



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

## Regular Meeting of Council

Monday, September 28, 2015

Following Public Meeting

Municipal Office Council Chambers, Kenilworth

## AGENDA

Page 1 of 3

AGENDA ITEM	PAGE NO.
<b><u>CALLING TO ORDER</u></b>	
- Mayor Lennox	
<b><u>SINGING OF O' CANADA</u></b>	
<b><u>PASSING AND ACCEPTANCE OF AGENDA</u></b>	
<b><u>DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF</u></b>	
<b><u>MINUTES OF PREVIOUS MEETING(S)</u></b>	
Public Meeting, September 14, 2015	01
Regular Meeting of Council, September 14, 2015	08
<b><u>BUSINESS ARISING FROM MINUTES</u></b>	
<b><u>PRESENTATION</u></b>	
Council to proclaim October 1, 2015 as National Seniors Day	24
<b><u>DELEGATIONS</u></b>	
Cindy Aitken	
- Report on The Door mobile truck summer drop-in Fridays	

AGENDA ITEM	PAGE NO.
<b><u>STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS</u></b>	
Wellington North Fire Services - Communiqué #022, September 11, 2015	25
Report from Matthew Aston, Director of Public Works - PW 2015-071 being a report on the renewal of the Connecting Link Winter Maintenance Agreement	38
Report from Matthew Aston, Director of Public Works - PW 2015-073 being a report on the Ministry of Natural Resources and Forestry’s municipal listening session on the Conservation Authorities Act	47
Report from Karren Wallace, Clerk - CLK 2015-046 being a report regarding a Petition for Drainage Works by Owners for a new drainage works under the <i>Drainage Act</i> on Lots 25 and 26, Concessions 6 and 7 Township of Wellington North (formerly Arthur Twp)	59
Recreation and Cultural Advisory Committee - Minutes, September 15, 2015	66
Economic Development Committee - Minutes, September 16, 2015	71
Cultural Roundtable Committee - Minutes, September 17, 2015	75
Administration and Finance Committee - Minutes, September 21, 2015	78
Cheque Distribution Report dated September 23, 2015	82
<b><u>CORRESPONDENCE FOR COUNCIL’S REVIEW AND DIRECTION</u></b>	
Maitland Valley Conservation Authority - Correspondence to Mayor and Council dated September 21, 2015 regarding the Conservation Authorities Act Review	94
- Discussion Paper regarding the Conservation Authorities Act Review	95
- Environmental Bill Registry Posting 012-4509, dated July 20, 2015 regarding the Conservation Authorities Act Review	128
- MVCA Board Comments: Conservation Authorities Act Review Questions, dated September 21, 2015	130

<b>AGENDA ITEM</b>	<b>PAGE NO.</b>
<b><u>BY-LAWS</u></b>	
<b>By-law Number 070-15</b> being a by-law to amend Zoning By-law Number 66-01 beign the Zoning By-law for the Township of Wellington North (Part Lot 26, Concession 9 (former Township of Arthur), 7186 Wellington Rd. 109 – Michele and Joshua Pilon)	133
<b>By-law Number 071-15</b> being a by-law to authorize the execution of the Winter Maintenance Agreement between Integrated Maintenance and Operations Service Inc. operating under the name of “Owen Sound Highway Maintenance Limited” (IMOS) and the Corporation of the Township of Wellington North	136
<b><u>ITEMS FOR COUNCIL’S INFORMATION</u></b>	
AMO Watchfile	
- September 10, 2015	141
- September 17, 2015	143
Grand River Conservation Authority	
- General Membership Meeting Minutes, July 24, 2015	145
Saugeen Valley Conservation	
- Invitation to Open House, October 7, 2015	156
Crime Stoppers Guelph Wellington	
- Newsletter, The Informant, Fall 2015	158
Ontario Sustainable Energy Association	
- 4 <sup>th</sup> Annual Green Energy Doors Open Day, October 3, 2015	160
<b><u>NOTICE OF MOTION</u></b>	
<b><u>ANNOUNCEMENTS</u></b>	
<b><u>CONFIRMING BY-LAW NUMBER 072-15 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL</u></b>	162
<b><u>ADJOURNMENT</u></b>	





**TOWNSHIP OF WELLINGTON NORTH  
PUBLIC MEETING - MINUTES  
MONDAY, SEPTEMBER 14, 2015 AT 7:05 P.M.  
FOLLOWING COMMITTEE OF ADJUSTMENT**

Please note – Section 34 (12) of the Planning Act.

(12) Information. – At a meeting under subsection (12), the council shall ensure that information is made available to the public regarding the power of the Municipal Board under subsection (14.1) to dismiss an appeal if an appellant has not provided the council with oral submissions at a public meeting or written submissions before a By-law is passed.

Notice for this public meeting was sent to property owners within 120 m and required agencies and posted on the property on August 24, 2015 pursuant to the legislation.

**PRESENTATIONS**

Linda Redmond, Senior Planner, reviewed her comments dated September 1, 2015.

This amendment would allow for the development of a new parochial school. The zoning amendment is required as a condition of provisional consent (B36/15) by the Wellington County Land Division Committee. The Official Plan provides policies to address this type of special development in the prime agricultural area. The Planning Department is satisfied that the proposal is in general conformity with the County of Wellington Official Plan and is supportive of the request to rezone the severed portion (1.53 hectares) of the property to allow for a parochial school.

The land subject to the proposed amendment is described as Part Lot 3, Concession 12, Geographic Township of West Luther, with 94m of frontage on Line 12. The property is 1.53 hectares (3.78 acres) in size and is currently zoned Agricultural and Natural Environment. The surrounding land uses are primarily farms.

The purpose of the amendment is to rezone the subject lands to allow a parochial school on the severed portion of property. This rezoning is a condition of severance application B36/15, that has been granted provisional consent by the Wellington County Land Division Committee (figure 1). The consent will sever the subject lands (1.53 ha) from the retained residential parcel (1.76 ha).

Under the Wellington County Official Plan the subject property is designated PRIME AGRICULTURAL in the Wellington County Official Plan. Section 6.4.9, permits Community Services Facilities. This includes schools for "...local communities that rely extensively on horse drawn vehicles as their sole means of transportation." It is our understanding that the proposed parochial school will be servicing the local Mennonite Community, who rely exclusively on horse and buggy transportation.

**TOWNSHIP OF WELLINGTON NORTH  
PUBLIC MEETING - MINUTES  
MONDAY, SEPTEMBER 14, 2015 AT 7:05 P.M.  
FOLLOWING COMMITTEE OF ADJUSTMENT**

The establishment of new community service facilities may only be allowed through a zoning by-law amendment where need and alternative locations have been adequately addressed. Section 4.3.3 of the Official Plan provides policy direction in this regard. In this case the subject lands do not form part of a larger farm parcel and are segregated from the surrounding farms by an existing natural environment area. The surrounding livestock facilities are not further impacted or limited with respect to MDS 1 or 11 and the amending by-law will further relieve this issue.

The subject lands are currently zoned Agricultural (A) and Natural Environment (NE). The draft by-law will place the entire parcel within an Agricultural Exception zone. The site specific will allow for an additional use of parochial school and associated accessory uses subject to the regulations for reduced lots in an Agricultural zone. A draft by-law is attached.

It is the County's position that an Agricultural Exception zone is preferable to an Institution (IN) zone for regulating parochial schools. Applying a site specific agricultural zone will not further affect MDS since it is still considered an agricultural use, however it will limit any other institutional uses which may not be compatible in a prime agricultural area.

Minimum Distance Separation 1 calculations were completed for the consent application for this property using the provided Farm Data Sheet for the livestock facilities located in the vicinity of the subject lands. The application meets the MDS 1 requirements and we have no concerns. However in order to further establish compliance in the future the exception for this property will include a clause stipulating that the parochial school shall be considered a type A use for the purposes of MDS 1 & 11 calculations.

**REVIEW OF CORRESPONDENCE RECEIVED BY THE TOWNSHIP**

- Valerie Lamont, Resources Information Technician, SVCA
- Acceptable.

**BY-LAW**

The by-law will be considered at a regular council meeting at a later date. Persons wishing notice of the passing of the By-law must submit a written request.

**MAYOR OPENS FLOOR FOR ANY QUESTIONS/COMMENTS**

The Applicant was present to answer any questions regarding this application.

**COMMENTS/QUESTIONS FROM COUNCIL**

None

**TOWNSHIP OF WELLINGTON NORTH  
PUBLIC MEETING - MINUTES  
MONDAY, SEPTEMBER 14, 2015 AT 7:05 P.M.  
FOLLOWING COMMITTEE OF ADJUSTMENT**

**OWNER/APPLICANT: 2220468 Ontario Inc. (Braeker)**

**The Property Subject to the Proposed Amendment** is described as Part Lots 7 & 8, Registered Plan 60R-2901, with a municipal address of 198 Main Street N, Mount Forest. The land subject to the amendment is 0.27 hectares (0.69 acres) in size.

**The Purpose and Effect of the Application is to** rezone the subject lands to the subject lands to permit automotive sales in addition to the current automotive service and repair business. The property is currently zoned Central Commercial (C1) Zone.

Please note – Section 34 (12) of the Planning Act.

(12) Information. – At a meeting under subsection (12), the council shall ensure that information is made available to the public regarding the power of the Municipal Board under subsection (14.1) to dismiss an appeal if an appellant has not provided the council with oral submissions at a public meeting or written submissions before a By-law is passed.

Notice for this public meeting was sent to property owners within 120 m and required agencies and posted on the property on August 24, 2015 pursuant to the legislation.

**PRESENTATIONS**

Linda Redmond, Senior Planner, reviewed her comments dated September 1, 2015.

This zoning by-law amendment would allow for the sale of new and used vehicles as well as recognize the existing use of automotive service and repair. The property is currently zoned Central Commercial (C1) which is intended to accommodate intensive commercial uses that are pedestrian oriented. The subject lands have been occupied by an automotive use for many years although Automotive sales is not generally considered a downtown type of business. However, the County Official Plan has provisions which recognize legally established uses which do not conform with the policies of an Official Plan but may be recognized as a permitted use in the local Zoning By-law. It further provides direction that a Council may consider zoning the property to allow a similar or more compatible use. It is staff's opinion that the proposed site specific commercial zoning would permit the historical automotive use, while retaining the C1 zoning category. This option would then make it possible for other future uses which are more in keeping with the intentions of the Official Plan designation to be accommodated on the subject lands and would not adversely affect the transition to more compatible uses in the future.

**TOWNSHIP OF WELLINGTON NORTH  
PUBLIC MEETING - MINUTES  
MONDAY, SEPTEMBER 14, 2015 AT 7:05 P.M.  
FOLLOWING COMMITTEE OF ADJUSTMENT**

The land subject to the proposed amendment is located in the central business district of Mount Forest. The property is legally described as Part Lots 7 & 8, Registered Plan 60R-2901, with a municipal address of 198 Main Street North, Mount Forest. The land subject to the amendment is 0.27 hectares (0.69 acres) and has frontage on Main Street and Birmingham St East. The property is currently occupied by a 557 sq.m. (6000 sq.ft.) building which has historically been used as an automotive sales and repair facility.

The purpose of the application is to rezone the subject lands to permit automotive sales in addition to the current automotive service and repair business. The property is currently zoned Central Commercial (C1) Zone.

The subject lands have been occupied by a car dealership and associated service and repair for many years. This use is not permitted in the current C1 zoning category, but would be permitted in a C2 (highway commercial) zoning category. A number of years ago the automotive sales component of the use ceased, while the service and repair continued. This current use would be considered legal non-conforming because the use was legally established. In order to obtain legal non-conforming status the use would have to have continued in an uninterrupted fashion since the passing of the by-law. Since the automotive sales have not been continuous and uninterrupted, this use cannot resume operation without the required zoning approval.

The subject property is considered to be within the settlement area of Mount Forest. Section 1.1.3.1 of the Provincial Policy Statement states that “settlement areas shall be the focus of growth and their vitality and regeneration shall be promoted.” Settlement areas are encouraged to include a mix of densities and land uses.

Under the Wellington County Official Plan the subject lands are designated CENTRAL BUSINESS DISTRICT. This area is identified as the downtown areas of urban centres with a strong focus on business, administrative and cultural activities. Permitted uses within the CBD areas of urban centres include retail office, service, administrative and entertainment. Uses that rely on vehicular rather than pedestrian traffic and generally require larger land area to operate are not generally permitted within the CBD area and are more appropriately located in a highway commercial location. The plan specifically references automotive sales and service establishments as a highway commercial use.

Section 13.8.2 of the plan deals with Status Zoning and states “A legally established use which does not conform with the policies of an Official Plan may be recognized as a permitted use in the Zoning By-law in accordance with its current use and performance standards. A Council may also consider zoning the property to allow a similar or more compatible use or to provide for a limited expansion of the current use”. In this regard the property has been used historically for automotive sales and service for many years.

**TOWNSHIP OF WELLINGTON NORTH  
PUBLIC MEETING - MINUTES  
MONDAY, SEPTEMBER 14, 2015 AT 7:05 P.M.  
FOLLOWING COMMITTEE OF ADJUSTMENT**

The objectives of the Official Plan would ultimately encourage the current automotive use to cease in the future in favour of more compatible uses as described above. Section 8.4.3 - Permitted Uses in the Official Plan does not permit automotive sales and service in the Central Business District, however, we recognize that the subject property has contained this use for many years. Future changes to the property should ideally be in keeping with the Official Plan policy direction and not permit development which would hinder the movement to a more compatible use in the future.

The subject lands are zoned Central Commercial (C1) which does not permit automotive uses. These types of uses tend to require larger sites and are geared to the traveling public. The land base supports the proposed use and the automotive service is still in operation. The proposed automotive sales will be accessory to the existing use. The draft by-law will include a site specific to allow the sale of new and used vehicles as well as the service component.

**REVIEW OF CORRESPONDENCE RECEIVED BY THE TOWNSHIP**

- Michael Oberle, Environmental Planning Technician, SVCA
- Acceptable.

**BY-LAW**

The by-law will be considered at a regular council meeting at a later date. Persons wishing notice of the passing of the By-law must submit a written request.

**MAYOR OPENS FLOOR FOR ANY QUESTIONS/COMMENTS**

The Applicant was present to answer any questions.

**COMMENTS/QUESTIONS FROM COUNCIL**

Councillor Burke stated that she is always in full support of business expansions and that it is good to see entrepreneurs that want to expand.

Councillor McCabe commented that he is glad to see the use going back to automotive.

**TOWNSHIP OF WELLINGTON NORTH  
PUBLIC MEETING - MINUTES  
MONDAY, SEPTEMBER 14, 2015 AT 7:05 P.M.  
FOLLOWING COMMITTEE OF ADJUSTMENT**

**ADJOURNMENT**

**RESOLUTION 8**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Public Meeting of September 14, 2015 be adjourned at 7:16 p.m.*

**CARRIED**

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**CLERK**

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**MAYOR**



009

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

**MINUTES OF PREVIOUS MEETING(S)**

**RESOLUTION 2015-369**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the minutes of the Public Meeting and the Regular Meeting of Council held on August 10, 2015 be adopted as circulated.*

**CARRIED**

**BUSINESS ARISING FROM MINUTES**

**DELEGATIONS**

None

**STANDING COMMITTEE, STAFF REPORTS, MINUTES AND RECOMMENDATIONS**

Recommendation from Committee of Adjustment

- Council resolution regarding Application A10/15

**RESOLUTION 2015-370**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North grant a single sewage unit to Edward and Margaret Baratto, owners of 178 Frederick Street West, Arthur as recommended in Report CAO 2015-25 received by the Committee of Adjustment at the September 14, 2015 meeting;*

*AND FURTHER THAT the sewage unit shall expire in three (3) months if a building permit has not been issued.*

**CARRIED**

Report from Darren Jones, Chief Building Official

- CBO 2015-12 Building Permit Review Period Ending August 31, 2015

**RESOLUTION 2015-371**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive report CBO 2015-12 being the Building Permit Review for the period ending August 31, 2015.*

**CARRIED**



**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

010

Report from Karren Wallace, Clerk

- CLK 2015-039 being a report regarding Ontario Wildlife Damage Compensation (Bzikot)

**RESOLUTION 2015-372**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2015-039 being a report on Ontario Wildlife Damage Compensation (Bzikot);*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North authorize payment of \$180.00 to Eric (Ireneusz) Bzikot for an Ontario Wildlife Damage Compensation livestock claim with a kill date of May 17, 2015;*

*AND FURTHER THAT the Livestock Valuator be paid \$75.00 for Livestock Valuer fees and \$23.00 for mileage;*

*AND FURTHER THAT the Clerk be directed to submit an application to the Ontario Ministry of Agriculture Food and Rural Affairs (OMAFRA) to compensate the municipality in the amount of \$210.00*

**CARRIED**

Resolution 2015-373 – number inadvertently missed

Report from Karren Wallace, Clerk

- CLK 2015-040 being a report regarding Ontario Wildlife Damage Compensation (Murray)

**RESOLUTION 2015-374**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2015-040 being a report on Ontario Wildlife Damage Compensation (Murray);*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North authorize payment of \$1,459.20 to Peter Murray for Ontario Wildlife Damage Compensation livestock claims with kill dates of June 16, June 20, July 14 and July 20, 2015;*

*AND FURTHER THAT the Livestock Valuator be paid \$300.00 for Livestock Valuer fees and \$64.00 for mileage;*

*AND FURTHER THAT the Clerk be directed to submit an application to the Ontario Ministry of Agriculture Food and Rural Affairs (OMAFRA) to compensate the municipality in the amount of \$1,579.20.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

011

Report from Karren Wallace, Clerk

- CLK 2015-041 being a report regarding Ontario Wildlife Damage Compensation (Sittig)

**RESOLUTION 2015-375**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2015-041 being a report on Ontario Wildlife Damage Compensation (Sittig);*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North authorize payment of \$290.00 to Nairne Sittig for an Ontario Wildlife Damage Compensation livestock claim with a kill date of August 7, 2015;*

*AND FURTHER THAT the Livestock Valuator be paid \$75.00 for Livestock Valuer fees and \$18.00 for mileage;*

*AND FURTHER THAT the Clerk be directed to submit an application to the Ontario Ministry of Agriculture Food and Rural Affairs (OMAFRA) to compensate the municipality in the amount of \$320.00*

**CARRIED**

Report from Karren Wallace, Clerk

- CLK 2015-042 being a report on the procedures for the alternative voting methods for the 2015 Ward 3 By-election

**RESOLUTION 2015-376**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2015-042 being a report on the Procedures for the Alternate Voting Methods for the 2015 Ward 3 By-election for information.*

**CARRIED**

Report from Karren Wallace, Clerk

- CLK 2015-043 being a report on Consent Application B76/15 (Hummel) known as Part Lots 1 and 2, James Ellis Survey Township of Wellington North

**RESOLUTION 2015-377**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2015-043 being a report on Consent Application B76/15 (Hummel) known as Part Lots 1 and 2, James Ellis Survey, Township of Wellington North;*

*AND FURTHER THAT the Council of the Township of Wellington North supports consent application B76/15 as presented with the following conditions:*

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

012

- 1) *THAT the Owner receive approval from the applicable road authority in a manner deemed acceptable to that road authority for an entrance to the severed and retained parcel; and further that the applicable authority file a letter of clearance of this condition with the Secretary-Treasurer of the Planning Committee as written proof of fulfillment of this condition.*
- 2) *THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise which the local municipality may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Local Municipality file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.*
- 3) *THAT the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication as provided for in the Planning Act, R.S.O. 1990; and that the Local Municipality file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.*
- 4) *THAT the Owner satisfy the requirements of the Local Municipality in reference to Proof of Drainage. Prior to consent being endorsed on the deeds, proof of drainage, shall be provided by the applicant to serve the lands being conveyed and the lands being retained, with the costs of such drainage being solely at the expense of the applicant.*
- 5) *THAT the Owner satisfy the requirements of the Local Municipality in reference to Drainage Apportionment. Prior to consent being endorsed on the deeds the property owners are to execute an agreement for drainage apportionment due to lands severance or sale approved by the Municipality.*

**CARRIED**

Report from Karren Wallace, Clerk

- CLK 2015-044 being a report regarding a petition for drainage works by owners for new drainage works under the *Drainage Act* on Lot 25, Concession 2 of Township of Wellington North

**RESOLUTION 2015-378**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive CLK Report 2015-044 being a report regarding a petition for drainage works by owners for new drainage works under the *Drainage Act* on Lot 25, Concession 2, Township of Wellington North;*

*AND FURTHER THAT Council of the Township of Wellington North approves the request for a municipal drain;*

*AND FURTHER THAT Council appoints K. Smart & Associates Limited as the engineer and directs them to prepare a preliminary report and if an environmental appraisal is required, instructs the Engineer to prepare an Environmental appraisal pursuant to the *Drainage Act*.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

013

Report from Dale Small, Economic Development Officer

- EDO 2015-29 sale of Municipal Land, Sligo Road & Victoria Street, Mount Forest

**RESOLUTION 2015-379**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive report EDO 2015-29 being a report on the sale of Municipal Land located at the corner of Sligo Road and Victoria in Mount Forest;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North authorize the corporation to enter into an Agreement of Purchase and Sale with Mr. Kenneth Dewar in the form of the draft Schedule “A”, attached to report EDO 2015-29, for the sale of the lands;*

*AND FURTHER THAT the Mayor and CAO of the Corporation of the Township of Wellington North are hereby authorized and directed to take such and authorize such documents as in the municipal solicitor’s opinion are necessary or advisable to carry out the terms of the said agreement.*

**CARRIED**

Report from Paul Dowber, Treasurer

- TR2015-19 Small Communities Fund Expression of Interest

**RESOLUTION 2015-380**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive TR2015-19 being a report on the second intake of the Small Community Fund (SCF);*

*AND FURTHER THAT Council approves the completion of the required Expression of Interest, applying for 2/3 SCF funding of the eligible project costs for the King St. W./Elgin St. S. project in Mount Forest.*

**CARRIED**

Report from Matthew Aston, Director of Public Works

- PW 2015-069 being a report on the award of bridge repair work for Bridge 2026, Bridge 41 and Bridge 2039

**RESOLUTION 2015-381**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive report PW 2015-069 being a report on the award of bridge repair work for bridge 2026, bridge 41 and bridge 2039;*

*AND FURTHER THAT the Council of the Township of Wellington North increase the combined 2015 budgeted estimates for Bridge 2026, Bridge 41 and Bridge 2039 construction projects by \$15,000 funded by the Road Upgrade Reserve;*

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

014

*AND FURTHER THAT the Council of the Township of Wellington North award the bridge repair work for bridge 2026, bridge 41 and bridge 2039 to AJN Builders Inc. at a net cost to \$149,841.60.*

**CARRIED**

Cultural Roundtable Committee

- Minutes, August 20, 2015

**RESOLUTION 2015-382**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Cultural Roundtable Committee meeting held on August 20, 2015.*

**CARRIED**

Public Works Committee

- Minutes, September 1, 2015

**RESOLUTION 2015-383**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Public Works Committee meeting held on September 1, 2015.*

**CARRIED**

**RESOLUTION 2015-384**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North direct staff to implement the following changes to the Township's urban brush pick-up and brush drop-off program starting in 2016:*

1. *Brush drop-off services will no longer be provided at the Arthur and Mount Forest public works for residents. Residents will be required to transport their yard waste and brush to a Wellington County transfer station; and*
2. *Brush pick-up services will continue in the urban communities of Arthur and Mount Forest with brush pick-up dates scheduled for the first Thursday of the month in April, June, August and September in Arthur and the last Thursday of the month in April, June, August and September in Mount Forest.*

*As recommended in report PW 2015-066 being a report on brush pick-up and brush drop-off services received at the Public Works Committee meeting on September 1, 2015.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

015

**RESOLUTION 2015-385**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North defer directing staff to pursue the process of surplusing and selling unopened road allowances as recommended in report PW 2015-060 being a report on a request to purchase unopened road allowances in the Township received at the Public Works Committee meeting on September 1, 2015.*

**CARRIED**

**RESOLUTION 2015-386**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North authorize the Mayor and Clerk to execute the road boundary agreement with Grey County as recommended in report PW 2015-061 being a report on the renewal of the boundary agreement between Grey County and Township of Wellington North for Grey Road 109 received at the Public Works Committee meeting on September 1, 2015.*

**CARRIED**

**RESOLUTION 2015-387**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North direct staff to make arrangements to install two additional street lights along Cork Street near Martin Street in Mount Forest as recommended in report PW 2015-056 being a report on the proposed addition of street lights along Cork Street near Martin Street in the community of Mount Forest received at the Public Works Committee meeting on September 1, 2015.*

**CARRIED**

**RESOLUTION 2015-388**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North approve the traffic protection plan policy #32.15 as presented at the Public Works Committee meeting on September 1, 2015.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

016

**RESOLUTION 2015-389**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North award Cole Engineering Group Ltd. work at a net Township cost of \$24,968.85 to field inspect, develop options, prioritize remediation and communication findings, as recommended in report PW 2015-065 being a report on the 2015 smoke test next steps received at the Public Works Committee meeting on September 1, 2015.*

**CARRIED**

**RESOLUTION 2015-390**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North direct staff to consult with XCG Consultants Ltd for their opinion on MBR technology as recommended in report PW 2015-067 being a report on membrane bioreactor (MBR) technology for waste water treatment received at the Public Works Committee meeting on September 1, 2015.*

**CARRIED**

**RESOLUTION 2015-391**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North direct staff to contact the two impacted property owners as described within the August 25, 2015 Wellington Source Protection memorandum as recommended in report PW 2015-068 being a report on source water protection as it relates to agricultural properties located near municipal wells received at the Public Works Committee meeting on September 1, 2015.*

**CARRIED**

Cheque Distribution Report dated September 8, 2015

**RESOLUTION 2015-392**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North receive the Cheque Distribution Report dated September 8, 2015.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

017

**CORRESPONDENCE FOR COUNCIL'S REVIEW AND DIRECTION**

CUPE Ontario

- Request to proclaim Child Care Worker & Early Childhood Educator Appreciation Day, October 8, 2015

**RESOLUTION 2015-393**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*WHEREAS years of research confirms the benefits of high quality child care for young children's intellectual, emotional, social and physical development and later life outcomes;*

*AND WHEREAS child care promotes the well-being of children and responds to the needs of parents, child care workers and the broader community by supporting quality of life so that citizens can fully participate in and contribute to the economic and social life of their community;*

*AND WHEREAS many studies show trained and knowledgeable Early Childhood Educators and child care staff are the most important element in quality child care, and that good wages and working conditions are associated with higher job satisfaction and morale, lower staff turnover which leads to high quality education and care;*

*THEREFORE BE IT RESOLVED that October 8, 2015 be designated the 15<sup>th</sup> annual "Child Care Worker & Early Childhood Educator Appreciation Day" in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life of the community.*

**CARRIED**

Township of Hamilton

- Request for support of resolution regarding Bill 100 Supporting the Ontario Trails Act

**RESOLUTION 2015-394**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North support the resolution of the Township of Hamilton regarding support for Bill 100 – "Supporting Ontario Trails Act."*

**CARRIED**

Wellington Federation of Agriculture

- Thank you for efforts following August 2, 2015 tornado

Correspondence received from Randy Pettapiece, MPP

- Response to August 2, 2015 severe weather event



**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

018

Recycling Council of Ontario

- Request to proclaim October 19 – 25, 2015 as Waste Reduction Week in Ontario

**RESOLUTION 2015-395**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT the Council of the Corporation of the Township of Wellington North proclaim October 19 – 25, 2015 as Waste Reduction Week in the Township of Wellington North.*

**CARRIED**

**BY-LAWS**

**RESOLUTION 2015-396**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT By-law Number 064-15 being a by-law to authorize vote by mail for the 2015 Municipal By-Election for Ward 3 be read a First, Second and Third time and finally passed.*

**CARRIED**

**RESOLUTION 2015-397**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT By-law Number 065-15 being a by-law to authorize the sale of real property be read a First, Second and Third time and finally passed. (Part Park Lot 9, Survey Foster's Mount Forest Pt 1 602532 Wellington North – Dewar)*

**CARRIED**

**RESOLUTION 2015-398**

Moved by: Councillor McCabe

Seconded by: Councillor Burke

*THAT By-law Number 066-15 being a by-law to amend Zoning By-law Number 66-01 being the zoning by-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Part Lot 3, Concession 12, geographic Township of West Luther – Edgar and Marlene Larter)*

**CARRIED**

**RESOLUTION 2015-399**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*By-law Number 067-15 being a by-law to amend Zoning By-law Number 66-01 being the zoning by-law for the Township of Wellington North be read a First, Second and Third time and finally passed. (Part Lots 7 & 8, Registered Plan 60R2901, with a municipal address of 198 Main Street N, Mount Forest, 2220468 Ontario Inc.)*

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

019

**RESOLUTION 2015-400**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT By-law Number 068-15 being a by-law to authorize the execution of an agreement between The Corporation of the County of Grey and The Corporation of the Township of Wellington North be read a First, Second and Third time and finally passed. (Boundary Road Agreement and Maintenance Costs for Grey Road 109)*

**CARRIED**

**ITEMS FOR COUNCIL'S INFORMATION**

AMO Watchfile

- August 6, 2015
- August 13, 2015
- August 27, 2015
- September 3, 2015

Waterloo Wellington Local Health Integration Network

- Board Highlights, August 19, 2015

Correspondence to Arthur and Area Historical Society

- Recognition for Dave Kozinets

Union Gas

- TransCanada's proposed Energy East Pipeline

Grand River Conservation Authority

- *Conservation Authorities Act Review*
- Grand River Watershed Water Management Action Plan – 2014 Report on Actions

Mount Forest Victory Church

- Live2Lead simulcast, October 9, 2015

Child Witness Centre

- Correspondence dated August 31, 2015 regarding Community Report 2014-15

**RESOLUTION 2015-401**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive the Items for Council's Information as listed in the September 14, 2015 Regular Council Meeting Agenda.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

020

**CULTURAL MOMENT**

**Wellington North opens the doors to some of their most intriguing and charming cultural and heritage sites in the area on September 26th**

Wellington North opens the doors to some of their most intriguing and charming cultural and heritage sites in the area. On Saturday, September 26th, we invite you to celebrate Culture Days and experience these treasures first hand, including a number of sites celebrating our rich and robust Sports Heritage, showcasing generations of Athletes, Sports Teams and Diverse Competitive Traditions in our community. Visitors are encouraged to come wearing their favourite team jerseys! Admission is free for the 16 participating sites that will be open that day from 9am-5pm.

