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Regular Meeting of Council

Monday, September 12, 2016

Following Committee of Adjustment

Municipal Office Council Chambers, Kenilworth

AGENDA

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**TOWNSHIP OF WELLINGTON NORTH
PUBLIC MEETING - MINUTES
MONDAY, AUGUST 15, 2016 AT 7:35 P.M.**

The Public Meeting was held at the Municipal Office Council Chambers, Kenilworth to consider a Zoning Amendment application.

Present:

Mayor: Andy Lennox
Councillors: Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake

Staff:

Chief Administrative Officer: Michael Givens
Executive Assistant: Cathy Conrad
Chief Building Official: Darren Jones
Director of Public Works: Matthew Aston
Treasurer: Kimberly Henderson
Economic Development Officer: Dale Small
Tourism, Marketing, Promotion Manager: April Marshall
Manager of Planning and Environment: Mark Van Patter
Junior Planner: Elizabeth Martelluzzi
Summer Student – Assistant Archivist: Avery Reeves

Absent:

Clerk: Karren Wallace

Mayor Lennox called the meeting to order.

Declaration of Pecuniary Interest:

No pecuniary interest declared.

OWNER/APPLICANT: Marlowe and Wendy Morris

LOCATION OF THE SUBJECT LAND

The property subject to the proposed amendment is described as Part Lot 9, Concession 9, Geographic Township of West Luther, with a civic address of 8388 Line 8. The property is 40.3 hectares (99.58 acres) in size.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to rezone the subject lands to restrict any future residential development on the retained agricultural portion of property and to permit the existing accessory structures totaling 460m² (4,951 ft²) to remain on the severed residential portion of property. This rezoning

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is a condition of severance application B3/16, that was granted provisional approval by the Wellington County Land

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on July 22, 2016 pursuant to the provisions in the *Planning Act*.

PRESENTATIONS

Elizabeth Martelluzi, Junior Planner, reviewed comments provided by Elizabeth Martelluzi, Junior Planner, dated July 22, 2016.

Planning Opinion The zoning amendment is required as a condition of provisional consent (B3/16) by the Wellington County Land Division Committee. The purpose of the application is to rezone the subject lands to restrict future residential development on the retained agricultural lot. We have no objections to implementing this decision. Both the PPS and County Plan provide for surplus farm dwelling severances, provided the agricultural lands are rezoned to prohibit future residential dwellings.

Additional zoning relief is also required for the existing accessory structures on the severed residential parcel. The existing driveway, garage, and new shop occupy a total lot coverage of 460m² (4,952 ft²). We would generally have no concerns with the relief requested provided Council is satisfied that the accessory buildings are intended for personal use and not for commercial purposes.

INTRODUCTION

The property subject to the proposed amendment is described as Lot 9, Concession 9, Geographic Township of West Luther, with a civic address of 8388 Line 8. The proposal is a condition of a recent severance application on the property, B3/16. The retained portion of the property is 39 hectares (96 acres) and the severed portion is 1.3 hectares (3.2 acres) in size.

PROPOSAL

The purpose of the application is to rezone the subject lands to restrict future residential development on the retained agricultural lot and to permit the existing accessory structures totaling 460 m² (4,951 ft²) the severed residential lot. This rezoning is a condition of severance application B3/16, that was granted provisional approval by the Wellington County Land Division Committee on March 10, 2016. The consent will sever the existing dwelling and accessory structures (1.3 hectares) from the agricultural parcel under the surplus farm dwelling policies.

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WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated PRIME AGRICULTURE. This application is required as a result of a severance application. Section 10.3.4 of the Official Plan implements the PPS and requires that the remnant parcel be rezoned to prohibit dwellings. The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels where the impact on existing and future farm operations can be kept to a minimum.

ZONING BY-LAW

The subject lands are zoned Agricultural (A) and Natural Environment (NE). Section 6.1.4 allows a maximum lot coverage of 111.5 m² (1,200 ft²) for a lot of this size, whereas the existing driveshed, new shop and garage have a combined lot coverage of 460 m² (4, 952 ft²).

Two site specific zonings are required in order to accommodate the proposal. The first site specific (A-184) will prohibit a dwelling on the retained agricultural parcel. The second site specific (A-185) will address the floor area of the three accessory buildings with a total lot coverage of 460 m² (4, 952 ft²) on the severed residential parcel.

CORRESPONDENCE FOR COUNCIL'S REVIEW

No correspondence received.

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular Council meeting following the Public Meeting. Persons wishing notice of the passing of the By-law must submit a written request.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

Nathan Martin, Applicant's Agent, was present to answer any questions regarding the application.

COMMENTS/QUESTIONS FROM COUNCIL

Councillor McCabe stated that he is supportive of the amendment as it protects the farm land.

The Council of the Corporation of the Township of Wellington North considered all written and oral submissions received on this application, the effect of which has assisted Council to make an informed decision on this planning matter.

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OWNER/APPLICANT: Laverne B and Erma Weber

LOCATION OF THE SUBJECT LAND

The location of the subject land that the amendments relate to are described as Part Lot 4, Concession 5, Geographic Township of Arthur.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose is to amend Schedule A6 of the County Official Plan by adding a Mineral Aggregate Area overlay designation to a 13.31 hectare area. At the same time, Schedule C – Mineral Aggregate Resource Overlay is to be amended to show this same area. The proposed Zoning By-law Amendment is to rezone this same area from Agricultural (A) to Extractive Industrial (EI). This will permit development of a gravel pit operation, through a license approval by the Ministry of Natural Resources and Forestry.

NOTICE

Notices were mailed to property owners within 120 m of the subject property as well as the applicable agencies and posted on the subject property on July 19, 2016 pursuant to the provisions in the *Planning Act*.

PRESENTATIONS

Mark Van Patter, Manager of Planning and Environment, reviewed his comments dated August 5, 2016.

The purpose of this report is to provide the Township with an overview of the proposed amendments. Consider these comments as preliminary.

LOCATION

The amendments relate to Part Lot 4, Concession 5, Geographic Township of Arthur, southwest corner of Sideroad 2E and Concession 4N. The subject lands are approximately 80.94 ha. (200 acres) in size.

THE PURPOSE AND EFFECT OF THE APPLICATIONS

The purpose of the application is to amend Schedule A6 of the County Official Plan, by adding a Mineral Aggregate Area overlay designation 13.31 ha. (32.89 acres) in size. At the same time, Schedule C – a Mineral Aggregate Resource Overlay designation is to be amended to show this same area. Some minor revision to the Core Greenlands designation may be required as per the detailed environmental report accompanying the application.

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The proposed Zoning By-law Amendment is to rezone this same area from Agricultural (A) to Extractive Industrial (EI). This will permit development of a gravel pit operation.

BACKGROUND

A pit license application was filed in 2015 with the Ministry of Natural Resources and Forestry (MNR). The licensed area is proposed to be 13.31 hectares and the area of extraction would be 11.10 hectares. The proposal is for a Category 3 Class "A" pit, meaning it will maintain a distance of 1.5 metres above the ground water level which is estimated to be at 442.5 metres.

The maximum annual volume to be extracted in the license application is 75,000 tonnes per year. It is estimated that approximately 1 million tonnes of aggregate are present.

The pit is to operate 7:00 am to 6:00 pm, Monday to Friday and from 9:00 am to 2:00 pm on Saturday. No processing equipment shall be located within 300 metres of a residence.

The primary haul route shall be east on Sideroad 2E, then north on Concession 4N to Highway 89.

The final rehabilitation of the site will mainly be to agricultural land with some environmental improvements provided along the watercourse.

SUPPORTING STUDIES

As part of the application, the applicants have provided the following supporting studies:

- Executive Summary (Bruce Fulcher)
- Summary Statement (April, 2015) GM Blueplan Engineering
- Planning Report (May, 2016) Cuesta Planning Consultants Ltd.
- Level 1 Hydrogeology Study (April 14, 2015) GM Blueplan Engineering
- Level 1 & 2 Natural Environment Technical Report (March, 2015) SPL Consultants Ltd.
- Stage 1-2 Archeological Assessment (May, 2015) York North Archaeological Services
- Acoustic Assessment Report (April, 2016) WSP Canada Inc.
- Transportation Review (July, 2015) CC Tatham & Associates Ltd.
- Transportation Review Addendum (March, 2016) CC Tatham & Associates Ltd.
- Site Plans for Class A Pit License (July, 2015) GM Blueplan Engineering

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CURRENT PLANNING STATUS

The site is currently designated Prime Agricultural and Core Greenlands in the Wellington County Official Plan. These areas are zoned Agricultural and Natural Environment in the Wellington North Zoning By-law. The site is not in a Well Head Protection Area – Schedule B6 of the Official Plan.

PLANNING CONSIDERATIONS

Aggregate Resources

The County Official Plan's Schedule C identifies Sand and Gravel Resources of Primary and Secondary Significance below.

The Official Plan relies on the Province's Aggregate Resources Inventory Paper (ARIP) for areas of potential sand and gravel resources. While the subject land is not identified as "Primary" or "Secondary", the GM Blueplan Summary Statement indicates that the quality and quantity of the aggregate resource has been estimated through testhole excavations and lab analysis. The volume of aggregate is estimated to be approximately 435,700 m³ or 1,050,037 metric tonnes. The aggregate is assumed to be associated with an esker deposit, where there is "...good potential for coarse-grained and sorted outwash (i.e. sand and / or gravel)".

Section 2.5 of the Provincial Planning Statement as well as Section 6.6 of the County Plan protects aggregate resource areas for extraction. It is important to note that the Provincial Policy Statement in Section 2.5.2 makes it clear that "need" for the resource does not have to be demonstrated:

"As much of the mineral aggregate resources as is realistically possible shall be made available as close to markets as possible. Demonstration of need for mineral aggregate resources, including any type of supply/demand analysis, shall not be required, notwithstanding the availability, designation or licensing for extraction of mineral aggregate resources locally or elsewhere."

The proponent, however, does have to demonstrate that aggregate extraction can occur in a manner whereby social, economic and environmental impacts can be mitigated to acceptable levels.

Ground Water

A Hydrogeological Study was prepared by GM Blueplan. The study estimates that the high water table elevation is 442.5 metres above sea level. The investigation has determined that

"there will be no impacts to or interference with groundwater resources. Based on a set-back of 30 m. or more and standard operational design requirements (including no water pumping or discharge), no impacts to Bethel Creek are expected."

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Core Greenlands

The areas designated Core Greenlands in the Official Plan are located to the southwest of the proposed gravel pit. Section 5.6.1 of the Official Plan allows consideration for aggregate development, provided in Section 5.6.2 that:

“there are no negative impacts on provincially significant features and functions and no significant negative impacts on other greenland features and functions;”

SPL Consultants Limited have provided a Level 1 and 2 Natural Environment Technical Report. The report indicates that while there are no provincially significant areas, there is a creek feature and nearby westerly forest. *“We set back the natural areas from pit development in varying dimension based on the area and linkage needs of individual species observed.”*

The applicant is proposing to enhance species habitat by providing:

- Snapping Turtle Habitat
- Grassland Bird Habitat Conservation Zone
- Bat Habitat
- Belted Kingfisher and Bank Swallow Habitat

The above requirements are to be contained in the MNR site plan, which is part of the license approval and controls the operation of pit.

The Saugeen Valley Conservation Authority (SVCA) made a site visit on October 16, 2015. Subsequent to that, the SVCA provided a letter on October 23, 2015, indicating that they had no objection to the pit application.

Noise - Neighbourhood Compatibility

The closest sensitive receptor (dwelling) is to the west at 7552 Sideroad 2E, approximately 200 m. from the nearest extraction boundary. Section 2.2.6 of the Aggregate Resources of Ontario: Provincial Standards states that "if extraction and / or processing facilities are within 150 metres of a sensitive receptor, a noise assessment is required to determine whether Provincial Guidelines can be satisfied."

WSP has provided an Acoustic Assessment Report in support of the application. The study indicates that:

“The noise assessment indicated that the sound emissions of the Weber Aggregate Extraction Pit are within applicable MOECC sound level limits during the predictable worst-case hours of operation for all the applicable points of receptions”.

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Traffic Impacts

C.C. Tatham & Associates Ltd. Produced a Transportation Review on behalf of the applicants.

The proposed entrance to the site is on Sideroad 2E, about 350 m. west of Concession 4N. Once trucks leave the site, the preferred haul route is to proceed to Concession 4N and then go north to Highway 89. The distance from the Sideroad 2E / Concession 4N intersection to Highway 89 is approximately 1.8 km.

The review calculates that the average number of loads leaving the site in Peak Season will be 1.6 per hour, with a peak number of loads being 3 to 4 per hour. These numbers are doubled to include both trucks coming as well as going.

The County requested that the applicants' consultant prepare an Addendum to review the cumulative truck traffic from both the Ghent Pit and the Stack Pit. It estimates a total of 20 trucks during peak hours (10 trucks in, 10 trucks out). The report goes on to note that both Highway 89 and Concession 4N are operating well below their capacities.

The above traffic is based on both pits extracting 100% of their annual license limits, 75,000 tonnes per year each. This may not be the case in that the quantity of gravel used will reflect market demand, which might be less.

I would recommend that Council receive comments from Mr. Aston, Director of Public Works, on the physical suitability of Sideroad 2E and Concession 4N to handle the traffic and whether any improvements, or a maintenance agreement, might be required.

Stage 1 – 2 Archaeological Assessment

An assessment was carried out by York North Archaeological Services Inc. *“There were no archaeological resources of either a historic or prehistoric nature with any significance ... no further archaeological assessment is warranted...”*. Pursuant to Section 48(1) of the Ontario Heritage Act, if any archaeological resources are found during extraction, work must cease and further fieldwork by an archaeologist undertaken.

ZONING BY-LAW AMENDMENT

In addition to the County of Wellington Official Plan Amendment, the applicant has applied to the Township of Wellington North for a zone amendment to consider rezoning the same area from Agricultural (A) to Extractive Industrial (EI). The Extractive Industrial zoning would limit extraction to 1.5 metres above the water table. As per the Planning Act, the Township cannot approve the

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associated zoning until adoption of the Official Plan Amendment by the County occurs. A separate draft zoning amendment will be presented in the near future.

DRAFT OFFICIAL PLAN AMENDMENT

The draft Official Plan amendment was appended to this report for Council's review. Please note that the Mineral Aggregate Area shown reflects the proposed license boundary.

CORRESPONDENCE FOR COUNCIL'S REVIEW

Candace Hamm, Environmental Planning Coordinator, Saugeen Valley Conservation Authority

- Proposed amendments are acceptable to SVCA staff.

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at a future regular council meeting. Persons wishing to be notified of the adoption of the proposed Official Plan Amendment (OP-2015-06.) or of the refusal of a request to amend the official plan must make a written request to the Director, Planning and Development Department, County of Wellington, 74 Woolwich Street, Guelph, Ontario N1H 3T9. Persons wishing to be notified of the decision of the Township of Wellington North regarding the proposed Zoning By-law Amendment must make a written request to the Clerk, Township of Wellington North, 7490 Sideroad 7 West, P.O. Box 125, Kenilworth, Ontario N0G 2E0.

MAYOR OPENS FLOOR FOR ANY COMMENTS/QUESTIONS

Bruce Fulcher, Applicant's Agent, was present to answer any questions regarding the application. The most recent Saugeen Valley Conservation Authority approval is dated August 10, 2016. The intent of the amendment is to improve productivity of the farm land. The gravel must be moved under a pit licence.

Joanne Booi, 9592 Concession 4 North, expressed concern that there is no need to show a demand for the gravel, only that the gravel needs to be close to markets. Only about 10% of the gravel licensed to be used will be used. The haul route is a gravel road and with two pits in operation there will be one truck every three minutes. Concerns regarding the gravel surface vs. a paved surface include the time it takes a truck to stop; drivers have less control; loose gravel hitting windshields, pedestrians or cyclists; ruts, potholes and washboards; dust plumes impeding vision to oncoming traffic; health risk of fine particulate dust to people and livestock with increased hazard of calcium chloride; traffic noise levels. Mrs. Booi referred to Resolution 2016-006 passed by Council on January 11, 2016 requiring the haul route to be paved at the applicant's expense; and

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further that any future gravel pit applications using the haul route be apportioned a share of the costs.

Brett McHugh, 9391 Concession 4 North, commented that the applicants will need a road agreement. If there is no agreement the Official Plan Amendment has to be reversed. Mr. McHugh questioned if the Saturday hours could be removed from the application and if the applicants must adhere to the haul routes or if they can use other routes.

Gerald Booi, 9592 Concession 4 North, stated that the land is good farm land and has been farmed since 1920. There is no need to take the gravel to improve the farmland. Mr. Booi questioned who the pit operator will be. There is no need for this pit. If this pit and the Ghent pit are approved there will be three pits on the same road. Mr. Booi stated that the road is substandard for this use and a road agreement should be in place before the Official Plan Amendment is approved.

Victoria McHugh, 9391 Concession 4 North, voiced concerns about the number of trucks that will be using the road, the sustainability of the roadway, safety concerns for the children traveling to and from the Mennonite school and dust mitigation. Maintaining the road will be a drain on taxpayers.

Mr. Fulcher indicated the applicant is willing to enter into an agreement with the Township. Potentially the speed limit could be reduced on Concession 4 to Highway 89. The haul route from the Weber pit will not go past the school. As per the study, the road is being used at 6% capacity. The objective of the haul route is to get to the highway as quickly as possible. There will be a designated haul route; but, other routes may be used as well. The demand for the gravel is not a consideration of licencing. Mr. Weber will be improving productivity of the farmland. An operator is to be determined. Conditions of the Ministry of Natural Resources and Forestry will be complied with. There will be on site dust mitigation. The Official Plan Amendment has to be approved before applying for the licence. Saturday hours are part of the proposal for hauling only. Otherwise approval would be needed from the Ministry and Township every time gravel is to be hauled on a Saturday.

COMMENTS/QUESTIONS FROM COUNCIL

Councillor Burke commented that through Mr. Fulcher's work on the Ghent Pit, and now this one, he is aware that a paved road is needed. He is interested in a fair and equitable road agreement. Councillor Burke has concerns regarding dust and traffic and questioned if the Saturday hours could be reduced.

Councillor Hern questioned how the farmland will be improved and if any thoughts had been given to the Cornerstone Council Standards. Mr. Fulcher

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explained that the topography of the land is not conducive to yield. The gravel base will be there forever and the ecological system will be improved.

Councillor McCabe stated that he is not in favour of ruining farmland, especially with it not being in a prime resource area.

Mayor Lennox commented that although this type of application is hard to deal with Council has to address issues as they relate to the Planning Act and not personal opinion. The applicant has talked about entering into a road agreement.

Mark Van Patter stated that it is premature to pass a resolution. He suggested waiting for agency comments and to work on a road agreement sooner rather than later. There are many pits that do not operate on Saturday. The main issue seems to be the road. The biggest limitation to gravel is the cost of hauling. The logical stretch of road going north is about 1.8 km. It may not need paving but other remedial action. Mr. Van Patter reminded Council that they must deal with the policies in effect. There will be more time for commenting. He will provide further written comments at a later date.

The Council of the Corporation of the Township of Wellington North considered all written and oral submissions received to date on this application.

ADJOURNMENT

RESOLUTION 06

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Public Meeting of August 15, 2016 be adjourned at 8:35 p.m.

CARRIED

CLERK

MAYOR

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, AUGUST 15, 2016 - : P.M.**

012

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

Members Present:

Mayor: Andy Lennox
Councillors Sherry Burke
Lisa Hern
Steve McCabe
Dan Yake

Staff Present:

CAO/Deputy Clerk: Michael Givens
Executive Assistant: Cathy Conrad
Treasurer: Kimberly Henderson
Director of Public Works: Matthew Aston
Chief Building Official: Darren Jones
Tourism, Marketing, Promotion Manager: April Marshall
Economic Development Officer: Dale Small
Manager of Planning and Environment: Mark Van Patter
Summer Student – Assistant Archivist: Avery Reeves

Absent:

Clerk: Karren Wallace

CALLING THE MEETING TO ORDER

Mayor Lennox called the meeting to order.

SINGING OF O' CANADA

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION 2016-330

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Agenda for the August 15, 2016 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No pecuniary interest declared.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
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MINUTES OF PREVIOUS MEETING(S)

RESOLUTION 2016-331

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the minutes of the Regular Meeting of Council held on July 11, 2016 and the minutes of the Special Meeting of Council held on July 14, 2016 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM MINUTES

No business arising from minutes.

PRESENTATIONS

Matthew Venne, CPA, CA, Partner, RLB LLP – Chartered Accountants

- Presentation of Consolidated Financial Statements for the Year Ended December 31, 2015

RESOLUTION 2016-332

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North approve the Draft Consolidated Financial Statements for the Year Ended December 31, 2015 as prepared and presented by RLB LLP – Chartered Accountants.

CARRIED

DELEGATIONS

Richard MacVicar, Mount Forest Homecoming Committee

- Request for Township loan for production of “Mount Forest Book”, entrance signs and camping possibilities

Mr. MacVicar appeared before Council on behalf of the Mount Forest Homecoming Committee 2017 to request a loan from the Township for the production of Mount Forest History Book, permission to install homecoming signs at the four entrances to Mount Forest and to request use of Township land for dry camping accommodations.

RESOLUTION 2016-333

Moved by: Councillor Yake

Seconded by: Councillor McCabe

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
REGULAR MEETING OF COUNCIL
MONDAY, AUGUST 15, 2016 - : P.M.**

014

THAT the Council of the Township of Wellington North direct staff to draft a zero interest loan for the Mount Forest Homecoming Committee in the amount of \$9,933.83 for a term not to exceed one year for the production of the "Mount Forest Book".

CARRIED

Pat Brown and Robert Emigh
- Road safety concerns

Mr. Brown appeared before Council to express his concerns regarding the safety issues of loading of crops into trucks on the roadway.

STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS

County of Wellington, Planning Committee

- Report from Mark Paoli, Manager of Policy Planning, dated June 9, 2016 regarding comments on proposed changes to Provincial Plans

RESOLUTION 2016-334

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information the County of Wellington report dated June 9, 2016 regarding comments on proposed changes to provincial plans, written by the Manager of Policy Planning;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North support the recommendation in the report.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-050 being a report on 2016 Summer Jobs Program

RESOLUTION 2016-335

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2016-050 being a report on the 2016 Summer Jobs Program.

CARRIED

Report from Darren Jones, Chief Building Official

- Report CBO 2016-09 Building Permit Review Period Ending July 31, 2016

**THE CORPORATION OF THE
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015

RESOLUTION 2016-336

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2016-09 being the Building Permit Review for the period ending July 31, 2016.

CARRIED

Report from April Marshall, Tourism, Marketing & Promotion Manager

- Report EDO 2016-22 being a report on Wellington North Youth Action Council Sub-committee of the Wellington North Cultural Roundtable

RESOLUTION 2016-337

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report EDO-2016-22 being a report on a request by the Wellington North Youth Action Council Sub-Committee of the Cultural Roundtable to be appointed a Committee of Council;

AND FURTHER THAT the Council of the Township of Wellington North hereby appoint the Wellington North Youth Action Council Sub-Committee of the Cultural Roundtable as a Committee of Council designation for insurance purposes for the duration of the Sub-Committee's activities.

CARRIED

Report from EDO

- Report EDO 2016-019 Community Improvement Plan

RESOLUTION 2016-338

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Economic Development Officer report EDO-2016-19 dated August 15th, 2016 with regards to the Community Improvement Program;

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant of \$650 under the Façade Improvement Grant Program as a result of the improvements made to the Younique Scrapbook store at 258 Main Street South in Mount Forest.

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve a one-time grant of \$450 under the Application Fees and Development Charges Grant Program and \$1,941 under the Façade Improvement Grant Program as a result of the improvements made/to be made to the Tina's Sugar Shoppe location at B1 - 392 Main Street North in Mount Forest.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
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MONDAY, AUGUST 15, 2016 - : P.M.**

016

Report from Matthew Aston, Director of Public Works

- Report PW 2016-056 being a report on the Township's 2016 engineering services request for proposal (RFP)

RESOLUTION 2016-339

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report PW 2016-056 being a report on the Township's 2016 engineering services request for proposal (RFP);

AND FURTHER THAT the Council of the Township of Wellington North, as recommended by the Director of Public Works, award the contract for the 2016 engineering services for:

1. *James Street in Mount Forest; and*
2. *Isabella Street between Frederick and Tucker Streets in Arthur*

to BM Ross and Associates at a contract cost of \$29,812 plus applicable taxes.

CARRIED

Report from Michael Givens, Chief Administrative Officer

- Report CAO 2016-016 CUPE Agreement

RESOLUTION 2016-340

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2016-016 being an information report on the agreement between the Township of Wellington North and the Canadian Union of Public Employees and its Local 255-11.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-032 being a report on Ontario Wildlife Damage Compensation (Robinson)

RESOLUTION 2016-341

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2016-032 being a report on Ontario Wildlife Damage Compensation (Robinson);

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North authorize payment of \$300.00 to Bill Robinson for Ontario Wildlife Damage Compensation livestock claims with a kill date of May 4, 2016;

AND FURTHER THAT the Livestock Valuator be paid \$75.00 for Livestock Valuer fees and \$19.00 for mileage;

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017

AND FURTHER THAT the Clerk be directed to submit an application to the Ontario Ministry of Agriculture Food and Rural Affairs (OMAFRA) to compensate the municipality in the amount of \$330.00.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-042 being a report on Ontario Wildlife Damage Compensation (Stevenson)

RESOLUTION 2016-342

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2016-042 being a report on Ontario Wildlife Damage Compensation (Stevenson);

AND FURTHER THAT the Council of the Corporation of the Township of Wellington North authorize payment of \$1,400.00 to Emerson Stevenson for Ontario Wildlife Damage Compensation livestock claims with a kill date of July 4, 2016;

AND FURTHER THAT the Livestock Valuator be paid \$150.00 for Livestock Valuer fees and \$74.00 for mileage;

AND FURTHER THAT the Clerk be directed to submit an application to the Ontario Ministry of Agriculture Food and Rural Affairs (OMAFRA) to compensate the municipality in the amount of \$1,460.00.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-044 being a report on Consent Application B40-16 (Levine) known as Part Lot 2, North of Railway Concession 2, formerly West Luther, now the Township of Wellington North

RESOLUTION 2016-343

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-044 being a report on Consent Application B40-16 known as Part Lot 2, North of Railway, Concession 2, formerly the Township of West Luther, now the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B40/16 as presented with the following conditions:

- *THAT Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*

**THE CORPORATION OF THE
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018

- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the Owner seek zoning compliance for the severed and retained lots to the satisfaction of the municipality.*
- *THAT servicing be provided to the site to the satisfaction of the municipality.*
- *THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-045 being a report on Consent Application B44-16 (O'Neill/Craig) known as Pt. Park Lots 9, S/S Smith Street, formerly Village of Arthur, now the Township of Wellington North

RESOLUTION 2016-344

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-045 being a report on Consent Application B44-16 as Pt Park Lots 9, S/S Smith Street, formerly Village Arthur, now the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B44/16 as presented with the following conditions:

- *THAT Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the Owner As provided for in the Planning Act, R.S.O. 1990 the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication fee in the amount of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law).*
- *THAT the Owner sign an acknowledgement that:*
 - *sanitary sewer allocations are unavailable in the former village of Arthur until the Arthur wastewater treatment plant is re-rated and/or upgraded.*

**THE CORPORATION OF THE
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019

- a building permit will not be available for the severed lot until such time as a sanitary sewer allocation is available
- THAT the owner obtain zoning approval to address minimum lot area and all other lot deficiencies on the severed and the retained lands;
- THAT the owner demolish and remove the wood frame shed from the severed lands to obtain zoning compliance;
- THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-046 being a report on Consent Application B52-16 (Checkley) known as Part Lot 26, Concession 5, formerly Township of Arthur, now the Township of Wellington North

RESOLUTION 2016-345

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-046 being a report on Consent Application B52-16 as Part Lot 26, Concession 5, formerly Township of Arthur, now the Township of Wellington North;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B52/16 as presented with the following conditions:

- *THAT Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the Owner As provided for in the Planning Act, R.S.O. 1990 the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication fee in the amount of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law).*
- *THAT the retained lands be rezoned to prohibit residential development to the satisfaction of the Local municipality.*
- *THAT the owner obtain zoning approval to allow the 2,400 sq.ft. accessory structure to remain whereas a maximum of 1,000 sq.ft. is permitted.*

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020

- *THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel;*

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-047 being a report on street naming East Ridge Landing Subdivision Phase 3 – Street Naming

RESOLUTION 2016-346

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-047 being a report on Eastridge Landing Subdivision Phase 3 – Street Naming;

AND FURTHER THAT the Council of the Township of Wellington North approves of naming of Walsh Street in the Eastridge Landing Subdivision (Phase 3), after John Walsh, a lifetime resident of Arthur, a successful businessman, respected war veteran and local historian.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-048 being a report on Council Appointment to the Mount Forest District Chamber of Commerce

RESOLUTION 2016-347

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2016-048 being a report on Council Appointment to the Mount Forest District Chamber of Commerce, a Standing Committee of Council;

AND FURTHER THAT Council of the Township of Wellington North accepts the resignation of Councillor McCabe from the Mount Forest District Chamber of Commerce;

AND FURTHER THAT Council of the Township of Wellington North appoint Councillor Hern to the Mount Forest District Chamber of Commerce as the municipal representative.

