



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0

[www.wellington-north.com](http://www.wellington-north.com)

519.848.3620

1.866.848.3620 FAX 519.848.3228

Plan to  
Simply Explore.

[www.simplyexplore.ca](http://www.simplyexplore.ca)

# Regular Meeting of Council

Monday, September 26, 2016

Following Committee of Adjustment

Municipal Office Council Chambers, Kenilworth

## AGENDA

AGENDA ITEM	PAGE NO.
<b><u>CALLING TO ORDER</u></b>	
- Mayor Lennox	
<b><u>SINGING OF O' CANADA</u></b>	
<b><u>PASSING AND ACCEPTANCE OF AGENDA</u></b>	
<b><u>DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF</u></b>	
<b><u>MINUTES OF PREVIOUS MEETING(S)</u></b>	
Regular Meeting of Council, September 12, 2016	001
<b><u>BUSINESS ARISING FROM MINUTES</u></b>	
Motion from September 6, 2016 Regular Council Meeting	
- Unwilling Host Resolution	017

AGENDA ITEM	PAGE NO.
<b><u>DELEGATIONS</u></b>	
Terry Young, Independent Electricity System Operator (IESO) <ul style="list-style-type: none"> <li>- IESO's role in the electricity sector, electricity pricing, energy efficiency and conservation program</li> </ul>	018
Pearl Oakes, 9436 Sally Street <ul style="list-style-type: none"> <li>- Drainage – petitioned by Don and Gwen Cormack</li> </ul>	019
Andrew Culp, President, Arthur Optimist Club <ul style="list-style-type: none"> <li>- Requesting permission for splash pad in Arthur</li> </ul>	029
<b><u>STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS</u></b>	
Report from Karren Wallace, Clerk <ul style="list-style-type: none"> <li>- Report CLK 2016-059 being a report to consider a Petition for Municipal Drain (Cormack)</li> </ul>	034
Report from Dale Small, Economic Development Officer <ul style="list-style-type: none"> <li>- Report EDO-2016-24 Community Improvement Program</li> </ul>	039
Report from Michael Givens, CAO <ul style="list-style-type: none"> <li>- Report CAO-2016-019 London Road Development Proposal – H. Bye Construction</li> </ul>	052
Report from Michael Givens, CAO and Dale Small, Economic Development Officer <ul style="list-style-type: none"> <li>- Report EDO-2016-20 Community Initiated Projects</li> </ul>	058
Wellington North Fire Service <ul style="list-style-type: none"> <li>- Communiqué #034, August, 2016</li> </ul>	069
Ad Hoc Fleet Advisory Committee <ul style="list-style-type: none"> <li>- Minutes, September 13, 2016</li> </ul>	076
Cheque Distribution Report dated September 21, 2016	080

AGENDA ITEM	PAGE NO.
<p><b><u>CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION</u></b></p> <p>Municipality of Dutton/Dunwich</p> <ul style="list-style-type: none"> <li>- Request for support of resolution 2016-16-07 regarding wind turbine project</li> </ul>	<p>085</p>
<p><b><u>BY-LAWS</u></b></p>	
<p><b><u>ITEMS FOR COUNCIL'S INFORMATION</u></b></p> <p>AMO Watchfile</p> <ul style="list-style-type: none"> <li>- September 8, 2016</li> <li>- September 15, 2016</li> </ul> <p>Crime Stoppers Guelph Wellington</p> <ul style="list-style-type: none"> <li>- Newsletter, The Informant, Fall 2016</li> </ul> <p>Ministry of Infrastructure</p> <ul style="list-style-type: none"> <li>- Correspondence dated September 14, 2016 regarding Clean Water and Wastewater Fund (CWWF)</li> </ul>	<p>086 088  090  092</p>
<p><b><u>NOTICE OF MOTION</u></b></p>	
<p><b><u>ANNOUNCEMENTS</u></b></p>	
<p><b><u>CONFIRMING BY-LAW NUMBER 074-16 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL</u></b></p>	<p>094</p>
<p><b><u>ADJOURNMENT</u></b></p>	

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

001

The meeting was held in the Municipal Office Council Chambers, Kenilworth.

**Members Present:**

<b>Mayor:</b>	<b>Andy Lennox</b>
<b>Councillors</b>	<b>Sherry Burke</b>
	<b>Lisa Hern</b>
	<b>Steve McCabe</b>
	<b>Dan Yake</b>

**Staff Present:**

<b>CAO/Deputy Clerk:</b>	<b>Michael Givens</b>
<b>Clerk:</b>	<b>Karren Wallace</b>
<b>Executive Assistant:</b>	<b>Cathy Conrad</b>
<b>Treasurer:</b>	<b>Kimberly Henderson</b>
<b>Director of Public Works:</b>	<b>Matthew Aston</b>
<b>Chief Building Official:</b>	<b>Darren Jones</b>
<b>Director of Recreation, Parks and Facilities:</b>	<b>Barry Lavers</b>
<b>Fire Chief:</b>	<b>David Guilbault</b>
<b>Manager of Planning and Environment:</b>	<b>Mark Van Patter</b>

**CALLING THE MEETING TO ORDER**

Mayor Lennox called the meeting to order.

**SINGING OF O' CANADA**

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION 2016-369**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Agenda for the September 12, 2016 Regular Meeting of Council be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No pecuniary interest declared.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

002

**MINUTES OF PREVIOUS MEETING(S)**

**RESOLUTION 2016-370**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the minutes of the Public Meeting and the Regular Meeting of Council held on August 15, 2016 be adopted as circulated.*

**CARRIED**

**BUSINESS ARISING FROM MINUTES**

No business arising from minutes.

**DELEGATIONS**

Judy Watt, 250 Francis Street East, Arthur

- Water issues and reconstruction of Francis Street East

Ms. Watt appeared before Council to express her concerns regarding the condition of Francis Street East and the resulting flooding onto her property. She has previously been told that the engineering work is complete and questioned when the road will be reconstructed. Ms. Watt asked that the reconstruction of Francis Street East be made a priority.

**STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS**

County of Wellington, Planning and Development Department

- Report from Mark Van Patter, Manager of Planning and Environment, dated September 7, 2016, regarding Glad Pat – Kenilworth, major revision – Draft Plan of Subdivision 23T-87018

**RESOLUTION 2016-371**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the report from Mark Van Patter, Manager of Planning and Environment, dated September 7, 2016, regarding Glad Pat – Kenilworth, major revision – Draft Plan of Subdivision 23T-87018.*

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

003

Report from Karren Wallace, Clerk

- Report CLK 2016-053 being a report on Consent Application B58-16 (TD Smith) known as Part Lots 68, 69 & 70, Concession 3, formerly Mount Forest, now the Township of Wellington North

**RESOLUTION 2016-372**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-053 being a report on Consent Application B58-16 as part lots 68, 69 and 70, Concession 3, formerly Town of Mount Forest, now the Township of Wellington North;*

*AND FURTHER THAT the Council of the Township of Wellington North supports consent application B58/16 as presented with the following conditions:*

- *THAT Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

*AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.*

**CARRIED**

Report from Karren Wallace, Clerk

- Report CLK 2016-054 being a report on Consent Application B59-16 (Martin #1) known as Part Lot 9, Concession 6, formerly West Luther, now the Township of Wellington North

**RESOLUTION 2016-373**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-054 being a report on Consent Application B59-16 as Part Lot 9, Concession 6, formerly West Luther, now the Township of Wellington North;*

*AND FURTHER THAT the Council of the Township of Wellington North supports consent application B59/16 as presented with the following conditions:*

- *THAT Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

004

- *THAT the owner enter into an agreement for reapportionment of the municipal drain costs.*

*AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.*

**CARRIED**

Report from Karren Wallace, Clerk

- Report CLK 2016-055 being a report on Consent Application B60-16 (Clark #2) known as Part Lot 9, Concession 6, formerly West Luther, now the Township of Wellington North

**RESOLUTION 2016-374**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-055 being a report on Consent Application B60-16 as Part Lot 9, Concession 6, formerly West Luther, now the Township of Wellington North;  
AND FURTHER THAT the Council of the Township of Wellington North supports consent application B60/16 as presented with the following conditions:*

- *THAT Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the owner enter into an agreement for reapportionment of the municipal drain costs.*

*AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.*

**CARRIED**

Report from Karren Wallace, Clerk

- Report CLK 2016-056 being a report on Consent Application B61-16 (Martin #3) known as Part Lot 9, Concession 6, formerly West Luther, now the Township of Wellington North

**RESOLUTION 2016-375**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-056 being a report on Consent Application B61-16 as Part Lot 9, Concession 6, formerly West Luther, now the Township of Wellington North;*

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

005

*AND FURTHER THAT the Council of the Township of Wellington North supports consent application B61/16 as presented with the following conditions:*

- *THAT Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the Owner As provided for in the Planning Act, R.S.O. 1990 the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication fee in the amount of \$1,000.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law).*
- *THAT the owner obtain zoning relief to allow a minimum frontage of 7 m whereas 30.5 m is required.*
- *THAT the owner enter into an agreement for reapportionment of the municipal drain costs.*

*AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.*

**CARRIED**

Report from Karren Wallace, Clerk

- Report CLK 2016-057 being a report on Consent Application B62-16 (Samuel and Buehler) known as Part Lot 1, Concession 7, formerly West Luther, now the Township of Wellington North

**RESOLUTION 2016-376**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-057 being a report on Consent Application B62-16 as Part Lot 1, Concession 7, formerly West Luther, now the Township of Wellington North;*

*AND FURTHER THAT the Council of the Township of Wellington North supports consent application B62/16 as presented with the following conditions:*

- *THAT Payment be made of the fee of \$125.00 (or whatever fee is applicable at the time of clearance under the municipal Fees and Charges By-law) for a letter of clearance;*
- *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;*
- *THAT the Owner as provided for in the Planning Act, R.S.O. 1990 the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication fee in the amount of \$1,000.00 (or whatever fee*



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

006

*is applicable at the time of clearance under the municipal Fees and Charges By-law).*

- *THAT the owner obtain zoning approval to allow the combined accessory building area of 222.55 m<sup>2</sup> on the severed parcel whereas as maximum of 102.19 m<sup>2</sup> is permitted.*
- *THAT the owner enter into an agreement for reapportionment of the municipal drain costs.*

*AND FURTHER THAT Council authorizes the Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.*

**CARRIED**

Report from Darren Jones, Chief Building Official

- Report CBO 2016-10 Building Permit Review Period Ending August 31, 2016

**RESOLUTION 2016-377**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2016-10 Building Permit Review for the period ending August 31, 2016.*

**CARRIED**

Report from Matthew Aston, Director of Public Works

- Report PW 2016-063 being a report on the Winter Maintenance Program for the Township's Connecting Link Highways

**RESOLUTION 2016-378**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive Report PW 2016-063 being a report on the winter maintenance program for the Township's connecting link highways;*

*AND FURTHER THAT the Mayor and Clerk be authorized to sign a by-law to enter into the 2016/2017 Connecting Link Winter Maintenance agreement with Owen Sound Highway Maintenance Limited for the former town of Mount Forest; AND FURTHER THAT the Mayor and Clerk be authorized to sign a by-law to enter into the 2016/2017 Connecting Link Winter Maintenance agreement with Owen Sound Highway Maintenance Limited for the former village of Arthur.*

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

007

Recreation & Culture Committee  
- Minutes, August 16, 2016

**RESOLUTION 2016-379**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation & Culture Committee meeting held on August 16, 2016.*

**CARRIED**

Economic Development Committee  
- Minutes, August 17, 2016

**RESOLUTION 2016-380**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Economic Development Committee meeting held on August 17, 2016.*

**CARRIED**

Wellington North Fire Service  
- Communiqué #033, July, 2016

**RESOLUTION 2016-381**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Communiqué #033 dated July, 2016.*

**CARRIED**

Cheque Distribution Report for cheques 64380 to 64612

**RESOLUTION 2016-382**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report for cheques 64380 to 64612.*

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

008

Report from Karren Wallace, Clerk  
- Report CLK 2016-037 Council Structure

**RESOLUTION 2016-383**

Moved by: Councillor McCabe

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2016-037 being a report on Council Structure;  
AND FURTHER THAT Council approve the following amendments to the current Council structure:*

- *Eliminate the Administration & Finance and Public Works committees;*
- *Restructure the Economic Development Committee to become the Community Growth Plan Steering Committee;*
- *All business go directly to a meeting of Council*
- *Report recommendations will be approved by Council in a consent agenda;*
- *Two meetings will be held every month, one in the evening, one in the day;*
- *Council remuneration will be paid on salary;*

*AND FURTHER THAT the Clerk be directed to bring a new Procedure by-law to Council prior to the first Council meeting in January, 2017, that incorporates the recommendations in this report;*

*AND FURTHER THAT the Clerk be directed to bring a Council Remuneration By-law prior to the first Council meeting in 2017 that incorporates the recommendations in this report.*

**CARRIED**

Report from Karren Wallace, Clerk  
- Report CLK 2016-051 being a report on Animal Control By-law and Poundkeeper Services in the Township of Wellington North

**RESOLUTION 2016-384**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2016-051 being a report on Animal Control By-law;*

*AND FURTHER THAT the Mayor and Clerk be authorized to sign the Animal Control by-law;*

*AND FURTHER THAT the Mayor and Clerk be authorized to sign the Poundkeeper Appointment By-law to appoint Gord Flewwelling as the municipal Poundkeeper;*

*AND FURTHER THAT the Mayor and Clerk be authorized to sign the Appointment By-law to appoint David Carson Farms & Auction Services Inc. for trucking services and a pound facility.*

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

009

Report from Karren Wallace, Clerk

- Report CLK 2016-052 being a report on a Road Naming Policy in the Township of Wellington North

**RESOLUTION 2016-385**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2016-052 being a report on Road Naming Policy;  
AND FURTHER THAT Council approve the Road Naming Policy 03.16.*

**CARRIED**

Report from Karren Wallace, Clerk

- Report CLK 2016-058 being a report on Capital Works in the Mount Forest Cemetery

**RESOLUTION 2016-386**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2016-058 being a report on 2016 capital work in the Mount Forest cemetery;*

*AND FURTHER THAT Council authorizes the transfer of \$5,000 from 1-00-00-000-3080 Wellington North Cemetery Reserve account to pay for the 2016 capital work;*

*AND FURTHER THAT the \$5,000 be included in the 2017 operating budget as a transfer back to reserve account 1-00-00-000-3080.*

**CARRIED**

**CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION**

No correspondence tabled.

**BY-LAWS**

**RESOLUTION 2016-387**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT By-law Number 067-16 being a by-law to provide for animal control within the Township of Wellington North with regard to livestock running at large or trespassing be read a First, Second and Third time and finally passed.*

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

010

**RESOLUTION 2016-388**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT By-law Number 068-16 being a by-law to appoint a poundkeeper for the Township of Wellington North and to establish the duties of the poundkeeper be read a First, Second and Third time and finally passed.*

**CARRIED**

**RESOLUTION 2016-389**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT By-law Number 069-16 being a by-law to appoint a facility to impound livestock under the Pounds Act for the Township of Wellington North be read a First, Second and Third time and finally passed.*

**CARRIED**

**RESOLUTION 2016-390**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT By-law Number 070-16 being a by-law to authorize the execution of the Winter Maintenance Agreement between Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS) and the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed. (Arthur)*

**CARRIED**

**RESOLUTION 2016-391**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT By-law Number 071-16 being a by-law to authorize the execution of the Winter Maintenance Agreement between Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS) and the Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed. (Mount Forest)*

**CARRIED**

**RESOLUTION 2016-392**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT By-law Number 072-16 being a by-law to authorize a Deferral Agreement pursuant to Section 27 of the Development Charges Act be read a First, Second and Third time and finally passed. (Allan and Geddes Survey Lots 57 to 59, Pt. Bently St, RP 61R10881 Parts 1 and 2, RP 61R11038 Part 1; geographic Town of Mount Forest in the Township of Wellington North, in the County of Wellington)*

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

011

**ITEMS FOR COUNCIL'S INFORMATION**

AMO Watchfile

- August 11, 2016
- August 25, 2016
- September 1, 2016

Drinking Water Source Protection

- DWSP Newsletter, Issue #6 – August, 2016

Minister Marie-France Lalonde, Ministry of Government and Consumer Relations

- Undated Correspondence regarding Door to Door Sales

Minister Bill Mauro, Minister of Municipal Affairs

Minister Kathryn McGarry, Minister of Natural Resources and Forestry

- Correspondence dated August 10, 2016 regarding extension on commenting period for the Coordinated Land Use Planning Review

Waterloo Wellington Local Health Integration Network

Media Release dated August 15, 2016 regarding North Wellington Health Care to receive \$1M and Groves Hospital to receive \$337,000 from province for repairs and upgrades

County of Grey and Township of Southgate

- Notice of Second Public Meeting, Official Plan Zoning By-law Amendments, Part of Lot 29, Concession 4, in the geographic Township of Egremont, now in the Township of Southgate

**RESOLUTION 2016-393**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the September 12, 2016 Regular Council Meeting Agenda.*

**CARRIED**

**CULTURAL MOMENT**

**Arthur Historical Society Exhibit Room Torsion Balance  
Feature of Doors Open Wellington North**

Presented by Wellington North's Cultural Roundtable, on Saturday, September 17<sup>th</sup> from 10am-4pm, plan a free, self-guided tour of some of Wellington North's most intriguing and charming cultural and heritage sites and businesses, some

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**MONDAY, SEPTEMBER 12, 2016**  
**FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

012

not typically open to the public. We invite you to explore our robust past and present first hand.