Doors Open Ontario is a vibrant, significant program that continues to support communities and build civic pride. Wellington North experienced just that in 2014, the first year of participation, when we ranked #6 in the Culture Days Rural Top 10 Cities.

During Doors Open Wellington North and Culture Days, you'll get to peek behind the doors of some sites that are not typically open to the public or that you have been curious about, but may have not had a reason to visit. The Mount Forest & District Sports Complex is our Headquarters, and Doors Open Wellington North will sponsor FREE Public Skating (12 to 1:30pm) with demonstrations and lessons being given by Skate Canada Mount Forest. Also, visit the Leisure Hall where the Four Corners Quilters Guild demonstrates quilting techniques and showcase fascinating Underground Railroad quilts. Arthur Minor Hockey will host a special game day at the Arthur Community Centre, while the Arthur & Area Historical Rooms and Mount Forest Museum and Archives displays pay special attention to this history of amateur sports and high school sports of days gone by. The Arthur and Mount Forest Curling Clubs give you the opportunity to try your hand at curling while exploring the club's heritage. The Wellington County Library branches of Arthur and Mount Forest give you the opportunity to view the ancestry database and will host electronic resource workshops. The Churches of Wellington North also offer history displays, tours, music and special demonstrations. You'll also enjoy getting a look behind the scenes during exclusive factory tours at our Sponsors, Quality Engineered Homes.

Doors Open Wellington North and Culture Days are proudly presented by Wellington North's Cultural Roundtable. The Cultural Roundtable's Vision is to preserving, promoting and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.

**NOTICE OF MOTION**

No notice of motion.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
REGULAR MEETING OF COUNCIL  
SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

021

**ANNOUNCEMENTS**

Councillor McCabe announced that the flat bed trailers have been put into place to provide pedestrian bridges along the watercourse portions of the new trail. It is hoped that the trail will be open soon.

Mayor Lennox informed Council of the following events:

- 2015 Ward 3 By-Election Information Session, Thursday, September 24, 2015, 7:00 p.m. to 8:30 p.m. at the Arthur Pentecostal Assembly, 121 Charles Street East, Arthur
- Ceremony to rename former Arthur Municipal Office as the David Kozinets Centre, Saturday, September 26, 2015 at 11:30 a.m.

Mayor Lennox announced that a member of the Arthur Firefighters is organizing a website for good news. It will contain only positive information.

**CLOSED MEETING SESSION**

**RESOLUTION 2015-402**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT Council go into a meeting at 8:00 p.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001*

- *Report FIRE 2015-007 being a report regarding Fire Chief Work Plan Action Items is being held in closed session under section(s)*
  - (b) *personal matters about an identifiable individual, including municipal or local board employees;*
  - (d) *labour relations or employee negotiations;*
- *Report EDO 2015-27 being a report on Land Development and Acquisition Opportunities is being held in closed session under section*
  - (c) *proposed or pending acquisition or disposition of land by the municipality*
- *Report EDO 2015-34 being a report on 455 Dublin Street (Mount Forest Day Care Centre) is being held in closed session under section*
  - (c) *proposed or pending acquisition or disposition of land by the municipality*
- *Review of Closed Session Meeting Minutes August 10, 2015*

**CARRIED**

**RESOLUTION 2015-403**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT Council rise from a closed meeting session at 9 10: p.m.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

022

**RESOLUTION 2015-404**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the minutes of the Closed Meeting Session of the Regular Meeting of Council held on August 10, 2015 be adopted as circulated.*

**CARRIED**

**RESOLUTION 2015-405**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive for information report FIRE 2015-007 being a report regarding Fire Chief Work Plan Action items.*

**CARRIED**

**RESOLUTION 2015-406**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North received for information report EDO 2015-27 being a report on Land Development and Acquisition Opportunities.*

**CARRIED**

**RESOLUTION 2015-407**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Council of the Corporation of the Township of Wellington North receive report EDO 2015-34 being a report on 455 Dublin Street Mount Forest, previously known as the Mount Forest Day Care Centre;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North declare the land to be surplus as per By-law 9-08 being a By-law to adopt policies with respect to the sale and other disposition of land and to give notice of the public that the property is for sale;*

*AND FURTHER THAT the Council of the Corporation of the Township of Wellington North approve the demolition of the current structure.*

*AND FURTHER THAT the costs associated with the demolition of the structure be funded from the Industrial Commercial Property Reserve Fund.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**REGULAR MEETING OF COUNCIL**  
**SEPTEMBER 14, 2015 – FOLLOWING PUBLIC MEETING – 7:17 P.M.**

023

**CONFIRMING BY-LAW**

**RESOLUTION 2015-408**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT By-law Number 069-15 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on September 14, 2015 be read a First, Second and Third time and finally passed.*

**CARRIED**

**ADJOURNMENT**

**RESOLUTION 2015-409**

Moved by: Councillor Burke

Seconded by: Councillor McCabe

*THAT the Regular Council meeting of September 14, 2015 be adjourned at 9:15 p.m.*

**CARRIED**

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CLERK**



Government of Canada  
Gouvernement du Canada

# National Seniors Day October 1

# Journée 1<sup>er</sup> octobre nationale des aînés

[www.seniors.gc.ca](http://www.seniors.gc.ca) [www.aines.gc.ca](http://www.aines.gc.ca)





# Communiqué



From the desk of:

September 11, 2015 # 022

## Fire Chief:

1. Tornado- Great job to all in regards to the responses during the August long weekend. WELL DONE!
2. Strategic Plan – being completed. Final review will be conducted by the Station Captains.
3. Budget – All officers will be involved in the budget process. So if you have a wish list, make it known.
4. Germania Presentation- Germania Insurance was recently recognized at a council for their contribution to the public education to our citizens of Wellington North, by purchasing the decals on our tankers.
5. Project Zero – The Wellington North Fire Service was recently advised that we were recipients of Combo alarms from Union Gas. Union Gas and Enbridge fuels donate combo units to municipalities to enhance safety programs.

## FIRE DEATHS IN ONTARIO

Total fatal fires for the period from January 1 to September 10 for the years 2014 and 2015				
	2014		2015	
	Fatal fires	Fatalities	Fatal fires	Fatalities
Ontario fatal fires (except federal and First Nations properties) from January 1 to September 10	41	51	67	73
Fatal fires on federal or First Nations properties from January 1 to September 10	2	5	2	2
Total	43	56	69	75

Respectfully

Chief Guilbault





# Communiqué



## **ARTHUR STATION:**

## **July Fire Report 2015**

The Arthur Station responded to **11** calls for assistance during the month.

### **7 In Arthur**

6- Medical  
1-CO/Smoke Alarm  
0- Alarms  
0-Vehicle Collisions

### **4 in the Township**

1-Illegal Burn  
1-Medical  
0- Vehicle fires  
2-Vehicle Collisions  
0-CO Alarm

### **0- In Mapleton**

### **0 in Center Well.**

### **0 in Dufferin**

There were 2 meetings:

July 8th 2015, 12 members were present

July 22 2015, 10 members were present

July 14 Officers Meeting In Kenilworth

July 28, 29 Strategic Planning Meeting in Kenilworth

Respectfully submitted by,

Acting Station Chief  
Bill Hieber



# Communiqué



## ARTHUR STATION:

August Fire Report 2015

The Arthur Station responded to **14** calls for assistance during the month.

### 4 In Arthur

2- Medical  
1-CO/Smoke Alarm  
1- Alarms  
0-Vehicle Collisions

### 7 in the Township

1-Bruss Grass Fire  
1-Medical  
2-Hydro Poles Down  
2-Vehicle Collisions  
1 Barn Collapse

### 3- In Mapleton

1-Vehicle Collision  
1-medical  
1-Investigation

### 0 in Center Well.

### 0 in Dufferin

There were 2 meetings:

Aug 5th 2015 9members were present

Aug 10 2015 10 members were present

Aug 25 Officers Meeting In Mount Forest

July 28, 29 Strategic Planning Meeting In Mount Forest

Respectfully submitted by,

Acting Station Chief

Bill Hieber



# Communiqué



## MOUNT FOREST STATION:

## July Fire Report 2015

The Mount Forest Station responded to **29** calls for assistance during the month.

### 15 In Mount Forest

8- Medical  
0-CO/Smoke Alarm  
3- Alarms  
3-MVC  
1-Hydro Lines Down

### 8 in the Township

1-Illegal Burn  
3-Medical  
1- Vehicle fires  
2-MVC  
1-CO Alarm

### 3 In Southgate

1-Structure Fire  
2-MVC

### 2 in West Grey

1-Person Trapped  
1-Vehicle Fire

### 1 in Minto TWP

1-Shed Fire

There were 2 meetings:

July 13 2015, 21 members were present

July 27 2015, 16 members were present

July 14 Officers Meeting In Kenilworth

July 18 Mount Forest F.F Association Held a Pancake Breakfast and Open House

July 28, 29 Strategic Planning Meeting in Kenilworth

Respectfully submitted by,

Acting Station Chief

Bill Hieber



# Communiqué



## MOUNT FOREST STATION:

## August Fire Report 2015

The Mount Forest Station responded to **19** calls for assistance during the month.

### 12 In Mount Forest

- 8- Medical
- 0-CO/Smoke Alarm
- 3- Alarms
- 0-Vehicle Collisions
- 1-Elevator Rescue

### 4 in the Township

- 0-Illegal Burn
- 2-Medical
- 0- Vehicle fires
- 1-Vehicle Collisions
- 1-Alarm

### 1 In Southgate

- 1-Vehicle Fire

### 1 in West Grey

- 1-Vehicle Collision

### 1 in Minto TWP

- 1-Barn Collapse

There were 2 meetings:

Aug 10 2015, 21 members were present

Aug 24 2015, 19 members were present (Strategic Planning)

Aug 25 Officers Meeting In Mount Forest

Aug 28 Mount Forest F.F Association held a BBQ and roof top camp out to raise funds for Muscular Dystrophy with 94.5 Classic Rock broadcasting live from the fire hall. Pictures on next page

Respectfully submitted by,  
Acting Station Chief  
Bill Hieber





# Communiqué



**COMMUNITY BBQ**  
 FRIDAY 11 AM - 1 PM  
 Supporting the Wellington North Fire Service  
 381 Main Street N  
 Mount Forest  
 Click for more details




[www.ClassicRock94.5.ca](http://www.ClassicRock94.5.ca)





# Communiqué



## FIRE PREVENTION:

### Fire Prevention Report

July 15

Evac/Emerg. Procedures	0
Telephone Calls	54
Business/Personal Service	31
Residential	1
Assembly Occ.	0
Misc.	24
Industrial	1
Meetings	4
Complaints	0
Mercantile	1
Letter/Reports	18
Institutional	1
Burn Permits	12
New Construction/Plan Review	1
Occupancy Permits	0
FE Ext. Training/Talks	1
Liquor License Inspection	1
Inspection Follow Up	3
Pub. Ed. Lectures/Tours/House	3
Pre Incident Planning	0
Fire Safety Plan Review	1
Administration	39
Court/Documents/Serving	3
Training (OFC/Local)	5
Investigations	1

**Quote:** If your actions inspire others to dream more, learn more and do more and become more, you are a leader. *John Quincy Adams*





# Communiqué



## FIRE PREVENTION:

### Fire Prevention Report

Aug 15

Evac/Emerg. Procedures	1
Telephone Calls	63
Business/Personal Service	21
Residential	2
Assembly Occ.	0
Misc.	27
Industrial	2
Meetings	6
Complaints	0
Mercantile	2
Letter/Reports	21
Institutional	1
Burn Permits	13
New Construction/Plan Review	0
Occupancy Permits	0
FE Ext. Training/Talks	0
Liquor License Inspection	0
Inspection Follow Up	1
Pub. Ed. Lectures/Tours/House	2
Pre Incident Planning	0
Fire Safety Plan Review	2
Administration	43
Court/Documents/Serving	2
Training (OFC/Local)	3
Investigations	0

**Quote:** "Life is 10% what happens to us and 90% how we react to it." – Dennis P. Kimbro



# Communiqué



## TRAINING DIVISION:

Hello Wellington North Fire

On Sept 1<sup>st</sup> /15 the training committee met in Mount Forest and we came up with another few months of fun filled learning training nights. We are trying to keep the hands on as long as possible but Mother Nature is soon to disrupt this, but I believe we have this covered. We have our Joint train night on the 9<sup>th</sup> of September which will be a pump relay, we also have one booked in for Dec.8<sup>th</sup> (needs approved) After that we will finish out Sept with some Auto Ex.

So other activities we have on the board is the Large Animal Rescue in the first week of Oct.

We almost had a Live Fire course booked but due to lack of interest it was cancelled for now. Hopefully we can keep asking and it will happen. We have the pump op's course starting Tuesday Oct 6<sup>th</sup> at present I have 13 members between the 2 stations signed up which is just great.

Glad to see the positive reply for this, Thanks.

Please remember we can have as many as we can in the pre class nights Oct 6<sup>th</sup> and the 20<sup>th</sup>.

This is a reminder that there is EFR training for all the new members of the fire service at the Mt Forest Station Sept 25, 26 & 27. You have to be there for the whole course or you will not receive your certification.

The training night attendance numbers have been very good lately.

If anyone has a certain topic for training that they would like to see happen by all means let me know or a training committee member and we will make it happen Thanks Again.

Thanks

Mike Lucas  
Training Committee Chair  
Just don't be Safe,  
Make it Safe





# Communiqué



## COMMITTEES:

# Public Education

Flashing red lights on a police car, ambulance or fire truck are familiar to drivers who understand that an emergency vehicle is on their way to an important call; as such we make every effort to make their route as simple as possible.

Flashing green lights, on the other hand, are not as well known, but carry with them the same urgency as the flashing red ones. So what do flashing green lights mean?

Flashing green lights are an indication that a volunteer firefighter is on the way to a call. Beyond the difference in colour of lights used, the volunteer fire fighters are not granted the same benefits as emergency vehicles.

All the flashing green light does is advise drivers on the road that a volunteer firefighter is going to a call. While drivers are not obligated to pull over or stop for a volunteer vehicle, drivers are encouraged, when it is safe to do so, to let the volunteer go around you.

While not as effective or attention grabbing as the lights and siren on a fire truck, the flashing green lights have been seen as something that has helped. The green lights are placed on the dashboard or windshield of the volunteer's car and if you should see one in your rear view mirror, and it's safe to do so, you're asked to pull over out of courtesy and let the volunteer firefighters get to the call as soon as they possibly can.

The Highway Traffic Act allows firefighters to display a flashing green light when responding to emergencies. The use of flashing green lights on or in vehicles is restricted to the Ontario fire service. Adoption of its use is strictly voluntary.

The purpose of flashing green lights is to help other drivers recognize a firefighter on-route to an emergency and be courteous and yield the right-of-way. Firefighters may use flashing green lights on personally owned vehicles while proceeding to emergencies, including response to the scene or to the fire station

So in short, If you see a vehicle approaching you with a green flashing light, pull to the right and let them proceed. We could be going to your home!

## Regards

Pub Ed chair, Jason Benn





# Communiqué



## Truck and Equipment

Hello everyone,

The committee will be meeting in September to make a decision on purchasing the airbags for the squads. We had a demo on the final brand and will be purchasing one set in September and the second set in January to complete the total purchase. The committee is also starting to look at putting together a spec for a possible new pumper in the Mount Forest station, we will be looking at some neighboring depts. and talking with manufactures to ensure the best possible purchase for the township that will serve our needs for now and the future. C-max has been in for repairs in Mount Forest and Arthur on P121 and S92; they are going to be back at Arthur to look at Squad 92's stiff window this week. Hose testing is 50 percent done in Mount Forest, after completing the hose testing machine will be taken to Arthur so the hose can be tested there. Pump testing is booked tentatively for September 17 and I will be talking to the committee members regarding help getting the trucks shuttled. As always if you ever have questions, concerns or comments please feel free to contact myself or one of the committee members.

Thanks Curtis.

Committee Chair

## Health & Safety

Health and Safety: GFI's being installed at Arthur Station along the wall with the water softener, sink and water heater. Roll up door #8 for the EMS is being repaired, broken spring. Outside light over back man door being replaced, hasn't worked for some time now. We are looking at setting up a meeting in September for the JHSC. Working with all Captains and Committees to ensure that safety is involved in all decisions being made at both stations.

Marco

Regards

OH&S Committee





# Communiqué



**EVENTS:** Arthur Station is holding a Community Coat Drive, Please donate to a great program

**WELLINGTON NORTH FIRE SERVICE**

## ARTHUR FIRE STATION

### Community Coat Drive

**We are currently accepting donations of gently used winter coats/pants in good condition in all sizes – men, women, boys, girls, and infants.**

**Donations can be dropped off from now until October 16<sup>th</sup> at 455 Eliza St. Arthur**

**Coats will be handed out at the Arthur Fire Station October 24<sup>th</sup> and 25<sup>th</sup> from 2 pm - 4 pm**



# Communiqué



Please have all monthly reports submitted by October 7th at noon to:

[jbenn@wellington-north.com](mailto:jbenn@wellington-north.com)

Next communiqué will be Thursday October 8th, 2015



**“Pride and Passion”**



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF SEPTEMBER 28, 2015**

**FROM: MATTHEW ASTON  
DIRECTOR OF PUBLIC WORKS**

**SUBJECT: REPORT PW 2015-071 BEING A REPORT ON THE RENEWAL  
OF THE CONNECTING LINK WINTER MAINTENANCE  
AGREEMENT**

## RECOMMENDATION

**THAT** Report PW 2015-071 being a report on the renewal of the connecting link winter maintenance agreement be received;

**AND FURTHER THAT** the Council of the Township of Wellington North direct the Mayor and Clerk to execute the road boundary agreement with Owen Sound Highway Maintenance Limited as present.

## PREVIOUS REPORTS PERTINENT TO THIS MATTER

NA

## BACKGROUND

Owen Sound Highway Maintenance Limited (IMOS) is the MTO's contractor for Highway 6 and Highway 89, excepting the connecting link, within the Township of Wellington North.

The proposed agreement would see IMOS perform winter maintenance on the connecting link portions of Highway 6 and Highway 89. A copy of the agreement has been included as Schedule A.

These provincial highways are maintained to a Class 2 standard, which is a higher standard than the highways typically maintained by Township forces. The Township of Wellington North would not have the material or capability to perform this work ourselves, i.e. salt-mix would be very different from Township norm, 24/7 coverage, etc.



<b>FINANCIAL IMPLICATIONS</b>
-------------------------------

Wellington North – Highway 6 & 89 Connecting Link

Year	Township Cost
December 31, 2015	\$16,860.50 plus applicable taxes
February 28, 2016	\$16,860.50 plus applicable taxes
Total Cost	\$33,721.00 plus applicable taxes

2015 Operating Budget Impact

Account	YTD Aug 31/15	Remaining Budget
1-10-30-200-5200	\$17,226	\$23,274

<b>STRATEGIC PLAN 2015 - 2018</b>
-----------------------------------

This report relates directly to the implementation of the Township of Wellington North Strategic Plan, in particular providing a municipal service and partnering to ensure road maintenance and safety.

Do the report's recommendations advance the Strategy's implementation?

Yes                       No                       N/A

Which pillars does this report support?

- |  |  |
|--|--|
| <input type="checkbox"/> Community Growth Plan             | <input checked="" type="checkbox"/> Community Service Review |
| <input type="checkbox"/> Human Resource Plan               | <input type="checkbox"/> Corporate Communication Plan        |
| <input type="checkbox"/> Brand and Identity                | <input type="checkbox"/> Positive Healthy Work Environment   |
| <input checked="" type="checkbox"/> Strategic Partnerships |  |

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
<i>Matthew Aston</i>	<i>Michael Givens</i>
<b>MATTHEW ASTON</b> DIRECTOR OF PUBLIC WORK	<b>MICHAEL GIVENS</b> CHIEF ADMINISTRATIVE OFFICER

## Schedule A – AGREEMENTS



**Owen Sound Highway Maintenance Limited**  
P.O. Box 309 Chatsworth ON., N0H 1G0 Tel: (519) 794-0625 Fax: (519) 794-0627

August 24, 2015

Township of Wellington North  
7490 Sideroad 7 West,  
PO Box 125  
Kenilworth, ON N0G 2E0

**RE:** Connecting Link Winter Maintenance 2015/16 winter season

**Attention:** D. Clark, Road Superintendent

Owen Sound Highway Maintenance Limited would be pleased to provide your municipality with winter maintenance services (sanding, salting, and plowing) within the connecting links on Highway 6 and Highway 89 through the former town of Mount Forest and Highway 6 through the former town of Arthur.

The price for the 2015/16 season is based on equipment and material data gathered during the past winter adjusted for supplier increases based on CPI. The price for 2015/16 will be \$26,393.00 plus HST (Mount Forest), and \$7,328.00 plus HST (Arthur). The service period will be from 12:01am October 15<sup>th</sup>, 2015 to 11:59pm April 30<sup>th</sup>, 2016.

OSHML will be invoicing the municipality on December 31<sup>st</sup>, 2015 and February 28<sup>th</sup>, 2016.

Should you wish to enter into an agreement for the upcoming winter season, please review and complete the enclosed two (2) copies of the Agreement for winter maintenance services for each connecting link within your municipality. Please return the completed Agreements to:

**Owen Sound Highway Maintenance Limited**  
**PO Box 309**  
**Chatsworth, ON N0H 1G0**

If you have any questions pertaining to our services please feel free to contact the undersigned.

Sincerely,

Dave Chessell, Operations Manager  
Integrated Maintenance and Operations Services Inc.  
[dave.chessell@imos.ca](mailto:dave.chessell@imos.ca)  
(519) 348-4951

## Arthur Agreement

This Agreement for winter maintenance services made this \_\_\_\_ day of \_\_\_\_\_, 2015

**BETWEEN:**

Integrated Maintenance and Operations Services Inc.  
Operating under the name of "Owen Sound Highway Maintenance  
Limited"

(hereinafter referred to as "IMOS")

-and-

The Corporation of the Township of Wellington North

(hereinafter referred to as the "Municipality")

**WHEREAS** Highway 6 within the limits of the former Town of Arthur is under the jurisdiction of the Municipality and connects to Highway 6;

**AND WHEREAS** IMOS will travel over Highway 6 within the limits of the former Town of Arthur in order to maintain Highway 6;

**AND WHEREAS** the Municipality has requested that IMOS provide winter maintenance services on Highway 6 within the limits of the former Town of Arthur.

**AND WHEREAS** IMOS has agreed to provide such winter maintenance services on Highway 6 within the limits of the former Town of Arthur upon the terms and conditions set out herein.

**NOW THEREFORE** in consideration of the covenants in this Agreement and for other good and valuable consideration (the receipt and sufficient of which are hereby acknowledged), the parties hereto agree as follows:

1. **Term:** IMOS hereby agrees to provide the winter maintenance services on Highway 6 within the limits of the former Town of Arthur from 12:01 a.m. October 15, 2015 until 11:59 p.m. April 30, 2016.
2. **Level of Service:** IMOS hereby agrees to provide such winter maintenance services and at the level of service specified in attached Schedule "A" to this Agreement.
3. **Contacts:**

IMOS' contact shall be:

Dave Chessell, Operations Manager  
PO Box 309  
Chatsworth, ON N0H 1G0  
(519) 348-4951

The Municipality's contact shall be:

Dale Clark, Road Superintendent  
The Corporation of the Township of Wellington North  
7490 Sideroad 7 West, PO Box 125  
Kenilworth, ON N0G 2E0



4. **Indemnification:** The Municipality shall indemnify and hold harmless IMOS and its contractors, agents, their officers and employees from and against all claims, demands, losses, expenses, costs, damages, actions suits or proceedings by third parties, hereinafter called "Claims", directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the services, provided such Claims are:

- a) attributable to bodily injury, sickness, disease or death or to damage to or destruction of tangible property;
- b) caused by negligent acts of IMOS or its contractor or anyone for whose acts IMOS or its contractors may be liable; and,
- c) made in writing within a period of (2) years from the date that the services are completed.

5. **Insurance:** The Municipality shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement.

6. **Payment:** The Municipality hereby agrees to pay IMOS two lump sum payments of \$3,664.00 plus HST for the winter maintenance services provided by IMOS pursuant to this Agreement. Invoices will be issued by IMOS to the Municipality on December 31<sup>st</sup>, 2015 and February 28<sup>th</sup>, 2016.

7. **Authority:** The Municipality warrants that it has taken all necessary steps, done all acts, passed all by-laws and obtained all approvals required to give it the authority to enter into this Agreement.

**IN WITNESS WHEREOF** IMOS and the Municipality, by their duly authorized representatives, have hereunto set their signatures on the dates herein written below.

IMOS

The Corporation of the Township of  
Wellington North

\_\_\_\_\_  
Dave Chessell, Operations Manager  
Integrated Maintenance and Operations  
Services Inc.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**Schedule 'A'**

IMOS agrees to attempt to maintain one lane in each direction of the Municipality's Connecting Link as a Class 2 Highway in accordance with the Ministry of Transportation's Maintenance Quality Standards 701. The following points also form part of this agreement:

1. The agreement must be renewed annually. IMOS cannot guarantee that the work can be undertaken in subsequent years and will notify the municipality as soon as possible if unable to provide future service.
2. The level of service will include patrolling, plowing, sanding and salting.
3. Snow removal adjacent to the through lanes will not be included in this agreement.

## Proposed Mount Forest Agreement

This Agreement for winter maintenance services made this \_\_\_\_ day of \_\_\_\_\_, 2015

**BETWEEN:**

Integrated Maintenance and Operations Services Inc.  
 Operating under the name of "Owen Sound Highway Maintenance  
 Limited"  
 (hereinafter referred to as "IMOS")

-and-

The Corporation of the Township of Wellington North  
 (hereinafter referred to as the "Municipality")

**WHEREAS** Highways 6 and 89 within the limits of the former Town of Mount Forest is under the jurisdiction of the Municipality and connects to Highway 6 and Highway 89;

**AND WHEREAS** IMOS will travel over Highway 6 and Highway 89 within the limits of the former Town of Mount Forest in order to maintain Highway 6 and Highway 89;

**AND WHEREAS** the Municipality has requested that IMOS provide winter maintenance services on Highway 6 and Highway 89 within the former Town of Mount Forest.

**AND WHEREAS** IMOS has agreed to provide such winter maintenance services on Highway 6 and Highway 89 within the limits of the former Town of Mount Forest upon the terms and conditions set out herein.

**NOW THEREFORE** in consideration of the covenants in this Agreement and for other good and valuable consideration (the receipt and sufficient of which are hereby acknowledged), the parties hereto agree as follows:

1. **Term:** IMOS hereby agrees to provide the winter maintenance services on Highway 6 and Highway 89 within the limits of the former Town of Mount Forest from 12:01 a.m. October 15, 2015 until 11:59 p.m. April 30, 2016.
2. **Level of Service:** IMOS hereby agrees to provide such winter maintenance services and at the level of service specified in attached Schedule "A" to this Agreement.
3. **Contacts:**

IMOS' contact shall be:  
 Dave Chessell, Operations Manager  
 PO Box 309  
 Chatsworth, ON N0H 1G0  
 (519) 348-4951

The Municipality's contact shall be:  
 Dale Clark, Road Superintendent  
 The Corporation of the Township of Wellington North  
 7490 Sideroad 7 West, PO Box 125  
 Kenilworth, ON N0G 2E0

4. **Indemnification:** The Municipality shall indemnify and hold harmless IMOS and its contractors, agents, their officers and employees from and against all claims, demands, losses, expenses, costs, damages, actions suits or proceedings by third parties, hereinafter called "Claims", directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the services, provided such Claims are:

- a) attributable to bodily injury, sickness, disease or death or to damage to or destruction of tangible property;
- b) caused by negligent acts of IMOS or its contractor or anyone for whose acts IMOS or its contractors may be liable; and,
- c) made in writing within a period of (2) years from the date that the services are completed.