CARRIED

Report from Karren Wallace, Clerk

- Report CLK 2016-049 being an update regarding the by-law on setting of open air fires within the Township of Wellington North

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021

RESOLUTION 2016-348

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2016-049 being an update regarding the By-law on setting of Open Air Fires within the Township of Wellington North.

CARRIED

Administration and Finance Committee

- Minutes, July 18, 2016

RESOLUTION 2016-349

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Administration and Finance Committee meeting held on July 18, 2016.

CARRIED

RESOLUTION 2016-

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Administration and Finance Committee, direct staff to apply for Connecting Links funding for:

- (1) Queen Street West (Highway 89) full depth asphalt resurfacing project between Sligo Rd W and 100m east of Durham St W.; and*
- (2) Queen Street West (Highway 89) detailed design of underground and surface infrastructure project from Egremont St. S. To Durham St. W.*

RESOLUTION 2016-350

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Administration and Finance Committee, direct staff to apply for Connecting Links funding for:

- (1) Queen Street West (Highway 89) full depth asphalt resurfacing project between Sligo Rd W and 100m east of Durham St W.*

CARRIED AS AMENDED

**THE CORPORATION OF THE
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022

Burn By-law Working Group
- Minutes, August 4, 2016

RESOLUTION 2016-351

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Burn By-law Working Group meeting held on August 4, 2016.

CARRIED

Public Works Committee
- Minutes, August 9, 2016

RESOLUTION 2016-352

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Public Works Committee meeting held on August 9, 2016.

CARRIED

RESOLUTION 2016-353

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Public Works Committee, direct staff to include \$250,000 to the 2017 capital budget for upgrade to fine aeration at the Arthur Wastewater Treatment Plant (WWTP) and installation of flow meters on the return activated sludge (RAS) pipes;

AND FURTHER THAT Public Works Committee recommend the Council of the Township of Wellington North direct the Director of Public Works to award Triton Engineering Services Limited the design work associated with the installation of flow meters on the Return Activated Sludge at an estimated cost of \$13,250 plus applicable taxes.

CARRIED

RESOLUTION 2016-354

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Public Works Committee, direct staff to purchase snow blade equipment for existing Township back-hoe, at an estimated cost of \$50,000. and hire an additional term task staff member for the 2016/2017 winter season.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
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023

Cheque Distribution Report dated August 9, 2016

RESOLUTION 2016-355

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated August 9, 2016.

CARRIED

CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION

10:00

Lions International, Lion Jim Rohrbach, PDG

- Correspondence dated July 19, 2016 requesting raising of the Lions Clubs International flag 2017

RESOLUTION 2016-356

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North permit the International Association of Lions Clubs to fly the Lions Clubs International flag at the Municipal Office for one day in the spring of 2017 to commemorate their 100th Anniversary.

CARRIED

BY-LAWS

RESOLUTION 2016-357

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT By-law Number 057-16 being a by-law to regulate the setting of open air fires within the Township of Wellington North and to repeal By-law 006-14 read a First and Second time and provisionally adopted on July 11, 2016 be read a Third time and finally passed.

CARRIED

RESOLUTION 2016-358

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT By-law Number 062-16 being a by-law to enter into a Mutual Drain Agreement with Maple lane Farm Services Inc. and Miriam Bowman, Murray Bowman and the Township of Wellington North be read a First, Second and Third time and finally passed.

CARRIED

**THE CORPORATION OF THE
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024

RESOLUTION 2016-359

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT By-law Number 063-16 being a by-law to amend By-law 088-15 being the fees and charges by-law for various services provided by the Municipality be read a First, Second and Third time and finally passed. (Schedule "D" Fire/Rescue and Schedule "E" Licencing and Lotteries)

CARRIED

RESOLUTION 2016-360

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT By-law Number 064-16 being a by-law to amend Zoning By-law Number 66-01 being the Zoning By-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Lot 9, Concession 9, geographic Township of West Luther, with a civic address of 8388 Line 8 – Marlowe and Wendy Morris)

CARRIED

RESOLUTION 2016-361

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT By-law Number 065-16 being a by-law concerning the Collective Agreement with the Canadian Union of Public Employees (C.U.P.E.) Local 255.11 and the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed.

CARRIED

ITEMS FOR COUNCIL'S INFORMATION

AMO Watchfile

- July 7, 2016
- July 14, 2016
- July 21, 2016
- July 28, 2016
- August 4, 2016

Wellington North Power

Quarterly Update: Quarter 2: Period ending June 30th 2016

County of Wellington

- Appeal with respect to County Official Plan Amendment No. 99 – County File Number OP-2015-02, County of Wellington – Growth Forecast and Second Unit Policy Updates

**THE CORPORATION OF THE
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025

Mount Forest Fireworks Festival Committee

- Correspondence dated July 6, 2016 regarding Thank You for support

Saugeen Valley Conservation Authority

- Media Release, dated July 27, 2016, Reduction in Screening Buffer

Maitland Valley Conservation Authority

- Correspondence dated August 8, 2016 regarding Conservation Authorities Act: Proposed Priorities for Renewal

RESOLUTION 2016-362

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the August 15, 2016 Regular Council Meeting Agenda.

CARRIED

CULTURAL MOMENT

Made in Wellington: Wellington Wood Products

As part of the International Plowing Match and Rural Expo (IPM), the County of Wellington and its seven member municipalities will showcase various products 'Made in Wellington' as part of the overall County Showcase experience.

Wellington North's 'Made in Wellington' feature is a display of packaging from Mount Forest's Wellington Wood Products.

Wellington Wood Products have been manufacturing Produce Packaging in Canada for over 70 years and are a family owned and operated business.

Ken Hincks started with the company in 1952 and became an owner in 1972. Ken's sons, Paul and Peter joined the company in the early 1980's and continue to enjoy being part of the Fruit and Vegetable Packaging industry.

With a dedicated and knowledgeable staff, they continue to offer reliable service to the produce industry. They are constantly aware of growers' packaging needs as well as industry trends. Their goal is to produce quality products at fair prices and to be available to serve customers in a quick and efficient manner. With a large fleet of trucks and warehouse facilities, they are large enough to meet all of your Fruit and Vegetable Packaging needs, and small enough to provide exceptional, personable service.

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026

The Wellington County Showcase will give IPM visitors the opportunity to learn about the County in a fun and interactive way. The Showcase will feature a zip line over top of living, growing, Wellington County map, local entertainers, food and drink samples, a farmers' market & more. Visit Wellington North in the County Showcase to see this Made in Wellington feature, contribute to the living mural by artist Cliff Smith, get your photo on a buggy and learn about our rich and robust history.

NOTICE OF MOTION

None

ANNOUNCEMENTS

Councillor McCabe noted that the Arthur United Church Peach Fest will be held on Thursday, August 18.

Councillor Hern inquired about the reopening date of the Rick Hopkins. The Director of Public Works informed Council that the bridge is scheduled to reopen on August 26.

CLOSED MEETING SESSION

RESOLUTION 2016-363

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT Council go into a meeting at 10:25 p.m. that is closed to the public under subsections 239 (2) d) of the Municipal Act, 2001, specifically labour relations or employee negotiations, to consider:

1. Report CAO 2016-017 being a report on Employee Remuneration
2. Review of Closed Session Meeting Minutes, July 11, 2016

CARRIED

RESOLUTION 2016-364

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT Council rise from a closed meeting session at 10:47 p.m.

CARRIED

RESOLUTION 2016-365

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive the Closed Session Report CAO 2016-017 being a report on Employee Remuneration be received;

**THE CORPORATION OF THE
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027

AND FURTHER THAT the Council of the Township of Wellington North authorize a pay increase of 1.5% for all Non-Union Job classifications including seasonal and part-time employees;

AND FURTHER THAT the increase be applied retroactively for Township employees effective July 1, 2016;

AND FURTHER THAT increases are contingent on completed satisfactory individual annual Employee Performance Reviews for all Non-Union staff by their respective supervisor as per the Township's Personnel Policy.

CARRIED

RESOLUTION 2016-366

Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of July 11, 2016.

CARRIED

CONFIRMING BY-LAW

RESOLUTION 2016-367

Moved by: Councillor McCabe

Seconded by: Councillor Burke

THAT By-law Number 066-16 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on August 15 , 2016 be read a First, Second and Third time and finally passed.

CARRIED

ADJOURNMENT

RESOLUTION 2016-368 Moved by: Councillor Burke

Seconded by: Councillor McCabe

THAT the Regular Council meeting of August 15, 2016 be adjourned at 10:50 p.m.

CARRIED

MAYOR

CLERK



Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

Delegation Request Form

Name of Delegate(s) JUDY WATT

Attending as an individual OR Representing a group/organization/business

Name of Group/Organization/Business

Contact Information

Mail: 250 FRANCIS ST. E. Box 123 ARTHUR ONT. N0G 1A0

Email: _____

Telephone: 519-848-2909

Type of Meeting

Council OR Committee (specify which committee) _____

Date of Meeting SEPT. 12 2016

Subject Matter (submit your complete delegation submission with this form)

Water Issues
Re construction of Francis St. E.

Recommendation/Request of Council (what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

Letter attached

SIGNATURE: Judy Watt

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

tedwatt tedwatt <tedwatt@sympatico.ca>

8/30/2016, 1:56 PM

To

Mayor Lennox and Fellow Councillors

In the year 2010 I brought the issue to the Road Superintendent about the condition of Francis Street East. Every year we are being flooded out from the spring run off and every time it rains we have trenches of water flowing onto our property.

My basement has been flooded along with my shed in the yard. At that time I was informed that Francis Street East was to be reconstructed shortly and here we are approaching 2017 and nothing has taken place .

I was also lead to believe that the engineering is completed and it has been shelved for some reason .

The road has sunk so bad on our side of the road that the water has no chance of getting to the catch basin.

I am enclosing pictures of the conditions I am talking about which I would appreciate back when you are done reviewing them.

Our street has not been touched since 1973

Thank you for your time in reviewing this situation



Judy Watt

250 Francis Street E

Arthur Ontario

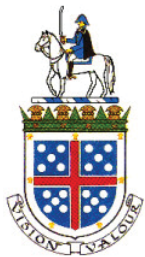
N0G 1A0

519-848-2909









COUNTY OF WELLINGTON

PLANNING AND DEVELOPMENT DEPARTMENT
 GARY A. COUSINS, M.C.I.P., DIRECTOR
 TEL: (519) 837-2600
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 1-800-663-0750

ADMINISTRATION CENTRE
 74 WOOLWICH STREET
 GUELPH, ONTARIO
 N1H 3T9

Mike Givens, CAO
 Township of Wellington North
 7490 Sideroad 7 W, Kenilworth, ON N0G 2E0

September 7, 2016

Dear Mr. Givens:

Re: Glad Pat - Kenilworth
Major Revision - Draft Plan of Subdivision 23T-87018

We have been having discussions with Jim Coffey and Steve Burnett about revising the draft approved Glad Pat plan of subdivision. I am providing some background for Council's information.

LOCATION OF THE SUBJECT LANDS

The subject land is located in Lot 20, WOSR in Kenilworth. It is immediately west of and in behind the Kenilworth Public School. The property is approximately 20.88 acres in size. The subject land is shown on the air photo on the next page.

THE PURPOSE OF THE APPLICATION

The current owner of the property is in the process of applying to the County of Wellington for a "major revision" to the draft approved Glad Pat subdivision.

CURRENT PLANNING STATUS

The property is designated Hamlet in the Official Plan and is zoned Residential Exception (R1A-93). The spot zoning has specified minimum lot area, frontage and yard setbacks. Some of these may need to be changed depending on the final design of the subdivision.

DRAFT PLAN OF SUBDIVISION 23T-87018

This subdivision was given draft approval by the Province in 1988. The draft plan proposes a looped street with two entrances onto Sideroad 7W. A cul-de-sac extends into the area behind the school. A total of 31 lots were proposed, with a small park block behind and to the west side of the school, approximately 0.78 acres. A stormwater management area was not included in the draft plan. A condition of draft approval requires the subdivision to be serviced by communal water.



MAJOR REVISIONS

The applicant is proposing the following revisions:

- Reducing access roads from 2 to 1
- Reducing number of lots from 31 to 19
- Addition of stormwater management area (1.3 acres)
- Addition of larger park area (2.23 acres) around stormwater area
- Going from communal water to private wells
- Provide frontage for land locked property - 7466 Sideroad 7W

I have attached the existing draft plan and the revised draft plan at the end of this report.

PLANNING CONSIDERATIONS

Parkland Dedication

The Township will need to determine whether it is interested in some or all of the parkland proposed. If not, the land will have to be included in one of the residential lots (i.e. someone has to own it).

Road Frontage for 7466 Sideroad 7W

Currently this parcel which has a mobile home on it is landlocked and gains access via a right of way over the Glad Pat lands. The applicant will discuss with the owner, providing a lot addition to this parcel to give it frontage on the Sideroad.

Access From Subdivision to School

Further consideration is needed to determine whether direct access to the school property through a walkway is needed from the subdivision. We will be circulating the revised plan to the school for comments.

THE WAY FORWARD

I am quite supportive of this initiative. It will be good to see some growth in Kenilworth.

Once the details have been worked out, the County will be doing a limited circulation of the revised draft plan and revised conditions of draft approval - Township of Wellington North, Grand River Conservation Authority and the Upper Grand District School Board.

I don't believe the changes warrant a public meeting. The changes will essentially result in fewer roads and fewer lots, but will be more logical and practical. I don't see any new off-site impacts being created by the revisions.

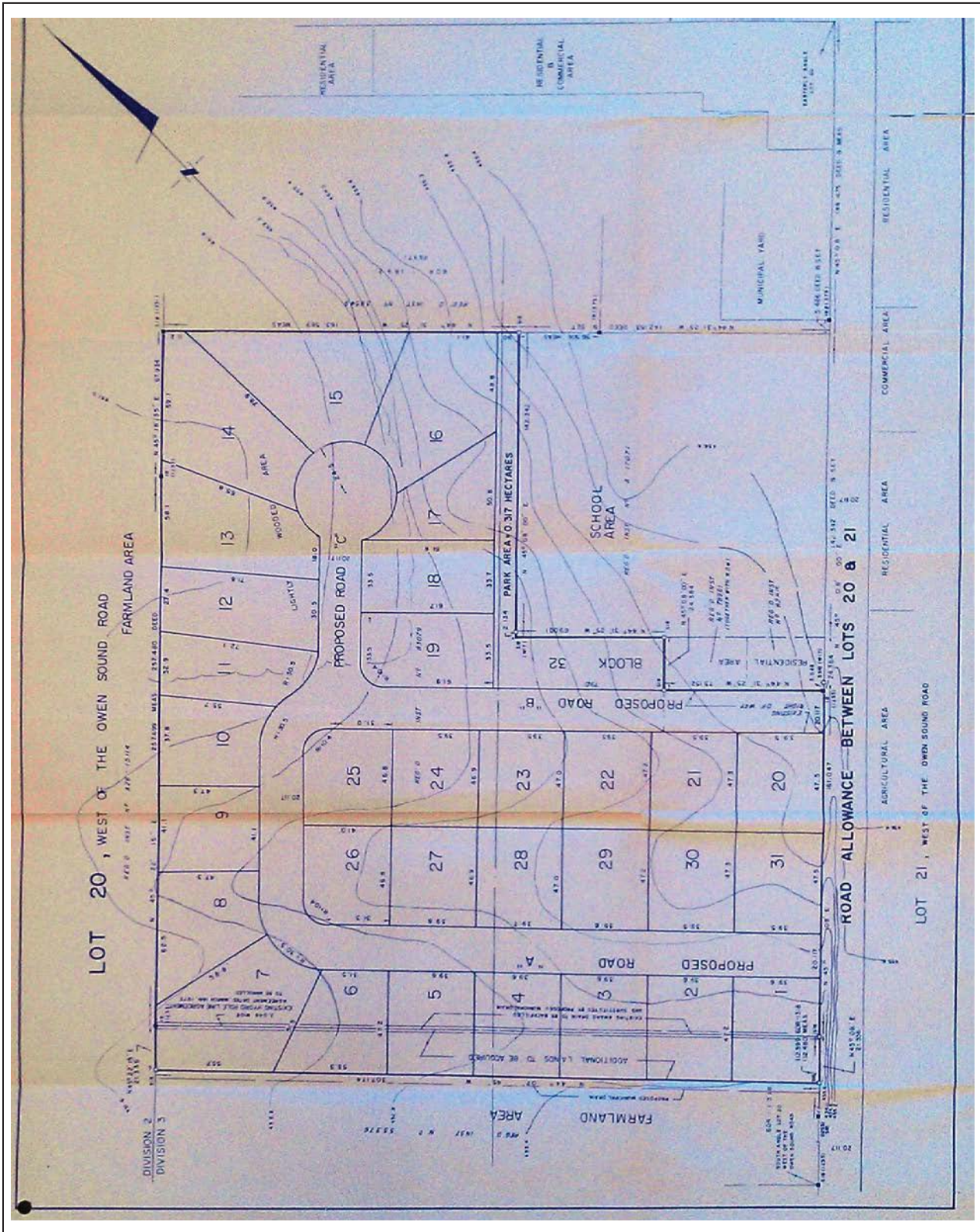
I trust that these comments will be of assistance to Council in their consideration of this matter.

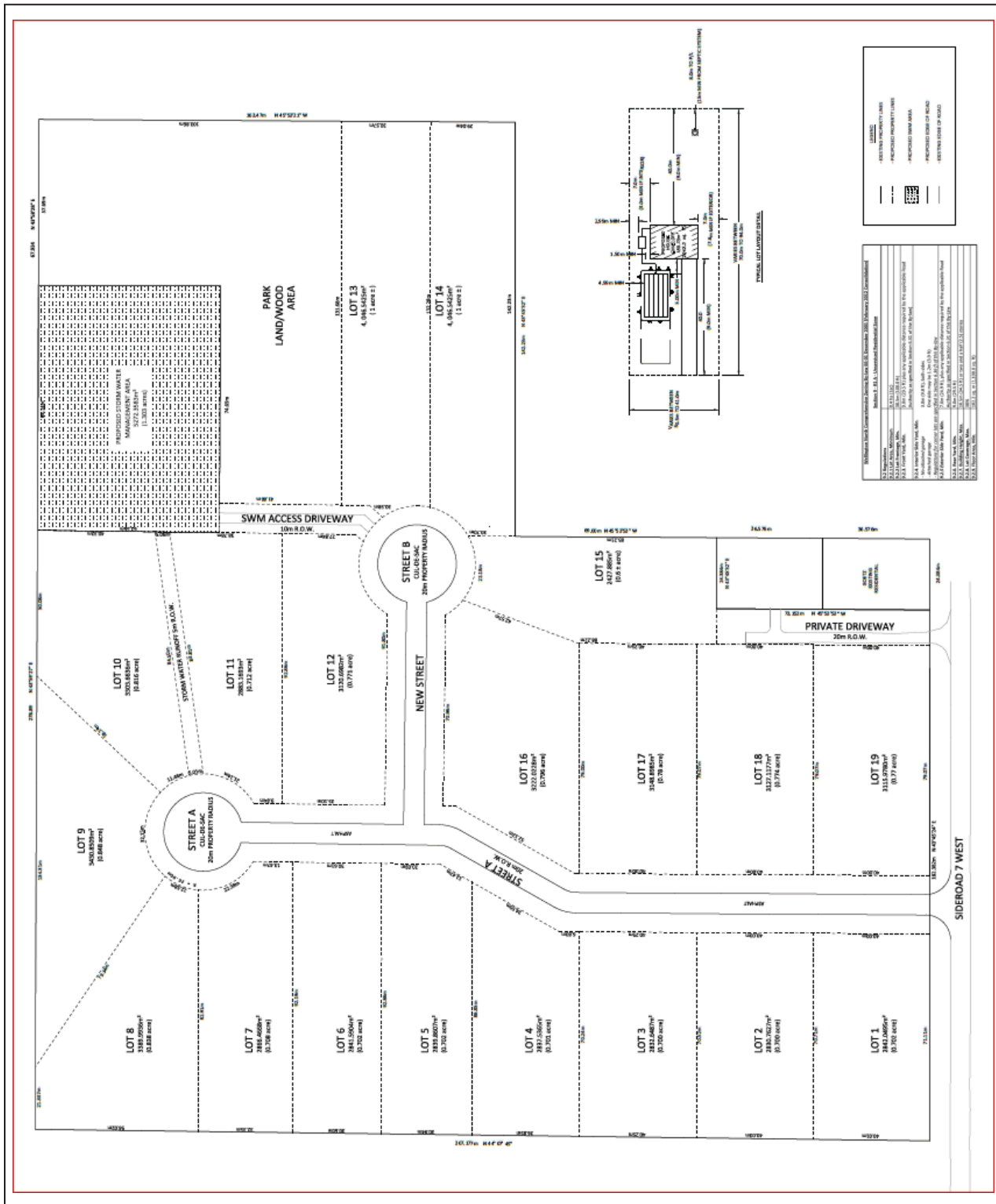
Sincerely,



Mark Van Patter, MCIP, RPP
Manager of Planning and Environment

C: Jim Coffey, Owner
Stephen Burnett, Engineer







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038

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2016-053 BEING A REPORT ON CONSENT
APPLICATION B58-16 (TD SMITH) KNOWN AS PART LOTS 68, 69
& 70, CONCESSION 3, FORMERLY MOUNT FOREST, NOW THE
TOWNSHIP OF WELLINGTON NORTH**

RECOMMENDATION

THAT CLK Report 2016-053 being a report on Consent Application B58-16 as part lots 68, 69 and 70, Concession 3, formerly Town of Mount Forest, now the Township of Wellington North be received;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B58/16 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

None

BACKGROUND

The subject property is known as part lots 68, 69 and 70, Concession 3, formerly Town of Mount Forest, now the Township of Wellington North.

Consent B58/16 is for a lot line adjustment of 27.5 hectares with 560.7m frontage on Sligo Rd E and 764.4m frontage on Southgate SR 41 (Parcel B on sketch), with existing commercial use with 4 commercial buildings to be added to abutting lot owned by TD Smith (2000) Ltd. The retained parcel is frontage x 75m = 0.58 hectares (Parcel A on sketch), vacant land for proposed residential use. Sketch is attached as Schedule "B".

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Director of Public Works, Fire Chief, Drainage Superintendent, Treasurer, Planner, Economic Development Manager, Tourism Marketing & Promotion Manager, County of Wellington Planner and the Director Recreation, Parks and Facilities. The property is in a wellhead protection area and the County of Wellington circulated the application to Wellington Source Water Protection for comment.

Wellington County planning comments are attached hereto as Schedule "A" and they are generally supportive of the lot line adjustment.

If the application is approved it is recommended the following clauses be a condition of the severance:

Payment of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance.

The Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes.

FINANCIAL CONSIDERATIONS

There are no financial impacts as a result of this report.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

PREPARED BY:	RECOMMENDED BY:
<i>Karren Wallace, Clerk</i>	<i>Michael Givens, CAO</i>
KARREN WALLACE CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER



Planning and Development Department | County of Wellington
 County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
 T 519.837.2600 | F 519.823.1694

Application	B58/16 PRELIMINARY COMMENTS
Location	Part Lots 68, 69 & 70, Concession 3 TOWNSHIP OF WELLINGTON NORTH (Mount Forest)
Applicant/Owner	TD Smith Farms Ltd.

PLANNING OPINION: The purpose of this lot line adjustment application is to relocate an existing residential lot in Mount Forest to a more appropriate location relative to the industrial use of the adjacent property. The proposal would add a 27.5 ha (68 ac) parcel with an existing trucking facility and to an abutting vacant residential lot. A vacant 0.6 ha (1.4 ac) parcel would be retained for residential use.

This application is consistent with Provincial policy and conforms to the Official Plan, provided the following matters are addressed as conditions of approval:

- a) That servicing and safe access to the retained lot can be provided to the satisfaction of the local municipality;
- b) That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and,
- c) That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

PLACES TO GROW: No concerns.

PROVINCIAL POLICY STATEMENT (PPS): No concerns.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated FUTURE DEVELOPMENT and CORE GREENLANDS in the Mount Forest Urban Centre.

A lot line adjustment in the Urban System may be permitted where there is no adverse effect provided that basic lot patterns in an area are not unreasonably altered.

The matters under Section 10.1.3 were also considered.

WELL HEAD PROTECTION AREA: The subject lands are located within a WHPA D with a Vulnerability Score of 4.

LOCAL ZONING BY-LAW: The subject lands are zoned Future Development (FD) and Natural Environment (NE). One Single detached residential dwelling is permitted in the FD Zone, which would be subject to requirements of the Unserviced Residential Zone (R1A). Both lots would meet the minimum lot area and frontage requirements of the R1A Zone.

SITE VISIT INFORMATION: The subject property was not yet visited at the time of writing these comments.

