



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

## Regular Meeting of Council

Monday, July 13, 2015

Following Committee of Adjustment

Municipal Office Council Chambers, Kenilworth

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**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

**Mayor:** Andy Lennox  
**Councillors** Sherry Burke  
Mark Goetz  
Steve McCabe  
Dan Yake

**Staff Present:**

**CAO/Deputy Clerk:** Michael Givens  
**Clerk:** Karren Wallace  
**Executive Assistant:** Cathy Conrad  
**Director of Public Works:** Matthew Aston  
**Treasurer:** Paul Dowber  
**Fire Chief:** Dave Guilbault

**CALLING THE MEETING TO ORDER**

Mayor Lennox called the meeting to order.

**SINGING OF O' CANADA**

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION 2015-265**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Agenda for the June 22, 2015 Regular Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No pecuniary interest disclosed.

**MINUTES OF PREVIOUS MEETING(S)**

**RESOLUTION 2015-266**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the minutes of the Public Meeting and the Regular Meeting of Council held on June 8, 2015 be adopted as circulated.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

**BUSINESS ARISING FROM MINUTES**

N/A

**DELEGATIONS**

Aaron Weber

- Reconsideration of Invoice for Fire Call

Mr .Weber appeared before Council seeking full relief regarding an invoice he received in the amount of \$10,660.00 plus taxes for a fire call to his property. He noted that he had obtained a burn permit from the municipal office and had spoken with the Fire Chief prior to burning. He stated he was unaware there were tires in the pile.

The CAO stated that the invoice amount is based on the Township’s Fees and Charges By-law and there was no mutual aid involved so that Council could chose to waive the fee.

Council directed staff to bring a report to the July 13, 2015 Regular Meeting of Council with a recommendation regarding reconsideration of the invoice received by Mr. Weber.

Cliff Booi, Concerned Citizens of Wellington North

- Ghent Pit Application

Mr. Booi appeared before Council as a representative of the Concerned Citizens of Wellington North. The concerns included:

- Loss of Class 1 farmland
- the applicant’s record of rehabilitation of exhausted pits
- life span of the pit operation and progressive rehabilitation
- Financial implications for ratepayers
- The scope of the Traffic Impact Study
- Noise/dust

Kristine Loft, Loft Land Use Planning/Project Management

- Broadline Equipment Rentals Ltd. proposed zoning amendment

Ms. Loft reviewed the correspondence submitted and provided the following comments to Council regarding the application:

- Present a revised site plan to Council dated June 12, 2015 addressing the County of Wellingtons concerns regarding lot area.
- The revised site plan identifies an amended lot area of 3.44 ha (8.5 acres). Of this lot area 0.3 ha (0.8 acres) is within the Natural Environment (NE) zone.
- The total area to be rezoned to AGC would be 2.8 ha (7.0 acres).

**THE CORPORATION OF THE**  
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- The AGC zone would also include the storm water management area.
- The revised plan provides for an irregular shaped lot in order to minimize any future lot.
- No storage of port a potties on the site.
- The entrance remains unchanged.
- Should buffering be required it can be provided at the time of site plan approval.

**STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS**

Wellington North Fire Service

- Communiqué #019, June 11, 2015

**RESOLUTION 2015-267**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #019 dated June 11, 2015.*

**CARRIED**

Report from Michael Givens, CAO

- CAO 2015-17 Ghent Pit Application

**RESOLUTION 2015-268**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO 2015-17 Ghent Pit Application;*

*AND FURTHER THAT Council defer supporting the recommendation of the County Planner with regard to the H. Bye Construction – “Ghent” Gravel Pit Part Lot 5 & 6, Concession 5 Official Plan and Zoning By-law Amendments;*

*AND FURTHER THAT Council of the Township of Wellington North directs staff to notify the County of Wellington that they defer support of the Official Plan Application for the following reason(s):*

- *Pending a peer review of the traffic impact study*
- *Pending further information on the plan for rehabilitating the land back to agriculture*

**DEFEATED**

**RESOLUTION 2015-269**

Moved by: Councillor Goetz

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North AMENDMENT: to resolution 270-2015;*



**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
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**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

2. *THAT the scope of the peer review of the traffic impact study be expanded to include surface, profile, ditches of Concession 4 North.*

**CARRIED**

**RESOLUTION 2015-270**

Moved by: Councillor Yake

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO 2015-17 Ghent Pit Application;*

*AND FURTHER THAT Council supports the recommendation of the County Planner with regard to the H. Bye Construction – “Ghent” Gravel Pit Part Lot 5 & 6, Concession 5 Official Plan and Zoning By-law Amendments;*

*AND FURTHER THAT Council of the Township of Wellington North directs staff to notify the County of Wellington that they support the Official Plan Application, conditional on the Pit Operator fulfilling the recommendations of the County Planner in the Planning Report dated June 17, 2015 including:*

1. *That the Township of Wellington North enter into an agreement with the Pit Operator to establish a requirement for annual inspections of Concession 4N and the agreement shall include the operator’s obligations regarding road repairs during the life of the pit, dust mitigation on the external haul route and signage.*
2. *That the Traffic Impact Study (prepared by Paradigm Transportation Solutions – dated June 2015) is peer reviewed and that any changes that may result be included in the aggregate pit site plan and the agreement with the Township of Wellington North, if required.*
3. *That Wellington North Council advise the County of Wellington of its position regarding the proposed Official Plan Amendment for the County’s consideration.*

**CARRIED**

Planning Report prepared by Linda Redmond, Senior Planner, County of Wellington Planning and Development Department, dated June 17, 2015

- H. Bye Construction – “Ghent” Gravel Pit, Part Lot 5 & 6, Concession 5

**RESOLUTION 2015-271**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Linda Redmond, Senior Planner, County of Wellington Planning and Development Department, dated June 17, 2015 regarding H. Bye Construction – “Ghent” Gravel Pit, Part Lot 5 & 6, Concession 5.*

**CARRIED**



**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

Planning Report prepared by Linda Redmond, Senior Planner, County of Wellington Planning and Development Department, dated June 16, 2015

- Broadline Equipment Rentals, Hwy 6 & Sideroad 2W, Zoning By-law Amendment

**RESOLUTION 2015-272**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Linda Redmond, Senior Planner, County of Wellington Planning and Development Department, dated June 16, 2015 regarding Broadline Equipment Rentals, Hwy 6 and Sideroad 2 West, Zoning By-law Amendment.*

**CARRIED**

Report from Matthew Aston, Director of Public Works

- PW 2015-044 being a report on the Award of Bridge 11 Rehabilitation Project

**RESOLUTION 2015-273**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive report PW 2015-044 being a report on the tender award of the bridge 11 rehabilitation project; AND FURTHER THAT the Council of the Township of Wellington North revise the 2015 budgeted estimates for bridge 11 rehabilitation project as follows:*

Budget Item	2015 Approved Budget	Proposed 2015 Budget
Roads (acct # 2-00-30-394-5290)	\$125,000	\$140,000
net HST included in the above		

*AND FURTHER THAT the Council of the Township of Wellington North award the bridge 11 rehabilitation project to Reeves Construction at a total contract cost of \$138,583.20 including HST and a net contract cost of \$124,798.46; AND FURTHER THAT the Council of the Township of Wellington North fund these additional costs from the roads infrastructure reserve account (1-00-00-000-3025).*

**CARRIED**

Burke – why has this project come in over budget.

Mike – nine responses in relation. Budget is estimate and was under. True reflection of market. No particular reasons, just the market.

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**

**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

Report from Paul Dowber, Treasurer  
- TR 2015-12 Online Payment System

**RESOLUTION 2015-274**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive report TR2015-12 being a report regarding online payments to the township;*

*AND FURTHER THAT the Council of the Township of Wellington North direct the Treasurer to proceed with the setup of the IMEX iPay online payment system.*

**CARRIED**

Recreation & Culture Committee

- Minutes, June 4, 2015
- Meeting Notes, June 4, 2015

**RESOLUTION 2015-275**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North adopt the minutes, as amended, and the meeting notes of the Recreation & Culture Committee meeting held on June 4, 2015.*

**CARRIED**

**RESOLUTION 2015-276**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North direct staff to contact all prime ice user groups in Mount Forest and Arthur regarding the establishment of a policy for the annual installation and removal of ice dates at the Mount Forest & District Sports Complex and the Arthur & Area Community Centre Arena, as recommended by the Recreation & Culture Committee.*

**CARRIED**

**RESOLUTION 2015-277**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North appoint the following members to the Township of Wellington North Upper Grand Trailway Wellington Sub Committee in accordance with the adopted sub committee mandate:*

- *Councillor Steve McCabe, Recreation and Culture Committee Chair*
- *Councillor Dan Yake, Recreation and Culture Committee member*
- *Barry Lavers, Director of Recreation, Parks and Facilities*
- *Dave Stack, volunteer member*

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
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**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

- *Ian Turner, volunteer member*
- *Jack Benham, volunteer member*

*as recommended by the Recreation & Culture Committee.*

**CARRIED**

- Facility Managers Reports and Facility Usage Reports
  - Mount Forest, April 28 to May 29/15
  - Arthur, May 2015

**RESOLUTION 2015-278**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the following Facility Managers Reports and Facility Usage Reports:*

- *Mount Forest, April 28 to May 29/15*
- *Arthur, May 2015*

**CARRIED**

- Recreation Director's Update, June 2015

**RESOLUTION 2015-279**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the June 2015 Recreation Director's Update.*

**CARRIED**

Administration and Finance Committee

- Minutes, June 15, 2015

**RESOLUTION 2015-280**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North adopt the minutes of the Administration and Finance Committee meeting held on June 15, 2015.*

**CARRIED**

**RESOLUTION 2015-281**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North authorize a pay increase the equivalent of 1.5% for Job Rate of Grade 3 (\$903) for all currently employed non-union personnel, save and except the below listed personnel:*

- *Volunteer firefighters;*

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL**

**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

– *Seasonal public works and recreation staff (summer/winter not captured on the Pay Grid); AND FURTHER THAT the increase be applied to the current Township of Wellington North Pay Equity Grid effective July 1, 2015; AND FURTHER THAT increases are contingent on completed satisfactory individual annual Employee Performance Reviews for all Non-Union staff by their respective supervisor as per the Township's Personnel Policy, as recommended by the Administration and Finance Committee.*

**CARRIED**

**RESOLUTION 2015-282**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North adopt the provisions in Table 1 attached to report CAO 2015-09 with the exception of Council Remuneration pay base and Eligible for per diems, as recommended by the Administration and Finance Committee.*

**CARRIED**

**RESOLUTION 2015-283**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North direct staff to further investigate introduction of Major Dental Coverage at 50% co-insurance to a maximum of \$1,000 per calendar for all eligible employees in Class 120, Plan X (non-union) in conjunction with the introduction of a Mandatory Generic Drug Program; AND FURTHER THAT the Administration and Finance Committee recommend Council direct the CAO to give consideration to matching Major Dental Coverage and Mandatory Generic Drug Program for all eligible employees in Class 122, Plan XX (union) during the next round of collective bargaining, as recommended by the Administration and Finance Committee.*

**CARRIED**

**RESOLUTION 2015-284**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North approve the Accountability and Transparency Policy as presented with the exceptions:*

- *Remove the Public Forum requirement (paragraph 3) of the schedule;*
- *Remove the requirement for a staff report regarding tax write off (paragraph 12);*
- *Remove the requirement for MPMP data (paragraph 2 pg 2);*
- *Remove the requirement for public meeting regarding cheque signing (paragraph 6 pg 2)*
- *Remove the requirement to include corporate objectives in the budget (paragraph 7 pg 2).*

*As recommended by the Administration and Finance Committee.*

**CARRIED**



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL**

**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

**RESOLUTION 2015-285**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North approve that one-third of the remuneration paid to elected members of Council continue to be considered as expenses incidental to the discharge of their duties as members of Council as per the provisions of subsection 283(5) of the Municipal Act, 2001, as recommended by the Administration and Finance Committee.*

**CARRIED**

**RESOLUTION 2015-286**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North revise the 2015 budgeted estimates for the Miller, John and North Water Streets construction project as follows:*

Budget Item	FROM	TO
Road (acct # 2-00-30-309-5290)	\$367,600	\$732,288
Road (acct #2-00-30-323-5290)	\$40,000	\$48,673
Sanitary (acct # 2-00-40-309-5290)	\$367,900	\$418,810
Water (acct # 2-00-42-309-5290)	\$487,300	\$554,708
Total	\$1,262,800	\$1,754,479

Engineering, geotech and net HST included in the above

*AND FURTHER THAT the Council of the Township of Wellington North award the contract for the Miller, John and North Water Streets reconstruction project to Moorefield Excavating at a contract cost of \$1,789,281.10 including HST and a net contract cost of \$1,611,303.05;*

*AND FURTHER THAT the Council of the Township of Wellington North direct staff to fund the variance between the 2015 approved capital budget and the contract amount from the working capital reserve, water reserve, and sanitary sewer, as recommended by the Administration and Finance Committee.*

**CARRIED**

**RESOLUTION 2015-287**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North defer the purchase of a water and sewer pick-up truck;*

*AND FURTHER THAT Council direct staff to do a fleet analysis for the water and sewer department to determine the most appropriate fleet make up for the department and present said report at a future Public Works Committee.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

Report from Karren Wallace, Clerk

- CLK 2015-028 being a report on enhancements to the Township of Wellington North Website

**RESOLUTION 2015-288**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North receive for information report CLK 2015-028 being a report on enhancements to the Township of Wellington North website.*

**CARRIED**

Cheque Distribution Report dated June 17, 2015

**RESOLUTION 2015-289**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated June 17, 2015.*

**CARRIED**

**CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION**

Arthur & District Chamber of Commerce

- Concern about the issues surrounding Arthur's Waste Water Treatment Plant

**BY-LAWS**

**RESOLUTION 2015-290**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT By-law Number 051-15 being a by-law to amend Zoning By-law Number 66-01 being the zoning by-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Highway 6 & Sideroad 2 W – Broadline Equipment)*

**CARRIED**

**ITEMS FOR COUNCIL'S INFORMATION**

AMO Watchfile

- June 4, 2015
- June 11, 2015

County of Wellington/Engineering Services Department/Roads Division

- Notice of Construction June 22 until late September/early October

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

Town of New Market

- Resolution regarding installation of community mailboxes

Temara Brown

- Ghent Pit Planning Report

Wellington Federation of Agriculture

- Correspondence dated June 23, 2014 regarding Ghent Pit-H. Bye Construction, Application for Official Plan Amendment OP-2014-02

David Guilbault, Fire Chief, Wellington North Fire Service

- Memo dated June 17, 2015 re: Aaron Weber, fire call

Guelph Wellington Crime Stoppers

- Newsletter, The Informant, Summer 2015

**RESOLUTION 2015-291**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the June 22, 2015 Regular Council Meeting Agenda.*

**CARRIED**

**NOTICE OF MOTION**

No notice of motion.

**ANNOUNCEMENTS**

Councillor Burke asked Council to give consideration to dates for a staff appreciation barbeque.

Councillor Goetz announced that he would be resigning from his position as Ward 3 Councillor as of June 30.

**CONFIRMING BY-LAW**

**RESOLUTION 2015-292**

Moved by: Councillor Goetz

Seconded by: Councillor Burke

*THAT By-law Number 052-15 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on June 22, 2015 be read a First, Second and Third time and finally passed.*

**CARRIED**



**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**JUNE 22, 2015 –FOLLOWING COMMITTEE OF ADJUSTMENT– 7:20 P.M.**

**ADJOURNMENT**

**RESOLUTION 2015-293**

Moved by: Councillor Burke

Seconded by: Councillor Goetz

*THAT the Regular Council meeting of June 22, 2015 be adjourned at 9:02 p.m.*

**CARRIED**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

June 8, 2015

After much consideration, because I am a new business owner which needs my full attention at this time I feel I am not able to give the time or commitment required to be Councillor of Ward 3 in Wellington North.

It is with regret that I, Mark Goetz, Councillor of Ward 3 in The Township of Wellington North respectfully resign my position as Ward 3 Councillor of The Township of Wellington North as of June 30, 2015.

I would like to thank all the Residents of Wellington North, along with the Staff and my fellow Council Members of The Township of Wellington North for your support with my time on Council. I have very much, enjoyed my journey and learned a great deal of how our Municipality operates and the challenges that Council and Staff face on a day-to-day basis.

I wish Council all the best now and in the future with the Township of Wellington North.

Also I would like to acknowledge and thank my wife Nadine who has wholeheartedly supported me as your Councillor of Ward 3 in the Township of Wellington North.

Respectfully

Mark A. Goetz

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2014**

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**INDEX TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2014**

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Chartered Accountants  
and Business Advisors

People Count.

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## INDEPENDENT AUDITOR'S REPORT

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To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Township of Wellington North

### Report on the Financial Statements

We have audited the accompanying financial statements of The Corporation of the Township of Wellington North, which comprise the consolidated statement of financial position as at December 31, 2014 and the consolidated statements of operations, changes in net financial assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of The Corporation of the Township of Wellington North as at December 31, 2014 and the results of its operations and its cash flow for the year then ended in accordance with Canadian public sector accounting standards.

Fergus, Ontario  
July 13, 2015

Chartered Professional Accountants  
Licensed Public Accountants

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
AS AT DECEMBER 31, 2014

	2014	2013
<b>FINANCIAL ASSETS</b>		
Cash (note 2)	\$ 16,685,715	\$ 12,901,363
Investments	10,442	10,353
Taxes receivable	1,542,225	1,399,854
Trade and other receivables	1,475,926	1,907,034
Long term receivables (note 3)	725,899	1,120,642
Investment in Wellington North Power Inc. (note 4)	<u>3,863,206</u>	<u>3,671,897</u>
	<u>24,303,413</u>	<u>21,011,143</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	1,954,669	2,121,007
Deferred revenue (note 6)	2,811,648	2,531,072
Long term debt (note 5)	<u>8,250,859</u>	<u>9,323,409</u>
	<u>13,017,176</u>	<u>13,975,488</u>
<b>NET FINANCIAL ASSETS</b>	<u>11,286,237</u>	<u>7,035,655</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (schedule 2)	110,210,263	113,204,473
Prepaid expenses and inventory	<u>103,708</u>	<u>62,835</u>
	<u>110,313,971</u>	<u>113,267,308</u>
<b>ACCUMULATED SURPLUS</b> (schedule 3)	<u>\$121,600,208</u>	<u>\$120,302,963</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
CONSOLIDATED STATEMENT OF OPERATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2014

	2014 Budget (note 8)	2014 Actual	2013 Actual
<b>REVENUE</b>			
Net taxation/user charges	\$ 6,541,415	\$ 6,667,162	\$ 6,420,196
Fees and service charges	5,542,277	5,538,174	5,667,988
Grants	1,249,675	1,364,503	2,006,591
Other income (note 7)	715,967	1,263,596	1,059,122
Obligatory reserve funds revenue recognized (note 6)	<u>0</u>	<u>345,000</u>	<u>255,654</u>
	<u>14,049,334</u>	<u>15,178,435</u>	<u>15,409,551</u>
<b>EXPENSES (schedule 1)</b>			
General government	2,006,321	1,283,781	1,254,533
Protection to persons and property	993,190	1,220,272	1,238,008
Transportation services	5,751,545	5,614,022	5,933,845
Environmental services	3,686,605	3,514,662	3,379,121
Health services	34,203	29,876	31,766
Recreation and culture	1,986,836	1,886,749	1,892,823
Planning and development	<u>38,300</u>	<u>331,828</u>	<u>411,083</u>
	<u>14,497,000</u>	<u>13,881,190</u>	<u>14,141,179</u>
<b>ANNUAL (DEFICIT) SURPLUS</b>	<u>\$ (447,666)</u>	<u>\$ 1,297,245</u>	<u>\$ 1,268,372</u>
<b>ACCUMULATED SURPLUS at beginning of year</b>		\$120,302,963	\$119,034,591
Annual surplus		<u>1,297,245</u>	<u>1,268,372</u>
<b>ACCUMULATED SURPLUS at end of year</b>		<u>\$121,600,208</u>	<u>\$120,302,963</u>



THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS  
FOR THE YEAR ENDED DECEMBER 31, 2014

	2014 Budget (note 8)	2014 Actual	2013 Actual
<b>Annual surplus</b>	\$ (447,666)	\$ 1,297,245	\$ 1,268,372
Acquisition of tangible capital assets	(1,771,928)	(1,789,824)	(2,976,421)
Amortization of tangible capital assets	4,817,834	4,643,508	4,817,834
Loss on disposal of tangible capital assets	0	86,971	41,362
Proceeds on disposal of tangible capital assets	<u>0</u>	<u>53,556</u>	<u>0</u>
	<u>3,045,906</u>	<u>2,994,211</u>	<u>1,882,775</u>
Change in prepaid expenses and inventory	<u>0</u>	<u>(40,874)</u>	<u>32,467</u>
<b>INCREASE IN NET FINANCIAL ASSETS</b>	<u>\$ 2,598,240</u>	4,250,582	3,183,614
<b>NET FINANCIAL ASSETS at beginning of year</b>		<u>7,035,655</u>	<u>3,852,041</u>
<b>NET FINANCIAL ASSETS at end of year</b>		<u>\$ 11,286,237</u>	<u>\$ 7,035,655</u>

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
CONSOLIDATED STATEMENT OF CASH FLOW  
FOR THE YEAR ENDED DECEMBER 31, 2014

	2014	2013
<b>CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>		
Annual surplus for the year	\$ <u>1,297,245</u>	\$ <u>1,268,372</u>
Items not requiring an outlay of cash		
Amortization	4,643,508	4,817,834
Loss on disposal of tangible capital assets	86,971	41,362
Share of income of Wellington North Power Inc.	<u>(191,309)</u>	<u>(192,285)</u>
	<u>4,539,170</u>	<u>4,666,911</u>
	<u>5,836,415</u>	<u>5,935,283</u>
Net changes in non-cash working capital		
Taxes receivable	(142,371)	(78,943)
Accounts receivable	431,108	(255,487)
Accounts payable and accrued liabilities	(166,339)	697,182
Prepaid expenses and inventory	(40,873)	32,467
Deferred revenue	<u>280,576</u>	<u>543,884</u>
	<u>362,101</u>	<u>939,103</u>
	<u>6,198,516</u>	<u>6,874,386</u>
<b>CASH PROVIDED BY (USED IN) CAPITAL ACTIVITIES</b>		
Acquisition of tangible capital assets	(1,789,824)	(2,976,421)
Proceeds on disposal of tangible capital assets	<u>53,556</u>	<u>0</u>
	<u>(1,736,268)</u>	<u>(2,976,421)</u>
<b>CASH (USED IN) FINANCING ACTIVITIES</b>		
Repayment of long term debt	<u>(1,072,550)</u>	<u>(847,561)</u>
<b>CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES</b>		
Acquisition of investments	(89)	(102)
Decrease in long term receivables	<u>394,743</u>	<u>243,146</u>
	<u>394,654</u>	<u>243,044</u>
<b>NET INCREASE IN CASH</b>	3,784,352	3,293,448
<b>CASH, beginning of year</b>	<u>12,901,363</u>	<u>9,607,915</u>
<b>CASH, end of year</b>	\$ <u>16,685,715</u>	\$ <u>12,901,363</u>

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The consolidated financial statements of The Corporation of the Township of Wellington North are the representation of management prepared in accordance with accounting policies prescribed for Ontario municipalities by the Ministry of Municipal Affairs and Housing, and the standards established by the Public Sector Accounting Board (PSAB) of the CPA Canada. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgments.

(a) BASIS OF CONSOLIDATION

- (i) These consolidated statements reflect the assets, liabilities, revenues and expenses of the current fund, capital fund, reserves and reserve funds of all municipal organizations, committees and boards which are controlled by Council. All interfund assets and liabilities and revenues and expenses have been eliminated on consolidation. The following board has been reflected in the consolidated financial statements:

Mount Forest Business Improvement Area 100%

Government business enterprises and partnerships are separate legal entities which do not rely on the municipality for funding. Investments in government business enterprises are accounted for using the modified equity method. The following government business enterprise is reflected in the consolidated financial statements:

Wellington North Power Inc 96.71%

- (ii) Accounting for County and School Board Transactions:  
The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards and the County of Wellington are not reflected in the municipal fund balances of these financial statements. Overlevies (underlevies) are reported on the Consolidated Statement of Financial Position as Other Current Liabilities (Other Current Assets).
- (iii) Trust funds and their related operations administered by the municipality are not consolidated, but are reported separately on the Trust Funds Statement of Financial Position and Continuity.

(b) BASIS OF ACCOUNTING

- (i) Sources of financing and expenditures are reported on the accrual basis of accounting.
- (ii) The accrual basis of accounting recognizes revenues as they become available and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

(c) USE OF ESTIMATES

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future.

(d) INVESTMENTS

Investments are recorded at cost unless there has been a decline in the market value which is other than temporary in nature, in which case the investments are written down to market.

(e) LONG TERM RECEIVABLES

Long term receivables are recorded at cost.

(f) DEFERRED REVENUE

The revenue is reported on the Consolidated Statement of Operations in the year in which it is used for the specified purpose.

(g) TRUST FUNDS

Funds held in trust by the municipality, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately on the Trust Funds Statement of Financial Position and Continuity.

(h) NON-FINANCIAL ASSETS

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributed to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital asset is amortized on a straight-line basis over their estimated useful life as follows:

Land improvements	30 to 75 years
Buildings	20 to 50 years
Machinery and equipment	5 to 50 years
Vehicles	10 to 20 years
Roads	30 years
Bridges and culverts	50 years
Water and sewer systems	70 years

Assets under construction are not amortized until the asset is available for productive use.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

(h) **NON-FINANCIAL ASSETS** (continued)

(ii) **Contributions of tangible capital assets**  
Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) **Leases**  
Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(iv) **Inventories**  
Inventories held for consumption are recorded at the lower of cost and replacement cost.

(i) **REVENUE RECOGNITION**

Revenues are recognized as follows:

(i) Tax revenue is recognized as revenue when the amounts are levied on the municipality's ratepayers.

(ii) Fines and donations are recognized when collected.

(iii) Other revenues are recorded upon sale of goods or provision of service when collection is reasonably assured.

(iv) Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur providing the transfers are authorized, and eligibility criteria have been met and reasonable estimates of the amounts can be made.

(v) Revenue restricted by legislation, regulation or agreement and not available for general municipal purposes is reported as deferred revenue on the consolidated statement of financial position. The revenue is reported on the consolidated statement of operations in the year in which it is used for a specific purpose.

(j) **POST-EMPLOYMENT BENEFITS**

The contributions to the Ontario Municipal Employees Retirement System ("OMERS"), a multi-employer defined benefit plan, are expensed when contributions are due.

**2. CASH**

The Township of Wellington North has an undrawn credit facility of \$3,678,000 for operating purposes.

The municipality's deposits are held with a Canadian Chartered Bank. The Canadian Deposit Insurance Corporation insures deposits up to a maximum of \$100,000 per depositor.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**

**3. LONG TERM RECEIVABLES**

	2014	2013
Sewer loans, 6%, various repayment amounts, due in 2015 - 2018	\$ 18,778	\$ 48,414
Township of Southgate for the Mount Forest and Area Sports Complex, repayable in annual principal payments of \$100,925, 0%, due January 1, 2016	201,850	302,775
Playground loan, 0%, repayable in annual principal payments of \$10,000, due 2014	0	20,000
Tile drainage loans, 8% or 6%, various repayments, due 2015 - 2022	<u>505,271</u>	<u>749,453</u>
	<u>\$ 725,899</u>	<u>\$ 1,120,642</u>

**4. INVESTMENT IN WELLINGTON NORTH POWER INC.**

Wellington North Power Inc. is a corporation incorporated under the laws of the Province of Ontario and provides municipal electrical services. The Corporation of the Township of Wellington North owns 96.71% of the outstanding shares of Wellington North Power Inc.

