel pit within 500 metres [1640']? YES [ ] NO [X]
15. Is there a noxious industrial use within 500 metres [1640']? YES [ ] NO [X]
16. Is there an active or abandoned principal or secondary railway within 500 metres [1640']? YES [ ] NO [X]

Name of Rail Line Company: \_\_\_\_\_

17. Is there an airport or aircraft landing strip nearby? YES [ ] NO [X]
18. Is there a propane retail outlet, propane filling tank, cardlock/keylock or private propane outlet/container refill centre within 750 metres of the proposed subject lands? YES [ ] NO [X]

**19. PREVIOUS USE INFORMATION:**

Has there been an industrial use(s) on the site? YES [ ] NO [X] UNKNOWN [ ]

If YES, what was the nature and type of industrial use(s)?

---

Has there been a commercial use(s) on the site? YES [ ] NO [X] UNKNOWN [ ]

If YES, what was the nature and type of the commercial use(s)?

---

Has fill been brought to and used on the site (other than fill to accommodate septic systems or residential landscaping)?

YES [ ] NO [X] UNKNOWN [ ]

Has there been commercial petroleum or other fuel storage on the site, underground fuel storage, or has the site been used for a gas station at any time, or railway siding? YES [ ] NO [X] UNKNOWN [ ]

If YES, specify the use and type of fuel(s) \_\_\_\_\_

20. Is this a resubmission of a previous application? YES [ ] NO [X]

If YES, is it identical \_\_\_\_\_, or changed \_\_\_\_\_ Provide previous File Number \_\_\_\_\_

21. a) Has any Owner previously severed any land from the holding which existed as of June 25, 1970 and as registered in the Land Registry/Land Titles Office? YES [ ] NO [X]
- b) If the answer in (a) is YES, please indicate the previous severance(s) on the required sketch and supply the following information for each parcel severed: **Transferee's Name, Date of the Transfer and Use of Parcel Transferred; And attach the information to this application.**

22. Has the parcel intended to be severed ever been, or is it now, the subject of an application for a plan of subdivision or other Consent or approval under the Planning Act or its predecessors?

YES [ ] NO [X] UNKNOWN [ ]

23. Under separate application, is the Owner, applicant, or agent applying for additional consents on this holding simultaneously with this application?

YES [ ] NO [X]

24. Is the application consistent with the Provincial Policy Statement? YES [x] NO [ ]
25. Is the subject land within an area of land designated under any provincial plan or plans?  
 Greenbelt Plan [ ] Places to Grow [ ] Other [x] \_\_\_\_\_  
 If YES, does the application conform to or not conflict with the applicable Provincial Plan(s) YES [x] NO [ ]
26. Is the subject land a proposed surplus farm dwelling?\* YES [ ] NO [x]  
 \*If yes, an application to sever a surplus farm dwelling must be accompanied by a FARM INFORMATION FORM.
27. What is the existing **Local Official Plan** designation(s) of the subject land? (subject land means severed and retained)  
 n/a
- b) What is the existing **County Official Plan** designation(s) of the subject land? [subject land means severed and retained]  
 Hamlet
- c) If this consent relates directly to an Official Plan Amendment(s) currently under review by an approval authority, please indicate the Amendment Number and the applicable file number(s).  
 Amendment Number(s): n/a File Number(s): n/a
28. Is the land covered by a zoning by-law? YES [x] NO [ ]  
 If YES, what is the zoning of the subject lands? R1A
29. Does the proposal for the subject lands conform to the existing zoning? YES [x] NO [ ]  
 If NO, a) has an application been made for re-zoning?  
 YES [ ] NO [ ] File Number \_\_\_\_\_  
 b) has an application been made for a minor variance?  
 YES [ ] NO [ ] File Number \_\_\_\_\_
30. Are the lands subject to any mortgages, easements, right-of-ways or other charges? YES [ ] NO [x]  
 If the answer is YES, please provide a copy of the relevant instrument.  
 For mortgages just provide complete name and address of Mortgagee.

Questions 31 – 37 must be answered for Applications for severance in the Rural/Agricultural Area -- Otherwise, if this is not applicable to your application, please state "not Applicable"

<u>Answer in Acres/Hectares</u>	<u>PRESENT LAND USES-Severed &amp; Retained Lands</u>		<u>PROPOSED LAND USES</u>		
	<u>Severed</u>	<u>Retained</u>	<u>Answer with X</u>	<u>Severed</u>	<u>Retained</u>
Under Cultivation	_____	_____	Agricultural	[ ]	[ ]
Idle Agricultural Land	_____	_____	Surplus Farm House	[ ]	[ ]
Woodlot/Bushland	_____	_____	Retirement Lot	[ ]	[ ]
Pasture	_____	_____	Farm-help Lot	[ ]	[ ]
Number of Buildings	_____	_____	Non-Farm Residence	[ ]	[ ]
Area of Residence	_____	_____	Comm./Ind./Instit.	[ ]	[ ]
Other Uses (e.g. business)	_____	_____	Addition to a Lot	[ ]	[ ]

b) Existing Crops:

Severed \_\_\_\_\_ Retained \_\_\_\_\_

c) Proposed Crops:

Severed \_\_\_\_\_ Retained \_\_\_\_\_

32. Type of Farm Operation conducted on these subject lands:

Type: Dairy [ ] Beef Cattle [ ] Swine [ ] Poultry [ ] Other [ ]  
 Units Number \_\_\_\_\_



**33. Dimensions of Barn(s)/Outbuildings/Sheds (that are to remain) Severed & Retained Lands**

<u>Severed</u>	Width _____	Length _____	Area _____	Use _____
	Width _____	Length _____	Area _____	Use _____
<u>Retained</u>	Width _____	Length _____	Area _____	Use _____
	Width _____	Length _____	Area _____	Use _____

**34. Manure Storage Facilities on these lands:**

<b>Type:</b>	<b>DRY</b>	<b>SEMI-SOLID</b>	<b>LIQUID</b>
	Open Pile [ ]	Open Pile [ ]	Covered Tank [ ]
	Covered Pile [ ]	Storage with Buck Walls [ ]	Aboveground Uncovered Tank [ ]
			Belowground Uncovered Tank [ ]
			Open Earth-sided Pit [ ]

**35. Are there any barns within 500 metres [1640'] of the severed lot? YES [ ] NO [ ]**

If the answer is yes, these barns **must be shown on the application sketch with approximate measurements to proposed lot lines of the parcel to be severed and retained.**

**36. Are there any drainage systems on the retained and severed lands? YES [ ] NO [ ]**

System Type:      Municipal Drain [ ]      Name of Drain \_\_\_\_\_

   Field Drain [ ]      Area of land tiled \_\_\_\_\_ (Acres)

Drain Outlet Location:      Owner's Lands [ ]      Neighbour's Lands [ ]      River/Stream [ ]

**37. If a new farm operation, or new crops, or new farm buildings are being proposed for the severed and/or retained lands. Please provide some details:**

\_\_\_\_\_

**38. If you wish to provide some further information that may assist the Planning and Land Division Committee in evaluating your application, please provide by a letter and attach it to this application.**

\_\_\_\_\_

**NOTES:**

1. **One original completed application and two original sketches must be filed with the County of Wellington Planning and Land Division office. If original sketch is larger than 11" x 17". 8 additional copies are required plus one sketch reduced to a size of 11" x 17" (or smaller) for office photocopying and circulation to neighbours. Facsimile documents are not acceptable for reasons of the necessity of good photocopying.**
2. The location of the lands (severed & retained) which are the subject of the application must also be shown on the Surveyor's sketch or on an attached "Key Map" of the local municipality and included with the application.
3. Since the filing fee for applications for consent change from time to time, please contact the Planning and Land Division office for current fee information. This fee may be paid in cash or by cheque payable to the County of Wellington.
4. Additional information about the process, about any particular application or obtaining application forms may be obtained by attending at the County of Wellington Administration Centre, 74 Woolwich Street, Guelph Ontario N1H 3T9, by telephone at 519-837-2600, ext. 2160 or 2170; or by facsimile (fax) at 519-837-3875.
5. Some municipalities also require the applicant to attend at a Planning Advisory Committee or Council meeting to discuss the application prior to the Municipality's submitting comments to the County of Wellington Planning and Land Division Committee. Please check with your local municipality on this matter.
6. If the applicant is a Corporation, then the applicant's Declaration or if applicable, the Owner's authorization too, must be signed by an officer of the corporation who has authority to bind the corporation; or the corporation's seal must be affixed.
7. **ONE CONSOLIDATED SKETCH WITH APPROPRIATE NOTES AND MARKINGS MAY SUFFICE FOR SECTIONS A AND B OF THIS CONSOLIDATED APPLICATION FORM for LOT LINE ADJUSTMENTS ONLY.**

**OWNER'S AUTHORIZATION IF THE OWNER IS NOT THE APPLICANT:**

The Owner must complete the following to authorize applicant, agent or solicitor to act on their behalf.

**NOTE:** If more than one owner is listed in item #2 of this application, then all owners must sign this authorization section of the application form or by a letter of authorization duly signed.  
If the Owner is a corporation, the authorization must be by an officer of the corporation who has authority to bind the corporation.

I, (we), Donald Bender the Registered Owners of  
8417 Line 6 Of the hamlet of Damascus in the  
County/Region of Wellington severally and jointly, solemnly declare that  
Richard Gorrie

Is authorized to submit an application for consent on my (our) behalf.

Donald Bender

Signature(s) of Registered Owner(s) or Corporation's Officer

**APPLICANT'S DECLARATION**

This must be completed by the Applicant for the proposed consent

I, (we) Richard Gorrie of the  
Hamlet of Damascus In the County/Region of  
Wellington Solemnly declare that all  
the statements contained in this application for consent for (property description) lot line adjustment of  
317 sqm

And all the supporting documents are true, and I, (we), make this solemn declaration conscientiously believing it to be true and complete, and knowing that it is of the same force and effect as if made under oath, and virtue of the CANADA EVIDENCE ACT.

DECLARED before me at the  
City of  
Geelph In the  
County/Region of Wellington

This 12 day of January 2015

Kim Courts

Commissioner of Oaths

KIM COURTS  
DEPUTY CLERK  
COUNTY OF WELLINGTON  
A COMMISSIONER OF OATHS  
OF THE PROVINCE OF ONTARIO

Donald Bender

(Owner or Applicant)

Richard Gorrie

(Owner or Applicant)

K. Courts

Printed Commissioner's, etc. Name

**APPLICATION FOR CONSENT**

Ontario Planning Act

**1. Approval Authority:**

County of Wellington Planning and Land Division Committee  
County of Wellington Administration Centre  
74 Woolwich Street, GUELPH, Ontario N1H 3T9

Phone: 519-837-2600, Ext. 2160 or 2170 Fax: 519-837-3875

**SECTION A**

File No. B10/15

Received: Jan 12/15

Accepted as Complete on: Jan 12/15

**\*\*\* A COPY OF YOUR CURRENT DEED MUST BE SUBMITTED WITH THIS APPLICATION \*\*\***

**SECTION A: Parcel to which land is being added.**

**2. Name of Registered Owner(s)** Richard Gorrie and Wendy Agnew

Address 8421 Line 6, Damascus, Ontario  
RR4 Kenilworth, N0G 2E0

Phone No. Home: 519-848-5039 Business: 519-824-4120

Name and Address of Applicant (as authorized by Owner) Richard Gorrie

8421 Line 6, Damascus, Ontario  
RR4 Kenilworth, N0G 2E0

Phone No. 519-848-5039

**Name and Address of Owner's Authorized Agent (or authorized solicitor):**

Phone No. \_\_\_\_\_

Please specify the person who is to be contacted if more information is needed

REGISTERED OWNER [ ]      APPLICANT [x]      AGENT [ ]

**3. (a) Location of Land in the County of Wellington:**

Local Municipality: North Wellington (Damascus)

Concession Concession 6 Lot No. 10

Registered Plan No. \_\_\_\_\_ Lot No. \_\_\_\_\_

Reference Plan No. \_\_\_\_\_ Part No. \_\_\_\_\_

Civic Address 8421 Line 6, Damascus, Ontario

(b) When was property acquired: March 9, 2001 Registered Instrument No. LT048925

(c) How was this parcel to which land is to be added created? [By Deed prior to consent, By consent of plan of subdivision, Court order, etc.] By Deed Date Created: \_\_\_\_\_

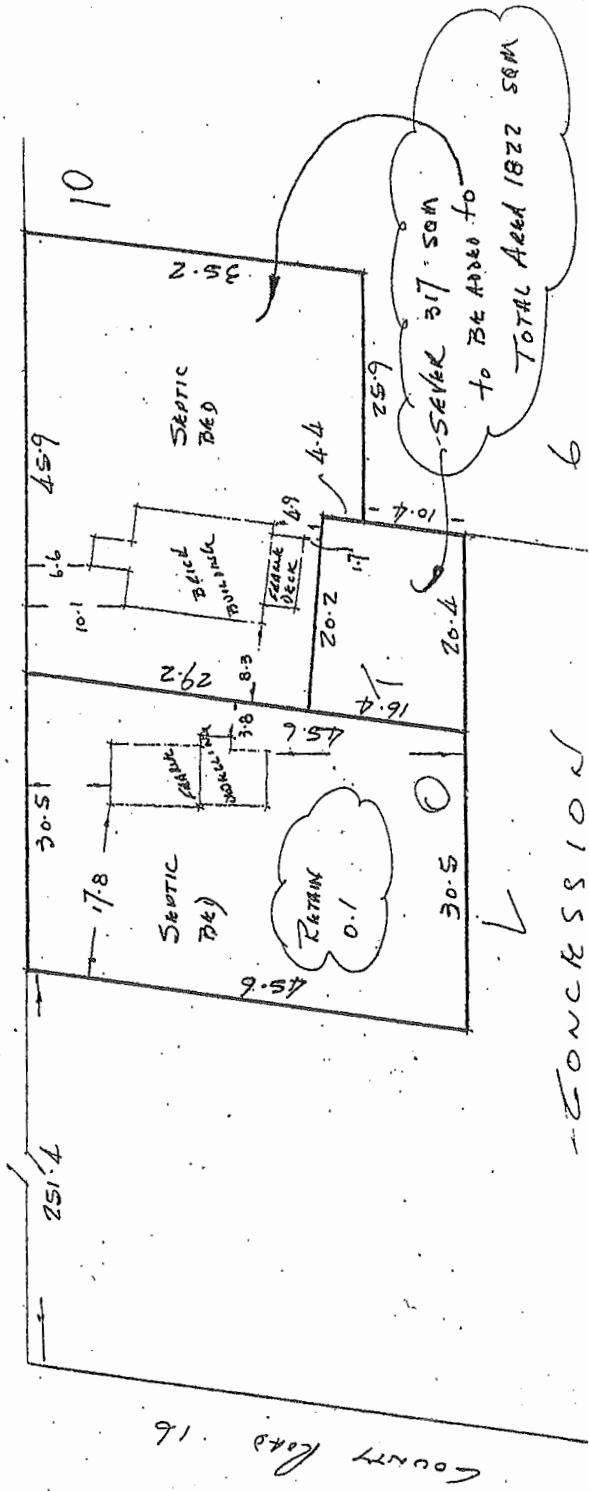
(d) How was the parcel from which land is being conveyed created? By Deed Date Created: \_\_\_\_\_