Sarah Wilhelm, MCIP, RPP, Senior Planner
 September 1, 2016

KEYMAP



SEVERANCE SKETCH
 PART OF LOT 68, 69 AND 70 CONCESSION 3
 (GEOGRAPHIC TOWNSHIP OF EGREMONT)
 TOWN OF MOUNT FOREST
 COUNTY OF WELLINGTON



NOTES:

1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
2. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
3. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.
4. NTS - NOT TO SCALE

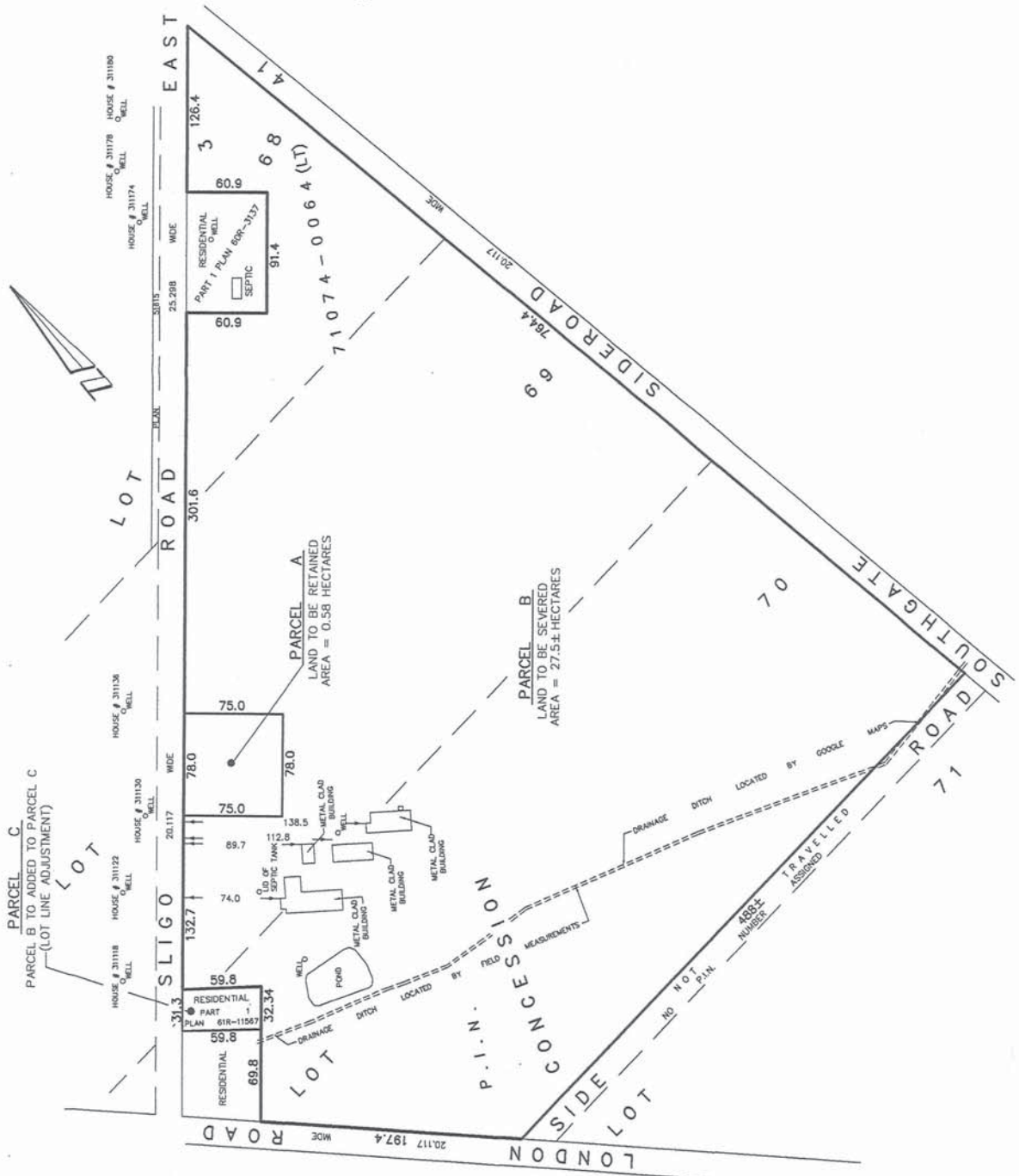
THIS SKETCH WAS PREPARED
 ON THE 13th DAY OF JULY 2016



Van Harten
 SURVEYING INC.
 LAND SURVEYORS and ENGINEERS

Guelph	Elmira	Orangeville
Ph: 519-821-2763	Ph: 519-669-5070	Ph: 519-940-4110
www.vanharten.com info@vanharten.com		

DRAWN BY: WDF CHECKED BY: LW PROJECT No. 23800-16
 July 13, 2016 02:30pm
 C:\Users\lshaw\Ferreyrough\Documents\ELMIN\EGREMONT\CONCESSION3\ACAD\PTLOT1568-71\70 Smith\23800-16 UTM 2010.dwg





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042

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2016-054 BEING A REPORT ON CONSENT
APPLICATION B59-16 (MARTIN #1) KNOWN AS PART LOT 9,
CONCESSION 6, FORMERLY WEST LUTHER, NOW THE
TOWNSHIP OF WELLINGTON NORTH**

RECOMMENDATION

THAT CLK Report 2016-054 being a report on Consent Application B59-16 as part lot 9, Concession 6, formerly West Luther, now the Township of Wellington North be received;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B59/16 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the owner enter into an agreement for reapportionment of the municipal drain costs.

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

None

BACKGROUND

The subject property is known as part lot 9, Concession 6, formerly West Luther, now the Township of Wellington North.

Consent B59/16 is for a lot line adjustment of 63m x 51m = 0.32 hectares (Severance No. 1 on sketch) to be added to abutting vacant lot owned by Steven Clark.

The retained parcel is 12.41 hectares with 370m frontage on 6th Line and 122m frontage on County Rd 16 (retained and Severance No. 3 on sketch), existing and proposed agricultural use.

Sketch is attached as Schedule "B".

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Director of Public Works, Fire Chief, Drainage Superintendent, Treasurer, Planner, Economic Development Manager, Tourism Marketing & Promotion Manager, County of Wellington Planner and the Director Recreation, Parks and Facilities. The property is not in a wellhead protection area so the application was not circulated to Wellington Source Water Protection for comment.

Wellington County planning comments are attached hereto as Schedule "A" and they are generally supportive of the lot line adjustment.

If the application is approved it is recommended the following clauses be a condition of the severance:

Payment of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance.

The Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes.

The owner enter into an agreement for reapportionment of the municipal drain costs.

FINANCIAL CONSIDERATIONS

There are no financial impacts as a result of this report.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

PREPARED BY:	RECOMMENDED BY:
<i>Karren Wallace, Clerk</i>	<i>Michael Givens, CAO</i>
KARREN WALLACE CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

SCHEDULE A

045



Planning and Development Department | County of Wellington
County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
T 519.837.2600 | F 519.823.1694

Application	B59/16 PRELIMINARY COMMENTS
Location	Part Lot 9, Concession 6 TOWNSHIP OF WELLINGTON NORTH (Damascus)
Applicant/Owner	Gary Martin

PLANNING OPINION: This proposed lot line adjustment would sever a 0.32 ha (0.8 ac) parcel and add it to an adjacent rural residential parcel in Damascus. A vacant 12.41 ha (30.7 ac) rural residential lot would be retained.

This application is consistent with Provincial policy and conforms to the Official Plan, provided that the following matters are addressed as conditions of approval:

- a) That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and,
- b) That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

PLACES TO GROW: No concerns.

PROVINCIAL POLICY STATEMENT (PPS): No concerns.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated as HAMLET (Damascus) and CORE GREENLANDS. The Core Greenlands designation identifies hazard lands located on the retained lands.

According to Section 10.6.3, lot line adjustments may be permitted where there is no adverse effect provided that basic lot patterns in an area are not unreasonably altered.

The matters under Section 10.1.3 were also considered.

WELL HEAD PROTECTION AREA: The subject lands are not located within a WHPA.

LOCAL ZONING BY-LAW: The subject lands are zoned Unserviced Residential (R1A) and Natural Environment (NE and NE-55). Both lots would meet the applicable minimum frontage and area requirements.

SITE VISIT INFORMATION: The subject property was not yet visited at the time of writing these comments.

Sarah Wilhelm, MCIP, RPP, Senior Planner
September 1, 2016



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047

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2016-055 BEING A REPORT ON CONSENT
APPLICATION B60-16 (CLARK #2) KNOWN AS PART LOT 9,
CONCESSION 6, FORMERLY WEST LUTHER, NOW THE
TOWNSHIP OF WELLINGTON NORTH**

RECOMMENDATION

THAT CLK Report 2016-055 being a report on Consent Application B60-16 as part lot 9, Concession 6, formerly West Luther, now the Township of Wellington North be received;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B60/16 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the owner enter into an agreement for reapportionment of the municipal drain costs.

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

CLK 2016-054 being a report on Consent Application B59-16 (Martin #1)

BACKGROUND

The subject property is known as part lot 9, Concession 9, formerly West Luther, now the Township of Wellington North.

Consent B60/16 is for a lot line adjustment of 7m fr x 42m – 295 square metres (Severance No. 2 on sketch), to be added to abutting agricultural parcel (retained and Severance No. 3 on sketch) owned by Gary Martin for a proposed entrance.

The retained parcel is 47m fr x 99m = 0.53 hectares, vacant land for proposed rural residential use.

Sketch is attached as Schedule “B”.

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Director of Public Works, Fire Chief, Drainage Superintendent, Treasurer, Planner, Economic Development Manager, Tourism Marketing & Promotion Manager, County of Wellington Planner and the Director Recreation, Parks and Facilities. The property is not in a wellhead protection area so the application was not circulated to Wellington Source Water Protection for comment.

Wellington County planning comments are attached hereto as Schedule “A” and they are generally supportive of the lot line adjustment.

If the application is approved it is recommended the following clauses be a condition of the severance:

Payment of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance.

The Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes.

The owner enter into an agreement for reapportionment of the municipal drain costs.

FINANCIAL CONSIDERATIONS

There are no financial impacts as a result of this report.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

PREPARED BY:**RECOMMENDED BY:***Karren Wallace, Clerk**Michael Givens, CAO***KARREN WALLACE
CLERK****MICHAEL GIVENS
CHIEF ADMINISTRATIVE OFFICER**

SCHEDULE A

050



Planning and Development Department | County of Wellington
County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
T 519.837.2600 | F 519.823.1694

Application	B60/16 PRELIMINARY COMMENTS (also see B61/16)
Location	Part Lot 9, Concession 6
Applicant/Owner	TOWNSHIP OF WELLINGTON NORTH (Damascus) Steven Clark

PLANNING OPINION: This proposed lot line adjustment would sever a 27.4 sq.m (265 sq.ft) parcel in Damascus for access to a proposed rural residential lot (application B61/16). A vacant 0.5 ha (1.3 ac) rural residential lot would be retained.

This application is consistent with Provincial policy and conforms to the Official Plan, provided that the following matters are addressed as conditions of approval:

- a) That consent application B61/16 is approved;
- b) That the proposed access is to the satisfaction of the County Engineering Services Department;
- c) That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and,
- d) That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent.

PLACES TO GROW: No concerns.

PROVINCIAL POLICY STATEMENT (PPS): No concerns.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated as HAMLET AREA (Damascus) and CORE GREENLANDS. The Core Greenlands designation identifies hazard lands located on the retained lands.

According to Section 10.6.3, lot line adjustments may be permitted where there is no adverse effect provided that basic lot patterns in an area are not unreasonably altered.

The matters under Section 10.1.3 were also considered.

WELL HEAD PROTECTION AREA: The subject lands are not located within a WHPA.

LOCAL ZONING BY-LAW: The subject lands are zoned Unserviced Residential (R1A) and Natural Environment (NE and NE-55). Both lots would meet the applicable minimum lot area and frontage requirements.

SITE VISIT INFORMATION: The subject property was not yet visited at the time of writing these comments.

Sarah Wilhelm, MCIP, RPP, Senior Planner
September 1, 2016



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2016-056 BEING A REPORT ON CONSENT
APPLICATION B61-16 (MARTIN #3) KNOWN AS PART LOT 9,
CONCESSION 6, FORMERLY WEST LUTHER, NOW THE
TOWNSHIP OF WELLINGTON NORTH**

RECOMMENDATION

THAT CLK Report 2016-056 being a report on Consent Application B61-16 as part lot 9, Concession 6, formerly West Luther, now the Township of Wellington North be received;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B61/16 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the Owner As provided for in the Planning Act, R.S.O. 1990 the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication fee in the amount of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law).
- **THAT** the owner obtain zoning relief to allow a minimum frontage of 7 m whereas 30.5 m is required.

- **THAT** the owner enter into an agreement for reapportionment of the municipal drain costs.

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

CLK 2016-054 being a report on Consent Application B59-16 (Martin #1)

CLK 2016-055 being a report on Consent Application B60-16 (Clark #2)

BACKGROUND

The subject property is known as part lot 9, Concession 9, formerly West Luther, now the Township of Wellington North.

Consent B61/16 is for a severance of 0.4395 hectares with 7m frontage, (Severance No. 2 and 3 on sketch) existing and proposed agricultural use.

The retained parcel is 12 hectares with 370m frontage on 6th Line and 122m frontage on Wellington Road 16, existing and proposed agricultural use.

Sketch is attached as Schedule "B".

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Director of Public Works, Fire Chief, Drainage Superintendent, Treasurer, Planner, Economic Development Manager, Tourism Marketing & Promotion Manager, County of Wellington Planner and the Director Recreation, Parks and Facilities. The property is not in a wellhead protection area so the application was not circulated to Wellington Source Water Protection for comment.

Wellington County planning comments are attached hereto as Schedule "A" and they are generally supportive of the lot line adjustment.

If the application is approved it is recommended the following clauses be a condition of the severance:

Payment of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance.

The Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes.

The Owner As provided for in the Planning Act, R.S.O. 1990 the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication fee in the amount of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law).

The owner obtain zoning relief to allow a minimum frontage of 7 m whereas 30.5 m is required.

The owner enter into an agreement for reapportionment of the municipal drain costs.

FINANCIAL CONSIDERATIONS

There are no financial impacts as a result of this report.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Karren Wallace, Clerk

Michael Givens, CAO

KARREN WALLACE CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
---------------------------------	--

SCHEDULE A

055



Planning and Development Department | County of Wellington
County Administration Centre | 74 Woolwich Street | Guelph ON N1H 3T9
T 519.837.2600 | F 519.823.1694

Application	B61/16 PRELIMINARY COMMENTS
Location	Part Lot 9, Concession 6 TOWNSHIP OF WELLINGTON NORTH (Damascus)
Applicant/Owner	Gary Martin

PLANNING OPINION: This application would sever a 0.4 ha (1.1 ac) parcel for a proposed rural residential lot in Damascus. A vacant 12 ha (29.6 ac) parcel would be retained. Access for this proposed lot would be created via lot line adjustment application B60/16.

This application is consistent with Provincial policy and conforms to the Official Plan, provided that the following matters are addressed as conditions of approval:

- a) That zoning relief is obtained for reduced frontage to the satisfaction of the local municipality;
- b) That application B60/60 receives approval; and
- c) That servicing can be provided to the satisfaction of the local municipality.

PLACES TO GROW: No concerns.

PROVINCIAL POLICY STATEMENT (PPS): Section 1.1.3 of the Provincial Policy Statement directs growth to occur within settlement areas. The proposed lot creation is located within the Hamlet of Damascus.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated as HAMLET AREA (Damascus) and CORE GREENLANDS. The Core Greenlands designation identifies hazard lands located on the retained lands.

According to Section 10.6.3, lot line adjustments may be permitted where there is no adverse effect provided that basic lot patterns in an area are not unreasonably altered.

The matters under Section 10.1.3 were also considered.

WELL HEAD PROTECTION AREA: The subject lands are not located within a WHPA.

LOCAL ZONING BY-LAW: The subject lands are zoned as Unserviced Residential (R1A). The proposed severance would comply with the minimum lot area requirements of the Zoning By-law.

Zoning relief is required for a reduced frontage. Section 9.2.2 of the By-law requires a 30.5 m frontage, whereas 7.0 m has been proposed for this application.

SITE VISIT INFORMATION: The subject property was not yet visited at the time of writing these comments.

Sarah Wilhelm, MCIP, RPP, Senior Planner
September 1, 2016



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057

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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2016-057 BEING A REPORT ON CONSENT
APPLICATION B62-16 (SAMUEL & BUEHLER) KNOWN AS PART
LOT 1, CONCESSION 7, FORMERLY WEST LUTHER, NOW THE
TOWNSHIP OF WELLINGTON NORTH**

RECOMMENDATION

THAT CLK Report 2016-056 being a report on Consent Application B62-16 as part lot 1, Concession 7, formerly West Luther, now the Township of Wellington North be received;

AND FURTHER THAT the Council of the Township of Wellington North supports consent application B62/16 as presented with the following conditions:

- **THAT** Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;
- **THAT** the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- **THAT** the Owner As provided for in the Planning Act, R.S.O. 1990 the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication fee in the amount of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law).
- **THAT** the owner obtain zoning approval to allow the combined accessory building area of 222.55 m² on the severed parcel whereas as maximum of 102.19 m² is permitted.

- **THAT** the owner enter into an agreement for reapportionment of the municipal drain costs.

AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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None.

BACKGROUND

The subject property is known as part lot 9, Concession 9, formerly West Luther, now the Township of Wellington North.

Consent B62/16 is for a severance OF 0.8 hectares with 88.1m frontage (Parcel B on sketch), existing and proposed rural residential use with existing house, shed & garage.

The retained parcel is 35 hectares with 556m frontage, existing and proposed agricultural use. (Parcel A on sketch)

Sketch is attached as Schedule "B".

Municipal comments were requested from the Chief Administrative Officer, Chief Building Official, Director of Public Works, Fire Chief, Drainage Superintendent, Treasurer, Planner, Economic Development Manager, Tourism Marketing & Promotion Manager, County of Wellington Planner and the Director Recreation, Parks and Facilities. The property is not in a wellhead protection area so the application was not circulated to Wellington Source Water Protection for comment.

Wellington County planning comments are attached hereto as Schedule "A" and they are generally supportive of the lot line adjustment.

If the application is approved it is recommended the following clauses be a condition of the severance:

- *Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *The Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

- *The Owner As provided for in the Planning Act, R.S.O. 1990 the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication fee in the amount of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law).*
- *The owner obtain zoning approval to allow the combined accessory building area of 222.55 m² on the severed parcel whereas as maximum of 102.19 m² is permitted.*
- *The owner enter into an agreement for reapportionment of the municipal drain costs.*

FINANCIAL CONSIDERATIONS

There are no financial impacts as a result of this report.

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes No N/A

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Karren Wallace, Clerk

Michael Givens, CAO

KARREN WALLACE CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
---------------------------------	--



Application	B62/16 PRELIMINARY COMMENTS
Location	Part Lot 1, Concession 7 TOWNSHIP OF WELLINGTON NORTH
Applicant/Owner	Chris Samuel & Dana Buehler

PLANNING OPINION: This Surplus Farm Dwelling application would sever a 0.8 ha (2 ac) parcel with existing dwelling, shed and garage. A vacant 35 ha (86.5 ac) agricultural parcel would be retained.

This application is consistent with the Provincial Policy Statement and conforms to the County Official Plan. We have no concerns, provided the following matters are addressed a condition of approval:

- a) That the retained lands are rezoned to prohibit residential development to the satisfaction of the local municipality and County Planning and Development Department; and
- b) That zoning relief is obtained for the accessory structure on the severed lands to the satisfaction of the local municipality.

PLACES TO GROW: No concerns.

PROVINCIAL POLICY STATEMENT (PPS): The creation of new residential lots in prime agricultural areas shall not be permitted, except in accordance with policy 2.3.4.1(c). According to this policy, lot creation in prime agricultural areas may be permitted for a residence surplus to a farming operation as a result of farm consolidation, provided that there is a restriction against new residential dwellings on any vacant farmland parcel created by severance. Farm consolidation is defined as the acquisition of additional farm parcels to be operated as one farm operation.

WELLINGTON COUNTY OFFICIAL PLAN: The subject lands are designated PRIME AGRICULTURAL and CORE GREENLANDS. The Core Greenlands designation identifies a flood plain area, but not in close proximity to the proposed severance. According to Section 10.3.4, a severance may be considered for an existing residence that is surplus to a farming operation as a result of farm consolidation, provided that:

- "a) The remaining vacant farmland is large enough to function as a significant part of the overall farm unit; and
- b) The result of removing the surplus dwelling from the farm does not render the remaining farmlands difficult or inefficient to farm; and
- c) The amount of good farmland retained with the surplus house is kept to a minimum size needed for residential purposes, taking into consideration environmental and topographic features; and
- d) The surplus residence is habitable and is not expected to be demolished by a future owner; and
- e) The Minimum Distance Separation formula will be met; and
- f) The vacant parcel of farmland is rezoned to prohibit a residential use.

The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels, where the impact on existing and future farm operations can be kept to a minimum."

With respect to item d) above, the applicant has advised that they intend to build a new home to replace the existing 130 year old home and relocate it away from Wellington County Road 14. This would be a desirable outcome. As a result, we are satisfied that the application meets the intent of the surplus farm dwelling policy criteria above and that item f) can be addressed as a condition of approval.

In terms of the overall farm operation, we have been provided with a Farm Information Form including a list of other farm holdings owned by Marlin and Karen Martin, the farm operators who will be taking on the vacant farm lands. As a result, we are satisfied that this application would constitute a farm consolidation.

The matters under Section 10.1.3 were also considered.

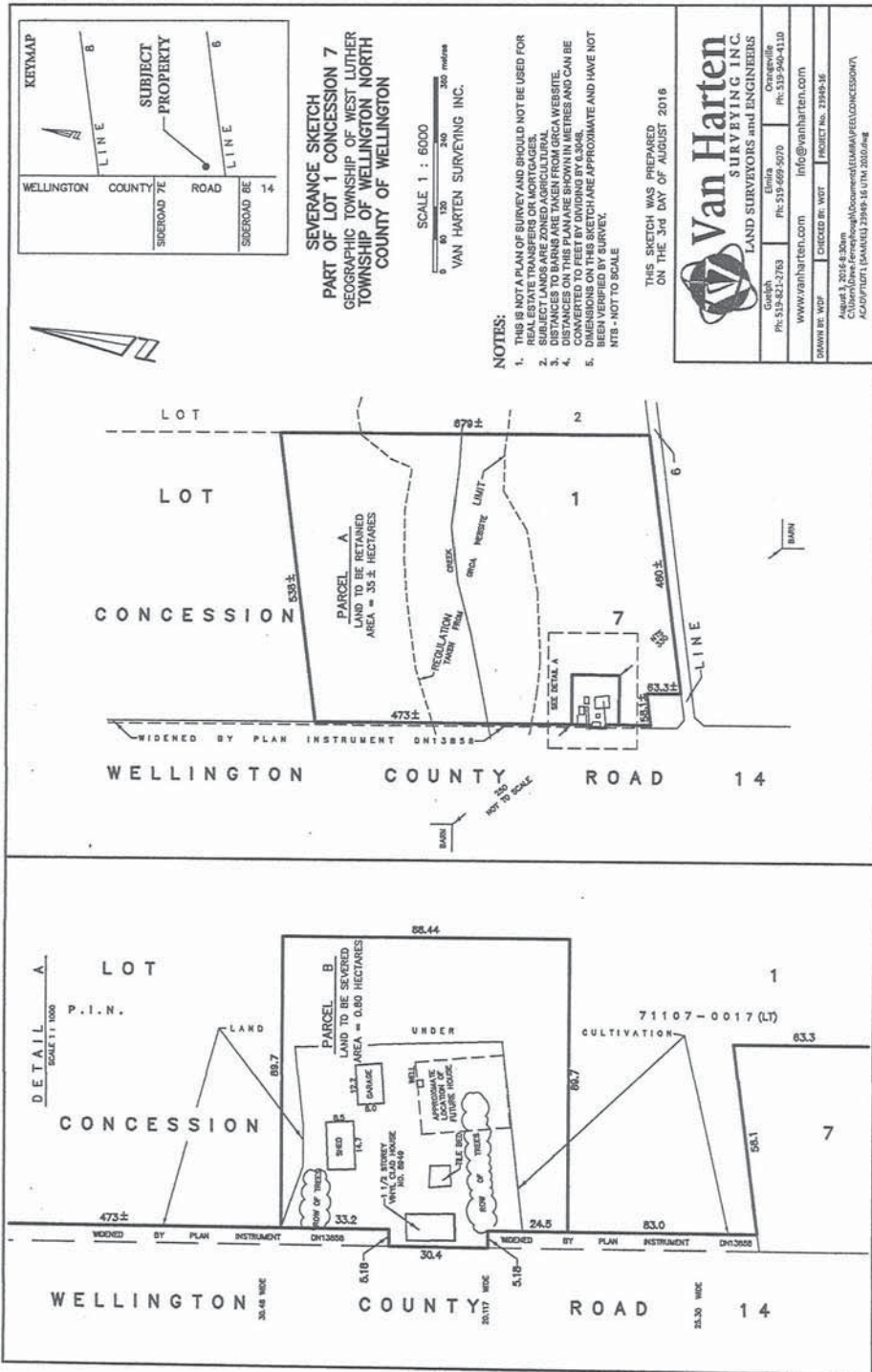
WELL HEAD PROTECTION AREA: The subject lands are not within a Well Head Protection Area.

LOCAL ZONING BY-LAW: The subject lands are zoned Agricultural (A) and Natural Environment (NE). A zoning by-law amendment would be necessary to restrict residential development on the retained lands. Further zoning relief is required to allow an existing shed and garage on the severed lands with a combined lot coverage of 222.6 sq. m (2,396 sq. ft.), whereas the by-law allows 92.9 sq. m (1,000 sq. ft.)

SITE VISIT INFORMATION: The subject property was not yet visited at the time of writing these comments.

Sarah Wilhelm, MCIP, RPP, Senior Planner
 September 1, 2016

SCHEDULE "B"





7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

www.wellington-north.com

062

519.848.3620

1.866.848.3620 FAX 519.848.1119

Plan to
Simply Explore.
www.simplyexplore.ca

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

**FROM: DARREN JONES
CHIEF BUILDING OFFICIAL**

**SUBJECT: CBO 2016-10 BUILDING PERMIT REVIEW
PERIOD ENDING AUGUST 31, 2016**

RECOMMENDATION

THAT Council of the Corporation of the Township of Wellington North receive Report CBO 2016-10 Building Permit Review for the period ending August 31, 2016.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

1. CBO 2016-09 Building Permit Review Period Ending July 31, 2016

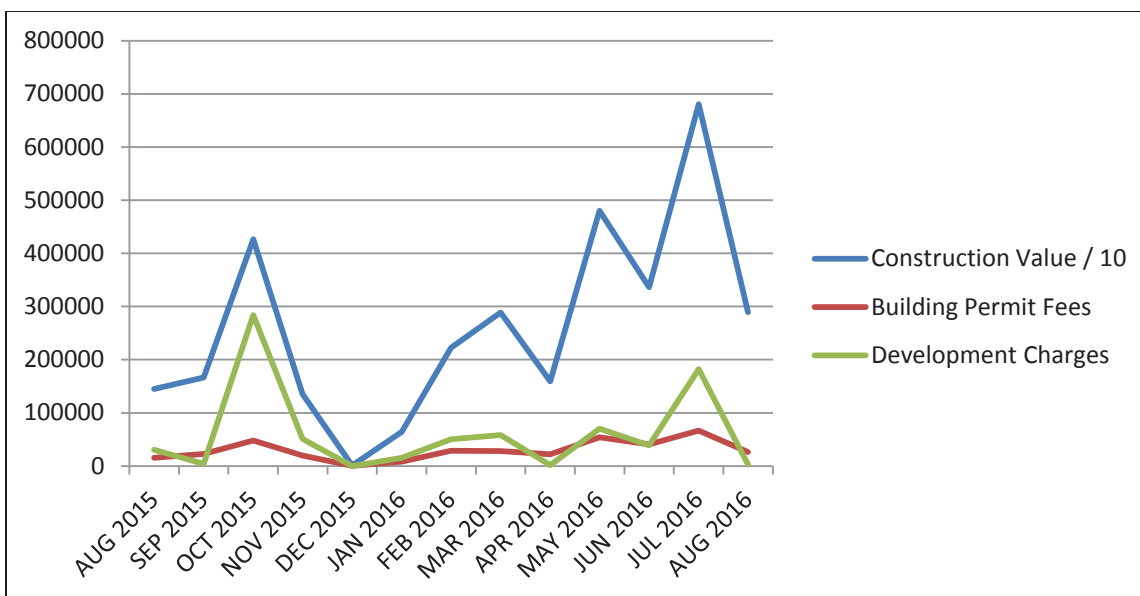
BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	DEV. CHARGES
Single Family Dwelling	4	2,155,000.00	15,135.47	20,272.00
Multi Family Dwelling	0	0.00	0.00	0.00
Additions / Renovations	2	84,000.00	1,101.40	0.00
Garages / Sheds	0	0.00	0.00	0.00
Pool Enclosures / Decks	4	16,700.00	787.79	0.00
Commercial	2	30,000.00	1,249.22	0.00
Assembly	0	0.00	0.00	0.00
Industrial	4	270,000.00	4,273.52	8,580.00
Institutional	0	0.00	0.00	0.00

Agricultural	4	295,000.00	2,530.39	0.00
Sewage System	2	42,000.00	1,018.00	0.00
Demolition	0	0.00	0.00	0.00

Total August 2016	22	2,892,700.00	26,095.79	28,852.00
Total Year to August 2016	181	24,568,253.00	266,671.25	430,966.44

12 Month Average	23	2,708,528.83	30,481.83	63,265.51
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10 Year Monthly Average	25	2,694,856.30	27,066.92	29,133.43
10 Year, Year to Date Average	161	17,141,699.40	150,900.93	198,112.34

FINANCIAL CONSIDERATIONS

None.

