

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
SPECIAL MEETING OF COUNCIL  
THURSDAY, JULY 14, 2016 - 5:00 P.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

**Mayor:** Andy Lennox  
**Councillors** Sherry Burke  
Lisa Hern  
Dan Yake

**Absent:**

**Councillor:** Steve McCabe

**Staff Present:**

<b>CAO/Deputy Clerk:</b>	<b>Michael Givens</b>
<b>Clerk:</b>	<b>Karren Wallace</b>
<b>Executive Assistant:</b>	<b>Cathy Conrad</b>
<b>Treasurer:</b>	<b>Kimberly Henderson</b>
<b>Director of Public Works:</b>	<b>Matthew Aston</b>
<b>Director of Recreation, Parks and Facilities:</b>	<b>Barry Lavers</b>
<b>Chief Building Official:</b>	<b>Darren Jones</b>
<b>Economic Development Officer:</b>	<b>Dale Small</b>
<b>Tourism, Marketing, Promotion Manager:</b>	<b>April Marshall</b>
<b>Senior Planner:</b>	<b>Linda Redmond</b>

**CALLING THE MEETING TO ORDER**

Mayor Lennox called the meeting to order.

**SINGING OF O' CANADA**

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION 2016-324**

**Moved by:** Councillor Hern

**Seconded by:** Councillor Yake

*THAT the Agenda and the Supplementary Agenda for the July 14, 2016 Special Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No pecuniary interest declared.

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**PRESENTATION**

Triton Engineering Services Limited

- Municipal Servicing Standards

Matthew Aston, Director of Public Works, presented an overview of ongoing update to Municipal Standards including:

- What are Municipal Standards
- Why are they important
- Scope of standards
- Standard drawings
- Materials and product list
- Draft revision updates
- Sidewalks and bike trails
  - Current Revisions and Draft Revision
  - Sidewalks to no where
  - Pros for sidewalks
  - Cons for sidewalks
- Trees
  - Pros for trees in road allowance
  - Cons for trees in road allowance
- Streetlights
- Next Steps

Paul Ziegler, Triton Engineering Services Ltd., discussed sidewalk standards and explained that cul-de-sacs sometimes have a walk way through them, making sidewalks necessary. Relief can be granted if it's not a busy roadway. Municipalities are being pressured to install multi-use trails. Bike lanes are becoming more important than parking lanes. There is a push for new development to be user friendly for homes being purchased by younger families.

**DELEGATIONS**

Randy Bye

- Municipal Sidewalks
- Development Issues

Mr. Bye appeared before Council regarding municipal standards related to the development agreement for a proposed retirement community development. Mr. Bye inquired about sidewalks, streetlights and location for placement of trees. He expressed concern with having sidewalks that do not link to existing sidewalks. The possibility of seniors eventually being responsible for clearing should the Township alter their snow removal standards is another concern. Mr. Bye inquired if he should wait until January to proceed with his development, when

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new standards will be in place, or to ask Council for an exemption for the installation of sidewalks, which would allow him to move forward now.

Council advised Mr. Bye that they will review his request to be exempted from installing sidewalks and make a decision.

**STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS**

Report from Dale Small, Economic Development Officer  
- Report EDO-2016-17 Municipal Development Forum

Following a review of the recommendations arising from the Municipal Development Forum Council worked individually on a prioritization exercise from 6:51 p.m. to 7:11 p.m.

**RESOLUTION 2016-325**

Moved by: Councillor Yake

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive report EDO-2016-17 being a report on the Municipal Development Forum;  
AND FURTHER THAT the Council of the Township of Wellington North prioritize and approve the recommendations and financial considerations as contained in this report as follows;*

<b>RECOMMENDATION</b>	<b>RANKING</b>
<b>Barrier 1 Development Charges &amp; Cumulative Costs</b>	
❖ Development Charges Study	9
❖ Development Charges Pamphlet	11
❖ Fees & Charges associated with Development Pamphlet	15
❖ Community Improvement Program	6
<b>Barrier 2 Improved Service Delivery/Development Process</b>	
❖ Community Growth Plan	17
❖ Municipal Servicing Standards	15
❖ Community Ambassador Program	13
❖ Community Group Meetings	13
❖ Official Plan and Zoning By-law Review	10
<b>Barrier 3 Infrastructure</b>	
❖ Arthur Wastewater Treatment Plant	17
❖ Wellington North Power	7
❖ Business Recruitment Program	5
<b>Barrier 4 Land Related Issues</b>	
❖ Land Acquisition/Sale/other partnership opportunities	8
❖ Employment Land Analysis	3

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❖ Neighbouring Municipality Review	5
<b>Barrier 5 Workforce/Labour Market</b>	
❖ Wellington North Workforce Recruitment & Attraction	1
❖ Wellington County Workforce Recruitment & Attraction	2

*AND FURTHER THAT Council directs staff to commence work as soon as possible on identified priorities 13 to 17;*

*AND FURTHER THAT Council directs staff to consider priorities 1-8 in future workplans;*

*AND FURTHER THAT the Council of the Township of Wellington North direct the CAO and EDO to prepare a communication/update to be distributed to the participants of the March 22<sup>nd</sup> Municipal Development Forum;*

*AND FURTHER THAT the Council of the Township of Wellington North direct the CAO and EDO to prepare a Terms of Reference and establish a steering committee comprised of representatives from the Business Community, Development Community, Residents and elected officials to provide oversight and direction and to ensure the recommendations contained in this report are implemented as prioritized.*

**CARRIED**

Business Arising from the June 6, 2016 Regular Council Meeting

- Deferred resolution regarding sidewalks

**RESOLUTION 2016-326**

Moved by: Councillor Burke

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Public Works Committee, declare sidewalks important public infrastructure which promotes community health, accessibility and safety;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Public Works Committee, direct staff to pursue an allowance from developers in lieu of installed sidewalk at locations where sidewalk installation is not currently possible but may be required in the future;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Public Works Committee, direct staff to pursue sidewalk on [local, collector and arterial] roads within new developments and during road construction and reconstruction projects;*

*AND FURTHER THAT where a developer does not believe sidewalks are warranted or possible or beneficial to their proposed development, they provide a written submission to the Township detailing the reasons sidewalks are ill advised and inappropriate for the Township's consideration and acceptance as part of their development proposal.*

**DEFERRED**

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**BY-LAWS**

**RESOLUTION 2016-327**

Moved by: Councillor Burke

Seconded by: Councillor Yake

*THAT the Mayor and Clerk be authorized to sign By-law Number 060-16 in the form substantially attached to enter into a Site Servicing Agreement with Canadian Tire Real Estate Ltd.*

**CARRIED**

**CONFIRMING BY-LAW**

**RESOLUTION 2016-328**

Moved by: Councillor Burke

Seconded by: Councillor Yake

*THAT By-law Number 061-16 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Special Meeting held on July 14 , 2016 be read a First, Second and Third time and finally passed.*

**CARRIED**

**ADJOURNMENT**

**RESOLUTION 2016-329**

Moved by: Councillor Burke

Seconded by: Councillor Yake

*THAT the Special Council meeting of July 14, 2016 be adjourned at 7:33 p.m.*

**CARRIED**

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**MAYOR**

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**CLERK**