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# Regular Meeting of Council

Monday, April 4, 2016

Following Committee of Adjustment

Municipal Office Council Chambers, Kenilworth

## AGENDA

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<b><u>CALLING TO ORDER</u></b>	
- Mayor Lennox	
<b><u>SINGING OF O' CANADA</u></b>	
<b><u>PASSING AND ACCEPTANCE OF AGENDA</u></b>	
<b><u>DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF</u></b>	
<b><u>MINUTES OF PREVIOUS MEETING(S)</u></b>	
Regular Meeting of Council, March 21, 2016	001
<b><u>BUSINESS ARISING FROM MINUTES</u></b>	

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<b><u>STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS</u></b>	
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<p>Saugeen Valley Conservation Authority  <ul style="list-style-type: none"> <li>- Community Stewardship and River Rehabilitation Workshop, Earth Day Friday, April 22, 2016</li> </ul> </p>	105
<p>Guelph Wellington Crime Stoppers  <ul style="list-style-type: none"> <li>- Newsletter, The Informant, Spring 2016</li> </ul> </p>	106
<p>John Nater, MP, Perth-Wellington  <ul style="list-style-type: none"> <li>- Correspondence dated March 24, 2016 regarding update on events from Parliament Hill – Federal Budget</li> </ul> </p>	108
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**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MARCH 21, 2016 – 7:00 P.M.**

001

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

**Mayor: Andy Lennox  
Councillors Sherry Burke  
Lisa Hern  
Dan Yake**

**Absent:**

**Councillor: Steve McCabe**

**Staff Present:**

**CAO/Deputy Clerk: Michael Givens  
Clerk: Karren Wallace  
Executive Assistant: Cathy Conrad  
Director of Public Works: Matthew Aston  
Director of Recreation Facilities and Culture: Barry Lavers  
Treasurer: Kim Henderson  
Fire Chief: David Guilbault**

**CALLING THE MEETING TO ORDER**

Mayor Lennox called the meeting to order.

**SINGING OF O' CANADA**

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION 2016-120**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT the Agenda for the March 21, 2016 Regular Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No pecuniary interest declared.

**MINUTES OF PREVIOUS MEETING(S)**

**RESOLUTION 2016-121**

Moved by: Councillor Hern

Seconded by: Councillor Yake

**THE CORPORATION OF THE  
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REGULAR MEETING OF COUNCIL  
MARCH 21, 2016 – 7:00 P.M.**

002

*THAT the minutes of the Regular Meeting of Council held on March 21, 2016 be adopted as circulated.*

**CARRIED**

**BUSINESS ARISING FROM MINUTES**

None

**DELEGATIONS**

David Sharpe, Mount Forest Fireworks Festival Chair

Kelly Dimick, Mount Forest District Chamber of Commerce

- Request to approve Demolition Derby at Sports Complex parking lot, July 16, 2016

Mr. Sharpe, Mount Forest Fireworks Festival Chair, appeared before Council to request approval to host a demolition derby as part of the Fireworks Festival on July 16, 2016, using the back parking lot of the Mount Forest & District Sports Complex. A third party provider, Ontario Demolition Derby, will run the derby as entertainment for the festival. They have experience providing entertainment for large events, such as Monster Jam at the Rogers Centre. The derby will take place on the gravel portion of the parking lot. Ontario Demolition Derby has a \$2,000,000 insurance policy in place naming the host venue and municipality as co-insured for the event and all participants are covered. The insurance provider completes a site inspection prior to the event. Set rules must be followed and vehicles are inspected. The Fire Service will be on site to provide fire suppression and auto extrication.

Council requested that staff consultation and restoration of the parking lot be addressed.

**RESOLUTION 2016-122**

Moved by: Councillor Burke

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North approve a demolition derby at the Mount Forest Sports Complex parking lot on July 16, 2016 as part of the Annual Mount Forest Fireworks Festival;*

*AND FURTHER THAT staff of the Township of Wellington North will provide final approval on the site plan for the derby;*

*AND FURTHER THAT the Mount Forest Fireworks Committee agree the site shall be restored to the original condition 2 hours prior to the start of Sunday events.*

**CARRIED**

**THE CORPORATION OF THE  
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REGULAR MEETING OF COUNCIL  
MARCH 21, 2016 – 7:00 P.M.**

003

**STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS**

Report from Karren Wallace, Clerk

- CLK 2016-015 being a report on Consent Application B11-16 (Broadfoot) known as Part Lot 13, Concession 11, Formerly Arthur Township, now the Township of Wellington North

**RESOLUTION 2016-123**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-015 being a report on Consent Application B11-16 (Broadfoot) known as Part Lot 13, Concession 11 formerly the Township of Arthur, now the Township of Wellington North;*

*AND FURTHER THAT the Council of the Township of Wellington North supports consent application B11/16 as presented with the following conditions:*

*The Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes.*

*The Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel*

*THAT the owner obtain zoning approval to allow a combined accessory building area of 1521 sq.ft. whereas the by-law sets a maximum of 1170 sq.ft.*

*Payment of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance.*

*AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.*

**CARRIED**

Report from Karren Wallace, Clerk

- CLK 2016-17 being a report on canine control services in the Township of Wellington North

**RESOLUTION 2016-124**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2016-017 being a report on Canine Control services in the Township of Wellington North;*

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TOWNSHIP OF WELLINGTON NORTH  
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MARCH 21, 2016 – 7:00 P.M.**

004

*AND FURTHER THAT Council authorize the Mayor and Clerk to enter into an agreement for services with the provider who submitted Bid 1 as set out in this report;*

*AND FURTHER THAT the contract with the service provider be reviewed in December 2018.*

**CARRIED**

Report from Karren Wallace, Clerk

- CLK 2016-018 being a report on Ontario Wildlife Damage Compensation (Robinson)

**RESOLUTION 2016-125**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2016-018 being a report on Ontario Wildlife Damage Compensation (Robinson).*

**CARRIED**

Report from Matthew Aston, Director of Public Works and  
Karren Wallace, Clerk

- PW 2016-022 being a report on the plan for 2016 Public Works / Clerical Students

**RESOLUTION 2016-126**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report PW 2016-022 being a report on the plan for 2016 public works / clerical students.*

**CARRIED**

Report from Matthew Aston, Director of Public Works

- PW 2016-026 being a report on the Eliza Street reconstruction project

**RESOLUTION 2016-127**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive Report PW 2016-026 being a report on the Eliza Street reconstruction project;  
AND FURTHER THAT the Council of the Township of Wellington North award the contract for the Eliza Street reconstruction project to Drexler Construction Limited at a contract cost of \$748,459.20 plus applicable taxes.*

**CARRIED**

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Report from Matthew Aston, Director of Public Works and  
Kimberly Henderson, Treasurer

- PW 2016-027 being a report on the results from Tender #2016-002 (Dust Control) and Tender # 2016-003 (Gravel Crushing)

**RESOLUTION 2016-128**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive Report PW 2016-027 being a report on the results from Tender # 2016-002 (Dust Control) and Tender # 2016-003 (Gravel Crushing);*

*AND FURTHER THAT the Council of the Township of Wellington North award part of tender # 2016-002 to 552976 Ontario Limited o/a Cliff Holland Trucking at a cost to the Township of \$43,868.16 plus taxes for the 20% brine portion of the tender;*

*AND FURTHER THAT the Council of the Township of Wellington North Award part of tender # 2016-002 to 513125 Ontario Limited o/a Da-Lee Dust Control at a cost to the Township of \$85,272.00 for the 35% calcium chloride portion of the tender;*

*AND FURTHER THAT the Council of the Township of Wellington North award tender # 2016-003 to B&B Custom Crushing Inc. at a cost of \$1.70/tonne plus applicable taxes.*

**CARRIED**

Report from Kim Henderson, Treasurer

- TR2016-01 being a report on 2015 Council Remuneration

**RESOLUTION 2016-129**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report TR2016-01 being a report on 2015 Council Remuneration.*

**CARRIED**

Report from Dale Small, Economic Development Officer

- Report EDO-2016-09 Community Improvement Program

**RESOLUTION 2016-130**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive the Economic Development Officer report EDO-2016-09 dated March 21st, 2016 with regards to the Community Improvement Program;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant of \$1,500 under the Application Fees*



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006

*and Development Charges Grant program as a result of the improvements made to the Cover Ups building at 157 George Street in Arthur.*

**CARRIED**

Report from David Guilbault, Fire Chief

- Report Fire Chief 2016-002 being a report on the announcement of Project H.O.M.E. from the Office of the Ontario Fire Marshal

**RESOLUTION 2016-131**

Moved by: Councillor Burke

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report Fire Chief 2016-002 being a report on Project H.O.M.E. (Helping Ontario Municipalities Educate) from the Office of the Fire Marshal.*

**CARRIED**

Wellington North Fire Service

- Communiqué #028, February, 2016

**RESOLUTION 2016-132**

Moved by: Councillor Burke

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #028 dated February, 2016.*

**CARRIED**

Cheque Distribution Report dated March 15, 2016

**RESOLUTION 2016-133**

Moved by: Councillor Burke

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated March 15, 2016.*

**CARRIED**

**CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION**

Steve Chambers, Mount Forest Renegades Mixed Slo-Pitch Team

- Request for permission to run a mixed 3-pitch tournament with bar on June 17 and 18, 2015

**RESOLUTION 2016-134**

Moved by: Councillor Burke

Seconded by: Councillor Yake

**THE CORPORATION OF THE  
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REGULAR MEETING OF COUNCIL  
MARCH 21, 2016 – 7:00 P.M.**

007

*THAT the Council of the Corporation of the Township of Wellington North have no objection to the Mount Forest Renegades Slo-Pitch Softball Team hosting a mixed 3-pitch tournament with a bar on June 17<sup>th</sup> and 18<sup>th</sup>, 2016 at the Mount Forest agricultural building and ball diamonds provided the required approvals are obtained for this community event and the necessary approvals are in place from the Agricultural Society.*

**CARRIED**

**BY-LAWS**

**RESOLUTION 2016-135**

Moved by: Councillor Burke

Seconded by: Councillor Yake

*THAT By-law Number 022-16 being a by-law to amend By-law 99-10 being a by-law to appoint fence viewers and fix their remuneration be read a First, Second and Third time and finally passed.*

**CARRIED**

**RESOLUTION 2016-136**

Moved by: Councillor Burke

Seconded by: Councillor Yake

*THAT By-law Number 023-16 being a by-law to repeal By-law 99-22 being a by-law to appoint an inspector for portions of the Building Code Act and remuneration be read a First, Second and Third time and finally passed.*

**CARRIED**

**RESOLUTION 2016-137**

Moved by: Councillor Burke

Seconded by: Councillor Yake

*THAT By-law Number 024-16 being a by-law to appoint a Treasurer for the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed.*

**CARRIED**

**RESOLUTION 2016-138**

Moved by: Councillor Yake

Seconded by: Councillor Burke

*THAT By-law Number 025-16 being a by-law to amend By-law 030-15 being a by-law to provide for drainage works in the Township of Wellington North for the Mainland Drainage Project, Branch B be read a First, Second and Third time and finally passed.*

**CARRIED**

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**RESOLUTION 2016-139**

Moved by: Councillor Yake

Seconded by: Councillor Burke

*THAT By-law Number 026-16 being a by-law to amend By-law 96-14 being a by-law to constitute and appoint a Committee of Adjustment for the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed.*

**CARRIED**

**ITEMS FOR COUNCIL'S INFORMATION**

AMO Watchfile

- March 3, 2016
- March 10, 2016

Minister of Natural Resources and Forestry

- Sunday Gun Hunt Regulation

Drinking Water Source Protection, Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region

- DWSP Newsletter, Issue #4 – February, 2016

Great Lakes Agricultural Stewardship Initiative

- Information session March 24, 2016

Ontario Farmland Trust

- 2016 Farmland Forum April 8, 2016

Madeleine Meilleur, Attorney General

- Bill 36, *Respecting Private Property Act, 2014*

Correspondence received supporting Township of Wellington North resolution regarding Bill 36

- County of Hastings
- County of Peterborough
- Township of Harley
- Township of Mulmur
- Town of Englehart
- Municipality of West Grey
- Township of Oro Medonte

**RESOLUTION 2016-140**

Moved by: Councillor Hern

Seconded by: Councillor Burke

**THE CORPORATION OF THE  
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REGULAR MEETING OF COUNCIL  
MARCH 21, 2016 – 7:00 P.M.**

009

*THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the March 21, 2016 Regular Council Meeting Agenda.*

**CARRIED**

**NOTICE OF MOTION**

None

**ANNOUNCEMENTS**

Councillor Yake advised that the Municipal Hockey Tournament will be held on April 2, 2016.

Mayor Lennox announced that the Public Works Committee meeting will be rescheduled to March 30, 2016 at 8:30 a.m.

**CONFIRMING BY-LAW**

**RESOLUTION 2016-141**

Moved by: Councillor Hern

Seconded by: Councillor Burke

*THAT By-law Number 027-16 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on March 21, 2016 be read a First, Second and Third time and finally passed.*

**CARRIED**

**ADJOURNMENT**

**RESOLUTION 2016-142**

Moved by: Councillor Hern

Seconded by: Councillor Burke

*THAT the Regular Council meeting of March 21, 2016 be adjourned at 8:17 p.m.*

**CARRIED**

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**MAYOR**

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**CLERK**



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## 'Schedule A'

### Wellington North Cultural Roundtable Action Plan Date this 17<sup>th</sup> day of March, 2016

#### ***Communications***

---

Building on the Simply Explore program, the overall goal is the development of a series of one-day, themed, adventure/day trips. These self-directed tours will profile our unique cultural assets throughout Wellington North, and will be supported by readily available postcard maps, website content linked to the Cultural Map and en-route directional signage. Potential themes might be 'treasure hunts', nature & recreation, history, architecture, agriculture, and studio tours.

#### **Target Audience:**

- Residents
- Visitors (those who come to see a resident)
- "Accidental" visitors
- Tourists (long-term)

#### **Action:**

- Develop first brochure targeted at IPM one-day adventures for IPM visitors
- Work with University of Guelph or other academic institution to design campaign and brochures, including evaluation
- Provide feedback to appropriate group re: lack of food establishments and bakery
- Expand the presence of the Tall Tale business videos on the culture map
- Develop local radio content, social media content and explore other media opportunities for all Cultural Roundtable initiatives
- Promote brochures to those who are new to the community or from "out of town"; distribute to residents
- Ask Chamber of Commerce in each community to profile one-day adventures in a section for local points of interest to ensure we are "selling ourselves"



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## ***Oral History / Storytelling***

---

Every community has a rich array of stories that express its unique identity. The power of stories in our community is rich. Undertaking a Wellington North wide oral project will provide an opportunity for a number of organizations to come together in a collaborative effort.

### **Target Audience and/or Assets:**

- Seniors
- Youth
- Members of community groups
- General public
- Media

### **Assets:**

- Community Groups:
  - Churches
  - Schools
  - Libraries
  - Historical/Heritage Societies
- Service Clubs
- Senior citizens
- Youth
- Roundtable members
- Community broadcasters and publishers looking for local content

### **Proposed Activities:**

#### **General:**

- Create a space (or spaces) and provide equipment for conducting recording sessions
- Arrange presentations to Community groups to explain the process and get assistance
- Find individuals willing and able to conduct brief preparation sessions for interviewers and storytelling helpers



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### **Oral History:**

- Develop a prioritized listing of interviewees
- Develop a listing of interviewers
- Identify individuals with experience in oral history practice
- Create a guide with basic information on interviewing

### **Storytelling:**

- Recruit people willing to provide stories in writing or orally for media (web, radio, newsprint)
- Recruit people willing to help storytellers present their stories as interestingly as possible
- Identify individuals with experience in storytelling practice
- Create a guide with basic information on effective storytelling

### **Partners:**

- Community Groups (as outlined under Assets)
- Interested individuals
- Local media
- Historical/Heritage Societies

### **Measures of Success:**

- A shortlist identifying interviewees whose stories need to be captured as soon as possible
- A working list of people willing to tell stories for radio, web or print
- Identification of first group of interviewers and individuals willing to help storytellers
- Completion of guides to assist interviewers and storytellers' helpers
- Establishment of information sessions for participating helpers and interviewers
- Completion of recording sessions
- Positive public response to storytelling items

### **Action:**

- Create a guide for interviewing/helping that includes, e.g.: using equipment; providing a comfortable situation for the interviewee/storyteller; sample questions; a template release form. This can be done with the help of already established guides online.



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- Establish criteria, format and process for choosing interviewees/storytellers: e.g.: *for oral history*: age, availability, willingness to discuss the past: *for storytelling*: recognized facility for telling past or current life stories; ease in being recorded.

These steps help to insure that the initiative can move forward efficiently, resulting in an oral history record of value to the community and to the broader Canadian public; and stories that will appeal to those who hear, read, or view them. Once they are completed, the real business of recruitment and interviewing can start.

## ***Cultural Heritage and Historical Buildings Strategy***

---

The objective is to play a leading role in conserving important cultural heritage resources in our community. The scope of activities to include preservation of built heritage, heritage education, interpretation and promotion in the community.

### **Target Audience and/or Assets:**

- Historic buildings and places
- Residents (for awareness)

### **Goal:**

- To identify significant historic buildings and places in Wellington North.

### **Assets:**

- Historic buildings in towns and villages.
- Historic buildings in rural areas.
- Places (parks, cemeteries, etc.)

### **Factors Supporting Cultural Progress:**

- Cultural Roundtable with council recognition and support.
- Two strong historical societies.
- Blacksmith Shop as a pilot project.





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### **Factors Hindering Building our Cultural Assets:**

- No recognized register or listing of buildings or sites of historic significance.
- No means to recognize or protect these historic assets.
- Lack of public awareness.

### **Proposed Activities:**

- Develop a listing of significant historic buildings and places (rural and urban).
- Support the Blacksmith Shop initiative in Kenilworth.
- Explore the establishment of a “Municipal Heritage Committee” and review the legislation of historic building assets under section 28.1 of the Ontario Heritage Act.

### **Partners:**

- Historical societies
- Property owners
  
- Interested residents
- Local media

### **Measures of Success:**

- Developing a list of assets that are recognized as significant to the community.
- A general increase in awareness and importance of cultural assets by policy-makers and residents.
- Identification of modes of protection of key assets.

### **Our Next Steps:**

- Establish a format and process for the development of a listing of significant historic assets.
- Investigate the feasibility/desirability of establishing a Municipal Heritage Committee as recognized under the Ontario Heritage Act.
- Support efforts in Blacksmith Shop development.



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## 2016 Events

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- **Wellington North Farmers' Market, May 13 – October 7, 2016**  
Now entering our third season, buy farm-fresh products including produce, baked goods, preserves and handcrafted items directly from the producer while enjoying the atmosphere of Wellington North's Culture.
- **Doors Open Wellington North, September 17, 2016**  
This will be our third year for this event. This year's theme commemorates Ontario's Medical Science and Innovation. Sites such as hospitals, laboratories, commemorative plaques or homes of notable doctors and medical innovators may be profiled as part of this year's theme. We hope to get great participation from our healthcare sector and manufacturers, in addition to the traditional cultural and heritage site participation.
- **Volunteer Recruitment and Retention Training, May, June, October & November.** In partnership with the Minto Cultural Roundtable and the Mount Forest Chamber of Commerce / Community Animator, we will provide a four part training and consulting series to maximize volunteer engagement. Customized sessions are developed and involve participants in the learning process and ensure opportunities for sharing information and building on best practices

Warren Fink  
363 Jeremy's Crescent  
Mount Forest, Ontario  
N0G 2L3  
519 323 9796

30 March 2016

Township of Wellington North  
Council  
7490 Sideroad 7 West  
PO Box 125  
Kenilworth, Ontario  
N0G 2E0

**Re: Changes to the Township Brush Pick-Up and Brush Drop-Off Services**

On 30 March 2016, I attended the Public Works Committee Meeting. Several options were presented by Staff, however no clear consensus was reached on a recommendation for Council.

Limiting myself to the options presented in the Public Works Report PW 2016-023, I would ask Council to consider the following for 2016.

Option 3A – Service Provider for Road-side Brown Bag Pick-up, once per month April through October inclusive (7 dates per community)

AND

Option 5A – Township Staff for Road-side Wood Brush Pick-up, once per month April through October inclusive (7 dates per community)

Utilizing these 2 options addresses the issue of disposal of the type of material that has migrated to the curbside and to the drop-off sites over the years that these services have existed. i.e. brush and organic yard waste, including grass clippings and plant waste.

Providing these services for each of the 7 months provides consistency for the residents. It should also provide suitable disposal of the organic material that has been mixed in with brush and deposited at the drop-off sites. Cost saving would be realized since the unacceptable organics would not require separation from brush and transportation to Arthur as has been past practice.

Implementing a consistent monthly schedule should reduce the number of days that brush and bags are at curbside. This reduces the roadside clutter that has the potential interfere with public safety, especially pedestrian and vehicular traffic.

Closure of the drop-off sites would address the concerns raised for the safety of residents and employees at the sites. This also would eliminate the potential environmental concerns with these sites.

The following assumptions are inherent in this proposal.

The private contractor can implement the plan on relatively short notice.  
The Township staff will pick-up and dispose of the material without stockpiling it.  
Stockpiling might promote the belief that the drop-off sites are still available to the public.

A comprehensive education plan is implemented via media advertisements, direct mailings and adequate signage at the former drop-off sites. Particularly identifying precisely what materials are acceptable and are not acceptable as brush and in the brown bag.

Should residents leave material curbside that is improper materials or brush that is excessive, the Township could leave the material, then contact the resident, inform them of the Township guidelines. Contact could be as simple as a telephone call, if practicable, or correspondence detailing the Township guidelines, mailed or left at the residence.

It is assumed that fall leaf collection is, at this time a separate issue and that the program of leaf pick-up curbside will continue as in past years.

Measuring the success or failure of any changes to the brush pick-up and drop-off program will be difficult given the lack of a past baseline of empirical data regarding, quantity of material collected, manpower, equipment usage, transportation and disposal costs.

I suggest a year end review of the program in November or December, including anecdotal information from Township employees that have been involved in the brush pick-up currently and in the past.

At the Council Meeting of 14 September 2015 the following changes were adopted.

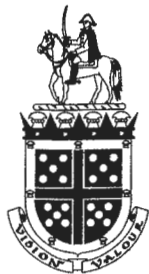
The brush drop-off locations in Mount Forest and Arthur are closed effective 01 January 2016. Curbside pick-up by Township staff is reduced to 4 dates each in Mount Forest and Arthur between April and September 2016.