SEWERAGE SKETCH IN THE  
 (TOWNSHIP OF WEST LUTHER)  
 TOWNSHIP OF WELLINGTON NORTH  
 1:500

SEPT/13  
 8463

*Allen*  
 Alex R. Wilson  
 SVEETERING INC.  
 MOUNT FOREST

LINK 6 519 323 2451



R10/15

2011/12-2-2-20



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF FEBRUARY 9, 2015**

**FROM: Karren Wallace, Clerk  
Matthew Aston, Director Public Works**

**SUBJECT: REPORT CLK 2015-009 AND REPORT PW 2015-001  
BEING A REPORT ON THE MINISTRY OF TRANSPORTATION  
CONSULTATION ON ONTARIO'S DEFAULT SPEED LIMIT**

## RECOMMENDATION

**THAT** CLK Report 2015-009/PW 2015-001 being a report on the Ministry of Transportation's (MTO) Consultation on Ontario's Default Speed Limit be received;

**AND FURTHER THAT** the Council of the Township of Wellington North authorize the Director of Public Works to provide comment on behalf of the municipality and partake in future consultation workshops related to this issue and report to Council on the process as deemed necessary.

## PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

## BACKGROUND

The long standing North American standard maximum speed limit for urban areas is 50 km/hr.

Under subsection 128 (1) of the *Highway Traffic Act* (HTA), the default speed limit on roads within most municipalities and in built-up areas is set at 50 km/h.

The HTA also sets a default speed limit of 80 km/h for highways (other than in a built-up area) that are within certain local municipalities that used to be townships.

Default speed limits have been included in the HTA so that municipal roads or any road within a built-up area have a speed limit, and to promote consistency.

All municipalities in Ontario can choose to impose a different speed limit (up to 100 km/h) on their roads. There are no municipal roads to which the HTA 128(1) default speed limits of 50 km/h or 80 km/h apply where the municipality cannot choose a different speed limit.

Municipalities that pass a by-law to set a speed limit other than the 50km/h or 80 km/h default speed limits found in HTA subsection 128(1) must also post signs that show the applicable speed limit. These signs must be placed at the intervals along the roadway as prescribed in the HTA.

Municipalities regularly set speed limits at levels other than those set by HTA subsection 128(1), and also post signs accordingly.

The cost of posting speed limit signs is the responsibility of the municipality, and enforcement is undertaken by local police services.

The Coroner's recommendation in the "Pedestrian Death Review" (which related to pedestrian fatalities in 2010)

"The MTO should amend the *Highway Traffic Act*, to allow local municipalities to set the unsigned default speed limit at 40 kilometres an hour on residential streets, a decrease from the current 50 kilometres an hour."

The MTO responded to this item indicating that the reduction of the default speed limit from 50 km/h to 40 km/h was under consideration.

Since 2004, the MTO has received three requests from municipal governments to reduce the default speed limit:

- City of Kingston (September 19, 2014)
- City of Ottawa (April 19, 2010)
- Township of Smith-Ennismore-Lakefield (December 8, 2009)

The MTO issued a letter to all Ontario municipalities, dated January 29, 2015 advising of the upcoming consultation on Ontario's default speed limits, inviting municipalities to complete an on-line survey and/or participate in the consultation process.

(Correspondence is attached as Schedule A)

The proposed changes that are the subject of the review include:

- Maintaining the current 50 km/h default speed limit;
- Changing the law to reduce that limit to 40 km/h;
- Allowing municipalities to set a default speed limit either of 50 km/h or 40 km/h within their boundaries and requiring the posting of signs at each entry point of the municipality;
- Permitting municipalities to set different default speed limits inside their boundaries or specific neighbourhoods and forcing them to post signs at each entry point of the city or neighbourhood.

Pending consultation, some or all of the proposed changes could be included in a future proposed Safety Bill.

Issues for municipalities to consider would include:

- The need have to re-evaluate their current speed limits and decide on a default speed, and every municipality would have a new requirement to post a sign with the chosen default at each entry point to the municipality.
- Potential legal issues including the 'absolute liability' classification of a speeding offence
- Compliance levels and enforcement resources
- Drivers may be reluctant to change their speed without visible changes to road environment (non-compliance issues and demands for traffic calming)
- Application in school zones that are already at 40 km/h
- Change in travel time (transit, taxis, couriers, school buses, etc.)
- The need to sign roadways that would be kept at 50, if a different default is chosen
- Existing sign assets could be redundant if a new speed limit is implemented
- New perimeter signs would be required to indicate the default speed limit in the community (roughly \$500 per sign at main entrances to the municipality)
- Driver education on potential speed limit differences between communities
- Municipal education campaign may be required beyond installing perimeter signs to notify drivers of a change in the statutory speed limit

**FINANCIAL IMPACT:**

Should Council direct staff to sit on the consultation process there may be minimal travel and other sundry expenses incurred by attendance at the consultation sessions.

Should any or all of the proposed considerations subject to the consultation be implemented, there may be associated costs for the municipality, including signage, legal fees, public education, increased enforcement, etc.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
<i>Karren Wallace</i> <i>Matthew Aston</i>	<i>Michael Givens</i>
<b>KARREN WALLACE</b> <b>CLERK</b>	<b>MICHAEL GIVENS</b> <b>CHIEF ADMINISTRATIVE OFFICER</b>
<b>MATTHEW ASTON</b> <b>DIRECTOR PUBLIC WORKS</b>	

## SCHEDULE "A"

Ministry of Transportation

Traffic Office

Highway Standards Branch  
301 St. Paul Street, 2<sup>nd</sup> Floor  
St. Catharines, Ontario L2R 7R4  
Tel Number: (905) 704-2960  
Fax Number: (905) 704-2888

Ministère des Transports

Bureau de la circulation routière

Direction des normes routières  
301 rue St. Paul, 2<sup>e</sup> étage  
St. Catharines (Ontario) L2R 7R4  
Tel. : (905) 704-2960  
Télé. : (905) 704-2888



RECEIVED

FEB 4 2015

TWP. OF WELLINGTON NORTH

29 January 2015

Clerk's Office  
The Township of Wellington North  
P.O. Box 125 7490 Sideroad 7 West  
Kenilworth, ON N0G 2E0

Dear Clerk's Office,

**RE: Consultation on Ontario's Default Speed Limit**

The Ontario Ministry of Transportation (MTO) is seeking stakeholder input on whether to consider changing the default speed limit for local roads within urban areas. As a representative of The Township of Wellington North, we welcome your comments and invite you to participate in the consultation activities for Ontario's default speed limit.

The current default maximum speed limit for local roads within urban areas in Ontario is 50 km/h. MTO would like to consult with stakeholders on the following options:

- + Maintain current default speed limit of 50 km/h;
- + Through a legislative change, reduce the default speed limit from 50 km/h to 40 km/h;
- + Through a legislative change, permit municipalities to set a default speed limit of 50 km/h or 40 km/h inside municipal boundaries, and require the posting of a sign at each entry point of the municipality; or
- + Through a legislative change, permit municipalities to set a different default speed limit inside municipal boundaries or neighbourhoods, and require the posting of a sign at each entry point of the municipality/neighbourhood.

You are invited to provide comments and/or complete a questionnaire available on-line at <https://www.surveymonkey.com/s/SpeedLimitOntario> by February 27, 2015.



Following the public comment period, MTO will host a series of workshops to consult with municipalities and various stakeholders regarding the options under consideration for a potential change to the default speed limit. Stakeholder workshops are currently scheduled for March, 2015. Each workshop will be held in a different geographic jurisdiction of MTO (e.g., Central, Eastern and Southwestern and Northern Ontario).

You are encouraged to provide comments and/or complete the on-line questionnaire, and/or attend a stakeholder workshop on these possible changes to the default speed limit. I kindly ask you to complete and forward the attached workshop reply form indicating your interest in participating in future workshops by February 27, 2014 to me as follows:

Roger De Gannes  
Head, Traffic Operations  
Traffic Office  
Ministry of Transportation Ontario  
2<sup>nd</sup> Floor, 301 St. Paul Street  
St. Catharines, Ontario L2R 7R4  
Phone: (905) 704-2947  
Email: [Roger.DeGannes@mto.gov.on.ca](mailto:Roger.DeGannes@mto.gov.on.ca)

Thank you in advance for your input. We welcome and appreciate your feedback. Should you have any questions or difficulty accessing the on-line questionnaire, please do not hesitate to contact me at 905-704-2947 or by email at [Roger.DeGannes@mto.gov.on.ca](mailto:Roger.DeGannes@mto.gov.on.ca).

Sincerely,



Roger De Gannes  
Head, Traffic Operations

REPLY FORM (Please print)

RE: Consultation on Ontario's Default Speed Limit

Date: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Agency: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

Do you wish to participate in workshops on the default speed limit in Ontario?

(Circle yes or no)

Yes No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please return this form to the contact below by February 27, 2015:

Roger DeGannes  
Manager, Traffic Office  
Ministry of Transportation Ontario

301 St. Paul Street  
St. Catharines, Ontario L2R 7R4  
Phone: (905) 704-2947  
Email: Roger.DeGannes@mta.gov.on.ca



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF FEBRUARY 9, 2015**

**FROM: MICHAEL GIVENS  
CAO**

**SUBJECT: CAO 2015-05 LEGAL COUNSEL**

## RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO 2015-05;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North authorize the Chief Administrative Officer to negotiate an agreement with the firm Duncan, Linton LLP for the provision of legal services for a term not to exceed five (5) years with an option to extend.

## PREVIOUS REPORTS/CORRESPONDENCE PERTINENT TO THIS MATTER

N/A

## BACKGROUND

In November of 2014 Township of Wellington North staff issued a Request for Proposal (RFP) for Legal Counsel for the Township. The proposal was advertised locally and sent directly to a number of firms in the area. I consulted with a number of municipalities regarding their legal counsel and the intent of the RFP was to find a full service firm that could provide support in all needed practices areas not limited to the below:

- Municipal Law
- Municipal Finance
- Planning and Development
- General Civil Mitigation



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

- Environmental Law
- Labour and Employment Law
- Human Rights Law
- Property and Real Estate Law
- Municipal By-Law, Fire and Building Code Enforcement

Additionally the successful proponent was expected to provide guidance and direction on the below matters:

- By-Law development and enforcement
- Freedom of information requests
- Ontario Municipal Board Hearings
- Real estate transactions
- Development Charges
- Preparation of agreements/tenders/proposals
- Title searches
- Registration of legal documents

Eleven (11) firms submitted a proposal for consideration. Members of the senior management team reviewed the submissions and scored each of them based on the below:

<u>Evaluation Criteria</u>	<u>Weighing Factor</u>
Quality and Services .....	25 point
Experience and References.....	25 points
Project Manager and Project Team .....	20 points
Cost proposal.....	<u>30 points</u>
	Sub-total: 100 points

Based on the initial evaluations and scoring, I established a short-list of two (2) firms. Those two (2) firms were invited to meet with members of the senior management team.

After all the evaluations and meetings staff involved in the process all agreed that the firm of Duncan, Linton LLP was best suited to offer legal services to the Township going forward. I've attached for Council's information an information package that Duncan Linton LLP prepared and reviewed with staff during our meeting. This package was in addition to their detailed proposal.

Duncan Linton LLP is a full service firm located in Waterloo with nine practicing lawyers. Patrick Kraemer, who will be the primary contact for the firm, farmed in Arthur, lived in Mount Forest and was previously a member of the Louise Marshall Hospital Board. Patrick has a background in the municipal sector, previously being employed as a Chief Building Official.



# Township of Wellington North

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Duncan Linton LLP represents other similar municipalities in the area and has a solid reputation in the sector. They firm offers competitive, variable pricing and is committed to assigning work to the most appropriate lawyer or staff member to ensure value for the Township.

I was impressed with Duncan Linton's value added services and agree with their concept that prevention when dealing with legal matters is the best practice.

## FINANCIAL CONSIDERATIONS

Annually the Township has budgeted the below figures for Administration Legal Fees:

2014 \$65,000  
2013 \$50,000  
2012 \$130,000

Legal fees are very difficult to pinpoint during the budget process. Required consultations and reliance on legal counsel tends to vary depending upon the issues that the Township staff and Council are dealing with. The current practice is that all legal consultation is authorized through the office of the CAO.

