The meeting was held in the Municipal Office Council Chambers, Kenilworth.

<u>Members Present:</u>	Mayor: Councillors	Andy Lennox Sherry Burke Steve McCabe Dan Yake
	CAO/Deputy Clerk: Executive Assistant: Director of Public Works: Recreation Parks & Facilities: Chief Building Official: Fire Chief: Donomic Development Officer:	Michael Givens Cathy Conrad Matthew Aston Barry Lavers Darren Jones Dave Guilbault Dale Small
A bsent.	Clerk	Karren Wallace

Absent:

Clerk: Karren Wallace Treasurer: Paul Dowber

## **CALLING THE MEETING TO ORDER**

Mayor Lennox called the meeting to order.

## SINGING OF O' CANADA

#### PASSING AND ACCEPTANCE OF AGENDA

#### **RESOLUTION 2015-329**

<u>Moved by:</u> Councillor Yake <u>Seconded by:</u> Councillor McCabe *THAT the Agenda for the August 10, 2015 Regular Meeting of Council be accepted and passed.* **CARRIED** 

## DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No pecuniary interest declared.

#### **MINUTES OF PREVIOUS MEETING(S)**

#### **RESOLUTION 2015-330**

Moved by:Councillor McCabeSeconded by:Councillor YakeTHAT the minutes of the Regular Meeting of Council held on July 13, 2015 be adopted ascirculated.CARRIED

## **BUSINESS ARISING FROM MINUTES**

Matthew Aston, Director of Public Works

- Comments regarding New Connecting Links Program Consultation Questions

#### **RESOLUTION 2015-331**

<u>Moved by:</u> Councillor Yake <u>Seconded by:</u> Councillor McCabe *THAT the Council of the Corporation of the Township of Wellington North approve the Director of Public Works response to the Ministry of Transportation New Connecting Links Program Consultation Questions;* 

AND FURTHER THAT the Director of Public Works response be forwarded to the Ministry of Transportation.

## CARRIED

#### **DELEGATIONS**

#### **Presentation:**

Dan Hill, President and CEO, and Wayne Lytle, Chair of Germania Mutual Insurance

- Donation of fire safety messages for new tankers

Mr. Hill and Mr. Lytle were presented with a certificate of thanks from the Township and a plaque from Wellington North Fire Service for the donation of Fire Safety Messages for the new tankers to spread the message that "Smoke Alarms Save Lives".

## STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

Report from Darren Jones, Chief Building Official

CBO 2015-11 Building Permit Review Period Ending July 31, 2015

#### **RESOLUTION 2015-332**

Moved by: Councillor McCabe Seconded by: Councillor Yake THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Review for the period ending July 31, 2015. CARRIED

Report from Karren Wallace, Clerk

- CLK 2015-034 being a report on Consent Application B68/15 (Pronk) known as Part Lot 7, Concession 4, Township of Wellington North

## **RESOLUTION 2015-333**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2015-034 being a report on Consent Application B68/15 (Pronk) known as Part Lot 7, Concession 4, Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B68/15 as presented with the following conditions:

- 1. THAT the severed parcel receive zoning compliance to recognize the oversized accessory structure.
- 2. THAT the retained parcel receive zoning compliance to address the interior side yard setback from the shed to the newly created property line.
- 3. THAT the post and wire fence around the barn yard be removed to the satisfaction of Wellington North and that a change of use permit be obtained and work completed to change the existing barn in to an agricultural shed.
- 4. THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel; and further that the applicable authority file a letter of clearance of this condition with the Secretary-Treasurer of the Planning Committee as written proof of fulfillment of this condition.
- 5. THAT the property owners execute an agreement for drainage apportionment due to lands severance or sale approved by the Municipality together with payment of any relative fees for each parcel being severed.
- 6. THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Local Municipality file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 7. THAT the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication as provided for in the Planning Act, R.S.O. 1990; and that the Local Municipality file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

Report from Karren Wallace, Clerk

- CLK 2015-035 being a report on Consent Application B69/15 (Pronk) known as Part Lot 7 Concession 4, Township of Wellington North

## **RESOLUTION 2015-334**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2015-035 being a report on Consent Application B69/15 (Pronk) known as Part Lot 7, Concession 4, Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B69/15 as presented with the following conditions:

THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel; and further that the applicable authority file a letter of clearance of this condition with the Secretary-Treasurer of the Planning Committee as written proof of fulfillment of this condition.

THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Local Municipality file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

## CARRIED

Report from Karren Wallace, Clerk

 CLK 2015-036 being a report on Alternate Voting Methods for the 2015 Ward 3 By-Election

## **RESOLUTION 2015-335**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2015-036 being a report on Alternative Voting Methods for the 2015 Ward 3 By-election;

AND FURTHER THAT Council confirm the Clerk has set the nomination period from August 11, 2015 at 8.30 am to October 2, 2015 at 2:00 p.m. (nomination day);

AND FURTHER THAT the date for the by-election shall be fixed as November 16, 2015;

AND FURTHER THAT Council selects the Vote by Mail with a Polling Location on Election Day (one voting location), located in the municipal office as the voting method for the 2015 Ward 3 By-election;

AND FURTHER THAT the cost of the 2015 Ward 3 By-Election be taken from the 2018 election reserve contribution;

AND FURTHER THAT the Clerk be directed to proceed with the implementation of the selected method;

AND FURTHER THAT a by-law be passed authorizing voting by mail to be used in the 2015 Ward 3 by-election at the September 14, 2015 meeting of Council. **CARRIED** 

Report from Karren Wallace, Clerk

- CLK 2015-038 regarding Mount Forest Homecoming 1879-2017 request to be appointed a Committee of Council

#### **RESOLUTION 2015-336**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2015-038 being a report on a request by the Mount Forest Homecoming 1879-2017 Committee request to be appointed a Committee of Council;

AND FURTHER THAT the Council of the Township of Wellington North declare the Mount Forest Homecoming 1879-2017 event to be municipally significant as required by the Alcohol and Gaming Commission of Ontario for the purposes of obtaining a Special Occasion Permit.

AND FURTHER THAT the Council of the Township of Wellington North declare the Mount Forest Homecoming 1879-2017 event as a Community Festival;

AND FURTHER THAT the Council of the Township of Wellington North hereby appoint the Mount Forest Homecoming Committee 1879-2017 as a Committee of Council designation for insurance purposes for the 2017 Homecoming Celebration to the event's completion on Sunday June 25, 2017 at 11.59 p.m.

AND FURTHER THAT the Council the Township of Wellington North hereby appoint the following members to the Committee:

*Rich MacVicar – Chair* 

Bill Nelson – Treasurer Faye Meulensteen – Secretary Dan Yake Carol Weber Shelley Weber Angie Weber Ruth Truax Tim Truax Glenn Hunter Ruth Penwarden **CARRIED**  Shirley Droog Donna McWilliam Cathie Ridgeway Heather Wollis Jeff Wollis Jenna Wollis Debb Cameron Linda Shupe Mary Reeves Jim Solway Paula Solway

Report from Paul Dowber, Treasurer

- TR 2015-16 To Set the Tax Rates for 2015 and Repeal By-law Number 40-15

## **RESOLUTION 2015-337**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Treasurer's Report TR2015-16 being a report on 2015 Tax Rates for the Township of Wellington North;

AND FURTHER THAT By-law 40-15 be repealed and replaced with the amended By-law 56-15.

## CARRIED

Report from Paul Dowber, Treasurer

- TR 2015-18 Ontario Community Infrastructure Fund

#### **RESOLUTION 2015-338**

Moved by: Councillor Yake Seconded by: Councillor MCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Treasurer's Report TR2015-18 being a report on the second intake of the Ontario Community Infrastructure Fund (OCIF);

AND FURTHER THAT Council approves the completion of the required Expression of Interest, applying for 50% OCIF funding of the eligible project costs for the Francis Street East Project.

## CARRIED

Report from Matthew Aston, Director of Public Works

PW 2015-054 being a report on the Township's Septic Social Event held July 14, 2015

#### **RESOLUTION 2015-339**

<u>Moved by:</u> Councillor Yake Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information the Director of Public Works Report PW 2015-054 being a report on the Township's septic social event held on July 14, 2015.