The following summarizes the financial position and operations of the government business enterprise which has been reported in these financial statements using the modified equity method:

	2014	2013
Investment in common shares	\$ 1,585,016	\$ 1,585,016
Note receivable on demand, interest at 4.41%	985,016	985,016
Share of accumulated net income	<u>1,293,174</u>	<u>1,101,865</u>
	<u>\$ 3,863,206</u>	<u>\$ 3,671,897</u>

During 2014, the Corporation of the Township of Wellington North received interest of \$43,439 (2013 - \$43,439) from Wellington North Power Inc.

The following is selected financial information from the December 31, 2014 audited financial statements of Wellington North Power Inc.

	2014	2013
Assets	<u>\$ 10,832,121</u>	<u>\$ 10,078,682</u>
Liabilities	\$ 7,739,958	\$ 7,265,890
Equity	<u>3,092,163</u>	<u>2,812,792</u>
	<u>\$ 10,832,121</u>	<u>\$ 10,078,682</u>
Revenues	\$ 12,799,222	\$ 13,925,923
Expenses	<u>12,601,404</u>	<u>13,727,097</u>
Net income for the year	<u>\$ 197,818</u>	<u>\$ 198,826</u>

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**

**5. LONG TERM DEBT**

The balance of long term liabilities on the Consolidated Statement of Financial Position is made up of the following:

	2014	2013
Tile drainage loans payable, 8% or 6%, due from 2015 - 2022	\$ 505,271	\$ 749,453
Debenture payable, 5.84%, payable \$128,114 semi-annually, principal and interest, due August 2024	1,920,188	2,058,203
Debenture payable, 4.858%, payable \$191,153 semi-annually, principal and interest, due December 2017	1,055,400	1,374,753
Debenture payable, 3.85% increasing to 5%, principal repayments annually at declining rate, due July 2018	1,340,000	1,459,000
Debenture payable, 1.65% increasing to 4.90%, principal repayments annually at declining rate, due February 2019	1,457,000	1,572,000
Debenture payable, 1.60% increasing to 4.85%, principal repayments annually at declining rate, due June 2020	<u>1,973,000</u>	<u>2,110,000</u>
	<u>\$ 8,250,859</u>	<u>\$ 9,323,409</u>

Principal repayments, in aggregate, are due as follows:

2015	\$ 975,050
2016	1,007,876
2017	1,051,044
2018	1,478,199
2019	1,349,636
Thereafter	<u>2,389,054</u>
	<u>\$ 8,250,859</u>

**6. DEFERRED REVENUE**

	DEC 31/13	CONTRI- BUTIONS RECEIVED	INVEST- MENT INCOME	REVENUE RECOGNIZED	DEC 31/14
<b>OBLIGATORY RESERVE FUNDS</b>					
Development charges	\$ 1,756,406	\$ 305,542	\$ 24,653	\$ 0	\$ 2,086,601
Recreational land	47,055	29,500	546	0	77,101
Gas tax	<u>307,967</u>	<u>341,480</u>	<u>3,530</u>	<u>(345,000)</u>	<u>307,977</u>
	<u>2,111,428</u>	<u>676,522</u>	<u>28,729</u>	<u>(345,000)</u>	<u>2,471,679</u>
<b>OTHER</b>					
Municipal roads and bridges	404,344	49,533	0	(113,908)	339,969
Other	<u>15,300</u>	<u>0</u>	<u>0</u>	<u>(15,300)</u>	<u>0</u>
	<u>419,644</u>	<u>49,533</u>	<u>0</u>	<u>(129,208)</u>	<u>339,969</u>
	<u>\$ 2,531,072</u>	<u>\$ 726,055</u>	<u>\$ 28,729</u>	<u>\$ (474,208)</u>	<u>\$ 2,811,648</u>



**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**

**7. OTHER INCOME**

	<b>2014</b>	<b>2013</b>
Penalties and interest on taxation	\$ 213,664	\$ 196,810
Miscellaneous	198,346	82,588
Other fines and penalties	2,005	3,437
Investment income	241,908	215,591
Rents, concessions and franchises	344,125	397,261
Donations	26,266	3,570
Loss on disposal of land and other assets	(86,971)	(40,061)
Prepaid special charges	132,944	7,641
Government business enterprise	<u>191,309</u>	<u>192,285</u>
	<u>\$ 1,263,596</u>	<u>\$ 1,059,122</u>

**8. BUDGET AMOUNTS**

The budgeted figures are presented for comparison purposes as prepared and approved by council, reclassified to conform to the current financial statement presentation. They have not been audited or reviewed by the auditor. The budget figures have been adjusted from the cash basis of accounting as originally prepared, and restated to conform to the accrual basis of accounting.

**9. PENSION AGREEMENTS**

The municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of 40 (2013 - 38) members of its staff. This plan is a defined benefit plan which specifies the amount of the retirement entitlement to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan. The employer amount contributed to OMERS for 2014 by the municipality was \$198,076 (2013 - \$187,991). The contribution rate for 2014 was 9.0% to 14.6% depending on age and income level, which is increased from the previous year. OMERS is a multi-employer plan, therefore any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the municipality does not recognize any share of the OMERS pension surplus or deficit. The last available report for the OMERS plan was December 31, 2014. At that time, the plan reported a \$7.1 billion actuarial deficit (2013 - \$8.6 billion actuarial deficit), based on accrued pension obligations of \$76.9 billion (2013 - \$73.0 billion) and net assets available for benefits of \$72.1 billion (2013 - \$65.1 billion). Ongoing adequacy of the current contribution rate will need to be monitored as the recent severe decline in the financial markets may lead to increased future funding requirements.

**10. OPERATIONS OF THE SCHOOL BOARDS AND THE COUNTY OF WELLINGTON**

During the year, the following taxation revenue was raised and remitted to the school boards and County of Wellington:

	<b>2014</b>	<b>2013</b>
School Boards	\$ 3,386,606	\$ 3,318,353
County of Wellington	<u>7,807,311</u>	<u>7,530,372</u>
	<u>\$ 11,193,917</u>	<u>\$ 10,848,725</u>

**11. TRUST FUNDS**

The trust funds administered by the municipality amounting to \$323,683 (2013 - \$309,024) have not been included in the statement of financial position, nor have the operations been included in the statement of financial activities.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2014

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12. SEGMENTED INFORMATION

The Corporation of the Township of Wellington North is a diversified municipal government institution that provides a wide range of services to its citizens such as police, fire, sewer, water, waste collection, disposal and recycling, recreational, library and planning. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government

This item relates to the revenues and expenses that relate to the governance and operations of the municipality itself and cannot be directly attributed to a specific segment.

Protection to Persons and Property

Protection is comprised of police services, fire protection, conservation authority, emergency measures, animal control and building and structural inspection. The police services ensure the safety and protection of the citizens and their property. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers. The building department provides a number of services including maintenance and enforcement of building and construction codes and review of all property development plans through its application process.

Transportation

Transportation is responsible for construction and maintenance of the municipality's roadways, bridges, parking areas and streetlights.

Environmental Services

This service provides the municipality's drinking water. They process and clean sewage and ensure the municipality's water systems meets all Provincial standards.

Health

Health services includes contributions to the operations of local cemeteries.

Recreation and Cultural Services

This service area provides services meant to improve the health and development of the municipality's citizens. The municipality operates and maintains parks, arenas, a swimming pool and community centres. The municipality also provides recreational programs.

Planning and Development

This department is responsible for planning and zoning, including the Official Plan. This service area also includes tourist information and promotion, economic development, business improvement area and drainage.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
 SCHEDULE OF SEGMENTED DISCLOSURE  
 FOR THE YEAR ENDED DECEMBER 31, 2014

Schedule 1

	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Recreation and Cultural Services	Planning and Development	2014	2013
<b>EXPENSES</b>									
Salaries and benefits	\$ 836,143	\$ 527,559	\$ 1,115,021	\$ 558,961	\$ 18,390	\$ 678,158	\$ 71,915	\$ 3,806,147	\$ 3,771,747
Materials	344,360	543,329	1,610,299	1,133,677	9,085	657,498	183,682	4,481,930	4,547,210
Contracted services	0	0	0	407,489	0	0	31,429	438,918	456,327
Rents and financial expenses	32,922	0	0	0	0	0	0	32,922	79,780
Interest on long term debt	0	0	13,448	198,172	0	212,203	44,802	468,625	458,859
Amortization	61,216	149,384	2,875,254	1,216,363	2,401	338,890	0	4,643,508	4,817,834
Other	9,140	0	0	0	0	0	0	9,140	9,422
	<u>\$ 1,283,781</u>	<u>\$ 1,220,272</u>	<u>\$ 5,614,022</u>	<u>\$ 3,514,662</u>	<u>\$ 29,876</u>	<u>\$ 1,886,749</u>	<u>\$ 331,828</u>	<u>\$ 13,881,190</u>	<u>\$ 14,141,179</u>

see notes to the consolidated financial statements

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THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
 CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS  
 FOR THE YEAR ENDED DECEMBER 31, 2014

Schedule 2

	Land	Buildings	Machinery and Equipment	Vehicles	Roads	Bridges and Culverts	Water works/ Sanitary sewer	2014	2013
<b>COST</b>									
Balance, beginning of year	\$ 4,956,301	\$ 18,271,705	\$ 32,215,110	\$ 6,544,357	\$ 129,514,568	\$ 4,384,774	\$ 27,637,957	\$ 223,524,772	\$ 220,847,754
Additions during the year	165,840	161,293	38,506	385,799	374,276	568,491	95,619	1,789,824	2,976,421
Disposals during the year	(25,055)	0	(23,161)	(78,477)	(269,406)	(19,411)	(169,796)	(585,306)	(299,403)
Balance, end of year	<u>5,097,086</u>	<u>18,432,998</u>	<u>32,230,455</u>	<u>6,851,679</u>	<u>129,619,438</u>	<u>4,933,854</u>	<u>27,563,780</u>	<u>224,729,290</u>	<u>223,524,772</u>
<b>ACCUMULATED AMORTIZATION</b>									
Balance, beginning of year	474,822	4,606,989	9,619,420	3,320,894	82,577,020	2,646,242	7,074,912	110,320,299	105,760,506
Amortization for the year	13,290	730,302	642,067	348,487	2,425,652	70,249	413,461	4,643,508	4,817,834
Accum amortization on disposals	0	0	(20,647)	(78,477)	(269,406)	(19,411)	(56,839)	(444,780)	(258,041)
Balance, end of year	<u>488,112</u>	<u>5,337,291</u>	<u>10,240,840</u>	<u>3,590,904</u>	<u>84,733,266</u>	<u>2,697,080</u>	<u>7,431,534</u>	<u>114,519,027</u>	<u>110,320,299</u>
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>\$ 4,608,974</b>	<b>\$ 13,095,707</b>	<b>\$ 21,989,615</b>	<b>\$ 3,260,775</b>	<b>\$ 44,886,172</b>	<b>\$ 2,236,774</b>	<b>\$ 20,132,246</b>	<b>\$ 110,210,263</b>	<b>\$ 113,204,473</b>

The net book value of tangible capital assets not being amortized because they are under construction (or development or have been removed from service) is \$87,354 (2013 - \$1,367,293)

No contributed capital assets were recognized in the financial statements during the year.

see notes to the consolidated financial statements

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**  
**SCHEDULE OF ACCUMULATED SURPLUS**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**

*Schedule 3*

	2014	2013
<b>SURPLUSES</b>		
Invested in tangible capital assets		
Tangible capital assets at cost less amortization	\$110,210,263	\$113,204,473
Unexpended capital financing	(116,306)	1,535,659
Capital assets financed by long-term liabilities and to be funded in future periods	<u>(7,745,588)</u>	<u>(8,573,956)</u>
	102,348,369	106,166,176
General surplus (deficit)	249,524	(449,937)
Investment in Wellington North Power Inc.	3,863,206	3,671,897
Water	0	584,692
Wastewater	0	2,987,468
Cemeteries	61,034	55,237
Recreation, community centres and arenas	(5,477)	(6,179)
Streetlighting	13,073	(8,805)
Business Improvement Areas	<u>(16,712)</u>	<u>(32,556)</u>
	<u>106,513,017</u>	<u>112,967,993</u>
<b>RESERVE FUNDS</b>		
Capital purposes	<u>4,714,108</u>	<u>4,317,436</u>
<b>RESERVES</b>		
Working funds	1,454,912	1,018,680
Current purposes	4,996,627	330,443
Capital purposes	<u>3,921,544</u>	<u>1,668,411</u>
	<u>10,373,083</u>	<u>3,017,534</u>
	<u>\$121,600,208</u>	<u>\$120,302,963</u>



Chartered Accountants  
and Business Advisors

People Count.

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## INDEPENDENT AUDITOR'S REPORT

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To the Members of Council, Inhabitants and Ratepayers of: The Corporation of the Township of Wellington North

### **Report on the Financial Statements**

We have audited the accompanying statements of financial position and continuity of the trust fund of The Corporation of the Township of Wellington North as at December 31, 2014, for the year then ended, and a summary of significant accounting policies and other explanatory information.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, these financial statements present fairly, in all material respects, the financial position of the trust funds of The Corporation of the Township of Wellington North as at December 31, 2014 for the year then ended in accordance with Canadian public sector accounting standards.

Fergus, Ontario  
July 13, 2015

Chartered Professional Accountants  
Licensed Public Accountants

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH - TRUST FUNDS  
 STATEMENTS OF FINANCIAL POSITION AND CONTINUITY  
 AS AT DECEMBER 31, 2014

	Subdividers	Cemetery Care and Maintenance	History Books
<b>STATEMENT OF FINANCIAL POSITION</b>			
<b>Assets</b>			
Cash	\$ 2,336	\$ 249,849	\$ 7,798
Investments	<u>0</u>	<u>63,700</u>	<u>0</u>
	<u>\$ 2,336</u>	<u>\$ 313,549</u>	<u>\$ 7,798</u>
<b>Liabilities</b>			
Due to Township	\$ 0	\$ 535	\$ 0
<b>Fund balance</b>	<u>2,336</u>	<u>313,014</u>	<u>7,798</u>
	<u>\$ 2,336</u>	<u>\$ 313,549</u>	<u>\$ 7,798</u>

**STATEMENT OF CONTINUITY**

<b>Fund balance, beginning of year</b>	\$ <u>2,316</u>	\$ <u>285,447</u>	\$ <u>7,730</u>
<b>Receipts</b>			
Interest earned	20	2,505	68
Share of plot sales	0	22,768	0
Monument fees	<u>0</u>	<u>2,294</u>	<u>0</u>
	<u>20</u>	<u>27,567</u>	<u>68</u>
<b>Fund balance, end of year</b>	<u>\$ 2,336</u>	<u>\$ 313,014</u>	<u>\$ 7,798</u>



**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH - TRUST FUNDS**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the trust funds of The Corporation of the Township of North Wellington are the representation of management prepared in accordance with accounting policies prescribed for Ontario municipalities by the Ministry of Municipal Affairs and Housing and Canadian public sector accounting standards. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgments.

(a) **BASIS OF ACCOUNTING**

- (i) Sources of financing and expenditures are reported on the accrual basis of accounting.
- (ii) The accrual basis of accounting recognizes revenues as they become available and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

**2. INVESTMENTS**

Total investments of \$63,700 (2013 - \$62,573) reported on the statement of financial position at cost have a market value of \$65,763 (2013 - \$60,855).

## North Wellington Coalition for Youth Resiliency

---

Tuesday, July 7, 2015

Good Afternoon,

My name is Alison Vasey, and I representing the North Wellington Coalition for Youth Resiliency (NWCYR). Please accept this as my notice to register as a delegation for the meeting on Monday, July 13, 2015. As a follow up to my visit to Council in February, I would like to speak to Council, to fill you in on the results of our community forum in Kenilworth. The community identified that there were five areas of focus to start working on, in order to make north Wellington more youth engaged.

- 1) Increase awareness of programs/resources available
- 2) Creating a youth council/focusing on youth engagement
- 3) Increase accessibility of programs (Looking at transportation, cost and location)
- 4) Increase inter-generational interaction and relationships: Build a mutual culture of respect
- 5) Remove Barriers and Find ways to increase collaboration: Keep community momentum through an organized community group.

It is my role now, to coordinate the work that needs to happen, in order to start addressing these priorities. I am currently working on addressing the formation of a youth council and our community group, which is what brings me to Council. I will be talking about what our ideas are for the formation of these groups, as well as what would be needed from North Wellington Township, pending your interest/approval, in order for these to be successful.

Thank you,

**Alison Vasey**

*Community Youth Resiliency Worker*  
Mount Forest Family Health Team  
525 Dublin Street  
Mount Forest, ON N0G 2L3  
Phone: 1-800-265-7293 ext. 7603  
Fax: 519-323-2113



# Communiqué



From the desk of:

July 9, 2015

# 020

## Fire Chief:

1. Congratulations to our Fire Captains. It was a great process and the results were very good. Everyone who applied did a great job. Arthur Station: Marco Guidotti, Stacy Mazerolle, Rob Hillis are Captains and Greg Brunkard is Acting Captain. Mount Forest Station: Kevin Bender, Curtis Murphy, Don Irvine and Wayne Robinson are Captains and Jim MacEachern is Acting Captain. Again a job well done.
2. Officers meeting: to be held at the Post Time in Arthur at 1800hrs Tuesday July 14<sup>th</sup>, 2015. Dinner included. There will be a meet and greet and discussion on the Platoons and Strat. Plan.
3. We will be recognizing Germania Mutual Insurance for their support to the fire service at an upcoming Council meeting.
4. We have a partnership with Guelph Wellington Crime Stoppers, and this will be recognized at the Arthur Station on July 15<sup>th</sup>. The Crime Stoppers logos have been placed on certain trucks.
5. I would like to recognize and thank Jim Morrison for his years of dedicated service to Wellington North and in particular the Town of Arthur and area. You have done a great job and we wish you all the best in your retirement! We will be recognizing Jim for his years of service at a future council meeting.

## FIRE DEATHS IN ONTARIO

Total fatal fires for the period from January 1 to July 8 for the years 2014 and 2015				
	2014		2015	
	Fatal fires	Fatalities	Fatal fires	Fatalities
Ontario fatal fires (except federal and First Nations properties) from January 1 to July 8	34	44	54	60
Fatal fires on federal or First Nations properties from January 1 to July 8	2	5	2	2
Total	36	49	56	62

Respectfully

Chief Guilbault



# Communiqué



## ARTHUR STATION:

## June Fire Report 2015

The Arthur Station responded to 6 calls for assistance during the month of June 2015.

Arthur Village	1 Alarm Activation
Arthur Twp.	1 Illegal Burn (with burn permit) assisting Mount Forest 1 Alarm Activation
West Luther	2 Ambulance Assist 1 MVC

### Practices:

There were two practices held in June. On June 10, fifteen Fire fighters attended. On June 24, thirteen Fire fighters attended .

One Arthur Station Fire Fighter was invited to take Pumper 91 to the Chief's Gala which was held in Mount Forest on June 4.

SUBMITTED BY: Jim Morrison, CMM III  
Fire Service Professional



# Communiqué



## MOUNT FOREST STATION:

## June Fire Report 2015

The Mount Forest Station responded to **21** calls for assistance during the month.

### 14 In Mount Forest

8- Medical  
4-CO/Smoke Alarm  
1- Alarms  
1-Gas Leak

### 5 in the Township

1-Illegal Burn  
2-Medical  
2- Vehicle fires

### 2 In Southgate

2-Medical

### 0 in West Grey

### 0 in Minto TWP

There were 3 meetings:

June 1<sup>st</sup> 2015, 22 members were present

June 15 2015, 19 members were present

June 29 2015, 21 members were present

June 2 Mutual Aid Meeting in Drayton 1 member attended

June 6 FPO Benn and STN Chief Hieber assisted Puslinch Fire Dept. with their open house

June 6 Recruit Training Search And Rescue, 5 Members Attended

June 7 Recruit Training Auto Extrication, 5 Members Attended

June 12 FPO Benn attended Holstein Community School for a fire safety talk.

June 20 Recruit Training, salvage and overhaul, 5 Members Attended

June 27 Final Recruit Training, **LIVE FIRE** 5 Members Attended

Respectfully submitted by,

Acting Station Chief  
Bill Hieber



# Communiqué



## FIRE PREVENTION:

### Fire Prevention Report

June 15

Evac/Emerg. Procedures	1
Telephone Calls	78
Business/Personal Service	11
Residential	5
Assembly Occ.	2
Misc.	55
Industrial	3
Meetings	6
Complaints	1
Mercantile	3
Letter/Reports	67
Institutional	1
Burn Permits	6
New Construction/Plan Review	0
Occupancy Permits	0
FE Ext. Training/Talks	0
Liquor License Inspection	1
Inspection Follow Up	4
Pub. Ed. Lectures/Tours/House	2
Pre Incident Planning	1
Fire Safety Plan Review	3
Administration	71
Court/Documents/Serving	1
Training (OFC/Local)	2
Investigations	0

**Quote:** Progress is impossible without change, and those who cannot change their minds cannot change anything. [George Bernard Shaw](#)





# Communiqué



## TRAINING DIVISION:

Hello to all

On July 2nd the Training committee's got together for a meeting to

Realign the training schedule; we came up with a good run of pump, Hydrant and Auto Ex. Training for July, Aug, and Sept. We will be conducting a combined training night as well in Kenilworth on Sept 9th. Also on the agenda was to pick a point person, it was voted in that Mike Lucas was going to take this roll.

Please if anyone has a particular event or has an idea for something they want to train at that will benefit the department then let a member of your training committee know and we will see what we can do.

We also would like to get a Pump Op course running in the fall, this is something that both departments are in need of, so if you have an interest in taking part and if at the present time you do not have a DZ licence please try and get that going soon.

Thanks

Mike Lucas  
Training Committee

Just don't be Safe,  
Make it Safe

## COMMITTEES:



I (Jason) have had been fortunate to be able to participate in radio announcements on 94.5, 101.7 and 920am. This has been a great experience having the radio slots to get messages out there. This month (July) Fire Chief Guilbault will be on the air with BBQ safety.

### Propane BBQ

Propane and charcoal BBQ grills should only be used outdoors.

The grill should be placed well away from the home, deck railings and out from under eaves and overhanging branches.

Keep children and pets at least three feet away from the grill area.

Keep your grill clean by removing grease or fat buildup from the grills and in trays below the grill.



# Communiqué



Never leave your grill unattended.  
Always make sure your gas grill lid is open before lighting it.

## CHARCOAL BBQ

There are several ways to get the charcoal ready to use. Charcoal chimney starters allow you to start the charcoal using newspaper as a fuel.

If you use a starter fluid, use only charcoal starter fluid. Never add charcoal fluid or any other flammable liquids to the fire.

Keep charcoal fluid out of the reach of children and away from heat sources.

There are also electric charcoal starters, which do not use fire. Be sure to use an extension cord for outdoor use. When you are finished grilling, let the coals completely cool before disposing in a metal container.

## Regards

Pub Ed chair, Jason Benn

## Truck and Equipment

Hello everyone, the truck and equipment committee is currently working on labeling the tools in the trucks. We will be putting stickers on the tools that will be the color of the station with the truck number on it; this will make it easier to keep track of tools at large calls. The new extraction tools have been ordered for the Mount Forest station and will hopefully be in service by end of August. We are still working on sourcing air bags; we have one more demo before we can decide on a manufacturer. The committee is meeting in July and if there's anything you think we need to look at please let a committee member know.

Thanks Curtis.

Committee Chair

## Health & Safety

No submission received



Regards  
OH&S Committee





# Communiqué



**EVENTS:** Nothing at this time.

Please have all monthly reports submitted by August 5<sup>th</sup> at noon to:

[jbenn@wellington-north.com](mailto:jbenn@wellington-north.com)

Next communiqué will be Thursday August 13<sup>th</sup>, 2015



**“Pride and Passion”**



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF JULY 13, 2015**

**FROM: DAVE GUILBAULT  
FIRE CHIEF**

**SUBJECT: REPORT FIRE 2015-005 BEING A REPORT  
REGARDING THE CAPTAIN PROMOTIONAL PROCESS.**

## **RECOMMENDATION**

**THAT** Report FIRE 2015-005 being a report regarding Captain Promotional Process be received;

## **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

There are no previous reports on this matter.

## **BACKGROUND**

The Wellington North Fire Service (WNFS) is continuing with reorganization. On May 5<sup>th</sup> 2015 an internal posting was circulated to all fire service staff, advising that all Captains would be required to reapply for their positions.

Any Captain or firefighter with the WNFS with more than five years of service was eligible to apply. Thirteen applications were received for eight positions. There was one disqualification as the firefighter did not meet the years of service requirement.

The purpose of requalifying was to establish a bench mark and standard for our Fire Service. All Fire Captains with WNFS will be trained and certified to the National Fire Protection Association Standard 1021. This is a requirement of the Office of the Fire Marshal. All Captains should receive their Certification by September 2016.

The Promotional process consisted of a written exam, practical exam (fire rescue scenario) and an interview. Applicants did exceptionally well and the scoring was very close. This was not an easy process for the applicants. As your Fire Chief, I am very impressed with the professionalism, dedication and commitment of all participants.

Job Descriptions for the position of Fire Captain have been established and are being circulated.

The Mount Forest Fire Station will have four Captains and one Acting Captain. The Acting Captain will be trained, mentored and coached and will fill in when a Captain is away.

The Arthur station will have three Captains and one Acting Captain. As soon as the staffing levels in Arthur increase (anticipated this fall), the Acting Captain will be promoted to Captain. There is significant interest in the Acting Captain position in Arthur, so once all Captains positions are filled and staffing levels are up, we will commence an Acting Captain position similar to the Mount Forest Station.

The Wellington North Fire Captains are as follows:

Arthur:

1. Marco Guidotti
2. Stacy Mazerolle
3. Rob Hillis
4. Greg Brunkard (Acting Captain)

Mount Forest:

1. Curtis Murphy
2. Wayne Robinson
3. Kevin Bender
4. Don Irvine
5. Jim MacEachern (Acting Captain)

<b>FINANCIAL IMPLICATIONS</b>
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There are no Financial Implications associated with this Promotional Process.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
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*Michael Givens*

<b>NAME DAVE GUILBAULT</b> <b>TITLE FIRE CHIEF</b>	<b>MICHAEL GIVENS</b> <b>CHIEF ADMINISTRATIVE OFFICER</b>
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# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF JULY 13, 2015**

**FROM: DAVE GUILBAULT  
FIRE CHIEF**

**SUBJECT: REPORT FIRE 2015-006 BEING A REPORT  
REGARDING RECONSIDERATION OF INVOICE FOR FIRE CALL**

## **RECOMMENDATION**

**THAT** Report FIRE 2015-006 being a report regarding reconsideration of invoice for fire call be received;

**AND FURTHER THAT** the Council of the Township of Wellington North supports Invoice number IVC0481 issued to Mr. Aaron Weber being paid in full \$10,660.00 plus taxes.

## **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

There are no previous reports on this matter.

## **BACKGROUND**

On May 22<sup>nd</sup>, 2015 at approximately 08:45 hours, the Fire Chief received a phone call from Mr. Aaron Weber of Concession 11, in the Township of Wellington North.