Medical Science & Innovation History is Doors Open Ontario's 2016 theme. Sites such as the Arthur & Area Historical Rooms, Knox Conn Presbyterian Church, the Mount Forest Family Health Team and the Mount Forest Wastewater Treatment Plant will present information as it pertains to our local history and advancement in the field that includes a history of local doctors, a behind-the-scenes look at various jobs relating to health care, information about new ways of providing health-care services and an opportunity to learn about the innovation, processes and technology behind our water.

At the Arthur & Area Historical Room, you will have an opportunity to see an amazing collection of over-the-counter medications, some of which are still being used. Walsh`s Pharmacy has generously supplied most of these items, such as this Torsion Balance, an instrument used for measuring very weak forces by their effect on a system of fine twisted wire, such as medicine.

As well, you can see where your parents and grandparents faced the challenges of dental care. They have the equipment used by Dr. Norman Truemner, who was the Arthur and area dentist for many years. Two of their most knowledgeable Historical members, John Walsh and Mabel Henderson, will be part of the team helping to show visitors around and sharing stories.

Other Doors Open Wellington North highlights include access to ancestry databases through the Wellington County Library branches in Arthur and Mount Forest and burial information for people trying to locate family members or friends buried at the Mount Forest Cemetery Chapel, Quality Homes factory tours, a virtual tour of our latest community heritage project; the restoration of the Lynes Blacksmith Shop in Kenilworth at the Mount Forest Museum and Archives, and 10<sup>th</sup> Anniversary Celebrations at the Saugeen Fitness and Spa where Happy Healthy Families will also be on site to provide family activities and giveaways throughout the day.

**NOTICE OF MOTION**

Councillor McCabe announced his intent to present a motion to reinforce that Wellington North is not a willing host for wind turbines at the September 26, 2016 Regular Council meeting.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

013

**ANNOUNCEMENTS**

Councillor McCabe reminded everyone of the upcoming International Plowing Match. Councillor McCabe took part in the Arthur Fall Fair Parade on Friday, September 9. The fair was well attended with a steady crowd.

Councillor Hern commented that she also attended the Arthur Fall Fair, which was an excellent fair.

Mayor Lennox announced the following:

- He attended Saugeen Valley Nursing Centre for the announcement of redevelopment of the long term care facility on Friday, September 9, 2016
- Councillor Burke's concern with issues regarding door to door sales has caught the eye of the Province
- The upcoming International Plowing Match is seeing a lot of local volunteer engagement
- He attended the Arthur and Mount Forest Fall Fair Ambassador judging noting that Megan Hill is the Arthur Ambassador for 2016/2017 and Allyson Iles is the Mount Forest Ambassador for 2016/2017.
- The Cultural Roundtable Committee meeting scheduled for September 15 has been cancelled

**CLOSED MEETING SESSION**

**RESOLUTION 2016-394**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT Council go into a meeting at 8:50 p.m. that is closed to the public under subsections 239 (2) (b) (e) and (f) of the Municipal Act, 2001 to consider:*

- *(b) Personal matters about an identifiable individual, including municipal or local board employees being Fire Chief Report 2016-006 District Officer and Radio Operator Position*
- *(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;*
- *(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose being Report CAO 2016-018 Road Maintenance Agreements-Gravel Pit Negotiations*

**CARRIED**

**RESOLUTION 2016-395**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT Council rise from a closed meeting session at 10.15: p.m.*

**CARRIED**



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

014

**RESOLUTION 2016-396**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT the Council of the Corporation of the Township of Wellington North receive Report Fire Chief 2016-006 being a report on the District Officer and Radio Operator Position be received;*

*AND FURTHER THAT Council authorize the Fire Chief to rename the position of Deputy Station Chief in the Mount Forest Station to the position of District Officer;*

*AND FURTHER THAT Council authorize the Fire Chief to fill the position of Radio Operator for the Township of Wellington North Fire Service.*

**CARRIED**

**RESOLUTION 2016-397**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2016-018 be received;*

*AND FURTHER THAT the applicant, at their own expense, pave Concession 4 N from Hwy 89 to S/R 6E.*

**Councillor McCabe requested a recorded vote:**

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Mayor Lennox		X
Councillor Burke	X	
Councillor Hern		X
Councillor McCabe	X	
Councillor Yake		X
	<b>2 Yeas</b>	<b>3 Nays</b>

**DEFEATED**

**RESOLUTION 2016-398**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2016-018 be received;*

*AND FURTHER THAT the applicants each make a contribution of #200,000 over 2 years to pay the cost of paving the haul route from Hwy 89 to S/R 6E.*

**Councillor McCabe requested a recorded vote:**

<u>Recorded Vote</u>	<u>Yea</u>	<u>Nay</u>
Mayor Lennox		X
Councillor Burke	X	
Councillor Hern		X
Councillor McCabe	X	
Councillor Yake		X
	<b>2 Yeas</b>	<b>3 Nays</b>

**DEFEATED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

**RESOLUTION 2016-399**

Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North receive Report CAO 2016-018 being a report on Road Use Agreements-Gravel Pit Negotiations be received;*

*AND FURTHER THAT the Council of the Township of Wellington North acknowledges that aggregate license applicants are not required to enter into Road Maintenance Agreements with municipalities but may as an act of good faith;*

*AND FURTHER THAT any negotiations shall be focused on Items for Consideration;*

*Reduction in speed limit on the haul route; 4 way stop intersection Conc. 4 N. & S/R 2E; increased signage; tree/shrub planting; elimination of weekend operations; a one time \$10,000.00 contribution to cover the preceding condition and; \$2,500.00 per application on an annual basis for a five term subject to renewal, on revisions to the TORQUE levy;*

*AND FURTHER THAT the Township will engage their engineer to determine a fair manner to allocate any costs that form part of an agreement amongst all gravel pit owners on Concession 4N;*

*BE IT RESOLVED THAT the Council of the Township of Wellington North direct the CAO, Mayor, Director of Public Works and County Planner(s) to facilitate a meeting with the applicants for the Ghent Pit (Bye) and the Stack Pit (Weber) to work towards a Road Maintenance Agreement.*

**Councillor McCabe requested a recorded vote:**

<b><u>Recorded Vote</u></b>	<b><u>Yea</u></b>	<b><u>Nay</u></b>
Mayor Lennox	X	
Councillor Burke		X
Councillor Hern	X	
Councillor McCabe		X
Councillor Yake	X	
	<b>3 Yeas</b>	<b>2 Nays</b>

**CARRIED**

**RESOLUTION 2016-400**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of August 15, 2016.*

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
MONDAY, SEPTEMBER 12, 2016  
FOLLOWING COMMITTEE OF AJUSTMENT - 7:09 P.M.**

016

**CONFIRMING BY-LAW**

**RESOLUTION 2016-401**

Moved by: Councillor Hern

Seconded by: Councillor Yake

*THAT By-law Number 073-16 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on September 12 , 2016 be read a First, Second and Third time and finally passed.*

**CARRIED**

**ADJOURNMENT**

**RESOLUTION 2016-402**Moved by: Councillor Yake

Seconded by: Councillor Hern

*THAT the Regular Council meeting of September 12, 2016 be adjourned at 10:25 p.m.*

**CARRIED**

---

**MAYOR**

---

**CLERK**

**TOWNSHIP OF WELLINGTON NORTH**  
**Regular Meeting of Council**

MOVED BY: \_\_\_\_\_ DATE: September 26, 2016

SECONDED BY: \_\_\_\_\_ RES. NO.: 2016-

**THAT the Council of the Corporation of the Township of Wellington North re-affirm their support of resolution 9 passed at the September 9, 2013 meeting of Council as follows:**

***THAT the Council of the Corporation of the Township of Wellington North supports the Township of Centre Wellington and County of Wellington who have requested the Government of Ontario, through the Ministry of the Environment, issue a moratorium on wind energy projects until a health study has been completed by an independent third party;***

***AND WHEREAS the Premier of Ontario has recently conveyed the Government's desire to limit Industrial Wind Turbine (IWT) Projects to communities that are willing hosts;***

***NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Wellington North applauds the position taken by the Premier and the Government;***

***AND THAT based input received from the community regarding Industrial Wind Turbines, the Province of Ontario and specifically the Ministry of Environment be now advised that the Township of Wellington North in not a "willing host" for Industrial Wind Turbines;***

***AND THAT this resolution be circulated to Premier Kathleen Wynne, as well as to the Minister of Environment and Climate Change, Minister of Energy, and Minister of Agricultural, Food and Rural Affairs for their support and endorsement.***

MAYOR \_\_\_\_\_

CARRIED

DEFEATED

<b>Recorded vote requested by:</b>		
<b>Member of Council</b>	<b>Yea</b>	<b>Nay</b>
Mayor Andrew Lennox		
Councillor Sherry Burke		
Councillor Lisa Hern		
Councillor Steve McCabe		
Councillor Dan Yake		
<b>Totals</b>		



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0

www.wellington-north.com

519.848.3620

1.866.848.3620 FAX 519.848.3228

Plan to  
Simply Explore  
www.simplyexplore.ca

### Delegation Request Form

Name of Delegate(s) \_\_\_\_\_

TERRY YOUNG

Attending as an individual OR  Representing a group/organization/business

Name of Group/Organization/Business \_\_\_\_\_

INDEPENDENT ELECTRICITY SYSTEM OPERATOR (IESO)

Contact Information

Mail: 120 ADELAIDE ST. W., SUITE 1600, TORONTO, ON M5H 1T1

Email: terry.young@ieso.ca

Telephone: (416) 506-2832

Type of Meeting

Council OR  Committee (specify which committee) \_\_\_\_\_

Date of Meeting \_\_\_\_\_

Sept. 26/16

Subject Matter (submit your complete delegation submission with this form)

IESO'S ROLE IN THE ELECTRICITY SECTOR, ELECTRICITY PRICING, ENERGY EFFICIENCY, CONSERVATION PROGRAMS

Recommendation/Request of Council ( what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

EDUCATION & CAPACITY BUILDING

SIGNATURE: \_\_\_\_\_

**Notice of Collection/Use/Disclosure:** All information submitted in support of meetings of Council/Planning Committee is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, names, and addresses on agendas and to persons requesting access to records of Council/Planning Committee. All information submitted to the Municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's Office (519) 848-3620.



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0  
[www.wellington-north.com](http://www.wellington-north.com)

RECEIVED

SEP 7 - 2016

519.848.3620

1.866.848.3620

Plan to  
Simply Explore

[www.simplyexplore.ca](http://www.simplyexplore.ca)

**Delegation Request Form**

Name of Delegate(s) PEARL OAKES

Attending as an individual OR  Representing a group/organization/business

Name of Group/Organization/Business

**Contact Information**

Mail: 9436 SALLY ST. R.R.6 MT. FOREST ON. N0G 2L0

Email: mpoll1@yahoo.ca

Telephone: [REDACTED]

**Type of Meeting**

Council OR  Committee (specify which committee) \_\_\_\_\_

Date of Meeting Sept 26/16 MW

Subject Matter (submit your complete delegation submission with this form)

Drainage ditch

Recommendation/Request of Council ( what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

To decide against a municipal ditch

SIGNATURE: P. Oakes

Delegations shall not be permitted to address Council or its Committees on the following matters:

- Labour relations or employee negotiations
- Litigation that is either expected to proceed, that is currently proceeding, or that has already been decided by a trier of fact
- Other matters before a tribunal or that have been ruled on at a tribunal
- Tenders, RFPs or other procurement matters
- Any other matter that is properly the subject of the closed meeting provisions in the *Municipal Act, 2001*

**Council or Committee, may in their discretion, refuse to hear any delegation.**

I, Pearl Oakes, of 9436 Sally Street, Mount Forest, Ontario, respectfully request that Council rules against a new municipal ditch crossing my land as requested and petitioned for by Don and Gwen Cormack based on the following.

1. In performing due diligence, I read on an OMAF website that.....  
 "Landowners are considered to be equal under Common Law, whether they be private citizens, companies, road authorities, municipalities, or Provincial and Federal governments", as stated on the Government of Ontario Ministry of Agriculture, Food and Rural Affairs website (see link below)

<http://www.omafra.gov.on.ca/english/engineer/facts/98-015.htm>

Therefore, forcing me into something I do not want, and improving one property at the expense of devaluing my property would be considered unjust, biased and unequal. This proposal is asking for a legal right of way through my property. What is my compensation? Their needs are no greater than mine. As I will receive no benefit from this new ditch how do you justify having my taxes pay for the ditch and the encumbrances this places on my property for lost land mass, possible liabilities and future setbacks against any future use I may wish to pursue?

2. I have sought professional advice regarding the effect of a municipal ditch and how it would affect the value of my land. i.e. a) real estate professionals – one local, and known to me (████████████████████) and one out of the area whom I do not know. Both stated that a municipal ditch would impede the sale of my property and lower its value. My property will (can) attract not only buyers with agricultural interests but also those without. Having to allow access for inspection and maintenance of a municipal ditch, would be unattractive to any potential purchaser, not to mention that the property owner is limited as to what can be done on either side of the ditch because of easements required by the municipality for access. And granting mandatory access, as required, also creates liability issues, again repelling potential buyers, as liability is a formidable

The Ministry recognises that municipal ditches can adversely affect property as it states on Fact Sheet Agdex 752 "Before purchasing a property investigate how municipal drains may affect the property."

thing in today's world. b) a professional soil engineer who confirmed that with environmental concerns, liability becomes a serious issue.

If Council were to approve this petition for a drainage ditch, at minimum, I would require (in writing) that Council assumes any and all liability for said ditch including assuming liability for any environmental issues occurring upstream and affecting my location.

3. Since I own a ditch that adequately drains my land, there would be no benefit to me from a municipal ditch. I am not a farmer, and have no intention of tile draining any of my land. As a senior, I am not interested in ~~putting~~ <sup>putting</sup> any money into the installation and maintenance of a municipal ditch which has no benefit to me or my investment in my property. Indeed, the draining of their land would greatly increase the value of the Cormack's 48 acres not only when they wish to market it, but also the price per acre they receive as rent while it is in their possession. I understand their desire to have their land tile drained, and hope that they and you understand why I don't want it drained across my land.

4. The Cormack property is not without other options. The southwest corner of the Cormack property appears to the naked eye to be a very low spot. In my opinion, the drainage could go south across the 3<sup>rd</sup> side road of Arthur Township then proceed west and into a very wet swamp at the bottom of a hill, making its way to a water system that I believe to be "Bell's Creek".

5. The Cormack property has been historically and is currently being farmed without issue so this is not a case of stopping land use but of granting one owner a minor improvement at the expense of others. The farm currently has a soy bean crop on the field so this is not an issue of flooding or inability to use the land. (see note below)

At your Aug. 15, 2016 meeting, Laverne & Erma Weber represented by Bruce Fletcher, asked for permission to remove "knolls & valleys" from their land to improve the yield from their fields. One councillor stated "I found it interesting that you are having a hard time farming it now when it's been farmed for more than 100 years."

As has the Cormack property

See Explore Wellington Map.

See Photo's # 1, 2, 3

See Photo's # 7, 8, 9 showing current crop

See Photo # 4

See Photo's 5 & 6 showing their current crop





Legend

- Propane Tank
- Propane Hazard Area
- Municipal Offices
- OPP Stations
- Hospitals
- Fire Stations
- Information Centres
- Schools
- Post Offices
- Arenas
- Community Centres
- Curling Rinks
- Libraries
- Museums
- Park Parking Lots
- County Garages
- Parcels
- Roads
  - Local Road
  - County Road
  - Highway
- Railways
- Trails
- Waterbodies
- Watercourses
- Parks

*Ditch that goes across OAKES property*

0.5                      0                      0.26                      0.5 Kilometers

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
Includes material © 2014 of the Queen's Printer for Ontario. All rights reserved.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Produced using information under License with the Grand River Conservation Authority. Copyright © Grand River Conservation Authority, 2016.

THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2014

Notes

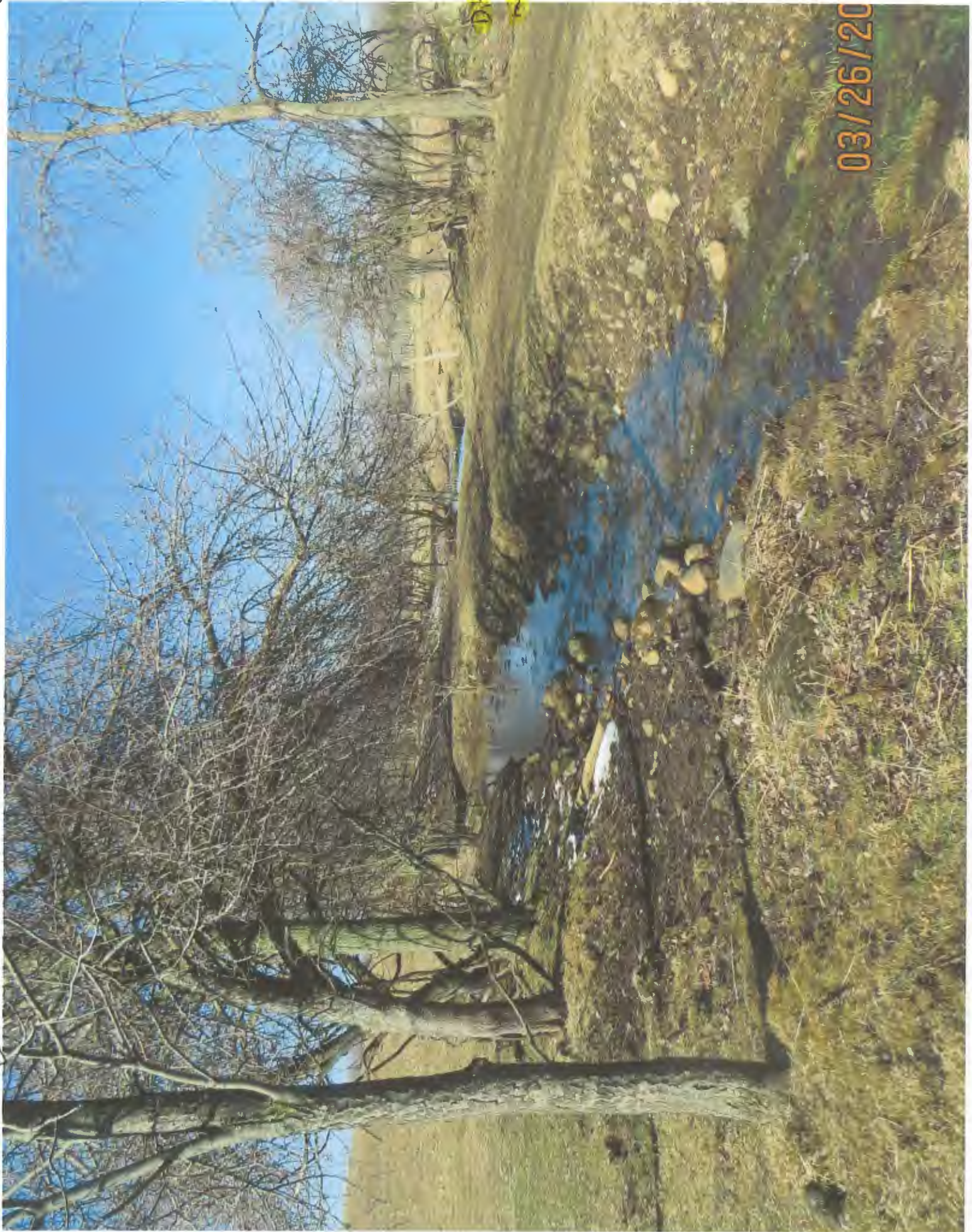
①

If a municipal ditch is granted, I will lose these trees

Ditch on my land

023

03/26/20



I would lose this tree

2

Ditch  
on my  
land

024

03/26/20



I would lose this tree

3

Ditch on my land

025

03/27/20



4



SW corner  
of Gormack  
Property  
low spot

Current  
Cormack  
Crop

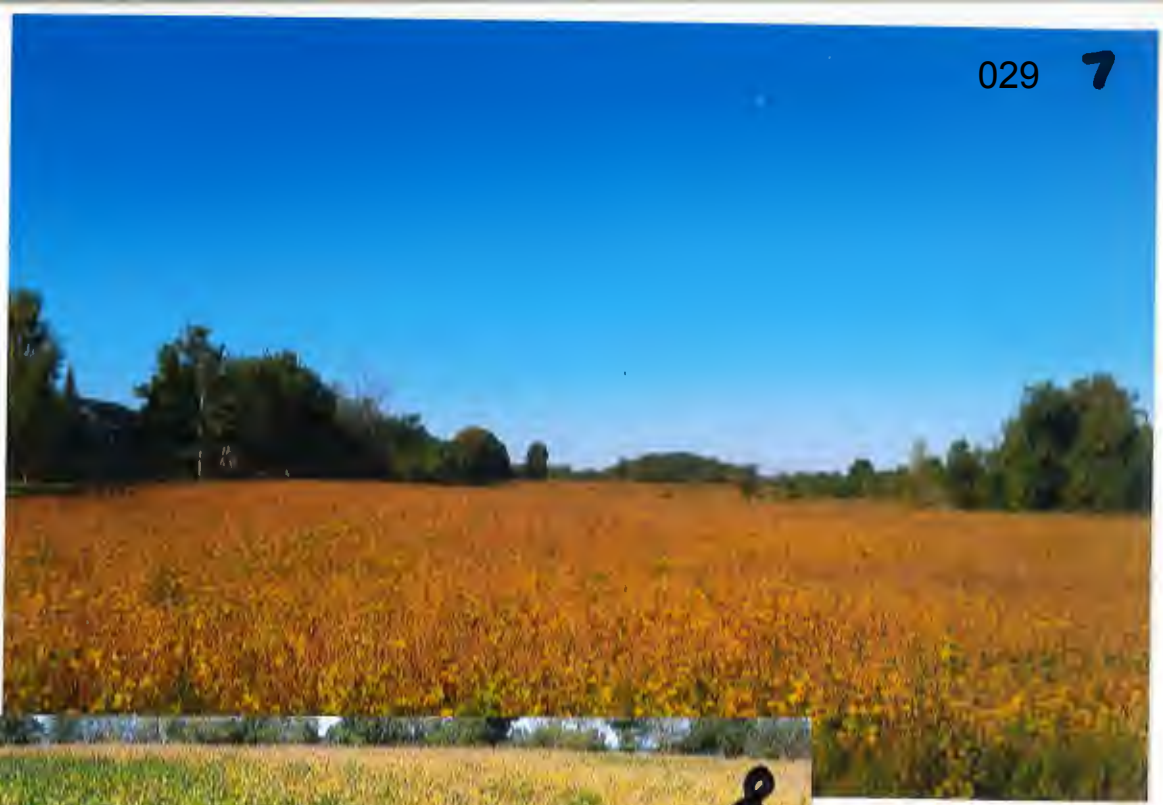


5

(6)

Current  
Cormack  
Crop









# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

## Delegation Request Form

Name of Delegate(s) ARTHUR OPTIMIST CLUB

Attending as an individual OR  Representing a group/organization/business

Name of Group/Organization/Business ANDREW CLUP - PRESIDENT

ARTHUR OPTIMIST CLUB

### Contact Information

Mail: PO Box 569, Arthur, N0G 1A0

Email: STEVE.OWEILL@EASTLINK.CA

Telephone: [REDACTED]

### Type of Meeting

Council OR  Committee (specify which committee) \_\_\_\_\_

Date of Meeting SEPT 26/16

Subject Matter (submit your complete delegation submission with this form)

REQUESTING PERMISSION FOR SPLASH PAD IN ARTHUR

Recommendation/Request of Council ( what action you would like the Township of Wellington North to take with respect to your matter-use a separate page if required)

WE WOULD LIKE COUNCIL TO APPROVE THE  
INSTALLATION OF A SPLASH PAD BESIDE THE  
ARTHUR SWIMMING POOL

SIGNATURE: [Signature]

**Notice of Collection/Use/Disclosure:** All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

Arthur Optimist Club Splash Pad Proposal  
September 26/16

Good evening Mayor Lennox, councillors, and township staff.

We are here tonight to propose a splash pad installation, beside the current swimming pool in Arthur.

As a club we are prepared to pay for the development of the splash pad, with councils approval. We will do this by asking the community for donations, and sponsorships. Any shortfall in the budget will be paid by the club through fundraising activities, and our own cash on hand. We are prepared to take a loan out to have this project completed in time for Canada Day 2017. That is Canada's 150<sup>th</sup> birthday and our clubs 50<sup>th</sup> anniversary.

Triton Engineering has recommened a location beside the pool, with a flow through system, in their draft report June 2016. We agree and look forward to moving this project forward.

We have spoken to three companies that install splash pads, and have set a budget of \$140,000 taxes included. This will make use of the site space of 2,500 sq feet, and have enough water features to give an excellent play experience.

Triton estimated two hundred thousand to two hundred and fifty thousand dollars to install a splash pad of 2500 sq feet. We have attempted to pick low flow water features that will help control water usage and cost. Sequence timing and a timer that must be acvtivated to get the water flowing help keep water usage and costs down.

An operating season from mid June, pool opening, until after the fall fair, will give us approximately 85 days of usage. Looking at our proposals, we estimate using 75-85 cubic meters of water per day. At \$2.04/cu. metre water charge would be approximately \$13,000 to \$14,700.

There are many Community benefits of a splash pad. Here are some we would like to highlight.

- There is no participation cost to the children, so everyone can enjoy the splash pad.
- The pad would be wheel chair accessible.
- Residents currently leave the village to access a splash pad in neighbouring communities such as Fergus, Elora, Palmerston, Conestoga Family Camp, and Highland Pines Campground. Two other communities, Mapleton and Grand Valley are actively fundraising to install splash pads in their community.
- No supervision is needed at the splash pad, and minimal recreation staffing is required.
- The splash pad would attract more people to the site, to enjoy all the recreational facilities.
- It supports the growth of future residential and commercial development.

- The Optimist Club will be actively fundraising and engaging with the community on this very worthwhile project.
- We feel the splash pad will encourage outdoor physical activity, as well as encourage community engagement amongst parents and guardians, while enjoying the splash pad.

The club has approached businesses and residents, to gauge interest in a splash pad, and have received overwhelming support to proceed with this project.

In order to proceed with the fundraising that is necessary for this project, we would like an approval as soon as possible, so we may approach businesses, and get financial commitments, to fit into their 2017 budget.

The Optimist Club believes in the community, and is confident we will be supported by it, to make this project a success.

We look forward to councils approval, and working with township staff, to make this Splash Pad a reality for our community.

Thank You.



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0

[www.wellington-north.com](http://www.wellington-north.com)

519.848.3620  
1.866.848.3620 FAX 519.848.3228

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF SEPTEMBER 26, 2016**

**FROM: KARREN WALLACE, CLERK**

**SUBJECT: REPORT CLK 2016-059 REPORT TO CONSIDER A PETITION FOR  
MUNICIPAL DRAIN (CORMACK)**

**RECOMMENDATION**

**THAT** Report CLK 2016-059 being a report regarding a petition for drainage works under the Drainage Act on part Lot 5, Concession 11 (formerly Arthur Township), be received;

**AND FURTHER THAT** Council of the Township of Wellington North approves the request for a municipal drain;

**AND FURTHER THAT** Council appoints K. Smart & Associates Limited as the engineer and directs them to prepare report pursuant to the *Drainage Act*.

OR

**THAT** Report CLK 2016-059 being a report regarding a petition for drainage works under the Drainage Act on part Lot 5, Concession 11 (formerly Arthur Township), be received;

**AND FURTHER THAT** Council of the Township of Wellington North not approve the request for a municipal drain.

**AND FURTHER THAT** Council directs the Clerk to notify the petitioners of Council's decision, pursuant to the *Drainage Act*.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

N/A

<b>BACKGROUND</b>
-------------------

On September 1, 2016 a Petition for Drainage Works by Owners under the *Drainage Act* (the Act) was filed with the Clerk of the Township of Wellington North for drainage works to be constructed on part Lot 5, Concession 11, attached as Schedule "A".

The work required is to provide a drainage of approximately 49 acres of land. The estimated project length is 500 feet and the soils in the area are described as clay loam.

Under the Act, where a petition has been filed, the council shall consider the petition and shall, within thirty days after the filing of the petition, notify the petitioners as follows:

- if Council decides not to proceed with the drainage works, send notice of its decision to each petitioner; or
- if Council does decide to proceed with the drainage works, send notice of the petition and of its decision to each petitioner, the clerk of each local municipality that may be affected, and the conservation authority that has jurisdiction over any lands in the area or, if no such conservation authority exists, the Minister of Natural Resources.

If Council chooses not to proceed with the petition, they do not have to provide a reason but the petitioner has a right of appeal to the Tribunal. .

The Township Drainage Superintendent believes the petition is satisfactory; however that determination is a duty of the Engineer/Surveyor appointed by the municipality.

The Drainage Superintendent recommends that Council appoint an Engineer further to Section 5 of the Drainage Act., after which the Engineer will then convene a site meeting as part of their duties under Section 9 of the Act to determine petition validity, nature and extent of work requested, drain name or number etc.

<b>FINANCIAL CONSIDERATIONS</b>
---------------------------------

There are no financial implications as a result of this report. The cost of the engineer's report will be borne by the petitioners.

<b>STRATEGIC PLAN</b>
-----------------------

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
<i>Karren Wallace, Clerk</i>	<i>Michael Givens, CAO</i>
<b>KARREN WALLACE, CLERK</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>



Ministry of Agriculture,  
Food and Rural Affairs

Petition for Drainage Works by Owners  
Form 1

Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)

This form is to be used to petition municipal council for a new drainage works under the Drainage Act. It is not to be used to request the improvement or modification of an existing drainage works under the Drainage Act.

To: The Council of the Corporation of the Township of Wellington North

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)

Drain 48 acres of Part Lot 5 Concession 11  
(S/East corner is extremely wet.)

In accordance with section 9(2) of the Drainage Act, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the Drainage Act for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the Drainage Act, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

Purpose of the Petition (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name) <u>Donald Cormack</u>	(First Name) <u>Donald</u>	Telephone Number <u>323-3479</u> ext.
---	-------------------------------	--

Address	
Road/Street Number <u>9413</u>	Road/Street Name <u>Sally Street</u>

Location of Project

Lot <u>Pt 5</u>	Concession <u>11</u>	Municipality <u>Township Wellington North</u>	Former Municipality (if applicable) <u>Arthur Twp</u>
--------------------	-------------------------	--	--

What work do you require? (Check all appropriate boxes)

- Construction of new open channel
- Construction of new tile drain
- Deepening or widening of existing watercourse (not currently a municipal drain)
- Enclosure of existing watercourse (not currently a municipal drain)
- Other (provide description ▼)

not known

Name of watercourse (if known)

500ft

Estimated length of project

Clay Loan

General description of soils in the area

What is the purpose of the proposed work? (Check appropriate box)

- Tile drainage only
- Surface water drainage only
- Both

Petition filed this 12 day of Sept, 2016

Name of Clerk (Last, first name)

WALLACE, Karen

Signature

Karen Wallace

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description
--------	----------------------

Ward or Geographic Township <i>Wellington North (Arthur)</i>	Parcel Roll Number <i>23 49000 009 11500 0000</i>
---	--

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership *Gwen Cormack x Gwen Cormack 2016/09/12*

Owner Name (Last, First Name) (Type/Print) <i>Don + Gwen Cormack</i>	Signature <i>[Signature]</i>	Date (yyyy/mm/dd) <i>2016/09/01</i>
---	---------------------------------	--

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
Name of Corporation	I have the authority to bind the Corporation. Date (yyyy/mm/dd)
Position Title	

Number	Property Description
--------	----------------------

Ward or Geographic Township	Parcel Roll Number
-----------------------------	--------------------

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
--	-----------	-------------------

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature
Name of Corporation	I have the authority to bind the Corporation. Date (yyyy/mm/dd)
Position Title	

Check here if additional sheets are attached Clerk initial *[Signature]*

**Petitioners become financially responsible as soon as they sign a petition.**

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act, R.S.O. 1990, c. D. 17 subs. 8(1).*
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act, R.S.O. 1990, c. D. 17 subs. 10(4).*
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act, R.S.O. 1990, c. D. 17 s. 43.*
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act, R.S.O. 1990, c. D. 17 s. 61.*

**Notice of Collection of Personal Information**

Any personal information collected on this form is collected under the authority of the *Drainage Act, R.S.O. 1990, c. D.17* and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to: where the form is addressed to a municipality (*municipality to complete*)

and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



Map of Wellington County



- Legend**
- Propane Tank
  - Propane Hazard Area
  - Municipal Offices
  - OPP Stations
  - Hospitals
  - Fire Stations
  - Information Centres
  - Schools
  - Post Offices
  - Arenas
  - Community Centres
  - Curling Rinks
  - Libraries
  - Museums
  - Park Parking Lots
  - County Garages
  - Parcels
  - Roads
    - Local Road
    - County Road
    - Highway
  - Railways
  - Trails
  - Waterbodies
  - Watercourses
  - Parks



1: 4,976

**Notes**

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Produced using information under License with the Grand River Conservation Authority. Copyright © Grand River Conservation Authority, 2016.

0.3 Kilometers

0.13

0

0.3

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
Includes material © 2016 of the Queen's Printer for Ontario. All rights reserved.

**THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2016**



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0  
www.wellington-north.com

519.848.3620  
1.866.848.3620 FAX 519.848.3228

039

Plan to  
Simply Explore.  
www.simplyexplore.ca

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF September 26<sup>TH</sup>, 2016**

**FROM: DALE SMALL, ECONOMIC DEVELOPMENT OFFICER**

**SUBJECT: REPORT EDO-2016-24 COMMUNITY IMPROVEMENT PROGRAM**

### **RECOMMENDATION**

**That** the Economic Development Officer report EDO-2016-19 dated September 26th, 2016 with regards to the Community Improvement Program be received;

**AND FURTHER THAT** the Council of the Corporation of the Township of Wellington North approve a one-time grant of \$2,500.00 and an interest free loan of \$2,500.00 to be repaid over five years under the Facade Improvement Grant & Loan Program, as well as a one-time grant of \$799.22 under the Application Fees and Development Charges Grant Program as a result of the improvements made to the Sussmans Building at the corner of George and Frederick Streets in Arthur which is the new location for the Fathers Heart Healing Ministries.

### **PREVIOUS REPORTS PERTINENT TO THIS MATTER**

There have been numerous reports to council on the Community Improvement Program since the program was approved in May 2012 however none of these reports are related to this application.

### **BACKGROUND**

Our Community Improvement Program (C.I.P.) was approved in 2012 and has established a framework for the Township support and implementation of programs to encourage the maintenance and rehabilitation of commercial buildings, their facades as well as associated signage and green spaces.

Through this framework the Municipality is able to provide incentives for individuals, businesses, Community Groups and organizations, etc. to enhance their building presentation to the public and/or to support Public Art, in an effort to help beautify and stimulate pride in our downtowns.

Recently two applications have been received from Maggie Baratto on behalf of Fathers Heart Healing Ministries who are consolidating their business operations into the Sussman Building at the corner of George and Frederick Streets in Arthur. One application is to recover expenditures related to the

Application and Permit Fees that were paid as a result of the improvements and the other application is to support various improvements that were made to the exterior of the building

As part of the review and approval process all applications are reviewed by members of the Community Improvement Plan Review Panel. (April Marshall, Darren Jones & Dale Small) The panel members have reviewed the applications and completed the required Decision Matrix for each application. Copies are attached to this report and the Review Panel recommends council approve funding.

### FINANCIAL CONSIDERATIONS

This ten year program has proven quite popular and since 2012 twenty eight applicants have submitted applications to the Community Improvement Program. The total dollar value of the overall improvements made to our Main Streets is conservatively estimated at \$267,487. Of this amount:

- \$ 61,236 (22.5%) has been covered by grants from the C.I.P.
- \$ 20,000 ( 7.5%) has been advanced in interest free loans repayable over 5 years
- \$186,251 (70.0%) has been the applicants contributions

Similar to past years \$10,000 in funding has been approved in the 2016 Economic Development budget to cover applications under the Community Improvement Program. Expenditures to date, including the funding required to cover the applications contained in this report, is \$9,721.

With the number of recent inquiries into the program we expect that our 2016 funding will not be sufficient to cover the demand through to the end of the year. We view this as a good challenge as it speaks to the popularity of the program and should this occur we will address the funding shortfall along with our recommendations in a future report to council.

### STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

X **Yes**                       No                       N/A

Which pillars does this report support?

<input type="checkbox"/> Community Growth Plan <input type="checkbox"/> Human Resource Plan <input type="checkbox"/> Brand and Identity <input checked="" type="checkbox"/> Strategic Partnerships	<input checked="" type="checkbox"/> Community Service Review <input type="checkbox"/> Corporate Communication Plan <input type="checkbox"/> Positive Healthy Work Environment
---	---

**PREPARED BY:**

**RECOMMENDED BY:**

***Dale Small***

***Michael Givens***

**DALE SMALL  
ECONOMIC DEVELOPMENT OFFICER**

**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**

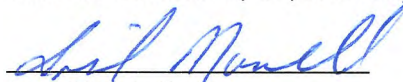
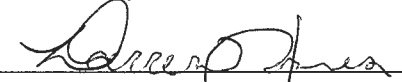

**COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX**Applicant: **Fathers Heart Healing Ministries**Date Received: **August 8th, 2016**Application #: **F.I.L. & G. # 22**

Amount: \$2,500.00 Grant &amp; \$2,500 Loan

Date of Community Improvement Plan Review Panel Meeting: **Sept 13<sup>th</sup>, 2016**

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.4.2 of the Community Improvement Plan	X		Applicant, Maggie Baratto, is the business owner of Fathers Heart Healing Ministries.
2	Is the applicant applying for: a) Facade Improvement Grant b) Facade Improvement Interest Free Loan c) Both	X		The applicant is applying for both the \$2,500 Grant and \$2,500 Interest Free Loan.
3	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		The business is located in the Sussmans Building at the corner of George and Frederick streets in Arthur which is within the CIPA boundary.
4	Has the application been properly completed including: • Detailed description of improvements • Facade Improvement Checklist • Detailed sketch of the proposed change • Minimum of two quotes obtained	X X X	X	A detailed description, including pictures has been provided by the applicant. Some work has been completed by the owners with only materials costs being claimed and quotes to cover signage and awnings have been received.
5	Are property taxes and any other Municipal Accounts receivable up to date	X		All property taxes were verified up to date as at Sept 8th, 2016
6	Eligible costs associated with Facade Improvement Projects are as follows. Indicate which ones are included:  • Repainting or cleaning of the facade • Restoration of facade masonry, brickwork, etc. • Replacement or Repair of cornices, eaves, parapets, etc • Replacement or Repair of Windows • Entrance-way modifications • Redesign of the store front • Removal of signage and installation of new signage	X X  X X		Work to be completed has been well detailed in the application and includes removing and installing new signage, removal and installing of new awnings, exterior painting, entry-way enhancements, etc.

**COMMUNITY IMPROVEMENT PLAN : FACADE IMPROVEMENT GRANT & LOAN APPLICATION DECISION MATRIX**

	<ul style="list-style-type: none"> <li>• Restoration of original facade appearance</li> <li>• Replacement or Repair of canopies and awnings</li> <li>• Installation or repair of exterior lighting</li> <li>• Other similar improvements approved by CIPRP</li> </ul>	X		
7	Facade Improvement Grant amount available is 50% of eligible costs up to a maximum of \$2,500. What amount is being requested and what is the percentage of the overall.	X		Overall Cost of exterior improvements: \$9,098.23  Grant Amount being requested: \$2,500  Percentage of overall Costs: 28%
8	Facade Improvement Loan amount available is an interest free loan up to a maximum \$2,500. This loan must be paid off in equal installments with a maximum amortization of five years. What amount is being requested and what is the amortization period?	X		As the overall cost of the improvement is greater than \$7,500 the applicant is also eligible for, and applying for, the \$2,500 interest free loan.
9	Will the goods and services to complete the required work be performed by local businesses/suppliers.	X		Some work has been completed by the owners with other work completed by local contractors.
10	Is the targeted completion date within 8 months from date of approval or is an extension required?	X		The work is targeted for completion prior to the Grand Opening on September 17 <sup>th</sup> , 2016
11	Other comments from the Review Panel	These improvements qualify for funding under the Community Improvement program and we recommend council approve the request.		
<b>Recommendation</b>	That the Community Improvement Review Panel support this application and makes a motion for council approval.			Yes XXX      No
	 April Marshall	 Darren Jones	 Dale Small	




**Township of Wellington North**  
 7490 Sideroad 7 West,  
 Kenilworth, ON N0G 2E0  
 Phone: 519-848-3620  
 www.wellington-north.com

## Facade Improvement Loan and Grant Program Application Form

The purpose of this program is to encourage facade improvements for privately owned commercial buildings in the Community Improvement Areas within Arthur and Mount Forest. Grant assistance is provided in the form of a 50/50 matching interest free loan, which is paid upon completion of the previously approved work(s). This program offers a loan for eligible work to a maximum limit of \$\_\_\_\_\_ per property. Please review the specific grant program terms and conditions found in the Community Improvement Plan and contact the Business Economic Manager for current limits.

Application Number (assigned by staff):	F. I. L. # 22
Date Application Received:	AUGUST 30/16

PROPERTY INFORMATION			
Municipal Address	Street Num: <b>101</b>	Street Name: <b>George Street</b>	Unit Num:
Commercial Name (if applicable)	<b>Father's Heart Healing Ministries</b>		
Registered Plan Number:		Registered Plan Lot/Block No.	<b>000-011-13200-0</b>
OWNER and APPLICANT INFORMATION			
<b>Property Owner Information (check one)</b>		<b>Person(s)</b>	<b>Company</b>
Registered Land Owner:	Surname: <b>Kozinets</b>	First name: <b>Steven</b>	
Name:	(if Company) <b>Sussman's Men's Wear Limited</b>	Company Officer	
Address:	Street No. <b>143</b>	Street Name: <b>George Street</b>	Unit Num:
Municipality: <b>Arthur</b>	Province: <b>ON</b>	Postal Code: <b>N0G 1A0</b>	
Telephone:	No: <b>519-848-2660</b> Fax: ( )	Email: <b>stevenkozman@gmail.com</b>	
Applicant Information (if different than Owner):			
Application Contact:	Surname: <b>Baratto</b>	First name: <b>Maggie</b>	
Name:	(if Company) <b>Father's Heart Healing Ministries</b>	Company Officer <b>Maggie Baratto</b>	
Address:	Street No.	Street Name: <b>Frederick Street</b>	Unit Num:
Municipality: <b>Arthur</b>	Province: <b>ON</b>	Postal Code: <b>N0G 1A0</b>	
Telephone:	No: <b>(519) 848-3223</b> Fax: ( )	Email: <b>maggie@fhhm.org</b>	
I hereby make the above application for a <b>Facade Improvement Loan and Grant</b> , declaring all the information contained herein is true and correct, and acknowledging the Township of Wellington North process the application based on the information provided.			
Signature: 	Title: <b>Administrator</b>		
Printed Name of Signatory: <b>Vanessa Belanger</b>	Date: <b>August 8th, 2016</b>		

The personal information on this form is collected under the legal authority of the Planning Act, Section 2. The personal information will be used for determining your eligibility for a grant/loan. If you have any questions about the collection, please contact the Clerk-Administrator at 519-848-3620 ext. 32.

### DESCRIPTION OF IMPROVEMENTS

- Please provide a detailed, written description of the proposed improvements. Attach one (1) copy of a prepared sketch showing the proposed improvements.

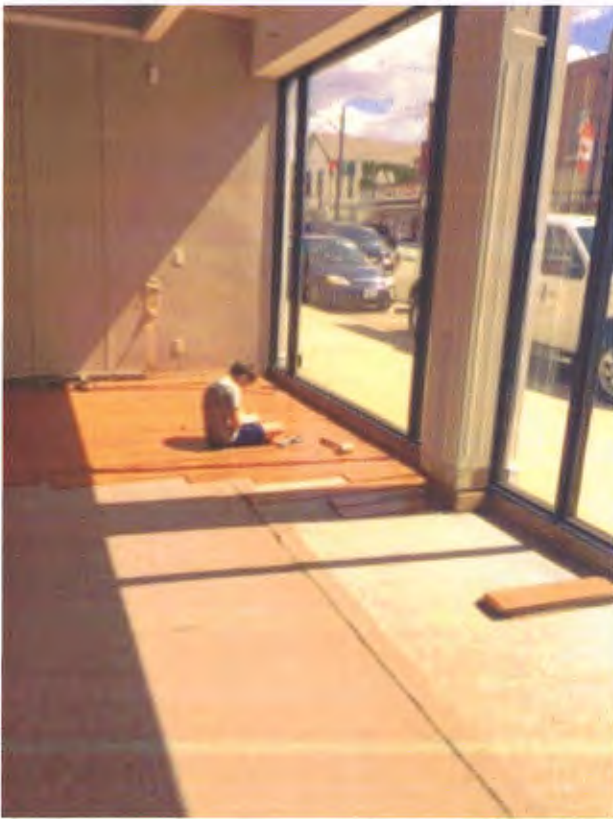
#### Store-Front, Commercial Facade and Improvements include:

- remove old signage, replace with new signage
- remove old awnings, replace with new awnings
- paint exterior of building
- remove old decor (platform flooring and railings) from interior by front windows (can be seen from sidewalk), replace with new flooring
- chairs by windows so public can see from outside, business activity taking place inside (i.e. cafe)
- new lock on front door
- potted planters outside to beautify curb appeal
- new exterior lighting fixtures
- supplies, demolition and labour to complete above

### PHOTOGRAPHS

- Please attach a photograph of the existing façade/signage.







Façade projects within the Township of Wellington North's CIPA's should respond to the following 'best practices' to help with its efforts to create a relevant and quality improvement for both the building and the street. Please complete the following checklist to determine the degree in meeting 'best practices' for the proposed facade improvements.

<b>Façade Project Design Checklist</b>				
<b>Criteria/Description</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Comments</b>
<b>1. Responding to Core Context</b>				
<i>i) Does the façade design enhance its context and adjacent buildings?</i>	X			
<b>2. Building Envelopes in the CIPA</b>				
<i>i) Does the façade work/align with existing facades and reinforce the clarity of the public network and the cohesion of building groups?</i>	X			
<b>3. Beneficial Building / Street Relationships</b>				
<i>i) Does the building façade and street establish a supportive relationship, in which indoor and outdoor spaces animate and are connected to each other?</i>	X			
<i>ii) Does the façade define the building as a distinct space with a strong sense of identity and place?</i>	X			
<b>4. Response to Climate</b>				
<i>i) Does the façade design respond to the climate of area, taking into account all seasons?</i>	X			
<b>5. Identifiable Building Entrances</b>				
<i>i) Does the façade project help to make the buildings entrance more identifiable?</i>	X			
<b>6. Long Life / Loose Fit</b>				
<i>i) Is the façade treatment capable of being adapted to new / future building uses?</i>	X			
<b>7. Safety Within CIPA</b>				
<i>i) Does the façade design provide personal safety and impart a sense of comfort to all users?</i>	X			
<b>8. Community Expression</b>				
<i>i) Does the façade design express a sense of permanence and durability?</i>	X			
<i>ii) Does the façade promote traditional roots and express historical continuity?</i>	X			
<b>9. Appropriate Scale</b>				
<i>i) Does the scale of the proposed façade relate to the scale and size of the building as well as the human body, making space comfortable for users?</i>	X			
<b>10. Exterior Materials for Facades</b>				
<i>i) Does the proposed façade materials reinforce the cohesion of related groups of buildings?</i>	X			
<i>ii) Are proposed exterior building materials durable and of high aesthetic quality?</i>	X			
<b>11. Technical Performance</b>				
<i>i) Does the proposed façade determine a balance capital costs, operating costs and maintenance costs?</i>			X	
<b>12. Accessibility</b>				
<i>i) Does the façade design provide equal means of access to all users regardless of ability?</i>	X			

**COMMUNITY IMPROVEMENT PLAN : APPLICATION FEES & DEVELOPMENT CHARGES DECISION MATRIX**

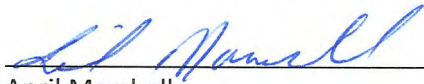
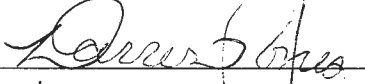
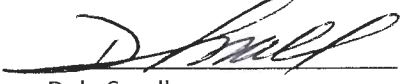
Applicant: Fathers Heart Healing Ministries

Date Received: Sept. 13<sup>th</sup>, 2016

Application #: A.F. &amp; D.C. # 8

Amount: \$799.22

Date of Community Improvement Plan Review Panel Meeting: Sept 14<sup>th</sup>, 2016

Criteria Number	Criteria	Yes	No	Comments
1	Is the applicant eligible as per the definition outlined in 4.2.3.2 of the Community Improvement Plan	X		Applicant, Maggie Baratto, is the business owner of Fathers Heart Healing Ministries.
2	Is the Property and/or adjacent Public Land within the CIPA boundaries and eligible for funding	X		The business is located in the Sussmans Building at the corner of George and Frederick streets in Arthur which is within the CIPA boundary.
3	Has the application been properly completed including: <ul style="list-style-type: none"> <li>Detailed description of proposal</li> <li>Detailed sketch of the proposed change</li> <li>Minimum of two quotes obtained</li> </ul>	X X	X	Significant renovations have taken place and are detailed on the application.
4	Are property taxes and any other Municipal Accounts receivable up to date	X		Verified and all up to date as at Sept 8th, 2016 Roll # 011-132000
5	Eligible costs associated with the Application Fees & Development Charges Grant Program are as follows. Indicate which ones are included: <ul style="list-style-type: none"> <li>Application fees</li> <li>Building permit fees</li> <li>Planning fees (minor variance)</li> <li>Development Charges</li> </ul>	X X		Schedule of applicable fees paid has been received from the Chief Building Official
6	Is the grant amount being requested within eligible amounts	X		100% relief up to a maximum of \$1,500 can be requested. This application is for \$799.22
7	Is the applicant aware that they must first cover the fees then submit a request for payment upon project completion	X		Fees were paid the week of Sept 12 <sup>th</sup> , 2016
8	Is the targeted completion date within 6 months from date of approval or is an extension required?	X		Work has been completed and the Grand Opening is being held on Saturday September 17 <sup>th</sup> , 2016
9	Other comments from the Review Panel			
<b>Recommendation</b>	The Community Improvement Program Review Panel supports this application and recommends council approval.			
	 April Marshall	 Darren Jones	 Dale Small	Sept 14th, 2016



Township of Wellington North  
 7490 Sideroad 7 West,  
 Kenilworth, ON N0G 2E0  
 Phone: 519-848-3620  
 www.wellington-north.com

## Application Fees and Development Charges Grant Application Form

The purpose of this program is to reduce the cost of improvements by offering a grant for any required planning application fees, building permit fees or development charges for privately owned commercial properties in the community improvement areas of Arthur and Mount Forest. Grant assistance will provide successful applicants a grant equivalent to the amount incurred fees or charges. This program offers a maximum relief of \$1,500 with the Township paying up to 100% of eligible costs. Please review the specific grant program term and conditions found in the Community Improvement Plan and contact the Business Economic Manager for current limits.

