

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

REGULAR MEETING OF COUNCIL

Monday, September 8, 2014

Following Public Meeting (7:10 p.m.)

Members Present:

**Mayor: Raymond Tout
Councillors: Sherry Burke
Mark Goetz
Andy Lennox
Dan Yake**

**Also Present: Chief Administrative Officer/Clerk: Michael Givens
Deputy Clerk: Catherine More
Executive Assistant: Cathy Conrad
Treasurer: Paul Dowber
Chief Building Official: Darren Jones
Building Inspector: Jonathon Taylor
Business Economic Manager: Dale Small**

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

A. **CALLING THE MEETING TO ORDER**

Mayor Tout called the meeting to order.

B. **O' CANADA**

C. **PASSING AND ACCEPTANCE OF AGENDA**

**Moved by: Councillor Burke
Seconded by: Councillor Goetz**

THAT the Agenda for the September 8, 2014 Regular Meeting of Council be accepted and passed.

Resolution Number: 1

Carried

D. **DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

None.

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Mayor Tout announced the appointment of Jonathon Taylor as Building Inspector / By-law Enforcement Officer / Property Standards Officer

E. MINUTES

1. Public Meeting, August 11, 2014
2. Regular Meeting of Council, August 11, 2014
3. Resolution of support for Wellington County Official Plan Amendment dated May 22, 2014, File No. 2014-04, Stephen Hummel

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the minutes of the Public Meeting and the Regular Meeting of Council held on August 11, 2014 be adopted as circulated.

Resolution Number: 2

Carried

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North support the Wellington County Official Plan Amendment Application dated May 22, 2014, File No. 2014-04, Stephen Hummel, to designate 0.325 acres from Highway Commercial to Residential.

Resolution Number: 3

Carried

F. BUSINESS ARISING FROM MINUTES

None.

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

1. Linda Dickson, Emergency Manager/CEMC
Re: - **Emergency Management Program Report for 2014**

Ms. Dickson appeared before Council to present her Emergency Management Program Report for 2014.

This report outlines the municipality's requirements as set out in the Emergency Management and Civil Protection Act and how the municipality has fulfilled these requirements for 2014. Following the 2013 County wide exercise and the April and December Ice Storms changes to the Emergency Response Plan were reviewed.

Training sessions in 2014 include Basic Emergency Management Course; Emergency Services Interoperability Training; IMS 100, 200 and EOC and IMS. Elected Officials training will be held in 2015.

The Township held its annual emergency management exercise on July 11, 2014 with objectives being to re-enforce the basic components of the Incident Management System, test evacuation procedures, traffic management and test emergency operation centre procedures. A notification exercise will be conducted later this year.

Municipalities are required to identify facilities and other elements of critical infrastructure that are at risk of being affected by emergencies. This list is reviewed annually and updated as necessary.

The theme for this year's public education program was "Be Better Prepared for Prolonged Power Outages" with various public education initiatives being held.

Further enhancements include interoperability, Hazard Identification and Risk Assessment (HIRA), planning for extreme heat events and strategic planning.

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G. **DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS**

(continued)

1. Linda Dickson, Emergency Manager/CEMC
Re: - **Emergency Management Program Report for 2014** (continued)

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North accepts the Annual Emergency Management Report;

AND FURTHER THAT this report serves as the annual review of the Township's Emergency Management Program for 2014.

Resolution Number: 4

Carried

Ms. Dickson provided an update on the Interoperability Study. The interoperability vision is that “public agencies in Guelph and Wellington will communicate and exchange information across disciplines and jurisdictions on demand, in real time, when needed and as authorized”. An ad hoc working group was formed in 2010 with representatives from Emergency Management, Fire, OPP, Roads, IT and Guelph Wellington EMS. The Strategic Plan for Interoperability among First Responders was completed earlier this year. Jonathon Karn, County wide Fire Training Officer, has been beneficial in moving towards interoperability of fire departments. There are opportunities to improve on governance, developing standard operating procedures, technology and how we communicate and understand each other daily.

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G. DELEGATIONS, DEPUTATIONS, PETITIONS, PRESENTATIONS

(continued)

1. Linda Dickson, Emergency Manager/CEMC
- **Emergency Response Plan Amendment Number 2**

As a result of the County wide emergency management exercise in October 2013 and the response to the April and December Ice Storms a review of current policies and the Emergency Response Plan was undertaken. Proposed amendments were circulated and reviewed with the municipality's Emergency Management Program Committee.