STRATEGIC PLAN

This report does not directly relate to the implementation of the Township of Wellington North Strategic Plan.

Do the report's recommendations advance the Strategy's implementation?

- Yes
 No
 N/A

Which pillars does this report support?

- Community Growth Plan
- Human Resource Plan
- Brand and Identity
- Strategic Partnerships
- Community Service Review
- Corporate Communication Plan
- Positive Healthy Work Environment
- None

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------



Mike Givens

DARREN JONES CHIEF BUILDING OFFICIAL	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
---	--



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

FROM: MATTHEW ASTON, DIRECTOR OF PUBLIC WORKS

**SUBJECT: REPORT PW 2016-063 BEING A REPORT ON THE
WINTER MAINTENANCE PROGRAM FOR THE TOWNSHIP'S
CONNECTING LINK HIGHWAYS**

RECOMMENDATION

THAT Report PW 2016-063 being a report on the winter maintenance program for the Township's connecting link highways be received;

AND FURTHER THAT the Mayor and Clerk be authorized to sign a by-law to enter into the 2016/2017 Connecting Link Winter Maintenance agreement with Owen Sound Highway Maintenance Limited for the former town of Mount Forest;

AND FURTHER THAT the Mayor and Clerk be authorized to sign a by-law to enter into the 2016/2017 Connecting Link Winter Maintenance agreement with Owen Sound Highway Maintenance Limited for the former village of Arthur.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

NA

BACKGROUND

Owen Sound Highway Maintenance Limited (IMOS) is the MTO's contractor for Highway 6 and Highway 89, excepting the connecting link, within the Township of Wellington North.

The proposed agreement would see IMOS perform winter maintenance on the connecting link portions of Highway 6 and Highway 89. A copy of the agreements has been included as Schedule A.

These provincial highways are maintained to a Class 2 standard, which is a higher standard than the highways typically maintained by Township forces. The Township of Wellington North would not have the material or capability to perform this work ourselves, i.e. salt-mix would be very different from Township norm, 24/7 coverage, etc.

FINANCIAL CONSIDERATIONS

Wellington North – Highway 6 & 89 Connecting Links:

Invoice Date	2015/2016 Cost*	2016/2017 Proposed Cost*	Increase
December 31 st	\$16,860.50	\$17,147.13	+1.7%
February 28 th	\$16,860.50	\$17,147.13	+1.7%
Total Cost	\$33,721.00	\$34,294.26	+1.7%

*- plus applicable taxes

STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X Yes No N/A

Which pillars does this report support?

- | | |
|--|--|
| <input type="checkbox"/> Community Growth Plan | <input type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input type="checkbox"/> Corporate Communication Plan |
| <input type="checkbox"/> Brand and Identity | <input type="checkbox"/> Positive Healthy Work Environment |
| <input checked="" type="checkbox"/> Strategic Partnerships | |

Township, by partnering with the MTO's winter maintenance contractor, ensure consistent service-levels along our communities portion of Highway 6 and Highway 89.

PREPARED BY:	RECOMMENDED BY:
<i>Matthew Aston</i>	<i>Michael Givens, CAO</i>
MATTHEW ASTON DIRECTOR OF PUBLIC WORKS	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

Schedule A – Proposed Winter Maintenance Agreement

This Agreement for winter maintenance services made this ____ day of _____, 2016

BETWEEN:

Integrated Maintenance and Operations Services Inc.
Operating under the name of "Owen Sound Highway Maintenance
Limited"
(hereinafter referred to as "IMOS")

-and-

The Corporation of the Township of Wellington North
(hereinafter referred to as the "Municipality")

WHEREAS Highway 6 within the limits of the former Town of Arthur is under the jurisdiction of the Municipality and connects to Highway 6;

AND WHEREAS IMOS will travel over Highway 6 within the limits of the former Town of Arthur in order to maintain Highway 6;

AND WHEREAS the Municipality has requested that IMOS provide winter maintenance services on Highway 6 within the limits of the former Town of Arthur.

AND WHEREAS IMOS has agreed to provide such winter maintenance services on Highway 6 within the limits of the former Town of Arthur upon the terms and conditions set out herein.

NOW THEREFORE in consideration of the covenants in this Agreement and for other good and valuable consideration (the receipt and sufficient of which are hereby acknowledged), the parties hereto agree as follows:

1. **Term:** IMOS hereby agrees to provide the winter maintenance services on Highway 6 within the limits of the former Town of Arthur from 12:01 a.m. October 15, 2016 until 11:59 p.m. April 30, 2017.
2. **Level of Service:** IMOS hereby agrees to provide such winter maintenance services and at the level of service specified in attached Schedule "A" to this Agreement.
3. **Contacts:**

IMOS' contact shall be:
Greg Smart, Operations Manager
PO Box 309
Chatsworth, ON N0H 1G0
(519) 387-0563

The Municipality's contact shall be:
M. Aston, Director of Public Works
The Corporation of the Township of Wellington North
7490 Sideroad 7 West, PO Box 125
Kenilworth, ON N0G 2E0

4. **Indemnification:** The Municipality shall indemnify and hold harmless IMOS and its contractors, agents, their officers and employees from and against all claims, demands, losses, expenses, costs, damages, actions suits or proceedings by third parties, hereinafter called "Claims", directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the services, provided such Claims are:

- a) attributable to bodily injury, sickness, disease or death or to damage to or destruction of tangible property;
- b) caused by negligent acts of IMOS or its contractor or anyone for whose acts IMOS or its contractors may be liable; and,
- c) made in writing within a period of (2) years from the date that the services are completed.

5. **Insurance:** The Municipality shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement.

6. **Payment:** The Municipality hereby agrees to pay IMOS two lump sum payments of \$3,726.29 plus HST for the winter maintenance services provided by IMOS pursuant to this Agreement. Invoices will be issued by IMOS to the Municipality on December 31st, 2016 and February 28th, 2017.

7. **Authority:** The Municipality warrants that it has taken all necessary steps, done all acts, passed all by-laws and obtained all approvals required to give it the authority to enter into this Agreement.

IN WITNESS WHEREOF IMOS and the Municipality, by their duly authorized representatives, have hereunto set their signatures on the dates herein written below.

IMOS

The Corporation of the Township of
Wellington North

Greg Smart, Operations Manager
Owen Sound Highway Maintenance Ltd.

Mayor

Clerk

Schedule 'A'

IMOS agrees to attempt to maintain one lane in each direction of the Municipality's Connecting Link as a Class 2 Highway in accordance with the Ministry of Transportation's Maintenance Quality Standards 701. The following points also form part of this agreement:

1. The agreement must be renewed annually. IMOS cannot guarantee that the work can be undertaken in subsequent years and will notify the municipality as soon as possible if unable to provide future service.
2. The level of service will include patrolling, plowing, sanding and salting.
3. Snow removal adjacent to the through lanes will not be included in this agreement.

This Agreement for winter maintenance services made this ____ day of _____, 2016

BETWEEN:

Integrated Maintenance and Operations Services Inc.
Operating under the name of "Owen Sound Highway Maintenance
Limited"
(hereinafter referred to as "IMOS")

-and-

The Corporation of the Township of Wellington North
(hereinafter referred to as the "Municipality")

WHEREAS Highways 6 and 89 within the limits of the former Town of Mount Forest is under the jurisdiction of the Municipality and connects to Highway 6 and Highway 89;

AND WHEREAS IMOS will travel over Highway 6 and Highway 89 within the limits of the former Town of Mount Forest in order to maintain Highway 6 and Highway 89;

AND WHEREAS the Municipality has requested that IMOS provide winter maintenance services on Highway 6 and Highway 89 within the former Town of Mount Forest.

AND WHEREAS IMOS has agreed to provide such winter maintenance services on Highway 6 and Highway 89 within the limits of the former Town of Mount Forest upon the terms and conditions set out herein.

NOW THEREFORE in consideration of the covenants in this Agreement and for other good and valuable consideration (the receipt and sufficient of which are hereby acknowledged), the parties hereto agree as follows:

1. **Term:** IMOS hereby agrees to provide the winter maintenance services on Highway 6 and Highway 89 within the limits of the former Town of Mount Forest from 12:01 a.m. October 15, 2016 until 11:59 p.m. April 30, 2017.
2. **Level of Service:** IMOS hereby agrees to provide such winter maintenance services and at the level of service specified in attached Schedule "A" to this Agreement.
3. **Contacts:**

IMOS' contact shall be:
Greg Smart, Operations Manager
PO Box 309
Chatsworth, ON N0H 1G0
(519) 387-0563

The Municipality's contact shall be:
M. Aston, Director of Public Works
The Corporation of the Township of Wellington North
7490 Sideroad 7 West, PO Box 125
Kenilworth, ON N0G 2E0

Schedule 'A'

IMOS agrees to attempt to maintain one lane in each direction of the Municipality's Connecting Link as a Class 2 Highway in accordance with the Ministry of Transportation's Maintenance Quality Standards 701. The following points also form part of this agreement:

1. The agreement must be renewed annually. IMOS cannot guarantee that the work can be undertaken in subsequent years and will notify the municipality as soon as possible if unable to provide future service.
2. The level of service will include patrolling, plowing, sanding and salting.
3. Snow removal adjacent to the through lanes will not be included in this agreement.

4. **Indemnification:** The Municipality shall indemnify and hold harmless IMOS and its contractors, agents, their officers and employees from and against all claims, demands, losses, expenses, costs, damages, actions suits or proceedings by third parties, hereinafter called "Claims", directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the services, provided such Claims are:

- a) attributable to bodily injury, sickness, disease or death or to damage to or destruction of tangible property;
- b) caused by negligent acts of IMOS or its contractor or anyone for whose acts IMOS or its contractors may be liable; and,
- c) made in writing within a period of (2) years from the date that the services are completed.

5. **Insurance:** The Municipality shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement.

6. **Payment:** The Municipality hereby agrees to pay IMOS two lump sum payments of \$13,420.84 plus HST for the winter maintenance services provided by IMOS pursuant to this Agreement. Invoices will be issued by IMOS to the Municipality on December 31st, 2016 and February 28th, 2017.

7. **Authority:** The Municipality warrants that it has taken all necessary steps, done all acts, passed all by-laws and obtained all approvals required to give it the authority to enter into this Agreement.

IN WITNESS WHEREOF IMOS and the Municipality, by their duly authorized representatives, have hereunto set their signatures on the dates herein written below.

IMOS

The Corporation of the Township of
Wellington North

Greg Smart, Operations Manager
Owen Sound Highway Maintenance Ltd.

Mayor

Clerk

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
AUGUST 16, 2016 AT 8:30 A.M.**

073

The meeting was held in the Meeting Room of the Mount Forest & District Sports Complex.

Committee Members Present:

- Steve McCabe, Councillor, Chairperson
- Dan Yake, Councillor
- Lisa Hern, Councillor
- Barbara Dobreen, Councillor, Township of Southgate

Committee Member Absent:

- Andy Lennox, Mayor

Staff Members Present:

- Barry Lavers, Director of Recreation, Parks & Facilities
- Michael Givens, Chief Administrative Officer
- Tom Bowden, Arthur Facilities Manager
- Mark McKenzie, Mount Forest Facilities Manager
- Cathy Conrad, Executive Assistant

CALLING THE MEETING TO ORDER

Chairperson McCabe called the meeting to order.

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION REC 2016-18

Moved by: Councillor Dobreen

Seconded by: Councillor Hern

THAT the agenda for the August 16, 2016 Recreation & Culture Committee meeting be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF

No declarations of pecuniary interest were declared

MINUTES OF PREVIOUS MEETING

The minutes of the June 14, 2016 Recreation & Culture Committee meeting were received and adopted by Council at the Regular Meeting of Council held on July 11, 2016.

BUSINESS ARISING FROM MINUTES

No business arising from minutes was tabled.

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
AUGUST 16, 2016 AT 8:30 A.M.

074

REPORTS

RAC 2016-006

- Cork Street Safety Netting Project

RESOLUTION REC 2016-19

Moved by: Councillor Dobreen

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information Report RAC 2016-006 being a report on the Recreation Department Cork St Safety Netting project.

CARRIED

RAC 2016-007

- Arthur Pavilion Roof Replacement

RESOLUTION REC 2016-20

Moved by: Councillor Dobreen

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information Report RAC 2016-007 being a report on the Recreation Department Arthur Pavilion Roof Replacement project.

CARRIED

RAC 2016-008

- Cork Street Soccer Field Light Tower Replacement

RESOLUTION REC 2016-21

Moved by: Councillor Yake

Seconded by: Councillor Dobreen

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information Report RAC 2016-008 being a report on the Recreation Department Mount Forest Cork St Soccer Field Light Tower replacement project.

CARRIED

RESOLUTION REC 2016-22

Moved by: Councillor Dobreen

Seconded by: Councillor Yake

THAT the Recreation and Culture Committee of the Township of Wellington North direct staff to proceed with inspection and assessment of all existing Parks & Recreation light standards considering all available options. ie. Wellington North Power

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
AUGUST 16, 2016 AT 8:30 A.M.**

075

RAC 2016-009

- Mount Forest Pool Umbrella Repairs

RESOLUTION REC 2016-23

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information Report RAC 2016-009 being a report on the Recreation Department Mount Forest Pool Umbrella repairs.

CARRIED

Barr Lavers to consult with the Mount Forest Lions who donated the umbrella about their intentions around the umbrella.

RAC 2016-010

- Arthur Ball Diamond Light Standard Safety Covers

RESOLUTION REC 2016-24

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information Report RAC 2016-010 being a report on the Recreation Department Arthur Light Standard Safety Covers.

CARRIED

Triton Engineering Services Limited

- Splash Pad Report for Arthur Recreational Facility

RESOLUTION REC 2016-25

Moved by: Councillor Dobreen

Seconded by: Councillor Yake

THAT the Recreation and Culture Committee of the Township of Wellington North receive for information the Draft Splash Pad Report for Arthur Recreation Facility, dated June 2016, prepared by Triton Engineering Services Limited.

CARRIED

Facility Usage Reports:

- Mount Forest Sports Complex June – July - 2015/16
- Arthur Community Centre June – July - 2015/16

Resolution REC 2016-26

Moved by: Councillor Yake

Seconded by: Councillor Dobreen

THAT the Recreation and Culture Committee receive for information the Arthur and Mount Forest Facility Usage Reports for June - July 2015 and 2016.

CARRIED

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
AUGUST 16, 2016 AT 8:30 A.M.**

076

OTHER BUSINESS

Michael Givens, CAO, commended recreation staff for their work during the recent Fireworks Festival, Get in Touch with Hutch event and ball tournaments.

Michael Givens, CAO, presented information regarding the Ontario 150 Community Capital Program. This funding is to be used for repair, renovations and retrofits. The application deadline is September 14, 2016. If funding is received the project must be completed by March 31, 2018. Funding would cover 50% up to \$500,000. The Committee agreed that work at Murphy Park best suited the use of this possible funding.

Resolution REC 2015-27

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North direct staff to proceed with an application to the Ontario Community Capital Program for repairs, renovations of the Murphy Park in Mount Forest.

CARRIED

Councillor McCabe inquired if the Recreation Department has heard anything from the Greater Metro Hockey League. Barry Lavers, Director of Recreation, Parks and Facilities, informed the Committee that he has not been contacted and that Recreation staff does not wish to pursue the proposal of the GMHL.

Resolution REC 2015-28

Moved by: Councillor Yake

Seconded by: Councillor Hern

THAT the Recreation and Culture Committee of the Township of Wellington North direct staff not to pursue an ice rental/usage relationship with Greater Metro Hockey League.

CARRIED

Councillor Yake commented that he recently received a call from a group wanting early ice. They had not requested ice allocation. He expressed his concern that the group gave staff a difficult time because staff followed the ice policy. Barry Lavers commented that meetings regarding ice allocation are challenging as groups don't have a full picture of their needs until after registration held in July/August to allow groups to complete scheduling to determine allocation needs.

Councillor McCabe inquired about the status of the Township Recreation Master Plan. Barry lavers will bring a report to the next meeting. The Committee members were asked to forward ideas to Barry.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH
RECREATION & CULTURE COMMITTEE MINUTES
AUGUST 16, 2016 AT 8:30 A.M.**

077

Barry Lavers, Director of Recreation, Parks and Facilities, informed the Committee that Ozzie DiCarlo, Triton Engineering Services Limited, will be attending a future meeting to discuss the Mount Forest Pool.

Michael Givens, CAO, informed the Committee of issues at the Arthur Community Park. Members of the Arthur Trails Committee and the Arthur Lions are working towards the installation of a pedestrian bridge that would currently lead to a trail that has been unattended for a number of years as is not owned by the Township. It was agreed that the CAO would draft a letter to be sent to the members of the Arthur Trails Committee to cease work until liability, river crossing and ownership issues could be addressed and the project could proceed in a manner that is safe and results in a bridge that can serve the community for a number of years. Mayor Lennox and Councillor McCabe will meet with the leaders of the Trail Committee.

NEXT MEETING

Next meeting October 4, 2016 at 8:30 a.m. at the Mount Forest & District Sports Complex.

ADJOURNMENT

Resolution REC 2015-29

Moved by: Councillor Hern

Seconded by: Councillor Yake

THAT the Recreation and Culture Committee meeting of August 16, 2016 be adjourned at 10:08 a.m.

CARRIED

TOWNSHIP OF WELLINGTON NORTH
ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES

Wednesday, August 17, 2016 – 4:30 pm
 Council Chamber, Kenilworth

Members Present: Chair Councillor Lisa Hern
 Councillor Steve McCabe
 Mayor Andy Lennox
 Tim Boggs
 Steve Dineen
 Shawn McLeod
 Shep Shepetunko
 Jim Taylor

Staff: Mike Givens, Chief Administrative Officer
 April Marshall, Tourism, Marketing & Promotion Manager
 Dale Small, Economic Development Officer
 Michelle Stone, Recording Secretary

Absent: Councillor Sherry Burke
 Al Rawlins

CALLING THE MEETING TO ORDER

The meeting was called to order at 4:31 pm

PASSING AND ACCEPTANCE OF AGENDA

RESOLUTION EDO 2016-022

Moved By: Shawn McLeod

Seconded By: Tim Boggs

THAT THE Agenda for the August 17, 2016 Economic Development Committee Meeting be accepted and passed.

CARRIED

DECLARATION OF PECUNIARY INTEREST

None declared

APPROVAL OF MINUTES

RESOLUTION EDO 2016-023

Moved by: Shawn McLeod

Seconded by: Tim Boggs

THAT THE Minutes of the Economic Development Committee Meeting held on May 18, 2016 be received.

CARRIED

BUSINESS ARISING FROM MINUTES

None brought forward

NEW BUSINESS

Report From the Chair:

Councillor Hern

Chair Hern would like to see the Butter Tarts & Buggies Trail Tour rescheduled for the Committee.

Chamber Activities:

Councillor Hern

- Mount Forest Chamber:
 - Update provided on the Main Street Parking Survey; Response rate was low at 51% and of those that responded 52% voted no to putting up signs.
 - The Chamber is working on finalizing their Strategic Plan; new membership packages, a new communication plan and agenda for the Annual General Meeting scheduled for the end of September are the focus at this time.
 - A co-ordinated approach between the Arthur and Mount Forest Chambers for Christmas promos and beyond is in the planning stage.
 - The Mayor advised that at AMO the subject of having a formal “Memorandum of Understanding” with your local chambers was discussed.
 - The Chamber is reviewing their meeting times and appears to be going back to 7:00pm
- Arthur Chamber:
 - There was no meeting in August.
 - At the July meeting there was a presentation provided by Wellington North Power in an attempt to address the outage issues raised by various businesses during the BR+E review.

Wellington North Cultural Roundtable:

April Marshall & Jim Taylor

- Youth Action Council
 - Council appointed the Wellington North Youth Action Council as a Sub-Committee of the Cultural Roundtable Committee.
- Cultural Roundtable
 - The Cultural Roundtable would like to take a lead on facilitating and promoting events in Wellington North for Canada’s 150th celebration next year in 2017 and April is preparing a grant application to capture oral history presentations as part of these events as well.
 - The Heritage Buildings group is proceeding with heritage locations and listings in Wellington North.

Economic Development Office

April Marshall and Dale Small

- **Electronic Vehicle Charger Program**
RESOLUTION EDO 2016-024

Report EDO 2016-020

Update provided advising that the current plan is to install the charging stations in Mount Forest at the Wellington North Power building in October/November and in Arthur at the Community Centre also in October/November.

Moved by: Shawn McLeod

Seconded by: Tim Boggs

***THAT** Report EDO-2016-20 being a report on the Electronic Vehicle Charger Program dated August 17th, 2016 be received for information.*

CARRIED

- **Business Retention and Expansion Program**
RESOLUTION EDO 2016-025

Report EDO 2016-021

Update provided on the results of the Retail/Downtown program completed earlier this year. Twenty-three local businesses were interviewed in Arthur & Mount Forest. Formal presentation to council on the countywide results should take place before year-end.

Moved by: Shawn McLeod

Seconded by: Tim Boggs

***THAT** report EDO 2016-21 being a report on the Business Retention & Expansion Program dated August 17th, 2016 be received*

***AND FURTHER THAT** the Economic Development Committee of the Corporation of the Township of Wellington North approve the recommendation to request \$25,000 in funding from the Wellington County 2016 BR+E Implementation Fund to support enhancements to Wellington North’s Community Improvement Program and to start work on a Business Recruitment Program.*

CARRIED

• **Training: Year 2 Advancing Economic Development Opportunities Report EDC 2016-023**
RESOLUTION EDO 2016-026

April updated the committee on the program, felt the most beneficial take away for her was seeing where and how Wellington North fit into opportunities and which ones could be applied to Wellington North.

Moved by: Shawn McLeod

Seconded by: Tim Boggs

THAT the Township of Wellington North Economic Development Committee receive for information report EDO-2016-23 Year 2: Advancing Economic Development Opportunities, training related to obtaining Economic Development Certification

CARRIED

• **International Plowing Match Update**

- The floor plan of Wellington North's area in Wellington County's Showcase was shared with the committee. Wellington North will be featuring a living mural by Cliff Smith, displays from both historical societies, a 'Made in Wellington' display featuring Wellington Wood Products, 88.7 The River and a buggy to promote Butter Tarts & Buggies.
- Five local manufacturers are also coming together in a "Manufacturers of Northern Wellington" tent to showcase the job opportunities, as well as the many products and services, that they have available.
- A Butter Tarts and Buggies Trail Tour in conjunction with the RV Park is being planned for the Friday which would include six stops on the Trail.
- Wellington North Fires Services will be in the International Plowing Match Parade on Tuesday, September 20th at 10:00 am. Council is invited to participate.

• **Renew Northern Wellington Update**

- An update was provided on the Renew Program which recently opened its fifth new business; three in Mount Forest and two in Palmerston. Biggest challenge continues to be engaging building owners in the program.
- Request was made to provide the committee with an update on the vacancy rates on our Main Street today, compared to when the Program started, in 2014.

• **88.7 FM The River update**

- The committee was given an update on the status and progress of The River by Dale Small and Shawn McLeod, both who continue to sit on the Board of Directors.

ANNOUNCEMENTS

- | | |
|---|---|
| • Mount Forest Agricultural Society Fall Fair | September 3 rd – 5 th |
| • Arthur Agricultural Society Fall Fair | September 8 th – 11 th |
| • Doors Open Wellington North | September 17 th |
| • International Plowing Match | September 20 th – 24 th |

MEMBER'S PRIVILEGE

- Jim Taylor asked about the Rural Broadband Program.

NEXT MEETING DATE

- Next scheduled meeting on Sept. 21st is cancelled due to the IPM. No meeting is scheduled for October and our Nov. 16th meeting is tentatively scheduled as a joint meeting with Mapleton & Minto. Wellington North to host. Time, date and location will be confirmed when finalized

ADJOURNMENT

RESOLUTION EDO 2016-027

Moved by: Shawn McLeod

Seconded by: Tim Boggs

THAT THE August 17, 2016 Economic Development Committee Meeting be adjourned at 5:45 p.m.

CARRIED



Communiqué



From the desk of:

July, 2016 # 033

Fire Chief.

1. As indicated previously the Wellington County Chiefs have formed a committee to study and bring forward a Mental Health Strategy for Firefighters in Wellington County. I am co-chair of that committee.

We are now ready to begin with the first step. Please see the attached invitation “**FOR BETTER OR FOR WORSE**” which will be sent to your spouse, partner or companion. I will personally be contacting your significant other to invite them to this very special evening, therefore I will need some contact information. A contact information form will be sent to you shortly.

Renee Jarvis from the Canadian Critical Incident Stress Foundation will present. She is an outstanding individual and excellent presenter. This is obviously a very important subject, but it will be a fun night as well. This is strictly voluntary, however attendance is certainly encouraged. This is all about you and your family.

The Fire Chief cares about you and your family and so does the Township of Wellington North.

2. Directive 004/16 is attached. Please review. The Station Co-Ordinators will ensure everyone has read the Directive and signs off.

3. WOW. What a crazy month for calls. 43. Thanks again to everyone for your dedication and professionalism.

FIRE DEATHS IN ONTARIO

Total fatal fires for the period from January 1 to July 29 for the years 2015 and 2016				
	<i>2015</i>		<i>2016</i>	
	<i>Fatal fires</i>	<i>Fatalities</i>	<i>Fatal fires</i>	<i>Fatalities</i>
Ontario fatal fires (except federal and First Nations properties) from January 1 to July 29	59	64	36	42
Fatal fires on federal or First Nations properties from January 1 to July 29	2	2	1	9
Total	61	66	37	51



Communiqué



Respectfully;

Fire Chief

"LIFE is like riding a bicycle. To keep your balance, you must KEEP MOVING"— **Albert Einstein**

July Fire Report 2016

ARTHUR STATION:

The Arthur Station responded to 18 calls for assistance during the month.

Practice/ Meetings:

July 12, 2016 (12) members were present

July 19, 2016 (10) members were present

MOUNT FOREST STATION:

The Mount Forest Station responded to 26 calls for assistance during the month.

Practice/ Meetings:

July 12, 2016 (13) members present

July 19, 2016 (13) members present

CALL TYPE	ARTHUR STATION	AREA	2	MOUNT FOREST STATION	AREA
Medical	2	Arthur(1)		7	Mount Forest (4)
		Township (1)			West Grey (1)
Structure Fire	4	Mount forest(3)		6	Mount forest(6)
		Township(1)			
Dumpster Fire				2	West Grey(2)
Co/Smoke/ Alarm	3	Arthur(3)			
Vehicle collision	1	Township(1)		2	Mount Forest(1)
					Southgate(1)
Gas Leak	2	Arthur(2)		3	Mount Forest(3)
Illegal Burn	1	Arthur(1)		4	Southgate(2)
					Township(2)



Communiqué



Mutual Aid	1	Township(1)	1	Southgate(1)
Grass Fire	4	Township(4)	1	Southgate(1)



Fire Prevention/Public Education

FIRE SAFETY PRESENTATION

Birmingham Retirement Community, Mount Forest
 Daycare with 4 kids hall tour, Mount Forest
 Family of 5 hall tour, Mount Forest

FIRE INSPECTION

Birmingham Retirement Community, Mount Forest
 Fire Works Festival Amusement and Trailers, Mount Forest
 Abandoned Home and Trailer, Mount Forest

BURN COMPLAINTS

110 Fredrick St. W., Arthur
 Fredrick St. E., Arthur
 391311 Grey Rd. 109, West Grey
 381 Edward St, Arthur

VULNERABLE OCCUPANCY FIRE DRILL

FIRE SAFETY PLAN REVIEWS

FIRE INVESTIGATIONS

147 Norpark, West Grey

BURN PERMIT SITE INSPECTIONS

7772 Side road 5 E., Mount Forest

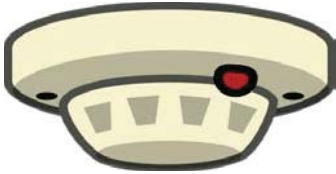
Fire Safety Complaint Inspections

134 Main St., Mount Forest



Communiqué

133 Wellington St., Mount Forest
497 Birmingham St. W., Mount Forest
280 Normanby St. N., Mount Forest
182 George St., Arthur



“TEST YOURS *TODAY*”

TRAINING DIVISION

Training Division

Hi All

Eric and I have met and discussed our next training schedule.