PREPARED BY:

RECOMMENDED BY:

*Mike Givens*

*Mike Givens*

MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER

MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER

# DUNCAN, LINTON<sup>LLP</sup>

LAWYERS

## TOWNSHIP OF WELLINGTON NORTH RFP – LEGAL COUNSEL

---

Patrick J. Kraemer  
pkraemer@kwlaw.net  
519.886.3400 ext.267  
bb +1.519.404.5027

Peter A. Hertz  
phertz@kwlaw.net  
519.886.3400 ext.289  
bb +1.226.220.8508

# Township of Wellington North RFP – Legal Counsel

- About Our Firm
- Experience with Municipalities
- Experience with Wellington North
- Service and Cost Proposal
- Value Added Services
- Questions and Answers

# About Our Firm

- 9 lawyers (plus one student-at-law)
- 18 support staff – real estate, litigation and corporate clerks; administrative assistants; and accounting
- Over 150 years of service in Southwestern Ontario
- Municipal and Planning Law Practice Group
- Civil Litigation (including Labour and Employment) Practice Group
- Real Estate/Corporate Practice Group
- Modern, full-service law firm, utilizing leading computer systems and software to offer seamless connectivity



# Experience with Municipalities

- Servicing the legal needs of municipalities is what we do
- All of our lawyers have extensive experience working with municipalities
- We currently act for municipalities in Wellington County, Waterloo Region, Perth County and Huron County, as well as a public school board and a public utility
- We have experience with municipalities of a similar size
- We are experienced in all practice areas identified in RFP

# Experience with Wellington North

- Patrick Kraemer previously lived in Township
- Duncan, Linton LLP has acted for Wellington North before (successfully) on a specialized matter
- Good working relationship with previous legal counsel – ensures seamless and orderly continuation of matters
- Good working relationship with Wellington County legal counsel
- Regularly deal with land registry office and appear in Guelph courts

# Service and Cost Proposal

- Prompt, effective and efficient service
- Communication is key element of client satisfaction
- Same day response
- Hourly rates
  - Recoverable and non-recoverable
  - Budget for complex matters
- Assignment to most appropriate lawyer
  - Utilize clerks and articling student when possible
- Cost pressures on municipalities - assistance in containing legal services budget

# Value Added Services - An Ounce of Prevention is Worth a Pound of Cure

"No Charge" VAS	Approximate Annual Value
Municipal Law Updates/Bulletins	-
Council orientation (eg. 1x/yr)	\$4,000
Education and training sessions for staff (as a group, by department, individuals) (eg. 4x/yr)	\$8,000
Seminar for group of municipalities (eg. 1x/yr) Current issues, trends, cases, new legislation & regulation	\$10,000
On demand access and initial inquiries No charge for initial calls requesting preliminary information and advice	\$10,000
Support of Township events and functions	\$1,000

# Questions and Answers

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE  
FEBRUARY 3, 2015 AT 8:30 A.M.**

The meeting was held in the Plume Room of the Mount Forest & District Sports Complex

**Present:** Steve McCabe, Councillor, Chairperson  
Andy Lennox, Councillor  
Mark Goetz, Councillor  
Dan Yake, Councillor  
Barbara Dobreen, Councillor, Township of Southgate  
Barry Lavers, Director of Recreation, Parks & Facilities  
Mark McKenzie, Mount Forest Facilities Manager  
Michael Givens, CAO/Deputy Clerk  
Cathy Conrad, Executive Assistant  
Karren Wallace, Clerk  
Paul Dowber, Treasurer

**Absent:** Tom Bowden, Arthur Facilities Manager

**CALLING THE MEETING TO ORDER**

Chairperson McCabe called the meeting to order.

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION REC 2015-01**

**Moved by:** Councillor Dobreen

**Seconded by:** Councillor Goetz

*THAT the agenda for the February 3, 2015 Recreation & Culture Committee meeting be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared.

**MINUTES OF PREVIOUS MEETING**

The minutes of the September 9, 2014 Recreation & Culture Committee meeting were received and adopted by Council at the Regular Meeting of Council held on September 29, 2015.

**BUSINESS ARISING FROM MINUTES**

No business arising from minutes.

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**RECREATION & CULTURE COMMITTEE**  
**FEBRUARY 3, 2015 AT 8:30 A.M.**

**NEW BUSINESS**

- 1) Committee Structure & New Members

Members introduced themselves to the Committee.

- 2) Committee Report on Amendment Municipal Alcohol Policy

Barry Lavers, Director of Recreation, Parks & Facilities, explained that this amendment is required to allow patrons to move between the halls during the event.

**RESOLUTION REC 2015-02**

Moved by: Councillor Dobreen

Seconded by: Councillor Goetz

*THAT the Recreation & Culture Committee of the Township of Wellington North receive for information report RAC 2015-001 being a report on an amendment to the Municipal Alcohol Policy Section 2.1 for the Wellington North Showcase event to be held on March 30, 2015;*

*AND FURTHER THAT the Recreation & Culture Committee recommend that Council approve an amendment to the Municipal Alcohol Policy Section 2.1 for approval of a Special Occasion Permit (SOP) to include the Meeting Room, East Lobby and Washrooms and Coat Check of the Mount Forest & District Sports Complex on March 30, 2015 for the purpose of a Business Networking Reception to be held as part of the Wellington North Showcase event.*

**CARRIED**

- 3) 2014 Projects Update

Barry Lavers, Director of Recreation, Parks & Facilities, provided that the accessible door installation, the overhaul of the headers for the ice plant and replacement of one rooftop HVAC unit were completed at the Arthur & Area Community Centre in 2014.

- 4) Capital Budget 2015

Committee discussed the process of prioritization of budget items. Paul Dowber, Treasurer provided information regarding Reserves and Reserve Funds.

**RESOLUTION REC 2015-03**

Moved by: Mayor Lennox

Seconded by: Councillor Yake

*THAT the Recreation and Culture Committee recommend to staff that Capital projects be prioritized based on the below criteria:*

- 1. safety issues, risk management*
- 2. legislative requirement*

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**RECREATION & CULTURE COMMITTEE**  
**FEBRUARY 3, 2015 AT 8:30 A.M.**

3. *resulting in operational savings with a short term payback*
4. *routine replacement of equipment or facilities beyond the lifecycle of the asset, with consideration of the impacts of delaying replacement*
5. *growth related (consider use of development charges reserve funds)*
6. *service enhancements.*

**CARRIED**

5) Arthur Seniors Centre

The Arthur Seniors were not successful in obtaining a Trillium Grant. They were advised that the Foundation has concerns regarding the ownership of the building. Barry Lavers, Director of Recreation, Parks & Facilities, will set up a meeting with the seniors to discuss future ownership of the building.

6) Arthur Walking Trail

The Committee discussed the need to reappoint the Arthur Walking Trail sub-committee as the purpose of the sub-committee was specific to the Arthur Walking Trail project. The public members hope to work on another trail in the Arthur area.

**RESOLUTION REC 2015-04**

Moved by: Councillor Yake

Seconded by: Mayor Lennox

*1/2* THAT the Recreation & Culture Committee direct staff to bring a report to Council to establish the Arthur Trails Committee together with a mandate and by-law to appoint members.

**CARRIED**

7) 2015 Leisure Calendar

Barry Lavers, Director of Recreation, Parks & Facilities, announced that the calendar is just about ready to go to print.

8) Pools Update

Barry Lavers, Director of Recreation, Parks & Facilities, announced that advertising for staff will be placed the papers mid March for both pools. Last year we received extra funding through the Summer Service Job Grant. He will be applying again for 2015.

Discussion took place regarding future refurbishment or replacement of the Mount Forest pool.



**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**RECREATION & CULTURE COMMITTEE**  
**FEBRUARY 3, 2015 AT 8:30 A.M.**

**CORRESPONDENCE**

Arthur Trails Committee

Ian Turner, Dave Stack drafted a letter for adjoining land owners along the former rail lands. Committee would like to see more consultation regarding support for the proposed trail and the type of trail needed based on proposed use as well as liability concerns.

**REPORTS**

Facility Managers

- Mount Forest
- Arthur

**RESOLUTION REC2015-05**

Moved by: Councillor Goetz

Seconded by: Councillor Dobreen

*THAT the Recreation & Culture Committee of the Township of Wellington North receive for information the Mount Forest and Arthur Facility Managers reports and facility usage dated January 2015.*

**CARRIED**

Recreation Director Update

**RESOLUTION REC2015-06**

Moved by: Councillor Dobreen

Seconded by: Councillor Goetz

*THAT the Recreation & Culture Committee of the Township of Wellington North receive for information the Director of Recreation, Parks & Facilities report dated February, 2015.*

**CARRIED**

**MEMBER'S PRIVILEGE**

No announcements

**NEXT MEETING**

Tuesday, April 7, 2015 at 8:30 a.m. at the Mount Forest & District Sports Complex

THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE  
FEBRUARY 3, 2015 AT 8:30 A.M.

ADJOURNMENT

**RESOLUTION REC2015-07**

Moved by: Councillor Goetz

Seconded by: Councillor Yake

*THAT the Recreation & Culture Committee meeting of February 3, 2015 be adjourned at 10:55 a.m.*

**CARRIED**

FEB -- 3 2015

TWP. OF WELLINGTON NORTH



B. M. ROSS AND ASSOCIATES LIMITED  
 Engineers and Planners  
 Box 1179, 206 Industrial Drive  
 Mount Forest, ON, Canada N0G 2L0  
 p. (519) 323-2945 • f. (519) 323-3551  
 www.bmross.net

File No. 04049

January 29, 2015

Mike Givens, CAO  
 Township of Wellington North  
 7490 Sideroad 7 W, P.O. Box 125  
 Kenilworth, ON, N0G 2E0

**RE: Albert Street Estates Subdivision (Ruby's Crescent, Mount Forest)**  
**-- Phase 1: Final Acceptance of Stages 1, 2 & 3; Preliminary Acceptance of Stage 4 --**  
**-- Phase 2: Final Acceptance of Stages 1, 2 & 3; Preliminary Acceptance of Stage 4 --**  
**-- Securities Reductions --**

Reeves Construction Limited (the Developer) and the Township of Wellington North entered into a Subdivision Agreement on April 26, 2011 (as amended on July 23, 2012). In accordance with terms of that Agreement, Reeves, through their Engineer, WSP Canada Inc., have requested Final Acceptances of Stages 1, 2 & 3, Preliminary Acceptances of Stage 4, and a reduction in securities for Phases 1 & 2.

### **Background**

On July 21, 2011, BMROSS issued a letter to the Township regarding the completion of Stages 1, 2 & 3 of Phase 1. On May 24, 2012, BMROSS issued a letter to the Township regarding the completion of Stages 1, 2 & 3 of Phase 2. Since that time, additional work has been completed by Reeves, including placement of the surface lift of asphalt for the entire subdivision on May 12, 2014. A site meeting was conducted on September 25, 2014, with representatives of Reeves, WSP, Township and BMROSS present. Deficiencies, other than ones noted elsewhere in this letter, were subsequently addressed by Reeves. Submissions were made by the Developer, in 2014 and early-2015, in support of their request, including the following:

- Maintenance manual for the Stormceptor.
- September 26, 2014, Wellington North Power clearance letter.
- An October 21, 2014, Declaration re Payment of Accounts, as submitted by Reeves.
- DVD and summary report of an October 24, 2014, sanitary sewer CCTV inspection. There were no deficiencies noted, other than the need to clean out MH2A. This has been noted to Reeves as a deficiency to be addressed by them.
- On December 3, 2014, WSP submitted an application to the MOECC for an administrative amendment to the sewer and SWM approvals, to change the ownership from Reeves to the Township.

- A December 4, 2014, WSP package in support of the Acceptances and securities reductions requests, including a cover letter.
- A January 9, 2015, certification letter from WSP.
- Submission of As Recorded drawings and service locate sheets.

Select documentation is enclosed, for your records. If you require additional documentation, please contact us.

The following sections summarize the status of the two Phases of development.

### **Phase 1**

On July 25, 2011, Council passed a resolution granting Reeves Preliminary Acceptance for Stages 1, 2 & 3 of Phase 1. The two-year maintenance period has expired, and Reeves is now requesting Final Acceptance for Stages 1, 2 & 3, and Preliminary Acceptance of Stage 4. Phase 1 work, completed since July 2011, includes the following:

- Regrading of the London Road ditch to direct the west ditch runoff into the SWM detention pond, as per the approved design.
- Repair of the sanitary service for Lot 15.
- Mandrel test of the sanitary sewer to confirm its shape and related integrity (as per a WSP May 7, 2014 letter)
- Addressing a number of deficiencies, generally to the Township's satisfaction except for the SWM detention pond outlet structure.
- The surface lift of asphalt was placed on May 12, 2014 (i.e., Stage 4 works).

The SWM detention pond outlet structure is not level. It was suggested by the Developer that the structure has not shifted since shortly after it was installed, as may be evident by the condition of sewer connections at the structure. Level and elevation measurements were taken of the structure by BMROSS in late-2014. It was decided to resurvey the outlet structure in late-2015 and compare it to the late-2014 measurements. The Township will then decide if it will accept the non-level outlet structure or require its reinstallation. A minimum \$30,000 securities is required during the maintenance period and it is our understanding the Township is satisfied that it can grant Final Acceptance given there should be sufficient securities remaining if it is deemed necessary to reinstall this structure.

Vacant lot boulevard restoration (topsoiling and sodding) will be required prior to the final release of securities.

Based on available documentation and the results of the September 25, 2014, site review, it is our opinion that Council could pass a resolution to grant Final Acceptance of Stages 1, 2 & 3, and Preliminary Acceptance of Stage 4, of Phase 1 of the Albert Street Estates Subdivision.

The Stage 4 Phase 1 maintenance period will expire May 12, 2016.

**Phase 2**

On August 27, 2012, Council passed a resolution granting Reeves Preliminary Acceptance for Stages 1, 2 & 3 of Phase 2. The two-year maintenance period has expired, and Reeves is now requesting Final Acceptance for Stages 1, 2 & 3, and Preliminary Acceptance of Stage 4. Phase 2 work, completed since August 2012, includes the following:

- Mandrel test of the sanitary sewer to confirm its shape and related integrity (as per a WSP May 7, 2014 letter)
- Addressing a number of deficiencies, generally to the Township’s satisfaction.
- The surface lift of asphalt was placed on May 12, 2014 (i.e., Stage 4 works).

Vacant lot boulevard restoration (topsoiling and sodding) will be required prior to the final release of securities.

Based on available documentation and the results of the September 25, 2014, site review, it is our opinion that Council could pass a resolution to grant Final Acceptance of Stages 1, 2 & 3, and Preliminary Acceptance of Stage 4, of Phase 2 of the Albert Street Estates Subdivision.

The Stage 4 Phase 2 maintenance period will expire May 12, 2016.

**Securities**

As confirmed by the CBO, Developer securities for driveway ramps and trees will no longer be required since a Builder deposit for these works is mandatory at the time building permit applications are made. We note that if a tree dies after the deposit has been returned to the Builder there will be no securities for replacing such dead trees.