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North supports the adoption of the Amendment Number 2 to the Emergency Response Plan for the County of Wellington and the Member Municipalities, and further that Council authorizes the passing of a by-law adopting the amendment to the Emergency Response Plan.

Resolution Number: 5

Carried

H. STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

1. Wellington North Fire Service
- Communiqué, #009, Thursday, August 7, 2014

Moved by: Councillor Burke

Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #009 dated August 7, 2014.

Resolution Number: 6

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

2. Report from Darren Jones, Chief Building Official
- Building Permit Monthly Review Period Ending July 31, 2014
 - Building Permit Monthly Review Period Ending August 31, 2014

Moved by: Councillor Burke
Seconded by: Councillor Goetz

THAT the Council of the Corporation of the Township of Wellington North receive the Building Permit Monthly Review for the periods ending July 31, 2014 and August 31, 2014.

Resolution Number: 7

Carried

3. Economic Development Committee
- Minutes, August 20, 2014

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Economic Development Committee meeting held on August 20, 2014.

Resolution Number: 8

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

4. Report from Dale Small, Business Economic Manager
- Community Improvement Program

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Business Economic Manager report dated September 8, 2014 with regards to the Community Improvement Program;

AND FURTHER THAT the Council of the Township of Wellington North pass a by-law to designate a Community Improvement Project Area for Kenilworth as recommended by the Economic Development Committee.

Resolution Number: 9

Carried

5. Report from Barry Trood, Superintendent, Water/Wastewater Services
- Sewage Allocation for Terry Martin, 783, 785, 787 Princess St, Town of Mount Forest

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North allocate 3 sanitary sewer allotments to the property described as 783, 785, 787 Princess St., for the residential development of 3 townhouses, in the Town of Mount Forest in the Township of Wellington North in the County of Wellington. These allotments are for the development of 3 single townhouse dwellings and will be available for a period of six (6) months, after which period of time the units will be withdrawn unless the owner is proceeding with this development.

Resolution Number: 10

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

6. Report from Paul Dowber, Treasurer
- Treasurer's Report TR2014-09, Ontario Community Infrastructure
Fund/Small Communities Fund

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Treasurer's Report TR2014-09 with regard to the Ontario Community Infrastructure Fund (OCIF)/Small Communities Fund (SCF);

AND FURTHER THAT Council approves the completion of the required Expression of Interest for the Frederick Street Project for OCIF;

AND FURTHER THAT Council approves the completion of the required Expression of Interest for the Constable Rick Hopkins Bridge Project for SCF.

Resolution Number: 11

Carried

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H. **STANDING COMMITTEE, STAFF REPORTS, MINUTES AND
RECOMMENDATIONS** (continued)

7. Report from Paul Dowber, Treasurer
- Treasurer's Report TR2014-10, Award of Tender WN2014-02 Rural Asphalt Program

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Treasurer's Report TR2014-10 with regard to Award of Tender WN2014-02 Rural Asphalt Program;

AND FURTHER THAT the Council of the Township of Wellington North award Tender WN2014-02 for the 2014 Rural Asphalt Program to the Murray Group Limited at a cost to the Township of \$252,298.96.

AND FURTHER THAT Council confirms the decision of the CAO for the completion of this project.

Resolution Number: 12

Carried

8. Cheque Distribution Report dated September 4, 2014

Moved by: Councillor Goetz
Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated September 4, 2014.

Resolution Number: 13

Carried

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I. CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION

1. County of Wellington, Planning and Land Division Committee
Re: Comments for Consent Application

File No. B84/14, Bradley Culp

Council supported the application with the following conditions:

- Owner satisfy all the requirements of the local municipality, financially and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands.
- Owner satisfy the requirements of the Local Municipality in reference to parkland dedication as provided for in the Planning Act, RSO 1990
- The shed on the severed parcel receive zoning relief for area and height.
- The barn on the retained parcel be demolished, debris and foundation completely cleaned up.

2. Petition for Drainage Works by Owners
Re: Part Lot 10, Concession 5, former Township of West Luther,
Township of Wellington North

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive the "Petition For Drainage Works" for Part Lot 10, Concession 5; (former Township of West Luther) Township of Wellington North;

AND FURTHER THAT K. Smart Associates Limited be appointed as Engineers.

