



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Regular Meeting of Council

Monday, June 9, 2014

Following Committee of Adjustment

Municipal Office Council Chambers, Kenilworth

A G E N D A

Page 1 of 4

AGENDA ITEM	PAGE NO.
<u>CALLING THE MEETING TO ORDER</u>	
- Mayor Tout	
<u>O' CANADA</u>	
<u>PASSING AND ACCEPTANCE OF AGENDA</u>	
<u>DECLARATION OF PECUNIARY INTEREST</u>	
<u>MINUTES</u>	
1. Regular Meeting of Council, May 26, 2014	01
<u>BUSINESS ARISING FROM MINUTES</u>	

AGENDA ITEM	PAGE NO.
<u>DELEGATIONS, DEPUTATIONS, PETITIONS</u>	
1. Shawn Armstrong, Fire Chief Stephen Dewar, Chief of EMS Re: Land Ambulance Plans for 2014 for the County of Wellington	14
<u>STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS</u>	
1. Report from Darren Jones, Chief Building Official - Building Permit Monthly Review Period Ending May 31, 2014	20
2. Wellington North Fire Service - Communiqué, #005, Thursday, June 5, 2014	22
3. Report from Paul Dowber, Treasurer - Treasurer's Report TR2014-03, Application for funding under the Ontario Ice Storm Assistance Program	28
4. Dale Small, Business Economic Manager - Community Improvement Program, Grant Applications	32
5. Report from Cathy More, Deputy Clerk - Deputy Clerk's Report DC2014-01, Joint Compliance Audit Committee By-law	45
<u>CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION</u>	

AGENDA ITEM	PAGE NO.
<u>BY-LAWS</u>	
1. Correspondence from Royal Canadian Legion, Branch #226, Arthur requesting permission to hold a road toll event.	50
46-14 Being a by-law to permit fundraising activities by a charitable organization on a roadway under the Safe Streets Act, S.O. 1999 in the Township of Wellington North. (Royal Canadian Legion Branch #226, Arthur – George Street, Arthur)	51
2. 47-14 Being a by-law to amend By-law Number 5000-05, a by-law to regulate the parking or stopping of vehicles on highways, public parking lots and in some instances, private property within the Township of Wellington North	53
3. 48-14 Being a by-law to establish a Joint Municipal Election Compliance Audit Committee in accordance with sections 81 and 81.1 of the Municipal Elections Act 1996, as amended.	55
4. 49-14 Being a by-law to authorize an amendment to a Standard Condominium Corporation Agreement (Birmingham Street East, Mount Forest – Curve Rock Phase 2)	58
5. 50-14 Being a by-law to authorize the execution of a Site Plan Agreement (Part Lot 4, Concession 3, geographic Township of West Luther – John Murray Martin and Ruby Jane Martin)	62
<u>OTHER/NEW BUSINESS</u>	
1. County of Wellington, Planning and Land Division Committee Re: Comments for Consent Application - File No. B65/14, 940749 Ontario Limited	68
<u>ITEMS FOR COUNCIL'S INFORMATION</u> (copies available for review in Clerk's Office and at Council Meeting)	
Cheque Distribution Report dated June 5, 2014	73

AGENDA ITEM	PAGE NO.
<p><u>ITEMS FOR COUNCIL'S INFORMATION</u> (continued)</p> <p>AMO Watchfile</p> <ul style="list-style-type: none">- May 29, 2014- June 5, 2014 <p>Grand River Conservation Authority</p> <ul style="list-style-type: none">- Minutes, General Membership/Strategic Planning Meeting, May 8, 2014 <p><u>NOTICE OF MOTION</u></p> <p><u>ANNOUNCEMENTS</u></p> <p><u>CLOSED MEETING SESSION</u></p> <ol style="list-style-type: none">1. To consider matters regarding labour relations or employee negotiations (Section 239 (2) (d))2. Confirmation of Closed Session Minutes, May 26, 2014 <p><u>CONFIRMING BY-LAW NUMBER 51-14 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL</u></p> <p><u>ADJOURNMENT</u></p> <p style="text-align: right;">Michael Givens, Chief Administrative Officer/Clerk</p>	79

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

7:00 p.m.

Members Present:

Mayor: Raymond Tout
Councillors: Sherry Burke
Andy Lennox
Mark Goetz

Absent:

Councillor: Dan Yake

Also Present: Chief Administrative Officer/Clerk: Michael Givens
Deputy Clerk: Catherine More
Executive Assistant: Cathy Conrad
Treasurer: Paul Dowber

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. CALLING THE MEETING TO ORDER

Mayor Tout called the meeting to order.

B. O' CANADA

C. PASSING AND ACCEPTANCE OF AGENDA

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Agenda for the May 26, 2014 Regular Meeting of Council be accepted and passed with the addition of:

CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION

2. *Arthur Optimist Club*

*Re: Request to Declare Annual Canada Day Weekend as a
Community Festival, June 27, 28, & 29, 2014*

Resolution Number: 1

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Two

D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

E. **MINUTES**

1. Public Meeting, May 12, 2014
2. Regular Meeting of Council, May 12, 2014

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on May 12, 2014 be adopted as circulated.

Resolution Number: 2

Carried

F. **BUSINESS ARISING FROM MINUTES**

None.

G. **DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**

1. Sandra Cooke, Senior Water Quality Supervisor, GRCA
Re: Grand River Watershed Water Management Plan, Executive Summary – March 2014

Ms. Cooke appeared before Council to present the Grand River Watershed Water Management Plan. Pat Salter, GRCA Representative for Wellington North, also attended.

Much as has been done in the past 100years to protect and improve the natural environment through the implementation of water management plans developed through partnerships involving the GRCA, municipalities, the Province of Ontario and the Government of Canada.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Three

G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

(continued)

2. Sandra Cooke, Senior Water Quality Supervisor, GRCA
Re: Grand River Watershed Water Management Plan, Executive
Summary – March 2014 (continued)

The Grand River watershed faces new challenges brought on by high population growth, extensive agriculture and climate change. This Water Management Plan addresses those issues. The plan looks ahead 20 to 30 years and will guide future actions to maintain and improve the environment of the Grand River watershed to ensure the environment remains healthy and sustainable as the population grows. It is a joint plan by municipalities, First Nations, the GRCA, provincial ministries and federal departments to align their efforts and identify practical actions that will make the biggest difference.

The plan is an integrated water management plan with goals to:

- Ensure sustainable water supplies for communities, economies and ecosystems;
- Improve water quality to improve river health and reduce the river's impact on Lake Erie;
- Reduce flood damage potential;
- Increase resiliency to deal with climate change.

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North endorse the Grand River Watershed Water Management Plan as presented by the Grand River Conservation Authority.

AND FURTHER THAT the Township of Wellington North agrees to continue to collaborate with other plan partners to develop and voluntarily implement the best value solutions to water management issues in the Grand River watershed.

Resolution Number: 3

Carried

/4

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Four

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS**

1. Wellington North Fire Service
 - Communiqué, #004, Thursday, May 22, 2014

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #0004 dated Thursday, May 22, 2014.

Resolution Number: 4

Carried

2. Report from Michael Givens, CAO
 - CAO 2014-06 Municipal Election – Alternative Vote Counting Method (Vote Tabulators)

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North authorize the use of optical scan vote tabulators for the purpose of counting votes at the 2014 Municipal Election, as recommended by Michael Givens, CAO.

Resolution Number: 5

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Five

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

3. Report from Michael Givens, CAO
- CAO 2014-07 Building Inspector/By-law Enforcement/Property Standards Officer

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North accepts the Job description for the position of Building Inspector / By-law Enforcement Officer / Property Standards Officer;

AND FURTHER THAT Council authorizes staff to proceed with the recruitment process for filling the position, as recommended by Michael Givens, CAO.

Resolution Number: 6

Carried

4. Report from Michael Givens, CAO
- CAO 2014-08 Louise Marshall Hospital Capital Contribution

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North requires significant information in advance of making an informed decision with regard to a Capital Contribution to the Louise Marshall Hospital Foundation;

AS SUCH Council directs Township of Wellington North staff to forward the questions laid out in Table 1 of report CAO 2014-08 to the Louise Marshall Hospital Foundation and request a response by June 30, 2014, as recommended by Michael Givens, CAO.

Resolution Number: 7

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Six

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

5. Report from Darren Jones, Chief Building Official
- Building Permit Monthly Review Period Ending April 30, 2014

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Monthly Review for the Period Ending April 30, 2014.

Resolution Number: 8

Carried

6. Report from Paul Dowber, Treasurer
- Purchase of 2015 Viking Cives Snowplow with Western Star Chassis

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North approve the purchase of a new tandem axle snowplow/sander from Viking Cives Ltd. based on Viking's quotation of \$227,008.65 after H.S.T. rebate, as recommended by Paul Dowber, Treasurer.

Resolution Number: 9

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Seven

**I. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND
DIRECTION**

1. Royal Canadian Legion, Branch 226, Arthur
Re: Request for Approval of Temporary Outdoor Liquor Sales Licence
Extensions for Outdoor Beer Gardens
- June 6 & 7 – 1 p.m. to 1 a.m.
 - June 13 & 14 – 1 p.m. to 1 a.m.
 - August 1 & 2 – 1 p.m. to 1 a.m.
 - September 5 & 6 – 1 p.m. to 1 a.m.

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North has no objection to the Royal Canadian Legion Branch 226 Arthur application to the AGCO for temporary outdoor liquor sales extension licences to supply liquor sales for the following Outdoor Beer Garden events in 2014:

- June 6 & 7 – 1 p.m. to 1 a.m.
- June 13 & 14 – 1 p.m. to 1 a.m.
- August 1 & 2 – 1 p.m. to 1 a.m.
- September 5 & 6 – 1 p.m. to 1 a.m.

Resolution Number: 10

Carried

2. Arthur Optimist Club
Re: Request to Declare Annual Canada Day Weekend as a Community
Festival, June 27, 28, & 29, 2014

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North classify the Arthur Optimist Club Annual Canada Day Celebration to be held June 27, 28 & 29, 2014 as a community festival subject to approval from other agencies.

Resolution Number: 11

Carried

/8

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Eight

J. BY-LAWS

1. Resolution to repeal By-law Number 66-13

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North hereby repeals By-law Number 66-13, being a by-law to appoint a Director of Public Works for the Corporation of the Township of Wellington North, in its entirety, effective May 26, 2014.

Resolution Number: 12

Carried

2. 2-14 Being a Provisional Drain Repair By-law to provide for the repair of the Arthur Drain No. 2 Main Drain and Branch J. (Read a First and Second time and Provisionally Adopted on January 13, 2014)

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 2-14 being a Provisional Drain Repair By-law to provide for the repair of the Arthur Drain No. 2 Main Drain and Branch J be read a Third time and finally passed.

Resolution Number: 13

Carried

3. 39-14 Being a by-law to adopt the estimates of all sums required during 2014 for purposes of the municipality.

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 39-14 being a by-law to adopt the estimates of all sums required during 2014 for purposes of the municipality be read a First, Second and Third time and finally passed.

Resolution Number: 14

Carried

/9

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Nine

J. **BY-LAWS** (continued)

4. 40-14 Being a by-law to set the rates for 2014 taxation and to provide for the collection thereof.

Moved by: Councillor Lennox

Seconded by: Councillor Burke

THAT By-law Number 40-14 being a by-law to set the rates for 2014 taxation and to provide for the collection thereof be read a First, Second and Third time and finally passed.

