

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 12, 2014

Following Public Meeting – 7:15 p.m.

Members Present:

Mayor: Raymond Tout
Councillors: Sherry Burke
Andy Lennox
Mark Goetz
Dan Yake

Also Present: Chief Administrative Officer/Clerk: Michael Givens
Deputy Clerk: Catherine More
Executive Assistant: Cathy Conrad
Tourism, Marketing, Promotion Manager: April Marshall
Treasurer: Paul Dowber

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Agenda for the May 12, 2014 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

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D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

E. **MINUTES**

1. Public Meeting, April 28, 2014
2. Regular Meeting of Council, April 28, 2014

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on April 28, 2014 be adopted as circulated.

Resolution Number: 2

Carried

F. **BUSINESS ARISING FROM MINUTES**

1. April 28, 2014 Notice of Motion – Councillor Lennox
Re: Resolution regarding funding request for Louise Marshall Hospital Foundation

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North request that the Council of the County of Wellington continue past practice in assuming responsibility for providing grants to local hospitals;

AND FURTHER THAT the Council of the County of Wellington give due consideration to providing funding to the capital campaign for the Louise Marshall Hospital Foundation.

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F. **BUSINESS ARISING FROM MINUTES** (continued)

1. April 28, 2014 Notice of Motion – Councillor Lennox
Re: Resolution regarding funding request for Louise Marshall Hospital
Foundation (continued)

AND FURTHER THAT the Council of the Township of Wellington North defer the decision about funding the request from Louise Marshall Hospital Foundation pending the outcome of the hospital funding discussions at Wellington County Council.

Resolution Number: 3

Carried

G. **DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**

1. Donna McFarlane, V.C.P.S. Me to WE Group

Mrs. McFarlane explained that over the last five years the three schools in Mount Forest have developed a “Me to We” organization for kids helping kids. They have adopted the village of Osenetoi, Kenya. The group would like permission to install signs at each entrance to Mount Forest declaring Mount Forest as “Special Friends to Osenetoi, Kenya” and “A Free The Children Community”

Several students presented information regarding various events held to raise funds. Project “We Scare Hunger” was conducted at Halloween. Students collected food for the Community Pantry while out trick or treating. “We Are Silent” was a day with no talking, texting or email to honour those less fortunate. A Grandparents Tea was held to show appreciation for all that they do. Milk bags were collected and crocheted into bed mats. A penny drive was held. A chocolate auction raised \$800.00. New underwear was collected through the Briefs for the Briefcase program and then sent to Mexico and donated to Ramoth House. A mini We Day was held with an Elvis lookalike contest, a spaghetti dinner and a family dance. A used toy sale was held. Money raised from a bake sale was donated to Free the Children. Paper cranes for Japan collected money for tsunami victims.

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

(continued)

1. Donna McFarlane, V.C.P.S. Me to WE Group (continued)

A Kids Care Café was held with money being donated to provide grilled cheese sandwiches and ice cream sandwiches to students. The Smarty Pants program sold little pants filled with Smarties. An anti-drug walk was held with students walking down Main Street to bring awareness to drug issues.

A slide presentation was shown to bring awareness to the community of Osenetoi, Kenya and the improvements to that community that have been made possible through fund raising efforts. So far about \$58,000 has been raised. Mount Forest has been visited by the Kenya Boys Choir, for a fundraising concert, and Maasai Warriors.

Mayor Tout thanked the group for their efforts. Council was supportive of the request to install signs on the entrance signs for Mount Forest.

2. Bob MacEachern, 70th for the 12th Field Regiment Committee
Re: Planned events for the 12th Field Regiment 70th Anniversary of D Day

Mr. MacEachern presented information regarding the 12th Field Regiment and the 70th Anniversary of D Day celebrations. He thanked Council and staff for making this their Cultural Moment for the month of May and for facilitating the program being held on June 7. The Township's involvement tells the community that this is an important event.

War was declared in September 1939. Canada recruited an elite group of men for the First Division. The Germans attacked Holland, Belgium and France by June 1940. Realizing that England might fall the Canadian Government began recruiting in May 1940 for a joint Battery, called the 16/43, throughout Wellington County. After a short training period in Guelph they were transferred to Camp Petawawa for a month where they joined the 11th and 69th Batteries of Hamilton and Brantford to form the 12th Field Regiment.

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(continued)

The Regiment relocated to Camp Sussex in New Brunswick where they completed much of the construction work themselves due to a shortage of tradesmen in the area. In February the Regiment was reorganized to conform to the new War Establishment and the 69th Battery departed. The 11th, 16th and 43rd Batteries now made up the regiment. They trained at Sussex for 10 months and left for England in July 1941. Over 2000 men sailed on the “Duchess of York”. They trained to defend England during their first year and prepared to invade Europe during the second. As part of the 3rd Canadian Division they attacked on D Day morning, June 6, 1944.