Resolution Number: 14

Carried

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I. **CORRESPONDENCE FOR COUNCIL'S INFORMATION AND DIRECTION** (continued)

3. Recycling Council of Ontario
Re: Request to proclaim October 20 – 26, 2014 as Waste Reduction Week

**Moved by: Councillor Yake
Seconded by: Councillor Lennox**

WHEREAS the generation of solid waste and the needless waste of water and energy resources are recognized as global environmental problems and;

WHEREAS municipal and provincial governments have an important role to play in promoting waste reduction, reuse, recycling, composting and other conservation measures and;

WHEREAS communities, businesses and organizations across Canada have committed to working together to raise awareness of these issues during Waste Reduction Week in Canada, and:

NOW THEREFORE the Council of the Township of Wellington North proclaims and declares that October 20- 26, 2014, inclusive, shall be known as Waste Reduction Week.

Resolution Number: 15

Carried

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J. BY-LAWS

1. Correspondence from Mount Forest Kin Club requesting permission to hold annual Fall Road Toll.

68-14 Being a by-law permit fundraising activities by a charitable organization on a roadway under the *Safe Streets Act, S.O. 1999* in the Township of Wellington North (Mount Forest Kin Club Fall Road Toll – Main Street, Mount Forest)

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT By-law Number 68-14 being a by-law to permit fundraising activities by a charitable organization on a roadway under the Safe Streets Act, S.O. 1999 in the Township of Wellington North be read a First, Second and Third time and finally passed. (Mount Forest Kin Club Fall Road Toll – Main Street, Mount Forest)

Resolution Number: 16

Carried

2. 69-14 Being a by-law to provide for advance votes to be held prior to voting day

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 69-14 being a by-law to provide for advance votes to be held prior to Voting Day be read a First, Second and Third time and finally passed.

Resolution Number: 17

Carried

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J. **BY-LAWS** (continued)

3. 70-14 Being a by-law to provide for reduced hours of voting in institutions and retirement homes

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 70-14 being a by-law to provide for reduced hours of voting in institutions and retirement homes be read a First, Second and Third time and finally passed.

Resolution Number: 18

Carried

4. 71-14 Being a by-law to amend the emergency response plan for the County of Wellington and member municipalities (amendment number 2)

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT By-law Number 71-14 being a by-law to amend the Emergency Response Plan for the County of Wellington and member municipalities (Amendment Number 2) be read a First, Second and Third time and finally passed.

Resolution Number: 19

Carried

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J. **BY-LAWS** (continued)

5. 72-14 Being a by-law to amend By-law Number 62-11 being a by-law to designate a Community Improvement Project Area respecting the redevelopment, revitalization, prosperity and beautification of the Arthur and Mount Forest communities to include the Kenilworth community

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 72-14 being a by-law to amend By-law Number 62-11 being a by-law to designate a Community Improvement Project Area respecting the redevelopment, revitalization, prosperity and beautification of the Arthur and Mount Forest communities to include the Kenilworth community be read a First, Second and Third time and finally passed.

Resolution Number: 20

Carried

6. 73-14 Being a by-law to appoint a Building Inspector/By-law Enforcement Officer/ Property Standards Officer for the Corporation of the Township of Wellington North (Jonathon M. Taylor)

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 73-14 being a by-law to appoint a Building Inspector/By-law Enforcement Officer/Property Standards Officer for the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed.

Resolution Number: 21

Carried

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J. BY-LAWS (continued)

7. 74-14 Being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North (Part Lot 31, Concession 4, geographic Township of West Garafraxa, 7413 third Line – Chris and Tanja Checkley)

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 74-14 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Part Lot 31, Concession 4, Geographic Township of West Garafraxa, 7413 Third Line – Chris and Tanja Checkley)

Resolution Number: 22

Carried

8. 75-14 Being a by-law to provide for the repair of the Cardy Drain “A” and “B”

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT By-law Number 75-14 being a Drain Repair By-law to provide for the repair of the Cardy Drain “A” and “B” be read a First, Second and Third time and finally passed.