Resolution Number: 15

Carried

5. 41-14 Being a by-law to authorize the execution of an Agreement to Return Lands to be Consolidated Back With Original Parcel.

Moved by: Councillor Lennox

Seconded by: Councillor Burke

THAT By-law Number 41-14 being a by-law to authorize the execution of an agreement to return lands to be consolidated back with original parcel be read a First, Second and Third time and finally passed.

Resolution Number: 16

Carried

6. 42-14 Being a by-law to abandon all of Branch A, West Luther Drain 60, in the Township of Wellington North.

Moved by: Councillor Lennox

Seconded by: Councillor Burke

THAT By-law Number 42-14 being a by-law to abandon all of Branch A, West Luther Drain 60, in the Township of Wellington North be read a First, Second and Third time and finally passed.

Resolution Number: 17

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Ten

J. **BY-LAWS** (continued)

7. 43-14 Being a by-law to authorize a Deferral Agreement pursuant to Section 27 of the *Development Charges Act*. (T.D. Smith Farms Ltd.)

Moved by: Councillor Burke

Seconded by: Councillor Lennox

THAT By-law Number 43-14 being a by-law to authorize a Deferral Agreement pursuant to Section 27 of the Development Charges Act be read a First, Second and Third time and finally passed. (T.D. Smith Farms Ltd.)

Resolution Number: 18

Carried

8. 44-12 Being a by-law to authorize the use of optical scanning vote tabulators at municipal elections and the Chief Administrative Officer to execute and agreement with Dominion Voting Systems to provide election services

Moved by: Councillor Burke

Seconded by: Councillor Lennox

THAT By-law Number 44-14 being a by-law to authorize the use of optical scanning vote tabulators at municipal elections and the Chief Administrative Officer/Clerk to execute and agreement with Dominion Voting Systems to provide election services be read a First, Second and Third time and finally passed.

Resolution Number: 19

Carried

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Eleven

K. OTHER/NEW BUSINESS

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Applications

File No. B12/13, Joeman Farms Ltd.

Council supported the application with the following conditions:

- That the owner satisfy requirements in reference to parkland dedication.
- That the owner receive approval from the applicable road authority for an entrance.
- That the owner satisfy all requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.

L. ITEMS FOR COUNCIL'S INFORMATION

Cheque Distribution Report dated May 22, 2014

AMO Watchfile

- May 15, 2014
- May 22, 2014

Grand River Conservation Authority

- Minutes, General Membership Meeting, April 25, 2014
- Newsletter, GRCA Current, May 2014 – Volume 19, Number 5

M. NOTICE OF MOTION

None

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Twelve

N. **ANNOUNCEMENTS**

Mayor Tout announced that the Joint Economic Development Committee meeting held with Mapleton and Minto last week was well attended.

O. **CLOSED MEETING SESSION**

1. Personal matters about an identifiable individual, including municipal or local board employees
2. To consider advice that is subject to solicitor-client privilege, including communications necessary for that purpose
3. Confirmation of Closed Session Minutes, May 12, 2014

Moved by: Councillor Lennox

Seconded by: Councillor Burke

THAT Council go into a meeting at 7:50 p.m. that is closed to the public under subsections 239 (2) (b) and (f) of the Municipal Act, 2001

- *to consider personal matters about an identifiable individual, including municipal or local board employees;*
- *to consider advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*
- *confirmation of Closed Session Minutes, May 12, 2014*

Resolution Number: 20

Carried

Moved by: Councillor Burke

Seconded by: Councillor Lennox

THAT Council rise from a closed meeting session at 9:27 p.m.

Resolution Number: 21

Carried

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

REGULAR MEETING OF COUNCIL

Monday, May 26, 2014

Page Thirteen

P. CONFIRMING BY-LAW

Moved by: Councillor Lennox

Seconded by: Councillor Burke

THAT By-law Number 45-14 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on May 26, 2014 be read a First, Second and Third time and finally passed.

Resolution Number: 22

Carried

Q. ADJOURNMENT

Moved by: Councillor Lennox

Seconded by: Councillor Burke

THAT the Regular Council meeting of May 26, 2014 be adjourned at 9:28 p.m.

Resolution Number: 23

Carried

CLERK

MAYOR

April 23, 2014



Mike Givens, CAO/Clerk
Township of Wellington North
P.O. Box 125, 7490 Sideroad

Fire Department

50 Wyndham St S
Guelph, ON
Canada
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T 519-824-6590
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E fire@guelph.ca

guelph.ca

Dear Mr. Givens,

Please accept this letter as a request for our Fire Chief to be a delegation at the June 9th Council Meeting. Stephen Dewar-Chief of EMS, along with Fire Chief Shawn Armstrong would like to speak regarding the land ambulance plans for 2014 for the County of Wellington.

Sincerely,

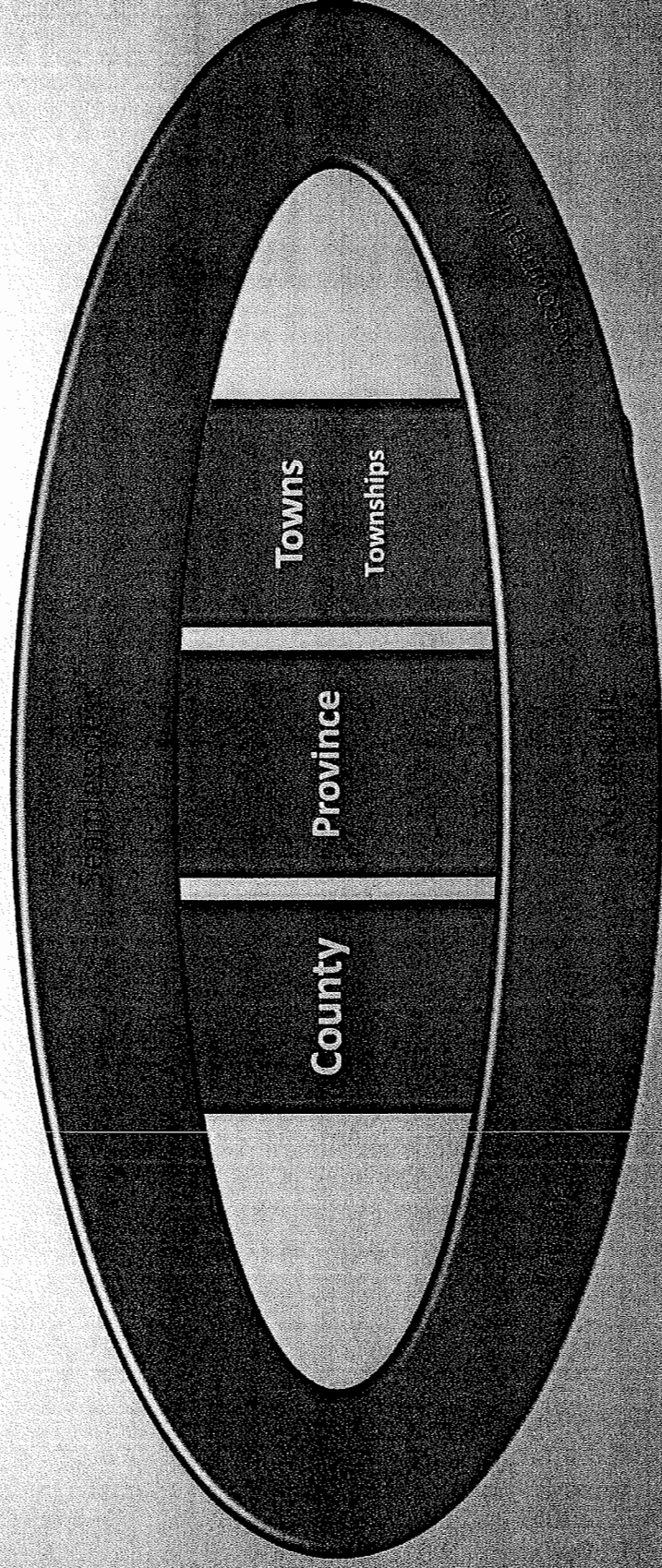
A handwritten signature in black ink, appearing to read "S. Armstrong".

Shawn Armstrong
General Manager Emergency Services
/Fire Chief

City of Guelph Communication Model

City of Guelph Communicating Land Ambulance Issues

Over Arching Principles



Service Relations

Province	County	Townships
<p>Certify Training Regulation, Compliance and Investigations Funding Partner (50% overall L.A. costs) Service Reviews every 3 years for certification to operate Land Ambulance.</p>	<p>Funding County levy (20% of overall Land Ambulance costs) Receives updates on Land Ambulance Issues through the County Social Services as required Safer communities initiative</p>	<p>Contributes to County levy through local municipal taxation Support Land Ambulance through tiered response agreements with fire service and land ambulance Public Access Defibrillation participant with GWEMS</p>

City

Overall
Governance of
Service

- Responsible for the governance, accountability and transparency of the service area
- Establishes Service Levels
- Approves Budget

GWEMS

Service
Provision

- Provides Staff Reports, Annual report, service change requests, information reports
- Implements changes to service levels or funding
- Information reports provided on service “dash boarding” service performance

County

Receives
information

Provides
Feedback

- Poses questions and service inquiries relative to system performance against expectations
- Social Service Committee or CAO forwards issues.
- Provides feedback /support proposed CTAS RTPP
- Provides feedback /support proposed annual work plan

GWEMS

Service
Provision

- Presents annual report on land ambulance for information
- Provides monthly financial performance to County Clerk
- Presents annual budget as submitted to the City
- Presents CTAS response time performance plan
- Solicits input on work plan development

Township/ Towns

Receives updates
from GWEMS Team

Develops Local
Rapport

- Poses questions on service delivery
- Supports Community Public Access Defibrillation Programs (PAD)

GWEMS

Service
Provision

- Presents annual work plan at local council
- Develops relationships with local groups supporting emergency services (local FD)
- Presents annual budget for information
- Presents response time performance plan annually



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF JUNE 9, 2014**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: BUILDING PERMIT MONTHLY REVIEW
PERIOD ENDING MAY 31, 2014**

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Monthly Review for the period ending May 31, 2014.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. Building Permit Monthly Review for the period ending May 31, 2013
2. Building Permit Monthly Review for the period ending May 31, 2012

BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	3	567,000.00	5,692.65	32,903.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	3	295,000.00	3,371.22	0.00
Garages / Sheds	5	105,000.00	2,685.80	0.00
Pool Enclosures / Decks	8	55,500.00	1,204.02	0.00



Commercial	0	0.00	0.00	0.00
Assembly	2	1,500.00	252.00	0.00
Industrial	1	100,000.00	1,052.00	0.00
Institutional	0	0.00	0.00	0.00
Agricultural	15	1,777,000.00	19,654.48	0.00
Sewage System	1	1,500.00	126.00	0.00
Demolition	1	5,000.00	126.00	0.00

Total May 2014	39	2,907,500.00	34,164.17	32,903.00
Total Year to Date 2014	78	6,519,580.00	78,142.51	11,658.00

Total May 2013	38	2,445,100.00	30,886.07	32,900.00
Total Year to Date 2013	85	7,344,440.00	84,196.88	94,875.41

Total May 2012	25	2,005,300.00	15,954.16	24,000.00
Total Year to Date 2012	77	7,801,180.00	68,234.57	96,234.00

***values may change as permits are revoked or modified*

PREPARED BY:	RECOMMENDED BY:
	
DARREN JONES CHIEF BUILDING OFFICIAL	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER



Communiqué



From the desk of:

Thursday June 5, 2014 # 005

Fire Chief

Attendance:

I truly appreciate everyone's commitment and dedication to your fire service. Whether it is a training night or emergency call-out, most can be counted on to be there.