Mr. Weber advised he had a burn permit and was going to burn on May 22<sup>nd</sup>, 2015 and indicated the size of the burn pile he wished to burn was approximately 60' to 80' long and about 10' to 12' high.

The Fire Chief suggested reducing the size of the pile, however Mr. Weber indicated the equipment to separate the pile was no longer on site and he could not make the pile smaller. He indicated he was going to burn brush and tree stumps.

The Fire Chief advised Mr. Weber that he could burn the pile, however it would need to be supervised at all times. Mr. Weber then stated he would probably burn next week, but would call back. The Wellington North Fire Service did not receive a call back.

At approximately 10:23 hours, the Wellington North Fire Service as well as the Minto Fire Service were notified of a structure fire at 7031 Side Road 3, just south of Mount Forest.

Upon arrival at the scene, the Fire Captain/Incident Commander advised the fire was actually a brush fire not a structure fire as originally reported.

It should be noted that at approximately the same time the WNFS was notified of a Medical Assist Call. Vital signs absent, (VSA). The Mount Forest Station was unable to respond, so Minto Fire responded. There was an obvious delay in the WNFS providing assistance to the Emergency Medical Service (EMS).

The Fire Captain/Incident Commander with the support of the Fire Chief made the decision to extinguish the fire based on the following.

1. Heavy smoke blowing across highway 6
2. The pile was well over 100' long
3. Remains of rubber tires could be seen
4. Steel belts from tires were visible
5. Old farm equipment being burned
6. Garbage was being burned.

It was determined that Mr. Weber was burning in contravention of By-law 006-15 being a By-law to regulate the setting of open air fires within the Township of Wellington North which posed a threat to Public Safety and the Environment.

Attached hereto:

- Schedule "A" being IVC04081 invoice to Mr. Aaron Weber
- Schedule "B" being correspondence from Mr. Aaron Weber to Council
- Schedule "C" being Schedule D to the By-law 100-14 being the fees and charges for Fire/Rescue

**FINANCIAL IMPLICATIONS**

The Township's Fees and Charges by-law (100-14 Schedule "D") establishes fees when the Open Air Burning takes place in contraventions of the Open Air Burn By-law. The schedule is attached for Council's information.

The fees invoiced to Mr. Weber are based on the below-

- 1. Harriston Tanker 1hr @ \$410.00
- 2. Mount Forest Pumper 5hr @410
- 3. Mount Forest Tanker 5 hr @410
- 4. Arthur Pumper 5 hr @ \$410
- 5. Arthur Tanker 5 hr @ \$410
- 6. Car 1 4hr @ \$410
- 7. Harriston Aerial on Standby in Mount Forest @ \$410

Arthur \$4100  
 MT Forest \$4100  
 Harriston Tanker \$410  
 Harriston Aerial Standby \$1640

Sub Total: \$10,250.00  
 Car 1 (Command) was billed 1 Hour only. @410.00  
 Total: \$10,660.00

If the recommended option is chosen, there is no financial implication to the municipality as they will recoup the full costs of the WNFS responding to the call.

If another option is chosen, depending on the decision, there may be financial implications.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*D E Guilbault*

*Michael Givens*

<b>DAVE GUILBAULT FIRE CHIEF</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
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SCHEDULE "A"

Township of Wellington North  
 Box 125  
 7490 Sideroad 7 West  
 nilworth ON N0G 2E0

INVOICE	IVC04081
Type	
Date	5/28/2015
Page	1

COPY

Bill to:

WEBER AARON

Ship to:

WEBER AARON

Purchase Order ID	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID		
	WEBER00041			Net 30		
Quantity	Item Number	Description	UOM	Discount	Unit Price	Ext. Price
1	FIRE - WN CHARGES	FIRE - WN CHARGES INCIDENT #120-097-15 FIRE SERVICES PAGED OUT FOR A POSSIBLE STRUCTURE FIRE. OWNER BURNING PRODUCT OUTSIDE THE PARAMETERS OF BURN BY LAW - TREES, STUMPS, TIRES, WAGON	Each	\$0.00	\$10,660.00	\$10,660.00
1	HST - PROV COLLECTED	HST - PROV COLLECTED	Each	\$0.00	\$852.80	\$852.80
1	HST - FED COLLECTED	HST - FED COLLECTED	Each	\$0.00	\$533.00	\$533.00

Subtotal	\$12,045.80
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$12,045.80

PLEASE RETURN THE COPY OF  
 INVOICE WITH PAYMENT  
 GST Number: 87307 3530 RT0001  
 TERMS: Net / 30 days

27

COPY

On May 22 I decided to call firechief Dave to ask some advice on my oversized brush and stump pile. I gave him the size 80 ft long 12 ft tall. Dave said he's not so much worried about the size it's the height that worries him. Dave then advised if the machine is there anyway, from making this pile, why don't you just divide it in half. But we had made the pile a year ago already so the machine was long gone. I was honestly thinking Dave would want to come out and see the pile for himself before giving any more advice which I now very much wish I would have insisted that he come and give his opinion, and written permission if possible. Dave then asked if there is a machine close by in case the fire got out of control while burning. I told him there is a backhoe across the road and I have a skidsteer myself. We talked again about the height being at 12 ft. Dave then said "Go ahead and burn, you're good to go."

I asked him then "So if they do get a call from someone off the road, will I get charged if the trucks come out?"

Dave said "NO, that's just for the people that are silly."

I then thanked him for permission to light it and told him I'm not sure it will be this week but I will call him back before lighting it.

I then went back to the brush pile and checked things out. I decided everything must be in favour to do it that day.

(other side →)



COPY

breeze was from the north, I had a burn permit plus permission from the fire chief himself. I then called the same number that I had used to talk with Dave earlier and left a message that I am going to try and light the brush pile and gave him my full address. The fire started nicely, only 1 paper bag was needed with some small sticks, in  $\frac{1}{2}$  hour I started pushing the edge of the pile in. Everything was going fine and well under control.

Then the fire trucks came and I thought, Oh that's really too bad, they wasted their time and effort coming out here because I thought I was covered with both permission from the chief and a valid <sup>burn</sup> permit.

The first truck had picked up the burn permit at the house before coming back. I then also told ~~them~~ them about having permission from Dave the firechief to burn. The chief-commander then said he thinks it's the size of the pile that's the problem. So I asked him what size he would say it is. He said it'll be about 80 ft. long and close to 12 ft. high, well he said, it might be less than 12 ft. in height. One of the fire fighters then spotted the wire remains of a burned tire. I was not aware of any tires in the pile, it must be the bulldozer driver didn't see it while pushing the brush. I had told the dozer driver if there is anything not safe to burn we'll bury it a good safe distance away from the burn pile. And for the wagon that was mentioned on the

COPY

in voice was an old wooden forage box with a steel unloading frame on the front, not complete anymore. This wooden forage-box had no tires or wagon gear included.

My conclusion of the whole ordeal is, a call came in as a barn fire on Sideroad 3. And 3 fire brigades were sent out, not connecting this possible structure fire with ~~my~~ <sup>my</sup> brush pile. When the first trucks turned off 6 Hwy they saw it's just a brush fire and informed the chief about it. But the fire chief gave orders to put the fire out. I don't expect anybody with authority to be perfect but hope they try to be responsible for their words and actions. I would never have started the fire if I wouldn't have had permission. So should I really be responsible for this fire services bill.

Aaron Heller

SCHEDULE "C"  
**THE TOWNSHIP OF WELLINGTON NORTH**  
**BY-LAW NUMBER 100-14**

**SCHEDULE "D"**  
**FIRE/RESCUE**

**Effective January 1, 2015**

DESCRIPTION	FEE
<b>Inspections: By Request Only</b>	
Single Residence	\$100.00
Institution / Industrial / Commercial	\$100.00
Apartments / Condominiums	\$100.00 plus \$10.00 per unit
<b>Fire Search Fees / Approvals</b>	
Fire Reports	\$150.00
Fire investigation reports	\$150.00
<b>Motor Vehicle Incidents:</b> Non-residents/non-taxpayers of Wellington North are involved in a motor vehicle accident within the municipal boundary of the Township of Wellington North that require the Fire / Rescue to respond to the scene, will be invoiced firstly to the owner's insurance provider. In the case where there is no insurance payable, the owner shall be billed directly	\$410.00 per response unit for first hour and \$205.00 per response unit for each half hour thereafter
<b>Administration &amp; Enforcement:</b>	
Spills Act and Transportation of Dangerous Goods Act: The cleanup of hazardous material spills	Current MTO Rates \$410.00 per vehicle per hour \$205.00 Per Half Hour thereafter  Clean up costs to cover materials used  <b>Plus</b> Administration Fee of \$50.00 per hour
<b>Open Air Burning:</b> Where burn is in contravention with Open Air Burn By-law and/or Fire Prevention and Protection Act	Current MTO Rates \$410.00 per vehicle per hour \$205.00 Per Half Hour thereafter  Clean up costs to cover materials used  <b>Plus</b> Administration Fee of \$50.00 per hour
<b>Securing of Premises:</b>	
Securing of premises after a fire	\$50.00 per hour per Fire-Fighter

**THE TOWNSHIP OF WELLINGTON NORTH  
BY-LAW NUMBER 100-14**

**SCHEDULE "D" (CONTINUED)  
FIRE/RESCUE**

Effective January 1, 2015

DESCRIPTION	FEE
<p><b>False Alarms:</b> The following procedures and fees shall apply only when it has been determined at the discretion of the responding officer of the Township of Wellington North Fire Department that the false alarms were preventable. The totals shall be calculated within each calendar year with each year being considered separately.</p> <p>First False Alarm - Warning</p> <p>Second False Alarm</p> <p>Third False Alarm</p> <p>Four or More False Alarms</p>	<p>n/c</p> <p>\$250.00</p> <p>\$350.00</p> <p>\$200.00 or at the discretion of the Fire Chief MTO Rate</p>
Fire Alarm Monitoring/Fire Watch	\$410.00 per vehicle per hour \$205.00 per half hour thereafter
Liquor Occupancy Permit Authority Have Jurisdiction Letter to Alcohol and Gaming Commission	\$150.00
Fire Safety Plan Review	\$150.00
Fire Extinguisher Training – renewals	\$15.00 pp
- First time	Free
Mobile/Seasonal Vendors Inspection	\$25.00



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF JULY 13, 2015**

**FROM: DARREN JONES  
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2015-10 BUILDING PERMIT REVIEW  
PERIOD ENDING JUNE 30, 2015**

**RECOMMENDATION**

THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Review for the period ending June 30, 2015.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

1. Building Permit Monthly Review for the period ending May 31, 2015

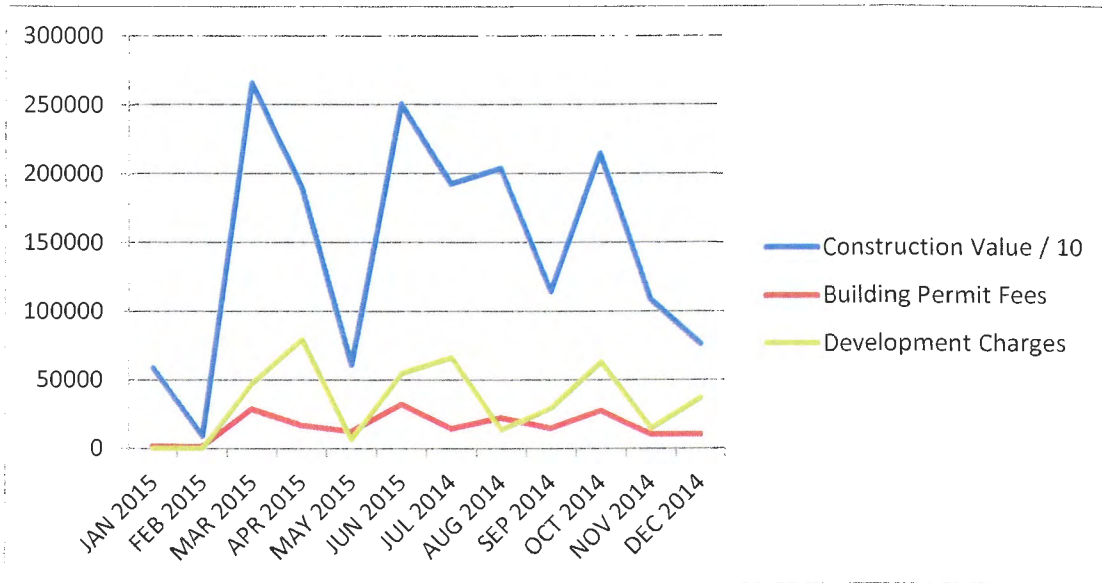
**BACKGROUND**

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	2	480,000.00	5,837.44	19,572.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	3	331,000.00	4,276.18	0.00
Garages / Sheds	5	87,000.00	1,607.74	0.00
Pool Enclosures / Decks	5	45,500.00	781.82	0.00

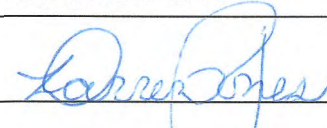

Commercial	0	0.00	0.00	0.00
Assembly	2	2,400.00	252.00	0.00
Industrial	1	1,100,000.00	12,487.00	34,992.10
Institutional	1	225,000.00	3,177.00	0.00
Agricultural	6	153,000.00	2,177.34	0.00
Sewage System	3	45,000.00	1,512.00	0.00
Demolition	1	30,000.00	126.00	0.00

<b>Total June 2015</b>	<b>29</b>	<b>2,498,900.00</b>	<b>32,234.52</b>	<b>54,564.10</b>
<b>Total Year to Date 2015</b>	<b>98</b>	<b>8,488,100.00</b>	<b>105,325.23</b>	<b>199,530.98</b>

12 Month Average	17	1,452,229.17	16,217.45	34,220.83
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10 Year Monthly Average	24	2,318,421.42	20,147.89	27,010.90
10 Year, Year to Date Average	92	9,299,502.08	78,892.57	95,397.83

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
	
<b>DARREN JONES</b> CHIEF BUILDING OFFICIAL	<b>MICHAEL GIVENS</b> CHIEF ADMINISTRATIVE OFFICER



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF JULY 13, 2015**

**FROM: Karren Wallace, Clerk**

**SUBJECT: REPORT CLK 2015-026 BEING A REPORT ON CONSENT  
APPLICATION B37/15 (MAAS/HIGDON) KNOWN AS PART LOT  
11, w/s 115 NORMANBY STREET FORMERLY MOUNT FOREST  
NOW THE TOWNSHIP OF WELLINGTON NORTH**

## RECOMMENDATION

**THAT** CLK Report 2015-026 being a report on Consent Application B37/15 (Maas/Higdon) known as Part Lot 11, w/s 115 Normanby Street formerly Mount Forest now the Township of Wellington North be received;

**AND FURTHER THAT** the Council of the Township of Wellington North supports consent application B37/15 as presented with the following conditions:

- servicing is addressed to the satisfaction of the municipality
- safe driveway access is addressed to the satisfaction of the municipality
- the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- the Owner satisfy the requirements of the local municipality in reference to parkland dedication
- the severed parcel must receive zoning compliance to allow for the parking lot use
- A Buffer Area must be provided on the severed as per section 6.3 of zoning by-law 66-01
- The applicant must receive site plan approval to address storm water management

## PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

## BACKGROUND

The subject property is known as Lot 11, w/s 115 Normanby Street Mount Forest.

The property assessment roll number is 23-49-000-004-20900-0000

The subject parcel is shown below:



The proposed lot line adjustment is  $15.2\text{m} \times 15\text{m} = 228$  square metres with no frontage, vacant land to be added to abutting apartment building for proposed parking and snow storage. The retained parcel is  $57.1\text{m fr} \times 15\text{m} = 857$  square metres, vacant land for proposed urban residential use.

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Director of Public Works, Fire Chief, Drainage Superintendent, Treasurer, Planner, Economic Development Manager, Tourism Marketing & Promotion Manager and Director Recreation, Parks and Facilities

It is recommended the following clauses be a condition of severance:

- servicing is addressed to the satisfaction of the municipality
- safe driveway access is addressed to the satisfaction of the municipality
- the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of



issuance of the Certificate of Consent for the proper and orderly development of the subject lands

- the Owner satisfy the requirements of the local municipality in reference to parkland dedication
- the severed parcel must receive zoning compliance to allow for the parking lot use
- A Buffer Area must be provided on the severed as per section 6.3 of zoning by-law 66-01
- The applicant must receive site plan approval to address storm water management
- proof of drainage, acceptable to the municipality, shall be provided by the applicant to serve the lands being conveyed and the lands being retained, with the costs of such drainage being solely at the expense of the applicant.
- owners are to execute an agreement for drainage apportionment due to lands severance or sale approved by the municipality

Attached please find:

- Wellington County Senior Planner comments, June 11, 2015 (Schedule "A")

<b>FINANCIAL IMPLICATIONS</b>
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There are no financial impacts as a result of this report.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
<i>Karren Wallace</i>	<i>Michael Givens</i>
<b>KARREN WALLACE CLERK</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>



**SCHEDULE "A"**

<b>Application</b>	B37/15
<b>Location</b>	Part Lot 11, w/s Normanby St. (Mount Forest) TOWNSHIP OF WELLINGTON NORTH
<b>Applicant/Owner</b>	Frank Maas & Catherine Higdon

**PLANNING OPINION:** This application for a lot line adjustment would sever a 228 sq.m (2454 sq.ft.) vacant parcel and merge it with an adjacent residential parcel. The resulting parcel will have an area of 1380 sq.m (0.34 ac) and is occupied by an apartment. The retained parcel is 857 sq.m (9224 sq.ft.). The purpose of the additional land is to provide additional parking to the existing apartment.

This application is consistent with Provincial Policy and generally conforms to the Official Plan, provided that the following matters are addressed as conditions of approval:

- a) That adequate buffering (fencing) is provided around the parking area (severed lands),
- b) That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and,
- c) That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

**PLACES TO GROW:** The Places to Grow policies place an emphasis on intensification and optimizing the use of existing land supplies. Under section 2.2.2.1 which deals with managing growth it states, "population and employment growth will be accommodated by focusing intensification in intensification areas". Intensification is defined as "the development of a property, site or area at a higher density than currently exists through,....b) the development of vacant and/or underutilized lots within previously developed areas; or c) infill development".

**PROVINCIAL POLICY STATEMENT (PPS):** No issues.

**WELLINGTON COUNTY OFFICIAL PLAN:** The subject property is designated RESIDENTIAL and is located in the Urban Centre of Mount Forest. Section 10.6.3, states that lot line adjustments may be permitted where there is no adverse effect provided that basic lot patterns in an area are not unreasonably altered.

The matters under Section 10.1.3 were also considered.

**LOCAL ZONING BY-LAW:** The lands are currently zoned Residential (R3). Both lots would meet the minimum frontage and area.

**SITE VISIT INFORMATION:** The subject property has not been visited to date.

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Linda Redmond, Senior Planner  
 June 11, 2015



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF JULY 13, 2015**

**FROM: Karren Wallace, Clerk**

**SUBJECT: REPORT CLK 2015-027 BEING A REPORT ON CONSENT  
APPLICATION B50/15 (HUMMEL) KNOWN AS PART PARK LOT  
5 SOUTH OF CLYDE STREET FORMERLY MOUNT FOREST  
NOW THE TOWNSHIP OF WELLINGTON NORTH**

## RECOMMENDATION

**THAT** CLK Report 2015-027 being a report on Consent Application B50/15 (Hummel) known as Part Park Lot 5, South of Clyde Street formerly Mount Forest now the Township of Wellington North be received;

**AND FURTHER THAT** the Council of the Township of Wellington North supports consent application B50/15 as presented with the following conditions:

- servicing is addressed to the satisfaction of the municipality
- safe driveway access is addressed to the satisfaction of the municipality
- the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- the Owner satisfy the requirements of the local municipality in reference to parkland dedication

## PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

## BACKGROUND

The subject property is known as Part Park Lot 5, South of Clyde Street, Mount Forest.

The property assessment roll number is 23-49-000-0003-00900-0000

The subject parcel is shown below:



The proposed severance is 31.5m fr x 128.9m = 0.41 hectares, existing and proposed urban residential use with existing dwelling. The retained parcel is 1.17 hectares with 35.3m frontage on Clyde St. and 100.6m frontage on Oxford St., vacant land for proposed urban residential use.

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Director of Public Works, Fire Chief, Drainage Superintendent, Treasurer, Planner, Economic Development Manager, Tourism Marketing & Promotion Manager and Director Recreation, Parks and Facilities.

It is recommended the following clauses be a condition of severance:

- servicing is addressed to the satisfaction of the municipality
- safe driveway access is addressed to the satisfaction of the municipality
- the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands;
- the Owner satisfy the requirements of the local municipality in reference to parkland dedication

Attached please find:

- Wellington County Senior Planner comments, June 11, 2015

<b>FINANCIAL IMPLICATIONS</b>
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There are no financial impacts as a result of this report.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*Karren Wallace*

*Michael Givens*

<b>KARREN WALLACE CLERK</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
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**SCHEDULE "A"**

<b>Application</b>	B50/15
<b>Location</b>	Part Park Lot 5, South of Clyde TOWNSHIP OF WELLINGTON NORTH
<b>Applicant/Owner</b>	Andrew & Laurie Hummel

**PLANNING OPINION:** This proposal would create a 0.41 ha (1 ac) residential lot in Mount Forest which is occupied by a dwelling. A vacant 1.17 ha (2.89 ac) parcel would be retained. The vacant lot is proposed to be developed with a dwelling and serviced by an individual well and septic system.

This application is consistent with Provincial Policy and would generally conform to the Official Plan. We would have no concerns, provided that servicing and safe driveway access can be provided to the satisfaction of the local municipality.

**PLACES TO GROW:** The Places to Grow policies place an emphasis on intensification and optimizing the use of existing land supplies. Under section 2.2.2.1 which deals with managing growth it states, "population and employment growth will be accommodated by focusing intensification in intensification areas". Intensification is defined as "the development of a property, site or area at a higher density than currently exists through,.....b) the development of vacant and/or underutilized lots within previously developed areas; or c) infill development".

**PROVINCIAL POLICY STATEMENT (PPS):** Section 1.1.3 of the Provincial Policy Statement directs growth to occur within settlement areas. The proposed lot creation is located within the Mount Forest Urban Centre and is consistent with the PPS.

With respect to servicing the PPS states under Section 1.6.6.4 that, "where municipal sewage services and water services or private communal sewage services and private communal water services are not provided, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. In settlement areas, these services may only be used for infilling and minor rounding out of existing development."

**WELLINGTON COUNTY OFFICIAL PLAN:** The subject lands are designated RESIDENTIAL within the Mount Forest Urban Centre. Section 10.6.2, states that new lots may be created in Urban Centres provided that the lands are appropriately zoned.

The matters under Section 10.1.3 were also considered, including, b) "that all lots can be adequately serviced with water, sewage disposal... to accepted municipal standards".

Both lots are proposed to be serviced by individual well and septic. Section 11.2.4 h) states that "where municipal and private communal services are not available in an urban centre and it is not reasonable to anticipate these services, individual on-site sewage and water services may be used in accordance with a servicing options assessment." We understand that municipal services are not anticipated in the foreseeable future for this area. As such, Township of Wellington North does not have any objections to private servicing at this time.



**Planning and Development Department, County of Wellington**  
County Administration Centre, 74 Woolwich Street, Guelph, ON N1H 3T9  
T 519.837.2600 F 519.823.1694

**LOCAL ZONING BY-LAW:** The subject property is currently zoned (R1A) Residential. This zoning category provides criteria for residential uses which require individual on-site sewers. The proposed lot meets the minimum lot area and frontage requirements.

**SITE VISIT INFORMATION:** The subject property has not been visited to date.

A handwritten signature in cursive script that reads "L. Redmond".

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Linda Redmond, Senior Planner  
June 11, 2015





# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND COUNCIL  
MEETING OF JULY 13, 2015**

**FROM: KARREN WALLACE, CLERK**

**SUBJECT: CLK 2015-029 BEING A REPORT ON DECLARING THE OFFICE  
OF COUNCILLOR FOR WARD 3 VACANT AND DETERMINING  
THE METHOD TO FILL THE VACANCY**

## RECOMMENDATION

**THAT** Council of the Township of Wellington North receive Report CLK 2015-029 being a report on declaring the Office of Councillor for Ward 3 vacant and determining the method to fill the vacancy;

**AND FURTHER THAT** Council pass a by-law to declare the Council seat of Councillor Mark Goetz, Ward 3 vacant;

**AND FURTHER THAT** Council select one of the following options to fill the vacancy:

### **OPTION 1 – APPOINTMENT**

Council shall appoint an individual, with their consent, to fill the Ward 3 vacancy through a process outlined by the Clerk and set out in Schedule “A” to this report.

### **OPTION 2 – BY-ELECTION**

Council directs the Clerk to prepare a by-law for the August 10, 2015 meeting of Council to provide for a by-election to fill the Ward 3 vacancy as set out by the *Municipal Elections Act*.

## PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

## BACKGROUND

On June 22, 2015 Ward 3 Councillor Mark Goetz submitted a letter of resignation to the Clerk, effective June 30, 2015.

The *Municipal Act, 2001* (the Act) provides that on submission of a written resignation by a Councillor, the seat becomes vacant and Council must declare the seat vacant at the next meeting of Council. Within 60 days of declaring the seat vacant must either appoint an individual who has consented to the appointment to the position or pass a by-law requiring a by-election to be held. (Sections 259 and 263).

To be qualified to hold office, through either Council appointment or a municipal by-election, a person must meet the following qualifications:

- A resident of Wellington North or the owner or tenant of land in the Township or the spouse of such owner or tenant;
- is a Canadian citizen;
- is at least 18 years old; AND
- not disqualified from voting under any other Act or disqualified from holding municipal office

If Council chooses to appoint an individual to fill the vacant seat, they can chose whatever process they would like but are not permitted to introduce any additional requirements other than the qualifications to hold office as set out above.

While the seat is for representation for Ward 3, an individual appointed or elected in a by-election does not have to be a resident of Ward 3.

Whether an individual is appointed by Council or elected in a municipal by-election they would hold office from the time they are sworn in until the end of the term of Council (2018).

If Council chooses to hold a by-election by passing a by-law, the procedure is set out in the *Municipal Elections Act* and provides for strict time lines. Once the by-law is passed the Clerk shall set the nomination date for not more than 60 days from the passage of the by-law and voting day shall be 45 days after nomination day.

There are approximately 1,200 eligible voters in Ward 3 and election results from 2014 show that 415 votes were cast for the three candidates that ran in the Ward (34% voter turnout).

## OPTIONS

### **OPTION 1**

Appoint an individual, with their consent, to fill the vacant Ward 3 position. A draft time line for appointing an individual to fill the vacant position is attached as Schedule "A".

#### **PROS**

- This option allows Council to fill the position in a relatively short time frame (60 days) and at very minimal cost.

#### **CONS**

- Should Council opt to appoint an individual, the public might view it as circumventing the democratic process.

### **OPTION 2**

Pass a by-law to hold a by-election. A draft time line for conducting a by-election to fill the vacant seat is attached as Schedule "B".

#### **PROS**

- Council would be viewed as supporting the democratic process by opting to have the electors in Ward 3 chose their representative.

#### **CONS**

- The cost to conduct a by-election is not prohibitive, but is considerably more expensive than appointing a representative.
- The time frame to hold a by-election is substantially longer (3 months).
- Voter fatigue may be a factor in voter turnout. The provincial election was held June 11, 2014, the municipal election was held October 27, 2014, the federal election is being held on October 19, 2015 and the by-election would be November 16, 2015.
- Weather may be a factor in voter turnout.