These changes were made with almost no opportunity for public input. Two well attended, public information meetings were held in Arthur and Mount Forest in December 2015. Options 3A and 5A should address many of the concerns voiced by residents at those meetings.

Although this matter has been on the Public Works Committee table since April of 2015, it only became a public issue very late in the year. It is apparent that this issue must be resolved for at least this year. I believe leaving in place the changes implemented by Council on 14 September 2015 are not the best course of action for this community.

For your consideration,

*Warren Fink*



PLANNING AND DEVELOPMENT DEPARTMENT  
 GARY A. COUSINS, M.C.I.P., DIRECTOR  
 T 519.837.2600  
 T 1.800.663.0750  
 F 519.823.1694

## COUNTY OF WELLINGTON

ADMINISTRATION CENTRE  
 74 WOOLWICH STREET  
 GUELPH ON N1H 3T9

RECEIVED

MAR 17 2016

TWP. OF WELLINGTON NORTH

March 14, 2016

### Agencies and Persons Circulated

Dear Messrs. and Mesdames,

**Re:** County Official Plan Amendment #99 – County File No.: OP-2015-02  
 County of Wellington - Growth Forecast and Second Unit Policy Updates

The County of Wellington has prepared a Draft Official Plan Amendment to amend the County of Wellington Official Plan to:

- a) Amend the Wellington Growth Forecast by updating the population, household and employment forecasts to extend to 2036 and 2041, and revise text;
- b) Update policies for second units, to comply with changes to the *Planning Act*.

I am requesting that you provide comments on the proposed amendment to the County of Wellington's Official Plan by **April 15, 2016**.

Please review the proposed amendment and provide comments to the County Planning Department, to the attention of Mr. Gary Cousins, Director of Planning.

### NEED TO MAKE SUBMISSIONS

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the County of Wellington before the proposed official plan amendment is adopted, the person or public body is not entitled to appeal the decision of the Corporation of the County of Wellington to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the County of Wellington before the proposed official plan amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.

Inquiries and written submissions about the application can be made to the County of Wellington's Planning and Development Department, telephone (519) 837-2600, ext. 2120; fax (519) 823-1694 or at the above address.

**REQUESTING NOTICE OF DECISION**

Subject to subsection 17(36), any person or public body may appeal a decision of the County of Wellington not later than 20 days after the day that the giving or written notice had been completed. If you wish to be notified of the decision of the Corporation of the County of Wellington in respect of this proposed County official plan amendment, you must make a written request to the Director of Planning and Development, Corporation of the County of Wellington, 74 Woolwich Street, Guelph, Ontario, N1H 3T9

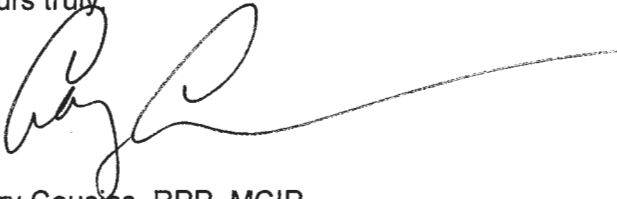
**GETTING ADDITIONAL INFORMATION**

Additional information about the application is available for public inspection during regular office hours at the County of Wellington Administration Centre, Planning and Development Department, 74 Woolwich Street, Guelph, Ontario N1H 3T9.

**NOTE:**

- 1) Your comments on the application are required on or before **April 15, 2016**
- 2) If you have not submitted comments on the application on or before the above date, it will be assumed that you do not have any concerns in respect of this matter.

Yours truly,



Gary Cousins, RPP, MCIP  
Director of Planning and Development

Encl – Draft Official Plan Amendment #99  
Notice of Public Meeting

cc—Mark Paoli, Manager of Policy Planning



THE CORPORATION OF THE COUNTY OF WELLINGTON

## NOTICE

REGARDING PUBLIC MEETINGS TO CONSIDER AMENDMENTS  
TO THE COUNTY OF WELLINGTON OFFICIAL PLAN

**PURSUANT** to Section 17 of the *Planning Act*, R.S.O., 1990, the Corporation of the County of Wellington will hold a Public Meeting to receive public input regarding proposed amendments to the Wellington County Official Plan on **Thursday April 21, 2016 beginning at 7:00 p.m. at Wellington Place, Aboyne Hall, 536 Wellington Rd. 18, RR#1 Fergus, Ontario.**

THE SUBJECT PROPERTY is the County of Wellington, and therefore a key map is not provided with this notice.

### **7:00 p.m. DRINKING WATER SOURCE PROTECTION – OPA 98**

THE PURPOSE AND EFFECT OF THIS COUNTY OFFICIAL PLAN AMENDMENT is, in accordance with Section 40 of the Clean Water Act, to bring the County Official Plan into conformity with the relevant policies and map schedules of the Grand River; Credit Valley, Toronto and Region, and Central Lake Ontario (CTC); Saugeen, Grey Sauble, Northern Bruce Peninsula; Halton-Hamilton; and Maitland Valley Source Protection Plans. The County Official Plan is required to conform with the applicable significant threats and land use policies. Existing communal wells in the Township of Puslinch continue to be protected.

This Amendment includes revised Schedules to the County Official Plan, which identifies Well Head Protection Areas (WHPAs), Intake Protection Zones (IPZs), and Issues Contributing Areas (ICAs) for each municipal water supply source in the County and Well Head Protection Areas for private communal wells in Puslinch have been mapped.

### **8:30 p.m. GROWTH FORECAST AND SECOND UNIT POLICY UPDATES – OPA 99**

THE PURPOSE AND EFFECT OF THIS COUNTY OFFICIAL PLAN AMENDMENT is to:

- a) Amend the Wellington Growth Forecast by updating the population, household and employment forecasts to extend to 2036 and 2041, and revise text;
- b) Update policies for second units, to comply with changes to the Planning Act.

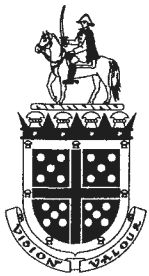
IF A PERSON or public body that files an appeal of a decision of the Corporation of the County of Wellington in respect of the proposed County Official Plan Amendments does not make oral submissions at a public meeting, or make written submissions to the County of Wellington before the proposed County Official Plan Amendments are adopted, the Ontario Municipal Board may dismiss all or part of the appeal.

IF YOU WISH to be notified of the decision of the adoption of the proposed official plan amendments, you must make a written request to the Director, Planning and Development Department, County of Wellington, 74 Woolwich Street, Guelph, Ontario, N1H 3T9, (fax 519.823.1694).

A COPY OF THE PROPOSED OFFICIAL PLAN AMENDMENTS and background materials is available during regular business hours at the County of Wellington Planning and Development Department, Administration Centre, County of Wellington, 74 Woolwich Street in Guelph, or by calling 519.837.2600 x 2170.

Dated at the City of Guelph  
This 14th day of March, 2016.

Donna Bryce, Clerk  
County of Wellington  
74 Woolwich St. Guelph, ON N1H 3T9  
Telephone: 519.837.2600 x 2520 Fax: 519.837.1909




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 COUNTY OF WELLINGTON
 

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PLANNING AND DEVELOPMENT DEPARTMENT  
 GARY A. COUSINS, M.C.I.P., DIRECTOR  
 T 519.837.2600  
 T 1.800.663.0750  
 F 519.823.1694

ADMINISTRATION CENTRE  
 74 WOOLWICH STREET  
 GUELPH ON N1H 3T9

March 3, 2016

RECEIVED

MAR - 8 2016

TWP. OF WELLINGTON NORTH

Agencies and Persons Circulated

Dear Messrs. and Mesdames,

**Re:** County Official Plan Amendment #98 – County File No.: OP-2016-02  
 County of Wellington - Drinking Water Source Protection

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The County of Wellington has prepared a Draft Official Plan Amendment to amend the County of Wellington Official Plan to bring the County Official Plan into conformity with the relevant policies and map schedules of the Grand River; Credit Valley, Toronto and Region, and Central Lake Ontario (CTC); Saugeen, Grey Sauble, Northern Bruce Peninsula; Halton-Hamilton; and Maitland Valley Source Protection Plans as they apply to the County of Wellington. Specifically, the County Official Plan is required to conform with the applicable significant threats and land use policies set out in the individual Source Protection Plans. This Amendment also establishes a new “Communal Well Policy Area” to ensure a level of protection is maintained for existing communal wells in the Township of Puslinch that are currently identified in the County Official Plan.

This Amendment includes revised Schedules to the County Official Plan, which identifies Well Head Protection Areas (WHPAs), Intake Protection Zones (IPZs), and Issues Contributing Areas (ICAs) for each municipal water supply source in the County as mapped in the applicable Source Protection Plan. Well Head Protection Areas of private communal wells in Puslinch have been mapped using technical information obtained during the preparation of the Wellington County Groundwater Protection Study, 2006. A new Appendix to the County Official Plan, which identifies the Source Protection Plan Area boundaries for all applicable Source Protection Plans within the County, is also included.

I am requesting that you provide comments on the proposed amendment to the County of Wellington’s Official Plan by **April 15, 2016**.

Please review the proposed amendment and provide comments to the County Planning Department, to the attention of Mr. Gary Cousins, Director of Planning.

### NEED TO MAKE SUBMISSIONS

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the County of Wellington before the proposed official plan amendment is adopted, the person or public body is not entitled to appeal the decision of the Corporation of the County of Wellington to the Ontario Municipal Board.



If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the County of Wellington before the proposed official plan amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.

Inquiries and written submissions about the application can be made to the County of Wellington's Planning and Development Department, telephone (519) 837-2600, ext. 2120; fax (519) 823-1694 or at the above address.

### REQUESTING NOTICE OF DECISION

Subject to subsection 17(36), any person or public body may appeal a decision of the County of Wellington not later than 20 days after the day that the giving or written notice had been completed. If you wish to be notified of the decision of the Corporation of the County of Wellington in respect of this proposed County official plan amendment, you must make a written request to the Director of Planning and Development, Corporation of the County of Wellington, 74 Woolwich Street, Guelph, Ontario, N1H 3T9

### GETTING ADDITIONAL INFORMATION

Additional information about the application is available for public inspection during regular office hours at the County of Wellington Administration Centre, Planning and Development Department, 74 Woolwich Street, Guelph, Ontario N1H 3T9.

### NOTE:

- 1) Your comments on the application are required on or before **April 15, 2016**
- 2) If you have not submitted comments on the application on or before the above date, it will be assumed that you do not have any concerns in respect of this matter.

Yours truly,



Gary Cousins, RPP, MCIP  
Director of Planning and Development

Encl – Draft Official Plan Amendment #98  
Notice of Public Meeting

cc—Mark Paoli, Manager of Policy Planning

**AMENDMENT NUMBER 99  
TO THE OFFICIAL PLAN FOR THE  
COUNTY OF WELLINGTON**

**CIRCULATION DRAFT  
March 14, 2016**

**COUNTY OF WELLINGTON  
GENERAL AMENDMENT  
(Updated Growth Forecasts and Second Unit Policies)**

**THE CORPORATION OF THE COUNTY OF WELLINGTON**

**BY-LAW NO. \_\_\_\_\_**

A By-law to adopt Amendment No. \_\_ to the Official Plan, for the County of Wellington.

The Council of the Corporation of the County of Wellington, pursuant to the provisions of the Planning Act, R.S.O. 1990, as amended, does hereby enact as follows:

- 1. **THAT** Amendment Number \_\_ to the Official Plan for the County of Wellington, consisting of the attached maps and explanatory text, is hereby adopted.
- 2. **THAT** this By-law shall come into force and take effect on the day of the final day of passing thereof:

**READ A FIRST AND SECOND TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

**READ A THIRD TIME AND PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.**

\_\_\_\_\_  
**WARDEN**

\_\_\_\_\_  
**CLERK**

**AMENDMENT NUMBER \_\_\_  
TO THE  
COUNTY OF WELLINGTON OFFICIAL PLAN**

**INDEX**

**PART A - THE PREAMBLE**

The Preamble provides an explanation of the proposed amendment including the purpose, location, and background information, but does not form part of this amendment.

**PART B - THE AMENDMENT**

The Amendment describes the changes and/or modifications to the Wellington County Official Plan, which constitute Official Plan Amendment Number 99.

**PART C - THE APPENDICES**

The Appendices, if included herein, provide information related to the Amendment, but do not constitute part of the Amendment.

## PART A – THE PREAMBLE

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### PURPOSE

The purpose of the proposed Official Plan Amendment is to:

- a) Amend the Wellington Growth Forecast by updating the population, household and employment forecasts to extend to 2036 and 2041, and revise text;
- b) Update policies for second units, to comply with changes to the *Planning Act*.

### LOCATION

The proposed amendment applies to the entire County of Wellington.

### BACKGROUND

#### **Growth Forecasts**

The current County Official Plan forecasts were adopted in 2008 to conform with and allocate the forecasts for the Greater Golden Horseshoe set out in the Growth Plan for the Greater Golden Horseshoe (Places to Grow) which extended to 2031. Since that time, the province approved an amendment to Schedule 3 of the Growth Plan for the Greater Golden Horseshoe that shows population and employment forecasts at 2031, 2036 and 2041. Municipalities are required to conform to the updated Places to Grow forecast by June 17, 2018.

#### **Second Units**

Bill 140 received Royal Assent on May 4<sup>th</sup>, 2011 in the Ontario legislature and introduced changes to various legislations, including the *Planning Act*. The changes to the *Planning Act* identified affordable housing as a matter of Provincial interest and now require municipalities to amend their Official Plan documents to contain policies which authorize second units in single detached, semi-detached and rowhouse dwellings; as well as structures ancillary to these dwellings. Additional changes included extending the temporary time a garden suite may be permitted on a property from 10 years to 20 years. The overall purpose of the *Planning Act* changes is to increase the supply of affordable housing by strengthening second unit and garden suite provisions.

**BASIS****Growth Forecasts**

The province requires the Places to Grow population and employment forecasts for the County to be used for planning and managing growth. There is also a requirement that the County will, in consultation with the lower-tier municipalities, allocate the County growth forecasts to the lower-tier municipalities.

The County retained Watson & Associates in 2014 to extend the County forecasts to 2036 and 2041, and allocate the updated forecast to local municipalities. The updated forecast was again further allocated to urban centres for residential. In May, 2015, County Council received the growth forecast update report from Watson & Associates, and directed staff to circulate the amendment to local municipalities for comment. A number of comments were received and they have been accommodated.

**Second Units**

The policies proposed in this amendment are a result of research and review of applicable Bill 140 legislation and second unit policies in other jurisdictions. A staff report which outlined the overall proposed policy direction was received by the County Planning Committee on November 12<sup>th</sup>, 2015 and circulated to local municipalities for comment. Comments received were incorporated into this amendment where appropriate.

## PART B – THE AMENDMENT

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All of this part of the document entitled Part B – The Amendment, consisting of the following text and maps constitute Amendment No. 61 to the official Plan for the County of Wellington.

1. Tables 1 through 8 are deleted and replaced with the following:

**Table 1**  
**Wellington County**  
**Projected Growth in Wellington County to 2041**

	2016	2031	2036	2041
<i>Total Population<sup>1</sup></i>	95,805	122,000	132,000	140,000
<i>% of Population in Urban Centres</i>	51	59	61	62
<i>Households</i>	32,960	42,290	45,750	48,740
<i>Total Employment<sup>2</sup></i>	40,070	54,000	57,000	61,000

**Table 2**  
**Township of Wellington North**  
**Projected Growth in Wellington County to 2041**

	2016	2036	2041
<i>Total Population<sup>1</sup></i>	12,490	17,085	17,685
<i>Households</i>	4,635	6,330	6,590
<i>Total Employment<sup>2</sup></i>	7,070	9,620	9,740

	2016	2036	2041
<b>ARTHUR</b>			
<i>Total Population<sup>1</sup></i>	2,725	3,700	3,670
<i>Households</i>	1,005	1,370	1,370
<b>MOUNT FOREST</b>			
<i>Total Population<sup>1</sup></i>	5,190	8,550	9,230
<i>Households</i>	2,150	3,365	3,625
<b>OUTSIDE URBAN CENTRES</b>			
<i>Total Population<sup>1</sup></i>	4,575	4,835	4,785
<i>Households</i>	1,480	1,595	1,595



**Table 3**  
**Town of Minto**  
**Projected Growth in Wellington County to 2041**

	2016	2036	2041
<i>Total Population<sup>1</sup></i>	9,065	12,380	12,810
<i>Households</i>	3,280	4,435	4,610
<i>Total Employment<sup>2</sup></i>	3,830	4,900	5,130

	2016	2036	2041
<b>CLIFFORD</b>			
<i>Total Population<sup>1</sup></i>	875	1,270	1,350
<i>Households</i>	355	490	520
<b>HARRISTON</b>			
<i>Total Population<sup>1</sup></i>	2,095	3,260	3,240
<i>Households</i>	795	1,195	1,195
<b>PALMERSTON</b>			
<i>Total Population<sup>1</sup></i>	2,875	4,310	4,660
<i>Households</i>	1,080	1,590	1,715
<b>OUTSIDE URBAN CENTRES</b>			
<i>Total Population<sup>1</sup></i>	3,220	3,530	3,560
<i>Households</i>	1,050	1,160	1,180

**Table 4**  
**Township of Mapleton**  
**Projected Growth in Wellington County to 2041**

	2016	2036	2041
<i>Total Population<sup>1</sup></i>	10,785	13,575	14,060
<i>Households</i>	3,065	4,050	4,235
<i>Total Employment<sup>2</sup></i>	4,590	6,360	6,670

	2016	2036	2041
<b>DRAYTON</b>			
<i>Total Population<sup>1</sup></i>	2,285	3,650	3,990
<i>Households</i>	780	1,210	1,315
<b>MOOREFIELD</b>			
<i>Total Population<sup>1</sup></i>	440	1,730	1,970
<i>Households</i>	160	545	625
<b>OUTSIDE URBAN CENTRES</b>			
<i>Total Population<sup>1</sup></i>	8,060	8,195	8,100
<i>Households</i>	2,125	2,295	2,295

**Table 5**  
**Township of Centre Wellington**  
**Projected Growth in Wellington County to 2041**

	2016	2036	2041
<i>Total Population</i> <sup>1</sup>	29,885	48,520	52,310
<i>Households</i>	10,785	17,245	18,690
<i>Total Employment</i> <sup>2</sup>	11,970	20,130	22,780

**Urban Centres**

	2016	2036	2041
<b>ELORA-SALEM</b>			
<i>Total Population</i> <sup>1</sup>	7,565	12,080	13,060
<i>Households</i>	2,750	4,300	4,675
<b>FERGUS</b>			
<i>Total Population</i> <sup>1</sup>	14,975	28,780	31,630
<i>Households</i>	5,605	10,365	11,415
<b>OUTSIDE URBAN CENTRES</b>			
<i>Total Population</i> <sup>1</sup>	7,345	7,660	7,625
<i>Households</i>	2,430	2,575	2,585

**Table 6**  
**Township of Guelph-Eramosa**  
**Projected Growth in Wellington County to 2041**

	2016	2036	2041
<i>Total Population<sup>1</sup></i>	13,400	14,625	14,575
<i>Households</i>	4,395	4,915	4,940
<i>Total Employment<sup>2</sup></i>	4,820	5,610	5,800

	2016	2036	2041
<b>ROCKWOOD</b>			
<i>Total Population<sup>1</sup></i>	5,000	6,125	6,075
<i>Households</i>	1,745	2,155	2,155
<b>OUTSIDE URBAN CENTRES</b>			
<i>Total Population<sup>1</sup></i>	8,400	8,500	8,500
<i>Households</i>	2,650	2,760	2,785

**Table 7**  
**Town of Erin**  
**Projected Growth in Wellington County to 2041**

	2016	2036	2041
<i>Total Population<sup>1</sup></i>	12,365	15,360	15,865
<i>Households</i>	4,115	5,185	5,385
<i>Total Employment<sup>2</sup></i>	3,770	5,220	5,240

	2016	2036	2041
<b>HILLSBURGH AND ERIN*</b>			
<i>Total Population<sup>1</sup></i>	4,415	6,500	7,000
<i>Households</i>	1,530	2,235	2,420

<b>OUTSIDE URBAN CENTRES</b>			
<i>Total Population<sup>1</sup></i>	7,950	8,860	8,865
<i>Households</i>	2,585	2,950	2,965

\* Erin Village and Hillsburgh are combined until the Town of Erin Council determines how much growth will go to each community and how much growth will be serviced by municipal water and wastewater and/or partial services.

**Table 8**  
**Township of Puslinch**  
**Projected Growth in Wellington County to 2041**

	2016	2036	2041
<i>Total Population<sup>1</sup></i>	7,815	9,565	9,655
<i>Households</i>	2,685	3,295	3,335
<i>Total Employment<sup>2</sup></i>	4,020	5,160	5,630

	2016	2036	2041
<b>ABERFOYLE</b>			
<i>Total Population<sup>1</sup></i>	325	345	335
<i>Households</i>	120	130	130
<b>MORRISTON</b>			
<i>Total Population<sup>1</sup></i>	480	590	620
<i>Households</i>	185	225	235
<b>OUTSIDE URBAN CENTRES</b>			
<i>Total Population<sup>1</sup></i>	7,010	8,630	8,700
<i>Households</i>	2,380	2,940	2,970

1. includes the net undercount adjustment which is estimated at approximately 4.1%
2. includes 'no fixed place of work' employment.

2. Section **3.1 GENERAL STRATEGY** is amended by deleting the first paragraph and replacing it with the following:

“Wellington County will grow from approximately 96,000 people in 2016 to approximately 140,000 in 2041. Wellington will plan for new housing, commerce, employment and services for about 46,000 new residents.”

3. Section **3.5 ALLOCATING GROWTH** is amended by:

a) deleting the highlighted text and replacing it with the following:

“By the year 2041, Wellington will be a community of 142,000 people.”

4. Section **4.4 HOUSING** is amended by:

a) Deleting the phrase “accessory residences” from section **4.4.5 Affordable Housing** and replacing it with “second units” in the fourth and fifth paragraph.

b) Re-numbering sub-section **4.4.6 Special Needs and Seniors Housing** to Section **“4.4.8 Special Needs and Seniors Housing.”**

c) Adding the following new sub-sections after the last paragraph of Section **4.4.5 Affordable Housing**:

1) **“4.4.6 Second Units**

Second units, also known as accessory or basement apartments, secondary suites or in-law suites are self-contained residential units with separate kitchen, bathroom and sleeping facilities.