5. **Insurance:** The Municipality shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement.

6. **Payment:** The Municipality hereby agrees to pay IMOS two lump sum payments of \$13,196.50 plus HST for the winter maintenance services provided by IMOS pursuant to this Agreement. Invoices will be issued by IMOS to the Municipality on December 31<sup>st</sup>, 2015 and February 28<sup>th</sup>, 2016.

7. **Authority:** The Municipality warrants that it has taken all necessary steps, done all acts, passed all by-laws and obtained all approvals required to give it the authority to enter into this Agreement.

**IN WITNESS WHEREOF** IMOS and the Municipality, by their duly authorized representatives, have hereunto set their signatures on the dates herein written below.

IMOS

The Corporation of the Township of  
Wellington North

\_\_\_\_\_  
Dave Chessell, Operations Manager  
Integrated Maintenance and Operations  
Services Inc.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**Schedule 'A'**

IMOS agrees to attempt to maintain one lane in each direction of the Municipality's Connecting Link as a Class 2 Highway in accordance with the Ministry of Transportation's Maintenance Quality Standards 701. The following points also form part of this agreement:

1. The agreement must be renewed annually. IMOS cannot guarantee that the work can be undertaken in subsequent years and will notify the municipality as soon as possible if unable to provide future service.
2. The level of service will include patrolling, plowing, sanding and salting.
3. Snow removal adjacent to the through lanes will not be included in this agreement.



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF SEPTEMBER 28, 2015**

**FROM: MATTHEW ASTON  
DIRECTOR OF PUBLIC WORKS**

**SUBJECT: REPORT PW 2015-073 BEING A REPORT ON MINISTRY OF  
NATURAL RESOURCES AND FORESTRY'S MUNICIPAL  
LISTENING SESSION ON THE CONSERVATION AUTHORITIES  
ACT**

## RECOMMENDATION

**THAT** Report PW 2015-073 being a report on the Ministry of Natural Resources and Forestry's municipal listening session on the Conservation Authorities Act be received for information.

## PREVIOUS REPORTS PERTINENT TO THIS MATTER

Council Resolution # 2015-350 carried August 10, 2015.

## BACKGROUND

Township Council directed staff to attend the Ministry of Natural Resources and Forestry's municipal listening session regarding the review Conservation Authorities Act.

This meeting was held in London, Ontario, on September 8<sup>th</sup>. The meeting focussed on discussion on the following topics: (1) roles and responsibilities, (2) governance and (3) funding as they relate to the Conservation Authorities Act.

Some general comments are as follows:

### Roles & Responsibilities

- Inconsistency between authorities can make it difficult for municipalities (different service fees, different submission requirements, etc.).

### Governance

- Add skills-based members (MNR, MOECC, etc.);
- Hard for councillors who already have lots on their plate (i.e. WN has three authorities); and
- "Pay for say" model, i.e. MNR gets representation by providing some funding.

## Funding

- Individual benefit (user funded) / water shed benefit (municipal funded) / provincial benefit (province funded);
- Increase funding from province; and
- Consider changes to the funding formula within the current Conservation Authorities Act.

The Ministry of Natural Resources and Forestry will provide meeting minutes which were distributed to participants and are attached hereto as Schedule A.

Comments on the Conservation Authorities Act will be received to October 19, 2015 by e-mailing [mnrwaterpolicy@ontario.ca](mailto:mnrwaterpolicy@ontario.ca) .

<b>FINANCIAL IMPLICATIONS</b>
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NA

<b>STRATEGIC PLAN 2015 - 2018</b>
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This report relates directly to the implementation of the Township of Wellington North Strategic Plan, in particular strategic partnerships. Conservation Authorities are a key member of the public service planning and operational team.

Do the report's recommendations advance the Strategy's implementation?

X Yes                                       No                                       N/A

Which pillars does this report support?

- |  |  |
|--|--|
| <input type="checkbox"/> Community Growth Plan | <input type="checkbox"/> Community Service Review          |
| <input type="checkbox"/> Human Resource Plan   | <input type="checkbox"/> Corporate Communication Plan      |
| <input type="checkbox"/> Brand and Identity    | <input type="checkbox"/> Positive Healthy Work Environment |
| X Strategic Partnerships                       |  |

<b>PREPARED BY:</b>	<b>RECOMMENDED BY:</b>
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*Matthew Aston*

*Michael Givens*

<b>MATTHEW ASTON DIRECTOR OF PUBLIC WORK</b>	<b>MICHAEL GIVENS CHIEF ADMINISTRATIVE OFFICER</b>
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# Ministry of Natural Resources and Forestry – *Conservation Authorities Act* Discussion Paper Listening Session

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South Western Municipalities,  
September 8, 2015 – 1:00pm – 4:15pm, London ON

## Meeting Notes

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A MNRF representative introduced MNRF staff in attendance and encouraged participants to submit formal comments through the other avenues available to them, as described in the discussion paper.

Robb Ogilvie presented slides outlining the format to be followed in this meeting, emphasizing that his role, as facilitator, was to ensure that comments and discussion are fair, transparent, balanced, and informed.

The participants introduced themselves and the organizations they were with. Some attendees (perhaps as many as 40%) were there as observers and so would not be participants. Robb noted that the comments recorded (below) will not be attributed to individual participants.

Robb outlined the Conservation Authorities Act Review process through a slide presentation. He asked that participants identify if they are putting forward an organisational viewpoint; the assumption MNRF makes is that people are giving their own views. He pointed out that many CAs are preparing briefs for submission to MNRF. In this meeting, MNRF staff present will only participate to ask for clarification or exposition of participants' comments.

Robb also asked that comments focus on larger issues rather than particular incidents (although these might be used illustratively); and that comments be positively focused (i.e. on how the act could be improved) and that they consider both short term and long term fixes. He noted that the order of the questions considered here has changed from that in the discussion paper (*Conservation Authorities Act: A Review of the Roles, Responsibilities, Funding and Governance of Conservation Authorities under the Conservation Authorities Act*). The three questions for discussion at this meeting are:

- Roles & Responsibilities: In your view, what should be the role of conservation authorities in Ontario?



- Governance: In your view, how well is the current governance model as provided in the Conservation Authorities Act working?
- Funding: In your view, how are the programs and services delivered by conservation authorities best financed?

Robb outlined the discussion ground rules which were accepted by the participants, and finally identified the "I forgot to say ..." and feedback forms, and acknowledged other means of making comments (as identified in the discussion paper).

### **Comments from Participants**

In the following, each paragraph represents the comments or suggestions contributed by one participant. Unless indicated otherwise, they represent an individual view and are not to be taken as the view of any organization. Assertions made by participants represent their understanding of a state of affairs and may be inaccurate.

## **Roles & Responsibilities: In your view, what should be the role of conservation authorities in Ontario?**

A long term fix: there is inconsistency across CAs, in how they operate and understand things, particularly with respect to drainage.

Inconsistencies are both good and bad, particularly in smaller CAs, since they differ from those related to larger municipalities in terms of scope and the projects they undertake. (This reflects inconsistency among municipalities as much as across CAs.) Broader standards are better for smaller CAs. CAs do a good job of serving their core mandate but not so much in "soft" programming; smaller municipalities cannot support the programs needed in larger municipalities to the same extent (both because of financial constraints and the ability to get funding). A better definition of the core mandate would be good to enable CAs to focus more on what they should be doing. Also beneficial would be a better definition of what is suitable for a smaller municipality–CA program. Mandates should be variable according to the size of the municipality–CA (and perhaps according to the sources of funding).

*(This participant reinforced the previous speaker's concerns regarding inconsistency between CAs.)* The *beneficiary pays* model, which can be complicated in terms of cost–benefit allocations is preferable to the present levy system.

An example was given of how some municipal work has to be reviewed by the CA for approval, input or review, which raised the question of what exactly are the CA's roles and responsibilities concerning site planning? These seem to be unclear both to the municipality, the consultant and even the CA. There can be confusion over what *minimal design standards* are.

A township may be in two or three different watersheds, and thus support two or three different CAs; there is inconsistency (e.g. in SWP) in goals and how they are achieved when the township desires to bring everything up to the highest standard across the township.

We need more consistency within the watershed concerning how CAs operate (an example was given of phosphorus removal through wetlands being handled differently between CAs in the same township). A township needs help in knowing about larger topics; feeling that people need to be brought together more to identify problems that affect everybody (an example was given of how a shoreline review can affect people upstream and downstream but who may not be involved in the review).

An example of a short term problem: the CA surrounding a growing municipality has no control over fill, so perhaps there is need for a Municipal Act revision. In the long term: Why are CAs involved in recreation and education? It is good that they can get the funding, but there seems no other good reason for CAs to be doing this sort of thing (e.g. spending money on campsite booking software when the province already has this).

Better mapping would facilitate interactions between planners and developers and their interactions and participation in processes involving CAs. Resources are stretched and so corners are cut to get things done, but this may have environmental or ecological repercussions regarding threatened or endangered species. Perhaps CAs and ministries could have better partnerships and so facilitate applications processes and make them easier.

There are inconsistencies in an area with two CAs: funding varies, as does the importance attached to it. More partnership(s) with ministries (e.g. MNR) would help to solve problems. CAs seem to have responsibilities but there is not financing in place to support them in carrying these out.

One size does not fit all; different municipal support results in different effectiveness for CAs. In the longer term, what are (or will or should be) the roles of CAs with respect to climate change, or green infrastructure? In the short term people (those who deal with CAs and the general public) need educating as to what CAs can and should do (e.g. Why do we not allow building on a flood plain?) Municipalities are subject to pressures to build – and thereby get an increased tax base – but this may conflict with CA goals in watershed management.

CAs are recognised as leaders in environmental protection; climate change has become widely recognised and accepted only since the CA Act but much of what they do is aimed at dealing with climate change.

Inconsistency (an example was provided of a municipality within four watersheds having to deal with four CAs, and getting different levels of service and support from each) possibly creates problems which would be fewer if there was only one body for the municipality to deal with. Better oversight would be a long term fix because it would ensure a more consistent approach by CAs to what they do.

There is little core funding from the province, as a result of downloading. This is problematic as CAs must struggle to get adequate funds for even their core activities.

Municipal permits have to be issued according to a timeline (perhaps as little as two weeks), but CAs don't always fit in with the timeline. Better mapping might alleviate this (in the long term); consistent mapping throughout a watershed would be beneficial for municipalities within it.

CAs should be aware of the building code. CAs should be limited to commenting on their own areas of jurisdiction. There is a personal element to a building department–CA relationship, but these relationships could be improved if the CAs had policies in this area.

A municipality can have a good relationship with a CA and be helpful in municipal matters even though they (CAs) are under-resourced. Perhaps some of the smaller CAs could be consolidated so they have better resources to serve the municipalities in areas where there is a municipality–multi CA relationship.

Delays in permitting directly reflect the CA staff numbers and capability.

Smaller CAs have been hurt by downloading because municipalities don't have the funding or staff to deal with the responsibilities that have been downloaded. As a result, municipalities depend on CAs for advice and support. But (particularly) smaller CAs don't have the resources either and so cannot provide the support that municipalities need.

The core of work of a CA is watershed management and this is a concern to the municipality but there doesn't seem to be adequate communication between the two. There is not a satisfactory or adequate feedback mechanism for municipalities to see how the CA has performed (using the levy funds provided) and so to assess the benefit the municipality has gotten for its money (i.e there is not a *performance management* approach). Benefits are not only financial and may be tangible or intangible, such as environmental benefits, so we need a means of seeing how well municipalities' goals are met through the work of CAs.

## **Governance: In your view, how well is the current governance model as provided in the Conservation Authorities Act working?**

*(Many participants felt unable to contribute to this issue.)*

The formula for CA board composition is inconsistent because of the representation being determined in part by the tier of government.

Identical populations will have different representation if they are a single tier or a higher tier. The Act itself is not clear on how representation (and so funding) are done in practice. Perhaps the province should also have direct representation on each CA board.

MOECC needs a stronger role and a better defined relationship with CAs since climate change is likely to be a large concern of CAs in the future.

CAs act as consultants to other ministries and so have to do what they are paid to do. But this may not be what the local taxpayers need or want. Additionally, board members have roles as municipal representatives which may cause tension with their CA board membership role - some initial education or induction program for new CA board members may improve this. A better understanding of the roles and relationships of CAs with various stakeholders would help to improve governance.

The example of a single (amalgamated) municipality having enough voting power to determine the course of a CA suggests that such a situation may lead to bad outcomes. But it can also (and does, in the example given) work well.

Anything that leads to better relationships between CAs and various provincial and federal ministries will be welcomed.

The MOECC needs more involvement in CA activities. Boards of organizations (in general) have a skills based component (i.e. board members have experience and expertise in pertinent areas) but this may be lacking in CA board members who are municipal appointees (*this refers to the view, voiced during this session, that municipal appointments are made for a variety of diverse reasons*). So board composition needs to be looked at.

If the CA board is working, leave it alone. The problem of introducing other ministries is that they will (expect to) determine what CAs do because of the funding they provide. And this may be detrimental to what the municipality or CA board, with responsibility for the stewardship of the watershed, wants or needs or does. We need to be clear as to whose interests are being represented on a CA board.

Introducing other ministries may increase the skills-based composition of the board. CA work may be onerous for individuals who may have to represent a municipality on more than one CA board (because a municipality may be situated in more than one watershed).

Could there be cross-pollination between CAs in the above sort of situation? Example: a municipality spanning three watersheds can appoint councillors or citizens (who may have different ideas about their own and the CAs roles) but CA work represents part of a municipality's *business* – how big a part of that business varies across municipalities. There is thus a challenge to appoint CA board members appropriately but this may not be something that is or can be legislated. A discussion of the possibilities prior to appointing might be better.

CAs have too many bosses to keep happy and the province needs to sort this out by giving more long term direction. Maybe changes in ministry realignment and prioritization demand a different structure and reporting role for CAs (or whatever agency replaces them). Governance works well within CAs as they are, but if there is a dominant single tier municipality this municipality determines what the CA does. There's confusion around what sort of organization a CA is: they operate differently from hospital or school boards and so can't be compared. But if it's not clear what they are, it's also not clear what they have to do or how they do it. They are an agency of MNRF but don't work solely for MNRF. The idea of merging MOECC and MNRF would go some way towards straightening out the status and mandate of CAs.

To a farmer the CA is inconsistent in representing farming interests. In an agricultural area there is not always support for the CA. Both the assessment and the levy on agricultural lands are increasing but the benefits gained from this are hard to see (particularly when four CAs are involved in a municipality), particularly when compared with other CAs and municipalities. An example of conflict between a CA board member's responsibilities to the CA and their responsibility to the municipality appointing them was given: in some CAs board members undertake an oath of allegiance to the CA board, but they already have allegiance to the municipality, so there's inherent conflict.

The rural–municipal split seems to work in some cases, but the urban–rural split in priorities, and the different demands on CAs from different stakeholders, can result in CA roles not being adequately performed.

## **Funding: In your view, how are the programs and services delivered by conservation authorities best financed?**

CAs spend time fundraising, but fundraising costs cannot be borne by municipalities. This therefore takes a lot of CA personnel time. The province should revisit what has been downloaded and upload some of it. For example, regulated mapping of the whole watershed is an expensive undertaking so it tends to be prioritized in terms of mapping the *most important* areas first to the detriment of mapping the whole watershed. The province should fund this activity.

Funding is based on assessment; is this appropriate since benefits do not accrue according to costs? More provincial funding and more aggressive pricing (the *fee for service* model) by CAs is required. CAs are staffed according to what they actually do; often this is too much for a municipality to pay for.

CA work can be broken down according to who it benefits (e.g. individuals, municipalities, the province) but the beneficiaries may not pay a fair cost (particularly the province).

The example of phosphorus reduction in the Great Lakes is a problem being solved by CAs but the province is not paying enough to support this work. The 1996 downloading was a huge setback for CAs in terms of what they do and this needs to be revisited.

The apportionment of maintenance costs is currently done according to the assessment of the municipality; if a municipality spans watersheds it's not clear whether that assessment should be for the whole municipality or simply that part that falls within the particular watershed (*i.e. how should municipal money be allocated to CAs if a municipality supports more than one CA?*).

The municipality may not have its assessment evenly distributed, so a formula based on land area may be unfair. The terms of an agreement between municipalities within a watershed can be unclear and need ministry guidance. The assessment could be based on georeferencing but this whole concern is unclear.

The Act is 20 years old and funding is not straightforward. Fee for service seems to be a fair way to go, but the whole area of how CAs are funded needs revisiting because what CAs do and are expected to do have changed over this period.

These three topics (roles & responsibilities, governance and funding) are interlinked and there are a number of unanswered questions to address. What is the CA? Should it be a tax raising body? A consultant to municipalities? A partner of municipalities? Do we have a situation in which one municipality is effectively funding another? *User pay* would simplify and clarify such issues and be more fair. If a CA serves more than one municipality, should its funding from those municipalities be separated and used separately? What happens to any CA surplus? How are benefits matched to the funds

received? All the work CAs do needs to be reported back to the funding municipalities so they can see and understand the value they are getting.

Funding of CAs should not be based on MPAC (Municipal Property Assessment Corporation) data which is too volatile. Population grows sporadically and this is not reflected in assessment. For example, gravel pits themselves are not taxable as such (the land is) and this can impact a municipality's tax revenue and operations. The province has to clear up this sort of inequity by creating a viable practical funding model.

CA funding is essentially based on property taxes, but we cannot keep funding things that CAs do from property taxes. The province needs to provide alternatives.

CAs can work well but they are not funded like hospitals or school boards. CAs need to get money from the province for environmental work, such as that on wetlands and phosphorus removal, but CAs and municipalities need to better position themselves to be able to get the money provided by those who fund these activities (as some CAs are trying to do).

An example was given of a large urban centre; if assessment is based on geography or population, it could adversely affect smaller CAs because of some unintended consequences of redistribution. If people are aware of direct benefits then they are willing to pay for them but since 1996 there has been little public funding (i.e. money directly from the province) and so only the municipal levy and self-support fund CAs. This results in different relative funding for CAs and thus a consequent inequality of ability to perform projects. The province should fund CAs.

CAs work within their budgets and do good work. Why should the province give more funding? Especially when CAs can do a good job of attracting funds. The fact is they can and do create their own revenue. The province can make CAs more effective. Perhaps the province could underwrite insurance; CAs could gain advantage from more volunteer and stewardship work; there are a lot of opportunities for CAs to get funding.

The province is currently downloading (examples are work on the Great Lakes and the St Lawrence River) a lot onto CAs and individuals and landowners but the benefits are far wider, society wide (An example was given of how farmland can be designated as urban parkland by the province, which is a public benefit, but the landowner is effectively is paying for this). In practice, farmland is being expropriated "for the good of society" but society is not paying.

The Drainage Act suggests a model: pay for how much water runs off (a property, a municipality, a watershed). Examples of different CAs show that they are not all as effective as each other in providing the services needed.

An example was given in which a municipality imposed a storm tax based on the impermeable area of a property. This money was used to fund runoff clean-up. Is something along these lines feasible for funding CA work?



## Conclusion

MNRF thanked the participants for all the comments. They are extremely valuable and the MNRF staff has learned a lot which may inform specific changes to the Act. Participants were urged to submit written comments to MNRF both as individuals and through formal submissions by their organizations.

### I didn't get a chance to say ...

The following comment was received at the end of the meeting.

#### Comment

Conflict with other provincial Acts – increased regulatory requirements for CAs through PPS - e.g. natural heritage/wetlands. There appears to be a disconnect between the Drainage Act and CA regulations. Which Act takes precedence and what is the appeal(s) process? Through a Drainage Tribunal or through appeals to a permit (Ontario Mining and Lands Commissioner)?

Should there be a separate CA responsible for lakelands such as the Lake Erie shoreline?



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

**TO: MAYOR AND MEMBERS OF COUNCIL  
MEETING OF SEPTEMBER 14, 2015**

**FROM: KARREN WALLACE, CLERK**

**SUBJECT: REPORT CLK 2015-046 BEING A REPORT REGARDING A  
PETITION FOR DRAINAGE WORKS BY OWNERS FOR NEW  
DRAINAGE WORKS UNDER THE *DRAINAGE ACT* ON  
LOTS 25 AND 26, CONCESSIONS 6 AND 7 TOWNSHIP OF  
WELLINGTON NORTH (FORMERLY ARTHUR TWP)**

## RECOMMENDATION

**THAT** CLK Report 2015-046 being a report regarding a petition for drainage works by owners for new drainage works under the *Drainage Act* on Lots 25 and 26, Concessions 6 and 7, Township of Wellington North, formerly Arthur Twp, be received;

**AND FURTHER THAT** Council of the Township of Wellington North approves the request for a municipal drain;

**AND FURTHER THAT** Council appoints K. Smart & Associates Limited as the engineer and directs them to prepare a preliminary report pursuant to the *Drainage Act*.

OR

**THAT** CLK Report 2015-046 being a report regarding a petition for drainage works by owners for new drainage works under the *Drainage Act* on Lots 25 and 26, Concessions 6 and 7, Township of Wellington North, formerly Arthur Twp, be received;

**AND FURTHER THAT** Council of the Township of Wellington North not approve the request for a municipal drain for the reason(s):

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**AND FURTHER THAT** Council directs the Clerk to notify the petitioners of Council's decision, pursuant to the *Drainage Act*.

**PREVIOUS REPORTS PERTINENT TO THIS MATTER**

N/A

**BACKGROUND**

On September 22, 2015 a Petition for Drainage Works by Owners under the *Drainage Act* (the Act) was filed with the Clerk of the Township of Wellington North for drainage works to be constructed on Lots 25 and 26, Concessions 6 and 7, Township of Wellington North, formerly Arthur Twp. A copy of the petition is attached as Schedule "A".

The work required is to deepen an existing watercourse (Rhame Drain). The estimated project time is two days and the soils in the area are described as Harriston loam.

Under the Act, where a petition has been filed, the council shall consider the petition and shall, within thirty days after the filing of the petition, notify the petitioners as follows:

- if Council decides not to proceed with the drainage works, send notice of its decision to each petitioner; or
- if Council does decide to proceed with the drainage works, send notice of the petition and of its decision to each petitioner, the clerk of each local municipality that may be affected, and the conservation authority that has jurisdiction over any lands in the area or, if no such conservation authority exists, the Minister of Natural Resources.

The Drainage Superintendent believes the petition is satisfactory; however that determination is a duty of the Engineer/Surveyor appointed by the municipality.

The Drainage Superintendent recommends that Council appoint an Engineer further to Section 5 of the Drainage Act., after which the Engineer will then convene a site meeting as part of their duties under Section 9 of the Act to determine petition validity, nature and extent of work requested, drain name or number etc.

**FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report. The cost of the engineer's report will be borne by the petitioners.

**STRATEGIC PLAN**

Do the report's recommendations advance the Strategy's implementation?

Yes

No

N/A

**PREPARED BY:**

**RECOMMENDED BY:**

*Karren Wallace*

*Michael Givens*

**KARREN WALLACE  
CLERK**

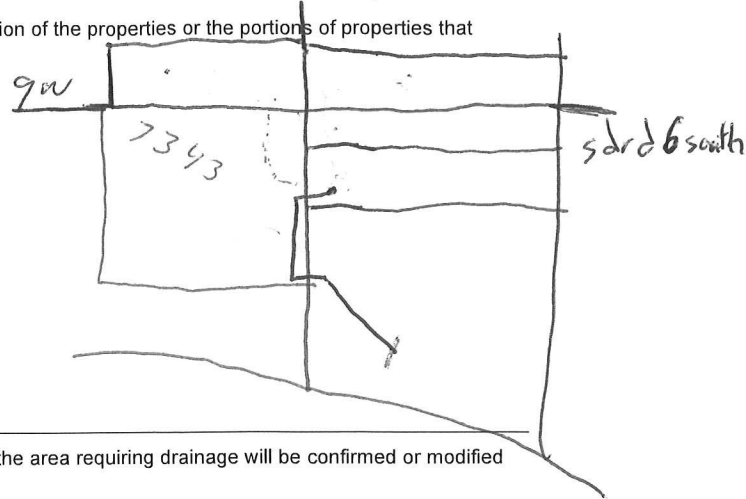
**MICHAEL GIVENS  
CHIEF ADMINISTRATIVE OFFICER**

**Petition for Drainage Works by Owners  
 Form 1**
*Drainage Act, R.S.O. 1990, c. D.17, clause 4(1)(a) or (b)*

This form is to be used to petition municipal council for a new drainage works under the *Drainage Act*. It is not to be used to request the improvement or modification of an existing drainage works under the *Drainage Act*.

 To: The Council of the Corporation of the Twp of North Wellington

The area of land described below requires drainage (provide a description of the properties or the portions of properties that require drainage improvements)



In accordance with section 9(2) of the *Drainage Act*, the description of the area requiring drainage will be confirmed or modified by an engineer at the on-site meeting.

As owners of land within the above described area requiring drainage, we hereby petition council under subsection 4(1) of the *Drainage Act* for a drainage works. In accordance with sections 10(4), 43 and 59(1) of the *Drainage Act*, if names are withdrawn from the petition to the point that it is no longer a valid petition, we acknowledge responsibility for costs.

**Purpose of the Petition** (To be completed by one of the petitioners. Please type/print)

Contact Person (Last Name) <u>Martin</u>	(First Name) <u>Ron</u>	Telephone Number <u>519 5016571</u> ext.
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Address	
Road/Street Number <u>sdrd 16</u>	Road/Street Name <u>6857</u>

Location of Project			
Lot <u>4</u>	Concession <u>6</u>	Municipality <u>Mapleton</u>	Former Municipality (if applicable)

What work do you require? (Check all appropriate boxes)

- Construction of new open channel
- Construction of new tile drain
- Deepening or widening of existing watercourse (not currently a municipal drain) \*\*
- Enclosure of existing watercourse (not currently a municipal drain)
- Other (provide description ▼)

 Name of watercourse (if known) Rhame Branch A

 Estimated length of project 2 Days

 General description of soils in the area Hamilton loam

What is the purpose of the proposed work? (Check appropriate box)

- Tile drainage only
- Surface water drainage only
- Both

 Petition filed this 22 day of Sept, 20 15

Name of Clerk (Last, first name) <u>Karren Wallace</u>	Signature <u>Karren Wallace</u>
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Property Owners Signing The Petition

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description
Ward or Geographic Township	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

AUG 28 2015

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

LUKE MULDER

AUG 28 2015

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

I have the authority to bind the Corporation.

Position Title

Date (yyyy/mm/dd)

Number	Property Description
Ward or Geographic Township	Parcel Roll Number

I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

Aug 26/15

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)

Signature

Date (yyyy/mm/dd)

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)

Signature

Name of Corporation

I have the authority to bind the Corporation.

Position Title

Date (yyyy/mm/dd)

Check here if additional sheets are attached

Clerk initial *AW*

Petitioners become financially responsible as soon as they sign a petition.

- Once the petition is accepted by council, an engineer is appointed to respond to the petition. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 8(1).
- After the meeting to consider the preliminary report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible in equal shares for the costs. *Drainage Act*, R.S.O. 1990, c. D. 17 subs. 10(4).
- After the meeting to consider the final report, if the petition does not comply with section 4, the project is terminated and the original petitioners are responsible for the costs in shares proportional to their assessment in the engineer's report. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 43.
- If the project proceeds to completion, a share of the cost of the project will be assessed to the involved properties in relation to the assessment schedule in the engineer's report, as amended on appeal. *Drainage Act*, R.S.O. 1990, c. D. 17 s. 61.

Notice of Collection of Personal Information

Any personal information collected on this form is collected under the authority of the *Drainage Act*, R.S.O. 1990, c. D.17 and will be used for the purposes of administering the Act. Questions concerning the collection of personal information should be directed to:

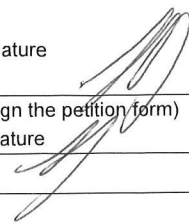
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- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number if available.
- If you have more than two properties, please take copy(ies) of this page and continue to list them all.

Number	Property Description
Ward or Geographic Township	Parcel Roll Number

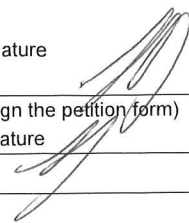
I hereby petition for drainage for the land described and acknowledge my financial obligations.