**FINANCIAL IMPLICATIONS**

The cost of the 2014 municipal election was approximately \$34,000.00. Based on that amount, it is anticipated that a by-election in Ward 3 would cost approximately \$7,500.00. This estimate does not include staff time that will be required to conduct the by-election. There has been no allocation for the costs of a by-election in the 2015 budget.

It is anticipated that the cost to appoint an individual to the position would be very minimal, probably less than \$1,000.00. It would take considerably less staff time to assist Council with the appointment process.

**PREPARED BY:**

**RECOMMENDED BY:**

*Karren Wallace*

*Michael Givens*

**KARREN WALLACE  
CLERK**

**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**

SCHEDULE "A"

**DRAFT Time Line for Appointment**

June 22, 2015	Receive written resignation (Section 260 <i>Municipal Act, 2001</i> )
July 13, 2015	Declare seat vacant (Section 262(1) <i>Municipal Act, 2001</i> )
	Council opts to appoint
July 14, 2015	Post notice of vacancy and appointment on website requesting interested parties attend an information session on August 13, 2015 and submit their written expression of interest on or before August 21, 2015
July 24, 2015	Run notice of vacancy and appointment in newspaper requesting interested parties attend an information session on August 13, 2015 and submit their written expression of interest on or before August 21, 2015
August 13, 2015	Clerk holds an information session allowing interested parties to attend to ask questions related to the appointment process and the duties and responsibilities of the Ward 3 council seat
August 21, 2015	Period ends for interested parties to submit their written expression of interest
On or before Sept. 11, 2015	Council makes Appointment to fill the vacancy – at a special meeting of Council  <i>(last day to appoint is September 11, 2015 within 60 days of declaring the seat vacant Section 263(5) Municipal Act, 2001)</i>
Sept. 14, 2015	Candidate takes oath of office and attends first meeting of Council

SCHEDULE "B"

**DRAFT Time Line for By-election**

June 22, 2015	Receive written resignation (Section 260 <i>Municipal Act, 2001</i> )
July 13, 2015	Declare seat vacant (Section 262 (1) <i>Municipal Act, 2001</i> )
August 10, 2015	Pass a by-law to hold a by-election  <i>(last day for passing this by-law is September 11, 2015 being 60 days from seat being declared vacant Section 263(5) Municipal Act, 2001)</i>
August 11, 2015 – Friday October 2, 2015	Nominations can be filed 8.30 am on Tuesday August 11, 2015 to 2:00 p.m. Friday October 2, 2015  <i>(last day for nomination day is October 9, 2015 - must not be more than 60 days after a by-law is passed to hold a by-election Section 65(4) Municipal Elections Act)</i>
Sept. 11, 2015	MPAC to provide preliminary list of electors (PLE)  <i>(last day to receive this is September 11 at least 21 days before nomination day Section 65(4) 4 ii)</i>
Sept. 28, 2015	Pass by-law to establish advance votes-hours, date and location for November 7, 2015  <i>(last day for passing by-law is 30 days prior to voting day October 19 Section 43(1) Municipal Elections Act)</i>
October 5, 2015	Certify list of candidates
Nov. 7, 2015	Advance vote
Monday Nov. 16, 2015	Voting day  <i>(last day for voting day is November 16, 2015: shall be 45 days after nomination day Section 65(4) 3 Municipal Elections Act)</i>
Nov. 17, 2015	Announce official results
Nov. 23, 2015	New Ward 3 elected official takes oath of office and attends first Council meeting



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND COUNCIL  
MEETING OF JULY 13, 2015**

**FROM: KARREN WALLACE, CLERK**

**SUBJECT: CLK 2015-030 BEING A REPORT ON COUNCIL  
REPRESENTATIVES ON TOWNSHIP OF WELLINGTON NORTH  
STANDING COMMITTEES**

## **RECOMMENDATION**

THAT the Council of the Corporation of the Township of Wellington North receive for information report CLK 2015-030 Council Representatives on Township of Wellington North Standing Committees;

AND FURTHER THAT the Council of the Township of Wellington North appoint the following replacement members due to the resignation of Councillor Mark Goetz as Council Representatives to the Township of Wellington North Standing Committees for the term, January 1, 2015 to December 31, 2015 as per below-

Administration & Finance Committee

Economic Development Committee  
Chair-Councillor

Recreation & Culture Committee

Arthur & District Chamber of Commerce

Mount Forest District Chamber of Commerce

## PREVIOUS REPORTS/CORRESPONDENCE PERTINENT TO THIS MATTER

- CAO 2014-29 Council Representatives on Township of Wellington North Standing Committees
- CAO 2014-31 Council Representatives to External Boards and Committees;
- Township of Wellington North-Standing Committee Structure (attached)
- By-Law 1-14 Council Remuneration By-Law
- By-Law 63-14 Procedural By-Law

## BACKGROUND

In December of 2013 Council of the Township of Wellington North established a Standing Committee Structure and appointed Council members to those committees for the term of Council.

With the resignation of Councillor Mark Goetz effective June 30, 2015, it is necessary to appoint replacements.

Below are the representatives and Chairs that were appointed at the December 15, 2014 meeting of Council.

### Administration & Finance Committee

Chair-Councillor Sherry Burke

Committee Members-Councillor Dan Yake, Councillor Mark Goetz, Mayor Andy Lennox

### Economic Development Committee

Chair-Councillor Mark Goetz

Committee Members-Councillor Steve McCabe, Councillor Sherry Burke, Mayor Andy Lennox

Additional Member(s)-6 appointed members of the public

### Public Works Committee

Chair-Councillor Dan Yake

Co-Chair (for matters related to Wastewater)-Councillor Steve McCabe

Committee Members-Councillor Sherry Burke, Mayor Andy Lennox

### Recreation & Culture Committee

Chair-Councillor Steve McCabe

Committee Members-Councillor Dan Yake, Councillor Mark Goetz, Mayor Andy Lennox

Additional Member(s)-1 Councillor Representative from the Township of Southgate

A replacement for Councillor Goetz will be required to fill the positions he held on both the Arthur & District Chamber of Commerce and Mount Forest District Chamber of Commerce

Staff representation will remain as previously established and staff will be non-voting members of each of the Standing Committees and will not be considered as part of Committee meeting quorum.



Proceedings of Standing Committees are governed by the Township of Wellington North Procedural By-law (63-14).

**FINANCIAL IMPLICATIONS**

There no new financial implications with the replacement of Council members.

**PREPARED BY:** **RECOMMENDED BY:**

*Karren Wallace*

*Michael Givens*

**KARREN WALLACE** **MICHAEL GIVENS**  
**CLERK** **CHIEF ADMINISTRATIVE OFFICER**



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND COUNCIL  
MEETING OF JULY 13, 2015**

**FROM: KARREN WALLACE, CLERK**

**SUBJECT: CLK 2015-031 BEING A REPORT TO PROVIDE FOR AN ACTING  
HEAD OF COUNCIL FOR JULY, AUGUST AND SEPTEMBER 2015**

## RECOMMENDATION

**THAT** the Council of the Corporation of the Township of Wellington North receive for information report CLK 2015-03 being a report to provide for an Acting Head of Council for July, August and September 2015;

**AND FURTHER THAT** the Council of the Township of Wellington North hereby approve the following schedule for the Acting Head of Council for the period July, August and September 2015:

July 2015	Councillor Ward 1 (Councillor Yake)
August 2015	Councillor Ward 2 (Councillor Burke)
September 2015	Councillor Ward 4 (Councillor McCabe)

**AND FURTHER THAT** commencing October 1, 2015 the Acting Head of Council schedule shall be as set out in By-law 63-2014 being the Procedure By-law.

## PREVIOUS REPORTS/CORRESPONDENCE PERTINENT TO THIS MATTER

By-Law 63-14 Procedural By-Law

## BACKGROUND

On August 11, 2014 the Council of the Township of Wellington North passed By-law 63-14 being a by-law for governing the calling, place and proceedings of meetings of Council and its Committees.

Section 5.3 of the by-law provides for an Acting Head of Council in the absence of the Mayor as follows:

<i>1st quarter of year (January to March)</i>	<i>Councillor, Ward One</i>
<i>2nd quarter of year (April to June)</i>	<i>Councillor, Ward Two</i>
<i>3rd quarter of year (July to September)</i>	<i>Councillor, Ward Three</i>
<i>4th quarter of year (October to December)</i>	<i>Councillor, Ward Four</i>

The Ward 3 Councillor, who was to have been the Acting Head of Council for July, August and September 2015, resigned effective June 20, 2015. As a result it is necessary to provide for an Acting Head of Council from the remaining members of Council.

It is anticipated that this will be for the period July, August and September 2015 and the provision for the Acting Head of Council as set out in By-law 63-14 being the procedure by-law will resume effective October 1, 2015.

<b>FINANCIAL IMPLICATIONS</b>
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There are no financial implications associated with this report.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*Karren Wallace*

*Michael Givens*

<b>KARREN WALLACE CLERK</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
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# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF July 13, 2015**

**FROM: Paul Dowber  
Treasurer**

**SUBJECT: TREASURER'S REPORT TR2015-13  
Canada-Ontario Small Community Fund – Contribution Agreement**

## RECOMMENDATION

THAT the Council of the Township of Wellington North receives the Canada-Ontario Small Community Fund-Contribution Agreement report TR2015-13;

AND FURTHER THAT the Council of the Township of Wellington North authorize and direct the Mayor and Clerk to execute the forthcoming contribution agreement with Her Majesty the Queen in Right of Ontario for the Canada-Ontario Small Community Fund on receipt.

## REPORTS PERTINENT TO THIS MATTER

TR2014-09 OCIF SCF Funding

## BACKGROUND

On August 25, 2014 Brent Kennedy, Director of the Rural Programs branch of the Ministry of Agriculture, Food and Rural Affairs announced OCIF and SCF funding. These funding sources are designed to help municipalities support the revitalization and repair of roads, bridges and other critical infrastructure in small, rural and northern communities.

On June 22, 2015, Joel Locklin announced that The Township of Wellington North was approved for the funding under the Small Communities Fund (see the attached correspondence). The federal and provincial governments will each provide 33% toward the total net eligible costs of the Cst. Rick Hopkins Bridge Rehabilitation project in Mount Forest, up to a maximum of \$992,652.00. Project costs are allowable as of June 19, 2015 and can occur until the project completion date outlined in the funding agreement.

As a reminder to Council, eligible project costs include:

- Environmental assessment costs (up to 15% of the federal share)
- Design/engineering costs
- Project management costs
- Materials and construction
- Equipment leasing for the construction of the project
- Communication materials

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
<i>Paul Douber</i> <b>Treasurer</b>	<i>Mike Givens</i> <b>CHIEF ADMINISTRATIVE OFFICER</b>

**Ministry of  
Agriculture,  
Food and Rural  
Affairs**

**Ministère de l'Agriculture,  
de l'Alimentation et  
des Affaires rurales**



4<sup>th</sup> Floor  
1 Stone Road West  
Guelph, Ontario N1G 4Y2  
Tel: 1-877-424-1300  
Fax: 519 826-3398

4<sup>e</sup> étage  
1 Stone Road West  
Guelph (Ontario) N1G 4Y2  
Tél. : 1-877-424-1300  
Télééc. : 519 826-3398

### **Rural Programs Branch**

June 22, 2015

File Number: SCF-0219

Paul Dowber, Treasurer  
Township of Wellington North  
PO Box 125, 7490 Sideroad 7 West  
Kenilworth, Ontario  
N0G 2E0  
pdowber@wellington-north.com

Dear Paul Dowber:

### **Re: Canada-Ontario Small Communities Fund (SCF)**

Thank you for your application under the Small Communities Fund.

I am pleased to inform you that your project has been approved for funding under the Small Communities Fund.

The province recognizes the importance of helping communities address infrastructure needs, which is why we are making the largest infrastructure investment in Ontario's history of more than \$130 billion over ten years. As part of this investment about \$31.5 billion will be provided through *Moving Ontario Forward* which will be delivered through two streams:

- about \$16 billion dedicated to transit projects in the Greater Toronto and Hamilton Area (GTHA), and
- about \$15 billion for transit, transportation and other infrastructure priorities for regions outside of the GTHA.

Ontario's investments in infrastructure will help connect regions, develop new economic opportunities and improve quality of life for Ontarians by supporting critical infrastructure projects in cities, towns, and rural and remote communities all across the province.

Ontario launched its first Small Communities Fund intake to help address local priorities, support job creation and economic growth, thus sustaining a high quality of life in small communities across Ontario for years to come. Applications were evaluated using an evidence-based, multi-ministry review process, consisting of an expression of interest stage for pre-screening and a full application stage. At the application stage, projects were reviewed, assessed and prioritized based on the criteria outlined in the program manual (section 6.2). Projects nominated to the federal government demonstrated the clearest evidence of merit based on the stated criteria.

Your project was nominated by the province to the federal government and has since been approved for funding under the Small Communities Fund. Provided that the Township of Wellington



Good Things  
Grow in Ontario  
À bonne terre,  
bons produits



North enters into a Contribution Agreement (CA), and subject to the terms and conditions of the CA, the federal and provincial governments will each provide 33% toward the total net eligible costs of the project up to a maximum of \$992,652.00 described as follows:

Project Title	Total Net Eligible Cost	Provincial % Approved	Maximum Provincial Contribution	Federal % Approved	Maximum Federal Contribution
File #SCF-0219 - Cst. Rick Hopkins Bridge Rehabilitation	\$1,488,977.00	33%	\$496,326.00	33%	\$496,326.00

Please note that to the extent possible, this information should be kept as confidential as possible until a public announcement has been made indicating funding for this project. In order to facilitate project announcements, please identify a communications contact as soon as possible by emailing [SCF@ontario.ca](mailto:SCF@ontario.ca).

Project costs are allowable as of June 19, 2015 and can occur until the project completion date that will be outlined in your agreement. The CA will follow shortly and will outline all of the terms and conditions of the funding, including requirements regarding liability insurance.

Aboriginal consultations may be required on the project and must be done prior to the start of construction. Information on any requirements on your specific project will be provided to you shortly.

We will continue to work with our communities to build the safe, modern public infrastructure that is important to growth, creates and attracts jobs, spurs productivity, helps the province grow and prosper, and ensures that people get the basic services they pay for now and in the future. As part of this, the province will be launching a second intake under the Small Communities Fund in the summer of 2015.

On May 21, 2015, the province launched consultations to inform the design of new infrastructure programs and a framework to prioritize needs for communities and regions outside the Greater Toronto and Hamilton Area (GTHA). Feedback provided will inform the province when determining how to allocate the remaining \$11.5 billion of a \$15 billion investment outside the GTHA as part of *Moving Ontario Forward*. Starting July 6, 2015, roundtable consultation meetings will be held in 16 locations. Feedback can also be submitted online at [www.ontario.ca/infrastructureconsultation](http://www.ontario.ca/infrastructureconsultation) or in writing to the Ministry of Economic Development, Employment and Infrastructure by September 18, 2015.

Should you have any questions, please do not hesitate to call the contact centre at 1-877-424-1300 or email [SCF@ontario.ca](mailto:SCF@ontario.ca).

Congratulations on your successful application, and we look forward to working with you as you implement this project.

Sincerely,



Joel Locklin  
Manager (A), Program Operations





# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF JULY 13<sup>TH</sup>, 2015**

**FROM: Dale Small Economic Development Officer**

**SUBJECT: REPORT EDO 2015-23 COMMUNITY IMPROVEMENT PROGRAM**

## **RECOMMENDATION**

That the Economic Development Officer report dated July 13<sup>th</sup>, 2015 with regards to the Community Improvement Program is received;

**AND FURTHER THAT** the Council of the Corporation of the Township of Wellington North approve a one-time grant of \$394.94 under the Application Fees and Development Charges Grant Program.

to be paid as a result of the improvements to the Walsh's IDA Pharmacy building at 129 Main Street South, in Mount Forest.

## **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

There have been many reports to council on the Community Improvement Program since the program was approved in May 2012 however none specifically regarding this application.

## **BACKGROUND**

The Wellington North Community Improvement Program (C.I.P.) was approved in 2012 and has established a framework for the Township support and implementation of programs to encourage the maintenance and rehabilitation of commercial buildings, their facades as well as associated signage and green spaces. Through this framework the Municipality is able to provide incentives for individuals, businesses, Community Groups, etc. to enhance their building presentation to the public and/or to support Public Art, in an effort to help stimulate pride in our downtowns.

This ten year program has proven quite popular and since 2012 twenty-one applicants have submitted requests for funding and nineteen have been approved. The dollar value of the overall improvements from these applications is \$188,085. Of this amount:

- \$ 39,574 (21%) has been covered by grants from the C.I.P.
- \$ 10,000 ( 5%) has been advanced in interest free loans repayable over 5 years
- \$138,511 (74%) has been provided by the applicants

**OVERVIEW**

On June 24<sup>th</sup>, 2015 an application was received from the business owner of Walsh's IDA Pharmacy at 129 Main Street South in Mount Forest.

The applicant has submitted an Application Fees and Development Charges Grant application to cover Building Permit expenditures related to new signage.

As council is aware this location previously housed the Shoppers Drug Mart on Main Street Mount Forest.

**CONCLUSION**

As part of the process all applications are reviewed by the Community Improvement Plan Review Panel. (April Marshall, Darren Jones & Dale Small) The panel met on July 7<sup>th</sup> to review the application and to complete the required Decision Matrix. Based on the analysis of the Review Panel the application is being recommended for approval.

A copy of the application along with the Decision Matrix is attached to this report. The Community Improvement Plan Review Panel supports the application and as the next Economic Development Committee meeting is not scheduled until August 19<sup>th</sup> has directed the Economic Development Officer to prepare this report and recommend council approve funding.

**PREPARED BY:**

**RECOMMENDED BY:**



**DALE SMALL  
ECONOMIC DEVELOPMENT OFFICER**

**MIKE GIVENS  
CHIEF ADMINISTRATIVE OFFICER**

## COMMUNITY IMPROVEMENT PLAN : APPLICATION FEES & DEVELOPMENT CHARGES DECISION MATRIX


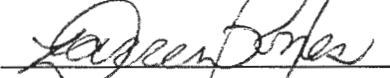
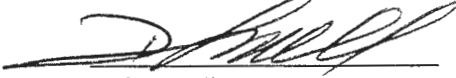
Applicant: **Walsh's IDA Mount Forest Pharmacy**

Date Received: **June 24th, 2015**

Application #: **A.F. & D.C. # 5**

Amount: **394.94**

Date of Community Improvement Plan Review Panel Meeting: **July 7<sup>th</sup>, 2015**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.3.2 of the Community Improvement Plan	X		Applicant is the business owner & building owner
2	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		The building is located at 129 Main Street South, Mount Forest which is within the CIPA boundary.
3	Has the application been properly completed including: <ul style="list-style-type: none"> <li>• Detailed description of proposal</li> <li>• Detailed sketch of the proposed change</li> <li>• Minimum of two quotes obtained</li> </ul>	X X	X	Applicant completed the Facade Improvement application so more detail was provided then necessary under the Application Fees & Development Charges Grant. Fees relate to the Municipal Building Permit so two quotes are not required.
4	Are property taxes and any other Municipal Accounts receivable up to date	X		Verified and all up to date as at July 6th, 2015 Roll # 005-11400
5	Eligible costs associated with the Application Fees & Development Charges Grant Program are as follows. Indicate which ones are included: <ul style="list-style-type: none"> <li>• Application fees</li> <li>• Building permit fees</li> <li>• Planning fees (minor variance)</li> <li>• Development Charges</li> </ul>	X X		
6	Is the grant amount being requested within eligible amounts	X		100% relief up to a maximum of \$1,500 can be requested. Application request is in the amount \$394.94
7	Is the applicant aware that they must first cover the fees then submit a request for payment upon project completion	X		Payment has already been made to the Municipality
8	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Target completion date is March 2015.
9	Other comments from the Review Panel	As the next Economic Development Committee meeting is not until August 19th the CIPR Panel recommends that the Economic Development Officer prepare a report for council approval. This report will be presented at the July 13 <sup>th</sup> Wellington North council meeting.		
<b>Recommendation</b>	That the Economic Development Officer support this application and make a motion for council approval: Yes XXXXX No _____			
	 April Marshall	 Darren Jones	 Dale Small	July 7th, 2015



## Township of Wellington North

7490 Sideroad 7 West,

Kenilworth, ON N0G 2E0

Phone: 519-848-3620

www.wellington-north.com

## APPLICATION FEES &amp; DEVELOPMENT CHARGES

## Facade Improvement Loan and Grant Program

## Application Form

The purpose of this program is to encourage facade improvements for privately owned commercial buildings in the Community Improvement Areas within Arthur and Mount Forest. Grant assistance is provided in the form of a 50/50 matching interest free loan, which is paid upon completion of the previously approved work(s). This program offers a loan for eligible work to a maximum limit of \$1,500 per property. Please review the specific grant program terms and conditions found in the Community Improvement Plan and contact the Business Economic Manager for current limits.

Application Number (assigned by staff):	A F + O. C. G #. 5
Date Application Received:	JUNE 24, 2015

PROPERTY INFORMATION			
Municipal Address	Street Num: 129	Street Name: Mainst. S.	Unit Num:
Commercial Name (if applicable)	Walsh's I.D.A. Mount Forest Pharmacy		
Registered Plan Number:	Registered Plan Lot/Block No.		005-11400

OWNER and APPLICANT INFORMATION			
Property Owner Information (check one)		Person(s)	Company
Registered Land Owner:	Surname: WALSH.	First name: JOSEPH.	
Name:	(if Company)	Company Officer	
Address:	Street No. 129	Street Name: Mainst. S.	Unit Num:
Municipality: Wellington North	Province: ONTARIO	Postal Code: N0G 2L0.	
Telephone:	No: (519) 323-1221	Fax: (519) 323-4291	Email: jwalsh@pharmacy.on.ca
Applicant Information (if different than Owner):			
Application Contact:	Surname:	First name:	
Name:	(if Company)	Company Officer	
Address:	Street No.	Street Name:	Unit Num:
Municipality:	Province:	Postal Code:	
Telephone:	No: ( )	Fax: ( )	Email:

I hereby make the above application for a **Facade Improvement Loan and Grant**, declaring all the information contained herein is true and correct, and acknowledging the Township of Wellington North process the application based on the information provided.

Signature: <i>J Walsh</i>	Title: <i>Pharmacist/Owner</i>
Printed Name of Signatory: <i>Joseph J. Walsh</i>	Date: <i>23/06/15</i>

The personal information on this form is collected under the legal authority of the Planning Act, Section 2. The personal information will be used for determining your eligibility for a grant/loan. If you have any questions about the collection, please contact the Clerk-Administrator at 519-848-3620 ext. 32.

DESCRIPTION OF IMPROVEMENTS

- Please provide a detailed, written description of the proposed improvements. Attach one (1) copy of a prepared sketch showing the proposed improvements.

WALSH'S I.D.A. Pharmacy  
Mount Forest:

- new sign + paint for front + Back Entrance to store.

PHOTOGRAPHS

- Please attach a photograph of the existing façade/signage.

Façade projects within the Township of Wellington North's CIPA's should respond to the following 'best practices' to help with its efforts to create a relevant and quality improvement for both the building and the street. Please complete the following checklist to determine the degree in meeting 'best practices' for the proposed facade improvements.

Façade Project Design Checklist				
Criteria/Description	Yes	No	N/A	Comments
<b>1. Responding to Core Context</b>				
i) Does the façade design enhance its context and adjacent buildings?	✓			
<b>2. Building Envelopes in the CIPA</b>				
i) Does the façade work/align with existing facades and reinforce the clarity of the public network and the cohesion of building groups?	✓			
<b>3. Beneficial Building / Street Relationships</b>				
i) Does the building façade and street establish a supportive relationship, in which indoor and outdoor spaces animate and are connected to each other?	✓			
ii) Does the façade define the building as a distinct space with a strong sense of identity and place?	✓			
<b>4. Response to Climate</b>				
i) Does the façade design respond to the climate of area, taking into account all seasons?	✓			
<b>5. Identifiable Building Entrances</b>				
i) Does the façade project help to make the buildings entrance more identifiable?	✓			
<b>6. Long Life / Loose Fit</b>				
i) Is the façade treatment capable of being adapted to new / future building uses?	✓			
<b>7. Safety Within CIPA</b>				
i) Does the façade design provide personal safety and impart a sense of comfort to all users?	✓			
<b>8. Community Expression</b>				
i) Does the façade design express a sense of permanence and durability?	✓			
ii) Does the façade promote traditional roots and express historical continuity?	✓			Family name recognized. Walsh's
<b>9. Appropriate Scale</b>				
i) Does the scale of the proposed façade relate to the scale and size of the building as well as the human body, making space comfortable for users?	✓			
<b>10. Exterior Materials for Facades</b>				
i) Does the proposed façade materials reinforce the cohesion of related groups of buildings?	✓			
ii) Are proposed exterior building materials durable and of high aesthetic quality?	✓			
<b>11. Technical Performance</b>				
i) Does the proposed façade determine a balance capital costs, operating costs and maintenance costs?	✓			
<b>12. Accessibility</b>				
i) Does the façade design provide equal means of access to all users regardless of ability?	✓			

**INVOICE 11374279**



131 MCNAUL ST  
MARKHAM ON L3R 5V7  
905 943 9499 / 905 827 1575

Page Number 1  
Order Nbr 26556271 SO  
Date Mar 21, 2015  
Due Date Apr 11, 2015

JOE WALSH  
WALSH'S IDA PHARMACY  
129 MAIN ST S BOX 700  
MOUNT FOREST ON N0G 2L0

WALSH'S IDA PHARMACY  
129 MAIN ST S BOX 700  
MOUNT FOREST ON N0G 2L0

Charge To 560237 Ship To 560237  
Terms NET 21 DAYS PO Number 560237JGPS Contact PAULA BROWN  
Company DRUG TRADING DIV OF MCKESSON Branch Plant 41000 Tax # 13779 7197  
Order Type INVOICE Order Description INVOICE

Item	Item Description	Qty	UOM	Price/Rate	Extended Price	Tax Code
26076	MUNICIPAL FEE PRIDESIGNS 63130	1	EA	349.5000	349.50	HST ON

If payment is not received by the Due Date additional charges may apply.  
Please include Invoice Number 11374279 on your payment.

Subtotal:	\$	349.50
Sales Tax HST ON 13.000 %	\$	45.44
<b>TOTAL:</b>	<b>\$</b>	<b>394.94 CAD</b>





# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF JULY 13<sup>TH</sup>, 2015**

**FROM: Dale Small Economic Development Officer**

**SUBJECT: REPORT EDO 2015-24 MUNICIPAL SOLAR PROGRAM**

## **RECOMMENDATION**

**THAT** Report EDO 2015-24 being a report on the Township of Wellington North Municipal Solar Program be received;

**AND FURTHER THAT** the Council of the Corporation of the Township of Wellington North approve the Municipal Council Blanket Support Resolution in order to receive priority points as part of our FiT 4.0 application

**AND FURTHER THAT** the Council of the Corporation of the Township of Wellington North direct the Mayor and CAO to sign the resolution on behalf of the Municipality.

## **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

None

## **BACKGROUND**

On June 8<sup>th</sup> council supported the recommendation to move forward with Arntjen Solar to determine the feasibility of submitting an application during the FiT4.0 application window. At that point in time it was understood that the application window would be opening from July 13<sup>th</sup> - July 30<sup>th</sup>.