Second units increase the stock of affordable rental housing; provide home owners with additional incomes; and offer alternative housing options for elderly and young adult family members.

Second units are not the same as garden suites because garden suites are temporary residences. Garden suites are addressed in Section 4.4.7 of this Plan.

It is the policy of this Plan to authorize:

- a) The use of two residential units in a detached house, semi-detached house or rowhouse if no building or structure ancillary to a detached house, semi-detached house or rowhouse contains a residential unit; and
- b) The use of a residential unit in a building or structure ancillary to a detached house, if the detached house contains only one single residential unit,

subject to the provisions set out below.”

2) **4.4.6.1 Second Units Within a Main Residence**

One second unit may be allowed in a single detached, semi-detached or rowhouse dwelling on a property, provided that a second unit does not already exist on the property.

Local Municipalities may enact zoning provisions to address the following matters:

- a) that safe road access can be provided;
- b) the establishment of a second unit does not require the creation of an additional driveway access;
- c) that adequate off-street parking can be provided on site for both the main residence and second unit without detracting from the visual character of the area;
- d) that any exterior alterations to the main residence, necessary to accommodate the second unit, are made in the side or rear yards;
- e) that adequate amenity areas are provided for the main residence and second unit;
- f) the second unit meets the applicable Building Code, Fire Code and local property regulations;
- g) that adequate water and sewage disposal services can be provided to the second unit; and,
- h) a garden suite and second unit will not be permitted on the same lot.”

3) **4.4.6.2 Second Units Within an Ancillary Building or Structure**

One second unit may be allowed in a building or structure that is ancillary to a single detached dwelling, provided that a second unit does not already exist on the property. A second unit will be prohibited from being severed from the property.

In addition to those matters outlined in Section 4.4.6.1, Local Municipalities may enact zoning provisions to address the following:

- a) the second unit is located within the main building cluster on the property;
- b) the second unit will be clearly secondary to the primary dwelling unit on the property;
- c) Minimum Distance Separation formula is complied with, where applicable;
- d) that screening/buffering, where deemed necessary, is provided to minimize visual impacts to adjacent properties and frontages.”



4) **4.4.7 Garden Suites**

Subject to Section 13.4 of this Plan a garden suite may be allowed provided it is established near the farm buildings and/or main residence on a property and adequate water supply and sewage disposal systems are available.

In the case of garden suites, Local Municipalities may enact zoning provisions to address the following matters:

- a) the garden suite is located close to the existing residence on the property and is portable so that it can be easily removed when the need for the unit has discontinued;
- b) no additional access shall be provided to the lot from a public road;
- c) adequate screening/buffering, where deemed necessary, is provided to minimize the visual impact of the garden suite to adjacent properties;
- d) adequate amenity areas are provided for the existing dwelling and the second unit;
- e) the provision of a satisfactory site plan and/or which illustrates how items a) to d) above, and any other matters deemed necessary by the municipality, have been addressed; and,
- f) the establishment of a development agreement between the owner and the municipality to address the installation and removal of the unit, site rehabilitation, listing the occupant(s) of the unit and the period of occupancy, and any other matter deemed necessary by the municipality.”

6. Section **6.4 PRIME AGRICULTURAL AREA** is amended by:

- a) by deleting bullet “f) accessory residences” under section **6.4.3 Permitted uses**, inserting the following bullets, and re-numbering subsequent bullets:

- “f) second units subject to Sections 4.4.6
- g) garden suites subject to Section 4.4.7
- h) accessory residence”

- b) deleting sub-section **6.4.6 Accessory Residences** and replacing it with the following:

**6.4.6 Accessory Residence**

An accessory residence needed for farm help may be allowed provided that it is established within the main building cluster on the property and adequate water supply and sewage disposal systems are available.”

- c) adding the following new paragraph at the end of section **6.9.2 Permitted Uses**:

“A second unit may be allowed subject to the provisions of Section 4.4.6 of this Plan. A garden suite may also be permitted subject to the requirements of Section 4.4.7 of this Plan and in accordance with the temporary use provisions of the Planning Act, as amended.”

7. Section **7.4 HAMLETS** is amended by:
- a) deleting the last sentence of the first paragraph of sub-section **7.4.1 Permitted Uses** and replacing it with the following:
 

“A second unit may be allowed subject to the provisions of Section 4.4.6 of this Plan. A garden suite may also be permitted subject to the requirements of Section 4.4.7 of this Plan and in accordance with the temporary use provisions of the Planning Act, as amended.”
8. Section **7.5 URBAN CENTRES** is amended by:
- a) deleting the third paragraph of sub-section **7.5.5 Residential Uses** and replacing it with the following:
 

“A second unit may be allowed subject to the provisions of Section 4.4.6 of this Plan.”
9. Section **8.3 RESIDENTIAL** is amended by:
- a) inserting the following after the second paragraph of sub-section **8.3.3 Permitted Uses**:
 

“A second unit may be allowed subject to the provisions of Section 4.4.6 of this Plan.”
  - b) deleting the reference to Section 6.4.6 in the in the fourth paragraph of sub-section **8.3.3 Permitted Use** and replacing it with Section “4.4.7”.
10. Section **8.5 RESIDENTIAL TRANSITION AREA** is amended by:
- a) deleting the phrase “. Accessory apartments may also be permitted in the RESIDENTIAL TRANSITION AREA” in the second paragraph of sub-section **8.5.3 Permitted Uses**.
11. Section **10.3 PRIME AGRICULTURAL LAND** is amended by:
- a) deleting the last sentence of section **10.3.5 Lot Line Adjustments** that reads:
 

“The creation of new lots for residences surplus to farm operations is not permitted.”
12. Section **13.4 TEMPORARY USE BY-LAWS** is amended by:
- a) deleting the number “10” in the first sentence and replacing it with the number “20”.
13. Section **15 DEFINITIONS** is amended by:
- a) Inserting the following new definition after “**Alternative energy systems**”:
- “Ancillary:**  
For the purposes of Section 4.4.6, ancillary means a shed, garage, carriage house or barn.”

**AMENDMENT NUMBER 98  
TO THE OFFICIAL PLAN FOR THE  
COUNTY OF WELLINGTON**

**Drinking Water Source Protection**

**Circulation Draft – February 3, 2016**

**AMENDMENT NUMBER 98  
TO THE OFFICIAL PLAN FOR THE  
COUNTY OF WELLINGTON**

**INDEX**

**PART A - THE PREAMBLE:** The Preamble provides an explanation of **Amendment No. 98** \_\_\_\_\_ to the Wellington County Official Plan, including purpose, location and background information, but does not form part of this amendment.

**PART B - THE AMENDMENT:** The Amendment, consisting of text and schedules, designates the proposed changes to the Official Plan for the County of Wellington and constitutes **Amendment No. 98**.

**PART C - THE APPENDICES:** The appendices, if included herein, provide related information to the amendment but do not constitute part of this Amendment.

## **PART A - THE PREAMBLE**

### **PURPOSE**

In accordance with Section 40 of the *Clean Water Act*, the purpose of the proposed amendment is to bring the County Official Plan into conformity with the relevant policies and map schedules of the Grand River; Credit Valley, Toronto and Region, and Central Lake Ontario (CTC); Saugeen, Grey Sauble, Northern Bruce Peninsula; Halton-Hamilton; and Maitland Valley Source Protection Plans as they apply to the County of Wellington. Specifically, the County Official Plan is required to conform with the applicable significant threats and land use policies set out in the individual Source Protection Plans. This Amendment also establishes a new "Communal Well Policy Area" to ensure a level of protection is maintained for existing communal wells in the Township of Puslinch that are currently identified in the County Official Plan.

This Amendment includes revised Schedules to the County Official Plan, which identifies Well Head Protection Areas (WHPAs), Intake Protection Zones (IPZs), and Issues Contributing Areas (ICAs) for each municipal water supply source in the County as mapped in the applicable Source Protection Plan. Well Head Protection Areas of private communal wells in Puslinch have been mapped using technical information obtained during the preparation of the Wellington County Groundwater Protection Study, 2006. A new Appendix to the County Official Plan, which identifies the Source Protection Plan Area boundaries for all applicable Source Protection Plans within the County, is also included.

### **LOCATION**

Well Head Protection Areas, Intake Protection Zones, and Issues Contributing Areas are identified on Schedule A and affect every municipal drinking water supply source in the County. The Communal Well Policy Area applies to certain private communal wells in Puslinch Township.

### **BACKGROUND**

The Clean Water Act, 2006 introduced a new level of protection for Ontario's drinking water resources and establishes requirements for protecting vulnerable drinking water resources at-source. The Act establishes roles and responsibilities for the Province, municipalities, and landowners in protecting drinking water resources for current and future generations. The process identified in the Clean Water Act, 2006 is commonly referred to as 'Source Protection Planning'.

Municipalities are a key partner in Source Protection Planning and are represented on Source Protection Committees. Source Protection Committees lead the process of implementing the Clean Water Act, 2006 through the preparation of Assessment Reports and Source Protection Plans for the areas they represent.

The preparation of Assessment Reports is required under the Clean Water Act, 2006, and form the scientific basis for the preparation of Source Protection Plans. Source Protection Plans contain the policies to address the drinking water threats identified in the Assessment Report. The two main objectives of Source Protection Plans are:

1. To protect existing and future drinking water sources in the source protection area; and
2. To ensure that, for every vulnerable area identified in an Assessment Report as an area where an activity is or would be a significant drinking water threat, the activity never becomes a significant drinking water threat, or if the activity is occurring when the source protection plan takes effect, the activity ceases to be a significant drinking water threat.

Vulnerable areas related to municipal drinking water resources that are delineated in Assessment Reports (i.e Well Head Protection Areas and Intake Protection Zones) meet the definition of *designated vulnerable areas* under the Provincial Policy Statement, 2014 (PPS). Policy 2.2.1 of the PPS gives municipalities the authority to protect, improve and restore the quality and quantity of water by implementing necessary restrictions on development and site alteration.

Numerous public information sessions and open houses were held by individual Source Protection Committees when preparing the Assessment Reports and subsequent Source Protection Plans that apply to the County of Wellington. Sessions were also held to present and receive feedback on the proposed Source Protection Plan policies prior to final approval by the Ministry of Environment and Climate Change. Individual property owners within vulnerable areas were also notified directly by the respective Source Protection Authorities throughout the approval process of the Assessment Reports and Source Protection Plans. Additional property owner contact is conducted through the threat activity verification process and/or Risk Management planning process, as required.

## **PART B - THE AMENDMENT**

All of this part of the document entitled Part B - The Amendment, consisting of the following text and Schedule "A", constitute Amendment No. 98 to the County of Wellington Official Plan.

### **DETAILS OF THE AMENDMENT**

The County of Wellington Official Plan is hereby amended as follows:

1. THAT **Schedules B1, B2, B3, B4, B5, B6 and B7 "Well Head Protection Areas"** of the County of Wellington Official Plan are hereby deleted and replaced with **Schedules B1, B2, B3, B4, B5, B6 and B7 "Vulnerable Areas"** as identified on Schedule "A" of this amendment.
2. THAT **Appendix 4 "Source Protection Plan Areas"** is hereby added to the County of Wellington Official Plan as identified on Schedule "B" of this amendment.
3. THAT **Section 4.9.3 Groundwater** is hereby amended by deleting the last paragraph of the Section and replacing it with the following:

"Groundwater and surface water is not confined to municipal boundaries. As such, the County will work collaboratively with local municipalities, municipal neighbours, and the relevant Source Protection Authorities as required to ensure the effective protection of water resources."
4. THAT **Section 4.9.4 Policy Direction** is hereby amended by deleting subsection (b) and replacing it with the following:

"protect surface and groundwater quality and quantity through the use of regulatory and voluntary means of prohibiting, restricting or influencing land uses and activities within vulnerable areas, communal well policy areas, and overlying vulnerable aquifers;"
5. THAT **Section 4.9.4 Policy Direction** is hereby amended by deleting subsection (r) and replacing it with the following:

"to amend this Plan where appropriate to implement the policies of those Source Protection Plans applicable to the County of Wellington."

6. THAT Section 4.9.5 Well Head Protection Areas (WHPAs), Subsection 4.9.5.1 Land Use Risk Categories, and Subsection 4.9.5.2 Use Restrictions and Study Requirements within WHPAs for Category A, B and C Uses are hereby deleted in their entirety and replaced with the following:

#### **“4.9.5 Sourcewater Protection**

The Clean Water Act, 2006 is intended to ensure the protection of municipal drinking water supplies by setting out a risk-based process on watershed basis to identify vulnerable areas and associated drinking water threats and issues through the preparation of Assessment Reports; and develop policies and programs to eliminate or reduce the risks posed by identified drinking water threats through the preparation of Source Protection Plans. This process is otherwise known as Source Protection Planning.

The science-based Assessment Report is the technical basis upon which a Source Protection Plan is prepared. The Source Protection Plan contains policies to address the drinking water threats identified in the Assessment Report. There are five Source Protection Plans (SPPs) that apply within the County of Wellington:

- Grand River Source Protection Plan
- Maitland Valley Source Protection Plan
- Saugeen Valley, Grey Sauble, Northern Bruce Peninsula Source Protection Plan
- Credit Valley, Toronto and Region, Central Lake Ontario (CTC) Source Protection Plan
- Halton-Hamilton Source Protection Plan

The boundaries of these Source Protection Plans as they apply to the County of Wellington are identified in Appendix 4 to the Official Plan.

#### **4.9.5.1 Vulnerable Areas**

Identified vulnerable areas within the County include:

- Well Head Protection Areas (WHPAs);
- Surface Water Intake Protection Zones (IPZs); and
- Issues Contributing Areas (ICAs)

Schedule B of the Official Plan identifies vulnerable areas for each municipal water supply source and their associated vulnerability score, as mapped in the applicable Source Protection Plan. Schedule B also identifies policy areas to protect selected private communal wells in the County that were identified in the County of Wellington Groundwater Study, 2006.



### Well Head Protection Area

A Well Head Protection Area is the area around a municipal wellhead where land use activities have the potential to affect the quality and quantity of water that flows into the well. WHPAs associated with water quality are identified on Schedule B as Well Head Protection Areas A, B, C and E. WHPAs associated with water quantity are identified on Schedule B as Well Head Protection Areas Q1 and Q2. Table 9 summarizes the factors that represent each WHPA.

**Table 9: WHPAs and Associated Time of Travel Zones and Vulnerability Scores.**

Water Quality Well Head Protection Areas		
Well Head Protection Area	Time of Travel (ToT)	Aquifer Vulnerability
WHPA-A	100-metre radius surrounding well.	10
WHPA-B	2 year travel time for water to enter the well.	2 to 10
WHPA-C	5 year travel time for water to enter the well.	2 to 10
WHPA-E	The vulnerable area of groundwater supplies which are under the direct influence of surface water. This area is calculated based on a two hour travel time of surface water to the well.	2 to 10
Water Quantity Well Head Protection Areas		
WHPA-Q1	The combined area that is the cone of influence of the well and the whole of the cones of influence of the well and the whole of the cones of influence of all other wells that intersect that area.	
WHPA-Q2	The WHPA-Q1 area and any area where a future reduction in recharge would significantly impact that area.	

Schedule B also contains WHPAs for municipal wells located in neighbouring municipalities that extend into Wellington County. The applicable protection policies of this section of the Official Plan shall apply to these WHPAs. Where WHPAs for local municipal wells extend beyond the County's boundary, protection from neighbouring municipalities for wells serving the residents of Wellington will be governed by the policies of the relevant Source Protection Plan and neighbouring municipal Official Plans.

### Intake Protection Zone

An Intake Protection Zone applies to municipal surface water supply sources and are areas within which a spill or leak may enter the intake too quickly prior to implementing measures to prevent pollutants from entering the municipal water system. There is an Intake Protection Zone identified on Schedule B-7 in Puslinch Township.

### Issues Contributing Area

An Issues Contributing Area (ICA) is an area within a WHPA where the

existing or trending concentration of a parameter (i.e. trichloroethylene, chlorine, nitrate, or sodium) or a pathogen at a municipal well would result in the deterioration of the quality of water for use as a source of drinking water. ICAs are not assigned a vulnerability score. ICAs are identified on Schedule B as Issues Contributing Areas.

#### **4.9.5.2 Prescribed Drinking Water Threats**

Land use activities which may pose a drinking water threat to municipal water supplies are defined by the Clean Water Act, 2006 as an activity or condition that adversely affects, or has the potential to adversely affect, the quality and quantity of any water that is or may be used as a source of drinking water. Drinking water threats are prescribed by Ontario Regulation 287/07 of the Clean Water Act, 2006, and include the following:

1. Waste disposal sites within the meaning of Part V of the Environmental Protection Act.
2. The establishment, operation or maintenance of a system that collects, stores, transmits, treats or disposes of sewage.
3. The application of agricultural source material to land.
4. The storage of agricultural source material.
5. The management of agricultural source material.
6. The application of non-agricultural source material to land.
7. The handling and storage of non-agricultural source material.
8. The application of commercial fertilizer to land.
9. The handling and storage of commercial fertilizer.
10. The application of pesticide to land.
11. The handling and storage of pesticide.
12. The application of road salt.
13. The handling and storage of road salt.
14. The storage of snow.
15. The handling and storage of fuel.
16. The handling and storage of a dense non-aqueous phase liquid (DNAPL).
17. The handling and storage of an organic solvent.
18. The management of runoff that contains chemicals used in the de-icing of aircraft.
19. An activity that takes water from an aquifer or a surface water body without returning the water taken to the same aquifer or surface water body.
20. An activity that reduces the recharge of an aquifer.

21. The use of land as livestock grazing or pasturing land, an outdoor confinement area or farm-animal yard.

#### **4.9.5.3 Land Use & Activity Prohibitions, Regulations, and Restrictions within Vulnerable Areas**

Significant drinking water threats within vulnerable areas are either prohibited or regulated in accordance with Sections 57 and 58 of the *Clean Water Act, 2006* and the applicable Source Protection Plan. The significance of a prescribed drinking water threat depends on the characteristics of the activity and where the activity is occurring within a vulnerable area. The policies of the applicable Source Protection Plan set out whether a significant drinking water threat is to be prohibited or regulated within vulnerable areas. Appendix 4 to this Plan identifies where Source Protection Plans apply within the County of Wellington.

Notwithstanding the land uses permitted by the underlying land use designation in this Official Plan:

- a) permitted land uses that involve a significant drinking water threat within a vulnerable area identified in Schedule B to this Plan may be either prohibited or regulated by the applicable Source Protection Plan.
- b) An application for development, redevelopment, or site alteration within a vulnerable area that involves a significant drinking water threat shall only be deemed complete under the Planning Act if the Risk Management Official has issued a Section 59 Notice in accordance with the Clean Water Act, 2006, where applicable.
- c) The County's Risk Management Official shall determine whether a new land use or activity is, or involves, a significant drinking water threat in accordance with the Clean Water Act, 2006 and whether the use or activity is prohibited or regulated through a Risk Management Plan in accordance with the applicable Source Protection Plan.
- d) The Risk Management Official may provide guidance to assist the local municipalities in screening applications for development, redevelopment or site alteration.
- e) Existing land use activities involving prescribed drinking water threats are as defined by the respective Source Protection Plans in Section 4.9.5.5.

#### 4.9.5.4 Disclosure Reports

The submission of a Disclosure Report will be required as part of a complete application under the Planning Act for development, redevelopment or site alteration of non-residential uses within a vulnerable area. The report shall disclose whether any of the prescribed drinking water threats identified in subsection 4.9.5.2 are expected to occur on the property, as well as the handling and storage of any other chemicals, fuel and wastes, and related volumes, types, storage, handling, disposal, etc. The report shall also disclose the proposed management programs associated with the use of chemicals at the site, including risk management/reduction measures, emergency response plans, employee awareness training, best management practices and monitoring programs.

#### 4.9.5.5 Source Protection Plan Specific Land Use Policies

##### ***Maitland Valley Source Protection Plan Area***

The following policies shall apply to lands within the County that are located within the Maitland Valley Source Protection Area as identified in Appendix 4:

- a) Where septic systems would be a significant drinking water threat within a WHPA with vulnerability score of 10, new lots will only be permitted where they are serviced by municipal sanitary sewers or where an on-site septic system could be located outside of a vulnerable area with a vulnerability score of 10.
- b) Where no municipal sanitary sewers exist and where septic systems already exist within a WHPA with a vulnerability score of 10, all future or replacement private septic systems on lots where they would be a significant drinking water threat shall be located as far as practically possible from the wellhead while remaining in compliance of the Building Code.

**Existing** means any of the 21 prescribed threat activities (including activities associated with legal non-conforming) established at the day this plan takes effect, or that occurs seasonally or occasionally on the property and the activity has occurred at some point prior to the effective date of the Source Protection Plan. This includes expansions where no additional permissions would be required. Furthermore, where a Risk Management Inspector has conducted a property specific assessment and documented the significant threat activities on that property, any significant threat activity not so documented shall be subject to the policies pertaining to future threats.

***Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan Area***

The following policies shall apply to lands within the County that are located within the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Plan Area as identified in Appendix 4:

- a) The following waste disposal activities shall be prohibited within WHPAs with a vulnerability score of 8 or 10, and IPZs with a vulnerability score of 10, where they would be considered a significant drinking water threat:
  - i. Land disposal of petroleum refining waste within the meaning of clause (d) of the definition of "land disposal" in section 1 of Regulation 347 (General – Waste Management) R.R.O. 1990 made under the *Environmental Protection Act*;
  - ii. Land disposal of municipal waste, hazardous waste, liquid industrial waste, or processed liquid industrial waste, within the meaning of clauses a) and b) of the definition of "land disposal" in section 1 of Regulation 347 (General – Waste Management) R.R.O. 1990 made under the *Environmental Protection Act*; and
  - iii. Land disposal of liquid industrial waste, industrial waste, or commercial waste within the meaning of clause (c) of the definition of "land disposal" in section 1 of Regulation 347 (General – Waste Management) R.R.O. 1990 made under the *Environmental Protection Act*.
- b) Where the establishment, operation or maintenance of a septic system within WHPAs and IPZs with a vulnerability score of 10 would be considered a significant drinking water threat, new lots created through severance or subdivision shall only be permitted where the lots will be serviced by a municipal sewage system.