Still a Reminder to all Drivers Please review the SOG 209 Truck Placement. If you do not have a copy please see your station Coordinator he will be happy to get one for you. Which I have attached.

Also please have a look at your Truck Response Sheet in your Dispatch window

Have not heard about the final training for the recruits as of yet.

I will be setting dates for DZ testing for later in September.

Well I believe that is all for now.

Thanks

Mike Lucas

Training Committee Chair

Just Don't be Safe

Make It Safe



Communiqué



Public Education

COMMITTEES:

Purchasing material for Fire Prevention Week. Waiting for our alarm board to be returned so it can be used at Pub. Ed. Events.

Marco Guidotti

“SAVING LIVES THROUGH EDUCATION”



Please have all monthly reports submitted by the 5th of each to:

fpo@wellington-north.com

Next communiqué will be August 8th, 2016



Communiqué



Truck and Equipment

Health & Safety

Nothing new to report at this time.

OH&S Committee

Hello everyone. There is not a lot of information this month due to the summer break. Most of the equipment ordered has been delivered. The only addition to the equipment is New York Hooks. There will be one hook placed on each pump. We will monitor how everyone likes them. R125 is being equipped with additional cribbing which will support the new AIR Bags. The V&S Committee will meet this fall to review additional equipment for R125, which will become a **Support Unit** for **BOTH** stations. PLEASE review the **RESPONSE GUIDELINE** and respond with the **CORRECT VEHICLE**. Don't forget to use Iam RESPONDING. WE need to know who is coming!!!

Curtis Murphy

Truck and Equipment Committee Chair



DIRECTIVE 004-16

TO: All Officers and Firefighters

DATE: August 8th, 2016

SUBJECT: Donning of SCBA

Effective immediately, upon exiting fire apparatus you shall have donned SCBA. The **ONLY** exception will be for a Medical Call (no contaminated atmosphere) or at the discretion of the Officer in Charge. Firefighter safety is paramount. The following are examples where SCBA will be donned. Alarm conditions, motor vehicle fires, dumpster fires, structure fires, any contaminated atmosphere etc.

Officers are responsible for their safety and the safety of their crews.

Directives shall be strictly enforced.

Remember who we are. **P.A.R.E.** Professional. Accountable. Responsible. Excellence.

A handwritten signature in blue ink that reads "D E Guilbault".

David E. Guilbault

Fire Chief

FOR BETTER OR FOR WORSE

A presentation for spouses of First Responders



WHEN

September 14th 7-9PM

WHERE

Wellington North Township Office

7490 Side Rd 7, Kenilworth (just off highway 6)

Light snacks and refreshments will be provided

Presented by the Canadian Critical Incident Stress Foundation

WWW.CCISF.INFO 289 239 7978

FREE CISM TRAINING FOR SPOUSES OF EMERGENCY SERVICES

Early intervention starts at home

What is stress? Signs and Symptoms

How Stress effects the family

Tips and techniques for coping

Networking and Peer Support





7490 Sideroad 7 W, PO Box 125,
Kenilworth, ON N0G 2E0

www.wellington-north.com

519.848.3620
1.866.848.3620 FAX 519.848.3228

**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

FROM: KARREN WALLACE, CLERK

SUBJECT: REPORT CLK 2016-037 COUNCIL STRUCTURE

RECOMMENDATION

THAT Report CLK 2016-037 being a report on Council Structure be received for information;

AND FURTHER THAT Council approve the following amendments to the current Council structure:

- Eliminate the Administration & Finance and Public Works committees;
- Restructure the Economic Development Committee to become the Community Growth Plan Steering Committee;
- All business go directly to a meeting of Council
- Report recommendations will be approved by Council in a consent agenda;
- Two meetings will be held everyone month, one in the evening, one in the day;
- Council remuneration will be paid on salary;

AND FURTHER THAT the Clerk be directed to bring a new Procedure by-law to Council prior to the first Council meeting in January, 2017, that incorporates the recommendations in this report;

AND FURTHER THAT the Clerk be directed to bring a Council remuneration by-law prior to the first Council meeting in 2017 that incorporates the recommendations in this report.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
--

- CAO 2016-003/CLK 2016-001 being a report on the Strategic Plan-Committee Structure Alignment
- CLK 2015-068 being a report on Council Appointments to Standing Committees (Internal and External)
- CAO 2014-29 Council Representatives on Township of Wellington North Standing Committees
- CAO 2014-31 Council Representatives to External Boards and Committees
- CAO Report Committee Structure, November 18, 2013
- Report from Nigel Bellchamber, November 2, 2013
- Report from Nigel Bellchamber, October 28, 2013
- By-Law 1-14 Council Remuneration By-Law
- By-Law 63-14 Procedural By-Law

RECOMMENDATION HIGHLIGHTS

In order to realize efficiencies for both Council and staff to make the meeting process more transparent, the following recommendations are provided to Council for consideration.

- Move to a full Council meeting system and eliminate the Administration & Finance and Public Works committees.
- all business conducted at Council.
- two Council meetings a month
 - one evening meeting commencing at 7:00 p.m.
 - one daytime meeting commencing at 9:00 a.m.
- Recommendations adopted through a consent agenda, where items identified as needing separate discussion will be noted at the beginning of the meeting and all other recommendation in reports will be adopted in one motion.
- It is recommended that the Recreation & Culture Committee meet every two months immediately prior to the regular daytime Council meeting, commencing at 8.30 a.m. (until all business is complete) in Kenilworth. Council will convene immediately after the adjournment of the Recreation Committee.
- It is recommended that the Economic Development Committee be restructured to become the Community Growth Plan Steering Committee with other Economic Development related business to be conducted at Council.
- The Cultural Roundtable and Youth Action Committees would continue under their terms of reference.

- Move to a flat salary rate for elected officials as opposed to per diems for meetings attended: Mayor \$27,000.00, Councillors \$17,000.00 plus benefits. This amount does not include conference registrations, mileage, supplies, meals, etc.
- Community Group Meeting Program report by Councillors would provide a verbal report and include the name of the meeting attended, date and key points.
- All recommendations would be effective January 2017.

PROPOSED ORDER OF BUSINESS ON COUNCIL AGENDA

- a) Call to order
- b) Singing of O Canada
- c) Approval of Agenda
- d) Disclosure of pecuniary interest(s) and the general nature thereof
- e) Passing of by-laws arising from a Public Meeting
- f) Identification of agenda items requiring separate discussion
- g) Awards/Recognitions
- h) Presentations
 - (once monthly during day meeting County Wellington Report)
- i) Delegations
- j) Business arising from previous meetings of Council
- k) Approval of minutes:
 - Council meeting(s)
 - Cultural Roundtable
 - Recreation & Culture Committee
 - Ad Hoc Task Force
- l) Notice of Motion
- m) BUSINESS: Reports, recommendations and correspondence for direction (other than Planning, business will rotate according to reports and priorities)
 - PLANNING
 - ADMINISTRATION
 - BUILDING
 - ECONOMIC DEVELOPMENT
 - FINANCE
 - FIRE SERVICES
 - PUBLIC WORKS
- n) By-laws

- o) Community Group Meeting Program report by Councillors
- p) Cultural Moment (first meeting of the month)
- q) Closed meeting session (if required)
- r) Confirmatory by-law
- s) Adjournment

PROS	CONS
The process is streamlined and easier for the public to follow	Eliminating committees may require a review of Council remuneration
Reduces duplication of resources	
Reduction in paperwork for Council and treasury re: per diem meetings	Passing the majority of reports and recommendations in one motion may create issues with resolutions and reporting and staff will need to practice due diligence in tracking
Holding the Recreation Committee meeting immediately before Council reduces the number of different days meetings are held	
Meeting schedule is easier to follow with fewer cancellations/rescheduling	
Less evening meetings may reduce overtime costs of administrative staff	Determining the best day of the week to hold the day meeting may provide somewhat difficult between Council schedules.
Less meetings may reduce mileage costs for Councillors & staff	
Enables staff to focus on departmental duties rather than attending meetings	Day meetings may conflict with the County planning schedule, however pre-consultations show that a Monday or Wednesday would work best for them.
A regular scheduled daytime meeting may increase public participation	
May reduce number of meetings cancelled due to lack of quorum	
Timely decisions will be made, rather than having to wait for Council to ratify committee decisions	
Removing business arising lessens the chance that Council or staff are blindsided by off topic items.	
Rotating the order of departmental business ensures that all departments are treated equally in importance	Holding the Recreation Committee meeting once every two months at 8,30 a.m. prior to a Council meeting may result in a late start for Council. Awards, presentations and delegations should not be scheduled on the dates when Rec meets before Council.
Day meetings may result in reduced consultant costs for developers	

Wellington North 2015 meeting statistics:

	ADMIN & FIN	EDC	PW	REC	COUNCIL	CLOSED MEETINGS	TOTAL	
# meetings	10	8	8	7	22	13	# mtgs	68
hours	22	14.5	18	12	34.5		Hours	101
Av hr/mtg	2.5	1.8	2.25	1.7	1.56			

Meetings estimated under the Council meeting system:

	COUNCIL & REC(held in a council meeting)	CLOSED MEETINGS	TOTAL	
# meetings	24	8*	# mtgs	32
Hours (est 2.5 hr per mtg)			Hours	80

BACKGROUND

The Municipal Act, 2001 provides that every municipality and local board shall have a procedure by-law for providing notice as to how the public will be notified of meeting dates, locations and how the business of meeting will proceed.

The Township of Wellington North's Procedural By-law 63-14 requires some updates to reflect closed meeting investigation decisions, legislative changes and to incorporate best practices. It would be timely to consider amendments to the current Council structure prior to amending the by-law.

At present, Wellington North Council meets twice monthly with the exception of July and August when only one meeting a month is held.

Committee meetings are scheduled as follows:

- Administration and Finance Committee – 4 times a year or at Call of the Chair
- Recreation and Culture Committee – 6 times a year or at Call of the Chair
- Public Works Committee – 4 times a year or at Call of the Chair
- Economic Development Committee - 8 times a year or at Call of the Chair
- Cultural Roundtable Committee – monthly meetings

CURRENT COMMITTEE MEETING SYSTEM WEAKNESS

In a true committee meeting system, all reports are to be forwarded to committee for discussion and recommendation after which the committee reports to Council for approval, or at a Council member's request, further discussion.

When all reports are channeled through a committee meeting system the recommendations must be ratified at the next meeting of Council. This makes the process time consuming and may be somewhat confusing to residents, as the average individual does not understand the difference between a committee meeting and a Council meeting. The Chair/Mayor reads each motion out loud at both the committee and Council meeting.

The established meeting schedules for committees is varied and often, in order to meet deadlines that require Council motions and by-laws, reports circumvent the committee and go directly to Council. At best this is a hybrid system and would seem to defeat the purpose of a committee meeting system.

In attempts to put something before a committee, prior to a Council meeting, quite often more committee meetings are held than the set schedule provides.

In the current system, not all members of Council sit on every committee and often the discussion and rationalization that occurs at committee is reiterated at the Council meeting to provide information to a Councillor who is not on the committee.

Staff attend both committee meetings and Council meetings at which their committee reports and recommendations are being considered. This may not be the best use of resources or time for staff.

There is an implied notion that the intent of a committee system is to allow committee members to discuss and debate issues by using less strict rules than those used in a formal Council meeting. There is nothing in legislation, however that prohibits the same discussion and debate at a meeting of Council.

Historical Perspective of the Committee of the Whole (CoW)

During the reigns of James I and Charles in the sixteenth century, Committee of the Whole systems were established in British Parliament. At that time, the Speaker of the House, who was to look after the interests of the King, severely limited debate in Parliament. By meeting in a CoW system, the speaker had no authority to stifle or limit debate and members were free to speak on a bill..

OPPORTUNITIES IN MOVING TO A FULL COUNCIL MEETING SYSTEM

The move to a Council meeting system would coincide with the creation of Task Forces on an as needed basis. These Task Forces would be focused on specific areas of interest with established mandates and a limited lifespan. This has been utilized in dealing with the Open Air Burn By-Law review and the review associated with the Mount Forest Pool. The make-up of a Task Force can be flexible depending upon the challenge at hand and should have Council representation. The Task Force would present reports and recommendations directly to Council. Task Force meetings would still need structure but would be less formal.

The need for a Community Growth Plan Task Force was reflected in the Township Strategic Plan and recommendations have been reported from the Municipal

Development forum. The current Economic Development Committee could be restructured to have responsibility for implementation of the Community Growth Plan Task Force Municipal Development Forum recommendations.

REMUNERATION

It is important to note that Council remuneration is not just compensation for attending meetings, but also to compensate members for carrying out their duties as an elected official outside of meetings. Reducing the number of meetings and hours spent at them it more fairly compensates elected officials for their duties outside of meetings and frees time for Councillors to meet with constituents.

One of the identified priorities from the developer's forum was a Community Group Meeting Program and this change would ensure Councillors would have the time to fully commit to the initiative. Councillors will report out at a Council meeting, on all meetings attended under the program.

It is difficult to compare remuneration and as the number of meetings attended by individual councillors, outside of Council, impact the amount earned. Additionally there was an election in 2014 and a by-election in 2015 so some councillors did not receive pay for the entire year.

In 2013, total remuneration paid was \$102,395.62, in 2014 total remuneration paid was \$95,599.77 and in 2015 total remuneration paid was \$90,539.12. (This includes annual Council meeting per diem, other meeting per diems plus benefits)

Based on an average of total Wellington North Council remuneration paid in 2013, 2014 and 2015, it is recommended that Wellington North Council remuneration, commencing, January 2017 be paid as a flat rate, as follows:

MAYOR	\$ 27,000.00 (plus benefits)
COUNCILLORS	\$ 17,000.00 (plus benefits)

The flat rate of remuneration above, does not include conference registrations, mileage, supplies, meals, etc.

Schedule "A" shows remuneration for all lower tier Wellington elected officials.

FINANCIAL CONSIDERATIONS

There are no financial implications by receiving this report.

Should the recommendations be adopted, there may be financial implications in terms of remuneration for Council, impacts on overtime for staff, etc. It is anticipated that staff overtime would be reduced and Council remuneration would increase approximately \$5,000.00 in total. Mileage costs would be reduced as members and staff would not be travelling to as many meetings.

STRATEGIC PLAN

Do the report’s recommendations advance the Strategy’s implementation?

- X Yes
- No
- N/A

Which pillars does this report support?

- X Community Growth Plan
- X Human Resource Plan
- Brand and Identity
- X Strategic Partnerships
- X Community Service Review
- X Corporate Communication Plan
- Positive Healthy Work Environment

By reducing the number of meetings and hours spent at them, Councillor can full commit to the identified priority of Community Group Meeting Program.

Moving away from committees to a full Council meeting system will ensure that staff and Council resources are more appropriately used in an efficient and cost effective manner.

Creating ad hoc Taskforce working groups enable stakeholders to become involved in shaping their community by making group recommendations to Council.

PREPARED BY:	RECOMMENDED BY:
---------------------	------------------------

Karren Wallace, Clerk

Michael Givens, CAO

KARREN WALLACE, CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
------------------------------	--

<u>NAME</u>	<u>COUNCIL PER DIEM</u>	<u>OTHER MTGS</u>	<u>BENEFITS</u>	<u>TOTALS</u>
<u>MAYORS</u>				
W.N	\$ 18,659.09	\$ 5,850.00	\$ 954.17	\$ 25,463.26
Centre W.	\$ 27,646.11	\$ 2,970.00		\$ 30,616.11
Erin	\$ 26,000.00	\$ 2,007.13		\$ 28,007.13
Guelph/Eramosa	\$ 15,781.74	\$ 25,080.00		\$ 40,861.74
Minto	\$ 15,786.15	\$ 7,200.00		\$ 22,986.15
Mapleton	\$ 17,078.71	\$ 1,250.00		\$ 18,328.71
Puslinch	\$ 22,664.00		\$388.00	\$ 23,052.00
<u>COUNCILLORS</u>				
<u>W.N</u>				
Burke	\$ 12,689.40	\$ 2,700.00	\$592.81	\$ 15,982.21
McCabe	\$ 12,689.40	\$ -	\$468.61	\$ 13,158.01
Yake	\$ 12,689.40	\$ 3,900.00	\$648.01	\$ 17,237.41
Hern	\$ 1,464.16	\$ 375.00	23.91	\$ 1,863.07
Goetz	\$ 7,252.15	\$ 2,175.00	260.39	\$ 9,687.54
<u>Centre W.</u>				
Fisher	\$ 18,429.93	\$ 1,330.00		\$ 19,759.93
Kitras	\$ 18,429.93	\$ 1,680.00		\$ 20,109.93
Lloyd	\$ 18,429.93	\$ 2,830.00		\$ 21,259.93
McElwain	\$ 18,429.93	\$ 2,480.00		\$ 20,909.93
Morris	\$ 18,429.93	\$ 1,910.00		\$ 20,339.93
Vanleeuwen	\$ 18,429.93	\$ 1,125.00		\$ 19,554.93
<u>Erin</u>				
Brennan	\$ 15,600.00	\$ 964.06		\$ 16,564.06
Duncan	\$ 15,600.00	\$ 1,208.77		\$ 16,808.77
Sammut	\$ 15,600.00	\$ 264.55		\$ 15,864.55
Smith	\$ 15,600.00	\$ 115.96		\$ 15,715.96
<u>Guelph/Eramosa</u>				
Wolk	\$ 13,430.35	\$ 8,780.00		\$ 22,210.35
Woods	\$ 13,430.35	\$ 6,655.00		\$ 20,085.35
Bouwmeester	\$ 13,430.35	\$ 4,160.00		\$ 17,590.35
Marshall	\$ 13,430.35	\$ 4,235.00		\$ 17,665.35
<u>Minto</u>				
Faulkner	\$ 12,730.77	\$ 2,950.00		\$ 15,680.77
Anderson	\$ 10,693.84	\$ 4,265.00		\$ 14,958.84
Colwell	\$ 10,693.84	\$ 4,195.00		\$ 14,888.84
Dirksen	\$ 10,693.84	\$ 5,125.00		\$ 15,818.84
Elliott	\$ 10,693.84	\$ 7,902.00		\$ 18,595.84
Turton	\$ 10,693.84	\$ 2,930.00		\$ 13,623.84
<u>Mapleton</u>				
Craven	\$ 13,283.43	\$ 3,120.00		\$ 16,403.43
Martin	\$ 13,283.43	\$ 3,660.00		\$ 16,943.43
Otten	\$ 13,283.43	\$ 1,990.00		\$ 15,273.43
Woodham	\$ 13,283.43	\$ 2,800.00		\$ 16,083.43
<u>Puslinch</u>				
Roth	\$ 15,453.00		\$ 5,401.00	\$ 20,854.00
Stokley	\$ 15,453.00		\$ 5,738.00	\$ 21,191.00
Fielding	\$ 15,453.00	\$ 426.00	\$ 5,738.00	\$ 21,617.00
Bulmer	\$ 15,453.00		\$ 5,738.00	\$ 21,191.00



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2016-051 BEING A REPORT ON ANIMAL CONTROL
BY-LAW AND POUNDKEEPER SERVICES IN THE TOWNSHIP OF
WELLINGTON NORTH**

RECOMMENDATION

THAT Report CLK 2016-051 being a report on Animal Control By-law received;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the Animal Control by-law;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the Poundkeeper Appointment By-law to appoint Gord Flewelling as the municipal Poundkeeper;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the Appointment By-law to appoint David Carson Farms & Auction Services Inc. for trucking services and a pound facility.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

The Township of Wellington North receives four or five complaints a year , generally regarding the same owners of livestock regarding animals at large. Municipalities can rely on the provisions in the Pounds Act (the Act) to enforce animals at large, however in order to enforce the Act, an animal control by-law must be passed and a Poundkeeper and a pound facility but be appointed.

The Act sets out the process for seizing and impounding animals found to be at large as well as the process for recovery of fees incurred by the municipality. The Act provides that damages caused by the animals at large are the responsibility of the owner of the animal, however a claim for damages would be determined by the courts.

Animals in distress would fall under the jurisdiction of the OSPCA.

It is not recommended that three quotes for provision of Poundkeeper be obtained. Gord Flewelling, who currently acts as Livestock Valuator for the municipality, has agreed to accept an appointment as the Poundkeeper. He is well known and is very familiar with the farmers in the area which is a benefit in the position of Poundkeeper.

It is not recommended that three quotes for a pound facility or trucking services be obtained. This is very specialized and not many facilities would be able to provide both a pound and trucking. By appointing David Carson's Farm & Auction Service Inc. (Carson's), costs would be reduced as Carson's can ship them directly to the pound and auction immediately if not claimed, rather than having to ship them from a pound to an auction. Carson's has provided a reasonable quote for these services.

It is not recommended that three quotes for a service to round up livestock and load them on a truck be obtain. This is a very specialized service, which Wellington Livestock Emergency Response is willing to provide.

Paul Dray, of Paul Dray Legal Services, reviewed the draft and his amendments have been incorporated into this by-law.

The draft by-law is attached in Schedule "A".

Key provisions include:

- Livestock shall be deemed to be running at large if found in any place other than the premises of owner of the livestock and not under the control of any person.
- The owner is responsible to provide such fencing and other measures to prevent livestock from running at large. The fencing would not fall under the provision of the Line Fences Act, so the entire cost would be the responsibility of the owner of the livestock.
- An incident involves any livestock group of 12 or running at large in a 24-hour period.
- The municipality can recover costs by placing a lien on the property or adding the cost to the municipal tax bill.
- Once impounded the owner of the livestock has 10 days to pay the applicable costs and recover the animals or they may be sold at market, euthanized or otherwise disposed of according to the Poundkeeper.
- There is a provision, in extreme situations, to find any person who contravenes any provision of this By-law to be found guilty of an offence and upon conviction is liable to fines from \$50,000.00 for a first offence to a fine of not more than \$100,000.00.

FINANCIAL CONSIDERATIONS

Once appointed, the Poundkeeper will be remunerated at the rate of \$75.00 per investigation, \$50.00 per day per hearing, plus mileage.

Once appointed, Carson's will be remunerated at the rate of \$20.00 per day per animal in the pound, plus \$1.20 per kilometre for trucking. Additional costs incurred (e.g. wait times for loading) is at the rate of \$100.00 per hour. An annual retainer of \$500.00 is payable January 1, 2016 of each year.

Wellington County Livestock Emergency Response will provide a service to round up livestock and load them on Carson's truck at the rate of \$200.00 per animal, plus mileage.

The Poundkeeper remuneration, trucking and impound fees and fees for rounding and loading the livestock are recoverable from the owner of the animals impounded. The fees are recoverable from the proceeds of the sale of the animals if not claimed by the owner or the municipality can recover costs by placing a lien on the property or adding the cost to the municipal tax bill.

Carson's annual retainer is not recoverable from livestock owners and will be budgeted for in 2017.

STRATEGIC PLAN

Which pillars does this report support?

- | | |
|---|--|
| <input type="checkbox"/> Community Growth Plan | <input checked="" type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan | <input type="checkbox"/> Corporate Communication Plan |
| <input type="checkbox"/> Brand and Identity | <input type="checkbox"/> Positive Healthy Work Environment |
| <input type="checkbox"/> Strategic Partnerships | |

Having an animal control by-law in place, with a poundkeeper, a pound facility and trucking services will ensure that problematic issues are dealt with in an appropriate manner.

PREPARED BY:	RECOMMENDED BY:
<i>Karren Wallace, Clerk</i>	<i>Michael Givens, CAO</i>
KARREN WALLACE CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 067-16

BEING A BY-LAW TO PROVIDE FOR ANIMAL CONTROL WITHIN THE
TOWNSHIP OF WELLINGTON NORTH WITH REGARD TO LIVESTOCK
RUNNING AT LARGE OR TRESPASSING

WHEREAS, the Township of Wellington North deems it expedient and necessary to provide provisions dealing with livestock running at large or trespassing;

THEFORE THE COUNCIL OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

1. **DEFINITIONS**

"At Large" means **livestock** found at a place other than the property of the **owner** of **livestock** and not under the control of any **person**.

"Fence" means a barrier forming a boundary to or enclosing an area of land to contain **livestock**;

"Livestock" means any domestic fowl (including chickens, geese, ducks, turkeys, guinea fowl, etc.), horse, donkey, mule, bull, ox, cow or other cattle, goat, swine, sheep, llama, mink, fox, emu or ostrich, or the young thereof excluding cats and dogs;

"Officer" means a Police Officer, municipal law enforcement officer or other **person** appointed by by-law to enforce the provisions of this By-law;

"Owner" means the owner or **person** in possession or control of **livestock** and where the owner is a minor, the **person** responsible for the custody of the minor;

"Perimeter Fence" means a fence with gates, where necessary, which is located on the outer boundaries of a property and that encloses the property in its entirety;

"Person" includes a corporation and its heirs, executors, administrators, or other legal representatives of a person to whom the context can apply according to law;

"Township" shall mean the Corporation of the Township of Wellington North or the land within the geographic limits of the Corporation of the Township of Wellington North as the context requires;

“**Poundkeeper**” means an individual appointed by By-law to provide poundkeeping services;

“**Trespass or Trespassing**” means being on private property without permission of the **owner** of the private property or being **at large** on property owned by the Township.

2. OFFENCES

- 2.1 No **owner** of any **livestock** shall permit the **livestock** to be **at large**.
- 2.2 No **owner** of any **livestock** shall permit **livestock** to **trespass**.
- 2.3 Every **owner** of **livestock** shall, at their own expense, prevent the **livestock** from leaving their property at any time by constructing a **perimeter fence**, or **fence**, or other interior enclosure of sufficient construction, and, further such **owner** shall keep the said **perimeter fence**, or **fence** or other interior enclosure in good repair.

3. ENFORCEMENT

- 3.1 This by-law shall be enforced by the Poundkeeper, an **Officer** or other persons as Council may, by by-law, appoint.

4. RIGHT OF ENTRY

- 4.1 A Poundkeeper or **Officer** or other person designated by Council shall be permitted to enter onto land at any time for the purpose of enforcing this by-law and any orders or conditions imposed under the authority of this by-law.
- 4.2 A person exercising a power of entry on behalf of the **Township** under this by-law must, upon request, display or produce proper identification.

5. REMEDICATION

- 5.1 Where the **owner** is in default of doing any matter or thing directed or required to be done under this by-law, a Poundkeeper or **Officer** may direct the completion and enforcement of such at the **owner's** expense.
- 5.2 The **Township** may recover the remedial action and enforcement costs incurred under subsection 5.1 by action, or by adding them to the tax roll and collecting them in the same manner as taxes in accordance with Section 446 of the Municipal Act.
- 5.3 The **Township** may, prior to recovering costs incurred in subsection 5.1 pursuant to Section 446 of the Municipal Act by adding costs to the

Municipal Taxes, invoice the **owner(s)** requesting voluntary payment of said remedial action costs.

- 5.4 The **Township** may place a lien on the property as per Section 446 of the Municipal Act on any remedial action that exceeds \$1,000.00.

