

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, February 10, 2014**

**7:00 p.m.**

**Members Present:**

**Mayor: Raymond Tout  
Councillors: Andy Lennox  
Mark Goetz  
Dan Yake**

**Absent:**

**Councillor: Sherry Burke**

**Also Present: Chief Administrative Officer/Clerk: Michael Givens  
Deputy Clerk: Catherine More  
Executive Assistant: Cathy Conrad  
Director of Public Works: Deb Zehr**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

**Moved by: Councillor Lennox**

**Seconded by: Councillor Yake**

*THAT the Agenda for the February 10, 2014 Regular Meeting of Council be accepted and passed.*

**Resolution Number: 1**

**Carried**

D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE  
THEREOF**

None declared.

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**E. PRESENTATION**

1. Denis Hollands, Triton Engineering Services Limited  
Paul Ziegler, Triton Engineering Services Limited  
Gord Ough, County Engineer, County of Wellington  
Mark Eby, County Engineer, County of Wellington  
- Presentation regarding Frederick Street Project

Mr. Eby commented that the Frederick Street project has been on the books since 2007. The County had hope to proceed in 2011 but realized that Wellington North services would require work. The County then planned on work on George Street being included in the project.

Mr. Hollands explained the various components for this project. Work is planned on Frederick Street from George Street to Eliza Street. There is a lot of infrastructure to be replaced. Two sections of force main were replaced in 2005 and 2007. It is recommended to proceed with replacing undersized sewer lines with 10 inch. Service connections to homes would also be replaced. Original sanitary sewers were installed in 1963. The water mains were installed in 1931 and 1932. There have been numerous breaks and replacement from George Street to Eliza Street is recommended. A 1976 Storm Drainage Study recommended taking the flow from properties and connecting to the County system. Union Gas would like to build a new gas main from Smith Street to Tucker Street, with new services to be connected on the north side.

Eliza Street was built in 1981 as a concrete road. The County would like to take it out and rebuild it as an asphalt road. The first option for this part of the project would be no change to the configuration of the intersection of Frederick, Eliza and Domville Streets. Installation of pedestrian traffic signals for school crossing is proposed with option one. Option two is the installation of a roundabout at the Frederick, Eliza and Domville intersection. Mountable curbs would be installed to accommodate transport trucks and agricultural vehicles. The island would have a barrier curb. Overhead hydro wires would have to be given consideration. Pedestrian signals are not proposed with this option; however, ducts for future wiring would be installed.

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E. **PRESENTATION** (continued)

1. Denis Hollands, Triton Engineering Services Limited  
Paul Ziegler, Triton Engineering Services Limited  
Gord Ough, County Engineer, County of Wellington  
Mark Eby, County Engineer, County of Wellington  
- Presentation regarding Frederick Street Project (continued)

The County would also like to include the finishing of the sidewalk on Charles Street from the bridge to County Road 109 as well as resurface Charles Street as part of this project.

Mayor Tout expressed concern with fire trucks using the proposed roundabout. He was also concerned regarding pedestrians in the roundabout with no flashing lights. Signals would bring awareness to the roundabout. There is a lot of pedestrian traffic at this intersection with the school, arena and swimming pool close by. Mayor Tout inquired if there was any consideration being given to widening the intersection of George Street and Frederick Street. There is a local transport business to be considered when designing these regularly used intersections. Mayor Tout suggested consideration to the option of opening Wells Street.

Mr. Hollands commented that there had not been any consideration given to widening that intersection but it could be looked at. Mr. Eby stated that MTO would have to be approached for approvals.

The intersection as it is now has some disadvantages as it has a bit of a blind intersection. Benefits to roundabouts are that they are traffic calming as they slow traffic, improve visibility, are less costly to operate than signals as they do not have hydro costs, fewer construction and maintenance costs. Plow truck drivers clearing snow are happy with roundabouts installed in other parts of Wellington County and feel they have worked well. There are fewer fatal accidents in roundabouts. The two fatal accidents in Canadian roundabouts occurred in roundabouts that you could see through the centre as there was no landscaped centre.

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E. **PRESENTATION** (continued)

1. Denis Hollands, Triton Engineering Services Limited  
Paul Ziegler, Triton Engineering Services Limited  
Gord Ough, County Engineer, County of Wellington  
Mark Eby, County Engineer, County of Wellington  
- Presentation regarding Frederick Street Project (continued)

Councillor Lennox expressed concern with long trains of farm equipment getting through the roundabout. There are concerns with the George Street and Frederick Street intersection as well. Even with some disadvantages this is still the only route for north-south traffic. There are no alternative routes.

