

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING AGENDA  
TUESDAY, DECEMBER 8, 2020 @ 8:30 A.M.  
VIA WEB CONFERENCING**

**HOW TO JOIN**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/86710752726>

Or join by phone:

1.855.703.8985 (Toll Free)

Webinar ID: 867 1075 2726

TIME	SUBJECT	PAGE	LEAD	ACTION
8:30 am	<b>Calling to Order</b>		Chair	
	<b>Adoption of Agenda</b>			
	Recommendation: <i>THAT the agenda for the December 8, 2020 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i>		Chair	Resolution
	<b>Disclosure of Pecuniary Interest</b>		Chair	
	<b>Minutes of Previous Meeting – November 3, 2020 (approved by Council on November 9, 2020)</b>	001	Chair	
8:35 am	<b>Business Arising From Minutes</b>			
	ICIP COVID-19 Resiliency Stream	004	Director of Operations	Resolution
	Schedule A - Email Correspondence: COVID-19 Resilience Infrastructure Stream: Local Government Intake Notification. Nov. 6, 2020	007		
	Schedule B - Appendix A: Remote Communities	009		
	Schedule C - Appendix B: Project Eligibility Criteria	021		
	THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2020-023 being a report on the ICIP COVID-19 Resiliency infrastructure Stream Update;  AND FURTHER THAT Recreation, Parks and Leisure Committee recommend the Council of Wellington North direct staff to prepare a grant application for the Choker Lanes and Sidewalks in Arthur (Connecting Link).			

	COVID-19 Response Framework - The five levels of public health measures		Director of Operations	
	<b>Deputation</b>			
	none			
	<b>Ad Hoc Committee Updates</b>			
8:55 am	<b>Reports</b>			
	<p>Mount Forest Agricultural Society Lease Agreement</p> <p>Schedule A – Agreement between Town of Mount Forest and Mount Forest Agricultural Society dated April 17, 1996.</p> <p>Schedule B – Memo from Mount Forest Agricultural Society concerning the upcoming negotiation of the agreement.</p> <p>Schedule C – Customer complaint issue concerning vehicle parking within the Mount Forest Fairgrounds.</p> <p>Recommendation: <i>THAT Recreation, Parks and Leisure Committee receive Report OPS 2020-037 being a report on the Township's agreement with the Mount Forest Agricultural Society;</i></p> <p><i>AND FURTHER THAT Recreation, Parks and Leisure Committee recommend the Council of Wellington North direct staff to prepare a draft agreement consistent with this report and the conversation at Committee.</i></p>	<p>025</p> <p>027</p> <p>031</p> <p>032</p>	Director of Operations	Resolution
	Ontario Trillium Foundation Application		Director of Operations	
	PerfectMind Recreation Software Update		CRC	

	Budget 2021 Discussion  Recommendation: <i>THAT Recreation, Parks and Leisure Committee receive Report OPS 2020-036 being a report on the proposed 2021 recreation capital budget for information.</i>	036	Director of Operations	Resolution
	Continued Facility Closures  Arthur Seniors Centre  Damascus Community Hall	039  040	Director of Operations	
9:45 am	<b>New Business/Roundtable</b>			
9:50 am	<b>Adjournment</b>			
	Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of December 8, 2020 be adjourned at a.m..</i>		Chair	Resolution

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH  
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES  
TUESDAY, NOVEMBER 3, 2020 @ 8:30 A.M.  
VIA WEB CONFERENCING**

**Committee Members Present:**

- Steve McCabe, Councillor, Chair
- Dan Yake, Councillor
- Brian Milne, Deputy Mayor, Township of Southgate

**Staff Members Present:**

- Mike Givens, CAO
- Matthew Aston, Director of Operations
- Tom Bowden, Recreation Services Manager
- Mandy Jones, Community Recreation Coordinator
- Tasha Grafos, Administrative Support
- Karren Wallace, Director of Legislative Services/Clerk

<b>Calling to Order</b>
Chair McCabe called meeting to order at 8:30 a.m.
<b>Adoption of Agenda</b>
<p>RESOLUTION RPL 2020-044  Moved by Member Milne  Seconded by Member Yake  <i>THAT the agenda for the November 3, 2020 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.</i>  <b>CARRIED</b></p>
<b>Disclosure of Pecuniary Interest</b>
None
<b>Minutes of Previous Meeting – October 6, 2020 (approved by Council on October 13, 2020)</b>
Received.
<b>Business Arising From Minutes</b>

1. OPS 2020-030 ICIP COVID-19 Resiliency Stream

RESOLUTION 2020-045

Moved by Member Yake

Seconded Member Milne

*THAT Council of the Township of Wellington North receive Report OPS 2020-030 being a report on the ICIP COVID-19 Stream;*

*AND FURTHER THAT Committee recommend Council approve the following project for submission to the ICIP COVID-19 Stream:*

*A: Front Entrance and Change Room / Hallway Upgrades at the Arthur and Area Community Centre; and*

*B: Trail Upgrades to Support Active Transportation;*

*AND FURTHER THAT Committee recommend Council acknowledge that these projects, if approved through the ICIP COVID-19 stream may require Township financial contribution.*

CARRIED

The Township of Wellington North will complete two applications for the ICIP COVID-19 Resilience Stream. The implementation timeline is strict, with a start date no later than September 30, 2021 and a completion date by December 31, 2021.

FACILITY REOPENING

The Arthur and Mount Forest Arenas have been open for a couple of weeks for our minor sports organizations. The focus has now shifted to adult leagues and local private rentals in phase two. Staff are working to have indoor walking opportunities available to the community by mid-November. The Recreation division has hired additional staff through a County program to support the extra cleaning and sanitizing requirements. Committee members expressed their appreciation of staff for their work.

Facility Reopening videos of Arthur and Mount Forest were played for Committee. These videos have been uploaded to YouTube and will be shared with renters as a way to explain the new safety procedures in the facilities.

**Deputation**

None

**Ad Hoc Committee Updates**

- Mount Forest Aquatics Committee

RESOLUTION RPL 2020-046

Moved by Member Yake

Seconded by Member Milne

*THAT the Recreation, Parks and Leisure Committee of the Township of Wellington North receive the minutes of the Mount Forest Aquatics Ad-Hoc Advisory Committee meeting held on October 27, 2020.*

*THAT the Mount Forest Aquatics Ad-Hoc Advisory Committee recommend to the Recreation, Parks and Leisure Committee that Larissa Lamont be formally added as a Committee member.*

**CARRIED**

There is currently a funding gap of approximately \$2,500.00 for the Splash Pad project. The site still requires fencing and signage. Water usage at the splash pad was higher than anticipated; staff expect to see reduced water use in subsequent years. The Aquatics Committee will be shifting focus to the Mount Forest Swimming Pool with plans to launch a fundraising program around June 2021.