6. IMPOUNDING AND SELLING OF LIVESTOCK

- 6.1 A Poundkeeper, with respect to **livestock** being **at large** or **trespassing** in contravention of this by-law, may seize and impound the **livestock**. The seized **livestock** shall be impounded at such facilities designated and/or maintained by the **Township**.
- 6.2 If the **owner** of the **livestock** can be identified, the Poundkeeper shall deliver a notice to the **owner** (to the address of the **owner** shown on the last revised assessment roll or to be the last known address) that **livestock** has been impounded.
- 6.3 An **owner** of **livestock** that has been impounded, may claim the **livestock** within 10 days of the impounding, excluding the day of impoundment and including the day the **livestock** is claimed, provided that all costs incurred by the **Township** and the Poundkeeper shall be paid by the **owner** before the **livestock** is released.
- 6.4 If impounded **livestock** is not claimed within the 10 day period stipulated in section 6.3 or if all of the costs incurred by the **Township** and the Poundkeeper have not been paid, the **Township** may sell the impounded **livestock** without advertising or tender. The proceeds of the sale shall be applied first to the costs incurred by the **Township** and the balance, if any, shall be paid to the **owner** of the **livestock**.
- 6.5 Where **livestock** that is impounded is not claimed by the **owner** within the 10 day period specified in Section 6.3 the Poundkeeper may retain the **livestock** for such further time as he/she may consider proper and during that time the Poundkeeper may:
- a) sell the **livestock** for such price as he/she considers proper;
 - or
 - b) euthanize the **livestock**; or
 - c) otherwise dispose of the **livestock** as he/she sees fit.
- 6.6 Where **livestock** that is captured or taken into custody, in the opinion of the Poundkeeper, is injured or should be destroyed without delay for

humane reasons or for the reasons of safety to persons or animals, the Poundkeeper, **Officer** or other trained person appointed by the Poundkeeper, may euthanize the **livestock** in a humane manner as soon after capture or taking into custody as he/she may determine, and may do so without permitting any person to reclaim the **livestock** or without offering it for sale.

- 6.7 An **Officer** or other persons designated by Council may kill **livestock** in the following circumstances:
- a) where **livestock** is **trespassing** or **at large** and in his/her opinion, should be destroyed because it is so severely injured that it would be inhumane to capture the **livestock** and remove it to a veterinary hospital; or
 - b) where **livestock** is **trespassing** or **at large** and in his/her opinion, should be destroyed for reasons of safety to the public or other animals.
- 6.8 No compensation, damages, fees or any other sum of money on account of or by reason of the impounding, killing, euthanizing or other disposal of an impounded **livestock** in the course of the administration and enforcement of this by-law shall be recoverable by the **owner** of **livestock**.
- 6.9 No **person** shall forcibly retrieve **livestock** from the Poundkeeper, or enter into the location where **livestock** are impounded to retrieve **livestock** without payment in full of all fees and charges required to be paid under this by-law.

7. PENALTIES

- 7.1 Any **person** who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable:
- (a) on a first offence, to a fine not more than 50,000.00; and
 - (b) on a second and each subsequent offence, to a fine of not more than \$100,000.00.
- 7.2 Any **person** who is issued a Part 1 offence notice or summons and is convicted of an offence under this By-law shall be subject to a fine, to a maximum as provided for in the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.
- 7.3 Every director or officer of a corporation who knowingly concurs in the contravention of any provision of this By-law by the corporation is guilty of an offence.

- 7.4 Upon conviction any penalty imposed under this By-law may be collected under the authority of the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.

8. OBSTRUCTION

- 8.1 In accordance with the provisions of the Municipal Act S.O. 2001, c. 25, as amended, Section 426(1), no **person** shall hinder, interfere with or otherwise obstruct, either directly or indirectly, a Poundkeeper, **Officer** or employee of the Township and/or agent in the lawful exercise or power or duty under this by-law.
- 8.2 Any **person** who has been alleged to have contravened any of the provisions of this by-law, who fails to identify himself/herself shall be deemed to have obstructed or hindered the **person** exercising a power or performing a duty under this by-law.

9. TOWNSHIP NOT LIABLE

- 9.1 The Township assumes no liability for property damage, damage to animal, **livestock** or personal injury resulting from remedial action, remedial work and enforcement undertaken with respect to any **person**, animal, **livestock** or property that is subject of this by-law.

10. SINGULAR AND PLURAL USE

- 10.1 In this By-law, unless the context otherwise requires words importing the singular shall include the plural and use of the masculine shall include the feminine, where applicable.

11. VALIDITY AND SEVERABILITY

- 11.1 Should any section, subsection, clause, paragraph or provision of this by-law be declared by a Court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity of the enforceability of any other provision of this by-law, or of the by-law as a whole.

12. SHORT TITLE

- 12.1 The short title of this by-law is the Livestock at Large By-law.

13. EFFECTIVE DATE

13.1 That this by-law shall come into force and take effect upon being passed by Council.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 12th DAY OF SEPTEMBER 2016.

**_____
ANDREW LENNOX, MAYOR**

**_____
KARREN WALLACE, CLERK**



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2016-052 BEING A REPORT ROAD NAMING POLICY
IN THE TOWNSHIP OF WELLINGTON NORTH**

RECOMMENDATION

THAT Report CLK 2016-052 being a report on Road Naming Policy be received;
AND FURTHER THAT Council approve the Road Naming Policy 03.16.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

Council has the authority to approve road names on all developments in the municipality. This draft policy, attached as Schedule "A", sets out road naming guidelines and criteria to ensure transparent, consistent and fair practices are used.

FINANCIAL CONSIDERATIONS

There is no cost associated with receiving this report.

STRATEGIC PLAN

Which pillars does this report support?

- | | |
|---|--|
| <input checked="" type="checkbox"/> Community Growth Plan
<input type="checkbox"/> Human Resource Plan
<input checked="" type="checkbox"/> Brand and Identity
<input checked="" type="checkbox"/> Strategic Partnerships | <input type="checkbox"/> Community Service Review
<input type="checkbox"/> Corporate Communication Plan
<input type="checkbox"/> Positive Healthy Work Environment |
|---|--|

Having an established road naming policy will ensure stakeholders are clear as to the guidelines and criteria when submitting to Council for approval, potential names for roads within the municipality.

PREPARED BY:	RECOMMENDED BY:
<i>Karren Wallace, Clerk</i>	<i>Michael Givens, CAO</i>
KARREN WALLACE CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"



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ROAD NAMING POLICY

DEPARTMENT	CLERK	POLICY NUMBER	03.16
EFFECTIVE DATE	SEPTEMBER 12, 2016	LEGISLATIVE AUTHORITY	Municipal Act, 2001
APPROVED BY:	Resolution #		

Policy Statement

Council of the Township of Wellington North identify that the naming or re-naming of roads should be determined in a manner that incorporates local history, culture, and environmental features. Additionally organizations or individuals who have made significant contributions to the municipality or society as a whole may be considered.

Purpose

The purpose of the Road Naming Policy is to establish procedures for naming and re-naming roads within the Township of Wellington North.

Scope

This Policy applies to developers, staff, individuals or organizations with respect to naming or re-naming of roads within the Township of Wellington North.

Road Naming

Whenever possible, the naming or re-naming of roads in the Township will be determined by reference to:

- i. the surnames of local pioneer families in the immediate vicinity of the proposed development or existing road;
- ii. the names of prominent current and/or former residents who contributed through community involvement / athletic / business acumen;
- iii. the names of local servicemen who served their country;

- iv. any prominent geographic or other natural feature which makes a site unique or identifiable; or
- v. a historic name which once identified the location.

Developers, individuals or organizations making the request are responsible for conducting the research necessary to establish an appropriate name for proposed roads.

The duplication of names that are used in adjacent municipalities shall be avoided. Only one name is to be used for road naming throughout the whole Township.

Council may consider road names that do not meet the above noted criteria.

Naming Principles

- a) Names shall be unique; name duplication and similar sounding names shall be avoided.
- b) Names should give a sense of place, continuity, belonging and celebrate distinguishing characteristics and uniqueness of Wellington North;
- c) Names should maintain a long standing local area identification with the residents of Wellington North;
- d) Names shall be understandable;
- e) Names shall not be discriminatory, derogatory or political in nature;
- f) Names shall assist with emergency response situations by being consistent with street names and geographical locations;

Application review and approval process

Applicant(s) shall submit a written request for a road name to the Clerk, providing the following:

- (a) background information concerning the rationale for consideration of the request;
- (b) biographical information if named after an organization (or an individual); and,
- (c) documentation including letters from organizations and individuals providing substantial support for the request.

Upon receipt of an application, the Clerk shall circulate the application to municipal staff, Public Works, Fire and the County of Wellington for comment on the suitability of the name and to review all proposed external civic names for the purpose of minimizing confusion for emergency response situations.

The Clerk shall submit a report with the appropriate recommendation to Council to either approve or not approve the naming/renaming as requested by the applicant(s).

Council reserves the right to refuse any proposed road name and/or consider names that do not meet the criteria in the policy.



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**TO: MAYOR AND MEMBERS OF COUNCIL
MEETING OF SEPTEMBER 12, 2016**

FROM: KARREN WALLACE, CLERK

**SUBJECT: REPORT CLK 2016-058 BEING A REPORT ON CAPITAL WORKS
IN THE MOUNT FOREST CEMETERY**

RECOMMENDATION

THAT CLK Report 2016-058 being a report on 2016 capital work in the Mount Forest cemetery be received;

AND FURTHER THAT Council authorizes the transfer of \$5,000 from 1-00-00-000-3080 Wellington North Cemetery Reserve account to pay for the 2016 capital work;

AND FURTHER THAT the \$5,000 be included in the 2017 operating budget as a transfer back to reserve account 1-00-00-000-3080.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

N/A

BACKGROUND

The Mount Forest cemetery requires an expansion of the burial area. The lands are owned by Wellington North, however work is required to survey the area, construct roadways and seed the area down.

This work was not included in the 2016 capital budget, however by conducting the work in the fall of 2016 would ensure the grounds would be ready in the spring of 2017.

The work required and estimated cost is as follows:

Survey roads	\$ 2,000.00	(contracted)
Construction of roads	\$ 5,000.00	(in house)
Seeding	<u>\$ 3,000.00</u>	(contracted)
	\$10,000.00	

FINANCIAL CONSIDERATIONS

This work was not budgeted in 2016. The cemetery reserve account 1-00-00-000-3080 has a current balance of \$13,189 and it is recommended that \$5,000 be transferred from this reserve to cover the cost of the contracted work. This amount will be budgeted in 2017 and will replenish the reserve.

The construction of the roads is being done in-house and will result in an inter-departmental transfer.

STRATEGIC PLAN

Do the report’s recommendations advance the Strategy’s implementation?

X Yes No N/A

Which pillars does this report support?

- X Community Growth Plan Community Service Review
- Human Resource Plan Corporate Communication Plan
- Brand and Identity Positive Healthy Work Environment
- Strategic Partnerships

By doing this groundwork, Wellington North is being proactive in ensuring there will be sufficient land available for burials in the future.

PREPARED BY: **RECOMMENDED BY:**

Karren Wallace, Clerk

Michael Givens, CAO

KARREN WALLACE CLERK	MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER
---------------------------------	--

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 067-16

BEING A BY-LAW TO PROVIDE FOR ANIMAL CONTROL WITHIN THE TOWNSHIP OF WELLINGTON NORTH WITH REGARD TO LIVESTOCK RUNNING AT LARGE OR TRESPASSING

WHEREAS, the Township of Wellington North deems it expedient and necessary to provide provisions dealing with livestock running at large or trespassing;

THEFORE THE COUNCIL OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

1. DEFINITIONS

“At Large” means **livestock** found at a place other than the property of the **owner** of **livestock** and not under the control of any **person**.

“Fence” means a barrier forming a boundary to or enclosing an area of land to contain **livestock**;

“Livestock” means any domestic fowl (including chickens, geese, ducks, turkeys, guinea fowl, etc.), horse, donkey, mule, bull, ox, cow or other cattle, goat, swine, sheep, llama, mink, fox, emu or ostrich, or the young thereof excluding cats and dogs;

“Officer” means a Police Officer, municipal law enforcement officer or other **person** appointed by by-law to enforce the provisions of this By-law;

“Owner” means the owner or **person** in possession or control of **livestock** and where the owner is a minor, the **person** responsible for the custody of the minor;

“Perimeter Fence” means a fence with gates, where necessary, which is located on the outer boundaries of a property and that encloses the property in its entirety;

“Person” includes a corporation and its heirs, executors, administrators, or other legal representatives of a person to whom the context can apply according to law;

“**Township**” shall mean the Corporation of the Township of Wellington North or the land within the geographic limits of the Corporation of the Township of Wellington North as the context requires;

“**Poundkeeper**” means an individual appointed by By-law to provide poundkeeping services;

“**Trespass or Trespassing**” means being on private property without permission of the **owner** of the private property or being **at large** on property owned by the Township.

2. OFFENCES

- 2.1 No **owner** of any **livestock** shall permit the **livestock** to be **at large**.
- 2.2 No **owner** of any **livestock** shall permit **livestock** to **trespass**.
- 2.3 Every **owner** of **livestock** shall, at their own expense, prevent the **livestock** from leaving their property at any time by constructing a **perimeter fence**, or **fence**, or other interior enclosure of sufficient construction, and, further such **owner** shall keep the said **perimeter fence**, or **fence** or other interior enclosure in good repair.

3. ENFORCEMENT

- 3.1 This by-law shall be enforced by the Poundkeeper, an **Officer** or other persons as Council may, by by-law, appoint.

4. RIGHT OF ENTRY

- 4.1 A Poundkeeper or **Officer** or other person designated by Council shall be permitted to enter onto land at any time for the purpose of enforcing this by-law and any orders or conditions imposed under the authority of this by-law.
- 4.2 A person exercising a power of entry on behalf of the **Township** under this by-law must, upon request, display or produce proper identification.

5. REMEDICATION

- 5.1 Where the **owner** is in default of doing any matter or thing directed or required to be done under this by-law, a Poundkeeper or **Officer** may direct the completion and enforcement of such at the **owner's** expense.
- 5.2 The **Township** may recover the remedial action and enforcement costs incurred under subsection 5.1 by action, or by adding them to the tax roll and collecting them in the same manner as taxes in accordance with Section 446 of the Municipal Act.
- 5.3 The **Township** may, prior to recovering costs incurred in subsection 5.1 pursuant to Section 446 of the Municipal Act by adding costs to the Municipal Taxes, invoice the **owner(s)** requesting voluntary payment of said remedial action costs.
- 5.4 The **Township** may place a lien on the property as per Section 446 of the Municipal Act on any remedial action that exceeds \$1,000.00.

6. IMPOUNDING AND SELLING OF LIVESTOCK

- 6.1 A Poundkeeper, with respect to **livestock** being **at large** or **trespassing** in contravention of this by-law, may seize and impound the **livestock**. The seized **livestock** shall be impounded at such facilities designated and/or maintained by the **Township**.
- 6.2 If the **owner** of the **livestock** can be identified, the Poundkeeper shall deliver a notice to the **owner** (to the address of the **owner** shown on the last revised assessment roll or to be the last known address) that **livestock** has been impounded.
- 6.3 An **owner** of **livestock** that has been impounded, may claim the **livestock** within 10 days of the impounding, excluding the day of impoundment and including the day the **livestock** is claimed, provided that all costs incurred by the **Township** and the Poundkeeper shall be paid by the **owner** before the **livestock** is released.
- 6.4 If impounded **livestock** is not claimed within the 10 day period stipulated in section 6.3 or if all of the costs incurred by the **Township** and the Poundkeeper have not been paid, the **Township** may sell the impounded **livestock** without advertising

or tender. The proceeds of the sale shall be applied first to the costs incurred by the **Township** and the balance, if any, shall be paid to the **owner** of the **livestock**.

6.5 Where **livestock** that is impounded is not claimed by the **owner** within the 10 day period specified in Section 6.3 the Poundkeeper may retain the **livestock** for such further time as he/she may consider proper and during that time the Poundkeeper may:

a) sell the **livestock** for such price as he/she considers proper;

or

b) euthanize the **livestock**; or

c) otherwise dispose of the **livestock** as he/she sees fit.

6.6 Where **livestock** that is captured or taken into custody, in the opinion of the Poundkeeper, is injured or should be destroyed without delay for humane reasons or for the reasons of safety to persons or animals, the Poundkeeper, **Officer** or other trained person appointed by the Poundkeeper, may euthanize the **livestock** in a humane manner as soon after capture or taking into custody as he/she may determine, and may do so without permitting any person to reclaim the **livestock** or without offering it for sale.

6.7 An **Officer** or other persons designated by Council may kill **livestock** in the following circumstances:

a) where **livestock** is **trespassing** or **at large** and in his/her opinion, should be destroyed because it is so severely injured that it would be inhumane to capture the **livestock** and remove it to a veterinary hospital; or

b) where **livestock** is **trespassing** or **at large** and in his/her opinion, should be destroyed for reasons of safety to the public or other animals.

6.8 No compensation, damages, fees or any other sum of money on account of or by reason of the impounding, killing, euthanizing or other disposal of an impounded **livestock** in the course of the administration and enforcement of this by-law shall be recoverable by the **owner** of **livestock**.

6.9 No **person** shall forcibly retrieve **livestock** from the Poundkeeper, or enter into the location where **livestock** are impounded to

retrieve **livestock** without payment in full of all fees and charges required to be paid under this by-law.

7. PENALTIES

- 7.1 Any **person** who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable:
- (a) on a first offence, to a fine not more than 50,000.00; and
 - (b) on a second and each subsequent offence, to a fine of not more than \$100,000.00.
- 7.2 Any **person** who is issued a Part 1 offence notice or summons and is convicted of an offence under this By-law shall be subject to a fine, to a maximum as provided for in the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.
- 7.3 Every director or officer of a corporation who knowingly concurs in the contravention of any provision of this By-law by the corporation is guilty of an offence.
- 7.4 Upon conviction any penalty imposed under this By-law may be collected under the authority of the Provincial Offences Act, R.S.O. 1990, c. P. 33, as amended.

8. OBSTRUCTION

- 8.1 In accordance with the provisions of the Municipal Act S.O. 2001, c. 25, as amended, Section 426(1), no **person** shall hinder, interfere with or otherwise obstruct, either directly or indirectly, a Poundkeeper, **Officer** or employee of the Township and/or agent in the lawful exercise or power or duty under this by-law.
- 8.2 Any **person** who has been alleged to have contravened any of the provisions of this by-law, who fails to identify himself/herself shall be deemed to have obstructed or hindered the **person** exercising a power or performing a duty under this by-law.

9. TOWNSHIP NOT LIABLE

- 9.1 The Township assumes no liability for property damage, damage to animal, **livestock** or personal injury resulting from remedial action, remedial work and enforcement undertaken with respect to any **person**, animal, **livestock** or property that is subject of this by-law.

10. SINGULAR AND PLURAL USE

10.1 In this By-law, unless the context otherwise requires words importing the singular shall include the plural and use of the masculine shall include the feminine, where applicable.

11. VALIDITY AND SEVERABILITY

11.1 Should any section, subsection, clause, paragraph or provision of this by-law be declared by a Court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity of the enforceability of any other provision of this by-law, or of the by-law as a whole.

12. SHORT TITLE

12.1 The short title of this by-law is the Livestock at Large By-law.

13. EFFECTIVE DATE

13.1 That this by-law shall come into force and take effect upon being passed by Council.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF SEPTEMBER 2016.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 068-16

**BEING A BY-LAW TO APPOINT A POUNDKEEPER FOR THE
TOWNSHIP OF WELLINGTON NORTH AND TO ESTABLISH THE
DUTIES OF THE POUNDKEEPER**

WHEREAS, the Township of Wellington North deems it expedient to appoint a Poundkeeper.

**THEFORE THE COUNCIL OF THE TOWNSHIP OF WELLINGTON NORTH
ENACTS AS FOLLOWS:**

1. That Gord Flewelling is hereby appointed Poundkeeper of the Township of Wellington North.
2. That the Poundkeeper shall have the duty of carrying out and enforcing the *Pounds Act, R.S.O. 1990, c.P.17*, as amended, and any applicable municipal by- laws or any other Act governing impounding of animals.
3. That this by-law shall come into force and take effect upon being passed by Council.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF SEPTEMBER 2016.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 069-16

**BEING A BY-LAW TO APPOINT A FACILITY TO IMPOUND
LIVESTOCK UNDER THE POUNDS ACT FOR THE TOWNSHIP
OF WELLINGTON NORTH**

WHEREAS, the Township of Wellington North deems it expedient to appoint a Poundkeeping facility and trucking services.

**THEFORE THE COUNCIL OF THE TOWNSHIP OF WELLINGTON NORTH
ENACTS AS FOLLOWS:**

1. That the Corporation of the Township of Wellington North enter into an agreement with David Carson Auctions and David Carson Farms & Auction Services Inc. with respect to the provision of a Poundkeeping facility for livestock and trucking services, agreement attached hereto as Schedule "A".
2. That the Mayor and the Clerk of the Corporation of the Township of Wellington North are hereby authorized and directed to execute the said to agreement and all other documentation required.
3. That this by-law shall come into force and take effect upon being passed by Council.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
12th DAY OF SEPTEMBER 2016.**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

**SCHEDULE "A"
AGREEMENT**

BETWEEN:

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**
hereinafter called "Wellington North" of the First Part;
And

**DAVID CARSON FARMS & AUCTION
SERVICES LTD.**
hereinafter called "Carson" of the Second Part;

WHEREAS the Parties hereto wishes to clarify its obligations to the other Party with respect to the duties and remuneration for provision of Livestock Poundkeeping facilities.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the mutual covenants of each Party, the one with the other, the Parties hereto covenant and agree as follows:

1. The Township of Wellington North agrees to pay to David Carson Farms & Auction Services Ltd. an annual retainer of \$500.00 to be paid January 1, a hold fee per day per animal of \$20.00, transportation fee of \$1.20 per kilometer and \$100.00 per hour for labour to load livestock.
2. Carson's agrees to provide a Pound facility for livestock in accordance with the Pounds Act.

IN WITNESS WHEREOF each of the parties hereto affixed its corporate seal as attested to by the proper officers duly authorized in that behalf;

SIGNED and sealed this _____ of _____, 2016

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

Andy Lennox, Mayor

Karren Wallace, Clerk

SIGNED and sealed this _____ of _____, 2016

DAVID CARSON FARMS & AUCTION SERVICES LTD.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 070-16

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF THE WINTER MAINTENANCE AGREEMENT BETWEEN INTEGRATED MAINTENANCE AND OPERATIONS SERVICE INC. OPERATING UNDER THE NAME OF "OWEN SOUND HIGHWAY MAINTENANCE LIMITED" (IMOS) AND THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

WHEREAS The Corporation of the Township of Wellington North and Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS) wish to enter into an agreement for winter maintenance services (Arthur).

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

1. That the Corporation of the Township of Wellington North enter into an agreement with Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS) in substantially the same form as the agreement attached hereto as Appendix "A".
2. That the Mayor and the Clerk of the Corporation of the Township of Wellington North are hereby authorized and directed to execute the said agreement and all other documentation required on behalf of the Corporation.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 12TH DAY OF SEPTEMBER, 2016.**

ANDREW LENNOX, MAYOR

KARREN WALLACE CLERK

APPENDIX "A"

This Agreement for winter maintenance services made this ____ day of _____, 2016

BETWEEN:

Integrated Maintenance and Operations Services Inc.
Operating under the name of "Owen Sound Highway Maintenance
Limited"

(hereinafter referred to as "IMOS")

-and-

The Corporation of the Township of Wellington North

(hereinafter referred to as the "Municipality")

WHEREAS Highway 6 within the limits of the former Town of Arthur is under the jurisdiction of the Municipality and connects to Highway 6;

AND WHEREAS IMOS will travel over Highway 6 within the limits of the former Town of Arthur in order to maintain Highway 6;

AND WHEREAS the Municipality has requested that IMOS provide winter maintenance services on Highway 6 within the limits of the former Town of Arthur.

AND WHEREAS IMOS has agreed to provide such winter maintenance services on Highway 6 within the limits of the former Town of Arthur upon the terms and conditions set out herein.

NOW THEREFORE in consideration of the covenants in this Agreement and for other good and valuable consideration (the receipt and sufficient of which are hereby acknowledged), the parties hereto agree as follows:

1. **Term:** IMOS hereby agrees to provide the winter maintenance services on Highway 6 within the limits of the former Town of Arthur from 12:01 a.m. October 15, 2016 until 11:59 p.m. April 30, 2017.
2. **Level of Service:** IMOS hereby agrees to provide such winter maintenance services and at the level of service specified in attached Schedule "A" to this Agreement.
3. **Contacts:**

IMOS' contact shall be:

Greg Smart, Operations Manager
PO Box 309
Chatsworth, ON N0H 1G0
(519) 387-0563

The Municipality's contact shall be:

M. Aston, Director of Public Works
The Corporation of the Township of Wellington North
7490 Sideroad 7 West, PO Box 125
Kenilworth, ON N0G 2E0

4. **Indemnification:** The Municipality shall indemnify and hold harmless IMOS and its contractors, agents, their officers and employees from and against all claims, demands, losses, expenses, costs, damages, actions suits or proceedings by third parties, hereinafter called "Claims", directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the services, provided such Claims are:

- a) attributable to bodily injury, sickness, disease or death or to damage to or destruction of tangible property;
- b) caused by negligent acts of IMOS or its contractor or anyone for whose acts IMOS or its contractors may be liable; and,
- c) made in writing within a period of (2) years from the date that the services are completed.

5. **Insurance:** The Municipality shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement.

6. **Payment:** The Municipality hereby agrees to pay IMOS two lump sum payments of \$3,726.29 plus HST for the winter maintenance services provided by IMOS pursuant to this Agreement. Invoices will be issued by IMOS to the Municipality on December 31st, 2016 and February 28th, 2017.

7. **Authority:** The Municipality warrants that it has taken all necessary steps, done all acts, passed all by-laws and obtained all approvals required to give it the authority to enter into this Agreement.

IN WITNESS WHEREOF IMOS and the Municipality, by their duly authorized representatives, have hereunto set their signatures on the dates herein written below.

IMOS

The Corporation of the Township of
Wellington North

Greg Smart, Operations Manager
Owen Sound Highway Maintenance Ltd.

Mayor

Clerk

Schedule 'A'

IMOS agrees to attempt to maintain one lane in each direction of the Municipality's Connecting Link as a Class 2 Highway in accordance with the Ministry of Transportation's Maintenance Quality Standards 701. The following points also form part of this agreement:

1. The agreement must be renewed annually. IMOS cannot guarantee that the work can be undertaken in subsequent years and will notify the municipality as soon as possible if unable to provide future service.
2. The level of service will include patrolling, plowing, sanding and salting.
3. Snow removal adjacent to the through lanes will not be included in this agreement.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 071-16

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF THE WINTER MAINTENANCE AGREEMENT BETWEEN INTEGRATED MAINTENANCE AND OPERATIONS SERVICE INC. OPERATING UNDER THE NAME OF "OWEN SOUND HIGHWAY MAINTENANCE LIMITED" (IMOS) AND THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

WHEREAS The Corporation of the Township of Wellington North and Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS) wish to enter into an agreement for winter maintenance services (Mount Forest).

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

1. That the Corporation of the Township of Wellington North enter into an agreement with Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS) in substantially the same form as the agreement attached hereto as Appendix "A".
2. That the Mayor and the Clerk of the Corporation of the Township of Wellington North are hereby authorized and directed to execute the said agreement and all other documentation required on behalf of the Corporation.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 12TH DAY OF SEPTEMBER, 2016.**

ANDREW LENNOX, MAYOR

KARREN WALLACE CLERK

APPENDIX "A"

This Agreement for winter maintenance services made this ____ day of _____, 2016

BETWEEN:

Integrated Maintenance and Operations Services Inc.
Operating under the name of "Owen Sound Highway Maintenance
Limited"

(hereinafter referred to as "IMOS")

-and-

The Corporation of the Township of Wellington North

(hereinafter referred to as the "Municipality")

WHEREAS Highways 6 and 89 within the limits of the former Town of Mount Forest is under the jurisdiction of the Municipality and connects to Highway 6 and Highway 89;

AND WHEREAS IMOS will travel over Highway 6 and Highway 89 within the limits of the former Town of Mount Forest in order to maintain Highway 6 and Highway 89;

AND WHEREAS the Municipality has requested that IMOS provide winter maintenance services on Highway 6 and Highway 89 within the former Town of Mount Forest.