Ownership

Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
		AUG 28 2015

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
LUKE MULDER		AUG 28 2015

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature	I have the authority to bind the Corporation. Date (yyyy/mm/dd)
Name of Corporation		
Position Title		

Number	Property Description
Ward or Geographic Township	Parcel Roll Number

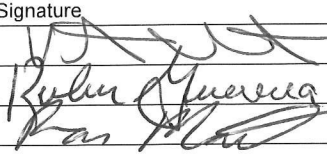
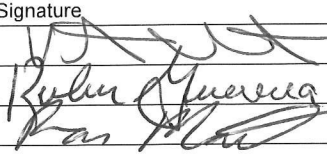
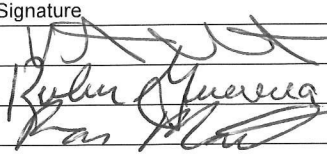
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Ownership


Sole Ownership

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)

Partnership (Each partner in the ownership of the property must sign the petition form)

Owner Name (Last, First Name) (Type/Print)	Signature	Date (yyyy/mm/dd)
VICTOR MARTIN		2015/09/21
RUBEN GUEVARA		2015/09/21
RON MARTIN		2015/09/21

Corporation (The individual with authority to bind the corporation must sign the petition)

Name of Signing Officer (Last, First Name) (Type/Print)	Signature	I have the authority to bind the Corporation. Date (yyyy/mm/dd)
MARVARA FARMS LTD.		
VICE - PRESIDENT		
Position Title		2015/09/21

Check here if additional sheets are attached

Clerk initial 

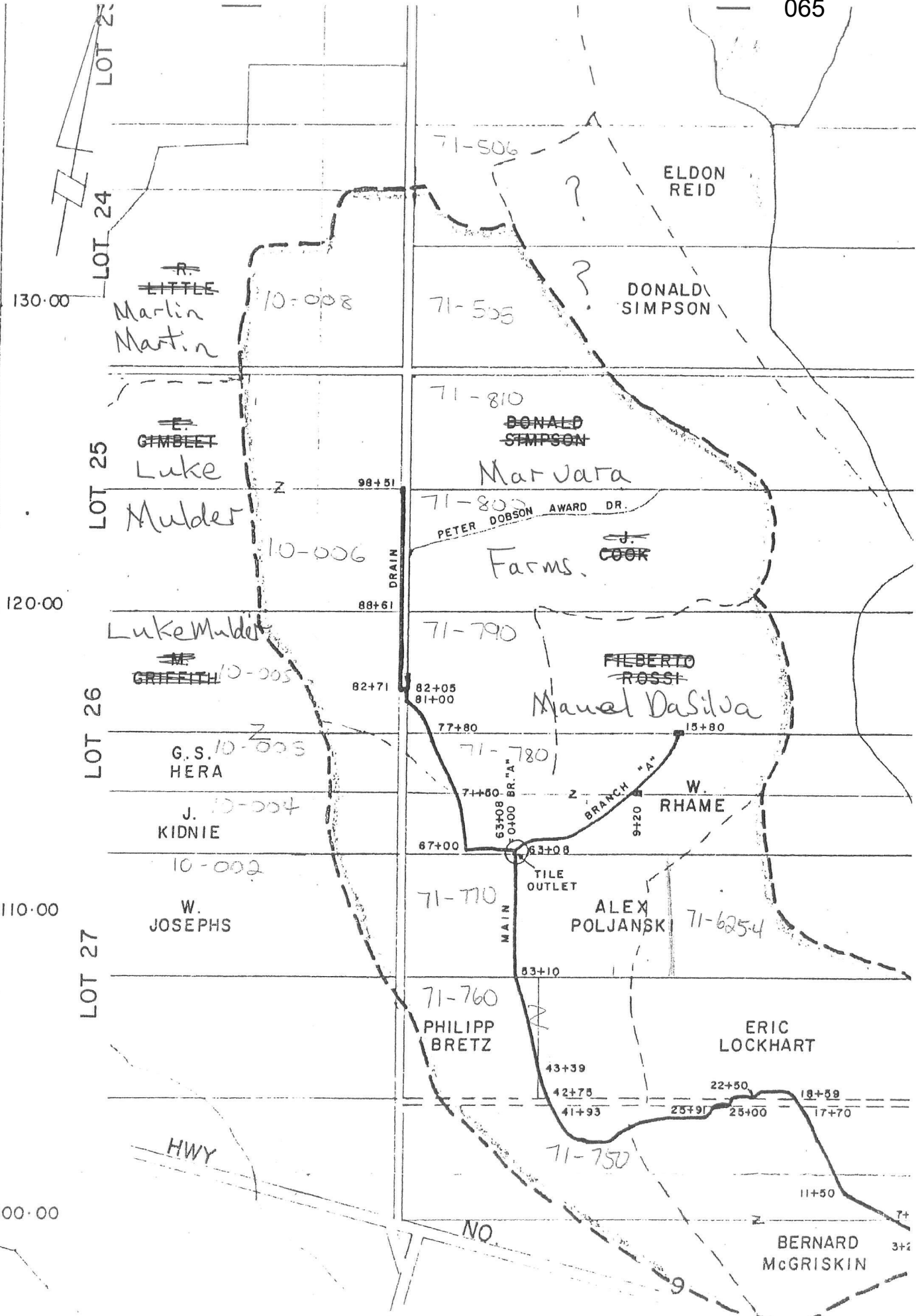
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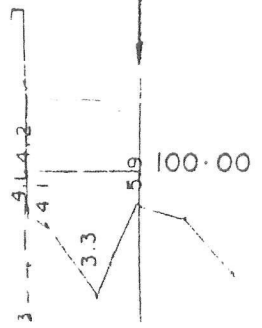
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and where the form is addressed to a territory without municipal organization, the Drainage Coordinator, Ministry of Agriculture, Food and Rural Affairs, 1 Stone Rd W, Guelph ON N1G 4Y2, 519 826-3552.



BY POLE  
 EV. 100.00  
 TWP. RD.





**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MINUTES  
SEPTEMBER 15, 2015 AT 8:30 A.M.**

066

The meeting was held in the Meeting Room of the Mount Forest & District Sports Complex

**Present:**       **Steve McCabe, Councillor, Chairperson**  
                  **Andy Lennox, Mayor**  
                  **Barbara Dobreen, Councillor, Township of Southgate**  
                  **Barry Lavers, Director of Recreation, Parks & Facilities**  
                  **Michael Givens, CAO/Deputy Clerk**  
                  **Mark McKenzie, Mount Forest Facilities Manager**  
                  **Cathy Conrad, Executive Assistant**  
                  **Paul Dowber, Treasurer**

**Absent:**         **Dan Yake, Councillor**  
                  **Tom Bowden, Arthur Facilities Manager**

**CALLING THE MEETING TO ORDER**

Chairperson McCabe called the meeting to order.

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION REC 2015-33**

**Moved by:**     Councillor Dobreen

**Seconded by:** Councillor Burke

*THAT the agenda for the September 15, 2015 Recreation & Culture Committee meeting be accepted and passed.*

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST(S) AND THE GENERAL NATURE THEREOF**

No declarations of pecuniary interest were declared

**DELEGATION**

Marshall Uretsky, Director – New Program Development, Greater Metro Hockey League

Mr. Uretsky presented a proposal to the Committee to host a Greater Metro Hockey League Junior A team in Arthur. The Greater Metro Hockey League is a hockey company that operates under a pay to play business model. Mr. Uretsky provided background information about the league which began as an alternative to existing Junior Leagues in North America in 2006 – 2007 with 7 locations. They are currently looking to

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**RECREATION & CULTURE COMMITTEE MINUTES**  
**SEPTEMBER 15, 2015 AT 8:30 A.M.**

067

fill in the South-Western Ontario corridor while being mindful of the proximity amongst the roster of team in order to manage logistics and operating costs. They are hoping to expand by 2 to 3 teams per year. the league is open to several scenarios regarding creation of a new team, including league ownership, league creation with an objective to seek out an individual owner or ownership group, or their preference of attracting the interest of a community or local owner willing to commit to operate a team, and provide information and assistance that will insure the club is in a position to succeed from the outset. A team would require billets for players, daytime ice rental for practices, ice time for games one night per week and a private dressing room. The season runs from the first week of September to April.

The committee questioned how many of the team members would be local and how many would be from other countries and how these players continue their schooling. Mr. Uretsky advised that the league averages 50% Canadian players, 25% from the US and 25% from other countries. Players continue their schooling on line.

Staff was directed to speak with Orangeville, Shelburne and Markdale to obtain information on how this league is run and to find out how many of the leagues teams have competing teams like the Mount Forest Patriots.

**MINUTES OF PREVIOUS MEETING**

The minutes of the June 4, 2015 Recreation & Culture Committee meeting were received and adopted by Council at the Regular Meeting of Council held on June 22, 2015.

**BUSINESS ARISING FROM MINUTES**

No business arising from minutes.

**NEW BUSINESS**

1) Arthur Saturday Nights Men's League

The Arthur Saturday Nights Men's League wants to book ice time in Arthur. There have been past issues with alcohol in the dressing rooms, not vacating the dressing rooms after games and disrespect of staff. The facility manager has offered ice time; but, ice time is not available for the time the league wants.

2) Swimming Season 2015

Final numbers are not in yet as there are some bills that have not come in. Revenues at the Mount Forest pool have increase; however, revenues at the Arthur pool are down. The majority of pool users are youth.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MINUTES  
SEPTEMBER 15, 2015 AT 8:30 A.M.**

068

3) Canada 150 Infrastructure Funding Announcement

Wellington North has received funding for Arthur that will be utilized in the 2016 budget.

4) 2015 Recreation Fee Schedule

The current fee schedule was provided for the committee's review. Staff was directed to prepare a 2% fee increase for review at the next meeting.

**CORRESPONDENCE**

**Lori Gray, Director, Dance Fuel**

– **Request for reduced rental fees for new program**

Ms. Gray is looking into the possibility of starting dance classes in Arthur on Thursday evenings. She is requesting a reduced rental rate for this program that would run from mid September to the end of May.

Committee discussed the rate reduction and availability. Staff is already in the facility on Thursday evening with hockey and lacrosse. There is a user in Mount Forest that is receiving a reduced rate. The Committee discussed how reducing the rate would give an opportunity for the program to get started. Committee suggested a tiered pricing system for facilities could increase usage.

**Resolution REC 2015-34**

Moved by: Mayor Lennox

Seconded by: Councillor Dobreen

*THAT the Recreation and Culture Committee supports the Dance Fuel organization and to help foster the establishment of your organization in Arthur the Committee authorizes the rental of the Upper Hall at the Arthur Community Centre on Thursday evenings between 5:30 p.m. and 7:30 p.m., when the Arena is under operation already, for the period September 15, 2015 to May 31, 2016 at \$15 per hour (plus HST), for up to three hours.*

*The Committee reserves the right to revisit the future rental rate.*

**CARRIED**

**THE CORPORATION OF THE**  
**TOWNSHIP OF WELLINGTON NORTH**  
**RECREATION & CULTURE COMMITTEE MINUTES**  
**SEPTEMBER 15, 2015 AT 8:30 A.M.**

069

**REPORTS**

**Report RAC 2015-008 - 2015 Recreation Capital Program**

**Resolution REC 2015-35**

Moved by: Mayor Lennox

Seconded by: Councillor Dobreen

*THAT the Recreation and Culture Committee receive for information report RAC 2015-008 being a report on the Recreation Department 2015 capital program.*

**CARRIED**

**Report RAC 2015-009 Letter of Agreement Upper Grand Trailway West Luther**

**Resolution REC 2015-36**

Moved by: Councillor Dobreen

Seconded by: Mayor Lennox

*THAT the Recreation and Culture Committee receive report RAC 2015-009 being a report on the Letter of Agreement Upper Grand Trail between the Township of Wellington North and the Arthur Trails Group;*

*AND FURTHER THAT the Recreation and Culture Committee recommends the Council of the Township of Wellington North authorize the Mayor and CAO to enter into the Letter of Agreement on behalf of the Township of Wellington North to further the development and future operations/maintenance of the Upper Grand Trailway West Luther (former CP Rail Lands)*

**CARRIED**

**Report RAC 2015-010 - Arthur Arena Structural Report**

**Resolution REC 2015-37**

Moved by: Councillor Dobreen

Seconded by: Mayor Lennox

*THAT the Recreation and Culture Committee receive for information report RAC 2015-010 being a report on the Arthur Arena Structural Inspection by B.M. Ross.*

**CARRIED**

**Facility Usage report Mount Forest**

**Facility Usage report Arthur**

**Resolution REC 2015-38**

Moved by: Mayor Lennox

Seconded by: Councillor Dobreen

*THAT the Recreation and Culture Committee receive for information the Arthur and Mount Forest Facility Usage Reports for the month of August 2015.*

**CARRIED**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH  
RECREATION & CULTURE COMMITTEE MINUTES  
SEPTEMBER 15, 2015 AT 8:30 A.M.**

070

**OTHER BUSINESS**

Mike Givens, CAO, commented that the User Ice Agreement between Wellington North and Southgate expires December 31.

Barry Lavers, Director of Recreation, Parks & Facilities, reported that the other roof top HVAC unit at the Arthur Arena has been decommissioned after an inspection. It needs to be replaced prior to winter. Committee directed Barry to obtain quotes and present to Council at a future Council Meeting.

**NEXT MEETING**

November 3, 2015 at 8:30 a.m. at the Mount Forest & District Sports Complex a

**ADJOURNMENT**

**Resolution REC 2015-39**

Moved by: Councillor Dobreen

Seconded by: Mayor Lennox

*THAT the Recreation and Culture Committee meeting of September 15, 2015 be adjourned at 11:28 a.m.*

**CARRIED**

**TOWNSHIP OF WELLINGTON NORTH**  
**ECONOMIC DEVELOPMENT COMMITTEE MEETING MINUTES**

**Wednesday, September 16, 2015 – 4:30 pm**

**Members Present:** Mayor Andy Lennox (Acting Chair)  
 Stephen Dineen  
 Shawn McLeod  
 Al Rawlins  
 Jim Taylor  
 Gerald (Shep) Shepetunko  
 Dale Small, Economic Development Officer  
 April Marshall, Tourism, Marketing & Promotion Manage  
 Mike Givens, Chief Administrative Officer/Deputy Clerk

**Also Present:** Michelle Stone, Administrative Support  
 Bill King, KW Power Logic  
 Sascha Maurer, Arntjen Solar

**Absent:** Councillor Sherry Burke  
 Councillor Steve McCabe  
 Councillor Dan Yake  
 Tim Boggs

**CALLING THE MEETING TO ORDER**

In the absence of a Chair, Mayor Lennox called the September 16th, 2015 meeting of the Economic Development Committee to order at 4:35pm

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION EDO 2015-017**

**Moved By:** Shawn McLeod

**Seconded By:** Jim Taylor

***THAT THE** Agenda for the September 16th, 2015 Economic Development Committee Meeting be accepted and passed.*

**CARRIED**

**DECLARATION OF PECUNIARY INTEREST**

None declared

**DELEGATION**

Economic Development Officer Dale Small welcomed Bill King, K.W. Power Logic & Sascha Maurer, from Arntjen Solar. They addressed the Committee with updated information on the Municipal Solar Program application.

**APPROVAL OF MINUTES****RESOLUTION EDO 2015-018**

Moved by: Shawn McLeod

Seconded by: Jim Taylor

***THAT THE** Minutes of the Economic Development Committee Meeting held on April 15th, 2015 and the Joint Meeting held on June 24th 2015 with Mapleton and Minto be adopted as circulated.*

**CARRIED**

**BUSINESS ARISING FROM MINUTES****Position of Chair to be filled****RESOLUTION EDO 2015-019**

Moved by: Shawn McLeod

Seconded by: Jim Taylor

***THAT THE** Township of Wellington North Economic Development Committee appoint Councillor Burke to the position of Chair of the Economic Development Committee.*

**CARRIED**

**Mayors Breakfast Program****Report EDO 2015-18**

Mayors Breakfast Meeting was re-visited for discussion and approval. It was agreed that a Mayors Breakfast would be scheduled for late winter or early spring 2016.

**RESOLUTION EDO 2015-020**

Moved by: Shawn McLeod

Seconded by: Jim Taylor

***THAT THE** Township of Wellington North Economic Development Committee receive for information report EDO 2015-18 Mayors Breakfast Program.*

**CARRIED**

**NEW BUSINESS**

- **Report From the Chair:**  
No report at this time
- **Report on Chamber of Commerce Activities:**  
DeeDee Eurig has moved into the Administration Position for the Mount Forest Chamber and the Chamber have hired Trish Wake as the new Community Animator. Fireworks Festival was once again a very successful event.
- **Report on Wellington County Activities:**  
Mayor Lennox reported that the County announced that they have received REDD funding to assist with the Global Talent Attraction initiative.
- Economic Development Officer Dale Small reported that the Province will accept new intake for REDD Funding starting in October;

County wide signage program is on schedule and good feedback was provided during the survey process. A report will go the County Economic Development Committee on November 3<sup>rd</sup>, 2015 and County Council the end of Novembers.

Wellington North, Minto and Mapleton all submitted applications this past month for funding under the Municipal BR+E implementation fund. Minto has applied to use theirs for Launchit as well as their alumni recruitment program, Mapleton intends to launch a Community Improvement Program and Wellington North's application focused on three programs:

- Simply Explore Jobs & Housing
- Wellington North Signage Strategy
- Community Improvement Program

## **REPORT FROM ECONOMIC DEVELOPMENT OFFICE**

April Marshall and Dale Small

### **Business Retention & Expansion Program Implementation Fund      Report EDO 2015 –28**

This report had been provided to the committee via email for their review and approval in order that the Wellington North application could be submitted in time to meet the September deadline.

#### **RESOLUTION EDO 2015-021**

Moved by:            Shawn McLeod

Seconded by:      Jim Taylor

*THAT THE Township of Wellington North Economic Development Committee receive for information report EDO 2015-28.*

**CARRIED**

### **2015 – 2016 BR+E Program**

**Report EDO 2015 -30**

An update was provided on the 2015-2016 Program. Each municipality intends to interview a minimum of 20 businesses in the Downtown/Retail sector by year end.

#### **RESOLUTION EDO 2015-022**

Moved by:            Shawn McLeod

Seconded by:      Jim Taylor

*THAT THE Township of Wellington North Economic Development Committee receive for information report EDO 2015-30.*

**CARRIED**

### **Renew Northern Wellington**

**Report EDO 2015-31**

Dale Small and April Marshall provided a status update on the program.

#### **RESOLUTION EDO 2015-023**

Moved by:            Shawn McLeod

Seconded by:      Jim Taylor

*THAT THE Township of Wellington North Economic Development Committee receive for information report EDO 2015-31 Renew Northern Wellington.*

**CARRIED**

### **Simply Explore/Butter Tart Trail Development Outcomes**

**Report EDO 2015 –32**

Tourism, Marketing and Promotion Manager April Marshall updated the Committee on several promotions and feedback from the current participants.

#### **RESOLUTION EDO 2015-024**

Moved by:            Shawn McLeod

Seconded by:      Jim Taylor

*THAT THE Township of Wellington North Economic Development Committee receive for information report EDO 2015-32 Simply Explore/Butter Tart Trail Development.*

**CARRIED**



**2016 International Plowing Match County Showcase Update**

Report EDO 2015 -33

Tourism, Marketing and Promotion Manager April Marshall is on the County Showcase Committee. Sub-committees have been formed one of which will be Economic Development in the County. She will look into what Wellington North can contribute.

**RESOLUTION EDO 2015-025**Moved by: Shawn McLeodSeconded by: Jim Taylor

***THAT THE** Township of Wellington North Economic Development Committee receive for information report EDO 2015-33.*

**CARRIED****ANNOUNCEMENTS**

- **Doors Open Wellington North & Culture Days**  
Saturday, September 26, 2015 9:00am – 5:00pm
- **Naming Ceremony of Arthur Chamber of Commerce / Arthur Historical Room Building,**  
September 26, 2015
- **Official Opening of Trailway**  
Entrance at Eliza St, Arthur, September 26, 2015 at 2pm
- **Bridges out of Poverty Rural Wellington**  
Wellington County Museum & Archives  
Wednesday, September 30<sup>th</sup>, 2015 8:30am – 4:30pm
- **Mount Forest Chamber AGM**  
Thursday, October 15, 2015

**MEMBER'S PRIVILEGE**

Economic Development Officer Dale Small updated the Committee on the status of the Community Radio Station and reminded the committee to provide their comments regarding the Strategic Plan to Cathy Conrad by end of month.

**NEXT MEETING DATE**

There will be a joint Economic Development Committee meeting with Minto and Mapleton, hosted by Mapleton, on Tuesday, October 27<sup>th</sup>, 2015. Further details will be provided.

The next Wellington North Economic Development Committee meeting will be on Wednesday, November 18<sup>th</sup>, 2015: Suzanne Trivers and Alison Armstrong will be attending this meeting to provide the committee with the annual Health Care Professional Recruitment update and funding request

**ADJOURNMENT****RESOLUTION EDO 2015-026**Moved by: Shawn McLeodSeconded by: Jim Tyalor

***THAT THE** Meeting be adjourned at 6:50 p.m.*

**CARRIED**

**TOWNSHIP OF WELLINGTON NORTH****CULTURAL ROUNDTABLE COMMITTEE MINUTES**

Thursday, September 17, 2015 - 12:00 pm  
Council Chamber, Kenilworth

**Members Present:** Chair James Taylor  
April Marshall, Tourism, Marketing & Promotion Manager  
Dale Small, Business Economic Manager  
Karen Armstrong  
Gail Donald – Arthur Historical Society  
Linda Hruska, Mount Forest  
Robert Macdonald – Arthur Agricultural Society, Arthur Historical Society  
Bonny McDougall - Arthur  
Penny Renken, Mount Forest Archives  
Trish Wake, Mount Forest Community Animator/Chamber of Commerce

**Also Present:** Michelle Stone, Administrative Support

**Absent:** Dan Yake, Councillor

**CALLING THE MEETING TO ORDER**

Chair James Taylor called the meeting to order at 12:05 pm.

**PASSING AND ACCEPTANCE OF AGENDA****RESOLUTION WNCR 2015-017**

Moved By: Bonny McDougall

Seconded By: Robert Macdonald

*THAT THE Agenda for the September 17th, 2015 Wellington North Cultural Roundtable Committee Meeting be accepted and passed.*

**CARRIED**

**DECLARATION OF PECUNIARY INTEREST**

None declared

**DELEGATIONS****MINUTES OF PREVIOUS MEETING****RESOLUTION WNCR 2015-018**

Moved By: Gail Donald

Seconded By: Penny Renken

*THAT THE Cultural Roundtable Committee accept and pass the minutes of the August 20th, 2015 Cultural Roundtable meeting.*

**CARRIED**

**BUSINESS ARISING FROM MINUTES**

- Cultural Mapping Category / Listing Review of who qualifies to participate on mapping – Defer to October Meeting  
Bonny McDougall has been working on keeping the map current and will report at the next meeting.
- Status of request to tour Smithy Shop  
Penney Renken updated the Committee on what the plans are moving forward. They are planning a tour maybe in early October with all interested parties (Arthur, Mt Forest Archives, County, Township, Cultural Roundtable)  
Penney will represent the Cultural Roundtable and keep committee informed.

**NEW BUSINESS**

1. April Marshall, Tourism, Marketing & Promotion Manager welcomed Trish Wake, the new Community Animator for the Mount Forest Chamber of Commerce.

**RESOLUTION WNCR 2015-019**

Moved By: Linda Hruska

Seconded By: Karen Armstrong

*THAT Trish Wake, the new Community Animator for the Mount Forest Chamber of Commerce replace Dee Dee Eurig, who previously held that position, on the Wellington North Cultural Roundtable Committee”*

**CARRIED**

2. Mount Forest Fireworks Festival 2016 – Partnership Opportunity  
April Marshall, Tourism, Marketing & Promotion Manager met with the new fireworks festival chair – David Sharpe & DeeDee Eurig from the Chamber. They have new ideas looking ahead to 2016 and looking at partnership with the Cultural Roundtable through sponsorship of local talent. The Committee will discuss at the October meeting.
3. Wellington North Strategic Plan Review and Comments  
The Committee reviewed the Plan and Chair Jim Taylor will prepare a report with the Committee’s thoughts to send to the Township.
4. Doors Open Wellington North and Culture Days Update  
Doors Open has printed 10,000 brochures and there is also media, press and website coverage. There are 16 sites from Wellington North participating.
5. Ontario Cultural Attractions Fund Review  
The Province of Ontario will be investing 6 million dollars over the next three years in supporting arts, culture and tourism across Ontario. The committee reviewed criteria and discussed opportunity in Wellington North that this may apply.
6. Preparation for next meeting to be designated to planning. The committee discussed what they wanted to focus and prioritize for the next meeting which will be for planning and development of the Cultural Roundtable.

**ROUNDTABLE**

Robert Macdonald through the Historical Society in Arthur has applied for seven hundred red and white tulip bulbs to be planted for next spring.

Bonny McDougall is Marketing, Promotions & Souvenir Chair for IPM and is looking for volunteers.

**ANNOUNCEMENTS**

- Wellington North Farmers’ Market  
Fridays, 3pm-6:30pm, King St. E. Mount Forest (through October 9)
- On Tuesday, September 22<sup>nd</sup>, 2015 the Arthur Historical Society will be having Arthur Townsend from 4-H as their keynote speaker.
- Doors Open Wellington North and Culture Days  
Wellington North, September 26<sup>th</sup>, 2015
- Saturday, September 19<sup>th</sup>, 2015 John Deere Plow Day from 10-3.

- Antique tractors all out tractor pull put on by the Upper Canada 2 Cylinder Plow. Public is invited to come and enjoy and take part in plowing.
- Naming Ceremony of Arthur Chamber of Commerce / Arthur Historical Room Building, September 26<sup>th</sup>, 2015 after the Kozinets for their contribution to community.
- Official Opening of Trailway  
Entrance at Eliza St, Arthur, September 26<sup>th</sup>, 2015 at 2pm
- Sunday, September 27<sup>th</sup> at 9:45 am at the Metz Church – Pumpkinfest. Welcoming adult participation in events.
- Mount Forest Chamber of Commerce Annual General Meeting  
Mount Forest, October 15<sup>th</sup>, 2015
- Mount Forest Archives will be having a guest speaker talking about Samuel Louis Honey and the 78<sup>th</sup> Battalion at the Mount Forest Legion on October 1<sup>st</sup> at 7pm.

### **NEXT COMMITTEE MEETING**

The next meeting will held on October 15th, 2015 at 12:00 pm in Kenilworth.

### **RESOLUTION WNCR 2015-020**

Moved By: Karen Armstrong

Seconded By: Bonny McDougall

***THAT THE Cultural Roundtable Committee meeting be adjourned at 1:35pm.***

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
ADMINISTRATION/FINANCE COMMITTEE  
MONDAY, SEPTEMBER 21, 2015 AT 4:30 P.M.**

**Present:** Sherry Burke, Councillor, Chairperson, Administration and Finance  
Andy Lennox, Mayor  
Steve McCabe, Councillor  
Dan Yake, Councillor  
Karren Wallace, Clerk  
Paul Dowber, Treasurer  
Cathy Conrad, Executive Assistant  
Darren Jones, Chief Building Official  
Dale Small, Economic Development Officer

**Absent:** Michael Givens, CAO  
Mary Jo Marshall, Deputy Treasurer

**CALL THE MEETING TO ORDER**

Chairperson Burke called the meeting to order.