Application Number (assigned by staff):	A. F. + O. C. G. #9
Date Application Received:	SEPT 13/16

### PROPERTY INFORMATION

Municipal Address	Street Num: 101	Street Name: George Street	Unit Num:
Commercial Name (if applicable)	Father's Heart Healing Ministries		
Registered Plan Number:	Registered Plan Lot/Block No.		

### OWNER and APPLICANT INFORMATION

<b>Property Owner Information (check one)</b>	<b>Person(s)</b>	<b>Company</b>
---	------------------	----------------

Registered Land Owner:	Surname: Kozinets	First name: Steven
Name:	(if Company) Sussman's Men's Wear Limited	Company Officer
Address:	Street No. 143	Street Name: George Street
Municipality: Arthur	Province: ON	Postal Code: N0G 1A0
Telephone:	No: 519-848-2660 Fax: ( )	Email: stevenkozman@gmail.com

### Applicant Information (if different than Owner):

Application Contact:	Surname: Baratto	First name: Maggie
Name:	(if Company) Father's Heart Healing Ministries	Company Officer Maggie Baratto
Address:	Street No.	Street Name: Frederick Street
Municipality: Arthur	Province: ON	Postal Code: N0G 1A0
Telephone:	No: ( ) 519-848-3023	Email: maggie@fhhm.org

I hereby make the above application for a **Application fees and Development Charges Grant**, declaring all the information contained herein is true and correct, and acknowledging the Township of Wellington North process the application based on the information provided.

Signature:	Title: Administrator
Printed Name of Signatory: Vanessa Belanger	Date: September 13, 2016

The personal information on this form is collected under the legal authority of the Planning Act, Section 2. The personal information will be used for determining your eligibility for a grant/loan. If you have any questions about the collection, please contact the Clerk-Administrator at 519-848-3620 ext. 32.

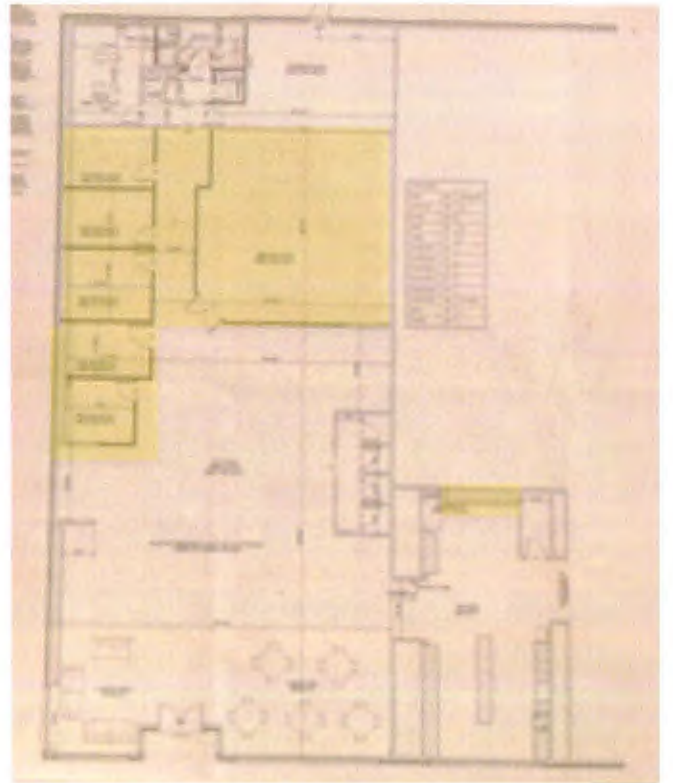
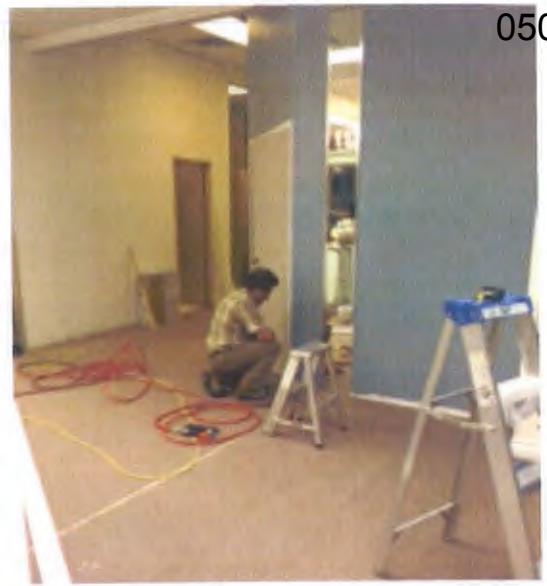
DESCRIPTION OF IMPROVEMENTS

- Please provide a detailed, written description of the proposed improvements. Attach one (1) copy of a prepared sketch showing the proposed improvements.

- build new walls for individual ministry rooms and large meeting room - - open to the public
- entry way to bathroom made larger
- licensed electrician - updated wiring for cafe appliances (cooler, refrigerator, commercial dishwasher, installed new wiring and electrical switches
- licensed plumber - installed proper plumbing for cafe (sinks, dishwasher, etc.)
- wall in cafe area to separate one side from Sussman's clothing area

PHOTOGRAPHS

- Please attach a photograph of the project site.



### SCHEDULE OF APPLICABLE FEES FOR BUILDING DEPARTMENT

Township of Wellington North  
 P.O. Box 125  
 Kenilworth, ON N0G 2E0  
 (519) 848-3620 Ext. 62

Date	31-Aug-16
Project No.	2016-0179

owner

Sussman's Men's Wear Limited  
 143 George St  
 Arthur ON N0G 1A0

applicant

Maggie Baratto  
 183 George St  
 Arthur, ON N0G 1A0  
 (519) 848-3223

*Pd by:*  
 Father's Heart Healing Ministries  
 101 George St. Box 912  
 Arthur, ON

23 49 000 011 13200 0000  
 143 George St

Project No.	000747
Pay to	Owner <input type="checkbox"/> Applicant <input type="checkbox"/>

Description	Calculation	Account	Bank	Amount
ADMINISTRATION FEE		1-00-26-000-4890	Gen	\$127.00
RENOVATION/ALTERATION	\$0.38 /sq.ft. @ 1,769.0 sq.ft.	BBPER	Gen	\$672.22
<b>Amount Due:</b>				<b>\$799.22</b>

ENTERED 09/13/16

*Paid Sept. 14, 2016  
 JP*



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0  
[www.wellington-north.com](http://www.wellington-north.com)

519.848.3620  
1.866.848.3620 FAX 519.848.3228

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF SEPTEMBER 26, 2016**

**FROM: MICHAEL GIVENS, CAO**

**SUBJECT: REPORT CAO 2016-019 LONDON ROAD DEVELOPMENT  
PROPOSAL-H. BYE CONSTRUCTION**

**RECOMMENDATION**

**THAT** Report CAO 2016-019 being a report on the London Road Development Proposal be received;

**AND FURTHER THAT** Council of the Township of Wellington North acknowledges H. Bye Constructions' request for relief from including sidewalks in their proposed London Road Development;

**OPTION 1**

**BE IT RESOLVED THAT** Council of the Township of Wellington North waive the requirement for sidewalks within the proposed London Road Development thereby exempting the developer from the section F subsection 4 of the Municipal Servicing Standards.

**OPTION 2**

**BE IT RESOLVED THAT** Council of the Township of Wellington North waive the requirement for sidewalks within the proposed London Road Development at this time but require that H. Bye Construction include in any development agreement with the Township of Wellington North a provision to construct sidewalks to the Municipal Servicing Standard in place at the time when the Township has proceeded with sidewalk installation on Wellington Street East and London Road.

**OPTION 3**

**BE IT RESOLVED THAT** Council of the Township of Wellington North chooses not to waive the requirement for sidewalks within the proposed London Road Development and requires that H. Bye Construction meet all requirements of the current Municipal Servicing Standards regarding sidewalks as stipulated in Section F subsection 4.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
--

May 25, 2016 CAO 2016-012 Sidewalks - Report to Public Works Committee

June 3, 2015 Planners Report-Bye London Road, Mt. Forest-Draft Plan of Subdivision

<b>BACKGROUND</b>
-------------------

At the July 14, 2016 Special Meeting of Council, Randy Bye on behalf of H. Bye Construction Ltd appeared before Council as a delegation to express concern around the Township's requirement for sidewalks within the proposed development on London Road in Mount Forest. Mr. Bye' draft submission did not include sidewalks. At the July 14<sup>th</sup> Council meeting Mr. Bye was asked to submit a written request asking that the sidewalk requirement within our Municipal Servicing Standard be waived. Mr. Bye has complied and provided the below written submission for consideration on September 9, 2016-

**As you are aware we had a meeting concerning the sidewalks for the London Road development we currently have on the table. Installing sidewalks in a cul de sac that will have no sidewalks to connect to for two or three blocks in any direction makes us wonder why. Phase 1 of the London Road development as you know didn't call for sidewalks, so in addition we are wondering why two developments on the same tract of land, that WILL constitute the same street (Broomer), have sidewalks on only a portion, and what that logic might be. Anyways Mike, we've discussed this many times. Mayor Lennox at the last meeting asked me to write you this letter requesting sidewalk relief for this particular development. I drew "future sidewalks" on phase 2, just incase in the distant future it is possible to install them, however at this time we deem them unnecessary.**

**We await your response.**

**Randy Bye, c/o H. Bye Construction**

Mr. Bye has asked for a timely response so he can proceed with the plans for this development and construction of his other two multi-residential lots fronting on to London Road, that are referenced as Phase 1 by Mr. Bye. These two multi-residential lots are to be serviced from Street A (Broomer) as per the Amending Development Agreement entered into between H. Bye Construction and the Township in August of 2011. These



developments are linked and Mr. Bye wants to know the Township's direction on sidewalks within Phase 2 before he proceeds with Phase 1.

I have presented 3 separate Options for Council to consider in regards to the sidewalks for the proposed development. Not suggesting that those are the only Options available.

Council is aware that many existing streets do not currently have sidewalks in both Arthur and Mount Forest. Requirements for sidewalks tend to vary amongst communities and from development to development.

The current Municipal Servicing Standard Section F. Roadways, subsection 4. Sidewalks states-

Concrete sidewalks 1.5m wide shall be provided on both sides of residential collector and arterial streets and **one side on residential local streets**. Hand railings shall be provided where 3 or more steps are required. Ramps shall be provided at all intersections with curb. Minimum 125 mm Granular "A" base and 125 mm thickness of concrete. Expansion joint material is to be bituminous impregnated fibreboard.

Please note that Council deferred the below resolution at the June 6<sup>th</sup> meeting of Council.

#### **RESOLUTION 2016-262**

Moved by: Councillor McCabe

Seconded by: Councillor Hern

*THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Public Works Committee, declare sidewalks important public infrastructure which promotes community health, accessibility and safety;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Public Works Committee, direct staff to pursue an allowance from developers in lieu of installed sidewalk at locations where sidewalk installation is not currently possible but may be required in the future;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North, as recommended by the Public Works Committee, direct staff to pursue sidewalk on [local, collector and arterial] roads within new developments and during road construction and reconstruction projects;*

*AND FURTHER THAT where a developer does not believe sidewalks are warranted or possible or beneficial to their proposed development, they provide a written submission to*

*the Township detailing the reasons sidewalks are ill advised and inappropriate for the Township's consideration and acceptance as part of their development proposal.*

## DEFERRED

### FINANCIAL CONSIDERATIONS

Installation of sidewalks within the development will have a financial impact on the developer.

Installation of sidewalks leading to the development will have a financial impact on the Township. Future maintenance of sidewalks will also have a financial impact on the Township.

Costs associated with sidewalk installation run in the \$45 to \$60 per metre square range.

The 2016 Public Works budget included \$23,832 for sidewalk maintenance. This figure does not include winter maintenance activities on sidewalks.

### STRATEGIC PLAN

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

Which pillars does this report support?

Community Growth Plan

Community Service Review

Human Resource Plan

Corporate Communication Plan

Brand and Identity

Positive Healthy Work Environment

Strategic Partnerships

Decisions around current and future developments impact current and future costs incurred by developers and the Township. Development decisions shape the communities in Wellington North.

PREPARED BY:

RECOMMENDED BY:

*Michael Givens*

*Michael Givens, CAO*

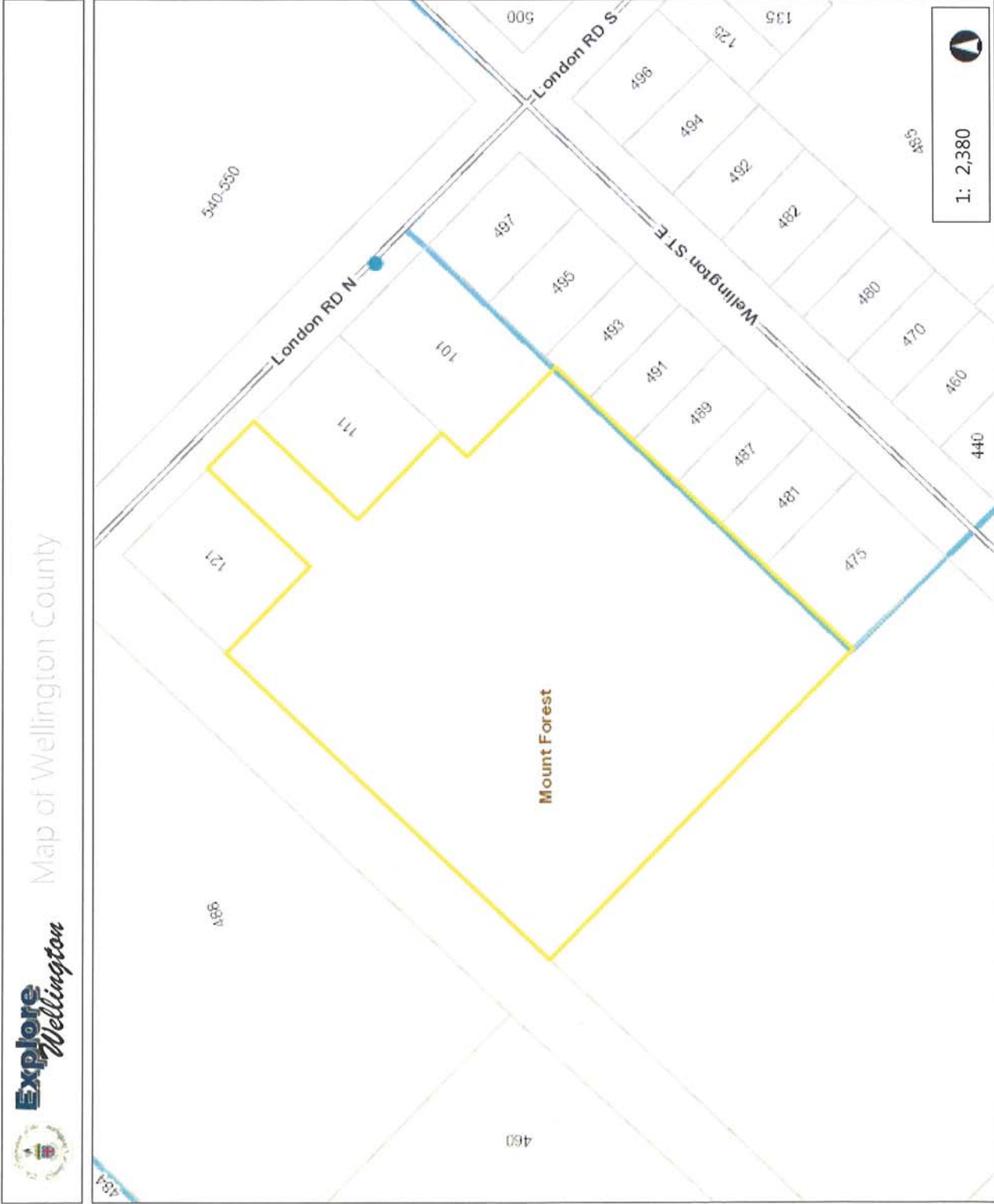
**MICHAEL GIVENS  
CAO**

**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**



- Legend**
- Municipal Offices
  - OPP Stations
  - Hospitals
  - Fire Stations
  - Information Centres
  - Schools
  - Post Offices
  - Arenas
  - Community Centres
  - Curling Rinks
  - Libraries
  - Museums
  - Park Parking Lots
  - County Garages
  - Parcels
  - Roads
    - Local Road
    - County Road
    - Highway
  - Railways
  - Waterbodies
  - Watercourses
  - Parks
  - Built Boundary
  - Urban Centres and Hamlets
  - Municipalities