Having said that there are several firefighters not meeting the requirements of SOG 601.

I will be sending letters to those individuals who are not meeting the requirements for attendance at training and emergency call-out. You will be required to provide reasons for poor attendance. I understand work and family commitments; however you also have a commitment to the community you serve and your fellow firefighters. There are safety and liability issues as well. Thank you for your understanding with respect to this important matter.

Confidentiality:

Please be advised that Fire Service staff must not discuss any details of fire scenes, fire investigations, MVC's etc with the public. What you witness at the scene must be kept confidential. This is for your protection and the protection of others.

Training:

Effective immediately, all training with the exception of your scheduled training nights, the recruit course and Mutual Aid meetings must be approved by the Fire Chief. Weekend training, one day seminars, conferences/conventions etc must be approved prior to attending. This will ensure we have sufficient funds in the budget and we are receiving value for the training.

Fire Deaths in the Province:

Total fatal fires for the period from January 1 to June 4 for the years 2013 and 2014				
	2013		2014	
	Fatal fires	Fatalities	Fatal fires	Fatalities
Ontario fatal fires (except federal and First Nations properties) from January 1 to June 4	29	35	29	35
Fatal fires on federal or First Nations properties from January 1 to June 4	2	5	2	5
Total	31	40	31	40

S. G. Guilbault

Chief Guilbault



Communiqué



ARTHUR STATION:

ARTHUR FIRE DIVISION REPORT FOR MAY 2014

The Arthur Fire Department responded to seven calls for assistance during the month of May 2014.

West Luther	1 MVC
Arthur Twp.	1 MVC
West Garafraxa	1 Alarm Activation
Arthur	3 Alarm Activations 1 Medical Assist

Practices:

There were four practices held in May. On May 7th, Practice # 25, eleven members attended; on May 14th, Practice # 26, ten members attended; on May 21st, Practice # 27, twelve members attended and on May 28th, Practice # 28, ten members attended.

Courses:

Fire fighter Green is continuing to attend the NFPA Fire Fighter Recruitment Training held in Centre Wellington. On May 10th Division Chief Morrison and Fire Fighter Hillis attended Tanker Training in Mount Forest; and on May 10th, Fire Fighter Guidotti attended the Fire Simulation Trailer Training held in Guelph.

On May 13th, Division Chief Morrison, Fire Fighter Guidotti and Fire Fighter James attended the Wellington Dufferin Mutual Aid Association meeting held in Guelph.

Fire Fighters Guidotti and Brunkard attended the Lion's Club Duck Race on May 10th. They set up a display to provide all those attending with public education materials.

On May 30th, Division Chief Morrison and Fire Fighters Guidotti and Brunkard gave a hall tour to 65 Arthur Public School Kindergarten students and their teachers. The children enjoyed the handouts, a tour of the fire station, the Wellington North Inflatable Fire Education House and of course the fire trucks were especially exciting for the students to see.

SUBMITTED BY: Jim Morrison, CMM III
Fire Service Professional



Communiqué



MOUNT FOREST STATION:

The Mount Forest Station responded to 13 calls for assistance during the month of MAY 2014

13 Calls for response in total:

3 Ambulance assist (1 V.S.A ; 1 Lift assist ; 1 Patient in Seizure)

1 Illegal burn

2 Public assist

5 Alarms Activations:

- 2 cooking*
- 1 cleaning products*
- 1 alarm system problem*
- 1 human error*

1 In Arthur Township (1 false alarm)

1 In West Luther (hydro wires down)

There were 3 meeting / practice sessions held during the month of May 2014:

May 5, 15 members were present,

May 12, 16 members were present,

May 26 , 17 members were present

On May 3-7, 2014 the Mount Forest Division Chief attended the O.A.F.C Conference and Trade show in Toronto

On May 9, 2014, 3 members attended elevator training at Saugeen Valley Nursing Home

On May 13, 2014, 2 members attended the Wellington County Mutual Aid in Guelph

On May 27, 2014 Mount Forest Division hosted the Big Bike Ride

On May 28, 2014 the Mount Forest Division assisted with Shop with a Cop, with grade 7 students from Victoria Cross Public School

Respectfully Submitted

Ron MacEachern



Communiqué



FIRE PREVENTION/PUBLIC EDUCATION DIVISION:



“SWING INTO SUMMER SAFETY” CAMPAIGN 2014 OFFICIAL LAUNCH

Thank you to the fire fighters who volunteered to assist with the Launch, June 11th.
Your assistance is greatly appreciated!

The prevention division attended a safety day for the Mennonite community in Farwell and Riverside. A total of 21 schools attended the 2 day session with a total of 575 children and 87 adults.



Also attended the 1st Annual Community Connections Showcase held at the Mount Forest & District Sports Complex.



A Hall tour was conducted at the Mount Forest Station with the local Homeschoolers Assoc. The tour was well received and there were 37 children and 12 adults.

Remember; nothing is impossible, the word itself says 'I'm possible'! *Audrey Hepburn*

Yours in fire safety

Jason Benn, FPO.



Communiqué

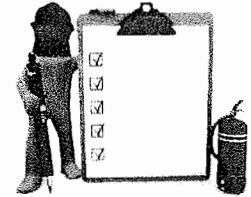


TRAINING DIVISION:

I have nothing to report at this time.

Be safe!

Don Irvine

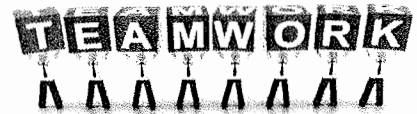


COMMITTEES:

Public Education

Looking to have a meeting coming up within the first couple of weeks of June, those of you who are interested in being a part of the committee, please let me know which of the following works best for you via email.

June 12 or June 19, location TBA



Truck and Equipment

The first Truck and Equipment Committee meeting was held on May 22, 2014. The committee began by members taking a moment to get to know each other as well as sharing any concerns or suggestions about issues that they would like to see addressed regarding the trucks and equipment. Members were introduced to areas the committee will be responsible for. The terms of reference will be reviewed at the next meeting, June 5. A list of concerns was made on things like tool accountability, truck maintenance, tool maintenance, inspection intervals and cabinet layouts, as well as brief discussion regarding the level of importance for each and the implementation of standardization. The committee agreed on holding two meetings a month initially; alternating site locations between Mount Forest and Arthur stations monthly. The committee will be working toward creating a detailed documentation procedure for maintenance and inspections to help keep the department working well. There was also discussion with regards to continuing with Wellington North Fire Services branding on the trucks as well as streamlining the numbering system. The committee also talked about revisiting the squad/pumper setup, as well as devising a permanent setup for tool layout for the new tankers. The members toured the Mount Forest Station to take note of the tool setup and inventory on the trucks.

The next meeting to be held at the Mount Forest Station June 5, 2014 at 7 pm.

Thanks, Curtis



Communiqué



EVENTS:

No events to report at this time.

Next communiqué will be Thursday June 19th, 2014

“Pride and Passion”





Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF June 9, 2014**

**FROM: Paul Dowber
Treasurer**

**SUBJECT: TREASURER'S REPORT TR2014-03
APPLICATION FOR FUNDING UNDER THE ONTARIO ICESTORM ASSISTANCE
PROGRAM**

RECOMMENDATION

THAT the Council of the Corporation of the Township of Wellington North seeks financial assistance from the Province of Ontario through the Ice Storm Assistance Program to help cover extraordinary costs that were incurred as a result of the December 21-22, 2013 ice storm

AND FURTHER THAT the Township's Treasurer be delegated authority to submit claims on behalf of the Township

REPORTS PERTINENT TO THIS MATTER

Ice Storm Factsheet provided by the MMAH

BACKGROUND

The Province of Ontario has announced a one-time Ice Storm Assistance Program to help affected municipalities and conservation authorities cover extraordinary costs that were incurred as a result of the December 21-22, 2013 ice storm.

The incremental costs that may be considered eligible under the program include those related to emergency response, such as:

- Clean-up of debris including fallen trees and broken branches on roads, sidewalks and frequently travelled routes to protect public health and safety
- Incremental costs incurred to provide the essential services, equipment, material and labour required to sustain the operability of public infrastructure
- Incremental costs of staff for overtime work on ice storm response and recovery

Key dates for the program are:

Detailed program guidelines and claim forms were made available on May 29th, 2014. These will be used to develop the required expression of interest.

An expression of interest in the program with evidence of ice damage and initial cost estimates must be submitted by June 16th, 2014.

A Council resolution (see "Recommendation" above) seeking provincial assistance for the ice storm must accompany the expression of interest. The resolution should also delegate authority to the Township's Treasurer to submit claims on behalf of the Township.

The deadline for claim submissions will be October 31st, 2014. Eligible expenses incurred up to June 22nd, 2014 may be claimed.

Financial Implications

Funding provided to the Township under this program will offset costs incurred as a result of the December 21–22, 2013 ice storm.

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

<i>Paul Dowber</i> Treasurer	<i>Mike Givens</i> CHIEF ADMINISTRATIVE OFFICER
--	---

Ontario Ice Storm Assistance Program

MAY 2014 PROGRAM UPDATE

Ontario is helping municipalities and conservation authorities affected by the December 2013 ice storm by implementing the Ice Storm Assistance Program. Eligible response and recovery costs must be clearly linked to the ice storm, be incremental to standard operating budgets and incurred to protect public health and safety or to secure access to public roads, sidewalks or frequently travelled routes.



PLEASE NOTE SOME UPDATED TIMELINES

Deadline for Expression of Interest (June 16, 2014)

- All claimants must submit an expression of interest with evidence to support ice damage and estimates of eligible costs.
- If a request for assistance was made previously under the Ontario Disaster Relief Assistance Program (ODRAP), the claimant is still required to submit an expression of interest with supporting evidence and an up-to-date estimate of eligible costs.
- As part of the expression of interest, municipalities are requested to confirm that authority is delegated to the municipal treasurer, chief administrative officer or equivalent senior staff person to submit and attest to the accuracy of the costs claimed.
- Please retain documentation of the delegation on file for audit purposes.

Target Date for Incurring Eligible Program Costs (June 22, 2014)

- Response and recovery costs should be incurred by June 22, 2014, six months after the storm.
- Due to the long winter, late spring thaw and a shortage of skilled labour in some areas, the Ministry will consider costs that are incurred after June 22, 2014 on a case-by-case basis. Applicants will need to demonstrate that the recovery work could not be completed within the six-month time frame and that work is demonstrably linked to the December 2013 ice storm.
- The longer the time between the disaster event and the recovery work, the more difficult it may be to establish a causal link to the ice storm event. Establishing a link between the damage suffered and the December 2013 ice storm will also become especially difficult if another extreme weather event occurs before work is completed.

Release of Program Guidelines and Claim Forms (Summer 2014)

- Detailed program guidelines and claim forms will be distributed to municipalities and conservation authorities to prepare full claims in summer 2014.
- Technical assistance will be available to address claimant questions on claims preparation.

Deadline for Claim Submissions (October 31, 2014)

- Full claims must be supported by detailed documentation such as copies of damage reports, invoices, time sheets demonstrating paid overtime, proof of payment and proof that work was completed. Supporting documentation requirements will be explained in the program guidelines.
- All claims must be verified and signed by the individual with the appropriate delegation of authority.