- Arthur BMX/Skateboard Park

Fundraising efforts continue. The Lions Club received a donation from Wightman Telecom in the amount of \$2,000.00 and on November 26, 2020, the Arthur Lions Club will be hosting a drive-thru Chicken BBQ Dinner at the Arthur Community Centre. The Committee is working with Mr. Cox to virtually meet with his Grade 6 class at Arthur Public School again, gaining perspective, insight and building engagement with the youth.

**Reports**

**WAYFINDING SIGNS FOR RECREATION AMENITIES (VERBAL)**

Staff met with the Mount Forest and Arthur Chambers of Commerce in October to discuss the design and layout options of the wayfinding signage. Based on the feedback received, staff provided Committee with a design for both Arthur and Mount Forest. The signs are the same shape and size, and branding will be individualized to reflect the updated entrance signs in each community. Recreation is working with economic development in identifying recreation and community amenities to be showcased on the signage.

**Items for Consideration**

**New Business/Roundtable**

**Adjournment**

RESOLUTION RPL 2020-047

Moved by Milne

Seconded by Yake

*THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of November 3, 2020 be adjourned at 9:14 a.m.*

**CARRIED**

Next meeting will be December 8<sup>th</sup>, 2020 at 8:30am



## Staff Report

**To:** Chair and Members of the Recreation, Parks and Leisure Committee Meeting of December 8, 2020

**From:** Matthew Aston, Director of Operations

**Subject:** RPL 2020-023 ICIP COVID-19 Resiliency Infrastructure Stream Update

### RECOMMENDATION

**THAT** the Recreation, Parks and Leisure Committee receive for information Report RPL 2020-023 being a report on the ICIP COVID-19 Resiliency infrastructure Stream Update;

**AND FURTHER THAT** Recreation, Parks and Leisure Committee recommend the Council of Wellington North direct staff to prepare a grant application for the Choker Lanes and Sidewalks in Arthur (Connecting Link).

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

OPS 2020-030 ICIP COVID-19 Resiliency Stream

RESOLUTION 2020-045 Moved by Member Yake Seconded Member Milne

THAT Council of the Township of Wellington North receive Report OPS 2020-030 being a report on the ICIP COVID-19 Stream;

AND FURTHER THAT Committee recommend Council approve the following project for submission to the ICIP COVID-19 Stream: A: Front Entrance and Change Room / Hallway Upgrades at the Arthur and Area Community Centre; and B: Trail Upgrades to Support Active Transportation;

AND FURTHER THAT Committee recommend Council acknowledge that these projects, if approved through the ICIP COVID-19 stream may require Township financial contribution.

### BACKGROUND

On October 28, 2020, Ontario announced the COVID-19 Resilience Infrastructure Stream ("COVID stream") under the Investing in Canada Infrastructure Program (ICIP) in Ontario. The federal government has indicated that investments under this stream are to support public infrastructure, defined as tangible capital assets, including temporary infrastructure related to pandemic response, primarily for public use and/or benefit. According to federal parameters, eligible projects include:

- Retrofits, Repairs and Upgrades for municipal, provincial, territorial and indigenous buildings, health infrastructure and educational infrastructure;
- COVID-19 Response Infrastructure, including measures to support physical distancing;

- Active Transportation Infrastructure, including parks, trails, foot bridges, bike lanes and multi-use paths; and
- Disaster Mitigation and Adaptation, including natural infrastructure, flood and fire mitigation, tree planting and related infrastructure.

The federal timelines of this program require all parties to work together quickly to implement funding. Applications will be reviewed and prioritized by the province based on a rolling intake (i.e. first-come, first-served), but the following deadlines will apply:

- Applications for single projects must be submitted to the province through the Transfer Payment Ontario (TPON) system by December 21, 2020;
- Applications for multiple projects must be submitted to the province through the Transfer Payment Ontario (TPON) system by January 7, 2021;
- Projects must have started construction by September 30, 2021; and,
- Projects must have completed construction by December 31, 2021; except for remote communities which will have until December 31, 2022 (see below).

Staff have identified these potential projects for consideration:

- Cork St Playground
- Arthur & Area Community Centre Kitchen
- Mount Forest & District Sports Complex Generator
- Arthur & Area Community Centre Washroom – Accessible
- Choker / Accessible Sidewalks

Committee needs to discuss and provide comment / direction to staff about what their preferred project would be for this grant application.

### FINANCIAL CONSIDERATIONS

Under the new COVID stream, \$250 million in combined federal-provincial funding will be dedicated to local governments across the province. The Township of Wellington North's allocation is \$199,521 for this new stream.

Municipalities will not be required to cost-share under this stream. The federal government will cover 80% of the total eligible costs associated with any approved project and Ontario will cover 20%, however, total eligible costs for all submitted projects cannot exceed your municipal allocation noted above.

Project Description	Estimate Cost
Campbell DeVore Playground Upgrade (Cork Street)	\$100,000
Kitchen and Storage Upgrade Arthur and Area Community Centre	\$140,000
Generator Installation Mount Forest & District Sports Complex	\$160,000
Accessible Washroom Arthur and Area Community Centre	\$75,000
Choker (Lane Reduction) and Sidewalks Arthur Connecting Link Project**	\$47,500 (50:50 Township-BIA)



\*\* - Township staff feel this recommended project needs to be one of our two applied for projects.

## ATTACHMENTS

Email Correspondence: COVID-19 Resilience Infrastructure Stream: Local Government Intake Notification. November 6, 2020

Appendix A: Remote Communities

Appendix B: Project Eligibility Criteria

## STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Partnerships

☒ Municipal Infrastructure

☐ Alignment and Integration

**Prepared By:**

Matthew Aston, Director of Operations  
Mandy Jones, Community Recreation  
Coordinator

*Matthew Aston*

*Mandy Jones*

**Recommended By:**

Michael Givens, Chief Administrative Officer

*Michael Givens*

**Received by Email November 6, 2020**

**Subject:** COVID-19 Resilience Infrastructure Stream: Local Government Intake Notification

**Re: Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience Infrastructure Stream**

On October 28, 2020, Ontario announced the COVID-19 Resilience Infrastructure Stream (“COVID stream”) under the Investing in Canada Infrastructure Program (ICIP) in Ontario.

Under the new COVID stream, \$250 million in combined federal-provincial funding will be dedicated to local governments across the province. **Your municipality’s allocation is \$199,521 for this new stream.**

The federal government has indicated that investments under this stream are to support public infrastructure, defined as tangible capital assets, including temporary infrastructure related to pandemic response, primarily for public use and/or benefit. According to federal parameters, eligible projects include (see Appendix B for full details):

- **Retrofits, Repairs and Upgrades** for municipal, provincial, territorial and indigenous buildings, health infrastructure and educational infrastructure;
- **COVID-19 Response Infrastructure**, including measures to support physical distancing;
- **Active Transportation Infrastructure**, including parks, trails, foot bridges, bike lanes and multi-use paths; and
- **Disaster Mitigation and Adaptation**, including natural infrastructure, flood and fire mitigation, tree planting and related infrastructure.