**Notes**  
London Road Development

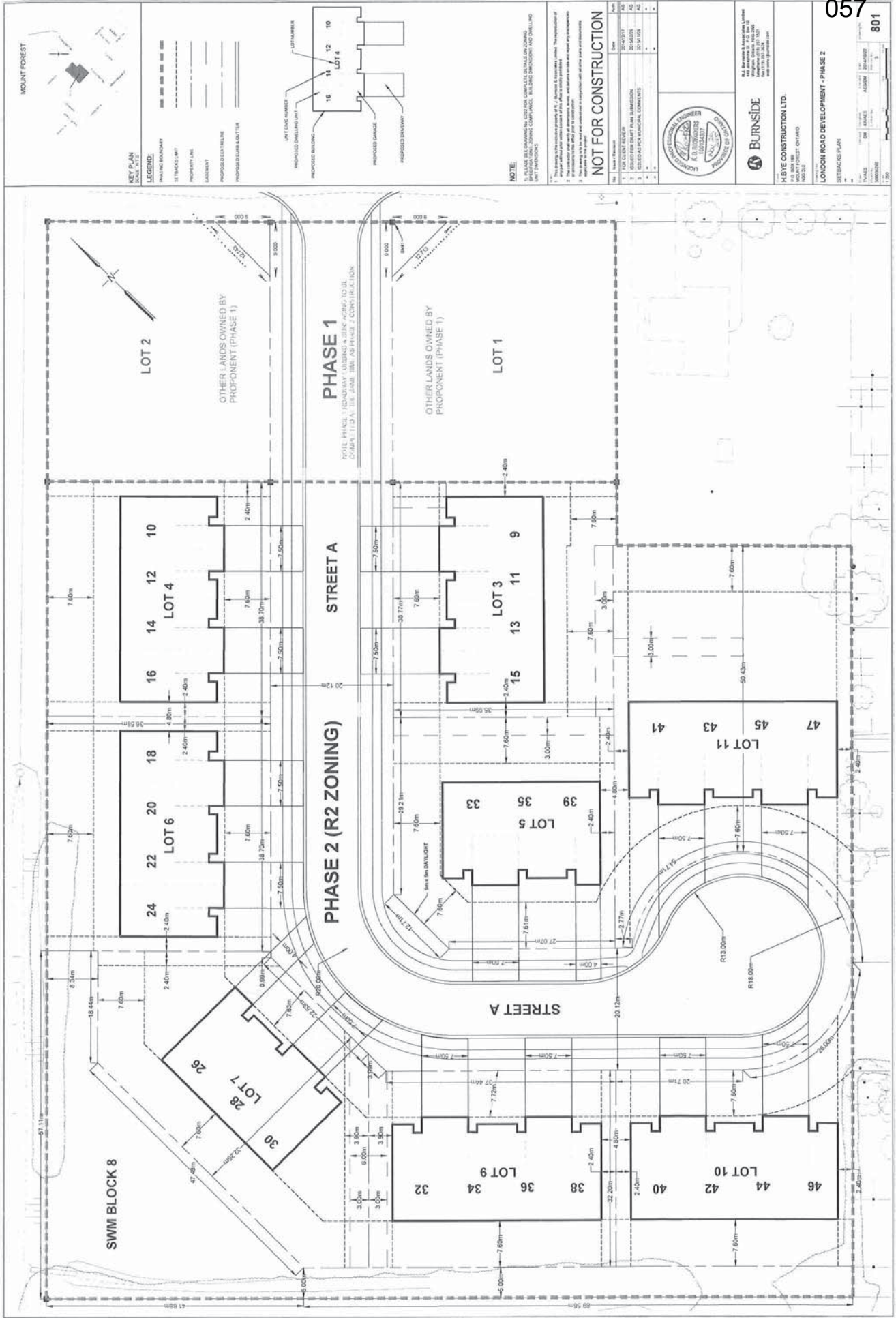


This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Produced using information under License with the Grand River Conservation Authority. Copyright © Grand River Conservation Authority, 2016

**THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2016**

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
Includes material © 2016 of the Queen's Printer for Ontario. All rights reserved.



KEY PLAN  
SCALE 1:50

LEGEND:  
 PLANNED BOUNDARY  
 SETBACK LIMIT  
 PROPERTY LINE  
 EXISTING  
 PROPOSED CENTRALLINE  
 PROPOSED CURB ALIGNMENT

PROPOSED DWELLING UNIT  
 PROPOSED GARAGE  
 PROPOSED DRIVEWAY  
 LOT NUMBER



NOTE:  
 1. THIS PLAN IS FOR INFORMATION ONLY. THE PROPOSAL IS SUBJECT TO THE APPROVAL OF THE LOCAL COUNCIL AND THE LOCAL AUTHORITY.  
 2. THE PROPOSAL IS SUBJECT TO THE LOCAL COUNCIL AND THE LOCAL AUTHORITY.  
 3. THE PROPOSAL IS SUBJECT TO THE LOCAL COUNCIL AND THE LOCAL AUTHORITY.

NOT FOR CONSTRUCTION

DATE: 20/05/2022  
 DRAWN BY: [Name]  
 CHECKED BY: [Name]

BURNSIDE  
 HAYBE CONSTRUCTION LTD.  
 1000 BURNINGWOOD DRIVE  
 MOUNT FOREST, QUEENSLAND 4560

SETBACKS PLAN  
 LONDON ROAD DEVELOPMENT - PHASE 2  
 1:50

801



7490 Sideroad 7 W, PO Box 125,  
Kenilworth, ON N0G 2E0  
[www.wellington-north.com](http://www.wellington-north.com)

519.848.3620  
1.866.848.3620 FAX 519.848.3228

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF SEPTEMBER 26, 2016**

**FROM: MICHAEL GIVENS, CAO  
DALE SMALL, EDO**

**SUBJECT: REPORT CAO 2016-020 COMMUNITY INITIATED PROJECTS**

**RECOMMENDATION**

**THAT** Report CAO 2016-020 being a report on Community Initiated Projects be received;

**AND FURTHER THAT** the Council of the Township of Wellington North accepts the-

1. Community Initiated Project Guidelines
2. Community Initiated Project: Application Form
3. Community Initiated Project: Decision Matrix

As presented;

**AND FRUTHER THAT** the Council of the Township of Wellington North commits to establishing a Community Initiated Project Matching Fund as part of the 2017 Budget;

**AND FURTHER THAT** the Council of the Township of Wellington North as part of Councils goal to increase interaction with Community Groups and Service Clubs commits to establishing a forum to review the new Community Initiated Project process with service clubs in Wellington North.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

Township of Wellington North-Strategic Plan 2015 – 2018

## BACKGROUND

The Township of Wellington North's Strategic Priorities identified the need "To explore new strategic partnerships where additional resources can be accessed in order to meet the service needs of our community (neighbours, service clubs, etc.)".

Councillors and staff are regularly approached with ideas surrounding service enhancements, expansions of existing facilities or new facilities or programs that would enhance the well being of the community. To date the Township has not had any form of process to help facilitate how decisions are made around these ideas. Staff is very aware of the pressure Councillors feel when approached with project ideas and part of the benefit of these proposed process is to provide the needed tools for Council to make well informed decisions that consider both benefits (short and long term) and risks (financial and otherwise) of proposed projects.

Attached for Council's consideration are the following documents;

- Community Initiated Project Guidelines
- Community Initiated Project: Application Form
- Community Initiated Project: Decision Matrix

As stated in the Guideline -

"The purpose of this guideline is for the Township of Wellington North to provide clarity on the process, commitments and expectations of the Township and Community Organizations/Service Clubs/Individuals who are pursuing the implementation of recreation or culture enhancements at existing Community facilities or new services or new facilities in Wellington North with the intent of enhancing the overall wellbeing of the community. Council of the Township of Wellington North takes very seriously their role as the purveyor of public funds and will not expose the Township to undue risk, financial and otherwise."

Township staff do not want to make the process administratively burdensome (red tape) and have kept the application to 2 pages. We do subscribe to the idea that a little planning and research up front is necessary and will help to ensure the success of these type of projects.

Past experience would suggest that many of these type of projects are geared towards recreation or culture type initiatives but it is felt that the process would be useful for all types of community initiated projects.

## FINANCIAL CONSIDERATIONS

In some communities, Council's establish an annual budget that is specifically assigned to Community Initiated Projects and reflects the "matching funds" that

the Council has earmarked for these types of projects within the year. This sends a clear message to potential applicants and to staff about Council's expectations. A 50-50 commitment from both parties creates a true financial partnership.

Wellington North follows a similar process with its annual Grants, Donations to Others and the Community Improvement Program.

I would respectfully suggest that this Council should give consideration to establishing a Community Initiated Projects matching funds budget figure as part of the 2017 Budget for the Township.

**STRATEGIC PLAN**

Do the report's recommendations advance the Strategy's implementation?

- X Yes                                       No                                       N/A

Which pillars does this report support?

- |  |  |
|--|--|
| <input type="checkbox"/> Community Growth Plan | X Community Service Review                                 |
| <input type="checkbox"/> Human Resource Plan   | <input type="checkbox"/> Corporate Communication Plan      |
| <input type="checkbox"/> Brand and Identity    | <input type="checkbox"/> Positive Healthy Work Environment |
| X Strategic Partnerships                       |  |

Decisions around current and future community initiated projects impact current and future costs incurred by the Township. Township Council is committed to working with community groups to help enhance the community while being good stewards of public dollars.

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
---------------------	------------------------

*Michael Givens ,  
Dale Small*

*Michael Givens, CAO*

<b>MICHAEL GIVENS</b> <b>CAO</b> <b>DALE SMALL</b> <b>EDO</b>	<b>MICHAEL GIVENS</b> <b>CHIEF ADMINISTRATIVE OFFICER</b>
--	--

## Township of Wellington North

### VISION-OUR DESIRED FUTURE

*The Township of Wellington North will continually strive to provide best service(s) possible, within available resource base, with a focus on proactively identifying and meeting key community needs, investing in our team, and communicating broadly with property owners, residents, employees and visitors*

### Community Initiated Project Guidelines

The Township of Wellington North's Strategic Priorities identified the need "To explore new strategic partnerships where additional resources can be accessed in order to meet the service needs of our community (neighbours, service clubs, etc.)".

The purpose of this guideline is for the Township of Wellington North to provide clarity on the process, commitments and expectations of the Township and Community Organizations/Service Clubs/Individuals who are pursuing the implementation of recreation or culture enhancements at existing Community facilities or new services or new facilities in Wellington North with the intent of enhancing the overall wellbeing of the community. Council of the Township of Wellington North takes very seriously their role as the purveyor of public funds and will make best decisions considering all factors while not expose the Township to undue risk, financial and otherwise.

#### 1.0 APPLICANT CRITERIA

Organizations/Service Clubs/Individuals proposing a project should meet the following criteria:

##### 1.1 Qualifications

- 1.1.1 Be based in the Township of Wellington North and/or have demonstrated considerable stake in the Wellington North Community. The proposal must be open and accessible to all Township residents, and services, programs and activities resulting from the proposal must be of benefit primarily to Township residents.
- 1.1.2 The proposed facilities, programs or services must serve clearly identified community needs not already adequately addressed by another organization, be it government or corporate.
- 1.1.3 The organization must provide evidence that the community has shown a commitment to their programs through participation in the organization or attendance at fundraising functions sponsored by the organization and will be subject to approval based upon documented financial commitments



towards the entire project costs of at least 50%.

- 1.1.4 The organization must have demonstrated financial support from sources other than public funds. Other sources of income should include substantial financial support from audiences through ticket sponsorships or membership sales, where the functions of the organization are such as to serve audiences **or** through direct financial commitments/donations.
- 1.1.5 Financial responsibility for the project should be demonstrated through the preparation and submission of a capital budget and a five year operating budget, giving consideration to the ongoing operating costs and revenues resulting from the project. Organizations with annual gross revenues in excess of \$100,000 will provide complete financial statements include both a balance sheet and income statement, prepared by a licensed accountant operating independently of the applicant.
- 1.2 Council may grant special consideration to entities that do not meet all the above criteria, but are unique in nature and fulfill a specific need in the community.

## **2.0 APPLICATION PROCESS**

Objective - The intent of the program is to provide financial assistance to enhance the quality of life for the residents of the Township of Wellington North by fostering, strengthening and stimulating wider community appreciation and participation in the community.

In order to be eligible for funding, an application must be received by the Township from the organization/service club/individual. The application must identify the need for the funding and the intent of use of the funds.

The Council of the Township of Wellington North will review the Application(s) as part of the preliminary annual budget process (Annually in September/October).

- 2.1 Applications that are geared towards Recreation opportunities should be reviewed with the Director of Recreation, Parks and Facilities. The Director will provide support and direction to the Organization/Service Club/Individual on preparation of the application. All other applications should be reviewed with the Economic Development Officer.
- 2.2 All completed applications will be forwarded to the Chief Administrative Officer for review by the Senior Management Team of the Township of Wellington North. Once staff review is completed a report to Council from the appropriate staff member as determined by the Chief Administrative Officer will be presented.

- 2.3 The Council will make their final decision on all reviewed applications and decision making will be based primarily on the applicant qualifications listed in section 1.0, and the following measures:
- 2.3.1 Professional standards
  - 2.3.2 Fiscal and overall accountability (minimum 50% of Project Costs required to be considered)
  - 2.3.3 Administrative accountability
  - 2.3.4 Economic impact
  - 2.3.5 Community service and participation
  - 2.3.6 Responsiveness to existing community need
  - 2.3.7 Degree of accessibility
  - 2.3.8 Level of risk to the Township-financial and otherwise
- 2.4 Council reserves the right to request any applicant to participate in an interview in order to further clarify information within their application. All applicants should send representatives (maximum of 3) to attend the Council meeting when the application will be reviewed, to support and answer questions surrounding their application.
- 2.7 Upon Council decision, all applicants will be notified of the decision in writing by the Clerk of the Township of Wellington North.

### 3.0 CONDITIONS OF FUNDING

- 3.1 Successful applicants must acknowledge the support of the Township of Wellington North in all promotional materials.
- 3.2 Successful applicants must provide a written statement of use of funds within two months of the completion of the event/facility/program/service.

#### Community Initiated Projects Scoring Sheet

##### Required Measure

**Grade 1-5**  
1 is low, 5 is high

Professional standards

Fiscal and overall accountability  
(Minimum 50% of Project Costs required to be considered)

50%-59% score of 1  
60%-69% score of 2  
70%-79% score of 3  
80%-89% score of 4  
90%-100% score of 5

Administrative accountability

Economic impact

Community service and participation

Responsiveness to existing community need

Degree of accessibility

Level of risk to the Township-financial and otherwise

---

TOTAL SCORE:

**A minimum score of 24 points must be achieved for application to be forwarded to the Township of Wellington North Council for consideration. Applicants not satisfied with the scoring of the Senior Management Team may request an interview with members of Council.**



7490 Sideroad 7 W, PO Box 125,  
 Kenilworth, ON N0G 2E0  
[www.wellington-north.com](http://www.wellington-north.com)

519.848.3620  
 1.866.848.3620 FAX 519.848.3228

065

Plan to  
Simply Explore.  
[www.simplyexplore.ca](http://www.simplyexplore.ca)

## **COMMUNITY INITIATED PROJECT: APPLICATION FORM**

The purpose of this program is to assist Community Organizations/Service Clubs/Individuals in obtaining funding as well as the support of the council of the Township of Wellington North when pursuing the delivery of new or additional services and/or programs in Wellington North. This program supports the Township of Wellington North's Strategic Priorities where we identified the need "To explore new strategic partnerships where additional resources can be accessed in order to meet the service needs of our community".

The purpose of this application form is to provide clarity on the information required from the Community Organization/Service Club/Individuals who are pursuing financial assistance for the delivery of new services or an expansion of existing services in Wellington North. This application form is to be completed & signed by the most senior official in the Organization making the request and should be sent to Mike Givens, Chief Administrative Officer at the above address or by email at [mgivens@wellington-north.com](mailto:mgivens@wellington-north.com).