On June 25<sup>th</sup> the Independent Electricity System Operator (IESO) announced a new time line for the application window and the dates have now been pushed back and will open from September 30<sup>th</sup> – to October 23<sup>rd</sup>, 2015. With these new dates we have gained more time to get better prepared and to ensure all the analysis has been properly completed prior to submitting the applications.

## **UPDATE**

Since the last council meeting Arntjen Solar have continued with their analysis, discussed the requirements with Wellington North Power and are completing the review and assessments of our locations.

At this point in time the six possible locations along with the economic impacts that were discussed with Wellington North council on June 8<sup>th</sup> continue to be deemed viable.

I have also had a brief discussion with Fire Chief Dave Guilbault and a meeting is being set up for later this month or early next month with Artnjen Solar and the Fire Chief to ensure any concerns are addressed prior to coming back to council for final approval.

Similar to previous FiT programs priority points will once again be awarded to applicants based on a variety of factors. Under the FiT4.0 program, Municipalities will receive some of the highest priority points, if they apply for solar projects, on their own properties.

In order to receive these priority points however it is necessary for council to approve either a Municipal Council support resolution for each potential location (six) or one Blanket Support Resolution that would cover all locations in the Municipality.

### FINANCIAL IMPLICATIONS

Other than staff time there are no costs to the Municipality to have Arntjen Solar finalize the feasibility analysis, complete the assessments and to prepare a FiT application. Municipal costs, should we decide to move forward with an application, will be brought to council at a future meeting.

Based on no Capital contribution council is reminded that the potential annual income to the Municipality as presented on June 8<sup>th</sup> is in the vicinity of \$41,363 - \$42,868.

### CONCLUSION

In addition to showing support for this green energy initiative the Township stands to generate significant annual revenue with no capital contribution. We are hopeful that an application from the Township of Wellington North will be positively received.

Council approval to the attached Municipal Council Blanket Support Resolution is recommended and will enable us to continue to move forward with the final analysis and recommendations. The wording in the resolution is consistent with the guidelines provided by the IESO.

PREPARED BY:

RECOMMENDED BY:



**DALE SMALL**  
ECONOMIC DEVELOPMENT OFFICER

**MIKE GIVENS**  
CHIEF ADMINISTRATIVE OFFICER



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Resolution Number: \_\_\_\_\_

FIT Reference Number: \_\_\_\_\_

Date Resolution was passed: July 13<sup>th</sup>, 2015

*The FIT Reference Number must be inserted by the applicant in order for the resolution to comply with the FIT Rule, even where Local Municipality letterhead is used. This is not to be inserted by The Local Municipality.)*

**[WHEREAS]** capitalized terms not defined herein have the meanings ascribed to them in the FIT Rules, Version 4.0.

**[AND WHEREAS]** the Province’s FIT Program encourages the construction and operation of **Solar PV** generation projects (the “Projects”);

**[AND WHEREAS]** one or more Projects may be constructed and operated in the Township of Wellington North;

**[AND WHEREAS]**, pursuant to the FIT Rules, Version 4.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other Persons applying for FIT Contracts;

**[NOW THEREFORE BE IT RESOLVED THAT]:**

Council of the Corporation of the Township of Wellington North supports the construction and operation of the Projects anywhere in the Township of Wellington North.

This resolution's sole purpose is to enable the participants in the FIT Program to receive Priority Points under the FIT Program and may not be used for the purpose of any other form of municipal approval in relation to the Application or Projects, or for any other purpose.

This resolution shall expire twelve (12) months after its adoption by Council.

Signed:

Signed:

Title: Mayor,  
Township of Wellington North

Title: Chief Administrative Officer  
Township of Wellington North

Date:

Date:

*(Signature lines for elected representatives. At least one signature is required.)*



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF JULY 13<sup>TH</sup>, 2015**

**FROM: Dale Small Economic Development Officer**

**SUBJECT: Report EDO 2015-25 Wellington North Population, Household and  
Employment Forecast 2011 - 2041**

## RECOMMENDATION

**That** the Economic Development Officer report dated July 13<sup>th</sup>, 2015 with regards to the Wellington North Population, Household and Employment Forecast 2011 – 2041 be received;

**AND FURTHER THAT** the Council of the Corporation of the Township of Wellington North support the recommendations to Wellington County as contained in this report.

## PREVIOUS REPORTS PERTINENT TO THIS MATTER

None

## BACKGROUND

The Provincial Policy Statement (PPS) is a key component of Ontario's planning system and applies province-wide. Its policies set out the government's land use vision for how we settle our landscape, create our built environment and manage our land and resources over the long term to achieve liveable and resilient communities.

In 2013, the Province of Ontario released Amendment No. 2 to the Growth Plan (2006), outlining updates to the population and housing forecasts. In accordance with Growth Plan Amendment No. 2 and the 2014 PPS, Wellington County recently retained Watson & Associates Economists to undertake an analysis and update to the County's 2008 Population, Household and Employment Forecast Study.

The results of this analysis are intended to guide decision making and policy development specifically related to planning and growth management, urban land needs, municipal finance and infrastructure planning carried out in Wellington County. On May 14<sup>th</sup> the Wellington County Planning Committee received the updated report from Watson & Associates. In accordance with Growth Plan amendment No. 2 the County growth forecasts have been updated and extended to 2041. For the purposes of the Wellington County Official Plan however the forecasts will extend out to only 2036.

County staff was then directed to send the report to all municipalities for review and comments by the end of July 2015.



## OVERVIEW: POPULATION GROWTH

The County's population is forecast to increase 41,100 persons over the period, growing from 90,900 in 2011 to 132,000 in 2036. This 45% increase in population represents an annual average increase of 1.5%. Comparatively, the Province of Ontario as a whole is forecast to increase at an annual average rate of 1.5% between 2011 and 2036.

The County has concluded that as a result of existing land supply constraints in Morriston and Aberfoyle, existing servicing constraints in Erin and Hillsburgh, as well as servicing capacity issues within Rockwood, the majority of population and housing growth will be concentrated in the Township of Centre Wellington. Approximately 50% of the County's forecast housing growth has been allocated to Centre Wellington with 13% to Wellington North which is the second highest increase in the County.

Wellington North's population is forecast to grow at the same 45% rate as the overall County. This will represent 5,220 persons over the forecast period, growing from 11,950 in 2011 to 17,170 in 2036. Based on the forecasts this growth will occur as follows:

2011 - 2021	2021 - 2031	2031 - 2036	Total
1,530	2,130	1,560	5,220
153/year	213/year	312/year	209/year

## OVERVIEW: HOUSEHOLD GROWTH

The County's housing base is forecast to increase 14,560 units over the period, growing from 31,190 in 2011 to 45,750 in 2036. This 47% increase in housing represents an annual average increase of 1.5%. Approximately 50% of the County's housing growth has been allocated to Centre Wellington with Wellington North second with 13%.

The majority of new housing will be low-density single and semi-detached homes. This will account for 75% of the new construction with the share of medium-density and high-density housing gradually increasing due to demographics and affordability. These units are generally being built in response to the preferences of younger working households and retirees. Market demand for these types of dwellings is expected to be stronger in Wellington North and is consistent with planned future developments in Arthur and Mount Forest.

Wellington North's housing base is forecast to increase 43% from 4,450 in 2011 to 6,360 in 2036. This is a net increase of 1,910 units and will occur as follows:

2011 - 2021	2021 - 2031	2031 - 2036	Total
565	800	545	1910
56/year	80/year	109/year	76/year

## OVERVIEW: EMPLOYMENT GROWTH

County-wide employment is forecast to increase 20,805 jobs over the forecast period, growing from 36,195 in 2011 to 57,000 in 2036. This 57% increase in jobs represents an annual average increase of 1.8%.

It is forecast that 48% of the County's employment growth will occur in Centre Wellington. This is driven largely by the market potential of the municipalities' employment land, as well as steady demand in population-related employment sectors driven by strong population growth for this municipality. 17% of the County's employment growth will occur in Wellington North.

To achieve the County's projections Wellington North's employment will need to increase 60% from 6,020 jobs in 2011 to 9,620 in 2036. This is a net growth of 3,600 jobs. Based on the forecasts this growth will occur as follows:

<u>2011 - 2021</u>	<u>2021 - 2031</u>	<u>2031 - 2036</u>	<u>Total</u>
1,590	1,330	680	3,600
159/year	133/year	136/year	144/year

## ANALYSIS

Wellington North currently represents 13% of the total population of Wellington County and based on the new forecasts by 2036 Wellington North will continue to have 13% of the County population. Based on census data however from 2001 - 2011 our population only grew from 11,770 – 11,950. This average increase of 20 per year is well below the required growth of 209 per year to reach the 2036 population target.

From a Building permit perspective over the past ten years Wellington North has issued an average of 55 - 60 Residential Building Permits per year. In the past five years the actual number of households has grown by 210. (45 per year) To achieve the 2036 targets building will need to increase to 75–80 units per year.

Capacity issues at the Arthur Wastewater Treatment plant will continue to hamper growth in Wellington North over the next few years. The County has acknowledged land supply constraints in Morriston and Aberfoyle, existing servicing constraints in the Village of Erin and Village of Hillsburgh, as well as servicing capacity limits within the community of Rockwood, however they have not taken the capacity issues in Arthur into consideration. It will be difficult to achieve the short term projections due to the capacity issues and the County should be asked to change their projections accordingly.

At the same time based on the projections we will also face future capacity issues at the Mount Forest Waste Water Treatment plant. The 2015 Mount Forest WWTP Reserve Study indicates we have enough capacity to serve an additional population of 1,556 and additional residential units of 648. Should these projections be achieved the Mount Forest Wastewater Treatment Plant will reach capacity sometime around 2022 -2024.

It should also be noted that with the significant employment growth forecast for Wellington North this could further tax our Wastewater Treatment Plant depending on the type of Industrial growth we experience.

Based on our review we currently have sufficient designated Residential Land to grow by 1,600 units. Mount Forest accounts for about half the available supply, Arthur's share is about a third and the remainder is in hamlets, vacant rural lots, etc. As a result from a Residential Supply perspective we would appear to be well positioned to be able to meet the household growth targets through to 2031.

Wellington North currently has 17% of the total employment of Wellington County and based on the new forecasts by 2036 we will continue to have 17% of the County employment. From 2001 – 2011 we grew by 445 jobs, 45 per year, representing an 8% increase. In order to achieve the 2036 targets we will need to grow by 145 jobs per year and while this is a significant increase we do know that over the past two years the number of jobs in Wellington North increased by 520 or 260 per year. This was a major achievement and will need to be sustained moving forward.

Employment growth numbers are also significantly different in the 2009 County Report and require some clarification. In the 2009 Report a growth of 1,550 jobs was forecast for Wellington North from 2011 – 2031. In this latest report the forecast is for a growth of 2,910 jobs over the same time period. At the same time the actual employment numbers have changed significantly. In the 2009 report actual employment for 2011 was forecast at 7,470. In the 2015 report it shows actual employment for 2011 at 6,030.

From a Commercial and Industrial Land supply perspective we would also appear to be well positioned to accommodate the forecast employment growth. We do however suggest that the county complete a detailed review so we can better understand how much growth will be in the commercial sector versus industrial sector. The main challenge we have is that only 10 acres of available land is municipally owned and some of the remaining land has servicing and/ or potential acquisition challenges.

## CONCLUSION

While these are stunning growth projections we believe Wellington North should take the approach to embrace the fact that significant growth is going to occur in our community. Whether it is at the rate the current estimates suggest, time will tell, but our focus and energy moving forward should be to try and get out in front of the growth and to be in a position to help influence it.

Once council approve the Strategic Plan that is currently being worked on our goal will be to move forward with the completion of a Community Growth Plan. This growth plan will help us determine and address how this growth will impact our communities and how we are going to be able to provide the services and infrastructure that will be required. Amongst other items this plan will need to address:

- **Growth Strategy**.....Do we want to continue to pursue a balanced growth strategy or are there specific types of growth we want to go after. How much can we expect current businesses and industries to grow and how much can we rely on the creative economy to create employment, etc... How much of the growth will be in the urban versus rural areas.



- **Economic Development** .....Are we development ready and what changes do we need to make to our Official Plan and zoning by-laws. Will development charges and fees be a barrier or do we have ways to utilize them to help stimulate development. Have we the available land to accommodate this growth and should the municipality start to acquire land to help accommodate the growth and to promote development.
- **Transportation**.....The lack of a transportation system that moves north south in the County is a challenge today in terms of supporting our community as well as supporting businesses/industries in attracting workers. The needs in 20 years will be even greater and we need to start focusing attention to this issue.
- **Infrastructure**..... We have challenges with capacity at our wastewater treatment plant in Arthur today but with the projections in less than 10 years we will also have issues in Mount Forest. Additionally do we have the bridges, roads and other infrastructure in place to accommodate this growth?
- Strong **Health Care** and **Education** Services will be critical needs to our community. The new redevelopment of the Mount Forest Louise Marshall Hospital is a positive sign and hopefully we can attract other Health Care and Education facilities to our community.
- **Recreation** facilities will also be major needs and we may need to look at how we provide these services to our communities. Can we partner and/or enter into strategic partnerships with our neighbours for the benefit all residents.
- **Community Needs Survey** should also take place. This survey could engage our community and provide them an opportunity to comment on existing services and needs. Additionally a Community Visioning Process could also be considered to engage everyone in a discussion on what we want to look like as a community in 20 years.

## RECOMMENDATIONS TO WELLINGTON COUNTY

Later this month staff will provide a response back to the County on the Growth projections as requested by the County Planning and Development Department. Our intent is to indicate that Wellington North will be taking the approach to embrace the growth projections. We will also reference our recently completed Strategic Planning process and that our intent will be to complete a Community Growth Plan.

At the same time we will also be providing the County with the following comments and suggestions. If council has any additional views they would like us to share with the County we will incorporate them into our response as well:

- Consideration be given to revising the short term projections for Arthur as a result of the current servicing issues at the Waste Water Treatment Plant.
- Further detail to be provided around the employment growth projections so we can better understand how much is expected to be commercial growth versus industrial growth.

- Clarification on the discrepancy between the actual employment numbers that were contained in the 2009 report versus the 2014 report.
- Request county support to lead and implement programs to support all municipalities in achieving the growth targets. Amongst others these programs could include:
  - Detailed analysis of employment lands to ensure there is sufficient designated lands to accommodate the growth projections.
  - Where it is found there is not sufficient lands available consideration be given to revising the Official Plans.
  - Review and analysis of County Development Charges to ensure we are competitive and development friendly
  - Support to a countywide transportation strategy
  - Continued support to the municipal partnerships established through Economic Development and assistance in determining where there are other municipal and private partnership opportunities to help achieve the growth forecasts

**PREPARED BY:**

**RECOMMENDED BY:**




**DALE SMALL  
ECONOMIC DEVELOPMENT OFFICER**

**MIKE GIVENS  
CHIEF ADMINISTRATIVE OFFICER**



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF JULY 13, 2015**

**FROM: MICHAEL GIVENS  
CAO**

**SUBJECT: CAO 2015-18 STRATEGIC PLANNING-COUNCIL  
APPROVAL**

## **RECOMMENDATION**

THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO 2015-18;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve in principle the Township of Wellington North Strategic Plan 2015 – 2018.

## **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

May 11, 2015-CAO REPORT 2015-12

## **BACKGROUND**

Council and staff have agreed on the importance of establishing a direction for the Township during this term of Council. As such, members of staff and Council recently completed the consultation process related to the development of a Township Strategic Plan. The consultation was facilitated by representatives of Wayne Hussey Consulting Inc. Attached for Council's consideration and approval in principle is the Township of Wellington North Strategic Plan 2015-2018.

As part of the roll-out process we are presenting the plan in draft format for Council to approve in principle (see attached). Next steps will involve establishing a public engagement process to gather input and feedback from the community of Wellington North. It is important for the plan to remain prominent in the minds of Council and staff. Once Council has approved the plan in principle it will be circulated to all staff for their reference and posted in Township workplaces.

The intent of the plan remains to establish a focused Mission and Vision that Council, staff, residents and visitors of Wellington North can refer to during this and future terms of Council. This well established plan will identify key strategic priorities that will help form the basis for future work plans and budgets.

A noteworthy portion of the draft plan focuses on the growth of Wellington North and how the Township hopes to address the needs associated with that growth, where that growth should be focused and the type of growth Council believes we should be working to attract. This will require forward thinking and a real commitment to the vision of Wellington North. Growth of any kind does not occur without some growing pains but it is hoped strategically planned growth will limit that pain. Council and staff will constantly be challenged with making financial investments to benefit growth while still considering our current and historical commitments.

<b>FINANCIAL IMPLICATIONS</b>
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Each of the Key Strategic Priorities and the roll-out processes has financial impacts. At this time it is impossible to assign specific costs to each of them.

The roll-out of the plan to the community for input will require a cross-section of communication tools (website, mail-outs, print media, social media) and compiling that input will require staff resources.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*Michael Givens*

*Michael Givens*

<b>MICHAEL GIVENS CAO</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
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# **Township of Wellington North**

Strategic Plan 2015 – 2018 Draft 2

*Prepared by: Wayne Hussey Consulting Inc.  
June 16<sup>th</sup>, 2015*

## **BACKGROUND**

On June 2, 2015, staff members of the Township of Wellington North gathered at the Municipal Offices in Kenilworth to participate in a rapid yet practical strategic planning process as designed and facilitated by Wayne Hussey Consulting Inc. Staff participated in one of three input sessions to provide ideas on potential activity that would improve the performance of the municipality. Their ideas were recorded and distributed to all staff in the Township after the event. Each group also contributed language towards a Township Mission Statement.

On June 9, 2015, the management team of the Township gathered to provide their ideas on improving the performance of the municipality. They also contributed language to the Mission Statement and a Vision Statement. Finally, of the ideas generated from all staff, the managers created a list of Strategic Priorities. Their content was directed to members of Township Council.

On June 16, 2015 members of Council and the Management Team met together to do a final review of the Draft Mission and Vision, to order the Key Strategic Priorities and to assign and initial evaluation of the financial implication of each priority. This is all presented below:

### ***MISSION – WHO WE ARE TODAY***

**The Township of Wellington North is a team of dedicated volunteers, elected officials and professional staff who are committed to providing high quality service(s) and information to property owners, residents and visitors in order to generate high levels of community pride and happiness**

### ***VISION – OUR DESIRED FUTURE***

**The Township of Wellington North will continually strive to provide the best service(s) possible, within the available resource base, with a focus on proactively identifying and meeting key community needs, investing in our team, and communicating broadly with property owners, residents, employees and visitors**

It is important for this Plan to present the realities of our government and community relation. We are the sole provider for many key services in which our community has little choice in choosing who they receive services from. That promotes a much closer relationship than in communities where more choice is available.

### **KEY STRATEGIC PRIORITIES (the best of the staff and management ideas)**

1. To assemble a Task Force to provide Council with advice on how to develop a near term, medium term and long term Community Growth Plan that addresses the projected 40% population growth and the growth in the employment base (from 6,000 today to 9,000 in 20 years) including topics such as:

- Transportation
  - Determination of the growth areas of our community
  - Addressing the capacity issue of the Arthur Wastewater Treatment Plant
  - Economic Development
  - Official Plan Zoning
  - Recreation Master Plan
  - Development Fees/Financial Plans and Budgets
  - Infrastructure maintenance and growth
2. To develop a comprehensive Human Resource Plan that will advance the Township of Wellington North into an employer of choice. The Human Resource Plan should address:
    - A plan on how to fund a Human Resource position
    - Bring all Job Descriptions up to date
    - Apply a Performance Appraisal process for all Departments and staff
    - A Training Plan to address required skill improvements in staff
    - Ensure consistent application of HR policy and protocols across all Departments
    - Investigate an Employee Assistance Program
    - Develop a Staff Retention Plan
    - Develop a Key Position Succession Plan
    - Develop a Key Position Mentoring Plan to ensure knowledge and skill transfer from retiring employees
    - Investigate more flexible work hours
  3. To conduct a Township wide Community Service Review. This review should include:
    - A Needs Assessment of services requested and required
    - Identification of service gaps and methods of filling those gaps
    - Ensuring consistent service levels throughout the township
    - A Customer Service Survey to understand how well we are delivering our services now and ways to improve
    - Review our current “landlord” status in a number of facilities
  4. To create a Corporate Communication Strategy focusing on consistent professional information sharing within the corporation. Ensure the communication plan addresses:
    - Improve speed, volume of information and accuracy
    - Improved use and content of our website
    - Use of both “hi tech” social media methods and traditional methods strategy – website, twitter, signage, papers, notices in bills, etc.
    - Communication of municipal policies corresponding to high frequency issues (brush pick up, garbage pick-up)
  5. To develop a consistent Brand and Identity for the Township, Staff and Council. Ensure it is consistently used on staff clothing, tools, vehicles, and all other materials (letterhead, email signatures, etc.)
  6. To ensure we promote a positive and healthy work atmosphere that fully engages staff. We must eliminate department “silos”, promote more group activities for all staff, and encourage healthy lifestyles and increased safety for all employees.

7. To explore new strategic partnerships where additional resources can be accessed in order to meet the service needs of our community (neighbours, services clubs, etc.)

### **COUNCIL RANKINGS OF PRIORITIES**

Key Strategic Priority	Priority Ranking	Perceived Financial Implications (Low, Medium High)
Community Growth Plan	1	
Community Service Review	2	Low
Human Resource Plan	3	Medium/Low
Corporate Communication Plan	4	Medium/Low
Brand and Identity	5	Low
Positive Healthy Work Environment	6	Medium/Low
Strategic Partnerships	7	Low

### **ROLL OUT PROCESS**

- |  |                     |
|--|---------------------|
| 1. Plan sent to CAO                                    | WHCI, June 16, 2015 |
| 2. Plan reviewed by Council for edits                  | June 30, 2015       |
| 3. Plan presented at Council for approval in principle | July 13, 2015       |
| 4. Plan presented to the Community for input           | September 2015      |
| 5. Input reviewed and Plan adjusted                    | October 2015        |
| 6. Plan presented to Council for formal approval       | November 9, 2015    |



**TOWNSHIP OF WELLINGTON NORTH**

**JOINT ECONOMIC DEVELOPMENT COMMITTEE MEETING  
MINTO, MAPLETON & WELLINGTON NORTH**

**Hosted By Town of Minto in Harriston**

**Wednesday, June 24, 2015 – 6:00 pm**

**Members Present from Wellington North Economic Development Committee:**

**Mayor Andy Lennox  
Councillor Sherry Burke  
Councillor Steve McCabe  
Dale Small, Economic Development Officer  
April Marshall, Tourism, Marketing & Promotion Manager  
Tim Boggs  
Stephen Dineen  
Shawn McLeod  
Gerald (Shep) Shepetunko  
Jim Taylor**

**Also Present:** **Michelle Stone, Administrative Support**

**Absent:** **Councillor Mark Goetz, Chair  
Mike Givens, Chief Administrative Officer/Deputy Clerk  
Al Rawlins**

**6:00 pm – 6:45 pm      Networking and Dinner**

During dinner each table was asked to discuss the three questions that had been placed at everyone's table and to record their answers.

**6:45 pm – 7:00 pm      Welcome and Opening Remarks**

Mayor George Bridge welcomed everyone to our 8<sup>th</sup> joint Economic Development Committee Mtg.

Belinda Wick Graham then asked each table to present their answers to the questions. An overview of the most popular answers follows and a complete overview will be provided to the committee at our next Economic Development Committee meeting.

1. *What economic development initiative has/is happening in your community that you are most proud of?*
  - Municipal Cultural Plan & Cultural Roundtable programs (5)
  - Launchit (5)
  - Renew Northern Wellington (4)
  - Local Food/Farmers Markets (3)
  
2. *What economic development issue or project would you like to see addressed in your community?*
  - Downtown Revitalization/Empty Storefronts/Absentee Landlords (7)
  - Wastewater Treatment Plant (4)
  - Workforce Attraction (3)
  - More partnerships/more collaboration on projects (3)

3. *What is one project that you would like to see Minto, Mapleton and Wellington North partner on in the future?*
- o Tourism Initiatives including agri-tourism (5)
  - o Business Development Resources, LaunchIt & Renew (3)
  - o Agri/Local Food incubators (2)

**7:00 pm – 7:15 pm      Renew Northern Wellington**

April Marshall provided an update on the Renew Northern Wellington Program that all three municipalities are partnering on. Everyone also received a copy of the following:

- Board of Directors and registration details for the Corporation
- Overview of benefits for Property Owners
- Overview of benefits for potential new Business Owners
- Copy of the promotional brochure

**7:15 pm – 7:30 pm      Mayors Comments**

The meeting concluded with comments from the three Mayors.

Mayor George Bridge – Town of Minto: Thanked everyone for attending and congratulated the group on the great interaction over the past five years along with the joint ventures that have come together to further the economic development in the northern part of Wellington County.

Mayor Andy Lennox – Township of Wellington North: Thanked everyone for their support and participation over the past many years. Stressed the importance of Economic Development and talked about the Wellington County growth projections and the impacts this will have on our communities in the future. Advised the group that Wellington North had embarked on a Strategic Planning process to ensure we are ready for this kind of growth. Also spoke about how important it is to build on what we have and the need to establish more strategic partnerships.

Councilor Otten – Township of Mapleton: Brought greetings from Mayor Driscoll. Mapleton has been very busy and recently completed their Municipal Cultural Plan and Mapping and through this discovered they have 180 Cultural assets. They have had a significant rise in building permits, the community will be hosting an Appreciation BBQ for Volunteers later this summer and they have just published their first Community Guide. The Drayton Theatre will be celebrating their 25<sup>th</sup> year and on July 1<sup>st</sup> will see a Canada Day Celebration in Drayton. The Seniors' Centre for Excellence continues to grow and the Township is now on Facebook and Twitter. Mapleton feels that collaborating with the other Townships creates opportunities for us all and that it is well worth continuing.

**7:30 pm – 8:15 pm      Tour and Information about “LaunchIt Minto”**

The group then proceeded to the LaunchIT Minto location for a tour of the offices and an overview of the various services and programs they offer work. They were fortunate to receive Rural Economic Development (RED) funding to assist with the start-up and it has been a very positive experience both for the Town of Minto and the participants.

A number of success stories were shared with the group and it was agreed that through Renew Northern Wellington we would work together to determine how best to provide LaunchIt services and programs to Mapleton and Wellington North.

**8:15 pm      End of Meeting**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
PUBLIC WORKS COMMITTEE MEETING MINUTES**

**TUESDAY, JULY 7, 2015 at 8:30 am**

**Members Present:**

**Co-Chair Councillor Steve McCabe  
Co-Chair Councillor Dan Yake  
Mayor Andy Lennox  
Mike Givens, CAO  
Matthew Aston, Director of Public Works  
Dale Clark, Road Superintendent  
Barry Trood, Water & Sewer Superintendent**

**Absent:**

**Councillor Sherry Burke**

**Also Present:**

**Michelle Stone, Administrative Support**

**CALLING THE MEETING TO ORDER**

Co-Chair Councillor Yake called the meeting to order at 8:30 am.