Municipalities should work with the federal eligibility criteria to identify projects to address COVID-19 responses and resilience, including in municipal/regional owned long-term care homes. Municipalities are also able to partner with not-for-profit and broader public sector organizations (e.g. any public sector body) and submit projects on their behalf, using their municipal allocations. This will be subject to the municipality’s own project evaluation prior to submission to the province. Not-for-profits and broader public sector organizations are not eligible to apply on their own. More information will be available on this in the program guidelines.

As with other ICIP streams, projects that have already commenced construction or contain no capital components (i.e. planning projects) are ineligible for funding under this intake. Additionally, costs for land acquisition, infrastructure for tourism or facilities home to a professional sports team, and any project already nominated to the federal government under another ICIP stream are ineligible under the COVID stream.

Municipalities will not be required to cost-share under this stream. The federal government will cover 80% of the total eligible costs associated with any approved project and Ontario will cover 20%, however, total eligible costs for all submitted projects cannot exceed your municipal allocation noted above.

Municipalities will have the opportunity to submit projects for review and approval, but eligible costs associated with any given project cannot exceed \$10 million.

There will be a project cap based on your municipal allocation:

- 1 project submission for those receiving a maximum of \$100,000;
- 2 project submissions for those receiving \$100,001 to a maximum of \$500,000; and,
- 5 project submissions for those receiving \$500,001 and above.

Projects are limited to one of four categories as outlined by the federal government in the list in appendix B. Please contact our delivery team (email below) if you have questions about this. Municipalities can bundle various assets, within one of the four categories, under one project submission.

The federal timelines of this program require all parties to work together quickly to implement funding. Applications will be reviewed and prioritized by the province based on a rolling intake (i.e. first-come, first-served), but the following deadlines will apply:

- Applications for single projects must be submitted to the province through the Transfer Payment Ontario (TPON) system by December 21, 2020;
- Applications for multiple projects must be submitted to the province through the Transfer Payment Ontario (TPON) system by January 7, 2021;
- Projects must have started construction by September 30, 2021; and,
- Projects must have completed construction by December 31, 2021; except for remote communities which will have until December 31, 2022 (see below).

Only projects that meet the above criteria, as well as those that will follow in the provincial program guidelines will be considered for nomination by the Province to the federal government. No deadline extensions will be considered. If you do not submit your application on time, or your project does not start and/or complete by the deadlines required by the federal government, you will lose any opportunity to access this funding allocation.

As per federal parameters, remote communities will receive additional time and have until December 31, 2022 to complete project construction. Communities who fall under this definition, as per the Canada-Ontario Integrated Bilateral Agreement, are outlined in the attached in Appendix A.

**Application materials (i.e. application forms, program guidelines and federal Environmental Assessment/Duty to Consult forms) will become available on the TPON website once the stream has officially launched the week of November 16th.** Please check back on the site for updates in the coming weeks.

If you have questions about your municipality's allocation, program eligibility, getting prepared for project submission or would like a copy of this communication in French, please contact [ICIPCOVID@ontario.ca](mailto:ICIPCOVID@ontario.ca) for support.

We look forward to working with you as you submit projects.

Sincerely,

Trevor Fleck

A/Director, Intergovernmental Policy and Delivery Branch

Ministry of Infrastructure

**APPENDIX A: REMOTE COMMUNITIES**

<b>#</b>	<b>Name</b>	<b>Remote Community (Y/N)</b>
1	City of Barrie	No
2	City of Belleville	No
3	City of Brampton	No
4	City of Brantford	No
5	City of Brockville	No
6	City of Burlington	No
7	City of Cambridge	No
8	City of Clarence–Rockland	No
9	City of Cornwall	No
10	City of Dryden	No
11	City of Elliot Lake	No
12	City of Greater Sudbury	No
13	City of Guelph	No
14	City of Hamilton	No
15	City of Kawartha Lakes	No
16	City of Kenora	No
17	City of Kingston	No
18	City of Kitchener	No
19	City of London	No
20	City of Markham	No
21	City of Mississauga	No
22	City of Niagara Falls	No
23	City of North Bay	No
24	City of Orillia	No
25	City of Oshawa	No
26	City of Ottawa	No
27	City of Owen Sound	No
28	City of Pembroke	No
29	City of Peterborough	No
30	City of Pickering	No
31	City of Port Colborne	No
32	City of Quinte West	No
33	City of Richmond Hill	No
34	City of Sarnia	No
35	City of Sault Ste. Marie	No
36	City of St. Catharines	No

37	City of St. Thomas	No
38	City of Stratford	No
39	City of Temiskaming Shores	No
40	City of Thorold	No
41	City of Thunder Bay	No
42	City of Timmins	No
43	City of Toronto	No
44	City of Vaughan	No
45	City of Waterloo	No
46	City of Welland	No
47	City of Windsor	No
48	City of Woodstock	No
49	County of Brant	No
50	County of Bruce	No
51	County of Dufferin	No
52	County of Elgin	No
53	County of Essex	No
54	County of Frontenac	No
55	County of Grey	No
56	County of Haliburton	No
57	County of Hastings	No
58	County of Huron	No
59	County of Lambton	No
60	County of Lanark	No
61	County of Lennox & Addington	No
62	County of Middlesex	No
63	County of Northumberland	No
64	County of Oxford	No
65	County of Perth	No
66	County of Peterborough	No
67	County of Prince Edward	No
68	County of Renfrew	No
69	County of Simcoe	No
70	County of Wellington	No
71	District Municipality of Muskoka	No
72	Haldimand County	No
73	Loyalist Township	No
74	Municipality of Arran-Elderslie	No
75	Municipality of Bayham	No

76	Municipality of Bluewater	No
77	Municipality of Brighton	No
78	Municipality of Brockton	No
79	Municipality of Brooke-Alvinston	Yes
80	Municipality of Callander	Yes
81	Municipality of Calvin	Yes
82	Municipality of Casselman	Yes
83	Municipality of Central Elgin	No
84	Municipality of Central Huron	No
85	Municipality of Central Manitoulin	Yes
86	Municipality of Centre Hastings	Yes
87	Municipality of Charlton and Dack	Yes
88	Municipality of Chatham-Kent	No
89	Municipality of Clarington	No
90	Municipality of Dutton-Dunwich	Yes
91	Municipality of Dysart et al	No
92	Municipality of East Ferris	Yes
93	Municipality of Faraday	Yes
94	Municipality of French River	Yes
95	Municipality of Gordon/Barrie Island	Yes
96	Municipality of Greenstone	Yes
97	Municipality of Grey Highlands	No
98	Municipality of Hastings Highlands	Yes
99	Municipality of Highlands East	Yes
100	Municipality of Huron East	No
101	Municipality of Huron Shores	Yes
102	Municipality of Killarney	Yes
103	Municipality of Kincardine	No
104	Municipality of Lambton Shores	No
105	Municipality of Leamington	No
106	Municipality of Machin	yes
107	Municipality of Magnetawan	Yes
108	Municipality of Markstay-Warren	Yes
109	Municipality of Marmora and Lake	Yes
110	Municipality of Mattawan	Yes
111	Municipality of McDougall	Yes
112	Municipality of Meaford	No
113	Municipality of Middlesex Centre	No
114	Municipality of Mississippi Mills	No