NEXT STEPS FOR SUBMITTING AN EXPRESSION OF INTEREST

- Fill in the form provided and submit it by June 16, 2014.
- Ensure that the municipality passes a council resolution seeking provincial assistance for the ice storm. If an ODRAP resolution was already passed, it will be accepted for this program and a new resolution is not required. Municipalities that want to apply, but have not passed a resolution, must pass a council resolution before seeking funding under the Ice Storm Assistance Program and submit that resolution with the expression of interest.
- Ensure that the municipal council has delegated authority to the municipal treasurer, chief administrative officer or equivalent senior staff person to submit claims on behalf of the municipality.
- Maintain detailed documentation to prove eligible costs, including tracking ice storm costs separately from normal operating costs in your financial system.
- Please retain all documentation on ice storm costs including invoices and detailed time sheets, and ensure that documents are marked as ice storm-related. Ensure that you keep original files to avoid future problems at the audit stage.

ELIGIBLE AND INELIGIBLE COSTS

The list below provides examples of types of eligible and ineligible costs under the Ice Storm Assistance Program. The list is not exhaustive. When preparing detailed claims, all applicants should refer to the program guidelines that will be available in summer 2014 for more detailed information.

Eligible Costs

- ✓ Incremental costs of immediate emergency response, such as setting up warming centres.
- ✓ Clean-up of debris including fallen trees and broken branches on roads, sidewalks and frequently travelled routes to protect public health and safety.
- ✓ Making safe (including removal of trees and tree limbs) any public infrastructure and public facilities, including beaches, zoos and parks, which constitute a threat to public safety.
- ✓ Incremental costs incurred to provide the essential services, equipment, material and labour required to sustain the operability of public infrastructure.
- ✓ Incremental costs of staff for overtime work on ice storm response and recovery.
- ✓ Backfilling contracts where temporary staff was required to perform the work of staff who were deployed to ice storm work.
- ✓ Repairs or replacement to pre-disaster condition of municipal and conservation authority infrastructure and equipment damaged as a result of the ice storm.
- ✓ Incremental costs of appraising and estimating damage.

Ineligible Costs

- ✗ Regular public sector salaries, even for those staff assigned to ice storm work during regular hours, are not considered incremental to standard operating budgets.
- ✗ Normal operating expenses, including maintenance budgets of those involved in the response.
- ✗ Recovery costs for work other than to protect public health and safety or secure access to public roads, sidewalks or frequently travelled routes.
- ✗ Emergency service costs related to routine incident management functions, as opposed to incremental costs of responding to broader disaster consequences.
- ✗ Tree replacement or tree canopy restoration.
- ✗ Costs of restoring or replacing insured items.
- ✗ Loss of income, wages, profits and/or revenue, loss of opportunity or inconvenience.
- ✗ Costs incurred by local electricity distribution companies.

If you have questions on the Ice Storm Assistance Program, please e-mail icestorm.program@ontario.ca or contact your local Municipal Services Office.



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL
WELLINGTON NORTH COUNCIL MEETING JUNE 9TH, 2014**

FROM: Dale Small; Business Economic Manager

SUBJECT: Community Improvement Program

RECOMMENDATION

That the Business Economic Manager report dated June 9th, 2014 with regards to the Community Improvement Program is received;

AND FURTHER THAT the Council of the Township of Wellington North approve a one-time grant up to \$2,500 under the Public Arts Grant Program to the Mount Forest B.I.A., Arthur Chamber of Commerce and Wellington North Simply Explore for the purchase of fourteen vertical banners for the downtown areas in Mount Forest and Arthur.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Council: August 8th 2012, December 13th, 2012, April 22nd 2013
August 12th 2013, December 16th, 2013, April 7th, 2014

BACKGROUND

The council of the Township of Wellington North approved our **Community Improvement Plan, (C.I.P.)** on May 7th, 2012 and since that time the Economic Development Committee, local Chambers of Commerce and the Mount Forest B.I.A. have been actively promoting the program and encouraging applications from Community Groups, Building Owners and Business Owners.

The Wellington North Community Improvement Plan has been designed and approved as a ten year program and historically many communities take years for the Program to gain traction. We have been fortunate in Wellington North that in the first two years of our Program, twelve applications have been submitted, and recommended by the Community Improvement Plan Review Panel for funding. All these applications have subsequently been approved by council.

Total dollar value of the improvements from these applications totals \$90,958. Of this amount:

- \$18,540 (20%) has been provided in grants from the Community Improvement Program
- \$ 5,000 (6%) in interest free loans repayable over 5 years from the C.I.P.
- \$67,418 (74%) from the applicants.

These improvements have had a noticeable impact on the Main Streets of our two towns and we look forward to continued success stories moving forward.



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

OVERVIEW

On May 26th, 2014 an application was received under the Public Arts Grant section of the Community Improvement Plan. The application is a joint application/partnership with the Mount Forest B.I.A., Arthur & District Chamber of Commerce and Wellington North Simply Explore.

The requested funding will be used to design and purchase fourteen street banners to be placed on various poles on our Main Streets in Arthur and Mount Forest. These banners will compliment ones already in place and will further promote our community and the many festivals, events and business activities we have in Wellington North.

The process to approve/decline a Community Improvement Plan application is as follows:

1. **Business Economic Manager** reviews the application to ensure all required documentation has been provided and that the application has been properly completed. Once everything is in order the Grant Application Decision Matrix is drafted.
2. **Community Improvement Plan Review Panel** reviews and discusses the application, finalizes the Grant Application Decision Matrix and makes recommendation to the Economic Development Committee/Business Economic Manager.
3. **Business Economic Manager/Economic Development Committee** obtains the Review Panels findings and forwards a report to council to approve or decline the application.
4. **Wellington North Council** provide final decision.

On May 27th, 2014 the Community Improvement Plan Review Panel (CIPRP) met to discuss the application and finalize the Decision Matrix. The CIPRP consists of the following individuals:

- April Marshall, Tourism, Marketing & Promotion Manager
- Darren Jones, Chief Building Official
- Dale Small, Business Economic Manager

A copy of the decision matrix as well as the completed application form and sample of the banners is attached to this report. The CIPRP supports the application and has directed the Business Economic Manager to prepare this report and recommend council approve the application.

PREPARED BY:

RECOMMENDED BY:

DALE SMALL

MIKE GIVENS

BUSINESS ECONOMIC MANAGER

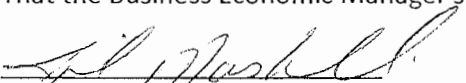
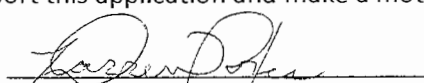
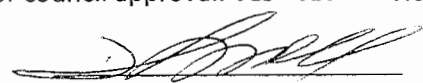
CHIEF ADMINISTRATIVE OFFICER

COMMUNITY IMPROVEMENT PLAN: PUBLIC ART GRANT APPLICATION DECISION MATRIX

Applicant: Mount Forest B.I.A., Arthur Chamber & Wellington North Simply Explore Date Received: May 26th, 2014 Application #: P.A.G. # 5

Amount: \$2,500.00

Date of Community Improvement Plan Review Panel Meeting: May 27th, 2014

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		The Mount Forest B.I.A. and Chamber of Commerce are both eligible to apply.
2	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		The area is eligible for funding as the street poles are located on Main Street within the CIPA boundary
3	Has the application been properly completed including: <ul style="list-style-type: none"> • Detailed description of proposal • Detailed drawing of the proposed Art • Minimum of two quotes obtained 	X X	X	Application has been properly completed and supported by all three groups. Two quotes have been obtained for the purposes of this application. (\$2,336 & \$2,450) both excluding HST
4	Are property taxes and any other Municipal Accounts receivable up to date	X		
5	Eligible costs associated with the Public Arts Projects are as follows. Indicate which ones are included: <ul style="list-style-type: none"> • Application fees • Preparation of building/area to receive art installation • Service/product fabrication of art work • Installation charges of proposed art work 	X X X	X	
6	What percentage of the overall costs is being requested from the Public Arts Grant Program? If the overall project costs exceed the grant application how is the remaining cost being covered?			100 % Yes <u>XX</u> No _____ Other % _____ Explanation: Any costs over and above the requested amount of \$2,500 will be covered by the applicants
7	Will the goods and services to complete the Art work be performed by local businesses/suppliers?	X		Applicant has received quotes from two local suppliers and if the application is approved will be accepting the quote from the Wellington North business
8	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Completion date is the summer of 2014
9	Other comments from the Review Panel	Good partnership application between the BIA, Chambers and Wellington North. Street Banners will liven up our Main Streets in both locations and further promote our festival and events.		
Recommendation	That the Business Economic Manager support this application and make a motion for council approval: Yes XX No _____			
	 April Marshall	 Darren Jones	 Dale Small	<u>5/27/14</u> Date



Township of Wellington North
 7490 Sideroad 7 West,
 Kenilworth, ON N0G 2E0
 Phone: 519-848-3620
 www.wellington-north.com

Public Art Grant Application Form

The purpose of this program is to encourage the inclusion of art programming such as mural work, sidewalk art, commemoration, custom site amenities, etc in the Community Improvement Areas of Arthur and Mount Forest. Grant assistance is provided in the form of a one-time grant for the cost of the art-related work. This program will allow for a grant up to 100% value for works. Please review the specific grant program term and conditions found in the Community Improvement Plan and contact the Business Economic Manager for current limits.

Application Number (assigned by staff):	P. A. 6. # 5
Date Application Received:	MAY 26, 2014

PROPERTY INFORMATION					
Municipal Address	Street Num:	Street Name:	Unit Num:		
Commercial Name (if applicable)		Main St. Mount Forest & George St Arthur			
Registered Plan Number:	N/A	Registered Plan Lot/Block No.	N/A		
OWNER and APPLICANT INFORMATION					
Property Owner Information (check one)		Person(s)		Company Township of Wellington North	
Registered Land Owner:	Surname:		First name:		
Name:	(if Company)		Company Officer		
Address:	Street No.	Street Name:		Unit Num:	
Municipality:	Wellington North	Province:	Ont	Postal Code:	N0G 2E0
Telephone:	No: (519) 848-3620	Fax: ()	Email: ammarshall@wellington-north.com		
Applicant Information (if different than Owner):					
Application Contact:	Surname: Marshall		First name: April		
Name:	(if Company) Township of Wellington North		Company Officer		
Address:	Street No. 7490	Street Name: Sideroad 7 E		Unit Num:	
Municipality:	Wellington North	Province:	Ont	Postal Code:	N0G 2E0
Telephone:	No: (519) 848-3620	Fax: ()	Email: ammarshall@wellington-north.com		
I hereby make the above application for a <u>\$2,500.00</u> Public Art Grant, declaring all the information contained herein is true and correct, and acknowledging the Township of Wellington North process the application based on the information provided.					
Signature:	<i>April Marshall</i>		Title: <i>Tourism, marketing, Promotion Manager</i>		
Printed Name of Signatory:	April Marshall		Date: <i>May 23/14</i>		

The personal information on this form is collected under the legal authority of the Planning Act, Section 2. The personal information will be used for determining your eligibility for a grant/loan. If you have any questions about the collection, please contact the Clerk-Administrator at 519-848-3620 ext. 32.

DESCRIPTION OF IMPROVEMENTS

- Please provide a detailed, written description of the proposed improvements. Attach one (1) copy of a prepared sketch showing the proposed improvements.

