

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**RECREATION & CULTURE COMMITTEE**  
**APRIL 7, 2015 AT 8:30 A.M.**

The meeting was held in the Meeting Room of the Mount Forest & District Sports Complex

**Present:**       **Steve McCabe, Councillor, Chairperson**  
                  **Andy Lennox, Mayor**  
                  **Dan Yake, Councillor**  
                  **Barbara Dobreen, Councillor, Township of Southgate**  
                  **Barry Lavers, Director of Recreation, Parks & Facilities**  
                  **Mark McKenzie, Mount Forest Facilities Manager**  
                  **Tom Bowden, Arthur Facilities Manager**  
                  **Michael Givens, CAO/Deputy Clerk**  
                  **Cathy Conrad, Executive Assistant**  
                  **Dave Guilbault, Fire Chief**  
                  **Matthew Aston, Director of Public Works**  
                  **Dale Clark, Road Superintendent**

**Absent**           **Mark Goetz, Councillor**

**CALLING THE MEETING TO ORDER**

Chairperson McCabe called the meeting to order.

**DELEGATION**

Arthur/Damascus Trail Group  
Dave Stack and Ian Turner

Mr. Stack and Mr. Turner met with the Committee to discuss the proposed Upper Grand Trail – Wellington from Arthur to the East-West Luther Townline. A public open house was held on March 26 with adjoining property owners invited to attend. They felt it was a positive meeting. One landowner with concerns is now requesting to be a trail captain. Farm machinery crossing the trail to access farmland is not a problem. The Arthur Lions Club is donating \$1,000. The Wellington Height Secondary School CELP class will be assisting with the planting of trees during the last week of May as part of the TD Environmental Grant the Trail Committee received. They have talked to Jim Coffey regarding the trail from Wells Street and they will walk it in the spring. An agreement with Mr. Coffey will be needed.

The Committee would like to see issues regarding construction, maintenance, liability and insurance resolved prior to construction beginning. This trail is a larger project than the river trail in Arthur. Having a formal organization would insure that if one member left there will be someone to take over.

Mr. Stack and Mr. Turner will work on a proposal and meet with Councillor McCabe and Barry Lavers on April 29 to review.

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**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION REC 2015-08**

Moved by: Councillor Dobreen

Seconded by: Mayor Lennox

*THAT the agenda for the April 7, 2015 Recreation & Culture Committee meeting be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared.

**MINUTES OF PREVIOUS MEETING**

The minutes of the February 3, 2015 Recreation & Culture Committee meeting were received and adopted by Council at the Regular Meeting of Council held on February 9, 2015.

**BUSINESS ARISING FROM MINUTES**

No business arising from minutes.

**NEW BUSINESS**

- 1) 2015 Capital Budget (update) Arthur Parks & Recreation Turf Maintenance  
- Report PW 2015-021 / REC 2015-003 Tractors

**RESOLUTION REC 2015-09**

Moved by: Councillor Yake

Seconded by: Mayor Lennox

*THAT the Recreation & Culture Committee receive Report PW 2015-021 / RAC 2015-003 being a report on the tractors on the 2015 capital budget;*

*AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington to continue to support the approval of \$60,000 in the 2015 Capital Budget for the purchase of a new Public Works tractor;*

*AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington North to remove the \$30,000 in the 2015 Capital Budget for the purchase of a new parks and recreation tractor;*

*AND FURTHER THAT the Recreation and Culture Committee recommend to the Council of the Township of Wellington North that the parks and recreation department use the 2007 Kubota tractor in 2015 to perform lawn trimming in Arthur.*

**CARRIED**

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2) Arthur Seniors Hall

**RESOLUTION REC 2015-10**

Moved by: Mayor Lennox

Seconded by: Councillor Dobreen

*THAT the Recreation and Culture Committee of the Township of Wellington North receive the request from the Arthur Seniors group;*

*AND FURTHER THAT the Recreation and Culture Committee recommend that Council direct staff to extend the lease agreement for the Arthur Senior's Hall until December 31, 2023.*

**CARRIED**

3) Municipal Pools

Advertising for pool staff closes on Friday, April 10. Several applications have been received from previous staff. Staffing requirements will be reviewed.

4) Arena Inspection (Arthur)

The last structural inspection was completed in 2006 by BM Ross. Lack of a current inspection could be a liability for the Township. It was recommended that an inspection be completed in 2015 by BM Ross.

5) Ice schedule extensions

Committee discussed a process to follow for requests to extend the ice schedule.