115	Municipality of Morris-Turnberry	Yes
116	Municipality of Neebing	Yes
117	Municipality of North Grenville	No
118	Municipality of North Middlesex	No
119	Municipality of North Perth	No
120	Municipality of Northern Bruce Peninsula	Yes
121	Municipality of Oliver Paipoonge	No
122	Municipality of Port Hope	No
123	Municipality of Powassan	Yes
124	Municipality of Red Lake	Yes
125	Municipality of Shuniah	Yes
126	Municipality of Sioux Lookout	No
127	Municipality of South Bruce	No
128	Municipality of South Dundas	No
129	Municipality of South Huron	No
130	Municipality of Southwest Middlesex	No
131	Municipality of St. Charles	Yes
132	Municipality of Strathroy-Caradoc	No
133	Municipality of Temagami	Yes
134	Municipality of Thames Centre	No
135	Municipality of Trent Hills	No
136	Municipality of Trent Lakes	No
137	Municipality of Tweed	No
138	Municipality of Wawa	Yes
139	Municipality of West Elgin	Yes
140	Municipality of West Grey	No
141	Municipality of West Nipissing	No
142	Municipality of West Perth	No
143	Municipality of Whitestone	Yes
144	Norfolk County	No
145	Regional Municipality of Durham	No
146	Regional Municipality of Halton	No
147	Regional Municipality of Niagara	No
148	Regional Municipality of Peel	No
149	Regional Municipality of Waterloo	No
150	Regional Municipality of York	No
151	Tay Valley Township	No
152	The Nation Municipality	No
153	Town of Ajax	No

154	Town of Amherstburg	No
155	Town of Arnprior	No
156	Town of Atikokan	Yes
157	Town of Aurora	No
158	Town of Aylmer	No
159	Town of Bancroft	Yes
160	Town of Blind River	Yes
161	Town of Bracebridge	No
162	Town of Bradford West Gwillimbury	No
163	Town of Bruce Mines	Yes
164	Town of Caledon	No
165	Town of Carleton Place	No
166	Town of Cobalt	Yes
167	Town of Cobourg	No
168	Town of Cochrane	No
169	Town of Collingwood	No
170	Town of Deep River	Yes
171	Town of Deseronto	Yes
172	Town of East Gwillimbury	No
173	Town of Englehart	Yes
174	Town of Erin	No
175	Town of Espanola	Yes
176	Town of Essex	No
177	Town of Fort Erie	No
178	Town of Fort Frances	No
179	Town of Gananoque	No
180	Town of Georgina	No
181	Town of Goderich	No
182	Town of Gore Bay	Yes
183	Town of Grand Valley	Yes
184	Town of Gravenhurst	No
185	Town of Greater Napanee	No
186	Town of Grimsby	No
187	Town of Halton Hills	No
188	Town of Hanover	No
189	Town of Hawkesbury	No
190	Town of Hearst	No
191	Town of Huntsville	No
192	Town of Ingersoll	No



193	Town of Innisfil	No
194	Town of Iroquois Falls	Yes
195	Town of Kapuskasing	No
196	Town of Kearney	Yes
197	Town of Kingsville	No
198	Town of Kirkland Lake	No
199	Town of Lakeshore	No
200	Town of LaSalle	No
201	Town of Latchford	Yes
202	Town of Laurentian Hills	Yes
203	Town of Lincoln	No
204	Town of Marathon	Yes
205	Town of Mattawa	Yes
206	Town of Midland	No
207	Town of Milton	No
208	Town of Minto	No
209	Town of Mono	No
210	Town of Moosonee	Yes
211	Town of New Tecumseth	No
212	Town of Newmarket	No
213	Town of Niagara-on-the-Lake	No
214	Town of Northeastern Manitoulin & The Islands	Yes
215	Town of Oakville	No
216	Town of Orangeville	No
217	Town of Parry Sound	No
218	Town of Pelham	No
219	Town of Penetanguishene	No
220	Town of Perth	No
221	Town of Petawawa	No
222	Town of Petrolia	No
223	Town of Plympton-Wyoming	No
224	Town of Prescott	Yes
225	Town of Rainy River	Yes
226	Town of Renfrew	No
227	Town of Saugeen Shores	No
228	Town of Shelburne	No
229	Town of Smiths Falls	No
230	Town of Smooth Rock Falls	Yes
231	Town of South Bruce Peninsula	No

232	Town of Spanish	Yes
233	Town of St. Marys	No
234	Town of Tecumseh	No
235	Town of the Blue Mountains	No
236	Town of Thessalon	Yes
237	Town of Tillsonburg	No
238	Town of Wasaga Beach	No
239	Town of Whitby	No
240	Town of Whitchurch-Stouffville	No
241	Township of Addington Highlands	Yes
242	Township of Adelaide-Metcalfe	Yes
243	Township of Adjala-Tosorontio	No
244	Township of Admaston/Bromley	Yes
245	Township of Alberton	Yes
246	Township of Alfred and Plantagenet	No
247	Township of Algonquin Highlands	Yes
248	Township of Alnwick/Haldimand	No
249	Township of Amaranth	Yes
250	Township of Armour	Yes
251	Township of Armstrong	Yes
252	Township of Ashfield-Colborne-Wawanosh	No
253	Township of Asphodel-Norwood	Yes
254	Township of Assiginack	Yes
255	Township of Athens	Yes
256	Township of Augusta	No
257	Township of Baldwin	Yes
258	Township of Beckwith	No
259	Township of Billings	Yes
260	Township of Black River-Matheson	Yes
261	Township of Blandford-Blenheim	No
262	Township of Bonfield	Yes
263	Township of Bonnechere Valley	Yes
264	Township of Brethour	Yes
265	Township of Brock	No
266	Township of Brudenell, Lyndoch and Raglan	Yes
267	Township of Burpee and Mills	Yes
268	Township of Carling	Yes
269	Township of Carlow/Mayo	Yes
270	Township of Casey	Yes