**PASSING AND ACCEPTANCE OF AGENDA**

**RESOLUTION A&F 2015-52**

Moved by: Councillor McCabe

Seconded by: Mayor Lennox

*THAT the Agenda for the September 21, 2015 Administration & Finance Committee meeting be accepted and passed.*

**CARRIED**

**DECLARATION OF PECUNIARY INTEREST**

None declared

**DELEGATION**

N/A

**ADMINISTRATION**

Report from Michael Givens, CAO

- CAO 2015-023 Rental Arrangements – Former Mount Forest Post Office / Municipal Council Chambers

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
ADMINISTRATION/FINANCE COMMITTEE  
MONDAY, SEPTEMBER 21, 2015 AT 4:30 P.M.**

**RESOLUTION A&F 2015-53**Moved by: Councillor YakeSeconded by: Mayor Lennox

*THAT the Administration and Finance Committee of the Township of Wellington North receive for information report CAO 2015-23 Rental Arrangements-Former Mount Forest Municipal Office;*

*AND FURTHER THAT Administration and Finance Committee directs the CAO to finalize a Memorandum of Understanding (MOU) with each of Fred Campbell Royal Canadian Air Cadets, Guelph-Wellington Women in Crisis and Big Brothers Big Sisters of North Wellington for use of space on the second floor of 102 Main Street South (former Mount Forest Post Office/Municipal Council Chambers) for the term 2016 to 2018.*

**CARRIED**

Report from Michael Givens, CAO

- CAO 2015-024 Kenilworth Administration Office – Accommodation

**RESOLUTION A&F 2015-54**Moved by: Mayor LennoxSeconded by: Councillor Yake

*THAT the Administration and Finance Committee of the Township of Wellington North receive for information report CAO 2015-24 Kenilworth Administration Office-Accommodation Review;*

*AND FURTHER THAT although the Administration and Finance Committee supports the recommendations of the Kenilworth Accommodation Review Team (KART), it is recommended that members of KART and the members of the Administration and Finance Committee complete a site visit of the former West Luther Township Office on September 30, 2015 at 4pm;*

*AND FURTHER THAT following the site visit, the Administration and Finance Committee requests that KART reconsider their recommendations with consideration for the most appropriate future use of the West Luther Township Office space.*

**CARRIED**

Report from Karren Wallace, Clerk

- CLK 2015-045 being a report on policy to fill a vacancy on Council

**RESOLUTION A&F 2015-55**Moved by: Councillor YakeSeconded by: Mayor Lennox

*THAT the Administration and Finance Committee of the Township of Wellington North receive CLK Report 2015-45, being a report on a Policy to Fill a Vacancy on Council be received for information.*

**CARRIED**

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
ADMINISTRATION/FINANCE COMMITTEE  
MONDAY, SEPTEMBER 21, 2015 AT 4:30 P.M.**

Report from Dale Small, Economic Development Officer

- EDO 2015-26 Wellington North Youth Council

**RESOLUTION A&F 2015-56**

Moved by: Mayor Lennox

Seconded by: Councillor Yake

*THAT the Administration and Finance Committee of the Township of Wellington North receive Report EDO 2015-26 being a report on the Township of Wellington North Youth Council;*

*AND FURTHER THAT the Administration and Finance Committee allocate a budget of \$5,000, starting in 2016, to support the creation and ongoing activities of the Wellington North Youth Council*

*AND FURTHER THAT the staff support to the Wellington North Youth Council be assigned to the Economic Development Office of the Corporation of the Township of Wellington North.*

**CARRIED**

**FINANCE**

Report from Paul Dowber, Treasurer

- Budget vs YTD

**RESOLUTION A&F 2015-57**

Moved by: Mayor Lennox

Seconded by: Councillor Yake

*THAT the Administration and Finance Committee of the Township of Wellington North receive for information the Budget vs. Year to Date as of August 31, 2015.*

**CARRIED**

Report from Paul Dowber, Treasurer

- Capital Budget vs YTD

**RESOLUTION A&F 2015-58**

Moved by: Mayor Lennox

Seconded by: Councillor McCabe

*THAT the Administration and Finance Committee of the Township of Wellington North receive for information the Capital Budget vs. Year to Date as of August 31, 2015.*

**CARRIED**

**NEXT MEETING DATE**

The next Administration and Finance Committee meeting will be October 26, 2015 at 4:30 p.m.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
ADMINISTRATION/FINANCE COMMITTEE  
MONDAY, SEPTEMBER 21, 2015 AT 4:30 P.M.**

**CLOSED MEETING SESSION**

**RESOLUTION A&F 2015-59**

Moved by: Councillor McCabe

Seconded by: Mayor Lennox

*THAT the Administration and Finance Committee go into a meeting at 5:55 p.m. that is closed to the public under subsections 239 (2) of the Municipal Act, 2001*

- *Report CAO 2015-22 being a report regarding CAO Annual Performance Review*
  - (b) *personal matters about an identifiable individual, including municipal or local board employees;*

**CARRIED**

**RESOLUTION A&F 2015-60**

Moved by: Mayor Lennox

Seconded by: Councillor McCabe

*THAT the Administration and Finance Committee rise from a closed meeting session at 6:04 p.m.*

**CARRIED**

**RESOLUTION A&F 2015-61**

Moved by: Councillor McCabe

Seconded by: Mayor Lennox

*THAT the Administration and Finance Committee of the Township of Wellington North receive for information report CAO 2015-22 CAO Annual Performance Review in their closed session; AND FURTHER THAT the Administration and Finance Committee recommends to the Council of the Township of Wellington North that Mayor Andy Lennox and Councillor Sherry Burke complete the CAO Annual Performance Review as per the terms of the CAO's employment agreement.*

**CARRIED**

**ADJOURNMENT**

**RESOLUTION A&F 2015-62**

Moved by: Mayor Lennox

Seconded by: Councillor McCabe

*THAT the Administration & Finance Committee meeting of September 21, 2015 be adjourned at 6:05 p.m.*

**CARRIED**





# Maitland Valley Conservation Authority

*Providing leadership to protect and enhance our water, forests and soils!*

September 21, 2015

Township of Wellington North  
P.O. Box 125  
Kenilworth, Ontario  
N0G 2E0

**Attention: Mayor Andy Lennox and Council**

**Dear Mayor Lennox:**

**Re: Conservation Authorities Act Discussion Paper**

I am writing to council at this time to advise you that the Ministry of Natural Resources and Forestry has posted a discussion paper on the Conservation Authorities Act. The Ministry is looking for comments on questions related to the following:

1. Governance
2. Funding
3. Roles and Responsibilities

The Board of Directors for the Maitland Valley Conservation Authority have reviewed the discussion paper and developed a response to the questions posed by the Ministry.

I have attached a copy of the Discussion paper for your review. We urge council to submit comments on the discussion paper to the Ministry of Natural Resources and Forestry (see attached information sheet). The deadline for the submission of comments is October 19, 2015.

If you have any questions regarding MVCA's response, please feel free to contact your representative on the board.

Sincerely

Art Versteeg  
Chair

**MAITLAND VALLEY CONSERVATION AUTHORITY**  
1093 Marietta Street, Box 127, Wroxeter, ON N0G 2X0  
519 335-3557 Fax: 519 335-3516 Email: [maitland@mvca.on.ca](mailto:maitland@mvca.on.ca)



## Discussion Paper

# Conservation Authorities Act

*A review of the roles, responsibilities, funding and governance of conservation authorities under the Conservation Authorities Act.*



**Photo credits:**

Cover photos (left to right): Grand River Conservation Authority (Caledonia Dam); Otonabee Region Conservation Authority; Otonabee Region Conservation Authority

Page 6: Conservation Halton

Page 21: Niagara Peninsula Conservation Authority

Page 27: E. Hartlen; Long Point Region Conservation Authority

## Table of Contents

1. Introduction
2. Conservation Authorities Act - Overview
3. Governance
4. Funding Mechanisms
5. Roles and Responsibilities
6. Summary and Questions for Discussion
7. How to Provide Input

References

Appendices

# 1. Introduction

The *Conservation Authorities Act*, administered by the Ministry of Natural Resources and Forestry (MNRF), enables two or more municipalities in a common watershed to establish a conservation authority in conjunction with the province. The purpose of a conservation authority is to deliver a local resource management program at the watershed scale for both provincial and municipal interests.

Conservation authorities have played a significant role in Ontario's natural resource management landscape for nearly 70 years, establishing a successful legacy of resource stewardship and an impressive record of protecting people, property, and communities from water-related natural hazards (e.g. flooding, drought, erosion etc.). With the increasing pressures of Climate Change on the environment, it is imperative that conservation authorities have the proper tools to successfully build upon this legacy.

Conservation authorities are unique organizations, established on watershed rather than political boundaries in order to better serve local needs and allow for resource management from a science-based perspective. Using the tools provided within the *Conservation Authorities Act*, and with support from participating municipalities and the province, conservation authorities protect people from water-related natural hazards, provide recreational and educational opportunities, support science and research, and conserve and protect the natural environment. Collectively, conservation authorities are the second-largest landowner in the province after the Crown.

The framework and conditions for natural resource management in Ontario have changed significantly since the Act's creation, and the way conservation authorities operate within that framework has changed along with it. Resource management has become increasingly complex due to increases in population numbers and density, the expansion of agencies from all levels of government involved in resource management and environmental activities and new challenges such as addressing climate change further complicating resource management decisions. In addition, conservation authorities have been evolving as organizations, growing their funding sources and influence and accepting and being assigned additional roles that extend their responsibilities into additional areas of natural resource management and environmental protection. At the same time, the disparity among conservation authorities in resourcing and capacity has and continues to increase.

## Ontario's Conservation Authorities

Ontario has 36 conservation authorities – the vast majority of which are located in southern Ontario.

Over 12 million people, or 90% of the province's population, live within a conservation authority's jurisdiction.

As a result of these and for other reasons the MNRF is seeking to engage ministries, municipalities, Aboriginal communities, conservation authorities, stakeholders and the public in a review of the *Conservation Authorities Act* to ensure that the Act is meeting the needs of Ontarians in a modern context.

Interest in a review of the *Conservation Authorities Act* has been building over the last several years. The Commission on the Reform of Ontario's Public Service recommended that the MNRF undertake a review of the programs and services delivered by the MNRF and conservation authorities to clarify responsibilities and eliminate any overlap in roles and responsibilities for resource management and environmental protection that are currently shared across levels of government. In addition, municipalities, developers, and conservation authorities have all identified their interest in and support for a formal government review.

The objective of this review is to identify opportunities to improve the legislative, regulatory and policy framework that currently governs the creation, operation and activities of conservation authorities that may be required in the face of a constantly changing environment. The purpose of this discussion paper is to seek feedback on the following three areas:

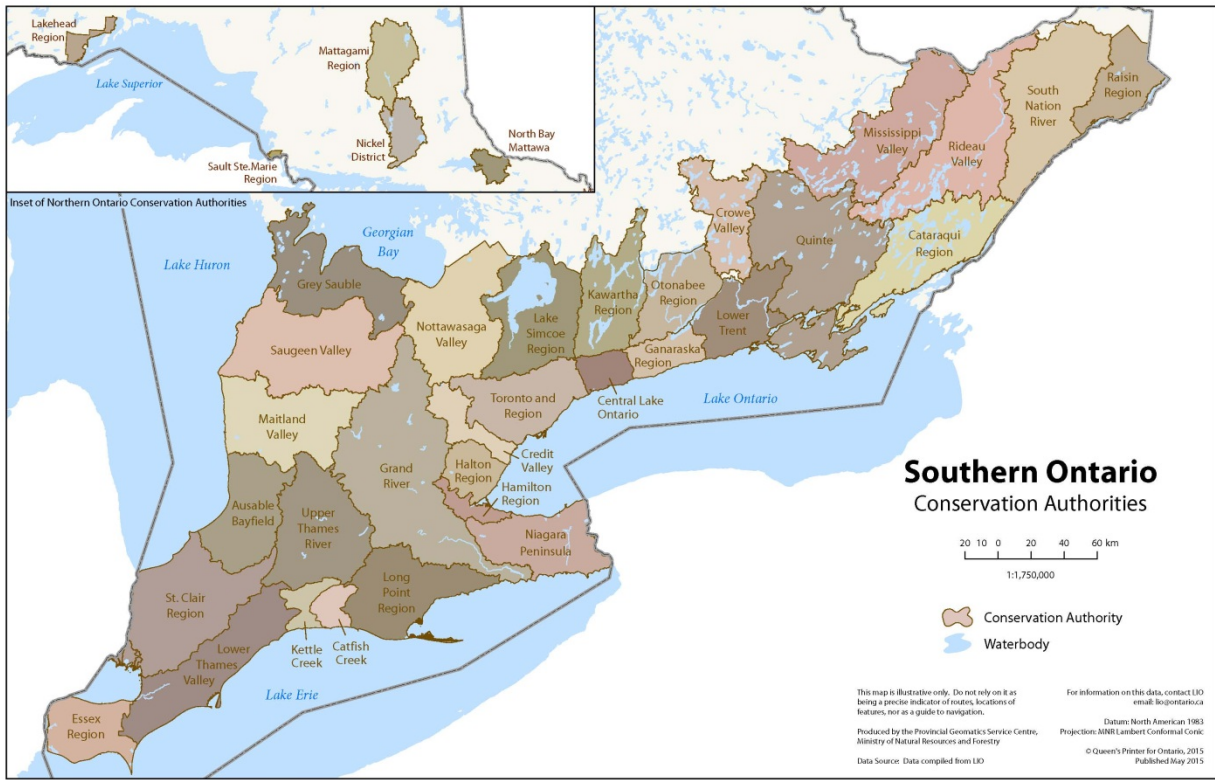
1. *Governance* – the processes, structures, and accountability frameworks within the Act which direct conservation authority decision-making and operations;
2. *Funding Mechanisms* – the mechanisms put in place by the Act to fund conservation authorities; and
3. *Roles and Responsibilities* – the roles and associated responsibilities that the Act enables conservation authorities to undertake.

These areas are all closely linked and need to be considered in an integrated fashion. We ask that you read this discussion paper and focus on the questions that are provided.

This discussion paper represents the first step in the Ministry's review. The feedback received in response to the questions outlined below will help the Ministry identify priority areas for review. If specific changes to the existing legislative, regulatory or policy framework are considered in the future, further public consultation will occur as appropriate, for example through subsequent Environmental Bill of Rights Registry postings.

Your opinions and insights are important to us. This discussion paper outlines a number of ways to engage in the review and we encourage everyone to participate. The review of site-specific permit applications and permitting decisions or other local decisions made by conservation authorities are not within the scope of the Ministry's review.

Figure 1 – Map of conservation authority jurisdictions<sup>1</sup>



<sup>1</sup> This map has been produced by the MNR for illustrative purposes only and should not be relied upon as a precise indicator of conservation authority boundaries



## 2. Conservation Authorities Act - Overview

The *Conservation Authorities Act* was passed in 1946 in response to extensive flooding, erosion, deforestation and soil loss resulting from poor land, water and forestry management practices in prior decades. The Act outlines the process to establish, fund, dissolve, amalgamate and operate a conservation authority.

The creation of the Act and associated conservation authority model was guided by the following principles:

1. Local initiative – The process to form a conservation authority must be initiated and supported by municipalities within a common watershed, and that programs be locally driven and supported.
2. Cost sharing – The costs of the projects should be shared by the municipalities in the authority and the provincial government.
3. Watershed jurisdiction – Conservation authority jurisdictions would, where possible, follow watershed boundaries.

Conservation authority jurisdictions can be loosely characterized in various ways: rural or urban; south-eastern, south-central, or south-western; north or south; or according to revenue or geographic scale. Some conservation authority jurisdictions are less than a full watershed while other conservation authority jurisdictions include multiple watersheds. It is difficult to generalize or to speak about a generic conservation authority as the Act enables a great diversity of organizations in scale and operations, with significant variance in resourcing strategies, board structures, relationships, and local programs and activities.

Incorporation under the Act establishes conservation authorities as a distinct legal entity with a degree of autonomy from the individual municipalities and the province that establish it. Conservation authorities are local public sector organizations similar to hospitals, libraries or school boards – they are not agencies, boards, or commissions of the province.

Section 20 of the *Conservation Authorities Act* sets out the purpose (i.e. objects) of a conservation authority:

*The objects of an authority are to establish and undertake, in the area over which it has jurisdiction, a program designed to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals.*

The objects of an authority define the potential scope of programs and services which may be delivered by a conservation authority within its area of jurisdiction. The scope of potential programs is intentionally broad, providing each individual conservation authority with flexibility to develop local resource management programs which are tailored to suit local geography, needs and priorities.



The powers granted to a conservation authority to accomplish its objects are outlined within Section 21 of the Act and include, among other things, the power to study the watershed, acquire lands, enter into agreements, erect works and other structures, and charge fees for services.

Amendments to the Act in 1996 and 1998 scoped MNRF approval of conservation authority projects to those completed with MNRF funding and removed provincial appointees from authority boards. These changes gave conservation authorities and participating municipalities greater flexibility to decide local fiscal and program priorities, develop partnerships, and to charge fees for approved services on a cost recovery basis. The province also introduced provisions for conservation authority amalgamation and dissolution and standardized the authority of conservation authorities to regulate development and other activities.

The Act is supported by regulations that direct conservation authorities in the application of levies, the management of conservation areas, and in regulating development and other activities for purposes of public safety and natural hazard management. The province may also make regulations defining any undefined term appearing in the Act. An overview of regulations established under the *Conservation Authorities Act* has been provided in the Appendix.



### 3. Governance

Conservation authorities are local public sector organizations similar to public health units, hospitals, libraries or school boards – they are not agencies, boards, or commissions of the province as there are no provincial appointees on the authority boards. Under the Act, every authority is established as a corporation governed by a municipally-appointed board of directors. Incorporation under the Act establishes conservation authorities as a distinct legal entity with a degree of autonomy from the individual municipalities and the province that establish it. Under the Act, the board of directors is the conservation authority.

Governance<sup>2</sup> of conservation authorities has always been shared between the province and participating municipalities. The province has the primary responsibility for establishing a conservation authority (at the request of two or more municipalities), defining the powers of a conservation authority and directing and monitoring provincially approved programs. Municipalities, through municipally appointed boards of directors, have the primary responsibility for directing and overseeing conservation authority operations. The board is responsible for setting strategic and operational policies, and directing and providing oversight of the Authority's senior management. Oversight of day-to-day operations is typically delegated to a general manager or chief administrative officer who is responsible for directing authority staff.

#### 3.1. Conservation Authority Boards

Each conservation authority is governed by a board of directors whose members are appointed by participating municipalities. Board members decide on the programs and policies of the authority, including strategic direction, operational decisions, procurement, staffing and budgets.

The Act lays out the composition of the conservation authority board and some general operational rules, and requires that each conservation authority have administrative policies in place to guide board operations. The Act does not establish a minimum or maximum number of board members however a meeting of the board must have at least three members in order to achieve quorum.

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<sup>2</sup> Governance of public sector organizations involves a set of relationships among an organization's stakeholders, interest groups, citizens, boards, management and the government. These relationships are framed by laws, rules, and requirements, and provide the structure through which the objectives of the organization are defined, operating plans are prepared, performance is monitored, and information is communicated among parties (Institute of Internal Auditors, 2014).

As shown in Figure 2, the number of representatives that each municipality can appoint is based on the population of that municipality within the conservation authority's jurisdiction.<sup>3</sup> Alternatively, the total number of board members of the authority and the number of members that each participating authority may appoint may be determined by an agreement that is confirmed by resolutions passed by the councils of all of the participating municipalities.<sup>4</sup>

There is significant variability in the size of conservation authority boards with some authority boards having as few as five board members while others have as many as 28.<sup>5</sup> Board members must reside in a participating municipality and may be appointed for no more than three years at a time.<sup>6</sup>

### 3.2. Relationship with Municipalities

The creation of a conservation authority must be initiated by two or more municipalities located within a common watershed.<sup>7</sup> Municipalities who want to establish a conservation authority must petition the province to establish the authority in accordance with the requirements of the *Conservation Authorities Act*. Once an authority is created, it can amalgamate with other authorities and more municipalities can join without the involvement of the province.<sup>8</sup>

Participating municipalities determine who to appoint to the board as their representative(s).<sup>9</sup> Board members are usually elected municipal councillors; however, any individual may be appointed to the conservation authority board.<sup>10</sup> Municipally-appointed representatives have the authority to vote and generally act on behalf of their municipalities.<sup>11</sup>

Because decisions are made collectively by all the participating municipalities in an authority through the conservation authority board, the amount of control each municipality has over conservation authority decisions varies. For most matters, each representative on the board gets one vote, so that municipalities with a larger number of board representatives (as a result of having larger populations)

**Figure 2: Municipal Representation on Conservation Authority Boards**

The number of representatives that each municipality can appoint is based on the population of that municipality within the watershed:

Population	Number of representatives
10,000 or less	1
10,000-50,000	2
50,000-100,000	3
100,000-250,000	4
250,000-500,000	5
500,000-1,000,000	6
More than 1,000,000	7

<sup>3</sup> *Conservation Authorities Act* Section 2.(2).

<sup>4</sup> *Conservation Authorities Act* Section 14.(2.1)

<sup>5</sup> As reported by conservation authorities in 2012

<sup>6</sup> *Conservation Authorities Act* Section 14.(3) and Section 14.(4)

<sup>7</sup> *Conservation Authorities Act* Section 3.(1)

<sup>8</sup> *Conservation Authorities Act* Section 10 and Section 11

<sup>9</sup> *Conservation Authorities Act* Section 14

<sup>10</sup> In 2012, over 80% of board members were municipally-elected officials

<sup>11</sup> *Conservation Authorities Act* Section 2.(3)

have a larger share in decision-making. For votes on the budget, votes are weighted so that each municipality has the same proportion of the vote as the proportion of the budget it pays.

The number of participating municipalities within each conservation authority is very diverse – some conservation authorities have more than twenty participating municipalities, while others have only two. In some conservation authorities, one or two municipalities may have the majority of the votes on the board.

### **3.3. Relationship with the Ministry of Natural Resources and Forestry**

The process to create, operate and fund a conservation authority is established under the *Conservation Authorities Act* and administered by the MNRF. The province approves the creation and dissolution of a conservation authority, the dissolution requiring input from the Minister of Natural Resources and Forestry and the Minister of the Environment and Climate Change. The province designates the participating municipalities in the authority, and the authority's area of jurisdiction. The Act establishes the powers of the board and requires the authority to establish operational and administrative procedures. The MNRF provides a minimum standard for operational and administrative procedures which each board can further update or build on.<sup>12</sup>

While the Minister of Natural Resources and Forestry is responsible for overseeing the administration of the Act, he or she has limited authority under the Act to intervene in most regular day-to-day conservation authority activities and decisions. Minister's approval is required for projects partially or fully funded by MNRF through provincial grants, for the sale or lease of lands purchased with provincial funding and for the expropriation of land. The Minister cannot intervene in most local resource management or operational decisions.

Prior to Act amendments in the 1990's, the province played a more direct role in overseeing conservation authorities. The province directed conservation authorities by approving their budgets and all projects, appointing provincial representatives to authority boards, selecting the chair of the board, appointing provincial staff to authority advisory committees, and, when requested by the authority, appointing provincial field officers to direct and coordinate the authority's work. While oversight of conservation authorities is still shared between the province and the municipalities that form the authority, over time, the province has given conservation authorities greater autonomy to direct their own operations providing municipal representatives with a greater role in overseeing conservation authority activities.

### **3.4. Relationship with Other Provincial Ministries**

With an investment of nearly 70 years of public funding in infrastructure, capacity, staffing, skills, resources, local knowledge, and land, in addition to local understandings and connections, conservation authorities have become attractive vehicles for delivery of other provincial initiatives at a local level.

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<sup>12</sup> Section 30 of the Act requires each conservation authority to develop regulations on board administration. These regulations are approved by the Minister of Natural Resources and Forestry.

Recent years have seen an increased role for conservation authorities, individually and collectively, in the delivery of other provincial priorities on behalf of, or in partnership with, other provincial ministries – including, but not limited to – the Ministries of Environment and Climate Change, Agriculture, Food, and Rural Affairs, Municipal Affairs and Housing, Northern Development and Mines, Infrastructure, Education, and Tourism, Culture and Sport.

Conservation authority program relationships with other provincial ministries have grown over time and may be administered directly by individual ministries through various means (e.g. legislation, contracts, memorandums of understanding, etc.). A conservation authority's relationship with other provincial ministries is largely dependent on common interests and capacity, and on the scope of programs and services delivered by each individual conservation authority.

### 3.5. Relationships with Tribunals

Certain conservation authority decisions may be appealed to the Ontario Mining and Lands Commissioner (OMLC) or the Ontario Municipal Board (OMB). The OMLC and OMB are independent adjudicative tribunals that conduct hearings and make decisions on matters appealed under specific pieces of provincial legislation. In general, these tribunals are designed to resolve disputes in an informal, less costly and more timely manner than in the courts. In many instances, these tribunals seek to mediate issues first and practice alternative dispute resolution measures to expedite the resolution of matters thereby avoiding the need for a full hearing.

Decisions that have a provincial interest associated with them are referred to the OMLC. Decisions related more closely to municipal interests are referred to the OMB.

#### Ontario Mining and Lands Commissioner (OMLC)

Municipalities may appeal general levy apportionments to the OMLC. To date there have been only a few instances of municipalities appealing their municipal levies or levy apportionments to the OMLC. Many of these appeals are resolved without proceeding to a hearing.

A person who has been refused a permit or who objects to conditions imposed on a permit by a conservation authority may appeal permit decisions and conditions to the Minister of Natural Resources and Forestry. The Minister has assigned the responsibility for hearing these appeals to the Ontario Mining & Lands Commissioner under the authority of the Ministry of Natural Resources Act.<sup>13</sup>

In 2013 the OMLC received seven applications under the *Conservation Authorities Act* with only one matter heard.<sup>14</sup> The majority of cases (including permit appeals) received during 2013 were resolved in less than three months. There is no cost to filing an appeal.

<sup>13</sup> *Ministry of Natural Resources Act Section 6.(4)*

<sup>14</sup> Office of the Mining and Lands Commissioner, 2013

### Ontario Municipal Board (OMB)

The OMB hears appeals by municipalities of municipal levies for special projects. Under the Act, the OMB also approves salary, expenses or allowances made to the members of the authority board of directors.

### 3.6. Relationship with Conservation Ontario

Conservation Ontario, formally the Association of Conservation Authorities of Ontario, is a non-profit, non-governmental organization that represents Ontario's 36 conservation authorities. On behalf of its members, Conservation Ontario builds strategic partnerships, develops programs and champions collective issues/concerns. Conservation Ontario is overseen by a General Manager and directed by a Council made up of two appointed representatives from each conservation authority that elects a six member Board of Directors from among the council members to oversee the association.

Conservation Ontario seeks to influence policy that affects conservation authorities and to provide collective services to the authorities including corporate communications, policy and program development, government relations, partnership development, research and information, evaluation and reporting, education and training, and the provision of insurance and benefits for conservation authority employees.

Conservation Ontario is funded by dues from each conservation authority supplemented by project funding and contract work.

Conservation Ontario is not established through the Conservation Authorities Act, nor is it governed by the Act. The structure, roles and responsibilities and funding of Conservation Ontario are not part of this review.

### 3.7. Other Accountabilities

Conservation authorities are also governed by other legislative requirements that apply to municipalities, such as the *Municipal Conflict of Interest Act* and parts of the *Municipal Act*, and laws that apply to corporations and employers. Conservation authorities follow accounting standards for the public sector established by the Public Sector Accounting Board (PSAB). When reviewing permit appeals, the board of an authority reassembles as a Hearing Board under the *Statutory Powers Procedure Act*. Most conservation authorities are also registered charities under federal law and must follow rules for charitable organizations.

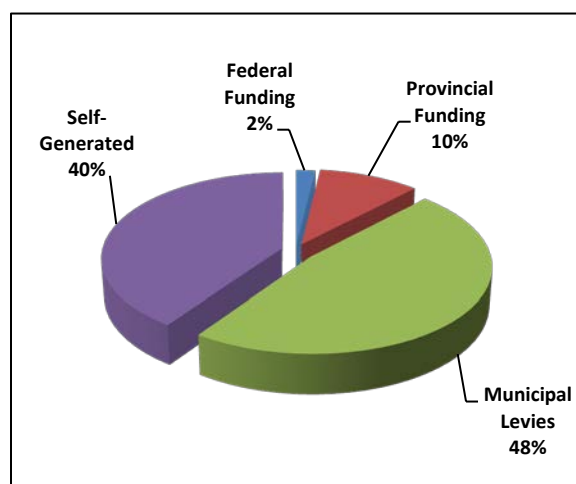
When undertaking infrastructure projects, conservation authorities are also subject to *Environmental Assessment Act* requirements. Conservation Ontario has developed a Class Environmental Assessment for Remedial Flood and Erosion Control Projects which has been approved by MOECC for conservation authorities to follow when planning remedial flood and erosion control projects.

## 4. Funding Mechanisms

Conservation authority revenue comes from various sources including provincial funding, municipal levies, and self-generated revenue. The total approximate annual revenue of all 36 conservation authorities in 2013 was \$305 million.<sup>15</sup>

As shown in Figure 3, in 2013, municipal levies accounted for roughly 48% of all conservation authority revenue, while self-generated revenue represented 40%, provincial funding represented 10% and federal funding represented 2%.<sup>16</sup> Of the provincial funding provided, roughly 3% was provided by MNR for natural hazards management, while 4% was provided for Ministry of the Environment and Climate Change's source water protection program and 3% was provided for various other special projects.<sup>17</sup>

**Figure 3: Total Conservation Authority Revenue Sources (2013)**



The revenue sources for individual conservation authorities are highly diverse and of variable combinations. For example, in 2013 provincial funding accounted for as much as 58% of one conservation authority's annual revenue and as little as 4% for another. In the same year, self-generated revenue accounted for as much as 71% of one authority's revenue and as little as 10% for another.

Table 1 below shows the variability in conservation authority revenue, area and population. This variability means that each conservation authority has a different capacity and ability to offer a different range of programs and services.

