

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES
TUESDAY MARCH 2, 2021 @ 8:30 A.M.
VIA WEB CONFERENCING
<https://youtu.be/GpW3mborQF0>**

Committee Members Present:

- Steve McCabe, Councillor, Chair
- Brian Milne, Deputy Mayor, Township of Southgate
- Dan Yake, Councillor

Staff Members Present:

- Mike Givens, CAO
- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Tasha Grafos, Administrative Support
- Karren Wallace, Director of Legislative Services

Calling to Order
Chair McCabe called meeting to order at 8:30 a.m.
Adoption of Agenda
RESOLUTION RPL 2021-007 Moved by Member Yake Seconded by Member Milne <i>THAT the agenda for the March 2, 2021 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i> <i>CARRIED</i>
Disclosure of Pecuniary Interest
None
Minutes of Previous Meeting – February 2, 2021 (approved by Council on February 8, 2021)
In the minutes of the February 2, 2021 meeting, staff were directed to bring a report to the March 2, 2021 Recreation, Parks and Leisure Committee on the operational costs and maintenance required for a clay infield baseball diamond. The staff report was not included on the agenda, as staff required another month to research and discuss plans with the Donald Family. This report will be included on the April 6, 2021 Recreation, Parks and Leisure Committee Agenda.
Business Arising From Minutes
RESOLUTION RPL 2021-008 Moved by Member Milne Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North approve Design #3 from Park N Play.

CARRIED

Staff shared the revised colour scheme with the President of the Arthur OptiMrs Club. Overall, the response they received from club members regarding the colours was positive.

The Community Recreation Coordinator, President of the OptiMrs Club and Stephen Van Meer of Park N Play met on site Friday, February 26, 2021. During this site visit, Stephen noted that the playground area is approximately two feet below grade, contributing to drainage issues.

The OptiMrs Club is exploring the possibility of adding an accessible ramp to their pavilion. However, this may not be necessary once the playground is installed and the site is rehabilitated.

Park N Play are currently projecting that the project will be completed at the end of May 2021, provided there are no interruptions caused by weather and provincial regulations.

Arthur Arena Floor (Verbal Update)

The Director of Operations has contacted various engineering firms for support on the upgrades of the Arthur Arena Floor. The initial plan was for an engineering firm to submit a design and hire contractors to complete the project. Unfortunately, there has not been any interest from engineering firms to complete this project. As a result, staff have connected with a local contractor and requested a quote for the completion of the project. As time is of the essence, staff explained that this quote, if within budget, will be sent directly to Council for consideration. The name of the local contractor was not disclosed to Committee.

The Recreation Services Manager has had discussions with the Arthur Minor Lacrosse Association to ensure they are aware of the project and to make provisions for their needs.

Deputation

None.

Ad Hoc Committee Updates

Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting Minutes

RESOLUTION RPL 2021-009

Moved by Member Yake

Seconded by Member Milne

THAT the Recreation, Parks and Leisure Committee recommend to the Council of the Township of Wellington North that the minutes of February 23, 2021 Mount Forest Aquatics Ad-Hoc Advisory Committee be approved.

AND FURTHER THAT the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North approve design option 4 for the Splash Pad Sponsorship Signage.

AND FURTHER THAT the Recreation, Parks and Leisure Committee recommend to the Council of the Township of Wellington North that staff proceed with a request for proposal for the design of the Mount Forest Outdoor Pool.

CARRIED

Reports

RESOLUTION RPL 2021-010

Moved by Member Milne

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2021-004 being a report on the 2020 year in review.

CARRIED

2. PerfectMind Recreation Software Demonstration

The Community Recreation Coordinator and Administrative Assistant provided a demonstration on the PerfectMind booking and registration software, from a customer and staff perspective.

March 1, 2021 was the official “Go Live” date for the Recreation booking and registration software. As of this date, staff no longer use CLASS to view facility bookings, review contracts and view monthly calendar events. Township customers can now check facility availability, request to book a space, register for a program, view their families schedule of activities, and pay invoices online. Marketing of the platform will begin in two weeks’ time. This soft launch will provide the recreation team with additional time to work in the “live” environment, and address any anomalies, before it is widely promoted.

New Business/Roundtable

Draft Mount Forest Agricultural Society Agreement

The draft agreement was recently shared with members of the Mount Forest Agricultural Society.

As written, the new Agreement would end on August 17, 2024, aligning with the Mount Forest Victory Church Agreement. Following the end of the first term, the

agreement would be renewed for an additional four years, ending on December 31, 2028.

The Agreement provides additional clarification regarding the responsibilities of the Township and the Society and further outlines the ownership of certain buildings and structures.

Parking remains a concern for both the Township and the Society. Committee expressed optimism that the parking challenges can be resolved through this agreement.

The Society will be invited to the April 6, 2021 Recreation, Parks and Leisure Committee meeting to discuss the agreement.

Adjournment

RESOLUTION RPL 2021-011

Moved by Member Yake

Seconded Member Milne

THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of March 2, 2021 be adjourned at 9:32 a.m.

CARRIED

Next meeting will be April 6, 2021 at 8:30 a.m.