For **existing** activities, a specific timeframe is often stated in the policy text. Where a timeframe is not given, the default as specified in the Clean Water Act regulations would prevail. For future activities, a specific timeframe is usually not provided in the policy text. Policies related to future activities generally take effect on the effective date of the Source Protection Plan (July 1, 2016).

***CTC Source Protection Plan Area***

The following policies shall apply to lands within the County that are located within the CTC Source Protection Area as identified in Appendix 4:

- a) The use of land for waste disposal shall be prohibited in WHPA-A and WHPA-B areas with a vulnerability score of 10 where the storage or generation of waste would be a significant drinking water threat at the following types of waste disposal sites:
  - i. Storage, treatment, and discharge of tailings from mines;
  - ii. Landfarming of petroleum refining waste;
  - iii. Landfilling of hazards waste;
  - iv. Landfilling of municipal waste;
  - v. Landfilling of solid non-hazardous industrial or commercial waste;
  - vi. Liquid industrial waste injection into a well;
  - vii. Storage of hazardous or liquid industrial waste at large facilities such as landfills and transfer stations; and
  - viii. Storage of wastes described in clauses p), q), r), s), t), or u) of the definition of "hazardous waste", or in clause d) of the definition of "liquid industrial waste" (at large facilities such as landfills and transfer stations) in section 1 of Regulation 347 (General – Waste Management) R.R.O. 1990 made under the *Environmental Protection Act*.
- b) Where septic systems governed under the Building Code Act for vacant existing lots of record in WHPAs with a vulnerability score of 10 and nitrate ICAs would be a significant drinking water threat, vacant lots of record shall be subject to site plan control and individual on-site sewage systems and replacement beds will only be permitted if they are sited to ensure they do not become a significant drinking water threat.
- c) No new lots requiring septic systems governed under the Building Code Act shall be created where the activity would be a significant drinking water threat within WHPA-A areas.
- d) New lots requiring septic systems governed under the Building Code Act in WHPA-B and E areas with a vulnerability score of 10 and an ICA for nitrate, pathogen, sodium, or chloride, where they would be considered a significant drinking water threat, shall only be permitted if the municipality is satisfied that the activity will not become a significant drinking water threat. A hydrogeological assessment shall be required to determine the appropriate development density and shall be conducted by a professional licensed to carry out the work.



- e) New development dependent on septic systems with subsurface disposal of effluent, as regulated by the Ontario Water Resources Act, shall be prohibited within WHPA-A areas where they would be considered a significant drinking water threat.
- f) New development dependent on septic systems with subsurface disposal of effluent, as regulated by the Ontario Water Resources Act, in WHPA-B and E areas with a vulnerability score of 10 and an ICA for nitrates, pathogens, sodium, or chloride shall only be permitted where it has been demonstrated by the proponent through an approved Environmental Assessment or similar planning process that the location for the septic system is the preferred alternative and the safety of the drinking water system has been assured.
- g) New development dependent on sanitary sewers and related pipes in WHPA-A and WHPA-B areas with a vulnerability score of 10 and ICAs for nitrates or pathogens shall only be permitted where it has been demonstrated by the proponent through an approved Environmental Assessment or similar planning process that the location of the sanitary sewer and related pipes is the preferred alternative and the safety of the drinking water system has been assured where sanitary sewers and related pipes would be considered a significant drinking water threat.
- h) The use of land for the establishment of new stormwater retention ponds shall be prohibited in WHPA-A areas where the use of land for the discharge (including infiltration) of stormwater would be considered a significant drinking water threat.
- i) The use of land for the discharge from a stormwater retention pond in a WHPA-B area with a vulnerability score of 10, WHPA-E area with a vulnerability score equal to or greater than 8, and the remainder of an ICA for nitrates, pathogens or chloride, where is it considered a significant drinking water threat, shall only be permitted where it has been demonstrated by the proponent through an approved Environmental Assessment or similar planning process that the location of the discharge from a stormwater retention pond is the preferred alternative and the safety of the drinking water system has been assured.
- j) The use of land for the establishment of facilities for the storage of sewage in WHPA-A areas and WHPA-E areas with a vulnerability score equal to or greater than 9 or A WHPA-E area in an ICA for nitrates or pathogens shall be prohibited where they are considered a significant drinking water threat.
- k) The use of land for the establishment of facilities for the storage of sewage in WHPA-B areas with a vulnerability score equal to or greater than 8, WHPA-C areas with a vulnerability score of 8, and ICAs for nitrates or pathogens, where considered a significant drinking

water threat, shall only be permitted where it has been demonstrated through an approved Environmental Assessment or similar planning process that the location for the storage of sewage is the preferred alternative and the safety of the drinking water system has been assured.

- l) Development dependent on the establishment of sewage works shall be prohibited where sewage works would be a significant drinking water threat where the sewage works discharge is to surface water from:
  - i. Combined sewer discharge from a stormwater outlet to surface water and sewage treatment bypass discharge to surface water in WHPA-E areas with a vulnerability score equal to or greater than 8 and in WHPA-E areas in an ICA for nitrates or pathogens;
  - ii. Industrial effluent discharges in WHPA-E areas with a vulnerability score equal to or greater than 8 and in WHPA-E areas in an ICA for nitrates, chloride, or pathogens; or
  - iii. Sewage treatment plant effluent charges, including lagoons, in WHPA-A and WHPA-B areas with a vulnerability score of 10, WHPA-E areas with a vulnerability score equal to or greater than 8, or in WHPA-E areas in an ICA for nitrates or pathogens.
- m) New parking lots greater than 2,000 square metres in size shall be prohibited in WHPA-A areas outside of an ICA for sodium or chloride where the application of road salt to roads and parking lots would be a significant drinking water threat.
- n) A salt management plan shall be required as part of a complete application for development that includes new roads and parking lots in WHPA-B areas with a vulnerability score of 10, WHPA-E areas with a vulnerability score equal to or greater than 9, or the remainder of an ICA for sodium or chloride where the application of road salt would be considered a significant drinking water threat. Salt management plans shall include, but not be limited to, mitigation measures regarding design of parking lots, roadways, and sidewalks to minimize the need for repeat application of road salt.
- o) Where the application of road salt would be a moderate or low drinking water threat in WHPA-B areas with a vulnerability score less than 10, WHPA-C, and WHPA-E areas with a vulnerability score equal to or greater than 4.5 and less than 9, a salt management plan shall be required as part of a complete application for development that includes new roads and parking lots. Salt management plans shall include, but not be limited to, mitigation measures regarding design of parking lots, roadways, and sidewalks to minimize the need for repeat application of road salt.



- p) Where a water taking is or may be a significant water quantity threat in WHPA-Q1 areas, the following shall apply:
- i. New development shall only be permitted if the new development does not require a new or amended Permit to Take Water;
  - ii. Final approval for new development that requires a new or amended Permit to Take Water shall only be provided once the Ministry of Environment and Climate Change has determined that the proposed taking will not become a significant water quantity threat; and
  - iii. Settlement area expansions shall only be permitted as part of municipal comprehensive review where the applicable provincial planning criteria have been met and the following has been demonstrated:
    - The aquifer has sufficient capacity to sustainably provide municipal water services to the expanded settlement area;
    - The expansion will not adversely impact the aquifer's ability to meet the municipal water supply requirements for current and planned service capacity, for other permitted takings, or for wastewater receiving bodies; and
    - The hydrologic integrity of municipal wells will be maintained.
- q) To ensure recharge reduction does not become a significant drinking water threat, applications under the Planning Act within WHPA-Q2 areas shall be reviewed by the Risk Management Official to ensure that:
- i. New development for agricultural lands implement Best Management Practices (BMPs) such as Low Impact Development (LID) with the goal to maintain predevelopment recharge; and
  - ii. All site plan and subdivision applications for new commercial, industrial and institutional uses shall provide a water balance assessment for the proposed development to the satisfaction of the County or local area municipality as the appropriate Planning Approval Authority, which addresses each of the following requirements:
    - Maintain pre-development recharge to the greatest extent feasible through Best Management Practices (BMPs) such as Low Impact Development (LID), minimizing impervious surfaces, and lot level infiltration;
    - Where pre-development recharge cannot be maintained on site, implement and maximize off-site recharge enhancement (within the same WHPA-Q2) to compensate for any predicted loss of

recharge from the development; and

- For new development (excluding minor variance) within the WHPA-Q2 and within an ICA for sodium, chloride or nitrates, the water balance assessment shall consider water quality when recommending best management practices and address how recharge will be maintained and water quality will be protected.
- r) An **existing** threat activity shall mean the following, unless expressly stated in a policy:
- i. an existing use, activity, building or structure at a location in a vulnerable area that is in compliance with all applicable requirements, and that was being used or had been established for the purposes of undertaking the threat activity, at any time within ten years prior to the date of approval of the Source Protection Plan, or
  - ii. an expansion of an existing use or activity that reduces the risk of contaminating drinking water nor depletes drinking water sources, or
  - iii. an expansion, alteration or replacement of an existing building or structure that does not increase the risk of contaminating drinking water nor depletes drinking water sources.

For clarity, the definition of an existing threat activity includes a change in land ownership and the rotation of agricultural lands among crops or fallow conditions, and allows for alternating between sources of nitrates (agricultural source material, commercial fertilizer, and Category 1 non-agricultural source material).

Future threat activities are anything not covered under existing.”

***Grand River Source Protection Plan Area***

The following policies shall apply to lands within the County that are located within the Grand River Source Protection Area as identified in Appendix 4:

- a) **Existing** means:
- i. A use, activity, building or structure at a location in a vulnerable area that is in compliance with all applicable regulations on the effective date of this Source Protection Plan, or at some point prior to the effective date of the Source Protection Plan with a demonstrated intent to continue; or
  - ii. An expansion of an existing use or activity, which may include a new building or structure to service the existing use or activity, where the expansion reduces the risk of contaminating drinking water; or

- iii. The expansion, replacement or alteration of an existing building or structure associated with a significant drinking water threat that does not increase the risk of contaminating drinking water; or
  - iv. The conversion of an existing use to a similar use, provided it is demonstrated that the conversion will reduce the risk of contaminating drinking water.
- b) **New or Future** – means not existing, as defined above.

***Halton and Hamilton Source Protection Plan Area***

The following policies shall apply to lands within the County that are located within the Halton and Hamilton Source Protection Area as identified in Appendix 4:

- a) An **Existing Threat** is an activity that commenced, or has been engaged, in a location in a vulnerable area within ten years prior to the Source Protection Plan taking effect where there would be a drinking water threat. It includes any expansion of the activity only on the same parcel of land.
7. THAT Subsection **4.9.5.3 Large-Scale Development on Private Communal or Individual On-Site Sewage Services with WHPAs** is hereby deleted in its entirety.
8. THAT Subsection **4.9.5.4 Large-Scale Development on Private Communal or Individual On-Site Water Services** is hereby amended by renumbering the Subsection as Section 4.9.5.6 and adding the words *“outside a WHPA Q1 or WHPA Q2”* after the words *“New large-scale developments on private communal or individual on-site water supply”*.

9. THAT Subsections **4.9.5.5 Small-Scale Residential Development on Individual On-Site Sewage Services with WHPAs** and **4.9.5.6 Industrial or Commercial Uses**, are hereby deleted in their entirety and replaced with the following:

***“4.9.5.7 Residential Development on Individual On-Site Sewage Services within WHPAs***

New lots created by severance or plan of subdivision on individual on-site sewage services within a WHPA with a vulnerability score of 10 with the Grand River or Halton-Hamilton Source Protection Plan Areas shall be required to provide an enhanced level of sewage treatment (such as tertiary treatment of septic effluent). In all other Source Protection Plan areas, new lots created by severance or plan of subdivision within a WHPA shall be permitted in accordance with Section 4.9.5.5 of this Plan.

**4.9.5.8 Industrial or Commercial Uses**

In designating new lands for industrial or commercial uses, the policies of Section 4.9.5 shall apply. Existing lands that are designated or zoned for industrial or commercial development within any WHPA are subject to Site Plan Control in accordance with Section 13.9 of this Plan.

Local municipalities shall pass a site plan control by-law designating such lands as areas of site plan control pursuant to the Planning Act. Site plan control may be used as a means of incorporating mitigating and remedial measures, annual up-dates of disclosure reports, proper siting and containment of storage facilities, and lot grading and drainage as identified through the development review process.”

10. THAT Subsection **4.9.5.7 Agricultural Uses** is hereby deleted in its entirety.

11. THAT Subsections **4.9.5.8 Mineral Aggregate Resources, 4.9.5.9 Existing Land Uses, 4.9.5.10 Implementation and 4.9.5.11 Water Quality – Protection Measures** are hereby deleted and replaced with the following:

**“4.9.5.9 Mineral Aggregate Resources**

New or expanding aggregate extraction operations, where permitted, shall be subject to the Mineral Aggregate Areas policies in this Plan under Section 6.6, and the following policies.

Bulk fuel and oil storage and dispensing facilities shall not be conducted within any excavated area and must include secondary containment and spill prevention measures as required by Technical Safety and Standards Act and all other applicable legislation. All bulk fuel and oil storage and dispensing facilities within new or expanding aggregate extraction operations shall be identified on aggregate site plans.

The use and storage of recyclable and imported materials for blending purposes may be permitted subject to establishing, to the satisfaction of the County and local municipality, that these uses and materials do not pose a risk to groundwater quality.

Outdoor bulk storage of road salt is prohibited within all WHPAs. Notwithstanding any policies in the Plan to the contrary, snow dumping (i.e. collection and storage or off-site snow) is not permitted within a licensed aggregate extraction operation.

To the extent that the aquifer vulnerability is changed as a result of a new or expanding extraction operation, the potential for overland flow of surface water originating from adjacent lands onto the excavated area must be minimized such that it does not pose additional risk to groundwater quality.

Any new or existing mineral aggregate extraction operations will be encouraged to adopt best management practices (BMPs) to reduce the risk of potential impacts on aquifer water quality and/or municipal supplies. Specifically, BMPs shall be adopted for the storage and dispensing of fuels and oils for the operation of aggregate extraction and processing equipment, including containment, spills prevention measures, and clean-up protocols.

#### **4.9.5.10 Implementation**

##### **a) Review of Source Protection Plans**

Future reviews of approved Source Protection Plans may result in a change in the vulnerability scoring or the geographic extent of an existing vulnerable area. The establishment of a new municipal water supply source will result in the establishment of a new vulnerable area. Abandonment of a municipal water supply source will indicate the need to remove the corresponding vulnerable area associated with the supply source.

Changes to the extent or vulnerability of an existing vulnerable area, or the establishment of a new vulnerable area, as a result of a review and amendment to an approved Source Protection Plan will not require an amendment to this Plan. Changes to any policies in the approved Source Protection Plans, which require municipal implementation, will require an amendment to this Plan.

##### **b) Zoning By-laws**

Local municipalities will amend their Zoning By-laws in accordance with the applicable Source Protection Plans.

#### **4.9.5.12 Water Quality and Quantity - Protection Measures**

The following policies provide for the establishment of additional protection measures of either a regulatory or voluntary nature by County Council and/or local Councils.

Council shall encourage the use of alternative protection measures within highly vulnerable areas and Communal Well Policy Areas, including but not limited to, land acquisition, conservation easements, growth management and landowner partnership programs. Nothing in this subsection shall imply that County Council and/or local Councils are required to commit financial compensation for changes in land use or land management practices as a result of the implementation of the policies of this Section or approved Source Protection Plans.

Council will encourage local municipalities to implement a program to establish a system of monitoring wells within municipal well WHPAs in order to assist in identifying contaminants in the groundwater before they reach the municipal wells in consultation with the Risk Management Official. Priority will be given to WHPAs where the pumped aquifer is highly vulnerable (i.e. vulnerability score of 8 or 10) and where existing water quality indicates changes from background conditions.

Council and local municipalities will encourage the development and promotion of Best Management Practices (BMPs) in vulnerable areas and Communal Well Policy Areas.

Council in co-operation with local municipalities shall undertake public education and outreach programs as required by the applicable Source Protection Plan.

Council shall consider the development of programs offering financial incentives to protect and maintain groundwater and surface water quality.

Council and/or local Councils may designate restricted haulage routes for hazardous waste to protect ground and surface water sources through amendments to the County Plan and the use of local by-laws.

Local Councils are encouraged to adopt guidelines or regulate the proper maintenance and regular evacuation of septic tanks to assist in the proper maintenance and operation of septic systems.

Local Councils are encouraged to adopt guidelines or regulate the drilling of private wells on lots where central and/or municipally operated communal water services are already available.

Local Councils are encouraged to develop programs to identify and decommission unused water wells and encourage the owners of dug wells to install a drilled well and decommission the dug well.”

12. THAT Section 4.9 **Water Resources** is hereby amended by adding the following section:

**“4.9.5.13 Communal Well Policy Areas**

Communal wells located within the Township of Puslinch are identified on Schedule B7. These communal well systems are privately owned and operated and are therefore not subject to the requirements of the Clean Water Act, 2006, but still require a certain level of protection as they serve as the drinking water supply for an established private residential community. Therefore, for all land uses, except solely residential uses, on lands within the Communal Well Policy Area, the following shall apply:

- a) The following land uses shall be prohibited within 100 metres of the well under the circumstances outlined in the Ontario Ministry of the Environment and Climate Change’s Table of Drinking Water Threats, November 2009 and as may be amended:
- Agricultural uses that involve the storage of agricultural source material;
  - The storage of non-agricultural source material;
  - The storage of commercial fertilizer as defined in O.Reg 267/03 under the *Nutrient Management Act*;
  - The storage of pesticides;
  - The storage of road salt and/or snow;
  - The storage of liquid fuel above grade and below grade, except where the handling and storage of liquid fuel is required for emergency back-up generators; and
  - The storage of dense non-aqueous phase liquids and/or organic solvents.
- b) The submission of a Disclosure Report shall be required as part of a complete application under the Planning Act for development, redevelopment, or site alteration. The report shall disclose the nature of the proposed use and whether the handling and storage of any chemicals is expected to occur, including related volumes, types, storage, handling, disposal, etc. The report shall also disclose the proposed management programs associated with the use of chemicals at the site, including risk management/reduction measures, emergency response plans, employee awareness training, best management practices and monitoring programs.
- c) Development proposals may be subject to additional study requirements, including but not limited to, the preparation of a risk assessment report, hydrogeological analysis, and/or geotechnical investigation as deemed reasonable by the County’s Risk Management Official.



Risk assessments and hydrogeological analyses shall identify the existing groundwater quality and local hydrogeological setting, the nature of any predicted adverse impacts, the ability to eliminate or effectively mitigate these impacts and the measures that will be taken to achieve mitigation objectives. The County's Risk Management Official may further determine the scope of risk assessments and hydrogeological analyses on a site-specific basis, taking into consideration the proposed use.

No new uses shall be permitted unless it can be demonstrated that the proposed uses can be established within an acceptable level of risk to groundwater and surface water quality and without any adverse impact on ground water and surface water quality, as determined by the Risk Management Official.

13. THAT Section **4.9.7 Paris Galt Moraine Policy Area** is hereby amended by adding the words:
 

“Notwithstanding the policies of this Section, portions of the Paris Galt Moraine Policy Area within the Town of Erin are located within a WHPA-Q1/Q2 vulnerable area as identified on Schedule B2 of this Plan, and shall be subject to the applicable policies of the CTC Source Protection Plan and Section 4.9.5 of this Plan.” following the words “on these moraine processes and features.”
14. THAT Section **6.6.5 New Aggregate Operations** is hereby amended by deleting subsection (e) and replacing it with the following:
  - e) existing and potential municipal water supply resources are protected in accordance with Sections 4.9.5 and 4.9.5.13 of this Plan and the applicable Source Protection Plan.”
15. THAT Section **6.8.4 New Locations** is hereby amended by deleting subsection (i) and replacing it with the following:
  - i) existing and potential municipal water supply resources are protected in accordance with Section 4.9.5 of this Plan and the applicable Source Protection Plan.”
16. THAT Section **7.5.10 Industrial Development** is hereby amended by deleting subsection (e) and replacing it with the following:
  - e) avoid impacts on existing and potential municipal water supply resources in accordance with Section 4.9.5 of this Plan and the applicable Source Protection Plan.”

17. THAT Section **8.7.4 Industrial – Design Considerations** is hereby amended by deleting subsection (g) and replacing it with the following:

g) proper siting and containment facilities of chemicals used on site for uses within a vulnerable area and/or Communal Well Policy Area in accordance with Sections 4.9.5 and 4.9.5.13 of this Plan.”

18. THAT Section **11.2 Water and Wastewater** is hereby deleted and replaced with the following:

**“11.2.8 Vulnerable Areas**

All new sewage and water services in vulnerable areas are subject to the policies of Section 4.9.5 of this Plan.”

19. THAT Section **13.5 Holding By-laws** is hereby amended by deleting subsection (f) and replacing it with the following:

f) demonstration that the use can be established within an acceptable level of risk to municipal water and/or communal supply sources in accordance with Sections 4.9.5 and 4.9.5.13 of this Plan, as applicable.”

20. THAT Section **13.8.2 Status Zoning** is hereby amended by deleting subsection (h) and replacing it with the following:

h) impacts on groundwater and surface water quality and quantity in accordance with Sections 4.9.5 and 4.9.5.13 of this Plan.”

22. THAT Section 13.15 (Complete Application and Preconsultation) is hereby amended by adding the following bullet “Disclosure Report” following the bullet “Archaeological Assessment.”

23. THAT the Definitions Section is amended by:

- a) Adding the following definitions:

**“Activity** means one or a series of related processes that occurs within a geographical area and may be related to a particular land use.