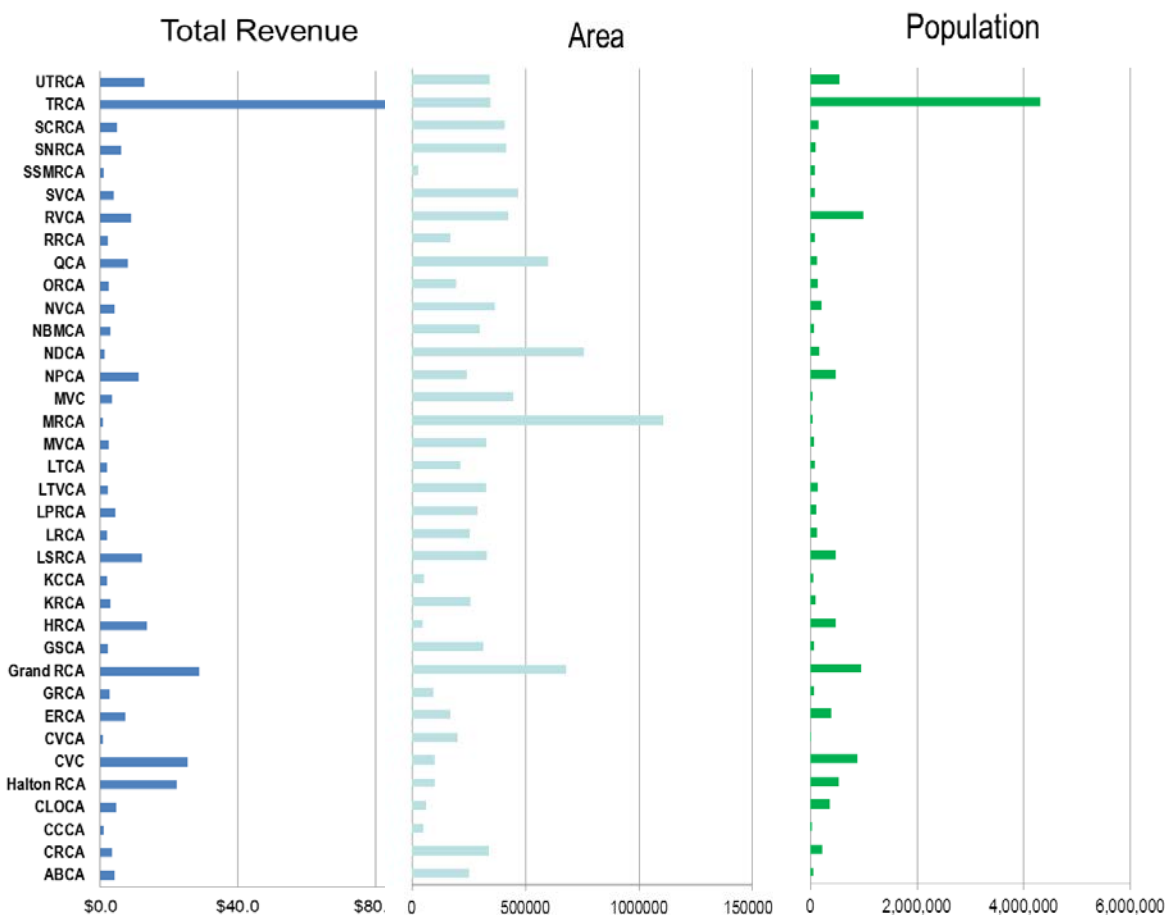
In addition to area and population, conservation authority funding needs vary depending on watershed characteristics such as the amount of hazard land and the potential for flooding, drought, etc. and the number and purpose of water and erosion control structures owned and or operated by the authority.

<sup>15</sup> As reported by conservation authorities through annual statistics collected by Conservation Ontario

<sup>16</sup> As reported by conservation authorities through annual statistics collected by Conservation Ontario

<sup>17</sup> source protection funding will be shifting to a steady state



**Table 1: Diversity of Conservation Authorities' Revenue, Area and Population**<sup>18</sup>

Under the Act, conservation authorities are required to have an annual financial audit with the auditor's report provided to participating municipalities and the MNRF. In terms of expenditures, conservation authorities report spending, in total, roughly 43% on water management, 42% of revenue on land management, 12% on administration and 3% on communications.<sup>19</sup> However, expenditures from one conservation authority to another may vary significantly.

#### 4.1. Municipal Levies

*The Conservation Authorities Act* enables conservation authorities to levy the cost of board-approved programs and services against their participating municipalities. In 2013, participating municipalities provided over \$140 million to conservation authorities through municipal levies.

The levy process is complex. First, a conservation authority budget is established and approved by the board. A portion of the budget is paid for with provincial, federal or self-generated revenue, and the rest

<sup>18</sup> Revenues shown in Millions of Dollars, Area shown in Hectares, Population shown in Millions

<sup>19</sup> As reported by conservation authorities through annual statistics collected by Conservation Ontario



is paid by participating municipalities through municipal levies. The total municipal levy amount is divided up among the participating municipalities according to the benefit each one receives from the authority's services, which is determined in different ways for different types of levies. Levies can be categorized as being for maintenance and administration costs, or for capital and project costs.

For most conservation authorities, the majority of the municipal levy amount is for maintenance and administration costs. These costs represent the administrative and operational funding provided to conservation authorities and is divided among all the municipalities according to a formula set out in regulation.<sup>20</sup> This formula is based on the total value of property within each municipality within an authority's jurisdiction so that municipalities with high land values pay more than those with low land values. The total land value is also modified according to the type of property, so that urban property types such as commercial, industrial and multi-residential are worth more than rural property types like residential, forest or farmland. Conservation authorities and municipalities can also agree on a different method of dividing these costs as an alternative to using the land value formula.<sup>21</sup> How costs are divided (the 'apportionment') can be appealed by a participating municipality to the Ontario Mining and Lands Commissioner.

Capital and project costs may be levied only against certain municipalities who will benefit from the project. The conservation authority determines how these costs are divided. This apportionment can be appealed by municipalities to the Ontario Municipal Board.

Additional rules under Ontario Regulation 139/96 (Municipal Levies) also apply to any levies for costs that are not shared with the Province. These additional rules include weighted voting: each municipality gets the same percentage of the vote on the levy as the percentage of the total municipal levy that it pays.

## 4.2. Self-Generated Revenue

Conservation authorities can also generate their own revenue through various means including:

- earned revenues on a 'cost recovery' basis (contracts, fees for service, permits (campsites, entrance fees) related to conservation areas);
- earned income on a 'for profit' basis (rentals, sales, sales of land, resource development such as logging, hydroelectric production);
- commercial/industrial sector partnerships including businesses (gift shops) and joint contracts for resource development (generating hydro-electric power etc.); and
- private sector funding from individuals, corporations and foundations (fundraising, gifts, donations, sponsorships etc.).

In most cases, self-generated revenue may be used at the discretion of the authority board for any board-approved conservation authority program.<sup>22</sup> Additional rules apply to the use of revenue generated through the disposition of conservation authority property.<sup>23</sup> In 2013, self-generated revenue accounted for over \$120 million in conservation authority revenue.

<sup>20</sup> As set out in Ontario Regulation 670/00 (Conservation Authority Levies)

<sup>21</sup> *Ontario Regulation 670/00 Section 2.(1)(a)*

<sup>22</sup> *Policies and Procedures for the Treatment of Conservation Authority Generated Revenue*

<sup>23</sup> *Policies and Procedures for the Disposition of Conservation Authority Property*

## Fees for Service

Subsection 21(m.1) of the Act gives conservation authorities the power to charge fees for services. The Minister of Natural Resources and Forestry determines which services conservation authorities may charge fees for. The Minister has given conservation authorities approval to charge fees for permitting services, plan reviews, extension services (e.g. technical advice/ implementation of erosion control measures, technical studies etc.), education services (e.g., tours, presentations, workshops etc.), and any service under other legislation authorized under agreement with the lead ministry.<sup>24</sup>

The MNRF's policies and procedures require each conservation authority to have a fees policy in place which includes a fee schedule, a process for public notification about the establishment of or any proposed changes to fee schedules, a clearly defined review and revision process, and a process for appeals for fees that are proposed or in place.<sup>25</sup>

For planning, and compliance-oriented activities such as regulatory or permitting services, the fee structures should be designed to recover but not exceed the costs associated with administering and delivering the services on a program basis.<sup>26</sup>

While the Minister of Natural Resources and Forestry approves the services which conservation authorities may charge fees for, fee amounts are set by individual conservation authorities. Costs vary from authority to authority for the provision of certain services so therefore the fee structures of conservation authorities may vary from one conservation authority to another. Through MNRF policy, conservation authorities are encouraged to review neighbouring conservation authorities' fee structures when developing or updating their own structure.<sup>27</sup>

## Fundraising

Most conservation authorities also receive funding from individuals, corporations and foundations through fundraising, gifts, donations and sponsorship. Additionally, conservation authorities provide many opportunities for in-kind donations to the organization such as volunteer services.

### 4.3. Provincial Funding

Conservation authorities receive and may apply for funding from the province to support provincially-mandated activities and local projects.

The province provides conservation authorities with funding for provincially mandated programs – including the hazards management program funded by MNRF and the source water protection program funded by MOECC.

The MNRF's hazard management program is funded through two separate transfer payments.

<sup>24</sup> *Policies and Procedures for the Charging of Conservation Authority Fees (1997) – Section 5.1*

<sup>25</sup> *Policies and Procedures for the Charging of Conservation Authority Fees (1997) Section 5.2*

<sup>26</sup> *Policies and Procedures for the Charging of Conservation Authority Fees (1997) Section 5.3*

<sup>27</sup> *Policies and Procedures for the Charging of Conservation Authority Fees (1997) Section 5.5*

Since 2000, MNRF has provided over \$7 million in Section 39 transfer payments annually to conservation authorities to support the approved programs in natural hazard management and public safety. The provincial funds support flood and erosion control operations and maintenance, flood forecasting and warning, ice management, and the authorities' review of Official Plans and Plan Amendments for consistency with natural hazard policies of the Provincial Policy Statement (2014), natural hazards technical studies and administration.

The amount each conservation authority receives from MNRF is a fixed amount based on an average of 1990's operational costs and must be matched by municipal contributions through municipal levies. The MNRF amount provided to each conservation authority was reduced from \$7.6 million annually to \$7.4 million annually in 2011.

Additional funding for natural hazard management is also provided to conservation authorities through MNRF's Water and Erosion Control Infrastructure (WECI) transfer payment program. Since 2003, MNRF has provided conservation authorities with \$5 million annually in capital funding (with a temporary two year reduction to \$2.5M from 2012-14) to invest in major repairs and studies of existing conservation authority-owned or operated water and erosion control infrastructure. This project funding supports conservation authorities in ensuring the safe operation and maintenance of their dams and water control infrastructure. These funds are matched by participating municipalities involved, for an annual investment in water and erosion control infrastructure of \$10 million. The WECI funding program is an application-based program that funds the highest priority projects each year.

Conservations authorities may also receive funding from other federal departments and provincial agencies through transfer payments to implement programs or projects related to other government priorities established under other pieces of legislation.

For example, the Province (through MNRF and MOECC) has provided over \$220 million since 2004 in funding to conservation authorities to fulfill their duties as Source Protection Authorities under the *Clean Water Act*. Funding was used for capacity building, technical studies, and water budgets, and supported source protection committees and authorities in developing the province's first science-based source protection plans for local watersheds. Future levels of funding are expected to move to a steady state once current source protection plans are approved.

Additional funding may be provided to conservations authorities in support of special projects on a project by project or application basis. For example, conservation authorities may receive funding for projects from both the provincial and federal government under the Canada-Ontario Agreement on Great Lakes Water Quality and Ecosystem Health funding program.

## 5. Roles and Responsibilities

The objects of a conservation authority, under the *Conservation Authorities Act*, are to establish and undertake a program to further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals. The Act defines the potential scope of programs and services which may be delivered by a conservation authority within its area of jurisdiction. The scope of potential programs is intentionally broad, providing each individual conservation authority with flexibility to develop local resource management programs which are tailored to meet local geography, needs and priorities.

Current roles and responsibilities for conservation authorities fall under the five broad headings outlined below.

### 5.1. Local Resource Management Agency

The *Conservation Authorities Act* provides conservation authorities with the authority to develop local resource management programs or projects that suit local needs and geography. The scope afforded to projects in the Act under S. 20 is broad – anything to “further the conservation, restoration, development and management of natural resources other than gas, oil, coal and minerals.” The scale of the authority projects and programs is determined at the local level, decided on by the board.

#### Conservation Area Statistics

**73,645 hectares of conservation areas**

*including*

**2,491 kilometers of trails**

*and*

**8,442 campsites**

*accessed by*

**6,898,229 annual visitors**

*including*

**430,764 students**

*\*As reported by conservation authorities*

Collectively through their local programs, conservation authorities play an important role in resource management and environmental protection through stewardship, conservation land acquisition and management, recreation, education, and science and research. These programs may include tree planting, habitat rehabilitation and restoration, water quality improvement and water supply management, ground water monitoring, education and outreach, heritage conservation, management of conservation areas, information management, data collection and mapping, monitoring and the development of technical studies, watershed plans and the development of natural heritage strategies. Every conservation authority board-approved local resource management program is unique, offering a different suite of programs designed to reflect local needs and priorities. Conservation authority local programs are often supported by community volunteers. In 2012 over 37,000 people volunteered to support more than

700 local conservation authority projects.<sup>28</sup>

Conservation authorities also have a role in local resource management as land owners. Conservation authorities have accumulated large land holdings within their jurisdictions through property acquisition, eco-gifting and land conveyances. Conservation authority owned land is considered private land under the *Planning Act*. Some of these lands are operated by the authorities for educational and recreational purposes, for conservation or protection reasons and also for income generation. Conservation authorities may develop their lands to support local programs, or may maintain lands in a natural state in order to protect them and provide ecological and natural hazard management benefits to the public. Conservation authorities may also act as interested parties on development applications near their landholdings. In addition, because of their proximity to watercourses, conservation authorities own or control lands that have a high concentration of cultural heritage resources.

Board-approved local resource management programs may be funded by municipal levies, self-generated revenue, or through a contract with another organization. In areas of the province where conservation authorities have not been established, local resource management programs may be developed and administered directly by municipalities.

## 5.2. MNRF Approved Projects under the Act

Section 24 of the Act requires conservation authorities to obtain MNRF approval for projects that are funded by MNRF through the Act. The project that the Minister currently approves under the Act for all conservation authorities is related to public safety and natural hazard management. The increased frequency and severity of extreme weather events associated with climate change has further underscored the importance of this role in protecting persons and property from water-related natural hazards including flooding and drought.

All conservation authorities implement a shared provincial/ municipal program in public safety and natural hazard management. As part of their role in implementing the shared provincial/ municipal program in public safety and natural hazard management, conservation authorities own and or operate over 900 flood control structures including 256 dams, and numerous engineered channels, dykes and erosion control works. Under this shared provincial/ municipal program, conservation authorities also undertake flood forecasting and warning and ice management. To support these and other programs (e.g. hazard input into municipal planning), conservation authorities may also collect and prepare technical data related to natural hazards in their jurisdiction.

As part of the MNRF natural hazard program, the MNRF has delegated to conservation authorities the responsibility for representing the "Provincial Interest" for natural hazard policies (s.3.1) of the Provincial Policy Statement (PPS) (2014) under the *Planning Act* through a Memorandum of Understanding between the MNRF, the Ministry of Municipal Affairs and Housing (MMAH) and Conservation Ontario. This delegation does not occur under the *Conservation Authorities Act*. Conservation authorities are to comment on municipal planning policy and site plan applications submitted as part of the [Provincial One-Window Plan Review Service](#) to ensure consistency with the natural hazard policies of the PPS (2014). Where MMAH is not the approval authority conservation authorities still perform this role under the Municipal Plan Review. Conservation authority comments

<sup>28</sup> As reported by conservation authorities through annual statistics collected by Conservation Ontario

are to be made based on MNRF's *Natural Hazard Technical Guides* (2002) which were developed to support the PPS policies. When undertaking this role conservation authorities are guided by *Planning Act* definitions (e.g. for development, hazardous sites, etc.) and not by definitions under the *Conservation Authorities Act*.

The natural hazard program is funded by the MNRF through provincial grants and transfer payments, and cost shared with municipalities. In areas of the province without conservation authorities natural hazards are managed by municipalities under the natural hazard policies of the PPS and flood forecasting and warning responsibilities are undertaken by MNRF.

### 5.3. Regulatory Authority

Each conservation authority has a provincially-approved 'Development, Interference with Wetlands and Alterations to Shorelines and Watercourses' regulation developed under section 28 of the *Conservation Authorities Act*. Conservation authorities are responsible for regulating development within the regulatory limits described within their respective regulations. In areas of the province without conservation authorities development in hazardous areas is managed by municipalities under the natural hazard policies of the PPS. Conservation authorities' regulatory role is primarily funded through the use of permitting fees and municipal levies.

Under these regulations, conservation authorities are responsible for regulating development and other activities through a permitting process for purposes of natural hazard management. Regulated activities are:

- Development in areas related to water-related natural hazards such as floodplains, shorelines, wetlands and hazardous lands.<sup>29</sup> Under the Act, conservation authorities must consider development applications based on potential impacts to the control of water-related natural hazards which includes flooding, erosion, dynamic beaches, pollution or the conservation of land; and,
- Interference with or alterations to a watercourse or wetland.

In order to implement the approved regulation, the authority board sets regulatory policies and practices.

The *Conservation Authorities Act* regulation authority was expanded through Act amendments in 1998, and enacted through the 'generic' regulation approved by the province in 2004 and updated individual regulations approved by the Minister in 2006. The updated regulations require conservation authorities to regulate additional water related hazards such as unstable soils and bedrock, erosion and dynamic beaches. MNRF technical support for the regulations is provided through the *Guidelines for Developing Schedules of Regulated Areas* (2005) and the MNRF *Natural Hazards Technical Guides* (2002) developed for the PPS natural hazard policies.

Under the Act, a person who has been refused a permit or who objects to conditions imposed on a permit by a conservation authority may appeal permit decisions and conditions to the Minister of

<sup>29</sup> Hazardous lands is defined in the *Conservation Authorities Act* under S.28 (25) as land that could be unsafe for development because of naturally occurring processes associated with flooding, erosion, dynamic beaches or unstable soil or bedrock

Natural Resources and Forestry. The Minister has assigned the responsibility for hearing these appeals to the Ontario Mining & Lands Commissioner.

In 2010, MNRF released the [Policies & Procedures for Conservation Authority Plan Review & Permitting Activities](#) - a new policy for conservation authorities to clarify and provide best practices for their roles under the *Planning Act* and in the municipal planning process and in their regulatory authority under the *Conservation Authorities Act*. This policy was developed with the assistance of a multi-ministry, multi-stakeholder committee (the Conservation Authorities Liaison Committee) co-chaired by the MNRF and the Ministry of Municipal Affairs and Housing and was made up of representatives from the building industry, municipalities, conservation authorities and environmental organizations.

#### 5.4. Roles under Other Provincial Legislation

Conservation authorities may be assigned responsibilities under other pieces of provincial legislation. For example, under the *Clean Water Act*, conservation authorities were assigned the duties and responsibilities of source protection authorities. In addition, the *Lake Simcoe Protection Act* assigns the local conservation authority – the Lake Simcoe Region Conservation Authority – a key role in implementing the policies in the Lake Simcoe Protection Plan in collaboration with the province, municipalities and others.

In many of these other legislative roles, conservation authorities are a commenting agency and are required to receive notice of proposals made under other pieces of legislation including the *Planning Act*, the *Niagara Escarpment Planning and Development Act*, the *Environmental Assessment Act* and the *Aggregates Resources Act*. In these roles, conservation authorities base any comments on board-approved policies that the authority has developed as a local resource management agency. Under the *Planning Act* as a public body and local board, conservation authorities can comment on and appeal municipal planning documents on a range of other PPS policies as directed by conservation authority board-approved policy. This more general PPS policy commenting role is distinct from the MNRF delegated commenting role related specifically to the PPS natural hazards policies.

#### 5.5. Service Providers

Under the Act, every authority is a corporation, and as such has the inherent capacity to undertake responsibilities requiring an incorporated organization to accomplish. With an investment of nearly 70 years of public funding in infrastructure, capacity, staffing, skills, resources, local knowledge, connections in resource manage, and common interests, these organizations are attractive vehicles for delivery of initiatives of others whether by agreement or through a contract.

Conservation authorities may enter into agreements with others as may be necessary to carry out a project. As a result conservation authorities may have service agreements or contracts with federal and provincial government agencies and partnering municipalities or others (e.g. school boards, public health units, etc.) to perform a variety of services or tasks.

Some conservation authorities may have roles and responsibilities related to joint federal/ provincial interests such as supporting Environment Canada in implementing the Canada-United States Great



Lakes Water Quality Agreement and working with federal and provincial agencies as well as local groups to restore community waterfronts and Great Lakes “Areas of Concern.” Some conservation authorities may be undertaking projects funded under the Canada-Ontario Agreement on Great Lakes Water Quality and Ecosystem Health.

Some conservation authorities provide additional technical services to municipalities through service agreements. Types of services could include data collection and scientific expertise related to natural resource management, stormwater management, identifying natural heritage features and systems on behalf of their municipalities, and or reviewing natural heritage evaluations in support of municipal assessment of *Planning Act* applications or environmental assessments. Under an agreement with a municipality, an authority may assume a regulatory responsibility such as administering municipal tree cutting bylaws or septic system approvals or undertake technical reviews pursuant to the *Planning Act* [One Window Plan Review Service](#) on parts of planning policy or site plan applications.





## 6. Summary and Questions for Discussion

The following questions are intended to help focus the discussion. They are organized around the areas of review outlined in Section 1:

1. *Governance* – the processes, structures, and accountability frameworks within the Act which direct conservation authority decision-making and operations;
2. *Funding* – the mechanisms put in place by the Act to fund conservation authorities; and
3. *Roles and Responsibilities* – the roles and associated responsibilities that the Act enables conservation authorities to undertake.

The questions are general in nature and intended to prompt discussion on a number of focused areas and are not intended to discourage readers from raising questions or providing comments in other areas. Where possible, please provide specific examples and/ or links to supporting information.

### 6.1. Governance

Conservation authorities are governed by the *Conservation Authorities Act* and by a board of directors appointed by the municipalities that form the authority. The province, through the Act, defines the objectives to be pursued by the authority and the power granted to the authority to achieve these objectives. The activities undertaken by conservation authorities in the pursuit of their objectives are directed by a municipally appointed board of directors. Municipal representatives to conservation authority boards are directly accountable to the municipalities that appoint them and conservation authorities must abide by provincial legislative, regulatory and policy requirements.

In the past, the province played a more direct role in overseeing conservation authorities. The province directed conservation authorities by approving their budgets and programs, appointing provincial representatives to authority boards, selecting the chair of the board and, when requested by the authority, by appointing provincial field officers to direct and coordinate the authority's work. The provincial government was involved in approving projects and activities, and monitoring and reviewing conservation authority programs. While oversight of conservation authorities is still shared between the province and the municipalities that form the authorities, changes to the Act, policy and general practice over time have resulted in less direct provincial oversight. These changes have provided conservation authorities with greater autonomy to direct their own operations and have given municipal representatives who comprise the authority board a greater role in deciding and overseeing authority activities. It has also afforded conservation authority staff greater freedom to make proposals for programming and research for the board's collective review. Because decisions are made collectively by all the participating municipalities in an authority through the board, the amount of control each municipality has over conservation authority decisions varies.

At the same time, conservation authorities are developing new, and enhancing existing, relationships with other provincial ministries and other partners. In some cases, these relationships are managed

through other legislative frameworks, such as through the *Clean Water Act* and the *Lake Simcoe Protection Act*. In other cases these relationships are managed on a project-by-project or authority-by-authority basis by a contract or MOU. There are no processes, standards or tools within the *Conservation Authorities Act* or supporting framework governing these relationships.

It is difficult to generalize or to speak about a generic conservation authority as the result of the Act has been to enable a great diversity of organizations in scale and operations and capacity, with variance in resourcing or funding and funding strategies, board structures and the level of direct accountability to and interest of municipalities varies.

**QUESTION #1:** *In your view, how well is the current governance model as provided in the Conservation Authorities Act working?*

- a. What aspects of the current governance model are working well?
- b. What aspects of the current governance model are in need of improvement?
- c. In terms of governance, what should be expected of:
  - a. The board and its members?
  - b. The general manager or chief administrative officer?
  - c. Municipalities?
  - d. The Ministry of Natural Resources and Forestry?
  - e. Other provincial ministries?
  - f. Others?
- d. How should the responsibility for oversight of conservation authorities be shared between the province and municipalities?
- e. Are there other governance practices or tools that could be used to enhance the existing governance model?

## **6.2. Funding Mechanisms**

*The Conservation Authorities Act* establishes a number of mechanisms which conservation authorities can use to fund their activities. The Act allows the MNRF to provide conservation authorities with funding to support Ministry approved programs. As a corporate body, conservation authorities may also receive or apply for funding from the province to deliver programs on its behalf. Local resource management programs and services can be funded through municipal levies and conservation authorities can self-generate revenue through service and user fees, resource development and fundraising.

Conservation authority revenue across Ontario's 36 conservation authorities is as varied as the programs and services offered by each authority. While the province provides all conservation authorities with funding towards approved natural hazards activities, the ability of each conservation authority to deliver other programs and services largely depends on the ability of each authority to

locally fund programs and services. Conservation authorities with large populations within their jurisdictions generally have a greater tax base to draw from, as well as more opportunities for self-generated revenue, so they can offer more programs and services at a lower per capita cost.

In addition, conservation authority funding needs vary depending on the size of their respective jurisdictions, population levels, watershed characteristics (such as the amount of hazard land and the potential for flood, drought, etc.) and the number and purpose of water and erosion control structures owned and/ or operated by the conservation authority.

**QUESTION #2:** *In your view, how are the programs and services delivered by conservation authorities best financed?*

- a. How well are the existing funding mechanisms outlined within the Act working?
- b. What changes to existing funding mechanisms would you like to see if any?
- c. Which funding mechanisms, or combination of funding mechanisms, are best able to support the long term sustainability of conservation authorities?
- d. Are there other revenue generation tools that should be considered?

### **6.3. Roles and Responsibilities**

The *Conservation Authorities Act* enables conservation authorities to undertake a wide range of activities on behalf of provincial, municipal and other interests through several roles. These roles have been enabled through the Act, and the responsibilities have followed. Conservation authorities are the only resource management agencies in Ontario that are organized on a watershed basis.

The Act provides conservation authorities with the power to develop their own suite of programs and services tailored to the capacity and expertise of each individual authority and the local needs and interests they serve. This flexibility allows conservation authorities, and the municipalities that fund them, to focus their resources on areas of greatest need to the local population. It also results in variability in the scale and range of programs and services delivered by any individual conservation authority. Some conservation authorities offer a basic program primarily focused on stewardship, conservation land acquisition and management, recreation, education, and science and research. Other conservation authorities may offer the same programming at a much broader scale and complexity in addition to a wider range of programs that can include, for example, promotion of green infrastructure, development of strategies such as natural heritage strategies, land acquisitions strategies, and extensive watershed and water management planning. Some conservation authorities invest in resource development initiatives such as hydroelectric generation, large scale waterfront developments in lake fills, and income generation projects such as marina operation, cottage rentals and ski hills.

Recent years have seen an increased interest in reviewing conservation authority roles in resource management in Ontario. The Commission on the Reform of Ontario's Public Service in particular called on the province to undertake a review of the programs and services delivered by both the MNR and conservation authorities to clarify responsibilities and eliminate any duplication. Other concerns have been raised regarding the lack of clarity in the scope of conservation authority roles and responsibilities especially in relation to municipalities and the province. Specifically questions have been raised

regarding conservation authorities' regulatory role and the intention of the regulations, with some key regulatory terms undefined in legislation (e.g. conservation of land and interference with a wetland).

**QUESTION #3:** *In your view, what should be the role of conservation authorities in Ontario?*

- a. What resource management programs and activities may be best delivered at the watershed scale?
- b. Are current roles and responsibilities authorized by the *Conservation Authorities Act* appropriate? Why or why not? What changes, if any, would you like to see?
- c. How may the impacts of climate change affect the programs and activities delivered by conservation authorities? Are conservation authorities equipped to deal with these effects?
- d. Is the variability in conservation authorities' capacity and resourcing to offer a range of programs and services a concern? Should there be a standard program for all authorities to deliver? Why or why not?
- e. What are some of the challenges facing conservation authorities in balancing their various roles and responsibilities? Are there tools or other changes that would help with this?
- f. Are there opportunities to improve consistency in service standards, timelines and fee structures? What are the means by which consistency can be improved? What are some of the challenges in achieving greater consistency in these areas?

#### **6.4. Other Areas of Interest**

Broad input is critically important to ensure that a range of perspectives, opinions and ideas are collected. While we encourage respondents to focus on the discussion questions provided above we welcome feedback on additional areas.

**QUESTION #4:** *Are there any other areas, questions or concerns regarding the Conservation Authorities Act or conservation authorities in general that you feel should be considered as part of the review?*

## 7. How to Provide Input

We want to hear from you. If you have comments or suggestions that should be considered in the review of the *Conservation Authorities Act*, please take advantage of this opportunity to provide us with your feedback. All comments received in response to this discussion paper will be read and considered in moving forward.

### Send us your comments

We strongly encourage your participation in the discussion. Written comments can be provided by:

Responding to the Environmental Bill of Rights Registry posting by searching the EBR Registry number 012-4509 on the following website: [www.ontario.ca/EBR](http://www.ontario.ca/EBR)

Or

Emailing us at:  
[mnrwaterpolicy@ontario.ca](mailto:mnrwaterpolicy@ontario.ca)

Or

Submitting answers to the questions outlined in this paper through:  
<https://www.surveymonkey.com/s/caactdiscussionpaper>

**The deadline for providing comments is October 19<sup>th</sup>, 2015**

Comments collected in response to this discussion paper will be used to inform decisions regarding whether or not to pursue changes to Ontario's existing legislative, regulatory and policy framework for conservation authorities. The review of individual conservation authorities, the specific programs and services they deliver, and site-specific permit applications and permitting decisions are not within scope of the Ministry's review.

All Ontarians are encouraged to learn more about Ontario's conservation authorities and the important role that they play in resource management and environmental protection.