Report from Matthew Aston, Director of Public Works

- PW 2015-055 being a report on the Ministry of Environment and Climate Change's 2015-2016 Inspection Report for the Mount Forest Waste Water Treatment Plant

## **RESOLUTION 2015-340**

Moved by: Councillor McCabe Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information the Director of Public Works Report PW 2015-055 being a report on the Ministry of Environment and Climate Change's 2015-2016 Inspection Report for the Mount Forest Waste Water Treatment Plant.

## CARRIED

Report from Matthew Aston, Director of Public Works

- PW 2015-057 being a report on the award of the Township's 2015 Asphalt Program

#### **RESOLUTION 2015-341**

Moved by: Councillor Yake Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Director of Public Works Report PW 2015-057 being a report on the award of the Township's 2015 asphalt program;

AND FURTHER THAT the Council of the Township of Wellington North award the Township's 2015 asphalt program, tender # 2015-014, to The Murray Group at a net cost of \$506,888.95.

#### CARRIED

Report from Barry Lavers, Director of Recreation Parks & Facilities

- Report RAC 2015-007 Upper Grand Trailway Wellington Bridges

#### **RESOLUTION 2015-342**

Moved by: Councillor McCabe

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the Director of Recreation Parks & Facilities report RAC 2015-007 being a report on establishing two pedestrian bridges on the Upper Grand Trailway Wellington be received for information;

AND FURTHER THAT the Council of the Township of Wellington North permit the establishment of two pedestrian bridges along the Upper Grand Trailway Wellington east of Arthur;

AND FURTHER THAT the Council of the Township of Wellington North direct the Upper Grand Trailway Wellington Sub Committee to follow all recommendations as outlined in the report dated July 24, 2015 from BM Ross Engineering.

Report from Michael Givens, Chief Administrative Officer

- CAO 2015-21 Storm Event 2015

## **RESOLUTION 2015-343**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information report CAO 2015-21;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North waive or reimburse associated Township permit fees (building, demolition, road inspection) associated with demolition, repair and/or replacement of structures that were damaged as a result of the August 2, 2015 storm event.

## CARRIED

Administration and Finance Committee

- Minutes, July 20, 2015

## **RESOLUTION 2015-344**

Moved by: Councillor Yake Seconded by: Councillor McCabe THAT the Council of the Corporation of the Township of Wellington North adopt the minutes of the Administration and Finance Committee meeting held on July 20, 2015. CARRIED

## Administration and Finance Report CLK-032 RESOLUTION 2015-345

Moved by: Councillor McCabe Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North adopt the Wellington North Policies and Procedures and renumber the policies in a consistent format;

AND FURTHER THAT Council authorize staff to update the policies and procedures from time to time as legislation, regulation or best practices dictate, as recommended by the Administration and Finance Committee.

## CARRIED

## Administration and Finance Report CAO 2015-45 RESOLUTION 2015-346

Moved by: Councillor Burke Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North implement an Employee Assistance Program for all full-time employees, regular part-time employees and volunteer firefighters as recommended by the Administration and Finance Committee.

## Administration and Finance Report TR 2015-11 RESOLUTION 2015-347

Moved by: Councillor McCabe Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North authorize the Treasurer to vest properties with the roll 12-018-00 to 12-018-03 on Frederick St. W. and 12-018-05 to 12-018-10 on Francis St. W. in the Village of Arthur into the ownership of the Township of Wellington North and that the outstanding taxes and penalties be written off as uncollectible, as recommended by the Administration and Finance Committee. CARRIED

## Administration and Finance Report TR 2015-15 RESOLUTION 2015-348

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North proceed with BM Ross and Associates for engineering and project management services associated with the Cst. Rick Hopkins Bridge rehabilitation, as recommended by the Administration and Finance Committee.

## CARRIED

Cheque Distribution Report dated August 6, 2015

## **RESOLUTION 2015-349**

Moved by: Councillor McCabe Seconded by: Councillor Burke THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated August 6, 2015. CARRIED

## **CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION**

Drinking Water Source Protection

- Municipal Implementation Workshop
- Received as information

The Royal Canadian Legion, Ontario Command, Zone C-3

- Invitation to Convention

Ministry of Natural Resources and Forestry

- Conservation Authorities Act Review Discussion Paper

## **RESOLUTION 2015-350**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North direct staff to attend the Ministry of Natural Resources municipal listening session regarding the Conservation Authorities Act Review discussion paper being held in London the week of September 7, 2015.