F. **RECESS TO PUBLIC MEETING**

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Yake

*THAT the Regular Council meeting of February 10, 2014 be recessed at 6:54 p.m. for the purpose of holding a Public Meeting.*

**Resolution Number: 2**

**Carried**

G. **RECONVENE REGULAR COUNCIL MEETING** (following Public Meeting)

**Moved by:** Councillor Yake  
**Seconded by:** Councillor Lennox

*THAT the Regular Council meeting of February 10, 2014 reconvene at 7:11 p.m.*

**Resolution Number: 3**

**Carried**

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**H. MINUTES**

1. Regular Meeting of Council, January 29, 2014

**Moved by: Councillor Yake**

**Seconded by: Councillor Lennox**

*THAT the minutes of the Regular Meeting of Council held on January 29, 2014 be adopted as circulated.*

**Resolution Number: 4**

**Carried**

**I. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**

1. Jeff Coburn, Coburn Insurance Brokers Ltd.  
Terry Patterson and Meghan Callaghan, Jardine Lloyd Thompson Canada Inc.  
Re: Presentation of 2014 Insurance Program Proposal

Mr. Coburn stated that Coburn Insurance is presently the broker for the Township's insurance. He introduced Terry Patterson and Meghan Callaghan from Jardine Lloyd Thompson Canada Inc.

Ms. Callaghan explained that there will be a 6% increase in the premium for 2014. The rate has stayed the same but our coverage has increased due to increased population and the addition of 7.5 million in insured property under the Blanket Property Limit. Auto insurance went down and Councillors Accident and Volunteer Accident are unchanged. The trend in Ontario has been increased prices in municipal general liability, largely due to motor vehicle accident claims.

Councillor Lennox asked for clarification regarding the increase coverage for property. Mr. Patterson explained that staff had reviewed what had been insured and felt that some items were undervalued. The blanket coverage program gives estimates on the types of buildings and provides for replacement cost. They could insure on an actual cost basis; however, they feel that the blanket coverage program is superior.

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**I. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**

(continued)

2. Jeff Coburn, Coburn Insurance Brokers Ltd.  
Terry Patterson and Meghan Callaghan, Jardine Lloyd Thompson Canada  
Inc.  
Re: Presentation of 2014 Insurance Program Proposal (continued)

Optional coverages to be considered are increasing limits for environmental coverage and the overall municipal general liability.

**Moved by: Councillor Lennox**

**Seconded by: Councillor Yake**

*THAT the Council of the Corporation of the Township of Wellington North accept the proposal from Jardine Lloyd Thompson Canada Inc. to provide insurance coverage for the Township of Wellington North for the year beginning January 1, 2014 as submitted.*

**Resolution Number: 5**

**Carried**

**J. BUSINESS ARISING FROM MINUTES**

None.

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**K. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS**

1. Report from Deb Zehr, Director of Public Works
  - Arthur Collection System – Infiltration and Inflow Issues

**Moved by: Councillor Lennox**  
**Seconded by: Councillor Yake**

*THAT the Council of the Corporation of the Township of Wellington North receive as information the report from the Director of Public Works regarding the infiltration and inflow in the Arthur Collection System;*

*AND FURTHER THAT Council directs staff to move forward with the Infiltration and Inflow Study and camera work as recommended in the Water/Sewer Study of January 2012.*

**Resolution Number: 6**

**Carried**

2. Report from Deb Zehr, Director of Public Works
  - XCG Update Effluent Criteria – Arthur WWTP

**Moved by: Councillor Lennox**  
**Seconded by: Councillor Yake**

*THAT the Council of the Corporation of the Township of Wellington North receive the updated information from the Director of Public Works regarding the effluent criteria and discharge volumes/periods and the assurance of Total Phosphorous achievability from XCG;*

*AND FURTHER THAT Council accepts the effluent limits and discharge volumes/periods as presented to and accepted by the MOE;*

*AND FURTHER THAT Council authorizes XCG to proceed with the development of design alternatives for the Arthur WWTP based on that criteria.*

**Resolution Number: 7**

**Carried**

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K. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

3. Report from Deb Zehr, Director of Public Works  
- Clare Creek Gravel Pit Agreement – Ferguson Pit

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Lennox

*THAT the Council of the Corporation of the Township of Wellington North receive the Clare Creek Gravel Pit Agreement – Ferguson Pit report as information from the Director of Public Works;*

*AND FURTHER THAT Council approves entering into an agreement with Laverne and Marlene Mary Ferguson and David James and Dianne Marie Ferguson for the supply of gravel from the Clare Creek Pit for a period of 10 years;*

*AND FURTHER THAT Council hereby authorize and direct the Mayor and CAO/Clerk to sign the agreement and cause notice of the agreement to be registered on the title to the lands forthwith after the agreement is signed by all parties.*

**Resolution Number: 8**

**Carried**



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**K. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

4. Wellington North Fire Service
- Arthur Station
    - January 2014 Fire Report
    - January 2014 Fire Prevention Officer's Report
  - Mount Forest Station
    - January 2014 Fire Report
    - January 2014 Fire Prevention Officer's Report

**Moved by: Councillor Goetz**

**Seconded by: Councillor Lennox**

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service January 2014 Fire Reports and the January 2014 Fire Prevention Officer's Reports for the Arthur and Mount Forest Fire Stations.*

**Resolution Number: 9**

**Carried**

**L. CORRESPONDENCE FOR COUNCIL'S INFORMATION**

None

**M. BY-LAWS**

1. 8-14 Being a By-law to authorize a Gravel Supply Agreement (Ferguson)