By resolution of Council dated August 27, 2012, the Township approved reductions in securities to the following amounts:

Phase 1	\$ 87,014.82
Phase 2	<u>\$105,437.46</u>
Total	\$192,452.28

On behalf of the Developer, WSP has now submitted a November 2014 detailed cost breakdown with a recommended revised securities amount of \$87,728.45. However, subject to the Township granting Final Acceptances for Stages 1, 2 & 3 at the same time as the requested securities reduction, the maintenance holdback amount can be reduced to 10% of the value of work completed for only Stage 4. This will bring the required calculated securities amount to below the minimum threshold of \$30,000 for each of the two Phases. Therefore, it is our opinion that the value of securities can be reduced to the following amounts:

Phase 1	\$ 30,000.00*
Phase 2	<u>\$ 30,000.00*</u>
Total	\$ 60,000.00

*\*Note: The amount for each Phase to be a minimum of \$30,000 until Final Acceptance of that Phase.*

**Summary**

Based on available information, it is our opinion that the Township could pass the following resolution:

***THAT the Council of the Corporation of the Township of Wellington North grant Reeves Construction Limited, for Phase 1 of the Albert Street Estates Subdivision (Ruby's Crescent) in the community of Mount Forest, Final Acceptance for Stages 1, 2 & 3, and Preliminary Acceptance for Stage 4.***

***AND FURTHER, that the Council of the Corporation of the Township of Wellington North grant Reeves Construction Limited, for Phase 2 of the Albert Street Estates Subdivision (Ruby's Crescent) in the community of Mount Forest, Final Acceptance for Stages 1, 2 & 3, and Preliminary Acceptance for Stage 4.***

***AND FURTHER that the Corporation of the Township of Wellington North grant Reeves Construction Limited, for the Albert Street Estates Subdivision in the community of Mount Forest, reductions in the securities to the following amounts:***

<i>Phase 1:</i>	<i>\$ 30,000.00</i>
<i>Phase 2:</i>	<i><u>\$ 30,000.00</u></i>
<i>Total Securities to retain:</i>	<i>\$ 60,000.00</i>

If you have any questions, please contact us.

Yours very truly,

B. M. ROSS AND ASSOCIATES LIMITED

Per



Frank C. Vanderloo, P. Eng.

FCV:fcv  
Encls.

cc: Reeves Construction (by email)  
Steve Cobean, P. Eng., WSP (by email)  
Darren Jones; Dale Clark; Barry Trood (all by email)

**EXPLANATORY NOTE  
BY-LAW NUMBER 012-15  
MEETING INVESTIGATOR – APPOINTMENT**

The Township of Wellington North is committed to ensuring that a request for an investigation under Section 239 of the Municipal Act, 2001 as amended is dealt with in a fair, open and expeditious matter.

Through By-law Number 012-15 the Township has appointed Mr. John Maddox, JGM Consulting as an Investigator and authorized him to conduct investigations upon receipt of a complaint in respect of meetings or part of meetings that are closed to the public to determine compliance with the Act or the Township's Procedural By-law and to report on the results of such investigations.

Attached is the authorizing By-law appointing Mr. Maddox, JGM Consulting together with the Agreement between JGM Consulting and the County of Wellington, which provides for the services of Meeting Investigator.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 012-15**

**BEING A BY-LAW TO APPROVE THE APPOINTMENT OF JOHN  
MADDOX JGM CONSULTING AS MEETING INVESTIGATOR AND  
TO REPEAL BY-LAWS 003-08; 007-09 AND 012-11**

**AUTHORITY:** Municipal Act, 2001

**WHEREAS** Section 239.2(1) of the Municipal Act, 2001, authorizes a municipality to appoint an investigator.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. THAT the Mayor and the Clerk are hereby authorized to approve the appointment of John Maddox, JGM Consulting, as investigator pursuant to Section 239.2(1) of the Municipal Act, 2001.
2. THAT an agreement with John Maddox, JGM Consulting in the form of the agreement attached hereto as Schedule "A" to this by-law, which provides for the services of investigator John Maddox, JGM Consulting to the County of Wellington is hereby ratified and confirmed.
3. THAT By-law Numbers 003-08; 007-09 and 012-11 be repealed.
4. THAT the Mayor and the Clerk are authorized and directed to sign any ancillary documentation required.

***READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 9TH DAY OF FEBRUARY, 2015.***

---

**ANDREW LENNOX, MAYOR**

---

**KARREN WALLACE, CLERK**



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
BY-LAW NUMBER 012-15  
SCHEDULE "A"**  
THIS AGREEMENT dated January \_\_\_, 2015

BETWEEN:

**THE CORPORATION OF THE COUNTY OF WELLINGTON  
(Hereinafter referred to collectively as the "Municipality")**

- AND -

**JGM CONSULTING  
(Hereinafter referred to as the "Independent Contractor")**

**WHEREAS:**

- (A) Section 239.2 of the *Municipal Act, 2001, S.O. 2001, c.25* (the "Act"), authorizes Municipalities to appoint an investigator to investigate in an independent manner any complaint as to whether the Municipality has complied with the Act or a Municipal procedure by-law in respect of a meeting or part of a meeting that was closed to the public and to report on the investigation;
- (B) In appointing an investigator and in assigning powers and duties to him, a Municipality is to have regard to, among other things:
  - a. the investigator's independence and impartiality;
  - b. confidentiality with respect to the investigator's activities;
  - c. the credibility of the investigator's investigative process;
- (C) The Municipality is satisfied that the Independent Contractor has the skills and ability to meet the foregoing criteria;

**NOW THEREFORE**, the parties agree as follows:

- 1. Services: The Municipality hereby retains and appoints the Independent Contractor as an investigator for the purposes of Section 239.2(1) of the *Act* and the Independent Contractor agrees to provide such services for and at the request of the Municipality and accepts such appointment. The Independent Contractor confirms that services under this agreement will be carried out by John G. Maddox except as otherwise delegated by John G. Maddox.
- 2. Duties: The duties of the Independent Contractor shall be:
  - (i) to conduct investigations from time to time as requested by the Municipality upon receipt of a complaint (a "Complaint") in respect of meetings or part of meetings that are closed to the public to determine compliance with the *Act* or the respective municipal procedure by-law and to report on the results of such investigations;
  - (ii) In conducting such investigations, to have regard to the importance of the matters listed above in recital (B);
  - (iii) to proceed without undue delay and with due diligence to investigate a Complaint;
  - (iv) to conduct each investigation in private;
  - (v) to hear or obtain information from such persons as the Independent Contractor thinks fit and to make such inquiries as he thinks fit;
  - (vi) to provide an opportunity to the Municipality or any person that may be adversely affected by a proposed report of the Independent Contractor, the opportunity to make representations respecting such report or recommendation;
  - (vii) to preserve confidentiality and secrecy with respect to all matters that come to his knowledge in the course of performing duties hereunder, save and except disclosure of such matters as in the Independent Contractor's opinion ought to be disclosed in order to establish grounds for his conclusions and recommendations;
  - (viii) after making an investigation to render his opinion as to whether or not the meeting or part of the meeting that was the subject matter of the investigation appears to have been closed to the public contrary to the *Act* or Municipal procedure by-law and, in either case, the Investigator shall report his opinion and the reasons for it to the Municipality and shall make such recommendations as he thinks fit.

In performing such duties; the Independent Contractor shall have the powers set out in Subsection 223.13(6) and Sections 223.14 to 223.18 of the *Act*, extracts of which are attached hereto as Schedule "A".

3. Joint Retainer: The Independent Contractor acknowledges that the Independent Contractor is appointed as an Investigator for the Municipality. In addition, the Independent Contractor agrees to also be the Investigator for the member municipalities of Wellington County as listed in Schedule "B" hereto attached, at the written request of the County of Wellington together with payment of the additional fee, defined below.
4. Fees:
  - (a) Annual Retainer: The County of Wellington shall pay to the Independent Contractor on or before the commencement date ONE THOUSAND DOLLARS (\$1,000.00) PLUS APPLICABLE TAXES. In order to add the participating member municipalities to the duties of Independent Contractor an additional fee of THREE HUNDRED DOLLARS (\$300.00) ("Additional Fee") for each additional member municipality shall be paid by the County of Wellington, as per the listing of participating municipalities on Schedule "B" attached hereto. Such fees to be paid on or before January 31<sup>st</sup> in each year of this Agreement plus applicable taxes.
  - (b) Hourly Rate: In addition, the Independent Contractor shall be paid a fee of ONE HUNDRED DOLLARS (\$100.00) per hour plus applicable taxes during such time as the Independent Contractor is performing his/her duties hereunder. The Independent Contractor agrees such rate shall be charged only for such time that the Independent Contractor is actively investigating a Complaint and preparing and presenting his report with respect thereto. The Independent Contractor would be entitled to be reimbursed other reasonable receipted expenses related to his duties, including food and hotel costs; car rental; kilometre rate at the respective municipal rate or railway tickets.
  - (c) Responsibility for Payment: The Independent Contractor further covenants and agrees that his hourly fee and related expenses hereunder shall be paid by the Municipality against whom the Complaint is made and which initiated the investigation. The Municipality agrees to be responsible for such fees and expenses. The Independent Contractor shall invoice the Municipality upon completion of his report.
5. Term: The term of this Agreement (the "Term") is for a fixed two (2) year term commencing January 1<sup>st</sup>, 2015 and ending on the second anniversary date thereof unless renewed and/or extended by agreement of all the parties. The Independent Contractor or the Municipality shall give at least 30 days written notice prior to the end of the Term of their intent not to renew this Agreement if such renewal were to be available.
6. Taxes: All amounts payable to the Independent Contractor shall be paid without deduction. The Independent Contractor shall be responsible for any contributions imposed or required under employment insurance, health tax, social insurance, income tax laws, Worker's Compensation (if elected to enrol), pension with respect to any amounts paid to the Independent Contractor. The Municipality assumes no obligation or liability as between the parties to this Agreement to deduct or remit any statutory or government remittances.
7. Independent Contractor: The Independent Contractor is a contractor independent of the Municipality. Nothing herein shall be interpreted to create a relationship of employer / employee, partnership, franchise, agency or joint venture or other like arrangement.
8. Delegation: In the event more than one Complaint is made at any one time requiring more than one investigation, the Independent Contractor may determine that it is necessary to delegate some or all of his powers and duties, then he may do so in writing to any person other than a member of council, provided that the person to whom such delegation is made agrees in writing to be governed by the same duties of secrecy as the Independent Contractor and to abide by the terms and conditions of this Agreement. Such person shall always be under the supervision and direction of the Independent Contractor. Such delegation shall not be a member of council or staff of any Municipality and shall not result in any additional costs or fees to the Municipality. Invoices shall be rendered by the Independent Contractor and payments made to the Independent Contractor and the Independent Contractor shall otherwise be responsible for the fees and disbursements of any of his delegates.
9. Binding: This Agreement shall enure to the benefit of and bind the parties and their respective heirs, successors and permitted assigns.

10. Indemnification The Municipality agrees to indemnify and save harmless the Independent Contractor, its agents and assigns, from and against any and all liabilities, losses, suits, claims, demands, damages, expenses, costs (including all legal costs), fines and actions of any kind or nature whatsoever arising out of or in connection with the Independent Contractor's provision of services and carrying out of its duties including, but not limited to, any alleged breach of this agreement, any procedural defect or other breach of relevant statutory provisions.
11. Entire Agreement: This Agreement contains the entire agreement between the parties and supersedes all previous negotiations, understandings and agreements, verbal or written with respect to any matters referred to in this agreement.

IN WITNESS HEREOF each of the parties hereto have set its hand and seal as of this \_\_\_\_ day of \_\_\_\_\_, 2015.

SIGNED, SEALED & DELIVERED  
THE CORPORATION OF \_\_\_\_\_

\_\_\_\_\_  
WARDEN, COUNTY OF WELLINGTON

\_\_\_\_\_  
CLERK, COUNTY OF WELLINGTON

The Independent Contractor hereby accepts and agrees to the terms and conditions herein contained.

DATED: \_\_\_\_\_, 2015

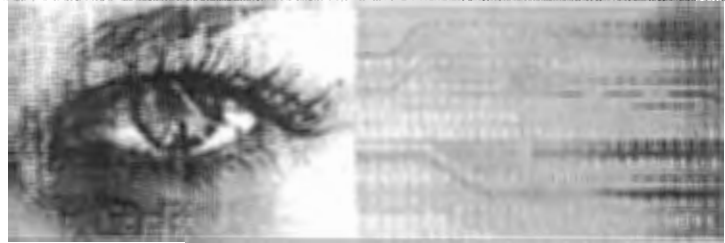
\_\_\_\_\_  
WITNESS:

\_\_\_\_\_  
JOHN G. MADDOX for JGM CONSULTING

AGREEMENT BETWEEN  
THE CORPORATION OF THE COUNTY OF Wellington  
AND  
JGM CONSULTING

**List of Participating Municipalities - Closed Meeting Investigator Services:**

1. Township of Centre Wellington
2. Town of Erin
3. Township of Mapleton
4. Town of Minto
5. Township of Puslinch
6. Township of Wellington North



January 22, 2015

### **In This Issue**

- Rock and a Hard Spot - court decision could trigger more lawsuits on use of road salt.
- Ontario Disaster Relief Assistance Program consultation.
- Province providing wage enhancement for ECEs.
- Wells regulation – Environmental Bill of Rights (EBR) Review.
- 2015 AMO Conference Registration is open.
- Got an AMP? What are you doing with it?
- What is land use planning?
- What's on your training calendar?
- Start saving money and implementing your Energy Plan with LAS workshops.
- An Invasive Plant Management Strategy for Ontario municipalities.
- Career opportunities with Peel and Warwick.

### **Provincial Matters**

The Ontario Superior Court of Justice has awarded more than \$100,000 in damages (depreciation of property value and crops losses from 1998 to 2013) in a potentially precedent-setting lawsuit involving a municipal government's use of road salt. A farmer in Brooke-Alvinston (Lambton County) sued for crop losses leading to the depreciation in value of the farm due to the County's use of road salt. Municipal governments must maintain roads to manage the safety of the travelling public and work within regulated maintenance standards for inclement weather situations. AMO understands that [OGRA](#) is considering next steps given its lead on the technical elements of safety standards and practices.