**Drinking water threat** means an activity or condition that adversely affects or has the potential to adversely affect the quality or quantity of any water that is or may be used as a source of drinking water, and includes an activity or condition that is prescribed by the regulations as a drinking water threat (Source: Clean Water Act)

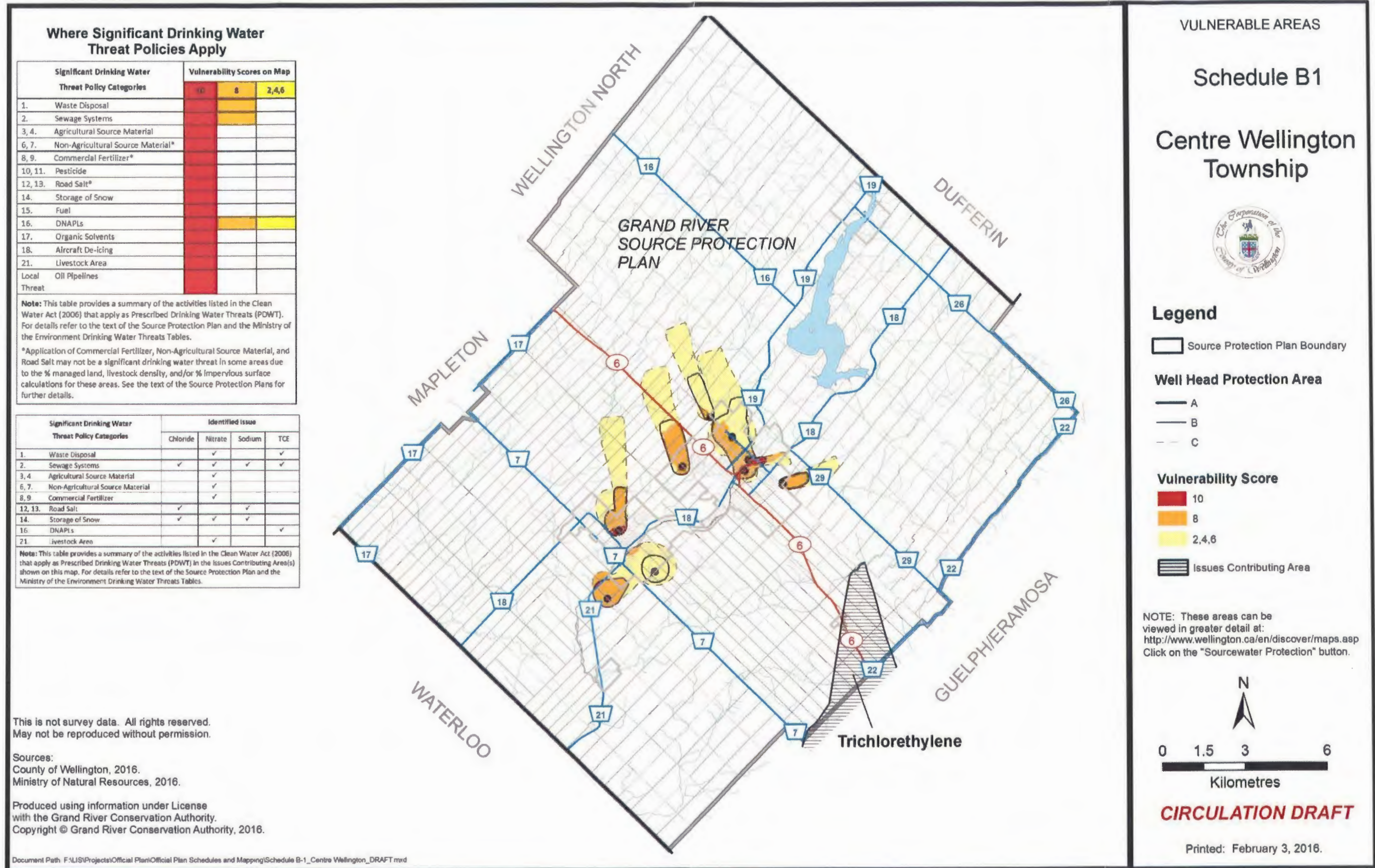
**Intake Protection Zone (IPZ)** means a zone established around a surface water intake of drinking water as prescribed in the Technical Rules: Assessment Report (Source: Grand SPP).

**Section 59 Notice** refers to the requirements under Section 59 of the Clean Water Act, which requires issuance of a notice from the County's Risk Management Official before permitting an activity that is considered a restricted land use as identified in the Source Protection Plans.

**Significant drinking water threat**, means a drinking water threat that, according to a risk assessment, poses or has the potential to pose a significant risk (Source: Clean Water Act)

**Wellhead Protection Area (WHPA)** means an area that is related to a wellhead and within which it is desirable to regulate or monitor drinking water threats (Source: Grand SPP).







**Where Significant Drinking Water Threat Policies Apply**

Significant Drinking Water Threat Policy Categories	Vulnerability Scores on Map		
	10	8	2,4,6
1. Waste Disposal	■	■	■
2. Sewage Systems	■	■	■
3, 4. Agricultural Source Material	■	■	■
6, 7. Non-Agricultural Source Material*	■	■	■
8, 9. Commercial Fertilizer*	■	■	■
10, 11. Pesticide	■	■	■
12, 13. Road Salt*	■	■	■
14. Storage of Snow	■	■	■
15. Fuel	■	■	■
16. DNAPLs	■	■	■
17. Organic Solvents	■	■	■
18. Aircraft De-icing	■	■	■
21. Livestock Area	■	■	■
Local Oil Pipelines Threat	■	■	■
Water Quantity Threats	Q1 / Q2		
19. An activity that takes water from an aquifer or a surface water body without returning the water taken to the same aquifer or surface water body.		✓	
20. An activity that reduces the recharge of an aquifer.		✓	

**Note:** This table provides a summary of the activities listed in the Clean Water Act (2006) that apply as Prescribed Drinking Water Threats (PDWT). For details refer to the text of the Source Protection Plan and the Ministry of the Environment Drinking Water Threats Tables.

\*Application of Commercial Fertilizer, Non-Agricultural Source Material, and Road Salt may not be a significant drinking water threat in some areas due to the % managed land, livestock density, and/or % impervious surface calculations for these areas. See the text of the Source Protection Plans for further details.

Significant Drinking Water Threat Policy Categories	Identified Issue			
	Chloride	Nitrate	Sodium	TCE
1. Waste Disposal		✓	✓	✓
2. Sewage Systems	✓	✓	✓	✓
3, 4. Agricultural Source Material		✓		
6, 7. Non-Agricultural Source Material		✓		
8, 9. Commercial Fertilizer		✓		
12, 13. Road Salt	✓		✓	
14. Storage of Snow	✓	✓	✓	
15. DNAPLs				✓
21. Livestock Area		✓		

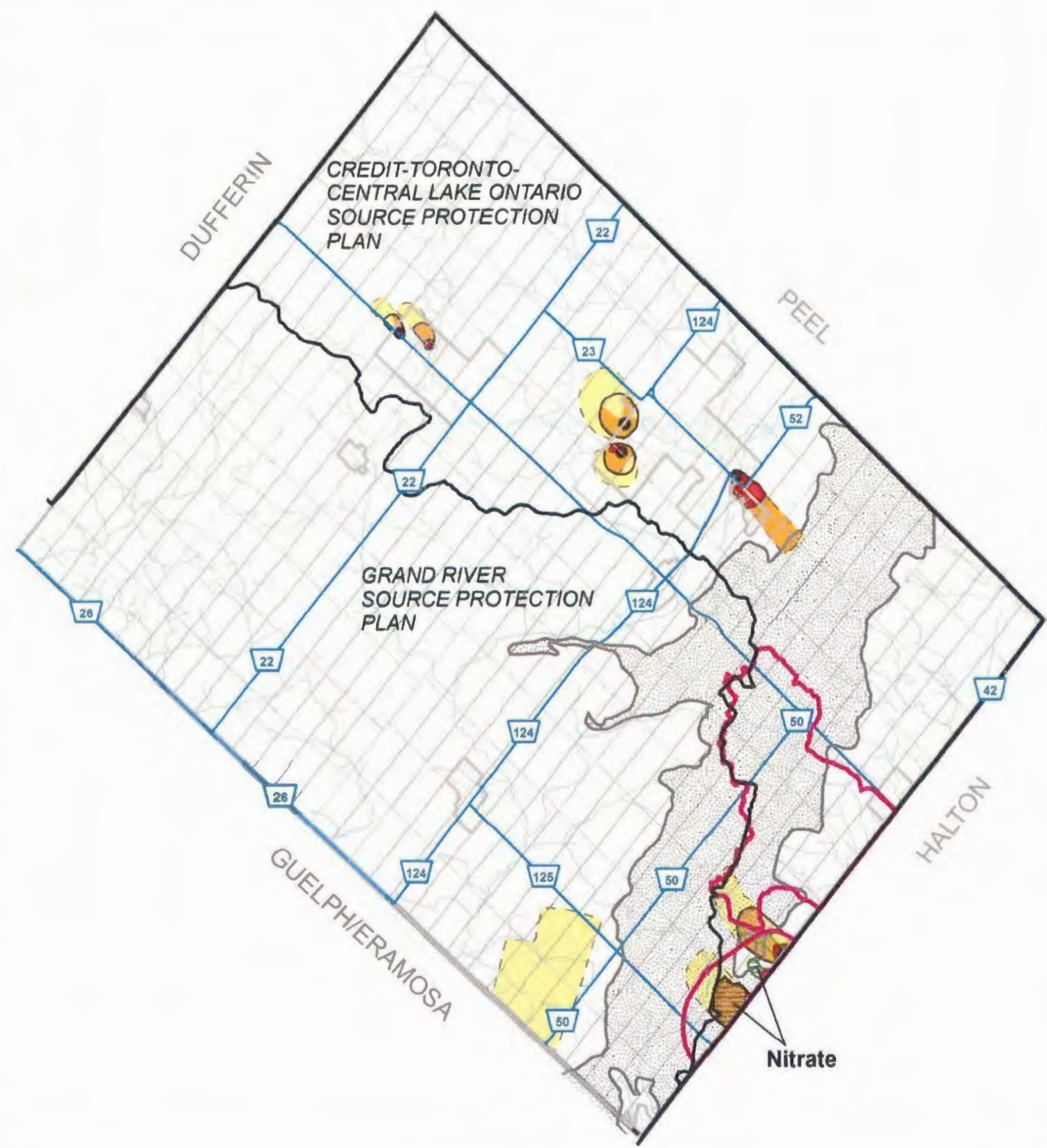
**Note:** This table provides a summary of the activities listed in the Clean Water Act (2006) that apply as Prescribed Drinking Water Threats (PDWT) in the Issues Contributing Area(s) shown on this map. For details refer to the text of the Source Protection Plan and the Ministry of the Environment Drinking Water Threats Tables.

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VULNERABLE AREAS

Schedule B2

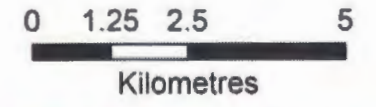
Town of Erin



Legend

- Source Protection Plan Boundary
- ▨ Paris Galt Moraine Policy Area
- Well Head Protection Area**
  - A
  - B
  - - - C
  - E
  - Q1 & Q2
- Vulnerability Score**
  - 10
  - 8
  - 2,4,6
- ▨ Issues Contributing Area

NOTE: These areas can be viewed in greater detail at:  
<http://www.wellington.ca/en/discover/maps.asp>  
Click on the "Sourcewater Protection" button.



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**Where Significant Drinking Water Threat Policies Apply**

Significant Drinking Water Threat Policy Categories	Vulnerability Scores on Map		
	10	8	2,4,6
1. Waste Disposal	█		
2. Sewage Systems	█		
3, 4. Agricultural Source Material	█		
6, 7. Non-Agricultural Source Material*	█		
8, 9. Commercial Fertilizer*	█		
10, 11. Pesticide	█		
12, 13. Road Salt*	█		
14. Storage of Snow	█		
15. Fuel	█		
16. DNAPLs		█	
17. Organic Solvents		█	
18. Aircraft De-icing		█	
21. Livestock Area		█	
Local Oil Pipelines Threat	█		

**Note:** This table provides a summary of the activities listed in the Clean Water Act (2006) that apply as Prescribed Drinking Water Threats (PDWT). For details refer to the text of the Source Protection Plan and the Ministry of the Environment Drinking Water Threats Tables.

\*Application of Commercial Fertilizer, Non-Agricultural Source Material, and Road Salt may not be a significant drinking water threat in some areas due to the % managed land, livestock density, and/or % impervious surface calculations for these areas. See the text of the Source Protection Plans for further details.

Significant Drinking Water Threat Policy Categories	Identified Issue			
	Chloride	Nitrate	Sodium	TCE
1. Waste Disposal		✓		✓
2. Sewage Systems	✓	✓	✓	✓
3, 4. Agricultural Source Material		✓		
6, 7. Non-Agricultural Source Material		✓		
8, 9. Commercial Fertilizer		✓		
12, 13. Road Salt	✓		✓	
14. Storage of Snow	✓	✓	✓	
16. DNAPLs				✓
21. Livestock Area		✓		

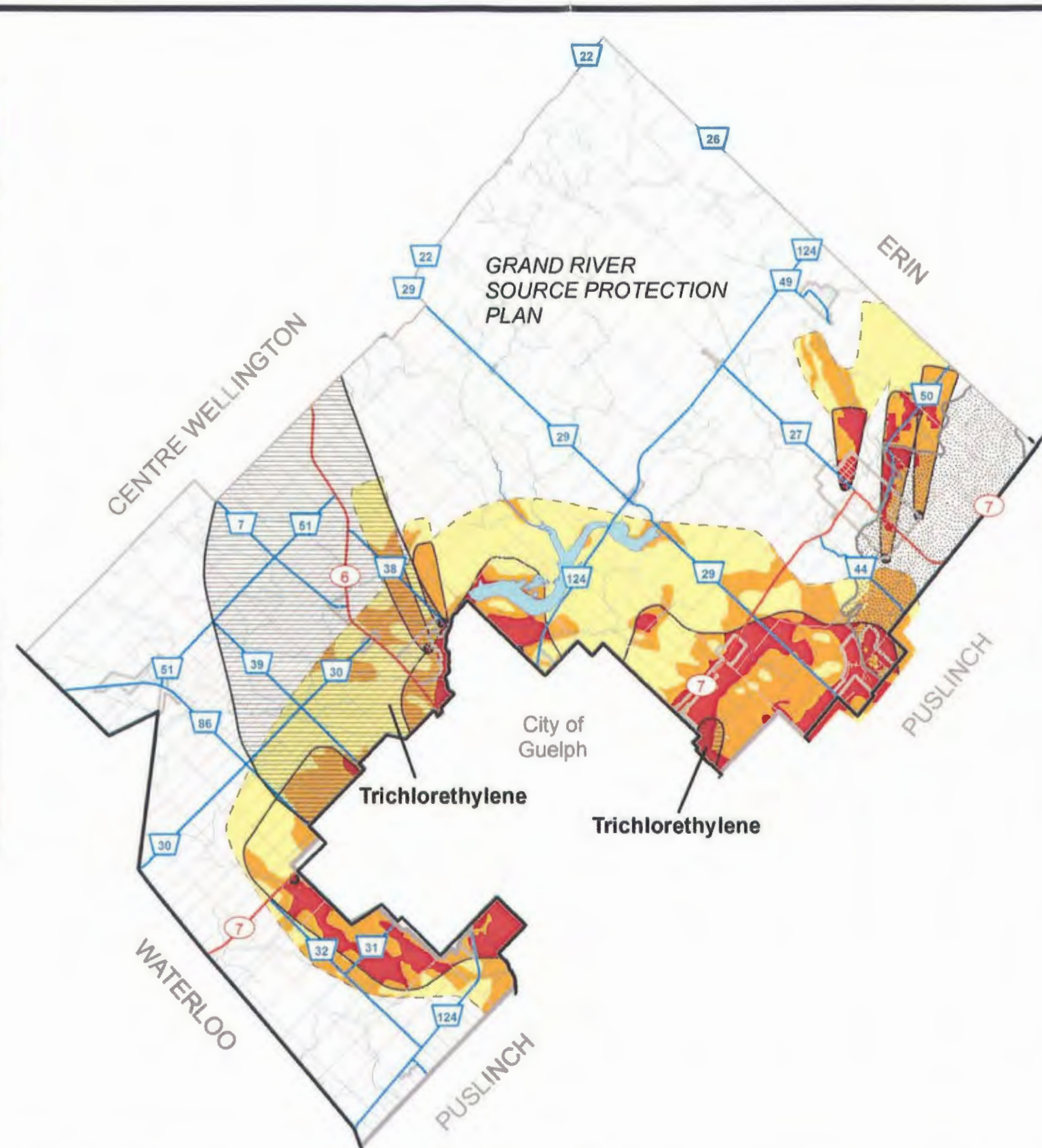
**Note:** This table provides a summary of the activities listed in the Clean Water Act (2006) that apply as Prescribed Drinking Water Threats (PDWT) in the Issues Contributing Areas shown on this map. For details refer to the text of the Source Protection Plan and the Ministry of the Environment Drinking Water Threats Tables.

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VULNERABLE AREAS

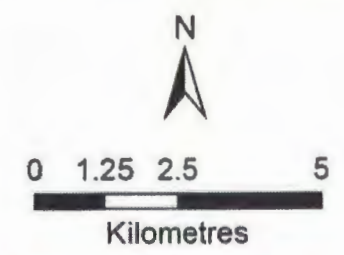
**Schedule B3**  
**Guelph-Eramosa Township**



**Legend**

- Source Protection Plan Boundary
- ▨ Paris Galt Moraine Policy Area
- Well Head Protection Area**
  - A
  - B
  - - C
- Vulnerability Score**
  - █ 10
  - █ 8
  - █ 2,4,6
- ▨ Issues Contributing Area

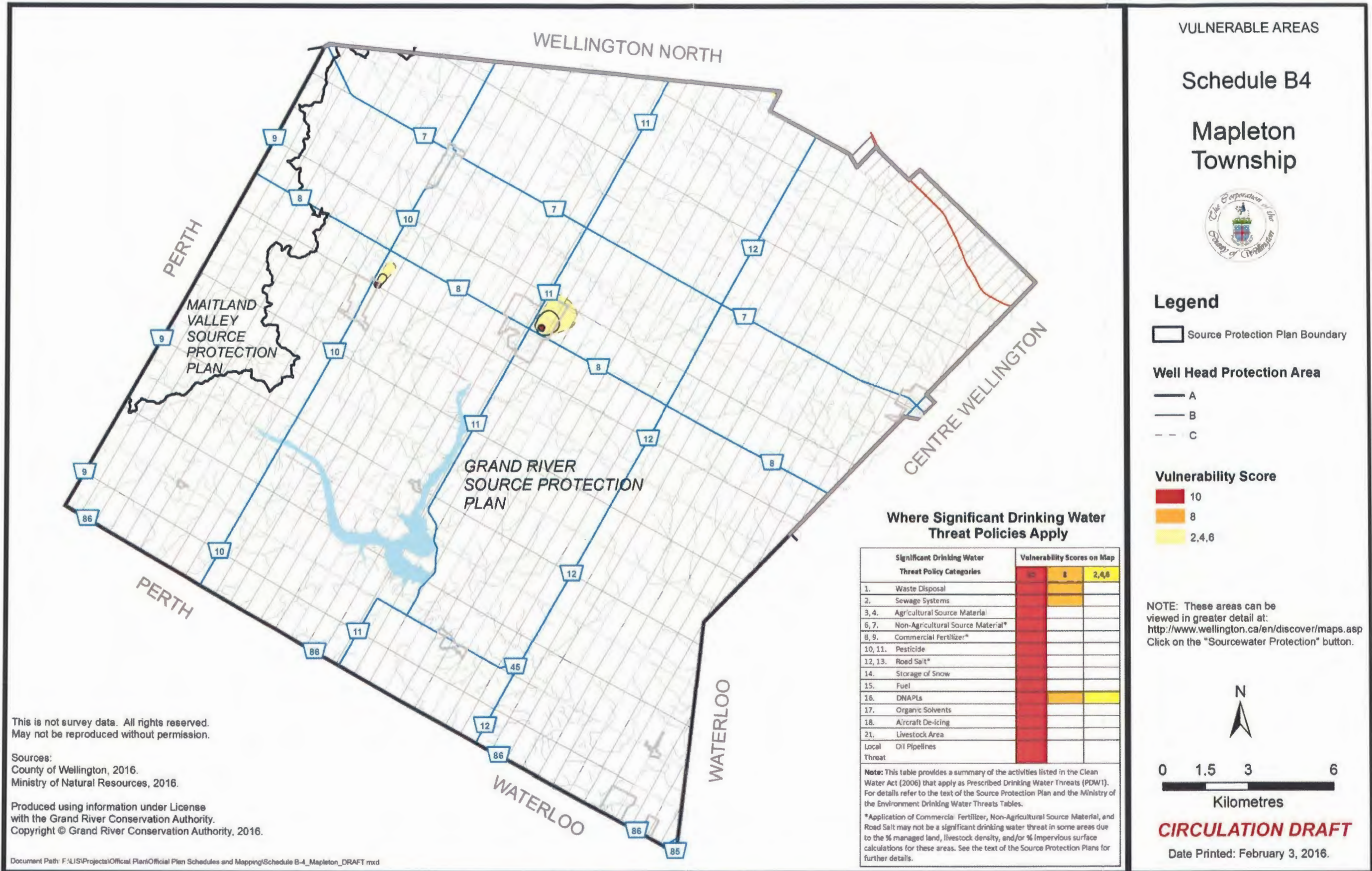
NOTE: These areas can be viewed in greater detail at: <http://www.wellington.ca/en/discover/maps.asp> Click on the "Sourcewater Protection" button.



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VULNERABLE AREAS

Schedule B4

Mapleton Township



Legend

Source Protection Plan Boundary

Well Head Protection Area

- A
- B
- C

Vulnerability Score

- 10
- 8
- 2,4,6

Where Significant Drinking Water Threat Policies Apply

Significant Drinking Water Threat Policy Categories	Vulnerability Scores on Map		
	10	8	2,4,6
1. Waste Disposal	█		
2. Sewage Systems	█		
3,4. Agricultural Source Material		█	
6,7. Non-Agricultural Source Material*		█	
8,9. Commercial Fertilizer*		█	
10,11. Pesticide		█	
12,13. Road Salt*		█	
14. Storage of Snow			
15. Fuel			
16. DNAPLs		█	█
17. Organic Solvents			
18. Aircraft De-icing			
21. Livestock Area			
Local Oil Pipelines Threat			

Note: This table provides a summary of the activities listed in the Clean Water Act (2006) that apply as Prescribed Drinking Water Threats (PDWT). For details refer to the text of the Source Protection Plan and the Ministry of the Environment Drinking Water Threats Tables.

\*Application of Commercial Fertilizer, Non-Agricultural Source Material, and Road Salt may not be a significant drinking water threat in some areas due to the % managed land, livestock density, and/or % impervious surface calculations for these areas. See the text of the Source Protection Plans for further details.

NOTE: These areas can be viewed in greater detail at: <http://www.wellington.ca/en/discover/maps.asp> Click on the "Sourcewater Protection" button.