271	Township of Cavan Monaghan	No
272	Township of Central Frontenac	Yes
273	Township of Centre Wellington	No
274	Township of Chamberlain	Yes
275	Township of Champlain	No
276	Township of Chapleau	Yes
277	Township of Chapple	Yes
278	Township of Chatsworth	No
279	Township of Chisholm	Yes
280	Township of Clearview	No
281	Township of Cockburn Island	Yes
282	Township of Coleman	Yes
283	Township of Conmee	Yes
284	Township of Cramahe	No
285	Township of Dawn-Euphemia	Yes
286	Township of Dawson	Yes
287	Township of Dorion	Yes
288	Township of Douro–Dummer	No
289	Township of Drummond–North Elmsley	No
290	Township of Dubreuilville	Yes
291	Township of Ear Falls	Yes
292	Township of East Garafraxa	Yes
293	Township of East Hawkesbury	Yes
294	Township of East Zorra-Tavistock	No
295	Township of Edwardsburgh/Cardinal	No
296	Township of Elizabethtown-Kitley	No
297	Township of Emo	Yes
298	Township of Enniskillen	Yes
299	Township of Essa	No
300	Township of Ewanturel	Yes
301	Township of Fauquier-Strickland	Yes
302	Township of Front of Yonge	Yes
303	Township of Frontenac Islands	Yes
304	Township of Gauthier	Yes
305	Township of Georgian Bay	Yes
306	Township of Georgian Bluffs	No
307	Township of Gillies	Yes
308	Township of Greater Madawaska	Yes
309	Township of Guelph/Eramosa	No

310	Township of Hamilton	No
311	Township of Harley	Yes
312	Township of Harris	Yes
313	Township of Havelock–Belmont–Methuen	Yes
314	Township of Hilliard	Yes
315	Township of Hilton	Yes
316	Township of Hornepayne	Yes
317	Township of Horton	Yes
318	Township of Howick	Yes
319	Township of Hudson	Yes
320	Township of Huron-Kinloss	No
321	Township of Ignace	Yes
322	Township of James	Yes
323	Township of Jocelyn	Yes
324	Township of Johnson	Yes
325	Township of Joly	Yes
326	Township of Kerns	Yes
327	Township of Killaloe, Hagarty and Richards	Yes
328	Township of King	No
329	Township of La Vallee	Yes
330	Township of Laird	Yes
331	Township of Lake of Bays	Yes
332	Township of Lake of the Woods	Yes
333	Township of Lanark Highlands	No
334	Township of Larder Lake	Yes
335	Township of Laurentian Valley	No
336	Township of Leeds and the Thousand Islands	No
337	Township of Limerick	Yes
338	Township of Lucan-Biddulph	Yes
339	Township of Macdonald Meredith and Aberdeen Additional	Yes
340	Township of Machar	Yes
341	Township of Madawaska Valley	Yes
342	Township of Madoc	Yes
343	Township of Malahide	No
344	Township of Manitouwadge	Yes
345	Township of Mapleton	No
346	Township of Matachewan	Yes
347	Township of Mattice - Val Cote	Yes
348	Township of McGarry	Yes

349	Township of McKellar	Yes
350	Township of McMurrich/Monteith	Yes
351	Township of McNab/Braeside	No
352	Township of Melancthon	Yes
353	Township of Minden Hills	No
354	Township of Montague	Yes
355	Township of Moonbeam	Yes
356	Township of Morley	Yes
357	Township of Mulmur	Yes
358	Township of Muskoka Lakes	No
359	Township of Nairn and Hyman	Yes
360	Township of Nipigon	Yes
361	Township of Nipissing	Yes
362	Township of North Algona Wilberforce	Yes
363	Township of North Dumfries	No
364	Township of North Dundas	No
365	Township of North Frontenac	Yes
366	Township of North Glengarry	No
367	Township of North Huron	Yes
368	Township of North Kawartha	Yes
369	Township of North Stormont	No
370	Township of Norwich	No
371	Township of O'Connor	Yes
372	Township of Opasatika	Yes
373	Township of Oro-Medonte	No
374	Township of Otonabee–South Monaghan	No
375	Township of Papineau-Cameron	Yes
376	Township of Pelee	Yes
377	Township of Perry	Yes
378	Township of Perth East	No
379	Township of Perth South	Yes
380	Township of Pickle Lake	Yes
381	Township of Plummer Additional	Yes
382	Township of Prince	Yes
383	Township of Puslinch	No
384	Township of Ramara	No
385	Township of Red Rock	Yes
386	Township of Rideau Lakes	No
387	Township of Russell	No

388	Township of Ryerson	Yes
389	Township of Sables-Spanish Rivers	Yes
390	Township of Schreiber	Yes
391	Township of Scugog	No
392	Township of Seguin	Yes
393	Township of Selwyn	No
394	Township of Severn	No
395	Township of Sioux Narrows-Nestor Falls	Yes
396	Township of South Algonquin	Yes
397	Township of South Frontenac	No
398	Township of South Glengarry	No
399	Township of South Stormont	No
400	Township of Southgate	No
401	Township of South-west Oxford	No
402	Township of Southwold	Yes
403	Township of Springwater	No
404	Township of St. Clair	No
405	Township of St. Joseph	Yes
406	Township of Stirling-Rawdon	Yes
407	Township of Stone Mills	No
408	Township of Strong	Yes
409	Township of Tarbutt	Yes
410	Township of Tay	No
411	Township of Tehkummah	Yes
412	Township of Terrace Bay	Yes
413	Township of The Archipelago	Yes
414	Township of The North Shore	Yes
415	Township of Tiny	No
416	Township of Tudor and Cashel	Yes
417	Township of Tyendinaga	Yes
418	Township of Uxbridge	No
419	Township of Val Rita-Harty	Yes
420	Township of Wainfleet	No
421	Township of Warwick	Yes
422	Township of Wellesley	No
423	Township of Wellington North	No
424	Township of West Lincoln	No
425	Township of White River	Yes
426	Township of Whitewater Region	No

427	Township of Wilmot	No
428	Township of Wollaston	Yes
429	Township of Woolwich	No
430	Township of Zorra	No
431	United Counties of Leeds and Grenville	No
432	United Counties of Prescott and Russell	No
433	United Counties of Stormont, Dundas and Glengarry	No
434	United Townships of Head, Clara and Maria	Yes
435	Village of Burk's Falls	Yes
436	Village of Hilton Beach	Yes
437	Village of Merrickville–Wolford	Yes
438	Village of Newbury	Yes
439	Village of Oil Springs	Yes
440	Village of Point Edward	Yes
441	Village of South River	Yes
442	Village of Sundridge	Yes
443	Village of Thornloe	Yes
444	Village of Westport	Yes

## APPENDIX B: COVID-19 RESILIENCE INFRASTRUCTURE STREAM - PROJECT ELIGIBILITY CRITERIA

### Category 1: Retrofits, repairs and upgrades for municipal, provincial, territorial and indigenous buildings, health infrastructure and schools.