**Moved by: Councillor Goetz**

**Seconded by: Councillor Lennox**

*THAT By-law Number 8-14 being a by-law to authorize a Gravel Supply Agreement be read a First, Second and Third time and finally passed. (Ferguson)*

**Resolution Number: 10**

**Carried**

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M. **BY-LAWS** (continued)

2. 9-14 Being a By-law to provide for actual cost and amend By-law No. 72-12 a by-law to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as the Leroy Martin Drain

**Moved by:** Councillor Goetz

**Seconded by:** Councillor Lennox

*THAT By-law Number 9-14 being a by-law to provide for actual cost and amend By-law No. 72-12 a by-law to provide for a drainage works in the Township of Wellington North in the County of Wellington, known as the Leroy Martin Drain be read a First, Second and Third time and finally passed.*

**Resolution Number: 11**

**Carried**

3. 10-14 Being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Part Lot 7, Concession 11 to 12, Geographic Township of Arthur – 9370 Concession 11 (D. and P. Smith))

**Deferred**

N. **OTHER/NEW BUSINESS**

None

O. **ITEMS FOR COUNCIL'S INFORMATION**

Cheque Distribution Report dated February 6, 2014

Ministry Responsible for Seniors

- Ontario Senior of the Year Award

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O. **ITEMS FOR COUNCIL'S INFORMATION** (continued)

Local Authority Services (LAS)

- Newsletter, newsFLASH, Issue 14, February 2014

LAS and AMO

- 2014 Town Hall Sessions – Learn how LAS can help your municipality  
Save Money, Make Money & Build Capacity

P. **NOTICE OF MOTION**

None.

Q. **CULTURAL MOMENT**

**Township of Wellington North Municipal Cultural Plan**

*Vision:*

*Preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and prosperous economy*

The Township of Wellington North recognizes the practice of culture planning as an essential economic development tool. Cultural Planning is essential in supporting Wellington North in attracting investment, supporting creative talent, and boosting tourism. The Municipal Cultural Plan provides a strategy and recommended actions to leverage local cultural resources to grow the economy, to improve quality of life, and to build and sustain a sense of community cohesion and pride.

To this end, in August 2012, the Township of Wellington North began the process in development of a Municipal Cultural Plan, with funding support from the Creative Communities Prosperity Fund of the Ontario Ministry of Tourism, Culture and Sport. Completion of the plan could not have been done without the support of our community. A Steering Committee was made up of community members to oversee and provide input to the plan.

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Q. **CULTURAL MOMENT** (continued)

The Municipal Cultural Plan for the Township of Wellington North is grounded in four high level goals. These goals anchor a series of 29 recommended Actions. As included in a year one priority, a **Cultural Roundtable** has been established, and consists of 15 members, to advance the cultural agenda. The Roundtable is already busy at work creating an online mapping program to showcase our cultural assets, promoting the plan across the community, and registering to participate in Doors Open Ontario 2014, among other initiatives.

The plan should not be viewed as a static document, but rather one that will evolve based on new needs and opportunities that will emerge in the course of implementing the plan.

R. **ANNOUNCEMENTS**

Councillor Lennox requested a meeting be scheduled for the first week of March to discuss budget issues. He would like to include discussion regarding funding for the Louise Marshall Hospital building project.

Mayor Tout commented that he and Dale Small, Business Economic Manager, attended the EDCO Conference last week. He also attended the Kick Off for the Big Brothers Big Sisters Bowl-A-Thon on Sunday, February 9 and encouraged other to participate in upcoming Bowl-A-Thon events.

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**S. CLOSED MEETING SESSION**

1. Personal matters about an identifiable individual, including municipal or local board employees (Section 239 (2)(b))
2. Labour relations or employee negotiations (239 (2)(d))
3. Confirmation of Closed Session Minutes

**Moved by: Councillor Goetz**

**Seconded by: Councillor Yake**

*THAT Council go into a meeting at 8:24 p.m. that is closed to the public under subsections 239 (2) (b) (d) of the Municipal Act, 2001*

- *to consider personal matters about an identifiable individual, including municipal or local board employees*
- *to consider labour relations or employee negotiations*
- *to confirm Closed Session Minutes*

**Resolution Number: 12**

**Carried**

**Moved by: Councillor Yake**

**Seconded by: Councillor Goetz**

*THAT Council rise from a closed meeting session at 9:36 p.m.*

**Resolution Number: 13**

**Carried**

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**T. CONFIRMING BY-LAW**

**Moved by: Councillor Yake**

**Seconded by: Councillor Lennox**

*THAT By-law Number 11-14 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on February 10, 2014 be read a First, Second and Third time and finally passed.*

**Resolution Number: 14**

**Carried**

**U. ADJOURNMENT**

**Moved by: Councillor Goetz**

**Seconded by: Councillor Lennox**

*THAT the Regular Council meeting of February 10, 2014 be adjourned at 9:40 p.m.*

**Resolution Number: 15**

**Carried**

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**CLERK**

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**MAYOR**