- Partnering with the Arthur and Mount Forest Chamber of Commerce
- we would like to erect 14 vertical banners (6 Arthur + 8 Mount Forest)
 - 60" x 24" Double Sided \$150.00 each
 - Design \$350.00 total
- We will complete the design upon approval of funding, but plans include promoting "Wellington North Simply Explore." and highlight 'The Butter Tart Trail' 'Farmers Market' 'Shopping' 'Fireworks Festival' 'most Patriotic Village' + Dining
- Total cost \$2,450 + HST. Using local company Marce Signs

PHOTOGRAPHS

- Please attach a photograph of the project site and proposed public art.

vertical banner example photo is supplied.
To be placed in Arthur (downtown) and Mount Forest (Main St. Intersections) on available poles.

Concept 1

Common Banner One Side
on All Posts

Event or Category Specific
Banner on the Other Side,
Colour Coded by Category

Stock photos placed for
purpose of concept.
Photography can be
explored further.





Concept 2

Colour Coded by Category

One side is photo based, other side is info based.





Concept 3

No Colour Coding

Both banners work to relay complete message.

Middle area to change - large background photo and icon for either a specific event as shown or a category like Shopping which may have a shopping bag icon.



June 2, 2014

To Whom It May Concern

The Mount Forest BIA is pleased to support, as well as work with, the Chambers of Wellington North and the Economic Development Committee to increase tourism in our township. The initiative for the banners would be a great asset to our township.

Tourism is a strong part of our community and the banners will help provide the increased awareness that is necessary to help our community thrive. We have lots of great things to offer people visiting our township and the banners can provide a consistent and positive reminder to people travelling through the township.

Working together on projects like this only serves to make our community healthier and stronger for the future.

A handwritten signature in black ink, appearing to read "Jenny Whetham", with a long, sweeping underline.

Jenny Whetham

Secretary/Treasurer

*Arthur
District*

Chamber of Commerce

"Most Patriotic Village"

www.arthurchamber.ca

achamber@wightman.ca

146 George St., P.O. Box 519
Arthur, Ontario N0G 1A0
(519)-848-5603

Date: May 27, 2014

Township of Wellington North
Box 125
Kenilworth, ON
N0G 2E0

Subject: Outdoor Banners

Please accept this as a letter of support for banners to be erected on various poles in the township including the main street (George and Smith Streets) in Arthur.

Vertical banners will help to beautify our town and township and communicate valuable information to visitors, tourists, those just "passing through" as well as our own residents. They will be a welcomed addition to our community.

We support this opportunity and believe it will be a wonderful enhancement to the communities of Wellington North.

Yours truly,

The Directors & Executive of the Arthur & District Chamber of Commerce

PROPOSAL



Quote # 13-00035

Date:

November-06-13

Sold To: Township of Wellington North
 c/o April Marshall
 519.848.3620 ex 30
 amarshall@wellinton-north.com

Item	Materials Used	Size	Quantity	Amount	Total
street banner - single sided	21 oz Canadian Made vinyl - <i>Vintex</i>	28" x 60"	1	53.47 each	
street banner - double sided	21 oz Canadian Made vinyl - <i>Vintex</i>	28" x 60"	1	104.38 each	C14 =
street banner - single sided	21 oz Canadian Made vinyl - <i>Vintex</i>	18" x 36"	1	20.66 each	
street banner - double sided	21 oz Canadian Made vinyl - <i>Vintex</i>	18" x 36"	1	40.32 each	
	PRINT READY ARTWORK PROVIDED				
Artwork design	in-house graphic designer		per hour	60.00 each	
Install	2 installers labour, fully compliant bucket truck		tba	125.00 per hour	C17 =
Hardware	existing, however may require banding, brackets, s-hook repairs as needed			to be determined	
				Subtotal:	\$0.00
				HST 13%	
				Total Due:	\$0.00

1461.32

875.00

2936.00

303.28

2639.68

TERMS: 50% deposit

Pricing valid for 30 days from date of Proposal

Charges will reflect actual time & materials used on job

GST/HST# 801664251 RT0001

Prices and times approximate. Payment due upon receipt. Overdue balances calculated at 4% per month.

www.artisanstreetscapes.ca 12 cutter circle, new lowell, ontario L0M-1N0 705.424.9472 john@artisanstreetscapes.ca

April Marshall

From: Richard MacVicar [signs@marccapparel.com]
Sent: April-16-14 9:57 AM
To: April Marshall
Subject: Re: vertical banners

Design - \$350

Was I installing these? If so probably budget for an hour each one.

Marcc Apparel Signs & Promotions
181 Durham Street West
Mount Forest, ON
N0G 2L1
PH: 519-323-2282
F: 519-323-1170
signs@marccapparel.com

150 x 14 = 2,100
DESIGN = 350

2450
318

\$ 2768.00

From: April Marshall
Sent: Wednesday, April 16, 2014 9:51 AM
To: Richard MacVicar
Subject: RE: vertical banners

Okay, I need to account for that too – how much time should we allot?

APRIL MARSHALL
Tourism, Marketing & Promotions Manager
Township of Wellington North
519-848-3620 ext: 30
www.wellington-north.com / www.simplyexplore.ca

Follow us  

From: Richard MacVicar [mailto:signs@marccapparel.com]
Sent: April-16-14 9:19 AM
To: April Marshall
Subject: Re: vertical banners

No, any of that would be \$55.00 per hour

Marcc Apparel Signs & Promotions
181 Durham Street West
Mount Forest, ON
N0G 2L1
PH: 519-323-2282
F: 519-323-1170
signs@marccapparel.com

From: April Marshall
Sent: Wednesday, April 16, 2014 9:09 AM
To: Richard MacVicar
Subject: RE: vertical banners

Thanks, Rich. To confirm, we don't need to order any hardware right now? Is your labour and design included in this quote?

APRIL MARSHALL
Tourism, Marketing & Promotions Manager
Township of Wellington North
519-848-3620 ext: 30
www.wellington-north.com / www.simplyexplore.ca

Follow us  

From: Richard MacVicar [<mailto:signs@marccapparel.com>]
Sent: April-16-14 8:17 AM
To: April Marshall
Subject: Re: vertical banners

Yes, they would work.

16 - Double sided Street Banners - 60" x 24"
Price - \$150.00 each

If needed
Street pole aluminum banner kits - top and bottom
Price - \$255.00 each

Thanks
Rich

Marcc Apparel Signs & Promotions
181 Durham Street West
Mount Forest, ON
N0G 2L1
PH: 519-323-2282
F; 519-323-1170
signs@marccapparel.com

From: April Marshall
Sent: Friday, April 11, 2014 10:58 AM
To: Richard MacVicar
Subject: Re: vertical banners

Hi Rich, yes it is the total for now. I just want to get started on the first run. I'm following this with an email from WNP as they gave their thoughts on Mount Forest - do you think we can get it done there?

Thanks,



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF JUNE 9, 2014**

**FROM: Cathy More
Deputy Clerk**

**SUBJECT: DEPUTY CLERK'S REPORT DC2014-01
Joint Compliance Audit Committee By-law**

RECOMMENDATION

That a by-law to establish a Joint Compliance Audit Committee, including its terms of reference be presented to Council; and

That authority be delegated to the County's Meeting Investigator, Mr. Norman Gamble to appoint members to the Joint Committee.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N / A

BACKGROUND

The *Municipal Elections Act, 1996*, as amended by Bill 212 requires that every municipality and school board appoint a Compliance Audit Committee. This committee is required to be in place prior to October 1, 2014. The Committee would have full delegation of the authority in the Act to address applications requesting an audit of a candidate's election campaign finances.

The County and the member municipality Clerks have agreed to recommend that a Joint Compliance Audit Committee be appointed.

Any elector who is entitled to vote in an election and believes on reasonable grounds that a candidate has contravened a provision of the *Municipal Elections Act, 1996* pertaining to election campaign finances, may apply in writing to the Clerk for a compliance audit of the candidate's election campaign finances. In the case of a joint committee, the application would go directly to the clerk of the host municipality.

The mandate of the Compliance Audit Committee is as follows:

- a) Consider request for a compliance audit and determine whether the request should be granted or rejected;
- b) If the request is granted, appoint an auditor;
- c) Review the auditor's report and determine whether legal action should be taken; and
- d) If the auditor's report indicates that there were no apparent contraventions and if there appears that there no reasonable grounds for application, the Council is entitled to recover the auditor's costs from the applicant.

Membership for the committee is detailed in the attached terms of reference. It is being recommended that the County's closed meeting investigator Norm Gamble be delegated the authority to appoint the members to maintain independence.

PREPARED BY:

RECOMMENDED BY:



Cathy More
Deputy Clerk

MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 48-14

**BEING A BY-LAW TO ESTABLISH A JOINT MUNICIPAL
ELECTION COMPLIANCE AUDIT COMMITTEE IN ACCORDANCE
SECTIONS 81 AND 81.1 OF THE MUNICIPAL ELECTIONS ACT
1996, AS AMENDED.**

WHEREAS subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS subsection 10(1) of the Municipal Act, 2001 provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 81.1(1) of the Municipal Elections Act, 1996, as amended, requires Council to establish a Compliance Audit Committee;

NOW THEREFORE, the Council of the Corporation of the Township of Wellington North enacts as follows:

1. **THAT** the Township of Wellington North establish a Joint Municipal Election Compliance Audit Committee, including its terms of reference, attached as Schedule 'A'.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9TH DAY OF JUNE, 2014.**

**RAYMOND TOUT,
MAYOR**

**MICHAEL GIVENS,
CHIEF ADMINISTRATIVE OFFICER/CLERK**

Schedule A
TERMS OF REFERENCE
JOINT
MUNICIPAL ELECTION COMPLIANCE AUDIT COMMITTEE

Name

The name of the Committee is the "Joint Municipal Election Compliance Audit Committee".

Term of the Committee

The term of the Committee shall be from December 1, 2014 to November 30, 2018.

Meetings

The Committee will meet as needed, with meetings to be scheduled by the Clerk, or designate of the host municipality when a compliance audit application is received.

Mandate

The powers and functions of the Committee are set out in subsection 81 of the *Municipal Elections Act, 1996*(MEA). The mandate of the Committee is as follows:

- a) review and consider a compliance audit application received by an elector and decide whether it should be granted or rejected;
- b) if the application is granted, appoint an auditor to conduct a compliance audit;
- c) receive the auditor's report;
- d) consider the auditor's report and if the report concludes that the candidate appears to have contravened a provision of the *MEA* relating to election campaign finances, the committee may commence legal proceedings against the candidate for the apparent contravention.
- e) if the report indicates that there were no apparent contravention and the committee finds that there were no reasonable grounds for the application, the council is entitled to recover the auditor's costs from the applicant.

Composition

The Committee will be composed of three (3) members, with membership drawn from the following groups:

- a) accounting and audit- accountants or auditors with experience in preparing or auditing the financial statements of municipal candidates;
- b) academic-college or university professors with expertise in political science or local government administration.
- c) legal profession with experience in municipal law, municipal election law or administrative law;
- d) professionals who in the course of their duties are required to adhere to codes or standards of their profession which may be enforced by disciplinary tribunals; and
- e) other individuals with knowledge of the campaign financing rules of the *Municipal Elections Act, 1996*.

Members of Council, employees or officers of the municipality or any persons who are candidates in the election for which the committee is established are not eligible to be appointed to the Committee, pursuant to clause 81.1(2) of the *Municipal Elections Act, 1996*.

The Chair will be determined at the Committee's first meeting.

Appointment Process:

All applicants will be required to complete an application outlining their qualifications and experience.