To celebrate the 70th Anniversary of D Day a military historian will take people through the history, food will be served and a remembrance service will be held.

3. Kyle Davis, Source Water Protection Risk Management Official
Re: Source Water Protection Program in Wellington County

Mr. Davis’ presentation outlined Wellington County’s approach to Risk Management Official, implementation progress to date, work plan for 2014, and the role of the Risk Management Official and Provincial funding.

The Risk Management Official is a shared position that services all seven local municipalities in the County and started October 30, 2013. The position is funded by the County of Wellington similar to the County Fire Training Officer. The RMO’s responsibilities and authorities are set out under the Clean Water Act. Source Protection Plans are a municipal responsibility but have not yet been approved by the Minister of the Environment.

Ministry of the Environment funding was provided to assist in the preparation for and implementation of Source Protection. Wellington North is eligible for a \$94,608 base grant plus \$15,000 in a collaboration incentive.

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

(continued)

3. Kyle Davis, Source Water Protection Risk Management Official
Re: Source Water Protection Program in Wellington County
(continued)

Progress to date includes:

- Meetings with municipalities and site visits to wells or well head protection areas
- Meetings with Source Protection Authorities, neighbouring RMO's and provincial RMO working group
- Funding applications submitted and first installments received
- Work plan and set up municipal working group to guide implementation
- Discussions between County and municipalities on application review processes for planning and building departments
- Input on and review of Saugeen policies
- Drafting and review of Grand River policies
- Update some technical work for Grand River plan regarding contaminated sites
- Education and Outreach options under review
- Mandatory training under Clean Water Act

The development and execution of the work plan is a collaborative effort between all 8 Wellington municipalities and the 5 Source Protection Authorities. Primary focus of the 2014 work plan includes:

- Application review processes for planning and building departments
- Education and Outreach
- Ongoing Technical Work and Review / Approval of SP Plans
- Risk Management Plan Process
- Threat verification
- Data Management
- Training

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

(continued)

3. Kyle Davis, Source Water Protection Risk Management Official
Re: Source Water Protection Program in Wellington County
(continued)

The Risk Management Official is responsible for:

- Lead implementation of source protection
- Working with local municipal and County staff to integrate source protection into existing building and planning processes
- Review development applications for compliance with source protection plans
- Verify threat activities identified
- Negotiate and establish risk management inspectors
- Develop system to manage data requirements
- Prepare annual reports
- Collaborate with municipalities, Source Protection Authorities, Province and other RMOs
- Issuance of Orders, completing prosecutions and attending Environmental Review Tribunal hearings as required.

4. Gary Williamson, Wellington County Councillor, Ward 3
Re: County Council Report

Councillor Williamson provided a report regarding Wellington County Council.

The 2014 County budget was approved in January at 2.2%. The winter maintenance budget for 2013 ended \$1.6M over budget and by the end of March 2014 80% of the 2014 winter maintenance budget had been spent.

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

(continued)

4. Gary Williamson, Wellington County Councillor, Ward 3
Re: County Council Report (continued)

The annual County Road Tour took place in Wellington North on April 17 and reviewed the following 2014 road projects:

- Eliza/Frederick Street
- Charles Street paving
- Wellington Road 16 paving from Monk to Highway #89
- Engineering review of the Wellington Road #16 and Wellington Road #109 intersection
- Wellington Road #6 (Sligo Road) paving 200M west from Highway #6

The County Engineer is proposing to close an E/W Luther Townline bridge north of Wellington Road 15 which would result in closing the road to vehicle traffic between Wellington Road 15 and Line 12. Farm access would be maintained.

Solid Waste has initiated the “Ask Me Why” campaign to have greater communication between Solid Waste staff and the public and explain the rationale for methods used in handling waste.

The County is being proactive in investigating the purchase of additional buffer land, whenever practical, to meet MOE requirements around landfills.

The Green Legacy program is celebrating its 10th Anniversary and will be providing each municipality with a tree and a plaque in September.

The County has received funding requests in the amount of \$9 million for three hospitals. The AFP committee is awaiting further information from the hospital committee before making a recommendation to Council.

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

(continued)

4. Gary Williamson, Wellington County Councillor, Ward 3
Re: County Council Report (continued)

The official Grand Opening of the new County OPP Office at Teviotdale will be held on June 20.

Wellington County has been chosen as one of three sites for a Rural Transportation Program.