The Ministry of Municipal Affairs and Housing is seeking input on the Ontario Disaster Relief Assistance Program (ODRAP). Submissions are due by March 4, 2015. Find out more on the Ministry's [website](#).

Starting this month and after consultations with the municipal sector, Ontario is implementing a [wage increase](#) of \$1 per hour for eligible Early Childhood Educators (ECEs) in the licensed child care sector. The initiative is designed to help operators recruit and retain highly skilled child care professionals.

The Ministry of Environment and Climate Change has granted a review of Regulation 903 (wells) under the EBR. To kick off the review, the ministry is hosting a webinar on January 28 and one on January 30. To sign up, interested municipalities should contact [Silvia Ciobotaru](#). If municipalities are providing input to the ministry through the review and any subsequent consultations, please copy [Craig Reid](#), AMO staff, on your response.

### **Eye on AMO/LAS Events**

[2015 AMO Conference Registration](#) is now open. Download the registration form today, learn about the study tours and take advantage of the early bird registration rates for the AMO AGM & Annual Conference. See you in Niagara Falls, August 16-19, 2015.

Got an AMP (Asset Management Plan)? What are you doing with it? Need a plan on how to use your plan? Join LAS and MFOA at the [2015 Asset Management Symposium](#) (Mar 24 & 25, Markham) as we help municipalities understand the next steps in the asset management process. Don't get left behind, register today!

What is land use planning? Why do municipalities need to plan? AMO presents a new online self-directed course in Land Use Planning. Log-in to the AMO [online portal](#) and become familiarized with the basics of land use planning today!

What's on your training calendar? As an elected official you face a number of unique challenges - and you have to continue to expand your knowledge and skills and stay current. AMO's training programs can help you with that. Have you registered for AMO's [Councillor Training 101](#) or [Personal Responsibilities](#) yet? Learn more about what each course covers and how it can help you.

### **LAS**

Contact us today to have LAS' energy experts come to your municipality to offer a [workshop](#) for staff and elected officials interested in saving energy at work and at home.

### **Municipal Wire\***

Invasive plants are causing significant impacts to Ontario's natural environment, economy and society. Municipalities are central to the fight against them. Join the Ontario Invasive Plant Council for a [half day workshop](#) on February 12.

### **Careers**

[Senior Financial Analyst - Region of Peel](#). System ID 2015-4911. Posting End Date: January 29, 2015. If this opportunity matches your qualifications and experience, please [apply online](#).

[Administrator/Treasurer - Township of Warwick](#). Qualified applicants are asked to submit their application by Friday, February 6, 2015 to Fred Galloway, F.J. Galloway Associates Inc., 203-350 Oxford Street West, London, ON N6H 1T3. Tel: 519.641.1325 or email: [fjgalloway@sympatico.ca](mailto:fjgalloway@sympatico.ca).

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### **AMO Contacts**

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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January 29, 2015

### **In This Issue**

- Accepting submissions for the 2015 PJ Marshall Award.
- 2015 AMO Conference Registration is open.
- Got an AMP? What are you doing with it?
- What is land use planning?
- What's on your training calendar?
- 20% of Ontario municipalities now upgrading streetlights with LAS.
- LAS provides high octane fuel savings for Ontario municipalities.
- 2015 OGRA/ROMA Conference: Rebooting Ontario's Municipal Sector.
- 2015-2019 ROMA Board Nominations Report.
- Career opportunities with Niagara Region and Richmond Hill.

### **AMO Matters**

Submit your municipal government project that demonstrates excellence in the use of innovative approaches to improve capital and/or operating efficiency and to generate effectiveness through alternative service delivery initiatives and partnerships. Apply for the 2015 P. J. Marshall Municipal Innovation Award today! Deadline May 1, 2015.

### **Eye on AMO/LAS Events**

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What's on your training calendar? As an elected official you face a number of unique challenges - and you have to continue to expand your knowledge and skills and stay current. AMO's training programs can help you with that. Have you registered for AMO's Councillor Training 101 or Personal Responsibilities yet? Learn more about what each course covers and how it can help you.

### **LAS**

Recent RFP results, strong utility incentives, and industry-leading design and installation services make LAS LED streetlight upgrade service the number one choice for municipalities looking to save money and energy.

The LAS Fuel Procurement Program provides Ontario municipalities the opportunity to save on all bulk or retail purchases of clear and dyed diesel, gasoline, and heating oil. [Contact LAS today](#) for a FREE fuel analysis and see how much you could save!

#### **Municipal Wire\***

The [2015 OGRA/ROMA Combined Conference](#), Feb. 22 - 25, brings together an outstanding roster of keynote speakers and a wealth of workshops designed to showcase municipal ingenuity and best practices. Register today!

[2015-2019 ROMA Board Nominations Report](#): Elections for the ROMA Board, Zones 1, 2, 3, 6 and 7 will be held on Tuesday, February 24, 2015, at the OGRA/ROMA Conference, Fairmont Royal York Hotel, Toronto.

#### **Careers**

[Associate Director, Waste Management Collection & Diversion Operations - Niagara Region](#). To explore this opportunity and apply online, visit our [Careers page](#). Please submit your online application no later than February 14, 2015 before midnight.

[Natural Environment Coordinator - Town of Richmond Hill](#). Department: Environment & Infrastructure Services. Closing Dates: Internal applicants: 4:30 p.m., February 5, 2015; External applicants: 4:30 p.m., February 10, 2015. Please apply online at [RichmondHill.ca/Employment](#).

#### **About AMO**

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February 5, 2015

### **In This Issue**

- Heads of Council training space filling fast.
- Booked and registered for the AMO Conference?
- Pembroke & Peterborough are our next stops.
- Asset management plan complete! So now what?
- It pays to invest in your future.
- Take action on your Energy Conservation Plan.
- Compare data and implement best practices using MIDAS.
- 2015 OGRA/ROMA Conference: Rebooting Ontario's Municipal Sector.
- Career opportunities with Stratford and Ontario Public Service.

### **Eye on AMO/LAS Events**

Have you registered for the February 22 pre-ROMA session of [Heads of Council training](#) yet? Learn what skills you need to utilize, the tools you need to lead, manage and collaborate, and more. With only five spots left, this session will sell out. Register today!

Have you booked your hotel guest room for the AMO AGM and Annual Conference in Niagara Falls? Have you downloaded and registered for the event being held August 16-19? What are you waiting for? Details can be found on our [website](#).

[AMO Councillor Training 101](#) and [Personal Responsibilities](#) workshops to be held in both Pembroke and Peterborough this February. Learn more about the sessions and register today.

Did you know that asset management planning (AMP) needs to take place constantly to be effective? Did you know that AMP is the new normal in capital planning? Did you know LAS is hosting the [second annual asset management symposium](#) March 24 & 25 in Markham? Download the registration form today and don't miss out on this event.

### **LAS**

Get your municipal money working for you today, tomorrow, and into the future. With 4 competitive portfolio options geared to different investment durations, the One Investment Program has something for every municipality. [Learn more about our portfolios today](#).

Take the next step in your Energy Conservation Plan with a low-cost energy saving strategy. Engage LAS' Municipal Energy Specialists to provide customized [Employee Engagement Training](#) today.

### **Municipal Wire\***

The Municipal Information & Data Analysis System (MIDAS) is a web-based tool that provides access to FIR data free of charge for all Ontario municipalities. Watch a [MIDAS training video](#) to see what MIDAS can do for you. To get access, email [midasadmin@amo.on.ca](mailto:midasadmin@amo.on.ca).

The 2015 OGRA/ROMA Combined Conference, Feb. 22 - 25, brings together an outstanding roster of keynote speakers and a wealth of workshops designed to showcase municipal ingenuity and best practices. Register today!

### **Careers**

Manager of Ontario Works - City of Stratford. Closing: 4:30 p.m., Friday, February 13, 2015. Please submit a resume, quoting job posting #04-2015, to: Human Resources Department, City of Stratford, P.O. Box 818, City Hall, 1 Wellington Street, Stratford, ON N5A 6W1. Email: [mahrens@stratfordcanada.ca](mailto:mahrens@stratfordcanada.ca).

Senior Program Advisors - Ontario Public Service. Two temporary (up to 12 months). Location: Toronto. Please apply online by February 12, 2015, entering Job ID 74819 in the Job ID search field and following the instructions to submit your application.

### **About AMO**

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January 30, 2015

## **AMO Report to Member Municipalities Highlights of the January 2015 Board Meeting**

To keep members informed, AMO provides updates on important issues considered at regular AMO Board of Directors' meetings. Highlights of the January 2015 Board meeting include:

### **Social Assistance Management Systems (SAMS) Implementation Problems**

The AMO Board received an update on the continuing serious problems associated with the implementation of the new provincial Social Assistance Management System (SAMS) for municipal welfare administrators. SAMS is negatively impacting client service, including employment assistance, and causing extraordinarily large additional labour intensive administrative costs for municipal service managers and District Social Service Administration Boards (DSSABs). AMO's Board demands the government use all available means and resources to address the short and long-term implementation issues. In addition, the Province must reimburse municipalities and DSSABs for the all ongoing costs of SAMS' implementation until each short and long-term implementation problem is resolved to mutual satisfaction. AMO is working closely with the Ontario Municipal Social Services Association (OMSSA) and will keep service providers updated on progress.

**Contact:** Michael Jacek, Senior Advisor, email: [mjacek@amo.on.ca](mailto:mjacek@amo.on.ca), ext. 329.

### **Building Canada Fund – Provincial/Territorial Infrastructure Component (PTIC)**

AMO recently became aware that a December 2014 letter sent to federal Minister Lebel from provincial Minister Duguid appears to confirm that there will be no municipal opportunity for project intake for PTIC funds. AMO will be sending a letter immediately to express our great disappointment on this provincial decision while stressing the need for a stronger partnership on future funding program decisions.

**Contact:** Craig Reid, Senior Advisor, email: [creid@amo.on.ca](mailto:creid@amo.on.ca), ext. 334.

### **LAS Update**

LAS is launching a Residential Water/Wastewater Warranty Protection Program for municipal homeowners where the homeowner would pay a small monthly amount to warranty the repair or replacement of their utility service lines located between their residence and the municipal sewer/water main. The municipality must endorse the program but takes on no administration or risk and also helps homeowners who generally are unaware of their responsibilities on their property.

**Contact:** Jason Hagan, LAS Program Manager, email: [jhagan@amo.on.ca](mailto:jhagan@amo.on.ca), ext. 320.

### **Municipal Government Climate Change Survey Results**

The Board was briefed on the municipal climate change survey results staff conducted with municipalities of 25,000+ populations. This was done to help prepare for expected discussions on the Ontario Climate Change Strategy. The survey found that municipalities have been undertaking climate change mitigation and adaptation actions and are keen to do more, but identified the major obstacle of funding for infrastructure and other work. A focus group will be conducted shortly for smaller municipalities to identify their interests and needs. A new AMO Task Force will be created to focus on the development of an AMO response to the expected Ontario Climate Change Strategy which is anticipated to be released soon.

**Contact:** Craig Reid, Senior Advisor, email: [creid@amo.on.ca](mailto:creid@amo.on.ca), ext. 334.

### **Bill 52, *Protection of Public Participation Act, 2014* (Anti-SLAPP Legislation)**

If passed, Bill 52 will create a new procedure for courts to dismiss Strategic Litigation Against Public Participation (SLAPP). AMO staff worked with members to develop principles which address the concerns of municipalities in both northern and southern Ontario by bringing balance and fairness to anti-SLAPP legislation. AMO staff met with staff from the Ministry of the Attorney General to discuss the proposed principles. It is not clear how the government will move forward with Bill 52 and whether it will be referred to a standing committee.

**Contact:** Renatta Austin, Policy Advisor, email: [raustin@amo.on.ca](mailto:raustin@amo.on.ca), ext. 367.

### **Energy East: Pipeline Conversion from Gas to Oil**

As part of the TransCanada Energy East project, there are plans to convert 1,925 kilometres of existing pipeline to oil, construct 104 kilometres of new pipeline, and build 30 pumping stations in Ontario. The AMO Board will be providing feedback to the Ontario Energy Board highlighting the need for TransCanada to ensure current customers and economic growth will not be negatively impacted by the conversion. As well, TransCanada needs to ensure that a high standard of safety and spill prevention are in place so that this economic benefit may be realized without environmental impacts or reliance on municipal resources.

**Contact:** Cathie Brown, Senior Advisor, email: [cathiebrown@amo.on.ca](mailto:cathiebrown@amo.on.ca), ext. 342.

### **Revised Rural and Northern Lens**

The "A Voice for Rural and Northern Ontario" discussion paper and the Rural and Northern Lens have been updated and will be launched at this year's ROMA/OGRA Combined Conference in February. The purpose of the Lens is to assist policy developers, program managers, and decision makers with considering the impacts of provincial initiatives on rural and northern municipalities. For more information, visit the [ROMA website](#).

**Contact:** Cathie Brown, Senior Advisor, email: [cathiebrown@amo.on.ca](mailto:cathiebrown@amo.on.ca), ext. 342.

### **Project Green Light – Meeting with Members of the Premier's Advisory Council on Government Assets**

The Province is considering the sale of Hydro One distribution assets. AMO, working with the Energy Distributors Association, met with members of the Premier's Advisory Council on Government Assets to discuss Project Green Light. This proposal provides an alternative to electricity delivery which could rationalize the current configuration and be more efficient and effective.

**Contact:** Cathie Brown, Senior Advisor, email: [cathiebrown@amo.on.ca](mailto:cathiebrown@amo.on.ca), ext. 342.

### **MEPCO Update**

The Board was updated on the current Ontario Retirement Pension Plan (ORPP) consultation following the introduction of Bill 56 that sets out high level parameters of the new pension plan design. MEPCO is looking at possible impacts on the municipal sector and a response to the Province.

**Contact:** Bruce McLeod, MEPCO Coordinator, email: [bmcleod@amo.on.ca](mailto:bmcleod@amo.on.ca), ext. 350.

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**PLEASE NOTE:** AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of these email communications from AMO please click [here](#).