## CARRIED

Mount Forest Motivators Toastmasters Club

- Request to proclaim October 2015 as "Toastmasters Month"

## **RESOLUTION 2015-351**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North proclaim October 2015 as "Toastmasters Month" as requested by the Mount Forest Motivators Toastmasters Club.

## CARRIED

Haldimand County

- Request for support of resolution regarding vacancy rebate program

## **RESOLUTION 2015-352**

<u>Moved by:</u> Councillor Burke <u>Seconded by:</u> Councillor McCabe *THAT the Council of the Corporation of the Township of Wellington North support the resolution of the County of Haldimand regarding the Vacancy Rebate Program.* **CARRIED** 

Randy Pettapiece, MPP, Perth-Wellington

 Request of private member's resolution regarding "Fairness in Provincial Infrastructure Funds"

## **RESOLUTION 2015-353**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North support the intent of Randy Pettapiece, MPP Perth-Wellington, private member's resolution for fairness in Provincial Infrastructure Funds.

# **BY-LAWS**

## **RESOLUTION 2015-354**

Moved by: **Councillor Burke** Seconded by: Councillor McCabe

By-law Number 056-15 being a by-law to set the rates for 2015 taxation and to provide for the collection thereof and to repeal By-law Number 040-15 be read a First, Second and Third time and finally passed.

CARRIED

## **RESOLUTION 2015-355**

Moved by: Councillor McCabe Seconded by: Councillor Burke

By-law Number 057-15 being a by-law to declare the Office of Ward 3 Council seat vacant and to require a By-Election to fill the vacancy in the Township of Wellington North for the Office of Ward 3 be read a First, Second and Third time and finally passed CARRIED

## **RESOLUTION 2015-356**

Moved by: **Councillor Burke** 

Seconded by: Councillor McCabe

By-law Number 058-15 being a by-law to permit fundraising activities by a charitable organization on a roadway under the Safe Streets Act, S.O. 1999 in the Township of Wellington North be read a First, Second and Third time and finally passed. (Mount Forest Kin Club Fall Road Toll – Main Street, Mount Forest) CARRIED

## **RESOLUTION 2015-357**

Moved by: Councillor McCabe Seconded by: Councillor Burke

By-law Number 059-15 being a by-law to authorize the execution of the New Building Canada Fund – Small Communities Fund agreement between Her Majesty the Queen in Right of Ontario (as represented by the Minister of Agricultural, Food and Rural Affairs "the Province") and The Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed. CARRIED

**RESOLUTION 2015-358** 

Moved by: **Councillor Burke** 

Seconded by: Councillor McCabe

By-law Number 060-15 being a by-law to prescribe speed limits for various highways under the jurisdiction of The Corporation of the Township of Wellington North and to repeal By-laws 57-01, 90-20, 605 and 606 be read a First, Second and Third time and finally passed.

## RESOLUTION 2015-359

Moved by: Councillor McCabe Seconded by: Councillor Burke

By-law Number 061-15 being a by-law to repeal By-law 51-06 being a by-law to adopt policies and procedures to govern Occupational Health and Safety for municipal employees be read a First, Second and Third time and finally passed. **CARRIED** 

## **RESOLUTION 2015-360**

Moved by: Councillor Burke Seconded by: Councillor McCabe

By-law Number 062-15 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Part Lot 1, Concession 11, former Town of Mount Forest – Dorothy Robertson, Estate)

# CARRIED

## **ITEMS FOR COUNCIL'S INFORMATION**

AMO Watchfile

- July 16, 2015
- July 23, 2015
- July 30, 2015

Grand River Conservation Authority

- Minutes, General Membership Meeting, June 26, 2015

Saugeen Valley Conservation Authority

- Minutes, Board of Directors Meeting, May 28, 2015
- Correspondence dated July 29, 2015 regarding comments provided in permit and general enquiry letters (letter dated April 8, 2015 included for reference)

Maitland Valley Conservation Authority Board of Directors Meeting #5/15, May 20, 2015

2015 Fireworks Festival Committee

- Thank you for supporting the 15<sup>th</sup> Annual Fireworks Festival

Wellington County Learning Centre

- Rescue the Mayor fundraiser and business networking dinner

Town of Havelock-Belmont-Methuen

- Resolution supporting opposition to sale of Hydro One

## RESOLUTION 2015-361

<u>Moved by:</u> Councillor McCabe <u>Seconded by:</u> Councillor Burke THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the August 10, 2015 Regular Council Meeting Agenda. CARRIED

## CULTURAL MOMENT

This medallion and associated ticket take us back to 1977, when the Arthur Arena was rebuilt and several hockey games inaugurated the space.