Eligible Asset Type	Asset Sub-types
Municipal (local government) and provincial/territorial/Indigenous buildings	<ul style="list-style-type: none"> <li>• Administrative buildings</li> <li>• Fire halls</li> <li>• Police stations</li> <li>• Maintenance facilities</li> <li>• Physical Plants</li> <li>• Public works buildings (e.g. transformer sub-stations, water treatments facilities, hazardous waste disposal facilities)</li> <li>• Food safety infrastructure (committee freezers, green houses etc.)</li> <li>• Any other municipal (local government) and provincial/territorial/indigenous buildings that deliver or provide services or programming.</li> </ul>
Health infrastructure	<ul style="list-style-type: none"> <li>• Hospitals</li> <li>• Morgues</li> <li>• Nursing homes and senior citizen homes</li> <li>• Long-term care facilities</li> <li>• Wellness centres</li> <li>• Paramedic Services facility</li> <li>• Health centres, clinics and other health care buildings</li> <li>• Community interest facility e.g. mental health and addiction centres</li> <li>• Rehabilitation centres</li> <li>• Youth services facilities</li> <li>• Social and supportive housing</li> <li>• Paramedic and support vehicles</li> </ul>
Educational Infrastructure	<ul style="list-style-type: none"> <li>• Day care facilities</li> <li>• Schools (e.g. high school, college)</li> <li>• Adult education facilities</li> <li>• Playgrounds</li> <li>• Universities</li> </ul>



	<ul style="list-style-type: none"> <li>• Sports facilities</li> <li>• Computer labs and web infrastructure</li> <li>• School theatres</li> <li>• School libraries</li> <li>• Performing arts centres</li> <li>• Colleges</li> <li>• Research centres</li> <li>• Student housing</li> <li>• Student services buildings</li> <li>• Agricultural education infrastructure (barns, green houses, etc.)</li> </ul>
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**Category 2: COVID-19 Resilience Infrastructure, including measures to support physical distancing.**

<b>Eligible Asset Type</b>	<b>Asset Sub-types</b>
Build or modify infrastructure to respond to the Covid-19 pandemic	<ul style="list-style-type: none"> <li>• Safety retrofits for public sector buildings</li> <li>• Safety retrofits for rolling stock</li> <li>• New builds, retrofits, repairs or rebuilds of social housing, long-term care facilities, seniors' homes or temporary housing (shelters) to support new safety measures or physical distancing</li> <li>• Expand single rooms within existing hospitals</li> <li>• Separation infrastructure for infectious disease care from other care (e.g., COVID-19 wards and dedicated facilities)</li> <li>• Modular field hospitals, mobile ICU units or other equipment to facilitate rapid expansion of intensive care capacity</li> <li>• Renovate public facilities to serve as designated hospital overflow sites</li> <li>• Emergency vehicles</li> <li>• Security support vehicles</li> <li>• Barriers</li> <li>• Passenger safety improvements</li> <li>• Driver safety improvements (barriers etc.)</li> <li>• Video screens and PA systems for announcements</li> <li>• Automatic vehicle location technology</li> </ul>

	<ul style="list-style-type: none"> <li>• Security enhancements</li> <li>• Food security infrastructure</li> </ul>
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**Category 3: Active transportation infrastructure, including parks, trails, foot bridges, bike lanes and multi-use paths.**

<b>Eligible Asset Type</b>	<b>Asset Sub-types</b>
Active transportation infrastructure	<ul style="list-style-type: none"> <li>• Parks trails and multi-use paths</li> <li>• Bike and pedestrian lanes on existing or new roads or highways</li> <li>• Sidewalks</li> <li>• Footpaths and foot bridges</li> <li>• Active transportation support facility (e.g. bike parking/storage)</li> <li>• Street and park furniture (e.g. benches, shade areas, planters)</li> </ul>

**Category 4: Disaster mitigation and adaptation infrastructure, including natural infrastructure, flood and fire mitigation, and tree planting and related infrastructure.**

<b>Eligible Asset Type</b>	<b>Asset Sub-types</b>
Climate Change, natural disasters, extreme weather	<p><b>Natural:</b></p> <ul style="list-style-type: none"> <li>• Forest</li> <li>• Shoreline vegetation</li> <li>• Green Roofs</li> <li>• Bioswales/rain gardens</li> <li>• Aquifer</li> <li>• Wetland restoration</li> </ul> <p><b>Structural:</b></p> <ul style="list-style-type: none"> <li>• Barriers</li> <li>• Dams</li> <li>• Dykes</li> <li>• Drainage canals</li> <li>• Floodways</li> <li>• Man-made wetlands</li> <li>• Retaining walls and other shoreline protection such as rock revetment</li> </ul>

	<ul style="list-style-type: none"> <li>• Seawalls and breakwaters</li> <li>• Weirs</li> <li>• Pump station (to increase hydraulic capacity and reduce flooding)</li> </ul>
Floods and Fires	<ul style="list-style-type: none"> <li>• Barriers</li> <li>• Dams</li> <li>• Dykes</li> <li>• Drainage canals</li> <li>• Floodways</li> <li>• Man-made wetlands</li> <li>• Retaining walls and other shoreline protection such as rock revetment</li> <li>• Seawalls and breakwaters</li> <li>• Weirs</li> <li>• Pump station (to increase hydraulic capacity and reduce flooding)</li> </ul>
Assets associated with afforestation and reforestation	<ul style="list-style-type: none"> <li>• Tree planting projects</li> <li>• Coordination or distribution centres</li> <li>• Nurseries</li> <li>• Greenhouses</li> <li>• Access roads and bridges (that provide access to areas where tree planting will take place)</li> </ul>



## Staff Report

**To:** Chair and Members of the Recreation, Parks and Leisure Committee Meeting of December 8, 2020

**From:** Matthew Aston, Director of Operations

**Subject:** Report OPS 2020-037 being a report on the Township's agreement with the Mount Forest Agricultural Society

### RECOMMENDATION

**THAT** Recreation, Parks and Leisure Committee receive Report OPS 2020-037 being a report on the Township's agreement with the Mount Forest Agricultural Society;

**AND FURTHER THAT** Recreation, Parks and Leisure Committee recommend the Council of Wellington North direct staff to prepare a draft agreement consistent with this report and the conversation at Committee.

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

NA

### BACKGROUND

Township currently has an existing agreement with the Mount Forest Agricultural Society (MFAS) which expires in April 2021. The existing agreement was established in 1996, between the Town of Mount Forest and the MFAS, and ran for twenty-five years. A copy of the agreement is attached as Schedule A.

Township staff recently met with the MFAS to ensure awareness of the upcoming agreement end date as well as request any items that MFAS wanted to put forward as changes. MFAS response to this request is included in Schedule B.

At that meeting, Township staff made clear that staff would be putting forward several items for Committee / Council consideration during the negotiation.

