

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**7:00 p.m.**

**Members Present:**

**Mayor: Raymond Tout  
Councillors: Sherry Burke  
                  Andy Lennox  
                  Mark Goetz**

**Absent:**

**Councillor: Dan Yake**

**Also Present: Chief Administrative Officer/Clerk: Michael Givens  
  Deputy Clerk: Catherine More  
  Executive Assistant: Cathy Conrad  
  Director of Public Works: Deb Zehr  
  Business Economic Manager: Dale Small  
  Treasurer: Paul Dowber**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

**Moved by: Councillor Burke  
Seconded by: Councillor Goetz**

*THAT the Agenda and the Supplementary Agenda for the April 7, 2014 Regular Meeting of Council be accepted and passed.*

**Resolution Number: 1**

**Carried**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Two**

D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE  
THEREOF**

None declared.

E. **MINUTES**

1. Public Meeting, March 24, 2014
2. Regular Meeting of Council, March 24, 2014

**Moved by: Councillor Burke**

**Seconded by: Councillor Goetz**

*THAT the minutes of the Public Meeting and the Regular Meeting of Council held on March 24, 2014 be adopted as circulated.*

**Resolution Number: 2**

**Carried**

F. **DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**

None.

G. **BUSINESS ARISING FROM MINUTES**

None.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Three**

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS**

1. Report from Barry Lavers, Director of Recreation, Parks & Facilities
  - Mount Forest Indoor Walking Track Schedule

**Moved by: Councillor Burke**  
**Seconded by: Councillor Goetz**

*THAT the Council of the Corporation of the Township of Wellington North receive the report from the Director of Recreation Parks & Facilities regarding the Mount Forest Indoor Walking Track Schedule;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve the Mount Forest Indoor Walking Track Schedule as amended.*

**Resolution Number: 3**

**Carried**

2. Report from Barry Lavers, Director of Recreation, Parks & Facilities
  - Emergency Generator Mount Forest Sports Complex

**Moved by: Councillor Burke**  
**Seconded by: Councillor Goetz**

*THAT the Council of the Corporation of the Township of Wellington North receive and accept the report from the Director of Recreation Parks & Facilities regarding an Emergency Generator for the Mount Forest Sports Complex.*

**Resolution Number: 4**

**Carried**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Four**

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

3. Report from Dale Small, Business Economic Manager  
- Community Improvement Program

**Moved by: Councillor Burke**  
**Seconded by: Councillor Goetz**

*THAT the Council of the Corporation of the Township of Wellington North receive the Business Economic Manager report dated April 7, 2014 regarding the Community Improvement Program;*

*AND FURTHER THAT the Council of the Township of Wellington North approve a one-time grant up to \$2,500 under the Façade Improvement Grant Program to be provided upon completion of the proposed improvements to 110 Main Street North, Mount Forest;*

*AND FURTHER THAT the Council of the Township of Wellington North approve an interest free loan of \$2,500 under the Façade Improvement Loan Program to be provided upon completion of the proposed improvements to 110 Main Street North, Mount Forest. This interest free loan is to be paid back over 5 years.*

**Resolution Number: 5**

**Carried**

4. Report from Deb Zehr, Director of Public Works  
- 2014 Reserve Capacity Calculations for Arthur and Mount Forest Waste Water Treatment Plant

**Moved by: Councillor Goetz**  
**Seconded by: Councillor Burke**

*THAT the Council of the Corporation of the Township of Wellington North receive the Director of Public Works report regarding 2014 Reserve Capacity Calculations for Arthur and Mount Forest Waste Water Treatment Plant*

*AND FURTHER THAT the Council of the Township of Wellington North review and adopt the reports prepared by Triton Engineering;*

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Five**

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS** (continued)

4. Report from Deb Zehr, Director of Public Works  
- 2014 Reserve Capacity Calculations for Arthur and Mount Forest Waste Water Treatment Plant (continued)

*AND FURTHER THAT the Council of the Township of Wellington North directs staff to flow test each device in the Arthur Waste Water Treatment Plant to confirm proper operation and accurate flow records. This work will cost \$6,175.00 and funds for this work will come from the sewage operations budget.*

**Resolution Number: 6**

**Carried**

5. Report from Michael Givens  
- Township of Wellington North Corporate Credit Card Policy

**Moved by: Councillor Goetz**

**Seconded by: Councillor Burke**

*THAT the Council of the Corporation of the Township of Wellington North approve the Corporate Credit Card Policy (F04) as presented;*

*AND FURTHER THAT the Policy be circulated to all Township personnel currently issued Corporate Credit Cards;*

*AND FURTHER THAT all cardholders submit the duly authorized Employee Acknowledgement of Responsibilities and Obligations form to the CAO.*