The Wellington County Safe Communities, after discussion with Myrna Hutchison, has gotten involved with the Get In Touch With Hutch group and has assisted with their initiative to put signs in all community centres in Wellington County.

H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Wellington North Fire Service
- Communiqué, #002, Thursday, April 24, 2014
- Communiqué, #003, Thursday, May 8, 2014

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqués #002 dated Thursday, April 24, 2013 and #003 dated Thursday, May 8, 2014.

Resolution Number: 4

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS** (continued)

2. Report from April Marshall, Tourism, Marketing, Promotion Manager
- Wellington North Social Media Policy / Terms of Use

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Tourism, Marketing, Promotion Manager report dated May 12, 2014 with regards to the Wellington North Social Media Policy / Terms of Use.

AND FURTHER THAT the Council of the Township of Wellington North approve the Wellington North Social Media Policy / Terms of Use (Policy Number 38).

Resolution Number: 5

Carried

3. Recreation and Advisory Committee
- Minutes, May 6, 2014

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on May 6, 2014.

Resolution Number: 6

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

3. Recreation and Advisory Committee
- Minutes, May 6, 2014 (continued)

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North accept the definition change for non prime ice rental as outlined in the Recreation Fees & Charges 2015 (Proposed) report;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve the 2015 Preliminary Recreation Fees as presented, as recommended by the Recreation & Culture Advisory Committee.

Resolution Number: 7

Carried

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North amend the Municipal Alcohol Policy Section 2.1 for approval of a Special Occasion Permit (SOP) to include the East Lobby of the Mount Forest & District Sports Complex on July 26, 2014 for the purpose of a Wedding Reception, as recommended by the Recreation & Culture Advisory Committee.

Resolution Number: 8

Carried

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I. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION

1. Wellington North Power
Re: 2014 Annual Shareholder Meeting

**Moved by: Councillor Lennox
Seconded by: Councillor Yake**

THAT the Council of the Corporation of the Township of Wellington North appoints the following persons representing the Township at the Wellington North Power Annual Shareholders meeting to be held May 27, 2014.

- 1. Councillor Andy Lennox*
- 2. Councillor Sherry Burke*
- 3. Councillor Mark Goetz*

Resolution Number: 9

Carried

2. Upper Grand District School Board
Wellington Catholic District School Board
Re: Notice of Public Meetings, Education Development Charges
- Received as Information
3. Ministry of Municipal Affairs and Housing
Re: Approval of Official Plan Amendment No. 81, County of Wellington, Ministry File No. 23-OP-5000-081
- Received as Information
4. Township of Muskoka Lakes
Re: Request for support of resolution regarding correction of errors with the Land Titles Electronic Registry System
- Received as Information
5. Central Algoma Joint Disaster Relief Committee
Re: Request for Donation
- Received as Information

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J. BY-LAWS

1. 36-14 Being a By-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Part Park Lot 3, South of King Street and Part of Park Lot 3, North of Albert Street, former Town of Mount Forest, Reeves Construction Ltd. – Lucas Subdivision)

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT By-law Number 36-14 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First and Second time. (Part of Park Lot 3, South of King Street and Part of Park Lot 3, North of Albert Street, former Town of Mount Forest, Reeves Construction Ltd. – Lucas Subdivision)

Resolution Number: 10

Carried

2. 37-14 Being a By-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Division 3 to 4, Lot 6, EOSR, Geographic Township of Arthur, 9723 Highway 6 – A. and M. Martin)

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 37-14 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Division 3 to 4, Lot 6, EOSR, Geographic Township of Arthur, 9723 Highway 6 – A. and M. Martin)

Resolution Number: 11

Carried

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K. OTHER/NEW BUSINESS

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications

File No. B40/14, Dave Robertson

Council supported the application with the following conditions:

- That the owner satisfy all requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the owner receives approval for an entrance from the applicable road authority.
- That the owner satisfy the requirements of the local municipality in reference to parkland dedication.
- That the accessory building on the retained should be removed.

File No. B47/14, Bruce and Deb Atkinson

Council supported the application with the following conditions:

- That the barn is to be removed/demolished from the retained.
- That frame shed should receive zoning relief for area
- That the owner satisfy all requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the owner receives approval for an entrance from the applicable road authority.
- That the owner satisfy the requirements of the local municipality in reference to parkland dedication.

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K. OTHER/NEW BUSINESS (continued)

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications (continued)

File No. B48/14, In Pyo Lee and Jeong-Soon Lee

Council supported the application with the following conditions:

- The barn on the severed should be removed or meet the MDS/Zoning setbacks.
- That the owner satisfy all requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- That the owner receives approval for an entrance from the applicable road authority.
- That the owner satisfy the requirements of the local municipality in reference to parkland dedication.

L. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated May 8, 2014

AMO Watchfile

- May 1, 2014
- May 8, 2014

Grand River Conservation Authority

- Minutes, General Membership Meeting, March 28, 2014

Randy Pettapiece, MPP, Perth-Wellington

- Correspondence to The Hon. Kathleen Wynne, Premier, regarding *Public Sector and MPP Accountability and Transparency Act, 2014*
- News Release, Liberal budget is all politics, no progress: MPP Pettapiece
- News Release, A bridge too far: Liberals slammed for cancelling Connecting Link

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L. **ITEMS FOR COUNCIL'S INFORMATION** (continued)

Ministry of Citizenship and Immigration

- Nominations for Ontario Medal for Good Citizenship

M. **NOTICE OF MOTION**

None

N. **CULTURAL MOMENT**

**TWELFTH FIELD REGIMENT – 70TH ANNIVERSARY OF D DAY
JUNE 6, 2014**

Photo 1 depicts two soldiers in Guelph in 1940 standing beside a recruiting poster for the group that will become the 12th Field

Photo 2 depicts soldiers of the 12th Field reading that the war is over

In September 1939, following a declaration of War, Canada quickly recruited an elite group of men for the First Division and regarded those efforts as satisfactory for the situation at hand. Much to the horror of MacKenzie King, the Prime Minister of the day, the Germans, after 9 months of inactivity, began invading Holland, Belgium, and France and occupied those countries by June 1940. The Canadian Government realized that England might fall and began recruiting in May 1940.

In Guelph, at the end of May, Major O. McConkey received orders to commence recruiting for a joint Battery called the 16/43, an artillery unit. Requiring 300 men for the unit, recruiting efforts occurred throughout Wellington County. Normally each artillery battery had six guns, work horses called 25-pounders. This joint Battery had 12 guns.

The first step a recruit faced was a medical examination. Some men failed the examination because of lack of proper food and nutrition during the Depression; others had dental problems. If accepted, each man received a uniform and took up residence near the Armoury in Guelph.

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N. **CULTURAL MOMENT** (continued)

A short period of training began immediately but the recruits lacked equipment and were forced to use poor substitutes. They were transferred to Camp Petawawa in eastern Ontario for a month ending in October 1940. Here they joined with the 11th and 69th Batteries of Hamilton and Brantford to form the 12th Field Regiment. The Regiment relocated to an unprepared and ill-equipped Camp Sussex in New Brunswick, where the men completed much of the construction work themselves due to a shortage of tradesmen in the area. In February the Regiment was reorganized to conform to the new War Establishment, and the 69th Battery departed. The Regiment now consisted of the 11th, 16th, and 43rd Batteries and the RHQ (Regimental Head Quarters), each Battery having two troops of four guns each. The Regiment trained at Sussex for 10 months, leaving for England in July 1941. They sailed with over 2000 men on the “Duchess of York”, a prized trophy for a lurking German submarine.

During their first year in England, the men trained to defend England from a German invasion. In the second year they prepared to invade Europe and were issued a new weapon, Priests, which were self-propelled guns. They practiced, typically firing these guns from Landing Craft. As part of the 3rd Canadian Division, they attacked on D Day morning, June 6, 1944. If information contained in the book “Into Action with the Twelfth Field” is accurate, they were the first Field Regiment to fire their guns on French soil at Courseulles-sur-Mer.

O. **ANNOUNCEMENTS**

Councillor Lennox inquired if the budget by-law would be presented at the next Council meeting. Staff confirmed it will be presented at the next regular Council meeting.

Mayor Tout commented that many successful events were held during the past weekend:

- Arthur Lions Club Duck Race
- Walk for Cancer in Mount Forest
- Crohn’s and Colitis BBQ
- Mount Forest Farmer’s Market Grand Opening on Friday

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P. CLOSED MEETING SESSION

1. To consider advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT Council go into a meeting at 9:01 p.m. that is closed to the public under subsections 239 (2) (f) of the Municipal Act, 2001

- to consider advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Resolution Number: 12

Carried

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT Council rise from a closed meeting session at 9:38 p.m.

Resolution Number: 13

Carried

Q. CONFIRMING BY-LAW

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 38-14 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on May 12, 2014 be read a First, Second and Third time and finally passed.

Resolution Number: 14

Carried

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R. **ADJOURNMENT**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Regular Council meeting of May 12, 2014 be adjourned at 9:39 p.m.

Resolution Number: 15

Carried

CLERK

MAYOR