Township staff would ask Committee / Council to consider the following:

- New term for the agreement, less than twenty-five years, with automatic renewal;
- Provision and mechanism for agreement termination by either party;
- Make MFAS responsible for upkeep of their fencing, buildings and the Western horse grounds to a reasonable standard;

- Detail that MFAS is responsible for their hydro service, this is an existing situation that should be simply defined;
- Include details of the property owned and maintained by the MFAS;
- MFAS to maintain insurance for their property and provide it annually to the Township;
- Vehicle parking at the MFAS central building has been raised as a concern by other users of the Fairgrounds (Schedule C);
- MFAS central building is occasionally (1-2 per year) used for licensed events. Township staff would like these licensed events to follow Township policy / procedure for these events similar to what we expect within our own facilities;
- Detail that use of Victory Church needs to be consistent with the Township's existing agreement with the Victory Church;
- Update the legal descriptions within Schedule A or use more common language to describe these lands;
- Township Council needs to give consideration to their planned future use of these lands during this process;

### FINANCIAL CONSIDERATIONS

NA

### ATTACHMENTS

Schedule A – Agreement between Town of Mount Forest and Mount Forest Agricultural Society dated April 17, 1996.

Schedule B – Memo from Mount Forest Agricultural Society concerning the upcoming negotiation of the agreement.

Schedule C – Customer complaint issued concerning vehicle parking within the Mount Forest Fairgrounds.

### STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☐ Municipal Infrastructure

☒ Partnerships

☒ Alignment and Integration

**Prepared By:** Matthew Aston, Director of Operations

*Matthew Aston*

**Recommended By:** Michael Givens, Chief Administrative Officer

*Michael Givens*

New File  
MF  
Ag.

**THE CORPORATION OF THE TOWN OF MOUNT FOREST**

**BY-LAW NO. 7-96**


**A by-law to authorize the execution of an agreement  
between  
The Municipal Corporation of the Town of Mount Forest  
and  
The Mount Forest Agricultural Society**

**WHEREAS** it is deemed expedient to execute an agreement between the Town of Mount Forest and The Mount Forest Agricultural Society for the purpose of authorizing the Society to use the lands described in Schedule "A" to the agreement from time to time.

**NOW THEREFORE** the Council enacts as follows:

1. That the agreement annexed hereto as Schedule "A" is hereby approved.
2. That the Mayor and Clerk are hereby authorized to execute the Agreement annexed hereto and marked as Schedule "A" to this By-Law.
3. The effective date of this by-law shall be the date of final passing hereof.

**THIS** by-Law **READ** a First, Second and Third time and finally **PASSED** this 11<sup>th</sup> day of March, 1996.

  
\_\_\_\_\_  
Bruce Barton, Mayor

  
\_\_\_\_\_  
E.C. Brubacher, Clerk

**AGREEMENT** made in duplicate this 17th day of April , 1996.

**B E T W E E N:**

**THE MUNICIPAL CORPORATION OF THE TOWN OF MOUNT FOREST**

(hereinafter called the "Town" of the **FIRST PART**)

- and -

**THE MOUNT FOREST AGRICULTURAL SOCIETY**

(hereinafter called the "Society" of the **SECOND PART**)

**WHEREAS** the Town is the owner of the lands described in Schedule "A" annexed hereto, and the Society wishes to use the said lands from time to time.

**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of the covenants contained herein and other good and valuable consideration the parties hereto agree as follows:

1. The Town doth demise and lease unto the Society the lands and premises described in Schedule "A" annexed hereto (hereinafter called "the said lands") in the said Town of Mount Forest, for use and occupation for the purposes of the Society, to have and to hold the said lands, demised aforesaid, for a period of Fifteen (15) days in each year for a period of twenty-five (25) years from the date hereof. It is the understanding of the Town of Mount Forest that these fifteen (15) days will be at no cost to the Society.
2. Without limiting the generality of the foregoing the Society shall be at liberty to use the building known as the Mount Forest and District Community Centre and kitchen and other facilities contained therein for the duration of the annual Fall Fair sponsored by the Society.
3. The Society covenants not to assign or sublet the within lease without the consent of the Lessor.
4. The parties hereto shall execute such further assurance as may reasonably be required to carry out the terms hereto.

- 2 -

5. This Agreement shall enure to the benefit of and be binding upon the parties hereto, their successors and assigns and supercedes former agreement dated March 25, 1982.

IN WITNESS WHEREOF the said parties have hereunto set their hands and seals.

DATED at the Town of Mount Forest, this 17th day of April, 1996.

SIGNED, SEALED AND DELIVERED

in the presence of

Ray Hunter

THE MUNICIPAL CORPORATION OF  
TOWN OF MOUNT FOREST

Per:

Bruce Barton  
Bruce Barton, Mayor

E.C. Brubacher  
E.C. Brubacher, Clerk

THE MOUNT FOREST AGRICULTURAL  
SOCIETY:

Per:

Betty Gillies  
Betty Gillies, President

George Harris  
George Harris, Past President



*This is Schedule "A" to an Agreement dated the 17 day of April, 1996 between the Municipal Corporation of the Town of Mount Forest and The Mount Forest Agricultural Society.*

## SCHEDULE "A"

**ALL AND SINGULAR** that certain parcel or tract of land and premises situate, lying and being in the Town of Mount Forest, in the County of Wellington and Province of Ontario being composed of:

**FIRSTLY:**

Park Lot Number One (1) on the South side of King Street and the West side of Church Street in the said Town, saving and excepting that portion hereto sold by Deed registered as number 9414;

**SECONDLY:**

The most westerly One Hundred and Forty feet (140') of Park Lot Number Two (2) on the South side of King Street and East of Church Street.

**AND**

**ALL AND SINGULAR** those certain parcels or tracts of land and premises situate, lying and being in the Town of Mount Forest, in the County of Wellington and Province of Ontario and being composed of:

**FIRSTLY:**

Part Lot Number One (1) south of Wellington Street and north of King Street in the said Town;

**SECONDLY:**

Lots Number One, Two, Three, Four, Five, Six, Eleven, Twelve, Thirteen, Fourteen, Fifteen and Sixteen ( 1,2,3,4,5,6,11,12,13,14,15,16) and the west one-half of Lot Number Seventeen (17) as shown on a plan of subdivision of Park Lot Number Two (2) south of Wellington Street and north of King Street in the said Town;

**THIRDLY:**

Lot Number Fifteen (15) on the east side of Egremont Street in the said Town;

**FOURTHLY:**

Lot Number Sixteen (16) on the east side of Egremont Street in the said Town;

**FIFTHLY:**

That part of Church Street lying between King Street and Wellington Street in the said Town.

## Mount Forest Agricultural Society

### Terms of Contract

- Automatic Renewal - 7 years with a Termination Provision Notice of 2 Years
- Buildings
  - Announcer Stand, Office and Sale Barn belong to Mount Forest Agricultural Society and to be put up for sale in the event of Lease Contract ending
- Fences - all wood fences belong to Mount Forest Agricultural Society
- Bleachers (beside Announcer Stand/facing track) – belong to the Mount Forest Agricultural Society
- If Council should want the fairgrounds land - they will provide suitable land, buildings, roadways and fencing of similar sizes for Mount Forest Agricultural Society to continue fair etc. All work to be completed 2 months prior to fair date.