Members will be selected on the basis of the following:

- a) demonstrated knowledge and understanding of municipal election campaign financing rules and knowledge of the *MEA* and related regulations;
- b) proven analytical and decision-making skills;
- c) experience working on a committee, administrative tribunal, task force or similar setting;
- d) availability and willingness to attend meetings;
- e) excellent oral and written communication skills;

Compensation

Members shall receive an honourarium of \$100.00 per meeting.

Staff Support and Funding

The Clerk or designate of the host municipality shall provide administrative support for the committee and shall carry out any other duties required under this Act to implement the committee's decisions.

Meetings

Meetings shall be conducted in accordance with the open meeting requirements of the provisions in the *Municipal Act, 2001*. The host municipality's website will be used to communicate meeting notices and agendas.

June 1, 2014

RECEIVED

JUN - 2 2014

TWP. OF WELLINGTON NORTH

Dear Mrs. Moore,

On behalf of the Royal Canadian Legion, Arthur Branch #226, I am writing to you in regards to our application to hold our Annual Summer Road Toll.

We would like to hold this event just prior to the Civic Holiday long weekend in August 2014.

We are proposing to hold the event on the following dates and times;

Friday August 1st, 4pm-8pm and also Saturday August 2nd, 8am -1pm

The road toll will be set up on George Street at the cross intersections of George Street and Charles Street. We will work with the flow of traffic as regulated by the traffic signal light system.

We have arranged for our insurance company to fax you a copy of our insurance policy and to include The Township of Wellington North as "additional insured".

There will be 2 alternate toll by-pass routes available via;

- 1) Francis Street
- 2) Isabella Street

If you have any questions please feel free to contact me at 519-848-2605.

Thank you,



Ken Engleby

President, Arthur Royal Canadian Legion Branch #226

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 46-14

BEING A BY-LAW TO PERMIT FUNDRAISING ACTIVITIES BY A CHARITABLE ORGANIZATION ON A ROADWAY UNDER THE SAFE STREETS ACT, S.O. 1999 IN THE TOWNSHIP OF WELLINGTON NORTH. (Royal Canadian Legion Branch #226, Arthur – George Street, Arthur)

AUTHORITY: Safe Streets Act, 1999, S.O. 1999, Chapter 8, as amended, Section 3(3).
Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, Section 11(3)

WHEREAS Section 3(3) of the Safe Streets Act, 1999, S.O. 1999, Chapter 8, as amended, permits charitable organizations to conduct fund-raising activities on roadways where the maximum speed limit is 50 kilometres per hour, provided the activities are permitted by a by-law of the municipality in which the activities are conducted;

WHEREAS Section 11(3) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides for passing of a by-law with respect to highways, including parking and traffic thereon for such period as shall be specified in the by-law;

AND WHEREAS the Royal Canadian Legion Branch #226, Arthur, is planning to hold a Civic Holiday Road Toll event on August 1, 2014 between the hours of 4:00 p.m. and 8:00 p.m. and on August 2, 2014 between the hours of 8:00 a.m. and 1:00 p.m.;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North enacts as follows:

1. That the Royal Canadian Legion Branch #226, Arthur, is hereby permitted to hold a Civic Holiday Road Toll event on August 1, 2014 between the hours of 4:00 p.m. and 8:00 p.m. and on August 2, 2014 between the hours of 8:00 a.m. and 1:00 p.m. on George Street, Arthur at the intersection of George Street and Charles Street, Arthur.
2. The effective date of this by-law shall be the date of final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9TH DAY OF JUNE, 2014.**

**RAYMOND TOUT
MAYOR**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER/CLERK**

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 47-14

BEING A BY-LAW TO AMEND BY-LAW NUMBER 5000-05, A BY-LAW TO REGULATE THE PARKING OR STOPPING OF VEHICLES ON HIGHWAYS, PUBLIC PARKING LOTS AND IN SOME INSTANCES, PRIVATE PROPERTY WITHIN THE TOWNSHIP OF WELLINGTON NORTH.

AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended.

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended provides that every Council may pass such by-laws;

WHEREAS the Council of The Corporation of the Township of Wellington North deems it expedient to erect "No Parking" Signs on both sides of **Sligo Road West** in the former Town of Mount Forest, now in the Township of Wellington North.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:

1. **THAT Schedule "E" No Parking Zones (Mount Forest)** to By-law No. 5000-05 be amended by adding the following:

Highway	Side(s)	Between	Time
Sligo Road West Wellington Road 6	North	Main Street to Foster Street	Anytime
Sligo Road West Wellington Road 6	South	Main Street to Foster Street	Anytime

2. **THAT** this by-law shall come into force and take effect, when properly worded "**No Parking**" signs have been erected.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9TH DAY OF JUNE, 2014.**

**RAYMOND TOUT
MAYOR**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER/CLERK**

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 48-14

BEING A BY-LAW TO ESTABLISH A JOINT MUNICIPAL ELECTION COMPLIANCE AUDIT COMMITTEE IN ACCORDANCE SECTIONS 81 AND 81.1 OF THE MUNICIPAL ELECTIONS ACT 1996, AS AMENDED.

WHEREAS subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS subsection 10(1) of the Municipal Act, 2001 provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 81.1(1) of the Municipal Elections Act, 1996, as amended, requires Council to establish a Compliance Audit Committee;

NOW THEREFORE, the Council of the Corporation of the Township of Wellington North enacts as follows:

1. **THAT** the Township of Wellington North establish a Joint Municipal Election Compliance Audit Committee, including its terms of reference, attached as Schedule 'A'.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9TH DAY OF JUNE, 2014.**

**RAYMOND TOUT,
MAYOR**

**MICHAEL GIVENS,
CHIEF ADMINISTRATIVE OFFICER/CLERK**

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
BY-LAW 48-14
SCHEDULE 'A'

Schedule A
TERMS OF REFERENCE
JOINT
MUNICIPAL ELECTION COMPLIANCE AUDIT COMMITTEE

Name

The name of the Committee is the "Joint Municipal Election Compliance Audit Committee".

Term of the Committee

The term of the Committee shall be from December 1, 2014 to November 30, 2018.

Meetings

The Committee will meet as needed, with meetings to be scheduled by the Clerk, or designate of the host municipality when a compliance audit application is received.

Mandate

The powers and functions of the Committee are set out in subsection 81 of the *Municipal Elections Act, 1996*(MEA). The mandate of the Committee is as follows:

- a) review and consider a compliance audit application received by an elector and decide whether it should be granted or rejected;
- b) if the application is granted, appoint an auditor to conduct a compliance audit;
- c) receive the auditor's report;
- d) consider the auditor's report and if the report concludes that the candidate appears to have contravened a provision of the *MEA* relating to election campaign finances, the committee may commence legal proceedings against the candidate for the apparent contravention.
- e) if the report indicates that there were no apparent contravention and the committee finds that there were no reasonable grounds for the application, the council is entitled to recover the auditor's costs from the applicant.

Composition

The Committee will be composed of three (3) members, with membership drawn from the following groups:

- a) accounting and audit- accountants or auditors with experience in preparing or auditing the financial statements of municipal candidates;
- b) academic-college or university professors with expertise in political science or local government administration.
- c) legal profession with experience in municipal law, municipal election law or administrative law;
- d) professionals who in the course of their duties are required to adhere to codes or standards of their profession which may be enforced by disciplinary tribunals; and
- e) other individuals with knowledge of the campaign financing rules of the *Municipal Elections Act, 1996*.

Members of Council, employees or officers of the municipality or any persons who are candidates in the election for which the committee is established are not eligible to be appointed to the Committee, pursuant to clause 81.1(2) of the *Municipal Elections Act, 1996*.

The Chair will be determined at the Committee's first meeting.

Appointment Process:

All applicants will be required to complete an application outlining their qualifications and experience.

Members will be selected on the basis of the following:

- a) demonstrated knowledge and understanding of municipal election campaign financing rules and knowledge of the *MEA* and related regulations;
- b) proven analytical and decision-making skills;
- c) experience working on a committee, administrative tribunal, task force or similar setting;
- d) availability and willingness to attend meetings;
- e) excellent oral and written communication skills;

Compensation

Members shall receive an honourarium of \$100.00 per meeting.

Staff Support and Funding

The Clerk or designate of the host municipality shall provide administrative support for the committee and shall carry out any other duties required under this Act to implement the committee's decisions.

Meetings

Meetings shall be conducted in accordance with the open meeting requirements of the provisions in the *Municipal Act, 2001*. The host municipality's website will be used to communicate meeting notices and agendas.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 49-14

**BEING A BY-LAW TO AUTHORIZE AN AMENDMENT TO A
STANDARD CONDOMINIUM CORPORATION AGREEMENT
(BIRMINGHAM STREET EAST, MOUNT FOREST – CURVE ROCK
PHASE 2)**

WHEREAS The Corporation of the Township of Wellington North entered into a Standard Condominium Agreement with 2016065 Ontario Limited dated the 5th day of July, 2006 Notice of which was registered under Section 71 of the *Land Titles Act* on the 31st day of October, 2012 as Instrument No. WC358308 (“the Agreement”);

AND WHEREAS the Agreement provided for a phased condominium with an initial stage of 10 residential units, a Phase 1 with 24 residential units and a Phase 2 with 24 residential units;

AND WHEREAS the owner wishes to amend the Agreement to reduce Phase 2 from 24 residential units to 6 residential units.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:

1. The Mayor and the Chief Administrative Officer/Clerk of the Corporation are hereby authorized and directed to sign an agreement with 2016065 Ontario Limited in the form of, or substantially in the same form of as advised by the municipal solicitor, the draft Amendment to Standard Condominium Corporation Agreement attached hereto as Schedule 1.
2. The Chief Administrative Officer/Clerk is directed to cause Notice of the Amendment to Standard Condominium Corporation Agreement to be registered on the title to the lands described in it and having Property Identifier Number 71066-0087 (LT) pursuant to Section 71 of the *Land Titles Act* after it has been duly signed by the parties.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9TH DAY OF JUNE, 2014.**

**RAYMOND TOUT,
MAYOR**

**MICHAEL GIVENS,
CHIEF ADMINISTRATIVE OFFICER/CLERK**

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
BY-LAW NUMBER 49-14

SCHEDULE 1

AMENDMENT TO STANDARD CONDOMINIUM CORPORATION AGREEMENT

THIS AGREEMENT made this day of , 2014.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

“Wellington North”,
OF THE FIRST PART,

– and –

2016065 ONTARIO LIMITED a company incorporated
under the laws of the Province of Ontario,

“the Owner”
OF THE SECOND PART.

WHEREAS:

- A. The Owner is the owner of the following lands (hereinafter called “the lands”):
- Part of Park Lot 2, South side of Durham Street and East of Main Street, Plan for the Town of Mount Forest, Part 3, Plan 61R10349, in the Township of Wellington North, in the County of Wellington – Property Identifier Number: 71066-0087 (LT).
- B. The Owner entered into a Standard Condominium Corporation Agreement made on the 5th day of July, 2006 (“the Condominium Agreement”) notice of which was registered on the title to the lands, and other lands, on the 7th day of July, 2006 as Instrument No. WC143251.
- C. The Condominium Agreement provided for a phased condominium with an initial stage of 10 residential units, a Phase 1 with 24 residential units and a Phase 2 with 24 residential units.
- D. As of the date of this agreement the initial stage and the Phase 1 stage have been completed and are included in Wellington Standard Condominium Plan 137.
- E. The Owner wishes to finalize the Phase 2 stage on the lands with changes to the number and configuration of the residential units for Phase 2 as shown in the “Plan Condominium” registered on the title to the lands on the 10th day of August, 2006 as Plan No. WCP137 and corresponding changes to the “Declaration Condo” registered on the title to the lands on the 10th day of August, 2006 as Instrument No. WC147420 subsequently amended by a “Condo Amendment” registered on the 27th day of June, 2013 as Instrument No. WC376993.
- F. An amendment to the Condominium Agreement is required to provide for and accommodate the said changes.