### **Section A – Organization Information**

<b>Organization Name:</b>	Year Organization established in W.N.:
Mailing Address:	# of Current and Active Club Members:
	Annual Organization/Club Revenues:
<b>Signing Official Name:</b>	Can you provide Financial Statements if asked?
Position in Organization:	Name of Organizations Treasurer:
email address:	Web-site address:
Phone Number:	Facebook Page:

### **Section B – Organization Mission & Mandate** (In 150 words or less describe your Organization's main focus as well as some of your typical activities, as well as existing services and/or programs)

(continue on additional page if required)

### **Section C – Name of Your Project** (10 words or less)

**Section D – Project Costs:** Overall Cost of Your Project: \$ \_\_\_\_\_

Amount of funding requested from Township of Wellington North: \$ \_\_\_\_\_ (must not exceed 50% of overall cost)

**Section E – Project Description** (In 250 words or less describe your Project, explain the rationale for your Project as well as the community need you are addressing)

(continue on additional page if required)

**Section F – Other Project Details** (Provide as much detail as possible and use additional page if required)

1)	<b>Who will benefit most from your project?</b> Circle no more than two. (Youth, Young Families, Seniors, New Residents, Business Community, General Population, Other) If other explain.
2)	<b>Has your organization the funding in place to cover your portion of the project costs?</b> Yes No (If no explain)
3)	<b>What will the funding from the Township of Wellington North be used for?</b>
4)	<b>Are there other organizations/individuals assisting you in the Project? If yes indicate who all is involved.</b>
5)	<b>When would you like to see the project started and completed?</b>
6)	<b>What else would you like to tell us about your Project that would help us in approving your application?</b>

**Section D – Acknowledgements & Signatures**

- ✓ I am the most senior official with designated signing authority/decision making authority in our organization
- ✓ I acknowledge the information in this application is true, accurate and complete to the best of my ability
- ✓ I have reviewed the application with the Director of Recreation, Parks and Facilities or the Economic Development Officer
- ✓ Should the application be approved I will provide a written statement of use of funds within two months of the completion of the event/service/program

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Date**

**COMMUNITY INITIATED PROJECT: DECISION MATRIX**

Applicant/Organization Name: \_\_\_\_\_

Date Application Received: \_\_\_\_\_

Name of Project: \_\_\_\_\_

Amount of Funding Requested: \_\_\_\_\_

Date of Senior Management Team Review: \_\_\_\_\_

Criteria Number	Criteria	Yes	No	Comments/Additional Explanation
1	Is the applicant eligible as per the definition outlined in the Community Initiated Project Guidelines and how many years has the organization been in existence in our community?			_____ (Number of Years)
2	Does the proposal serve a clearly identified community need that is not currently adequately addressed?			
3	Will the program or service being recommended be accessible to all residents?			
4	Recognizing the above identify which group or groups will benefit most from this project. (Young families, Youth, Seniors, disabled, general population, etc.)			
5	Community Initiated Project Grant funding is available to cover up to 50% of eligible costs. What amount is being requested and what is the percentage of the overall cost?			Overall Cost of Project: _____ Grant Amount requested: _____ Percentage of overall Costs: _____
6	Has the application been properly completed including: <ul style="list-style-type: none"> <li>• Detailed description/explanation of Project</li> <li>• Has the applicant clearly explained their qualifications</li> <li>• Has the need, intent and use of funding been clearly defined</li> <li>• Demonstrated Financial Support, including financial statements &amp; proposed budget provided</li> <li>• Detailed sketch of the proposed change if applicable</li> <li>• Quotes/estimates provided to support project funding</li> </ul>			
7	Will the goods and services to complete the required work be performed by the applicant/local businesses/suppliers?			

**COMMUNITY INITIATED PROJECT: DECISION MATRIX**

<b>8</b>	<p>Based on the completeness of the application and the applicant qualifications, combined with Vision of our Desired Future, rate the request based on the following measurers.</p> <ul style="list-style-type: none"> <li>● Professional Standards</li> <li>● Fiscal and overall accountability: (51% of Project Costs required)             <ul style="list-style-type: none"> <li>○ 50% - 59% score 1</li> <li>○ 60% - 69% score 2</li> <li>○ 70% - 79% score 3</li> <li>○ 80% - 89% score 4</li> <li>○ 90% - 100% score 5</li> </ul> </li> <li>● Administrative accountability</li> <li>● Economic Impact</li> <li>● Community Service and participation</li> <li>● Responsiveness to existing community need</li> <li>● Degree of accessibility</li> <li>● Level of Risk to the Township-financial and otherwise</li> </ul>			(Grading scale is 1 – 5 with one being low and 5 being high. A minimum of 21 points must be achieved for the application to be forwarded to council for consideration)
<b>9</b>	Is the targeted completion date within 8 months from date of approval or is an extension required?	Yes	No	
<b>10</b>	Has the applicant agreed to provide a written statement on the use of funds within two months of the completion of the event/program/service	Yes	No	
<b>11</b>	Other comments from the Senior Management Team			
<b>Recommendation</b>	<p>That the Senior Management Team of the Township of Wellington North supports..... does not support..... (circle one) this application and directs _____(appropriate Senior Team member) complete a report to council.</p> <p>_____</p>			
	CAO Signature	Senior Team Member signature	Date	



# Communiqué



From the desk of:

August, 2016 # 034

## Fire Chief.

1. The BETTER OR FOR WORSE seminar for the Spouses/Partners is confirmed for September 14<sup>th</sup> 7pm in the Council Chamber in Kenilworth. If your spouse/partner has not advised the Fire Chief please do so as soon as possible.

Renee Jarvis from the Canadian Critical Incident Stress Foundation will present. She is an outstanding individual and excellent presenter. This is obviously a very important subject, but it will be a fun night as well. This is strictly voluntary, however attendance is certainly encouraged. This is all about you and your family.

2. **REMINDER**, please use your IAM responding!! Your fellow firefighters are counting on you! We need to know who is responding.

3. An Officer meeting is scheduled for September 7<sup>th</sup>, 2016

4. The Bunker Gear Room in Mount Forest is now operational. The room will be divided into Platoons shortly. I will advise.

5. **WELCOME NEW MEMBERS:** Arthur Station: **Mike Hasson.** Mount Forest Station: **Brad Cormac.**

Both firefighters are certified from a Community Fire College. We have four more Certified Firefighters that have been processed for the Arthur Station. We have three potential candidates for Mount Forest. Interviews for Mount Forest will happen this fall.

## FIRE DEATHS IN ONTARIO

<b>Total fatal fires for the period from January 1 to August 31 for the years 2015 and 2016</b>				
	<i>2015</i>		<i>2016</i>	
	<i>Fatal fires</i>	<i>Fatalities</i>	<i>Fatal fires</i>	<i>Fatalities</i>
Ontario fatal fires (except federal and First Nations properties) from January 1 to August 31	68	73	46	54
Fatal fires on federal or First Nations properties from January 1 to August 31	2	2	1	9
Total	70	75	47	63





# Communiqué



Respectfully;

Fire Chief

*"The journey of a thousand miles begins with a single step" – LAO TZU*

## August Fire Report 2016

### **ARTHUR STATION:**

The Arthur Station responded to 14 calls for assistance during the month.

#### **Practice/ Meetings:**

August 2, 2016 (13) members were present  
August 9, 2016 (13) members were present  
August 23, 2016 (13) members were present  
August 30, 2016 (13) members were present

### **MOUNT FOREST STATION:**

The Mount Forest Station responded to 15 calls for assistance during the month.

#### **Practice/ Meetings:**

August 2, 2016 (10) members were present  
August 9, 2016 (14) members were present  
August 23, 2016 (13) members were present  
August 30, 2016 (14) members were present



# Communiqué



CALL TYPE	ARTHUR STATION	AREA	2	MOUNT FOREST STATION	AREA
Medical	3	Arthur(1)		6	Mount Forest (6)
		Township (1)			
		Mapleton (1)			
Structure Fire	2	Mount forest(1)		2	Mount forest(1)
		Southgate (1)			Southgate (1)
Dumpster Fire					
Co/Smoke/ Alarm	5	Arthur(5)		2	Mount forest (2)
Vehicle collision	4	Township(4)		3	Township (1)
					Southgate (2)
Gas Leak					
Illegal Burn					
Mutual Aid				1	West Grey (1)
Grass Fire				1	Southgate(1)



# Communiqué



## Fire Prevention/Public Education

### **FIRE SAFETY PRESENTATIONS**

Musashi Wellness Fair, Arthur

### **FIRE INSPECTIONS**

### **BURN COMPLAINTS**

140 Eliza St., Arthur

### **VULNERABLE OCCUPANCY FIRE DRILLS**

Caessant Care Retirement, Arthur

### **FIRE SAFETY PLAN REVIEWS**

164 Fergus St. Mount Forest

### **FIRE INVESTIGATIONS**

### **BURN PERMIT SITE INSPECTIONS**

8720 HWY 6, Arthur

9562 Wellington RD 14, Kenilworth

8807 Sideroad 7, Kenilworth

6816 Sideroad 4, Mount Forest

### **Fire Safety Complaint Inspections**

178 Main St., Mount Forest

182 George St. Arthur

215 Eliza St. Arthur



**“TEST YOURS *TODAY*”**



# Communiqué



## TRAINING DIVISION

### Training Division

Hi folks. Please see the attached Fall Training Schedule. The Fire Chief will be conducting training sessions in November and December.

September 13/16. Union Gas Presentation STN 90

Hydrant hook-up STN 120

September 20/16. Union Gas Presentation STN 120

Hydrant hook-up STN 90 (Chicken Farm cistern)

October 4/16. Residential Rescue in Arthur. Bus Extrication in Mount Forest

October 11/16. Bus Extrication in Arthur. Residential Rescue in Mount Forest

October 25/16. Medical Review

November 1/16 Incident Command (Kenilworth)

November 15/16 Radio Communications STN 90

Equipment inventory (standardization) STN 120

November 22/16 Radio Communications STN 120

Equipment inventory (standardization) STN 90

Thanks

Mike Lucas

Training Committee Chair

Just Don't be Safe



# Communiqué

Make It Safe



## Public Education

Thank You! Greg Mason, for wanting to help with Pub. Ed. Not much happened in August but September and October will be full of activities. Both Stations have many fun and exciting events going on. Stay tuned. We will need support from everyone to make them successful.

Handed out "Learn Not To Burn" to all the schools in Wellington North. (7 total) These are books the teachers from Junior Kindergarten, Kindergarten and Grade 1 can use to help educate Fire Safety. The books have activities, games and lesson plans that can be photocopied and used.

**Marco Guidotti**

### ***"SAVING LIVES THROUGH EDUCATION"***



**Please have all monthly reports submitted by the 5<sup>th</sup> of each to:**

**[fpo@wellington-north.com](mailto:fpo@wellington-north.com)**

Next communiqué will be October 10th, 2016



# Communiqué



## Truck and Equipment

**Hello everyone. The Truck & Equipment Committee will be meeting in September to work on our requirements for next year. The 2017 Budget process will begin shortly, so we need to be ready for that.**

**The Township Fleet Policy Committee has met several times now. A draft policy will be ready shortly. A draft policy meeting will happen on or before September 15<sup>th</sup>. The Fire Chief and I represent the Fire Service on that committee.**

Curtis Murphy

Truck and Equipment Committee Chair

Both Stations have been going through a cleanup of unused equipment and supplies. This will remove trip hazards as it is not as cluttered. More to be done, but the start looks great. Keep up the good work.

OH&S Committee

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
AD HOC FLEET ADVISORY COMMITTEE  
TUESDAY, SEPTEMBER 13, 2016 AT 8:30 A.M.**

The meeting was held in the Municipal Office Council Chambers, Kenilworth

**Members Present:** Sherry Burke, Councillor, Chairperson  
Michael Givens, CAO  
Matthew Aston, Director of Public Works  
Corey Schmidt, Water Sewer Foreman  
Andy Morrison, Works Foreman, Arthur  
Dale Clark, Road Superintendent  
David Guilbault, Fire Chief  
Curtis Murphy, Fire Fighter

**Also Present:** Cathy Conrad, Executive Assistant

**CALL THE MEETING TO ORDER**

Chairperson Burke called the meeting to order.

**ITEMS OF INFORMATION**

N/A

**ITEMS FOR REVIEW**

1. Ad Hoc Fleet Advisory Committee Mandate

The Ad Hoc Fleet Advisory Committee Mandate was reviewed.

2. Draft Fleet Policy

The Draft Fleet Policy was put together with input from the Director of Public Works and the Treasurer. The Water Sewer Foreman brought the oldest water vehicle so the Committee could have a look at it. The Committee discussed truck option like crew cabs.

Section 1. Vehicle Eligibility: The mileage threshold for the acquisition of a vehicle was discussed. For example, the CBO uses his own vehicle. The trigger for having him use a Township vehicle would be 20,000 km. It was suggested that if there are two or three staff members that are close to the trigger having a Township vehicle available could reduce some mileage costs. A van would be useful for going to conferences and training sessions.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
AD HOC FLEET ADVISORY COMMITTEE  
TUESDAY, SEPTEMBER 13, 2016 AT 8:30 A.M.**

Section 2. Conditions for using a Township vehicle. Use of a vehicle for personal use is not allowed. Trucks can be taken home for on call use but cannot be taken home during vacation time. Passengers are only allowed for business use. There is nothing new but it will now be captured in a policy. Any personal use of a Township vehicle will result in a taxable benefit as per CRA guidelines. Driver's abstracts are currently done yearly for all Public Works employees. The Fire Department has not been obtaining abstracts but will consider this for the fire fighters. Vehicles must be kept clean and tidy. Committee reviewed the use of fuel cards.

Section 3. Replacement of Vehicles. Regarding fleet optimization there is expectation that idling time will be reduced so fuel is not wasted. Fire vehicles are the exception as they must idle when they are on site at an emergency. Trigger of 180,000 km for replacement. 10,000 hours for rural plow trucks, 8,500 for urban plow trucks and 4,000 for smaller vehicles such as lawn tractors. 10,000 hours relates to approximately 10 years for a plow truck. An NFPA formula of hours X 60 being equal to actual kilometers is used for fire vehicles. The criteria outlined in 3.2 are to be used as talking points with Council when preparing Capital Justification Sheets related to vehicle replacement. It was suggested to add bullets for various types of vehicles to item 3.2.

When selecting vehicles the Township usually buys new. There have been occasions when used vehicles have been looked at. Demo vehicles are considered to be used. Some of the pickup trucks could be considered commercial.

Section 4. Vehicle Fuel and Maintenance. Fire Department fuel purchase and vehicle maintenance differs from Public Works.

The Fire Department vehicles each have their own fuel card. There are not separate accounts for each truck. The fire trucks in Arthur use Chalmers and the trucks in Mount Forest use Foxtan Fuels.

The Roads and Water Departments have separate fuel cards that are kept at the fuel station. Petro Canada fuel stations are used. Each department also has a separate PIN that is used and the purchaser signs the receipt. Fuel purchased for each truck is not tracked. Tracking fuel purchases could be done through cards for each vehicle. It was suggested that when fuel is purchased the vehicle number could be written on the receipt to help track fuel usage. There was uncertainty about how much value there would be in tracking fuel usage for each vehicle. The new pickups are diesel and are being filled from the Works Yard tanks. No tracking is being done.



**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
AD HOC FLEET ADVISORY COMMITTEE  
TUESDAY, SEPTEMBER 13, 2016 AT 8:30 A.M.**

Measures taken to prevent theft from the tanks at the Works Yards include power being cut to pumps and chains linked through tank caps so they cannot be removed. The tanks at the West Luther Yard are monitored with a camera as well.

The use of winter tires is not a practice that has been followed in the past but will be considered. Public Works does not expect storage of tires to be an issue.

Vehicles over 5 years old will require an annual inspection. It is estimated that an inspection would take 1 to 2 hours. Recommendations can be given and work can be completed at a later time. If vehicles are maintained they should not require much work.

Section 5. Insurance. Insurance certificates can be obtained from the Treasurer and must be kept in the vehicles.

Section 6. Accidents and Vehicle Damage. Related to involvement in an accident in a Township vehicle.

Section 7. Taxable Benefits. The Township will rely on CRA's "Motor Vehicle Home at Night Policy". Driving to and from work when on call is considered personal use. Travel for responding is business use. Use of a Township Vehicle to travel between home and work will be a taxable benefit. If employees do not want the taxable benefit they will have to drive their own vehicle to their work place then use a Township vehicle to respond when on call.

Section 8 Vehicle Disposal and Section 9 Vehicle Licensing are not new items. Will change 9.1 to read that the original registration will be kept in the glove box and a copy kept by the Township.

Section 10 outlines vehicle re-assignment and inventory control.

Section 11 refers to the use of short-term rental of vehicles when necessary.

Section 12. Vehicle/Commercial Vehicle Safety and Maintenance. Refers to vehicle safety and Commercial Vehicles Operator's Registration (CVOR)

### **NEXT STEPS**

Revisions to the Draft Policy will be completed by the CAO.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
AD HOC FLEET ADVISORY COMMITTEE  
TUESDAY, SEPTEMBER 13, 2016 AT 8:30 A.M.**

**DATE OF NEXT MEETING**

The next Ad Hoc Fleet Advisory Committee meeting to be October 11, 2016 at 8:30 a.m.