### Rules of Engagement

- Insurance - copy of Insurance to be provided by Mount Forest Agricultural Society
- Maintenance - Mount Forest Agricultural Society to maintain all property belonging to them
- Hydro - Mount Forest Agricultural Society to maintain the hydro costs incurred by them
- Facilities Use - Re: Fairgrounds, Sports Complex and Victory Church (old arena)
  - Mount Forest Agricultural Society to be allowed 15 Free Days for the use of the facilities

**From:** Name redacted

**Sent:** October 31, 2020 11:28 AM

**To:** Tom Bowden <[tbowden@wellington-north.com](mailto:tbowden@wellington-north.com)>; Tasha Grafos <[tgrafos@wellington-north.com](mailto:tgrafos@wellington-north.com)>

**Subject:** Driving on the walking path.

Hello Tom and Tasha,

Below I have attached 4 pictures. Two of the empty parking lot next to the playground with dozens of vehicles in the background parked on and around the fields. In the other two photos: the parking lot next to the recreational centre with 5 vehicles in this exceptionally large parking lot, while dozens of vehicles parked in, on and around the fields.

Your previous emails acknowledged my concerns, but there has been no action taken. Tom, you said that “next summer” you will “try and improve traffic conditions”, I think this is completely unacceptable. These pictures were taken from outside the fields because it is clearly too dangerous to use the “walking path”. Allowing this to continue as you have only empowers the people continuing to use this path as a road. A few nights ago while walking our dogs, my wife and I were run off the path by a driver who, when confronted, stated “I do this all the time” and sped off. By turning a blind eye to this behaviour you have created a social norm that will be increasingly difficult to stop. Waiting until the summer to enforce the townships policies is just as lazy and dangerous as the people that can’t walk 50 feet from the parking lot to the building in the centre of the field. I understand that the agricultural society rents this space and that this is a clearly enticing and profitable relationship. I am not suggesting in any way that this relationship should be affected. All I’m suggesting and pleading with you, is that you enforce the rules set in place to keep the community safe. Enforce the use of the parking lots before someone is seriously injured or worse killed due to this negligence.

Sincerely,

Name redacted















## Staff Report

**To:** Chair and Members of the Recreation, Parks and Leisure Committee Meeting of December 8, 2020

**From:** Matthew Aston, Director of Operations

**Subject:** Report OPS 2020-036 being a report on the proposed 2021 recreation capital budget

### RECOMMENDATION

**THAT** Recreation, Parks and Leisure Committee receive Report OPS 2020-036 being a report on the proposed 2021 recreation capital budget for information.

### PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Wellington North's capital budget was presented to Council on November 9<sup>th</sup> and 23<sup>rd</sup> towards a proposed public meeting on December 14<sup>th</sup>.

<b>BACKGROUND</b>
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The spreadsheet below was presented on November 23<sup>rd</sup> and is supplied here for discussion:

Description of Capital Project	Estimated Total Cost of Project Including all Applicable taxes
<b>00-70 - PARKS &amp; RECREATION</b>	
MF Splashpad (Inclusive of Servicing Costs)	-
Signage for Parks & Facilities	31,055
Trail Development/Expansion	94,192
AV BMX/Skateboard Park	-
Pool Communication Tech. Enhancements	5,267
AV - Icemaking Piping Rehabilitation	1,094,500
AV Ball Diamond Safety Netting	18,000
Pool Facilities - Dive Board & Vacuums	8,831
AV - Opti-Misses Park Rehabilitation	120,000
MF -Sports Complex - Compressor Computer Upgrade	50,000
MF - Sports Complex Energy Controls System Upgrade	10,000
MF - Bill Moody Park Drainage Upgrades	25,000
	<b>1,456,845</b>

MF - Pool	51,000
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<b>FINANCIAL CONSIDERATIONS</b>
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Capital budget is a major component of the tax levy.

<b>ATTACHMENTS</b>
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None



<b>STRATEGIC PLAN 2019 – 2022</b>
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Do the report's recommendations align with our Strategic Areas of Focus?

☒ Yes

☐ No

☐ N/A

Which priority does this report support?

☐ Modernization and Efficiency

☒ Partnerships

☐ Municipal Infrastructure

☒ Alignment and Integration

**Prepared By:**

Matthew Aston, Director of Operations

*Matthew Aston*

**Recommended By:**

Michael Givens, Chief Administrative Officer

*Michael Givens*



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

December 1, 2020

## ARTHUR SENIORS CENTRE

Attention: Centre Membership

Subject: Continued Facility Closure until February 28, 2021

Dear Centre Membership,

Thank you for meeting with Mandy and I on September 8, 2020 at the Arthur Community Centre. At the time, we agreed it was the right decision to cancel all bookings until December 31, 2020.

Unfortunately, due to the current circumstances, I am now recommending that all bookings and programming within the Arthur Seniors Centre facility be cancelled until February 28, 2021, at the earliest. We understand the financial impact this will have on the organization and will continue to honour the waiver of fees. We also understand the need for programming to minimize the impact of social isolation and are continuing to work with Wellington-Dufferin-Guelph Public Health to explore opportunities that can be hosted at the Community Centre.

I do not author this letter or make this recommendation lightly and hope you find this a reasonable request.

Please do not hesitate to contact Mandy Jones, 519-848-3620 x4342 or [mjones@wellington-north.com](mailto:mjones@wellington-north.com) or me directly at 519-848-3620 x4250 or [maston@wellington-north.com](mailto:maston@wellington-north.com).

Sincerely,

A handwritten signature in blue ink, appearing to be 'MA', enclosed within a circular blue outline.

Matthew Aston, C.E.T., LET, MBA  
Director of Operations

CC: CAO, Township of Wellington North  
Mayor, Township of Wellington North  
Helen Edwards, Seniors' Health Services



# Township of Wellington North

P.O. Box 125 • 7490 Sideroad 7 W • Kenilworth • ON • N0G 2E0

December 1, 2020

DAMASCUS COMMUNITY HALL

Attention: Board of Directors

Subject: Continued Facility Closure until February 28, 2021

Dear Board of Directors,

Thank you for your continued cooperation and conversations with staff regarding the Damascus Community Hall.

It is my understanding that the Board of Directors has been proactive in their approach to ensuring the safety and wellbeing of members of our community, by taking steps to postpone all bookings and rentals.

To further support your position, the Township is recommending that all bookings and programming within the Damascus Hall be cancelled until February 28, 2021, at the earliest.

I do not author this letter or make this recommendation lightly and hope you find this a reasonable request.

Please do not hesitate to contact Mandy Jones, 519-848-3620 x4342 or [mjones@wellington-north.com](mailto:mjones@wellington-north.com) or me directly at 519-848-3620 x4250 or [maston@wellington-north.com](mailto:maston@wellington-north.com).

Sincerely,

A handwritten signature in blue ink, appearing to be 'MA', enclosed within a circular blue ink stamp.

Matthew Aston, C.E.T., LET, MBA  
Director of Operations

CC: CAO, Township of Wellington North  
Mayor, Township of Wellington North