IN CONSIDERATION OF the terms and conditions contained herein and other good and valuable consideration, the parties hereto agree as follows:

1. Truth of Recitals. The parties acknowledge and agree that the Recitals are accurate and true and form part of this amending agreement.

2. The Amendment. The Condominium Agreement registered as Instrument No. WC143251 is hereby amended in all respects pertaining to the said Phase 2 for the lands to reduce the number of residential units from 24 to 6 made up of 3 semi-detached residential buildings as shown on and described in the Plan of Survey prepared by Alex R. Wilson Surveying Inc. with respect to the said property identifier number 71066-0087, bearing the Surveyor's Certificate of Alex R. Wilson, O.L.S., OLIP dated February 18, 2014 for Project 13-8451 and comprised of: Part 1 of 8 Parts Sheet 3 of 9 Sheets; Part 1 of 8 Parts Sheet 7 of 9 Sheets; and Part 1 of 8 Parts Sheet 9 of 9 Sheets.

3. Continuation. With the exception of the said Phase 2 changes and in all other respects, the terms and conditions of the Condominium Agreement as previously amended shall remain the same and in effect.

THIS AGREEMENT is executed by Wellington North this _____ day of _____, 2014.

THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH
Per:

Raymond Tout – Mayor

Mike Givens – Chief Administrative Officer/Clerk
We have authority to bind the corporation.

THIS AGREEMENT is executed by the Owner this _____ day of _____, 2014.

2016065 ONTARIO LIMITED
Per:

Randy Bye - President

Lloyd Aitken - Vice-President

Kevin Drier - Secretary-Treasurer
We have authority to bind the corporation.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 50-14

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A SITE PLAN AGREEMENT (Part Lot 4, Concession 3, Geographic Township of West Luther – John Murray Martin and Ruby Jane Martin)

WHEREAS:

- A. The following lands owned by John Murray Martin and Ruby Jane Martin (the Owner) have been designated by Wellington North under subsection 41(2) of the *Planning Act*, R.S.O. 1990, c. P.13 (hereinafter called "the Act") as a site plan control area:

Part of Lot 4, Concession 3, in the Geographic Township of West Luther, shown as PART 1 on Deposited Plan 60R2836, in the Township of Wellington North, and County of Wellington having Property Identifier Number 71105-0033 (LT). (herein after called "the lands")

- B. The lands presently contain an existing storage shed and an existing residence and the Owners wishes to construct a shop with septic system to use in connection with their farm drainage contracting business.
- C. Wellington North requires the Owners to enter into an agreement as a condition to the approval sought by the Owners under subsection 41(7)(c) and subsection 41(7)(c.1) of the Act and this Agreement shall pertain to both phases of the development.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:

1. The Mayor and the Clerk of the Corporation are hereby authorized and directed to sign a Site Plan Agreement with the Owner in the form, or substantially in the same form as advised by the municipal solicitor, of the draft Site Plan Agreement attached hereto as Schedule 1.
2. The Clerk is authorized and directed to cause notice of the Site Plan Agreement to be registered on title to the said lands forthwith after it has been signed by the parties.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9TH DAY OF JUNE, 2014.**

**RAYMOND TOUT,
MAYOR**

**MICHAEL GIVENS,
CHIEF ADMINISTRATIVE OFFICER/CLERK**

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
BY-LAW NUMBER 50-14
SCHEDULE 1

SITE PLAN AGREEMENT

THIS AGREEMENT made this day of , 2014.

B E T W E E N:

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH,
"Wellington North"
OF THE FIRST PART,

- and -

JOHN MURRAY MARTIN and RUBY JANE MARTIN
of the Township of Wellington North (Geographic Township of West Luther),
in the County of Wellington
"the Owners"
OF THE SECOND PART

WHEREAS:

- A. The Owners are the owners of the following lands known municipally as 8172 Line 2 West Luther, Arthur, Ontario (hereinafter called "the lands"):

Part of Lot 4, Concession 3, in the Geographic Township of West Luther, shown as PART 1 on Deposited Plan 60R2836, in the Township of Wellington North, and County of Wellington having Property Identifier Number 71105-0033 (LT).
- B. The lands have been designated by Wellington North under subsection 41(2) of the *Planning Act*, R.S.O. 1990, c. P.13 (hereinafter called "the Act") as a site plan control area.
- C. The lands presently contain an existing storage shed and an existing residence and the Owners wishes to construct a shop with septic system to use in connection with their farm drainage contracting business.
- D. The Owners have applied to Wellington North for approval under the Act of the plans showing the proposed addition and changes and the location of all facilities and the works to be provided in conjunction with them and the location of all of the facilities and works required by Wellington North under subsection 41(7)(a) of the Act.
- E. Wellington North requires the Owners to enter into this agreement as a condition to the approval sought by the Owners under subsections 41(7)(c) and 41(7)(c.1) of the Act .

- F. Subsection 41(10) of the Act permits the registration of this Agreement on the title to the lands.

IN CONSIDERATION OF the premises and other good and valuable consideration, the receipt and sufficiency whereof the parties irrevocably acknowledge, the parties agree as follows:

1. **Site Plan.** The Owners agree to carry out the work, and to construct, install and maintain at its expense all of the structures, services, works and facilities stipulated, described by words and numbers, and shown in and upon the following plan which comprises and is hereinafter called "the Site Plan": prepared by Y.C. Liu Engineering, 48 Centre Street, Chatham, Ontario for Ruby Jane & John Murray Martin being Drawing No. 1, File No. 13-242 with last revision date April 7, 2014 and bearing the seal and signature of Y.C. Liu, Registered Professional Engineer dated April 7, 2014, and the Y.C. Liu Engineering Storm Water Drainage Plan being Drawing No. 2, File No. 13-242 with last revision date April 7, 2014 and bearing the seal and signature of Y.C. Liu, Registered Professional Engineer dated April 7, 2014.

Without limiting the generality of the foregoing the requirements under this Agreement include all of the notes and printed text contained in and on the said plans making up the Site Plan, and the entrance and culvert upgrade required to the satisfaction of Wellington North.

2. **Further Description of Work and Location of Site Plan.** All the specifications and requirements contained in the Site Plan, which is on file at Wellington North's municipal office, shall be adhered to and satisfied by the Owners.
3. **Grading, Use Condition, and Certifications.** As part of the obligations under paragraph 1, the Owners shall grade the lands and maintain the grading elevations in order to provide for surface drainage which shall be as provided for in the Site Plan. The Owners shall not use or cause or permit to be used any new construction on the lands until after a professional engineer or architect has given Wellington North, at the Owners' expense, a letter addressed to the Clerk and signed by the engineer or architect certifying that all services, structures, works and facilities on or in the said lands which fall within the provisions of Section 41 of the Act and are required for this development by the Site Plan and this Agreement and not contained within a building, have been installed and completed in a manner satisfactory to the engineer or architect.
4. **Storm Drainage – General.** Notwithstanding the foregoing, the Owners agree that the storm drainage system on and for the lands shall be designed and constructed to the satisfaction of Wellington North at the expense of the Owners.
5. **Maintenance.** The Owners agree that all of the structures, services, works, facilities and matters required under this Agreement to be located on the lands shall be maintained for the life of the proposed development covered by the Site Plan at the Owners' cost and expense and the Owners shall give Wellington North

and its agents reasonable access on reasonable notice to the lands for purposes of verification of compliance with the terms of this Agreement.

6. **Lands Charged with Maintenance Obligations.** The Owners charge the lands and any leasehold or other interest therein which it may give, with the maintenance obligations for the facilities and works provided for herein and required by Wellington North under subsection 41(7)(a) of the Act.
7. **Wellington North's Professional Fees and Disbursements.** The Owners shall reimburse Wellington North for all of its engineering and legal expenses (professional fees and disbursements) in connection with the development and implementation of this Agreement, and further the Owners shall pay a deposit with respect thereto as required by Wellington North on or before the signing of this Agreement.
8. **Security.** As a condition to the approval to be given by Wellington North pursuant to the application, the Owners shall file with and deliver to Wellington North either a banker's draft or cheque made payable to Wellington North or an irrevocable letter of credit satisfactory to the clerk, to guarantee all the provisions of this Agreement, with the exception of the future maintenance provisions, in the principal sum of \$51,972.50 (comprised of \$47,522.50 being 50% of the estimated costs with respect to on-site work and \$4,450.00 being 100% of the estimated costs with respect to off-site work). The said banker's draft or cheque or letter of credit shall be kept in full force and effect until such time as the Owners' engineer or architect confirms at its expense that the Owners have carried out the work and constructed and installed all of the structures, services, works and facilities which are required by this Agreement. For purposes of this paragraph the reference to a letter of credit means a letter of credit from a Canadian chartered bank which is irrevocable.
9. **Postponement and Subordination.** The Owners covenant and agree, at their own expense, to obtain and register such documentation from its mortgagees or those holding encumbrances on the lands as may be deemed necessary by Wellington North to postpone and subordinate their interest in the lands to the interest of Wellington North to the extent that this agreement shall take effect and have priority as if it had been executed and registered prior to the execution and registration of any such mortgages or encumbrances entered into prior to registration of notice of this agreement as provided for herein.
10. **Waiver.** The failure of Wellington North at any time to require performance by the Owners of any obligation under this Agreement shall in no way affect its right thereafter to enforce such obligation, nor shall the waiver by Wellington North of the performance of any obligation hereunder be taken or be held to be a waiver of the performance of the same or any other obligation hereunder at any later time. Wellington North shall specifically retain its rights at law to enforce this Agreement.

11. **Enforcement.** The Owners acknowledge that Wellington North, in addition to any other remedy it may have at law, shall also be entitled to enforce this Agreement in accordance with Section 446 of the *Municipal Act, 2001* as amended.
12. **Mediation.** Without affecting Wellington North's statutory right under subsection 41(11) of the said *Planning Act* to, at its complete discretion, invoke the provisions of Section 446 of the *Municipal Act, 2001* as amended in which case this paragraph shall be inoperative and inapplicable, in the event that a dispute relating to this agreement or its implementation arises that cannot be resolved by negotiation between the parties, the parties agree to use the services of a mediator to attempt to resolve their differences and failing agreement on the procedure to be followed, it shall be conducted in accordance with the National Mediation Rules & Code of Conduct for Mediators as they are in place from time to time through the ADR Institute of Canada, Inc. or its successor body.
13. **Registration of Notice.** The Owners consent to the registration of this Agreement or notice of this Agreement on the title to the lands.
14. **Enurement Clause.** The covenants, agreements, stipulations, declarations and provisions contained herein shall run with the lands and shall be binding upon the Owners and its successors and assigns and the benefit thereof shall enure to Wellington North and its successors and assigns.

THIS AGREEMENT is executed by Wellington North this _____ day of _____, 2014.

NORTH

**THE CORPORATION OF
THE TOWNSHIP OF WELLINGTON**

Per:

Raymond Tout – Mayor

Mike Givens – Chief Administrative Officer/Clerk
We have authority to bind the corporation.

THIS AGREEMENT is executed by the Owners this _____ day of _____, 2014.

John Murray Martin

Ruby Jane Martin

MUNICIPALITY COMMENTING FORM

The Planning and Land Division Committee, in considering the following application, respectfully requests input from the municipality. The Application and Sketch are enclosed for your information.