**ADJOURNMENT** (9:30 A.M.)



**COUNCIL RESOLUTION**

#6

Res: 2016-16.07

Wednesday Sept 14<sup>th</sup>, 2016

Moved by:

*[Signature]* Bob

Seconded by:

*[Signature]* Fleck

**WHEREAS** the cost of hydro continues to climb to rates which are crippling to our residents and businesses;

**AND WHEREAS** the Government of Ontario, through the Independent Electricity System Operator's LRP I- RFP process, awarded a wind turbine project for 57.5 MW to Invenergy LLC in March 2016 for the *Strong Breeze Wind Project* in the Municipality of Dutton Dunwich;

**AND WHEREAS** this wind turbine project was awarded to assist the Government of Ontario to meet its long term green energy goals;

**AND WHEREAS** this municipality stated clearly to the Government of Ontario that it was opposed to hosting this project;

**AND WHEREAS** it is unfair that the people of rural Ontario, who have opposed industrial wind turbine projects in their municipality, have to live with all of the detrimental elements of these projects while their neighbours in cities, who may benefit from any power produced therefrom, do not;

**NOW THEREFORE BE IT RESOLVED THAT** the Municipality of Dutton Dunwich call on Premier Wynne and the Province of Ontario to provide a 100% Hydro rate reduction to residential occupancies in Dutton Dunwich and a 100% Hydro rate reduction to business or commercial operations in order to compensate for the hosting of a wind project and to assist to build up its rural Ontario citizens and economy;

**AND THAT** Premier Wynne and the Government of Ontario provide full funding to enable businesses in the Municipality of Dutton Dunwich as a forced wind turbine host municipality, to be completely outfitted with renewable energy capability to operate their businesses and be removed from the grid without penalty. The removal from the grid should assist the government with its overall targets.

**AND THAT** this resolution be circulated to all Ontario municipalities for support.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
I. Fleck	✓	
D. McKillop		✓
M. Hentz	✓	
B. Purcell	✓	
C. McWilliam - Mayor	✓	

Carried: I HEREBY DECLARE THIS TO BE A TRUE AND EXACT COPY OF THE ORIGINAL DOCUMENT AS AT *Sept 15, 2016*

*[Signature]*  
 Mayor *[Signature]*  
 Dep Clerk, Mun. of Dutton/Dunwich

Defeated: HEATHER BOUW, Deputy Clerk, Corporation of the Municipality of Dutton / Dunwich, Commissioner for taking affidavits, County of Elgin

\_\_\_\_\_  
 Mayor



September 8, 2016

### **In This Issue**

- Ryerson journalism professor investigates local news poverty.
- Applications open for Celebrate Ontario 2017 funding.
- Input sought on wetlands conservation.
- Human Services Symposium almost sold out.
- #ROMASpeaks: January 29-31, 2017.
- What, When and How to say it.
- It's a Matter of Risk!
- Planning Ontario's energy future.
- Beat the heat with the LAS Electricity Program.
- Collective municipal waste funding.

### **Guest Column\***

The impact of newsroom cutbacks, consolidations and closures in communities outside of Canada's major cities is the focus of [research on local news poverty](#) by Ryerson journalism professor April Lindgren. Read more about the [local news poverty research project](#). Visit the local [news map](#) and [complete a survey](#) about the state of local news in your community.

### **Provincial Matters**

The Ministry of Natural Resources and Forestry is asking for comments on its proposed [Wetland Conservation Strategy for Ontario](#). Submit feedback through the [Environmental Bill of Rights posting](#) by November 16, 2016.

Municipal governments can now apply for funding for festivals and events which attract tourists and boost local economies. For details and to submit an application before November 8th visit the [Celebrate Ontario 2017](#).

### **AMO, LAS and ROMA Events**

There are only 5 seats remaining at the first joint AMO-OMSSA Human Services Symposium on September 22, 2016. Don't miss out, register today. Program details, registration and more can be found [online](#).

#ROMASpeaks: January 29-31, 2017: [Program at a Glance](#) now available online for download. Find out about keynotes, provincial participation, micro sessions and more. [Register](#) online or via print form today!

AMO's Media Relations Training provides you the tools to know what, when and how to relate to the media. Learn how to recognize what makes news and why at the final two workshops for 2016. [Find out more and register today](#).

It's a matter of risk at the 2016 Risk Management Symposium. Join us September 27- 28 at Casino Rama for two days of top of mind topics such as: survival tech; road maintenance; the fine print of entertainment contracts and more. Space is limited, [register today](#).

AMO is proud to present the [2016 Municipal Energy Champions Symposium: Energy Now and into the Future](#). An event that will look at issues, opportunities, best practices and more. Don't delay, sign up today and join municipal leaders as they explore and shape Ontario's energy future November 3- 4 at the Holiday Inn Toronto Airport.

### **LAS**

A hot and humid summer has electricity spot market prices on the rise. Curb rising rates by hedging your electricity purchases with 140+ other municipal members. LAS' 2017 price is trending ~2.05 ¢/kWh. Contact LAS for a [free electricity analysis](#).

### **Municipal Wire**

In August, the Waste Diversion Ontario (WDO) Board approved AMO's request for additional funding to coordinate the collective municipal work for the transition to the Waste Free Ontario Act's producer responsible framework. The demonstrated municipal support for this request was considerable. A big thank you to all the municipal councils, staff and associations who sent a letter of support to WDO.

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### **AMO Contacts**

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

---

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



September 15, 2016

### In This Issue

- New regulations on end-of-life vehicle management.
- Input sought on proposed regulation on invasive species.
- #ROMASpeaks: January 29-31, 2017.
- What, When and How to say it.
- It's a Matter of Risk!
- Planning Ontario's energy future.
- Have you checked out LAS' Employee Engagement Training?
- Save \$\$\$ and time on bill handling and processing!
- Real summarized electricity bills.
- Careers with OPS, Perth County and Spark Centre.

### Provincial Matters

The Ministry of the Environment and Climate Change has approved three regulations under the *Environmental Protection Act* that impose new environmental standards on end-of-life vehicle waste disposal sites, and on the management of end-of-life vehicles. The regulations and other resources are outlined on the [Ontario Automotive Recyclers Association's website](#).

The Ministry of Natural Resources and Forestry is seeking feedback on their proposed regulation under the *Invasive Species Act, 2015* via the [Environmental Bill of Rights](#) until October 11, 2016. The Ministry has also finalized their [Guidance for Invasive Species Assessments Under the Invasive Species Act, 2015](#) which describes a process that Ontario will use to inform decisions to recommend species for regulation.

### AMO, LAS and ROMA Events

#ROMASpeaks: January 29-31, 2017: [Program at a Glance](#) now available online for download. Find out about keynotes, provincial participation, micro sessions and more. [Register](#) online or via print form today!

AMO's Media Relations Training provides you the tools to know what, when and how to relate to the media. Learn how to recognize what makes news and why at the final two workshops for 2016. [Find out more and register today](#).

It's a matter of risk at the 2016 Risk Management Symposium. Join us September 27- 28 at Casino Rama for two days of top of mind topics such as: survival tech; road maintenance; the fine print of entertainment contracts and more. Space is limited, [register today](#).

AMO is proud to present the [2016 Municipal Energy Champions Symposium: Energy Now and into the Future](#). An event that will look at issues, opportunities, best practices and more. Don't delay, sign up today and join municipal leaders as they explore and shape Ontario's energy future November 3- 4 at the Holiday Inn Toronto Airport.

**LAS**

Rely on more than just technology upgrades - everyone has a role to play when it comes to energy conservation. LAS offers low cost half-day [Employee Engagement Training](#) workshops which could save municipalities 3-5% on utility bills. Contact [Ashley Remeikis](#) today to find out more. There's still time to schedule your Fall workshop!

LAS is building a new service for members which will [capture all municipal bills and bill data](#), aggregate and summarize the data and present it back to the municipality in usable formats. The pilot program to test the service will start in September. Get in on the ground floor! Contact [Chris Hanlon](#), Energy Manager.

[Summarize a few or a few thousand bills. Aggregated by department or cost centre.](#) Simplify payment processes – no more late fees. Complete back-up of data files. Find out how - contact [Chris Hanlon](#), Energy Manager.

**Careers**

[Manager, Greater Golden Horseshoe Greenbelt - Ministry of Municipal Affairs.](#) Location: Toronto. Please [apply online](#), only, by Thursday, September 22, 2016. Please follow the instructions to submit your application.

[Chief Administrative Officer - Perth County.](#) To apply, mail or email your resume, including references, by September 26, 2016 to: Barcon Consulting Inc. email: [cvanandel@barconconsulting.ca](mailto:cvanandel@barconconsulting.ca), Mail: 241 Shade Street, New Hamburg, ON. N3A 4J2.

[President and Chief Executive Officer - Spark Centre.](#) Please submit a covering letter and resume including salary expectations no later than Monday, September 26, 2016, in confidence to the attention of the "Spark Centre, President and CEO Search Committee", by email to [hr@sparkcentre.org](mailto:hr@sparkcentre.org), or, by mail to: Spark Centre, Core21, 21 Simcoe St. S., Oshawa, Ontario L1H 4G1.

**About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

**AMO Contacts**

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

---

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

It's  
YOUR  
Community  
... MAKE THE CALL!



**CRIME**   
**STOPPERS**  
GUELPH WELLINGTON  
1-800-222-TIPS (8477)

# THE INFORMANT

FALL 2016



## WANTED! FUNDRAISING CHAIR

We are presently in need of a Fundraising Chair to join our voluntary Board of Directors. To qualify you must have fundraising experience and leadership in this role. Previous experience working with a Board of Directors is an asset. Please request an application by email at [info@csgw.tips](mailto:info@csgw.tips) or contact us by phone at **519-846-5371**.

>>We say goodbye to Storm Graff and wish her well in her new employment opportunity!

## IN THE NEWS

**101 The Grand** radio features Crime Stoppers 'live' each month at 7pm-Tuesdays on the segment entitled "Swap Talk".

**CJOY** radio station is airing our public service announcements and Crime of the Week.

**Rogers TV** "Inside Guelph" edition, has returned. CSGW is a featured guest on this program. First episode can be viewed on September 26th.

**Erin Radio 97.1 fm.** CSGW is involved in a monthly 'live' interview which airs the beginning of each month.

**The River 88.7** radio station runs our Crime of the Week – sponsored by *Young's Home Hardware of Mount Forest*. At the beginning of each month, a live broadcast with CSGW Program Coordinator airs during the morning show.

**Wightman's TV** Crime Stoppers' segments are running on their community Channel #6.

**Eastlink TV** is running our Crime of the Week.

**Cogeco TV** is running our Crime of the Week during their daily news segments.

**The Wellington Advertiser** newspaper publishes our Crime of the Week each Friday. Wellington County supports CSGW by promoting our events on their dedicated page in the Advertiser.

### PROGRAM STATISTICS

Guelph and Wellington County stats since 1988 through August 2016:

Arrests .....	1,512
Charges Laid .....	4,185
Narcotics Seized.....	\$27,165,197
Property Recovered .....	\$10,158,075
Authorized Rewards .....	\$161,160

**The numbers speak for themselves...Crime Stoppers works!**



[www.csgw.tips](http://www.csgw.tips)



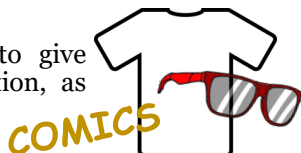
# FUNDRAISING AND AWARENESS

## PLOWING MATCH

This year's International Plowing Match (IPM) will be held in Wellington County on **September 20th-24th**, in the Town of Minto.

CSGW will be have a table in the Wellington County Showcase. Drop by and learn more about our program and how you can play a part.

We will have comic books to give away, sunglasses for a donation, as well as t-shirts for sale!!



## SHREDDING EVENTS

We apologize to those of you we could not reach regarding the postponement of our shredding event in Guelph.

We have a **NEW** rescheduled date of **Saturday September 24th—Stone Road Mall parking lot near Sears, off Edinburgh**. Event starts at **9 am and runs until 12 noon**.

Bring your unwanted personal paper documents to be shredded and help prevent identity theft! Cost is a donation of \$5 per banker's box size.

**Filebank** has graciously donated their services by being on site with their mobile truck in support of our program!



**FILEBANK**  
MEMBER OF THE INNOVATIVE  
RECORD SYSTEMS GROUP

**A SECOND EVENT** is scheduled for **Saturday October 29th** at the **Fire Hall** on Main Street north in **Mount Forest—10am-1pm**.

## COUNTY PROPERTY AUCTION & CSGW BBQ

**Thank you** to everyone who attended the event held on June 16th at Parr Auctions, Hwy 6 north of Fergus. We raised \$700.45 in donations at our BBQ and \$1,245.67 from the proceeds of the OPP property auction!

**Thank you** to **Piller's** for their donation of food and the support of their staff at the event.

**Thank you** to the **County of Wellington** for their ongoing partnership.

## CSGW TRUCK REBRANDING

Crime Stoppers Guelph Wellington (CSGW) has a new look! Our program vehicle was looking very tired and so it was time for a refresh.



This has been accomplished through a program called "Helping Hands in Action", offered by Union Gas - A Spectra Company. It involves volunteer man hours from their employees and a grant worth \$1,000.

We are thankful to **UNION GAS** for their support and to **Keltech Signs** who designed and decaled the truck.



The new look incorporates puzzle pieces to emphasize that no matter how small you think your information about a crime is ...Your TIP could be the missing piece of the puzzle that investigators need to solve a crime.

**It's YOUR Community...MAKE THE CALL!**

If not for the efforts of the Crime Stoppers program and our reward incentives, some crimes would go unsolved.



Ministry of Infrastructure    Ministère de l'infrastructure

8<sup>th</sup> Floor, Hearst Block  
900 Bay Street  
Toronto, Ontario M7A 2E1  
Tel: 1-800-268-7095

8e étage, édifice Hearst  
900 rue Bay  
Toronto (Ontario) M7A 2E1  
Tél. : 1-800-268-7095



RECEIVED

SEP 19 2016

TWP. OF WELLINGTON NORTH

September 14, 2016

Township of Wellington North  
P.O. Box 125  
7490 Sideroad 7 West  
Kenilworth, ON  
N0G 2E0

Dear Chief Administrative Officer:

The 2016 Federal Budget announced the establishment of a Clean Water and Wastewater Fund (CWWF) that proposes to invest up to \$569.6 million in the province of Ontario for immediate improvements to water distribution and treatment infrastructure, starting in 2016-17.

CWWF will provide municipalities with vital infrastructure funding to help accelerate short term investments to support the rehabilitation and modernization of drinking water, wastewater and stormwater infrastructure, and the planning and design of future facilities and upgrades to existing systems.

The provision of CWWF funding is governed by a bilateral agreement between Canada and Ontario, with the Ontario Ministry of Infrastructure being responsible for the administration of CWWF. The federal government will contribute 50% of the eligible project costs, up to the maximum federal allocation noted below. In addition, the Province will contribute 25% of eligible project costs, up to the maximum provincial allocation noted below.

Municipality allocations under the CWWF are based on the amount of water, wastewater and stormwater assets owned by municipalities and their economic conditions. Grants for First Nations are based on each community's population on reserve. All recipients receive a minimum of \$75,000.

Projects must be complete with all costs incurred prior to March 31, 2018. Where need is demonstrated, up to 25% of costs can extend beyond March 31, 2018. Extensions beyond March 31, 2018 require pre-approval by the Province and the Federal Government.

I am pleased to note that, Township of Wellington North will be eligible to receive a maximum federal allocation of \$445,469 and a maximum provincial allocation of \$222,735.

In order to submit an application to receive CWWF funding and access the CWWF Program Guide, please visit:

<http://www.grants.gov.on.ca/GrantsPortal/en/OntarioGrants/GrantOpportunities/PRDR015994.html>.

Please note that eligible recipients must complete in full and submit electronically a CWWF Project List Template to the email identified on the Grants Ontario web portal by October 31, 2016.

For more information on how to complete each component, in addition to information regarding general program requirements and eligibility criteria please refer to the CWWF Program Guide.

If you have any questions regarding the Clean Water and Wastewater Fund (CWWF), please contact Infrastructure Ontario, at 1-844-803-8856.

Sincerely,



Elizabeth Doherty  
Director, Intergovernmental Policy Branch  
Infrastructure Policy Division

*Disponible en français*

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 074-16**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON, SEPTEMBER 26, 2016.**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS:**

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on September 26, 2016 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 26TH DAY OF SEPTEMBER, 2016.**

---

**ANDREW LENNOX  
MAYOR**

---

**KARREN WALLACE  
CLERK**

<b>MEETINGS, NOTICES, ANNOUNCEMENTS</b>		
Tuesday, September 27, 2016	Public Works Committee	8:30 a.m.
Monday, October 3, 2016	Regular Council Meeting	7:00 p.m.
Tuesday, October 4, 2016	Recreation and Culture Committee	8:30 a.m.
Tuesday, October 11, 2016	Ad Hoc Fleet Advisory Committee	8:30 a.m.
Monday, October 17, 2016	Regular Council Meeting	7:00 p.m.
Thursday, October 20, 2016	Cultural Roundtable Committee Meeting	12:00 p.m.
Monday, October 24, 2016	Administration and Finance Committee	4:30 p.m.

**The following accessibility services can be made available to residents upon request with two weeks' notice:**

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427  
 - Kitchener location – 1-855-656-3748  
 TTY: 1-877-843-0368**

**Documents in alternate forms – CNIB – 1-800-563-2642**