AND WHEREAS IMOS has agreed to provide such winter maintenance services on Highway 6 and Highway 89 within the limits of the former Town of Mount Forest upon the terms and conditions set out herein.

NOW THEREFORE in consideration of the covenants in this Agreement and for other good and valuable consideration (the receipt and sufficient of which are hereby acknowledged), the parties hereto agree as follows:

1. **Term:** IMOS hereby agrees to provide the winter maintenance services on Highway 6 and Highway 89 within the limits of the former Town of Mount Forest from 12:01 a.m. October 15, 2016 until 11:59 p.m. April 30, 2017.
2. **Level of Service:** IMOS hereby agrees to provide such winter maintenance services and at the level of service specified in attached Schedule "A" to this Agreement.
3. **Contacts:**

IMOS' contact shall be:

Greg Smart, Operations Manager
PO Box 309
Chatsworth, ON N0H 1G0
(519) 387-0563

The Municipality's contact shall be:

M. Aston, Director of Public Works
The Corporation of the Township of Wellington North
7490 Sideroad 7 West, PO Box 125
Kenilworth, ON N0G 2E0

4. **Indemnification:** The Municipality shall indemnify and hold harmless IMOS and its contractors, agents, their officers and employees from and against all claims, demands, losses, expenses, costs, damages, actions suits or proceedings by third parties, hereinafter called "Claims", directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the services, provided such Claims are:
- a) attributable to bodily injury, sickness, disease or death or to damage to or destruction of tangible property;
 - b) caused by negligent acts of IMOS or its contractor or anyone for whose acts IMOS or its contractors may be liable; and,
 - c) made in writing within a period of (2) years from the date that the services are completed.
5. **Insurance:** The Municipality shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement.
6. **Payment:** The Municipality hereby agrees to pay IMOS two lump sum payments of \$13,420.84 plus HST for the winter maintenance services provided by IMOS pursuant to this Agreement. Invoices will be issued by IMOS to the Municipality on December 31st, 2016 and February 28th, 2017.
7. **Authority:** The Municipality warrants that it has taken all necessary steps, done all acts, passed all by-laws and obtained all approvals required to give it the authority to enter into this Agreement.

IN WITNESS WHEREOF IMOS and the Municipality, by their duly authorized representatives, have hereunto set their signatures on the dates herein written below.

IMOS

The Corporation of the Township of
Wellington North

Greg Smart, Operations Manager
Owen Sound Highway Maintenance Ltd.

Mayor

Clerk

Schedule 'A'

IMOS agrees to attempt to maintain one lane in each direction of the Municipality's Connecting Link as a Class 2 Highway in accordance with the Ministry of Transportation's Maintenance Quality Standards 701. The following points also form part of this agreement:

1. The agreement must be renewed annually. IMOS cannot guarantee that the work can be undertaken in subsequent years and will notify the municipality as soon as possible if unable to provide future service.
2. The level of service will include patrolling, plowing, sanding and salting.
3. Snow removal adjacent to the through lanes will not be included in this agreement.

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 072-16

BEING A BY-LAW TO AUTHORIZE A DEFERRAL AGREEMENT PURSUANT TO SECTION 27 OF THE *DEVELOPMENT CHARGES ACT*. (Allan and Geddes Survey Lots 57 to 59, Pt Bently St, RP 61R10881 Parts 1 and 2, RP 61R11038 Part 1; geographic Town of Mount Forest in the Township of Wellington North, in the County of Wellington) – known as 501 Silver Street, Mount Forest, ON (Rose Desmarais and Bruce Chapman)

WHEREAS the Council of the Corporation of the Township of Wellington North passed By-law 51-13 under the provisions of the *Development Charges Act* (“the Act”)

AND WHEREAS Section 27 of the Act provides that the Township may enter into an Agreement with a person who is required to pay a development charge that provides for all or any part of the development charge to be paid after it would otherwise be payable;

AND WHEREAS it is deemed expedient to enter into such an Agreement with Rose Desmarais and Bruce Chapman, the owners of the following lands:

Allan and Geddes Survey Lots 57 to 59, Pt Bently St, RP 61R10881 Parts 1 and 2, RP 61R11038 Part 1; geographic Town of Mount Forest in the Township of Wellington North, in the County of Wellington (the “lands”)

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH enacts as follows:

1. The Corporation shall enter into an Agreement with Rose Desmarais and Bruce Chapman in the form of the draft Agreement attached hereto as Schedule 1.
2. The Mayor and the Clerk of the Corporation be and they are hereby authorized and directed to sign the Agreement on behalf of the Corporation when it has been signed by the owners of the lands and the Clerk is hereby directed to cause notice of the said Agreement to be registered on the title to the lands.

By-law No. 072-16
Page 2 of 2

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 12TH DAY OF SEPTEMBER, 2016.**

**ANDREW LENNOX
MAYOR**

**KARREN WALLACE
CLERK**

BY-LAW NUMBER 072-16
SCHEDULE 1
AGREEMENT
(Section 27 Development Charges Act)

THIS AGREEMENT made this 12th day of September, 2016.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
(hereinafter called "the Township")
OF THE FIRST PART

- and -

Rose Desmarais and Bruce Chapman
(hereinafter called "the Owners")
OF THE SECOND PART

WHEREAS:

- (A) The Owners are the owners of the following property: Allan and Geddes Survey Lots 57 to 59, Pt Bently St, RP 61R10881 Parts 1 and 2, RP 61R11038 Part 1; geographic Town of Mount Forest in the Township of Wellington North, in the County of Wellington ("the lands")
- (B) The Owners propose to develop the lands by constructing a single family detached dwelling thereon and has made application to the Township for a building permit to enable construction to proceed.
- (C) Pursuant to the *Development Charges Act* and the Township's By-law 51-13 passed under it, the Owner must pay development charges to the Township prior to the issuance of a building permit for the construction and Section 27 of the Act provides that the Township may enter into an Agreement with the Owner providing for all or any part of the said development charge to be paid after it would otherwise be payable.
- (D) The Owners have requested the Township to defer the payment of that part of the development charges applicable to the development that pertain to sanitary sewer (wastewater).
- (E) The Township's By-law 51-13 provides that the Council of the Township may enter into deferral agreements with respect to all or any part of a development charge as authorized by Section 27 of the Act.

NOW THEREFORE IN CONSIDERATION of the terms of this Agreement and pursuant to Section 27 of the *Development Charges Act*, the parties hereto agree as follows:

1. The Owners acknowledge and agree that development charges are payable with respect to the development, which charges include a charge of \$8,822.00 for the sanitary sewer (wastewater), \$2,278.00 for the water services and \$16.00 for the water and wastewater vehicles components of the overall development charge and have requested the Township to defer the payment of that component and that sum until such time as the Township's sanitary sewer (wastewater) system is in place and available to service the land.
2. The Township shall defer the requirement for the payment by the Owners of the sanitary sewer (wastewater) component of the overall development charge for the development until the date when the Township's sanitary sewer (wastewater) and water system is in place and available to the lands ("the payment date").
3. The deferred partial development charge in the amount of \$11,116.00 shall become due and payable on the payment date.

BY-LAW NUMBER 072-16
SCHEDULE 1

-2-

- 4. If the deferred partial development charge or any part of it has not been paid within 30 full days after the payment date, the Township shall be entitled to recover the unpaid amount by adding such amount to the property tax roll for the lands and the Township shall collect such amount as taxes pursuant to Section 32(1) of the *Development Charges Act*.
- 5. The Owners consent to the registration of this Agreement by the Township on the title to the lands.
- 6. This Agreement shall enure to the benefit of and shall be binding upon the parties hereto and their respective heirs, estate trustees, successors and assigns.

THIS AGREEMENT is executed by the Township this 12th day of September, 2016.

**THE CORPORATION OF
THE TOWNSHIP OF WELLINGTON NORTH**
Per:

Andrew Lennox – Mayor

Karren Wallace – Clerk
We have authority to bind the Corporation.

THIS AGREEMENT is executed by the Owners this day of , 2016.

Per:

Rose Desmarais

Bruce Chapman

I/We have authority to bind the Corporation.



August 11, 2016

In This Issue

- Participate in AMO/Ontario Business Burden Reduction project.
- Fort McMurray: After the Fire.
- Input sought on Wetlands Conservation.
- ServiceOntario's naming policy.
- New to municipal finance? Attend the LAS/MFOA Investment Basics Workshop.
- The Next Generation of Human Services.
- Circle December 2 on your calendars.
- Don't risk missing out!
- ROMA Conference early bird deadline.
- Check out LAS services at the AMO Conference.
- Investors are looking for you - are you prepared?
- Careers with AMO, Niagara Region, Durham Region, OPS and Gananoque.

Note: Due to the AMO Annual Conference, August 14-17, there will be no WatchFile sent on August 18th. The next issue will be broadcast on August 25th.

AMO Matters

If business retention, growth and streamlining local business regulation is a priority for your municipality, we want to hear from you. Learn more about the [AMO/Ontario Business Burden Reduction project](#). Please contact Michael Fenn: by email mfenn@cogeco.ca or call 905.699.1776.

Thank you to those municipalities that donated to Fort McMurray through AMO. AMO donated 50% of the money to the Red Cross and 50% to the Salvation Army. Read an [update](#) from the Salvation Army on their programs and services in the Fort McMurray fire response efforts.

Provincial Matters

The Ministry of Natural Resources and Forestry is asking for comments on its proposed [Wetland Conservation Strategy for Ontario](#). Submit feedback through the [Environmental Bill of Rights posting](#) by November 16, 2016.

The [2016 Ontario Budget Bill](#) includes legislative amendments that will allow an individual to register a birth with or change a name to a single name, if it is in accordance with the individual's traditional culture. This initiative is being led by [ServiceOntario](#) which recognizes that this may have impacts to some IT systems and/or operational policies and processes. Contact Shahzma Haji by email: Shahzma.Haji@ontario.ca or call 416.212.2909 should you have any questions or if you require clarification.

AMO, LAS and ROMA Events

If you are new to municipal finance or just want a refresher on investments, [plan to attend one of our five fall workshop sessions](#). Learn about municipal investment rules and opportunities, and how investments can help with your future municipal infrastructure projects. The first workshop is only one month away.

The Next Generation of Human Services will look at Basic Income Guarantee; Affordable Housing Innovation; Community Well-Being; Precarious Employment and more. Join AMO and OMSSA at the 2016 Human Services Symposium on September 22 at the Hilton Garden Inn Vaughan. [Register today](#), space is 90% sold out.

Circle December 2 on your calendars and get ready for the [2016 Ontario West Municipal Conference](#). Registration and details will be posted shortly.

Don't risk missing out on the premier municipal Risk Management event. Join us Sept 27 & 28 at Casino Rama for the 2016 Risk Management Symposium. [Register today](#) for two days of top of mind topics such as: survival tech; road maintenance; the fine print of entertainment contracts and more. What are you waiting for register online today!

Due to popular request, the ROMA Conference registration early bird was extended to August 12, 2016 - only two more days to go! Registration forms are [available online](#) and check out the [program at a glance](#). See you in Toronto January 29 - 31, 2017.

LAS

Are you wondering what services [LAS](#) can offer your municipality? Be sure to stop by LAS booth #703 at the AMO Conference to say hello and find out what's new. Graham, Cheryl and Jeff are looking forward to meeting you.

Municipal Wire *

The Economic Developers Council of Ontario is launching its 3rd online [Investors' Guide](#). Email [EDCO](#) to discover how the Guide can help market your municipality to a world of investors.

Careers

[Director of Finance and Operations - AMO](#). The position is responsible for corporate financial planning and related controls, information technology services, and data management as well as other operational assets and administrative systems. Ideal candidate will demonstrate proven collaboration, and strong communication, strategic orientation and risk management skills. Please apply in confidence by 4 p.m. Monday, August 22, 2016, by email to: hr@amo.on.ca.

[Chief Administrative Officer - Niagara Region](#). To be considered for this senior executive role, please forward your resume to PhelpsGroup, quoting PH166316, email NiagaraRegionCAO@phelpsgroup.ca. Competition closing date: September 4, 2016.

[Program Coordinator, Climate Change - Region of Durham](#). To learn more about this opportunity, apply online to Job ID 7967 no later than August 28, 2016 at [Region of Durham Careers](#).

[Policy Analyst \(2 temporary\) - Ontario Public Service](#). Location: Ministry of Finance, Toronto. Please apply online, only, by Monday, August 29, 2016, by visiting [Ontario Careers](#) and entering Job ID 95328 in the Job ID search field.

[Parks and Recreation Manager - Town of Gananoque](#). Please apply for this position no later than 4 p.m., September 6, 2016 to: Shellee Fournier, CAO, Town of Gananoque, 30 King St. E., P.O. Box 100, Gananoque ON, K7G 2T6. Email: sfournier@gananoque.ca.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



August 25, 2016

In This Issue

- Ontario150: apply for funding.
- National Disaster Mitigation Program.
- Media relations training coming to Mississauga.
- Don't risk missing out!
- The Next Generation of Human Services.
- #ROMASpeaks news you can use.
- Energy Now and Into the Future.
- A mountain of bills causing municipal headaches?
- Need to aggregate or summarize electricity bills?
- Careers with York Region, Windsor, OPS and Innisfil.

Provincial Matters

Next year marks the 150th anniversary of Confederation. As one of the founding members of Confederation, Ontario will mark this milestone with a number of events and opportunities across the province. Municipalities, community organizations and Indigenous groups will be able to access funding programs designed to lay the groundwork for a strong economic, social and cultural legacy for Ontario's next 150 years.

The Ministry of Municipal Affairs is currently accepting proposals under the National Disaster Mitigation Program which offers 50% federal funding for eligible flood mitigation projects. The 2017-18 proposal deadline is September 16, 2016. A Provincial webinar will be held September 6, 2016. Visit the ministry's website for more information.

AMO, LAS and ROMA Events

AMO Media Relations Training will be held in Mississauga on September 21, 2016! Learn more about what will be covered and other locations available this Fall. Remember space is limited, register today.

Don't risk missing out on the 2016 Risk Management Symposium – register today for two days of top of mind topics such as: survival tech; road maintenance; the fine print of entertainment contracts and more. What are you waiting for, register online today and join us Sept 27 & 28 at Casino Rama!

The Next Generation of Human Services will look at Basic Income Guarantee; Affordable Housing Innovation; Community Well-Being; Precarious Employment and more. Join AMO and OMSSA at the 2016 Human Services Symposium on September 22 at the Hilton Garden Inn Vaughan. Register today, space is limited!

#ROMASpeaks News You Can Use: Program at a Glance now available online for download. Find out about keynotes, provincial participation, micro sessions and more...See you in January at the Sheraton Centre Toronto for ROMASpeaks.

Energy issues need local leadership to capture the opportunities of the low carbon economy. Join like minded energy leaders on November 3 and 4 at the Holiday Inn Toronto Airport as we work together to build low carbon workplans. Check out further information on the Symposium as well as registration and guest room booking details today.

LAS

LAS is looking for municipalities for a pilot to capture all municipal bills and bill data, aggregate and summarize the data and present it in usable formats. The pilot will start in September. Interested? Contact [Chris Hanlon](#), Energy Manager.

Electricity bills aggregated by department or cost centre. Simplify payment processes through [LAS](#) - no more late fees. Complete back-up of data files. Find out how - contact [Chris Hanlon](#), Energy Manager.

Careers

[Senior ERP Financial Systems Support Analyst - York Region](#). The Analyst is responsible for on going operational functional development, data integrity, integration, and security of the Enterprise Resource Planning (ERP) Financial system. Please apply on-line at [York Region Careers](#) by August 31, 2016, quoting competition #19293.

[Executive Director of Parks – City of Windsor](#). Complete details on this position can be found by visiting “[Employment Opportunities](#)” on the City of Windsor’s website, or call 519.255.6515 for an automated job line. Resumes are to be received by no later than 4:30 p.m., Tuesday, September 6, 2016.

[Senior Economic Analyst - Tech - Ontario Public Service](#). Location: Ministry of Finance, Toronto. Please apply online, only, by Tuesday, August 30, 2016, by visiting [Ontario Public Service Careers](#) and entering Job ID 96950 in the Job ID search field. Please follow the instructions to submit your application.

[Senior Advisor - Ontario Public Service](#). Location: Ministry of Finance, Toronto. 1 Temporary, duration up to 18 months. Please apply online, only, by Tuesday, August 30, 2016, by visiting [Ontario Public Service Careers](#) and entering Job ID 96784 in the Job ID search field. Please follow the instructions to submit your application.

[Senior Policy Advisor - Ontario Public Service](#). Location: Ministry of Community and Social Services, Toronto. 1 Temporary, duration up to 12 months. Please apply online, only, by Tuesday, September 6, 2016, by visiting [Ontario Public Service Careers](#) and entering Job ID 97003 in the Job ID search field. Please follow the instructions to submit your application.

[Deputy Clerk - Innisfil](#). Responsible for the provision of Council/Committee secretariat services and administrative support for the day-to-day operations of Clerk Services. To learn more about the Town of Innisfil and to apply, please visit [Innisfil Find Employment](#). Closing date is September 2, 2016.

[Business Performance Specialist - Town of Innisfil](#). To learn more about the Town of Innisfil and to apply, please visit [Innisfil Find Employment](#). Closing date is September 9, 2016.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



September 1, 2016

In This Issue

- Can you recognize what makes news and why?
- Why do municipalities need to plan?
- Don't risk missing out!
- Municipal Councillor Financial Literacy course.
- It's time to Cover Your Assets.
- Forward Together: The Next Generation of Human Services.
- #ROMASpeaks news you can use.
- A mountain of bills causing municipal headaches?
- Real summarized electricity bills?
- Save your residents the hassle with a Sewer & Water Line Warranty.
- Careers with Timmins, Kitchener, Durham, South Frontenac and OPS.

AMO, LAS and ROMA Events

Learn to recognize what makes news and why through AMO's Media Relations Training - only two sessions left. This training will better prepare you and your municipality for the media spotlight, on good days and bad. Find out more and [register today](#).

Why do municipalities need to plan? Why is land use planning important? What is zoning? AMO presents a new online self-directed course in Land Use Planning. [Log in](#) to the AMO online portal and become familiarized with the basics of land use planning today!

Don't risk missing out on the premier municipal Risk Management event. Join us Sept 27 & 28 at Casino Rama for the 2016 Risk Management Symposium. Register today for two days of top of mind topics such as: survival tech; road maintenance; the fine print of entertainment contracts and more. What are you waiting for - [register online](#) today!

Municipal councillors are the stewards of municipal finances. Developing a strong understanding of municipal finance is key. This new work at your own pace course covers topics such as the long term view; roles and responsibilities; and more. [Log in](#) today, work at your own pace and get the skills you need!

Cover Your Assets - A Primer on Municipal Asset Management is available as a work-at-your-own-pace online course. Topics include defining asset management (AM), understanding the role of Council in AM, communicating with the public and more. [Log in](#) today, work at your own pace and get the skills you need!

We're almost sold out for the first joint AMO-OMSSA Human Services Symposium on September 22, 2016. Don't miss out, [register today](#). See you this fall at the Hilton Garden Inn, Vaughan.

#ROMASpeaks News You Can Use: [Program at a Glance](#) now available online for download. Find out about keynotes, provincial participation, micro sessions and more...See you in January at the Sheraton Centre Toronto for ROMASpeaks.

LAS

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Summarize a few or a few thousand electricity bills. Aggregated by department or cost centre. Simplify payment processes - no more late fees. Complete back-up of data files. Find out how - contact Chris Hanlon, Energy Manager.

When sewer and water laterals that lead from a private residence to the municipal infrastructure leak, clog or break, it can cause undue stress and financial hardships for the owner. Help your residents avoid these troubles with a Sewer & Water Line Warranty from LAS.

Careers

Chief Administrative Officer - City of Timmins. Competition No.: ADM-2016-02. Please submit your resume and a cover letter to the Human Resources Department by the closing date of September 16, 2016. Mail: 220 Algonquin Blvd. East, Timmins, ON P4N 1B3. Fax: 705.360.2685. Email: human_resources@timmins.ca.

Manager, Licensing - City of Kitchener. If interested in exploring this further and for a complete Position Profile, please contact Kartik Kumar, Managing Director at Legacy Executive Search Partners at 416.814.5809, Ext. 226 or kartik.kumar@lesp.ca.

Program Coordinator, Planning and Economic Development - Region of Durham. Regular full-time, Job ID Number 8050. Reports to the Manager, Investment Attraction. To learn more about this opportunity, apply online at Region of Durham.

Manager of Development Services - Township of South Frontenac. Competition number 16-29-CO. For a full job description please click here. Please email your resume and cover letter in confidence by 4:00 p.m., Wednesday, September 21, 2016 to: Sherry Corneil, Human Resources/Legislative Compliance Officer, Township of South Frontenac at hr@southfrontenac.net.

Director, Provincial Anti-Trafficking Coordination - Ministry of Community and Social Services. Location: Toronto. Duration: 1 Permanent. Please apply online, only, at Ontario Public Service Careers quoting Job ID 97459, by Sunday, September 11, 2016. Please follow the instructions to submit your application.

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DWSP Newsletter

Amendments to the Approved Source Protection Plan are effective July 15, 2016!

The Minister of the Environment and Climate Change, the Hon. Glen Murray sent an approval letter to the three Source Protection Authorities and Source Protection Committee respecting the amended Source Protection Plan and Assessment Reports. As part of the approval letter, Minister Murray announced that over \$220,000 in implementation funding has been provided to Meaford, Owen Sound and Saugeen Shores as these municipalities now have new implementation responsibilities.

The Source Protection Plan is now in effect

- Restricted Land Use Planning for policies where applicable
 - Section 59 of the *Clean Water Act* (restricted land use policies) is intended to serve as a 'red flag' so that building permit and *Planning Act* applications can be reviewed in areas where Section 57 (Prohibition) and Section 58 (Risk Management Plans) requirements are in effect for vulnerable areas
 - The vulnerable areas, as delineated in the Source Protection Plan, identify the locations where restricted land use activities may apply. Restricted Land Use Policies G-01– Non-residential, G-02– Residential, and G-03 – Non-residential for Fuel Near Intakes specify the types of activities designated as restricted land uses for the purpose of Section 59.
 - A Notice to Proceed is required from a Risk Management Official before an application or approval under the *Planning Act* can proceed or a building permit issued
- Municipalities have implementation responsibilities under Part IV of the *Clean Water Act* that include:
 - Appointing Risk Management Officials/Risk Management Inspectors to verify significant drinking water threats for properties within their municipality
 - Negotiating Risk Management Plans with landowners, monitoring and enforcing Source Protection Plan policies
 - Monitoring and annual reporting to local Source Protection Authority

Q&A on Amended SPP supplied by Ministry of the Environment and Climate Change (MOECC)

Q1. What's the news?

Ontario has approved amendments to the action plan protecting municipal drinking water systems in the Saugeen, Grey Sauble, Northern Bruce Peninsula source protection region. New actions apply to eight municipal drinking water systems in the counties of Bruce, Grey, Huron and Wellington. These amended plans come into effect July 15, 2016.

Source Protection Planning and implementation is all about protecting existing and future sources of drinking water. Protecting local drinking water sources is part of Ontario's drinking water safety net that starts at the source and continues until you turn on your tap.

Q2. Why was the Saugeen, Grey Sauble, and Northern Bruce Peninsula Source Protection Plan amended?

The local Source Protection Committee and Source Protection Authorities determined that seven municipal systems on the Great Lakes shorelines were vulnerable to large fuel spills, and the demand for one other system serving the community of Lake Rosalind is at risk of exceeding supply. Initial plans did not address these potential risks.

As a result, the Committee completed further technical studies, added new protection zones around these systems, and revised the Assessment Reports accordingly. After broad consultation, they amended their Source Protection Plans to include actions that address the significant risks, and presented the amended plans for ministry approval.

Q3. Were the public and Indigenous communities consulted on the amendments to the Saugeen, Grey Sauble, and Northern Bruce Peninsula Source Protection Plans?

The Saugeen, Grey Sauble and Northern Bruce Peninsula Source Protection Authorities consulted the public on all plan amendments from January 12, 2016 to March 7, 2016. Consultation included holding two public meetings, February 3 and February 9, as well as making documents available on the Drinking Water Source Protection website and in print at three separate locations. Any property owners impacted by policies were sent information packages.

The Source Protection Committee also notified the Chippewas of Nawash Unceded First Nation and the Saugeen First Nation of the consultation opportunities and invited them to participate.

Q4. What are the new risks identified in the amended Saugeen, Grey Sauble, and Northern Bruce Peninsula Source Protection Plans?

The Source Protection Committee identified fuel handling and storage, and consumptive water taking as new risks. As a result, municipalities, assigned responsibility for actions, will need plans to manage risks to water quantity and for fuel handling and storage.

Q5. When does the amended Saugeen, Grey Sauble, and Northern Bruce Peninsula Source Protection Plan take effect?

The effective date for the amendments to the Saugeen, Grey Sauble, and Northern Bruce Peninsula Source Protection Plans is July 15, 2016.

Q6. Will the Saugeen, Grey Sauble, and Northern Bruce Peninsula Source Protection Plan be updated in the future?

The lead Source Protection Authority in the region, Grey Sauble Conservation Authority, will work with the Source Protection Committee, the ministry, municipalities, and other Source Protection Authorities in the region, to develop a workplan outlining the future review of the Plan. The review would consider the annual progress report submitted in May 2019 which reports on policy effectiveness. The workplan is due November 2019.

Mike Traynor, Chair of Source Protection Committee set to retire August 2016

The appointment of Mr. Michael Traynor as Chair of the local Source Protection Committee was made in August 2007 by the Hon. Laurel Broten, then Minister of the Environment. Mike Traynor has provided leadership, guidance, direction and support as Chair of the Source Protection Committee for Saugeen, Grey Sauble and Northern Bruce Peninsula over the past nine years for the development and implementation of a drinking water Source Protection Plan for our rural community of Grey Bruce. He has been an active member of the Chairs of Source Water Protection for the Province of Ontario. This year he was nominated for the Tommy Cooper award and his nominator noted that Chairman Traynor contributed greatly to ensure the agricultural representatives on the Source Protection Committee were engaged and were heard in the many deliberations, consultations

and development of a Source Protection Plan that allowed the agricultural community to continue to prosper and flourish as an economic strength in our community.

The local source protection planning process has experienced challenges over the years and Mike has taken these challenges in stride and continued to guide the Source Protection Committee towards the goal of a Source Protection Plan that would protect water sources. The Source Protection Committee has spent countless hours reviewing and fine-tuning the policies and technical work in the Source Protection Plan and now takes great satisfaction in the fact that the Source Protection Plan is now effective and all the hard work and vision will be evident in its implementation. Chairman Mike has helped this goal become a reality and for that the committee and community are grateful!

Next Steps:

The Management Committee and Ministry of the Environment and Climate Change (MOECC) staff will be working together to fill this soon to be vacant Source Protection Committee Chair position. The Minister appoints the position but recommendations will be put forth from the Management Committee as part of the selection process, with the intent to have a new Chair in place by the end of August 2016.

Ripley Well Technical Work

Funding was provided in the Drinking Water Source Protection (DWSP) 2016/2017 Grant Funding Agreement to conduct a technical study for a new municipal drinking water well in the community of Ripley located in the Township of Huron-Kinloss. On March 31, 2016, the Saugeen Valley Source Protection Authority passed a motion in support of DWSP Staff working with the Township of Huron-Kinloss to prepare a Request for Proposal for a groundwater study to delineate the wellhead protection area (WHPA) for the new well in Ripley. The results of this technical study would be used as the basis for delineation of the WHPA around the well and result in a subsequent amendment to the Source Protection Plan.

