

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, June 9, 2014

Following Committee of Adjustment - 7:14 p.m.

Members Present: Mayor: Raymond Tout
Councillors: Sherry Burke
Andy Lennox
Mark Goetz

Absent Councillor: Dan Yake

Also Present: Chief Administrative Officer/Clerk: Michael Givens
Deputy Clerk: Catherine More
Executive Assistant: Cathy Conrad
Treasurer: Paul Dowber
Chief Building Official: Darren Jones
Acting Fire Chief: Dave Guilbault
Business Economic Manager: Dale Small

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Agenda for the June 9, 2014 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

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D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None declared.

E. **MINUTES**

1. Regular Meeting of Council, May 26, 2014

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the minutes of the Regular Meeting of Council held on May 26, 2014 be adopted as circulated.

Resolution Number: 2

Carried

F. **BUSINESS ARISING FROM MINUTES**

None.

G. **DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**

1. Shawn Armstrong, Fire Chief
Stephen Dewar, Chief of EMS
Re: Land Ambulance Plans for 2014 for the County of Wellington

Chief Armstrong, General Manager Emergency Services, outlined the service relations between the Province, County and Township:

Province:

- Certify Training Regulation
- Compliance and Investigations Funding Partner (50% overall Land Ambulance costs)
- Service Reviews every 3 years for certification to operate Land Ambulance

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS
(continued)

1. Shawn Armstrong, Fire Chief
Stephen Dewar, Chief of EMS
Re: Land Ambulance Plans for 2014 for the County of Wellington
(continued)

County:

- Funding County levy (20% of overall Land Ambulance costs)
- Receives updates on Land Ambulance Issues through the County Social Services as required
- Safer communities initiative

Townships:

- Contributes to County levy through local municipal taxation
- Support Land Ambulance through tiered response agreements with fire service and land ambulance
- Public access
- Defibrillation participant with Guelph Wellington EMS

The City is responsible for the governance, accountability and transparency of the service area; establishing service levels and approves budget. Guelph Wellington EMS provides Staff Reports, Annual Report, service change requests and information reports; implements changes to service levels or funding; and information reports on service “dash boarding” service performance.

The County receives information and provides feedback. They pose questions and service inquiries relative to system performance against expectations; the Social Service Committee or CAO forwards issues; provides feedback/support proposed CTAS RTPP; and provides feedback/support proposed annual work plan. GWEMS presents annual report on land ambulance for information; provides monthly financial performance to County Clerk; presents annual budget as submitted to the City; presents Canadian Triage and Acuity Scale (CTAS) response time performance plan and solicits input on work plan development.

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS
(continued)

1. Shawn Armstrong, Fire Chief
Stephen Dewar, Chief of EMS
Re: Land Ambulance Plans for 2014 for the County of Wellington
(continued)

The Township and towns receive updates from GWEMS, pose questions on service delivery; supports Community Public Access Defibrillation Programs (PAD). GWEMS presents annual work plan at local council; develops relationships with local groups supporting emergency services (local FD); presents annual budget for information; and presents response time performance plan annually.

Chief Armstrong presented the Response Time Performance Plan (RTPP) for 2015. The Chief reviewed the 2013 approved RTPP and EMS compliance rates for the various CTAS levels and compared the City and County Compliance.

As part of the RTPP – 2015 staff propose to review existing deployment of staffed ambulance hours; re-define Tiered Response Agreements to better leverage assistance should ambulance be delayed; and seek additional resources to the budget process for consideration.

Land Ambulance is a complex operation. They are provincially dispatched; often outside their normal coverage area; often required that the closest ambulance responds to the area where the call originated; and how the service is delivered is not clearly understood by all stakeholders. Future steps include meeting in June with Operations, Transit and Emergency Services to discuss the RTPP and extending a special invitation to Social Services Committee members.

Mayor Tout expressed concern with the deployment of land ambulances and the service and coverage our residents receive. Mayor Tout is also concerned with our tax dollars leaving the County with regards to maintenance and repair of the ambulances. Chief Armstrong will look into these issues for the Mayor.

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G. **DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**
(continued)

1. Shawn Armstrong, Fire Chief
Stephen Dewar, Chief of EMS
Re: Land Ambulance Plans for 2014 for the County of Wellington
(continued)

Councillor Burke inquired if defibrillators are registered so emergency services can direct someone to a nearby defibrillator unit. Chief Armstrong stated that there is a register. Chief Dewar explained that when someone calls 911 they can be directed to a defibrillator unit in a public building; however, they do not have information regarding units in private building.

H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS**

1. Report from Darren Jones, Chief Building Official
- Building Permit Monthly Review Period Ending May 31, 2014

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Monthly Review for the period ending May 31, 2014.

Resolution Number: 3

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

2. Wellington North Fire Service
- Communiqué, #005, Thursday, June 5, 2014

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #0005 dated Thursday, June 5, 2014.

Resolution Number: 4

Carried

3. Report from Paul Dowber, Treasurer
- Treasurer's Report TR2014-03, Application for funding under the Ontario Ice Storm Assistance Program

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North seek financial assistance from the Province of Ontario through the Ice Storm Assistance Program to help cover extraordinary costs that were incurred as a result of the December 21-22, 2013 ice storm;

AND FURTHER THAT the Township's Treasurer be delegated authority to submit claims on behalf of the Township.

Resolution Number: 5

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

4. Dale Small, Business Economic Manager
- Community Improvement Program, Grant Applications

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Business Economic Manager report dated June 9, 2014 with regards to the Community Improvement Program;

AND FURTHER THAT the Council of the Township of Wellington North approve a one-time grant up to \$2,500 under the Public Arts Grant Program to the Mount Forest B.I.A., Arthur Chamber of Commerce and Wellington North Simply Explore for the purchase of fourteen vertical banners for the downtown areas in Mount Forest and Arthur.