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Kilometres

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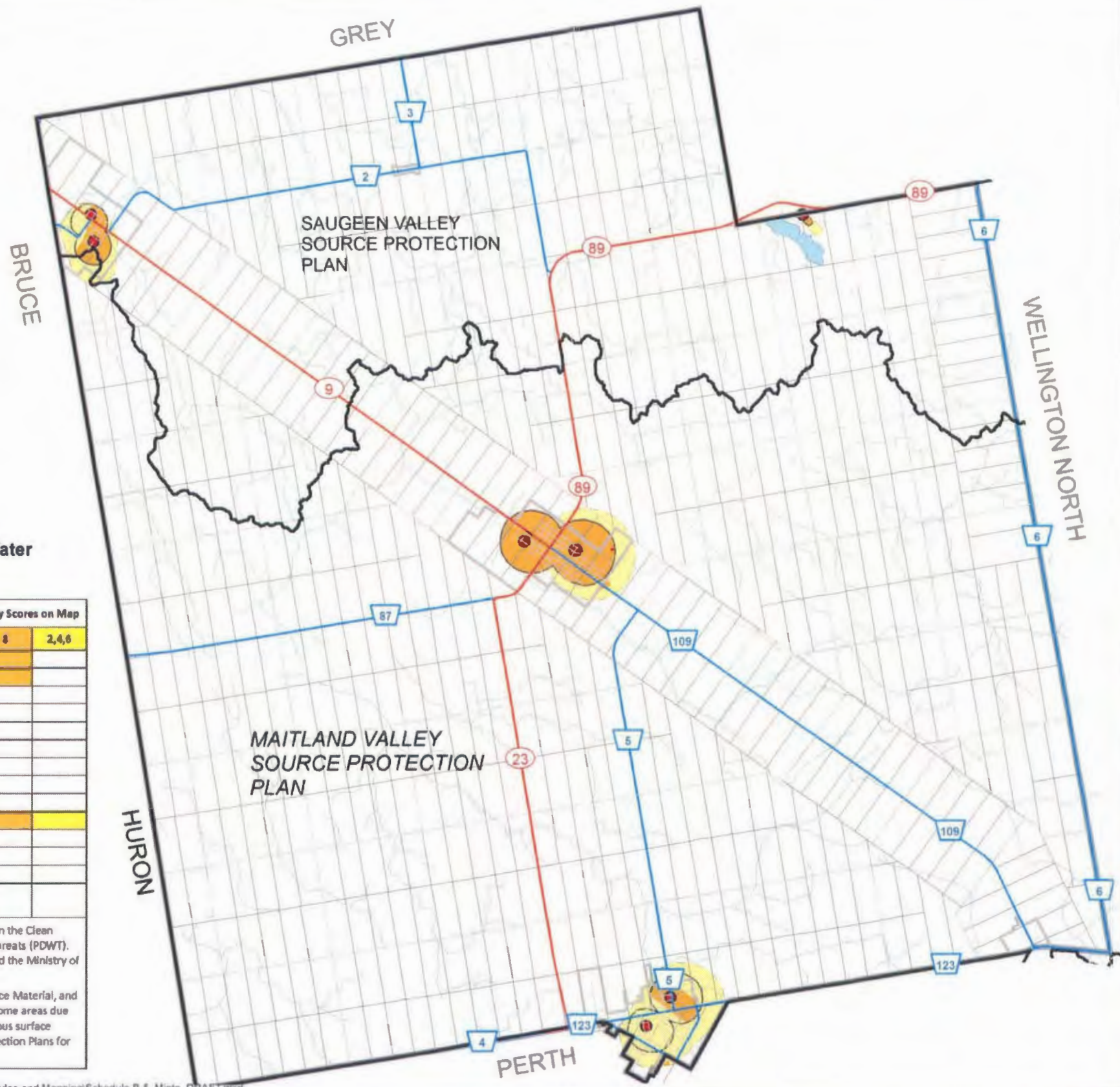
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**Where Significant Drinking Water Threat Policies Apply**

Significant Drinking Water Threat Policy Categories	Vulnerability Scores on Map		
	10	8	2,4,6
1. Waste Disposal	■		
2. Sewage Systems	■		
3, 4. Agricultural Source Material		■	
6, 7. Non-Agricultural Source Material*			■
8, 9. Commercial Fertilizer*	■		
10, 11. Pesticide	■		
12, 13. Road Salt*			■
14. Storage of Snow			
15. Fuel	■		
16. DNAPLs		■	■
17. Organic Solvents			■
18. Aircraft De-icing			
21. Livestock Area			
Local Oil Pipelines Threat	■		

**Note:** This table provides a summary of the activities listed in the Clean Water Act (2006) that apply as Prescribed Drinking Water Threats (PDWT). For details refer to the text of the Source Protection Plan and the Ministry of the Environment Drinking Water Threats Tables.

\*Application of Commercial Fertilizer, Non-Agricultural Source Material, and Road Salt may not be a significant drinking water threat in some areas due to the % managed land, livestock density, and/or % impervious surface calculations for these areas. See the text of the Source Protection Plans for further details.

**VULNERABLE AREAS**

**Schedule B5  
Town of Minto**



**Legend**

□ Source Protection Plan Boundary

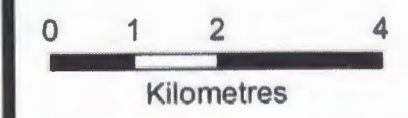
**Well Head Protection Area**

- A
- B
- - C

**Vulnerability Score**

- 10
- 8
- 2,4,6

NOTE: These areas can be viewed in greater detail at:  
<http://www.wellington.ca/en/discover/maps.asp>  
Click on the "Sourcewater Protection" button

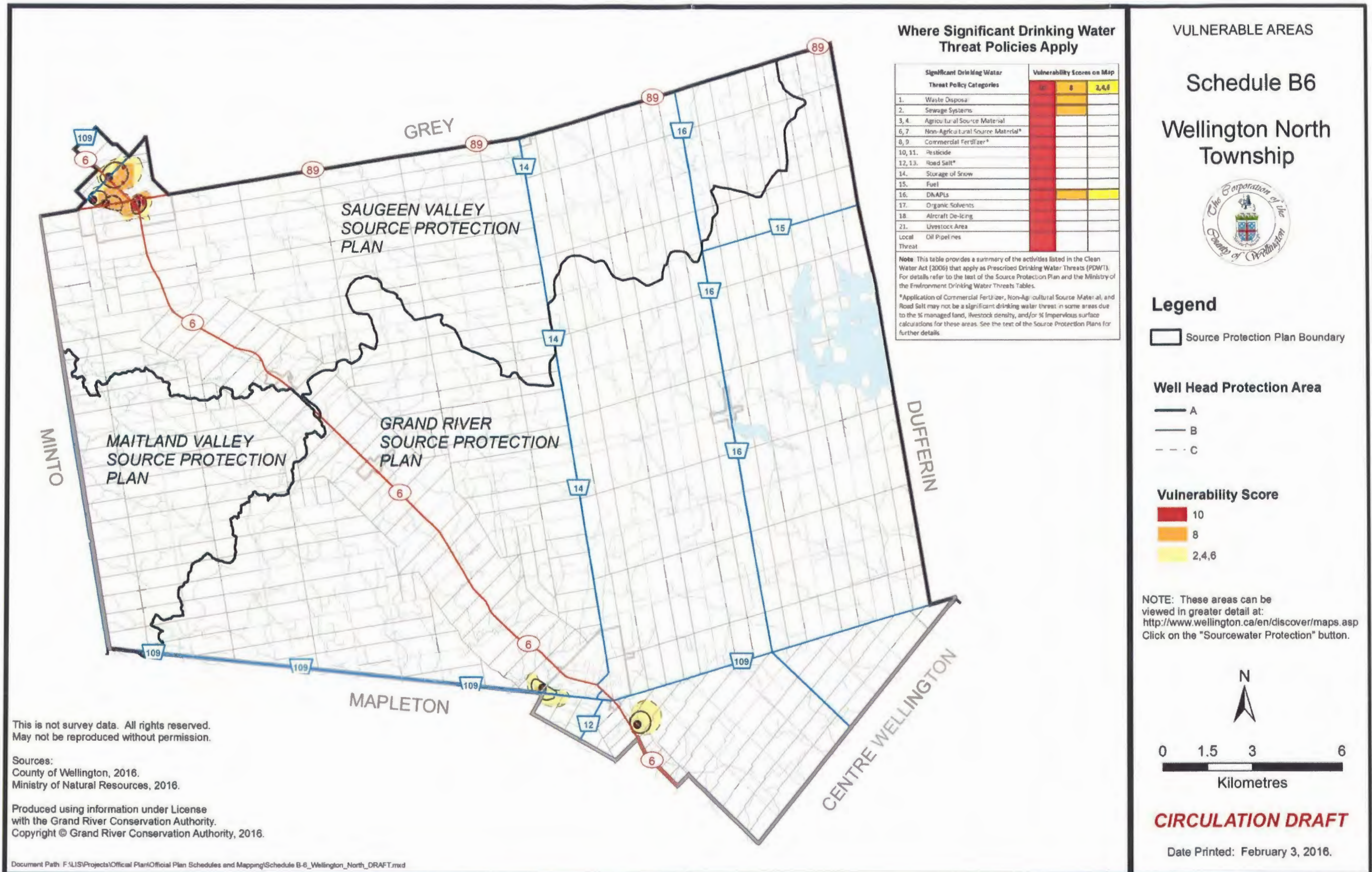


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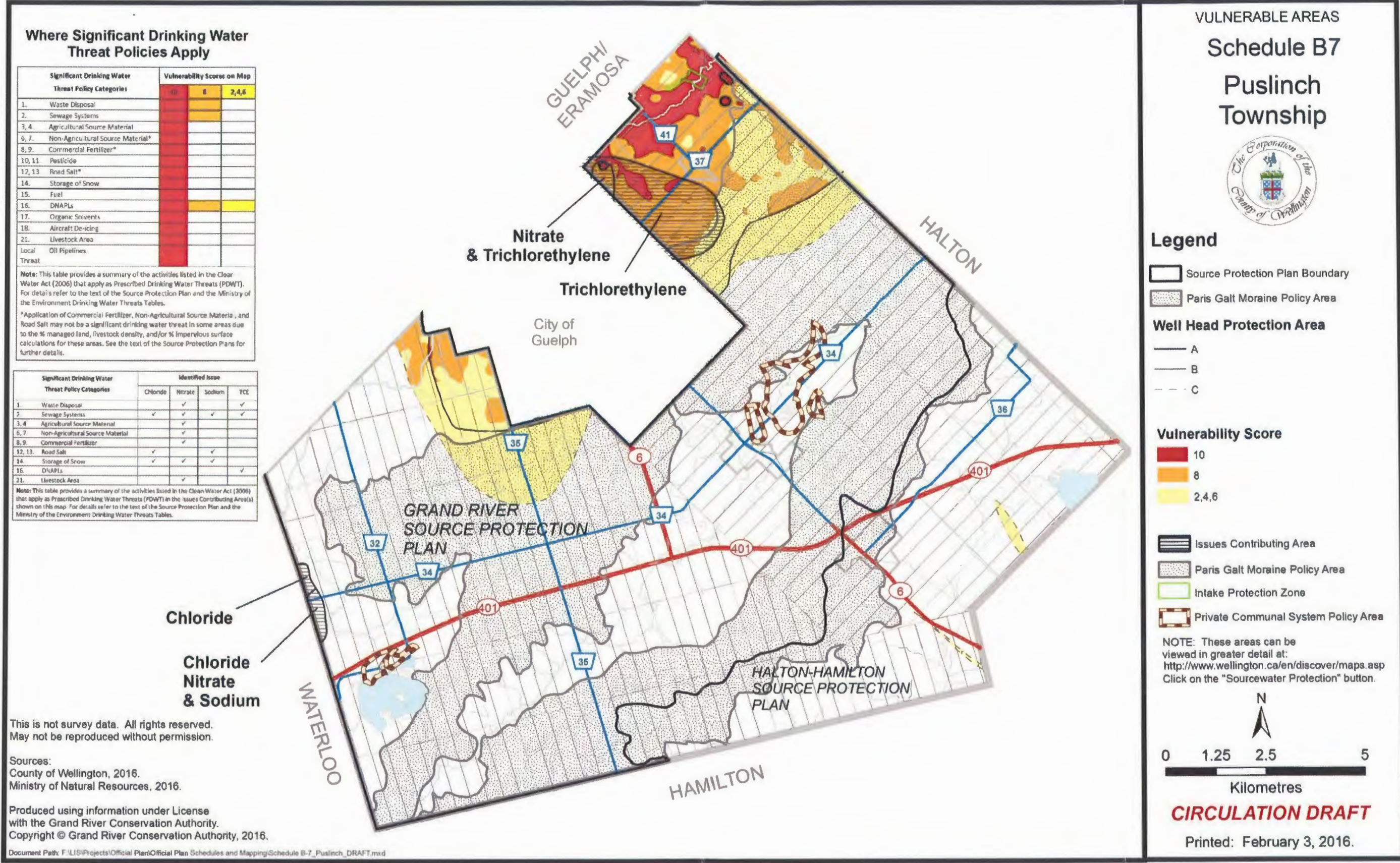
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**SCHEDULE 'B'**

**(see attached Appendix 4)**

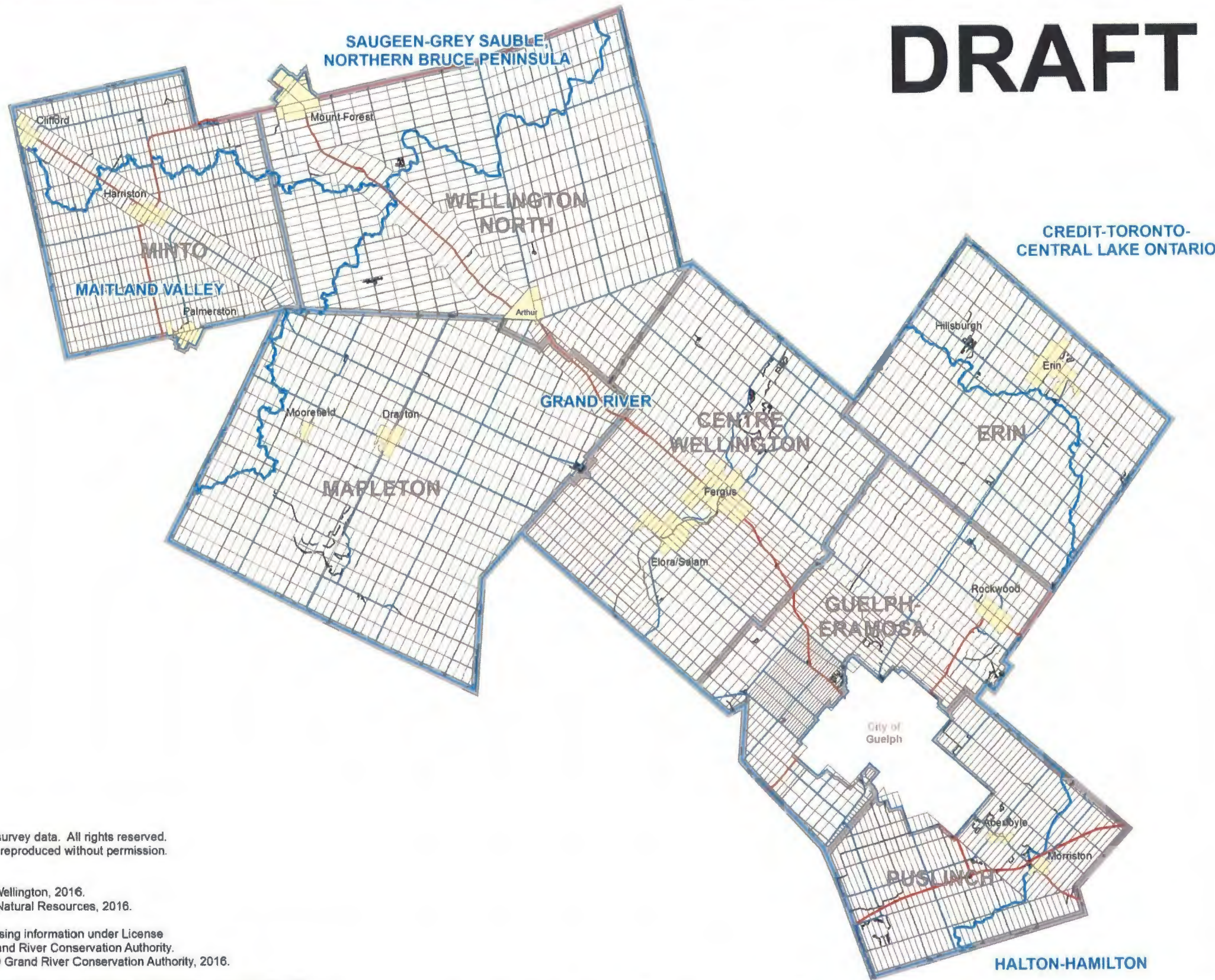
# DRAFT

## APPENDIX 4

## COUNTY OF WELLINGTON



## Source Protection Plan Areas



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Date Created: February 3, 2016.





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**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF APRIL 4, 2016**

**FROM: MICHAEL GIVENS, CAO**

**SUBJECT: REPORT CAO 2016-007 WELLINGTON NORTH POWER BOARD  
DIRECTOR APPOINTMENTS**

**RECOMMENDATION**

**THAT** Report CAO 2016-007 being a report on Wellington North Power (WNP) Board of Director Appointments be received for information;

**AND FURTHER THAT** the Council of the Township of Wellington North direct Township staff to work with WNP to advertise locally (Wellington Advertiser, Township website, WNP Website, Township social media outlets) to fill the upcoming community representation vacancies on the WNP Board of Directors;

**AND FURTHER THAT** the Council of the Township of Wellington North direct the Township CAO to request support from the CAO for WNP in establishing a short-list of candidates to be interviewed by a Committee comprised of Andy Lennox (Mayor), Dan Yake (Councillor), Richard Bucknall (CAO WNP) and Michael Givens (CAO Township);

**AND FURTHER THAT** appointment to the Board of Directors proceeds at a May meeting of Council in advance of WNP's Annual Shareholder meeting on May 31, 2016.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

April 20, 2015-CAO 2015-10 Wellington North Power Board Shareholder Representation

December 17, 2014-CAO 2014-30 Wellington North Power-Board Member  
Appointment

<b>BACKGROUND</b>
-------------------

The current configuration of the Wellington North Power (WNP) Board of Directors is as per the below table.

<b>Board of Director</b>	<b>Appointment Date</b>	<b>Term End</b>	
Alan Rawlins	Jan. 1, 2008	Dec. 31, 2017	Community Representative
David Comissiong	Apr. 26, 2011	Apr.25, 2016	Community Representative
Gerald (Shep) Shepetunko	June 5, 2012	June 4, 2016	Community Representative
Richard Bucknall	Apr. 27, 2015	November 30, 2018	Corporation of WNP
Andy Lennox	Apr. 27, 2015	November 30, 2018	Municipal Representative
Dan Yake	Apr. 27, 2015	November 30,2018	Municipal Representative
Michael Givens	Apr. 27, 2015	November 30, 2018	Municipal Representative

Notes-

1. In 2013, the Township authorized the extension of Board member terms to 4 years from 2 years.
2. In 2015, the current configuration of the Board was established via Township Council resolution on April 27, 2015.
3. The terms on the Board for the Mayor, CAO's and Councillor coincide with municipal council terms.

The Township of Wellington North as the primary shareholder of Wellington North Power (WNP) has a responsibility for appointment of members to the Board of Directors. Prior to 2015, when Township Council made the decision to alter the composition of the board, the Township CAO, WNP President & CEO and a Councillor representative have interviewed potential candidates after the Township advertised for applicants. The interview committee would then make recommendations to Township Council. Council is then responsible for ratifying the appointment, notifying WNP and the Township of Southgate (minority shareholder).

We currently have 2 board members whose terms are coming to an end. These board members are "independent" (i.e. not affiliated with the Township or WNP-this is a requirement under the Affiliates Relationship Code as per the regulator). Council should consider the appropriate process for filling these independent positions. David Comissiong indicated at the most recent Board of Director meeting that he would not be seeking reappointment and that he would be stepping down effective June 30, 2016.

The below excerpts come from the WNP Shareholder Agreement and provide context to the role of the Board of Directors-

### 3.1 **Shareholder Objectives**

The Shareholders' objective in connection with the relationship to the Corporation is that **the Board supervises the management of the Corporation** in a manner which:

- a) Takes due consideration of the financial objective established by the Shareholders;
- b) Protects the investment of the Shareholders by appropriately managing the Corporations' exposure to the normal risks inherent in its business as a Local Electricity Distribution company;
- c) Provides the Shareholders with their desired rate of return on their investment, giving due consideration to rates of return permitted by the regulatory agencies;
- d) Provides adequate reporting to the Shareholder.

### 4.1 **Board of Directors**

Subject to Section 4.11, **the business and affairs of the Corporation shall be managed by the Board of Directors**. As determined by the Articles, the Board shall consist of a minimum of three (3) and a maximum of ten (10) directors. Appointments to the Board are subject to the approval, or ramification in the case of interim appointments necessitated by vacancies, by Shareholder resolution.

I would suggest that the Township proceed with an advertisement in a form similar to Appendix A. As apposed to advertising, Council could endorse a recruitment process, whereby Township staff and Councillors approach community members directly to fill the vacancies.

Council has been well served by the current board members and I would suggest that Mr. Shepetunko be given due consideration if he wishes to remain on the board.

<b>FINANCIAL CONSIDERATIONS</b>
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Annual remuneration for board members is approximately \$6300.00. Additional costs associated with attending relevant events are paid in addition to the remuneration.

Note-remuneration does not apply to either the CAO of WNP or the CAO of the Township.

<b>STRATEGIC PLAN</b>
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Do the report's recommendations advance the Strategy's implementation?

X Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

X Strategic Partnerships

The Township as the primary shareholder has a responsibility to undertake certain fundamental activities for WNP including appointment of Board of Director members via resolution.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*Michael Givens*

*Michael Givens, CAO*

<b>MICHAEL GIVENS CAO</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
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## CALL FOR NOMINATIONS

The Townships of Wellington North and Southgate as the shareholders of Wellington North Power Inc. (WNP) are accepting nominations for two community representative positions on the Board of Directors.