February 2, 2015

Ms. Karren Wallace Clerk  
The Township of Wellington North  
7490 Sideroad 7 West  
Box 125 Kenilworth ON N0G 2E0

Dear Sirs & Mesdames:

Re: Drinking Water Source Protection  
Updated Proposed Source Protection Plan & Revised Assessment Report

On behalf of the Source Protection Committee of the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region, we are pleased to advise that the Updated Proposed Source Protection Plan and Revised Assessment Report for the Saugeen Valley Source Protection Area, the Grey Sauble Source Protection Area and the Northern Bruce Peninsula Source Protection Area is now available for your review on the home page of our website at [www.waterprotection.ca](http://www.waterprotection.ca). Also available for viewing on our website is the Explanatory Document related to the Source Protection Plan. If you wish to view hard copies of these documents, please advise us and we will forward a USB flashdrive.

We have enclosed a copy of the published Notice concerning the public review.

We invite you to review these documents and provide your comments to Drinking Water Source Protection by 4:30 pm on Friday, March 6, 2015. All comments can be directed to the following address:

Drinking Water Source Protection  
237897 Inglis Falls Road, RR4  
Owen Sound ON N4K 5N6  
Fax: 519-470-3005  
Email: [mail@waterprotection.ca](mailto:mail@waterprotection.ca)

Drinking Water Source Protection staff is available to answer any questions you may have. Please do not hesitate to contact staff at 519-470-3000.

Sincerely,

Mike Traynor, Chair  
Source Protection Committee

# DRINKING WATER SOURCE PROTECTION

ACT FOR CLEAN WATER



## PUBLIC NOTICE

CONSULTATION of the

UPDATED PROPOSED SOURCE PROTECTION PLAN

and REVISED ASSESSMENT REPORT

Pursuant to the Clean Water Act, 2006 and Ontario Regulation 287/07, s.48

**February 3 – March 6, 2015**

As part of the Drinking Water Source Protection program, the Source Protection Committee for the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region has prepared the Updated Proposed Source Protection Plan. The public is hereby notified of the opportunity to make comments on this Updated Proposed Source Protection Plan, which is being released for consultation. The Revised Assessment Reports for the three Source Protection Areas in this region will be available, as well, for public review and comment during this time.

Printed copies of the Updated Proposed Source Protection Plan and Revised Assessment Reports are available for viewing at the following locations between 9:00 am and 4:00 pm starting February 3, 2015:

- Saugeen Conservation – 1078 Bruce Road 12, Formosa, ON
- Grey Sauble Conservation – 237897 Inglis Falls Road, Owen Sound, ON
- Municipality of Northern Bruce Peninsula – 56 Lindsay Road 5, Lion's Head, ON

The documents are also available for viewing at: [www.waterprotection.ca](http://www.waterprotection.ca)

## PUBLIC MEETINGS

Wed, Feb. 18, 2015 Durham Town Hall, 185 George Street West, Durham, ON  
Thurs, Feb. 19, 2015 Chesley Community Centre, 129 4th Ave. S.E., Chesley, ON  
Tues, Feb. 24, 2015 Owen Sound Bayshore Sound Room, 1900 3rd Ave.E, Owen Sound, ON  
Wed, Feb. 25, 2015 Walkerton Arena Auditorium, 290 Durham Street West, Walkerton, ON  
Thurs, Feb. 26, 2015 Southampton Town Hall, 201 High Street, Southampton, ON

### Agenda for Public Meetings

Doors open from 2:00 PM - 4:00 PM and 6:30 PM - 8:30 PM

Presentations at 2:30 PM and 7:00 PM

Information displays and copies of the Updated Proposed Source Protection Plan and Revised Assessment Reports and maps will be available to view and staff will be available for individual questions. Please bring your property tax roll number for property-specific questions.

## How to Comment

Comments must be submitted *in writing* and received by:

March 6, 2015 at 4:30 pm to:

Email: [mail@waterprotection.ca](mailto:mail@waterprotection.ca) Fax: (519) 470-3005

Mail or Delivery: Drinking Water Source Protection – Comments  
Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region

237897 Inglis Falls Road, RR#4

Owen Sound, ON N4K 5N6

Phone: (519) 470-3000 Toll free: 877-470-3001

# Maitland Valley Conservation Authority



*Providing leadership to protect and enhance our water, forests and soils!*

January 26, 2015

Township of Wellington North  
7490 Sideroad 7 W  
PO Box 125  
Kenilworth, ON N0G 2E0

Attention: Mayor Andy Lennox and Members of Council

Dear Mayor Lennox:

## **Re: Moving Ahead with Restructuring in 2015**

On February 3, 2014, we made a presentation to Council that outlined our plans for restructuring and strengthening our core services. In 2015, we plan to continue with these changes.

Over the past year, we have strengthened our Flood and Erosion Safety Services so that all our member municipalities have access to:

1. a flood forecast system that provides adequate warning to municipal flood emergency response coordinators along with technical support during a flood event;
2. technical support and training to develop appropriate flood and erosion emergency response plans;
3. flood progression mapping that outlines how a major flood event will affect their flood damage centres;
4. Development and Watercourse Alteration Regulation policies and procedures that are consistent with municipal land use and development policies, as well as timely review and comment on applications in hazardous areas.

We have also strengthened our Watershed Stewardship Services so that municipalities and landowners have the technical support they need to develop and implement appropriate soil and water conservation systems. The changes that we are making will improve our expertise in soil and water conservation, reforestation, rural storm water management as well as outreach and education.

For example, we have contracted out our tree planting service enabling Authority staff to focus on working with landowners to develop more reforestation projects. This approach worked well in 2014 and we were able to increase the number of reforestation projects from previous years.

In order to strengthen Flood and Erosion Safety Services and Watershed Stewardship Services we are making major changes to our Conservation Areas Services including:

1. moving ahead with plans to try and find someone to lease the Falls Reserve campground;
2. reducing maintenance costs associated with grass cutting at our Conservation Areas;
3. looking for a use for surplus infrastructure such as the mills in Gorrie and Brussels.

MAITLAND VALLEY CONSERVATION AUTHORITY  
1093 Marietta Street, Box 127, Wroxeter, ON N0G 2X0  
519 335-3557 Fax: 519 335-3516 Email: [maitland@mvca.on.ca](mailto:maitland@mvca.on.ca)



The enclosed newsletter outlines additional changes planned for 2015.

We are moving forward with our plan to stabilize the MVCA's financial base while limiting levy increases to a maximum of \$58,000 a year over the next three years. Efforts are underway to raise additional stable revenue through increases in fee-based services such as reforestation. The MVCA is also pursuing service delivery agreements with community, County, Provincial and Federal partners.

We are also planning to reduce the amount of equipment and infrastructure that we own and maintain.

The MVCA's Board has developed a draft budget for 2015. The total budget for 2015 is \$2,930,836. A copy of the proposed levy schedule is located in the newsletter. The Township of Wellington North's share of the 2015 levy is \$34,258.

The Board of Directors for the MVCA plans to vote on the budget on Wednesday March 18, 2015. If you have any comments or concerns related to the 2015 priorities and/or budget, please forward them to your Director and Phil Beard, General Manager-Secretary Treasurer, by March 4, 2015.

In closing, I would like to thank Council for their support in 2014 and we look forward to working with you in 2015.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Deb Shewfelt". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Deb Shewfelt, Chair  
Maitland Valley Conservation Authority



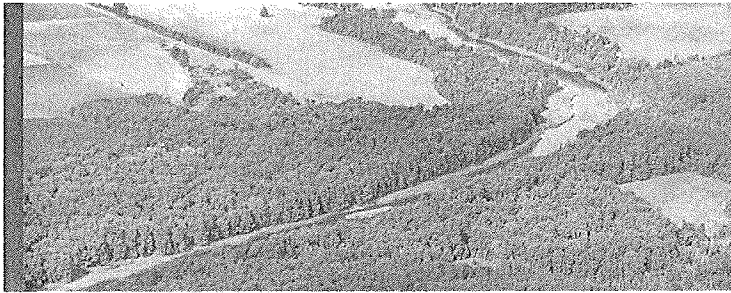


# 2015 Maitland CONSERVATION

The Maitland Valley Conservation Authority (MVCA) is leading the way in efforts to protect and enhance water, forests and soils in the Maitland and Nine Mile River watersheds.

The MVCA is in the second year of a restructuring process intended to focus our services on the impacts of a rapidly changing climate. To meet this goal we are:

- Strengthening Flood and Erosion Safety Services to help municipalities reduce the potential for loss of life, property damage and social disruption due to the increased potential for flooding, as well as bluff and gully erosion along the Lake Huron shoreline. Several thousand people live and work in flood-prone areas across the watershed. These areas represent \$176 million dollars worth of tax assessment. Along the shoreline there is over \$366 million dollars worth of land and development in areas prone to bluff erosion, with an additional 2,000 acres of land at risk from gully erosion worth close to \$90 million dollars.
- Strengthening Watershed Stewardship Services to assist municipalities and landowners reduce the potential for soil erosion, nutrient loss, and damage to drainage and road infrastructure located in vulnerable areas. There are over 470,000 acres of prime agricultural land in the Maitland and Nine watersheds worth almost \$4.7 billion dollars.
- Working to develop a stable financial base to provide the support municipalities and landowners need to develop a more resilient and prosperous watershed.



## 2015 Draft Levy Schedule

Municipality	% of Municipality in Watershed	2014 for 2015 CVA (modified) in Watershed	CVA Based Apportionment Percentage	2015 Draft General Levy	2014 Approved General Levy	2014-2015 Difference
Township of Ashfield-Colborne-Wawanosh	100	\$932,376,554	12.29	\$152,654	\$145,526	\$7,128
Municipality of Central Huron	76	\$801,847,640	10.39	\$129,041	\$123,015	\$6,026
Town of Goderich	100	\$960,389,520	12.53	\$155,586	\$148,320	\$7,266
Township of Howick	92	\$306,449,277	3.97	\$49,332	\$47,028	\$2,304
Municipality of Huron East	72	\$765,834,481	9.97	\$123,886	\$118,101	\$5,785
Township of Huron-Kinloss	43	\$535,118,751	6.96	\$86,393	\$82,359	\$4,034
Township of Mapleton	5	\$62,164,312	0.80	\$9,982	\$9,516	\$466
Town of Minto	64	\$534,669,800	6.95	\$86,377	\$82,344	\$4,033
Municipality of Morris-Turnberry	95	\$358,265,091	4.60	\$57,143	\$54,475	\$2,668
Township of North Huron	100	\$492,019,550	6.46	\$80,230	\$76,484	\$3,746
Municipality of North Perth	98	\$1,542,779,633	20.10	\$249,693	\$238,034	\$11,659
Township of Perth East	9	\$129,613,736	1.69	\$21,003	\$20,022	\$981
Municipality of South Bruce	1	\$5,641,410	0.07	\$917	\$874	\$43
Township of Wellington North	16	\$210,644,617	2.76	\$34,258	\$32,659	\$1,599
Municipality of West Perth	3	\$34,237,062	0.45	\$5,554	\$5,295	\$259
<b>Total</b>		<b>\$7,672,051,434</b>	<b>100.00</b>	<b>\$1,242,052</b>	<b>\$1,184,052</b>	<b>\$58,000</b>

### Contact us for information:

Maitland Valley Conservation Authority

Box 127, Wroxeter ON N0G 2X0

[t] 519-335-3557 [e] maitland@mvca.on.ca [w] www.mvca.on.ca

or contact your MVCA Municipal Director



## Who We Are

- Conservation Authorities are jointly managed by the municipalities in the watershed.
- Conservation Authorities are established by the provincial government at the request of municipalities.
- The activities of the MVCA are driven by local municipalities, landowners and community organizations. We are committed to providing effective community-based conservation services in a cost efficient manner.

## Priorities for 2015

### Flood and Erosion Safety Services

- Re-establish the shoreline working group to review and update policies on shore protection
- Assist with municipal flood emergency response training
- Year 1 of Harriston hydrology project
- Provide 24-hour-a-day monitoring of flood forecasting gauges and maintenance of gauging equipment
- Preventative maintenance on the Listowel Conduit and downstream channel

### Watershed Stewardship Services

- Increase the number of trees planted to over 53,000 seedlings and 4,100 large stock trees
- Provide technical assistance to improve soil health and promote rural stormwater management. Complete over 20 erosion control projects
- Undertake environmental monitoring, analysis and reporting across the watershed and for targeted projects
- Increase the number of Clean Water Projects completed and implement new grant categories
- Implement restoration projects in targeted areas, promote MVCA stewardship services and deliver education programs that include stewardship actions

### Conservation Area Services - the MVCA owns and manages 4,600 acres including wetlands, floodplains and river valley areas

- Leasing of campground operations at Falls Reserve Conservation Area
- Complete planting of a low maintenance turf mixture at Gorrie Conservation Area to reduce grass cutting
- Reforesting marginal agricultural land at Morris Hill Forest Tract and Lake Wawanosh Conservation Area

### Corporate Services - leadership, governance and administration of the MVCA

- Updating financial forecast and work plan for MVCA services, infrastructure and equipment for 2016-2018.