Resolution Number: 23

Carried

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J. **BY-LAWS** (continued)

9. 76-14 Being a by-law to authorize the execution of an agreement between Integrated Maintenance and Operations Services Inc. and the Corporation of the Township of Wellington North (Connecting Link Winter Maintenance 2014/2015 Services for Mount Forest)

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 76-14 being a by-law to authorize the execution of an agreement between Integrated Maintenance and Operations Services Inc. and the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed. (Connecting Link Winter Maintenance 2014/2015 Services for Mount Forest)

Resolution Number: 24

Carried

10. 77-14 Being a by-law to authorize the execution of an agreement between Integrated Maintenance and Operations Services Inc. and the Corporation of the Township of Wellington North (Connecting Link Winter Maintenance 2014/2015 Services for Arthur)

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 77-14 being a by-law to authorize the execution of an agreement between Integrated Maintenance and Operations Services Inc. and the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed. (Connecting Link Winter Maintenance 2014/2015 Services for Arthur)

Resolution Number: 25

Carried

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K. ITEMS FOR COUNCIL'S INFORMATION

AMO Watchfile

- August 14, 2014
- August 21, 2014
- August 28, 2014
- September 4, 2014

Grand River Conservation Authority

- Minutes, General Membership Meeting, July 25, 2014

Randy Pettapiece, MPP, Perth-Wellington

- News Release, Liberals ignore municipalities' calls for liability reform:
Pettapiece

Moved by: Councillor Yake

Seconded by: Councillor Lennox

THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the Regular Council Meeting Agenda.

Resolution Number: 26

Carried

L. NOTICE OF MOTION

None

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M. **CULTURAL MOMENT**

**ONE MOUNT FOREST FACTORY
BEFORE AND AFTER THE GREAT WAR**

In 1900, the Weir Wardrobe Factory of Winnipeg moved to a furniture factory on Dublin Street in Mount Forest. By 1906, their uniquely constructed wardrobes were outfitting the stores of T. Eaton Co., Hudson Bay Co., and Holt Renfrew.

The standalone photograph was taken from about 1910 and shows employees and bystanders watching a ceremony for the turning of the sod for an extension of the factory. Although the future of the business appears bright, the arrival of World War I will totally change this factory's purpose, its workforce and its future.

The two photographs placed in the wooden frame were taken after the Great War and call attention to a very different group of workers and all the latest modern garment machinery in the factory. Taken in 1924, the factory became the Superior Converters "Overall" Factory – the property was bought from the Weir family after the war and shows how new consumers tastes and new opportunities for women in factories transpired.

On September 27th experience Doors Open Wellington North and see an array of artifacts from the 20th century, including others such as this piece related to the First World War, at the Jean Weber Reading Room in the Mount Forest Museum & Archives. This year's theme for Doors Open Ontario is Remembering the First World War: Ontario in transition, which allows Ontario communities to commemorate the 100th anniversary of the outbreak of the First World War and showcase the people, places and events that helped shape Ontario before, during and after.

N. **NOTICE OF MOTION**

None.

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O. **ANNOUNCEMENTS**

None.

P. **CLOSED MEETING SESSION**

1. Personal matters about an identifiable individual, including municipal or local board employees. (Section 239 (2) (b))
2. Confirmation of Closed Session Minutes
 - Regular Council Meeting, August 11, 2014

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT Council go into a meeting at 8:42 p.m. that is closed to the public under subsections 239 (2) (b) of the Municipal Act, 2001

- *to consider personal matters about an identifiable individual, including municipal or local board employees.*
- *confirmation of Closed Session Minutes*
 - *Regular Council Meeting, August 11, 2014*

Resolution Number: 27

Carried

Moved by: Councillor Yake
Seconded by: Councillor Lennox

THAT Council rise from a closed meeting session at 9:30 p.m.

Resolution Number: 28

Carried

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Q. CONFIRMING BY-LAW

Moved by: Councillor Lennox

Seconded by: Councillor Yake

THAT By-law Number 78-14 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on September 8, 2014 be read a First, Second and Third time and finally passed.

Resolution Number: 29

Carried

R. ADJOURNMENT

Moved by: Councillor Goetz

Seconded by: Councillor Burke

THAT the Regular Council meeting of September 8, 2014 be adjourned at 9:32 p.m.

Resolution Number: 30

Carried

CLERK

MAYOR