Wellington North Power Inc. is a local electricity distribution company serving the urban areas of Arthur, Mount Forest and Holstein. The Board of Directors manages the business and affairs of the Corporation on behalf of the shareholders. Board appointments are for four year terms. Board members are expected to sit on at least one corporate committee and attend monthly Board of Directors meetings.

If you would like to be part of the Board that will help shape the future of Wellington North Power, please forward an expression of interest including background information regarding your skills and experience and how they will enhance Wellington North Power to Michael Givens, CAO-Township of Wellington North, up to April 27, 2016.

Council of the Township of Wellington North in consultation with the Township of Southgate will consider all submissions along with the intentions of the current directors who are eligible for re-appointment. Interviews of candidates may be required. Formal appointment of Board members will take place in May prior to the Annual Shareholder Meeting scheduled for May 31, 2016.

Michael Givens, Chief Administrative Officer  
Township of Wellington North  
P.O. Box 125, 7490 Sideroad 7 West  
Kenilworth, ON N0G 2E0  
Fax: (519) 848-3551 E-mail: [mgivens@wellington-north.com](mailto:mgivens@wellington-north.com)

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, the information gathered will be used solely for the selection of a candidate(s). We thank all applicants who apply for this position, but only those candidates selected for an interview will be contacted.



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0

[www.wellington-north.com](http://www.wellington-north.com) 1.866.848.3620 FAX 519.848.3228

519.848.3620

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF APRIL 4, 2016**

**FROM: MATTHEW ASTON, DIRECTOR OF PUBLIC WORKS**

**SUBJECT: REPORT PW 2016-031 BEING A REPORT ON THE  
TOWNSHIP'S 2016 BRUSH PROGRAM**

**RECOMMENDATION**

**THAT** Report PW 2016-031 being a report on the Township's 2016 brush program received;

**AND FURTHER THAT** the Council of the Township of Wellington North recognize that wood brush and yard waste disposal is an important service to residents;

**AND FURTHER THAT** the Council of the Township of Wellington North direct staff to promote Wellington County's "Master Composter Programme" as a County-wide program for yard waste and organics;

**AND FURTHER THAT** the Council of the Township of Wellington North recognize that there will continue to be community need for special services as it related to road-side wood brush pick-up following extraordinary events;

**AND FURTHER THAT** the Council of the Township of Wellington North direct staff to communicate the details of the Township's 2016 brush program to residents;

## OPTION 1

**AND FURTHER THAT** the Public Works Committee recommend the Council of the Township of Wellington North direct staff to implement Option 1B and Option 5B for 2016 at an estimated cost of \$21,600 plus applicable taxes;

**AND FURTHER THAT** the Council of the Township of Wellington North direct staff to make arrangements with Waste Management to provide service defined as Option 1B.

## OPTION 2

**AND FURTHER THAT** the Public Works Committee recommend the Council of the Township of Wellington North direct staff to implement Option 4 and Option 5B for 2016;

**AND FURTHER THAT** the Council of the Township of Wellington North acknowledge that Option 4 will require an increased amount of Township staff time to implement.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
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Report PW 2016-023 being a report on the Township's 2016 brush program.

<b>BACKGROUND</b>
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At PWC on March 30<sup>th</sup> Township staff were asked to bring Report PW 2016-023 to Township Council for decision. During PWC on March 30<sup>th</sup> the committee members could not agree on an appropriate recommendation to make to Township Council.

Report PW 2016-023 recommended Option 1B and Option 5B. This report has been revised to reflect the discussion at committee.

The remainder of this report is from Report PW 2016-023 except for an additional chart which was added to Option 1B and some additional comments within the financial section of the report.

At PWC on February 9<sup>th</sup> Township staff were asked to further explore the following options for the 2016 brush program:

1. Waste Service Provider to provide wood brush and yard waste event days;
2. Waste Service Provider to provide wood brush road-side pick-up;
3. Waste Service Provider to provide brown paper bag program for yard waste;
4. Township staff to provide more defined containment area for wood brush / yard waste at existing Township brush drop-off site; and
5. Township staff to provide road-side wood brush pick-up.

## Option 1 – Wood Brush and Yard Waste Event Days

A Waste Service Provider provided the Township with an estimated cost of facilitating brush event days in each urban community. A brush event day would be advertised by the Township and allow residents the opportunity to dispose of their wood brush and yard wastes within the urban community.

Township staff have spoke with Waste Management (WM) and in Mount Forest brush event days would be held at WM facility on Industrial Drive and in Arthur Township staff would recommend property north of Arthur WWTP on Preston St S or Works Yard.

The estimated cost of a wood brush and yard waste event day is \$1,500 - 2,500 per event. The event cost has a variable cost associated with the amount of containers that are filled during the event day. Cost of disposal has been excluded from this cost estimate.

### (A) 14 COMMUNITY WOOD BRUSH AND YARD WASTE EVENT DAYS

The estimated cost of having one wood brush and yard waste event day per month, per community, during the months of April to October range from \$24,000 – 38,000.

### (B) 8 COMMUNITY WOOD BRUSH AND YARD WASTE EVENT DAYS

The estimated cost of have one wood brush and yard waste event day per month, per community, for the months of April, May, September, and October range from \$13,600 – 21,600.

For 2016 Option 1B would mean:

<b>PROPOSED ARTHUR ROAD-SIDE WOOD BRUSH PICK-UP</b>
Saturday, April 23, 2016
Saturday, May 28, 2016
Saturday, September 24, 2016
Saturday, October 22, 2016

<b>PROPOSED MOUNT FOREST ROAD-SIDE WOOD BRUSH PICK-UP</b>
Saturday, May 7, 2016
Saturday, June 11, 2016
Saturday, September 10, 2016
Saturday, October 8, 2016

Selection of Option 1 would eliminate the current drop-off locations at each yard.

## Option 2 – Service Provider for Road-side Wood Brush Pick-up

A Waste Service Provider provided the Township with an estimated cost of performing a wood brush pick-up in each urban community. A wood brush pick-up would be

advertised by the Township and allow residents to place reasonably sized wood brush piles on the road-side for pick-up.

(A) 14 COMMUNITY WOOD BRUSH ROAD-SIDE PICK-UPS

The estimated cost of a road-side brush pick-up program would be approximately \$2,000 per day per community with the cost of having one brush pick-up day per month, per community, during the months of April to October being \$28,000.

(B) 8 COMMUNITY WOOD BRUSH ROAD-SIDE PICK-UPS

The estimated cost of a road-side wood brush pick-up program would be approximately \$2,000 per day per community with the cost of having wood brush pick-up days in April, May, September and October being \$16,000.

Selection of Option 2 would eliminate the current drop-off locations at each yard.

**Option 3 – Service Provider for Road-side Brown Bag Pick-up**

A Waste Service Provider provided the Township with an estimated cost of performing a brown bag pick-up in each urban community. A brown bag pick-up would be advertised by the Township and allow residents to fill brown paper bags with yard waste for road-side pick-up. This option does not satisfy wood brush drop-off or pick-up.

(A) 14 BROWN BAG PICK-UP DAYS

The estimated cost of a brown bag pick-up would be approximately \$1,500 per day per community with the cost of having one brown bag pick-up day per month, per community, during the months of April to October being \$21,000.

(B) 8 BROWN BAG PICK-UP DAYS

The estimate cost of a brown bag pick-up would be approximately \$1,500 per day, per community, with the cost of having one brown bag pick-up per month, per community in April, May, September and October being \$12,000.

**Option 4 – More Defined Containment**

Township staff would arrange for asphalt and concrete blocks to be used to build two concrete pit silos, one for wood brush and one for yard waste. Signage would be installed at each pit silo to ensure users are knowledgeable of acceptable disposal material.

The estimated cost of constructing these pit silos would be \$10,000 with expense being incurred for the signage, asphalt and concrete blocks required to make a more defined areas for drop-off. This option would require more Township staff time to “police” drop-off locations and ensure piles are properly managed.

### Option 5 – Township Staff for Road-side Wood Brush Pick-up

Township staff would continue performing road-side pick-up of wood brush. Township staff in Mount Forest would do monthly wood brush pick-up on the last Wednesday of the month and Township staff in Arthur would do monthly wood brush pick-up on the first Wednesday of the month.

#### (A) 14 COMMUNITY WOOD BRUSH ROAD-SIDE PICK-UPS

Township staff to perform one wood brush pick-up day per community, per month, during the months of April to October.

For 2016 Option 5A would mean:

<b>PROPOSED ARTHUR ROAD-SIDE WOOD BRUSH PICK-UP</b>
Wednesday, April 6, 2016
Wednesday, May 4, 2016
Wednesday, June 1, 2016
Wednesday, July 6, 2016
Wednesday, August 3, 2016
Wednesday, September 7, 2016
Wednesday, October 5, 2016

<b>PROPOSED MOUNT FOREST ROAD-SIDE WOOD BRUSH PICK-UP</b>
Wednesday, April 27, 2016
Wednesday, May 25, 2016
Wednesday, June 29, 2016
Wednesday, July 27, 2016
Wednesday, August 31, 2016
Wednesday, September 28, 2016
Wednesday, October 26, 2016

#### (B) 8 COMMUNITY WOOD BRUSH ROAD-SIDE PICK-UPS

Township staff to perform one wood brush pick-up day per community during the months of April, May, September and October.

For 2016 Option 5B would mean:

<b>PROPOSED ARTHUR ROAD-SIDE WOOD BRUSH PICK-UP</b>
Wednesday, April 6, 2016
Wednesday, May 4, 2016
Wednesday, September 7, 2016
Wednesday, October 5, 2016

<b>PROPOSED MOUNT FOREST ROAD-SIDE WOOD BRUSH PICK-UP</b>
Wednesday, April 27, 2016
Wednesday, May 25, 2016
Wednesday, September 28, 2016
Wednesday, October 26, 2016

A decision matrix is attached as Schedule A as reference.

#### MASTER COMPOSTER PROGRAM

In all instances the Township will continue to advocate use of Wellington County's Master Composter Programme for residents which promotes the use of home composting systems. The County sells subsidized home composters year-round at its solid waste facilities for a cost of \$30 which includes taxes. The County has educational information for residents at:

<http://www.wellington.ca/en/residentservices/mastercomposterprogramme.asp>

<http://www.wellington.ca/en/residentservices/composters.asp#sales>

<b>FINANCIAL CONSIDERATIONS</b>
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Option 1B and Option 5A/5B – Waste service provider to provide wood brush and yard waste event days for drop-off and Township staff to perform monthly road-side wood brush pick-up from April to October. Estimated cost of this selection is \$13,600 to 21,600 plus Township staff time and equipment.

Option 1B and Option 2B – Waste service provider to provide wood brush and yard waste event days for drop-off and road-side pick-up service for the months of April, May, September and October. Estimated cost of this selection is \$29,600 to \$47,600.

Option 1B and Option 3B – Waste service provider to provide wood brush and yard waste event days for drop-off and brown bag pick-up service for the months of April, May, September and October. Estimated cost of this selection is \$25,600 to \$33,600. Note, this selection does not address road-side brush pick-up.

Option 4 and Option 5A – Township staff to provide wood brush and yard waste containment areas at each yard and Township staff to perform monthly road-side wood brush pick-up from April to October. Estimated cost of this selection is \$10,000 plus Township staff time and equipment.

Township staff charge the following accounts when handling or hauling wood brush.

Account Name	Account Number	2016 Budget
Brushing Wages	1-10-30-115-5005	\$53,631
Property Maintenance Wages	1-10-30-230-5025	\$67,995

Staff wages that are typically charged to these two accounts would be reduced if the works yard wood brush drop-off piles were eliminated.

<b>STRATEGIC PLAN</b>
-----------------------

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

Strategic Partnerships

Wood brush and yard waste programs have been identified as important programs for urban residents within Wellington North. Beautification of the community, including Township roadways, sidewalks and public works yards, is important to Township Council, staff & residents.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
<i>Matthew Aston</i>	<i>Michael Givens, CAO</i>
<b>MATTHEW ASTON DIRECTOR OF PUBLIC WORKS</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>



Schedule A - Decision Matrix

2016 Wood Brush Program Options:

1. Waste Service Provider to provide wood brush and yard waste event days;
2. Waste Service Provider to provide road-side wood brush pick-up;
3. Waste Service Provider to provide brown paper bag program for yard waste;
4. Township staff to provide more defined containment area for wood brush / yard waste at existing Township brush drop-off site; and
5. Township staff to provide monthly road-side wood brush pick-up.

Each decision criteria will be assigned a score between 1 to 5 with 1 having a unfavourable / negative impact and 5 having a favourable / positive impact.

	Solves Wood Brush Drop-off	Solves Yard Waste Drop-off	Solves Wood Brush Pick-up	Solves Yard Waste Pick-up*	Cost of Township Staff Time	Service Cost	Environmental Compliance	Safety, Worker	Safety, Service User	Score
Option 1A	5	5	1	1	5	1	5	5	5	33
Option 1B	5	5	1	1	5	3	5	5	5	35
Option 2A	1	1	5	1	5	1	5	5	5	29
Option 2B	1	1	5	1	5	3	5	5	5	31
Option 3A	1	1	1	5	5	1	5	5	5	29
Option 3B	1	1	1	5	5	3	5	5	5	31
Option 4	5	5	1	1	1	5	1	3	1	24
Option 5A	1	1	5	1	1	3	5	5	5	27
Option 5B	1	1	5	1	3	5	5	5	5	31

\* - Note yard waste pick-up is not current a service that is provided in either Arthur or Mount Forest.

**TOWNSHIP OF WELLINGTON NORTH****CULTURAL ROUNDTABLE COMMITTEE MINUTES**

Thursday, March 17, 2016 - 12:00 pm  
Council Chambers, Kenilworth

**Members Present:** Chair James Taylor  
Gail Donald – Arthur Historical Society  
Linda Hruska, Mount Forest  
Robert Macdonald – Arthur Agricultural Society, Arthur Historical Society  
Bonny McDougall - Arthur  
Penny Renken, Mount Forest Archives  
Trish Wake, Mount Forest Community Animator/Chamber  
of Commerce

**Guest** Glynis MacLeod

**Staff Present:** April Marshall, Tourism, Marketing & Promotion Manager  
Dale Small, Economic Development Officer  
Michelle Stone, Administrative Support

**Absent:** Gary Pundsack  
Councillor Dan Yake  
Karen Armstrong

**CALLING THE MEETING TO ORDER**

Chair James Taylor called the meeting to order at 12:00 p. m.

**PASSING AND ACCEPTANCE OF AGENDA****RESOLUTION WNCR 2016-008**

Moved: Bonny McDougall

Seconded: Robert Macdonald

***THAT THE*** Agenda for the March 17, 2016 Wellington North Cultural Roundtable Committee Meeting be accepted and passed.

**CARRIED**

**DECLARATION OF PECUNIARY INTEREST**

None declared

**DELEGATIONS**

- Blacksmith Shop Presentation / slide show from Penny Rankin on behalf of Mount Forest Museum and Archives. They will present their business plan on completion and the County of Wellington Archivist plans to start cataloguing in the late spring. It could be a good connection to the Butter Tarts and Buggies tourism initiative.
- 88.7 The River General Manager, Rob Mattice  
Information was provided on the new community radio station. It will focus on local news, community groups and their events, town hall updates and weekly general interest shows that could be used for “oral histories”. The station is also to help with recording equipment and studio time .

**MINUTES OF PREVIOUS MEETING****RESOLUTION WNCR 2016-009**

Moved:

Seconded:

***THAT THE*** Cultural Roundtable Committee receive the minutes of the February 18, 2016 Cultural Roundtable meeting with amendments. Amend Arthur Historical Society to Arthur and Area Historical Society; remove reference to "blacksmith shop and house being separated was discussed".

**CARRIED**

**BUSINESS ARISING FROM MINUTES****NEW BUSINESS**

- Report from the Chair Jim Taylor  
The Chair feels that the directions of the Committee has made positive steps and very optimistic about the progress and excitement being generated by the group.
- Community Animator Update Trish Wake  
The Volunteer Recruitment and Retention Training Workshops have been scheduled to start in May and is generating a lot of interest.  
The North Wellington Guide is progressing well with and will be distributed in April 2016.  
The volunteer recruitment is moving forward slowly. They are trying to do a biography on each organization and how volunteers are the backbone to these groups. If you have any contacts please refer them to Trish Wake at the Chamber Office.
- Report EDO2016-08 April Marshall  
Wellington North Cultural Roundtable Action Plan  
The Township recognizes the importance of having a Municipal Cultural Plan to leverage our cultural resources and how it ties in with the Strategic Plan. It will be presented to Council at the April 4<sup>th</sup> Council meeting with a delegation from the Cultural Roundtable to present the Cultural Roundtable Action Plan.
- Communications Action Group Update  
They have defined their focus and are moving forward with getting information on events and tours by or before the fall fairs. All stops on the tours will be vetted before inclusion as a tour stop.
- Oral Story Telling Action Group Update  
Gail Donald reviewed action item from the information presented to the group with a focus on audio/web based stories and alternatively can do secondary stories that can be archival.
- Heritage / Historic and Building Action Group Update  
They have obtained information on how to designate and produce list. The group will look at the differences between "historical" and "important" buildings and related history.  
A tour is being planned for May with three other blacksmith shops.  
Robert Macdonald will look at the Main Street history in Arthur.
- Doors Open Wellington North Update  
Quality Homes will again sponsor and participate. Other participants registered include, the Mount Forest Cemetery, Knox Conn Presbyterian Church, Arthur and Mount Forest Libraries, Mount Forest Family Health Clinic, Mount Forest Waste Water Treatment Plant, the Mount Forest Museum and Archives and the Arthur & Area Historical Society Rooms.

- Volunteer Recruitment and Retention Training Update  
April Marshall, Tourism, Marketing & Promotion Manager asked the committee members to help with the distribution of posters to promote the Volunteer Recruitment and Retention Training. Trish Wake will be taking registrations. There will be a small fee charged which will include a light supper.  
Jim Taylor went to Guelph Volunteer Service Awards in Guelph and noted the importance of recognizing volunteers in a format of this nature. An article will be in the Advertiser today.

## **MOTIONS FOR COMMITTEE APPROVAL**

### **RESOLUTION WNCR 2016-010**

Moved: Linda Hruska

Seconded: Penny Renken

***THAT THE*** Township of Wellington North Cultural Roundtable receive for information report EDO-2016-08 being a report on the Wellington North Cultural Roundtable Action Plan

***AND FURTHER THAT THE*** Wellington North Cultural Roundtable recommend that the Council of the Township of Wellington North support the attached Action Plan 'Schedule A' in an effort to continue efforts to fulfill the vision of 'preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.'

**CARRIED**

## **ANNOUNCEMENTS**

April introduced Glynis MacLeod, who is interested in joining the Cultural Roundtable Committee. Glynis has a background in art and graphic design and resides on a farm outside Mount Forest.

The Mayor forwarded the application for the 2016 Provincial Senior of the Year Award for the Cultural Roundtables consideration. It was discussed that John Walsh deserves this type of recognition and Gail Donald will lead in completing the application.

Showcase will be next Monday and Tuesday in Arthur and is again full with 73 businesses registered.

Maplefest will be on April 19<sup>th</sup> in Holstein.

The next Arthur and Area Historical Society meeting is on Tuesday, March 22<sup>nd</sup>, 2016.

April 22<sup>nd</sup>, 2016 is Agriculture Awareness day and three schools in the Arthur area are taking part.

The Arthur Fair Board Appreciation Night is also coming up.

The Arthur Legion will be presenting a "Salute to Veterans" through street banners the months of September to November 2016.

Trish Wake, Community Animator attended Festivals & Events Ontario where the Mount Forest Fireworks Festival won, for the 9<sup>th</sup> consecutive year, a Top 100 Festivals and Event in Ontario recognition. Trish found the seminars to be very interesting. For example, a demographics app "prizm5" can be used for stats through postal codes

## **MEMBERS PRIVILEGE**

Committee Member Gary Pundsack was unable to attend meeting but submitted a report on "Oral Stories" which was shared with the Committee

Dale Small, Economic Development Officer commented on how much the group has been able to accomplish.

Jim Taylor, Chair, mentioned that there will be funding available for Canada's 150<sup>th</sup> in 2017 and Trish

Wake, Community Animator commented that they are working on applications. There are also displays available for free for this sesquicentennial event which we will be applying to have in Wellington North.

The Chair will be away for several meetings and Linda Hruska will act as Chair

## **NEXT COMMITTEE MEETING**

The next meeting will be held on Thursday, April 21, 2016 in Kenilworth at 12:00 pm.

## **RESOLUTION WNCR 2016-00**

Moved: Gail

Seconded:

***THAT THE*** Cultural Roundtable Committee meeting be adjourned at 2:07 pm.

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
BURN BYLAW WORKING GROUP MINUTES  
MARCH 29, 2016 – 9:00 A.M.**

090

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

**Mayor Andy Lennox  
Councillor Lisa Hern**

<b>Fire Chief:</b>	<b>David Guilbault</b>
<b>Acting Station Chief:</b>	<b>Bill Hieber</b>
<b>Captain:</b>	<b>Marco Guidotti</b>
<b>Captain:</b>	<b>Curtis Murphy</b>
<b>Captain:</b>	<b>Kevin Bender</b>
<b>Captain:</b>	<b>Don Irvine</b>
<b>Clerk:</b>	<b>Karren Wallace</b>
<b>Administrative Staff:</b>	<b>Carol Hartt</b>

**APPOINTING A CHAIR**

Councillor Lisa Hern was appointed the Chair

**ACCEPTANCE OF AGENDA**

The agenda was accepted as circulated.

**ITEMS REVIEWED**

**Public Involvement**

- The consensus was to not have a member of the public sit on the committee and to hold a meeting open to the public to provide education around the by-law the process for revising the bylaw and to receive public input.
- The meeting open to the public was set for April 13, 2016 at Kenilworth School starting at 7:00 p.m.
- The public will be notified through an announcement by the Mayor at the April 4, 2016 Council meeting, outreach by the Mayor and other Council members, advertising in the Wellington Advertiser, social media, a posting on the website, and a message by the Fire Chief on The River 88.7.