**DECLARATIONS OF PECUNIARY INTEREST:**

None Declared

**ACCEPTANCE OF AGENDA**

**RESOLUTION PW2015-038**

Moved by: Mayor Lennox

Seconded by: Councillor McCabe

*THAT THE Agenda for the July 7, 2015 Public Works Committee Meeting be accepted and passed.*

**CARRIED**

**APPROVAL OF MINUTES**

**RESOLUTION 2015-039**

Moved by: Councillor McCabe

Seconded by: Mayor Lennox

*THAT THE Minutes from the May 26, 2015 Public Works Committee Meeting be adopted as circulated.*

**CARRIED**

**BUSINESS ARISING FROM MINUTES**

None

**ROADS**

**PW 2015-047 Public Works Department 2015 Capital Program Report**

**RESOLUTION 2015-040**

Moved by: Mayor Lennox

Second by: Councillor McCabe

*THAT Report PW 2015-047 being a report on the Public Works Department's 2015 capital program be received for information.*

**CARRIED**

**PW2015-037 Brush Report**

**RESOLUTION 2015-041**

Moved by: McCabe

Seconded by: Lennox

*THAT Report PW 2015-037 being a report on Brush Pick-up and brush drop-off services be received for information.*

*AND FURTHER THAT the Public Works Committee recommend the Council of the Township of Wellington North accept the following definition of reasonable brush for pick-up by the Township: Bulk brush must be placed in one pile no larger than 1.8 m long x 1.8 m wide x 1.2 m high (6 ft x 6 ft x 4 ft), with branches a maximum of 7.5cm (3 inches) in diameter. Bulk brush must be free of loose debris such as leaves, grass clippings or garden waste.*

**CARRIED**

**PW2015-040 Storm Sewer Connection Report**

**RESOLUTION 2015-042**

Moved by: Mayor Lennox

Seconded by: Councillor McCabe

*THAT Report PW 2015-040 being a report on storm sewer connection fees and servicing of in-fill lots be received for information.*

**CARRIED**

**PW2015-046 County Roads Shared Services Report**

**RESOLUTION 2015-043**

Moved by: Mayor Lennox

Seconded by: Councillor Mc Cabe

*THAT Report PW 2015-046 being a report on Township of Wellington North/County of Wellington Shared Services be received;*

*AND FURTHER THAT the Public Works Committee recommend that the Council of the Township of Wellington North direct staff to make arrangements for the Township of Wellington North and Wellington County to enter into a maintenance agreement for the Township-owned traffic lights.*

**CARRIED**

**PW2015-051 Delegation of Authority to Grant Temporary Road Closures**

**RESOLUTION 2015-044**

Moved by: Mayor Lennox

Seconded by: Councillor McCabe

*THAT Report PW 2015-051 being a report on delegation of authority to grant temporary road closures be received;*

*AND FURTHER THAT the Public Works Committee recommend the Council of the Township of Wellington North direct staff to prepare a by-law to delegate the authority to grant temporary road closures to the Director of Public Works AND/OR Roads Superintendent.*

**CARRIED**

**PW2015-053 Speed Limit Signs in Kenilworth along Sideroad 7W**

**RESOLUTION 2015-045**

*THAT Report PW 2015-053 being a report on speed limit signs in Kenilworth along Sideroad 7W be received for information;*

*AND FURTHER THAT the Public Works Committee recommend Council of the Township of Wellington North direct staff to take the necessary actions to reduce the speed limit on Sideroad 7W within the community of Kenilworth;*

Moved by: Mayor Lennox

Seconded by: Councillor McCabe

Councillor McCabe assumed the Chair.

**DELEGATIONS:**

Melody Johnson – XCG

- Update on XCG Class EA – See Report Attached.

**WATER AND SEWER**

**PW2015-052 Award of Hardware and Software for the Drinking Water System SCADA Upgrade Project**

**RESOLUTION 2015-046**

Moved by: Mayor Lennox

Seconded by: Councillor McCabe

*THAT Report PW 2015-052 being a report on the Award of Hardware and Software for the Drinking Water System SCADA Upgrade Project be received for information.*

**CARRIED**

**PW2015-045 Arthur Sanitary Smoke Test Report**

**RESOLUTION 2015-047**

Moved by: Councillor McCabe

Seconded by: Mayor Lennox

*THAT Report PW 2015-045 being a report on the Arthur sanitary smoke test be received for information.*

**CARRIED**

**PW2015-0050 Complaint Policy for Sewer Collection and Treatment**

**RESOLUTION 2015-048**

Moved by: Mayor Lennox

Seconded by: Councillor McCabe

*THAT Report PW 2015-050 being a report on the a complaint policy for sewer collection and treatment; AND FURTHER THAT the Public Works Committee recommend the Council of the Township of Wellington North approve the Customer Complaints about Sewer Collection and/or Treatment (PW002) as presented.*

**CARRIED**

**PW2015-048 Capacity Issue at the Arthur Waste Water Treatment Plant**

**RESOLUTION 2015-049**

Moved by: Councillor McCabe

Seconded by: Mayor Lennox

*THAT Report PW 2015-048 being a report on the capacity issue at the Arthur Waste Water Treatment Plant be received;*

*AND FURTHER THAT the Public Works Committee recommend the Council of the Township of Wellington North direct staff to finalize the April 2, 2015 XCG Consultants Ltd draft report as a phased in approach, achieving 1,860 m<sup>3</sup> in phase 1 and 2,300 m<sup>3</sup> in phase 2.*

**CARRIED**

**NEXT MEETING DATE**

The next meeting will take place on Tuesday, September 1st, 2015 at 8:30 am in Kenilworth.

**ADJOURNMENT**

**RESOLUTION PW 2015-050**

Moved by: Councillor McCabe

Seconded by: Mayor lennox

*THAT THE Public Works Committee Meeting of July 7, 2015 be adjourned at 11:02 a.m.*

**CARRIED**



# Arthur WWTP Class EA Update

Township of Wellington North Public Works Committee Meeting

July 7, 2015



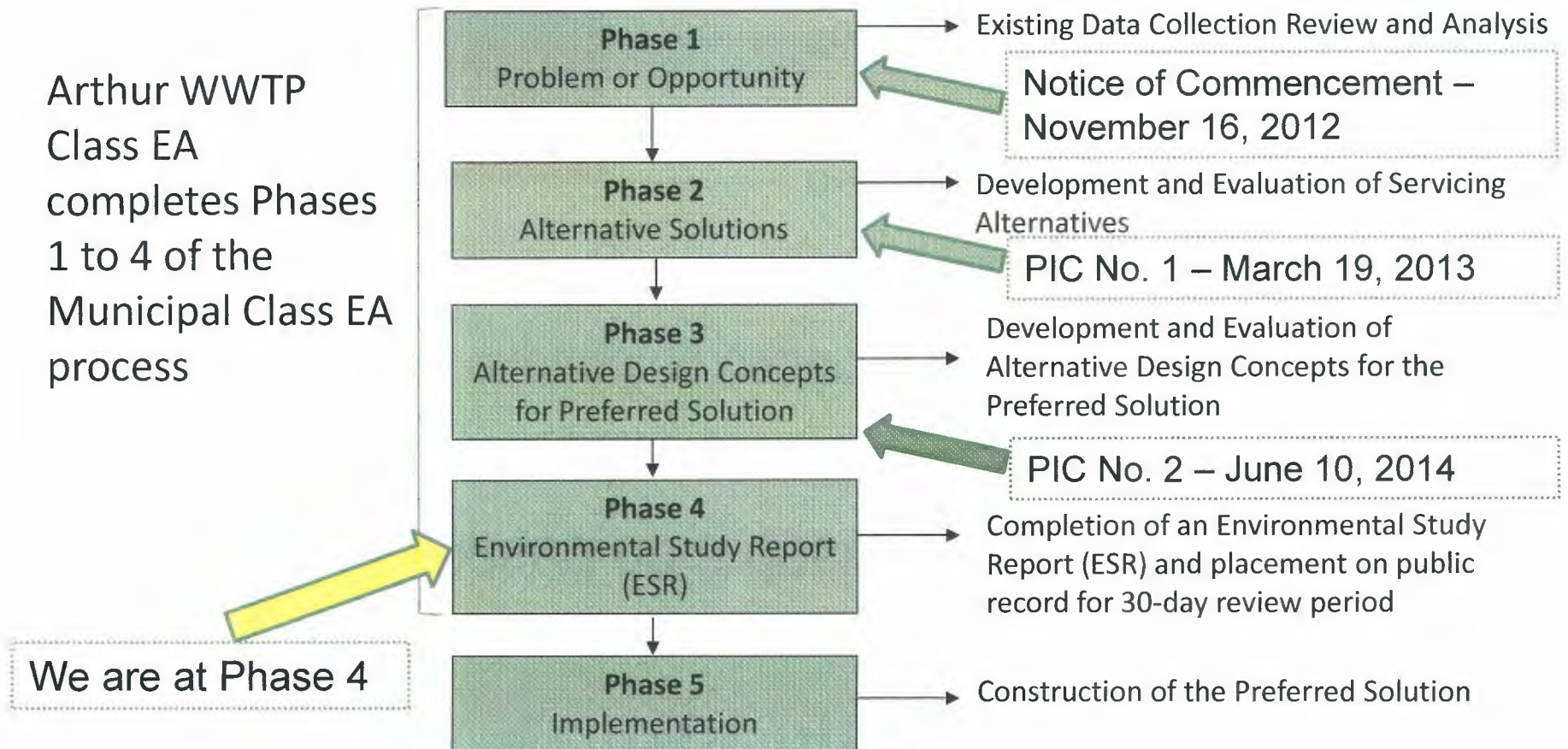
# Outline

- Status of Arthur WWTP Class EA
- Historic Raw Wastewater Flows
- Results of Recent Flow Analysis
- Potential for Phasing-in WWTP Expansion
- Options for Class EA Study
- Recommended Next Steps



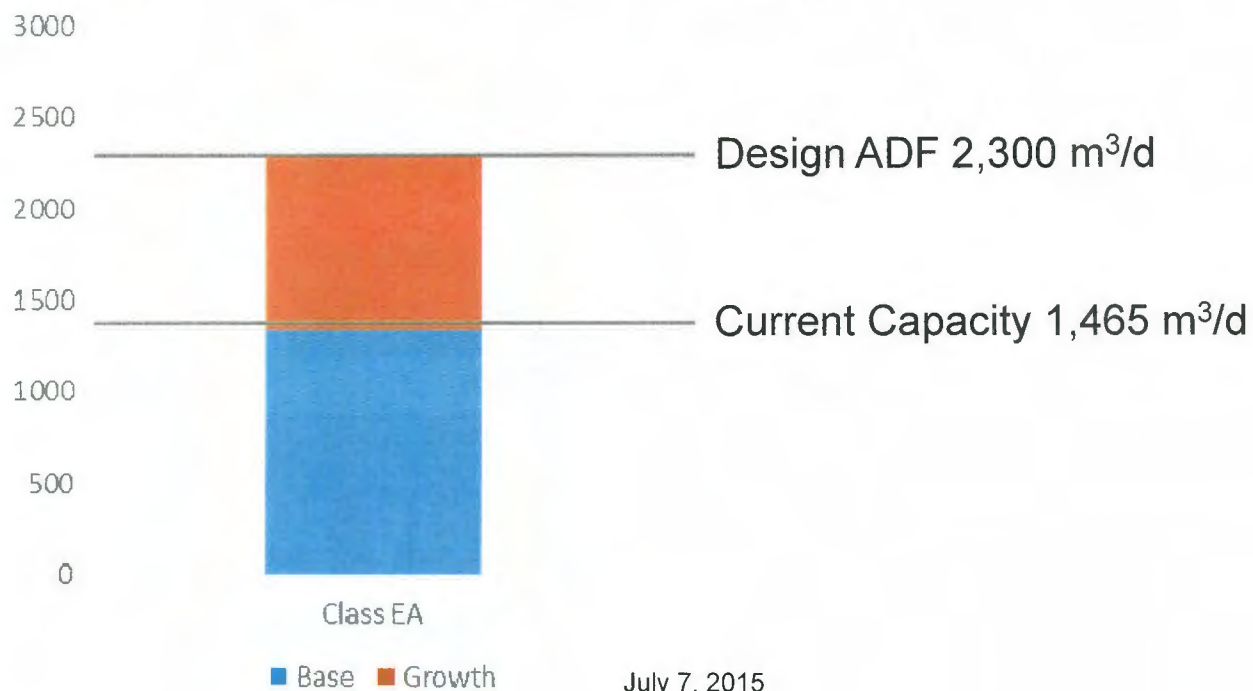
# Status of Arthur WWTP Class EA

Arthur WWTP  
Class EA  
completes Phases  
1 to 4 of the  
Municipal Class EA  
process



# Historic Raw Wastewater Flows

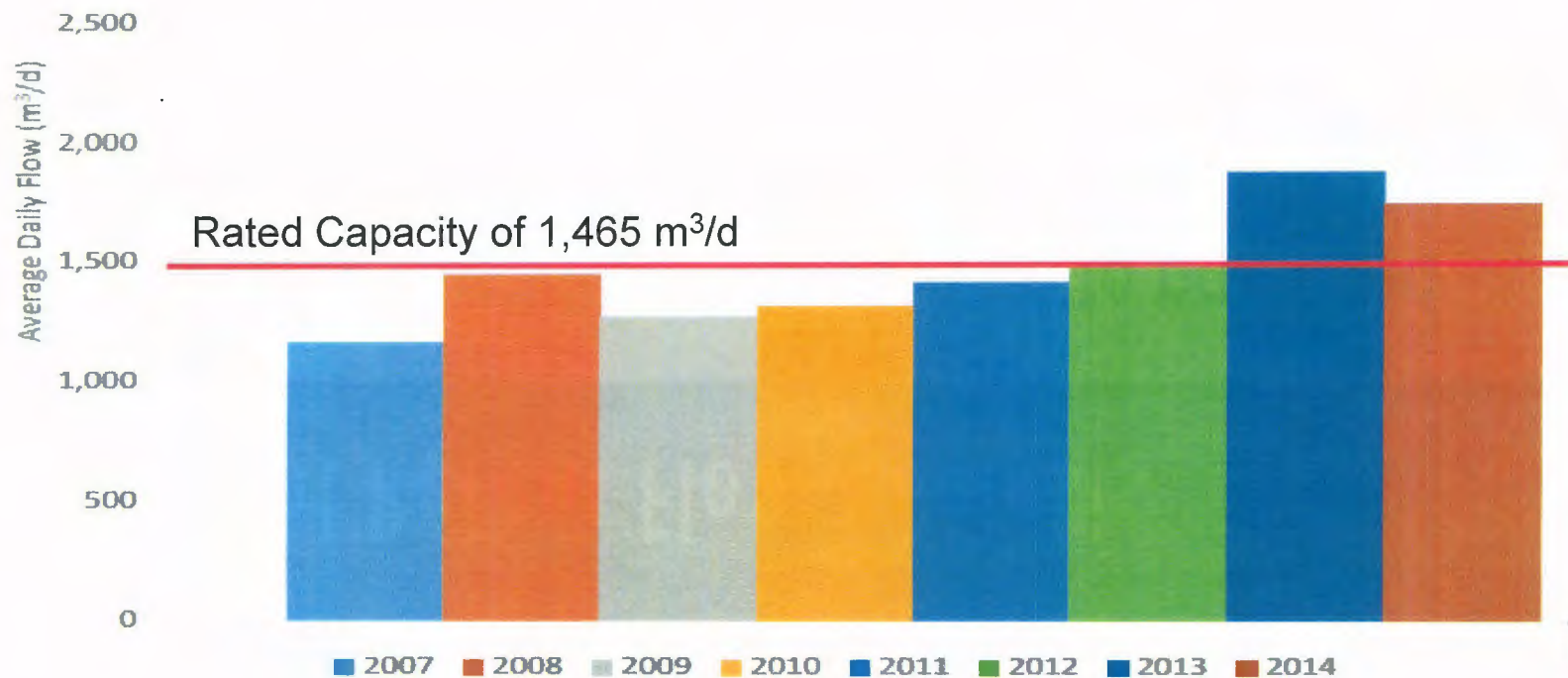
- Class EA based on a design ADF of 2,300 m<sup>3</sup>/d
  - Base (existing) flow plus flow from growth to 2031
  - Requires expanding capacity (from current 1,465 m<sup>3</sup>/d)





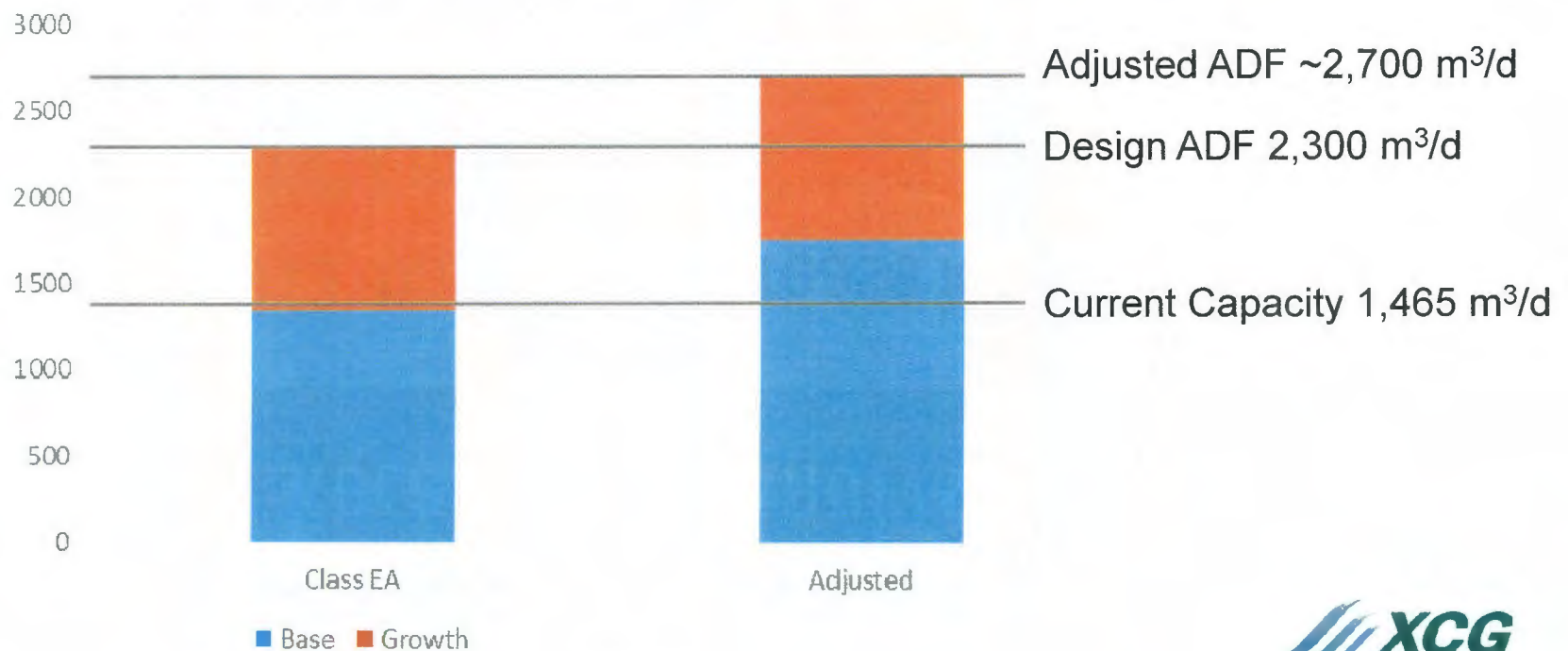
# Results of Recent Flow Analysis

- Late in 2013, base flow increase identified:
  - 2007 to 2012 average: 1,342 m<sup>3</sup>/d
  - 2013 and 2014 average: 1,800 m<sup>3</sup>/d



# Results of Recent Flow Analysis

- What does base flow increase do to projected wastewater servicing value?
  - Changes base flow value, not growth component



# Results of Recent Flow Analysis

- Have flows really increased?
  - Analysis of data indicates flow increase real, and not due to flow meter error
- Is it just due to wet weather?
  - Some of the increase can be attributed to relatively high precipitation in 2013 and 2014, but not all
- When did it start?
  - Data indicate it increased flows may have begun as early as 2012



# Results of Recent Flow Analysis



# Potential for Phasing-in WWTP Expansion

- Can a capacity increase be phased-in?
  - Minimal works needed to increase capacity to 1,860 m<sup>3</sup>/d
  - Capital cost estimate \$3.8M to \$6.8M, depending on sludge handling / disposal method selected
- What are the advantages of phasing-in construction?
  - Ability to defer a portion of capital expenditures
  - Addresses current non-compliance with respect to operating capacity

# Potential for Phasing-in WWTP Expansion

- What needs to be done before the Township can proceed with a phased-in approach?
  - Obtain agreement from MOECC for effluent limits for a capacity of 1,860 m<sup>3</sup>/d
  - Complete a Schedule C Class EA



# Options for Class EA Study

- Alternative 1: Finalize Existing Study
  - Design Capacity of 2,300 m<sup>3</sup>/d
  - No phased-in capacity increase
  - Requires finalizing ESR
  - Estimated timeline to completion: 2 to 4 months

# Options for Class EA Study

- Alternative 2: Revise Existing Study to Identify a Phased-In Approach
  - Design Capacity of 2,300 m<sup>3</sup>/d
  - Two step capacity expansion
    - Phase 1 – 1,860 m<sup>3</sup>/d
    - Phase 2 – 2,300 m<sup>3</sup>/d
  - Requires confirming effluent requirements for Phase 1, one more PIC, and finalizing ESR
  - Estimated timeline to completion: 4 to 6 months

# Options for Class EA Study

- Alternative 3: Revise Existing Study to Based on Achievable Interim Capacity
  - Design Capacity of 1,860 m<sup>3</sup>/d
  - Will not meet servicing needs to 2031
  - Requires confirming effluent requirements for adjusted capacity, one more PIC, and finalizing ESR
  - Estimated timeline to completion: 4 to 6 months



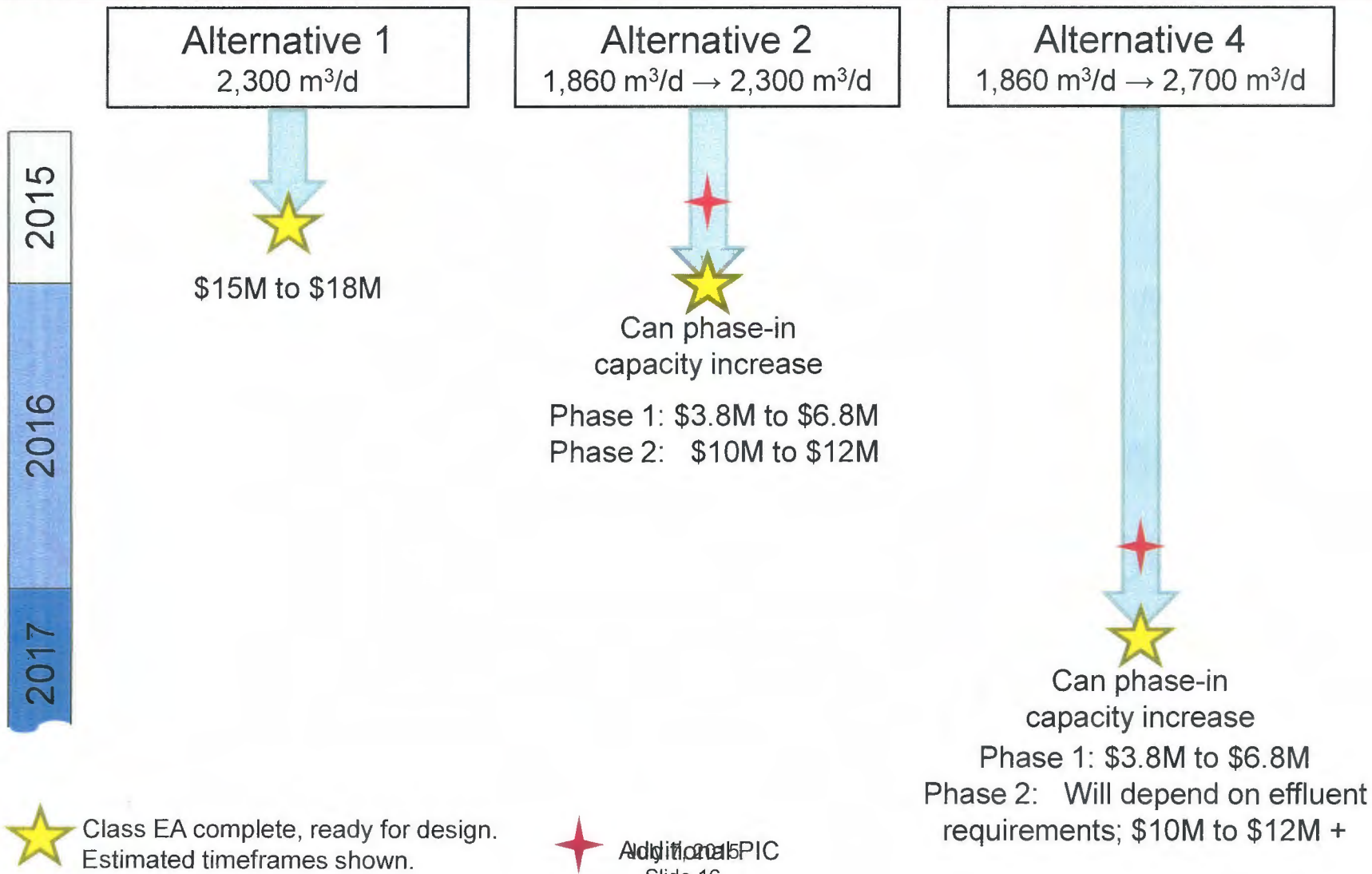
# Options for Class EA Study

- Alternative 4: Revise Existing Study Based on Recent Base Flows
  - Design Capacity of 2,700 m<sup>3</sup>/d
  - Could identify a phased-in approach
  - Requires re-starting an Assimilative Capacity Study of the Conestogo River
  - Also requires one more PIC, updating TMs and finalizing ESR
  - Estimated timeline to completion: 18 months+

# Options for Class EA Study

- Alternative 5: Put the Class EA Process On Hold
  - Delays work required to complete the study until source(s) of increased flow can be identified
  - Ultimately, one of the remaining alternatives would be selected

# Options for Class EA Study





# Recommended Next Steps

- Propose that Township proceed with Alternative 2:
  - Revise on-going Class EA to identify phased-in approach:
    - Phase 1 capacity of 1,860 m<sup>3</sup>/d
    - Phase 2 capacity of 2,300 m<sup>3</sup>/d
  - Provides a means to:
    - Address current non-compliance in a timely manner
    - Defer a portion of the capital expenditures
  - Flexibility in implementation
    - Can complete Phase 1 only – no commitment to proceed with Phase 2
    - Can start a new Class EA study at any time



# Questions



July 7, 2015  
Slide 18

Ministry of  
Transportation

Office of the Minister

Ferguson Block, 3<sup>rd</sup> Floor  
77 Wellesley St. West  
Toronto, Ontario  
M7A 1Z8  
416-327-9200  
www.ontario.ca/transportation

Ministère des  
Transports

Bureau du ministre

Édifice Ferguson, 3<sup>e</sup> étage  
77, rue Wellesley ouest  
Toronto (Ontario)  
M7A 1Z8  
416-327-9200  
www.ontario.ca/transports



TWP. OF WELLINGTON NORTH

JUN 23 2015

M2015-2123

His Worship Andy Lennox  
Mayor  
Township of Wellington North  
PO Box 125  
7490 Sideroad 7W  
Kenilworth ON N0G 2E0

Dear Mayor Lennox:

In April the Ontario government announced the 2015 Budget, highlighting our plan to build a seamless, integrated transportation network across the province and invest in other critical infrastructure -- *Moving Ontario Forward* -- to create jobs, boost productivity and help every part of Ontario grow and prosper.