Meetings and key dates

The next Source Protection Committee Meeting is on September 23, 2016 at 1:30 pm at Grey Sauble Conservation in Owen Sound. The agenda will be posted to www.waterprotection.ca when available. The meeting is open to the public.

Coffee, Crops and Donuts

Saugeen Conservation has been working with the Ontario Soil and Crop Improvement Association's (OSCIA) Great Lakes Stewardship Initiative (GLASI) – Education and Outreach component, to create a new agricultural outreach program. They have partnered with some amazing farmers implementing very innovative practices that they would like to share with you! Come hear what they have to say and share your experiences!

Upcoming Dates:

August 30, 2016 – Cover crops into corn & soy into green Site 1: Harry Biermans Conc. 10 between Sideroad 5 and 10; Site 2: Peter Kotzeff Conc. 6 between Bruce 11 and Sideroad 5, Lockerby

September 2, 2016 - Bruce Cty. Plowing Match - Equipment for GLASI Best Management Practices

September 12, 2016 - Cover crops and berms – Harrison Burgsma & Regan Millian Lanesville Line between Glens Hill Rd. and Dungannon Road, Dungannon Garvey Glen -

Week of September 26, 2016 - Cover crops Carlsruhe – Sprucedale Agromart and Thomas Lennox

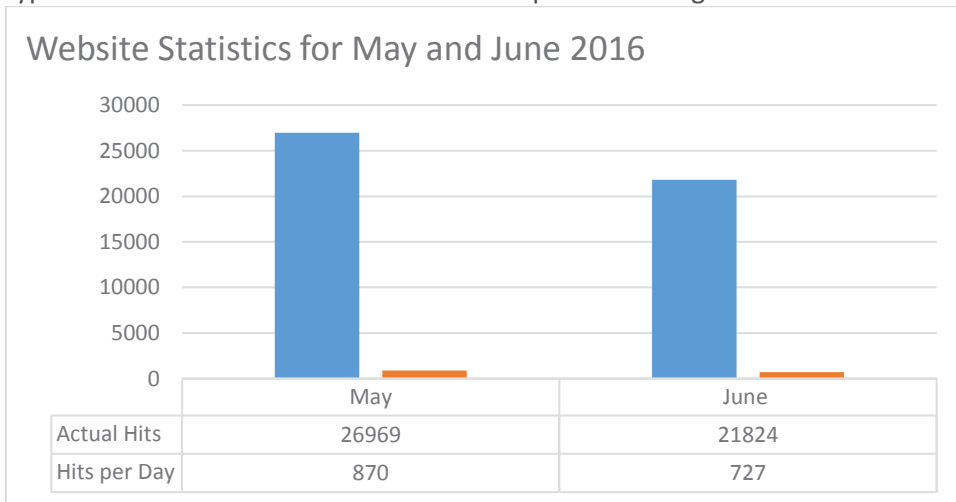
More details at <http://saugeenconservation.com/page.php?page=agriculture> or contact Tori Waugh 519-367-3040 ext. 249 t.waugh@svca.on.ca to register for these free events

Website statistics for May and June 2016

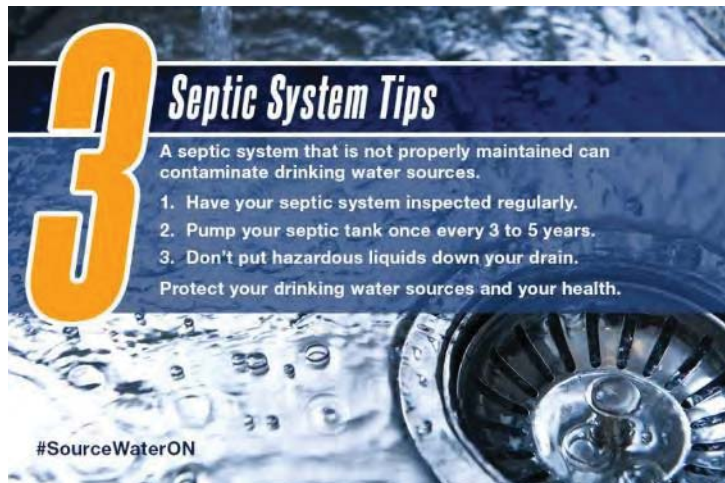
The top visited pages and downloaded items for the www.waterprotection.ca website were:

- Source Protection Plan maps for Lake Rosalind, Owen Sound, Wiarton, Walkerton, Amabel Sauble, Markdale and Meaford
- Assessment Report documents for Grey Sauble Source Protection Area
- Source Protection Plan documents
- Walkerton Driving Tour

The following two charts represent the website hits or visits for each of the last two months. The chart displays the total actual hits for the month in blue and the average hits or visits per day in orange. To optimize accuracy, the hits/visits to the www.waterprotection.ca website have been corrected to remove any search engine/robot type software not associated with an actual person visiting the site.



Infographics like this one can be used in tax statements, mailings and on municipal social media and websites. Contact Karen Gillan if you would like this graphic. Others will be featured in future newsletters and on the Drinking Water Source Protection website, Facebook and Twitter feeds.



Resources from the Ministry of the Environment and Climate Change (MOECC)

<http://www.ontario.ca/page/source-protection>

Glossary of Common Drinking Water Source Protection Terms and Initialisms

IPZ = Intake Protection Zone, is a zone established/delineated around a municipal surface water intake as prescribed by the Technical Rules: *Clean Water Act, 2006*. The IPZ-1 is a circle that has a radius of 1000 metres (1 km) from the crib of the surface water intake that serves as the source or entry point of raw water supply for the system. The Assessment Report identified that where the area delineated includes land, the IPZ-1 included a setback on the land of up to 120 metres and the area regulated by Conservation Authorities where applicable, where the 1000 metre circle touches the land. An area known as IPZ-2 was delineated in the Assessment Report based on an area where a modelled contaminant released would take two hours to travel to the intake. It includes the onland area that drains to the surface water intake, using both natural features and water management infrastructure. IPZ-3 includes the area where a contaminant could reach the intake during an extreme event such as a flood. Not all intakes will have an IPZ-3. IPZ-Q corresponds to the drainage area that contributes surface water to an intake and the area that provides recharge to an aquifer that contributes groundwater discharge to the drainage area. Part VI.7 of the Technical Rules specifies the rules with respect to the delineation of IPZ-Q (Matrix, 2016).

EBA = Events-based area, is part of the IPZ-1, IPZ-2, IPZ-3 where activities under the modelled conditions may be considered a threat to drinking water sources. IPZs don't overlap each other but an EBA can overlap the IPZs. Vulnerability score = a score representing the susceptibility of an area to contamination. These scores are based on Technical Rules: *Clean Water Act, 2006*, where 10 is the most vulnerable and 2 is the least vulnerable. In a wellhead protection area (WHPA), significant threats are possible where the score is greater than 8 (dense non-aqueous phase liquids can be significant in WHPA-A, B or C).

WHPA = Wellhead Protection Area is one of four types of vulnerable areas identified in the *Clean Water Act*. It is the zone around a drinking water well. The WHPA-A is the 100 metre circle centred on the wellhead. The WHPA-B is the two year time-of-travel. WHPA-C is the five year time-of-travel. WHPA-D is the 25 year time-of-travel. WHPA-E is associated with a GUDI (groundwater under the direct influence of surface water) well is the area within which the surface water could reach the well within two hours. WHPA-Q (local area) is associated with an area that has a water quantity threat; WHPA-Q1 is mapped as the combined area of the cone of influence of the well and the whole of the cones of influence of all other wells that intersect that area.

DWSP Newsletter

Drinking Water Source Protection

237897 Inglis Falls Road

Owen Sound, ON N4K 5N6

Phone: 519-470-3000 Toll free: 877-470-3001 Fax: 519-470-3005

Editor: k.gillan@waterprotection.ca

www.waterprotection.ca

<https://www.facebook.com/pages/Drinking-Water-Source-Protection>

https://twitter.com/DWSP_Saugeen

**Ministry of Government and
Consumer Services****Ministère des Services
gouvernementaux et des Services
aux consommateurs**

Office of the Minister

Bureau du ministre

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900, rue Bay
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Tel.: 416-327-8300

Tél. : 416 327-8300

Fax: 416-326-1947

Télec. : 416 326-1947

MGCS3766MC-2016-249

Karen Wallace
Clerk
Township of Wellington North
kwallace@wellington-north.com

Dear Ms. Wallace:

Thank you for sharing the Town of Wellington North's resolution on May 16, 2016 on banning door to door sales with the former Minister of Government and Consumer Services. As the new minister, I am pleased to respond. I appreciate your input on this important consumer protection issue.

The government is committed to keeping consumer law relevant and ensuring it addresses emerging practices that may harm consumers. At the same time, the impact of any reform on honest businesses is also a priority for consideration.

The government is currently considering the need to better protect consumers from predatory sales practices. This is an area in which we would consult before acting to gauge the feedback of Ontarians as we don't want to inadvertently impact businesses that come to the door that aren't part of the problem.

Your continued engagement to consumer protection is appreciated.

Thank you for writing.

Sincerely,

A handwritten signature in cursive script, appearing to read 'M. Lalonde'.

Marie-France Lalonde
Minister

Cc : Randy Pettapiece, MPP, Perth-Wellington

**Ministry of
Municipal Affairs**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel. 416-585-7000
Fax 416-585-6470

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Affaires municipales**

Bureau du ministre

777, rue Bay, 17^e étage
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Télééc. 416-585-6470

**Ministry of Natural
Resources and Forestry**

Office of the Minister

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Fax: 416-314-2216

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

Édifce Whitney, bureau 6630
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301
Télééc.: 416-314-2216

16-070563

August 10, 2016

Ms. Karren Wallace
Clerk
Township of Wellington North
P.O. Box 125
7490 Sideroad 7 West
Kenilworth ON N0G 2E0

Dear Ms. Wallace:

On May 10, 2016, Ontario released proposed changes to the Growth Plan for the Greater Golden Horseshoe, the Greenbelt Plan, the Oak Ridges Moraine Conservation Plan and the Niagara Escarpment Plan.

Due to high interest in the review and in response to requests made by several municipalities and stakeholder organizations, we are extending the deadline for comments on the four proposed revised plans to be submitted.

The deadline to provide input on the four proposed revised plans has been extended to October 31, 2016.

We invite you to provide input on the proposed changes. They were informed by the feedback we received from Indigenous communities, the public, municipalities, stakeholders and the Advisory Panel appointed to provide recommendations on how to make the plans better.

Please visit the Co-ordinated Land Use Planning Review website at www.ontario.ca/landuseplanningreview to find “Shaping Land Use in the Greater Golden Horseshoe,” a guide to proposed changes to the land use plans, and the four proposed revised plans. Comments and feedback can also be submitted through our website.

The province remains committed to making revisions to the land use plans.

We would like to sincerely thank all those who participated in the review so far. We look forward to receiving further input on how to further improve the plans and continue to strengthen and support communities across the Greater Golden Horseshoe and Greenbelt.

Sincerely,



Bill Mauro,
Minister of Municipal Affairs

Best,



Kathryn McGarry,
Minister of Natural Resources and Forestry

Media Release

August 15, 2016

North Wellington Health Care to receive \$1M and Groves Hospital to receive \$337,000 from province for repairs and upgrades

North Wellington Health Care will receive \$1 million and Groves Memorial Community Hospital will receive \$337,000 in funding from the province this year through the Health Infrastructure Renewal Fund (HIRF).

Ontario is providing \$175 million in 2016–17 to hospitals across the province — an increase of \$50 million over last year's funding — to keep them in a state of good repair so that patients can continue to receive high-quality care in a safe and healthy environment.

Across Ontario, 135 hospitals will receive HIRF funding to support crucial infrastructure projects to extend the useful life or improve the quality of their facilities. In Waterloo Wellington, area hospitals received almost \$9M from the province's HIRF fund for projects that include upgrades or replacements to roofs, windows, HVAC systems, fire alarms and back-up generators.

Ontario also plans to invest \$12 billion over 10 years in capital grants to hospitals to build modern infrastructure. About 35 major hospital projects are now underway across the province. Ontario is also increasing province wide funding to hospitals this year by more than \$345 million. This is part of a total investment of \$51.8 billion in health care — a 2 per cent increase over last year.

Increased investment in health care is part of the government's plan to build a better Ontario through its Patients First: Action Plan for Health Care. This plan provides patients with faster access to the right care, better home and community care, the information they need to live healthy and a health care system that is sustainable for generations to come.

QUOTES

"With this new and important funding, we are working to ensure that we are building a health care system that delivers faster access today and a sustainable system that will be there for Ontario patients in the future. Making these necessary investments is part of our commitment to

Waterloo Wellington LHIN

put patients first by ensuring that they get the high-quality health care they need — when they need it.”

- Dr. Eric Hoskins, Minister of Health and Long-Term Care

“The Health Infrastructure Renewal Funding is a vital component of health care funding that will help to ensure that the buildings that house health services are updated and maintained to match the exceptional care that is provided within.”

- Toni Lemon, Interim CEO, WWLHIN

“We are very grateful to the Ministry of Health and Long-Term Care for this funding, as it will assist us to ensure provincial health and safety standards continue to be met at Groves Memorial, Louise Marshall and Palmerston and District Hospitals. While we continue to prepare for a new Groves Hospital and Louise Marshall Hospital ER/Ambulatory Care expansion, the buildings require necessary updates. The HIRF funding will help us to finance more energy efficient mechanical systems, building repairs, and security enhancements, in order to continue to provide a safe and healthy environment to serve our patients.”

- Stephen Street, President and CEO, Groves Memorial Community Hospital and North Wellington Health Care

LEARN MORE

[Patients First: Action Plan for Health Care](#)

Information about the Waterloo Wellington LHIN on our website www.wwlhin.on.ca.

Contact:

Connie MacDonald

Director, Communications and Community Engagement
Waterloo Wellington LHIN
E-mail: connie.macdonald@lhins.on.ca
Telephone: 519 650 4472, Extension 235



WE'VE RECEIVED SOME REVISIONS TO SOME DEVELOPMENT APPLICATIONS AND WE WANT YOUR INPUT

The County of Grey and the Township of Southgate want your feedback on a revised development proposal.

Why did I get this notice?

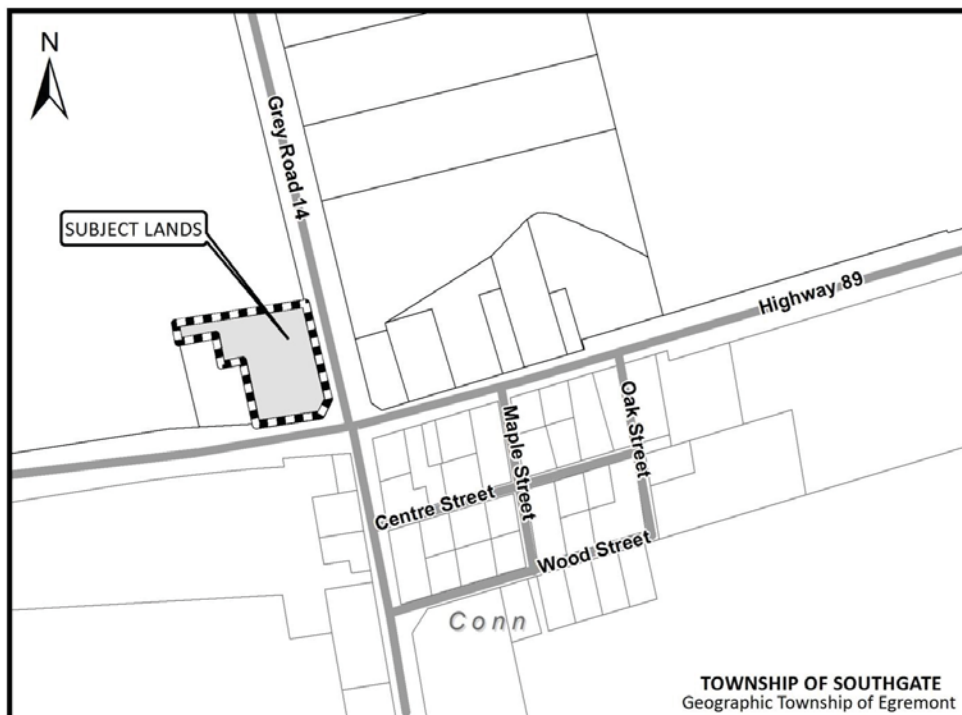
You received this meeting notice as you live or own property within 120 metres of the proposed development location, and we wanted to inform you of a second public meeting on this proposal.

Description of the Proposed Development

The County and the Township are seeking input on development applications (referred to as the Misty Meadows Market development) to consider allowing for an approximately 850 m² general store on the lands shown below. An Official Plan Amendment application has been submitted to the County, while the applicant has also applied for corresponding Official Plan and Zoning By-law Amendments, two Consent applications for lot additions have been submitted as well with the Township of Southgate, to permit the proposed development on the lands shown below.

Location of the Proposed Development

The subject lands are located in the Township of Southgate. The legal description of the properties is Part of Lot 29, Concession 4, in the geographic Township of Egremont, now in the Township of Southgate. See key map below.

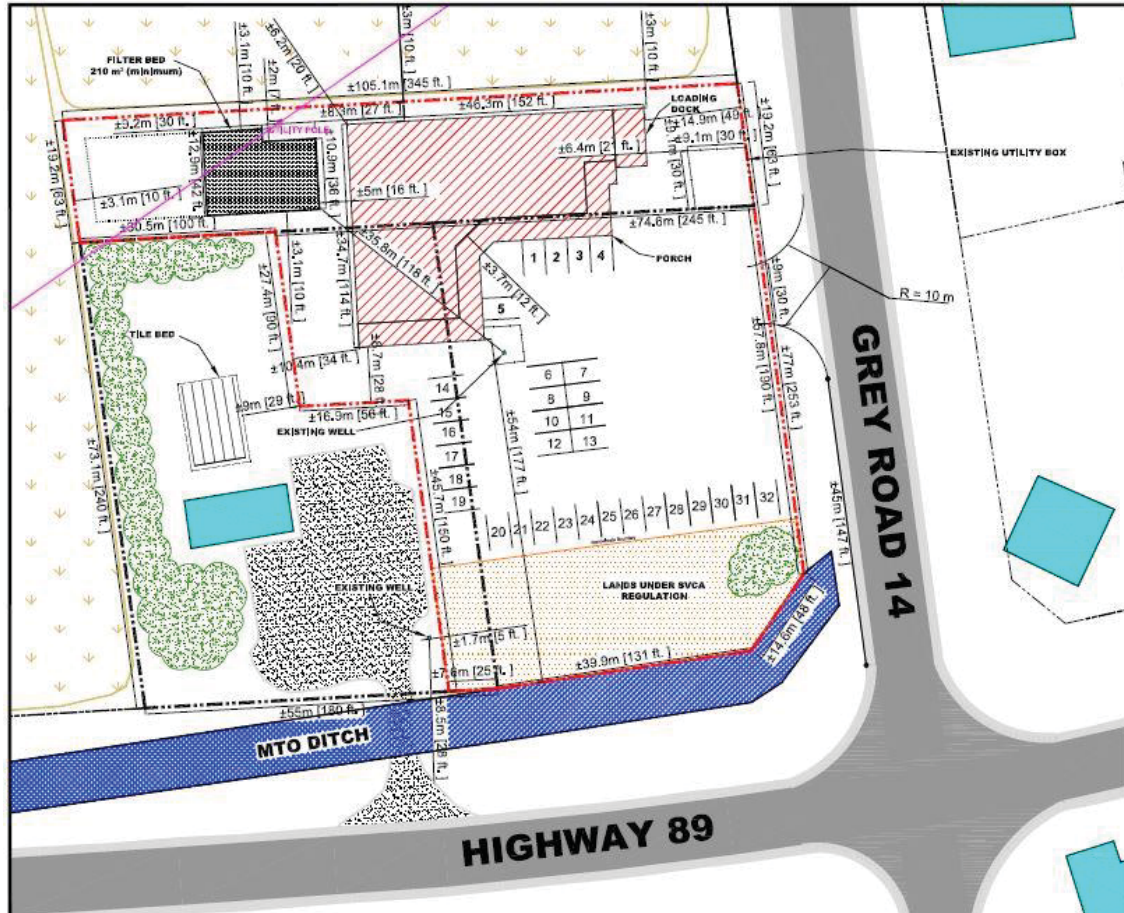


Location and Timing of the 2nd Public Meeting

The County of Grey and the Township of Southgate will be hosting a 2nd public meeting for these applications on **Wednesday September 28th, 2016 at 1:00 p.m.** The meeting will be held at the Township of Southgate Council chambers at 185667 Grey County Rd 9, R R # 1, Dundalk, Ontario, N0C 1B0.

What changes have been made since the last Public Meeting?

Previously the proposal was to consider allowing for an approximately 850 m² general store on a piece of land at the northwest corner of Highway 89 and Grey Road 14. The revised proposal would still consider allowing for an approximately 850 m² general store; however it would also encompass slightly more lands to the west and the north, than originally planned. These additional lands are proposed to be added to the existing property at the northwest corner of Highway 89 and Grey Road 14. A revised site plan prepared by Cuesta Planning Consultants showing the proposed newly added lands has been included below.



What can I expect at the 2nd Public Meeting?

The second public meeting will be very similar to the first public meeting which was held in November 2015. The public meeting is an opportunity for members of the public to learn more about the proposed development. Attendees have the opportunity to hear a brief presentation about the development, ask questions, and/or make statements either in favour of, or in opposition to the development. At the meeting members of the public will also hear a summary of any comments received about the proposed development prior to the public meeting.

There may be other applications discussed at this designated Public Planning Meeting. The Mayor (or designated Chair) will act as the moderator for the meeting. The moderator will keep the meeting in order and allow the applicant (and their development team), the public, and members of Council to speak and ask questions.

No decisions are made at this meeting. It is simply an opportunity to learn and provide feedback.

If I can't attend the 2nd Public Meeting, can I still participate?

Yes you can still participate. You can learn more about the proposed development by contacting the County or Township offices, or by reading the materials on the County or Township websites at the below links. You may also choose to submit comments via letter or email, after taking the time to

learn about the proposed development. All of the contact information for both the Township and County has been provided below:

<http://www.grey.ca/services/planning-development/new-planning-applications/misty-meadows-market/>

<https://southgate.civicweb.net/filepro/documents/50171>

County of Grey Contact Information:	Township of Southgate Contact Information:
Scott Taylor County of Grey Planning Department 595 9th Avenue East Owen Sound, Ontario, N4K 3E3 Phone: 519-372-0219 ext. 1238 Email: scott.taylor@grey.ca	Clinton Stredwick Township of Southgate 185667 Grey County Rd 9, R R # 1 Dundalk, Ontario, N0C 1B0 Phone: 519-923-2110 ext. 228 Email: planning@southgate.ca

What is being proposed through the applications?

This development requires five applications, a County of Grey Official Plan Amendment application, Township of Southgate Official Plan and Zoning By-law Amendment applications, as well as two Township of Southgate Consent applications for lot addition purposes. In order for the development to move forward, approvals are needed on all five of these applications. The County makes the decision on the County and Township Official Plan Amendment* applications and the Town makes the decision on the Zoning By-law Amendment and Consent applications.

*Although the County would ultimately make the decision on an approval of the Township of Southgate Official Plan Amendment application, that application is first submitted to the Township, and the County would not make an approval until the Township Council had already dealt with the matter. Through the Amendment application, the Township is being asked to 'adopt' the Amendment; and should it be adopted, the County is asked to 'approve' the Amendment. Should Township Council refuse the Official Plan Amendment it would not come to the County for any further approvals.

The proposed County Official Plan Amendment would consider an exception to the policies of the 'Rural' designation to allow for a commercial building (store) which exceeds the current allowable size of a commercial building. In the County Official Plan the current maximum permitted size is 250 m² on a property of this size, and the Official Plan Amendment would consider increasing that size to 850 m² for this property.

The proposed Township Official Plan Amendment would be similar in nature, and serve a similar purpose. This proposed amendment would consider changing the property from Southgate's 'Rural' designation to the 'Village Community' designation to permit the store.

The effect of the proposed Zoning By-law Amendment is to implement the Official Plan Amendments and re-zone the subject lands from Agricultural (A1) and Rural Commercial (C4) zone to the General Commercial (C2) zone. The Zoning By-law Amendment would permit the new commercial use and change the side and rear yard setbacks for this property.

The Consent applications would sever a small piece of land from the abutting properties to the west and to the north and add them onto the property subject to this application. These lot additions are necessary to facilitate the location of the commercial building on-site.

The applications have been deemed complete, under the *Planning Act*, which means that it is now time to receive public feedback on the proposals. In deeming the applications complete, the County and the Township have enough information to seek public input on the development. No decisions have been made on the applications, and no decisions will be made until the public process has been completed.

Why this 2nd Public Meeting is being held and what are your rights?

This second public meeting is being held based on changes which have been made to the development proposal since the first public meeting was held in November 2015. County and Township staff wanted to inform any interested parties of the changes to this proposal, which include adding new lands to the subject property.

Within Ontario the planning and development process is an open and transparent process, where opinions from all individuals and groups are welcomed. By law a municipality must hold a public meeting, and this meeting is just one of your chances to learn about the development proposal and offer your opinions. Under the legislation governing this development process, which is sections 34, and 22 of the *Planning Act*, you have the following rights:

1. Any persons may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed Official Plan Amendments, or Zoning By-law Amendment.
2. If a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Southgate before the Township Official Plan and Zoning By-law Amendments are adopted or approved, or to the County of Grey before the Official Plan Amendments are approved, the person or public body is not entitled to appeal the decisions of the Township of Southgate or the County of Grey to the Ontario Municipal Board.
3. If a person or public body does not make oral submission at a public meeting, or make written submissions to the Township of Southgate before the Official Plan or Zoning By-law Amendments are adopted or approved, or to the County of Grey before the Official Plan Amendments are approved, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.
4. If you wish to be notified of the decision of the Township of Southgate in respect to the approval of the Official Plan and Zoning By-law Amendments, or the County of Grey in respect to the passing of the Official Plan Amendments, you must make a written request to the Town or the County, at the addresses noted on the previous page. Please note the Misty Meadows Market Development file # C23/15 and OPA 3/15, when directing correspondence to the Township. The County Official Plan Amendment file number is 42-07-060-OPA-133.

The Consent applications are not being directly discussed at this public meeting, and will be placed on a later Committee of Adjustment agenda at the Township. This Committee of Adjustment meeting is also open to the public. If you would like notice of this future Committee of Adjustment meeting date, please contact the Township.

If you have any questions please do not hesitate to contact County or Township staff, who would be happy to answer any questions on the matter.

Dated at Owen Sound this 7th day of September, 2016

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 073-16

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON, SEPTEMBER 12, 2016.

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on September 12, 2016 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 12TH DAY OF SEPTEMBER, 2016.**

**ANDREW LENNOX
MAYOR**

**KARREN WALLACE
CLERK**

MEETINGS, NOTICES, ANNOUNCEMENTS

Thursday, September 15, 2016	Cultural Roundtable Committee	12:00 p.m.
Saturday, September 17, 2016	Doors Open	
Tuesday, September 20 to Saturday, September 24, 2016	International Plowing Match	
Monday, September 26, 2016	Committee of Adjustment	7:00 p.m.
Monday, September 26, 2016	Regular Council Meeting	Following Committee of Adjustment
Tuesday, September 27, 2016	Public Works Committee	8:30 a.m.
Monday, October 3, 2016	Regular Council Meeting	7:00 p.m.
Tuesday, October 4, 2016	Recreation and Culture Committee	8:30 a.m.

The following accessibility services can be made available to residents upon request with two weeks' notice:

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427
- Kitchener location – 1-855-656-3748
TTY: 1-877-843-0368**

Documents in alternate forms – CNIB – 1-800-563-2642