Ice break up, April 2014

Maitland Valley Conservation Authority - Draft 2015 Projects Budget Summary - December 10, 2015 - Table 2

ITEM	TOTAL EXPEND	GENERAL REVENUE		NET COST	GRANTS		LEVIES		Deferred Revenue	Accumulated Surplus	Est. Program Surplus/-Deficit
		Revenue	Donations		Admin/Op	Other	General	Special			
<b>Flood Safety Services Projects</b>											
Flood Control - Preventative Maintenance	6,000			6,000			6,000				0
Lucknow A Station	12,000			12,000			12,000				0
MNR Low Flow Monitoring	0			0		0			0		0
Flood Safety Services Equipment	19,100			19,100			17,000			2,100	0
Public Notification (Shoreline)	7,000			7,000						7,000	0
<b>Total</b>	<b>44,100</b>	<b>0</b>	<b>0</b>	<b>44,100</b>	<b>0</b>	<b>0</b>	<b>35,000</b>	<b>0</b>	<b>0</b>	<b>9,100</b>	<b>0</b>
<b>Watershed Stewardship Services</b>											
Garvey-Glenn - Soil Health Project	37,946			37,946		15,500			37,946		15,500
Garvey-Glenn Coordination	77,159	10,000		67,159		55,000			32,000		19,841
Garvey-Glenn Kraft Erosion Control - Basin #5	48,000	18,000		30,000		30,000					0
Garvey-Glenn Grassed Waterway - Basin #5	7,000	3,635		3,365		3,365					0
Garvey-Glenn Signage - Basin #1 and #3	2,000	1,000		1,000		1,000					0
Garvey-Glenn Capacity Building - ABCA/OMAFRA	79,514	93,301		-13,787					10,000		23,787
Garvey-Glenn Design-MOE-Stantec	64,000			64,000		64,000					0
Middle Maitland Headwaters Restoration	52,000		12,000	40,000		34,000			6,000		0
Huron Clean Water Program	400,577	80,077		320,500		320,500					0
MOE Nutrient Management Monitoring	7,470	7,470		0							0
Watershed Report Card Monitoring	3,500			3,500					3,500		0
Hindmarsh Wetland Restoration Project	50,000			50,000		50,000					0
Maitland Watershed Resiliency	5,000			5,000					5,000		0
<b>Total</b>	<b>829,166</b>	<b>213,483</b>	<b>12,000</b>	<b>603,682</b>	<b>0</b>	<b>573,365</b>	<b>0</b>	<b>0</b>	<b>89,446</b>	<b>0</b>	<b>59,129</b>
<b>Special Projects</b>											
Drinking Water Source Protection Transition up to Mar 31/15	17,586	17,586		0							0
Drinking Water Source Protection Capacity Building	7,692			7,692					7,692		0
<b>Total</b>	<b>25,278</b>	<b>17,586</b>	<b>0</b>	<b>7,692</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,692</b>	<b>0</b>	<b>0</b>
<b>Conservation Areas Management Services</b>											
Forest Management	2,500			2,500						2,500	0
Gorrie Conservation Area Dam Repairs	11,000			11,000						11,000	0
Corporate Vehicle/Electronic Vehicle Recharging Station (EVRS)	26,500			26,500						26,500	0
Brussels Mill Foundation Repair	3,000			3,000						3,000	0
Marginal Farmland Reforestation	10,280			10,280		6,080				4,200	0
MVCA Carbon Offset	1,100			1,100						1,100	0
Footprints to Forests Carbon Offsetting	1,240		2,000	-760							760
Naturalization of Administration Centre	7,000			7,000						7,000	0
George Taylor Meadow Creation	8,000		8,000	0		0					0
Wawanosh Valley Conservation Meadow Creation	7,000		7,000	0							0
Gorrie Conservation Naturalization	1,500			1,500						1,500	0
Administration Office Ventilation Project	2,750			2,750						2,750	0
<b>Total</b>	<b>81,870</b>	<b>0</b>	<b>17,000</b>	<b>64,870</b>	<b>0</b>	<b>6,080</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>59,550</b>	<b>760</b>
<b>Corporate Services Projects</b>											
Computers/Network Equipment/Software	48,700			48,700						48,700	0
<b>Total</b>	<b>48,700</b>	<b>0</b>	<b>0</b>	<b>48,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48,700</b>	<b>0</b>
<b>Net Project Budgets</b>	<b>1,029,113</b>	<b>231,069</b>	<b>29,000</b>	<b>769,044</b>	<b>0</b>	<b>579,445</b>	<b>35,000</b>	<b>0</b>	<b>97,138</b>	<b>117,350</b>	<b>59,889</b>

Maitland Valley Conservation Authority - Draft 2015 Operating Budget Summary - Dec 10/14 - Table 1

ITEM	TOTAL EXPEND	GENERAL REVENUE		NET COST	GRANTS		LEVIES		Deferred Revenue	Accumulated Surplus	Est. Program Surplus/-Deficit
		Revenue	Donations		Admin/Op	Other	General	Special			
<b>Flood Safety Services</b>											
FFS-Preparedness	101,142			101,142	34,103		67,039				0
FFS-Monitoring	113,320			113,320	34,103		79,217				0
Planning and Regulations	191,908	58,000		133,908	1,500		132,408				0
Routine/Minor Maintenance of Flood Control Structures	100			100	50		50				0
Routine/Minor Maintenance of Erosion Control Structures	100			100	50		50				0
Listowel Conduit - Preventative Maintenance	1,500			1,500	750		750				0
<b>Total</b>	<b>408,070</b>	<b>58,000</b>	<b>0</b>	<b>350,070</b>	<b>70,556</b>	<b>0</b>	<b>279,514</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Watershed Stewardship Services</b>											
Watershed Monitoring and Reporting	89,231	13,100	2,500	73,631			73,631				0
Extension Services	120,024			120,024			117,024		3,000		0
Maitland Watershed Partnerships	6,542			6,542			5,970		572		0
Forestry Services	89,875	89,875		0							0
Stewardship Education	27,558	20,908	1,000	5,650		5,650					0
Stewardship Outreach	70,068	2,556	300	67,212			63,912		3,300		0
<b>Total</b>	<b>403,298</b>	<b>126,439</b>	<b>3,800</b>	<b>273,059</b>	<b>0</b>	<b>5,650</b>	<b>260,537</b>	<b>0</b>	<b>6,872</b>	<b>0</b>	<b>0</b>
<b>Conservation Areas Management Services</b>											
Falls Reserve Conservation Area	335,826	322,400	2,200	11,226		11,732				1,825	2,331
Wawanosh Park Conservation Area	12,370	12,000	400	-30						0	30
Management/Development/Operations	156,699	13,420		143,279			143,279				0
Motor Pool	25,400	59,505		-34,105							34,105
<b>Total</b>	<b>530,295</b>	<b>407,325</b>	<b>2,600</b>	<b>120,370</b>	<b>0</b>	<b>11,732</b>	<b>143,279</b>	<b>0</b>	<b>0</b>	<b>1,825</b>	<b>36,466</b>
<b>Corporate Services</b>											
Administration	266,670	28,980		237,690			237,690				0
Financial Management	87,491			87,491			87,491				0
Governance	17,100			17,100			17,100				0
Services Areas Support	54,290			54,290			54,290				0
Communications	134,510	2,000	2,500	130,010			127,151			2,859	0
<b>Total</b>	<b>560,060</b>	<b>30,980</b>	<b>2,500</b>	<b>526,580</b>	<b>0</b>	<b>0</b>	<b>523,722</b>	<b>0</b>	<b>0</b>	<b>2,859</b>	<b>0</b>
<b>Net Operating Budgets</b>	<b>1,901,723</b>	<b>622,744</b>	<b>8,900</b>	<b>1,270,079</b>	<b>70,556</b>	<b>17,382</b>	<b>1,207,052</b>	<b>0</b>	<b>6,872</b>	<b>4,684</b>	<b>36,467</b>

Established 1793  
Incorporated  
Wolford 1850  
Merrickville 1860  
Amalgamated 1998



Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Wednesday, January 28, 2015

Premier Kathleen Wynne  
Legislative Building  
Queen's Park  
Toronto, ON  
K7A 1A1

Re: Resolution – Industrial Wind Turbines.

Dear Premier Wynne:

In reference to the above noted matter, please be advised that the Council of the Village of Merrickville-Wolford passed a resolution at its Regular Meeting on January 26, 2015 to support the Government's desire to limit Industrial Wind Turbine projects.

Should you have any questions, please feel free to contact our office

Yours truly,

Jill Armstrong  
CAO/Clerk

Cc: Minister of Environment and Climate Change  
Minister of Energy  
Minister of Agriculture, Food and Rural Affairs  
MP Gordon Brown  
MPP Steve Clarke  
Municipalities in Ontario

Encl.

Established 1793  
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Telephone (613) 269-4791  
Facsimile (613) 269-3095

## VILLAGE OF MERRICKVILLE-WOLFORD

Resolution Number: R - 014 - 15

Date: January 26, 2015

Moved By:

V. Summer

Seconded By:

A. B.

### Be it hereby resolved that:

Whereas the Premier of Ontario has conveyed the Government's desire to limit Industrial Wind Turbine (IWT) Projects to communities that are willing hosts

And whereas the Council of the Village of Merrickville-Wolford has received a clear message <sup>RS</sup> advise against hosting from its Planning Advisory Committee that they are ~~not willing to host~~ IWTs in Merrickville-Wolford <sub>dtz</sub>

And whereas the Council of the Village of Merrickville-Wolford has taken consistent position on the issue of IWTs

Now therefore the Council of the Village of Merrickville-Wolford applauds the position taken by the Premier and the Government.

And further, based on the consistent position of the Council of the Village of Merrickville-Wolford and the input received from its Planning Advisory Committee regarding IWTs, the Province of Ontario and specifically the Ministry of Environment, be now advised that the Village of Merrickville-Wolford is not a "willing host" for IWTs.

And further that this resolution be circulated to Premier Kathleen Wynne, and a copy of this resolution be forwarded to the Minister of Environment, Minister of Energy, Minister of Rural Affairs, MP Gordon Brown, MPP Steve Clarke, and to all Ontario municipalities for their support and endorsement.

Carried / Defeated

Mayor: B. Nod

**NOTICE OF COMPLETE APPLICATIONS AND JOINT PUBLIC MEETING FOR AN OFFICIAL  
PLAN AMENDMENT AND A ZONING BY-LAW AMENDMENT**

**TAKE NOTICE** that the Municipality of West Grey and the County of Grey have received complete applications for a Zoning By-law Amendment, and an Official Plan Amendment respectively, as per Sections 22 and 34 of the Planning Act, R.S.O. 1990, as amended. The effect of the subject applications would be to permit the expansion of a neighbouring industrial use.

**TAKE FURTHER NOTICE** that the Planning Advisory Committee of the Municipality of West Grey and the Planning and Community Development Committee of the Corporation of the County of Grey will hold a Joint Public Meeting on;

**Monday, January 26<sup>th</sup>, 2015 at 1:00 p.m.**

in the **Municipality of West Grey Council Chambers – 402813 Grey Road 4, in Durham, Ontario** to receive information and public input on the aforementioned applications for a proposed County Official Plan Amendment and a proposed Zoning By-law Amendment under Sections 22 and 34 of the Planning Act, R.S.O. 1990, as amended.

This proposed County Official Plan Amendment (County File Number 42-05-010-OPA-129) and Zoning By-law Amendment affects those lands described as;

**Part Divisions 1 and 2, Lot 31, Concession 1, being Part 2, Plan 17R-427,  
in the geographic Township of Normanby, now in the Municipality of West Grey**

The subject lands are shown on the detailed key map on the reverse.

The proposed Official Plan Amendment would re-designate the subject lands from the 'Rural' and 'Hazard Lands' designations to the 'Space Extensive Industrial' and 'Hazard Lands' designations. The proposed Zoning By-law Amendment would re-zone the subject lands from the 'A3' (Restricted Rural) and 'NE' (Natural Environment) zones to 'M1-237' (Industrial Exemption) and 'NE' (Natural Environment) zones. The collective effect of the amendments would be to allow for a new industrial use on the subject lands, which is proposed to function as an expansion to the neighbouring abutting industrial use to the north east. The new proposed use is being proposed as a separate building (i.e. it would not be attached to the building on the lot to the north east).

**ANY** persons may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed County Official Plan Amendment or Zoning By-law Amendment.

**IF** a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of West Grey before the Zoning By-law Amendment is approved or to the County of Grey before the County Official Plan Amendment is adopted, the person or public body is not entitled to appeal the decision of the Municipality of West Grey Council/the County of Grey, respectively, to the Ontario Municipal Board.

**IF** a person or public body does not make oral submission at a public meeting, or make written submissions to the Municipality of West Grey before the Zoning By-law Amendment is approved or to the County of Grey before the County Official Plan Amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

**IF** you wish to be notified of the decision of the Municipality of West Grey in respect to the approval of the Zoning By-law Amendment, or the County of Grey in respect to the adoption of the County Official Plan Amendment, you must make a written request to respective approval authority as noted below.

**ADDITIONAL** information relating to the proposed Zoning By-law Amendment and related applications may be viewed at the West Grey Municipal Office located at 402813 Grey Road 4, RR 2 Durham, Ontario, N0G1R0, or by calling 519-369-2200 during normal office hours.

**ADDITIONAL** information relating to the proposed County Official Plan Amendment may be obtained by contacting Scott Taylor at the County of Grey Planning and Development Department in writing at 595 9th Avenue East, Owen Sound, Ontario N4K 5N3, by calling 519-372-0219 ext. 1238 or [scott.taylor@grey.ca](mailto:scott.taylor@grey.ca) or by visiting:



COUNTY OF WELLINGTON

RECEIVED

PLANNING AND DEVELOPMENT DEPARTMENT  
GARY A. COUSINS, M.C.I.P., DIRECTOR  
TEL: (519) 837-2600  
FAX: (519) 823-1694  
1-800-663-0750

ADMINISTRATION CENTRE  
74 WOOLWICH STREET  
GUELPH, ONTARIO  
N1H 3T9

JAN 19 2015

TWP. OF WELLINGTON NORTH

January 12, 2015

Scott Taylor,  
County of Grey Planning and Development  
595 9<sup>th</sup> Avenue East  
Owen Sound, ON N4K 5N3

Mark Turner  
Municipality of West Grey  
402813 Grey Road 4  
RR # 2  
Durham, ON N0G 1R0

Dear Mr. Taylor and Mr. Turner:

**Re: Grey County Official Plan Amendment 42-05-010-OPA-129  
West Grey Associated Zoning By-law Amendment  
Lot 31, Concession 1, Geographic Township of Normanby**

Thank you for circulating the above files for our review.

Section 4.7.1 a), Urban Area Protection, of the Wellington County Official Plan *“prohibits new development adjacent to existing urban centres ... normally within 1 kilometer...”*.

This policy, however, does not *prevent “... logical infilling ... which does not impede the efficient expansion of the urban area”*. It looks to me that the proposed development could be considered logical infilling. The lands immediately to the east are already developed. The area immediately to the south is environmental land that is unlikely to be developed in the future.

In my opinion, the subject lands are isolated and their development is unlikely to compromise the future expansion of Mount Forest. Please notify the County of Wellington of the decisions.