This plan will make nearly \$31.5 billion available over 10 years for priority infrastructure investments across the province such as public transit, roads, bridges and highways. As part of this plan, Ontario will invest \$15 billion into transportation and other critical infrastructure outside the Greater Toronto and Hamilton Area (GTHA), including Ontario communities that have connecting links.

The government has committed to a new \$15 million per year dedicated Connecting Links program to help 77 municipalities pay for the construction and repair of their connecting links. Funding will be available in spring 2016.

This new Connecting Links program is in addition to the Ontario Community Infrastructure Fund (OCIF). OCIF includes \$50 million per year in application-based funding and another \$50 million per year in stable, predictable formula-based funding.

.../2

The Ministry of Transportation is consulting with all connecting link municipalities to solicit advice on how the new Connecting Links program can best be designed to complement OCIF and ensure that the program meets your unique needs.

Enclosed are a set of questions we wish your municipality to consider and provide comments on. Please email your comments to [CLProgram@ontario.ca](mailto:CLProgram@ontario.ca) by August 7, 2015. This will enable us to design and launch the program later this year. If you have any questions, please contact the program coordinator, Bill Rhamey, at 905-704-2097.

Your input on the enclosed questions is important – it will be used to help us design a Connecting Links program that provides a sound basis for making investment decisions and address connecting link needs throughout the province.

We are also undertaking consultations on other Moving Ontario Forward initiatives outside the GTHA. On May 21, 2015, the province released a discussion guide, which is available at [ontario.ca/infrastructure](http://ontario.ca/infrastructure) consultation. I would encourage you to submit your feedback online or in writing by September 18, 2015. Additional opportunities to provide advice will be available through regional roundtable meetings that will be held across the province in summer, 2015.

We look forward to hearing from you.

Sincerely,



Steven Del Duca  
Minister

Enclosure

c. Michael Givens, CAO

## NEW CONNECTING LINKS PROGRAM

### CONSULTATION QUESTIONS

We would appreciate your responses to the following questions. Please provide any additional comments or suggestions on the design of the new program and identify a municipal contact for any follow-up discussion. Please email your comments to [CLProgram@ontario.ca](mailto:CLProgram@ontario.ca) by August 7, 2015. Your input is greatly appreciated.

1. How can the Connecting Links program be best aligned with the Ontario Community Infrastructure Fund formula based and/or application based components?
2. How can the new program be designed to take into consideration your connecting link needs and priorities identified in your municipal asset management plan?
3. What suggestions do you have to ensure the new program meets your municipality's unique needs?
4. How can the province best leverage the funding that is available to maximize the economic impact of the Connecting Links program?



Municipality of Tweed

# Disaster Relief Committee

255 Metcalf St., Postal Bag 729  
Tweed, ON K0K 3J0  
(613) 478-2535

RECEIVED

JUN 29 2015

TWP. OF WELLINGTON NORTH

June 10, 2015

Dear Members of Council

In April 2014, serious flooding around Stoco Lake and adjoining waterways resulted in thousands of dollars' worth of damage to local homeowners and businesses. The destructive waters forced residents to temporary shelters and many were faced with major renovations once they were able to return.

At the request of the Municipality of Tweed, the Ministry of Municipal Affairs and Housing declared the region a "Disaster Area" for the purpose of the Ontario Disaster Relief Assistance Program. Under ODRAP, the province will top up funds raised to the amount that is needed to pay eligible claims at 90 per cent up to a maximum of 2:\$1 ratio.

A volunteer committee has been set up to spearhead the local fundraising effort. A tentative target of \$40,000 has been set to provide assistance to homeowners whose essential property has been damaged in the flood.

The Tweed area is predominately rural in nature and is not densely populated. For that reason, we know that the \$40,000 goal is a challenge but one we are confident in reaching. Our fundraising campaign recently began and results are encouraging. For your information, I am enclosing a copy of our brochure.

On behalf of the Tweed Disaster Relief Committee, I am asking municipal councils across the province to support our fundraising efforts by making a donation to this worthy cause. Contributions in any amount will be gratefully accepted.

Cheques should be made out to; Tweed Disaster Relief Committee and mailed to the Municipality of Tweed, 225 Metcalfe Street, Tweed On K0K 3J0.

If you require additional information, please contact Betty Gallagher, Municipality of Tweed, at (613) 478-2535.

With our sincere thanks,

Shelly Reed,

Chairperson, Tweed Disaster Relief Committee



**Make a Donation Today!**

Donations are eligible for a tax receipt, issued by the Municipality of Tweed.

I would like to make a donation

\$10 \_\_\_ \$20 \_\_\_ \$50 \_\_\_

\$100 \_\_\_ Other \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Please make cheques payable to:  
Municipality of Tweed Disaster Relief  
Committee

*Thank you for your support!*

## Claims Approvals

Applications for funding assistance for the flood of 2014 have been completed and submitted to the Project Manager and the Disaster Relief Committee.

Claims have been adjudicated and eligible residents are awaiting relief funding through the Ontario Disaster Assistance Relief Program (ODRAP)



Municipality of Tweed

## Disaster Relief Committee



Municipality of Tweed  
Disaster Relief  
Committee

78-2535

**Request for Support**



## Disaster Relief

The Municipality of Tweed Disaster Relief Committee has been formed to respond to community need after the severe flooding in the spring of 2014 in Tweed and surrounding areas.

This committee has been appointed in accordance with the Ministry of Municipal Housing and Affairs.

Following an assessment by the Ministry of Municipal Housing and Affairs, the Municipality of Tweed Disaster Relief Committee has set a tentative financial goal to raise \$40,000 which we are seeking to raise by October 2015.

For every dollar that we raise, the province will top up the required funds in a 2:1 ratio.



## Request for Support

The Municipality of Tweed Disaster Relief Committee is appealing to businesses, municipalities and community organizations and members to provide financial assistance in support of the 2014 flood victims.

Municipality of Tweed  
Disaster Relief Committee  
255 Metcalf St., Postal Bag 729  
Tweed, ON -K0K 3J0  
(613) 478-2535

## Community Support

Many fundraising efforts are underway and will be announced as events are finalized.

Special thank you to The Insurance Bureau of Canada who has started our fundraising efforts off with a notable donation of \$5,000.

The financial needs of the Municipality of Tweed's Disaster Relief Committee continue to require further support to reach the goals set forth.

RECEIVED

JUL - 2 2015

Monday, June 29, 2015

TWP. OF WELLINGTON NORTH

As requested by the AGCO, copies of this letter are being sent to the Ontario Provincial Police, The Wellington – Dufferin Health Unit, Wellington North Fire Department and the Township of Wellington North.

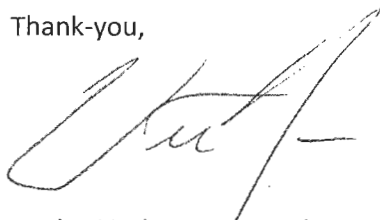
To whom it may concern,

Please be advised that Post Time Pub & Grill, Inc. is pleased to once again host Buzz & Tom's Charity Bike Run in support of Groves Memorial Hospital at our location at 257 George St., in Arthur, ON.

We will be applying for a temporary licence extension at our premises to accommodate our guests. We expect about 650 visitors, in small groups, throughout the day, between the hours of 11 am and 6 pm.

The planned date for this event is Saturday, August 29, 2015. Please contact us at (519) 848-6459 if there are any questions or concerns.

Thank-you,



Wesley Vaclav J. Haramule

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 053-15**

**BEING A BY-LAW TO TEMPORARILY CLOSE A PORTION OF  
BIRMINGHAM STREET EAST, IN THE FORMER TOWN OF  
MOUNT FOREST FOR THE PURPOSE OF HOLDING AN  
OUTDOOR FAMILY MUSIC DAY.**

**AUTHORITY:** Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, Section 42.

**WHEREAS** Section 42 of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides for the temporary closing of a street to vehicular traffic for such period as shall be specified in the by-law for such community purpose as may be specified in the by-law;

**AND WHEREAS** St. Andrew's Presbyterian Church is planning to hold an outdoor family music day and have requested that Birmingham Street East between Main Street and Fergus Street North, in the former Town of Mount Forest be closed to vehicular traffic on Saturday, August 22, 2015 between the hours of 1:30 p.m. and 7:00 p.m.

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North enacts as follows:

1. That Birmingham Street East between Main Street and Fergus Street North, in the former Town of Mount Forest is hereby temporarily closed on Saturday, August 22, 2015 between the hours of 1:30 p.m. and 7:00 p.m.
2. The effective date of this by-law shall be the date of final passing thereof.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 13TH DAY OF JULY, 2015.**

---

**ANDREW LENNOX  
MAYOR**

---

**KARREN WALLACE  
CLERK**

# THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

## BY-LAW NUMBER 054-15

### BEING A BY-LAW TO LEVY A SPECIAL LOCAL MUNICIPALITY LEVY ON THE RESIDENTIAL CLASS OF RATEABLE PROPERTY WITHIN THE TOWNSHIP FOR THE 2015 TAXATION YEAR

**WHEREAS** s.326 of *The Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act"), provides that the Council of a local municipality may by by-law identify a special service, designate an area within the municipality to receive the special service and determine whether the costs of providing the special service is to be raised by levying a special local municipality levy on rateable property within the designated area;

**AND WHEREAS** ss. 326(5) of the Act provides that the Council of a local municipality may by by-law impose a special local municipality levy to contribute toward the cost of any service except for "health programs and services under Part II of the *Health Protection and Promotion Act*, R.S.O. 1990, c.H.7 as amended" and as prescribed by O.Reg. 585/06 (the "Excepted Services");

**AND WHEREAS** The Mount Forest Louise Marshall Hospital Foundation (the "Foundation") is a charitable non-share corporation whose purpose includes raising and providing funds for facilities, equipment and research opportunities at the Louise Marshall Hospital (the "Hospital");

**AND WHEREAS** the Hospital is a non-share corporation accredited hospital that provides healthcare and related services to the ratepayers within the geographic area of the Township;

**AND WHEREAS** the healthcare and related services provided by the Hospital are not Excepted Services;

**AND WHEREAS** the Foundation has requested that the Corporation of the Township of Wellington North (the "Township") enact such a by-law to provide a contribution toward the cost of special services namely healthcare and related services by the Hospital to the ratepayers within the geographic area of the Township;

**AND WHEREAS** Township Council, at its meeting of May 25, 2015, agreed to enact such a by-law and approved a contribution to the Foundation for such special services;

**AND WHEREAS** Township Council has determined that the special local municipality levy shall only apply to the Residential Property Class of rateable property;



**AND WHEREAS** the Township has determined it shall raise and contribute a total of \$250,000.00 in four equal installments on December 31 of each year over a four year period commencing in the 2015 taxation year;

**AND WHEREAS** s. 312(4) of the Act provides that the Council of a local municipality shall pass a special local municipal levy by-law each year;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1 Definitions: In this By-law

“Act” means the *The Municipal Act, 2001*, S.O. 2001, c. 25;

“Designated Area” means the geographic area of the Township;

“Foundation” means The Louise Marshall Hospital Foundation and includes any successor corporation or organization;

“Hospital” mean the Louise Marshal Hospital and includes any successor corporations or organizations;

“Property Class” means a class of real property prescribed under the *Assessment Act*, R.S.O. 1990 c.A.31, as amended;

“Residential Property Class” means the residential property class prescribed under the *Assessment Act*, R.S.O. 1990 c.A.31, as amended;

“Special Services” means health care and related services provided by the Hospital within the Designated Area, a contribution toward the costs of which are to be provided by the Township to the Foundation through the Special Services Levy. Special Services do not include health programs and services under Part II of the *Health Protection and Promotion Act*, E.S.O. 1990 c. H. 7 as prescribed by O. Reg. 585/06 pursuant to s. 326 of the Act;

“Special Services Levy” means the special local municipality levy to be imposed under this By-law against all rateable properties in the Resident Property Class in the Designated Area to cover the costs of providing and administering the Special Services;

“Tax or taxes” means any sum payable for the purposes of the Special Services Levy;

“Township” means the Corporation of the Township of Wellington North;

“Township Treasurer” means the Treasurer of the Township;

2. The Designated Area is hereby designated as an area to receive Special Services.
3. The Township shall pay to the Foundation a contribution toward the costs of the Hospital providing the Special Services and shall recover such contribution through the Special Services Levy, all in accordance with the process set out in this By-law.
4. The Special Services Levy shall be \$62,500.00 for the 2015 taxation year. The Special Services Levy shall take the form of a levy imposed equally against the whole of the assessment for rateable real property within the Residential Property Class within the Designated Area.
5. The Township Treasurer shall determine the dates on which the installment payments are due for the Special Services Levy for the rateable properties within the Designated Area.
6. A penalty of 1.25% shall be added on all taxes of the Special Services Levy which are in default on the first day of default, and thereafter a penalty of 1.25% per month will be added on the first day of each and every month the default continues.
7. Penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
8. If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.
9. The Township Treasurer may mail, or cause the same to be mailed, a written or printed notice specifying the amount of taxes payable to the residence of the persons indicated on the last revised assessment roll.
10. All such taxes are payable at the Township of North Wellington Municipal Office, 7490 Sideroad 7 West, Kenilworth, Ontario.



This by-law shall come into force and effect on the date of its final passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 13TH DAY OF JULY, 2015.**

---

**ANDREW LENNOX**  
**MAYOR**

---

**KARREN WALLACE**  
**CLERK**

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# AMO watchfile



June 18, 2015

## In this issue

- Ontario Libraries Capacity Fund.
- Orangeville receives Accessibility Award.
- Register today for pre-AMO Conference Heads of Council training.
- Space limited in AMO's Social Media session this August.
- Showcase YOU at the AMO Conference!
- Program details available for AMO Conference.
- Take the guess work out of natural gas budgeting.
- Curious about local energy planning?
- Careers with OPS, York Region, Goderich, Greater Sudbury and Kawartha Lakes.

## Provincial Matters

The Ontario Libraries Capacity Fund (OLCF) is a \$10 million investment over three years that recognizes the key role public libraries play in building strong, vibrant communities across the province. Read the Program and Application Guidelines. The deadline for applications is September 11, 2015 at 5:00 PM EDT.

Access Orangeville has helped its community to become barrier-free. The Town has been recognized with a David. C. Onley Award for Leadership in Accessibility.

## Eye on AMO/LAS Events

Join fellow Heads of Council at AMO's Heads of Council Training on Sunday, August 16 in Niagara Falls. Get the information you need to be an effective Head of Council. Learn what skills you need to utilize, the tools you need to lead, manage and collaborate and more. Don't miss out, and reserve your space today!

Navigating the high road, high return approach to social media - Brian Lambie, Redbrick Communications, will help you chart this road from the public relations perspective. This two-hour practical session on Sunday, August 16 in Niagara Falls will teach you to make prudent decisions about personal and professional plans, policies and use. Register today!

Only a few spaces remain for you to get the attention of the valuable Ontario municipal market and stand out from your competition. With signage, giveaways, booth space and more, you can stay top of mind with municipal leaders and decision makers at the AMO Conference. Start your exhibitor application today.

Looking for details on the program for the 2015 AMO Annual Conference? Want to know who is speaking on the main stage? Need to plan your day? Program details are available on our Conference site now. Visit often as we release further details – and take a moment to register today!

## LAS

While current natural gas rates are indeed low, rates can change up to four times per year. This volatility makes budgeting for natural gas difficult. The LAS Natural Gas Program provides municipalities with a single rate for 365 straight days. Discover how simple natural gas budgeting can be.

## Municipal Matters\*

Register now for the Energy Community of Practice Symposium on June 25th. The Ontario Energy Community of Practice (ECOP) initiative is building the capacity of Ontario municipalities to develop and implement community energy plans (CEPs) through the development of training resources, sharing of best practices and facilitation of peer-to-peer collaboration.

## Careers

Policy Analyst - Ontario Public Service. One temporary (up to 15 months). Location: Toronto. Please apply online, by June 24, 2015, entering Job ID 79039 in the Job ID search field and following the instructions to submit your application.

Senior Budget and Policy Advisor (3 vacancies) #17585 - York Region. (2 vacancies are full-time; 1 vacancy is temporary full-time - approx. 13 months) Department: Finance; Office of the Budget. Location: Newmarket. Please apply online with a cover letter and an up-to-date résumé by June 24, 2015 to Job Posting #17585.

Asset Management & Environmental Coordinator - Town of Goderich. Please forward your resume by 12 p.m. noon, July 10, 2015 to Town of Goderich, Attention: Larry McCabe, Chief Administrative Officer, 57 West St., Goderich ON N7A 2K5. Email: [lmccabe@goderich.ca](mailto:lmccabe@goderich.ca), [cwilson@goderich.ca](mailto:cwilson@goderich.ca) and [goderichinfo@goderich.ca](mailto:goderichinfo@goderich.ca).

Auditor General (Contract Position) - City of Greater Sudbury. Please submit your résumé by 4:30 p.m., Thursday, July 9, 2015, referencing Employment Opportunity No. EO15-266, to: Human Resources and Organizational Development Dept., c/o City of Greater Sudbury. Fax: 705.673.3094. Email: [hrjobs@greatersudbury.ca](mailto:hrjobs@greatersudbury.ca).

Chief Administration Officer - City of Kawartha Lakes. Please apply, quoting Position Title (C.A.O.) and Job Posting No. 15-080, by 9:00 p.m., June 29, 2015 to: Human Resources Officer, City of Kawartha Lakes, P.O. Box 9000, 28 Francis St., Lindsay ON K9V 5R8. Email: [caojob@city.kawarthalakes.on.ca](mailto:caojob@city.kawarthalakes.on.ca).

## About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](https://twitter.com/AMOPolicy) on Twitter!

## AMO Contacts

AMO Watch File Team, Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

OMKN Ontario Municipal Knowledge Network

Media Inquiries, Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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# AMO watchfile



June 25, 2015

## In this issue

- Municipal Legislation Review deadline is October 31 for municipal governments.
- Great Lakes water quality project needs participants.
- NEW! Cover Your Assets course launched.
- Why do municipalities need to plan?
- Tuesday Learning Lunches added to AMO Conference.
- Space limited in pre-AMO Conference Heads of Council.
- Showcase YOU at the AMO Conference.
- AMO presents a Social Media session.
- 2015 Risk Management Symposium registration now online.
- Ontario PC delegations during AMO Conference.
- New municipal investment with guaranteed variable rate of return.
- Career opportunity with Welland Public Library.

## Provincial Matters

The Ministry of Municipal Affairs and Housing has clarified that the deadline for municipal governments to give input on the Municipal Legislation Review is October 31, 2015. The deadline for the public to provide input is August 7, 2015.

The Blue Accounting Strategy is a Premier/Great Lakes Governors' initiative for Great Lakes water resources management. The Strategy is linked to the Domestic Water Supply Pilot Program which is seeking Great Lakes Region municipal participants for a project focusing on delivering high quality water, energy use in water systems and managing ageing infrastructure.

## Eye on AMO/LAS Events

NEW! Cover Your Assets – A Primer on Municipal Asset Management is now available online. This work-at-your-own-pace online course looks at defining asset management (AM), understanding the role of Council in AM, communicating with the public and more. Log-in to the AMO online portal today and find the fundamental information you need about asset management and how assets support municipal programs and services.

Why do municipalities need to plan? What is land use planning? AMO presents a new online self-directed course in Land Use Planning. Log-in to the AMO online portal today and become familiarized with the basics of land use planning today!

The AMO Conference programming keeps growing! These industry sponsored lunch sessions focus on topics relevant to all municipalities in Ontario. Join peers on Tuesday, August 18, 2015 for an hour long event that is sure to spark conversation. Learn more about the lunches and the Conference program today!

Join fellow Heads of Council at AMO's Heads of Council Training on Sunday, August 16 in Niagara Falls. Get the information you need to be an effective Head of Council. Learn what skills you need to utilize, the tools you need to lead, manage and collaborate and more. Don't miss out, and reserve your space today!

Only a few spaces remain for you to get the attention of the valuable Ontario municipal market and stand

151

out from your competition. With signage, giveaways, booth space and more, you can stay top of mind with municipal leaders and decision makers throughout the AMO Conference. Start your [exhibitor application](#) today.

Navigating the high road, high return approach to social media. Brian Lambie of Redbrick Communications will help you chart this road from the public relations perspective. This two-hour practical session on Sunday, August 16 in Niagara Falls will teach you to make prudent decisions about personal and professional plans, policies and use. [Register today!](#)

Municipalities are targets of litigation because they are publicly perceived as “deep pocket” defendants with unlimited resources. To control claims you must manage your risks. Learn how at the third annual [LAS/Frank Cowan Company Risk Management Symposium](#): Practical Solutions for Municipal Risk Management. Book your hotel room and register today!

Ontario PCs look forward to meeting with municipal representatives during the upcoming AMO conference. To arrange a delegation, please send a request to Ernie Hardeman, PC Critic for Municipal Affairs and Housing, at [ernie.hardeman@pc.ola.org](mailto:ernie.hardeman@pc.ola.org) or by fax at 416.325.1259.

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The One Investment Program now offers a [High Interest Savings Account \(HISA\)](#) to Ontario municipalities that guarantees a variable rate of return. Monthly rates are linked to the bank Prime Rate and increase based on the total HISA program balance. Start earning 1.15% or more on your deposits today!

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[Chief Executive Officer - Welland Public Library](#). Please forward your resume and covering letter by June 30, 2015 to: Welland Public Library CEO Selection Committee, c/o Randee Loucks, Andrewes-Loucks, 16 Rockcliffe Rd., St. Catharines, ON L2R 3S9. Email: [wceosearch@andrewesloucks.ca](mailto:wceosearch@andrewesloucks.ca)

### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### AMO Contacts

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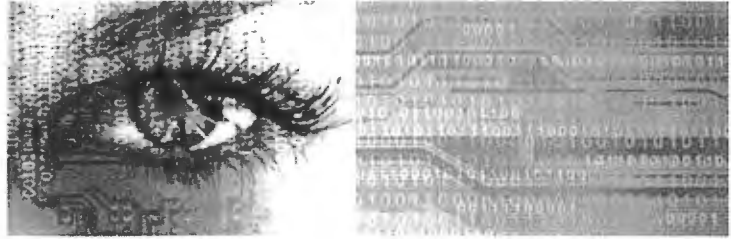
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# AMO watchfile



July 2, 2015

## In this issue

- Deadlines for delegation requests with Ontario Government, PC and NDP during AMO Conference.
- NEW! Cover Your Assets course launched.
- Why do municipalities need to plan?
- Tuesday Learning Lunches added to AMO Conference.
- Space limited in pre-AMO Conference Heads of Council.
- Showcase YOU at the AMO Conference.
- AMO presents a Social Media session.
- 2015 Risk Management Symposium registration now online.
- Career opportunity with Ontario Public Service.

## Eye on AMO/LAS Events

The Provincial Government, Ontario PC and Ontario NDP are accepting requests for delegations from municipal governments participating at the AMO Annual Conference. Here's how: Provincial Ministries (deadline of July 6) through [online form](#); Progressive Conservatives through [ernie.hardeman@pc.olca.org](mailto:ernie.hardeman@pc.olca.org); New Democratic Party through [jbarrett@ndp.on.ca](mailto:jbarrett@ndp.on.ca).

NEW! Cover Your Assets – A Primer on Municipal Asset Management is now available online. This work-at-your-own-pace online course looks at defining asset management (AM), understanding the role of Council in AM, communicating with the public and more. [Log-in](#) to the AMO online portal today and find the fundamental information you need about asset management and how assets support municipal programs and services.

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Only a few spaces remain for you to get the attention of the valuable Ontario municipal market and stand out from your competition. With signage, giveaways, booth space and more, you can stay top of mind with municipal leaders and decision makers throughout the AMO Conference. [Start your exhibitor application today.](#)

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[Assistant Deputy Minister, Early Years Division - Ontario Public Service](#). Location: Toronto. Job ID: 80004. Please [apply online](#) by July 14, 2015, following the instructions to submit your application.

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## Grand River Conservation Authority General Membership Meeting

Friday, May 22, 2015

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The following are the minutes of the General Membership Meeting held at 9:30 a.m. on Friday, May 22, 2015 at the Administration Center, Cambridge, Ontario.

**Members Present:**

J. Mitchell, Chair, L. Armstrong, B. Banbury, B. Bell, B. Coleman, B. Corbett, S. Foxton, G. Gardhouse, J. Jamieson, H. Jowett, K. Linton, \*G. Lorentz, \*C. Lunau, F. Morison, J. Nowak, M. Salisbury, P. Salter, S. Shantz, S. Simons, W. Stauch, W. Wettlaufer, C. White

**Members Regrets:**

V. Prendergast, W. Roth, G. Wicke

**Staff:**

J. Farwell, K. Murch, D. Bennett, D. Boyd, N. Davy, K. Armstrong, S. Lawson, S. Radoja, D. Schultz, M. Keller, F. Natolochny, B. Parrott, S. Wilbur

**Also Present:**

Sarah Quanz, Steve Quanz, Martha Wenn and Elizabeth Templin, Templin Family; Dr. Dorothy Griggs and Laura Murr, Heritage Speed River Working Group; Dr. Hugh Whiteley, Living River and Green Spaces Group Guelph; Ray Martin, Cambridge Times

**1. Call to Order:**

J. Mitchell, Chair, called the meeting to order at 9:30 a.m.

**2. Roll Call and Certification of Quorum – 13 members constitute a quorum (1/2 of members appointed by participating municipalities)**

The Secretary-Treasurer called the roll and certified a quorum with 20 members present. A total of 22 members attended the meeting.

**3. Chair's Remarks:**

J. Mitchell welcomed members, staff and guests and made the following comments:

- On April 25, 2015 which was Earth Day, a tree planting event was held at the Rotary Forest at Guelph Lake. Approximately 4,000 trees of varying species were planted. This is the eighth year of a 13 year project to turn 100 acres of land into

a forest of about 60,000 trees. The goal of the project is to create a diversified forest similar to the type of forest that would grow naturally in the area.

- On April 29, 2015 Grand River Conservation Authority (GRCA) hosted an information session for Grand River watershed MPPs and others at Queen's Park. The Minister of Natural Resources and Forests (MNRF) and nine of 15 watershed MPPs attended as well as various Parliamentary Assistants and the Assistant Deputy Minister and Chief Drinking Water Inspector.
- On May 2, 2015 a tree planting event hosted by Forests Ontario was held at Snyder's Flats. The event was partnered by CAA South Central Ontario, TD Friends of the Environment, Ontario Wood and GRCA.
- On May 3, 2015 the MudPuppy Race, hosted by the Kitchener Grand River Rotary Club was held at Laurel Creek. All 500 available entries were sold out. The proceeds of the race support KidsAbility Centre for Child Development and Rotary Children's Charities.
- On May 7, 2015 J. Mitchell and J. Farwell attended a Lake Erie Region Source Protection Committee meeting. Agenda topics included the upgraded Grand River Assessment Report and Amended Proposed Source Protection Plan.
- The Brantford/Brant Children's Water Festival was held from May 12 to 14, 2015. S. Simons and B. Coleman attended.

\*G. Lorentz joined the meeting at 9:35 a.m.

- The members received registration information for the 2015 Conservation Authorities Biennial Tour which is being hosted by GRCA and Long Point Region Conservation Authority. The members were encouraged to consider attending.
- The members were reminded that the Labour Relations Committee would meet in the Conference Room following this meeting and the Special Recognition Committee will meet following that meeting.