**Review of By-law 006-15** being a By-law to regulate the setting of open air fires within the Township of Wellington North

The goal of the review of the Burn By-law was determined to be protecting public property, provision of public safety and education.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
BURN BYLAW WORKING GROUP MINUTES  
MARCH 29, 2016 – 9:00 A.M.**

091

Some revisions noted:

- Simplify the wording in the by-law and use plain language in order to make it easier for people to read and understand;
- Include the application as part of the by-law;
- Amend wording (in application and by-law) to read:
  - *“Permits are valid for a calendar year from the date the application is issued by the municipality”;*
  - Remove Schedule “A” being the Provincial Offences fines

More review and revisions will be made after the public provides input at the April 13, 2016 meeting.

**Review of the process for issuing a permit and callout by department when permit is issued**

When an application is issued, staff at the municipal office fax it to the appropriate fire station. It was noted that this is a very manual process and on a call out the fire service has to manually flip through all the permits to see if the location has been issued a permit. The Clerk will check with I.T. to see if access can be provided to the fire service to the excel spreadsheet maintained by the administration staff in the public folders.

The fire department goes out when called, even if a permit has been issued for a variety of reasons, mostly liability and public safety.

It was noted that the Mayor and Councillors get calls from individuals who are unwilling to clean up properties due to a fear of being charged as a result of the publicity around the uncontrolled burn in 2015 and the resultant charges.

It was determined that educating the public on the process and reality of being charged was something that needed to be done in a better way.

**Review of Schedule D Fees and Charges By-law 088-15 and differences between a Provincial Offence fine and a fee/charge**

It was noted that the Provincial Offence fine was originally to be used in the event of a small infraction with the larger fee in Schedule D to be applied for heavier offences. It was noted that if charged under the Provincial Offences Act, there is a mechanism for appeal, while there is no mechanism for appeal under Fees and Charges. More discussion and revision after the public input is received at the April 13, 2016 meeting.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
BURN BYLAW WORKING GROUP MINUTES  
MARCH 29, 2016 – 9:00 A.M.**

092

**Review of comments submitted by G. Shep Shepetunko**

Mr. Shepetunko's correspondence included in the agenda was discussed briefly and will be taken into account when reviewing public comments/input.

**Review of other municipal by-laws**

Deferred.

**ADJOURNMENT**

The meeting was adjourned at 10:25 am

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
CLERK

**Minister  
Responsible for  
Seniors Affairs**

6<sup>th</sup> Floor  
400 University Avenue  
Toronto ON M7A 2R9

Tel.: (416) 314-9710  
Fax: (416) 325-4787

**Ministre délégué  
aux Affaires des  
personnes âgées**

6<sup>e</sup> étage  
400, avenue University  
Toronto ON M7A 2R9

Tél.: (416) 314-9710  
Télé.: (416) 325-4787



March, 2016

Dear Mayor or Reeve,

June marks the 32<sup>nd</sup> anniversary of Seniors' Month in Ontario. To recognize the important role seniors play in our communities, we will be celebrating this year under the theme of, "Seniors Making a Difference."

It's a fitting theme, given how our seniors have built our communities and continue to contribute their time and talents today in many ways.

It's important we all recognize their achievements, and what better way than by proclaiming June as Seniors' Month in your community. I am asking you to make this proclamation and have attached a sample to make it easier for your municipality to participate. We will be sending you promotional materials for Seniors' Month soon.

I would also like to encourage you to work with your MPP(s) to host Seniors' Month events in your community. We would be happy to help you promote your event on the Ontario Seniors' Secretariat website and on Twitter. Please send your event details to [infoseniors@ontario.ca](mailto:infoseniors@ontario.ca).

Last year we introduced Twitter to our seniors and we were impressed by their enthusiastic response to our online campaign. We plan to do more in 2016! Follow us [@OntSeniors](https://twitter.com/OntSeniors).

Each year, municipalities have the opportunity to pay tribute to one outstanding senior with the [Senior of the Year Award](#). A certificate, provided by the Ontario government, is signed by Her Honour the Honourable Elizabeth Dowdeswell, Lieutenant Governor, myself as Minister Responsible for Seniors Affairs, and the local Head of Council. I encourage you to submit a nomination before April 30, 2016 and during Seniors' Month, showcase how your seniors are making a difference in your community. Throughout the month of June, I hope to visit a number of municipalities to help celebrate the achievement of local seniors.

For more information on these programs and other supports for seniors, you can visit [www.ontario.ca/seniors](http://www.ontario.ca/seniors).

Thank you for your consideration and your commitment to honour our seniors.

Sincerely,

A handwritten signature in black ink that reads "Mario Sergio". The signature is written in a cursive, flowing style.

Mario Sergio, Minister

Enclosed: sample proclamation



## Seniors' Month Proclamation

### Seniors' Month June 1 – 30, 2016

**WHEREAS Seniors' Month** is an annual province-wide celebration;

**WHEREAS** seniors have contributed and continue to contribute immensely to the life and vibrancy of this community;

**WHEREAS** seniors continue to serve as leaders, mentors, volunteers and important and active members of this community;

**WHEREAS** their contributions past and present warrant appreciation and recognition and their stories deserve to be told;

**WHEREAS** the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community;

**WHEREAS** the knowledge and experience seniors pass on to us continues to benefit all;

I, Mayor \_\_\_\_\_, do hereby proclaim June 1-30, 2016 **Seniors' Month** in \_\_\_\_\_ and encourage all citizens to recognize and celebrate the accomplishments of our seniors.

Dated in the Mayor's Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 086-15**

**BEING A BY-LAW OF THE CORPORATION OF THE TOWNSHIP  
OF WELLINGTON NORTH TO PROVIDE FOR DRAINAGE WORKS  
IN THE TOWNSHIP OF WELLINGTON NORTH FOR DRAIN 64**

**WHEREAS** the Council of the Township of Wellington North has procured a report under sections 4 and 8 of the *Drainage Act* for the improved drainage in North ½ of Lot 10, Concession 5 (West Luther), now the Township of Wellington North in the watershed of Drain 64;

**AND WHEREAS** the report dated October 30, 2015 has been authored by K. Smart Associates Limited and the attached report forms part of this by-law;

**AND WHEREAS** the estimated total cost of constructing the drainage works, including engineering costs, is \$88,090;

**AND WHEREAS** \$260.00 is being assessed to the Township of Wellington North (former West Luther) for assessment on roads in the municipality;

**AND WHEREAS** \$8,843 is being assessed to the County of Wellington for assessment on roads in the County;

**AND WHEREAS** \$27,780.00 is being assessed to the County of Wellington as a special assessment to Wellington Road 16;

**AND WHEREAS** \$6,515 is being assessed to the Grand River Conservation Authority as a special benefit assessment;

**AND WHEREAS** \$44,692 is being assessed to the landowners within the Township of Wellington North;

By-law Number 086-15  
Page 2 of 2

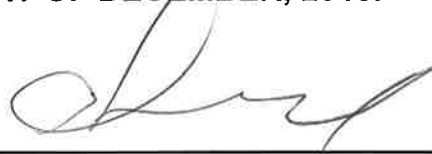
**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:**

**THAT** the report dated October 30, 2015 has been authored by K. Smart Associates Limited is hereby adopted and the drainage works therein is hereby authorized and shall be completed as set out in the report;

**AND FURTHER THAT** this By-law shall take effect and become in full force and effect upon the day of third reading and passage thereof.

**READ A FIRST TIME THIS 7<sup>TH</sup> DAY OF DECEMBER, 2015**

**READ A SECOND TIME THIS 7<sup>TH</sup> DAY OF DECEMBER, 2015.**



---

**ANDY LENNOX, MAYOR**



---

**KARREN WALLACE, CLERK**

**READ A THIRD TIME AND FINALLY PASSED THIS      DAY OF                      2016**

---

**ANDY LENNOX, MAYOR**

---

**KARREN WALLACE, CLERK**



March 17, 2016

### **In This Issue**

- Syrian refugees – Welcoming Communities Initiative.
- Asset Management Symposium to look at 3Cs.
- Showcase your company at the AMO Conference.
- How does your municipality define asset management?
- Online course in Land Use Planning a “must view”.
- Earn more on your short-term deposits.
- Careers with AMO, Cramahe, Hamilton and Vaughan.

### **Federal Matters**

Immigration, Refugees, and Citizenship Canada (IRCC) is seeking to expand the current network of communities that can provide supports and services necessary to resettle Syrian refugees. Interested municipalities may submit a Community Partnership Settlement Plan that demonstrates their current and planned capacity for the resettlement of Syrian GARs and other newcomers.

### **AMO/LAS Events**

Capacity, Communication and Collaboration are the three C’s of your municipal Asset Management Plan. Join LAS at the JW Marriott Muskoka Resort, April 7 and 8, 2016, for the must attend event this Spring. Need a reason to attend – check out five reasons and register today.

Get the attention of the valuable Ontario municipal market and stand out from your competition. With signage, giveaways, booth space and more, you can stay top of mind with municipal leaders and decision makers throughout the AMO Conference. Start your exhibitor application today.

Cover Your Assets – A Primer on Municipal Asset Management is available as a work-at-your-own-pace online course. As you work through the course you will define asset management (AM), understand the role of Council in AM, discover ways to communicate with all stakeholders and more. Log-in to the AMO online portal today and learn how assets support municipal programs and services.

Why do municipalities need to plan? Why is land use planning important? What is zoning? AMO’s online self-directed course in Land Use Planning provides the answers to these and many other questions that members of council should know. Log-in to the AMO online portal today and become familiarized with the basics of land use planning today!

### **LAS**

The One Investment Program’s High Interest Savings Account (HISA) provides Ontario municipalities a fully liquid, short-term savings option that is tied to the Bank Prime rate, and rises as the aggregate balance increases. Earn more on your short-term deposits with the One HISA!

### **Careers**

Gas Tax Fund Program Manager - AMO. The ideal candidate is an experienced innovator and collaborator with excellent verbal and written communication skills informed by advanced knowledge of municipal government; demonstrated advocacy and government relations skills as well as infrastructure program design and administration. Please apply by noon, April 1, 2016 to: AMO, 200 University Avenue, Suite 801, Toronto, Ontario M5H 3C6, Attn: Gas Tax Fund Program Manager Search or email: hr@amo.on.ca.

Chief Administrative Officer - Township of Cramahe. Applications may be submitted by 4:30 p.m., Friday, April 8, 2016. By mail: The Township of Cramahe, 1 Toronto St., P.O. Box 357, Colborne, ON K0K 1S0; Attention: Ian McArdle, Human Resources Consultant. Email: [jeannie@cramahetownship.ca](mailto:jeannie@cramahetownship.ca) (Subject: CAO Position)

General Manager, Public Works - City of Hamilton. To explore this opportunity further, please contact Odgers Berndtson's Toronto office at 416.366.1990 or, submit your resume and related information online at Odgers Berndtson [Executive Opportunities](#).

Director of Recreation Services - City of Vaughan. To explore this opportunity further, please contact Julia Robarts in Odgers Berndtson's Toronto office at 416.366.1990 or submit your resume and related information online at Odgers Berndtson [Executive Opportunities](#).

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### **AMO Contacts**

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



March 24, 2016

### **In This Issue**

- The Federal Budget and Infrastructure Funding - message from AMO President.
- 2016 P.J. Marshall Award submissions due April 29.
- Post-traumatic stress disorder resource toolkit.
- Syrian refugees - Welcoming Communities Initiative.
- Asset Management Symposium to look at 3Cs.
- Showcase your company at the AMO Conference.
- How does your municipality define asset management?
- Online course in Land Use Planning a "must view".
- Join LAS at one of our spring information sessions.
- Reduce your municipal group benefits costs.
- Careers with AMO, OPS, Ajax and Southwold.

### **Guest Column**

On the heels of the Budget released two days ago, we've received questions from our members related to how the different funding envelopes will be rolled out and will my municipality be eligible. What this signals is a municipal readiness to invest and an eagerness to get moving.

### **AMO Matters**

Submit your municipal government project that demonstrates excellence in the use of innovative approaches to improve capital and/or operating efficiency and to generate effectiveness through alternative service delivery initiatives and partnerships. Apply for the 2016 P. J. Marshall Municipal Innovation Award today! Deadline April 29, 2016.

### **Provincial Matters**

The Province has launched a Resource Toolkit as part of its PTSD prevention strategy for first responders. A guide to assist municipal employers develop PTSD prevention plans, a PTSD prevention plan template, and Q&As regarding the toolkit are also available.

### **Federal Matters**

Immigration, Refugees, and Citizenship Canada (IRCC) is seeking to expand the current network of communities that can provide supports and services necessary to resettle Syrian refugees. Interested municipalities may submit a Community Partnership Settlement Plan that demonstrates their current and planned capacity for the resettlement of Syrian GARs and other newcomers.

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Why do municipalities need to plan? Why is land use planning important? What is zoning? AMO's online self-directed course in Land Use Planning provides the answers to these and many other questions that members of council should know. [Log in](#) to the AMO online portal today and become familiarized with the basics of land use planning today!

LAS is hosting no-cost Town Hall information sessions across the province this spring. Join us and [discover how LAS helps municipalities Save Money, Make Money & Build Capacity](#).

## **LAS**

Lower rates, flexible coverage options, and reduced administrative costs are just a few of the benefits offered through the LAS Group Benefits Program. Get your [no cost, no obligation](#) quote today!

## **Careers**

[Gas Tax Fund Program Manager - AMO](#). The ideal candidate is an experienced innovator and collaborator with excellent verbal and written communication skills informed by advanced knowledge of municipal government; demonstrated advocacy and government relations skills as well as infrastructure program design and administration. Please apply by noon, April 1, 2016 to: AMO, 200 University Avenue, Suite 801, Toronto, Ontario M5H 3C6, Attn: Gas Tax Fund Program Manager Search or email: [hr@amo.on.ca](mailto:hr@amo.on.ca).

[Senior Policy Advisor - Ontario Public Service](#). Location: Ministry of Municipal Affairs & Housing, Intergovernmental Relations & Partnerships Branch, Toronto. Please [apply online](#), only, by Wednesday, April 6, 2016, entering Job ID 90950 in the Job ID search field and following the instructions to submit your application.

[Senior Communications Officer \(Government Relations\) - Town of Ajax](#). Applicants are advised that written, oral and practical testing may form part of the selection process. Applications will be accepted [online](#) until 11:59 p.m., April 10, 2016.

[Public Works Superintendent - Township of Southwold](#). Please submit your cover letter and resume in a Word document to [roadsresume@southwold.ca](mailto:roadsresume@southwold.ca) in confidence by 4:30 p.m., Thursday, March 31, 2016. Please specify "Public Works Superintendent" in the subject line. Additional information can be found at Township of Southwold [Employment Opportunities](#).

## **About AMO**

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# Community Stewardship and River Rehabilitation Workshop

105



**EARTH DAY Friday, April 22, 2016, 9am – 3:30pm**  
**Elmwood Community Centre**  
**Cost: \$15.00 / person (includes lunch)**

## Speaker Sessions

Jack Imhof, National Biologist with Trout Unlimited Canada.  
Hear about his experience with river rehabilitation in various parts of Ontario



Hear from a number of local groups and organizations speak about their projects.

RSVP by April 18 to: Jo-Anne Harbinson, (519) 367-3040 ext. 235 or [j.harbinson@svca.on.ca](mailto:j.harbinson@svca.on.ca)

<https://www.eventbrite.com/e/community-stewardship-workshop-tickets-22237684513>



Supported by



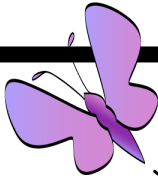


**It's  
YOUR  
Community  
... MAKE THE CALL!**



**GUELPH WELLINGTON  
CRIME   
STOPPERS  
1-800-222-TIPS (8477)**

# THE INFORMANT



**SPRING 2016**

## BOARD MEMBERS WANTED

New to the CSGW board are four members: Clayton Roenspiess, Storm Graff, Laura Aston, and Colette Thomson.

**Welcome!!**

If you think this is something you wish to pursue, we'd like to hear from you. Our program benefits from members in the community who share their own work skills and have contacts they can bring to enhance our program's growth.

Contact us by phone at **519-846-5371** or by email at **info@csgw.tips** to become a member of our team.

## IN THE NEWS

Crime Stoppers is featured live at 7pm-Tuesdays on "Swap Talk" at **101 The Grand radio** in Fergus.

**CJOY and Magic 106.1** radio stations air our public service announcements and Crime of the Week.

CSGW is a featured guest on **Rogers TV** during the noon airing of "Inside Guelph". This program can be viewed the first Tuesday of every month.

Watch for Crime Stoppers segments which air on **Wightman's TV** community Channel #6 and on YouTube.

**Eastlink TV** is running our Crime of the Week.

CSGW is featured on **Cogeco TV** during "Over the Fence" segment. Additionally will run our Crime of the Week during their daily news segments.

**New** for CSGW is a monthly live interview on **Erin Radio 88.1** bringing our message to Erin.

**New** for CSGW is weekly broadcasts of our Crime of the Week on **The River 88.7**— sponsored by *Young's Home Hardware* in Mount Forest.

### PROGRAM STATISTICS

Guelph and Wellington County stats since 1988 through February 2016:

Arrests .....	1,508
Charges Laid .....	4,172
Narcotics Seized.....	\$27,163,807
Property Recovered .....	\$10,153,365
Authorized Rewards .....	\$159,325

**The numbers speak for themselves...Crime Stoppers works!**



**www.csgw.tips**

# FUNDRAISING AND AWARENESS

## MULCH SALE FUNDRAISERS

**NEW THIS YEAR** we have *partnered* with **Young's Home Hardware** to be able to provide this opportunity in the north end of our county.

Visit [www.csgw.tips](http://www.csgw.tips) for further details.



\$6 per bag—cash and carry!

**MOUNT FOREST** – Saturday April 30th-8am-1pm while quantities last. Young's Home Hardware, 525 Main Street North.

**GUELPH** – Saturday May 7th-8am-1pm while quantities last. **NEW LOCATION** on **College Avenue East**, University of Guelph parking lot P19, across from UoG Sports Stadium.

**FERGUS** – Saturday May 14th-8am-1pm while quantities last. Same location at Centre Wellington Community Sportsplex, 550 Belsyde Ave., East.

## GUELPH POLICE OPEN HOUSE

Saturday May 14th 9am-noon at **Guelph City Hall**. Drop by our Crime Stoppers booth to learn more about our program and how you can get involved.

## COUNTY AUCTION & BBQ

Stay tuned to our website [www.csgw.tips](http://www.csgw.tips) to find out when this year's event will be held. Location will be **Parr Auctions**, 6866 Hwy 6, three miles north of Fergus.

## GUELPH STORM GAME TICKETS

Thank you to everyone who supported this fundraiser by purchasing tickets for the Guelph Storm hockey 2015/2016 season . We raised \$800 for our program.

## CSGW CORNERSTONE AWARD



CSGW unveiled **THE CORNERSTONE AWARD** and announced the inaugural recipient as **Brad Barbour** of Guelph. This award was created to recognise members of the community who demonstrate outstanding support of the CSGW program and its work.

## DECALS



Thank you to the **Township of Mapleton** for supporting CSGW by installing our decals on various municipal vehicles.

The decals are also available to the public for purchase at \$5 for a 4"x4" and \$15 for 8"x10". [info@csgw.tips](mailto:info@csgw.tips)

## ROAD SIGNS

**Young's Home Hardware** has sponsored two road signs.

*A great way to gain exposure—ask us for details!*

[info@csgw.tips](mailto:info@csgw.tips)



Constituent Offices

59 Lorne Avenue East, Unit A  
Stratford, ON  
N5A 6S4

39 Elora Street S., Unit 1  
Harriston, ON  
N0G 1Z0



441 Confederation Building  
Ottawa, ON  
K1A 0A6

**John Nater, MP**  
Perth—Wellington

March 24, 2016

Dear Mayors and Councillors,

As part of my efforts to keep our municipalities informed on matters of importance, I will periodically provide updates to Councils on events from Parliament Hill. On March 22, 2016 the new Liberal Government tabled their first budget of the 42<sup>nd</sup> Parliament.

During the election campaign, the Liberal Party promised to run modest deficits of \$10 billion over the next three years to pay for infrastructure projects. For the 2016-17 fiscal year the federal deficit will be \$29.4 billion and the vast majority of spending will not be allocated to infrastructure. Instead the federal budget is focused on increasing spending for ongoing programs. Unfortunately, there does not appear to be any new funding for road and bridge infrastructure projects beyond what was previously committed in the New Building Canada Fund.

The federal government has allocated \$11.9 billion total for infrastructure spending over the next two to five years. \$3.4 billion will be spent on public transit. However, Finance Minister Morneau has not specified how or if smaller municipalities would benefit.

There are some infrastructure funds that may benefit Perth—Wellington. The Government has said they will create a \$342 million Cultural and Recreational fund. Details on this fund are currently unknown. There is also a commitment of \$2 billion over 4 years for a Clean Water and Waste Water Management fund. It is expected that projects will be funded at a 50 percent ratio.

The Liberal government has provided few details on how projects will be chosen or how they will receive funding. We have been informed that Statistics Canada will begin to collect more detailed data on infrastructure, but it is unclear if this will change the current funding formulas.

As I have said since I was elected, I am willing to work with the government cooperatively and collaboratively on matters that benefit the people of Perth—Wellington. However, I am concerned that the proposed infrastructure funding may not benefit municipalities in Perth—Wellington.

Please continue to keep me informed of your municipality's infrastructure needs and any applications you may submit. I would be very pleased to offer my support in any way possible.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Nater". The signature is fluid and cursive, with the first name "John" and the last name "Nater" clearly distinguishable.

John Nater, MP  
Perth—Wellington

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 028-16**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON, APRIL 4, 2016.**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on April 4, 2016 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 4TH DAY OF APRIL, 2016.**

---

**ANDREW LENNOX  
MAYOR**

---

**KARREN WALLACE  
CLERK**

<b>MEETINGS, NOTICES, ANNOUNCEMENTS</b>		
Tuesday, April 12, 2016	Recreation and Culture Committee	8:30 a.m.
Wednesday, April 13, 2016	Public Meeting – Burn By-law	7:00 p.m.
Monday, April 18, 2016	Public Meeting	7:00 p.m.
Monday, April 18, 2016	Regular Council Meeting	Following Public Meeting
Wednesday, April 20, 2016	Economic Development Committee	4:30 p.m.
Thursday, April 21, 2016	Cultural Roundtable Committee	12:00 p.m.

**The following accessibility services can be made available to residents upon request with two weeks' notice:**

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427**

**- Waterloo location – 1-800-668-5815**

**TTY: 1-888-697-3611**

**Documents in alternate forms – CNIB – 1-800-563-2642**