To find out more about conservation authorities and the programs and services they provide please visit:

<https://www.ontario.ca/environment-and-energy/conservation-authorities>

To locate your local conservation authority please visit:

<http://www.conservation-ontario.on.ca/about-us/conservation-authorities/ca-contact-list>



## References

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## Appendices



## List of Conservation Authorities

<b>Conservation Authority</b>	<b>Acronym*</b>
Ausable Bayfield Conservation Authority	ABCA
Cataraqui Region Conservation Authority	CRCA
Catfish Creek Conservation Authority	CCCA
Central Lake Ontario Conservation Authority	CLOCA
Credit Valley Conservation Authority	CVC
Crowe Valley Conservation Authority	CVCA
Essex Region Conservation Authority	ERCA
Ganaraska Region Conservation Authority	GRCA
Grand River Conservation Authority	Grand RCA
Grey Sauble Conservation Authority	GSCA
Halton Region Conservation Authority	Halton RCA
Hamilton Region Conservation Authority	HRCA
Kawartha Region Conservation Authority	KRCA
Kettle Creek Conservation Authority	KCCA
Lake Simcoe Region Conservation Authority	LSRCA
Lakehead Region Conservation Authority	LRCA
Long Point Region Conservation Authority	LPRCA
Lower Thames Valley Conservation Authority	LTVCA
Lower Trent Region Conservation Authority	LTCA
Maitland Valley Conservation Authority	MVCA
Mattagami Region Conservation Authority	MRCA
Mississippi Valley Conservation Authority	MVC
Niagara Peninsula Conservation Authority	NPCA
Nickel District Conservation Authority	NDCA
North Bay-Mattawa Conservation Authority	NBMCA
Nottawasaga Valley Conservation Authority	NVCA
Otonabee Region Conservation Authority	ORCA
Quinte Conservation Authority	QCA
Raisin Region Conservation Authority	RRCA
Rideau Valley Conservation Authority	RVCA
Saugeen Valley Conservation Authority	SVCA
Sault Ste. Marie Region Conservation Authority	SSMRCA
South Nation River Conservation Authority	SNRCA
St. Clair Region Conservation Authority	SCRCA
Toronto and Region Conservation Authority	TRCA
Upper Thames River Conservation Authority	UTRCA

\*As used within this Discussion Paper

## List of Conservation Authority Regulations

Conservation authority activities are guided by a series of regulations established under the Act.

**Section 27 (2) O. Reg. 670/00 Conservation Authority Levies Regulation.** Outlines means for determining apportionment by the conservation authority of the levy payable by a participating municipality for maintenance costs on the basis of the benefit derived each municipality, either by agreement or using ‘modified current value assessment’ under the Assessment Act.

**Section 27 (3) O. Reg. 139/96 Municipal Levies Regulation.** LGIC regulation that outlines how ‘non-matching’ municipal levies are decided with a ‘weighted’ vote at a conservation authority board Meeting convened to do so.

**Section 28 (6) O. Reg. 97/04 - Content of Conservation Authority Regulations under subsection 28 (1) of the Act Development, Interference with Wetlands and Alterations to Shorelines and Watercourses.** Lieutenant Governor in Council regulation governing the content of regulations made by authorities including flood event standards and other standards that may be used, and setting out what must be included or excluded from regulations made by the authorities and approved by the Minister.

**Section 28 O. Regs. 42/06, 146/06-182/06, 319/09, – Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation.** Regulation enables conservation authorities to regulate development in areas prone to water-based natural hazards (i.e. shorelines, floodplains, wetlands) for impacts to the control of the water-based hazards (i.e. flooding and erosion) or for changing or ‘interfering’ with a watercourse or wetland for purposes of public safety and natural hazard prevention and management.

**Section 29 O. Regs. 98/90 -136/90 – Conservation Areas Regulation.** Discretionary regulation applies to conservation areas owned & operated by the conservation authority, outlines prohibited activities or activities requiring a permit and rules of use (i.e. control of animals, vehicles, with provisions for enforcement).

**Section 30 “Mandatory Regulations”-** All conservation authorities were required to make regulations outlining administration functions of the board. Originally Minister approved, these regulations are now ‘by-laws’ which can be amended without Minister approval if amendments conform to the approved generic template provided to conservation authorities in 1985.

**Section 40 Regulations.** The province may make regulations defining any term that is used in the *Conservation Authorities Act* and that is not defined in the Act. This regulation making authority has not yet been used.



### Policy Proposal Notice:

#### Title:

Conservation Authorities Act Review Discussion Paper

**EBR Registry Number:** 012-4509

#### Ministry:

Ministry of Natural Resources and Forestry

**Date Proposal loaded to the**

#### Registry:

July 20, 2015

**Keyword(s):** Compliance | Monitoring | Water | Conservation

Comment Period: 91 days: submissions may be made between July 20, 2015 and October 19, 2015.

### Description of Policy:

The Conservation Authorities Act, administered by the Ministry of Natural Resources and Forestry (MNR), enables two or more municipalities in a common watershed to establish a conservation authority in conjunction with the province. The purpose of a conservation authority is to deliver a local resource management program at the watershed scale for both provincial and municipal interests.

Conservation authorities have played a significant role in Ontario's natural resource management landscape for nearly 70 years, establishing a successful legacy of resource stewardship and an impressive record of protecting people, property, and communities from water-related natural hazards (e.g. flooding, drought, erosion).

In order to ensure that the Act is meeting the needs of Ontarians in a modern context, the MNR is seeking to engage with ministries, municipalities, Aboriginal communities, conservation authorities, stakeholders and the public to initiate a review of the Conservation Authorities Act, including addressing roles, responsibilities, funding and governance of conservation authorities in resource management and environmental protection.

The posting of a discussion paper is intended to solicit public and multi-sector perspectives on the existing legislative, regulatory and/or policy framework which governs conservation authorities and the programs and services they deliver.

This discussion paper outlines a number of ways to engage in the review and MNR encourages all parties to participate. The discussion paper focuses on the Conservation Authorities Act and policy framework, not on any individual conservation authority.

### Purpose of Policy:

The purpose of this discussion paper is to identify opportunities to improve the existing legislative, regulatory and policy framework that currently governs conservation authorities and the programs and services they deliver on behalf of the province, municipalities, and others.

### Other Information:

While feedback on any aspect of the existing legislative and regulatory framework is welcome, the focus of the discussion paper is on the three overarching areas of:

1. Governance;

### Contact:

**All comments on this proposal must be directed to:**

Julia Holder  
Policy Analyst  
Ministry of Natural Resources and Forestry  
Policy Division  
Natural Resources Conservation Policy Branch  
Water Resources Section  
300 Water Street  
Peterborough Ontario  
K9J 8M5  
Phone: (705) 755-5905  
Fax: (705) 755-1957

**To submit a comment online, click the submit button below:**

[Submit Comment](#)

2. Funding mechanisms; and
3. Roles and responsibilities.

Link to the discussion paper: [http://apps.mnr.gov.on.ca/public/files/er/Discussion\\_Paper\\_2015.pdf](http://apps.mnr.gov.on.ca/public/files/er/Discussion_Paper_2015.pdf)

The following weblinks provide the supporting/additional information about this notice:

- The Conservation Authorities Act  
<http://www.ontario.ca/laws/statute/90c27>
- Ontario Regulation 97/04 – Content of Conservation Authority Regulations  
<http://www.ontario.ca/laws/regulation/040097>
- Ontario Regulation 139/96 – Municipal Levies  
<http://www.ontario.ca/laws/regulation/960139>
- Ontario Regulation 670/00 – Conservation Authority Levies  
<http://www.ontario.ca/laws/regulation/000670>
- Conservation Authorities  
<https://www.ontario.ca/environment-and-energy/conservation-authorities>

#### **Public Consultation:**

This proposal has been posted for a 91 day public review and comment period starting July 20, 2015. If you have any questions, or would like to submit your comments, please do so by October 19, 2015 to the individual listed under "Contact". Additionally, you may submit your comments on-line.

All comments received prior to October 19, 2015 will be considered as part of the decision-making process by the Ministry if they are submitted in writing or electronically using the form provided in this notice and reference EBR Registry number 012-4509.

Please Note: All comments and submissions received will become part of the public record. You will not receive a formal response to your comment, however, relevant comments received as part of the public participation process for this proposal will be considered by the decision maker for this proposal.

#### **Other Public Consultation Opportunities:**

Written comments and other feedback can also be sent directly to the Ministry of Natural Resources and Forestry at [mnrwaterpolicy@ontario.ca](mailto:mnrwaterpolicy@ontario.ca)

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**DATE:** September 21, 2015

**SUBJECT:** MVCA Board Comments: Conservation Authorities Act Review Questions

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**PURPOSE:**

To provide a summary of the comments on Conservation Authorities Act Discussion Paper developed by MVCA's Board of Directors at their August 26<sup>th</sup> meeting.

**Question 1: Governance**

In your view, how well is the current governance model as provided in the Conservation Authorities Act working?

- a) What aspects of the current governance model are working well? **Response: Current model is working well. Municipalities decide on whom to appoint to the CA Board. Rationale: Municipalities govern the conservation authority and provide the majority of the funding.**
- b) What aspects are in need of improvement? **See c(iv)**
- c) In terms of governance, what should be expected of:
  - i) The Board and its members?  
**Response: Act in best interests of the conservation authority/watershed.**
  - ii) The General Manager or CAO?  
**Response: Responsible to carry out the decisions of the Board.**
  - iii) Municipalities?  
**Response: Appoint Directors and provide core funding.**
  - iv) The Ministry of Natural Resources and Forestry?  
**Response: Create a true meaningful partnership. Need to regenerate this ministry in order for this to happen. Responsibilities include keeping the CA Act up to date, provide more flexibility for conservation authorities to set per diems/mileage and to be able to update Administrative regulations without having to get the Minister's approval.**
  - v) Other Provincial Ministries?  
**Response: MOECC/OMAFRA partnership on delivery of programs related to climate change adaptation, soil/water conservation, water quality improvement.**
  - vi) Others? **Response: No others identified.**

- d) How should the responsibility for oversight of conservation authorities be shared between the Province and Municipalities?

**Response: Province should broaden the oversight to include OMAFRA and MOECC as well as MNRF. Form of oversight dependent upon programs being delivered and reporting/performance outcomes required.**

- e) Are there other governance practices or tools that could be used to enhance the existing governance model? **Response: Covered under comments on MNRF.**

## Question 2: Funding Mechanisms

In your view, how are the programs and services delivered by conservation authorities best financed?

- a) How well are the existing funding mechanisms outlined in the Act working?

**Response: Not working for the MVCA as a small rural conservation authority. Should return to sliding scale of 85% funding support for rural conservation authorities with a small tax base. Need for long term, consistent provincial funding for core programs.**

- b) What changes to existing funding mechanisms would you like to see, if any?

**Response: Move to multi ministry funding and oversight model involving MOECC, OMAFRA and MNRF to promote integrated watershed management.**

- c) Which funding mechanisms, or combination of funding mechanisms, are best able to support the long term sustainability of conservation authorities?

**Response: Direct transfers for programs.**

- d) Are there other revenue generation tools that should be considered?

**Response: Direct eligibility for Trillium Foundation funding. Expected revenue derived from proposed carbon tax should be directed to environmental work that contributes to carbon sequestration and climate change mitigation/adaptation.**

## Question 3: Roles and Responsibilities

- a) What resource management programs and activities may be best delivered at the watershed scale?

**Response: Flood/Erosion Safety Services and Watershed Stewardship Services.**

- b) Are current roles and responsibilities authorized by the Conservation Authorities Act appropriate? Why or why not? What changes, if any, would you like to see?

**Response: Keep the current CA Act broad mandate so CA's have the flexibility to deal with the resource management issues in their watershed. Resource management issues vary from watershed to watershed across the Province.**

- c) How may the impacts of climate change affect programs and activities delivered by conservation authorities? Are conservation authorities equipped to deal with these effects?  
**Response: Impacts on flood forecasting, ability to react effectively to quickly developing flooding scenarios.**

**Conservation Authorities have the expertise but are under resourced to deal with climate impacts and to assist municipalities with identifying and taking action to prevent damages and build resiliency in built and natural infrastructure. CA's are also under resourced for watershed stewardship work to help build watershed resiliency and sequester carbon.**

- d) Is the variability in conservation authorities capacity and resourcing to offer a range of programs and services a concern?

**Response: No! One size does not fit all!**

**Need to be able to deliver relevant services that address local watershed issues.**

**Should there be a standard program for all authorities to deliver? Why or why not? Flood Forecasting/Flood/Erosion Safety Services - closest service that is shared by all CA's. There should be consistent standards for this service due to public safety risks involved. The resources to deliver this service amongst CA's are variable so more consistency would be beneficial.**

- e) What are some of the challenges facing conservation authorities in balancing their various roles and responsibilities? Are there tools or other changes that would help with this?

**Response: Lack of technical and science support from Provincial Ministries(MNRF/MOECC/OMAFRA)**

- f) Are there opportunities to improve consistency in service standards, timelines and fee structures? What are the means by which consistency can be improved? What are some of the challenges in achieving greater consistency in these areas?

**Response: These issues should be left to the CA Boards to develop not the Province.**

#### **Question 4: Other Areas of Interest**

- a) Are there any other areas, questions or concerns regarding the Conservation Authorities Act or conservation authorities in general that you feel should be considered as part of this review?

**Response: A comprehensive shoreline management plan should be developed for Lake Huron, with broad overarching framework for management. Each section of shoreline should have a more detailed management plan as they all have unique issues. MVCA's section of the Lake Huron shoreline has lakefront development on the sides/bottom of steep erodible lake bluffs. Only Great Lakes shoreline on the Canadian side with this unique issue to deal with.**

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 070-15**

**BEING A BY-LAW TO AMEND ZONING BY-LAW NUMBER 66-01  
BEING THE ZONING BY-LAW FOR THE TOWNSHIP OF  
WELLINGTON NORTH (Part Lot 26, Concession 9 (former  
Township of Arthur), 7186 Wellington Rd 109 – Michele and  
Joshua Pilon)**

**WHEREAS** the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01;

**NOW THEREFORE** the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule "A" Map 1 to By-law 66-01 is amended by changing the zoning on lands described as Pt. lot 26, Concession 9, Geographic Township of Arthur, as shown on Schedule "A" attached to and forming part of this By-law from **Commercial (C2)** to **Agricultural (A)**.
2. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
3. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 28TH DAY OF SEPTEMBER, 2015.**

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**ANDREW LENNOX, MAYOR**

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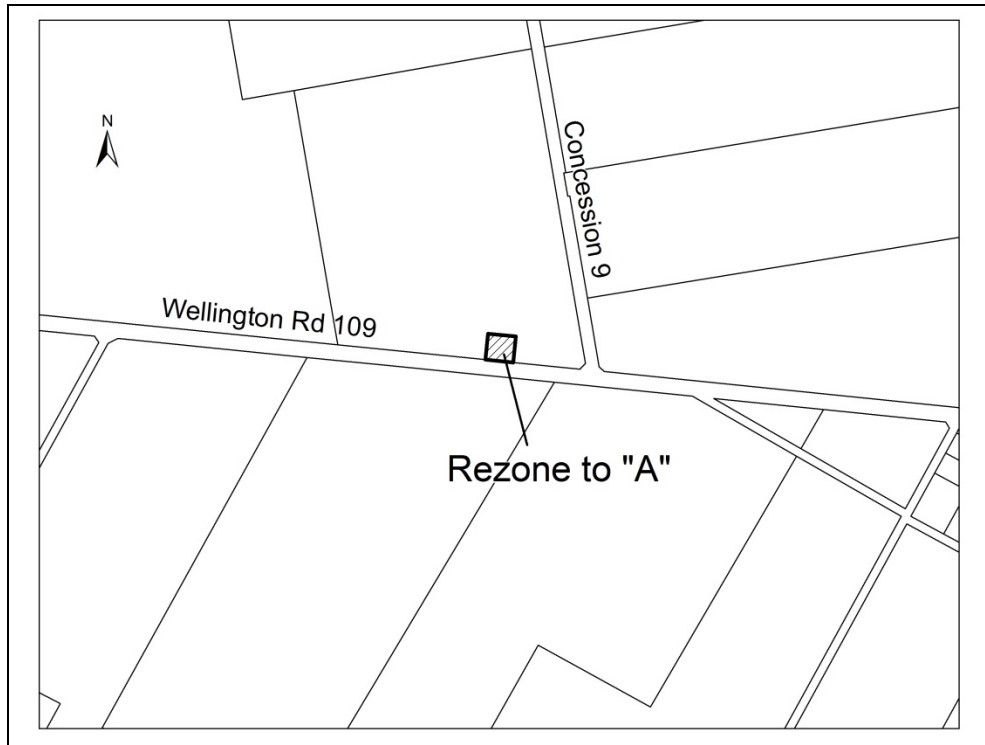
**KARREN WALLACE, CLERK**



**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 070-15**

**Schedule "A"**



**Rezone from Commercial (C2) to Agricultural (A).**

**This is Schedule "A" to By-law No. 070-15  
Passed this 28th day of September, 2015**

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**ANDREW LENNOX  
MAYOR**

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**KARREN WALLACE  
CLERK**

**EXPLANATORY NOTE****BY-LAW NUMBER 070-15**

**THE LOCATION** being rezoned is described as, Part Lot 26, Concession 9 (former Township of Arthur), with a municipal address of 7186 Wellington Rd 109. The land subject to the amendment is 0.39 hectares (0.97 acres) and is occupied by a 204 sq.m. (2200 sq.ft.) building.

**THE PURPOSE AND EFFECT** of the amendment is to rezone the property from Highway Commercial (C2) to Agriculture (A) to permit a residential dwelling.

**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 071-15**

**BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF THE  
WINTER MAINTENANCE AGREEMENT BETWEEN INTEGRATED  
MAINTENANCE AND OPERATIONS SERVICE INC. OPERATING  
UNDER THE NAME OF "OWEN SOUND HIGHWAY  
MAINTENANCE LIMITED" (IMOS) AND THE CORPORATION OF  
THE TOWNSHIP OF WELLINGTON NORTH**

**AUTHORITY: Municipal Act, 2001, S.O. 2001, c.25, as amended, Section 4.**

**WHEREAS** Section 4 of the Municipal Act, S.O. 2001, c. 25, as amended (hereinafter called the "Act") provides that the inhabitants of every municipality are incorporated as a body corporate and Section 5 of the Act provides that the powers of a municipality shall be exercised by its council, and further, Section 8 of the Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act or any other Act;

**AND WHEREAS** The Corporation of the Township of Wellington North and Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS) wish to enter into an agreement for winter maintenance services.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:**

1. That the Corporation of the Township of Wellington North enter into an agreement with Integrated Maintenance and Operations Service Inc. operating under the name of "Owen Sound Highway Maintenance Limited" (IMOS) in substantially the same form as the agreement attached hereto as Schedule "A".

**By-law Number 071-15  
Page 2 of 2**

2. That the Mayor and the Clerk of the Corporation of the Township of Wellington North are hereby authorized and directed to execute the said agreement and all other documentation required on behalf of the Corporation.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 28TH DAY OF SEPTEMBER, 2015.**

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**ANDREW LENNOX, MAYOR**

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**KARREN WALLACE CLERK**

This Agreement for winter maintenance services made this \_\_\_\_ day of \_\_\_\_\_, 2015

**BETWEEN:**

Integrated Maintenance and Operations Services Inc.  
Operating under the name of "Owen Sound Highway Maintenance  
Limited"

(hereinafter referred to as "IMOS")

-and-

The Corporation of the Township of Wellington North

(hereinafter referred to as the "Municipality")

**WHEREAS** Highway 6 within the limits of the former Town of Arthur is under the jurisdiction of the Municipality and connects to Highway 6;

**AND WHEREAS** IMOS will travel over Highway 6 within the limits of the former Town of Arthur in order to maintain Highway 6;

**AND WHEREAS** the Municipality has requested that IMOS provide winter maintenance services on Highway 6 within the limits of the former Town of Arthur.

**AND WHEREAS** IMOS has agreed to provide such winter maintenance services on Highway 6 within the limits of the former Town of Arthur upon the terms and conditions set out herein.

**NOW THEREFORE** in consideration of the covenants in this Agreement and for other good and valuable consideration (the receipt and sufficient of which are hereby acknowledged), the parties hereto agree as follows:

1. **Term:** IMOS hereby agrees to provide the winter maintenance services on Highway 6 within the limits of the former Town of Arthur from 12:01 a.m. October 15, 2015 until 11:59 p.m. April 30, 2016.
2. **Level of Service:** IMOS hereby agrees to provide such winter maintenance services and at the level of service specified in attached Schedule "A" to this Agreement.
3. **Contacts:**

IMOS' contact shall be:

Dave Chessell, Operations Manager  
PO Box 309  
Chatsworth, ON N0H 1G0  
(519) 348-4951

The Municipality's contact shall be:

Dale Clark, Road Superintendent  
The Corporation of the Township of Wellington North  
7490 Sideroad 7 West, PO Box 125  
Kenilworth, ON N0G 2E0

4. **Indemnification:** The Municipality shall indemnify and hold harmless IMOS and its contractors, agents, their officers and employees from and against all claims, demands, losses, expenses, costs, damages, actions suits or proceedings by third parties, hereinafter called "Claims", directly or indirectly arising or alleged to arise out of the performance of or the failure to perform the services, provided such Claims are:

- a) attributable to bodily injury, sickness, disease or death or to damage to or destruction of tangible property;
- b) caused by negligent acts of IMOS or its contractor or anyone for whose acts IMOS or its contractors may be liable; and,
- c) made in writing within a period of (2) years from the date that the services are completed.

5. **Insurance:** The Municipality shall maintain, in full force and effect, adequate liability insurance at all times and throughout the term of this Agreement.

6. **Payment:** The Municipality hereby agrees to pay IMOS two lump sum payments of \$3,664.00 plus HST for the winter maintenance services provided by IMOS pursuant to this Agreement. Invoices will be issued by IMOS to the Municipality on December 31<sup>st</sup>, 2015 and February 28<sup>th</sup>, 2016.

7. **Authority:** The Municipality warrants that it has taken all necessary steps, done all acts, passed all by-laws and obtained all approvals required to give it the authority to enter into this Agreement.

**IN WITNESS WHEREOF** IMOS and the Municipality, by their duly authorized representatives, have hereunto set their signatures on the dates herein written below.

IMOS

The Corporation of the Township of  
Wellington North

\_\_\_\_\_  
Dave Chessell, Operations Manager  
Integrated Maintenance and Operations  
Services Inc.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Schedule 'A'

IMOS agrees to attempt to maintain one lane in each direction of the Municipality's Connecting Link as a Class 2 Highway in accordance with the Ministry of Transportation's Maintenance Quality Standards 701. The following points also form part of this agreement:

1. The agreement must be renewed annually. IMOS cannot guarantee that the work can be undertaken in subsequent years and will notify the municipality as soon as possible if unable to provide future service.
2. The level of service will include patrolling, plowing, sanding and salting.
3. Snow removal adjacent to the through lanes will not be included in this agreement.

# AMO watchfile



September 10, 2015

## In This Issue

- AMO raising funds for Syrian refugee crisis.
- Need practical solutions for municipal risk management?
- LAS Home & Auto Insurance Program drives savings.
- 2014 Financial Information Returns now available on MIDAS.
- Career opportunities with Simcoe County, Greater Sudbury and Brant County.

## AMO Matters

AMO is challenging all of its member municipalities to donate at least \$100 to aid in the international effort to resettle the Syrian refugees in safe countries. AMO implores you to accept this challenge and donate to this worthy cause. It is one small way we can help ease the suffering of others.

## AMO/LAS Events

Need practical solutions for municipal risk management? Then join us at the 3rd annual LAS/Frank Cowan Company Risk Management Symposium, Sept 30 and Oct 1 at Casino Rama, Orillia. Municipalities are targets of litigation because they are publicly perceived as “deep pocket” defendants with unlimited resources. To control claims you must manage your risks. Learn how - register today!

## LAS

Join the thousands of municipal staff and elected officials benefiting for lower personal insurance costs available through the LAS Home & Auto Insurance Program. Save up to 25% off regular home and auto rates. Get your free quote today and find out how much you could save!

## Municipal Wire\*

The 2014 Financial Information Returns are now available to Municipal Information & Data Analysis System (MIDAS) users. Access is free to all Ontario municipalities, creating opportunities to share information, compare data and implement best practices. To get access, email [midasadmin@amo.on.ca](mailto:midasadmin@amo.on.ca).

## Careers

Economic Development Officer (3 positions) - County of Simcoe. Two positions with a sector specialist focus and project management capabilities. One position to focus on business development or marketing efforts. Please apply online by September 28, 2015. For more information please visit the County's website.

Chief Administrative Officer - City of Greater Sudbury. Please submit your resume by 4:30 p.m., Wednesday, September 30, 2015 to: Human Resources and Organizational Development Dept., c/o City of Greater Sudbury, P.O. Box 5000, Station "A", 200 Brady St., Sudbury ON P3A 5P3. Fax: 705.673.3094; Email: [hrjobs@greatersudbury.ca](mailto:hrjobs@greatersudbury.ca).

General Manager of Corporate Services - County of Brant. Please visit [careers.brant.ca](http://careers.brant.ca) to apply for this job opportunity. The application deadline is 11:59 p.m. September 30, 2015.



**About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

**AMO Contacts**

[AMO Watch File Team](#), Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#), Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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September 17, 2015

### **In This Issue**

- Redbrick's latest research on Municipal Social Media Use.
- 2016-17 Species at Risk Stewardship Fund.
- Need practical solutions for municipal risk management?
- Need a primer on asset management?
- Online course in land use planning a "must view."
- 2014 MEPCO Annual Report now available.
- Less is more when it comes to lighting municipal buildings.
- Help your residents help themselves.
- Central Huron resolution concerning local OMAFRA offices.
- Montréal Thematic Meeting on Metropolitan Areas.
- Career opportunities.

### **Guest Column\***

Municipal social media use is getting more sophisticated and breaking new ground with apps and open data. Redbrick's [latest research](#) looks at who's using it best. ([Downloadable PDF](#) / [web](#))

### **Provincial Matters**

The [2016-17 Fund](#) prioritizes projects that address at risk species identified by MNRF in the proposal [Guidelines](#). Municipal governments are eligible for funding. Applications will be accepted until October 21.

### **AMO/LAS Events**

Need practical solutions for municipal risk management? Then join us at the 3rd annual LAS/Frank Cowan Company [Risk Management Symposium](#), Sept 30 and Oct 1 at Casino Rama, Orillia. Municipalities are targets of litigation because they are publicly perceived as "deep pocket" defendants with unlimited resources. To control claims you must manage your risks. Learn how - [register today](#), don't delay, limited space still available.

Cover Your Assets - A Primer on Municipal Asset Management is available as a work-at-your-own-pace online course. Topics include defining asset management (AM), understanding the role of Council in AM, communicating with the public and more. [Log-in](#) to the AMO online portal today and find the fundamental information you need about asset management and how assets support municipal programs and services.

Why do municipalities need to plan? Why is land use planning important? What is zoning? AMO's online self-directed course in land use planning provides the answers to these and many other questions that members of council should know. [Log-in](#) to the AMO online portal today and become familiarized with the basics of land use planning today!

### **Municipal Employer Pension Centre of Ontario (MEPCO)**

[MEPCO's 2014 Annual Report](#) is available now. MEPCO provides support, advocacy and resources to advance municipal employer interests in critical OMERS matters.

### **LAS**

Introducing Les: the mascot for our newest LED Lighting Service. [Click on the video](#) to let Les show you how less energy means better light and more money for your municipality.

LAS and Service Line Warranties of Canada partner to offer municipalities a sewer and water line warranty service for their residents. There is no cost to the municipality, and participation from residents is optional. [Discover how you can help protect your residents](#) from leaking, clogged, broken, or frozen sewer and water laterals for about \$10/month.

### **Municipal Wire\***

The Municipality of Central Huron resolution requests all local offices of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) be kept fully staffed and open.

AMO has been asked by the City of Montreal to circulate an invitation to Ontario urban municipalities to participate in the *Montréal Thematic Meeting on Metropolitan Areas* in Montreal on October 6 and 7, 2015 under the sponsorship of the United Nations. If you are interested in registering for this meeting, details are attached.

### **Careers**

Treasurer - Municipality of Marmora and Lake. Qualified candidates should submit their resumes in confidence by October 9th at 4:00 p.m. to: Municipality of Marmora and Lake, Attn: Ron Chittick, 12 Bursthall St, Box 459, Marmora, Ontario, K0K 2M0 or by email to: [r.chittick@marmoraandlake.ca](mailto:r.chittick@marmoraandlake.ca).

Civil Engineering Technician - United Counties of Leeds & Grenville. Division: Public Works. Applications can be completed online, and should be marked "Competition #PW-15-74 (Civil Engineering Technician)". Applications should be submitted on/before 4:00 p.m., Friday, September 25, 2015.

Director of Planning & Development - County of Hastings. Please submit applications by 4:00 p.m., Friday, October 2, 2015 to: Janet DeMille, Human Resources Advisor, County of Hastings, 235 Pinnacle St., P.O. Bag 4400, Belleville, ON K8N 3A9. Email: [fourniery@hastingscounty.com](mailto:fourniery@hastingscounty.com).