Resolution Number: 6

Carried

5. Report from Cathy More, Deputy Clerk
- Deputy Clerk's Report DC2014-01, Joint Compliance Audit Committee By-law

Moved by: Councillor Lennox
Seconded by: Councillor Goetz

THAT a by-law to establish a Joint Compliance Audit Committee, including its terms of reference, be presented to the Council of the Corporation of the Township of Wellington North;

AND FURTHER THAT authority be delegated to the County of Wellington Meeting Investigator, Mr. Norm Gamble, to appoint members to the Joint Committee.

Resolution Number: 7

Carried

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I. BY-LAWS

1. Correspondence from Royal Canadian Legion, Branch #226, Arthur requesting permission to hold a road toll event.

46-14 Being a by-law to permit fundraising activities by a charitable organization on a roadway under the Safe Streets Act, S.O. 1999 in the Township of Wellington North. (Royal Canadian Legion Branch #226, Arthur – George Street, Arthur)

Moved by: Councillor Goetz

Seconded by: Councillor Lennox

THAT By-law Number 46-14 being a by-law to permit fundraising activities by a charitable organization on a roadway under the Safe Streets Act, S.O. 1999 in the Township of Wellington North be read a First, Second and Third time and finally passed. (Royal Canadian Legion Branch #226 Arthur – George Street, Arthur)

Resolution Number: 8

Carried

2. 47-14 Being a by-law to amend By-law Number 5000-05, a by-law to regulate the parking or stopping of vehicles on highways, public parking lots and in some instances, private property within the Township of Wellington North

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT By-law Number 47-14 being a by-law to amend By-law Number 5000-05, a by-law to regulate the parking or stopping of vehicles on highways, public parking lots and in some instances, private property within the Township of Wellington North be read a First, Second and Third time and finally passed.

Resolution Number: 9

Carried

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I. **BY-LAWS** (continued)

3. 48-14 Being a by-law to establish a Joint Municipal Election Compliance Audit Committee in accordance with sections 81 and 81.1 of the Municipal Elections Act 1996, as amended.

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT By-law Number 48-14 being a by-law to establish a Joint Municipal Election Compliance Audit Committee in accordance with Sections 81 and 81.1 of the Municipal Elections Act 1996, as amended be read a First, Second and Third time and finally passed.

Resolution Number: 10

Carried

4. 49-14 Being a by-law to authorize an amendment to a Standard Condominium Corporation Agreement (Birmingham Street East, Mount Forest – Curve Rock Phase 2)

Moved by: Councillor Lennox

Seconded by: Councillor Goetz

THAT By-law Number 49-14 being a by-law to authorize an amendment to a Standard Condominium Corporation Agreement be read a First, Second and Third time and finally passed. (Birmingham Street East, Mount Forest – Curve Rock Phase 2)

Resolution Number: 11

Carried

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I. **BY-LAWS** (continued)

5. 50-14 Being a by-law to authorize the execution of a Site Plan Agreement (Part Lot 4, Concession 3, geographic Township of West Luther – John Murray Martin and Ruby Jane Martin)

Moved by: Councillor Lennox

Seconded by: Councillor Burke

THAT By-law Number 50-14 being a by-law to authorize the execution of a Site Plan Agreement be read a First, Second and Third time and finally passed. (Part lot 4, Concession 3, geographic Township of West Luther – John Murray Martin and Ruby Jane Martin)

Resolution Number: 12

Carried

J. **OTHER/NEW BUSINESS**

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Application

File No. B65/14, 940749 Ontario Limited

Council supported the application.

K. **ITEMS FOR COUNCIL'S INFORMATION**

Cheque Distribution Report dated June 5, 2014

AMO Watchfile

- May 29, 2014
- June 5, 2014

Grand River Conservation Authority

- Minutes, General Membership/Strategic Planning Meeting, May 8, 2014

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L. NOTICE OF MOTION

Councillor Lennox requested that a resolution be brought forth to the next Regular Council Meeting in regards to Council acknowledging the successful completion of probationary period for Michael Givens in the position of Chief Administrative Officer.

M. ANNOUNCEMENTS

Mayor Tout announced that he attended three events on Saturday, June 7.

- The ALS Walk was held with 170 participants raising over \$8,000.
- The 12th Field Regiment held their D Day Ceremony.
- Kenilworth Public School celebrated its 50th anniversary

N. CLOSED MEETING SESSION

1. To consider matters regarding labour relations or employee negotiations (Section 239 (2) (d))
2. Confirmation of Closed Session Minutes, May 26, 2014

Moved by: Councillor Lennox

Seconded by: Councillor Burke

THAT Council go into a meeting at 8:11 p.m. that is closed to the public under subsections 239 (2) (d) of the Municipal Act, 2001

- *to consider matters regarding labour relations or employee negotiations*
- *confirmation of Closed Session Minutes, May 26, 2014*

Resolution Number: 13

Carried

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N. **CLOSED MEETING SESSION** (continued)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT Council rise from a closed meeting session at 9:15 p.m.

Resolution Number: 14

Carried

After rising from the Closed Meeting Session, Council passed the following resolution to adopt By-law Number 51-14.

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT By-law Number 51-14 being a by-law to appoint an Interim Building Inspector for the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed. (David Kopp)

Resolution Number: 15

Carried

O. **CONFIRMING BY-LAW**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT By-law Number 52-14 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on June 9, 2014 be read a First, Second and Third time and finally passed.

Resolution Number: 16

Carried

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P. **ADJOURNMENT**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Regular Council meeting of June 9, 2014 be adjourned at 9:17 p.m.

Resolution Number: 17

Carried

CLERK

MAYOR