FILE NO: B65/14

APPLICANT

LOCATION OF SUBJECT LANDS

940749 Ontario Limited
286 McCord Street
Arthur, ON NOG 1N0

WELLINGTON NORTH (Arthur Village)
Part Lot 37
Concession 1

Proposed easement is 335 square metres with 16m frontage, permanent storm water drainage easement from the Burt lands (Part 1 61R-20179 on sketch) through the lands of 940749 Ontario Limited to the normal water's edge of the Conestoga River.

PLEASE PROVIDE COMPLETE PROPERTY ASSESSMENT ROLL NUMBER: 23 49 000 018 02000 0000

Does this description reasonably describe the parcel holdings? YES (X) NO ()

If the answer is no, please provide new information:

Do you consider the proposal to conform to your Official Plan? YES () NO ()

What Section(s) does it conform to or contravene? (Please specify)

Horizontal lines for specifying sections.

Will the Severed Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 8-A of Zoning By-law 66-01

Will the Retained Parcel comply with all requirements of the Zoning By-law? YES (X) NO ()

(Please Specify) Section 8-A of Zoning By-law 66-01

(Please Specify) If necessary, would the Municipality be prepared to consider an Amendment to the Zoning By-law to permit the proposal to conform? YES () NO () N/A () or Minor Variance YES () NO () N/A ()

Is proposal on an opened maintained year-round public road YES () NO ()
If answer is NO, is municipality willing to enter into an agreement regarding use of the seasonal road, or opening up the road?

Please specify _____

Is the Proposed Lot(s) serviced now by the Municipal Water YES () NO ()

Is the Retained Lot serviced now by Municipal Water YES () NO ()

Is the Proposed Lot(s) serviced now by the Municipal Sewers YES () NO ()

Is the Retained Lot serviced now by Municipal Sewers YES () NO ()

Is there a Capital Works Project underway to service these lots in the near future YES () NO ()

Approximate Time of Servicing Availability: _____

Are there any other servicing arrangements, Municipal easements or Municipal Drains on the subject lands?

MUNICIPALITY COMMENTING FORM

FILE NO: B 65/14

Is the Municipality's Building Official satisfied that there is a sufficient site on the severed parcel for individual well and septic services?

YES () NO ()

N/A

Is there any further information that may assist the Planning and Land Division Committee?
(A letter may be attached if there is insufficient space to explain)

Is the Municipality in support of this application? YES () NO ()

What Conditions, if any, are requested by the Municipality if the Consent is granted?

Does the Municipality request a Notice of Decision YES (X) NO ()

SIGNATURE: _____

TITLE: Deputy Clerk _____

ADDRESS: 7490 Sideroad 7 W., Kenilworth, ON NOG 2EO _____

DATE: June 10, 2014 _____

County of Wellington Planning and Land Division Committee
Deborah Turchet, Secretary-Treasurer
Wellington County Administration Centre
74 Woolwich Street, Guelph ON N1H 3T9

May 30, 2014

NOTICE OF AN APPLICATION FOR CONSENT

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: May 23, 2014

FILE NO. B65/14

APPLICANT

940749 Ontario Limited
286 McCord St.
Arthur ON N0G 1A0

LOCATION OF SUBJECT LANDS:

WELLINGTON NORTH (West Garafraxa)
Part Lot 37
Concession 1

Proposed easement is 335 square metres with 16m frontage, permanent storm water drainage easement from the Burt lands (Part 1 61R-20179 on sketch) through the lands of 940749 Ontario Limited to the normal water's edge of the Conestogo River.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

July 2, 2014

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph ON N1H 3T9. Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

MAILED TO:

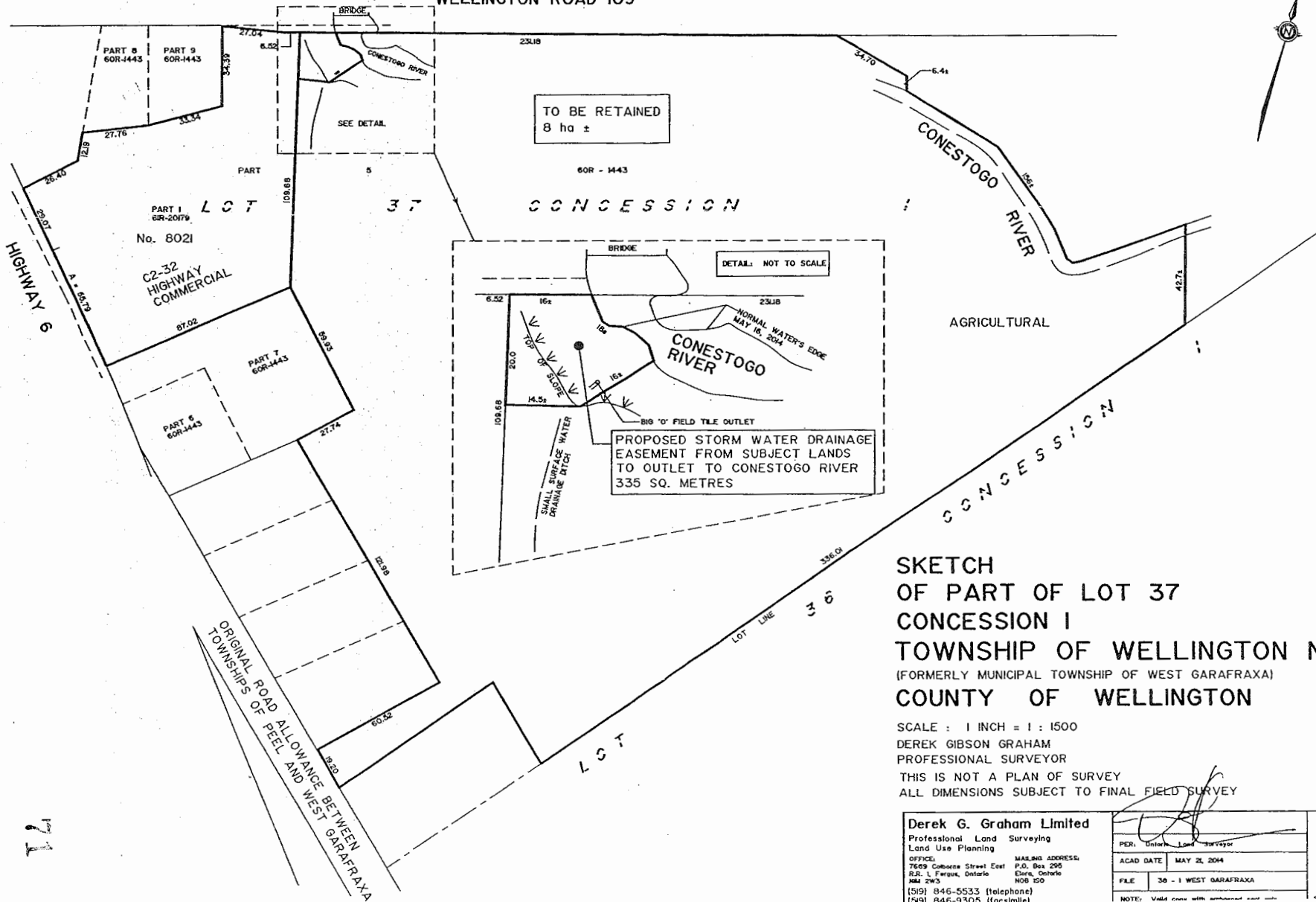
Local Municipality – Wellington North County Planning Conservation Authority - GRCA

County Engineering

Bell Canada County Clerk Roads

Neighbour - as per list verified by local municipality and filed by applicant with this application

ORIGINAL ROAD ALLOWANCE BETWEEN TOWNSHIPS OF WEST LUTHER AND WEST GARAFRAXA
WELLINGTON ROAD 109



**SKETCH
OF PART OF LOT 37
CONCESSION 1
TOWNSHIP OF WELLINGTON NORTH
(FORMERLY MUNICIPAL TOWNSHIP OF WEST GARAFRAXA)
COUNTY OF WELLINGTON**

SCALE : 1 INCH = 1 : 1500
DEREK GIBSON GRAHAM
PROFESSIONAL SURVEYOR
THIS IS NOT A PLAN OF SURVEY
ALL DIMENSIONS SUBJECT TO FINAL FIELD SURVEY

Derek G. Graham Limited
Professional Land Surveying
Land Use Planning
OFFICE: 7609 Colborne Street East, R.R. 1, Fergus, Ontario N4M 2W5
MAILING ADDRESS: P.O. Box 206, Care, Ontario N4B 5D0
(519) 846-5533 (Telephone)
(519) 846-9305 (Facsimile)

PER: <i>[Signature]</i> Derek G. Graham Professional Land Surveyor
ACAD DATE: MAY 21, 2014
FILE: 36 - 1 WEST GARAFRAXA
NOTE: Valid only with attached plan and



Planning and Development Department, County of Wellington
County Administration Centre, 74 Woolwich Street, Guelph, ON N1H 3T9
T 519.837.2600 F 519.823.1694

Application	B65/14
Location	Part Lot 37, Concession 1 TOWNSHIP OF WELLINGTON NORTH
Applicant/Owner	940749 Ontario Limited

PLANNING OPINION: This application would establish a 335 m² (3, 606 ft²) Storm water drainage easement in favour of the adjacent lands to the west (Part 1 on the sketch) to outlet to the Conestoga River. This easement will have a 16 m frontage onto Wellington road 109 and is required as part of the development proposed on the adjacent lands to the west.

We would have no concerns with the application provided that any concerns of the Conservation Authority can be addressed.

PLACES TO GROW: No issues.

PROVINCIAL POLICY STATEMENT (PPS): No issues.

WELLINGTON COUNTY OFFICIAL PLAN: The Subject property is designated PRIME AGRICULTURAL and CORE GREENLANDS.

LOCAL ZONING BY-LAW: The Subject property is currently zone Agricultural (A) and Natural Environment Zone (NE).

SITE VISIT INFORMATION: The subject property has not yet been visited.

Jameson Pickard, Junior Planner
June 4th, 2014

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 51-14

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
JUNE 9, 2014.**

AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Sections 5(3) and 130.

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 5(3), provides that the jurisdiction of every council is confined to the municipality that it represents and its powers shall be exercised by by-law.

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 130 provides that every council may pass such by-laws and make such regulations for the health, safety and well-being of the inhabitants of the municipality in matters not specifically provided for by this Act and for governing the conduct of its members as may be deemed expedient and are not contrary to law.

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. That the action of the Council at its Regular Meeting held on June 9, 2014 in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter or thing referred to in subsection 65 (1) of the Ontario Municipal Board Act, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with Environmental Assessment Act, R.S.O. 1990, Chapter E.18.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 9TH DAY OF JUNE, 2014.**

**RAYMOND TOUT
MAYOR**

**MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER/CLERK**

MEETINGS, NOTICES, ANNOUNCEMENTS

Tuesday, June 10, 2014	Public Information Centre #2 EA Arthur WWTP	6:00 p.m.
Monday, June 16, 2014	Admin and Finance Committee	5:00 p.m.
Wednesday, June 18, 2014	Economic Development Committee	4:30 p.m.
Monday, June 23, 2014	Public Meeting	7:00 p.m.
Monday, June 23, 2014	Regular Council Meeting	Following Public Meeting

The following accessibility services can be made available to residents upon request with two weeks notice:

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Guelph location – 519-821-4242**

Documents in alternate forms – CNIB – 1-800-563-2642