Director, Operations, Maintenance & Monitoring - York Region. Department: Environmental Services. Location: Newmarket. Closing Date: September 30, 2015. Click here to learn more about this opportunity.

### **About AMO**

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### **AMO Contacts**

AMO Watch File Team, Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

OMKN Ontario Municipal Knowledge Network

Media Inquiries, Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



# Grand River Conservation Authority

## General Membership Meeting

Friday, July 24, 2015

The following are the minutes of the General Membership Meeting held at 9:30 a.m. on Friday, July 24, 2015 at the Administration Center, Cambridge, Ontario.

### Members Present:

J. Mitchell, Chair, L. Armstrong, B. Banbury, B. Bell, B. Coleman, B. Corbett, S. Foxton, G. Gardhouse, G. Lorentz, C. Lunau, V. Prendergast, W. Roth, M. Salisbury\*, P. Salter, S. Shantz\*, S. Simons, W. Stauch, G. Stojanovic, C. White, G. Wicke

### Members Regrets:

H. Jowett, K. Linton, F. Morison, D. Neumann, J. Nowak

### Staff:

J. Farwell, K. Murch, D. Bennett, D. Boyd, N. Davy, K. Armstrong, J. Griffin, S. Lawson, S. Radoja, D. Schultz, B. Brown, B. Parrott, L. Stocco, S. Wilbur

### Also Present:

R. Martin, Cambridge Times

### 1. Call to Order:

J. Mitchell, Chair, called the meeting to order at 9:30 a.m.

### 2. Roll Call and Certification of Quorum – 13 members constitute a quorum (1/2 of members appointed by participating municipalities)

The Secretary-Treasurer called the roll and certified a quorum with 18 members present. A total of 20 members attended the meeting.

### 3. Chair's Remarks:

J. Mitchell welcomed members, staff and guests and made the following comments:

- On May 24, 2015 J. Mitchell participated in the Caldwell Cambridge to Paris Paddle which was hosted by the Grand River Conservation Foundation (GRCF).
- On May 27, 2015 J. Mitchell attended the Brant Waterways Foundation Fundraising Dinner. Brant Waterways Foundation has contributed to a number

of Grand River Conservation Authority (GRCA) and GRCF projects including the canoe portage at Wilkes Dam and the Jerseyville trail parking area.

- On July 6, 2015 J. Mitchell chaired the Lake Erie Region Management Committee Meeting for Source Protection Planning. C. Ashbaugh has resigned as the Chair of the Lake Erie Region Source Protection Committee effective December 31, 2015. Most of the work of the Committee has been completed and it will be moving into the monitoring stage.
- Today J. Mitchell will be attending the Guelph Rotary Club meeting at which time the Club will receive an International Rotary Award for its work with the Rotary Forest at Guelph Lake.
- The members of the Special Recognition Committee were reminded that they would meet in the Conference Room following this meeting.
- J. Mitchell invited D. Schultz to introduce L. Stocco, the new Manager of Communications.
- D. Schultz indicated that L. Stocco joined the GRCA on July 20, 2015. She is an Accredited Public Relations professional and a Certified Public Participation practitioner. She most recently worked in the education sector with the Halton Catholic District School Board. She will officially begin in her capacity as the Manager of Communications on August 4, 2015.

\*S. Shantz and M. Salisbury joined the meeting at 9:40 a.m.

#### **4. Review of Agenda:**

There were no additions to, or deletions from, the agenda.

Moved by: S. Foxton  
 Seconded by: L. Armstrong  
 (Carried)

THAT the Agenda for the General Membership Meeting of July 24, 2015 be approved as circulated.

#### **5. Declarations of Pecuniary Interest:**

There were no declarations of pecuniary interest made in relation to the matters to be dealt with.

#### **6. Minutes of the Previous Meeting:**

General Membership Meeting – June 26, 2015

There were no questions or comments with respect to the minutes of the General Membership Meeting of June 26, 2015

Moved by: B. Corbett  
 Seconded by: W. Stauch  
 (Carried)

THAT the Minutes of the General Membership Meeting of June 26, 2015 be approved as circulated.

**7. Business Arising from Previous Minutes:**

None

**8. Hearing of Delegations:**

Not applicable

**9. Presentations:**

None

**10. Correspondence:**

## a) Copies for members

- i. Correspondence from Jeanette Jamieson (undated) Re: Service as a Member of Grand River Conservation Authority.

## b) Not copied

- i. Thank You card from Marilyn Wettlaufer to GRCA staff and members.

Moved by: S. Foxton  
 Seconded by: Pat Salter  
 (Carried)

THAT correspondence from Jeanette Jamieson (undated) Re: Service as a Member of Grand River Conservation Authority and the Thank You card from Marilyn Wettlaufer be received as information.

**11. 1<sup>st</sup> and 2<sup>nd</sup> Reading of By-Laws:**

None

**12. Presentation of Reports:**a) **GM-07-15-71** Financial Summary for the Period Ending June 30, 2015

There were no questions or comments with respect to this report.

Resolution 82-15

Moved by: G. Gardhouse  
 Seconded by: B. Banbury  
 (Carried)

THAT the Financial Summary for the Period Ending June 30, 2015 be approved.

b) **GM-07-15-72** Access Control Gates – Shade’s Mills Park

B. Corbett asked if others would have bid if they knew there were going to be a number of gates. D. Bennett answered that there are not a lot of companies that offer the kind of system that GRCA wants. He believes there would have been the same outcome if it was known that there would be a number of gates at GRCA parks. He also said that they estimated payback time is conservative.

V. Prendergast said the members are being asked to approve a test of the system and he assumed staff would come back to the members to move forward or find another direction. D. Bennett answered that staff intend to move forward. He then said that the gate system is being used in Provincial Parks and by other conservation authorities. He said staff did not intend to seek further approvals from the members. V. Prendergast said he has reservations because of GRCA's "tight" economic situation and there has been no estimate for the total system. D. Bennett said staff could report to the members on the payback in one year.

S. Foxton referred to year round access at Pinehurst Park. She asked if the gate will be at the road or at the gatehouse. D. Bennett said that staff have not yet evaluated Pinehurst Park. S. Foxton asked if staff have taken into account the cost of ploughing the laneway into the park. D. Bennett said that the laneway to the park has always been ploughed in winter.

B. Corbett asked about maintenance and longevity. D. Bennett answered that maintenance will be low and will be done by the company who installs the gates. He estimated the life span of the gates to be 15 to 20 years.

#### Resolution 83-15

Moved by: V. Prendergast

Seconded by: L. Armstrong

(Carried)

THAT the Grand River Conservation Authority approve the purchase of equipment and software for the installation of an access control gate system at Shade's Mills Conservation Area from Key West Industries in the amount of \$35,660 excluding HST;

AND THAT Grand River Conservation Authority endorse the use of Key West Industries as the supplier of equipment and software for access control gate systems to be installed at other Grand River Conservation Authority locations over a five year implementation period.

#### c) **GM-07-15-73** Chief Administrative Officer's Report

J. Farwell highlighted the following:

- The Hillside Festival will take place at Guelph Lake from July 24 to July 26, 2015.
- The Canadian National Men's Rowing Team will be using Guelph Lake for a training camp this summer as it prepares for an Olympic qualifying event.
- The members were provided with information regarding the 50 Awesome Things Contest.
- Rockwood Park continues to be a popular site for film production. An episode of *Reign* was filmed on July 13, 2015 with an expected release date in November, 2015.
- The *Conservation Authorities Act* is being reviewed by the Province and a Discussion Paper has been prepared seeking feedback. Members were asked to encourage their municipalities to respond. A copy of the Discussion Paper will be circulated to the members.

Resolution 84-15

Moved by: S. Foxton  
 Seconded by: S. Simons  
 (Carried)

THAT Report GM-07-15-73 – Chief Administrative Officer’s Report be received as information.

d) **GM-07-15-74** Cash and Investments Status Report as of June 30, 2015

There were no questions or comments with respect to this report.

Resolution 85-15

Moved by: B. Coleman  
 Seconded by: G. Gardhouse  
 (Carried)

THAT Report GM-07-15-74 – Cash and Investments Status as of June 30, 2015 be received as information.

e) **GM-07-15-75** Five Year Forecast 2015 to 2019

S. Radoja conducted a PowerPoint presentation indicating that:

- GRCA’s 2015 budget is approximately \$29.2 million
- The budget consists of three main categories: Operating Budget, Capital Budget and Special Projects.
- Major assumptions included in the forecast are: continued operation of existing programs; inflationary increases in compensation and benefits, property taxes, administration and operating costs; capital expenses for water control structures being held constant at \$1.5 million; and conservation area capital expenses being held constant at \$600,000.
- The forecast assumes up to \$8.0 million in spending related to the Emerald Ash Borer (EAB) infestation, which is assumed to be funded by special project funding and/or reserves.

M. Salisbury referred to EAB and the inclusion of \$8.0 million in the forecast while staff said they could “get by” with \$2.0 million. S. Radoja said that the reference to \$2.0 million is just a portion of the anticipated cost over five years. M. Salisbury said GRCA is not treating trees and asked if this is the cost for harvesting. S. Radoja responded in the affirmative.

B. Corbett said he would not support the recommendation. He said this had to do with Ontario Power Generation (OPG) and the Province not “stepping up to the plate”. J. Mitchell reminded the member that the report is to be received as information.

S. Shantz referred to EAB and “front end costs”. She asked what will occur if the infestation moves more quickly. She also asked if funding would come from reserves. S. Radoja said that staff would have to come back to the members with some options. S. Shantz said the “general flavor” is to keep the municipal levy down. G. Lorentz pointed out that the Region of Waterloo funds the levy out of water and sewer rates.



S. Simons asked if the ash trees being removed are being replaced and if so, whether the cost is included in the budget. S. Radoja said she does not believe replanting will be a large cost and that it will be done mostly with external funding. S. Radoja reminded the members that Operations staff will provide regular updates to the members regarding EAB work.

G. Wicke noted there is nothing in the forecast dealing with the emergency spillway at Conestogo Lake. He asked if this project was still ongoing. D. Boyd said staff continue to deal with the Ministry regarding the size of the spillway that would be required. G. Wicke said that this is a matter of safety to property and life. He asked if the government has come up with a different plan. D. Boyd said that the Ministry of Natural Resources and Forests is the regulator and staff expect that a less expensive alternative will meet new Dam Safety Guidelines.

Resolution No. 86-15

Moved by:

Seconded by:

(Carried – 1 opposed)

THAT Report GM-07-15-75 – Five Year Forecast 2015 to 2019 be received as information.

J. Mitchell referred to the September 10, 2015 Special Budget Meeting noting that there are not many changes. She suggested that the budget be discussed at the General Membership Meeting in September, 2015.

Resolution No. 87-15

Moved by: B. Coleman

Seconded by: B. Bell

(Carried)

THAT the Special Budget Meeting scheduled for September 10, 2015 be cancelled.

- f) **GM-07-15-76** Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulations

There were no questions or comments with respect to this report.

Resolution No. 88-15

Moved by: W. Roth

Seconded by: B. Coleman

(Carried)

THAT Report GM-07-15-76 – Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulations be received as information.

- g) **GM-07-15-77** Environmental Assessments

There were no questions or comments with respect to this report.

Resolution No. 89-15

Moved by: L. Armstrong  
 Seconded by: P. Salter  
 (Carried)

THAT Report GM-07-15-77 – Environmental Assessments be received as information.

h) GM-07-15-78 Breach of Probation Decision, Implementation of Court Restoration Orders under Section 28(16) of the *Conservation Authorities Act*

B. Brown conducted a PowerPoint presentation indicating that:

- The landowner first developed in a GRCA regulated area without a permit in 2009.
- Between 2009 and 2015 GRCA was successful with respect to three separate charges.
- Lands that were graded and filled were subject to rehabilitation orders imposed by the Courts and registered on title to the subject property.
- GRCA has now been successful in obtaining a conviction with respect to a breach of probation charge.
- The landowner completed rehabilitation in June, 2015.
- A sentencing hearing is set for September 15, 2015 with respect to the breach of probation charge.

W. Roth referred to legal costs incurred with respect to this matter. He asked if there was any estimate of the cost of staff time. B. Brown answered there was not.

M. Salisbury said that he has heard some frustration with the penalty being one and one-half times the permit fee. He asked at what point GRCA takes this kind of action. B. Brown answered that the majority of landowners co-operate and were not aware that they required a permit. She said staff's first approach is to work with landowners. When charges are laid one of the considerations is whether the landowner is a multiple offender and whether it is a major infraction. She said each case is looked at individually.

G Wicke referred to legal costs of \$21,000 plus all staff time. He said GRCA has to get a different "deal" with the province. He then said GRCA is protecting wetlands in Ontario for all people in Ontario. He asked if Conservation Ontario could look into compensation from the province. J. Farwell said that the Discussion Paper from the Province addresses roles and once again encouraged the members to ask their municipalities to respond. G. Wicke asked whether it would be a good idea for the Chair and staff to visit councils to explain what is happening. He said GRCA may have to decide not to enforce the regulations. B. Brown indicated that \$21,000 relates only to the breach of probation charge.

C. Lunau referred to the upcoming sentencing hearing and asked if there would be an opportunity for GRCA to speak to sentencing and recover legal costs. B. Brown said staff will have an opportunity to speak but recovery of legal costs is not an option. C. Lunau said this could be incorporated into changes to the Act where it is a willful action. She said staff time is a cost to GRCA when they could be doing something else.

S. Foxton asked for a copy of the presentation. She said that she spoke with Premier Wynne. She referred to dumping fill on farmlands and said that the municipalities and conservation authorities cannot afford enforcement. She indicated that she, the Chair and J. Farwell will be meeting with three ministers at the upcoming Association of Municipalities Ontario (AMO) conference.

C. White said AMO is working on these issues which are complicated and require provincial legislation.

G. Stojanovic asked for clarification as to why legal costs cannot be recovered. N. Davy answered that these are not civil proceedings.

Resolution No. 90-15

Moved by: V. Prendergast

Seconded by: W. Stauch

(Carried)

THAT Report GM-07-15-78 – Breach of Probation, Implementation of Court Restoration Orders under section 28(16) of the *Conservation Authorities Act* be received as information.

i) GM-07-15-79 Current Watershed Conditions as of July 20, 2015

Dwight Boyd conducted a PowerPoint presentation indicating that:

- July, 2015 precipitation has been variable across the Grand River watershed.
- The average air temperature in July, 2015 was below the long term average.
- The level of Lake Erie is well above the long term average.
- Water levels in the large reservoirs are at or slightly above the normal operating range.
- Environment Canada predicts normal temperatures for the watershed for the July to September, 2015 period.

B. Corbett said he noticed boats and government vehicles in Dunnville testing soil and water. D. Boyd said that this activity does not involve GRCA but he can follow up with the Ministry of the Environment and Climate Change.

Resolution No. 91-15

Moved by: L. Armstrong

Seconded by: G. Gardhouse

(Carried)

THAT Report GM-07-15-79 – Current Watershed Conditions as of July 20, 2015 be received as information.

\*C. White left the meeting at 10:45 a.m.

**13. Committee of the Whole:**

None

**14. General Business:**

None

**15. 3<sup>rd</sup> Reading of By-Laws:**

None

**16. Other Business:**

None

**17. Closed Meeting: (motion required pursuant to Section 36 of By-Law 1-2014)**

Resolution 92-15

Moved by: B. Coleman

Seconded by: S. Foxton

(Carried)

THAT the meeting adjourn into closed session to discuss a property acquisition and labour relations matter.

The meeting adjourned at 10:50 a.m.

The meeting reconvened at 11:05 a.m.

**a) GM-07-15-80 Property Acquisition – Township of North Dumfries (formerly Village of Ayr) [confidential]**

Resolution 93-15

Moved by: B. Corbett

Seconded by: L. Armstrong

(Carried)

THAT the Grand River Conservation Authority accept title to a 0.22 hectare (0.55 acres) parcel of land adjacent to other Grand River Conservation Authority holdings in the former Village of Ayr, legally described as Lot 39 and Part Lot 40, Plan 673, Township of North Dumfries, Regional Municipality of Waterloo, to be more particularly described on a Reference Plan to be deposited at the nominal consideration of \$2.00.

**b) GM-07-15-81 Report of the Labour Relations Steering Committee [confidential]**

The Chair read the staff recommendation and suggested an addition to deal with non-union salaries. B. Coleman requested a recorded vote.

K. Murch spoke to the recorded vote that had been called for. He said that he would ask the members in favour of the recommendations to stand and be counted and then he would ask the members opposed to the recommendations to stand and be counted.

RECORDED VOTE

MEMBER		IN FAVOUR		OPPOSED		ABSENT
Armstrong		X				

Banbury		X				
Bell		X				
Coleman				X		
Corbett		X				
Foxton		X				
Gardhouse		X				
Jowett						X
Linton						X
Lorentz						X
Lunau		X				
Mitchell		X				
Morison						X
Neumann						X
Nowak						X
Prendergast		X				
Roth		X				
Salisbury		X				
Salter		X				
Shantz		X				
Simons				X		
Strojanovic		X				
Stauch		X				
White						X
Wicke		X				
TOTAL		16		2		7

Resolution 94-15

Moved by: V. Prendergast  
 Seconded by: G. Stojanovic  
 (Carried – 2 opposed.)

THAT the Grand River Conservation Authority ratify the Collective Agreement as negotiated with OPSEU Local 259 for the period January 1, 2015 to December 31, 2017;

AND THAT the Human Resources Policies be amended to incorporate the applicable changes for non-union staff;

AND THAT the salary ranges for non-union positions be increased by 2.0% effective January 1, 2016.

**18. Next Meetings:**

- General Membership Meeting  
Friday, August 28, 2015 – 9:30 a.m.  
Auditorium/Boardroom, Administration Centre, Cambridge
- General Membership Meeting  
Friday, September 25, 2015 – 9:30 a.m.  
Auditorium/Boardroom, Administration Centre, Cambridge

**19. Adjourn**

The meeting adjourned at 11:40 a.m.

**20. Grand River Source Protection Authority Meeting (if required)**

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Chair

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Secretary-Treasurer



1078 Bruce Rd. 12, P.O. Box 150, Formosa ON Canada N0G 1W0  
Tel 519-367-3040 Fax 519-367-3041 publicinfo@svca.on.ca www.svca.on.ca

Friday, September 18, 2015

Dear Member Municipality:

I would like to take this opportunity to invite you to an OPEN HOUSE that we will be hosting on Wednesday, October 7, 2015.

We are extremely pleased to include our member municipalities in this invitation, both as councilors and staff. Please note that we are providing two sessions on October 7<sup>th</sup> to better accommodate schedules and driving time. Feel free to join us at either 2 to 4pm or 7 to 9pm.

Our staff will be on hand to answer questions, provide information about their programs and to showcase items and materials relevant to their departments. Refreshments and finger foods will be available.

The event will be hosted at our Administrative Office in Formosa (1078 Bruce Road #12). We look forward to seeing you there.

The enclosed flyer can also be posted on your bulletin boards or in your newsletters as this invitation is also applicable to watershed and municipal residents.

If you should have any questions, with regard to the enclosed information, please do not hesitate to contact me.

Sincerely,

Wayne Brohman  
General Manager / Secretary - Treasurer

Encl.

A MEMBER OF



#### Watershed Member Municipalities

Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands, Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce, Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North, Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

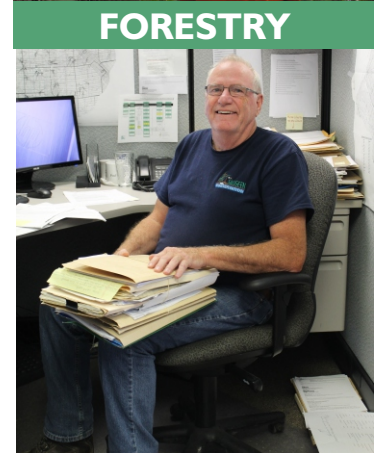


# OPEN HOUSE

**OCTOBER 7**  
**2-4 pm & 7-9 pm**

**Formosa Administration Office**

1078 Bruce Rd. 12, Formosa, 519-367-3040 [www.svca.on.ca](http://www.svca.on.ca)




*Ask about our programs.  
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# THE INFORMANT

FALL 2015



## NEWS

### BOARD MEMBERS

We are seeking individuals who have connections and expertise in areas that will help enhance our program's growth and who want to be actively engaged in our community.

If this sounds like you, contact us by phone at **519-846-5371** or by email at **info@csgw.tips** to obtain an application.

[www.csgw.tips](http://www.csgw.tips)



## PROGRAM STATISTICS

Guelph and Wellington County stats since 1988 through August 2015:

Arrests .....	1490
Charges Laid .....	4093
Narcotics Seized .....	\$27,150,932
Property Recovered .....	\$10,070,080
Authorized Rewards .....	\$155,280

**The numbers speak for themselves...Crime Stoppers works!**

## PARTNERS AND DONORS

**THANK YOU** to our **Police** and **Media partners** and to the **local businesses** and **service groups** across Guelph and Wellington County who help promote and support our program throughout the year.

If you wish to make a donation, please make your cheque payable to Crime Stoppers Guelph Wellington and mail to P.O. Box 391, Fergus, ON, N1M 3E2 *or* donate on-line through PayPal at [www.csgw.tips](http://www.csgw.tips).

Tax receipts can be issued upon request for donations of \$10.00 or more.

Charitable registration #13701 5491 RR0001

## UPCOMING EVENTS

### GUELPH STORM GAME TICKETS

CSGW is partnering with the **Guelph Storm** for the 2015-2016 season and have tickets for sale for the following games:

- Friday Oct 9<sup>th</sup> – 7:30pm vs Owen Sound
- Sunday Nov 8<sup>th</sup> – 6:00pm vs Windsor
- Sunday Dec 6<sup>th</sup> – 2:00pm vs London
- Sunday Dec 13<sup>th</sup> – 2:00pm vs Sudbury
- Sunday Jan 10<sup>th</sup> – 2:00pm vs Sudbury

Tickets are available for **\$20**. Contact us for yours at **519-846-5371** or via email at **info@csgw.tips**.

Representatives from our Board will be on hand to sell 50/50 tickets at the December 13<sup>th</sup> game.

All proceeds received will go towards paying rewards to our tipsters for their anonymous information on crimes and program promotion & awareness within our community.



### SANTA CLAUS PARADES

Come out and watch the **Guelph Santa Claus Parade Sunday November 15<sup>th</sup>** starting at 1:30pm. Crime Stoppers will be coming through with their jailed Grinch float.



We hope to also take our travels into the north part of the county, so please check our website periodically for updates under “News & Events”.

We hope you can come out and join in the fun!



## AWARENESS

### WELLINGTON NORTH FIRE SERVICE

Wellington North Fire Service was the first organization to participate in our **Decal Awareness Campaign**, unveiling the decals at the Arthur Fire Hall on July 15<sup>th</sup>.



(Pictured from left to right is Wellington North Councillor-Steve McCabe, Wellington North Mayor-Andy Lennox, CSGW Program Coordinator-Sarah Bowers-Peter and Wellington North Fire Service Chief-Dave Guilbault)

### GRAND RIVER RACEWAY

Promotion of CSGW through half page and full page ads will be printed in the raceway programs for September and October. Thank you to Grand River Raceway for providing us another promotional opportunity. It's great to get our message out to new audiences! We hope to partner with GRR for future CSGW initiatives.

## MEDIA

Crime Stoppers is featured live at 7pm-Tuesdays on “Swap Talk” at **92.9 The Grand** radio in Fergus.

**CJOY, Magic 106.1, 101.7 The One and Classic Rock 94.5** radio stations air our public service announcements and Crime of the Week.

CSGW is a featured guest on **Rogers TV** during the noon airing of “**Inside Guelph**”. This program can be viewed the first Tuesday of every month.

Watch for Crime Stoppers segments which air on **Wightman's TV** community Channel #6 and on YouTube.

**Eastlink TV** is running our Crime of the Week.

**Cogeco TV** is running our Crime of the Week during their daily news segments.

We truly appreciate the support we receive from our Media Partners. **Thank You.**



## PAST EVENTS

### COMMUNITY SHREDDING EVENT



This was our 5<sup>th</sup> year to offer this fundraising event and our **most successful, thanks to our supportive community!** CSGW was able to raise over \$2,300 for our program.

The event is heavily dependent on our **media partners** and we can't express our gratitude enough! Thank you to the **Guelph Police Service** for their ongoing support. We wish to give a special shout out to **Battlefield Equipment Rentals** – a committed community partner.



**Thank you** to our new partner – **FileBank** who donated their services for this great cause. FileBank has offered to partner with us again in the northern part of our county – Mount Forest. Watch for further details, on our website at [www.csgw.tips](http://www.csgw.tips)



### BBQ at COUNTY PROPERTY AUCTION




Thanks to our sponsors this year. **Piller's**, who provided the food, equipment and two staff members. Thanks also to **Nestle Waters** and **Walsh's Pharmacy** for providing the beverages. A **HUGE thank you** to our patrons for their overwhelming generosity in donations which resulted in \$560.00 for our program.



CSGW is appreciative of the partnership with the County of Wellington and Parr Auctions.

The 4th annual Green Energy Doors Open Day on Saturday October 3<sup>rd</sup>

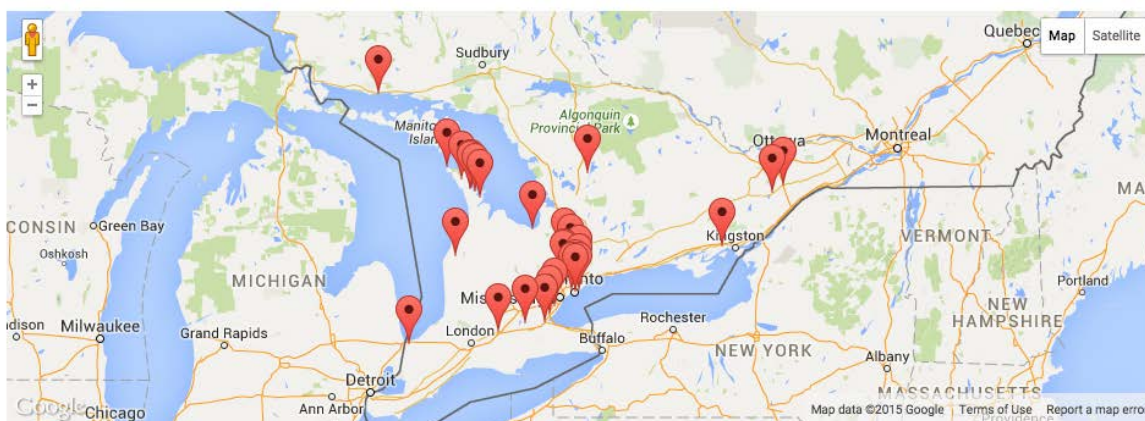
To Shine the Spotlight on Sustainable Energy in Ontario



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## Events Map



### Dear OSEA Members & Friends:

The big day for the [Green Energy Doors Open 2015](#) Campaign - **Saturday, October 3<sup>rd</sup>, 2015** - is just around the corner and our event hosts across Ontario as well as in Alberta and Quebec can't wait to open their doors and share their amazing stories with their communities. It's all very exciting and we hope you agree.

### If you do, there are ways YOU CAN HELP!

1. Share our promotional video "[Sustainability: Where do you start?](#)" widely through social media and other channels available to you.





2. Like us on Twitter - [@ontariosea](#) - and retweet our **#GEDONA** posts.
3. Attend events near you with your friends and family. ([Click here to find events](#))
4. Share our [Press Release](#) below and our [Press Package](#) attached with your press contacts.

We thank you very much for your support. If you have any questions, suggestions or comments, please don't hesitate to contact us.

Sincerely,



Nicole Risse  
Interim Executive Director  
Ontario Sustainable Energy Association

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**THE CORPORATION OF THE  
TOWNSHIP OF WELLINGTON NORTH**

**BY-LAW NUMBER 072-15**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON, SEPTEMBER 28, 2015.**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on September 28, 2015 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED  
THIS 28TH DAY OF SEPTEMBER, 2015.**

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**ANDREW LENNOX  
MAYOR**

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**KARREN WALLACE  
CLERK**

## MEETINGS, NOTICES, ANNOUNCEMENTS

Monday, October 5, 2015	Regular Council Meeting	7:00 p.m.
Thursday, October 15, 2015	Cultural Roundtable	12:00 p.m.
Monday, October 19, 2015	Committee of Adjustment	7:00 p.m.
Monday, October 19, 2015	Public Meeting	7:00 p.m.
Monday, October 19, 2015	Regular Council Meeting	Following Public Meeting
Tuesday, October 20, 2015	Public Works Committee	8:30 a.m.
Wednesday, October 21, 2015	Economic Development Committee	4:30 p.m.
Monday, October 26, 2015	Administration and Finance Committee	4:30 p.m.

**The following accessibility services can be made available to residents upon request with two weeks notice:**

**Sign Language Services – Canadian Hearing Society – 1-877-347-3427  
- Guelph location – 519-821-4242**

**Documents in alternate forms – CNIB – 1-800-563-2642**