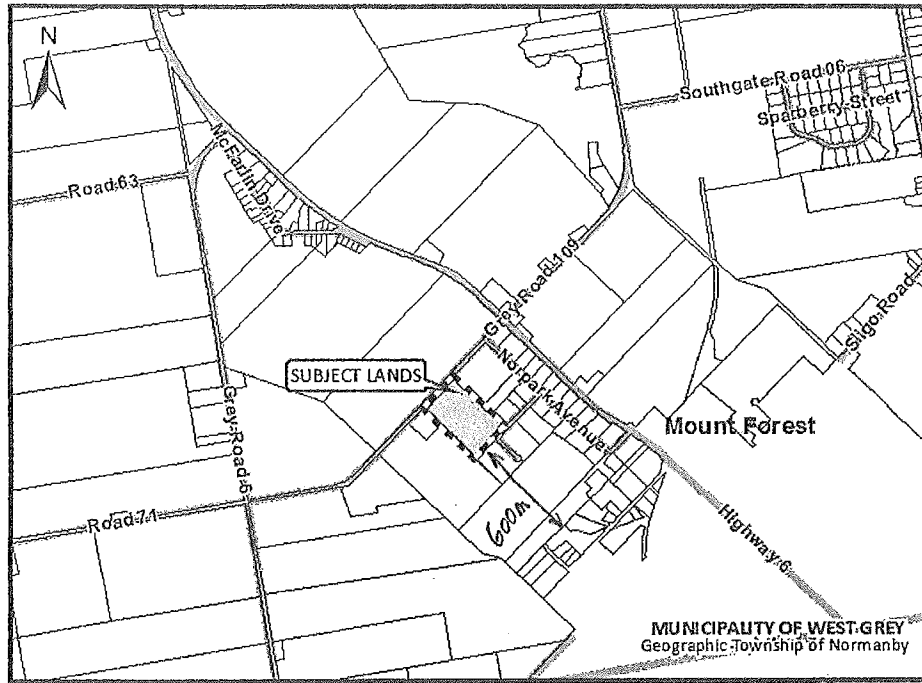
Sincerely,

Mark Van Patter, RPP, MCIP  
Manager of Planning and Environment

C: Mike Givens, Wellington North Twp.

Dated at Owen Sound this 19<sup>th</sup> day of December, 2014

Key Map



RECEIVED  
DEC 21 2014  
COUNTY OF WELLINGTON  
PLANNING & DEVELOPMENT DEPT.



**NOTICE OF COMPLETE APPLICATIONS CONCERNING PROPOSED OFFICIAL PLAN  
AMENDMENTS AND A ZONING BY-LAW AMENDMENT**

Take notice that the County of Grey is in receipt of a complete application for a County Official Plan Amendment to allow for the severance of two residential parcels on the lands described below. As per the Official Plan Amendment requirements of Section 22, of the Planning Act, R.S.O. 1990, as amended, notice of a complete application is being given.

Take further notice that the Township of Southgate is in receipt of a complete application for a Local Official Plan Amendment and a Zoning By-law Amendment to permit two residential parcels on the lands described below. As per the Zoning By-law Amendment requirements of Section 34 of the Planning Act, R.S.O. 1990, as amended, notice of a complete application is being given.

The lands affected by the proposed Official Plan and Zoning By-law Amendments are described as:

**Part Lot 66, Lot 67, Concession 3**  
**Township of Southgate (geographic Township of Egremont)**

The purpose and effect of the County Official Plan Amendment (County File Number 42-07-060-OPA-128) and the Local Official Plan Amendment (Township File Number OPA 01/2014) is to re-designate the subject lands from 'Rural' to 'Rural with Exception' to allow for the severance of two residential lots.

A Zoning By-law Amendment (File Number C19/2014) is also being processed by the Township of Southgate to implement the Official Plan Amendments. The purpose of the Zoning By-law Amendment is to adjust the Residential Type 6 (R6) Zone to permit the proposed residential lots.

The Township is also in receipt of two consent applications (File Numbers B09/2014 and B10/2014) in addition to the Official Plan Amendments and Zoning By-law Amendments. These applications will be processed concurrently; however, they will not be the focus of the future public meetings.

The County of Grey is the approval authority for both the County and Township Official Plan Amendments. The Township of Southgate is the approval authority for the Zoning By-law Amendments, and the Consent applications.

At this point a public meeting for the application has not been scheduled; however, when a meeting is scheduled notice will be given.

A Key Map is provided on the reverse to show the location of the lands to which the proposed Official Plan Amendments and Zoning By-law Amendment pertain.

Any person may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed Official Plan and Zoning B-law Amendments.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the County of Grey or the Township of Southgate before the County Official Plan Amendment, Local Official Plan Amendment or Zoning By-law Amendment are adopted, the person or public body is not entitled to appeal the decisions of the County of Grey and/or the Township of Southgate to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the County of Grey or the Township of Southgate before the County Official Plan Amendment, Local Official Plan Amendment or Zoning By-law Amendment are adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

If you wish to be notified of the decision of the County of Grey in respect to the County Official Plan Amendment, or Township of Southgate Official Plan Amendment you must make a written request to the County of Grey as noted below. If you wish to be notified of the decision of the Township in respect to the Zoning By-law Amendment you must make a written request to the Township of Southgate as noted below.

**From:** [Mark Van Patter](#)  
**To:** [Cuesta Planning Consultants Inc.](#)  
**Subject:** RE: Lots 66 & 67, Concession 3, Geographic Township of Egremont  
**Date:** Tuesday, October 28, 2014 2:53:07 PM

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Hi Don

I have reviewed your air photo sketch and our Official Plan.

The northeastern corner of the Mt. Forest urban area extends almost out to your proposed 2 or 3 lots. Most of the area is designated Future Development in the Official Plan, not Residential. The "actual" existing development in Mt. Forest is approximately 1 kilometre away.

Section 4.7 (a) of the County Official Plan prohibits new development adjacent to existing urban centres (i.e. 1 kilometre from the boundary). However, the concluding paragraph of Section 4.7.1 states that *"the policy does not apply to prevent the completion of previously approved development, logical infilling or development of a minor nature which does not impede the efficient expansion of the urban area."*

In my opinion, the proposal would be considered logical infilling and development of a minor nature. I don't think it likely that it will ever result in impeding the efficient expansion of Mount Forest.

Mark Van Patter  
Manager of Planning and Environment

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**From:** Cuesta Planning Consultants Inc. [mailto:[cuesta@cuestaplanning.com](mailto:cuesta@cuestaplanning.com)]  
**Sent:** October 28, 2014 2:05 PM  
**To:** Mark Van Patter  
**Subject:** Lots 66 & 67, Concession 3, Geographic Township of Egremont

Hi Mark,

Further to our discussion, I am enclosing a sketch of the area we are suggesting could be developed into two or three lots. We will be requesting two lots be created and any further development will probably wait until North Wellington annexes the whole area.

Please confirm that the proposal would not impact any policy in the Wellington County Official Plan or municipal zoning by-law.

Thanks,  
Don

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CUESTA PLANNING CONSULTANTS INC.  
978 First Avenue West

**NOTICE OF JOINT PUBLIC MEETING – TOWNSHIP OF SOUTHGATE & THE COUNTY OF GREY  
CONCERNING PROPOSED OFFICIAL PLAN AMENDMENTS AND A ZONING BY-LAW  
AMENDMENT**

**TAKE NOTICE** that the Council of the Township of Southgate and the Planning and Community Development Committee of the Corporation of the County of Grey will hold a Public Meeting on

**Wednesday, February 18, 2015 at 9:00 a.m.**

in the **Township Council Chambers – 185667 Grey Road 9**, to receive information and public input on two applications for proposed County and Township Official Plan Amendments and a proposed Zoning By-law Amendment under Sections 22 and 34 of the Planning Act, R.S.O. 1990, as amended.

The proposed Official Plan Amendments and Zoning By-law Amendment affect those lands described as Part Lot 66 and Lot 67, Concession 3, known municipally as 411212 Southgate Sideroad 41, in the geographic Township of Egremont, now in the Township of Southgate and shown on the detailed map affixed hereto.

The purpose and effect of the County Official Plan Amendment (County File Number 42-07-060-OPA-128) and the Local Official Plan Amendment (Township File Number OPA 01/2014) is to re-designate the subject lands from 'Rural' to 'Rural with Exception' to allow for the severance of two residential lots.

A Zoning By-law Amendment (File Number C19/2014) is also being processed by the Township of Southgate to implement the Official Plan Amendments. The purpose of the Zoning By-law Amendment is to adjust the Residential Type 6 (R6) Zone to permit the proposed residential lots.

The Township is also in receipt of two consent applications (File Numbers B09/2014 and B10/2014) in addition to the Official Plan Amendments and Zoning By-law Amendments. These applications will be processed concurrently; however, they will not be the focus of this public meeting.

The County of Grey is the approval authority for both the County and Township Official Plan Amendments. The Township of Southgate is the approval authority for the Zoning By-law Amendments, and the Consent applications.

**ANY** persons may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed Official Plan Amendments or Zoning By-law Amendment.

**IF** a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Southgate before the Zoning By-law Amendment is approved or to the County of Grey before the Official Plan Amendments are adopted, the person or public body is not entitled to appeal the decision of the Township of Southgate Council/the County of Grey, respectively, to the Ontario Municipal Board.

**IF** a person or public body does not make oral submission at a public meeting, or make written submissions to the Township of Southgate before the Zoning By-law Amendment is approved or to the County of Grey before the Official Plan Amendments are adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

**IF** you wish to be notified of the decision of the Township of Southgate in respect to the approval of the Zoning By-law Amendment, or the County of Grey in respect to the adoption of the Official Plan Amendments, you must make a written request to respective approval authority as noted below.

**ADDITIONAL** information relating to the proposed Township Official Plan Amendment or Zoning By-law Amendment and related applications may be viewed at the Township Office located at 185667 Grey Road 9, RR1 Dundalk, Ontario during normal office hours.

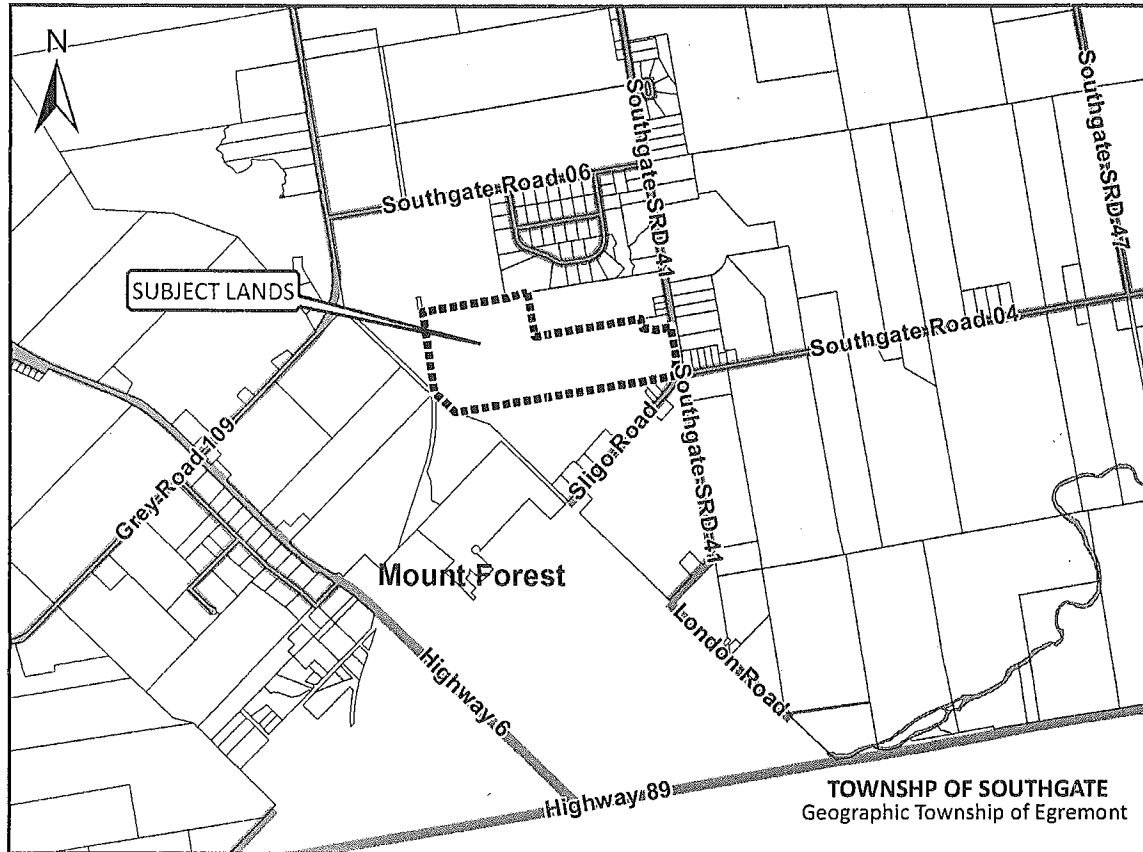
**ADDITIONAL** information relating to the proposed County Official Plan Amendment may be obtained by contacting Alisha Buitenhuis at the County of Grey Planning and Development Department in writing at 595 9th Avenue East, Owen Sound, Ontario N4K 5N3, by calling (519)-372-

0219 ext. 1233 or by visiting: <http://www.grey.ca/services/planning-development/new-planning-applications/h-bye-construction/>

Dated at Owen Sound this 20<sup>th</sup> day of January, 2015

County of Grey, Planning and Development Department, 595 9<sup>th</sup> Avenue East, Owen Sound, Ontario, N4K 3E3, 519-372-0219 extension 1233 or [alisha.buitenhuis@grey.ca](mailto:alisha.buitenhuis@grey.ca)

**KEY MAP**



RECEIVED

JAN 22 2015

TWP. OF WELLINGTON NORTH

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 013-15**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON, FEBRUARY 9, 2015.**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on February 9, 2015 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 9TH DAY OF FEBRUARY, 2015.**

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**ANDREW LENNOX  
MAYOR**

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**KARREN WALLACE  
CLERK**

## **MEETINGS, NOTICES, ANNOUNCEMENTS**

Tuesday, February 17, 2015	Public Works Committee	8:30 a.m.
Wednesday, February 18, 2015	Economic Development Committee	4:30 p.m.
February 22 to 25, 2015	OGRA ROMA Combined Conference	
Monday, March 9, 2015	Regular Council Meeting	7:00 p.m.

**The following accessibility services can be made available to residents upon request with two weeks notice:**

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427  
- Guelph location – 519-821-4242**

**Documents in alternate forms – CNIB – 1-800-563-2642**