This is of particular interest, as the ticket is from an International Hockey game when Arthur played against Denmark on Thursday, December 29, 1977. The medallion showcases the newly rebuilt arena, date of the event, and on the back, the Arthur Centennial Crest [1872-1972] is imprinted.

Sports in Arthur, especially team sports have played a large part in supplying entertainment for the citizens in the community down through the years. Hockey was the sport that always attracted the most players to participate and the most fans to watch.

This has held true through the years and on Saturday, September 26<sup>th</sup> we celebrate Sports Heritage when many community groups will come together to illustrate achievements and our rich history for Doors Open Wellington North and Culture Days.

During Doors Open, the Arthur Vipers – one of the teams that use the arena today – will host a special games day. Various team history displays will also be showcased and such items as this medallion will be of particular interest. The Arthur Curling Club and Arthur Historical Room will also exhibit sports history displays, along with several other sites through Wellington North.

#### **NOTICE OF MOTION**

No notice of motion.

#### ANNOUNCEMENTS

Mayor Lenox reminded everyone of the Wellington County Learning Centre Rescue the Mayor fundraiser and business networking dinner being held on August 19, 2015.

Mayor Lennox praised community members, Township staff and fire fighters who were on scene to assist during the recent storm event.

# **CLOSED MEETING SESSION**

## **RESOLUTION 2015-362**

<u>Moved by:</u> Councillor Burke Seconded by: Councillor McCabe

THAT Council go into a meeting at 8:37 p.m. that is closed to the public under subsections 239 (2) (e) of the Municipal Act, 2001

- To consider litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- Confirmation of Closed Session Minutes
  - Regular Council Meeting, May 11, 2015
  - Administration and Finance Committee, June 15, 2015
  - Committee of Adjustment, July 13, 2015

## CARRIED

## **RESOLUTION 2015-363**

<u>Moved by:</u> Councillor McCabe <u>Seconded by:</u> Councillor Burke *THAT Council rise from a closed meeting session at 9:08 p.m.* **CARRIED** 

## **RESOLUTION 2015-364**

<u>Moved by:</u> Councillor Burke <u>Seconded by:</u> Councillor McCabe *THAT the minutes of the Closed Meeting Session of the Regular Meeting of Council held on April 13, 2015 be adopted as circulated.* **CARRIED** 

#### **RESOLUTION 2015-364**

<u>Moved by:</u> Councillor Burke Seconded by: Councillor McCabe

THAT the minutes of the Closed Meeting Session of the Regular Meeting of Council held on May 11, 2015, the Administration and Finance Committee meeting held on June 15, 2015 and the Committee of Adjustment meeting held on July 13, 2015 be adopted as circulated.

CARRIED

## **RESOLUTION 2015-365**

Moved by: Councillor Yake

Seconded by: Councillor McCabe

THAT the Council of the Township of Wellington North approve the confidential direction to staff regarding the Ontario Municipal Board (OMB) appeal Case File PL150650 Jason Oakes vs. Township of Wellington North.

#### **CONFIRMING BY-LAW**

#### **RESOLUTION 2015-366**

Moved by: Councillor Burke Seconded by: Councillor McCabe *THAT By-law Number 63-15 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on August 10, 2015 be read a First, Second and Third time and finally passed.* **CARRIED** 

#### **ADJOURNMENT**

#### **RESOLUTION 2015-367**

<u>Moved by:</u> Councillor McCabe <u>Seconded by:</u> Councillor Burke *THAT the Regular Council meeting of August 10, 2015 be adjourned at 9:09 p.m.* **CARRIED** 

MAYOR

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**CLERK**