**Resolution Number: 7**

**Carried**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Six**

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

6. Report from Darren Jones  
- Building Permit Monthly Review Period Ending March 31, 2014

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive and accept the Building Permit Monthly Review for the Period Ending March 31, 2014.*

**Resolution Number: 8**

**Carried**

7. Report from Paul Dowber, Treasurer  
- Treasurer's Report TR2014-01 – 2013 Council Remuneration

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the Treasurer's Report TR2014-01 itemizing the remuneration and expenses of Council for 2013, dated April 4, 2014;*

*AND FURTHER THAT Report TR2014-01 be accepted as presented.*

**Resolution Number: 9**

**Carried**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Seven**

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND  
RECOMMENDATIONS** (continued)

8. Report from Deb Zehr, Director of Public Works  
- Frederick St. Project and the proposed Roundabout Public Meeting  
Feedback

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the report from the Director of Public Works regarding the Frederick Street Project and the proposed Roundabout Public Meeting Feedback.*

**Resolution Number: 10**

**Carried**

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North acknowledge the importance of proceeding with the Frederick St. Project in Arthur to rehabilitate the road, storm, water and wastewater infrastructure;*

*AND FURTHER THAT based on the majority responses received at the Information Open House held at the Arthur Community Centre on March 18, 2014, council of the Township of Wellington North recommends that the Frederick Street Project should not proceed with a roundabout at the intersection of Frederick, Eliza, Gordon and Domville Streets as an option;*

*AND FURTHER THAT the Council of the Township of Wellington North encourages the County of Wellington and Triton Engineering to give full consideration of pedestrian safety during the final design phase for the project including the introduction of a pedestrian cross walk at the intersection of Isabella and Frederick Streets.*

**Resolution Number: 11**

**Carried**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Eight**

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS** (continued)

9. Wellington North Fire Service
- Arthur Station
    - March 2014 Fire Report
    - March 2014 Fire Prevention Officer's Report
  - Mount Forest Station
    - March 2014 Fire Report
    - March 2014 Fire Prevention Officer's Report

**Moved by:** Councillor Goetz  
**Seconded by:** Councillor Lennox

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service March 2014 Fire Reports and the March 2014 Fire Prevention Officer's Reports for the Arthur and Mount Forest Fire Stations.*

**Resolution Number: 12**

**Carried**

I. **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION**

1. Coast to Coast Against Cancer Foundation  
Re: Authorization for Tour for Kids Bicycle Fundraising Event, August 14, 15 and 17)

**Moved by:** Councillor Lennox  
**Seconded by:** Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North grant permission to the Coast To Coast Against Cancer Foundation to conduct their Tour for Kids bicycle fundraising event on August 14, 15 and 17, 2014.*

**Resolution Number: 13**

**Carried**



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Nine**

I. **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION** (continued)

2. Heart & Stroke Foundation  
Re: Heart & Stroke Big Bike Events – Arthur and Mount Forest,  
Tuesday, May 27, 2014

**Moved by: Councillor Lennox**

**Seconded by: Councillor Goetz**

*THAT the Council of the Corporation of the Township of Wellington North grant permission to the Guelph Chapter of the Heart and Stroke Foundation to hold Big Bike for Stroke events in the Town of Mount Forest and in the Village of Arthur on May 27, 2014 using the routes proposed by the foundation.*

**Resolution Number: 14**

**Carried**

3. Upper Grand District School Board  
Re: Wellington North Elementary Accommodation Review

**Moved by: Councillor Lennox**

**Seconded by: Councillor Goetz**

*THAT the Council of the Corporation of the Township of Wellington North appoint Michael Givens, CAO/Clerk as the municipal representative on the Upper Grand District School Board Wellington North Elementary Accommodation Review Committee.*

**Resolution Number: 15**

**Carried**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Ten**

**J. BY-LAWS**

1. 22-14 Being a By-law to authorize a Lease Agreement for the purpose of a Seniors hall owned by the Municipality (Part Lot 22, W/S Isabella Street, 244 Isabella Street, former Village of Arthur, sometimes known as the Arthur Seniors Hall in the Township of Wellington North – Arthur Seniors Group)

**Moved by: Councillor Goetz**

**Seconded by: Councillor Lennox**

*THAT By-law Number 22-14 being a by-law to authorize a Lease Agreement for the purpose of a seniors hall owned by the municipality be read a First, Second and Third time and finally passed. (Part Lot 22, W/S Isabella Street, 244 Isabella Street, former Village of Arthur, sometimes known as the Arthur Seniors Hall in the Township of Wellington North – Arthur Seniors Group)*

**Resolution Number: 16**

**Carried**

2. 23-14 Being a By-law to appoint an Acting Fire Chief for Wellington North Fire Service

**Moved by: Councillor Goetz**

**Seconded by: Councillor Lennox**

*THAT By-law Number 23-14 being a by-law to appoint an Acting Fire Chief for Wellington North Fire Service be read a First, Second and Third time and finally passed.*

**Resolution Number: 17**

**Carried**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Eleven**

**K. OTHER/NEW BUSINESS**

1. County of Wellington, Planning and Land Division Committee  
Re: Comments for Consent Applications

File No. B15/14, Kathleen Murray

Council supported the application with the following conditions:

- That the Owner satisfy all requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.