#### 4. **Review of Agenda:**

The following items were added to the agenda:

- Under Item 9 – Presentations – Hugh Charles Templin
- Under Item 10 – Correspondence – Correspondence from Steven J. O'Melia, Miller Thomson Lawyers to Jeff B. Bogaerts, Green and Associates Law Office dated May 20, 2015 Re: Nelson Leite, 504360 Hwy. 89, Amaranth, Ontario

Moved by: S. Foxton  
Seconded by: J. Jamieson  
(Carried)

THAT the Agenda for the General Membership Meeting of May 22, 2015 be approved as amended.

#### 5. **Declarations of Pecuniary Interest:**

There were no declarations of pecuniary interest made in relation to the matters to be dealt with.

**6. Minutes of the Previous Meeting:**

General Membership Meeting – April 24, 2015

There were no questions or comments with respect to the minutes of the General Membership Meeting of April 24, 2015.

Moved by: W. Wettlaufer  
Seconded by: C. White  
(Carried)

THAT the Minutes of the General Membership Meeting of April 24, 2015 be approved as circulated.

**7. Business Arising from Previous Minutes:**

None

\*At this point in the meeting the Chair announced that the matter of the presentation relating to Hugh Charles Templin would be dealt with. D. Schultz conducted a PowerPoint presentation indicating that:

- Dr. Hugh C. Templin was born and raised in Fergus, Ontario.
- He was a writer, editor and publisher.
- Dr. Templin was a tireless advocate for the Grand River.
- In 1937 Dr. Templin drew national attention to flood and drought on the Grand in a Maclean's Magazine article.
- In 1938 Dr. Templin became one of the founding directors of the Grand River Conservation Commission.
- From 1939 to 1942 the Shand dam was built on a site advocated by Dr. Templin.
- Dr. Templin was a strong proponent of Elora Gorge Park.
- In 1963 Dr. Templin was awarded the Distinguished Service Medal from the Ontario Water Resources Commission.
- In 1966 Dr. Templin was honored by GRCA on the occasion of the merger of the Grand Valley Conservation Authority and Grand River Conservation Commission.
- Dr. Templin was a life member of the Grand River Conservation Foundation and received a GRCA Honour Roll award in 1977.

\*C. Lunau joined the meeting at 9:45 a.m.

E. Templin, the daughter-in-law of Dr. Templin donated a painting to GRCA that was originally presented to Dr. Templin in 1966 to recognize his decades of work on behalf of the Grand River. E. Templin said that the GRCA was a big part of her father-in-law's life and she was honoured to represent him today.

W. Stauch said that the members should visit the Templin Gardens in Fergus.

**8. Hearing of Delegations:**

Dr. Dorothy Griggs, Heritage Speed River Working Group; Laura Murr, Heritage Speed River Working Group; Dr. Hugh Whiteley, Living Rivers and Green Spaces Group Guelph  
Re: Niska Property, Guelph

Dr. H. Whiteley conducted a PowerPoint presentation indicating that:

- In 1975 the City of Guelph formed a committee with GRCA participation to plan the future use and development of the Kortright Waterfowl Park.
- In 1975 GRCA accepted the recommendation of the Kortright Committee that GRCA investigate acquiring the Kortright Waterfowl property as an integral part of the Hanlon's Creek Valley Land Acquisition Project.
- In 1977 GRCA completed the purchase of the Kortright Waterfowl Park property with costs split 50% province, 40% City of Guelph and 10% GRCA.
- In 1977 then Mayor Jary described the park as a key parcel for the protection of the Hanlon Creek Watershed occupying the junction of the river and creek.
- In 1982 the Hanlon Creek Conservation Area (HCCA) Master Plan was revised and submitted to the then Ministry of Natural Resources (MNR) for a provincial share of implementation costs.
- In 1986 GRCA asked MNR for the HCCA to be funded as a high priority project of GRCA and the City of Guelph.
- The presenter questioned whether the Kortright Waterfowl Park is being treated as an integral part of the HCCA; whether the purpose of the HCCA is still to provide low impact recreation and whether a renewed Master Plan for the HCCA is the needed basis for all planned actions.

Dr. D. Griggs continued the PowerPoint presentation indicating that:

- All of the heritage Speed River valley lands, wetland and forest in the viewscape are owned by GRCA as part of the Hanlon Creek Conservation Area
- The City of Guelph Official Plan protects scenic roads and the rural-urban interface.
- The Niska Road Bailey Bridge fits the natural character of the area and preserves the river.
- The view of the Speed River from the Bailey Bridge is part of the cultural heritage landscape.

L. Murr continued the PowerPoint presentation indicating that:

- The Heritage Speed River Working Group has approximately 350 members.
- The group's goal is to protect the heritage Speed River valley lands for present and future generations.
- The group values the area because it represents an evolved cultural heritage landscape from pioneer times that has retained its essential character while Guelph grew and urbanized.
- The Speed River is a major tributary of the Grand River and was designated as a Canadian Heritage River in 1994.
- Niska Road has the same rolling, scenic nature through the GRCA valley lands as it did in the 1800's.
- The rural width of the road has protected the edge of the Speed River's provincially significant wetland and forest for many years.

- The one lane bridge has protected the river banks and scenic view of the speed River since the 1800's.
- The Kortright Waterfowl Park was established in 1947 - in 1959 the property was purchased by the Ontario Waterfowl Research Foundation – it was opened to public viewing in 1965.
- In 1976 the property was purchased by GRCA as part of a large green belt plan to preserve the Hanlon Creek Watershed – the Niska Wildlife Foundation was formed to serve as the operating board of the park.
- The former Kortright Waterfowl Park lands are the keystone and integral part of the cultural heritage landscape of the Speed River valley lands.

**9. Presentations:**

None

**10. Correspondence:**

a) Copies for members

- i) Correspondence from Jane Mitchell, Chair, Grand River Conservation Authority to Otto Felber dated April 28, 2015 Re: Hidden Quarry
- ii) Correspondence from Ken Hewitt, Mayor, Haldimand County to Jane Mitchell, Chair, Grand River Conservation Authority dated April 28, 2015 Re: City of Hamilton Motion “Niagara Peninsula Conservation Authority’s Levy Apportionment”
- iii) Correspondence from Jeff D. Bogaerts, Green and Associates Law Office to Jane Mitchell, Chair, Grand River Conservation Authority dated April 24, 2015 Re: Nelson Leite
- iv) Correspondence from Steven J. O’Melia, Miler Thomson Lawyers to Jeff B. Bogerts, Green and Associates Law Offices dated May 20, 2015 Re: Nelson Leite – 504360 Hwy. 89, Amaranth, Ontario

b) Not copied

None

Moved by: S. Foxton  
 Seconded by: L. Armstrong  
 (Carried)

THAT correspondence from Jane Mitchell, Chair, Grand River Conservation Authority to Otto Felber dated April 28, 2015 Re: Hidden Quarry; correspondence from Ken Hewitt, Mayor, Haldimand County to Jane Mitchell, Chair, Grand River Conservation Authority dated April 28, 2015 Re: City of Hamilton Motion “Niagara Peninsula Conservation Authority’s Levy Apportionment”, correspondence from Jeff D. Bogaerts, Green and Associates Law Office to Jane Mitchell, Chair, Grand River Conservation Authority dated April 24, 2015 Re: Nelson Leite and correspondence from Steven J. O’Melia, Miller Thomson Lawyers to Jeff B. Bogerts, Green and



Associates Law Office dated May 20, 2015 Re: Nelson Leite – 504360 Hwy. 89, Amaranth, Ontario be received as information.

11. **1<sup>st</sup> and 2<sup>nd</sup> Reading of By-Laws:**

None

12. **Presentation of Reports:**

a) **GM-05-15-49** Financial Summary for the Period Ending April 30, 2015

There were no questions or comments with respect to this report.

Resolution 59-15

Moved by: J. Nowak

Seconded by: S. Simons

(Carried)

THAT the Financial Summary for the Period Ending April 30, 2015 be approved.

b) **GM-05-15-50** 2015 Road Surface Treatment Tender

B. Corbett asked if only one tender was received. D. Bennett responded in the affirmative.

Resolution 60-15

Moved by: C. White

Seconded by: J. Nowak

(Carried)

THAT Grand River Conservation Authority award the tender for the 2015 road surface treatments to Cornell Construction Limited of Brantford, Ontario in the amount of \$198,019.22 including HST.

c) **GM-05-15-51 Demolition of Buildings – Niska Property**

S. Lawson conducted a PowerPoint presentation indicating that:

- GRCA acquired the property from the Ontario Waterfowl Research Foundation in 1977.
- GRCA had a commercial lease with the Niska Wildlife Foundation (NWF) from 1977 until 2014.
- NWF operated the Kortright Waterfowl Park from 1977 until 2005.
- The property is comprised of natural features including a cold water fishery; provincially significant wetland; floodplain and the Speed River.
- There are seven buildings located on the property.
- Six of the buildings are in poor condition.
- A steel frame workshop will be assessed with a view to repurposing it.
- The cost of demolition of the six buildings is estimated at \$180,000 to \$230,000.

- Staff will request that the Ministry of Natural Resources and Forest (MNR) permit use of the GRCA Land Sale Reserve to fund restoration of the property.

G. Lorentz noted the estimate for the cost of demolition of the buildings. He asked what the cost of dealing with the well, septic and asbestos would be. S. Lawson estimated the cost of decommissioning the well and septic to be \$25,000 to \$30,000 and said that the cost of removal of asbestos, if any, would be significant. G. Lorentz asked what “repurposing” means. S. Lawson answered that the building could possibly be used at a park for storage. G. Lorentz asked “what have we learned?” S. Lawson said that a management plan will be developed to determine the best use of the property. She also said a large portion of the property is highly constrained. She then said the lesson learned is that significant infrastructure should not be permitted to be built by licensees on GRCA lands.

M. Salisbury said he did not recall the members being involved in decisions related to demolitions. He asked if this matter was coming before the members because of the scale of it. S. Lawson answered that demolitions are generally presented to the members. M. Salisbury asked if removal of the workshop structure will include a concrete pad. S. Lawson said it would if there is a concrete pad there. M. Salisbury asked if the remaining fencing will be removed. S. Lawson said it would, however not until the Niska Road Environmental Assessment is completed.

S. Simons asked if a controlled burn could be undertaken if there is no asbestos in the buildings. S. Lawson said that asbestos may not be the only issue that would pre-empt a controlled burn.

J. Jamieson asked if the demolition would be undertaken by professionals or staff. S. Lawson said the demolitions would be the subject matter of a tender process.

W. Stauch said that this property was valuable from an educational point of view and the buildings must be demolished. He said a management plan is needed to develop the property as an urban park.

L. Armstrong commented that the demolitions need to be completed as soon as possible.

Resolution 61-15

Moved by: L. Armstrong

Seconded by: B. Coleman  
(Carried)

THAT the Grand River Conservation Authority proceed with the demolition of six vacant buildings on the Niska property, known municipally as 305 Niska Road, Guelph.

d) **GM-05-15-52** Chief Administrative Officer’s Report

J. Farwell reported the following:

- On April 29, 2015 GRCA hosted an information session at Queen’s Park for watershed MPPs. Nine of the watershed MPPs attended along with 11 other MPPs. GRCA members attending included J. Mitchell, V. Prendergast, C. White and W. Roth. The Queen’s Park display materials were placed at the rear of the room for viewing by the members.

- Recent episodes of Murdoch Mysteries and Reign have been filmed at Rockwood Park. Staff will continue to promote the park as a venue for filming and will advise the members when they are aware of dates for future broadcasts.
- The Grand Food Truck Festival is scheduled for June 21, 2015 at Brant Park – a poster was included in the members’ agenda packages – members were encouraged to attend.
- The Ontario Power Corporation has released draft guidelines for the new round of procurement for electricity under the Feed-in Tariff program – new proposed pricing of \$0.246 per kilowatt hour will permit a 500 kilowatt hydro production project at Parkhill Dam in Cambridge to remain economically viable.
- Provincial funding of \$674,000 under the Water and Erosion Control Infrastructure (WECI) program has been confirmed for 2015 – 2016 – this funding is matched with capital levy funding to carry out capital repairs to the dams and dykes.

Resolution 62-15

Moved by: S. Foxton  
 Seconded by: B. Banbury  
 (Carried)

THAT Report GM-05-15-52 – Chief Administrative Officer’s Report be received as information.

- e) **GM-05-15-53** Cash and Investments Status Report as at April 30, 2015

There were no questions or comments with respect to this report.

Resolution 63-15

Moved by: P. Salter  
 Seconded by: J. Jamieson  
 (Carried)

THAT Report GM-05-15-53 – Cash and Investments Status as at April 30, 2015 be received as information.

- f) **GM-05-15-54** Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation

There were no questions or comments with respect to this report.

Resolution 64-15

Moved by: G. Gardhouse  
 Seconded by: H. Jowett  
 (Carried)

THAT Report GM-05-15-54 - Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation be received as information.

g) **GM-05-15-55 Environmental Assessments**

There were no questions or comments with respect to this report.

Resolution 65-15

Moved by: L. Armstrong

Seconded by: S. Shantz

(Carried)

THAT Report GM-05-15-55 – Environmental Assessments be received as information.

h) **GM-05-15-57 Current Watershed Conditions as of May 20, 2015**

D. Boyd conducted a PowerPoint presentation indicating that:

- May, 2015 has been a dry month with between six and 40% of the long term average precipitation recorded across the Grand River watershed.
- To date 2015 has been a dry year with most of the watershed climate stations recording approximately 60% of the long term average for the last five months combined.
- The average air temperature in May, 2015 to date has been 2.8 degrees above the long term average.
- The level of Lake Erie is very close to the long term average.
- Water levels in the large reservoirs are within the normal operating range for this time of year – dry spring conditions have resulted in a reduction of inflows to the reservoirs and discharges have been reduced to conserve water.
- Environment Canada’s prediction for the April to June, 2015 period is for normal precipitation for Southern Ontario.
- Staff are in discussions with Waterloo Regional Police Services (WRPS) investigating options to further refine delivery of flood warning messages – a meeting is being arranged with WRPS and Community Emergency Municipal Coordinators (CEMC) to review flood message fan out procedures in Waterloo Region.

G. Lorentz referred to El Niño and asked if 2007 could be repeated. D. Boyd said that the long range forecast is for warmer than normal summer weather however there is no definitive answer. G. Lorentz asked what he could expect if he had a cottage at Belwood Lake. D. Boyd explained that Belwood Lake is not a “lake” but a reservoir and the cottagers sign a lease acknowledging that.

Resolution No. 66-15

Moved by: B. Coleman

Seconded by: C. White

(Carried)

THAT Report GM-05-15-56 –Current Watershed Conditions as of May 20, 2015 be received as information.

13. **Committee of the Whole:**

None

14. **General Business:**

None

15. **3<sup>rd</sup> Reading of By-Laws:**

None

16. **Other Business:**

- a) S. Foxton referred to a fill situation in the Township of North Dumfries indicating that she has involved the Region of Waterloo, the police and GRCA. She said residents are dumping fill into water and all agencies are dealing with their own issues. She said everyone must work together to arrive at a consolidated process. She said they have illegal entrances off of a Regional Road. The Township sent a letter providing 60 days' notice but nothing happened. She said "we need to add teeth to what we print and what we mean". J. Farwell said that a review of the *Conservation Authorities Act* is underway and will hopefully lead to some clarity. S. Foxton said the fill should be put in mined gravel pits.

17. **Closed Meeting: (motion required pursuant to Section 36 of By-Law 1-2013)**

Resolution 67-15

Moved by: W. Wettlaufer

Seconded by: S. Foxton

(Carried)

THAT the meeting adjourn into closed session to discuss a land disposition.

The meeting adjourned at 10:50 a.m.

The meeting reconvened at 11:00 a.m.

a) **GM-05-15-57 Land Disposition – City of Kitchener (confidential)**

Resolution 68-15

Moved by: B. Corbett

Seconded by: s. Foxton

(Carried)

IN ORDER TO FURTHER THE OBJECTS of the Grand River Conservation Authority by raising funds through the disposition of surplus lands,

THEREFORE BE IT REOLVED THAT the Grand River Conservation Authority sell the lands legally described as a portion of Part Lot 11, Beasley's Broken Front Concession, City of Kitchener, Regional Municipality of Waterloo, being Part 1 and 2 on a Reference Plan to be deposited, comprised of 0.052 hectares (0.129 acres), to Deer Ridge Heights Inc., at the negotiated price of \$17,000.

**18. Next Meetings:**

- General Membership Meeting  
Friday, June 26, 2015 – 9:30 a.m.  
Auditorium/Boardroom, Administration Centre, Cambridge
- General Membership Meeting  
Friday, July 24, 2015 – 9:30 a.m.  
Auditorium/Boardroom, Administration Centre, Cambridge

**19. Adjourn**

The meeting adjourned at 11:05 a.m.

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Chair

---

Secretary-Treasurer



THE CORPORATION OF THE  
TOWNSHIP OF MONTAGUE



6547 ROGER STEVENS DRIVE  
P.O. BOX 755  
SMITHS FALLS, ON K7A 4W6  
TEL: (613) 283-7478  
FAX: (613) 283-3112  
www.township.montague.on.ca

June 3, 2015

The Honourable Lisa Raitt,  
Federal Minister of Transport

DELIVERED BY EMAIL

Re: Community Mailboxes

Dear Minister Raitt,

Further to a decision made by Montague Township Council at its meeting of Tuesday, June 2<sup>nd</sup>, 2015, in support of the City of Hamilton and the Town of Aurora's opposition to the installation of community mailboxes, I am requesting that Canada Post immediately cease the installation of community mailboxes and adhere to its Five-Point Action Plan requirement to engage in full and meaningful consultation with all stakeholders, including the Township of Montague and its residents.

For your reference, I attach Montague's Resolution:

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Township of Montague endorse the City of Hamilton's opposition to the elimination of home mail delivery and installation of community mailboxes; and

BE IT FURTHER RESOLVED THAT Council direct the Reeve to send a letter, copied to Members of Parliament, Ontario Members of Provincial Parliament, and all Ontario municipalities, that requests the Federal Minister of Transport, who oversees Canada Post, to require Canada Post to halt installation of community mailboxes immediately and adhere to its Five-point Action Plan requirement to engage in full and meaningful consultation with all stakeholders, including the Township and its residents; and

BE IT FURTHER RESOLVED THAT Council direct staff to develop appropriate standards to require Canada Post to apply for permits with an appropriate fee that reflects the resources required and costs incurred by the Township to install and maintain community mailboxes in established neighbourhoods; and

BE IT FURTHER RESOLVED THAT staff bring back a bylaw for Council's enactment at an upcoming Council meeting

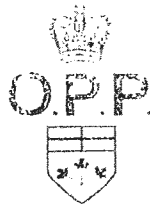
I look forward to your response at your earliest opportunity.

Sincerely,

Reeve B. Dobson,  
Township of Montague

CC: All Members of Parliament  
All members of provincial Parliament  
All Ontario Municipalities

Ontario Provincial Police



Police provinciale de l'Ontario

*J.V.N. (Vince) Hawkes*  
Commissioner      Le Commissaire

File #: 614-00

June 26, 2015

Mayors / Reeves  
Ontario Municipalities

Dear Mayor / Reeve

As Commissioner of the Ontario Provincial Police (OPP), I take this opportunity to inform you that, effective June 29, 2015, Superintendent M.M. (Marc) Bedard will assume the role of Commander of the Municipal Policing Bureau (MPB).

During his 25-year career with the OPP, Superintendent Bedard has developed excellent professional skills and advanced leadership and communication abilities. In his role as Director of Provincial Communications and Applications Support, Communications and Technology Services Bureau (CTSB), he championed a number of successful initiatives, including Civilian Data Entry implementation and the Citizen Self-Reporting Project, while continuing to look for efficiencies and service delivery enhancements for front-line officers and the citizens of Ontario. You may be assured that Superintendent Bedard will work diligently with municipal stakeholders to ensure transparent communication and efficient and sustainable police service delivery.

I would like to congratulate Superintendent R.A. (Rick) Philbin on his promotion to Chief Superintendent and appointment as Commander of the CTSB. Since the implementation of the MPB, Superintendent Philbin has been working closely with many of you to assist with the transitioning to the new billing model and ensuring that your perspectives and needs are brought forward to OPP Senior Management and Ministry of Community Safety and Correctional Services (MCSCS) representatives. He has demonstrated exceptional qualities as Commander of the MPB and his hard work, dedication and commitment to innovation and efficiency will continue to serve the OPP and the people of Ontario in his new role.

I also take this opportunity to thank you for your support and understanding with the implementation of the new billing model. Over the past year, the OPP and the MCSCS have been working closely with you to facilitate your transition and to ensure that the commitment to a transparent, fair and more simple billing model is met.

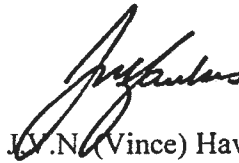
777 Memorial Avenue  
Orillia, Ontario  
L3V 7V3  
Telephone: 705 329-6199  
Facsimile: 705 329-6195

777 avenue Memorial  
Orillia, Ontario  
L3V 7V3  
Téléphone 705 329-6199  
Télécopieur 705 329-6195

Mayor / Reeves  
Ontario Municipalities  
Page two

*Safe Communities ... A Secure Ontario* and the assurance that municipal stakeholders' needs are met are our primary goals as an organization that is committed to working continually to earn the confidence of the citizens of and visitors to Ontario.

Yours truly,



J.V.N. (Vince) Hawkes, O.O.M.

/nv

RECEIVED

JUL 6 2015

June 30, 2015

TWP. OF WELLINGTON NORTH

Ms. Karen Wallace  
Township of Wellington North  
7490 Sideroad 7 West  
Kenilworth, ON N0G 2E0

Dear Ms. Karen Wallace:

**Re: Request for Resolution of Support – Wellington County Citizens Against Fill Dumping**

At the regular meeting of Council held on June 1, 2015 the following resolution was put forward and passed:

Be it resolved that the Council of the Township of Guelph/Eramosa has received the Request for Resolution of Support – Wellington County Citizens Against Fill Dumping;

That the Council of Guelph/Eramosa requests that the Ontario government develop a comprehensive strategy to regulate excess soils in the province and to pass a Class Soil Act which will help municipalities deal with excess soils under their jurisdiction;

That the Ministry of Environment and Climate Change, in consultation with the Ministry of Agriculture, Food and Rural Affairs, Ministry of Finance, Ministry of Municipal Affairs and Housing, Ministry of Natural Resources and Forestry, Ministry of Transportation, Conservation Ontario and Association of Municipalities of Ontario (AMO) spearhead the development of a comprehensive strategy to regulate excess soils; and

That this resolution be forwarded to the Association of Municipalities of Ontario (AMO), the Wellington County Member Municipalities, the Greater Toronto Countryside Mayors Alliance, the Rural Ontario Municipal Association (ROMA), and the Ontario Good Roads Association (OGRA) for circulation and support.

Please accept this for your information and any necessary action.

Yours truly,



Amanda Knight  
Deputy Clerk

Tel: 519-856-9596 ext. 125  
[aknight@get.on.ca](mailto:aknight@get.on.ca)



*You're in Good Company*

June 9, 2015

Town of Aurora  
100 John West Way, P.O. Box 1000  
Aurora, ON L4G 6J1  
mayor@aurora.ca  
www.aurora.ca

The Honourable Chris Ballard  
Newmarket/Aurora Member of Provincial Parliament

**DELIVERED BY E-MAIL**

**RE: Bill 73: Proposed *Smart Growth for our Communities Act, 2015***

Dear MPP Chris Ballard,

Further to the comments submitted by Aurora's Planning and Development Services department to the Ministry of Municipal Affairs and Housing regarding Bill 73, the proposed *Smart Growth for our Communities Act, 2015*, we, the undersigned members of Aurora Town Council are writing to express support for the provisions in Bill 73 that would give municipal councils more power and responsibility in planning decisions, and request those provisions be enacted as soon as possible.

Attached below for your reference is the approved motion from Aurora Town Council, passed on May 26:

THAT Planning and Development Services be authorized to send comments to the Ministry of Municipal Affairs and Housing prior to their June 3, 2015, deadline; and

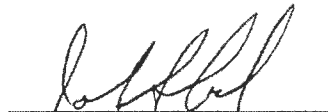
THAT, in addition to supporting the staff comments identified in Report No. PL15-042, Council endorses restoring more decision-making authority for municipalities on local planning matters, and limiting the influence of the Ontario Municipal Board, essentially granting municipalities more powers to manage the demands caused by growth and intensification; and

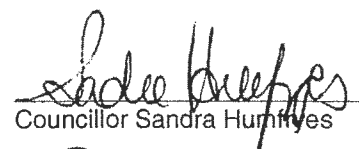
THAT a letter signed by Members of Council be sent to Newmarket-Aurora MPP Chris Ballard and all other Members of Provincial Parliament, and to the leaders of the Ontario Liberal Party, the Progressive Conservative Party of Ontario, and the Ontario New Democratic Party, expressing support for the provisions in Bill 73 that would give municipal councils more power and responsibility in planning decisions, and requesting that those provisions be enacted as soon as possible; and

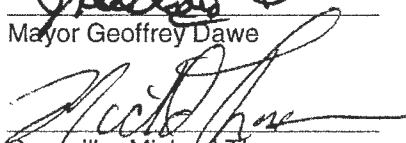
THAT a copy of the letter also be sent to the Ministry of Municipal Affairs and Housing, The Regional Municipality of York, all municipalities within York Region, all municipalities within the Greenbelt (Golden Horseshoe) area, and the Association of Municipalities of Ontario (AMO).

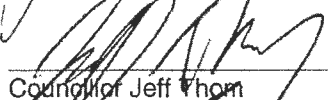
Yours sincerely,

  
\_\_\_\_\_  
Mayor Geoffrey Dawe

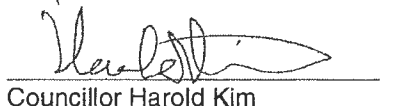
  
\_\_\_\_\_  
Councillor John Abel

  
\_\_\_\_\_  
Councillor Sandra Humphries

  
\_\_\_\_\_  
Councillor Michael Thompson

  
\_\_\_\_\_  
Councillor Jeff Thom

  
\_\_\_\_\_  
Councillor Wendy Gaertner

  
\_\_\_\_\_  
Councillor Harold Kim

  
\_\_\_\_\_  
Councillor Tom Mfakas

  
\_\_\_\_\_  
Councillor Paul Pirri

Cc: All Members of Provincial Parliament  
Leaders of the Ontario PC Party, Liberal Party, NDP Party  
Ministry of Municipal Affairs and Housing  
Regional Municipality of York  
All Municipalities within York Region & the Greenbelt (Golden Horseshoe) Area  
AMO

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 055-15**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON, JULY 13, 2015.**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on July 13, 2015 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 13TH DAY OF JULY, 2015.**

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**ANDREW LENNOX  
MAYOR**

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**KARREN WALLACE  
CLERK**



## MEETINGS, NOTICES, ANNOUNCEMENTS

Monday, July 20, 2015	Administration and Finance Committee	4:30 p.m.
Monday, August 10, 2015	Committee of Adjustment	7:00 p.m.
Monday, August 10, 2015	Regular Council Meeting	Following Committee of Adjustment
Wednesday, August 19, 2015	Economic Development Committee	4:30 p.m.
Thursday, August 20, 2015	Cultural Roundtable	12:00 p.m.

**The following accessibility services can be made available to residents upon request with two weeks notice:**

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427  
- Guelph location – 519-821-4242**

**Documents in alternate forms – CNIB – 1-800-563-2642**