6) August Ice (Mount Forest)

**RESOLUTION REC 2015-11**

Moved by: Councillor Yake

Seconded by: Mayor Lennox

*THAT the Recreation and Culture Committee direct the Recreation Staff to develop an Ice In/Out Policy to establish clear directives for Facility Managers to follow for future requests. Policy to be reviewed and approved by the Recreation and Culture Committee.*

**CARRIED**

7) Conn Pavilion Doors

The two roll up doors at the Conn pavilion need to be replaced. This will cost approximately \$900.00 per door to install

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**CORRESPONDENCE**

- 1) Rich MacVicar Mount Forest Home Coming Week June 23-25, 2017

**RESOLUTION REC 2015-12**

Moved by: Councillor Dobreen

Seconded by: Mayor Lennox

*THAT the Recreation and Culture Committee of the Township of Wellington North receive the correspondence from Rich MacVicar regarding the Mount Forest Homecoming Committee's intention to use all facilities in the Mount Forest Sports Complex, ball diamonds, soccer fields and Pavilions at the Cork Street and Lions Park for June 23, 24 and 25, 2017;*

*AND FURTHER THAT the Director of Recreation formally notify the Homecoming Committee that the Township of Wellington North supports the dates proposed and will book them for the Homecoming.*

**CARRIED**

- 2) Morgan Janssen – Bands & Boards

**RESOLUTION REC 2015-13**

Moved by: Councillor Yake

Seconded by: Mayor Lennox

*THAT the Recreation and Culture Committee of the Township of Wellington North receive the correspondence from Morgan Janssen regarding a Bands & Boards event to be held on August 15, 2015 at the Pavilion and Skate Park in Mount Forest.*

**CARRIED**

- 3) Birmingham Retirement Community Lodge/ Caressant Care Nursing Retirement Home  
Report RAC 2015-002 Temporary Emergency Evacuation Centres

**RESOLUTION REC 2015-14**

Moved by: Councillor Yake

Seconded by: Mayor Lennox

*THAT the Recreation and Culture Committee of the Township of Wellington North receive for information Report RAC 2015-002 being a report on allowing Birmingham Retirement Community (Mount Forest), Caressant Care Nursing and Retirement Home (Arthur) permission to use the Mount Forest Sports Complex (Mount Forest) and Arthur Community Centre (Arthur) as a short term receiving area during an Emergency Evacuation at their respective facilities;*

*AND FURTHER THAT the Recreation and Culture Committee direct staff to reply to letters received allowing the Mount Forest Sports Complex and Arthur Community Centre be declared Emergency Evacuation Centres provided the conditions outlined in Report RAC 2015-002 are met.*

**CARRIED**

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**REPORTS**

Facility Managers

- Mount Forest

**RESOLUTION REC2015-15**

Moved by: Councillor Dobreen

Seconded by: Mayor Lennox

*THAT the Recreation and Culture Committee of the Township of Wellington North receive for information the Mount Forest Managers Report and Facility Usage Report dated April 2, 2015.*

**CARRIED**

- Arthur

**RESOLUTION REC2015-16**

Moved by: Mayor Lennox

Seconded by: Councillor Dobreen

*THAT the Recreation and Culture Committee of the Township of Wellington North receive for information the Arthur Facility Manager Report and Facility Usage Report dated March 31, 2015.*

**CARRIED**

Recreation Director Update

**RESOLUTION REC2015-17**

Moved by: Councillor Dobreen

Seconded by: Mayor Lennox

*THAT the Recreation and Culture Committee of the Township of Wellington North receive for information the Director of Recreation, Parks & Facilities Report dated April 7, 2015.*

**CARRIED**

**MEMBER'S PRIVILEGE**

Councillor Yake thanked the staff at the Mount Forest Sports Complex for their help during the Municipal Hockey Tournament. Twelve municipalities participated and many positive comments were received.

Councillor Yake and Barry Lavers met with the Mount Forest Heritage Committee in March. They would like to create displays of sports pictures and memorabilia at the Sports Complex that will be part of the Doors Open event in September. Kate Rowley will attend the next Recreation and Culture Committee meeting to discuss the displays.

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**NEXT MEETING**

Tuesday, May 5, 2015 at 8:30 a.m. at the Mount Forest & District Sports Complex

**ADJOURNMENT**

**RESOLUTION REC2015-0**

Moved by: Councillor Yake

Seconded by: Mayor Lennox

*THAT the Recreation & Culture Committee meeting of April 7, 2015 be adjourned at 10:46 a.m.*

**CARRIED**