**L. ITEMS FOR COUNCIL'S INFORMATION**

Cheque Distribution Report dated April 2, 2014

AMO Watchfile

- March 27, 2014
- April 3, 2014

Guelph Wellington Crime Stoppers

- Newsletter, The Informant – Spring 2014

Grand River Conservation Authority

- Minutes, Annual General Meeting, February 28, 2014

**M. NOTICE OF MOTION**

None

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Twelve**

N. **CULTURAL MOMENT**

**THE HISTORY OF THE ARTHUR FIRE DEPARTMENT**

The Life and Times in Arthur and Area piece, written by John Walsh, tells the history of not only Arthur's local story of the formation of a Fire Brigade but that of the events that contributed globally to the organizations of fire brigades and fire prevention education.

Locally, the late Rixon Rafter, former editor and owner of the Enterprise News, deserves much credit for the formation of the Arthur Fire Brigade. Between Christmas and New Years in 1925, a fire had demolished the Anglican Church on Tucker Street. In the tower of the church was a bell installed in 1900, which acted as the fire alarm for the village.

Within two months another fire raged through the business section of the community destroying two stores and threatening to wipe out the entire business area, as had happened a few years previously in the village of Clifford. The only firefighting equipment was a volunteer bucket brigade. Often the well would run dry and the firefighters would have to stand by and watch the building destroyed.

Mr. Rafter, in a series of editorials in his newspaper, urged the installation of water works in the village, as he knew this would lead to better firefighting equipment. However, it wasn't until 1933, that the local fire brigade was organized.

The article continues outlining the important accomplishments made by the organization through the years and highlights the banner year in 2002 for the 27 members of the Arthur Fire Department when the ribbon was cut to officially open the new fire department headquarters, built on the location of the former hall, but to a larger scale, housing many sought after additions to the village's protective services.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Thirteen**

**O. ANNOUNCEMENTS**

Councillor Lennox asked for Council's support of further discussion regarding funding for connecting links. Council has discussed the request to have funding reinstated with MTO and our MPP. A new approach is needed. Councillor Lennox has arranged to meet with the Chambers of Commerce and the Federation of Agriculture regarding this issue.

Mayor Tout presented a news release from Randy Pettapiece, MPP Perth-Wellington regarding connecting link funding.

Councillor Goetz attended the first Safe Communities meeting held in Arthur arranged by County Councillor Gary Williamson. Twenty to twenty-five people were in attendance. It was encouraging to see high school students and members of the Mennonite community in attendance.

Mayor Tout announced that he had attended the Mount Forest Kin Club 50<sup>th</sup> Anniversary. He also attended the Business Retention and Expansion presentation by the County. A delegation will be coming to the next Council meeting to present the findings of this project.

**P. CLOSED MEETING SESSION**

1. A proposed or pending acquisition or disposition of land by the municipality or local board (Section 239 (2)(c))
2. Personal matters about an identifiable individual, including municipal employees (Section 239 (2)(b))
3. Confirmation of Closed Session Minutes

**Moved by: Councillor Lennox**

**Seconded by: Councillor Goetz**

***THAT Council go into a meeting at 8:18 p.m. that is closed to the public under subsections 239 (2) (c) and (b) of the Municipal Act, 2001***

- ***to consider a proposed or pending acquisition or disposition of land by the municipality or local board***

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**REGULAR MEETING OF COUNCIL**

**Monday, April 7, 2014**

**Page Fourteen**

Q. **CLOSED MEETING SESSION** (continued)

*- to consider personal matters about an identifiable individual,  
including municipal employees*

Resolution Number: 18 **Carried**

**Moved by:** Councillor Lennox

**Seconded by:** Councillor Goetz

*THAT Council rise from a closed meeting session at 8:40 p.m.*

Resolution Number: 19 **Carried**

R. **CONFIRMING BY-LAW**

**Moved by:** Councillor Lennox

**Seconded by:** Councillor Goetz

*THAT By-law Number 24-14 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on April 7, 2014 be read a First, Second and Third time and finally passed.*

Resolution Number: 20 **Carried**

S. **ADJOURNMENT**

**Moved by:** Councillor Lennox

**Seconded by:** Councillor Goetz

*THAT the Regular Council meeting of April 7, 2014 be adjourned at 8:42 p.m.*

Resolution Number: 21 **Carried**

---

CLERK

---

MAYOR